



PARKS COMMISSION

Monday, February 07, 2022 at 5:00 PM

Palmer Lake Elementary School, Upper Glenway

MINUTES

Call to Order. Reid Wiecks called the meeting to order at 5:02 PM.

Roll Call. Present: Mike Pietsch, Ande Furrer, Lindsey Leiker, Reid Wiecks. Staff: Dawn Collins, Jason Dosch, Tish Torweihe. Others: Phyllis Head, Keith & Kevin Fletcher (Troop 9).

Approval of Minutes

1. Minutes from January 18th Meeting. MOTION to approve minutes (Mike, Lindsey). Motion passed 4/0.

Petty Cash Report. Mike reported a previous balance of \$334.45 and donation of \$11.55 for a current balance of \$346.00.

Business Item 7 would be discussed first to allow guests to leave earlier.

7. Review Eagle Scouts Projects. Mike introduced Keith Flecher and his dad, Kevin, from Scout Troop 9. They had a meeting with Mike P at the lake. Discussion took place regarding completing the fence around the wildlife area at the lake. Keith will be adding bird boxes. He will be in contact with Terry, a local Palmer Lake bird watcher to advise on what bird box is best served in this area. Pending weather, the project will begin April-May in possible phases. He will seek donations for material. Additional fencing projects are available for more Eagle Scout projects.

Public Works Supervisor Report. Jason is further along with the kiosk – staff changed to a new payment processing company with a charge of .30 cent per transaction. Installation can take place in March. Parks has an open position due to staff resignation.

Town Administrator Report. Part-time Parks position is open and advertisement out. One Parks Commission applicant is on file for interview and posting will remain open for more candidates.

Business Items

2. Prioritize Projects for 2022 - CTF Funds. Discussion took place about addressing some business items in a workshop setting vs. a regular meeting. Members agreed and will move item 2 and 10 to a workshop on 2/15/22 at 5 PM, at the Chamber House at 300 Hwy 105.

Parks will have a regular Parks Commission meeting the first Monday of the month and workshop items on the third Tuesday of the month. Jason reminded Parks that he would like to add the pea gravel as soon as weather permits, and the replacement bench and bear proof trash can are at the shop. Installation TBD.

3. Review 2022 Calendar of Events. Discussion took place revising some calendar events. A final list will be distributed.

4. Review Updated POC List. Lindsey will be the POC for social media. Eagle Scout projects will be added for Mike and Ande will oversee the monthly reports.

5. Update - Shed/Storage for Parks. Reid and Phyllis worked on the shed inventory. Some items can be sold at a Community Garage Sale. Discussion took place regarding alternatives for the Community Garage Sale and the storage and garage sale will be added as a workshop in March.

6. Follow Up - Knap Weed Removal (Volunteer Group). Reid will follow up with groups he did not reach.

Centennial Park

8. Review Winterfest Plans. Discussion took place regarding the merchandise to sell – beanie hats will be sold for \$15, decals sold for \$2, and a package of hat and sweatshirt will be \$20. All who subscribe for a survey will be placed in a drawing for giveaways provided by First National Bank. They will also sponsor providing s'mores. Staff (Fire, PW) will set up burn barrels and coordinate to meet with Lindsey and Ande on Wednesday 2/9 for a review at the lake. Lindsey will provide a generator to power the band as well as wood planking to set up. Firewood needs to be gathered from the south end of the lake as well as any member - Reid will collect scrap wood from Cindy. YMCA offered bumpers for broomball. Lindsey will coordinate the ATV/plow to clear and build up any snow around the rink. Reid will bring out additional trash bins. One additional porta-potty was discussed, and staff will follow up on the cost. Staff will have the gate unlocked by noon Saturday. Set up time will begin at 1 PM for vendors, sponsors, Parks Commission, and any volunteers. Event time is 2—4:30pm.

9. Follow Up - Bulletin Boards at Palmer Lake. The existing County board on the restroom was discussed and determined to place a free-standing board instead. MOTION (Reid, Lindsey) to move the bulletin board by Fletcher Drilling. Motion passed 4/0.

10. Review of Centennial Master Plan List. To be discussed at the workshop on 2/15.

Glen Park

11. Zipline Update. Discussion took place about the meeting on private property. Once the snow is gone, staff will meet again to review this site with the owners. One pin was found by the owner and requested further review of maps.

12. Finalize Parking Kiosk Signs. Samples of signs were reviewed, and members agreed to authorize staff to order proofs as discussed and approve final design. It was agreed to add "Violators will be Ticket or Tow" at the trail head parking lot.

13. Follow up on Tennis Court Resurfacing - Cost Saving. Water is needed to power wash the court. Discussion took place about options to haul in water and do some of the work to save on cost, such as replace nets, paint posts. The trench down the middle would need to be filled with cement. Research

Pickle ball regulations and type of paint to use to weather the temperature. Dawn suggested asking the supplier about alternatives where water is not readily available.

Public Comment. None

Report of Other Meetings. Mike, meeting with Eagle Scout Troop 9. Mike and Reid will meet with RR about fencing next week.

Next Meeting (Workshop 2/15, 5 PM) and Future Items.

Adjourn. Reid adjourned the meeting at 6:41 PM.

Minutes by: Tish Torweihe