

BOARD OF TRUSTEES MEETING

Thursday, July 24, 2025 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order & Roll Call. Mayor Pro Tem Hutson called the meeting to order at 6:04 pm. Present: Mayor Pro Tem Amy Hutson; Trustees Atis Jurka, Shana Ball, Tim Caves, Amy Hutson, Kevin Dreher, Dennis Stern - Excused

Invocation - Invocation by Sandy Walking Eagle

Pledge of Allegiance -

Introductions/Presentations-

Consent Agenda -

1. Minutes from July 10, 2025 Meeting
2. Financials (June) A Jurk what the difference between tax revenue.2.72-2.9 this year but it's a jump he would like defined. Are we losing revenue to Colorado Springs. Clerk Romero would follow up with his question to get it answered

Trustee Jurka asked some questions pertaining the marijuana tax and asked for specific information on if it has decreased due to Colorado Springs. Town Clerk will follow up and provide more information at a later date.

Marty Brodrick questioned the packet regarding the check process and also asked about the yearly audit.

Motion (Ball, Dreher) Motion passed 5-0

Staff/Department Reports

3. Chief Smith updating police vehicle graphics for better visibility
4. Chief Vincent Chief Vincent reported deployments/training; SLASH items at former bike track burned.
5. Town Clerk
 - Special election petitions verified (candidates: Roger Moseley, Elizabeth Harris, John Marble).
 - FAQ and election info to be posted on website and will continue to be updated.
 - Deputy Clerk interviews underway.

- County Clerk Schleiker explained differences between municipal and county elections, confirmed cost estimates, and pledged support for transparent process.
 - Marty Brodzik questioned the creation of the ballot language and if they could review. Attorney Krob stated the language is determined by the Clerk. The language verbatim to what the recall committee presented. Ms Brodzik also questioned the signature verification and how it's going to take place without equipment. Attorney Krob reference the consultant and election manual.
6. Attorney -
 7. Administrator – The process to hire the new town administrator will kick off with a workshop in the next couple weeks.

Public Hearing – None

Business Items

8. Resolution 57-2025 to Appoint Interim Town Administrator, Chief Glen Smith- Chief Smith spoke to his experience- MOTION (Ball, Dreher)
9. Resolution to 58-2025 Authorize Professional Service Agreement (Prism) for Elephant Rock Planned Development (PD) Plan- MOTION (Caves, Ball) discussion by trustee caves on all the specifics around hiring a realtor to help sell the property. Caves stated the realtor does not get paid until the project is completed. Mayor Pro Tem Hutson and Trustee Caves have been identified as the liaison to chair this project. Caves stated there will be a lot to this agreement. They do not want to sell the property for someone to sit on. He feels they have a good understanding and good path forward. Marty Brodzik questioned issues in the contract regarding the eight tasks and the ones that are option without a not to exceed and she doesn't know what the triggers are. She also addressed the language for better understanding. Mayor Pro Tem Hutson explained phase one, two & three and that process.
10. Direction to Fire Chief Vincent- Chief Vincent to research alternative SLASH site (possible Town Yard) and report back; chipper use suggested.
11. Distribute Draft of Ch 17 Articles 1-6 Amended Land Use Code (note hearing on 8/14) Trustee Hutson discussed the hearing at Planning Commission July 30th for a recommendation Hutson stated the Planning Commission has been working on the articles for over a year and she spoke specifically to lighting code and building height. Hutson also stated that the code hadn't been updated since the 1960's the packet is online for review in red line. Matt Steffens, who is a current planning commissioner, stated some specifics on the work that went into this update. This project has a deadline of August 30, 2025.

Public Comment –

Roger Moseley raised concerns on code placement for manufactured homes/shipping containers; critical of CMI performance.

Marty Brodik: Recommended board review of town code of conduct.

Matthew Hextor: Spoke on wine festival benefits; sought community support due to Prop 105 impacts.

Ken Hutson: Invited board to Maker Space ribbon cutting Aug. 1

Board Reports –

Atis Jurka reported on the citizen college, Kevin stated Mayor stern asked him to step in to help in as parks commission liaison, he would replace the mayor. Amy Hutson reminded everyone of Chataqua and all the events by palmer lakes arts. Shana Ball will be attending the next 911 meeting and provided an update on grants update. Economic development team moving forward with businesses. Trustee caves thanks Alisha Sears for her dedication to the festival on the 4th.

Next Regular Scheduled Meeting (8/14)

Convene to Executive Session

MOTION (Dreher, Ball) to convene to executive session at 6:40pm for purpose of:

Executive session pursuant to Section 24-6-402(4)(b), C.R.S., to confer with the Town Attorney for the purpose of receiving legal advice on specific legal questions and Section 24-6-402(4)(e), C.R.S., to determine the Town's position and instruct negotiators, all in connection with the proposed Buc-ee's annexation and development.

A) Annexation agreement

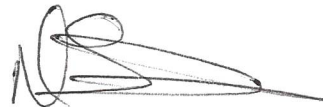
Reconvene to Open Session Mayor Pro Tem Hutson 8:56pm participants were Atis Jurka, Kevin Dreher, Amy Hutson, Shana Ball, Tim Caves, Erica Romero, Glen Smith, Scott Krob with no objects.

Atis Jurka asked about Lakeview Estates discussion, August 11 have to elect a new trustee or a special election. Amy Hutson reminded the board of the special meeting on August 6, 2025 to interview potential candidates and discuss appointments. Scott Krob said if an appointment isn't made it would go to a special election.

Adjourn 9:05 PM Motion (Dreher, Ball) to adjourn motion passed 5-0



Erica N. Romero
Town Clerk



Dennis Stern
Mayor