



## **BOARD OF TRUSTEES - SPECIAL MEETING**

**Thursday, November 17, 2022 at 5:00 PM**

Tri-lakes Chamber Community Room, 2nd St., Monument

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### **LOCAL LICENSING AUTHORITY**

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**Call to Order.** Mayor Bass called the licensing authority to order at 5:01 pm.

1. **Modification of Premises - Alpine Essentials (850 A/B Commercial Ln).** Ms. Brenda Woodward made her request to the members to modify the premises to accommodate a check-in area, retail sales area, and the modification for other preparation space, as well as compliant cameras as required. **MOTION (Havenar, Farr)** to approve the Modification of Premises for Alpine Essentials. Roll call vote – aye 4; nay 0. Motion passed.
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### **MINUTES**

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#### **Pledge of Allegiance**

**Roll Call.** Present: Mayor Bill Bass; Trustees Jessica Farr, Glant Havenar, Karen Stuth. Excused: Trustees Darin Dawson, Nicole Currier, Sam Padgett.

#### **Public Hearing**

2. **Proposed 2023 Budget.** Mayor Bass opened the hearing to the public. Mr. Roger Moseley inquired about 2021 actual and 2022 estimated both over in the water fund. Trustee Jessica Farr stated the location of the meeting was not “secret” but scheduled and noticed at the Chamber because the town hall had a prior rental reservation. Farr questioned the total revenue of \$1.5 million. Discussion took place about the direction of the Board at the previous meeting. Mr. Kevin Dreher clarified how spending is done compared to revenue through the year. Ms. Shana Ball confirmed that the revenue and expenditures are proposed. Discussion took place to consider capital items/spending coming back to the Board and reviewing the forecasted revenue by quarter. Discussion also took place about how taxes will be paid to the town. Ms. Melissa Woodward confirmed that taxes are paid monthly. It was confirmed the new sales are allowed for the two existing facilities. Mayor Bass closed the hearing.

#### **Business Items**

3. **Ordinance 16-2022 to Adopt New Town Code.** Trustee Havenar summarized the expectation to review the new code beginning in January and prioritizing sections to review. **MOTION (Stuth, Farr)** to waive the second reading and adopt Ordinance 16-2022 for the new town code. Roll call vote – aye 4; nay 0. Motion passed.

4. Direction to Finalize Proposed 2023 Budget. Discussion took place about Board review of anticipated revenue by the second quarter 2023.
5. Review Proposed 2023 Master Fee Schedule. Staff noted the added fees for licensing, fire review/inspection and police. Ms. Melissa Woodward inquired about the process to apply for a new license. Discussion took place about the timeframe for the two current licensees for a local license. Discussion took place to reconsider the short-term rental code and lodging fees. No change was directed to the proposed master fee schedule.
6. Review Draft Ordinance Relating to Adult Use Cannabis. Attorney Krob provided the background to the drafted ordinance forwarded by email to the Board members noting that it generally followed the Leadville code. Discussion took place about the licensing procedures. Ms. Brenda and Melissa Woodward provided the state process and needing an ordinance that allows said new license. Staff noted that the current code requires a new application to go before the Planning Commission for zoning purpose. It was discussed to amend the Planning Commission requirement as a new license will only be made by an existing licensee. Board members discussed allowing the retail store with a stipulation to meet regulations determined in the new year so that establishments can begin the application process with the state. Board members directed staff to bring a simplified ordinance to amend code of the Planning Commission requirement, allow retail storefront with understanding that regulations will come into effect early in 2023. Attorney Krob noted that establishments will follow the detailed state requirements and not need the same requirements in the local regulation (ie., cameras).

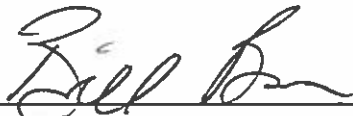
**Public Comment.** Ms. Melissa Woodward offered thanks to the Board members and Mr. Dino Salvatori echoed her words to the Board.

#### **Next Meeting (12/8) and Future Items**

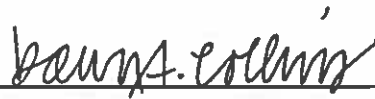
**Convene to Executive Session.** For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – water infrastructure plan; elephant rock lease; Hwy 105 property offer - MOTION (Stuth, Farr) to convene to executive session at 6:13 pm. Roll call vote – aye 4; nay 0. Motion passed.

**Reconvene to Open Session.** MOTION (Stuth, Havenar) to reconvene at 6:53 pm. Roll call vote – aye 4; nay 0. Motion passed.

**Adjourn.** MOTION (Stuth, Farr) to adjourn. Motion passed.



Mayor Bill Bass



ATTEST: Dawn A. Collins, Town Clerk