



PARKS AND TRAILS COMMISSION

Tuesday, June 11, 2024 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Chair Reid Wiecks called the meeting to order at 5:10 pm.

Roll Call. Members present: Kevin Magner, Cindy Powell, John Tool, Jennifer Nilson, Reid Wiecks, Mike Pietsch. Others present: Trustee Nick Ehrhardt, Dawn Collins.

Approval of Minutes

1. Minutes from May 14, 2024 Meeting. MOTION (Jen, Mike) to approve minutes as presented. Motion passed.

Petty Cash Report. Mike Pietsch reported donations and expenses with a new balance of \$70.

Public Works Supervisor Report. None.

Town Administrator Report. Collins provided an update on the Fishing Derby event success. She stated a copy of training opportunity was distributed on tables. Collins reported that the proposed parking at the Walnut/Greeley right of way will be mentioned to the Board of Trustees.

2. Update El Paso County Parks Planning Meeting. She asked members who to invite for a meeting with El Paso County Parks and Recreation and will schedule a time. Reid and Mike will be included as discussion about the maintenance of the Crawford Memorial will be raised.

Business Items

3. Review and Consideration of Application for Appointment. Chair held this item in case the applicant would arrive. Collins messaged the applicant.

4. Kiosk Revenue. Reviewed.

5. Report of Volunteer Hours. Reviewed and it was agreed that other volunteer hours and maintenance staff should be reported.

6. Update from Member About Project List. Reid inquired about the work that Cindy completed at the lake gazebo – no cost for paint; about 7 hours work. Cindy also reported that she repaired the small book library doors with about 2 hours.

7. Update Service In The Parks Day. Jen thanked Cindy and Reid for running the service day. There were 7 volunteers and the lake area was cleaned up. Discussion took place about improving advertising for service day, holding spring service before school is out and share invites with the school district and Palmer Lake elementary school.

8. Update on Parks Grant Activity. Cindy explained her upcoming meeting with CJ about the planning for MHYC work on trails in 2025. She also stated that she is exploring an environmental grant with the state for trees. Discussion took place about the GOCO grant concept. It was agreed to add the past submittal and future submittal plan to the next workshop.
9. VOC Training Review and Summary. An update was provided on the volunteers of Colorado training, noting it was beyond expectations, with 40 trainers about 5.5 hours each day for a total of 800+ hours work in 4 days. Work was completed on the trail up to the pavilion, the bridge, moving logs, with expense of \$300 material for the bridge. Stabilization is required.
10. Update Mile High Youth Activity. Kevin reported that the total amount of volunteers was down, meaning additional weeks this fall may occur. The crew continued trail building through the scrub and around the annex. The PLFD assisted with tree removal. Alternatives for the retaining wall were reviewed as well as slight modification to the trail, making it more interesting. Discussion was raised about horses on the trail. It was agreed that a multi-use trail would include horse riding. It was further discussed and agreed that horses may damage the (AFA) bridge. MOTION (Kevin, Jen) to order and install signs prohibiting horses on the current AFA bridge. Motion passed.
11. Update on E-Rock Advisory Committee Meetings. John summarized the committee activity, including finalizing the mission and vision, upcoming reduction of options. Discussion ensued about easements for the property once options are considered by the Board. A special meeting was discussed to consider location for trail and other bridge work before the next workshop.

Centennial Park

12. Update on Little League Improvement Plan. Reid referred to an email from Little League rep, Dion, from March 2024 speaking to the improvement plan. It was suggested to send an invoice; Collins noted that will be determined as there are not adopted fees in which to bill. Discussion took place about meeting with another municipality (Larkspur) to review managing fields.
13. Update on Pickleball Court/Restroom Activity by APL. John provided an update on the construction progress. Concrete pour is expected in the coming two weeks along with design to connect walkway to the court area. Following the pour, then fencing and restroom construction. Discussion took place about managing a paddle up and online reservation system by mid July. The July workshop will include ballfield, pickleball management.
14. Progress on Eagle Scout Pavilion. Mike reported that the pavilion design is under review for approval with the Scouts.
15. Discussion of Lake SUP/Kayak Launch Dock. The dock detached and logs were removed. Collins will check with staff about progress or needs to repair/attach.

Glen Park

Public Comment. None.

Report of Other Meetings

Returning to item 10, the discussion about members attending the two day training for trail building was raised. Registering for volunteer days was also brought up. Kevin and John volunteered for the training. MOTION (Reid, Jen) to approve the fees to register for the training. Motion passed. John and Kevin will review volunteer opportunities to participate.

Next Meeting (6/25 Workshop) and Future Items

16. Set Date of Field Trip to ER - Brainstorm Pavilion Renovation & Bridge #2 Location – date was set for Tuesday, 6/18 to notice meeting at the tennis courts at 5 pm, brainstorm general location for trail and next bridge. It was suggested to spend one hour spreading chips at Glen playground.

Adjourn. Reid adjourned the meeting at 6:51 pm.

Minutes by: Dawn A. Collins, Town Clerk