



PARKS COMMISSION

Tuesday, August 08, 2023 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

MINUTES

Call to Order. Commission Chair Reid Wiecks called the meeting to order at 5:02 PM.

Roll Call. Present: Cindy Powell, Ande Furrer (left at 6:15 PM), Phyllis Head, Mike Pietsch, Reid Wiecks. Others present: Staff Dawn Collins, Jason Dosch, Tish Torweihe.

Approval of Minutes

1. Minutes from July 11, 2023. MOTION (Reid, Phyllis) to approve minutes from July 11, 2023. Motion passed 5-0.

Petty Cash Report. Mike Pietsch reported donations and expenditures with a new balance of \$295.

Public Works Supervisor Report. Public Works Supervisor Jason Dosch reported that parks staff have spent extra time fixing the baseball field split rail fence along Hwy 105. Landscapers are working on the east side of the pedestrian bridge constructing the stairs on the north and south slope.

Town Administrator Report. Collins provided the current revenue collected for the kiosk - July \$7435 and year to date total is \$24,800. Jason ordered higher quality receipt paper for the kiosk due to damp weather and experiencing paper jams. Jason recommended considering paperless options for future kiosks. Cindy expressed concern for senior patrons that are not tech savvy and a traditional kiosk needed to accommodate our residents. Collins inquired about requesting reimbursement from Awake Palmer Lake.

Business Items

2. Review and Consideration of Application for Appointment. Ms. Jennifer Nilson introduced herself to the members. She stated that she would like to get involved with the community and help with organizing volunteers, learn new things and enjoys physical work. MOTION (Reid, Cindy) to recommend appointment of Ms. Nilson to the Board. Motion passed 5-0.

Parks Commission also heard from Mr. Kevin Magner. Kevin understands procedures and policies with his experience in the military and would like to be involved in giving back to the community. He enjoys physical work and has been involved with the new trail development. MOTION (Reid, Phyllis) to recommend appointment of Mr. Magner to the Board. Motion passed 5-0.

3. Parks Report. Volunteer hours were submitted for June 2023.

4. Review of CTF Fund Use and Other Park Funds. Discussion took place regarding the use of the CTF funds for playground resurfacing, mulch and weed spraying. These are funds that must be spent each year.
5. Creek Week - Fall Service Day. Commissioner Mike Pietsch reported that he was able to add the North Monument Creek section to Creek Week responsibility of Palmer Lake and focus on Glen Park and the Lake area. The Service in the Parks flyer will highlight Creek Week to generate more awareness. Mike will not be available to work Creek Week and will need assistance to pick up cleaning supplies for the event. The service day will take place on September 30th.
6. Update on Kent, Prairie, Creekside Trail, and Bridges. Trail activity is progressing at Kent and Prairie. Noxious weeds have been taken care of. Creekside trail had approximately 5-6 people that placed rocks on both sides of the creek for the future bridge. Discussion took place about the exposed sewer line near Greeley bridge. GMS will manage the work with the least amount of disturbance. The work may impact the trail and Engineers have approved the emergency work needed.
7. Reconsider Letter Relating to Right of Way Vacation (Bickford/Quint). Discussion took place regarding the proposed request to vacate a Right of Way in light of the requirement of a utility easement. MOTION (Cindy, Phyllis) to approve the revised letter recommending that the vacation not be approved. Collins noted this will be included when an application is submitted. Motion passed 5-0.
8. Update on Elephant Rock Property. Dawn reviewed the Board's determination to work with Willan's and Paravicini as tenants. Willans to lease 2.8 acres for a spa, amphitheater, and gym; and Paravicini to lease the chapel, cottage and surrounding area. Trustee Jess Farr plans to update a property map. The Board voted to remove the cabins and one long building and continue exploring new park trails.

Centennial Park

9. Update on County Restroom Door Repair/Replacement. The Centennial Park recreation bathroom has been temporarily fixed and the repair cost is estimated at \$6750 to be replaced.
10. Update Ped Bridge Lighting. Collins stated that the lighting proposal was submitted to the railroad and she will follow up on the status.

Ande left the meeting at 6:15 PM.

11. Proposed Restroom (and Size) on West Side. The proposed site for the westside restroom was presented by Mike and Reid after assessing the area and location of water and sewer. It is proposed to be halfway between the ballfield and the west exit of the pedestrian bridge, into the trees, with a shared wall for plumbing. This will become a strip park in the future behind and slightly south of the 105 Social House. MOTION (Phyllis, Cindy) approved the suggested location and size as reviewed. Motion passed 4-0.
12. Electric Panel at Ballfield Upgrade (APL). Reid and Parks Commission expressed a special Thank you to Awake the Lake for upgrading the panel. The location of the electrical panel is closer to the right field by home plate. Awake the Lake agreed to pay \$2100 for the repair by Duke Electric.
13. Update on East Ped Bridge Landscaping (APL). East side is being worked on and discussion ensued about the importance of contractors notifying the Town when working on Town property. Residents called the Town with concerns of activity at Centennial Park and Town staff was unaware of contractors on site.

Glen Park

14. Update on Tennis/Pickleball Courts. Reid is hopeful the water truck will be available for the work being done and scheduled to start on August 28th. Reid will coordinate between Renner and Jason once confirmation is received for the start date about one week advance.

15. Court Rules Proposed by Pickleball Members. The Pickleball members submitted game rules that were not clear. Mike will be reviewing the rules to make them more specific to league rules. Reid will be contacting Renner to review the contract on the resurfacing of the court.

16. Update on Independent Volunteer for Creekside Trail. The independent volunteer work of trail clean up is Luke Smallman and his mother. A waiver was requested.

17. Dead Crawfish in Creek. Residents were concerned about the dead crawfish and possible danger. Colorado Wildlife is aware and reported that crawfish are hardy and typically do not die easily so the conclusion was that someone put them there. Currently there is no danger to wildlife, pets or people.

Public Comment. None

Report of Other Meetings. None

Next Meeting and Future Items. Next workshop will take place on 8/22 and the next meeting will be 9/12.

18. Summary of 7/25 Workshop. Discussion of a proposed Earth Day event inviting vendors and speakers for a public meeting; and a Leave No Trace and Noxious Weeds public information meeting will be hosted the Saturday before Earth Day – on April 20, 2024.

19. Upcoming Workshop Agendas - 8/22 to review pickleball net storage; fall service day; and follow up on public information events; on 9/26 to attract volunteers along with Awake the Lake, review of budget and funding sources of big budget items in future years.

Adjourn. Reid adjourned the meeting at 6:40 PM.

Minutes by: Tish Torweihe, Administrative Specialist