



PARKS COMMISSION

Thursday, September 02, 2021 at 9:00 AM

Tri-Lakes Chamber Meeting House, 300 Hwy 105, Monument

MINUTES

Call to Order. Reid call to order at 9:01 AM

Roll Call. Present/Ande F, Mike P and Reid W. Excused absent/Greg F.

Staff: Dawn C, Jason D and Tish T.

Approval of Minutes

1. August 19, 2021, Meeting Minutes. Discussion of how and why abstaining should be used. Minutes will be amended with Greg's reason for abstaining from the Parks Commission appointment recommendation.

Petty Cash Report. Previous balance of \$285.61 plus a donation of \$58.00 for a current total of \$343.61

Public Works Supervisor Report. Jason reported that the Parks staff is continuing keep up with mowing and weed whipping throughout all parks. The Wine Festival Committee has contacted him for locates pertaining to their posts needed the day of the event. Discussion on the safety and relocation of the IREA poles took place.

Town Administrator Report. Fire Department scheduled chipping for 9/18 and 10/9 from 9 AM to 1 PM off County Line Rd by the dirt track area. Discussion took place of moving IREA power poles due the upcoming Wine Festival and safety of the community. Moving through budget reviews. Seasonal hire for 2022 will be included in the budget. Dawn will review the upcoming revenue that will be generated from the parking kiosk at the trailhead. Trailhead parking data was forwarded to Dawn and PD. Thank you to Phyllis and Reid for the data gathered.

Business Items

2. Finalize Meeting Date / Place. Generally, the daytime meeting will be held at the Monument Chamber house at 300 Hwy 105 and the evening meetings will be held at Palmer Lake Elementary in the library. Next Park Commission meeting will be on 9/23 at 9 AM at the pavilion in Centennial Park. It will be a time for brainstorming to begin a Master Plan. It was suggested that an invitation be extended to Awake the Lake to attend.

3. Discussion of Number of Park Commission Members. Reid discussed the importance of adding more chair members that are willing to do physical work throughout their parks. Adding up to a seventh

chair member would help alleviate the stress of a few members always being the ones that do most of the work. MOTION to go to seven chair members (Reid, Mike) Motion passed.

4. Noxious Weed Contact Update. Parks staff was asked to hold off on treating Noxious weeds on the east end of the pedestrian bridge to allow Service in the Parks to address it on 9/25. Staff is considering contracting a company to start treating the noxious weed in the public spaces and throughout the parks.

5. Review of 9/25 Service Day & Creek Week. Jason will order a dumpster and locate it behind a gated area to avoid public dumping. Discussion of a chain saw to take care of two large trees that have fallen over. Mike is overseeing Creek Week and he mentioned there is a private group signed up for cleanup on Oct 1st at Palmer Lake. Mike toured the lake and reported old fence posts and trees down will be on the list for cleanup on 9/25. Ande will be picking up free materials to be used for Creek Week.

6. Review of Commissioner Role for Memorial Requests. Dawn will amend the Memorial Parks request guidelines to make it clear that one person should be assigned the responsibility to act on special requests. The guidelines are posted on the town website for town staff to refer people interested.

7. DIA Display Case Plan. The Historical Society has been very helpful, and they will loan items to display at DIA. Items such as old skates, yule log cape, a small Dizzy statue and photos. Discussion took place about winter photos. Friday 9/10/21 is the deadline for all items to be gathered. Dawn will inform the board of the DIA display case at the 9/9 meeting.

Centennial Park

8. Follow up - Removal of Fountain (Oct) before 10/31 is preferred due to inclement winter weather. Jason and Andre will keep tabs on the weather for a good date to remove the fountain.

9. Railway Fencing Requirement. Dawn discussed that it is the towns responsibility to be in agreement with RR and Awake the Lake is the funding behind the project. Discussion of the fence dimensions and the impact the access road along the west side of the tracks. Home Depot would like to visit and see how their donated building materials have been used. There are some split rails that will need to be used or returned.

10. Update - Awake the Lake (review agreement with Town). The MOU between the Town of Palmer Lake and Awake the Lake was reviewed. It is suggested that a Parks Commission attend Awake the Lake meetings and develop a relationship to partner on planning around the lake. Awake the Lake oversees the funding and it is at their discretion.

11. Centennial Park Master Plan (brainstorming). A meeting will be held at the Centennial Parks pavilion for brainstorming on 9/23. It is for free flowing of ideas with no judgement. Reid has old surveys that will be available to look at and share with the Town.

Glen Park

12. Glen Park Slide Update. The AstroTurf was laid and glued. A resident pointed out a zipline and trampoline in the Glen that backs up to a property. A survey may be needed to make sure it is not in the town's property due to liability. PD has been made aware and they are looking into it.

Public Comment. None

Report of Other Meetings. None

Next Meeting. Cancelled 9/16 meeting at Chamber House. Meeting will be held on 9/23/21 at 9AM at Centennial Park Pavilion.

Adjourn. MOTION to adjourn (Reid, Mike) at 10:19 AM. MOTION passed

Minutes by: Tish Torweihe, Admin Assistant