



BOARD OF TRUSTEES MEETING

Thursday, January 22, 2026 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

LIVE STREAM available on Town website

AGENDA

This agenda is subject to revision 24 hours prior to commencement of the meeting.

The Board of Trustees values public comment on issues relevant to Town government. To permit the fair and orderly expression of such comments, the Board will adhere to the following rules for public comment, whether for an agenda item or during public comment for non-agenda items brought by the public.

A speaker must be recognized by the Mayor to step to the podium, sign in, use the microphone, state name and address for the record, and address comments solely to the Board, as a whole.

Each speaker is limited to 3 minutes, cannot pool time with another, and each speaker may only speak once per topic. Civility and respect is required. Comments should not be directed to Town staff, individual Board members or to public members. Comments or disruption from audience members not recognized by the Mayor are prohibited. Points already made should not be duplicated. Only written comments limited to one page will be permitted. Public members are also invited to submit comments by email to be distributed to the Board separately. Note that comments submitted to the Board are public record. Please understand that the Board will listen and consider public comments; however, members will not discuss or take action on your comment but may refer it to staff and/or a future meeting for discussion.

Thank you for your cooperation.

Call to Order

Roll Call

Invocation

Pledge of Allegiance

Introductions/Presentations

1. Colorado Municipal League Presentation
2. Hinkle & Company - Jim Hinkle
3. Administer Oath of Office, Ofc. Alan Dominguez
4. Special Event Application - Awake the Lake Festival on the 4th

Consent Agenda - *Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.*

5. Minutes from January 8, 2026
6. Checks over \$15,000- Meyer & Sams, Inc. (\$19,585.60)

Staff/Department Reports

7. Attorney
8. Interim Town Administrator/Police Chief
9. Town Clerk/Administration

Public Hearing – *Mayor will introduce the item and hear the applicant request. Mayor will ask if any public member wishes to speak for or against the request. Public should address the Board members directly while members listen. Applicant may provide closing remarks and members may ask questions of the applicant. Mayor will close the hearing and members will discuss the item, take action or continue the hearing to a particular date.*

10. Continuation of Eligibility for Annexation for Petition Submitted by Crossing at Monument Creek aka Red Rock Acres Annexation

Business Items

11. Town of Palmer Lake Development Review Team
12. Resolution 10-2026 Approving a Contract for Professional Services with Chavez Consulting, LLC
13. Resolution 11-2026 Approving a Contract for Professional Services with CMI
14. Resolution 12-2026 Approving a Contract for Professional Services with GMS, Inc.
15. Discussion/Direction Illumination Point
16. Board Nomination/Appointment for Board of Adjustments
17. Discussion/Update - Questions received from Trustee Harris & Jurka -Status of Attorney Krob's replacement, Screening process for replacing Attorney Krob, Replacement for Accounting Clerk/ Financial Support, Responsibility for screening applicants, Code Compliance tracking and visibility, Backup for Town Clerk duties

Public Comment - *Public comments are encouraged to be emailed to the Town office at info@palmer-lake.org with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!*

Board Reports**Next Meeting and Future Items - February 12th & 26th 2026****Convene to Executive Session**

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – Lakeview Heights

Reconvene to Open Session**Adjourn**

Americans with Disabilities Act

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.