



## BOARD OF TRUSTEES MEETING

Thursday, April 24, 2025

**Executive Session at 5:00 PM / Regular Meeting at 6:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

**\*LIVE STREAM available on Town website\***

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### AGENDA

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*This agenda is subject to revision 24 hours prior to commencement of the meeting.*

*The Board of Trustees values public comment on issues relevant to Town government. To permit the fair and orderly expression of such comments, the Board will adhere to the following rules for public comment, whether for an agenda item or during public comment for non-agenda items brought by the public.*

*A speaker must be recognized by the Mayor to step to the podium, sign in, use the microphone, state name and address for the record, and address comments solely to the Board, as a whole.*

*Each speaker is limited to 3 minutes, cannot pool time with another, and each speaker may only speak once per topic. Civility and respect is required. Comments should not be directed to Town staff, individual Board members or to public members. Comments or disruption from audience members not recognized by the Mayor are prohibited. Points already made should not be duplicated. Only written comments limited to one page will be permitted. Public members are also invited to submit comments by email to be distributed to the Board separately. Note that comments submitted to the Board are public record. Please understand that the Board will listen and consider public comments; however, members will not discuss or take action on your comment but may refer it to staff and/or a future meeting for discussion.*

*Thank you for your cooperation.*

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#### Call to Order & Roll Call

**Convene to Executive Session** - For the purpose of:

*A) determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) and conferences with the town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. 24-6-402(4)(b) – review of possible property lease amendments for Eco Spa at Elephant Rock property; and*

*B) determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) and conferences with the town attorney for the purpose of receiving legal advice on specific legal questions under C.R.S. 24-6-402(4)(b) – input for possible annexation agreement for proposed Buc-ee's development*

**Reconvene to Open Session by 5:45 pm to open doors for Regular Meeting at 6 pm**

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#### Roll Call

Invocation by Mayor Havenar

Pledge of Allegiance

Presentations

1. Initial Review of Pikes Peak Rural Transportation Authority (PPRTA)

**Consent Agenda** - *Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.*

2. Minutes from April 10, 2025 Meeting
3. Checks over \$15,000 - Meyer & Sam's dba GMS (\$26,667.99) for general engineering
4. Financials (March)

#### **Staff/Department Reports**

5. Police
6. Fire
7. Attorney
8. Administrator/Clerk

**Public Hearing** – *Mayor will introduce the item and hear the applicant request. Mayor will ask if any public member wishes to speak for or against the request. Public should address the Board members directly while members listen. Applicant may provide closing remarks and members may ask questions of the applicant. Mayor will close the hearing and members will discuss the item, take action or continue the hearing to a particular date.*

9. Application for Minor Resubdivision/Replat of Largo Terrace, Poco Ave -- *Applicant has requested the hearing be continued until June 26 (Planning Commission moved to continue to June 18)*

#### **Business Items**

10. Resolution 36-2025 to Approve Citizen Appointment to Parks and Trails Commission
11. Resolution 37-2025 to Extend a Temporary Conditional Use Permit, 773 S Hwy 105 (Diacut)
12. Resolution 38-2025 to Approve Additional Fees to Town Master Fee Schedule
13. Discussion/Direction of Single Hauler Trash Collection Service
14. Discussion of Criteria for Elephant Rock Main Lodge/Area to Create RFP
15. Direction to Complete Land Use Code Critical Issues Project (Funding)
16. Direction for Continued Discussion About PPRTA

**Public Comment** - *Public comments are encouraged to be emailed to the Town office at [info@palmer-lake.org](mailto:info@palmer-lake.org) with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!*

#### **Board Reports**

#### **Next Meeting (May 8) and Future Items**

#### **Convene to Executive Session for unfinished discussion noted above**

#### **Reconvene to Open Session**

#### **Adjourn**

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#### **Americans with Disabilities Act**

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Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.