



## **BOARD OF TRUSTEES MEETING**

**Thursday, June 09, 2022 at 5:00 PM**

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

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### **MINUTES**

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**Call to Order.** Mayor Pro Tem Padgett called the meeting to order at 5:22 PM following the workshop.

#### **Pledge of Allegiance**

**Roll Call.** Present: Mayor Pro Tem Sam Padgett, Trustees Glant Havenar, Darin Dawson, Nicole Currier. Excused: Mayor Bill Bass, Trustees Karen Stuth, Jessica Farr.

**Consent Agenda.** Trustee Havenar inquired about the Resolution to extend a land use permit. The item was removed from consent. MOTION (Dawson, Havenar) to approve Minutes from May 26, 2022 Meeting. Roll call vote – aye 4; nay 0. Motion passed.

#### **Staff/Department Reports**

3) Water; 4) Public Works including Roads & Park Maintenance; 5) Police – Chief Vanderpool mentioned two grants awarded for funds; 6) Fire – Chief McCarthy noted limitations for chipping; 7) Administration – kiosk revenue was recapped, to date \$12,000 net; 8) Attorney – none; 9) Administrator/Clerk – Collins updated the Board on structural repair, completion of landscape, rescheduled service day to 6/25, chipping days, grant activity, upcoming workshops.

**Public Comment.** Mr. Bill Dandino requested that the Board, staff and public members be sure to speak into the microphone so public listening on Live Stream can hear clearly. It was also noted that the Live Stream attempts to refresh after about one hour of meeting time and gets spotty.

#### **Public Hearing**

10. PUBLIC HEARING - Conditional Use for Short Term Rental (Platt Ave). Ms. Lindsay Aho addressed the Board members for two rental units at Platt Ave for Mr/Ms Harker. Trustee Havenar inquired about parking. No person spoke for or against the conditional use. Mayor Pro Tem Padgett closed the hearing.

11. PUBLIC HEARING - Final Reading of Ordinance to Adopt 2020 Edition of Model Traffic Code. Attorney Krob provided background and slight modifications. Mr. Bill Dandino inquired about checking into use of phone when accidents occur; and Krob remarked if a subpoena for phone use is made. Mayor Pro Tem Padgett closed the hearing.

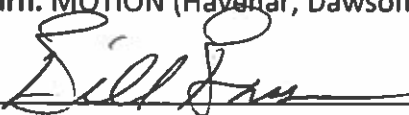
**Business Items**

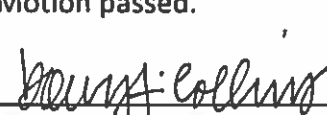
2. Resolution 33-2022 to Extend Land Use Permit (The Real Property Investments LLC) at Illumination Point, Lot 3-4 (removed from consent agenda). Collins explained the request for the extension including loss of engineers and working with multiple property owners for proper drainage for the entire development. MOTION (Currier, Havenar) to approve Resolution 33-2022 to extend the land use permit until October 2022. Roll call vote – aye 4; nay 0. Motion passed.
12. Resolution 34-2022 to Approve Conditional Use for Short Term Rental at Platt Lane. MOTION (Havenar, Dawson) to approve Resolution 34-2022 for conditional use for two rental units at Platt. Roll call vote – aye 4; nay 0. Motion passed.
13. Resolution 35-2022 to Authorize Fire Mitigation with Miller Timber. Collins noted the grant funding was awarded in 2021 for mitigation. MOTION (Havenar, Currier) to approve Resolution 35-2022 to authorize service with Miller Timber. Roll call vote – aye 4; nay 0. Motion passed.
14. Resolution 36-2022 to Authorize an IGA for the Opioid Settlement. Collins provided additional information about the County representing the Town of Palmer Lake with opportunity to participate in upcoming committee or sub-committee as meetings progress. MOTION (Currier, Dawson) to approve Resolution 36-2022 accepting the IGA. Roll call vote – aye 4; nay 0. Motion passed
15. Ordinance 10-2022 to Adopt the 2020 Edition of the Model Traffic Code. MOTION (Dawson, Havenar) to approve Ordinance 10-2022 adopting the 2020 edition of the model traffic code. Roll call vote – aye 4; nay 0. Motion passed.
16. Ordinance Relating to Time Limit to Display Banners. Attorney Krob and Collins gave background to bring the Planning Commission recommendation of a timeframe for banners to the Board but to wait to review and address the entire sign code at one time.
17. Ordinance Relating to Handheld Device While Driving. Attorney Krob restated this is addressed in the 2020 edition of the model traffic code and not necessary for a separate ordinance.
18. Review of 2023 Budget Schedule. Collins presented a draft schedule to begin planning the 2023 budget cycle. Discussion took place about final adoption dates following the November election and changes being made as necessary.

**Board Reports.** Trustee Currier stated that Awake Palmer Lake reconsidered paying for the required railroad fencing and approved reimbursing the town.

**Next Meeting (Workshop and Meeting on June 23) and Future Items.** Discussion took place about modifying the time of upcoming workshops starting at 4p before regular meetings based on response of public at the 6/9 workshop. It was agreed to move the workshop time later on 6/23 and 7/14 to begin at 7p following the regular meeting and to keep meeting agendas brief. Additional dates were discussed including opposite Thursday evenings and adding Saturday mornings. The timeframe to hold meetings is limited to the middle of July. Collins will send a message to Board members to gather best dates.

**Adjourn.** MOTION (Havenar, Dawson) to adjourn at 6:24 PM. Motion passed.

  
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Mayor Bill Bass

  
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ATTEST: Dawn A. Collins, Town Clerk