



BOARD OF TRUSTEES MEETING

Thursday, January 12, 2023 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

LIVE STREAM available at Town website

LOCAL LICENSING AUTHORITY

This agenda is subject to revision 24 hours prior to commencement of the meeting.

Call to Order & Roll Call

Public Hearing & Action

1. Application for Retail MJ Store - Alpine Essentials LLC (850 Commercial Ln)
2. Application for Retail MJ Store - Dead Flowers LLC (855 Hwy 105)

AGENDA

This agenda is subject to revision 24 hours prior to commencement of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Presentations

3. Certificate of Appreciation - Mr. Gary Atkins
4. Proclamation Recognizing Martin Luther King, Jr., Day

Consent Agenda

Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.

5. Minutes from December 8, 2022 Meeting
6. Minutes from Special Meeting on December 15, 2022
7. Checks over \$15,000 - Krob Law (\$25,000.00); CIRSA (\$30,876.58); GMS (\$43,000.00); Miller Timber (\$100,000.08)

8. Resolution 1-2023 to Designate Posting Locations for Public Notice
9. Resolution 2-2023 to Appoint Town Officers
10. Resolution 3-2023 to Approve Re-Appointment(s) to Planning Commission
11. Resolution 4-2023 to Approve Appointments to Parks Commission
12. Resolution 5-2023 to Approve Appointment to Pikes Peak Area Council of Government (PPACG)
13. Resolution 6-2023 to Approve Citizen Appointment to CAC

Staff/Department Reports

14. Water
15. Public Works including Roads, Park Maintenance and Parks Commission Volunteer Hours
16. Police - Introduction (Oath) of Officer Stevens
17. Fire
18. Administration
19. Attorney
20. Administrator/Clerk

Public Hearing

Mayor will introduce the item and the Board will hear from the applicant. Any public member speaking for or against the item will be invited to speak to the Board. Mayor may request staff input and Board members may ask questions. Applicant will have an opportunity for final remarks. Mayor will close the hearing.

21. Application for Vacation and Replat - 113 Highland Rd

Business Items

22. Resolution 9-2023 to Approve Vacation and Replat - 113 Highland Road
23. Resolution 12-2023 to Extend Land Use Permit (420 Hwy 105, Brenneman)
24. Resolution 10-2023 to Authorize Application for Finding of Reasonable Diligence - Palmer Lake Monument Creek Exchange
25. Resolution 13-2023 to Set a Different Increase to Water Tap Fee and Rate for the Town
26. Resolution 11-2023 to Adopt the 2023 Town Master Fee Schedule
27. Resolution 7-2023 to Approve Appointments to Board of Adjustment
28. Resolution 8-2023 to Approve Appointment to Pikes Peak Regional Building Department (PPRBD)
29. Emergency Ordinance 1-2023 to Amend Moratorium on Sign Code
30. Ordinance 2-2023 to Amend Section 3.24 Retail MJ Excise Tax

31. Initiate Termination of the IGA with Tri-lakes Fire District
32. Review/Distribute Draft of the Revised Employee Handbook

Public Comment

Public comments are encouraged to be emailed to the Town office at info@palmerlake.org with subject line of Public Comment (48 hour prior to meeting) and shall be announced, distributed, and addressed at the meeting. Otherwise, please step to the microphone, state your name and address for the record and address the Board on matters not on the agenda. Please note that the Board will not take action on your concern but may refer it to staff and/or to a future meeting agenda. Public members are allowed up to 3 minutes for comments. Thank you!

Board Reports**Next Meeting (1/19 workshop; 1/26 meeting) and Future Items****Convene to Executive Session**

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – lease agreement(s) for elephant rock property; water service request; PD personnel complaint.

Reconvene to Open Session**Adjourn**

Americans with Disabilities Act

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.