



BOARD OF TRUSTEES MEETING

Thursday, December 14, 2023 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

LIVE STREAM available at Town website

LOCAL LICENSING AUTHORITY

This agenda is subject to revision 24 hours prior to commencement of the meeting.

Call to Order

1. Application to Transfer Liquor License - Sundance Pit BBQ, Hwy 105

AGENDA

This agenda is subject to revision 24 hours prior to commencement of the meeting.

Call to Order

Pledge of Allegiance

Roll Call

Consent Agenda

Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.

2. Minutes from November 9, 2023 Meeting
3. Financials (Corrected Cash Position page for September; October; November)
4. Checks over \$15,000 - Renner Sports Surfaces (\$26,533.00); Meyer & Sam's (\$24,138.50); Timberline Electric & Control Corp (\$76,619.21)
5. Resolution 76-2023 to Re-Appoint Trustee Dennis Stern to the Pikes Peak Regional Building Advisory Board

Staff/Department Reports

6. Water
7. Public Works including Roads & Park Maintenance
8. Police
9. Fire

10. Administration
11. Attorney
12. Administrator/Clerk

Public Hearing at 6 pm – *Mayor will introduce the item and Board will hear the applicant request. Mayor will ask if any public member wishes to speak for or against the request. Public should address the Board members directly while members listen. Applicant may provide closing remarks and members may ask questions of the applicant. Mayor will close the hearing and members will discuss the item at the appropriate time on the agenda or continue the hearing to a particular date.*

13. Application for Conditional Use in CC Zone - Religious Institution (304 Hwy 105)

Business Items

14. Resolution 77-2023 to Approve Conditional Use in CC Zone - Religious Institution (304 Hwy 105)
15. Application for Public Display - Mural, Yak's Motorcycle Maintenance and Detail Shop
16. Proposal/Direction to Staff Relating to Trail and Bridge Work (Parks Commission)
17. Resolution 78-2023 to Approve Revised MOU with Awake Palmer Lake for Pickleball Project
18. Resolution 79-2023 to Authorize Lease Agreement with CORE for EV Charger
19. Resolution 73-2023 to Accept Final Water Rate Study Report
20. Resolution 80-2023 to Authorize IGA with CDOT for the Palmer Lake Spruce Mountain Road
21. Resolution 81-2023 to Authorize Professional Service Agreement with GMS Consulting for Main Street Design Project
22. Resolution 82-2023 to Authorize Agreement with Dukes Electric for Ped Bridge Lighting Plan
23. Resolution 83-2023 to Authorize Demolition of Elephant Rock Structures
24. Ordinance 24-2023 to Adopt Final Version of Sign Code
25. Ordinance 25-2023 Relating to Motor Vehicles on Undeveloped Town Right of Ways
26. Emergency Ordinance 26-2023 to Adopt the 2024 Budget
27. Distribute/Review Revised Employee Handbook
28. Distribute/Review Draft of Proposed Master Fee Schedule

Public Comment - *Public comments are encouraged to be emailed to the Town office at info@palmer-lake.org with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please step to the microphone, state your name and address for the record, and address the Board on matters not on the agenda. Please note that the Board will not take action on your comment but may refer it to staff and/or a future meeting agenda. Public members are allowed up to 3 minutes for comments. Thank you!*

Board Reports

Next Meeting (1/11/2024) and Future Items - Board Retreat 1/26?**Convene to Executive Session**

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – Elephant Rock property lease terms for Star View Ranch, and possible public land sale; for personnel matter under C.R.S. 24-6-402(4)(f) - employment agreement; for conference with Town Attorney for the purpose of receiving legal advice under C.R.S. 24-6-402(4)(b) - PD complaint.

Reconvene to Open Session

29. Action on Employment Agreement (Town Administrator)

Adjourn

Americans with Disabilities Act

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.