



PARKS AND TRAILS COMMISSION MEETING

Tuesday, October 14, 2025 at 5:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

LIVE STREAM available on Town website

AGENDA

This agenda is subject to revision 24 hours prior to commencement of the meeting.

The Commission values public comment on issues relevant to Town government. To permit the fair and orderly expression of such comments, the Commission will adhere to the following rules for public comment, whether for an agenda item or during public comment for non-agenda items brought by the public.

A speaker must be recognized by the Chair to step to the podium, sign in, use the microphone, state name and address for the record, and address comments solely to the Commission, as a whole.

Each speaker is limited to 3 minutes, cannot pool time with another, and each speaker may only speak once per topic. Civility and respect is required. Comments should not be directed to Town staff, individual Commission members or to public members. Comments or disruption from audience members not recognized by the Chair are prohibited. Points already made should not be duplicated. Only written comments limited to one page will be permitted. Public members are also invited to submit comments by email to be distributed to the Commission separately. Note that comments submitted to the Town Commission are public record. Please understand that the Commission will listen and consider public comments; however, members will not discuss or take action on your comment but may refer it to staff and/or a future meeting for discussion.

Thank you for your cooperation.

Call to Order

Roll Call

Pledge

Approval of Minutes

1. Minutes from August 26th, 2025 meeting
2. Minutes from September 23rd, 2025 meeting

Petty Cash Report

Public Works Supervisor Report

3. October 2025 Report

Town Administrator Report

Business Items

4. Report of Volunteer Hours
5. Kiosk Revenue
6. Report/Consider Items for Project List
7. Discussion of Park Amenities Purchase Proposal for 2025
8. Discussion on December Workshop Date. Currently set for December 23rd.
9. Discussion of Dates for Winterfest Broomball Tournament

Trails and Bridges**Centennial Park**

10. Discussion of Christmas Lights Decorations
11. Update on Broomball Tournament Dates
12. Update on West Side Bathroom Fixtures
13. Discussion of and Possible Recommendation on Ballfield Outfield Fence and other Fencing Requirements

Glen Park

14. Discussion on MYHC Grant Regarding Creek Clean up and Future Work by MHYC
15. Final Update on Creekweek 2025
16. Discussion on and Possible Recommendation on Apple Trees Care Quote
17. Update on Recommendation to Make the Reservoir Trail Head, Creekside Trail, Kent and Prairie Trail, and the South Side of Monument Creek Adjacent to E-rock to Beaver Ponds Area a Designated Park
18. Update on Glen Park Drainage Issues and Engineer's Recommendation Plan
19. Discussion of and Possible Recommendation on the Parking Kiosk Funds at the Trail Head

Public Comment - *This time is reserved for the public to speak to items not on the agenda.*

Report of Other Meetings**Next Meeting and Future Items****Adjourn**

Americans with Disabilities Act

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.
