



BOARD OF TRUSTEES MEETING

Thursday, September 28, 2023

Executive Session at 5:00 PM / Regular Meeting at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

LIVE STREAM available at Town website

AGENDA

This agenda is subject to revision 24 hours prior to commencement of the meeting.

Call to Order & Roll Call

Convene to Executive Session

For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – Town Administrator Employment Agreement; ER property lease; and for personnel matter under C.R.S. 24-6-402(4)(f) - Town Administrator evaluation.

Reconvene to Open Session by 5:45 pm for Regular Meeting to Begin at 6:00 PM

Roll Call

Pledge of Allegiance

Consent Agenda

Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.

1. Minutes from September 14, 2023 Meeting
2. Checks over \$15,000 - Meyer & Sams dba GMS (\$26,236.40); Bradley Excavating (\$99,034); CIRSA (\$30,876.59)
3. Financials (August)

Staff/Department Reports

4. Attorney
5. Administrator/Clerk

Public Hearing - *Chair will introduce the item and hear the applicant request. Chair will ask if any public member wishes to speak for or against the request. Public should address the Commission members directly while members listen. Applicant may provide closing remarks and members may ask questions of the applicant. Chair will close the hearing and members will discuss the item, move a recommendation, and/or continue the hearing to a particular date.*

6. Application for a Conditional Use for Residential Dwelling in C1 Zone
7. Consider Revised Application to Vacate El Moro Town Right of Way

Business Items

8. Resolution 68-2023 to Approve Conditional Use for a Residential Dwelling in C1 Zone, Vale St
9. Ordinance 21-2023 to Vacate Portion of El Moro Right of Way
10. Resolution 61-2023 to Appoint Board Member to the Community Development Advisory Board
11. Resolution 66-2023 to Authorize Professional Service Agreement for Accounting Service (Kelly Books)
12. Resolution 67-2023 to Authorize a Professional Service to Rewrite Land Use Critical Issues (CMI)
13. Resolution 55-2023 to Authorize Lease Agreement for 2.8 Acres at Elephant Rock Property
14. Ordinance 22-2023 to Regulate RV Storage and Use on Private Property
15. Consider Letter of Support for CPW Non-motorized Grant for Parks Commission
16. Consideration to Support a Board Appointment to a Wildfire Resiliency Code Board (Division of Fire Prevention & Control) - Trustee Ball

Public Comment - *Public comments are encouraged to be emailed to the Town office with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please step to the microphone, state your name and address for the record, and address the Board on matters not on the agenda. Please note that the Board will not take action on your comment but may refer it to staff and/or a future meeting agenda. Public members are allowed up to 3 minutes for comments. Thank you!*

Board Reports

Next Meeting (10/4 workshop; 10/12 meeting) and Future Items

Convene to Executive Session for unfinished discussion

Reconvene to Open Session

17. Consideration of Employment Agreement for Town Administrator/Clerk

Adjourn

Americans with Disabilities Act

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.