



BOARD OF TRUSTEES MEETING

Thursday, July 10, 2025 at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

LIVE STREAM available on Town website

AGENDA – REVISED 7/9/25

This agenda is subject to revision 24 hours prior to commencement of the meeting.

The Board of Trustees values public comment on issues relevant to Town government. To permit the fair and orderly expression of such comments, the Board will adhere to the following rules for public comment, whether for an agenda item or during public comment for non-agenda items brought by the public.

A speaker must be recognized by the Mayor to step to the podium, sign in, use the microphone, state name and address for the record, and address comments solely to the Board, as a whole.

Each speaker is limited to 3 minutes, cannot pool time with another, and each speaker may only speak once per topic. Civility and respect is required. Comments should not be directed to Town staff, individual Board members or to public members. Comments or disruption from audience members not recognized by the Mayor are prohibited. Points already made should not be duplicated. Only written comments limited to one page will be permitted. Public members are also invited to submit comments by email to be distributed to the Board separately. Note that comments submitted to the Board are public record. Please understand that the Board will listen and consider public comments; however, members will not discuss or take action on your comment but may refer it to staff and/or a future meeting for discussion.

Thank you for your cooperation.

Call to Order

Roll Call

Invocation by Guest

Pledge of Allegiance

Presentations

1. Recruiting Proposals - KRW Associates; Strategic Government Resources Inc (SGR)

Consent Agenda - *Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.*

2. Minutes from June 30, 2025 Meeting
3. Checks over \$15,000 - Craig Fire & Safety Inc (\$17,825.00) for fire extrication equipment

Staff/Department Reports

4. Water
5. Public Works including Roads & Park Maintenance
6. Police

7. Fire
8. Administration
9. Attorney
10. Administrator

Business Items

11. Resolution 53-2025 to Authorize Hiring Recruiter to Fill Town Administrator Position
12. Resolution 50-2025 Approving an Appointment to Fill a Vacancy on the Town Board (remaining term 2022-2026) & Possible Oath of Office
13. Resolution 56-2025 to Appoint Citizen Member to Parks and Trails Commission
14. Resolution 54-2025 Appointing Town Clerk & Administer Oath of Office
15. Resolution 55-2025 to Establish Details for the September 9 Election
16. Recognition of Employee Years of Service
17. Discussion/Direction to Consider Real Estate Agent for Elephant Rock Lodge
18. Discussion/Direction for Elephant Rock Planning and Engineering Services for the Planned Development Plan
19. Distribute Draft Schedule for 2026 Budget

Public Comment - *Public comments are encouraged to be emailed to the Town office at info@palmer-lake.org with subject line of Public Comment (24 hours prior to meeting) and shall be distributed and read at the meeting. Otherwise, please be recognized to speak, sign in, and address the Board on matters not on the agenda. Thank you!*

Board Reports**Next Meeting (7/24) and Future Items**

Convene to Executive Session - *For the purpose of:*

A) determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – Hermosa property easement;

B) determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – El Paso County Parks property;

C) determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators under C.R.S. 24-6-402(4)(e) – input to annexation (proposed Buc-ees).

Reconvene to Open Session**Adjourn**

Americans with Disabilities Act

Reasonable accommodations for persons with a disability will be made upon request. Please notify the Town of Palmer Lake (at 719-481-2953) at least 48 hours in advance. The Town of Palmer Lake will make every effort to accommodate the needs of the public.