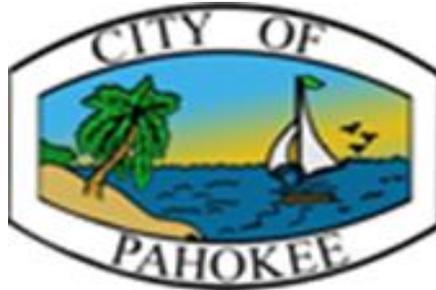


CITY OF PAHOKEE



AGENDA

City Commission Regular Meeting
Tuesday, March 10, 2026, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Isabelle J. McDonald
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Tammy Bussey, Interim City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

[TENTATIVE: SUBJECT TO REVISION]

AGENDA

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS**
- E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS** (*agenda items only*)

(This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing the Commission, state your name and address for the record)

- 1. Presentation - Mr. Rob J. Beasley, Area Development Director for UNCF South Florida

- F. CONSENT AGENDA**

- 1. February 17, 2026 City Commission Special Meeting Minutes
- 2. February 17, 2026 City Commission Workshop (5PM) Minutes
- 3. February 17, 2026 City Commission Workshop (6PM) Minutes
- 4. February 24, 2026 City Commission Workshop Minutes
- 5. February 24, 2026 City Commission Meeting Minutes

- G. OLD BUSINESS** (*discussion of existing activities or previously held events, if any*)

- H. PUBLIC HEARINGS AND/OR ORDINANCES**

- I. RESOLUTION(S)**

- 1. RESOLUTION 2026-07 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA RATIFYING THE CITY MANAGER’S EXECUTION OF A STATE FUNDED GRANT AGREEMENT – SMALL COUNTY OUTREACH PROGRAM (SCOP), CONTRACT NO: G-2129 FOR THE PURPOSES OF A TIME EXTENSION; EXTENDING THE PROJECT COMPLETION DEADLINE WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION UNTIL DECEMBER 30, 2027, AS MORE SPECIFICALLY SET FORTH IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

- J. NEW BUSINESS** (*presentation by city manager of activity or upcoming event, if any*)

- 1. Discussion and direction for consideration of a partnership with the United Negro College Fund (UNCF)
- 2. Funding Allocation for Financial Consultant Contract

- K. REPORT OF THE MAYOR**

- L. REPORT OF THE CITY MANAGER**

- M. REPORT OF THE CITY ATTORNEY**

- N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY**

-
- O. GENERAL PUBLIC COMMENTS** (*items not on the agenda*)
 - P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER** (*community events, feel good announcements, if any*)
 - Q. ADJOURN**

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the “Request for Appearance and Comment” form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting the Office of the City Clerk at 561-924-5534. If hearing impaired, contact Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26)

LOCAL AREA OFFICE IMPACT STATS 2024-2025

Location: Palm Beach County, Florida

UNCF Scholarship Recipients from the State of Florida:

	State-Level: Florida	City-Level: Palm Beach County
Total # of scholarships	823	51
Total # of students	669	40
Total \$ amount awarded	\$3,988,747.87	\$206,718.54
Average scholarship amount	\$ 4,846.60	\$4,134.37

Top 10 Institutions of Attendance for UNCF Scholarship Recipients from Florida:

Institution Name	Number of Students	% of Students
Bethune Cookman University	107	16%
Florida Agricultural and Mechanical University	107	16%
Florida Memorial University	80	12%
Edward Waters University	65	10%
Florida State University	17	3%
Allen University	15	2%
Florida International University	14	2%
Oakwood University	13	2%
Johnson C. Smith University	13	2%
University of Central Florida	12	2%

UNCF Scholarship Impact Stats:

- **\$5,000:** Amount in UNCF scholarship assistance that increased the likelihood of graduation by over **seven** percentage points¹
- **70%:** The 6-year graduation rate for African American UNCF scholarship recipients¹ (**44%** national rate for all African Americans²)
- **90%:** The 6-year graduation rate for African American Gates Millennium Scholars³
- **70%:** Percentage of Campaign for Emergency Student Aid recipients graduate within one year of receiving their award³

General UNCF Population Served⁴:

“Population Served” is defined as the total number of students enrolled in a UNCF-member institution in fall 2023 and the total number of 2023-24 UNCF scholarship recipients.

50,803

Total population served by UNCF in 2023-24

LOCAL AREA OFFICE IMPACT STATS 2024-2025

Location: Palm Beach County, Florida

HBCU Educational Impact Stats:

In 2023, HBCUs represented:

- **3%** of all 2- and 4-year public and private non-profit Title IV participating institutions.⁵
- **10%** of Black undergraduates enrolled at 2- and 4-year public and private non-profit Title IV participating institutions.⁵
- **16%** of bachelor’s degrees received by Black students from 4-year public and private non-profit Title IV participating institutions.⁶
- **25%** of bachelor’s degrees awarded in STEM fields received by Black students from 4-year public and private non-profit Title IV participating institutions.⁷
- **85%** of all undergraduate students at HBCUs received some type of financial aid in 2021–22. Specifically, **68%** received grants, **65%** took out student loans, **4%** received work-study awards, **2%** received federal veterans’ education benefits, and **18%** had parents who took out federal Direct PLUS Loans.⁸

The 2024 Economic Impact of the Nation’s HBCUs⁹

HBCUs are economic engines in their communities and beyond, generating substantial economic returns year after year. HBCU faculty, employees and students produce—and consume—a wide range of goods and services, which spurs economic activity on and beyond campus. The result? More jobs, stronger growth and more vibrant communities.

- **\$16.5 Billion: Total Economic Impact**
 - In total, the nation’s HBCUs generate \$16.5 billion in economic impact annually; that’s equivalent to a ranking in the top 200 on the *Fortune 500* list of America’s largest corporations.
- **136,048 Jobs: Total Employment Impact**
 - HBCUs generate 136,048 jobs for their local and regional economies. Of this total, 53,780 are on-campus jobs, and 82,268 are off-campus jobs.
- **\$146 Billion: Total Lifetime Earnings**
 - The 51,269 HBCU graduates in 2021 can expect total earnings of \$146 billion over their lifetimes— that’s 57 percent more than they could expect to earn without their college credentials.

¹Building better futures: The Value of a UNCF investment. Washington, DC: Frederick D. Patterson Research Institute, UNCF. <https://uncf.org/the-latest/the-value-of-a-uncf-scholarship#:~:text=Without%20our%20scholarship%20programs%2C%20many,likelihood%20of%20graduation%20by%207%25>. Published 3/8/2024; accessed on 9/2/2025

² Ranking the Nation's Largest HBCUs By Their Graduation Rates. Ranking the Nation's Largest HBCUs By Their Graduation Rates <https://jbhe.com/2025/05/ranking-the-nations-largest-hbcus-by-their-graduation-rates/#:~:text=May%205%2C%202025,is%20a%20huge%20racial%20gap>. Published 5/6/2025; accessed on 9/2/2025

³ UNCF Internal Studies: The Value of a UNCF investment. Washington, DC: Frederick D. Patterson Research Institute, UNCF. <https://uncf.org/the-latest/the-value-of-a-uncf-scholarship#:~:text=Without%20our%20scholarship%20programs%2C%20many,likelihood%20of%20graduation%20by%207%25>. Published 3/8/2024; accessed on 9/2/2025

⁴ UNCF Patterson Institute special tabulation of U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System fall enrollment data and UNCF S.T.A.R. Database scholarship data.

⁵ Figures include 2- and 4-year public and private non-profit Title IV participating and U.S. service institutions. UNCF Patterson Institute special tabulations of data from the U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System, 2023 data collection year.

LOCAL AREA OFFICE IMPACT STATS 2024-2025

Section E, Item 1.

Location: Palm Beach County, Florida

⁶ This figure includes 4-year public and private non-profit Title IV participating and U.S. service institutions. UNCF Patterson Institute special tabulations of data from the U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System, 2023 data collection year.

⁷ STEM degrees defined as first major bachelor's degrees in computer and information sciences and support services, engineering, engineering technologies and engineering-related fields, biological and biomedical sciences, mathematics and statistics, physical sciences, and science technologies/technicians. This figure includes 4-year public and private non-profit Title IV participating and U.S. service institutions. UNCF Patterson Institute special tabulations of data from the U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System, 2022-2023 data collection year.

⁸ HBCU Facts and Statistics: Best Colleges <https://www.bestcolleges.com/research/hbcu-facts/> Published 2/28/2025; accessed on 9/2/2025

⁹ Humphreys, J. (2024). HBCUs Transforming Futures: The Economic Engine of HBCUs - Impact of Historically Black Colleges and Universities. Washington, DC: Frederick D. Patterson Research Institute, UNCF. <https://uncf.org/hbcuimpactreport/2024/>

CITY OF PAHOKEE



MINUTES

City Commission Special Meeting
Tuesday, February 17, 2026, at 4:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Isabelle J. McDonald
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Tammy Bussey, Interim City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Babb called the meeting to order at 4:07 PM.

Commissioner McDonald led the Invocation, followed by the Pledge of Allegiance.

B. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.

Vice Mayor Sanquetta Cowan-Williams (via phone)

Commissioner Isabelle J. McDonald

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

Tammy Bussey, Interim City Manager

Burnadette Norris-Weeks, City Attorney

Nylene Clarke, City Clerk

Motion made by Commissioner McDonald to allow Vice Mayor Cowan-Williams to participate via phone. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

C. TOPIC

1. RESOLUTION 2026-05 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF PAHOKEE AND ANGELA REYES, LLC FOR THE PROVISION OF FINANCE SERVICES, ACCOUNTING SERVICES AND FOR ASSISTANCE WITH OIG COMPLIANCE RESPONSES, CORRECTIVE ACTION PLANS AND RELATED SERVICES IN AN AMOUNT NOT TO EXCEED \$85,000.00, IN THE CONTRACT FORM ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

The City Attorney read the title of the resolution into the record, and the Interim City Manager provided an explanation. Angela Reyes-Santana provided an overview.

Motion made by Commissioner Scott to approve Resolution 2026-05. Duly seconded by Commissioner McPherson and passed (4-1).

Voting Yea: Mayor Babb, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Voting Nay: Vice Mayor Cowan-Williams

D. PUBLIC COMMENTS

E. ADJOURN

Motion made by Commissioner McPherson to adjourn the meeting. Duly seconded by Commissioner McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 5:15 PM.

Mayor Keith W. Babb, Jr.

ATTEST: Nylene Clarke, CMC, City Clerk

CITY OF PAHOKEE



MINUTES

City Commission Workshop

Tuesday, February 17, 2026, at 5:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.

Vice Mayor Sanquetta Cowan-Williams

Commissioner Isabelle J. McDonald

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

CHARTER OFFICERS:

Tammy Bussey, Interim City Manager

Nylene Clarke, City Clerk

Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Babb called the workshop to order at 5:21 PM.

B. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.

Vice Mayor Sanquetta Cowan-Williams (via phone)

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

Commissioner Isabelle J. McDonald

Tammy Bussey, Interim City Manager

Burnadette Norris-Weeks, City Attorney

Nylene Clarke, City Clerk

C. TOPIC

1. DISCUSS THE STEPS NEEDED TO PURSUE LITIGATION REGARDING THE MISAPPROPRIATED FUNDS

The City Attorney provided legal guidance regarding the matter. Discussion ensued, resulting in no further action.

D. PUBLIC COMMENTS

E. ADJOURN

There being no further business to discuss, Mayor Babb adjourned the workshop at 6:00 PM.

Mayor Keith W. Babb, Jr.

ATTEST: Nylene Clarke, CMC, City Clerk

CITY OF PAHOKEE



MINUTES

City Commission Workshop

Tuesday, February 17, 2026, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.

Vice Mayor Sanquetta Cowan-Williams

Commissioner Isabelle J. McDonald

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

CHARTER OFFICERS:

Tammy Bussey, Interim City Manager

Nylene Clarke, City Clerk

Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Babb called the workshop to order at 6:00 PM.

B. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.

Vice Mayor Sanquetta Cowan-Williams (via phone)

Commissioner Isabelle J. McDonald

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

Tammy Bussey, Interim City Manager

Burnadette Norris-Weeks, City Attorney

Nylene Clarke, City Clerk

C. TOPIC

1. DISCUSS THE CRITERIA AND PROCESS FOR HIRING A CITY MANAGER

Discussion ensued, resulting in a consensus to follow the past process.

D. PUBLIC COMMENTS

E. ADJOURN

There being no further business to discuss, Mayor Babb adjourned the workshop at 6:52 PM.

Mayor Keith W. Babb, Jr.

ATTEST: Nylene Clarke, CMC, City Clerk

CITY OF PAHOKEE



MINUTES

City Commission Workshop

Tuesday, February 24, 2026, at 5:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.

Vice Mayor Sanquetta Cowan-Williams

Commissioner Isabelle J. McDonald

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

CHARTER OFFICERS:

Tammy Bussey, Interim City Manager

Nylene Clarke, City Clerk

Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner McPherson called the workshop to order at 6:07 PM.

Commissioner McDonald led the Invocation, followed by the Pledge of Allegiance.

B. ROLL CALL

PRESENT

Vice Mayor Sanquetta Cowan-Williams (at 5:12 PM)

Commissioner Isabelle J. McDonald

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

Tammy Bussey, Interim City Manager

Burnadette Norris-Weeks, City Attorney

Nohemi Polanco, Acting City Clerk

ABSENT

Mayor Keith W. Babb, Jr.

C. TOPIC

1. BUSINESS OF THE MONTH CRITERIA

Discussion ensued, resulting in a consensus to have the criteria the City Commission discussed formally considered and adopted, prior to implementation. Public notice will be issued thereafter.

D. PUBLIC COMMENTS

E. ADJOURN

There being no further business to discuss, Vice Mayor Cowan-Williams adjourned the workshop at 5:43 PM.

Mayor Keith W. Babb, Jr.

ATTEST: Nylene Clarke, CMC, City Clerk

CITY OF PAHOKEE



MINUTES

City Commission Regular Meeting
Tuesday, February 24, 2026, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Isabelle J. McDonald
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Tammy Bussey, Interim City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. CALL TO ORDER

Vice Mayor Cowan-Williams called the meeting to order at 6:00 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner McDonald led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr. (at 6:11 PM)
Vice Mayor Sanquetta Cowan-Williams
Commissioner Isabelle J. McDonald
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott
Tammy Bussey, Interim City Manager
Burnadette Norris-Weeks, City Attorney
Nohemi Polanco, Acting City Clerk

D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS *(agenda items only)*

1. Proclamation - March 9-15, 2026 as Flood Awareness Week
2. Proclamation - March 2026 as Florida Bicycle Month
3. Proclamation - March 2026 as Let's Move Palm Beach County Month

F. CONSENT AGENDA

1. February 10, 2026 City Commission Meeting Minutes
Motion made by Mayor Babb to approve the Consent Agenda. Duly seconded by Commissioner McPherson and passed unanimously.
Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

G. OLD BUSINESS *(discussion of existing activities or previously held events, if any)*

1. McClure Road Project Update

H. PUBLIC HEARINGS AND/OR ORDINANCES

I. RESOLUTION(S)

1. RESOLUTION 2026-06 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AMENDING THE SIGNATORIES FOR VARIOUS BANK ACCOUNTS OF THE CITY OF PAHOKEE AT PNC BANK, N.A; REMOVING JOSEPH R. MARTIN AS A SIGNATORY; AUTHORIZING CITY OFFICIALS TO EXECUTE ALL NECESSARY DOCUMENTS TO COMPORT WITH THIS RESOLUTION AND WITH PNC BANKING REQUIREMENTS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Motion made by Commissioner McPherson to accept Resolution 2026-06. Duly seconded by Commissioner McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

J. NEW BUSINESS (*presentation by city manager of activity or upcoming event, if any*)

1. Presentation of List: Proposed Use of Surtax Funds for 2026

K. REPORT OF THE MAYOR

L. REPORT OF THE CITY MANAGER

M. REPORT OF THE CITY ATTORNEY

N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY

A motion was made by Vice Mayor Cowan-Williams to bring all contracts back to the next Commission Meeting, to review them before they expire. The motion failed due to lack of a second.

A motion was made by Vice Mayor Cowan-Williams to start the interviewing process on March 24th. The motion failed due to lack of a second.

Motion made by Commissioner McDonald to follow up on the Partnership with UNCF. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner McDonald to identify an event or activity that we can use to recognize and congratulate women in our community, in observance of Women's History Month. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Mayor Babb to add to a future agenda, reopening the City Manager posting for an additional 60 days to allow others an opportunity to apply and/or directing HR to contact previously interviewed applicants who may not be aware that they did not have to reapply or resubmit an application if they already had one on file for the City Manager position, in order to allow them the opportunity to be interviewed as an option. Duly seconded by Vice Mayor Cowan-Williams and discussion ensued.

A motion was made by Commissioner Scott to withdraw the application. The motion failed due to lack of a second.

Mayor Babb's original motion failed (1-4).

Voting Yea: Mayor Babb

Voting Nay: Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Commissioner McPherson to add to a future agenda, a budget amendment to ensure funds are properly allocated for the finance consultant assisting with the audit and the necessary amendment regarding the grant writer position. Duly seconded by Commissioner McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

O. GENERAL PUBLIC COMMENTS (*items not on the agenda*)

P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER (*community events, feel good announcements, if any*)

Q. ADJOURN

Motion made by Commissioner McDonald to adjourn the meeting. Duly seconded by Commissioner Scott and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 8:38 PM.

Mayor Keith W. Babb, Jr.

ATTEST: Nylene Clarke, CMC, City Clerk



AGENDA
MEMORANDUM

TO: Honorable Mayor and City Commissioners
VIA: Tammy Bussey, Interim City Manager
FROM: Community & Economic Development Department
SUBJECT: Time Extension #2 for State Funded Grant Agreement-Small County Outreach Program (SCOP) (G-2129, FM #448100-1-54-01)
DATE: March 3, 2026

GENERAL SUMMARY/BACKGROUND:

The City of Pahokee entered into a State Funded Grant Agreement (SFGA) with the Florida Department of Transportation (FDOT) under Financial Project No. 448100-1-54-01, Contract No. G-2129, for the McClure Road Reconstruction project, McClure Road from Palm Road to south Lake Drive. The previous agreement set a project completion deadline of June 30, 2026. Due to a series of administrative transitions and financial challenges that the City has experienced over the past twenty-eight (28) months, which have profoundly impacted the project timeline, the City has requested an extension of the project deadline to ensure adequate time for construction completion, close-out, and submission of the final invoice package.

As indicated in Exhibit A, FDOT has agreed to grant the requested extension, Time Extension #2 to SFGA which reflects this change.

BUDGET IMPACT:

There is no immediate fiscal impact associated with the extension of the project timeline. The extension will provide adequate time for completion, close-out, and submission of the final invoice package. All costs associated with the project are covered under the original SFGA with FDOT.

LEGAL NOTE:

Defer to the City Attorney.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Resolution 2026-07
Exhibit A

RESOLUTION NO. 2026-07

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA RATIFYING THE CITY MANAGER’S EXECUTION OF A STATE FUNDED GRANT AGREEMENT - SMALL COUNTY OUTREACH PROGRAM (SCOP), CONTRACT NO: G-2129 FOR THE PURPOSES OF A TIME EXTENSION; EXTENDING THE PROJECT COMPLETION DEADLINE WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION UNTIL DECEMBER 30, 2027, AS MORE SPECIFICALLY SET FORTH IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee, Florida (“CITY”) and the State of Florida Department of Transportation (“FDOT”) entered into a State-Funded Grant Agreement (“SFGA”) for Financial Project No.: 448100-1-54-01, Contract No.: G-2129, for the design, construction, and construction engineering inspection (CEI) services of McClure Road from Palm Road to South Lake Drive; and

WHEREAS, the SFGA is set to expire on June 30, 2026; and

WHEREAS, this request is necessitated by a series of administrative transitions that City has experienced over the past twenty-eight (28) months, which have profoundly impacted the project timeline; and

WHEREAS, pursuant to Section 3.00 of the SFGA, FDOT has agreed to extend the Project completion deadline to December 30, 2027, to allow the City adequate time for construction completion, close-out, and submission of the final invoice package (See Attached Exhibit “A”); and

WHEREAS, the City Commission of the City of Pahokee, Florida, has determined that ratifying the execution of the extension with FDOT is in the best interests of the City and its residents.

NOW THEREFORE, BE RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Ratifying Execution. City Commission of the City of Pahokee, Florida, hereby ratifies execution of Time Extension #2 with FDOT, as set forth in Exhibit "A" attached hereto.

Section 3. Conflict. All resolutions in conflict herewith are hereby and expressly repealed.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 10th day of March 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)



Florida Department of Transportation

RON DESANTIS
GOVERNOR

3400 West Commercial Boulevard
Fort Lauderdale, FL 33309

JARED W. PERDUE, P.E.
SECRETARY

DATE: February 20, 2026

TO: Tammy Bussey
City Manager
City of Pahokee

FROM: Florida Department of Transportation
District Four Local Programs

SUBJECT: Time Extension #2
State Funded Grant Agreement- Small County Outreach Program (SCOP)
Financial Project No.:448100-1-54-01
Contract No.: G-2129
Project Description: McClure Road from Palm Road to South Lake Drive

The City of Pahokee is the recipient of a State Funded Grant Agreement ("SFGA") for the above referenced Project that will expire on June 30, 2026. The City of Pahokee has requested a time extension due to ongoing administrative transitions and financial challenges that have adversely impacted project implementation and progress over the past several months.

Pursuant to Section 3.00 of the SFGA, the Department herein agrees to grant a time extension until **December 30, 2027**.

This extension will allow sufficient time for the competition of the contract procurement and project design and construction activities. Construction activities are expected to be completed by December 30, 2027.

RECIPEINT: CITY OF PAHOKEE

By: Tammy Bussey Date: 02/26/26
 Tammy Bussey,
 City Manager

APPROVED

The Department approves a time extension for the subject State Funded Grant Agreement to **December 30, 2027**.

By: John Krane Date: 02/27/2026 | 4:40 PM EST
 John P. Krane, P.E.
 Director of Transportation Development

Legal Review: Francine Steelman
 Francine Steelman
 Interim Chief Counsel, District Four



AGENDA
MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS
FROM: Tammy Bussey, Interim City Manager
SUBJECT: Funding Allocation for Financial Consultant Contract
DATE: March 5, 2026

GENERAL SUMMARY/BACKGROUND:

Pursuant to the Commission’s request during the February 24 meeting, this memo clarifies the funding structure for the Financial Consultant contract. The total contract cost of **\$85,000** will be covered using existing funds within the current approved budget; therefore, no budget amendment or inter-departmental transfers are required.

Funding Source Breakdown

The following accounts have been identified to provide direct coverage for professional services:

Account Number	Description	Amount for Finance Consultant	Current Account Balance
513010-310	Finance & General Accounting: Professional Services	\$42,600	\$42,600
590000-310	Non-Departmental: Professional Services	\$20,000	\$20,000
590000-919	Non-Departmental: Contingencies	\$22,400	\$60,000
TOTAL		\$85,000	\$122,600

BUDGET IMPACT:

No

LEGAL NOTE:

Defer to City Attorney

STAFF RECOMMENDATION:

ATTACHMENTS: