

CITY OF PAHOKEE



AGENDA

City Commission Regular Meeting
Tuesday, November 25, 2025, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Isabelle J. McDonald
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Tammy Bussey, Interim City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

[TENTATIVE: SUBJECT TO REVISION]

AGENDA

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS**
- E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS** (*agenda items only*)

(This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing the Commission, state your name and address for the record)

- 1. Presentation by Ivan Blonka - The Jack Brewer Foundation

- F. CONSENT AGENDA**

- 1. July 22, 2025 City Commission Meeting Minutes

- G. OLD BUSINESS** (*discussion of existing activities or previously held events, if any*)

- H. PUBLIC HEARINGS AND/OR ORDINANCES**

- I. RESOLUTION(S)**

- 1. RESOLUTION 2025-67 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, UPDATING THE DESIGNATION OF THE CITY OF PAHOKEE'S VOTING DELEGATE AND ALTERNATE(S) TO THE PALM BEACH COUNTY LEAGUE OF CITIES, INC., AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.
- 2. RESOLUTION 2025-68 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CITY OF PAHOKEE'S ANNUAL CHRISTMAS PARADE AND AUTHORIZING AN APPLICATION FOR A PARADE PERMIT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
- 3. RESOLUTION 2025-69 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA REQUESTING THE CITY MANAGER TO SELECT A DEPARTMENT HEAD TO PRESENT ON RELEVANT DEPARTMENTAL CITY MATTERS AT EACH REGULARLY SCHEDULED CITY COMMISSION MEETING; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
- 4. RESOLUTION 2025-70 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING BUDGET AMENDMENT NO. 2 IN THE AMOUNT OF \$618,066.00 FOR FISCAL YEAR 2024-2025, AS SET FORTH IN COMPOSITE EXHIBIT "A" ATTACHED HERETO; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
- 5. RESOLUTION 2025-71 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA CLOSING THE DATE FOR ACCEPTING CITY

MANAGER APPLICATIONS EFFECTIVE NOVEMBER 26, 2025; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

6. RESOLUTION 2025-72 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING LEGISLATIVE PRIORITIES FOR THE 2026 LEGISLATIVE SESSION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

J. NEW BUSINESS (*presentation by city manager of activity or upcoming event, if any*)

1. Status update regarding a letter to Mayor Sara Baxter
2. Hotel status update
3. Status update regarding the Fourth of July fireworks preparation

K. REPORT OF THE MAYOR

L. REPORT OF THE CITY MANAGER

M. REPORT OF THE CITY ATTORNEY

N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY

O. GENERAL PUBLIC COMMENTS (*items not on the agenda*)

P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER (*community events, feel good announcements, if any*)

Q. ADJOURN

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the “Request for Appearance and Comment” form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting the Office of the City Clerk at 561-924-5534. If hearing impaired, contact Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26)

CITY OF PAHOKEE



MINUTES

City Commission Regular Meeting
Tuesday, July 22, 2025, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Derrick Boldin
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Michael E. Jackson, City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. CALL TO ORDER

Mayor Babb called the meeting to order at 6:01 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner McPherson led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott
Michael E. Jackson, City Manager
Burnadette Norris-Weeks, City Attorney
Nylene Clarke, City Clerk

ABSENT

Commissioner Derrick Boldin (Resignation effective July 21, 2025)

D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Additions: 1) an amendment to Resolution 2025-45 to reflect professional services between the City of Pahokee and Davis & Associates P.A., rather than Keith W. Davis individually, and 2) adding under New Business a discussion about the Inaugural Pahokee Homecoming Alumni Picnic event scheduled for October 4, 2025, to include classes from 1972 through 2025.

Motion made by Commissioner Scott to adopt the agenda as presented with the two additions requested by the City Manager. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS *(agenda items only)*

F. CONSENT AGENDA

1. June 24, 2025 City Commission Meeting Minutes
2. June 26, 2025 City Commission Special Meeting Minutes

Clerk's Note: Pursuant to discussion, the June 24, 2025 City Commission Meeting Minutes will be corrected to reflect that bank statements were requested to be brought back to this meeting.

Motion made by Vice Mayor Cowan-Williams to approve the consent agenda. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

G. OLD BUSINESS *(discussion of existing activities or previously held events, if any)*

H. PUBLIC HEARINGS AND/OR ORDINANCES

I. RESOLUTION(S)

1. RESOLUTION 2025-39 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, REAPPOINTING PATRICIA WALLACE TO THE ZONING/ADJUSTMENT/PLANNING BOARD FOR A TERM OF THREE (3) YEARS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

A motion made by Commissioner McPherson to accept Resolution 2025-39, which was duly seconded by Vice Mayor Cowan-Williams; however, no vote was taken.

Motion made by Commissioner McPherson to postpone Resolution 2025-39 until the next meeting. Duly seconded by Vice Mayor Cowan-Williams and passed (3-1).

Voting Yea: Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Voting Nay: Mayor Babb

2. RESOLUTION 2025-40 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPOINTING TWO NEW MEMBERS TO THE PARKS AND RECREATION ADVISORY BOARD TO FILL TWO UNEXPIRED TERMS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Vice Mayor Cowan-Williams to postpone Resolution 2025-40 until the next commission meeting, to give other residents an opportunity to apply. Duly seconded by Commissioner McPherson and passed (3-1).

Voting Yea: Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Voting Nay: Mayor Babb

3. RESOLUTION 2025-41 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPOINTING MEMBERS TO THE SPECIAL EVENTS ADVISORY BOARD; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR TERMS OF OFFICE; PROVIDING FOR AN EFFECTIVE DATE.

Clerk's Note: Mayor Babb appointed Patsy McAllister, Vice Mayor Cowan-Williams appointed Patricia Wallace, Commissioner McPherson appointed Alphonso Smith, Jr., and Commissioner Scott appointed La'Ciera Reddick. By consensus, Luz Torres was appointed.

Motion made by Vice Mayor Cowan-Williams accept Resolution 2025-41. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

4. RESOLUTION 2025-42 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, SETTING THE PROPOSED MILLAGE RATE FOR FISCAL YEAR 2025-2026 PURSUANT TO SECTION 200.065, FLORIDA STATUTES, TOGETHER WITH A ROLLED-BACK RATE; ESTABLISHING THE DATE, TIME AND PLACE OF PUBLIC HEARINGS TO CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE BUDGET FOR FISCAL YEAR 2025-2026; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner McPherson to accept Resolution 2025-42. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

5. RESOLUTION 2025-43 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A MARKETING AGREEMENT WITH UTILITY SERVICE PARTNERS PRIVATE LABEL, INC. D/B/A SERVICE LINE WARRANTIES OF AMERICA (SLWA), AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS, CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

Motion made by Vice Mayor Cowan-Williams to accept Resolution 2025-43. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

6. RESOLUTION 2025-44 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING A CO-SPONSORSHIP POLICY AND PROCEDURES FOR ACTIVITIES AND SPECIAL EVENTS IN COLLABORATION WITH NON-PROFIT ORGANIZATIONS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Vice Mayor Cowan-Williams to postpone approving Resolution 2025-44 until a workshop can be held to review the policy in detail. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

7. RESOLUTION 2025-45 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE EXECUTION OF A SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF PAHOKEE AND KEITH W. DAVIS, ESQ., AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

Clerk's Note: The resolution was amended to reflect professional services between the City of Pahokee and Davis & Associates, P.A., rather than Keith W. Davis, Esquire personally.

Motion made by Commissioner McPherson to accept Resolution 2025-45 as amended. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

8. RESOLUTION 2025-46 A RESOLUTION OF THE CITY COMMISSION OF PAHOKEE, FLORIDA, APPROVING AND ADOPTING THE 2024 REVISED PALM BEACH COUNTY LOCAL MITIGATION STRATEGY PLAN; PROVIDING FOR TRANSMITTAL; PROVIDING AN EFFECTIVE DATE.

Motion made by Vice Mayor Cowan-Williams to accept Resolution 2025-46. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

J. NEW BUSINESS (*presentation by city manager of activity or upcoming event, if any*)

1. Directing the Parks and Recreation Board to schedule a meeting regarding developing a plan for MLK Park and Citizen Village improvements and repairs - Commissioner McPherson

Clerk's Note: No official vote was taken; however, there was no objection to the item.

2. Report on how the City collects funds - Vice Mayor Cowan-Williams
3. Inaugural Pahokee Homecoming Alumni Picnic

K. REPORT OF THE MAYOR

L. REPORT OF THE CITY MANAGER

M. REPORT OF THE CITY ATTORNEY

N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY

Motion made by Commissioner McPherson to add to the next agenda the maintenance contract for the splashpad and pool, including the maintenance schedule. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Motion made by Vice Mayor Cowan-Williams to have information about unfilled positions and their funding brought to the August 12, 2025 meeting. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Motion made by Vice Mayor Cowan-Williams to schedule a facilities and vehicle policies workshop for August 5, 2025, at 5:00 PM. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Motion made by Vice Mayor Cowan-Williams to place the letter from Empowerment Health regarding use of a facility on the August 12, 2025 agenda. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

O. GENERAL PUBLIC COMMENTS (*items not on the agenda*)

P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER (*community events, feel good announcements, if any*)

Q. ADJOURN

Motion made by Vice Mayor Cowan-Williams to adjourn the meeting. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

Mayor Keith W. Babb, Jr.

ATTEST: Nylene Clarke, CMC, City Clerk



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Tammy Bussey, Interim City Manager

FROM: Office of the City Clerk

SUBJECT: Designation of Voting Delegate and Alternates to the Palm Beach County League of Cities, Inc.

DATE: November 14, 2025

GENERAL SUMMARY/BACKGROUND:

On June 25, 2024, the City Commission voted to appoint a voting delegate and alternates to the Palm Beach County League of Cities, Inc. Since that time, personnel changes have occurred among elected officials and staff. As a result, it is necessary for the City of Pahokee to revise and update its official designation of the voting delegate and alternates.

BUDGET IMPACT:

There is no budget impact associated with approving this item.

LEGAL NOTE:

Defer to the City Attorney.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Resolution 2025-67

RESOLUTION NO. 2025-67

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, UPDATING THE DESIGNATION OF THE CITY OF PAHOKEE’S VOTING DELEGATE AND ALTERNATE(S) TO THE PALM BEACH COUNTY LEAGUE OF CITIES, INC., AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee (“City”) previously voted to appoint a voting delegate and alternates to the Palm Beach County League of Cities, Inc.; and

WHEREAS, some of the previously appointed elected officials have changed and it is necessary for the City to update its designation of voting delegates and alternates with the Palm Beach County League of Cities, Inc., as set forth in Exhibit “A”; and

WHEREAS, the City Commission of the City of Pahokee (“City Commission”) deems it to be in the best interests of the City to designate new voting delegates and alternates to the Palm Beach County League of Cities, Inc.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Appointment of Delegates. The City of Pahokee hereby appoints the delegates and alternate(s) to the Palm Beach County League of Cities, Inc., as set forth in attached Exhibit “A.”

Section 3. Conflict. All resolutions, parts of resolutions, or previous forms in conflict with this resolution are hereby repealed.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 25th day of November 2025.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)

Exhibit "A"

**Designation of Voting Delegate & Alternate(s) to the
Palm Beach County League of Cities, Inc.**

(ATTACHED)



Designation of Voting Delegate & Alternate(s) to the Palm Beach County League of Cities, Inc.

In accordance with Article Four of the Bylaws of the Palm Beach County League of Cities, Inc., as amended January 25, 2017, the governing body of (City, Town, or Village name):

City of Pahokee

Took the official action and designated the following voting delegate and alternate(s) to vote on behalf of the above named municipality at any League of Cities general membership meeting, special general membership meeting and/or function of the general membership. This designation applies **ONLY** to weighting voting items for the General Membership.

Voting Delegate: Mayor Keith W. Babb, Jr. *Email:* kbabb@cityofpahokee.com

Alternate(s): Vice Mayor Sanquetta Cowan-Williams *Email:* scowan-williams@cityofpahokee.com

Alternate(s): Commissioner Isabelle J. McDonald *Email:* imcdonald@cityofpahokee.com

Alternate(s): Commissioner Everett D. McPherson, Sr. *Email:* emcpherson@cityofpahokee.com

Alternate(s): Commissioner James H. Scott *Email:* jscott@cityofpahokee.com

Alternate(s): *Email:*

Alternate(s): *Email:*

Action taken this 25th day of November, 2025

Mayor Signature

Attest:

Clerk Signature (SEAL)



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Tammy Bussey, Interim City Manager

FROM: Offices of the City Manager and City Clerk

SUBJECT: 2025 Christmas Parade

DATE: November 20, 2025

GENERAL SUMMARY/BACKGROUND:

The City of Pahokee desires to hold its Annual Christmas Parade on December 15, 2025. In order to do so, the City Commission must formally approve the parade and authorize an application to be completed with the Florida Department of Transportation.

BUDGET IMPACT:

Pursuant to FDOT requirements, law enforcement must be secured to provide traffic control. PBSO has waived the related service fees for this event; accordingly, no expenses are anticipated as part of this item’s approval.

LEGAL NOTE:

Defer to the City Attorney.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Resolution 2025-68

RESOLUTION 2025-68

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CITY OF PAHOKEE’S ANNUAL CHRISTMAS PARADE AND AUTHORIZING AN APPLICATION FOR A PARADE PERMIT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee desires to hold its 2025 Christmas Parade on December 15, 2025 at 6:00 PM; and

WHEREAS, in order for the Christmas Parade to be held, a permit from the Florida Department of Transportation (“FDOT”) is required to close state roads; and

WHEREAS, the City Commission of the City of Pahokee (“City Commission”) desires to approve a Christmas parade concept and further desires to authorize an application to be completed with the Florida Department of Transportation; and

WHEREAS, in order to secure a permit, the Florida Department of Transportation requires a formal Resolution from the City Commission showing approval of the desired Christmas Parade.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Parade. The City Commission hereby approves Annual Christmas Parade to be held by the City of Pahokee on December 15, 2025 at 6:00 PM.

Section 3. Authorization of Permit Application. The City Commission hereby authorizes the application of a permit to be applied for from the Florida Department of Transportation for the Annual Christmas Parade. The City Manager is further authorized to take all necessary and expedient actions to effectuate the intent of this Resolution.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 25th day of November, 2025.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Tammy Bussey, Interim City Manager

FROM: Office of the City Manager

SUBJECT: Presentations by Department Heads at Regular Commission Meetings

DATE: November 21, 2025

GENERAL SUMMARY/BACKGROUND:

This item is being brought back before the City Commission for consideration following prior Commission direction. At the October 28, 2025 City Commission Meeting, the Commission unanimously voted to have department heads provide reports at Commission Meetings. The proposed resolution formalizes that directive and establishes a clear process for the City Manager to assign department heads to present at each regularly scheduled City Commission meeting.

BUDGET IMPACT:

There is no anticipated budget impact associated with approving this item.

LEGAL NOTE:

Defer to the City Attorney.

STAFF RECOMMENDATION:

Staff yields to the Commission's direction.

ATTACHMENTS:

Resolution 2025-69

RESOLUTION 2025-69

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA REQUESTING THE CITY MANAGER TO SELECT A DEPARTMENT HEAD TO PRESENT ON RELEVANT DEPARTMENTAL CITY MATTERS AT EACH REGULARLY SCHEDULED CITY COMMISSION MEETING; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Pahokee, Florida desires to have a department head present at each regularly scheduled City Commission meeting on relevant departmental City matters; and

WHEREAS, the City Commission is requesting that the City Manager consider making department heads available to present to the City Commission relevant matters important for City operations at each regularly scheduled City Commission meeting; and

WHEREAS, the City Commission requests that the presentations be made in any order determined appropriate by the City Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Request for presentations by department heads. The City Commission of the City of Pahokee, Florida hereby requests that the City Manager select a department head to present on relevant departmental matters at each regularly scheduled City Commission meeting. The City Commission further desires that presentations be made in any order determined appropriate by the City Manager.

Section 3. Effective Date. This resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 25th day of 2025.

Keith W. Babb, Jr., Mayor

ATTESTED:

Nylene Clarke, CMC, City Clerk

APPROVED AS TO LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P. A.
City Attorney

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)



AGENDA
MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS
VIA: Tammy Bussey, Interim City Manager
FROM: Joseph R Martin, Finance Director
SUBJECT: Budget Amendment # 2 FY 2024- 2025
DATE: November 25, 2025

SUMMARY:

Review of the Adopted budget with amendment-2 for Fiscal Year 2024 2025.

GENERAL SUMMARY/BACKGROUND:

It is common practice to routinely review actual and anticipated expenditures associated with an adopted budget and make periodic adjustments, including a more significant Year End adjustment. Based on anticipated costs/savings associated with current budget commitments, staff is proposing a series of budget changes.

Context & Staff Analysis:

A budget amendment to the General Fund (1), Special Revenue Fund (100), ARPA Fund (110) and Capital Projects Fund (330) fiscal year 2024- 2025 budget is requested- see attached exhibit A.

It is now necessary to amend the Fiscal Year 2024-2025 Budget to reflect the total budget increase of \$618,066.00.

BUDGET IMPACT:

Yes

LEGAL NOTE:

Defer to City Attorney

STAFF RECOMMENDATION:

Staff recommends the approval of Resolution 2024 2025- Budget Amendment No. 2

ATTACHMENTS:

Resolution 2025-70
Budget Amendment #2 Exhibit A

RESOLUTION 2025-70

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING BUDGET AMENDMENT NO. 2 IN THE AMOUNT OF \$618,066.00 FOR FISCAL YEAR 2024-2025, AS SET FORTH IN COMPOSITE EXHIBIT "A" ATTACHED HERETO; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2024-2025 budget was adopted by the City Commission of the City of Pahokee, Florida (the "City") on November 25, 2025; and

WHEREAS, Budget Amendment No. 2, as described in Exhibit "A", will increase the current budget for Fiscal Year 2024-2025 from \$9,092,274.00 to \$9,710,340.00, a difference of \$618,066.00 : and

WHEREAS, the General Fund will increase both revenues and expenditures by \$308,104.00 to account for unexpected revenues and expenditures for day-to-day operations; and

WHEREAS, the Special Revenue Fund will increase both revenues and expenditures by \$702,865.00 to account for unexpected revenues and expenditures for day-to-day operations; and

WHEREAS, the ARPA Fund will increase both revenues and expenditures by \$3,862.00 to account for unexpected deferral of both revenues and expenditures; and

WHEREAS, the Capital Projects Fund will decrease both revenues and expenditures by \$396,765.00 to account for unexpected revenues and expenditures for day-to-day operations; and

WHEREAS, it is now necessary to amend the Fiscal Year 2024-2025 Budget to reflect the total budget increase of \$618,066.00 .

WHEREAS, the City Commission of the City of Pahokee, Florida, finds that approving Budget Amendment No. 2, attached hereto as Exhibit "A", is in the best interest of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing whereas clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this

Resolution.

Section 2. Budget Amendment No. 2. The City Commission of the City of Pahokee, Florida hereby approves Budget Amendment No. 2 for the Fiscal Year 2024-2025, attached hereto as Exhibit "A", providing for a total budget increase of \$618,066.00.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 25th day of November 2025.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)

Composite Exhibit "A"

Budget Amendment No. 2 FY 2024-2025

CITY OF PAHOKEE
Budget Amendment 2 Summary FY 2024-2025

FUND	Commission Meeting	Budget	Description	Approved	Total Net	
	Date	Amendment No.			Increase(Decrease)	Amount
<u>GENERAL Fund</u>						
	11/25/2025	2024-002	Increase on unexpected Revenues /Expenditures		308,104	
			NET Increase General Fund		<u>308,104</u>	308,104
<u>SPECIAL REVENUE FUND</u>						
	11/25/2025	2024-002	Increase on unexpected Revenues /Expenditures		702,865	
			NET Increase SPECIAL REVENUE Fund		<u>702,865</u>	702,865
<u>ARPA FUND</u>						
	11/25/2025	2024-002	Increase on unexpected Revenues /Expenditures		3,862	
			NET Increase ARPA Fund		<u>3,862</u>	3,862
<u>CAPITAL PROJECTS FUND</u>						
	11/25/2025	2024-002	Decrease on unexpected Revenues /Expenditures		(396,765)	
			NET Decrease CAPITAL PROJECTS Fund		<u>(396,765)</u>	(396,765)
			Total		<u>618,066</u>	618,066

CITY OF PAHOKEE
Budget Amendment No 2

Section 1, Item 4.

2024-2025 002 by Fund

Use this form for items not anticipated in the budget

Line Item		Current Budget	Adjusted		Balance
Number	Description		Increase	Decrease	
<u>Revenues</u>					
<u>General Fund</u>					
1-311000	Current Year Ad Valorem Taxe	793,451	28,279		821,730
1-325010	ALUMNI PICNIC REGISTRATION FEE	-	3,900		3,900
1-335500	8th Cent Motor Fuel Tax-Trns	92,000	12,990		104,990
1-337785	PBC MISCELLANEOUS GRANTS	-	4,303		4,303
1-337875	Early Learning Coalition	75,000	12,861		87,861
1-343600	GUA Entity Fee	192,000	13,091		205,091
1-350100	Court Fines	2,000	3,031		5,031
1-350500	Code Enforcement Fines	80,000	74,260		154,260
1-361049	Interest - Investment	1,000	8,389		9,389
1-331501	Hurricane Relief	-	147,000		147,000
	Total Revenue	1,235,451	308,104	-	1,543,555
<u>Expenses</u>					
<u>General Fund</u>					
1-513010-320	Accounting & Auditing	36,000	22,880		58,880
1-541000-340	Contractual Services	525,000	135,269		660,269
1-541000-633	Hurricane (Emergency)	-	147,000		147,000
1-555000-480	Promotional Activities	25,000	2,955		27,955
	Total Expenses	586,000	308,104	-	894,104

CITY OF PAHOKEE

Budget Amendment No 2

2024-2025 002 by Fund

Use this form for items not anticipated in the budget

Line Item		Current Budget	Adjusted		Balance
Number	Description		Increase	Decrease	
<u>Revenues</u>					
<u>Special Revenue Fund</u>					
100-335800-	Disc 1% Sur Tax	867,000	702,865		1,569,865
	Total Revenue	867,000	702,865	-	1,569,865
<u>Expenses</u>					
<u>Special Revenue Fund</u>					
100-541000-631	Capital Outlay 1% Disc Surtax	567,000		567,000	-
100-541000-915	Interfund Transfer	-	1,509,015		1,509,015
100-572000-631	Capital Outlay 1% Disc Surtax	300,000		239,150	60,850
	Total Expenses	867,000	1,509,015	806,150	1,569,865

Budget Amendment - CITY OF PAHOKEE

At Commission Meeting of : November 25, 2025

CITY OF PAHOKEE

Budget Amendment No 2

2024 2025-002 by Fund

Use this form for items not anticipated in the budget

Line Item		Current	Adjusted		Remaining	
Number	Description	Budget	Increase	Decrease	Budget	Balance
Revenues						
ARPA Fund						
110-335850	ARPA - Intergovernmental	123,572	3,862		127,434	127,434
Total Revenue		123,572	3,862	-	127,434	127,434
Expenses						
ARPA Fund						
110-555000-811	MINOR HOME REPAIR (ARPA)	93,572	3,862	-	97,434	97,434
Total Expenses		93,572	3,862	-	97,434	97,434

Budget Amendment - CITY OF PAHOKEE

At Commission Meeting of : November 25, 2025

CITY OF PAHOKEE

Budget Amendment No 2

2024-2025 002 by Fund

Use this form for items not anticipated in the budget

Line Item		Current Budget	Adjusted		Balance	
Number	Description		Increase	Decrease		Budget
Revenues						
Capital Projects Fund						
330-334255-	FL DOT Roads Grant	1,755,780		1,655,780	100,000	100,000
330-334304-	MLK Park Grant	250,000		250,000	-	-
330-381000-	Intergovernmental Transfer	-	1,509,015	1,509,015	1,509,015	1,509,015
	Total Revenue	2,005,780	1,509,015	1,905,780	100,000	1,609,015
Expenses						
Capital Projects Fund						
330-541000-600	CAPITAL OUTLAY	1,755,780		146,765	1,609,015	1,609,015
330-572150-623	MLK Park Grant	250,000		250,000	-	-
	Total Expenses	2,005,780	-	396,765	1,609,015	1,609,015

Budget Amendment - CITY OF PAHOKEE

At Commission Meeting of : November 25, 2025



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Tammy Bussey, Interim City Manager

FROM: Staff

SUBJECT: Closing the City Manager Application Period Effective November 26, 2025

DATE: November 21, 2025

GENERAL SUMMARY/BACKGROUND:

The City of Pahokee is conducting a hiring process to fill the vacant City Manager position. The position has remained open for application submissions, and the City has received multiple applications from interested candidates. At the October 28, 2025 City Commission Meeting, the City Commission voted by majority to establish a closing date of November 26, 2025 for accepting applications. This item is being brought back before the City Commission for consideration following prior Commission direction and to formalize that directive.

BUDGET IMPACT:

There is no direct fiscal impact associated with adopting this resolution. Any future costs related to contractual negotiations with the selected candidate will be addressed separately.

LEGAL NOTE:

Defer to the City Attorney.

STAFF RECOMMENDATION:

Staff yields to the Commission’s direction.

ATTACHMENTS:

Resolution 2025-71

RESOLUTION 2025-71

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA CLOSING THE DATE FOR ACCEPTING CITY MANAGER APPLICATIONS EFFECTIVE NOVEMBER 26, 2025; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee is in need of a permanent City Manager to run its day-to-day operations; and

WHEREAS, to date, the City Commission has received a number of applications in response to the open City Manager position; and

WHEREAS, the City Commission desires to close the application deadline effective 5:00 PM on November 26, 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Closing the City Manager Application Period. The City Commission of the City of Pahokee, Florida hereby closes the application period for the City Manager position effective November 26, 2025 at 5:00 PM.

Section 3. Effective Date. This resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 25th day of November 2025.

Keith W. Babb, Jr., Mayor

ATTESTED:

Nylene Clarke, CMC, City Clerk

APPROVED AS TO LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P. A.
City Attorney

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Tammy Bussey, Interim City Manager

FROM: Office of the City Manager

SUBJECT: 2026 Legislative Priorities

DATE: November 21, 2025

GENERAL SUMMARY/BACKGROUND:

In preparation for the 2026 legislative cycle, municipalities across Florida were requested to submit legislative requests and priorities to ensure consideration during the appropriations and policy review processes. To remain competitive and ensure Pahokee’s needs are represented, timely submission of priorities was necessary. Due to statutory and agency-related deadlines that required prompt action, the compiled list was submitted.

Summary of 2026 Legislative Priority Requests:

1. City of Pahokee – Hurricane Hardening Eddie Rhodes Gymnasium (Phase 1)
 - Amount Requested: \$950,000

2. City of Pahokee Restoration Project – Demucking and Backfilling for Sustainable Municipal Park Design
 - Amount Requested: \$950,000

BUDGET IMPACT:

There is no direct fiscal impact associated with approving this Resolution. However, successful funding requests resulting from the adopted legislative priorities could produce significant financial benefits for the City through grants, appropriations, or statutory authorizations.

LEGAL NOTE:

Defer to the City Attorney.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Resolution 2025-72

RESOLUTION 2025-72

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING LEGISLATIVE PRIORITIES FOR THE 2026 LEGISLATIVE SESSION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, In anticipation of the 2026 Florida State Legislative Session and Sessions of Congress of the United States, the City of Pahokee City Commission (“City Commission”) desires to adopt its legislative priorities; and

WHEREAS, the City Commission has reviewed and considered the nature and scope of its proposed legislative actions and desires to propose those incorporated hereto as Composite Exhibit “A”; and

WHEREAS, the City Commission desires to confirm its legislative priorities for the 2026 legislative session as set forth herein.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Adoption of 2026 Legislative Priorities. The City Commission of the City of Pahokee, Florida hereby adopts the 2026 Legislative Priorities, as set forth in Composite Exhibit “A,” attached hereto.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 25th day of November 2025.

Keith W. Babb, Jr., Mayor

ATTESTED:

Nylene Clarke, CMC, City Clerk

APPROVED AS TO LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P. A.
City Attorney

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)

COMPOSITE EXHIBIT "A"

2026 LEGISLATIVE PRIORITIES

(ATTACHED)

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

For projects meeting the definition of House Rule 5.14

Only Members of the Florida House of Representatives can officially submit an Appropriations Project Request
 Your request will not be officially submitted unless all questions and applicable sub parts are answered. The information provided in the request will be posted on the House website and available for public review if an Appropriations Project Request is published by a Representative.

1. **Title of Project:**
2. **Date of Submission:**
3. **House Member Sponsor:**

4. Details of Amount Requested:

- a. Has funding been provided in a previous State budget for this activity? Yes No
- b. What is the most recent fiscal year the project was funded?
- c. Were the funds provided in the most recent fiscal year subsequently vetoed? Yes No
- d. Complete the following Project Request Worksheet to develop your request.

FY:	Input Prior Year Appropriation for this project for FY 2025-26 <i>(If appropriated in FY 2025-26 enter the appropriated amount, even if vetoed.)</i>				Nonrecurring Funds Request for FY 2026-27		
Column:	A	B	C	D	E	F	
Funds Description	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated	Operations	Fixed Capital Outlay (FCO)	TOTAL Operations + Fixed Capital Outlay (FCO)	
Input Amounts	0	0	0	0	950,000	950,000	

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

e. Provide the total cost of the project for FY 2026-27 from all sources of funding (Enter "0" if amount is zero):

Type of Funding	Amount	% of Total	Are the other sources of funds guaranteed in writing?
1. Amount Requested from the State in this Appropriations Project Request	950,000	100.0 %	
2. Federal	0	0.0 %	<input type="radio"/> Yes <input checked="" type="radio"/> No
3. State (Excluding the requested Total Amount in #4d, Col F)	0	0.0 %	<input type="radio"/> Yes <input checked="" type="radio"/> No
4. Local	0	0.0 %	<input type="radio"/> Yes <input checked="" type="radio"/> No
5. Other	0	0.0 %	<input type="radio"/> Yes <input checked="" type="radio"/> No
TOTAL	950,000	100.0 %	

5. Is this a multi-year project requiring funding from the state for more than one year? Yes No

a. How much state funding would be requested after 2026-27 over the next 5 years?

b. How many additional years of state support do you expect to need for this project?

c. What is the total project cost for all years including all federal, local, state, and any other funds? Select the single answer which best describes the total project cost. If funds requested are for ongoing services or for recurring activities, select "ongoing activity".

6. Is this project related to relief or recovery from a natural disaster? Yes No

a. If yes, provide the name or a description of the natural disaster and briefly describe how the funding will be used for relief or recovery.

Maximum of 500 characters allowed

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

7. Which is the most appropriate state agency to place an appropriation for the issue requested?

- a. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? Yes No
- b. Describe suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures.

Maximum of 500 characters allowed

8. Requester:

- a. First Name: Last Name:
- b. Organization:
- c. Email:
- d. Phone #:

9. Contact for questions about specific technical or financial details about the project.

- a. First Name: Last Name:
- b. Organization:
- c. Email:
- d. Phone #:

10. If there is a registered lobbyist working to secure funding for this project, fill out the information below. If not, click None

- a. First Name: Last Name:
- b. Firm:
- c. Email:
- d. Phone #:

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

11. Organization or Name of entity receiving funds:

- a. Name:
- b. County (County where funds are to be expended)
- c. Service Area (Counties being served by the service(s) provided with funding)

12. What type of organization is the entity that will receive the funds?

-
- If other, please describe:

13. What is the specific purpose or goal that will be achieved by the funds being requested?

The purpose of the requested funds is to provide a secure shelter for local residents and their pets and visitors at the marina and campground during storm and hurricane activities. Given that the City of Pahokee has direct access to Lake Okeechobee, this proposed hardening will create the city's only hurricane-proof shelter, ensuring safety and protection for the community in times of crisis.

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

14. Provide specific details on how funds will be spent. (Select all that apply)

Spending Category	Description	Amount Requested (Total should equal 4d, Col. F) Enter '0' if request is zero for the category
Administrative Costs		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
Operational Costs		
Salaries and Benefits		
Expenses/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
Fixed Capital Construction/Major Renovation		
Construction/Renovation/Land/Planning Engineering	Request for funds to pay for the strengthening of the existing gymnasium structure: Improvements include: replacement of doors, replacement of windows, security cameras and other hardening needs to create a safe space for families and their pets during a natural disaster.	950
40	Requested	950

Section 1, Item 6.

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

15. For Fixed Capital Costs requested in Question 14, what type of ownership will the facility be under when complete?

[Local Government](#)

If other, please describe:

[100 maximum characters allowed](#)

16. Is the project request an information technology project? Yes No **Water projects skip to #17**
a. Will this information technology project be managed within a state agency to support state agency program goals? Yes No

b. What is the total cost (all years) to design and build the project?

c. What are the ongoing (annual recurring) maintenance and operation costs once the project is completed?

d. Has the state agency indicated it has sufficient funds for the ongoing annual recurring costs within its current operating budget? Yes No

e. What are the specific business objectives or needs the IT project is intended to address?

[400 maximum characters allowed](#)

f. Based upon the identified business objectives or needs, what are the success factors that must be realized in order for the state agency to consider the proposed IT project a success?

[100 maximum characters allowed](#)

17. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing or other expressions of support? Yes No
Please describe:

[Several City Commission Meetings and Community Meetings](#)

18. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served? Yes No
Please describe:

[400 maximum characters allowed](#)

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

19. Will the requested funds be used directly for services to citizens? Yes No **Water projects skip to #20**

a. What are the activities and services that will be provided to meet the purpose of the funds?

400 maximum characters allowed

b. Describe the direct services to be provided to the citizens by the funding requested.

400 maximum characters allowed

c. Describe the target population to be served (i.e., “the majority of the funds requested will serve these target populations or groups”). Select all that apply to the target population:

- Elderly persons
- Persons with poor mental health
- Persons with poor physical health
- Jobless persons
- Economically disadvantaged persons
- At-risk youth
- Homeless
- Developmentally disabled
- Physically disabled
- Other, please describe:
- Drug users (in health services)
- Preschool students
- Grade school students
- High school students
- University/College students
- Currently or formerly incarcerated persons
- Drug offenders (in criminal Justice)
- Victims of crime
- General (The majority of funds will benefit no specific group)

Required if 18c - Other is checked (100 maximum characters allowed)

d. How many in the target population are expected to be served?

<Click to Select>

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

20. What benefits or outcomes will be realized by the expenditure of funds requested? (Select each Benefit/Outcome that applies):

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve physical health		
Improve mental health		
Enrich cultural experience		
Improve agricultural production/ promotion/education		
Improve quality of education		
Enhance/preserve/improve environmental or fish and wildlife quality		
Protect the general public from harm (environmental, criminal, etc.)	Provide shelter during storm/hurricane for those in need of a safe place to reside if the need to evacuate substantial house. It will also serve as a safe place for the homeless and other vulnerable populations during times of need for safe sheltering.	Measured by the number of people utilizing the facility during times of evacuation

Section 1, Item 6.

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve transportation conditions		
Increase or improve economic activity		
Increase tourism		
Create specific immediate job opportunities		
Enhance specific individual's economic self sufficiency		
Reduce recidivism		
Reduce substance abuse		

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Divert from Criminal/ Juvenile Justice System		
Improve wastewater management		
Improve stormwater management		
Improve groundwater quality		
Improve drinking water quality		
Improve surface water quality		
Other (Please describe)		

Section I, Item 6.

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

The questions below are additional questions for water projects only

21. Have you applied for alternative state funding? Select all that apply:
- a. Wastewater Revolving Loan
 - b. Drinking Water Revolving Loan
 - c. Small Community Wastewater Treatment Grant
 - d. Resilient Florida Grant
 - e. Water Quality Improvement Grant
 - f. Other (Please describe)
 - g. N/A
22. What is the population economic status?
- a. Financially Disadvantaged Municipality
 - b. Rural Area of Critical Economic Concern
 - c. Rural Community Experiencing Economic Distress
 - d. N/A
23. What is the status of construction?
- a. Ready
 - b. Not Ready
24. What percentage of construction has been completed?
 %
25. What is the estimated completion date of construction?

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

For projects meeting the definition of House Rule 5.14

Only Members of the Florida House of Representatives can officially submit an Appropriations Project Request. Your request will not be officially submitted unless all questions and applicable sub parts are answered. The information provided in the request will be posted on the House website and available for public review if an Appropriations Project Request is published by a Representative.

1. Title of Project:

2. Date of Submission:

3. House Member Sponsor:

4. Details of Amount Requested:
- a. Has funding been provided in a previous State budget for this activity? Yes No
 - b. What is the most recent fiscal year the project was funded?
 - c. Were the funds provided in the most recent fiscal year subsequently vetoed? Yes No
 - d. Complete the following Project Request Worksheet to develop your request.

FY:	Input Prior Year Appropriation for this project for FY 2025-26 <i>(If appropriated in FY 2025-26 enter the appropriated amount, even if vetoed.)</i>				Nonrecurring Funds Request for FY 2026-27		
	A	B	C	D	E	F	
Funds Description	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated	Operations	Fixed Capital Outlay (FCO)	TOTAL Operations + Fixed Capital Outlay (FCO)	
Input Amounts			0	200,000	750,000	950,000	

The Florida House of Representatives Appropriations Project Request - Fiscal Year 2026-27

e. Provide the total cost of the project for FY 2026-27 from all sources of funding (Enter "0" if amount is zero):

Type of Funding	Amount	% of Total	Are the other sources of funds guaranteed in writing?
1. Amount Requested from the State in this Appropriations Project Request	950,000	100.0 %	
2. Federal	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No
3. State (Excluding the requested Total Amount in #4d, Col F)	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No
4. Local	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No
5. Other	<input type="text" value="0"/>	<input type="text" value="0.0 %"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No
TOTAL	950,000	100.0 %	

5. Is this a multi-year project requiring funding from the state for more than one year? Yes No

a. How much state funding would be requested after 2026-27 over the next 5 years?

b. How many additional years of state support do you expect to need for this project?

c. What is the total project cost for all years including all federal, local, state, and any other funds? Select the single answer which best describes the total project cost. If funds requested are for ongoing services or for recurring activities, select "ongoing activity".

6. Is this project related to relief or recovery from a natural disaster? Yes No

a. If yes, provide the name or a description of the natural disaster and briefly describe how the funding will be used for relief or recovery.

Maximum of 500 characters allowed

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

7. Which is the most appropriate state agency to place an appropriation for the issue requested?

- a. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? Yes No
- b. Describe suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures.

In the event that the City does not meet deliverables or performance measures, all unused funds will be returned to the State and no further requests will be made for this project.

8. Requester:

- a. First Name: Last Name:
- b. Organization:
- c. Email:
- d. Phone #:

9. Contact for questions about specific technical or financial details about the project.

- a. First Name: Last Name:
- b. Organization:
- c. Email:
- d. Phone #:

10. If there is a registered lobbyist working to secure funding for this project, fill out the information below. If not, click None

- a. First Name: Last Name:
- b. Firm:
- c. Email:
- d. Phone #:

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

11. Organization or Name of entity receiving funds:

- a. Name:
- b. County (County where funds are to be expended)
- c. Service Area (Counties being served by the service(s) provided with funding)

12. What type of organization is the entity that will receive the funds?

-
- If other, please describe:

13. What is the specific purpose or goal that will be achieved by the funds being requested?

The purpose is to provide the necessary de-mucking and backfilling of two municipal parks, MLK Park and Glades Citizen Villa Park in the City of Pahokee. The funds will cover costs associated with demucking, which involves the removal of excess mud, silt, and debris from both parks and backfilling with appropriate soil or materials. This process will reinforce the grounds and create a stable base for further development and ensure safe accessibility for park users.

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2026-27

14. Provide specific details on how funds will be spent. (Select all that apply)

Spending Category	Description	Amount Requested (Total should equal 4d, Col. F) Enter '0' if request is zero for the category
Administrative Costs		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
Operational Costs		
Salaries and Benefits		
Expenses/Equipment/Travel/Supplies/Other	Equipment: Rental and/or purchase of heavy machinery Supplies: materials needed for back fill such as soil	200,000
Consultants/Contracted Services/Study		
Fixed Capital Construction/Major Renovation		
Construction/Renovation/Land/Planning Engineering	Fees for environmental assessments, site visits, and required permits. Costs associated with pre-work that is required before demucking. Demucking to remove the mud and silt from the ground to prepare the land at both municipal parks for new construction or other activities.	750
Total Requested		950

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15. For Fixed Capital Costs requested in Question 14, what type of ownership will the facility be under when complete?

[Local Government](#)

If other, please describe:

[100 maximum characters allowed](#)

16. Is the project request an information technology project? Yes No **Water projects skip to #17**
a. Will this information technology project be managed within a state agency to support state agency program goals? Yes No

b. What is the total cost (all years) to design and build the project?

c. What are the ongoing (annual recurring) maintenance and operation costs once the project is completed?

d. Has the state agency indicated it has sufficient funds for the ongoing annual recurring costs within its current operating budget? Yes No

e. What are the specific business objectives or needs the IT project is intended to address?

[400 maximum characters allowed](#)

f. Based upon the identified business objectives or needs, what are the success factors that must be realized in order for the state agency to consider the proposed IT project a success?

[100 maximum characters allowed](#)

17. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing or other expressions of support? Yes No
Please describe:

[Commission meetings and community workshops/visioning sessions.](#)

18. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served? Yes No
Please describe:

[400 maximum characters allowed](#)

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19. Will the requested funds be used directly for services to citizens? Yes No **Water projects skip to #20**

a. What are the activities and services that will be provided to meet the purpose of the funds?

400 maximum characters allowed

b. Describe the direct services to be provided to the citizens by the funding requested.

400 maximum characters allowed

c. Describe the target population to be served (i.e., “the majority of the funds requested will serve these target populations or groups”). Select all that apply to the target population:

- Elderly persons
- Persons with poor mental health
- Persons with poor physical health
- Jobless persons
- Economically disadvantaged persons
- At-risk youth
- Homeless
- Developmentally disabled
- Physically disabled
- Other, please describe:
- Drug users (in health services)
- Preschool students
- Grade school students
- High school students
- University/College students
- Currently or formerly incarcerated persons
- Drug offenders (in criminal Justice)
- Victims of crime
- General (The majority of funds will benefit no specific group)

Required if 18c - Other is checked (100 maximum characters allowed)

d. How many in the target population are expected to be served?

<Click to Select>

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20. What benefits or outcomes will be realized by the expenditure of funds requested? (Select each Benefit/Outcome that applies):

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve physical health		
Improve mental health		
Enrich cultural experience		
Improve agricultural production/ promotion/education		
Improve quality of education		
Enhance/preserve/improve environmental or fish and wildlife quality		
Protect the general public from harm (environmental, criminal, etc.)		

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Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve transportation conditions		
Increase or improve economic activity		
Increase tourism		
Create specific immediate job opportunities		
Enhance specific individual's economic self sufficiency		
Reduce recidivism		
Reduce substance abuse		<div style="border: 1px solid black; padding: 2px; text-align: right;">Section I, Item 6.</div>

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Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Divert from Criminal/ Juvenile Justice System		
Improve wastewater management		
Improve stormwater management	This project will naturally enhance stormwater management across all improved areas. The activities will facilitate better stormwater flow.	The benefit will be measured by water quality monitoring and community feedback.
Improve groundwater quality		
Improve drinking water quality		
Improve surface water quality		
Other (Please describe)	Improves the landscaping and creates better connections between park areas and new housing developments. The existing conditions restrict pathways, bike lanes, and walkways from parks to adjacent residential and commercial areas.	Community engagement and surveys gathering feedback on how well the landscape connects the Parks and housing developments.

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The questions below are additional questions for water projects only

21. Have you applied for alternative state funding? Select all that apply:

- a. Wastewater Revolving Loan
- b. Drinking Water Revolving Loan
- c. Small Community Wastewater Treatment Grant
- d. Resilient Florida Grant
- e. Water Quality Improvement Grant
- f. Other (Please describe)
- g. N/A

22. What is the population economic status?

- a. Financially Disadvantaged Municipality
- b. Rural Area of Critical Economic Concern
- c. Rural Community Experiencing Economic Distress
- d. N/A

23. What is the status of construction?

- a. Ready
- b. Not Ready

24. What percentage of construction has been completed?

%

25. What is the estimated completion date of construction?

12/31/2026