

CITY OF PAHOKEE



AGENDA

City Commission Special Meeting
Tuesday, January 06, 2026, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Isabelle J. McDonald
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Tammy Bussey, Interim City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

[TENTATIVE: SUBJECT TO REVISION]

AGENDA

A. INVOCATION AND PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. TOPIC

1. RESOLUTION 2026-01 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CITY OF PAHOKEE'S ANNUAL MLK PARADE AUTHORIZING AN APPLICATION FOR A PARADE PERMIT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
2. RESOLUTION 2026-02 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CANCELLATION OF THE JANUARY 13, 2026 CITY COMMISSION MEETING; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
3. RESOLUTION 2026-03 AN EMERGENCY RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO SECURE A FIREWORKS VENDOR FOR THE CITY OF PAHOKEE'S JULY 4TH INDEPENDENCE DAY CELEBRATION FOR AN AMOUNT NOT TO EXCEED THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00); PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

D. PUBLIC COMMENTS

E. ADJOURN

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the "Request for Appearance and Comment" form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with advance notice of any meeting, by contacting the Office of the City Clerk at 561-924-5534. If hearing impaired, contact Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26)



AGENDA
MEMORANDUM

TO: Honorable Mayor & City Commissioners
VIA: Tammy Bussey, Interim City Manager
FROM: Offices of the City Manager and City Clerk
SUBJECT: 2026 MLK Parade
DATE: December 30, 2025

GENERAL SUMMARY/BACKGROUND:

The City of Pahokee desires to hold its Annual MLK Parade on January 17, 2026. In order to do so, the City Commission must formally approve the parade and authorize an application to be completed with the Florida Department of Transportation.

BUDGET IMPACT:

Pursuant to FDOT requirements, law enforcement must be secured to provide traffic control. PBSO has waived the related service fees for this event; accordingly, no expenses are anticipated as part of this item’s approval.

LEGAL NOTE:

Defer to the City Attorney.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Resolution 2026-01

RESOLUTION 2026-01

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CITY OF PAHOKEE'S ANNUAL MLK PARADE AUTHORIZING AN APPLICATION FOR A PARADE PERMIT FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee desires to hold its 2026 MLK Parade on January 17, 2026; and

WHEREAS, in order for the MLK Parade to be held, a permit from the Florida Department of Transportation ("FDOT") is required to close state roads; and

WHEREAS, the City Commission of the City of Pahokee ("City Commission") desires to approve the MLK parade concept and further desires to authorize an application to be completed with the Florida Department of Transportation; and

WHEREAS, in order to secure a permit, the Florida Department of Transportation requires a formal Resolution for the desired MLK Parade.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

Section 2. Approval of Parade. The City Commission hereby approves the Annual MLK Parade to be held by the City of Pahokee on January 17, 2026.

Section 3. Authorization of Permit Application. The City Commission further authorizes application of an MLK Parade permit from the Florida Department of Transportation. The City Manager is authorized to take all necessary and expedient actions to effectuate the intent of this Resolution.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 6th day of January 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

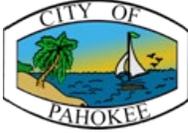
Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Tammy Bussey, Interim City Manager

FROM: Office of the City Clerk

SUBJECT: Approving the cancellation of the January 13, 2026 City Commission Meeting

DATE: December 30, 2025

GENERAL SUMMARY/BACKGROUND:

The regularly scheduled City Commission meeting on January 13, 2026, conflicts with PBC Day 2026. Most, if not all, members of the City Commission are expected to attend this event on behalf of the City of Pahokee. Due to anticipated Commissioner absences related to PBC Day 2026, a quorum will not be present to conduct official City business at the January 13, 2026 Meeting. In accordance with Florida law and standard parliamentary procedure, official actions cannot be taken without a quorum.

Canceling the meeting ensures transparency, avoids unnecessary convening of staff and the public, and allows Commissioners to represent the City’s interests during PBC Day 2026 without conflict.

BUDGET IMPACT:

Pursuant to Section 2.08(a) of the City Charter, the City Commission is required to meet at least once per month. Meeting in accordance with Section 2.08(a) of the City of Pahokee’s Charter, may result in cost savings to the City.

LEGAL NOTE:

Defer to the City Attorney.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Resolution 2026-02

RESOLUTION NO. 2026-02

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CANCELLATION OF THE JANUARY 13, 2026 CITY COMMISSION MEETING; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 2.08(a) of the City of Pahokee’s Charter, “the City Commission shall meet regularly at least once a month at such time and places as the commission may prescribe by rule”; and

WHEREAS, there is a scheduling conflict with an upcoming meeting due to Palm Beach County Day 2026; and

WHEREAS, the City Commission of the City of Pahokee (“City Commission”) desires to cancel the January 13, 2026 City Commission meeting; and

WHEREAS, the City Commission finds that cancelling the January 13, 2026 City Commission meeting would be in the best interests of the City of Pahokee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby true and correct and incorporated by reference.

Section 2. Approval. The City Commission hereby approves the cancellation of the January 13, 2026 City Commission Meeting.

Section 3. Conflict. All resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 6th day January 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)



AGENDA
MEMORANDUM

TO: Honorable Mayor and City Commissioners
VIA: Tammy Bussey, Interim City Manager
FROM: Community & Economic Development Department
SUBJECT: Authorization to Secure Fireworks Vendor for July 4th Independence Day Celebration
DATE: December 30, 2025

GENERAL SUMMARY/BACKGROUND:

The City of Pahokee is scheduled to host its annual July 4th Independence Day celebration, which includes a fireworks display and related festivities. To ensure the successful execution of this event, the City must procure a qualified and licensed fireworks vendor.

Fireworks services require substantial advance planning due to limited vendor availability, extensive permitting requirements, and coordination with public safety and regulatory agencies. This year, those challenges are significantly heightened by the nationwide increase in demand associated with preparations for the United States' 250th birthday celebration, which has already constrained the availability of qualified fireworks vendors well in advance of the holiday season.

Given the short timeline remaining until the July 4th event, the highly seasonal nature of fireworks services, and the unprecedented demand on vendors nationwide, it is imperative that the City proceed with securing a fireworks vendor on an emergency basis. Failure to act immediately may result in the City being unable to obtain a vendor in time, thereby jeopardizing the fireworks display and a key component of the City's Independence Day celebration.

BUDGET IMPACT:

The total expenditure for securing the fireworks vendor shall not exceed \$35,000.00. These funds will be allocated from the budget designated for the July 4th Independence Day Celebration.

LEGAL NOTE:

Defer to the City Attorney.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Resolution 2026-03

RESOLUTION NO. 2026-03

AN EMERGENCY RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO SECURE A FIREWORKS VENDOR FOR THE CITY OF PAHOKEE’S JULY 4TH INDEPENDENCE DAY CELEBRATION FOR AN AMOUNT NOT TO EXCEED THIRTY-FIVE THOUSAND DOLLARS (\$35,000.00); PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee (“City”) is scheduled to host a community-wide July 4th Independence Day celebration with fireworks and other activities; and

WHEREAS, the City Commission of the City of Pahokee desires to authorize the Interim City Manager to expend funds in a total amount not to exceed Thirty-Five Thousand Dollars (\$35,000.00) for the community-wide event on an emergency basis due to time constraints and limited availability of qualified fireworks vendors; and

WHEREAS, the City Commission of the City of Pahokee deems the expenditure of these funds to be in the best interest of the City due to the short timeline required to secure a vendor and meet event deadlines; and

WHEREAS, the City Commission finds that there is no time to procure a vendor and securing fireworks requires immediate action; and

WHEREAS, the City Commission of the City of Pahokee deems the expenditure of these funds to be in the best interest of the City up to an amount of Thirty-Five Thousand Dollars (\$35,000.00).

NOW THEREFORE, BE RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval and Authorization. The City Commission of the City of Pahokee hereby authorizes the Interim City Manager to secure a fireworks vendor for the City of Pahokee’s July 4th Independence Day Celebration, on an emergency basis, for an amount not to exceed Thirty-Five Thousand Dollars (\$35,000.00), in a contract form acceptable to

the City Attorney. The Interim City Manager is further authorized to take all other necessary and expedient actions to effectuate the intent of this Resolution.

Section 3. Conflict. All resolutions in conflict herewith are hereby and expressly repealed.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 6th day of January 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)