

CITY OF PAHOKEE



AGENDA

City Commission Budget Workshop Meeting

Tuesday, August 27, 2024, at 5:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Keith W. Babb, Jr., Mayor
Clara Murvin, Vice Mayor
Derrick Boldin, Commissioner
Sanquetta Cowan-Williams, Commissioner
Everett D. McPherson, Sr., Commissioner

CHARTER OFFICERS:

Michael E. Jackson, Interim City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, Esq., City Attorney

[TENTATIVE: SUBJECT TO REVISION]

AGENDA

- A. INVOCATION AND PLEDGE OF ALLEGIANCE**
 - B. ROLL CALL**
 - C. TOPIC**
 - 1. PROPOSED BUDGET FISCAL YEAR 2024-2025
 - D. DISCUSSION, COMMENTS, CONCERNS**
 - E. ADJOURN**
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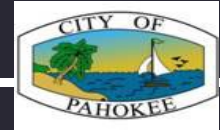
Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the “Request for Appearance and Comment” form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting the Office of the City Clerk at 561-924-5534. If hearing impaired, contact Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26)

Budget Workshop Planning Session

Section C, Item 1.

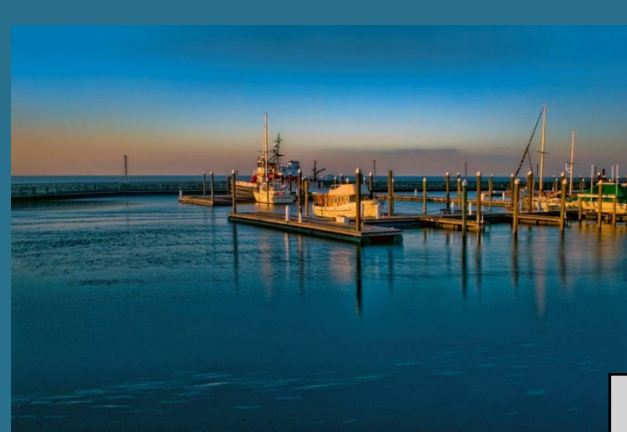
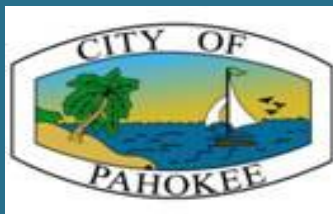


City of Pahokee
FY 2025

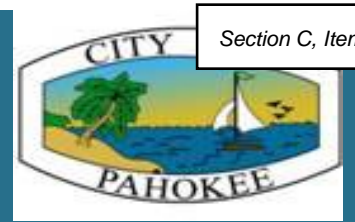


Budget Workshop Agenda

- Introduction : City Manager
- FY 24-25 Proposed Budget Summary
- Other factors
- Financial Update
- Closing Remarks



Critical Dates



Section C, Item 1.

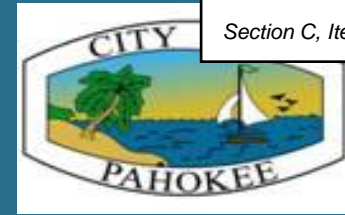
August 27 - Budget Workshop & Planning meeting 5:00 PM.

September 11 – First hearing for tentative millage rate and budget 6:00 PM.

September 24 – Second hearing for the final millage rate and budget 6:00 PM.

October 1 – The FY 24-25 Adopted budget becomes effective.

City proposing:



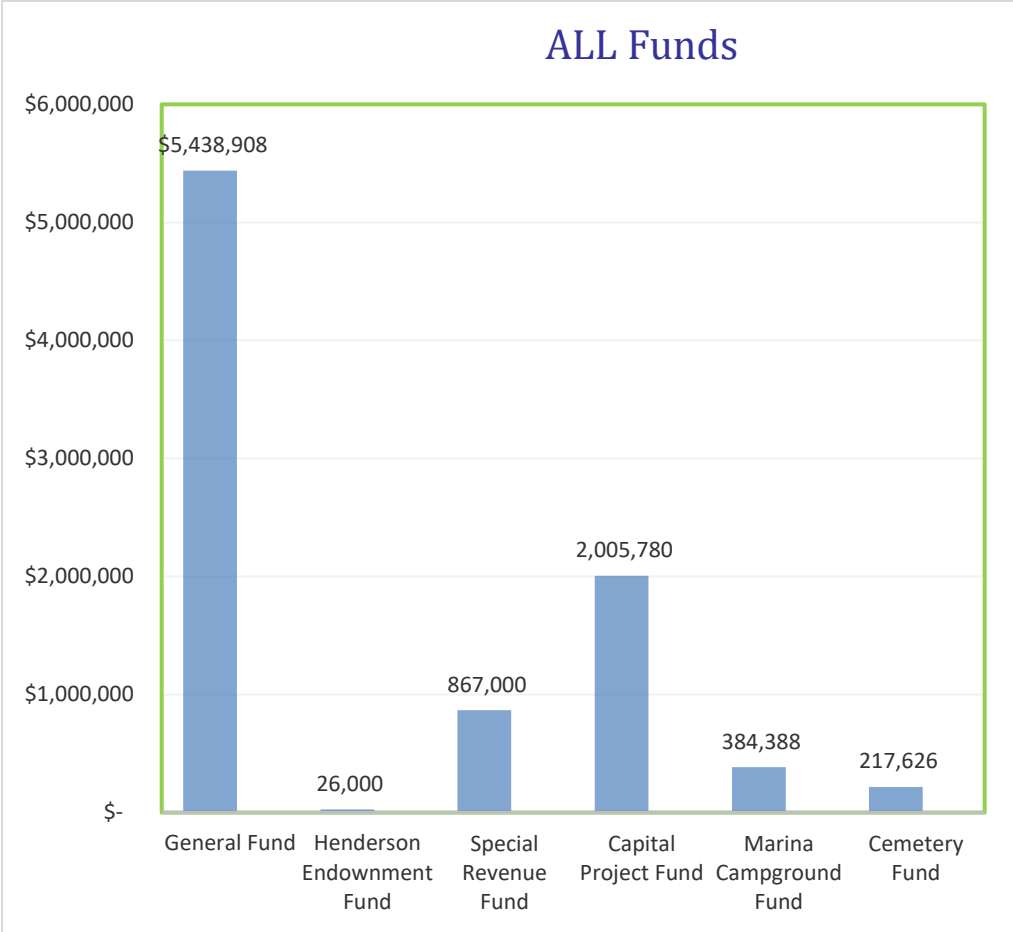
Section C, Item 1.

- No millage increase
- Current millage is 6.5419
- Assessed value

Current year rolled back rate
6.027%

Current year proposed rate
as a % change of rolled
back rate 8.54%.

All Funds	Proposed Budget	Percent Of Total	
General Fund	\$ 5,438,908	61%	
Henderson Endowment Fund	26,000	0%	
Special Revenue Fund	867,000	10%	
Capital Project Fund	2,005,780	22%	
Marina Campground Fund	384,388	4%	
Cemetery Fund	217,626	2%	
	<u>\$ 8,939,702</u>	<u>100%</u>	



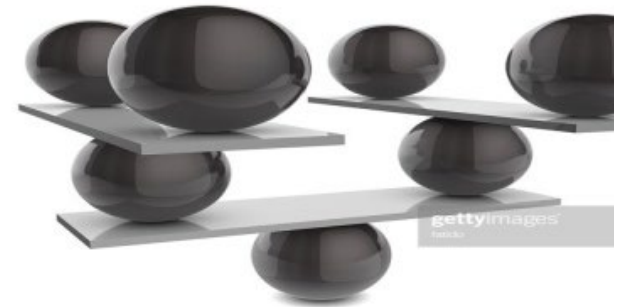


GENERAL FUND BUDGET

- Current Budget General Fund –FY 24-25
 - Revenues \$ 5,438,908
 - Expenditures \$ 5,438,908

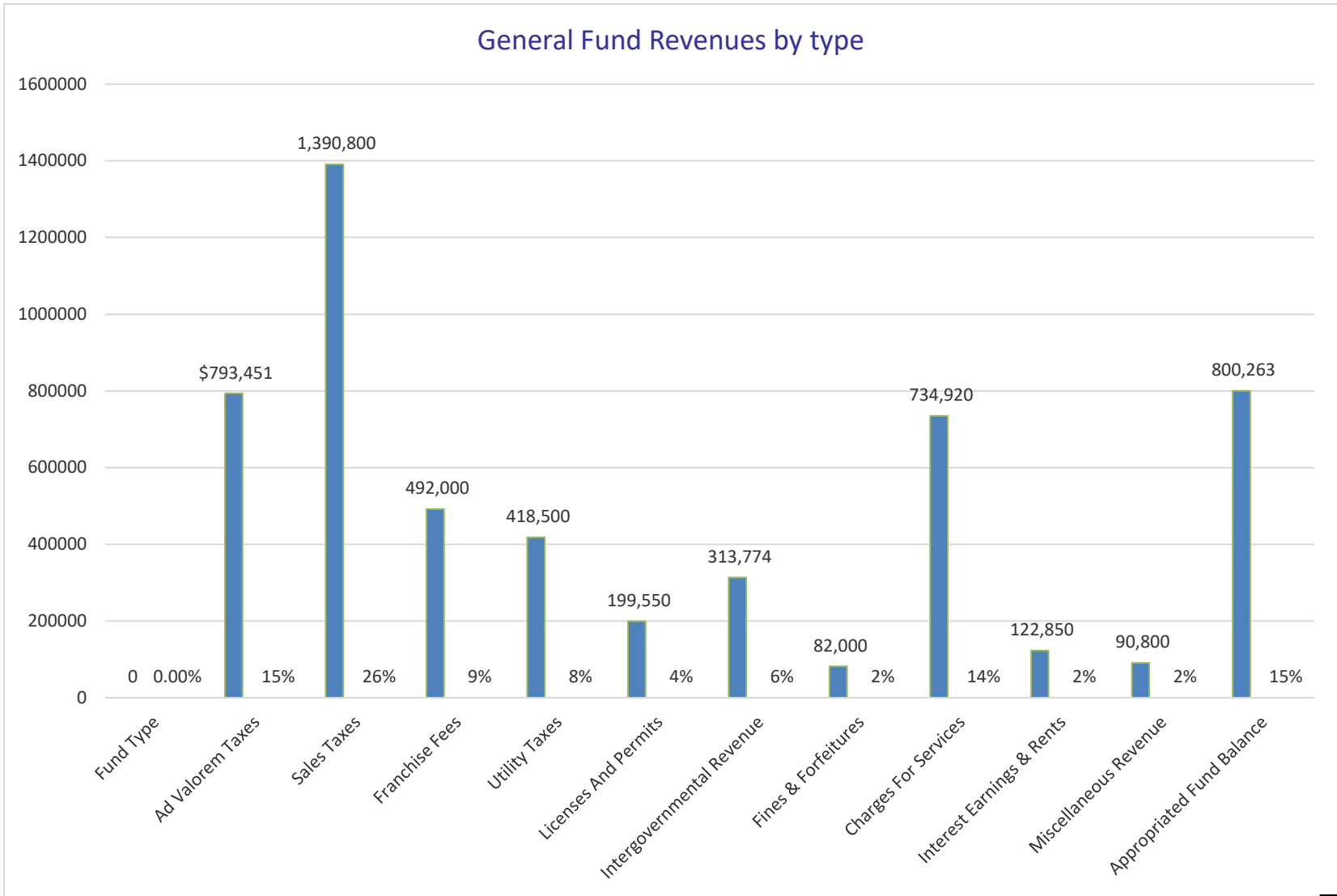
INCLUDES:

- Wage Adjustments –All Funds
- Inflationary trend affecting operating costs and cost of increase to insurance premium



General Fund Revenues By Type

<u>Fund Type</u>	Proposed Budget	Percent of Total
Ad Valorem Taxes	\$ 793,451	15%
Sales Taxes	1,390,800	26%
Franchise Fees	492,000	9%
Utility Taxes	418,500	8%
Licenses And Permits	199,550	4%
Intergovernmental Revenue	313,774	6%
Fines & Forfeitures	82,000	2%
Charges For Services	734,920	14%
Interest Earnings & Rents	122,850	2%
Miscellaneous Revenue	90,800	2%
Appropriated Fund Balance	800,263	15%
Total Revenues	\$ 5,438,908	100%



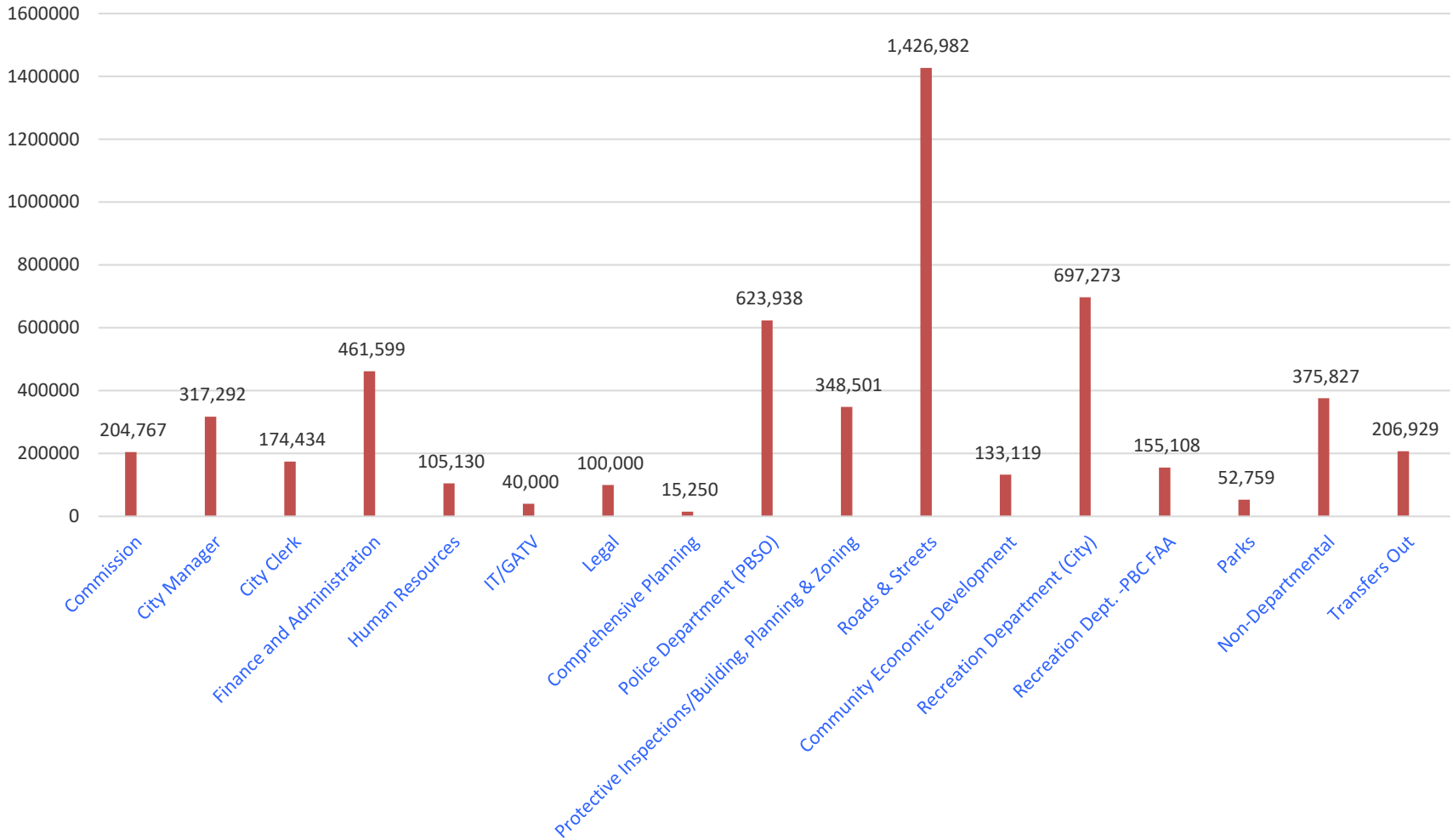
City of Pahokee, Florida
Expenditures by Department
For The Fiscal Year Ending September 30, 2025

Section C, Item 1.

General Fund -Expenditures by Department

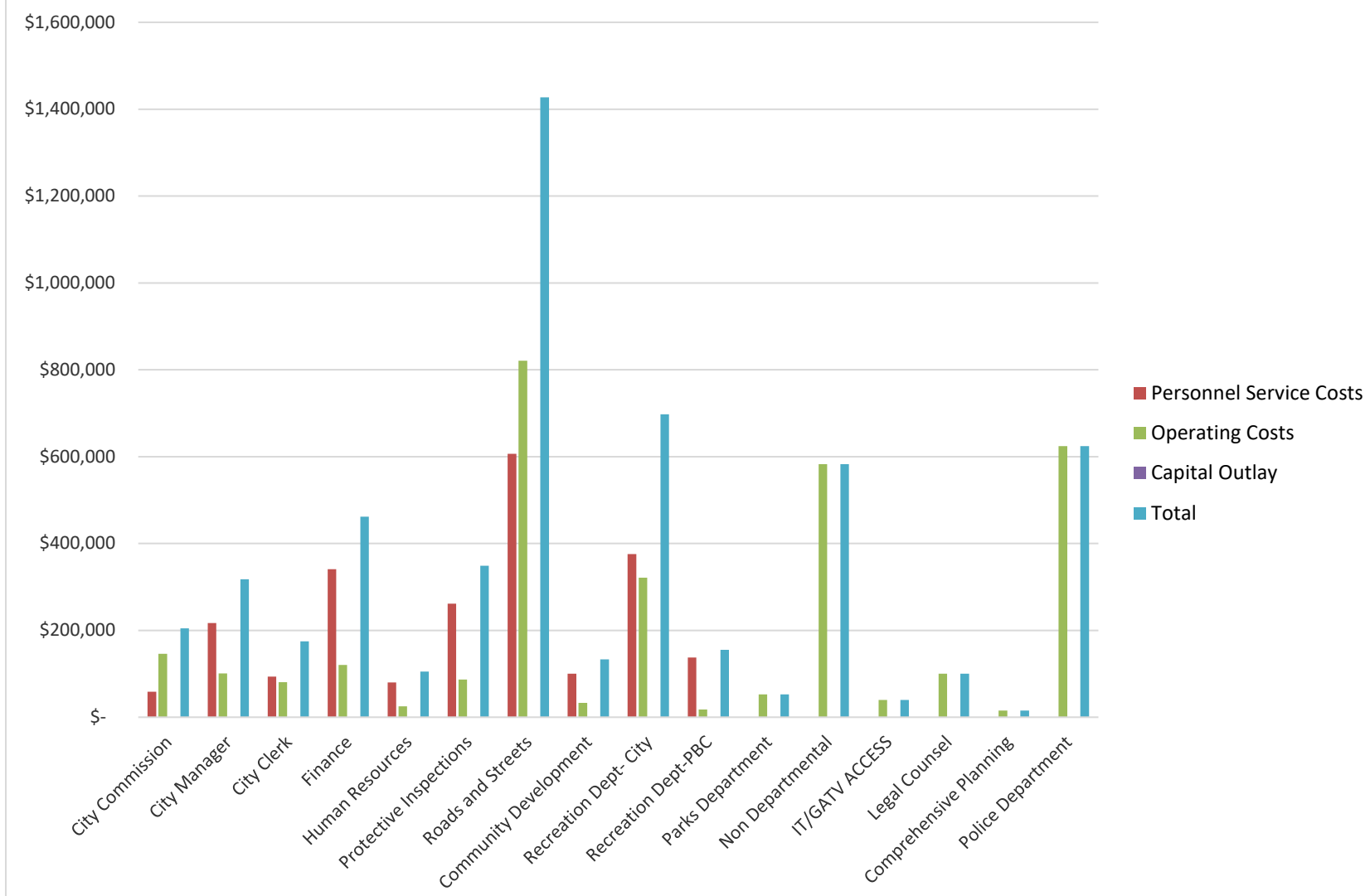
Departments	Proposed Budget	Percent of Total
Commission	204,767	3.76%
City Manager	317,292	5.83%
City Clerk	174,434	3.21%
Finance and Administration	461,599	8.49%
Human Resources	105,130	1.93%
IT/GATV	40,000	0.74%
Legal	100,000	1.84%
Comprehensive Planning	15,250	0.28%
Police Department (PBSO)	623,938	11.47%
Protective Inspections/Building, Planning & Zoning	348,501	6.41%
Roads & Streets	1,426,982	26.24%
Community Economic Development	133,119	2.45%
Recreation Department (City)	697,273	12.82%
Recreation Dept. -PBC FAA	155,108	2.85%
Parks	52,759	0.97%
Non-Departmental	375,827	6.91%
Transfers Out	206,929	3.80%
Total Expenditures	\$5,438,908	100.00%

General Fund Expenditures by Department FY 2024 2025

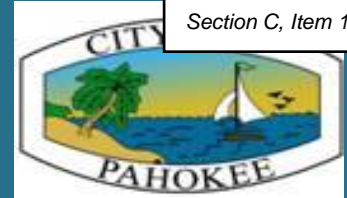


Department / Division	Personnel Service Costs	Operating Costs	Capital Outlay	Total
City Commission	\$ 58,547	\$ 146,220		\$ 204,767
City Manager	216,548	100,744		317,292
City Clerk	93,484	80,950		174,434
Finance	340,996	120,603		461,599
Human Resources	79,864	25,266		105,130
Protective Inspections	261,451	87,050		348,501
Roads and Streets	606,467	820,515	-	1,426,982
Community Development	99,919	33,200		133,119
Recreation Dept- City	375,717	321,556		697,273
Recreation Dept-PBC	137,608	17,500		155,108
Parks Department	-	52,759		52,759
Non Departmental	-	582,756		582,756
IT/GATV ACCESS	-	40,000		40,000
Legal Counsel	-	100,000		100,000
Comprehensive Planning	-	15,250		15,250
Police Department	-	623,938		623,938
Total %	42%	58%	0%	100%

General Fund Personnel Operating & Capital Outlay Costs FY 2024 2025

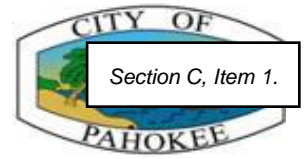


Why Do Expenditures Increase?



Inflationary trends
Technology concerns
Demands for service
Energy & fuel
Supply chain issues
The above events could drive the economy into recession resulting in reduced tax revenues

CITY COMMISSION ACTION



• SURTAX Dollars FY 24-25

- Rehabilitations/renovations of City Facilities in accordance with Sec 212.055 capital expenditure or fixed capital outlay associated with Construction, reconstruction or improvement.
- Broadband (Fiber Optic runs @ Marina and Sports complex with Wireless Access Points)
- Parks and Recreation Campus Improvement
- Sidewalk replacement and construction
- Recreational /Parks
- Cemetery



FY 2024-2025 CAPITAL IMPROVEMENT PROJECTS

- **FDOT Barfield Highway Reconstruction Project** - Slated for substantial completion end of September 2024
- **FDOT McClure Road Reconstruction Project** - Design completion due end of December 2024; Road & Construction schedule to begin beginning FY 2025 - South Lake to Palm Road/Rickey Jackson Blvd.
- **FDOT Resurfacing Project - PHASE IV Roads** - Slated for completion end of October 2024 - East MLK Street; West 5th Street; West 2nd Street; West 3rd Street
- **FDEP MLK Park Improvement Project** - Scheduled for renovation late October 2024 and completion FY2025

The below Capital Improvement Projects will be funded with:

DISCRETIONARY SURTAX

- **Sidewalks/Walkways Improvements - Remainder of PHASE I**
- **Parks & Recreation Building Repairs & Improvements** - Scheduled renovation FY2024-2025
- **Marina Campground Improvement Project** - repairs to the Marina & Campground - LED lighting, security, fencing and electrical
- **Entryway Signage** – 7th Street/South Lake
- **Cemetery Upgrades** – Upgrade of IT/Software
- **Informational Technology (IT)** - Equipment, internet, hardware
- **Public Works** - Equipment - * **Funding Source: Discretionary Surtax**

Questions?

Comments

RECOMMENDATIONS