

# CITY OF PAHOKEE



## AGENDA

### **City Commission Regular Meeting**

Tuesday, September 12, 2023, at 6:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

#### **CITY COMMISSION:**

Keith W. Babb, Jr., Mayor  
Clara Murvin, Vice Mayor  
Derrick Boldin, Commissioner  
Juan Gonzalez, Commissioner  
Sara Perez, Commissioner

#### **CITY STAFF:**

Rodney D. Lucas, City Manager  
Tijauna Warner, City Clerk  
Burnadette Norris-Weeks, Esq., City Attorney  
Joseph R. Martin, Interim Director of Finance

[TENTATIVE: SUBJECT TO REVISION]

## AGENDA

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS**
- E. PUBLIC COMMENTS / PUBLIC SERVICE ANNOUNCEMENTS / PRESENTATIONS / PROCLAMATIONS**

*(This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing the Commission, state your name and address for the record)*

- 1. July Business of the Month - Bussey & Brothers Funeral Services

- F. CONSENT AGENDA**

- 1. August 22, 2023 City Commission Meeting Minutes

- G. OLD BUSINESS** *(discussion of existing activities or previously held events, if any)*

- 1. RESOLUTION 2023 - 48 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ESTABLISHING CITY VEHICLE TAKE HOME PROCEDURES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

- H. PUBLIC HEARINGS AND/OR ORDINANCES**

- A. RESOLUTION 2023 - 52 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ADOPTING A TENTATIVE MILLAGE RATE FOR FISCAL YEAR COMMENCING OCTOBER 1, 2023, THROUGH SEPTEMBER 30, 2024, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR AN EFFECTIVE DATE.
- B. RESOLUTION 2023 - 54 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA PROVIDING FOR THE ADOPTION AND FUNDING OF THE TENTATIVE MUNICIPAL BUDGET IN THE AMOUNT OF \$9,036,654.00 FOR THE CITY OF PAHOKEE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

- I. RESOLUTION(S)**

- A. RESOLUTION 2023 - 50 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE A LED LIGHTING AGREEMENT WITH FLORIDA POWER AND LIGHT COMPANY; PROVIDING AN EFFECTIVE DATE.
- B. RESOLUTION 2023 - 51 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE MAYOR AND THE CITY MANAGER TO ENTER INTO AND EXECUTE THE EIGHTEENTH ADDENDUM TO THE LAW ENFORCEMENT SERVICE AGREEMENT

BETWEEN THE CITY OF PAHOKEE AND RICK L. BRADSHAW, SHERIFF OF PALM BEACH COUNTY, FLORIDA, ATTACHED HERETO AS EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

C. RESOLUTION 2023 - 53 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING A PRELIMINARY RESOLUTION TO TERMINATE CITY MANAGER, RODNEY D. LUCAS, WITH CAUSE, PURSUANT SECTION 3.03 OF THE CITY OF PAHOKEE’S CHARTER; TO PROVIDE REASONS FOR THE INTENDED REMOVAL OF THE CITY MANAGER AND OFFER THE CITY MANAGER AN OPPORTUNITY FOR A PUBLIC HEARING BEFORE THE COMMISSION ON THE MATTERS RAISED BY THE PRELIMINARY RESOLUTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

- J. NEW BUSINESS** (*presentation by city manager of activity or upcoming event, if any*)
- K. REPORT OF THE MAYOR**
- L. REPORT OF THE CITY MANAGER**
- M. REPORT OF THE CITY ATTORNEY**
- N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY**
- O. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER** (*community events, feel good announcements, if any*)
- P. ADJOURN**

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Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the “Request for Appearance and Comment” form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Tijauna Warner at Pahokee City Hall, 207 Begonia Dr. Pahokee, FL 33476 Phone: (561) 924-5534. If hearing impaired, telephone the Florida Relay Service Number, 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26).

# BUSINESS OF THE MONTH



This certificate is awarded to

**BUSSEY & BROTHERS FUNERAL SERVICES**

185 S. BARFIELD HWY, PAHOKEE, FL 33476

In recognition of outstanding service to the community

Presented this 12th day of September 2023

*Keith W. Babb, Jr.*

Mayor Keith W. Babb, Jr.

*Derrick Boldin*

Commissioner Derrick Boldin

*Sara Perez*

Commissioner Sara Perez

*Clara M. Murvin*

Vice Mayor Clara M. Murvin

*Juan Gonzalez*

Commissioner Juan Gonzalez

*Rodney D. Lucas*

Rodney D. Lucas, City Manager



# CITY OF PAHOKEE



## MINUTES

### **City Commission Regular Meeting**

Tuesday, August 22, 2023, at 6:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

#### **CITY COMMISSION:**

Keith W. Babb, Jr., Mayor  
Clara Murvin, Vice Mayor  
Derrick Boldin, Commissioner  
Juan Gonzalez, Commissioner  
Sara Perez, Commissioner

#### **CITY STAFF:**

Rodney D. Lucas, City Manager  
Tijauna Warner, City Clerk  
Burnadette Norris-Weeks, Esq., City Attorney  
Joseph R. Martin, Interim Director of Finance

[TENTATIVE: SUBJECT TO REVISION]

## MINUTES

### A. CALL TO ORDER

The meeting was called to order by Mayor Babb at 6:06 PM.

### B. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Mayor Murvin led the Invocation, followed by the Pledge of Allegiance.

### C. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.

Vice Mayor Clara Murvin

Commissioner Derrick Boldin

Commissioner Juan Gonzalez

Commissioner Sara Perez

Rodney D. Lucas, City Manager

Tijauna Warner, City Clerk

Burnadette Norris-Weeks, City Attorney

### D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

### E. PUBLIC COMMENTS / PUBLIC SERVICE ANNOUNCEMENTS / PRESENTATIONS / PROCLAMATIONS

*(This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing the Commission, state your name and address for the record)*

Ms. Annie Ifill (*Project Director Healthier Glades*) gave the public information on the Healthier Glades Mini Grant.

Mr. Thomas Murvin (*resident*) gave compliments to city staff for keeping the city clean in this heat.

Mr. Joshua Brown (*resident*) expressed concerns with the commissioners decorum and inquired what has the commission done.

Mr. Robert Love (*non-resident*) expressed concerns with the commissioners decorum, the City Manager's name at the Splash Pad, and that nobody will mention Chandler Williamson name.

Ms. Vaughn Jones (*resident*) expressed concerns in reference to the ARPA Funds for Minor Home Repairs and speed bumps being added to her area.

Loletha Kimes (*resident*) expressed concerns with residence driving over the boardwalk using it as a road because they don't want to use McClure Road.

Mrs. Tammy Bussey (*resident*) expressed concerns with the status of Barfield Highway and inquired when will it be completed.

Mrs. Peggy Boule-Washington expressed gratitude for the opportunity to work in the City of Pahokee.

### F. CONSENT AGENDA

1. August 7, 2023 City Commission Workshop Minutes
2. August 7, 2023 City Commission Meeting Minutes

3. RESOLUTION 2023 - 46 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, IMPLEMENTING THE PROVISION OF SECTION 106.07(2)(A)2., FLORIDA STATUTES, REQUIRING SUBMISSION OF CAMPAIGN FINANCE REPORTS THROUGH AN ELECTRONIC FILING SYSTEM; ESTABLISHING REQUIREMENTS FOR THE SYSTEM; ESTABLISHING REQUIREMENTS FOR SYSTEM ACCESS AND USAGE; DESCRIBING APPLICABLE EXEMPTIONS FROM PUBLIC RECORDS LAW; AUTHORIZING THE CITY CLERK TO PROMULGATE RULES AND OTHER GUIDANCE RELATED TO THE SYSTEM; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Perez to approve Consent Agenda Items, Seconded by Commissioner Boldin. Mayor Babb called for questions. Motion passed unanimously. Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Gonzalez, Commissioner Perez

#### **G. OLD BUSINESS** (*discussion of existing activities or previously held events, if any*)

1. Discussion and direction on the City Manager's Evaluation and Contract

Commissioner Perez explained why she gave the lowest scores on the City Manager's Evaluation.

Motion made by Commissioner Perez to terminate the City Manager with cause for both misfeasance and nonfeasance in performing his duties and responsibilities, Seconded by Commissioner Gonzalez.

Mrs. Norris-Weeks advised Commissioner Perez there's a process for the removal of a charter officer Section 3.03 - Removal. Mrs. Norris-Weeks read Section 3.03 into the record: To remove a Charter officer, the city commission shall adopt a preliminary resolution stating reasons for the intended removal and shall offer the Charter officer an opportunity for public hearing before the commission on the matters raised by the resolution. This preliminary resolution may also suspend the Charter officer from duty immediately with pay. The Charter officer must accept the offer of public hearing or file a written response within ten (10) days of the adoption of the preliminary resolution or the resolution becomes final at the expiration of this ten-day period and the Charter officer is terminated on that date. If the public hearing is requested it shall be held not earlier than twenty (20) days or later than thirty (30) days after the adoption of the preliminary resolution. After such public hearing, or after consideration of any written response, the commission shall adopt a final resolution of removal or let the preliminary resolution lapse. She informed Commissioner Perez that a Preliminary Resolution has to be added to future agenda items. A discussion ensued.

#### **H. PUBLIC HEARINGS AND/OR ORDINANCES**

1. ORDINANCE 2023 - 6 (second reading) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, SETTING THE CITY OF PAHOKEE'S MUNICIPAL ELECTION FOR MARCH 19, 2024 TO BE HELD CONCURRENTLY WITH THE STATE OF FLORIDA'S PRESIDENTIAL PREFERENCE PRIMARY ELECTION; SETTING QUALIFYING DATES; PROVIDING FOR REPRESENTATIONS AND PROVIDING AN EFFECTIVE DATE.

*Mrs. Norris-Weeks read Ordinance 2023 - 06 into the record.*

Mr. Lucas gave a brief explanation of Ordinance 2023 - 06.

*Public Hearing Opens 7:04 P.M.*

*Public Hearing Closes 7:04 P.M.*

Motion made by Commissioner Boldin to approve Ordinance 2023 - 06, Seconded by Vice Mayor Murvin. Mayor Babb called for questions. Motion passed unanimously. Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Gonzalez, Commissioner Perez

**I. RESOLUTION(S)**

- A. RESOLUTION 2023 - 47 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE REIMBURSEMENT OF \$88,200.00 TO EVERGLADES PREPARATORY ACADEMY, INC. FOR REPAIRS TO THE CAFATERIA ROOF FROM INSURANCE PROCEEDS RELATED TO PRIOR HURRICANE DAMAGE; AUTHORIZING THE CITY MANAGER TO TAKE NECESSARY ACTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

*Mrs. Norris-Weeks read Resolution 2023 - 47 into the read.*

Mr. Lucas gave a brief explanation of Resolution 2023 - 47.

Motion made by Commissioner Boldin to approve Resolution 2023 - 47, Seconded by Vice Mayor Murvin. Mayor Babb called for questions. A discussion ensued.

Motion made by Mayor Babb to approve Resolution 2023 - 47 with the amount amended to \$112, , Seconded by Commissioner Perez. Mayor Babb called for questions. A discussion ensued. Motion passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Gonzalez, Commissioner Perez

- B. RESOLUTION 2023 - 48 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ESTABLISHING CITY VEHICLE TAKE HOME PROCEDURES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

*Mrs. Norris-Weeks read Resolution 2023 - 48 into the record.*

Mr. Lucas gave a brief explanation of Resolution 2023 - 48.

Motion made by Commissioner Boldin to approve Resolution 2023 - 48, Seconded by Vice Mayor Murvin. Mayor Babb called for questions. A discussion ensued.

Motion made by Commissioner Perez to table Resolution 2023 - 48, Seconded by Commissioner Gonzalez. Mayor Babb called for questions. Motion passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Gonzalez, Commissioner Perez

- C. RESOLUTION 2023 - 49 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA ACCEPTING A DONATION FROM THE UNITED STATES SUGAR CORPORATION TO BE USED FOR THE CITY OF PAHOKEE'S SPLASH PAD AND POOL, PROVIDING FOR THE ADOPTION OF RESPRESENTATION, PROVIDING FOR AND EFFECTIVE DATE.

*Mrs. Norris-Weeks read Resolution 2023 - 49 into the records.*

Mr. Lucas gave a brief explanation of Resolution 2023 - 49.

Motion made by Commissioner Boldin to approve Resolution 2023 - 49, Seconded by Vice Mayor Murvin. Mayor Babb called for questions. A discussion ensued.

Motion passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin,  
Commissioner Gonzalez, Commissioner Perez

**J. NEW BUSINESS** *(presentation by city manager of activity or upcoming event, if any)*

Mr. Lucas gave a brief of upcoming city events as follows:

August 24, 2023 Palm Beach County Fire Rescue Free Car Seat, Station 72, S. Lake Avenue  
Pahokee

August 23, 2023 Palm Beach County League of Cities Luncheon, Wellington

August 24, 2023 Job Fair from 2pm to 4pm at the Eddie L. Rhodes Gymnasium

August 24, 2023 Seniors Legends Breakfast from 9am to 11am Belle Glade Marina

August 31, 2023 PBC Climate Risk Assessment and Action Committee Workshop at 6pm  
Pahokee Marina & Campground Conference Room

September 7, 2023 Black Business Symposium at 6:30pm Pahokee Marina and Campground  
Conference Room

September 14, 2023 Hispanic Business Symposium at 6:30pm Pahokee Marina and  
Campground Conference Room

September 15, 2023 Storm of 1928 Remembrance Ceremony from 10am to 12noon at Port  
Mayaca Memorial Garden

September 19, 2023 PBSO Food Distribution at 10am MLK Park Pahokee, FL

October 31, 2023 Fall Festival from 5:30pm to 7:30pm at Parks & Recreation, 360 East Main  
Street

**K. REPORT OF THE MAYOR**

Mayor Babb encourage residents and the commissioners that it's okay to disagree and  
requested everyone conduct themselves according to Robert's Rules of Order.

**L. REPORT OF THE CITY MANAGER**

Mr. Lucas requested consensus for discussion or directions with placing a 4ft. fence around  
the football field with three (3) bids ranging from \$33,000 to \$44,000. A discussion ensued.

Mr. Lucas gave a brief overview of capital improvement projects such as Barfield Highway  
Reconstruction, East Lake Village Stormwater Improvement Project, Phase IV Resurfacing  
Project, MLK Park Improvement Project, and McClure Road Reconstruction Project. A  
discussion ensued.

**M. REPORT OF THE CITY ATTORNEY**

Mrs. Norris-Weeks advised she had no report.

**N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY**

Vice Mayor Murvin advised everyone to tell the truth.

Motion made by Commissioner Perez to approve adding a Preliminary Resolution to  
Terminate the City Manager with cause for both misfeasance and nonfeasance in performing  
his duties and responsibilities, Seconded by Commissioner Gonzalez. Mayor Babb called for  
questions. A discussion ensued. Motion passed (3-2).

Voting Yea: Mayor Babb, Commissioner Gonzalez, Commissioner Perez

Voting Nay: Vice Mayor Murvin, Commissioner Boldin

**O. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER** (*community events, feel good announcements, if any*)

Commissioner Gonzalez expressed disappointment with the city commissioners names being on the splash pad, requested replacing their names with dedicated to the children of Pahokee, and thanked U.S. Sugar for their donation.

Commissioner Boldin advised we all have our own special way of serving our community and feedback is always welcome.

Commissioner Perez expressed concerns with the commission working together, gave a brief explanation on the reason she ran for commissioner, and advised everyone to make an educated vote.

Vice Mayor Murvin advised it's so sad that individuals are not being truthful and gave an explanation for her statement.

**P. ADJOURN**

Motion made by Commissioner Gonzalez to adjourn the meeting, Seconded by Commissioner Boldin. Motion passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Gonzalez, Commissioner Perez

There being no further business to discuss, Mayor Babb adjourned the workshop at 8:11 PM.

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Keith W. Babb, Jr., Mayor

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ATTEST: Tijauna Warner, CMC, Clerk City



## AGENDA

### MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS

VIA: RODNEY LUCAS, CITY MANAGER

FROM: Carlos Mangual, Interim HR Director

SUBJECT: Resolution 2023 - 48 City of Pahokee Vehicle Take Home Policy

DATE: 23 May 2023

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**GENERAL SUMMARY/BACKGROUND:**

The city commission requested that staff bring back a vehicle take home policy be reviewed and updated. Staff has gone through and established it below to be added to the Employee's Handbook.

Staff recommends that this policy be adopted and implemented in the Employee's Handbook and issued to all current city employees.

**BUDGET IMPACT: No Budget Impact**

**LEGAL NOTE:** Defer to the City Attorney.

**STAFF RECOMMENDATION:** Staff recommends the approval of Resolution 2023 – 48.

**ATTACHMENTS:**

Resolution 2023-48

**RESOLUTION 2023 – 48****A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ESTABLISHING CITY VEHICLE TAKE HOME PROCEDURES; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Pahokee (“City”) is in need of vehicle take home procedures to serve as guidelines for the assignment, operation and maintenance of City vehicles, in addition to serving as procedures for reporting vehicular collisions and incidents; and

**WHEREAS**, the City Commission desires to establish procedures that will promote smooth operations when employees utilize City vehicles; and

**WHEREAS**, the City Commission finds that establishing vehicle take home procedures is in the best interest of the City.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA AS FOLLOWS:**

**Section 1.**     Adoption of Representations. The foregoing “Whereas” clauses are hereby approved and confirmed as being true and the same are hereby made a specific part of this Resolution.

**Section 2.**     Authorization of City Manager. The City Commission of the City of Pahokee hereby establishes City vehicle take home procedures, as set forth in Exhibit “A” hereto.

**Section 3.**     Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

**PASSED and ADOPTED** this 12<sup>th</sup> day of September, 2023.

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Keith W. Babb, Jr., Mayor



**ATTEST:**

\_\_\_\_\_  
Tijauna Warner, CMC, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Weeks, P.A.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Gonzalez	_____ (Yes)	_____ (No)
Commissioner Perez	_____ (Yes)	_____ (No)
Vice-Mayor Murvin	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)

# City of Pahokee

## Vehicle Take Home Procedures

### I. **Purpose:**

The purpose of this administrative procedure is to provide guidelines for the assignment, operation and maintenance of City vehicles, and reporting vehicular collisions and incidents.

### II. **Statement:**

A City-owned vehicle is a noticeable agent of the City of Pahokee and therefore, its appearance and condition must always reflect favorably upon the City.

All personnel assigned vehicles shall exercise good judgement while operating vehicles and shall not drive or park in a manner to cause unfavorable comments or discredit the City. All traffic laws and regulations shall be obeyed.

Use of a City vehicle is a privilege, not an automatic fringe benefit or employment right. It is the driver's responsibility to operate the vehicle in a safe manner and to drive defensively to prevent injuries and property damage.

Vehicle assignments are reviewed yearly and are subject to change at any time at the City Manager's sole discretion.

Employees may be ineligible to be assigned City vehicles if they have been involved in two (2) or more preventable collisions in City vehicles within a twelve (12) month period. If employees are suspended from duty or are on light duty status they may also be prevented from driving a City vehicle. In addition to vehicular collisions, the City Manager may also consider the number of other traffic citations or other moving violations of the employee.

Any assigned vehicle shall be left at the city while an employee is on vacation or sick leave.

### III. **Assignment of Vehicles:**

#### A. **Department Assignments**

The City Manager will determine the number of vehicles necessary for each department and conduct an annual review of vehicle requirements to determine the appropriate vehicle inventory.

#### B. **Individual Vehicle Assignment (Not Take Home)**

City employees requesting assigned full-time vehicles must demonstrate that they meet the following:

# City of Pahokee

## Vehicle Take Home Procedures

1. The job assignments and tasks requires employees to spend at least fifty percent (50%) of on-duty time in the field; and,
2. Assignments requires immediate response to job-related situations while on duty; and,
3. The City Manager agrees with the identified need and has budgeted for the expense.
4. Employee must keep a **Vehicle Use Log** indicating all vehicle use, available for review at any time.

### **C. Take-Home (Twenty-four Hour) Assignments**

There are positions in which the employee's duties and responsibilities require the use of a vehicle on a twenty-four-hour basis. The City Manager has the authority to determine which employees will be issued a take home vehicle. Employees with take-home vehicles shall secure their vehicles to minimize exposure to vandalism or other damage (remove keys from the ignition, close all windows, secure all exposed equipment and compartments and lock all doors).

Any employee assigned a city vehicle on a 24-hour basis is ineligible for a car allowance.

The City Manager shall have the sole authority to assign, deny, suspend, or remove any employee from the City "take-home" vehicle program.

Some considerations for issuing a twenty-four-hour vehicle are:

1. Meet all the criteria under the previous section (individual vehicle assignment) for full-time on-duty vehicle use;
2. Job classification or position is subject to "after-hours" call-outs on short notice requiring a response. The frequency of after-hours response for work requirements should be sufficient to indicate a realistic need for the vehicle on an ongoing basis. This frequency should average no less than four (4) times per month over a calendar year.

Take-home vehicles may only be used for personal use with written authorization from the City Manager. Such authorization will be filed in the employee's personnel folder.

# City of Pahokee

## Vehicle Take Home Procedures

### **D. Temporary Vehicle Use**

If employees do not meet the minimum requirements for full-time vehicle assignments, they may be assigned shared vehicles or have access to a pool vehicle for the time during which City-business related travel is needed.

If "shared vehicles" or pool cars are not available, employees may elect to use their personal vehicles and submit requests for mileage reimbursement to the division or department directors.

Employees who use their personal vehicle for City business must provide evidence of insurance, in amounts required by the State of Florida, to the Risk Manager for approval.

### **IV. Operation of Vehicles:**

City vehicles are to be operated in a safe, responsible, and courteous manner at all times. The following shall be adhered to:

1. Employees shall not operate City vehicles or heavy equipment after the consumption of any amount of alcoholic beverages and/or use of illegal or controlled substances;
2. Employees shall not operate City vehicles when their ability to do so safely has been impaired by illness, fatigue, injury, or prescription medication;
3. Employees shall not carry any alcoholic beverages or any illegal substance in their assigned City vehicles;
4. City vehicles and heavy equipment shall not be left running while unattended;
5. Employees shall remove keys from the ignition, close all windows, secure all exposed equipment and compartments and lock all doors while City vehicles are unattended; and
6. City vehicles and/or heavy equipment shall be operated in a manner that ensures maximum life expectancy of the vehicle/heavy equipment.

### **V. Drivers Other Than City Employees**

Only City employees are authorized to drive or operate City vehicles.

# City of Pahokee

## Vehicle Take Home Procedures

### A. **Passenger Restrictions While Operating City Vehicles**

City vehicles may be used to transport other City employees as passengers if both employees are on official City business. Non-City employees may be transported if involved in furtherance of official City business, and permission has been granted in advance by the City Manager.

City employees, who have twenty-four hour assigned vehicles, shall not transport non-city employees in assigned vehicles without written authorization by the City Manager.

### B. **Use of Vehicles for Out-of-City Business**

If City vehicles are needed for out-of-City business, the City Manager may choose to use one of its assigned vehicles; have the employees drive their vehicles and submit requests for mileage reimbursement; or request authorization to use rental vehicles.

Due to liability restrictions, City vehicles may not be used out of state on City business without the express written permission of the City Manager. Allow at least ten (10) days to obtain such approvals.

### C. **Use of Rental Vehicles for Approved Travel**

Employees may obtain authorization from the City Manager to use rental vehicles for approved travel.

### D. **Off Road Vehicle (ORV) Use**

Employees are explicitly **prohibited** from operating motor vehicles on the unpaved park areas. Exceptions to this rule are listed below:

1. The Public Works' vehicles are required to access to parks to perform various aspects of work.
  - a) All Public Works vehicles shall enter and depart the park at the access point nearest to where the work will be performed.
  - b) Prior to entering the park, vehicle headlights and overhead flashing lights (if so equipped) and flashers shall be turned on.
  - c) Speed in the parks shall be limited to 10mph, unless a slower speed is posted.

# City of Pahokee

## Vehicle Take Home Procedures

- d) Pedestrians always have the right of way. Employees need to be especially mindful of children and pets that may dart into traffic.
- e) Be on alert for people lying, standing or walking in the parks.
- f) Prior to re-entering the vehicle, employees shall walk completely around the vehicle, checking for children, pets, or people lying on the ground anywhere near the vehicle.
- g) Cellular phones or hand-held radios may not be used while operating motorized vehicles in a park.
- h) Laws applicable to vehicle use on paved roads in the State of Florida apply to ORV use in parks.
- i) Containers of any alcoholic beverages are prohibited in ORVs.
- j) Use of seatbelts is required.
- l) Reckless driving (e.g., cutting circles) is prohibited.

Access to City parks for official business is dependent upon following guidelines stated herein:

- a. Golf-cart or gator use is highly recommended.
- b. Prior to entering a park, vehicle headlights and overhead flashing lights (if so equipped) and flashers shall be turned on.
- c. Speed at parks shall be limited to 10 mph, unless a slower speed is otherwise posted.
- d. Pedestrians always have the right of way. Be especially mindful of children and pets that may dart into traffic.
- e. Be on alert for people lying, standing or walking in the park
- f. Prior to re-entering the vehicle, walk completely around the vehicle, check for children, pets or people lying on the ground anywhere near the vehicle.
- g. Cellular phones or hand-held radios may not be used while operating any type of motorized vehicle in a park.
- h. Laws applicable to vehicle use on paved roads in the State of Florida apply to ORV use in parks. (e.g., golf carts or gators).
- i. Use of seatbelts is required.
- l. Do not hang out of golf-carts or gators or sit on the tailgate or roof.
- m. Reckless driving (e.g., cutting circles) is prohibited.

# City of Pahokee

## Vehicle Take Home Procedures

### **E. Possession of a Valid Florida Driver License**

All City vehicles and heavy equipment operators are responsible for possessing and maintaining a valid Florida Driver's License; with the proper applicable endorsement(s), if required. Additional requirements from Federal and State regulators may apply to operators of specialized vehicles such as emergency vehicles, commercial motor vehicles and heavy equipment.

Employees authorized to operate City vehicles or heavy equipment are required to immediately inform the City Manager if their drivers' licenses are cancelled, invalid, expired, restricted, suspended or revoked. The City Manager shall immediately notify the Human Resources Director. The employee's failure to inform the City Manager of such a situation may also result in disciplinary action up to and including termination.

An employee whose driver's license is a job requirement and has had it cancelled or revoked no longer meets the requirements of his/her job and shall be subject of disciplinary actions up to and including termination.

### **F. Driver's License Check**

On a bi-annual basis, the HR department shall verify the validity of driver's licenses for all City employees.

The HR department will notify each department director and appropriate personnel in writing, of any employee who has a deficiency with his/her driver's license. Employees whose jobs require a valid driver's license no longer meets the requirements of their jobs and shall be relieved of duty, on their own time, until the deficiency has been cured. Failure to maintain a valid driver's license makes them unqualified to perform the job they were hired to do. Employees shall not be allowed to operate City vehicles while there are deficiencies with their driver's license.

The employee shall be responsible for providing written proof that the deficiency has been cured and the license is valid. Employees with an invalid driver's license shall have their parking privileges suspended at all City facilities until proof of corrective action has been submitted and accepted.

The City Manager may request the employee to provide proof of a valid driver's license at any time prior to the operation of any City vehicle or

# City of Pahokee

## Vehicle Take Home Procedures

equipment.

### **G. Adherence to Traffic Regulations**

Employees operating City vehicles and/or heavy equipment shall obey all municipal, county, state and federal traffic regulations at all times.

Employees authorized to drive a City vehicle shall notify the City Manager within one (1) calendar day of being issued a traffic violation.

Within two (2) calendar days of an arrest, employees shall provide written notification to the City Manager and the Director of Human Resources for driving under the influence (DUI) or any other criminal offense.

Any and all other citations received while conducting official City business, regardless of who owns the vehicle, issued within the boundaries of the City of Pahokee shall be reported to the City Manager and Director of Human Resources within 72 hours of issuance. Such reports shall include: (1) the employee's name; (2) classification; (3) department/division where employee works; (4) telephone number or email address where the employee may be reached; (5) name of the person who issued the citation; and (6) reason for the citation.

### **H. Safety Requirements**

All operators and passengers of City vehicles shall use the vehicle seat and lap belts, if the vehicle is so equipped. Any employee injured in a crash and found not to have been wearing such protection may have his/her workers' compensation benefits reduced as allowed by Florida Statute §440.09(4). Airbags may not be rendered inoperable on vehicles so equipped. Doing so may lead to disciplinary action, up to and including termination.

Anyone operating a city vehicle should not use cellular phones or radios while in traffic. Employees should pull off the road to make or receive calls.

### **I. Vehicle Inspection**

The vehicle/equipment operator is the first line of defense' against unexpected breakdowns and repairs. Vehicles must be inspected by the operator prior to each use to ensure that safety features and systems are in safe operating condition and free of any damage or defect.



# City of Pahokee

## Vehicle Take Home Procedures

Employees are responsible for reporting any safety deficiencies or mechanical problems to the Public Works Director for the City immediately upon detection. Failure to do so may result in the driver being held responsible for the damage and/or condition of the vehicle.

The following vehicle systems should be monitored by the driver:

- Vehicle safety items (e.g., tire pressure and windshield wipers, horn, brakes, steering, etc.).
- Vehicle drivability items (e.g., misfire, rough idle, etc.).
- Vehicle body (e.g., glass, body damage, cleanliness, etc.).
- Vehicle miscellaneous repair items (A/C, windows, etc.).

No vehicle shall be put into service until defects and/or safety violations have been corrected. If body damage is discovered, the employee must report it to the Public Works Director. Said director shall determine the operability of the vehicle prior to allowing the vehicle on the road.

### J. **Altering Vehicles**

City vehicles may not be altered in any way.

No City vehicle shall have any stickers, posters, signs or any other similar attachment placed on or affixed to them except for city logo.

The City Manager has the sole authority to approve or deny the installation of window tinting in a vehicle. Any requests to install window tinting, including supporting medical justification, shall be submitted in writing by the department head to the City Manager.

### K. **Smoking**

Smoking in any City vehicle is prohibited.

### L. **Fleet Fuel Card**

The city has implemented a fuel card program through Palm Beach County Fleet Maintenance,

Employees authorized to use the fuel card shall continue to follow procedures outlined at the fleet maintenance fueling facility. Card users are responsible for the security of their personal blue fuel card.

# City of Pahokee

## Vehicle Take Home Procedures

All vehicles shall be maintained at no less than one half (1/2) tank of fuel.

### VI. Maintenance of Vehicles

#### A. Responsibilities for Scheduled Maintenance

The Palm Beach County Fleet Maintenance Division operates a preventive maintenance (PM) program that results in a PM schedule for each vehicle or motorized equipment. PM schedules are provided with reasonable advance notice to vehicle/equipment operators and their supervisors.

In order to properly maintain the operating integrity and safety of vehicles and equipment, operators and their supervisors must comply with these scheduled PM services.

### VII. Vehicle Collisions

#### A. Employee's Responsibilities

Employees involved in any vehicle collision when operating a City vehicle, irrespective of fault or severity, shall:

1. If injuries are involved, call 911 for medical attention;
2. Call the appropriate law enforcement agency, and wait on the scene for their arrival;
3. Notify the City Manager if unable to reach the City Manager notify the Public Works Director;
4. Complete the **Vehicle Collision report** that day, or the next business day. If you are injured, complete First Report of Injury, Obtain the Police Report Case Number;
5. If possible, take photos of the damage to the City's vehicle and any other property damage.
6. Present him or herself, accompanied by the supervisor or designee, at the authorized center for post-accident alcohol/drug testing.

#### B. City Manager's Responsibilities

1. Notify the Human Resources Director of the collision, and proceed to the scene, or send a representative.
2. Without interfering with emergency personnel on scene, provide assistance to City employee involved in the collision, gather names and phone numbers of any witnesses, take photographs of the scene;

# City of Pahokee

## Vehicle Take Home Procedures

- 3. Obtain the Police Report Case Number;
- 4. Complete the **incident Report** and First Report of Injury (if necessary);
- 5. Forward all forms and related documents/photos to Human Resources within 24 clock hours of the collision.
  
- 6. Confirm that the vehicle has been presented to the Public Works Director for inspection and appraisal within 48 hours of the collision.

**VIOLATION OR NON-COMPLIANCE WITH VEHICLE ADMINISTRATIVE PROCEDURE**

Any violation or non-compliance with the requirements and responsibilities of this administrative procedure may result in suspension of driving privileges, the revocation of an employee's take-home vehicle privilege, or disciplinary action including termination.

By signing below, I acknowledge that I read and understand the information contained in the City's Vehicle Administrative Procedure.

\_\_\_\_\_

Employee Name (Print)

\_\_\_\_\_

Employee Signature

\_\_\_\_\_

Date



## AGENDA

### MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS

VIA: RODNEY LUCAS, CITY MANAGER

FROM: Tijauna Warner, City Clerk

SUBJECT: Finance & City Clerk Department

DATE: 5<sup>th</sup> September 2023

---

#### **GENERAL SUMMARY/BACKGROUND:**

In accordance with Florida Statute the City must approve a Resolution to adopt a "proposed millage" for the next fiscal year. This is required for Statutory Truth in Millage (TRIM) compliance.

Any changes proposed by the City Commission at this, the First Budget Hearing, will be incorporated into this budget.

Fla. Stat. 200.065(2)(c) requires that: "Within 80 days of the certification of value pursuant to subsection (1), but not earlier than 65 days after certification, the governing body of each taxing authority shall hold a public hearing on the tentative budget and proposed millage rate. Prior to the conclusion of the hearing, the governing body of the taxing authority shall amend the tentative budget as it sees fit, adopt the amended tentative budget, re-compute its proposed millage rate, and publicly announce the percent, if any, by which the recomputed proposed millage rate exceeds the rolled-back rate computed pursuant to subsection (1). That percent shall be characterized as the percentage increase in property taxes tentatively adopted by the governing body."

#### **BUDGET IMPACT: YES**

#### **LEGAL NOTE: N/A**

#### **STAFF RECOMMENDATION:**

The Finance & City Clerk Department recommends approval of Resolution 2023- setting the operating millage rate at 6.5419 mills for the Fiscal Year 2022-2023.

#### **ATTACHMENTS:**

**Resolution 2023 – 52**

**RESOLUTION 2022 - 52**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ADOPTING A TENTATIVE MILLAGE RATE FOR FISCAL YEAR COMMENCING OCTOBER 1, 2023, THROUGH SEPTEMBER 30, 2024, PURSUANT TO SECTION 200.065, FLORIDA STATUTES; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager of the City of Pahokee ("City") has recommended an annual budget for the City for Fiscal Year 2023-2024 commencing October 1, 2023, and ending September 30, 2024, which budget relies upon a millage rate of 6.5419 mills; and

**WHEREAS**, the City of Pahokee ("City") scheduled public hearings on the proposed budget and millage rate, as required by Section 200.065, Florida Statutes, to be held on September 12, 2023, and September 26, 2023; and

**WHEREAS**, the City Commission of the City of Pahokee ("City Commission") held a public hearing on September 12, 2023 and allowed for public comments on the budget; and

**WHEREAS**, the public and all interested parties had the opportunity to address their comments to the City Commission and the City Commission has considered the comments of the public regarding the proposed millage rate; and

**WHEREAS**, having considered the comments of the public regarding the millage rate, the City Commission of the City of Pahokee desires to tentatively adopt a millage rate for Fiscal Year 2023-2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:**

**Section 1.**    Adoption of Representations. The foregoing "Whereas" paragraphs are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

**Section 2.**    Tentative Millage Rate. The City Commission of the City of Pahokee hereby tentatively adopts a millage rate of 6.5419 mills for Fiscal Year 2023-2024, commencing October 1, 2023, through September 30, 2024, which is \$6.5419 per \$1,000.00 of taxable property value within the City of Pahokee. This millage rate represents a 12.20% increase over the rollback rate of 5.8307 mills.

**Section 3.**    Public Hearing.    The second and final public hearing on the budget is scheduled for September 26, 2023, at 6:00 p.m., in the Commission Chambers at 360 East Main Street, Pahokee, Florida 33476.

**Section 4.**    Effective Date.    This Resolution shall take effect immediately upon its passage and adoption.

**DONE AND RESOLVED** at the Special Meeting of the City Commission of the City of Pahokee, Florida, on this 12<sup>th</sup> day of September 2023.

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

**ATTEST:**

\_\_\_\_\_  
Tijauna Warner, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Weeks, City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

Vice Mayor Murvin	_____ (Yes)	_____ (No)
Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Gonzalez	_____ (Yes)	_____ (No)
Commissioner Perez	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)



# CERTIFICATION OF TAXABLE VALUE

Reset Form

Section H, Item A.

Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12


Year : 2023	County : PALM BEACH
Principal Authority : Pahokee	Taxing Authority : Pahokee

## SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	96,772,855	(1)
2.	Current year taxable value of personal property for operating purposes	\$	15,673,020	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	5,428,361	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	117,874,236	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	62,855	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	117,811,381	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	105,003,951	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Number 0	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	Number 0	(9)
SIGN HERE	<b>Property Appraiser Certification</b>	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser:  Electronically Certified by Property Appraiser	Date :  6/27/2023 9:31 AM		

## SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>	6.5419	per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	686,925	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	686,925	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	117,811,381	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>	5.8307	per \$1000	(16)
17.	Current year proposed operating millage rate	6.5419	per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	771,121	(18)

19.	TYPE of principal authority (check one)		<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
			<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)		<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
			<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)
<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs</b>				<b>STOP HERE - SIGN AND SUBMIT</b>	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>			\$ 686,925	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>			5.8307 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>			\$ 687,289	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>			\$ 771,121	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>			6.5419 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>			12.20 %	(27)
<b>First public budget hearing</b>		Date :	Time :	Place :	
<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title : Rodney Lucas, City Manager		Contact Name and Contact Title : Jongelene Adams, Deputy City Manager		
	Mailing Address : 207 Begonia Drive		Physical Address : 207 Begonia Drive		
	City, State, Zip : PAHOKEE, FLORIDA 33476		Phone Number : 5619245534		Fax Number : 5619248140





## AGENDA

### MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS

VIA: RODNEY LUCAS, CITY MANAGER

FROM: Tijauna Warner, City Clerk

SUBJECT: Finance & City Clerk Department

DATE: 5<sup>th</sup> September 2023

---

#### **GENERAL SUMMARY/BACKGROUND:**

In accordance with Florida Statute the City must approve a Resolution to adopt a "tentative budget" for the next fiscal year. This is required for Statutory Truth in Millage (TRIM) compliance. Any changes proposed by the City Commission at the First Budget Hearing will be incorporated into this budget.

Fla. Stat. 200.065(2)(c) requires that: "Within 80 days of the certification of value pursuant to subsection (1), but not earlier than 65 days after certification, the governing body of each taxing authority shall hold a public hearing on the tentative budget and proposed millage rate. Prior to the conclusion of the hearing, the governing body of the taxing authority shall amend the tentative budget as it sees fit, adopt the amended tentative budget, re-compute its proposed millage rate, and publicly announce the percent, if any, by which the recomputed proposed millage rate exceeds the rolled-back rate computed pursuant to subsection (1 ). That percent shall be characterized as the percentage increase in property taxes tentatively adopted by the governing body."

#### **BUDGET IMPACT: YES**

#### **LEGAL NOTE: N/A**

#### **STAFF RECOMMENDATION:**

The Finance & City Clerk Department recommends approval of Resolution 2023-54 adopting the Tentative Budget for Fiscal Year 2023-2024.

#### **ATTACHMENTS:**

**Resolution 2023 – 54**

**RESOLUTION 2023 - 54**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA PROVIDING FOR THE ADOPTION AND FUNDING OF THE TENTATIVE MUNICIPAL BUDGET IN THE AMOUNT OF \$9,036,654.00 FOR THE CITY OF PAHOKEE, FLORIDA, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023, AND ENDING SEPTEMBER 30, 2024; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Manager of the City of Pahokee ("City") has recommended an annual budget for the City for Fiscal Year 2023-2024 commencing October 1, 2023, and ending September 30, 2024, which budget relies upon a millage rate of 6.5419 mills; and

**WHEREAS**, the City scheduled a Final Budget Hearing on the proposed budget and millage rate, as required by Section 200.065, Florida Statutes, to be held on September 26, 2023; and

**WHEREAS**, the adoption and implementation of a tentative fiscal budget to provide municipal expenses for the fiscal year beginning October 1, 2023, and ending September 30, 2024, for the City of Pahokee, Florida is essential.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:**

**Section 1.** Adoption of Representations. The foregoing whereas clause is hereby ratified and confirmed as being true, and the same is hereby made a specific part of this Resolution.

**Section 2.** Tentative Fund Budgets. The City Commission of the City of Pahokee, Florida finds and determines that the sums set forth in the following tentative fund budgets for the fiscal year beginning October 1, 2023 and ending on September 30, 2024 are necessary to preserve the Public Health, Public Peace and Public Welfare of the City of Pahokee, and are necessary for it to properly function as a City.

(a) A Tentative Budget for the General Fund of the City of Pahokee for the above-described fiscal year, in the total sum of Five Million, Five Hundred Seventy Thousand, Six Hundred Seventy -Six Dollars (\$5,570,676.00) is hereby adopted (Exhibit "A").

(b) A Tentative Budget for Henderson Endowment in the total sum of Fifteen Thousand Seven Hundred Dollars (\$15,700.00) is hereby adopted (Exhibit “A”).

(c) A Tentative Budget for the Special Revenue in the total sum of Four Hundred Eighty Thousand Dollars (\$480,000.00) is hereby adopted (Exhibit “A”).

(d) A Tentative Budget for ARPA Fund of the City of Pahokee for the above-described fiscal year in the total sum of One Million, One Hundred Fifteen Thousand Dollars (\$1,115,000.00) is hereby adopted (Exhibit “A”).

(e) A Tentative Budget for the Capital Project Fund of the City of Pahokee for the above-described fiscal year in the total sum of One Million, Two Hundred Thousand Dollars (\$1,200,000.00) is hereby adopted (Exhibit “A”).

(f) A Tentative Budget for the Marina Campground Fund of the City of Pahokee for the above-described fiscal year in the total sum of Three Hundred Eighty-Six Thousand, Ninety-Nine Dollars (\$386,099.00) is hereby adopted (Exhibit “A”).

(g) A Tentative Budget for the Cemetery Fund of the City of Pahokee for the above-described fiscal year in the total sum of Two Hundred Sixty-Nine Thousand, One Hundred Seventy-Nine Dollars (\$269,179.00) is hereby adopted (Exhibit “A”).

**Section 3.** Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

**DONE AND RESOLVED** at the Special Meeting of the City Commission of the City of Pahokee, Florida, on this 12<sup>th</sup> day of September 2023.

---

Keith W. Babb, Jr., Mayor

**ATTEST:**

---

Tijauna Warner, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Weeks, City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

Vice Mayor Murvin	_____ (Yes)	_____ (No)
Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Gonzalez	_____ (Yes)	_____ (No)
Commissioner Perez	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)

**EXHIBIT "A"**

**Tentative Budget FY 2023-2024**

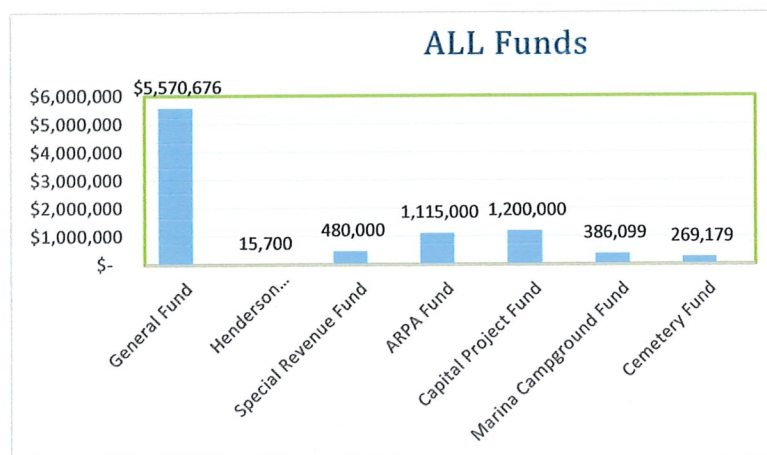
**(attached)**

**BUDGET SUMMARY**  
**FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2024**  
**THE PROPOSED OPERATING BUDGET EXPENDITURES/EXPENSES OF THE CITY OF PAHOKEE, FLORIDA ARE**  
**9% LESS THAN PRIOR YEAR'S TOTAL OPERATING EXPENDITURES/EXPENSES**

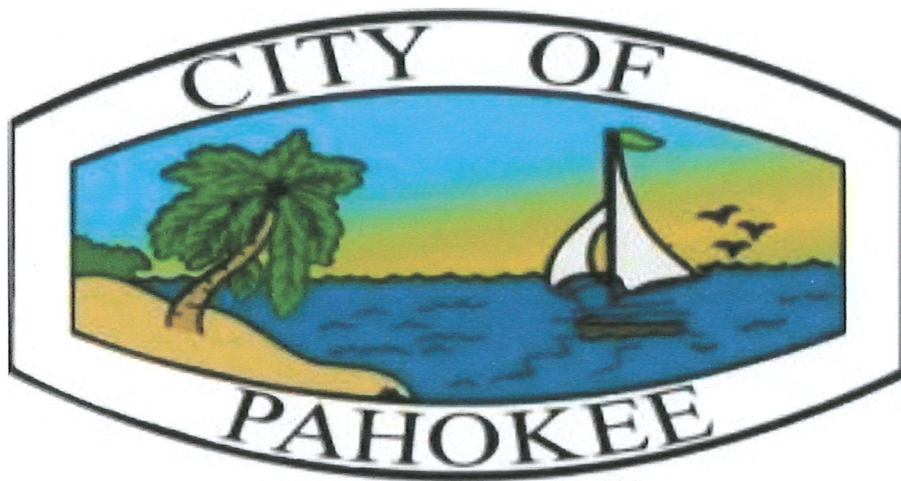
Roll back rate 5.8307	General Fund	Henderson Endowment Fund	Special Revenue Fund	ARPA Fund	Capital Project Fund	Marina Campground Fund	Cemetery Fund	Total Budget
<b>Estimated Revenues:</b>								
Taxes:								
Ad Valorem Taxes	732,565	-	-	-	-	-	-	732,565
Sales and Use Taxes	1,323,000	-	480,000	-	-	-	-	1,803,000
Franchise Fees	465,000	-	-	-	-	-	-	465,000
Utility Service Taxes	368,500	-	-	-	-	-	-	368,500
Licenses and Permits	137,700	-	-	-	-	-	-	137,700
Intergovernmental Revenue	855,700	-	-	1,115,000	1,200,000	-	-	3,170,700
Charges for Services	755,870	-	-	-	-	-	176,613	932,483
Fines and Forfeits	84,000	-	-	-	-	-	-	84,000
Interest Earnings & Rents	129,155	15,700	-	-	-	207,273	-	352,128
Miscellaneous Revenue	63,658	-	-	-	-	-	-	63,658
Interfund Transfers In	-	-	-	-	-	178,826	92,566	271,392
Appropriated Fund Balance	655,528	-	-	-	-	-	-	655,528
<b>Total Estimated Revenues, Transfers, and Appropriations</b>	<b>5,570,676</b>	<b>15,700</b>	<b>480,000</b>	<b>1,115,000</b>	<b>1,200,000</b>	<b>386,099</b>	<b>269,179</b>	<b>9,036,654</b>
<b>Expenditures/Expenses:</b>								
General Government	2,271,149	-	-	-	-	-	-	2,271,149
Public Safety	599,940	-	-	-	-	-	-	599,940
Physical Environment	530,004	-	480,000	572,500	1,200,000	386,099	269,179	3,437,782
Road and Street Expenses	883,859	-	-	-	-	-	-	883,859
Human Services	75,587	-	-	-	-	-	-	75,587
Culture and Recreation	954,445	-	-	-	-	-	-	954,445
Debt Service	-	-	-	-	-	-	-	-
Interfund Transfers Out	255,692	15,700	-	542,500	-	-	-	813,892
<b>Total Appropriated Expenditures/Expenses, Reserves and Transfers</b>	<b>5,570,676</b>	<b>15,700</b>	<b>480,000</b>	<b>1,115,000</b>	<b>1,200,000</b>	<b>386,099</b>	<b>269,179</b>	<b>9,036,654</b>

THE TENTATIVE, PROPOSED BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD.

	Proposed Budget	Percent Of Total
General Fund	\$ 5,570,676	62%
Henderson Endowment Fund	15,700	0%
Special Revenue Fund	480,000	5%
ARPA Fund	1,115,000	12%
Capital Project Fund	1,200,000	13%
Marina Campground Fund	386,099	4%
Cemetery Fund	269,179	3%
	<u>\$ 9,036,654</u>	<u>100%</u>



*General Fund*





**City of Pahokee, Florida**  
**Tentative Budget Comparison By Fund**  
**For The Fiscal Year Ending September 30, 2024**

<b>Fund</b>	<b>Adopted Budget 2022-2023</b>	<b>Proposed Budget 2023-2024</b>	<b>Variance</b>	<b>% Inc/Dec</b>
<b><u>GENERAL FUND</u></b>				
Total Revenues	\$ 5,027,632	\$ 5,570,676	\$ 543,044	10.80%
Expenditures by Department				
Commission	\$ 108,349	\$ 203,297	\$ 94,948	87.63%
City Manager	318,363	377,892	59,529	18.70%
City Clerk	170,285	229,345	59,060	34.68%
Financial & General Accounting	383,235	405,802	22,567	5.89%
Human Resources	98,325	75,587	(22,738)	-23.13%
IT / GATV Access	40,000	40,000	-	0.00%
Legal Counsel	100,000	100,000	-	0.00%
Comprehensive Planning	15,250	15,250	-	0.00%
Police	630,000	599,940	(30,060)	-4.77%
Protective Inspections	318,511	305,674	(12,837)	-4.03%
Roads & Streets	1,529,841	1,413,863	(115,978)	-7.58%
Community Development	207,821	231,498	23,677	11.39%
Recreation (City)	558,922	733,423	174,501	31.22%
Recreation (PBC)	130,627	172,756	42,129	32.25%
Parks	33,383	48,266	14,883	44.58%
Non-Departmental	201,125	362,391	161,266	80.18%
Transfers Out	183,595	255,692	72,097	39.27%
<b>Total Expenditures and Transfers</b>	<b>\$ 5,027,632</b>	<b>\$ 5,570,676</b>	<b>\$ 543,044</b>	<b>10.80%</b>
<b><u>Special Revenue Fund</u></b>				
Revenue	\$ 450,000	\$ 480,000	\$ 30,000	6.67%
Transfer In	-	-	-	0.00%
<b>Total Revenues and Transfers</b>	<b>\$ 450,000</b>	<b>\$ 480,000</b>	<b>\$ 30,000</b>	<b>6.67%</b>
Expenses	\$ 314,766	\$ 480,000	\$ 165,234	0.00%
Transfers Out	\$ 135,234	-	\$ (135,234)	-100.00%
<b>Total Expenses and Transfers</b>	<b>\$ 450,000</b>	<b>\$ 480,000</b>	<b>\$ 30,000</b>	<b>6.67%</b>
<b><u>ARPA Fund</u></b>				
Revenue	\$ 1,574,000	\$ 1,115,000	\$ (459,000)	-29.16%
Appropriated fund balance	-	-	-	0.00%
<b>Total Revenues and Transfers</b>	<b>\$ 1,574,000</b>	<b>\$ 1,115,000</b>	<b>\$ (459,000)</b>	<b>-29.16%</b>
Expenses	\$ 1,574,000	\$ 572,500	\$ (1,001,500)	-63.63%
Transfers Out	-	\$ 542,500	\$ 542,500	100.00%
<b>Total Expenses and Transfers</b>	<b>\$ 1,574,000</b>	<b>\$ 1,115,000</b>	<b>\$ (459,000)</b>	<b>-29.16%</b>
<b><u>HENDERSON ENDOWMENT FUND</u></b>				
Revenue	\$ 250	\$ 15,700	\$ 15,450	6180.00%
Transfer In	-	-	-	0.00%
<b>Total Revenues and Transfers</b>	<b>\$ 250</b>	<b>\$ 15,700</b>	<b>\$ 15,450</b>	<b>6180.00%</b>
Expenses	\$ -	\$ -	\$ -	0.00%
Transfers Out	\$ 250	\$ 15,700	\$ 15,450	6180.00%
<b>Total Expenses and Transfers</b>	<b>\$ 250</b>	<b>\$ 15,700</b>	<b>\$ 15,450</b>	<b>6180.00%</b>
<b><u>Debt Service Fund</u></b>				
Transfer In	\$ 135,234	\$ -	\$ (135,234)	-100.00%
<b>Total Revenues and Transfers</b>	<b>\$ 135,234</b>	<b>\$ -</b>	<b>\$ (135,234)</b>	<b>-100.00%</b>
Expenses	\$ 135,234	\$ -	\$ (135,234)	-100.00%
Transfers Out	\$ -	\$ -	\$ -	0.00%
<b>Total Expenses and Transfers</b>	<b>\$ 135,234</b>	<b>\$ -</b>	<b>\$ (135,234)</b>	<b>-100.00%</b>
<b><u>Capital Project Fund</u></b>				
Revenue	\$ 1,893,943	\$ 1,200,000	\$ (693,943)	-36.64%
Transfer In	-	-	-	0.00%
<b>Total Revenues and Transfers</b>	<b>\$ 1,893,943</b>	<b>\$ 1,200,000</b>	<b>\$ (693,943)</b>	<b>-36.64%</b>
Expenses	\$ 1,893,943	\$ 1,200,000	\$ (693,943)	-36.64%
Transfers Out	\$ -	\$ -	\$ -	0.00%
<b>Total Expenses and Transfers</b>	<b>\$ 1,893,943</b>	<b>\$ 1,200,000</b>	<b>\$ (693,943)</b>	<b>0.00%</b>
<b><u>MARINA &amp; CAMPGROUND FUND</u></b>				
Revenue	\$ 165,250	\$ 207,273	\$ (42,023)	25.43%
Transfer In	\$ 183,595	\$ 178,826	\$ (4,769)	-2.60%
<b>Total Revenues and Transfers</b>	<b>\$ 348,845</b>	<b>\$ 386,099</b>	<b>\$ (46,792)</b>	<b>10.68%</b>
Expenses	\$ 348,845	\$ 386,099	\$ 37,254	10.68%
<b>Total Expenses and Transfers</b>	<b>\$ 348,845</b>	<b>\$ 386,099</b>	<b>\$ 37,254</b>	<b>10.68%</b>
<b><u>CEMETERY FUND</u></b>				
Revenue	\$ 174,476	\$ 176,613	\$ (2,137)	1.22%
Transfer In	\$ 34,205	\$ 92,566	\$ 58,361	170.62%
<b>Total Revenues and Transfers</b>	<b>\$ 208,681</b>	<b>\$ 269,179</b>	<b>\$ 56,224</b>	<b>28.99%</b>
Expenses	\$ 208,681	\$ 269,179	\$ 60,498	28.99%
<b>Total Expenses and Transfers</b>	<b>\$ 208,681</b>	<b>\$ 269,179</b>	<b>\$ 60,498</b>	<b>28.99%</b>
<b>TOTAL REVENUES - ALL FUNDS</b>	<b>\$ 9,638,585</b>	<b>\$ 9,036,654</b>	<b>\$ (601,931)</b>	<b>-6.25%</b>

General Fund  
For the Fiscal Year Ending September 30, 2024  
(Tentative Budget)

## Personnel Service Detail

Classification	Number of Positions
Accounts Payable Clerk (Vacant)	1
Athletic Coordinator/Facilities	1
Administrative Assistant	1
Assistant Director of Parks & Recreation	1
Cemetery Coordinator	1
Cemetery Worker I	2
City Clerk	1
City Manager	1
Clerk Specialist	1
Planning, Building & Zoning Manager	1
Code Enforcement Officer (Part Time)(Vacant)	1
Code Enforcement Officer	1
Commission	5
Custodian (Part time)	1
Deputy City Manager / Grant Writer	1
Director of Community & Economic Dev	1
Director of Finance (Vacant)	1
Director of Parks & Recreation	1
Director of Public Services	1
Executive Assistant	1
Recreational Specialist (Part time- Seasonal)	2
Human Resources /Risk & Public Safety Manager (Vacant)	1
Senior Accountant	1
Maintenance I (PW)	6
Maintenance II (PW)	1
Maintenance III	1
Marina / Public Service Clerk III	1
Operation Manager	1
Program Director	1
Public Services Assistant Director	1
Program Specialist I/Park Ranger (Vacant)	1
Program Specialist II	1
Summer Camp Counselors (Vacant)	2
	<u>45</u>

CITY OF PAHOKEE, FL										
Personnel Service Cost by Department										
	Department / Division	2022 Funded Positions	2023 Funded Positions	Salaries	FICA	Retirement	Life/Health Insurance	Workers Comp	TOTALS	
<b>General Funds</b>										
511000	City Commission	5	5	\$ 28,200	\$ 2,157	\$ 2,073	\$ 26,000	\$ 67		58,497
512010	City Manager	2	2	200,523	15,340	23,811	21,000	274		260,948
512020	City Clerk	1.5	1.5	111,790	8,552	8,217	14,348	163		143,070
513010	Finance	4	4	248,246	18,991	18,246	16,000	404		301,887
513020	Human Resources	1	0.5	40,582	3,105	2,984	6,000	267		52,938
524000	Protective Inspections	4	3	159,471	12,200	11,722	33,000	1,731		218,124
541000	Roads and Streets	12.5	10	435,216	33,295	41,489	76,000	17,305		603,305
555000	Community Development	1.5	1.5	121,743	9,314	8,949	8,000	392		148,398
572000	Recreation Dept- City	8	5	217,803	16,662	16,009	49,000	8,653		308,127
572020	Recreation Dept-PBC	2	2	104,520	7,996	11,483	9,000	8,957		141,956
572150	Parks Department	0	0	-	-	-	-	-		-
	<b>General Funds Total</b>									<b>2,237,250</b>
<b>Enterprise &amp; Special Revenue Funds</b>										
575000	Marina & Campground	0.5	0.5	20,258	1,550	1,489	5,428	-		28,725
539000	Cemetery	3	3	117,374	8,980	8,627	19,500	15,522		170,003
	<b>Enterprise Funds Totals</b>									
	<b>ALL TOTAL FUNDS</b>	<b>45</b>	<b>38</b>	<b>\$ 1,805,726</b>	<b>\$ 138,142</b>	<b>\$ 155,099</b>	<b>\$ 283,276</b>	<b>\$ 53,735</b>	<b>\$</b>	<b>2,435,978</b>

Details of Personnel Service Costs by Department  
WIP Projection 2023 2024

Section H, Item B.

Dept.	Name	Title	Code	511000	512010	512020	513010	513020	524000	541000	555000	572000	572020	575000	
511000	Babb Jr, Keith W	Mayor	110	9,000											
	Murvin, Clara	VICE MAYOR	110	4,800											
	Boldin, Derrick	COMM	110	4,800											
	Gonzalez, Juan A	COMM	110	4,800											
	Perez, Sara L	COMM	110	4,800											
				<u>28,200</u>											28,200
512010	Lucas, Rodney D	CITY MANAGER	110		120,000										
City Mgr .5 & CED .5	Adams, Jongelene	DEPUTY CITY MANAGER	110		46,638										
	Clarke, Nylene	Executive Assistant	120		29,623										
		COLA			2,298										
		Performance			1,964										
					<u>200,523</u>										200,523
512020	Warner, Tiljauna	CITY CLERK	110			73,800									
City Mgr .5 & City Clerk .5	Clarke, Nylene	Executive Assistant	120		29,623										
		COLA			4,502										
		Performance			3,865										
					<u>111,790</u>										111,790
513010	Martin, Joseph	FINANCE DIRECTOR	110				77,000								
	Manzano, Gleny	SENIOR ACCT	120				71,750								
	Phillip, Constance	ACCOUNTS PAYABLE CLERK	120				52,275								
	Lopez, Arely E	ADMINISTRATIVE ASST	120				34,112								
		COLA					7,054								
		Performance					6,055								
							<u>248,246</u>								248,246
HR .5 & P/W .5	Mangual, Carlos	HR & OPERATIONS MANAGER	110					38,438							
		COLA						1,154							
		Performance						990							
								<u>40,582</u>							40,582
524	Polanco, Nohemi	PLANNING BUILDING & ZONING A	120	67633.984					64,063						
524	Curtis Van Epps, Heat	CODE ENFORCEMENT OFF	120	45017.18					42,640						
524	Phillips, Lakeria S	CLERK SPECIALIST	120	46817.867					44,346						
		COLA							4,532						
		Performance							3,890						
									<u>159,471</u>						159,471
pw	Johnson, Alvin L	PW DIR	110						71,750						
HR .5 & P/W .5	Mangual, Carlos	OPERATIONS MANAGER	120						38,438						
pw	Anderson, Frank	MAINTENANCE I	120						31,980						
pw	Banfield, Joel S	MAINTANANCE I	120						36,244						
pw	Brown, Michael	MAINTANANCE I	120						31,200						
pw	Butler Sr, Terry L	MAINTANANCE I	120						31,980						
pw	Buxton, Paul	PW SUPER	120						51,250						
pw	Croney, Irving N	MAINTENANCE I	120						36,244						
pw	Eccleston, Kirkwood	MAINTENANCE I	120						31,980						
Marina .5 & P/W .5	Carter, Sherryll	CLERK III	120						19,188						
pw	Williams, Derrick	MAINTENANCE I	120						31,980						
		COLA							12,367						
		Performance							10,615						
									<u>435,216</u>						435,216
City Mgr .5 & CED .5	Adams, Jongelene	DEPUTY CITY MANAGER	110						46,638						
ced	Boule, Pegy	DIR ECON COMM DEV	110						68,675						
		COLA							3,460						
		Performance							2,970						
									<u>121,743</u>						121,743
572000	Williams, Gregory	PR DIRECT	110									59,450			
572000	Osborne, Ronald	ATHLETIC CORD./FACILITIES	120									53,300			
572000	Young Emmanuel	Part time	120									32,922			
572000	Johnson Alexander	Part time	120									32,922			
572000	Keonte Knox	Part time	120									32,922			
		COLA										3,383			
		Performance							2,904						
									<u>217,803</u>						217,803
P&R	Cleavane, Sedric T	PRASSTDI	120									57,400			
P&R	Stinson, Natasha	PROGRAM COOR	120									41,600			
		COLA										2,970			
		Performance										2,550			
												<u>104,520</u>			104,520
Marina .5 & P/W .5	Carter, Sherryll	CLERK III	120									19,188			
		COLA										576			
		Performance										494			
												<u>20,258</u>			20,258
539000	Boyce, Preston	CEM1	120											31,200	
	Diaz, Reynaldo	CEM1	120											41,600	
	Haro, Maria	CEM COORDINATOR	120											38,376	
		COLA												3,335	
		Performance										2,863			
												<u>117,374</u>			117,374
Total All Funds															<u>1,805,726</u>

Note: 38 active Employees as of 4/2023  
Full capacity 45 a difference of 7

Vacancy Details

0.5	HR
1	Protective Inspections
2.5	Roads & Street
3	Parks & Recreation -City
<u>7</u>	





## AGENDA

### MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS

VIA: RODNEY LUCAS, INTERIM CITY MANAGER

FROM: Staff

SUBJECT: Resolution 2023-50

DATE: August 28, 2023

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**GENERAL SUMMARY/BACKGROUND:** Resolution 2023 – 50 amends the quantities and cost from Resolution 2023 – 27 to reflect the correct amount. The amount of FDOT payment increased from \$82,628.88 to \$84,971.28.

**BUDGET IMPACT:** N/A

**LEGAL NOTE:** N/A

**STAFF RECOMMENDATION:** Adoption of Resolution 2023-50.

**ATTACHMENTS:**  
Resolution 2023 – 50  
FPL LED Lighting Agreement

**RESOLUTION 2023 - 50**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING AND DIRECTING THE CITY MANAGER TO EXECUTE A LED LIGHTING AGREEMENT WITH FLORIDA POWER AND LIGHT COMPANY; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Pahokee ("City") desires to enter into a LED Lighting Agreement with Florida Power & Light Company (FPL) for the installation and modification of lighting facilities at the general boundaries of SR 15/US 441 S of Shirley Dr. to E Main Street, located within the City of Pahokee; and

**WHEREAS**, the City Commission previously passed Resolution 2022-27 with a cost of \$82,628.88 for the area; and

**WHEREAS**, entering into the attached LED Lighting Agreement for Project ID# 57361-2295 would cost an additional \$2,000.00; and

**WHEREAS**, the City Commission finds that it is in the best interests of the City of Pahokee to approval the LED Lighting Agreement, attached hereto as Exhibit "A".

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA:**

**Section 1.** Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

**Section 2.** Authorization and Approval. The City Commission of the City of Pahokee hereby authorizes the City Manager to execute the attached LED Lighting Agreement with Florida Power & Light Company (FPL), attached as Exhibit A in the amount of \$84,971.971.28.

**Section 3.** Necessary Action. The City Manager is hereby authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

**Section 4.** Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

**PASSED and ADOPTED** this 12<sup>th</sup> day of September 2023.

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

ATTEST:

\_\_\_\_\_  
Tijauna Warner, CMC, City Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

\_\_\_\_\_  
Burnadette Norris-Weeks, P.A.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

VOTE:

Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Gonzalez	_____ (Yes)	_____ (No)
Commissioner Perez	_____ (Yes)	_____ (No)
Vice-Mayor Murvin	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)

**Exhibit "A"**

**LED LIGHTING AGREEMENT WITH FPL**

(ATTACHED)





FPL Account Number: **57361-22952**

FPL Work Request Number: \_\_\_\_\_

## LED LIGHTING AGREEMENT

In accordance with the following terms and conditions, City of Pahokee (hereinafter called the Customer), requests on this 30th day of **March**, **2023**, from FLORIDA POWER & LIGHT COMPANY (hereinafter called FPL), a corporation organized and existing under the laws of the State of Florida, the following installation or modification of lighting facilities at (general boundaries) SR 15/US 441 S of Shirley Dr to E Main St, located in Pahokee, Florida.

(a) Installation and/or removal of FPL-owned facilities described as follows:

Fixture Description (1)	Watts	Lumens	Color Temperature	# Installed	# Removed
Roadway	264	31,500	4000K	5	
Roadway	127	17,000	4000K	29	
Roadway	161	20,000	4000K	13	
Roadway	59	7,500	4000K	3	

(1) Catalog of available fixtures and the assigned billing tier for each can be viewed at [www.fpl.com/led](http://www.fpl.com/led)

Pole Description	# Installed	# Removed
45' Standard Wood Arm Mount	16	
35' Standard Wood Arm Mount	5	
45' Standard Concrete Arm Mount	6	

- (b) Installation and/or removal of FPL-owned additional lighting facilities where a cost estimate for these facilities will be determined based on the job scope, and the Additional Lighting Charges factor applied to determine the monthly rate.
- (c) Modification to existing facilities other than described above or additional notes (explain fully): FPL to install 21 Standard Wood Poles at varying heights and 6 45' Standard Concrete Poles and new LED fixtures as follows: 5 Roadway 31,500 Lumens, 29 Roadway 17,000 Lumens, 13 Roadway 20,000 Lumens and 3 Roadway 7,500 Lumens all with 6' Brackets. FDOT responsible for CIAC Payment of \$84,971.28.

**FPL AGREES:**

1. To install or modify the lighting facilities described and identified above (hereinafter called the Lighting System), furnish to the Customer the electric energy necessary for the operation of the Lighting System, and furnish such other services as are specified in this Agreement, all in accordance with the terms of FPL's currently effective lighting rate schedule on file at the Florida Public Service Commission (FPSC) or any successive lighting rate schedule approved by the FPSC.

**THE CUSTOMER AGREES:**

2. To pay a monthly fee for fixtures and poles in accordance to the Lighting tariff, and additional lighting charge in the amount of \$187.72. These charges may be adjusted subject to review and approval by the FPSC.
3. To pay Contribution in Aid of Construction (CIAC) in the amount of \$0.00 prior to FPL's initiating the requested installation or modification.
4. To pay the monthly maintenance and energy charges in accordance to the Lighting tariff. These charges may be adjusted subject to review and approval by the FPSC.
5. To purchase from FPL all the electric energy used for the operation of the Lighting System.
6. To be responsible for paying, when due, all bills rendered by FPL pursuant to FPL's currently effective lighting rate schedule on file at the FPSC or any successive lighting rate schedule approved by the FPSC, for facilities and service provided in accordance with this agreement.
7. To provide access, suitable construction drawings showing the location of existing and proposed structures, and appropriate plats necessary for planning the design and completing the construction of FPL facilities associated with the Lighting System.
8. To have sole responsibility to ensure lighting, poles, luminaires and fixtures are in compliance with any applicable municipal or county ordinances governing the size, wattage, lumens or general aesthetics.
9. For new FPL-owned lighting systems, to provide final grading to specifications, perform any clearing if needed, compacting, removal of stumps or other obstructions that conflict with construction, identification of all non-FPL underground facilities within or near pole or trench locations, drainage of rights-of-way or good and sufficient easements required by FPL to accommodate the lighting facilities.
10. For FPL-owned fixtures on customer-owned systems:
  - a. To perform repairs or correct code violations on their existing lighting infrastructure. Notification to FPL is required once site is ready.
  - b. To repair or replace their electrical infrastructure in order to provide service to the Lighting System for daily operations or in a catastrophic event.
  - c. In the event the light is not operating correctly, Customer agrees to check voltage at the service point feeding the lighting circuit prior to submitting the request for FPL to repair the fixture.

**IT IS MUTUALLY AGREED THAT:**

11. Modifications to the facilities provided by FPL under this agreement, other than for maintenance, may only be made through the execution of an additional lighting agreement delineating the modifications to be accomplished. Modification of FPL lighting facilities is defined as the following:
  - a. the addition of lighting facilities;
  - b. the removal of lighting facilities; and
  - c. the removal of lighting facilities and the replacement of such facilities with new facilities and/or additional facilities.

Modifications will be subject to the costs identified in FPL's currently effective lighting rate schedule on file at the FPSC, or any successive schedule approved by the FPSC.

12. FPL will, at the request of the Customer, relocate the lighting facilities covered by this agreement, if provided sufficient rights-of-way or easements to do so and locations requested are consistent with clear zone right-of-way setback requirements. The Customer shall be responsible for the payment of all costs associated with any such Customer-requested relocation of FPL lighting facilities. Payments shall be made by the Customer in advance of any relocation.  
Lighting facilities will only be installed in locations that meet all applicable clear zone right-of-way setback requirements.
13. FPL may, at any time, substitute for any fixture installed hereunder another equivalent fixture which shall be of similar illuminating capacity and efficiency.

14. This Agreement shall be for a term of ten (10) years from the date of initiation of service, and, except as provided below, shall extend thereafter for further successive periods of five (5) years from the expiration of the initial ten (10) year term or from the expiration of any extension thereof. The date of initiation of service shall be defined as the date the first lights are energized and billing begins, not the date of this Agreement. This Agreement shall be extended automatically beyond the initial ten (10) year term or any extension thereof, unless either party shall have given written notice to the other of its desire to terminate this Agreement. The written notice shall be by certified mail and shall be given not less than ninety (90) days before the expiration of the initial ten (10) year term, or any extension thereof.
15. In the event lighting facilities covered by this agreement are removed, either at the request of the Customer or through termination or breach of this Agreement, the Customer shall be responsible for paying to FPL an amount equal to the original installed cost of the facilities provided by FPL under this agreement less any salvage value and any depreciation (based on current depreciation rates approved by the FPSC) plus removal cost.
16. Should the Customer fail to pay any bills due and rendered pursuant to this agreement or otherwise fail to perform the obligations contained in this Agreement, said obligations being material and going to the essence of this Agreement, FPL may cease to supply electric energy or service until the Customer has paid the bills due and rendered or has fully cured such other breach of this Agreement. Any failure of FPL to exercise its rights hereunder shall not be a waiver of its rights. It is understood, however, that such discontinuance of the supplying of electric energy or service shall not constitute a breach of this Agreement by FPL, nor shall it relieve the Customer of the obligation to perform any of the terms and conditions of this Agreement.
17. The obligation to furnish or purchase service shall be excused at any time that either party is prevented from complying with this Agreement by strikes, lockouts, fires, riots, acts of God, the public enemy, or by cause or causes not under the control of the party thus prevented from compliance, and FPL shall not have the obligation to furnish service if it is prevented from complying with this Agreement by reason of any partial, temporary or entire shut-down of service which, in the sole opinion of FPL, is reasonably necessary for the purpose of repairing or making more efficient all or any part of its generating or other electrical equipment.
18. This **Agreement supersedes all previous Agreements** or representations, either written, oral, or otherwise between the Customer and FPL, with respect to the facilities referenced herein and constitutes the entire Agreement between the parties. This Agreement does not create any rights or provide any remedies to third parties or create any additional duty, obligation or undertakings by FPL to third parties.
19. In the event of the sale of the real property upon which the facilities are installed, upon the written consent of FPL, this Agreement may be assigned by the Customer to the Purchaser. No assignment shall relieve the Customer from its obligations hereunder until such obligations have been assumed by the assignee and agreed to by FPL.
20. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the Customer and FPL.
21. The lighting facilities shall remain the property of FPL in perpetuity.
22. This Agreement is subject to FPL's Electric Tariff, including, but not limited to, the General Rules and Regulations for Electric Service and the Rules of the FPSC, as they are now written, or as they may be hereafter revised, amended or supplemented. In the event of any conflict between the terms of this Agreement and the provisions of the FPL Electric Tariff or the FPSC Rules, the provisions of the Electric Tariff and FPSC Rules shall control, as they are now written, or as they may be hereafter revised, amended or supplemented.

**IN WITNESS WHEREOF**, the parties hereby caused this Agreement to be executed in triplicate by their duly authorized representatives to be effective as of the day and year first written above.

Charges and Terms Accepted:

City of Pahokee  
Customer (Print or type name of Organization)

By: \_\_\_\_\_  
Signature (Authorized Representative)

\_\_\_\_\_  
(Print or type name)

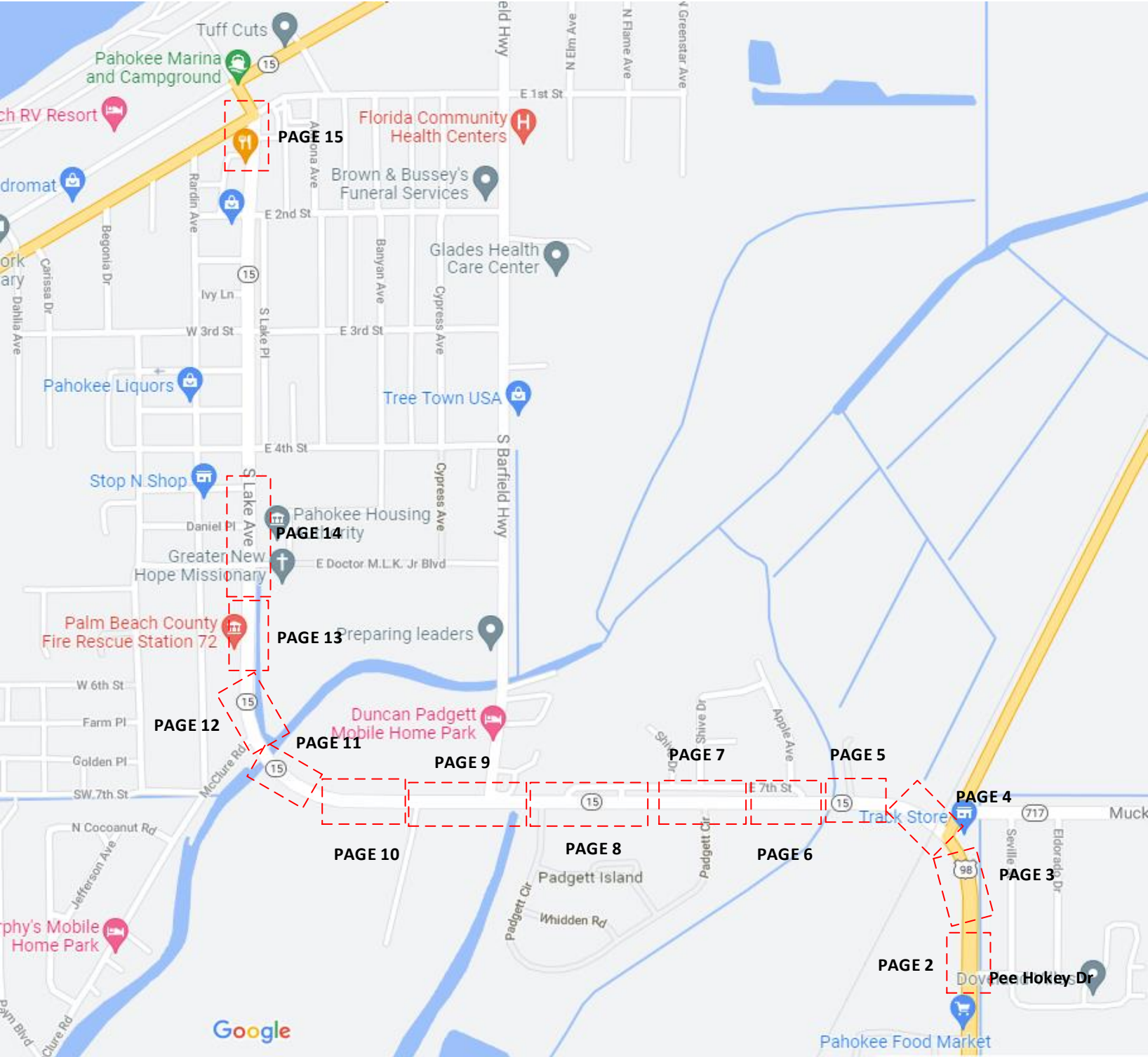
Title: \_\_\_\_\_

**FLORIDA POWER & LIGHT COMPANY**

By: Alex Acosta  
(Signature)

Alex Acosta  
(Print or type name)

Title: FPL LED Lighting Solutions Representative

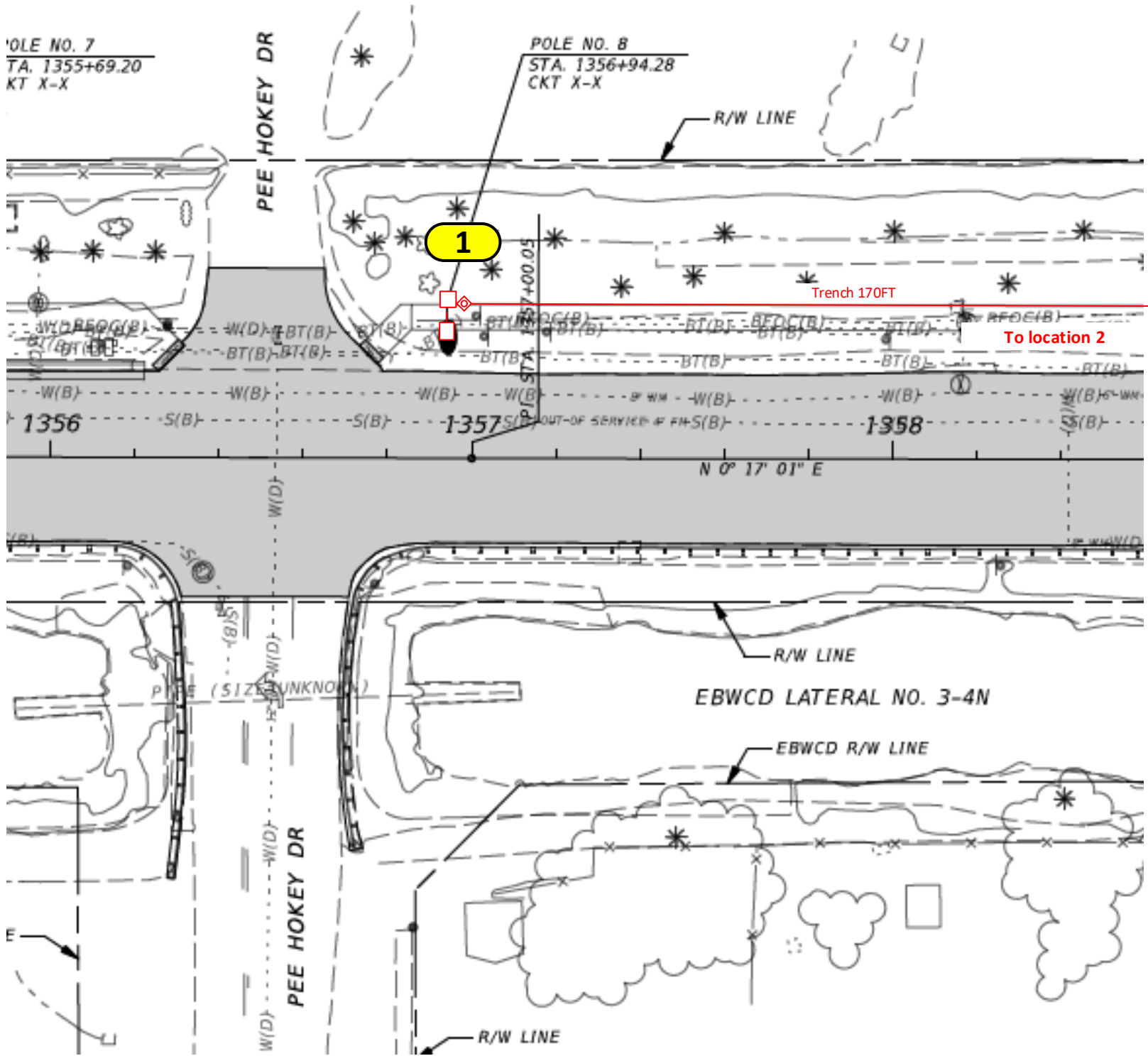
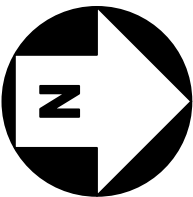


FPL Construction Symbols

- = Proposed Street Light
- = Proposed Concrete Pole
- = Proposed Wood Pole
- = Proposed secondary (#6 DPX OH)
- = Proposed secondary #6 DPX UG
- = Existing Wood Pole
- = Existing Concrete Pole
- = Existing Secondary

AS-BUILT CREW PRINT				ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.				JOB CERTIFIED COMPLETED AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON RDS.				AS-BUILT COPY																							
FOREMAN'S SIGNATURE _____				DATE _____				FOREMAN'S SIGNATURE _____				DATE _____				SUPERVISOR'S SIGNATURE _____				DATE _____				INITIALS _____				CERT. DATE _____							
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				FPL				FDOT – City of Pahokee																			
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>				CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>								Install 50 New Lights																			
PERMIT REQ'D				City				County Rd.				County Air				State Road				FAA				v/o SR 15/US 441 (from S of Shirley Dr to Main St), Pahokee, FL 33476											
				WMD				RR Xing				DR. Dist.				Transm. <input checked="" type="checkbox"/>																			
Requested Tel. Co. Set Poles ?				YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>				Tele. Attachment Per				Designed by: Jessica Builes				Date: 02/20/23																			
Requested Tel. Co. Transfer ?				YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>				Telephone Co. Job No.				Drawn by: xx				Check by:				Dwg No. 1 OF 15															
Request CAVT Transfer?				YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>								Rural Location Sec. xx				TWP. xx				S, RGE. xx				yy											
POLE LINE FEET				0'				DUCT BANK FT.				0'				SCALE: N.T.S				St. Lt MAP No. MAP#				Pri Map No. xx				49							
POLE LINE FT. ON TRANSM. POLES				0'				TRENCH FT.				0'				WR				xxxxxxx				M/A				xx							
TLM/LDS MODEL No.				-				Map Posting? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>				Posted by:																							

Loc. 1 to 6 need to be fed from UG. For Safety reasons, lines cannot go UG to OH



Construction Notes:

- Loc. 1: Install (1) Roadway 31,500 Lumens with 6' Bracket on NEW 45' Standard Arm Mount Concrete Pole (38' MH)
- FPL crew to run #6 DPX UG cable and to do terminations at all locations shown in the drawing. Verify fixture is working after installation.
- Poles on this page to be installed in line with existing distribution poles.
  - Customer is responsible for any restoration required.
  - All hand-holes to be 17" unless noted

FPL LED Representative: Luis Angarita

UG footage = 170 ft

FDOT Permit required

AS-BUILT CREW PRINT		ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.		JOB CERTIFIED COMPLETED AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON ROS.		AS-BUILT COPY	
FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FPL	
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
PERMIT REQ'D		City		County Rd.		County Air	
		WMD		RR Xing		DR. Dist.	
						State Road	
						FAA	
						Transm. <input checked="" type="checkbox"/>	
Requested Tel. Co. Set Poles ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Tele. Attachment Per		Designed by: Jessica Builes	
Requested Tel. Co. Transfer ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Telephone Co. Job No. _____		Date: 02/20/23	
Request CAVT Transfer?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>				Drawn by: xx Check by: _____	
POLE LINE FEET		0'		DUCT BANK FT.		0'	
POLE LINE FT. ON TRANSM. POLES		0'		TRENCH FT.		0'	
TLM/LDS MODEL No.		-		Map Posting? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Posted by: _____	
						WR XXXXXX	
						M/A	
						XX	

FDOT – City of Pahokee  
Install 50 New Lights  
v/o SR 15/US 441 (from S of Shirley Dr to Main St), Pahokee, FL 33476

SCALE: N.T.S. St. Lt MAP No. MAP# Pri Map No. xx 50

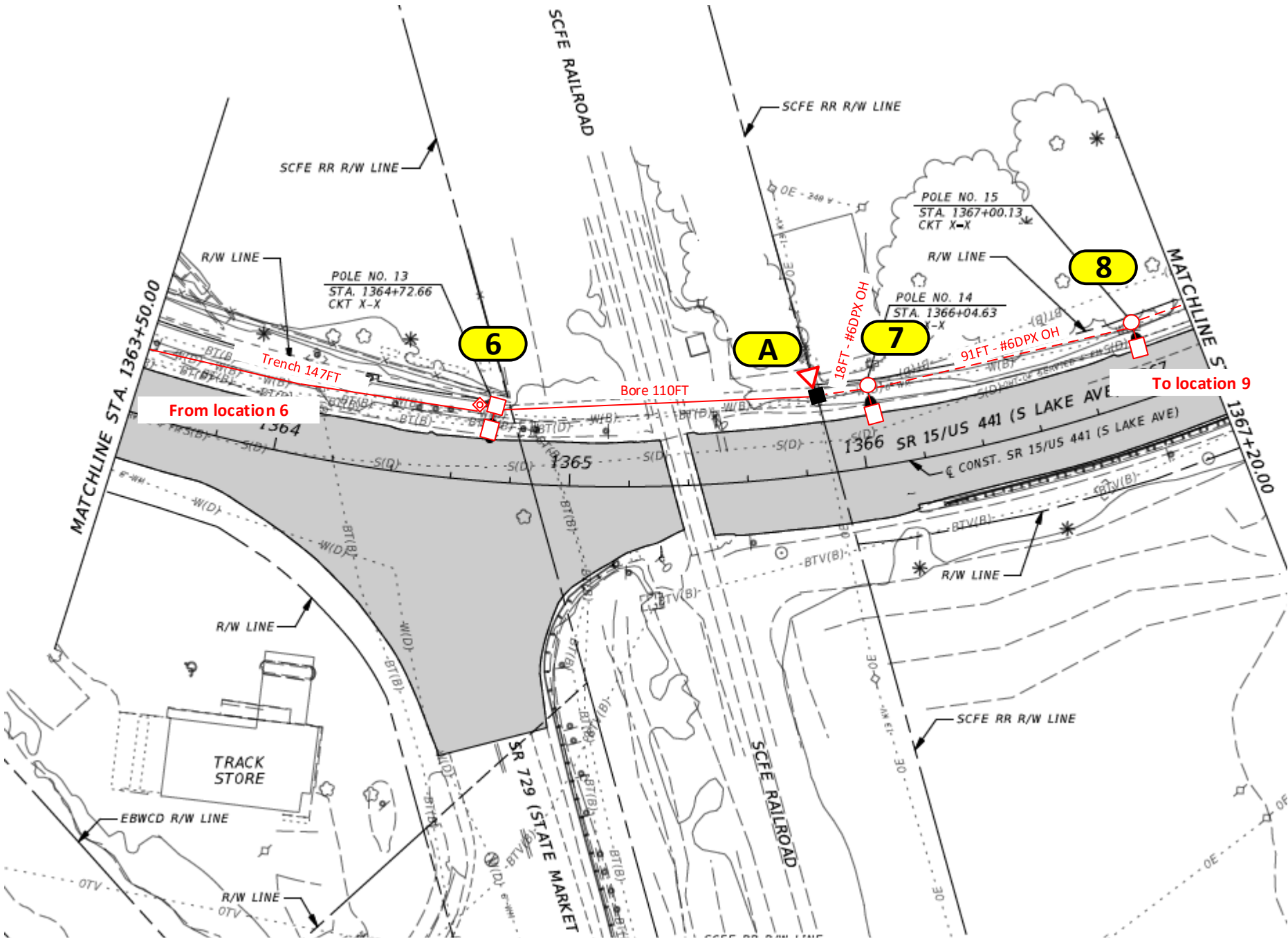


☐ — Section I Item A



**FDOT Permit required**

AS-BUILT CREW PRINT				ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.				JOB CERTIFIED COMPLETE AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON RODS.				AS-BUILT COPY					
FOR EMAN'S SIG NATURE _____ DATE _____				FOR EMAN'S SIG NATURE _____ DATE _____				SUPERVISOR'S SIG NATURE _____ DATE _____				INITIALS _____ CERT. DATE _____					
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FPL		<b>FDOT – City of Pahokee</b> Install 50 New Lights v/o SR 15/US 441 (from S of Shirley Dr to Main St), Pahokee, FL 33476									
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>													
PERMIT REQ'D	City	County Rd.	County Air	State Road	FAA												
	WMD	RR Xing	DR. Dist.	Transm.	X												
Requested Tel. Co. Set Poles ?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	Tele. Attachment Per _____			Designed by:		Jessica Builes		Date:		02/20/23				
Requested Tel. Co. Transfer ?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	_____			Drawn by:		xx		Check by:		Dwg No. 3 OF 15				
Request CAVT Transfer?		YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	Telephone Co. Job No. _____													
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POLE LINE FT. ON TRANSM. POLES			0'		TRENCH FT.			0'		SCALE:		N.T.S		St. Lt MAP No. MAP#			
TLM/LDS MODEL No.		-		Map Posting?		YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Posted by:		WR XXXXXXXX		M/A		XX			



Construction Notes:

- Loc. 6: Install (1) Roadway 17,000 Lumens with 6' Bracket on NEW 45' Standard Arm Mount Concrete Pole (38' MH)
- Loc. 7 and 8: Install (1) Roadway 17,000 Lumens with 6' Bracket on NEW 45' Standard Arm Mount Wood Pole (38' MH)
- Loc. A: Install a 1Ph - 25KVA aerial transformer and a 2" Riser
- Loc. A: Install a 2" Riser

- FPL crew to run #6 DPX UG cable and to do terminations at all locations shown in the drawing. Verify fixture is working after installation.
- Poles on this page to be installed in line with existing distribution poles.
- Customer is responsible for any restoration required.
- All hand-holes to be 17" unless noted.

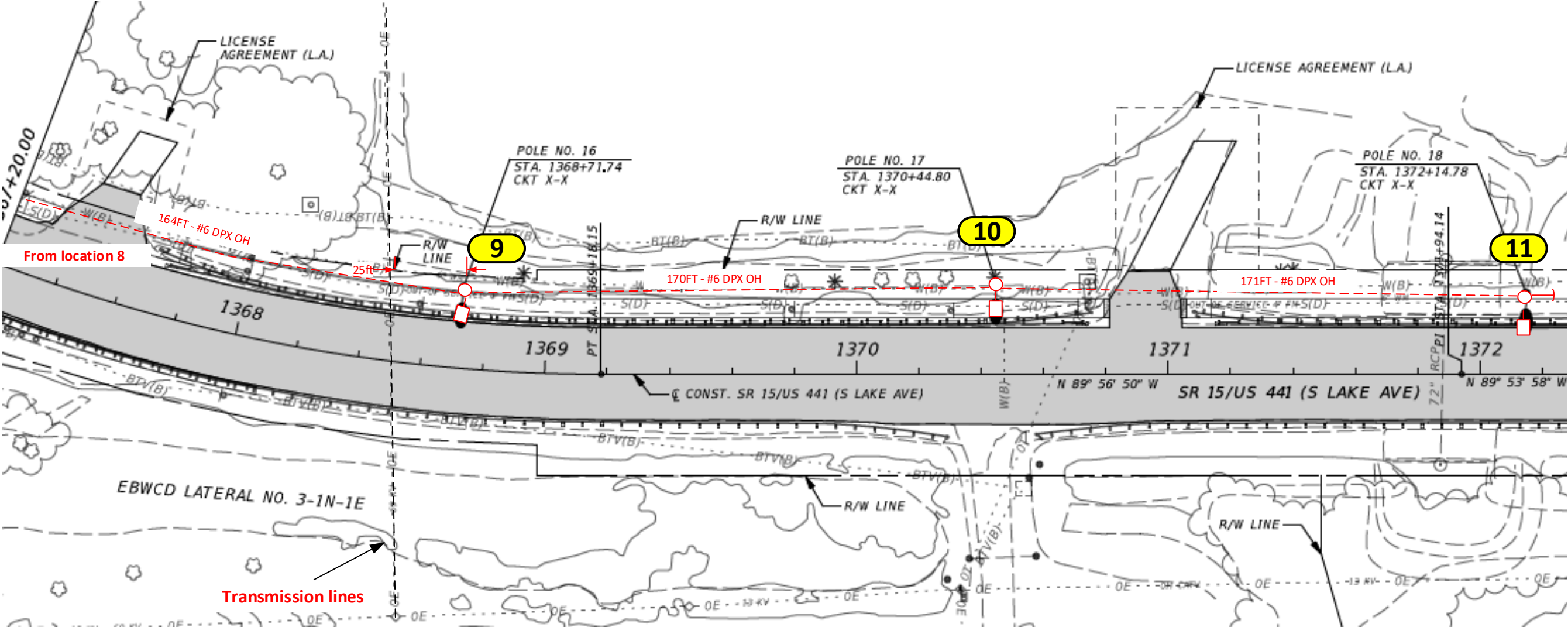
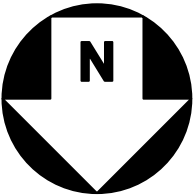
FPL LED Representative: Luis Angarita

FDOT Permit required

Bore = 110 ft  
Trench = 147 ft  
UG footage = 257 ft  
OH footage = 109 ft

AS-BUILT CREW PRINT		ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.		JOB CERTIFIED COMPLETED AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON RDS.		AS-BUILT COPY	
FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FPL	
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FDOT – City of Pahokee	
PERMIT REQ'D		City		County Rd.		County Air	
WMD		RR Xing		DR. Dist.		Transm. X	
Requested Tel. Co. Set Poles ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Tele. Attachment Per		Designed by: Jessica Builes	
Requested Tel. Co. Transfer ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Telephone Co. Job No.		Date: 02/20/23	
Request CAVT Transfer?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>				Drawn by: xx Check by: Dwg No. 4 OF 15	
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POLE LINE FT. ON TRANSM. POLES		0'		TRENCH FT.		0'	
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						SCALE: N.T.S. St. Lt MAP No. MAP# Pri Map No. xx 52	
						M/A xx	





Construction Notes:

Loc. 9 to 11: Install (1) Roadway 20,000 Lumens with 6' Bracket on NEW 45' Standard Arm Mount Wood Pole (38' MH)  
Loc. 11: Install a down guy

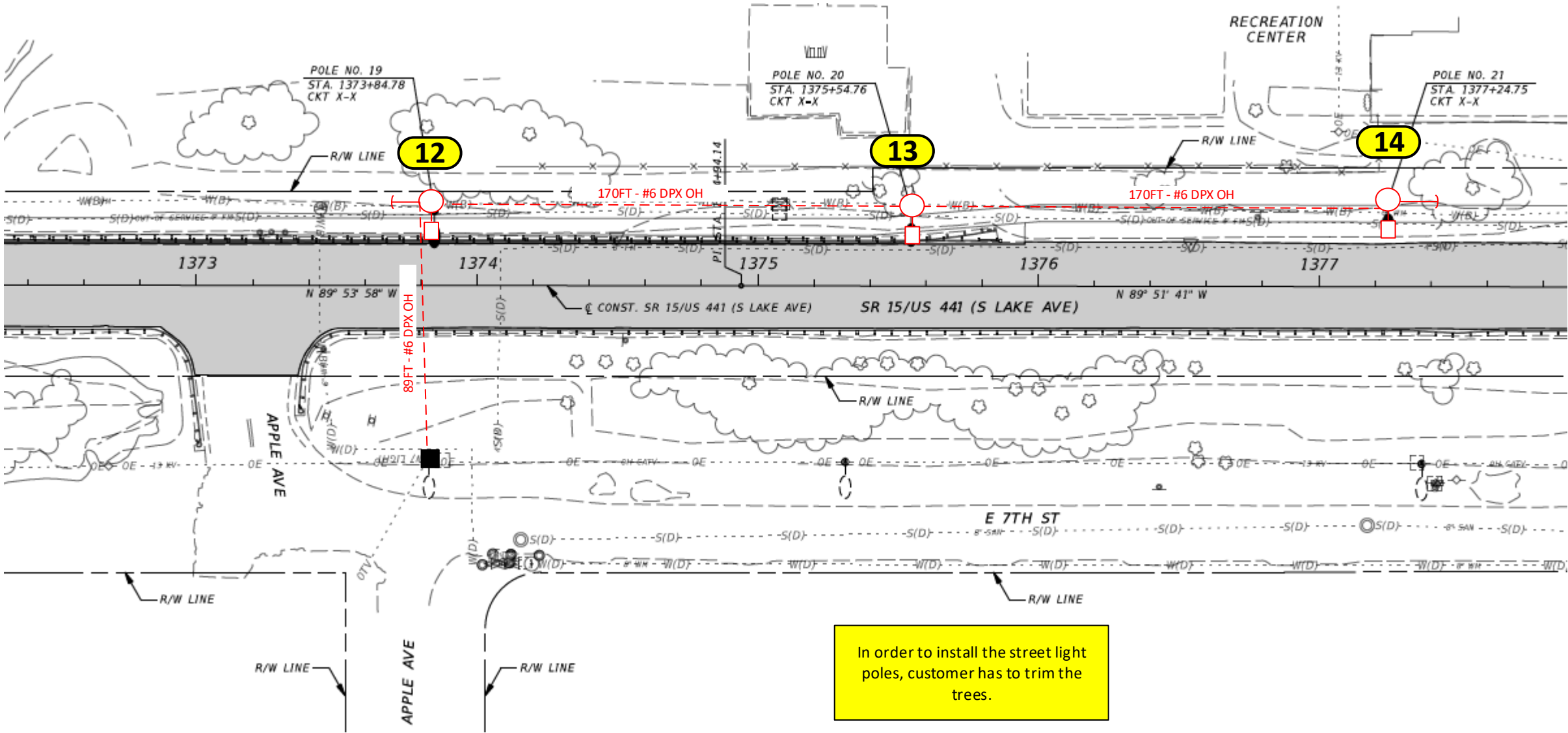
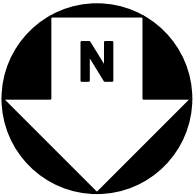
- FPL crew to run #6 DPX cable and to do terminations at all locations shown in the drawing. Verify fixture is working after installation.
- Poles on this page to be installed in line with existing distribution poles.
- Customer is responsible for any restoration required.

FPL LED Representative: Luis Angarita

FDOT Permit required

OH footage = 505 ft

AS-BUILT CREW PRINT		ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.		JOB CERTIFIED COMPLETE AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN IN RED.		AS-BUILT COPY	
FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FPL	
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FDOT – City of Pahokee	
PERMIT REQ'D		City _____ County Rd. _____ County Air _____ State Road _____ FAA _____		v/o SR 15/US 441 (from S of Shirley Dr to Main St), Pahokee, FL 33476		Install 50 New Lights	
Requested Tel. Co. Set Poles? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Requested Tel. Co. Transfer? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Request CAVT Transfer? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Designed by: Jessica Builes Date: 02/20/23	
POLE LINE FEET 0'		DUCT BANK FT. 0'		Telephone Co. Job No. _____		Drawn by: xx Check by: Dwg No. 5 OF 15	
POLE LINE FT. ON TRANSM. POLES 0'		TRENCH FT. 0'		Rural Location Sec. xx TWP. xx S. RGE. xx		SCALE: N.T.S. St. Lt MAP No. MAP# Pri Map No. xx	
TLM/LDS MODEL No. -		Map Posting? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> Posted by: _____		WR XXXXXX		M/A 53	



OH footage = 429 ft

FDOT Permit required

Construction Notes:

- Loc. 12 to 14: Install (1) Roadway 20,000 Lumens with 6' Bracket on NEW 45' Standard Arm Mount Wood Pole (38' MH)
- Loc. 12 and 14: Install a down guy
- FPL crew to run #6 DPX OH cable to all locations shown in the drawing. Verify fixture is working after installation.

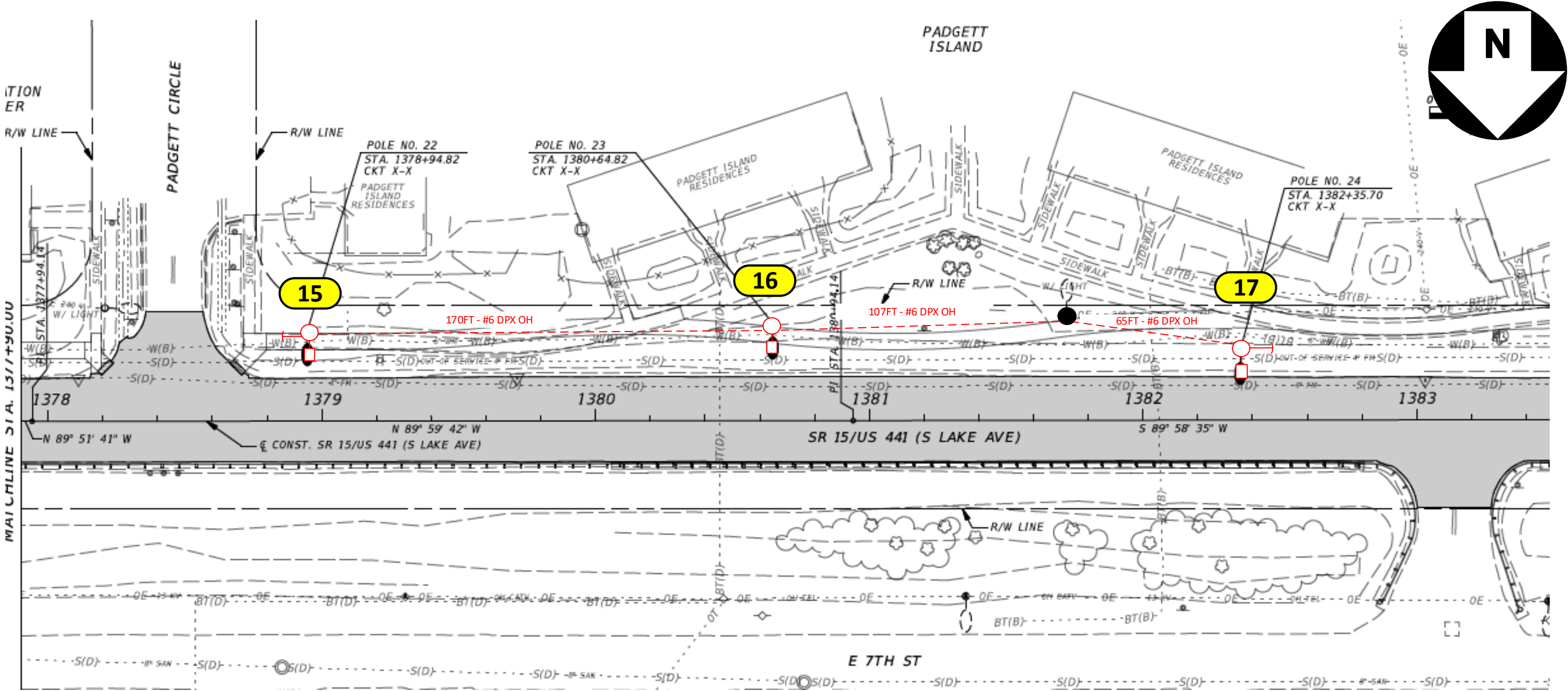
- Poles on this page to be installed in line with existing distribution poles.

- Customer is responsible for any restoration required.

-Customer to trim the trees.

FPL LED Representative: Luis Angarita

AS-BUILT CREW PRINT		ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.		JOB CERTIFIED COMPLETE AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON ROS.		AS-BUILT COPY	
FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
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Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FDOT – City of Pahokee	
PERMIT REQ'D		City		County Rd.		County Air	
WMD		RR Xing		DR. Dist.		Transm. X	
Requested Tel. Co. Set Poles ? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Requested Tel. Co. Transfer ? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Request CAVT Transfer? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Tele. Attachment Per _____ Telephone Co. Job No. _____	
POLE LINE FEET 0'		DUCT BANK FT. 0'		Designed by: Jessica Builes		Date: 02/20/23	
POLE LINE FT. ON TRANSM. POLES 0'		TRENCH FT. 0'		Drawn by: xx		Check by: Dwg No. 6 OF 15	
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		Posted by:		WR XXXXXX		M/A xx	



Construction Notes:

- Loc. 15 to 17: Install (1) Roadway 20,000 Lumens with 6' Bracket on NEW 45' Standard Arm Mount Wood Pole (38' MH)
- Loc. 15 and 17: Install a down guy
- FPL crew to run #6 DPX cable and to do terminations at all locations shown in the drawing. Verify fixture is working after installation.
  - Poles on this page to be installed in line with existing distribution poles.
  - Customer is responsible for any restoration required.

FPL LED Representative: Luis Angarita

OH footage = 342 ft

FDOT Permit required

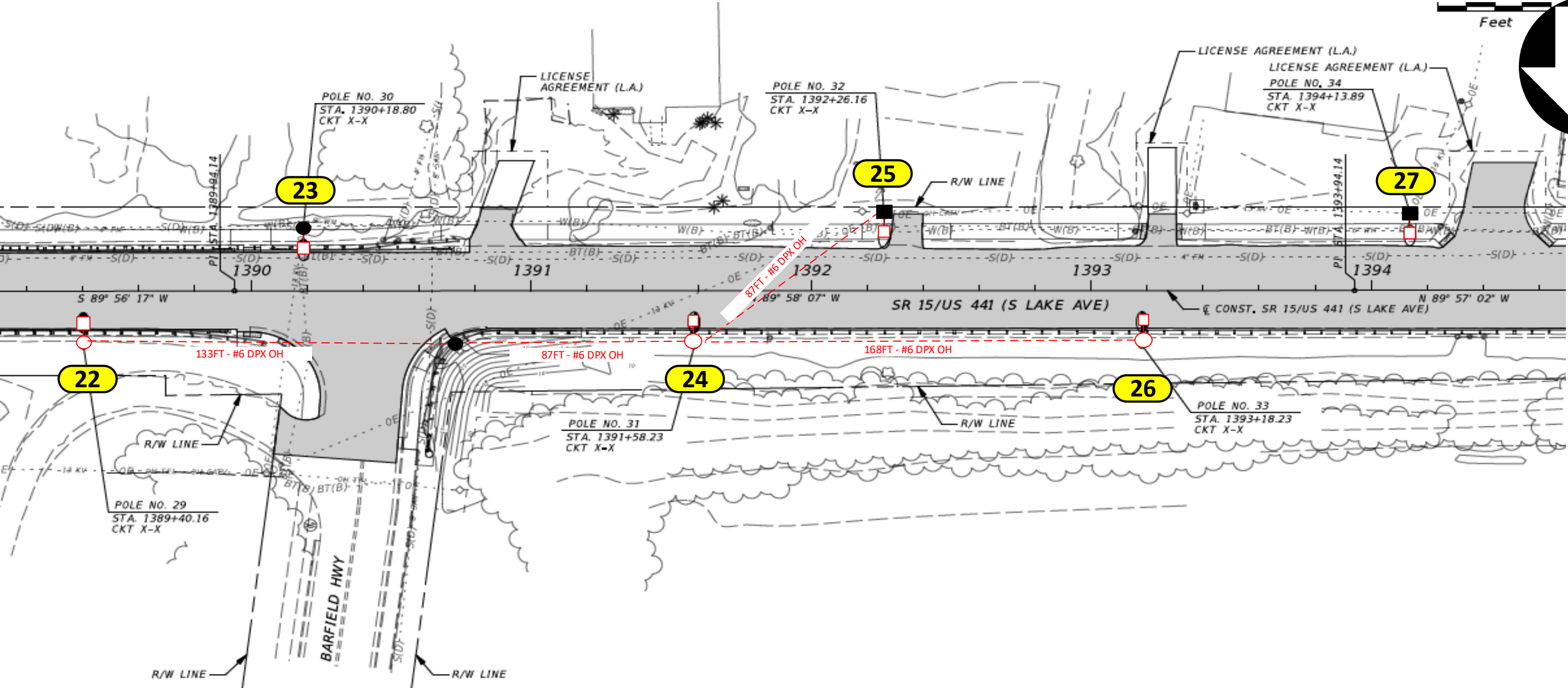
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FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		<div>FPL</div> <div>FDOT – City of Pahokee</div> <div>Install 50 New Lights</div> <div>v/o SR 15/US 441 (from S of Shirley Dr to Main St), Pahokee, FL 33476</div>	
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
PERMIT REQ'D		City _____ County Rd. _____ County Air _____ State Road _____ FAA _____		WMD _____ RR Xing _____ DR. Dist. _____ Transm. <input checked="" type="checkbox"/>			
Requested Tel. Co. Set Poles ? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Requested Tel. Co. Transfer ? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Request CAVT Transfer? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Tele. Attachment Per _____ Telephone Co. Job No. _____	
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Map Posting? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Posted by: _____		WR XXXXXX		M/A xx	





## FPL LED Representative: Luis Angarita

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Construction Notes:

- Loc. 22: Install (1) Roadway 31,500 Lumens with 6' Bracket on NEW 45' Standard Wood Arm Mount Pole (38' MH)
- Loc. 23: Replace HPS fixture and arm on existing wood pole with (1) Roadway 17,000 Lumens with 6' Bracket
- Loc. 25 and 27: Replace existing fixture and arm bracket on existing concrete pole with (1)Roadway 17,000 Lumens with 6' Bracket
- Loc. 24 and 26: Install (1) Roadway 17,000 Lumens with 6' Bracket on NEW 35' Standard Wood Arm Mount Pole (29' MH)

- FPL crew to run #6 DPX OH cable and to do terminations at all locations shown in the drawing. Verify fixture is working after installation.
- Poles on this page to be installed in line with existing distribution poles.
- Customer is responsible for any restoration required.

FPL LED Representative: Luis Angarita

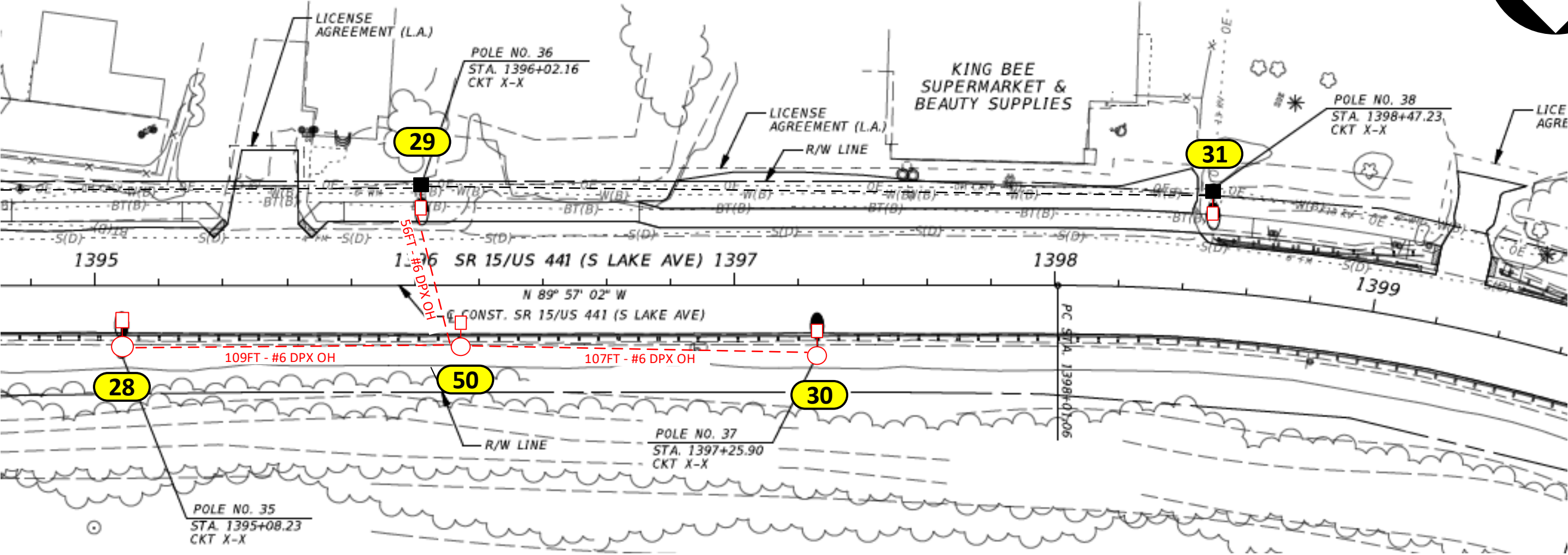
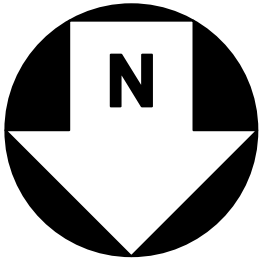
OH footage = 475 ft

FDOT Permit required

AS-BUILT CREW PRINT		ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.		JOB CERTIFIED COMPLETED AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON RDS.		AS-BUILT COPY	
FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
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Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
PERMIT REQ'D	City	County Rd.	County Air	State Road	FAA		
	WMD	RR Xing	DR. Dist.	Transm. <input checked="" type="checkbox"/>			
Requested Tel. Co. Set Poles ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Tele. Attachment Per		Designed by: Jessica Builes		Date: 02/20/23
Requested Tel. Co. Transfer ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Telephone Co. Job No.		Drawn by: xx		Check by: Dwg No. 9 OF 15
Request CAVT Transfer?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>			Rural Location Sec. xx		TWP. xx S. RGE. xx
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POLE LINE FT. ON TRANSM. POLES		0'		TRENCH FT.		0'	
TLM/LDS MODEL No.		-		Map Posting? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Posted by: WR XXXXXX	
						M/A XX	



Mounting Height on Distribution Pole cannot be determined by the Customer



OH footage = 272 ft

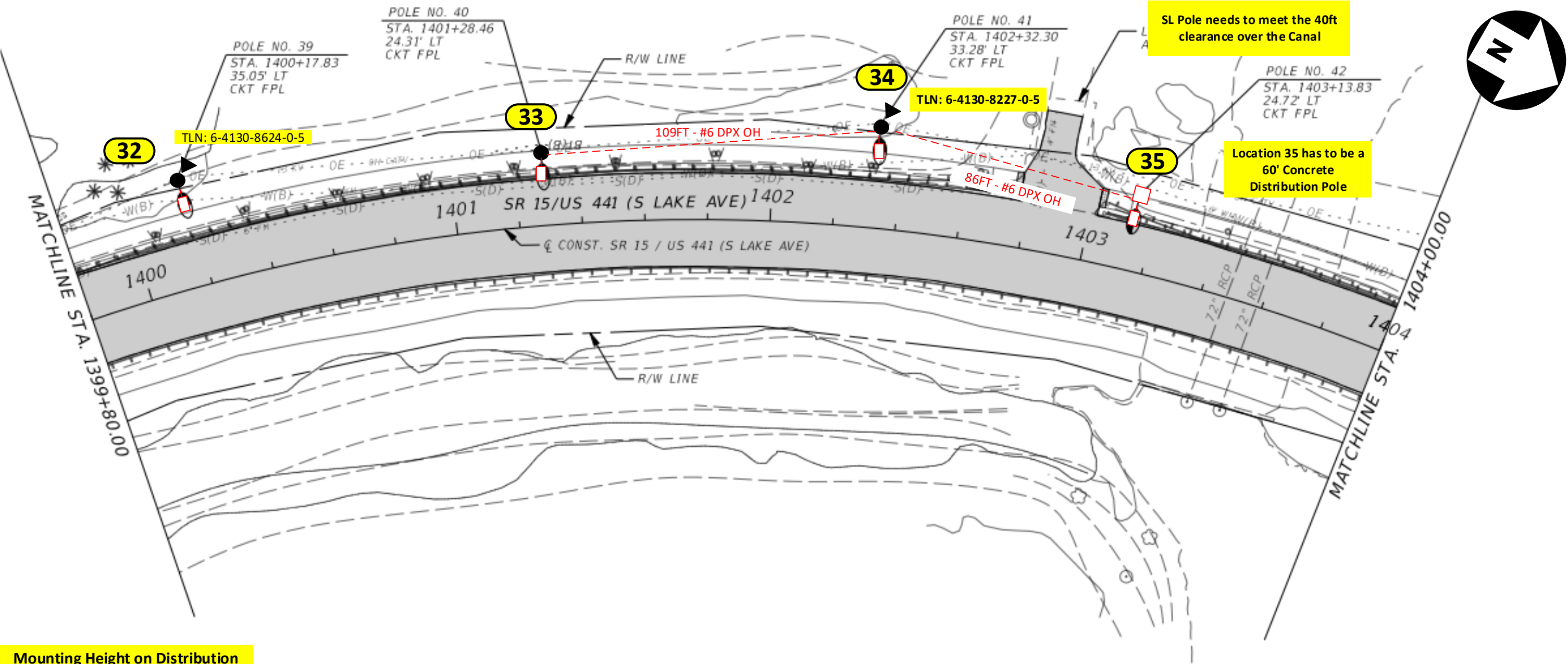
FDOT Permit required

Construction Notes:

- Loc. 29 and 31: Replace existing fixture with (1) Roadway 17,000 Lumens with 6' Bracket on existing Concrete Pole
- Loc. 28, 30 and 50: Install (1) Roadway 17,000 Lumens with 6' Bracket on NEW 35' Standard Wood Arm Mount Pole (29' MH)
- FPL crew to run #6 DPX OH cable and to do terminations at all locations shown in the drawing. Verify fixture is working after installation.
  - Poles on this page to be installed in line with existing distribution poles.
  - Customer is responsible for any restoration required.

FPL LED Representative: Luis Angarita

AS-BUILT CREW PRINT		ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.		JOB CERTIFIED COMPLETE AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON ROS.		AS-BUILT COPY	
FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FPL	
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FDOT – City of Pahokee	
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WMD		RR Xing		DR. Dist.		Transm. X	
Requested Tel. Co. Set Poles ? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Requested Tel. Co. Transfer ? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Request CAVT Transfer? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Tele. Attachment Per _____ Telephone Co. Job No. _____	
POLE LINE FEET 0'		DUCT BANK FT. 0'		Designed by: Jessica Builes		Date: 02/20/23	
POLE LINE FT. ON TRANSM. POLES 0'		TRENCH FT. 0'		Drawn by: xx		Check by: Dwg No. 10 OF 15	
TLM/LDS MODEL No. -		Map Posting? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Rural Location Sec. xx		TWP. xx S, RGE. xx	
		Posted by: WR		SCALE: N.T.S		St. Lt MAP No. MAP# Pri Map No. xx	
				M/A		58	



Mounting Height on Distribution Pole cannot be determined by the Customer

OH footage = 195 ft

FDOT Permit required

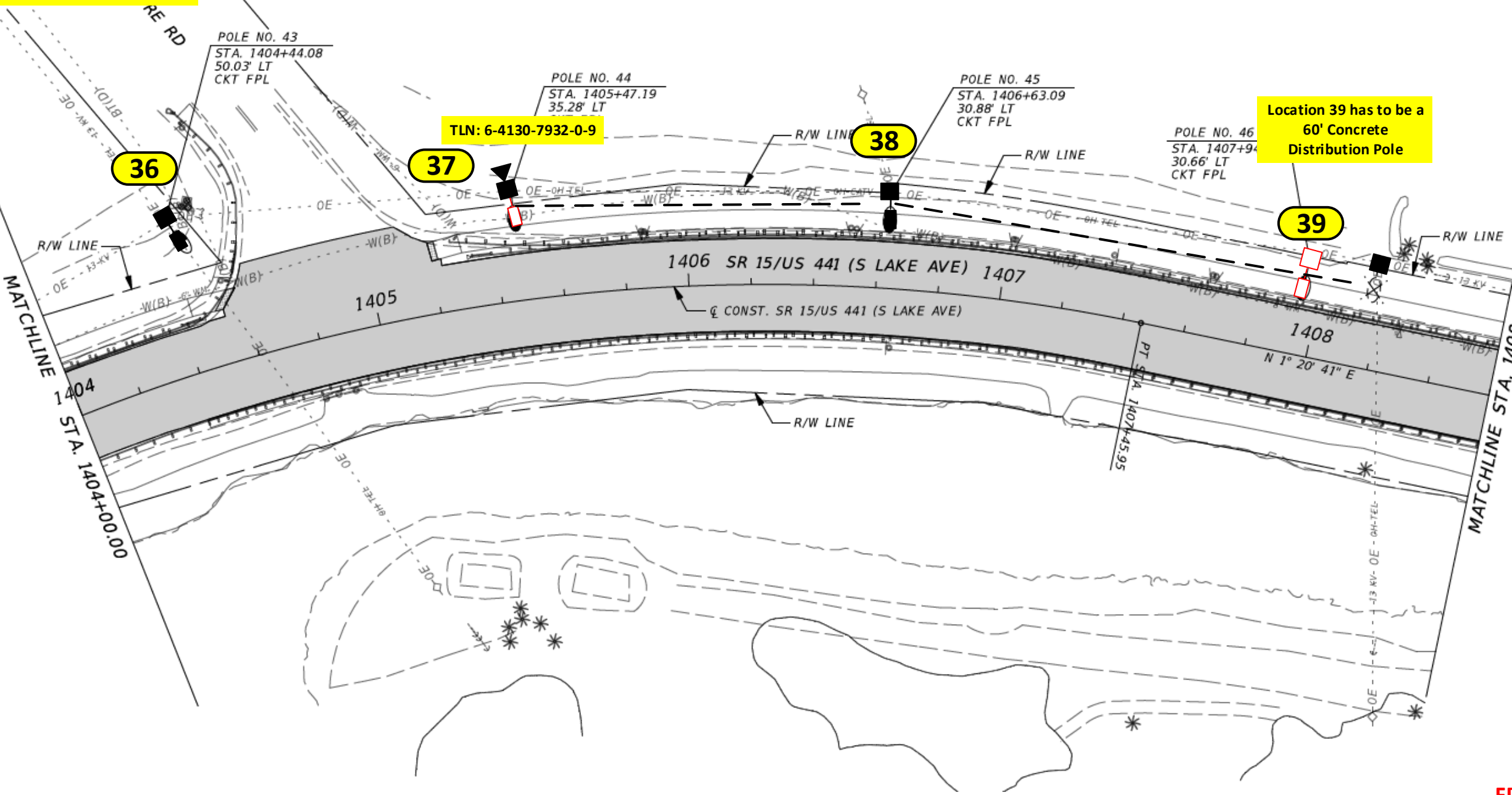
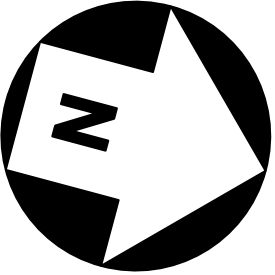
Construction Notes:

- Loc. 32, 33 and 34: Replace existing fixture with (1) Roadway 17,000 Lumens with 6' Bracket on existing Wood Pole
- Loc. 35: Install a 60' Concrete Distribution Pole and (1) Roadway 17,000 Lumens with 6' Bracket
- FPL crew to run #6 DPX OH cable and to do terminations at all locations shown in the drawing. Verify fixture is working after installation.
- Poles on this page to be installed in line with existing distribution poles.
- Customer is responsible for any restoration required.

FPL LED Representative: Luis Angarita

AS-BUILT CREW PRINT		ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.		JOB CERTIFIED COMPLETED AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON ROS.		AS-BUILT COPY	
FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FDOT – City of Pahokee Install 50 New Lights v/o SR 15/US 441 (from S of Shirley Dr to Main St), Pahokee, FL 33476	
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
PERMIT REQ'D	City	County Rd.	County Air	State Road	FAA		
	WMD	RR Xing	DR. Dist.	Transm. X			
Requested Tel. Co. Set Poles ? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Tele. Attachment Per		Designed by: Jessica Builes		Date: 02/20/23	
Requested Tel. Co. Transfer ? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Telephone Co. Job No.		Drawn by: xx		Check by: Dwg No. 11 OF 15	
Request CAVT Transfer? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>				Rural Location Sec. xx		TWP. xx S, RGE. xx	
POLE LINE FEET 0'		DUCT BANK FT. 0'		SCALE: N.T.S		St. Lt MAP No. MAP# Pri Map No. xx	
POLE LINE FT. ON TRANSM. POLES 0'		TRENCH FT. 0'		WR XXXXXX		M/A xx	
TLM/LDS MODEL No. -		Map Posting? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Posted by:			

Mounting Height on Distribution Pole cannot be determined by the Customer



Construction Notes:

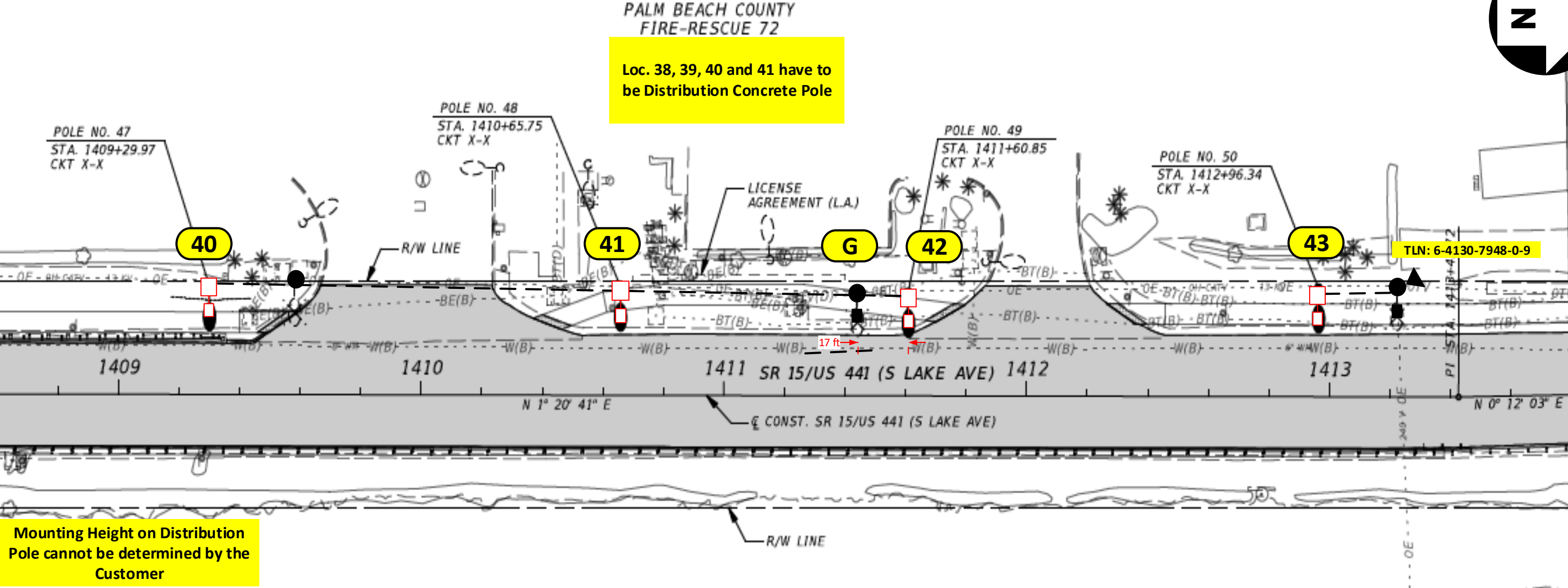
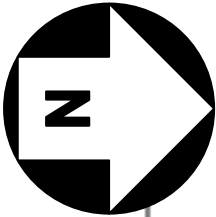
- Loc. 36 and 38: Replace existing fixture and arm bracket on existing concrete pole with (1) Roadway 17,000 Lumens with 6' Bracket
- Loc. 37: Install a (1) Roadway 17,000 Lumens with 6' Bracket on existing Concrete Pole
- Loc. 39: Install a 60' Concrete Distribution Pole and (1) Roadway 17,000 Lumens with 6' Bracket
- FPL crew to run #6 DPX OH cable and to do terminations at all locations shown in the drawing. Verify fixture is working after installation.
- Poles on this page to be installed in line with existing distribution poles.
- Customer is responsible for any restoration required.

FPL LED Representative: Luis Angarita

FDOT Permit required

AS-BUILT CREW PRINT		ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.		JOB CERTIFIED COMPLETE AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON ROS.		AS-BUILT COPY	
FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FPL	
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
PERMIT REQ'D		City		County Rd.		County Air	
		WMD		RR Xing		DR. Dist.	
						State Road	
						FAA	
						Transm. <input checked="" type="checkbox"/>	
Requested Tel. Co. Set Poles ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Tele. Attachment Per		Designed by: Jessica Builes	
Requested Tel. Co. Transfer ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Telephone Co. Job No.		Date: 02/20/23	
Request CAVT Transfer?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>				Drawn by: xx Check by:	
POLE LINE FEET		0'		DUCT BANK FT.		0'	
POLE LINE FT. ON TRANSM. POLES		0'		TRENCH FT.		0'	
TLM/LDS MODEL No.		-		Map Posting? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Posted by: WR XXXXXX	
						Rural Location Sec. xx TWP. xx S, RGE. xx	
						SCALE: N.T.S. St. Lt MAP No. MAP# Pri Map No. xx	
						M/A xx	





Construction Notes:

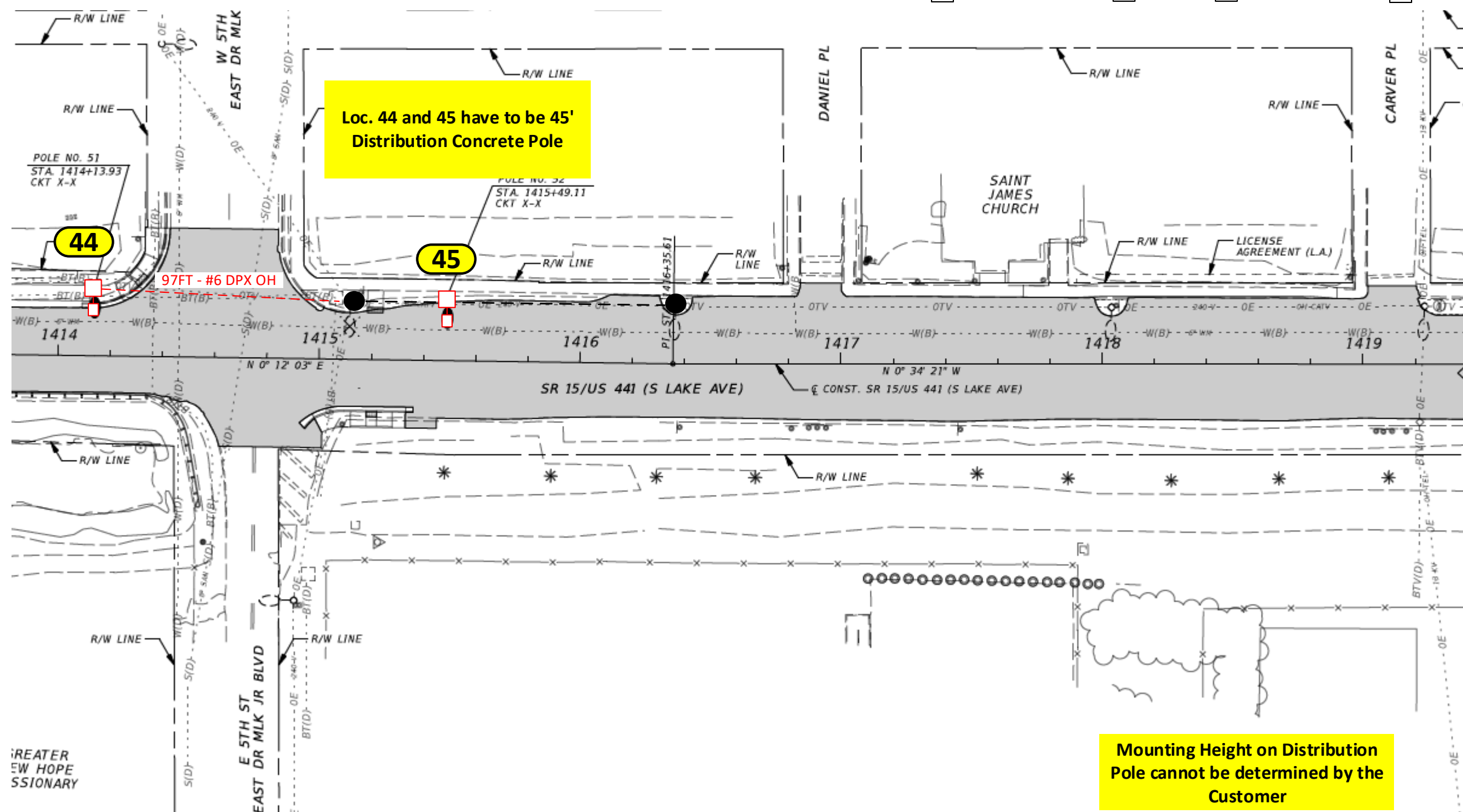
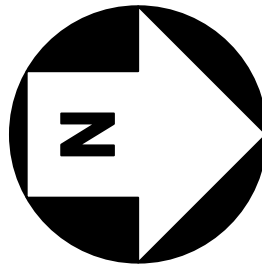
Loc. 40 to 42: Install a 60' Concrete Distribution Pole and (1) Roadway 17,000 Lumens with 6' Bracket  
Loc. 43: Install a 50' Concrete Distribution Pole and (1) Roadway 17,000 Lumens with 6' Bracket

- FPL crew to run #6 DPX OH cable and to do terminations at all locations shown in the drawing. Verify fixture is working after installation.
- Poles on this page to be installed in line with existing distribution poles.
- Customer is responsible for any restoration required.

FPL LED Representative: Luis Angarita

FDOT Permit required

AS-BUILT CREW PRINT		ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.		JOB CERTIFIED COMPLETED AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON RODS.		AS-BUILT COPY	
FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FPL	
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FDOT – City of Pahokee	
PERMIT REQ'D		City		County Rd.		County Air	
WMD		RR Xing		DR. Dist.		Transm. X	
Requested Tel. Co. Set Poles ? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Requested Tel. Co. Transfer ? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Request CAVT Transfer? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Tele. Attachment Per _____ Telephone Co. Job No. _____	
POLE LINE FEET 0'		DUCT BANK FT. 0'		Designed by: Jessica Builes		Date: 02/20/23	
POLE LINE FT. ON TRANSM. POLES 0'		TRENCH FT. 0'		Drawn by: xx		Check by: Dwg No. 13 OF 15	
TLM/LDS MODEL No. -		Map Posting? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Rural Location Sec. xx TWP. xx S, RGE. xx		SCALE: N.T.S. St. Lt MAP No. MAP# Pri Map No. xx	
		Posted by: WR XXXXXX				M/A 61	



OH footage = 97 ft

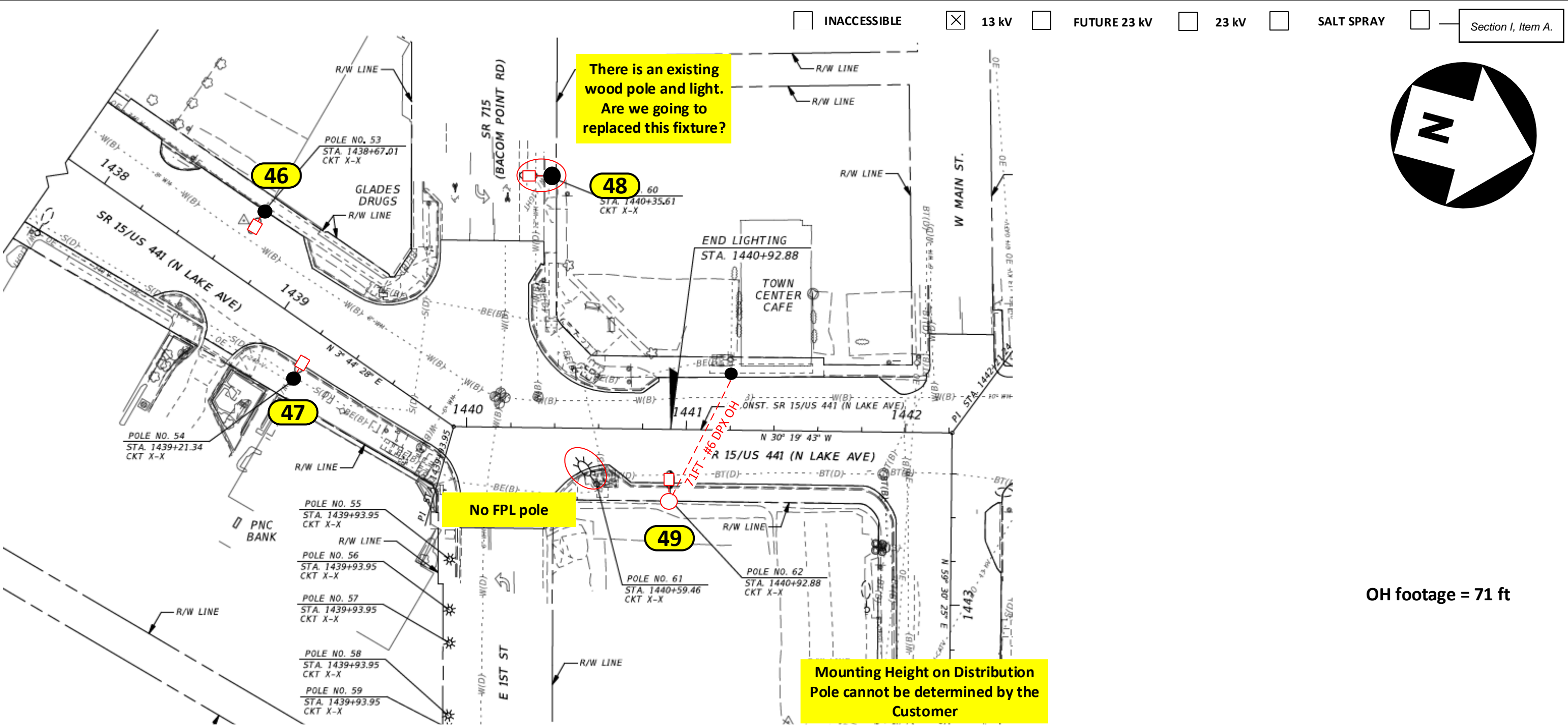
FDOT Permit required

Construction Notes:

- Loc. 44 and 45: Install a 50' Concrete Distribution Pole and (1) Roadway 17,000 Lumens with 6' Bracket
- FPL crew to run #6 DPX OH cable and to do terminations at all locations shown in the drawing. Verify fixture is working after installation.
  - Poles on this page to be installed in line with existing distribution poles.
  - Customer is responsible for any restoration required.

FPL LED Representative: Luis Angarita

AS-BUILT CREW PRINT		ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.		JOB CERTIFIED COMPLETED AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON ROS.		AS-BUILT COPY	
FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FPL	
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
PERMIT REQ'D		City	County Rd.	County Air	State Road	FAA	FDOT – City of Pahokee Install 50 New Lights v/o SR 15/US 441 (from S of Shirley Dr to Main St), Pahokee, FL 33476
		WMD	RR Xing	DR. Dist.	Transm.	X	
		Tele. Attachment Per					
Requested Tel. Co. Set Poles ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Requested Tel. Co. Transfer ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Telephone Co. Job No. _____	
Request CAVT Transfer?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	Designed by: Jessica Builes Date: 02/20/23				
POLE LINE FEET		0'		DUCT BANK FT.		0'	
POLE LINE FT. ON TRANS. POLES		0'		TRENCH FT.		0'	
TLM/LDS MODEL No.		-		Map Posting? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Posted by: _____	
				WR		XXXXXX	
						M/A	
						XX	



Construction Notes:

- Loc. 46 and 47: Replace existing fixture and arm bracket on existing concrete pole with (1) Roadway 7,500 Lumens with 6' Bracket
- Loc. 48: Install (1) Roadway 17,000 Lumens with 6' Bracket
- Loc. 49: Install (1) Roadway 7,500 Lumens with 6' Bracket on NEW 35' Std Wood Arm Mount Pole (29' MH)
- FPL crew to run #6 DPX OH cable and to do terminations at all locations shown in the drawing. Verify fixture is working after installation.
  - Poles on this page to be installed in line with existing distribution poles.
  - Customer is responsible for any restoration required.

FPL LED Representative: Luis Angarita

FDOT Permit required

AS-BUILT CREW PRINT		ALL REQUIRED GROUND RODS HAVE BEEN DRIVEN & VERIFIED TO BE WITHIN FPL STANDARDS. VALUES ARE SHOWN AT ALL LOCATIONS.		JOB CERTIFIED COMPLETED AS SHOWN ON THIS AS-BUILT PRINT. MATERIAL CHANGES SHOWN ON RDS.		AS-BUILT COPY	
FOREMAN'S SIGNATURE _____ DATE _____		FOREMAN'S SIGNATURE _____ DATE _____		SUPERVISOR'S SIGNATURE _____ DATE _____		INITIALS _____ CERT. DATE _____	
Easement? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Survey/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Work with SMO? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FPL	
Tree Work? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		Designer/Stake? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		CT/Special Mtr? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		FDOT – City of Pahokee	
PERMIT REQ'D		City		County Rd.		County Air	
WMD		RR Xing		DR. Dist.		Transm. X	
Requested Tel. Co. Set Poles ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Tele. Attachment Per		Designed by: Jessica Builes	
Requested Tel. Co. Transfer ?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		Telephone Co. Job No.		Date: 02/20/23	
Request CAVT Transfer?		YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>				Drawn by: xx Check by:	
POLE LINE FEET		0'		DUCT BANK FT.		0'	
POLE LINE FT. ON TRANSM. POLES		0'		TRENCH FT.		0'	
TLM/LDS MODEL No.		-		Map Posting? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>		Posted by: WR XXXXXX	
						M/A	
						XX	

FDOT – City of Pahokee

Install 50 New Lights

v/o SR 15/US 441 (from S of Shirley Dr to Main St), Pahokee, FL 33476

Rural Location Sec. xx TWP. xx S, RGE. xx

SCALE: N.T.S St. Lt MAP No. MAP# Pri Map No. xx

63

FPL Account Number: 57361-22952

FPL Work Request Number: \_\_\_\_\_

**LED LIGHTING AGREEMENT**

In accordance with the following terms and conditions, CITY OF PAHOKEE (hereinafter called the Customer), requests on this 12<sup>th</sup> day of July 2022, from FLORIDA POWER & LIGHT COMPANY (hereinafter called FPL), a corporation organized and existing under the laws of the State of Florida, the following installation or modification of lighting facilities at (general boundaries) SR 15/US 441 S of Shirley Dr to E Main St, located in CITY OF PAHOKEE, Florida.

(a) Installation and/or removal of FPL-owned facilities described as follows:

Fixture Description (1)	Watts	Lumens	Color Temperature	# Installed	# Removed
ROADWAY	263	31,500	4000	5	
ROADWAY	127	17,000	4000	28	
ROADWAY	161	20,000	4000	13	
ROADWAY	42	5,000	4000	5	
ROADWAY	59	7,500	4000	3	
ATB2	264	33,910	4000	1	

(1) Catalog of available fixtures and the assigned billing tier for each can be viewed at [www.fpl.com/led](http://www.fpl.com/led)



Pole Description	# Installed	# Removed
45' STD. WOOD ARM MOUNT POLE	22	
40' STD. WOOD ARM MOUNT POLE	1	
35' STD. WOOD ARM MOUNT POLE	4	
40' STD. CONCRETE ARM MOUNT POLE	8	

- (b) Installation and/or removal of FPL-owned additional lighting facilities where a cost estimate for these facilities will be determined based on the job scope, and the Additional Lighting Charges factor applied to determine the monthly rate.
- (c) Modification to existing facilities other than described above or additional notes (explain fully): WE ARE TO INSTALL 27 WOOD ARM MOUNT POLES AT VARYING HEIGHTS AND 8 40' STD. CONCRETE POLES. ALL NEWLY INSTALLED FIXTURES WILL UTILIZE 6' BRACKETS. SPECIFIED FIXTURES TO BE INSTALLED ARE: 5 ROADWAY 31,500. 28 17,000 LUMEN ROADWAY, 13 20,000 LUMEN ROADWAY, 5 5,000 LUMEN ROADWAY , 3 7,500 LUMEN ROADWAY & 1 264W ATB2 FIXTURE. FDOT WILL BE RESPONSIBLE FOR CIAC PAYMENT OF \$82,628.88.

That, for and in consideration of the covenants set forth herein, the parties hereto covenant and agree as follows:

**FPL AGREES:**

1. To install or modify the lighting facilities described and identified above (hereinafter called the Lighting System), furnish to the Customer the electric energy necessary for the operation of the Lighting System, and furnish such other services as are specified in this Agreement, all in accordance with the terms of FPL's currently effective lighting rate schedule on file at the Florida Public Service Commission (FPSC) or any successive lighting rate schedule approved by the FPSC.

**THE CUSTOMER AGREES:**

2. To pay a monthly fee for fixtures and poles in accordance to the Lighting tariff, and additional lighting charge in the amount of \$187.72. These charges may be adjusted subject to review and approval by the FPSC.
3. To pay Contribution in Aid of Construction (CIAC) in the amount of \$0.00 prior to FPL's initiating the requested installation or modification.
4. To pay the monthly maintenance and energy charges in accordance to the Lighting tariff. These charges may be adjusted subject to review and approval by the FPSC.
5. To purchase from FPL all the electric energy used for the operation of the Lighting System.
6. To be responsible for paying, when due, all bills rendered by FPL pursuant to FPL's currently effective lighting rate schedule on file at the FPSC or any successive lighting rate schedule approved by the FPSC, for facilities and service provided in accordance with this agreement.
7. To provide access, suitable construction drawings showing the location of existing and proposed structures, and appropriate plats necessary for planning the design and completing the construction of FPL facilities associated with the Lighting System.
8. To have sole responsibility to ensure lighting, poles, luminaires and fixtures are in compliance with any applicable municipal or county ordinances governing the size, wattage, lumens or general aesthetics.
9. For new FPL-owned lighting systems, to provide final grading to specifications, perform any clearing if needed, compacting, removal of stumps or other obstructions that conflict with construction, identification of all non-FPL underground facilities within or near pole or trench locations, drainage of rights-of-way or good and sufficient easements required by FPL to accommodate the lighting facilities.
10. For FPL-owned fixtures on customer-owned systems:
  - a. To perform repairs or correct code violations on their existing lighting infrastructure. Notification to FPL is required once site is ready.
  - b. To repair or replace their electrical infrastructure in order to provide service to the Lighting System for daily operations or in a catastrophic event.
  - c. In the event the light is not operating correctly, Customer agrees to check voltage at the service point feeding the lighting circuit prior to submitting the request for FPL to repair the fixture.

**IT IS MUTUALLY AGREED THAT:**

11. Modifications to the facilities provided by FPL under this agreement, other than for maintenance, may only be made through the execution of an additional lighting agreement delineating the modifications to be accomplished. Modification of FPL lighting facilities is defined as the following:
  - a. the addition of lighting facilities;
  - b. the removal of lighting facilities; and
  - c. the removal of lighting facilities and the replacement of such facilities with new facilities and/or additional facilities.

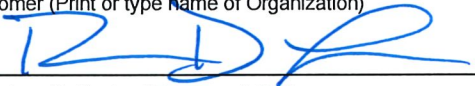
Modifications will be subject to the costs identified in FPL's currently effective lighting rate schedule on file at the FPSC, or any successive schedule approved by the FPSC.


12. FPL will, at the request of the Customer, relocate the lighting facilities covered by this agreement, if provided sufficient rights-of-way or easements to do so and locations requested are consistent with clear zone right-of-way setback requirements. The Customer shall be responsible for the payment of all costs associated with any such Customer-requested relocation of FPL lighting facilities. Payments shall be made by the Customer in advance of any relocation.  
Lighting facilities will only be installed in locations that meet all applicable clear zone right-of-way setback requirements.
13. FPL may, at any time, substitute for any fixture installed hereunder another equivalent fixture which shall be of similar illuminating capacity and efficiency.

14. This Agreement shall be for a term of ten (10) years from the date of initiation of service, and, except as provided below, shall extend thereafter for further successive periods of five (5) years from the expiration of the initial ten (10) year term or from the expiration of any extension thereof. The date of initiation of service shall be defined as the date the first lights are energized and billing begins, not the date of this Agreement. This Agreement shall be extended automatically beyond the initial ten (10) year term or any extension thereof, unless either party shall have given written notice to the other of its desire to terminate this Agreement. The written notice shall be by certified mail and shall be given not less than ninety (90) days before the expiration of the initial ten (10) year term, or any extension thereof.
15. In the event lighting facilities covered by this agreement are removed, either at the request of the Customer or through termination or breach of this Agreement, the Customer shall be responsible for paying to FPL an amount equal to the original installed cost of the facilities provided by FPL under this agreement less any salvage value and any depreciation (based on current depreciation rates approved by the FPSC) plus removal cost.
16. Should the Customer fail to pay any bills due and rendered pursuant to this agreement or otherwise fail to perform the obligations contained in this Agreement, said obligations being material and going to the essence of this Agreement, FPL may cease to supply electric energy or service until the Customer has paid the bills due and rendered or has fully cured such other breach of this Agreement. Any failure of FPL to exercise its rights hereunder shall not be a waiver of its rights. It is understood, however, that such discontinuance of the supplying of electric energy or service shall not constitute a breach of this Agreement by FPL, nor shall it relieve the Customer of the obligation to perform any of the terms and conditions of this Agreement.
17. The obligation to furnish or purchase service shall be excused at any time that either party is prevented from complying with this Agreement by strikes, lockouts, fires, riots, acts of God, the public enemy, or by cause or causes not under the control of the party thus prevented from compliance, and FPL shall not have the obligation to furnish service if it is prevented from complying with this Agreement by reason of any partial, temporary or entire shut-down of service which, in the sole opinion of FPL, is reasonably necessary for the purpose of repairing or making more efficient all or any part of its generating or other electrical equipment.
18. This Agreement supersedes all previous Agreements or representations, either written, oral, or otherwise between the Customer and FPL, with respect to the facilities referenced herein and constitutes the entire Agreement between the parties. This Agreement does not create any rights or provide any remedies to third parties or create any additional duty, obligation or undertakings by FPL to third parties.
19. In the event of the sale of the real property upon which the facilities are installed, upon the written consent of FPL, this Agreement may be assigned by the Customer to the Purchaser. No assignment shall relieve the Customer from its obligations hereunder until such obligations have been assumed by the assignee and agreed to by FPL.
20. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the Customer and FPL.
21. The lighting facilities shall remain the property of FPL in perpetuity.
22. This Agreement is subject to FPL's Electric Tariff, including, but not limited to, the General Rules and Regulations for Electric Service and the Rules of the FPSC, as they are now written, or as they may be hereafter revised, amended or supplemented. In the event of any conflict between the terms of this Agreement and the provisions of the FPL Electric Tariff or the FPSC Rules, the provisions of the Electric Tariff and FPSC Rules shall control, as they are now written, or as they may be hereafter revised, amended or supplemented.

IN WITNESS WHEREOF, the parties hereby caused this Agreement to be executed in triplicate by their duly authorized representatives to be effective as of the day and year first written above.

Charges and Terms Accepted:

CITY OF PAHOKEE  
Customer (Print or type name of Organization)  
By:   
Signature (Authorized Representative)  
Rodney D. Lucas  
(Print or type name)  
Title: Interim City Manager

FLORIDA POWER & LIGHT COMPANY  
By:   
(Signature)  
Alexander D. Acosta  
(Print or type name)  
Title: Manager, LED Lighting Solutions





## AGENDA

### MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Rodney D. Lucas, City Manager

FROM: Rodney D. Lucas through Nylene Clarke, Executive Assistant

SUBJECT: Eighteenth Addendum to the Law Enforcement Service Agreement

DATE: July 17, 2023

---

#### **GENERAL SUMMARY/BACKGROUND:**

This Eighteenth Addendum to the Law Enforcement Service Agreement is made by and between The City of Pahokee (hereinafter referred to as “City”), and Ric L. Bradshaw, Sheriff of Palm Beach County, Florida (hereinafter referred to as “Sheriff”). The City and the Sheriff shall hereinafter be referred to as the “Parties.”

The Parties executed a Law Enforcement Service Agreement effective February 12, 2006, a First Addendum effective June 16, 2006, Second Addendum effective October 01, 2007, a Third Addendum effective October 01, 2008, a Fourth Addendum effective October 01, 2009, a Fifth Addendum effective October 01, 2010, a Sixth Addendum effective October 01, 2011, a Seventh Addendum effective October 01, 2012, an Eighth Addendum effective October 01, 2013, a Ninth Addendum effective October 01, 2014, a Tenth Addendum effective October 01, 2015, and an Eleventh Addendum effective October 01, 2016, a Twelfth Addendum effective October 01, 2017, a Thirteenth Addendum effective October 01, 2018, a Fourteenth Addendum effective October 01, 2019, a Fifteenth Addendum effective October 01, 2020, a Sixteenth Addendum effective October 01, 2021, and a Seventeenth Addendum effective October 01, 2022, (the “Agreement”), by which the Sheriff agreed to perform law enforcement services. The Parties wish to set forth the consideration for the fourth year of the extended contract term.

#### **BUDGET IMPACT:**

Per the proposed agreement, the total cost of personnel and equipment shall be \$599,940.00, and monthly payments shall be \$49,995.00.

#### **LEGAL NOTE:**

N/A

#### **STAFF RECOMMENDATION:**

Staff recommends approval of Resolution 2023 - 51.

#### **ATTACHMENTS:**

Resolution 2023 - 51



RESOLUTION 2023 - 51

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE MAYOR AND THE CITY MANAGER TO ENTER INTO AND EXECUTE THE EIGHTEENTH ADDENDUM TO THE LAW ENFORCEMENT SERVICE AGREEMENT BETWEEN THE CITY OF PAHOKEE AND RICK L. BRADSHAW, SHERIFF OF PALM BEACH COUNTY, FLORIDA, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee, Florida (the "City") and Rick L. Bradshaw, Sheriff of Palm Beach County, Florida (the "Sheriff") entered into an agreement for the provision of law enforcement services to the City on February 12, 2006 (the "Agreement"); and

WHEREAS, the City and the Sheriff have amended the Agreement on seventeen separate occasions and desire to enter into an eighteenth amendment to the Agreement (the "Eighteenth Addendum") to set forth the consideration to be paid to the Sheriff for the period beginning October 1, 2023 and ending on September 30, 2024; and

WHEREAS, the City Commission of the City of Pahokee ("City Commission") deems that entering into the Eighteenth Addendum is in the best interests of the residents of the City.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA AS FOLLOWS:

- Section 1.

Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.
- Section 2.

Authorization of Mayor and City Manager. The City Commission of the City of Pahokee hereby authorizes the Mayor and City Manager to enter into the Eighteenth Addendum to the Law Enforcement Service Agreement between the City of Pahokee and Rick L. Bradshaw, Sheriff of Palm Beach County, Florida, attached hereto as Exhibit "A." The City Manager is further authorized to take all necessary and expedient action to effectuate the intent of this Resolution.
- Section 3.

Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 12<sup>th</sup> day of September 2023.

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

**ATTEST:**

\_\_\_\_\_  
Tijauna Warner, CMC, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Weeks, P.A.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Gonzalez	_____ (Yes)	_____ (No)
Commissioner Perez	_____ (Yes)	_____ (No)
Vice-Mayor Murvin	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)

**EXHIBIT "A"**

**Eighteenth Addendum to the Law Enforcement Service Agreement**

**(attached)**

**EIGHTEENTH ADDENDUM TO THE LAW ENFORCEMENT SERVICE AGREEMENT**  
**SHERIFF RIC L. BRADSHAW AND THE CITY OF PAHOKEE**

This Eighteenth Addendum to the Law Enforcement Service Agreement is made by and between The City of Pahokee (hereinafter referred to as “City”), and Ric L. Bradshaw, Sheriff of Palm Beach County, Florida (hereinafter referred to as “Sheriff”). The City and the Sheriff shall hereinafter be referred to as the “Parties.”

**WHEREAS**, the Parties executed a Law Enforcement Service Agreement effective February 12, 2006, a First Addendum effective June 16, 2006, Second Addendum effective October 01, 2007, a Third Addendum effective October 01, 2008, a Fourth Addendum effective October 01, 2009, a Fifth Addendum effective October 01, 2010, a Sixth Addendum effective October 01, 2011, a Seventh Addendum effective October 01, 2012, an Eighth Addendum effective October 01, 2013, a Ninth Addendum effective October 01, 2014, a Tenth Addendum effective October 01, 2015, and an Eleventh Addendum effective October 01, 2016, a Twelfth Addendum effective October 01, 2017, a Thirteenth Addendum effective October 01, 2018, a Fourteenth Addendum effective October 01, 2019, a Fifteenth Addendum effective October 01, 2020, a Sixteenth Addendum effective October 01, 2021, and a Seventeenth Addendum effective October 01, 2022, (the “Agreement”), by which the Sheriff agreed to perform law enforcement services; and

**WHEREAS**, the Parties wish to set forth the consideration for the fourth year of the extended contract term.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained the receipt and sufficiency of which are hereby acknowledged, it is agreed upon as follows:

1. Article 6 Section 6.1 of the Law Enforcement Service Agreement is amended as to the total amount due for services for the period beginning October 01, 2023 through September 30, 2024, as follows: The total cost of personnel and equipment shall be \$599,940.00. Monthly payments shall be \$49,995.00.
2. In all other respects and unless otherwise stated, the terms and conditions of the Agreement, which includes prior Addendums, shall continue unchanged and in full force and effect.

**IN WITNESS WHEREOF**, the Parties hereto have executed the Addendum to the Agreement as of the last date all signatures below are affixed.

**PALM BEACH COUNTY SHERIFF’S OFFICE**

**CITY OF PAHOKEE**

BY: \_\_\_\_\_  
Ric L. Bradshaw, Sheriff

BY: \_\_\_\_\_

Title: Sheriff

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Witness: \_\_\_\_\_  
Eric Coleman, Major

Attest: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_



## AGENDA

### MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS

VIA: RODNEY LUCAS, CITY MANAGER

FROM: Tijauna Warner, City Clerk

SUBJECT: City Commission & City Clerk Department

DATE: 8<sup>th</sup> September 2023

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#### **GENERAL SUMMARY/BACKGROUND:**

At the City of Pahokee's Regular Commission Meeting of August 22, 2023, the City Commission passed a future agenda item requiring a Preliminary Resolution to be prepared for consideration on the termination of City Manager Rodney D. Lucas, with cause, pursuant to Section 3.03 of the City Charter. Pursuant to Section 3.03 of the City of Pahokee's Charter, "to remove a Charter officer, the city commission shall adopt a preliminary resolution stating reasons for the intended removal and shall offer the Charter officer an opportunity for public hearing before the commission on the matters raised by the resolution.

#### **BUDGET IMPACT:** N/A

#### **LEGAL NOTE:** N/A

#### **STAFF RECOMMENDATION:**

The City Clerks Department has no recommendation.

#### **ATTACHMENTS:**

**Resolution 2023 - 53**

**RESOLUTION 2023 - 53**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING A PRELIMINARY RESOLUTION TO TERMINATE CITY MANAGER, RODNEY D. LUCAS, WITH CAUSE, PURSUANT SECTION 3.03 OF THE CITY OF PAHOKEE'S CHARTER; TO PROVIDE REASONS FOR THE INTENDED REMOVAL OF THE CITY MANAGER AND OFFER THE CITY MANAGER AN OPPORTUNITY FOR A PUBLIC HEARING BEFORE THE COMMISSION ON THE MATTERS RAISED BY THE PRELIMINARY RESOLUTION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, at the City of Pahokee's Regular Commission Meeting of August 22, 2023, the City Commission passed a future agenda item requiring a Preliminary Resolution to be prepared for consideration on the termination of City Manager Rodney D. Lucas, with cause, pursuant to Section 3.03 of the City Charter; and

**WHEREAS**, pursuant to Section 3.03 of the City of Pahokee's Charter, "to remove a Charter officer, the city commission shall adopt a preliminary resolution stating reasons for the intended removal and shall offer the Charter officer an opportunity for public hearing before the commission on the matters raised by the resolution."; and

**WHEREAS**, Section 3.03 of the City Charter also allows for the suspension of the Charter officer from duty immediately with pay. The Charter officer must then accept the offer of public hearing or file a written response within ten (10) days of the adoption of the preliminary resolution or the resolution becomes final at the expiration of the ten-day period and the Charter officer is terminated on that date. If the public hearing is requested, it shall be held not earlier than twenty (20) days or later than thirty (30) days

after the adoption of the preliminary resolution. After such public hearing, or after consideration of any written response, the commission shall adopt a final resolution of removal or let the preliminary resolution lapse; and

**WHEREAS**, the City Commission desires to terminate the City Manager for misfeasance (wrongful exercise of a lawful authority) and nonfeasance (failure to perform an act that is required by law) for the following specific reasons set forth herein: \_\_\_\_\_  
\_\_\_\_\_; and

**WHEREAS**, upon adoption of this resolution, the procedure set forth in Article III, Section 3.03 “Removal” of the City of Pahokee’s Charter will commence.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:**

Section 1.     **Action.** The City Commission has voted to terminate the City Manager, Rodney D. Lucas, with cause, for the following reasons for the intended removal being: misfeasance (wrongful exercise of a lawful authority) and nonfeasance (failure to perform an act that is required by law) as specifically set forth below:  
\_\_\_\_\_  
\_\_\_\_\_.

Section 2.     **Notice.** This resolution will serve as the preliminary resolution required for a Charter Officer under Article III, Section 3.03 “Removal” of the City of Pahokee Code of Ordinances.



**Section 3.**     **Adoption.** Upon adoption of this resolution, the procedure in Article III, Section 3.03 “Removal” of the City of Pahokee’s Charter will commence. Under Article III, Section 3.03 “Removal” of the City of Pahokee Code of Ordinances, the Charter Officer of City Manager will then have an opportunity for public hearing before the commission on the matters raised in this resolution. The Charter Officer of City Manager must accept the offer of public hearing or file a written response within ten (10) days of the adoption of the preliminary resolution or the resolution becomes final at the expiration of this ten-day period and the Charter officer is terminated on that date. If the public hearing is requested it shall be held not earlier than twenty (20) days or later than thirty (30) days after the adoption of the preliminary resolution. After such public hearing, or after consideration of any written response, the commission shall adopt a final resolution of removal or let the preliminary resolution lapse.

**Section 4.**     **Preliminary Resolution.** This Resolution will serve as the preliminary resolution as required by Article III, Section 3.03 “Removal” of the City of Pahokee’s Charter.

**Section 5.**     **Effective Date.** That this Resolution shall become effective immediately upon passage.

ATTESTED:

\_\_\_\_\_  
Tijauna Warner, City Clerk

\_\_\_\_\_  
Mayor Keith W. Babb, Jr.

APPROVED AS TO

Mayor Babb \_\_\_\_\_

LEGAL SUFFICIENCY:

Commissioner Boldin \_\_\_\_\_

Commissioner Gonzalez \_\_\_\_\_

By: \_\_\_\_\_

Commissioner Murvin \_\_\_\_\_

City Attorney

Commissioner Perez \_\_\_\_\_