

CITY OF PAHOKEE



AGENDA

City Commission Special Meeting

Tuesday, August 19, 2025, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Sanquetta Cowan-Williams
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott
Vacant Seat

CHARTER OFFICERS:

Michael E. Jackson, City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

[TENTATIVE: SUBJECT TO REVISION]

AGENDA

A. INVOCATION AND PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. TOPIC

1. PRESENTATIONS – (MAXIMUM OF FIVE (5) TO SEVEN (7) MINUTES PER PERSON)
2. RESOLUTION 2025-49 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPOINTING A CITY COMMISSIONER TO FILL A VACANCY PURSUANT TO ARTICLE II, SECTION 2.07(D) OF THE CITY OF PAHOKEE’S CHARTER; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR APPOINTMENT OF COMMISSIONER; PROVIDING FOR TERM; PROVIDING FOR OATH; AND PROVIDING FOR AN EFFECTIVE DATE.
3. SWEARING-IN CEREMONY - NEWLY APPOINTED CITY COMMISSIONER

D. PUBLIC COMMENTS

E. ADJOURN

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the “Request for Appearance and Comment” form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting the Office of the City Clerk at 561-924-5534. If hearing impaired, contact Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26)



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Michael E. Jackson, City Manager

FROM: Office of the City Clerk

SUBJECT: Appointing a City Commissioner to fill a vacancy pursuant to Article II, Section 2.07(d) of the City of Pahokee Charter

DATE: August 14, 2025

GENERAL SUMMARY/BACKGROUND:

Effective July 21, 2025, Commissioner Derrick Boldin resigned from the City Commission, creating a vacancy pursuant to Article II, Section 2.07(d) of the City Charter. This section requires that vacancies be filled by a majority vote of the remaining members of the Commission within thirty (30) days of the vacancy. The appointed individual shall hold office until the next regular annual election in the City.

On August 5, 2025, the City Commission held a special meeting to establish criteria for candidates. Following this meeting and the corresponding public notice issued on August 8, 2025, the Office of the City Clerk accepted letters of intent, resumes, and proof of residency from interested candidates by the established deadline of August 13, 2025. The table below provides the Commission with a transparent reference for verifying each candidate's eligibility in accordance with Section 4.02.

Candidate Eligibility Checklist – Section 4.02, City Charter

Candidate Name*	Resided in City ≥ 1 Year	Florida DL/ID Provided	Utility Bill Provided	Voter Reg. Card Provided	All Addresses Match / Notes
Jacob "Jack" Finkel	✓	✓	✗	✓	Addresses on DL and voter registration card matched; utility bill not provided
Isabelle J. McDonald	✓	✓	✓	✓	✓
Clara Murvin	✓	✓	✓	✓	✓

*Candidates are listed alphabetically by last name.

BUDGET IMPACT:

There is no additional financial impact beyond the regular compensation and benefits provided to members of the City Commission.

LEGAL NOTE:

Defer to the City Attorney.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Resolution 2025-49

RESOLUTION 2025-49

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPOINTING A CITY COMMISSIONER TO FILL A VACANCY PURSUANT TO ARTICLE II, SECTION 2.07(D) OF THE CITY OF PAHOKEE'S CHARTER; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR APPOINTMENT OF COMMISSIONER; PROVIDING FOR TERM; PROVIDING FOR OATH; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, a vacancy on the City Commission was created by the resignation of Commissioner Derrick Boldin, effective July 21, 2025; and

WHEREAS, Article II, Section 2.07(d) of the City of Pahokee's Charter requires that "a vacancy on the commission shall be filled by a majority vote of the remaining members of the commission within thirty (30) days following the date of the vacancy. Any person appointed by the commission to fill a vacancy shall hold office until the next regular annual election in the city..."; and

WHEREAS, the City Commission of the City of Pahokee ("City Commission") has considered applicants and desires to fill the vacancy consistent with the City's Charter.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby true and correct and incorporated by reference.

Section 2. Appointment of Commissioner. The City Commission hereby appoints the following individual to fill the vacancy created by the resignation of Commissioner Derrick Boldin_____.

Section 3. Term. The appointee shall serve until the next regular annual election in the City.

Section 4. Oath. The appointee shall take the oath of office as required by law prior to assuming duties.

Section 5. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 19th day August, 2025.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)

RECEIVED
AUG 12 2025
BY: N. Clarke

Jack Finkel
1897 Bacom Point Rd
Pahokee, FL 33476

8/12/25

LETTER OF INTENT

I would like to fill the vacant commission seat because I will help bring life back to the city, both with community involvement and economic development and prosperity to the City of Pahokee. I bring fresh thoughts to make Pahokee a thriving community once again.

Jack Finkel
1897 Bacom Point Rd
Pahokee, FL 33476

8/12/25

RESUME

I grew up in a family fur business. I graduated high school and tried college but never finished. As a teen I worked at Harrah's casino in the 24-hour restaurant as a server for a summer then McDonald's for approximately 3 years leaving as an assistant manager. They sent me to a Basic Operations course specifically designed to teach how to run a franchise. From there I went into the trucking business where I hauled LTL for approximately 2 years. From there I went back into the family Fur business eventually going out to ski areas to sell furs as well for 10 years or so. Moved to New York for another year in the fur business. Then moved to Florida, worked as a Finish carpenter for about a year and a half, then started my own repair and remodeling business which lasted almost 30 years until I was forced to retire due to medical issues.

So, as you can see, I have gained a lot of knowledge and experience especially dealing with and managing people. In my years in business I excelled at problem solving which I believe can be extremely helpful to the City of Pahokee.



Statement of Residency
City of Pahokee, Florida
City Commission Vacancy - Appointment August 19, 2025
Pahokee Charter Section 4.02

Candidate Name

JACOB (JACK) FINKEL

(Please type or print)

Under the penalty of perjury, do hereby certify that I am a qualified elector who resides in the corporate limits of the City of Pahokee, Florida, State of Florida pursuant to Section 4.02, and that I have been a resident of the City of Pahokee, Florida for a period of one (1) year prior to the date shown below.

EXEMPTION FROM PUBLIC RECORDS DISCLOSURE


Under **Florida Statutes § 119.071(4)**, certain current or former public employees, officials, and their spouses or children may request that their **personal identifying information**—such as home address, telephone number, date of birth, photograph, or, for children, school or daycare information—be exempt from public records disclosure.

Are you, your spouse, or your child covered under this exemption?

☐ Yes ☒ No

If "Yes," please explain your position or relationship:

Note: To maintain the exemption, a **written request must be submitted to the custodian of public records**. Without a request, the record may be subject to disclosure.



Signature of Candidate

State of Florida
County of Palm Beach

Sworn to (or affirmed) and subscribed before by means of online notarization ☐ OR physical presence ☒ this 13 day of August, 2025.

Personally Known ☒ OR Produced Identification ☐



Christine M. Marinkovich
Comm. #H 329225
Expires: December 9, 2026
Notary Public - State of Florida

(Seal)



(Signature)

Notary Public, State of Florida
(Name of Notary printed, typed
or stamped)

August 11, 2025

Isabelle J. McDonald

Pahokee, FL 33476

Pahokee City Commission

207 Begonia Drive

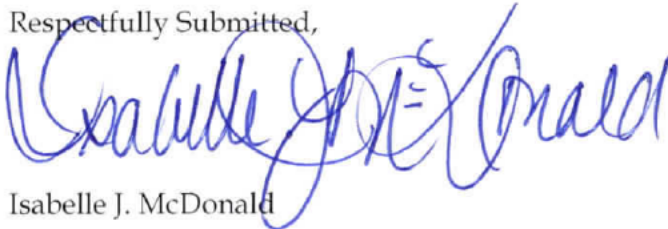
Pahokee, FL 33476

Dear City Commissioners:

This letter serves as a notice to express my interest in the vacancy on the Pahokee City Commission. This city has been my home for most of my life and my children were all born and raised here. I moved away for a short period but continued to worship here and returned as a resident in 2016. It is my desire to serve the community as well as the municipality to the best of ability. My utmost effort will be given in a manner that will be beneficial to every member of our city and the communities that we serve here. This would not be an endeavor that I would pursue unless I was assured that I could do my level best to ensure progress is a part of our daily agenda. I recognize that it will be a challenge, but I wholehearted welcome all that comes with the seat.

Please refer to my resume', which is attached, but I have completed coursework in Public Administration and I will utilize my management experience of over thirty (30) years, having been a supervisor for over twenty years throughout my professional career, to assist in the city's governance for the betterment of the citizens and the municipality as a whole. I have been exposed to and prepared myself for various aspects of business and will utilize my business knowledge to ensure that the best interests of the city are first and foremost a top priority. I look forward to beginning a new chapter as City Commissioner of the City of Pahokee, FL.

Respectfully Submitted,



Isabelle J. McDonald

RECEIVED
AUG 13 2025

BY: G. Lopez 1pm

ISABELLE J. MCDONALD

RESUME'

OBJECTIVE

It is my desire to take a seat on the City of Pahokee's City Commission. A position on the City of Pahokee's City Commission will enable me to make a viable contribution and be instrumental in helping to propel the city forward. I welcome the challenge of participating in the city's government.

EXPERIENCE

2022 -- Retired Palm Beach County Sheriff's Office

2018 -- Certified Jail Manager, American Jail Association, Hagerstown, MD

2017 -- Present I. J. McDonald Insurance Agency, Inc. Licensed Insurance Agent, General Lines (Property & Casualty / Life, Health, and Annuities).

2016 -- 2022 Palm Beach County Sheriff's Office, West Palm Beach, FL

Corrections Lieutenant

- Oversee and insure the overall safety and security of the facility
- Supervise Sergeants in the supervision of line staff and care, custody, and control of inmates
- Insure the necessary documentation and notifications are made via chain of command
- Constantly review policy and procedure and initiate and implement needed changes

2015 -- Present Set Free Tabernacle of Prayer, Inc.

Pastor & Founder

- Oversee the overall running of the church
- Establish and meet with auxiliaries to encourage maximum operational proficiency
- Pursue opportunities for spiritual as well as holistic growth and well-being
- Insure the overall health and prosperity of the church by proper interaction with the trustee board and community

2014 -- Shiloh Missionary Baptist Church, Inc.

Acting Pastor

- Oversee the overall running of the church
- Address issues that arise
- Meet with auxiliaries to encourage maximum operational proficiency
- Provide regular reports to the pastor

2009 -- 2010 Alternatives Unlimited, West Palm Beach, FL 33460

Lead Teacher

- Prepare and provide instruction as needed for students as prescribed in standards and curriculum guidelines

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AUG 13 2025

BY: *Allyson*

- Initiate parent contacts and provide progress reports as needed and required
- Address and evaluate student academic needs and initiate needed referral

2004 - 2016 Palm Beach County Sheriff's Office, West Palm Beach, FL 33406

Corrections Sergeant

- Supervise line staff in the care, custody, and control of inmates
- Oversee the training and orientation of new hires
- Insure the necessary documentation and notifications are made via chain of command
- Constantly review policy and procedure and initiate and implement needed changes

2000 – 2001 Lakeshore Middle School Belle Glade, FL

Math Teacher

- Prepare Lesson Plans for varying degrees of student ability
- Provide instruction to meet Sunshine State Standards in the area of high school mathematics.
- Prepare progress reports and academic reports as scheduled and needed

1999 – 2000 West School of Choice, Pahokee, FL 33476

Math Teacher

- Prepare Lesson Plans for varying degrees of student ability
- Provide instruction to meet Sunshine Stat Standards in the area of high school mathematics.
- Prepare progress reports and academic reports as scheduled and needed

1998 – 1999 Pace School For Girls, Belle Glade, FL 33430

Science Teacher

- Instruct students and assist them with their individual academic needs
- Identify areas of improvement is needed and recommend plan for improvement
- Provide progress reports to parents

1996–2004 Palm Beach County Sheriff's Office, West Palm Beach, FL 33406

Corrections Deputy

- Provide care, custody, and control of inmates in custody
- Notify supervisors of unusual events
- Submit documentation as warranted

1991-1996 Palm Beach County Sheriff's Office, West Palm Beach, FL 33406

Corrections Sergeant

- Supervise line staff in the care, custody, and control of inmates
- Oversee the training and orientation of new hires
- Insure the necessary documentation and notifications are made via chain of command
- Constantly review policy and procedure and initiate needed changes

1989–1991 Palm Beach County Sheriff's Office, West Palm Beach, FL 33406
Corrections Training Officer

- Provide training and orientation for new employees
- Provide updated information regarding new methods and procedures
- Submit the necessary documentation regarding such as required

1986–1989 Palm Beach County Sheriff's Office West Palm Beach, FL
Corrections Deputy

- Provide care, custody, and control of inmates in custody
- Notify supervisors of unusual events
- Submit documentation as warranted

1982–1986 City of Belle Glade Police Belle Glade, FL
Police Dispatcher/Matron

- Take and dispatch complaints
- Respond other emergency personnel as needed
- Type and file shift complaint log

EDUCATION

1992-1995 Barry University, Miami Shores, FL
 B.S., Business Administration

1999-2001 Nova Southeastern University, Fort Lauderdale, FL 33406
 M.S., Mathematics Education.

2009-2009 Evangelical Bible College and Seminary, Greenacres, FL 33406
 M.S., Religious Education

2009-2010 Evangelical Bible College and Seminary, Greenacres, FL 33406
 TH.D, Theology

2012-2015 University of Louisville, Louisville, KY
 M.S., Justice Administration (Criminal Justice)

RELIGIOUS AFFILIATION

03/01/2015 – present

Pastor of Set Free Tabernacle of Prayer, Belle Glade, FL

12/2008 – 11/2014

Ordained as Evangelist - Nelson's Outreach Ministries, 46 W 21st, Riviera Bch, FL 33404

2003- Present

Board of Trustees - Shiloh Missionary Baptist Church, Inc., 187 MLK Blvd, Pahokee, FL 33476

INTERESTS

Entrepreneurship, reading, cooking, shopping, spending time with family, winning souls to Christ, etc.



Statement of Residency
City of Pahokee, Florida
City Commission Vacancy - Appointment August 19, 2025
Pahokee Charter [Section 4.02](#)

Candidate Name

Isabelle J. McDonald

(Please type or print)

Under the penalty of perjury, do hereby certify that I am a qualified elector who resides in the corporate limits of the City of Pahokee, Florida, State of Florida pursuant to Section 4.02, and that I have been a resident of the City of Pahokee, Florida for a period of one (1) year prior to the date shown below.

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Are you, your spouse, or your child covered under this exemption?☒ Yes ☐ No**If “Yes,” please explain your position or relationship:***Retired Corrections Officer*

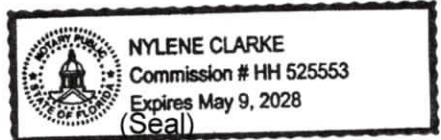
Note: To maintain the exemption, a **written request must be submitted to the custodian of public records**. Without a request, the record may be subject to disclosure.

Isabelle J. McDonald
 Signature of Candidate

State of Florida
 County of Palm Beach

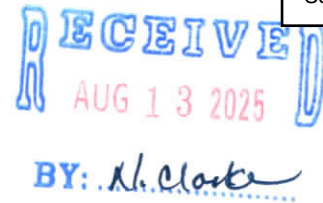
Sworn to (or affirmed) and subscribed before by means of online notarization ☐ OR physical presence ☒ this 15th day of August, 2025.

Personally Known ☐ OR Produced Identification ☒

FE D/L

Nylene Clarke
 (Signature)

Notary Public, State of Florida
 (Name of Notary printed, typed or stamped)



Clara Murvin
357 Kismet Ave
Pahokee, Florida 33476

August 12, 2025

To:

Honorable Mayor and Members of the City Commission
City of Pahokee
207 Begonia Drive
Pahokee, Florida 33476

Letter of Interest- Vacant seat Group 2 held by Commissioner Derrick Boldin

I am writing to express my strong interest in filling the vacant City Commission seat (group C) following the resignation of Commissioner Derrick Boldin. As a dedicated public servant, lifelong resident of Pahokee, and proven leader in municipal governance, I am confident in my ability to continue serving our community with integrity, commitment, and a deep understanding of responsibilities of the office.

I have proudly served on the Pahokee City Commission for nine years, including six years as Vice Mayor, where I worked to strengthen community engagement, improve infrastructure, and support programs that enhance quality of life for our residents. My years of service have given me a comprehensive working knowledge of the City of Pahokee charter and

municipal ordinance, ensuring that I can immediately and effectively contribute to Commission business.

Over the years, I have developed strong relationships at the national, State, and local levels with elected officials as well as department heads, allowing me to effectively advocating for our city, bring resources into our community, and create opportunities for growth and progress. I believe that appointing someone with proven municipal experience is essential during this critical time in our city's history. My leadership has always been rooted in transparency , collaboration, and a commitment to the well-being of our residents. I will continue to work tirelessly to address the needs of our city, strengthen community engagement, and pursue opportunities for economic development, housing improvements, and quality of life enhancements.

My qualifications and accomplishments include:

- Recently appointed Palm Beach County Glades Region Representative for Health and Human Services, advocating for equitable healthcare, resources, and social services for undeserved communities.
- Past representative for National Black Caucus of Local Elected Officials, bringing Pahokee's voice to national platform and advocating for policies that benefit minority and rural communities.
- Home Rule Hero Award Recipient, recognized for defending local authority and promoting municipal interest at the State level.
- Past member of National League of Cities Board and Palm Beach County League of Cities Board, ensuring rural and small-cities representation in regional and national policy discussions.
- Member of the Tri-Cities Education Committee, collaborating with leaders from Pahokee, Belle Glade, and South Bay to strengthen education opportunities for local students.

- Over 30 years of professional experience in environmental services, healthcare, and administrative leadership, including faith-based and non-profit work.
- Leadership in community initiatives such as school zone safety improvements, city beautification projects, and youth engagement programs.
- Graduate of South Fork High School (1984) with continuing education in Public Administration at Indian River College in Fort Pierce, Florida.

My record of service reflects a deep and ongoing commitment to the City of Pahokee and the Glades region. I have the experience, Knowledge, and proven dedication to fill this vacancy and help guide our city forward with stability and vision.

Thank you for your consideration. I welcome the opportunity to continue serving the people of Pahokee in this role and to further our shared mission of building a stronger, more vibrant community.

Respectfully,

Clara Murvin



**THE SCHOOL DISTRICT OF
PALM BEACH COUNTY, FL**
3300 FOREST HILL BOULEVARD, C-316
WEST PALM BEACH, FL 33406-5869

PHONE: 561-434-8000 / FAX: 561-434-7385

MICHAEL J. BURKE
SUPERINTENDENT

KAREN M. BRILL
BOARD CHAIR

MARCIA ANDREWS
BOARD VICE CHAIR

GLORIA BRANCH
EDWIN FERGUSON, ESQ.
MATTHEW JAY LANE, ESQ.
VIRGINIA SAVIETTO
ERICA WHITFIELD

August 14, 2025

To Whom It May Concern:

I am honored to write this letter of recommendation in support of Clara Murvin. I have known Clara for over 15 years and witnessed her unwavering dedication and service to the City of Pahokee. With 15 years of experience in public service, she has been a strong advocate for the children and families of our community.

Clara has worked diligently alongside me as a member of the Tri-Cities Education Committee, demonstrating her commitment to educational initiatives and community enrichment. Her service on the City Council has been characterized by dedicated leadership and a deep understanding of the needs for the people of Pahokee. She works tirelessly every day to address these needs and ensure that the voices of the community are heard and represented.

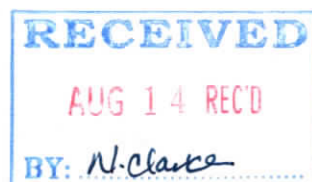
Beyond her civic duties, Clara's participation in her church reflects her strong moral values and dedications to both children and adults. Her commitment to service is evident through the numerous initiatives, projects, and outreach efforts she spearheads daily. Her servant leadership is a true blessing to our community, and her contributions have left a lasting impact on the lives of many.

I have no doubt that Clara Murvin will continue to serve with integrity, passion, and excellence. She is a proven leader who represents the highest standards of public service, and I strongly recommend her for any position or opportunity that allows her to further her mission of improving the lives of those around her.

Sincerely,

Marcia Andrews

Marcia Andrews
School Board Vice Chair
District 6



*from C. Murvin.
Requested to include
in packet.*



Statement of Residency
City of Pahokee, Florida
City Commission Vacancy - Appointment August 19, 2025
Pahokee Charter [Section 4.02](#)

Candidate Name

Clara Moroin

(Please type or print)

Under the penalty of perjury, do hereby certify that I am a qualified elector who resides in the corporate limits of the City of Pahokee, Florida, State of Florida pursuant to Section 4.02, and that I have been a resident of the City of Pahokee, Florida for a period of one (1) year prior to the date shown below.

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Are you, your spouse, or your child covered under this exemption?

☐ Yes ☒ No

If "Yes," please explain your position or relationship:

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Clara Moroin

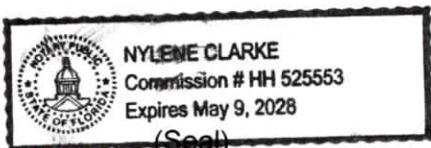
Signature of Candidate

State of Florida
County of Palm Beach

Sworn to (or affirmed) and subscribed before by means of online notarization ☐ OR physical presence ☒ this 13th day of August, 2025.

Personally Known ☐ OR Produced Identification ☒

FL D/L



Nylene Clarke
(Signature)

Notary Public, State of Florida
(Name of Notary printed, typed
or stamped)