

CITY OF PAHOKEE



AGENDA

City Commission Regular Meeting

Tuesday, July 14, 2026, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Isabelle J. McDonald
Commissioner Sanquetta Cowan-Williams
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Brenda L. Bryant, City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

[TENTATIVE: SUBJECT TO REVISION]

AGENDA

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS**
- E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS** *(agenda items only)*

(This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing the Commission, state your name and address for the record)

- 1. Presentation - Kendall Newson, Founder & CEO of Teach A Child To Fish

- F. CONSENT AGENDA**

- 1. June 23, 2026 City Commission Meeting Minutes

- G. OLD BUSINESS** *(discussion of existing activities or previously held events, if any)*

- H. PUBLIC HEARINGS AND/OR ORDINANCES**

- I. RESOLUTION(S)**

- 1. RESOLUTION 2026-36 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, SETTING THE PROPOSED MILLAGE RATE FOR FISCAL YEAR 2026-2027 PURSUANT TO SECTION 200.065, FLORIDA STATUTES, TOGETHER WITH A ROLLED-BACK RATE; ESTABLISHING THE DATE, TIME AND PLACE OF PUBLIC HEARINGS TO CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE BUDGET FOR FISCAL YEAR 2026-2027; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.
 - 2. RESOLUTION 2026-37 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CITY'S CONTINUED PARTICIPATION IN THE PALM BEACH COUNTY URBAN COUNTY PROGRAM FOR FISCAL YEARS 2027–2029; AUTHORIZING THE EXECUTION OF THE PARTICIPATION CONFIRMATION LETTER, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.
 - 3. RESOLUTION 2026-38 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT FOR FISCAL YEAR 2026/2027 BETWEEN THE CITY OF PAHOKEE AND PALM BEACH COUNTY FOR FUNDING OF CODE ENFORCEMENT SERVICES, AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

- [4.](#) RESOLUTION 2026-39 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AGREEMENT AND ALL NECESSARY DOCUMENTS FOR THE ACQUISITION OF THREE (3) USED BUSES FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE PARKS & RECREATION DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$21,150.00; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.
 - [5.](#) RESOLUTION 2026-40 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE EXECUTION OF A SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF PAHOKEE AND KEITH W. DAVIS, ESQ., AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.
 - [6.](#) RESOLUTION 2026-41 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE EXERCISE OF THE SECOND ONE-YEAR RENEWAL OPTION UNDER THE AGREEMENT WITH BLACK MOUNTAIN SOFTWARE, LLC FOR THE PROVISION OF CLOUD HOSTING AND ACCOUNTING-RELATED SUPPORT SERVICES, AS A SOLE SOURCE VENDOR, IN AN AMOUNT NOT TO EXCEED \$17,147.22; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
 - [7.](#) RESOLUTION 2026-42 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, RECONSIDERING ITS PRIOR ACTION REGARDING REQUEST FOR PROPOSALS (RFP) 2026-01 FOR INFORMATION TECHNOLOGY SERVICES; ACKNOWLEDGING THE CITY MANAGER’S AUTHORITY PURSUANT TO SECTION 2-26 OF THE CITY OF PAHOKEE CODE OF ORDINANCES TO BRING MATTERS BEFORE THE CITY COMMISSION; REJECTING IT BIDS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.
- J. NEW BUSINESS** (*presentation by city manager of activity or upcoming event, if any*)
1. Palm Beach County Sheriff’s Office (PBSO) Report
 2. Palm Beach County Fire Rescue (PBCFR) Report
- K. REPORT OF THE MAYOR**
- L. REPORT OF THE CITY MANAGER**
- M. REPORT OF THE CITY ATTORNEY**
- N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY**
- O. GENERAL PUBLIC COMMENTS** (*items not on the agenda*)
- P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER** (*community events, feel good announcements, if any*)
- Q. ADJOURN**

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the “Request for Appearance and Comment” form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the

proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting the Office of the City Clerk at 561-924-5534. If hearing impaired, contact Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26)

CITY OF PAHOKEE



MINUTES

City Commission Regular Meeting

Tuesday, June 23, 2026, at 6:00 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Mayor Keith W. Babb, Jr.
Vice Mayor Isabelle J. McDonald
Commissioner Sanquetta Cowan-Williams
Commissioner Everett D. McPherson, Sr.
Commissioner James H. Scott

CHARTER OFFICERS:

Brenda L. Bryant, City Manager
Nylene Clarke, City Clerk
Burnadette Norris-Weeks, P.A., City Attorney

AGENDA

A. CALL TO ORDER

Mayor Babb called the meeting to order at 6:00 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner McPherson led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr.

Vice Mayor Isabelle J. McDonald

Commissioner Sanquetta Cowan-Williams

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

Brenda L. Bryant, City Manager

Burnadette Norris-Weeks, City Manager

Nylene Clarke, City Clerk

D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Motion made by Commissioner Cowan-Williams to accept the agenda as presented with the deletion of Resolution 2026-35. Duly seconded by Vice Mayor McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS (*agenda items only*)

1. Presentation - Douglas Crane, Director for Palm Beach County Library System
2. Presentation - Little League Basketball Team
3. Proclamation - Honoring Agencies and Partners that Supported Displaced Parker Building Residents

F. CONSENT AGENDA

1. June 9, 2026 City Commission Meeting Minutes

Motion made by Commissioner Cowan-Williams to accept the Consent Agenda. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

G. OLD BUSINESS (*discussion of existing activities or previously held events, if any*)

H. PUBLIC HEARINGS AND/OR ORDINANCES

1. ORDINANCE 2026-01 (SECOND READING) AN ORDINANCE OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AMENDING CERTAIN SECTIONS OF THE CITY OF PAHOKEE'S CODE OF ORDINANCES PERTAINING TO DANGEROUS BUILDINGS; DELETING OUTDATED REFERENCES PERTAINING TO THE CITY'S FORMER CODE ENFORCEMENT BOARD; SPECIFICALLY AMENDING ARTICLE III, CHAPTER 6, SECTION 6-67 ENTITLED "DUTIES OF BUILDING INSPECTOR AND CODE ENFORCEMENT OFFICER"; AMENDING SECTION 6-68 ENTITLED DUTIES OF THE SPECIAL

MAGISTRATE; DELETING SECTION 6-69 ENTITLED “LIABILITY FOR DAMAGE RESULTING FROM ENFORCEMENT OF ARTICLE; SUITS; AMENDING SECTION 6-72 ENTITLED EMERGENCY REPAIR, VACATION OR DEMOLITION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT AND REPEALER; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN CODE; PROVIDING FOR AN EFFECTIVE DATE.

The title of the ordinance was read into the record by the City Attorney and was explained by the City Manager.

Public hearing opened at 6:48 PM. There being no comments, public hearing closed at 6:48 PM.

Motion made by Commissioner McPherson to accept Ordinance 2026-01 (Second Reading). Duly seconded by Commissioner Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

I. RESOLUTION(S)

1. RESOLUTION 2026-32 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ADOPTING A FOOD DISTRIBUTION EVENT REGISTRATION AND COMPLIANCE APPLICATION, AS SET FORTH HERETO IN EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

Motion made by Commissioner Cowan-Williams to accept Resolution 2026-32. Duly seconded by Vice Mayor McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

2. RESOLUTION 2026-33 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXPLORE THE ESTABLISHMENT OF A COMMERCIAL FAÇADE IMPROVEMENT PILOT PROGRAM TO ENHANCE THE APPEARANCE OF COMMERCIAL CORRIDORS WITHIN THE CITY; DIRECTING THE CITY MANAGER TO RESEARCH, DEVELOP, AND PRESENT A PROPOSED PROGRAM FOR COMMISSION CONSIDERATION; PROVIDING FOR ADOPTION OF REPRESENTATION; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

Motion made by Commissioner McPherson to accept Resolution 2026-33. Duly seconded by Vice Mayor McDonald and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

3. RESOLUTION 2026-34 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE CITY MANAGER TO REJECT ALL BIDS FOR REQUEST FOR PROPOSALS (RFP) 2026-01 FOR INFORMATION TECHNOLOGY SERVICES; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

The title of the resolution was read into the record by the City Attorney and was explained by the City Manager.

Motion made by Commissioner Cowan-Williams to accept Resolution 2026-34. Duly seconded by Commissioner Scott and failed (2-3).

Voting Yea: Mayor Babb, Commissioner Cowan-Williams

Voting Nay: Vice Mayor McDonald, Commissioner McPherson, Commissioner Scott

J. NEW BUSINESS *(presentation by city manager of activity or upcoming event, if any)*

1. Palm Beach County Sheriff's Office (PBSO) Report
2. Palm Beach County Fire Rescue (PBCFR) Report
3. Discussion and direction for recognizing Jamaria Richardson
4. Annual Performance Evaluation Results – City Clerk (July 1, 2024 – June 30, 2025)
5. Discussion and direction to consider incorporating a City Clerk Self-Evaluation into the upcoming evaluation cycle

Motion made by Commissioner Cowan-Williams to have the City Clerk incorporate a self-evaluation in the next evaluation cycle. Duly seconded by Commissioner McPherson and passed (3-2).

Voting Yea: Mayor Babb, Commissioner Cowan-Williams, Commissioner McPherson

Voting Nay: Vice Mayor McDonald, Commissioner Scott

K. REPORT OF THE MAYOR

L. REPORT OF THE CITY MANAGER

M. REPORT OF THE CITY ATTORNEY

N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY

O. GENERAL PUBLIC COMMENTS *(items not on the agenda)*

P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER *(community events, feel good announcements, if any)*

Q. ADJOURN

Motion made by Commissioner Cowan-Williams to adjourn the meeting. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor McDonald, Commissioner Cowan-Williams, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 7:59 PM.

Mayor Keith W. Babb, Jr.

ATTEST: Nylene Clarke, CMC, City Clerk



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Brenda Bryant, City Manager

FROM: Tamara Dowdell, Finance Director

SUBJECT: TRIM Compliance – Millage Rate

DATE: July 14, 2026

GENERAL SUMMARY/BACKGROUND:

Per Florida Statute Section 200.065 the City of Pahokee must adopt a resolution setting the date, time, and place for the public hearings to consider the proposed millage rate and budget for the Fiscal Year 2026-27.

BUDGET IMPACT:

Current Fiscal Year – N/A, Next Fiscal Year – Imperative

LEGAL NOTE:

Defer to the City Attorney.

STAFF RECOMMENDATION:

Staff recommends approval of the item.

ATTACHMENTS:

Resolution 2026-36

Form DR420

2026 Preliminary Tax Roll



Code	Taxing Authorities	2025 Final Taxable Value	2026 Preliminary Taxable Value Before Net New Value*	Percent Change	Net New Value*	2026 Preliminary Taxable Value (Includes Net New Value)	Percent Change
02	Atlantis	785,688,282	814,605,457	3.68	231,450	814,836,907	3.71
04	Belle Glade	669,434,886	721,134,141	7.72	8,430,760	729,564,901	8.98
06	Boca Raton	40,056,811,017	42,127,150,634	5.17	586,917,212	42,714,067,846	6.63
08	Boynton Beach	10,499,883,291	10,971,314,910	4.49	83,913,165	11,055,228,075	5.29
09	Briny Breezes	104,697,533	116,448,252	11.22	-23,003	116,425,249	11.20
10	Cloud Lake	15,870,167	17,851,136	12.48	10,256	17,861,392	12.55
12	Delray Beach	19,593,424,210	20,743,435,113	5.87	316,478,703	21,059,913,816	7.48
12	Delray Beach Debt	19,605,530,271	20,757,033,180	5.87	316,478,703	21,073,511,883	7.49
14	Glen Ridge	38,185,147	40,385,240	5.76	100,152	40,485,392	6.02
18	Greenacres	3,371,568,742	3,523,959,183	4.52	7,849,639	3,531,808,822	4.75
20	Gulf Stream	1,902,431,055	2,047,594,776	7.63	2,999,900	2,050,594,676	7.79
22	Haverhill	189,676,617	200,106,946	5.50	5,481,234	205,588,180	8.39
24	Highland Beach	4,115,889,905	4,289,011,490	4.21	11,560,520	4,300,572,010	4.49
26	Hypoluxo	594,316,444	608,187,746	2.33	2,079,557	610,267,303	2.68
28	Juno Beach	2,627,322,571	2,779,157,084	5.78	14,133,740	2,793,290,824	6.32
30	Jupiter	18,450,201,708	19,496,756,030	5.67	134,857,061	19,631,613,091	6.40
32	Jupiter Inlet Colony	694,793,267	726,010,142	4.49	4,726,947	730,737,089	5.17
34	Lake Clark Shores	437,657,537	471,283,461	7.68	1,116,630	472,400,091	7.94
36	Lake Park	1,290,084,775	1,370,450,419	6.23	419,384,844	1,789,835,263	38.74
38	Lake Worth Beach	3,686,373,654	3,957,195,115	7.35	69,594,154	4,026,789,269	9.23
38	Lake Worth Beach Debt	3,687,243,516	3,958,042,179	7.34	69,594,154	4,027,636,333	9.23
40	Lantana	2,065,487,205	2,192,721,192	6.16	16,050,814	2,208,772,006	6.94
41	Loxahatchee Groves	656,428,886	718,921,083	9.52	14,574,441	733,495,524	11.74
42	Manalapan	2,420,370,583	2,581,297,388	6.65	7,039,857	2,588,337,245	6.94
44	Mangonia Park	416,085,120	460,955,710	10.78	15,361,246	476,316,956	14.48
46	Ocean Ridge	1,842,494,018	1,955,421,153	6.13	6,597,429	1,962,018,582	6.49
48	Pahokee	138,495,354	151,918,074	9.69	449,161	152,367,235	10.02
50	Palm Beach	34,614,558,730	37,511,582,517	8.37	215,158,528	37,726,741,045	8.99
52	Palm Beach Gardens	21,704,867,627	22,950,277,870	5.74	616,794,579	23,567,072,449	8.58
54	Palm Beach Shores	944,137,410	966,708,909	2.39	69,830,494	1,036,539,403	9.79
54	Palm Beach Shores Debt	944,137,410	966,708,909	2.39	69,830,494	1,036,539,403	9.79
56	Riviera Beach	9,510,738,860	9,934,342,164	4.45	19,738,885	9,954,081,049	4.66
56	Riviera Beach Debt (New for 2026)	0	9,934,342,164	0.00	19,738,885	9,954,081,049	0.00
58	South Bay	118,812,384	127,476,698	7.29	16,245	127,492,943	7.31
60	Tequesta	2,235,883,228	2,361,864,428	5.63	19,549,633	2,381,414,061	6.51
62	South Palm Beach	638,163,252	635,250,730	-0.46	0	635,250,730	-0.46
66	Village of Golf	396,028,816	431,582,430	8.98	6,063,449	437,645,879	10.51
68	North Palm Beach	3,874,579,357	4,026,735,719	3.93	37,387,647	4,064,123,366	4.89
70	Palm Springs	2,282,991,708	2,417,255,770	5.88	32,946,445	2,450,202,215	7.32
72	Royal Palm Beach	4,929,410,875	5,184,205,897	5.17	158,055,167	5,342,261,064	8.38
73	Wellington	13,221,856,894	13,845,787,512	4.72	81,045,287	13,926,832,799	5.33
74	West Palm Beach	25,390,969,925	27,091,594,533	6.70	758,273,597	27,849,868,130	9.68
74	West Palm Beach Debt	25,412,310,213	27,116,617,341	6.71	758,273,597	27,874,890,938	9.69
77	Westlake	1,606,340,924	1,723,791,747	7.31	263,692,152	1,987,483,899	23.73
	WPB DDA	4,337,981,564	4,576,350,942	5.49	224,498,822	4,800,849,764	10.67
	Delray Beach DDA	2,131,512,707	2,251,138,976	5.61	25,674,956	2,276,813,932	6.82
	Atlantis NBHD Improvement Dist (New for 2026)	0	814,669,925	0.00	166,982	814,836,907	0.00
	Palm Beach County	342,225,146,643	361,901,291,747	5.75	5,466,868,927	367,368,160,674	7.35
	Palm Beach County Debt	342,444,416,267	362,094,952,768	5.74	5,466,868,927	367,561,821,695	7.33
	Library	180,635,189,220	190,283,129,532	5.34	2,886,073,865	193,169,203,397	6.94
	Fire/Rescue	138,782,683,328	146,197,432,119	5.34	2,545,605,869	148,743,037,988	7.18
	School Board	373,579,948,479	389,836,669,804	4.35	5,516,483,496	395,353,153,300	5.83
	SFWMD	342,812,014,349	362,459,051,406	5.73	5,469,970,642	367,929,022,048	7.33
	F.I.N.D.	342,812,014,349	362,459,051,406	5.73	5,469,970,642	367,929,022,048	7.33
	Children's Services	342,812,014,349	362,459,051,406	5.73	5,469,970,642	367,929,022,048	7.33
	Health Care District	342,812,014,349	362,459,051,406	5.73	5,469,970,642	367,929,022,048	7.33
	Port of Palm Beach	127,315,865,770	135,406,416,504	6.35	2,761,418,722	138,167,835,226	8.52
	Jupiter Inlet District	40,686,159,940	43,115,721,757	5.97	436,492,064	43,552,213,821	7.04
	Boca Beach & Park	46,086,814,600	48,484,179,712	5.20	622,213,914	49,106,393,626	6.55

* Net New Value includes new construction, additions, annexations, and deletions (2026 DR489Prel)
2025 PostVAB Taxable Value (DR403)

RESOLUTION NO. 2026-36

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, SETTING THE PROPOSED MILLAGE RATE FOR FISCAL YEAR 2026-2027 PURSUANT TO SECTION 200.065, FLORIDA STATUTES, TOGETHER WITH A ROLLED-BACK RATE; ESTABLISHING THE DATE, TIME AND PLACE OF PUBLIC HEARINGS TO CONSIDER THE PROPOSED MILLAGE RATE AND THE TENTATIVE BUDGET FOR FISCAL YEAR 2026-2027; PROVIDING FOR DIRECTIONS TO THE CITY CLERK; AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 200, Florida Statutes, provides for a uniform procedure for the adoption of ad valorem tax and millage rates associated therewith; and

WHEREAS, Section 200.065, Florida Statutes, provides for the adoption of a proposed millage rate, together with the establishment of a rolled-back rate computed pursuant to Section 200.065(1), Florida Statutes; and

WHEREAS, on June 25, 2026, the Property Appraiser of Palm Beach County, Florida served upon the City a Certification of Taxable Value, certifying to the City the 2026 taxable value within the City's jurisdiction; and

WHEREAS, Section 200.065, Florida Statutes, provides that a taxing authority shall, within 35 days of certification of value by the Property Appraiser, advise the Property Appraiser of its proposed millage rate, its current year rolled-back rate and the date, time and place for public hearings to consider the proposed millage rate and the tentative budget for the preparation of the Notice of Proposed Property Taxes (TRIM Notice); and

WHEREAS, the City Manager of the City of Pahokee, Florida has recommended a proposed millage rate for Fiscal Year 2026-2027.

NOW THEREFORE, BE RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Proposed Millage Rate. The Mayor and City Commission hereby adopt and establish the proposed millage rate for **FY 2026-2027** at **6.5419**, which is **\$6.5419** per \$1,000.00 of assessed property value within the City of Pahokee, Florida.

Section 3. Computation of Rolled-back Rate. The rolled-back rate is **5.9639** as computed utilizing the June 25, 2026 Certificate of Taxable Value.

Section 4. Current Year Proposed Millage Rate as a Percent Increase over Rolled Back Rate. The proposed millage rate is an increase of **9.69** percent over the rolled-back rate.

Section 5. Public Hearing. The date, time and place of the public hearings to consider the proposed millage rate and tentative budget are as follows:

First Hearing

<u>Date</u>	<u>Time</u>	<u>Location</u>
September 8, 2026	6:00 p.m.	Commission Chambers/ City of Pahokee 360 E Main St Pahokee, Fl 33476

Second Hearing

<u>Date</u>	<u>Time</u>	<u>Location</u>
September 22, 2026	6:00 p.m.	Commission Chambers/ City of Pahokee 360 E Main St Pahokee, Fl 33476

Section 6. Directions to the City Clerk. The City Clerk is directed to send the original Certification of taxable Value and a certified copy of this resolution to the Palm Beach County Property Appraiser and Tax Collector on or before August 4, 2026.

Section 7. Effective Date. This resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 14th day of July 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylen Clarke, CMC, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor McDonald	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)

EXHIBIT "A"

[DR420]

(ATTACHED)



CERTIFICATION OF TAXABLE VALUE

Section I, Item 1.

Rule 12D-16.002
Florida Administrative Code
Effective 11/12

Year : 2026	County : Palm Beach
Principal Authority : City of Pahokee	Taxing Authority : City of Pahokee - Operating

SECTION I : COMPLETED BY PROPERTY APPRAISER

1.	Current year taxable value of real property for operating purposes	\$	129,026,949	(1)
2.	Current year taxable value of personal property for operating purposes	\$	19,014,715	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	4,325,571	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	152,367,235	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	449,161	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	151,918,074	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	138,495,354	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	☐ YES ☒ NO	Number 0	(8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	☐ YES ☒ NO	Number 0	(9)
SIGN HERE	Property Appraiser Certification	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser: Electronically Certified by Property Appraiser	Date : 6/25/2026 6:36:29 AM		

SECTION II : COMPLETED BY TAXING AUTHORITY

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.				
10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		6.5419 per \$1,000	(10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	906,023	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	-0-	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	906,023	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	-0-	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	151,918,074	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		5.9639 per \$1000	(16)
17.	Current year proposed operating millage rate		6.5419 per \$1000	(17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	996,771	(18)

19.	TYPE of principal authority (check one)		☐ County	☐ Independent Special District	(19)
			☒ Municipality	☐ Water Management District	
20.	Applicable taxing authority (check one)		☒ Principal Authority	☐ Dependent Special District	(20)
			☐ MSTU	☐ Water Management District Basin	
21.	Is millage levied in more than one county? (check one)		☐ Yes	☒ No	(21)
DEPENDENT SPECIAL DISTRICTS AND MSTUs				STOP HERE - SIGN AND SUBMIT	
22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>			\$ 906,023	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>			5.9639 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>			\$ 908,703	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>			\$ 996,771	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>			6.5419 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>			9.69 %	(27)
First public budget hearing		Date :	Time :	Place :	
		9/8/2026	6:00 PM EST	360 E Main Street Pahokee 33476	
S I G N H E R E	Taxing Authority Certification		I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :	
	Title :		Contact Name and Contact Title :		
	Mailing Address :		Physical Address :		
	City, State, Zip :		Phone Number :	Fax Number :	

CERTIFICATION OF TAXABLE VALUE INSTRUCTIONS

“Principal Authority” is a county, municipality, or independent special district (including water management districts).

“Taxing Authority” is the entity levying the millage. This includes the principal authority, any special district dependent to the principal authority, any county municipal service taxing unit (MSTU), and water management district basins.

Each taxing authority must submit to their property appraiser a DR-420 and the following forms, as applicable:

- DR-420TIF, Tax Increment Adjustment Worksheet
- DR-420DEBT, Certification of Voted Debt Millage
- DR-420MM-P, Maximum Millage Levy Calculation - Preliminary Disclosure

Section I: Property Appraiser

Use this DR-420 form for all taxing authorities except school districts. Complete Section I, Lines 1 through 9, for each county, municipality, independent special district, dependent special district, MSTU, and multicounty taxing authority. Enter only taxable values that apply to the taxing authority indicated. Use a separate form for the principal authority and each dependent district, MSTU and water management district basin.

Line 8

Complete a DR-420TIF for each taxing authority making payments to a redevelopment trust fund under Section 163.387 (2)(a), Florida Statutes or by an ordinance, resolution or agreement to fund a project or to finance essential infrastructure.

Check “Yes” if the taxing authority makes payments to a redevelopment trust fund. Enter the number of DR-420TIF forms attached for the taxing authority on Line 8. Enter 0 if none.

Line 9

Complete a DR-420DEBT for each taxing authority levying either a voted debt service millage (s.12, Article VII, State Constitution) or a levy voted for two years or less (s. 9(b), Article VII, State Constitution).

Check “Yes” if the taxing authority levies either a voted debt service millage or a levy voted for 2 years or less (s. 9(b), Article VII, State Constitution). These levies do not include levies approved by a voter referendum not required by the State Constitution. Complete and attach DR-420DEBT. Do not complete a separate DR-420 for these levies.

Send a copy to each taxing authority and keep a copy. When the taxing authority returns the DR-420 and the accompanying forms, immediately send the original to:

Florida Department of Revenue
Property Tax Oversight - TRIM Section
P. O. Box 3000
Tallahassee, Florida 32315-3000

Section II: Taxing Authority

Complete Section II. Keep one copy, return the original and one copy to your property appraiser with the applicable DR-420TIF, DR-420DEBT, and DR-420MM-P within 35 days of certification. Send one copy to the tax collector. “Dependent special district” (ss. 200.001(8)(d) and 189.403(2), F.S.) means a special district that meets at least one of the following criteria:

- The membership of its governing body is identical to that of the governing body of a single county or a single municipality.
- All members of its governing body are appointed by the governing body of a single county or a single municipality.
- During their unexpired terms, members of the special district's governing body are subject to removal at will by the governing body of a single county or a single municipality.
- The district has a budget that requires approval through an affirmative vote or can be vetoed by the governing body of a single county or a single municipality.

“Independent special district” (ss. 200.001(8)(e) and 189.403 (3), F.S.) means a special district that is not a dependent special district as defined above. A district that includes more than one county is an independent special district unless the district lies wholly within the boundaries of a single municipality.

“Non-voted millage” is any millage not defined as a “voted millage” in s. 200.001(8)(f), F.S.

Lines 12 and 14

Adjust the calculation of the rolled-back rate for tax increment values and payment amounts. See the instructions for DR-420TIF. On Lines 12 and 14, carry forward values from the DR-420TIF forms.

Line 24

Include only those levies derived from millage rates.



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Brenda Bryant, City Manager

FROM: Office of the City Manager

SUBJECT: PBC Urban County Program Renewal Letter for Fiscal Years 2027–2029

DATE: 07/06/2026

GENERAL SUMMARY/BACKGROUND:

1. HUD requires Palm Beach County to requalify as an Urban County every three years. As part of this process, the City must confirm its continued participation for Fiscal Years 2027–2029. Approval of this Resolution preserves the City's eligibility for federally funded housing and community development programs administered through Palm Beach County.

BUDGET IMPACT:

No direct fiscal impact.

LEGAL NOTE:

This item has been reviewed for legal sufficiency. Any additional legal guidance will be deferred to the City Attorney as necessary.

STAFF RECOMMENDATION:

Staff Recommends Approval

ATTACHMENTS:

Resolution 2026-37

RESOLUTION NO. 2026-37

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CITY'S CONTINUED PARTICIPATION IN THE PALM BEACH COUNTY URBAN COUNTY PROGRAM FOR FISCAL YEARS 2027-2029; AUTHORIZING THE EXECUTION OF THE PARTICIPATION CONFIRMATION LETTER, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee ("City") currently participates in the Palm Beach County Urban County Program, through which Palm Beach County and participating municipalities qualify as a single Urban County jurisdiction for purposes of administering funding provided by the United States Department of Housing and Urban Development ("HUD") under the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) programs; and

WHEREAS, Palm Beach County is undertaking the Urban County Qualification Process required by HUD to maintain eligibility for CDBG, HOME, and ESG funding for Fiscal Years 2027-2029, and has requested written confirmation from participating municipalities of their intent to continue participating in the Urban County Program; and

WHEREAS, continued participation in the Palm Beach County Urban County Program provides residents of the City with access to valuable housing and community development resources, including first-time homebuyer assistance, housing rehabilitation and repair programs, demolition and redevelopment assistance, rental assistance, mortgage and foreclosure prevention assistance, homelessness prevention and supportive housing services, and funding opportunities for eligible community development projects; and

WHEREAS, pursuant to HUD Notice CPD-26-08, issued May 15, 2026, the existing Urban County Cooperation Agreement automatically renews, and no amendments to the agreement are required unless a participating municipality elects to withdraw; and

WHEREAS, the City Commission of the City of Pahokee ("City Commission") finds that continued participation in the Palm Beach County Urban County Program is in the best interests of the City and its residents and desires to authorize execution of the Participation Confirmation Letter attached hereto as Exhibit "A."

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval and Authorization. The City Commission of the City of Pahokee hereby approves the City's continued participation in the Palm Beach County Urban County Program for Fiscal Years 2027-2029 and authorizes the Mayor or City Manager, as appropriate, to execute the Participation Confirmation Letter attached hereto as Exhibit "A," together with such additional documents as may be necessary to effectuate the City's continued participation. The City Manager is further authorized to take all necessary and expedient actions to carry out the intent of this Resolution.

Section 3. Conflict. All resolutions in conflict herewith are hereby and expressly repealed.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 14th day of July, 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor McDonald	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)

EXHIBIT "A"

**PBC Urban County Qualification Renewal Letter FYs 2027-2029
(ATTACHED)**

Date: 07/14/2026

To: Lori A. Serino
Director, Jacksonville Field Office
Community Planning & Development
U.S. Department of Housing and Urban Development
Charles Bennett Federal Building
400 W. Bay Street, Suite 1015
Jacksonville, FL 32202

RE: Palm Beach County (PBC) Urban County Qualification Renewal FYs 2027-2029

Participation by City of Pahokee

Dear Ms. Serino,

The purpose of this letter is to confirm that the City of Pahokee, FL is in agreement to continue to participate in PBC's Urban County Program for Fiscal Years 2027-2029.

If you have any questions, please contact Brenda Bryant, City Manager, by email at bbryant@cityofpahokee.com or by telephone at 561-924-5534. You may also contact Elijah Wooten, Community Development Program Specialist, PBC Department of Housing & Economic Development (HED) at (561) 233-3623 or EWooten@pbc.gov.

Sincerely,

Cc: Axel Miranda, Director, PBC HED
Carlos Serrano, Deputy Director, PBC HED
Alessandra Tasca, SPO Division Director, PBC HED
Elijah Wooten, Community Development Program Specialist



AGENDA

MEMORANDUM

TO: Honorable Mayor and City Commissioners

VIA: Brenda Bryant, City Manager

FROM: Building, Planning & Zoning/Code Enforcement

SUBJECT: CDBG Grant Agreement for FY 2026-2027

DATE: July 14, 2026

GENERAL SUMMARY/BACKGROUND:

The City of Pahokee receives funding through Palm Beach County each year to utilize CDBG funds to carry out code enforcement activities within the boundaries of the City of Pahokee designated code enforcement Target Area as defined within the CDBG Code Enforcement Agreement FY 2026-2027

BUDGET IMPACT: YES

LEGAL NOTE: Defer to the City Attorney

STAFF RECOMMENDATION:

Authorize entering into the CDBG Grant Agreement for FY 2026-2027 for Code Enforcement Services.

ATTACHMENTS:

Resolution 2026-38

Exhibit "A" – CDBG Contract Agreement FY 2026-2027 with City of Pahokee Certificate of Insurance.

RESOLUTION NO. 2026-38

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE MAYOR AND CITY MANAGER TO EXECUTE A COMMUNITY DEVELOPMENT BLOCK GRANT AGREEMENT FOR FISCAL YEAR 2026/2027 BETWEEN THE CITY OF PAHOKEE AND PALM BEACH COUNTY FOR FUNDING OF CODE ENFORCEMENT SERVICES, AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Palm Beach County has entered into an agreement with the United States Department of Housing and Urban Development Block Grant ("CDBG") Program in certain areas of Palm Beach County, pursuant to Title 1 of the Housing and Community Development Act of 1974 (as amended); and

WHEREAS, Palm Beach County has made available Forty-Five Thousand Four Hundred and Eighty-six Dollars (\$45,486.00) in CDBG funding to the City of Pahokee for the provision of code enforcement services and specifically for the enforcement of applicable housing and building codes; and

WHEREAS, the City of Pahokee will utilize the aforementioned CDBG funds to pay all or a portion of the salary and benefits of one full time Senior Code Enforcement Officer; and

WHEREAS, the City Commission of the City of Pahokee ("City Commission") deems it to be in the best interests of the residents of the City of Pahokee to approve this CDBG grant agreement.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval and Authorization. The City Commission of the City of Pahokee hereby authorizes the Mayor and City Manager to enter into a CDBG Agreement for FY 2026-2027 between the City of Pahokee and Palm Beach County for funding of Code Enforcement Services, attached hereto as Exhibit "A." The City Manager is further

authorized to take all necessary and expedient actions to effectuate the intent of this Resolution.

Section 3. Conflict. All resolutions in conflict herewith are hereby and expressly repealed.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 14 day of July, 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor McDonald	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)

EXHIBIT "A"

CDBG Agreement - FY 2026-2027

(ATTACHED)



**PALM BEACH COUNTY
DEPARTMENT OF HOUSING & ECONOMIC DEVELOPMENT**

INSTRUCTION TRANSMITTAL

TO: CODE ENFORCEMENT SUBRECIPIENTS (MUNICIPALITIES)

RE: FY 2026-2027 CDBG Code Enforcement Agreement (Date issued: 7/8/26)

1. PRINT, SIGN AND RETURN: All documents MUST be Single-sided

- ☐ ONE (1) SINGLE-SIDED AGREEMENT, 8 ½" x 11" ONLY
- ☐ THREE (3) SIGNATURE PAGES IN TOTAL
- ☐ THREE (3) OF EACH CERTIFICATION (Lobbying & Debarment)

NOTE: Sign all documents with blue ink or digital signatures with date & time stamp.

2. SEAL: INCLUDE SEAL ON ALL THREE (3) ORIGINAL SIGNATURE PAGES.

3. CERTIFICATE OF INSURANCE: SEE INSURANCE REQUIREMENTS FOR MUNICIPALITY AND CONTRACTOR. PROVIDE CERTIFICATE(S) AS NEEDED:

- ☐ **INSURANCE COVERAGES** must meet the insurance requirements, as outlined in the Agreement and/or required by Palm Beach County Risk Management.
- ☐ **SHOW CERTIFICATE HOLDER AS:** "Palm Beach County Board of County Commissioners", C/O Department of Housing & Economic Development, 100 Australian Ave, Ste 500, West Palm Beach, FL 33406

4. SIGNATORY LETTER: LETTER CERTIFYING THE INDIVIDUAL(S) AUTHORIZED TO SIGN ON BEHALF OF YOUR ORGANIZATION, PROVIDED ON LETTERHEAD AND SIGNED BY AN OFFICER OF THE CORPORATION.

- ☐ **SOURCE OF AUTHORITY:** THE SOURCE OF THE AUTHORITY MUST ALSO BE PROVIDED: (E.G., BOARD RESOLUTION, MEETING MINUTES, BY LAW, ETC.)

5. RETURN BY 8/24/2026 TO: (DONOT STAPLE DOCUMENTS)

ATTN: TESSA WATTLEY

DEPARTMENT OF HOUSING & ECONOMIC DEVELOPMENT

100 AUSTRALIAN AVENUE, 5TH FLOOR

WEST PALM BEACH, FL 33406

TEL: 561-233-3610/ E: TWattley@pbc.gov

CDBG CODE ENFORCEMENT AGREEMENT
BETWEEN PALM BEACH COUNTY
AND
PAHOKEE

THIS IS AN AGREEMENT, ("Agreement") with an effective date of **October 1, 2026** ("Effective Date"), by and between **Palm Beach County**, a political subdivision of the State of Florida, by and through its Board of County Commissioners, hereinafter referred to as the "County", and the **City of Pahokee**, a Municipality, duly organized and existing by virtue of the laws of the State of Florida, hereinafter referred to as the "Subrecipient", having its principal office at **207 Begonia Drive, Pahokee, FL 33476**.

WHEREAS, Palm Beach County has entered into an agreement with the United States Department of Housing and Urban Development (grant number B-26-UC-12-0004) for the execution and implementation of a Community Development Block Grant Program in certain areas of Palm Beach County, pursuant to Title I of the Housing and Community Development Act of 1974 (as amended); and

WHEREAS, Palm Beach County, in accordance with its **FY2026-2027** CDBG Action Plan, and the Subrecipient, desire to provide the activities specified in Exhibit "A" attached hereto and made a part hereof this Agreement; and

WHEREAS, Palm Beach County desires to engage the Subrecipient, to implement such undertakings and pursuant to the terms of this Agreement, shall make available funding in the amount of **\$45,486** ("Grant Funds") to the Subrecipient in exchange for said activities.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, it is agreed as follows:

1. DEFINITIONS

- (A) "**CDBG**" means the Community Development Block Grant Program of Palm Beach County.
- (B) "**County**" means Palm Beach County.
- (C) "**County's Urban County Program**" shall mean the Urban County Qualification Program as defined by HUD.
- (D) "**Federal Public Benefit**" means any grant, contract, loan, professional license, or commercial license provided by an agency of the United States or by appropriated funds of the United States; and any retirement, welfare, health, disability, public or assisted housing, postsecondary education, food assistance, unemployment benefit, or any other similar benefit for which payments or assistance are provided to an individual, household, or family eligibility unit by an agency of the United States or by appropriated funds of the United States, as defined in 8 USC 1611(c)
- (E) "**HED Approval**" means the written approval of the HED Director or his designee.
- (F) "**HED**" means Palm Beach County Department of Housing & Economic Development.
- (G) "**HUD**" means the Secretary of Housing and Urban Development or a person authorized to act on its behalf.

- (H) "**Low and Moderate Income Persons**" means a member of a household whose gross annual income does not exceed 80% of the Area Median Income for Palm Beach County, adjusted by family size, and as determined and given to such term by HUD.
- (I) "**Program Income**" means gross income from the use or rental of property owned by the Subrecipient that was constructed or improved with CDBG funds, less any costs incidental to the generation of such income, as defined by CDBG regulations at 570.500(a)(1)(iii). This distinguishes "income" from revenues where "income" is more limited, and is constituted by revenues less expenses, i.e., profit.
- (J) "**Project**" means the CDBG Eligible Activity as identified in Section 4 below and further detailed in Exhibit "A", for which the County is providing CDBG funding.
- (K) "**Qualified Alien**" (as defined in (8 USC 1641) means an alien who, at the time the alien applies for, receives, or attempts to receive a Federal public benefit, is:
1. An alien who is lawfully admitted for permanent residence under the Immigration and Nationality Act,
 2. An alien who is granted asylum under section 208 of such Act,
 3. A refugee who is admitted to the United States under section 207 of such Act [8 U.S.C. 1157],
 4. An alien who is paroled into the United States under section 212(d)(5) of such Act [8 U.S.C. 1182(d)(5)] for a period of at least 1 year,
 5. An alien whose deportation is being withheld under section 243(h) of such Act [8 U.S.C. 1253] (as in effect immediately before the effective date of section 307 of division C of Public Law 104–208) or section 241(b)(3) of such Act [8 U.S.C. 1231(b)(3)] (as amended by section 305(a) of division C of Public Law 104–208),
 6. An alien who is granted conditional entry pursuant to section 203(a)(7) of such Act [8 U.S.C. 1153(a)(7)] as in effect prior to April 1, 1980,
 7. An alien who is a Cuban and Haitian entrant (as defined in section 501(e) of the Refugee Education Assistance Act of 1980), or an individual who lawfully resides in the United States in accordance with a Compact of Free Association referred to in section 1612(b)(2)(G) of this title.
- (L) "**Revenues**" means funds generated by activities housed on a property assisted with CDBG funds.
- (M) "**Subrecipient**" means the City of Pahokee, a Subrecipient as defined in 2 CFR Parts 184 and 200.
- (N) "**Unduplicated Individuals**" means an individual who is counted only once during a specific time frame regardless of how many times that individual received a service, during said time frame.

2. **PURPOSE**

The purpose of this Agreement is to state the terms, covenants and conditions under which the County will provide the Grant Funds to the Subrecipient for implementation of the Project as further detailed in Exhibit "A".

3. **TIME OF PERFORMANCE**

The County's obligations hereunder are contingent upon the timely release of funds for this Project by HUD. The activities to be undertaken by the Subrecipient shall commence on **October 1, 2026** and be completed by **September 30, 2027** ("Expiration Date"). Reports and other items shall be delivered or completed in accordance with the detailed schedule set forth in **Exhibit "A"**.

4. **CDBG ELIGIBLE ACTIVITIES AND NATIONAL OBJECTIVE**

Code Enforcement

The Subrecipient certifies that the activities carried out under this Agreement will Constitute **Rehabilitation and Preservation Activities – Code Enforcement, under 24 CFR 570.202(c)**. The Subrecipient covenants that it will perform the eligible activities carried out under this Agreement in a manner which meets the **CDBG Program National Objective of benefitting Low and Moderate Income Persons on an Area-Wide Basis**, as described in Exhibit “A” and defined in 24 CFR 570.208(a)(1)(i).

5. **FUNDING DISBURSEMENT TO SUBRECIPIENT**

The Subrecipient agrees to accept Grant Funds for Funded Activities as provided in Exhibit “A”. The total amount to be paid by the County hereunder shall not exceed the maximum and total authorized sum of **\$45,486**. Any funds not expended by the Expiration Date of this Agreement shall automatically revert to the County.

The State or Federal funds being provided hereunder shall not be used as a match for other State or Federal grants to the Subrecipient, and the Subrecipient shall not submit requests for the same expenses to more than one funding source or under more than one program.

Additionally, HED shall have the right under this Agreement to suspend or terminate disbursement of funds until the Subrecipient complies with any additional conditions that may be imposed by the County or HUD.

Reimbursements: All reimbursement requests received from the Subrecipient pursuant to this Agreement will be reviewed and approved by the County's representative, to verify that services have been rendered in conformity with the Agreement. Approved reimbursement requests will then be sent by County's representative to the County Finance Department for payment. Reimbursements will normally be paid within forty-five (45) days following the County representative's approval.

Vendor Self Service (VSS) Registration: In order to do business with the County, Subrecipient shall create a Vendor Registration Account OR activate an existing Vendor Registration Account through the County's Purchasing Department's Vendor Self Service (VSS) system, which can be accessed at <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>. If Subrecipient intends to use sub-consultants/subcontractors, Subrecipient shall ensure that all sub-consultants/subcontractors are registered as consultants in VSS. All subconsultant/subcontractor agreements must include a contractual provision requiring that the sub-consultant/subcontractor register in VSS. County will not finalize an Agreement award until the County has verified that the Subrecipient and all of its sub-consultants/subcontractors are registered in VSS.

6. CONDITIONS FOR PROJECT IMPLEMENTATION**(A) IMPLEMENTATION OF PROJECT ACCORDING TO REQUIRED PROCEDURES**

The Subrecipient shall implement this Agreement in accordance with applicable Federal, State, County, and local laws, ordinances and codes. The Federal, State, and County laws, ordinances and codes are minimal regulations which may be supplemented by more restrictive guidelines set forth by HED. The Subrecipient shall prepare a cost allocation plan for all Project funding and submit such plan to the HED Director or designee.

Should a Project receive additional funding after the commencement of this Agreement, the Subrecipient shall notify HED in writing within thirty (30) days of receiving notification from the funding source and submit a revised cost allocation plan to the HED Director or designee within forty-five (45) days of said notification.

(B) FINANCIAL ACCOUNTABILITY

The County, at County's expense may have a financial systems analysis and/or an audit of the Subrecipient or of any of its subcontractors, performed by an independent auditing firm employed by the County or by the County Internal Audit Department at any time the County deems necessary to determine if the Project is being managed in accordance with the requirements of this Agreement.

(C) SUBCONTRACTS

Any work or services subcontracted hereunder shall be specifically by written contract, written agreement, or purchase order. All subcontracts shall be subject to the requirements of this Agreement. This includes Subrecipient ensuring that all consultant contracts and fee schedules meet the minimum standards as established by Palm Beach County and HUD. Contracts for architecture, engineering, survey, and planning shall be fixed fee contracts.

All additional services shall have prior written approval with support documentation detailing categories of persons performing work plus hourly rates including benefits, number of drawings required, and all items that justify the "Fixed Fee Contract." Reimbursable items will be at cost.

(D) PURCHASING

All purchasing of services and goods, including capital equipment, shall be made by purchase order or by a written contract and in conformity with the procedures prescribed 2 CFR Parts 184 and 200, Subrecipient's purchasing code and County's Purchasing Code, which is incorporated herein by reference. In the event of a conflict, 2 CFR Parts 184 and 200 shall supersede. In the event of a conflict between Subrecipient's purchasing code and County's Purchasing Code, County's Purchasing Code shall supersede.

(E) ASSURANCE STATEMENT

The Subrecipient, shall administer its grants in accordance with all applicable immigration restrictions and requirements, including the eligibility and certification requirement that apply under title IV of the Personal Responsibility and Work

Opportunity Reconciliation Act of 1996, as amended (8 U.S. C. 1601-1646) (PRWORA) and any applicable requirements that HUD, the Attorney General, or the U.S. Citizenship and Immigration Services may establish from time to time to comply with PRWORA, Executive Order 14218 or other Executive Orders or immigration laws. PRWORA states that non-citizens who are not Qualified Aliens are not eligible to receive any Federal Public Benefit, unless such service is specifically exempt per PRWORA.

(F) **REPORTS, AUDITS, AND EVALUATIONS**

Disbursement of funds will be contingent on the timely receipt of complete and accurate reports required by this Agreement, and on the resolution of monitoring or audit findings identified pursuant to this Agreement.

(G) **ADDITIONAL HED, COUNTY, AND HUD REQUIREMENTS**

HED shall have the right via this Agreement to suspend/terminate disbursement of funds if after fifteen (15) days written notice the Subrecipient has not complied with any additional conditions that may be imposed, at any time, by HED, the County, or HUD.

7. CIVIL RIGHTS COMPLIANCE AND NON-DISCRIMINATION POLICY

The County is committed to assuring equal opportunity in the award of Agreements and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2025-0748, as may be amended, the Subrecipient warrants and represents that throughout the term of the Agreement, including any renewals thereof, if applicable, all of its employees will be treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, or genetic information. Failure to meet this requirement shall be considered default of the Agreement. As a condition of entering into this Agreement, the Subrecipient represents and warrants that it will comply with the County's Commercial Nondiscrimination Policy as described in Resolution R2025-0748, as amended. As part of such compliance, the Subrecipient shall not discriminate on the basis of race, color, national origin, religion, ancestry, sex, age, marital status, familial status, sexual orientation, disability, or genetic information in the solicitation, selection, hiring or commercial treatment of subcontractors, vendors, suppliers, or commercial customers, nor shall the Subrecipient retaliate against any person for reporting instances of such discrimination.

The Subrecipient shall provide equal opportunity for subcontractors, vendors and suppliers to participate in all of its public sector and private sector subcontracting and supply opportunities, provided that nothing contained in this clause shall prohibit or limit otherwise lawful efforts to remedy the effects of marketplace discrimination that have occurred or are occurring in the County's relevant marketplace in Palm Beach County.

The Subrecipient understands and agrees that a material violation of this clause shall be considered a material breach of this Agreement and may result in termination of this Agreement, disqualification or debarment of the company from participating in County contracts, or other sanctions. This clause is not enforceable by or for the benefit of, and creates no obligation to, any third party. Subrecipient shall include this language in its subcontracts.

8. PROGRAM BENEFICIARIES

At least fifty-one percent (51%) of the beneficiaries of a project funded through this Agreement must be Low-and Moderate-Income persons. If the Project is located in an entitlement City/Town, as defined by HUD, or serves beneficiaries countywide, at least fifty-one percent (51%) of the beneficiaries directly assisted through the use of funds under this Agreement must reside in unincorporated Palm Beach County or in municipalities participating in the County's Urban County Qualification Program. The Project funded under this Agreement shall assist beneficiaries as defined above for the time period designated in this Agreement. The project funded under this Agreement must comply with CDBG Criteria for national objectives as outlined in 24 CFR 570.208. **Upon request from HED, the Subrecipient shall provide written verification of compliance.**

9. AUDITS AND INSPECTIONS

The Subrecipient shall maintain adequate records to justify all charges, expenses, and costs incurred in estimating and performing the work for at least five (5) years after completion or termination of this Agreement.

As often as HED, the County, HUD, or the Comptroller General of the United States may deem necessary, Subrecipient shall make available to HED, HUD, or the Comptroller General for examination all its records, and documents as required in this section for the purpose of inspection or audit during normal business hours, at the Subrecipient's place of business within Palm Beach County, with respect to all matters covered by this Agreement.

10. REPAYMENT PROVISIONS

In the event the Subrecipient fails to comply in whole or in part with the terms and conditions of this Agreement and/or the referenced regulations pertaining to the use of CDBG funds, and where HED, the County, or HUD has determined that the County or Subrecipient has a repayment obligation required due to the Subrecipient's performance or lack thereof, the Subrecipient shall be responsible to reimburse the County in the amount requested.

If HUD, the County or any other auditing agency determines that any CDBG funded activity or expense paid are ineligible, the Subrecipient shall reimburse the County for all amounts disallowed. Such reimbursement shall be made within thirty (30) calendar days following the County's written notice to the Subrecipient specifying the amount due.

Additionally, the Subrecipient acknowledges responsibility for ensuring that all activities assisted with CDBG funds comply with all applicable statutory and regulatory requirements, including but not limited to: eligibility requirements under 24 CFR Part 570 and National Objective requirements under 24 CFR § 570.208.

The Subrecipient's reimbursement obligation shall survive the termination or expiration of this Agreement.

11. UNIFORM ADMINISTRATIVE REQUIREMENTS

The Subrecipient agrees to comply with the applicable uniform administrative requirements as described in Federal Regulations 2 CFR Part 200.

12. REVERSION OF ASSETS

Upon expiration of this Agreement, the Subrecipient shall transfer to the County any CDBG funds on hand at the time of expiration and any accounts receivable attributable to the use of CDBG funds. Any real property under the Subrecipient's control upon expiration or earlier termination of this Agreement which was acquired or improved, in whole or part, with CDBG funds in the excess of \$25,000 must either be used to meet one of the national objectives in Federal Community Development Block Grant Regulations 24 CFR 570.208 for a minimum of five (5) years after expiration of the Agreement, or, the Subrecipient shall pay the County an amount equal to the County funded allocation(s) provided under the Agreement, or, pay the County the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvements to, the property. **This provision shall survive the expiration or termination of this Agreement.**

13. DATA BECOMES COUNTY PROPERTY

All reports, plans, surveys, information, documents, maps, and other data prepared, assembled, or completed by the Subrecipient for the purpose of this Agreement shall be made available to the County at any time upon request by the County, HED, or the Palm Beach County Inspector General's office, as indicated herein. Upon completion of all work contemplated under this Agreement copies of all documents and records relating to this Agreement shall be surrendered to HED if requested. In any event, the Subrecipient shall keep all documents and records for five (5) years after expiration of this Agreement.

The Subrecipient shall deliver to the County's representative for approval and acceptance, and before being eligible for final disbursement of any funds due, all documents and materials prepared for the County under this Agreement.

To the extent allowed by Chapter 119, Florida Statutes, all written and oral information not in the public domain or not previously known, and all information and data obtained, developed, or supplied by the County or at its expense will be kept confidential by the Subrecipient and will not be disclosed to any other party, directly or indirectly, without the County's prior written consent unless required by a lawful court order. All drawings, maps, sketches, programs, data base, reports and other data developed, or purchased, under this Agreement for or at the County's expense shall be and remain the County's property and may be reproduced and reused at the discretion of the County.

All covenants, agreements, representations and warranties made herein, or otherwise made in writing by any party pursuant hereto, including but not limited to any representations made herein relating to disclosure or ownership of documents, shall survive the execution and delivery of this Agreement and the consummation of the transactions contemplated hereby.

Notwithstanding any other provision in this Agreement, all documents, records, reports and any other materials produced hereunder shall be subject to disclosure, inspection and audit, by the Office of the Inspector General pursuant to the Palm Beach County Code Section 2-421 – 2-440, as amended.

14. INDEMNIFICATION

Subrecipient shall protect, defend, reimburse, indemnify and hold County, its agents, employees and elected officers harmless from and against all claims, liability, expense, loss, cost, damages or causes of action of every kind or character, including attorney's fees and costs, whether at trial or appellate levels or otherwise, arising during and as a result of the Subrecipient's performance of the terms of this Agreement or due to the acts or omissions of Subrecipient. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statute, section 768.28. The Subrecipient shall indemnify the County for funds which the County is obligated to refund the Federal Government arising out of the conduct of activities and administration of the Subrecipient. **This subsection shall survive termination or expiration of this Agreement.**

15. INSURANCE BY SUBRECIPIENT

Subrecipient shall maintain at its sole expense, in full force and effect, at all times during the term of this Agreement, insurance coverage and limits (including endorsements) as described in Exhibit "A". The requirements contained herein, as well as County's review or acceptance of insurance maintained by the Subrecipient are not intended to and shall not in any manner limit or qualify the liabilities and obligations assumed by the Subrecipient under this Agreement.

16. CONFLICT OF INTEREST

The Subrecipient represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder, as provided for in Chapter 112, Part III, Florida Statutes, and the Palm Beach County Code of Ethics. The Subrecipient further represents that no person having any such conflict of interest shall be employed for said performance of services.

The Subrecipient shall promptly notify the County's representative, in writing, by certified mail, of all potential conflicts of interest of any prospective business association, interest or other circumstance which may influence or appear to influence the Subrecipient's judgement or quality of services being provided hereunder.

Such written notification shall identify the prospective business association, interest or circumstance, the nature of work that the Subrecipient may undertake and request an opinion of the County as to whether the association, interest or circumstance would, in the opinion of the County, constitute a conflict of interest if entered into by the Subrecipient.

The County agrees to notify the Subrecipient of its opinion within thirty (30) days of receipt of notification by the Subrecipient. If, in the opinion of the County, the prospective business association, interest or circumstance would not constitute a conflict of interest by the Subrecipient, the County shall so state in the notification and the Subrecipient shall, at its option, enter into said association, interest or circumstance and it shall be deemed not in conflict of interest with respect to services provided to the County by the Subrecipient under the terms of this Agreement.

However, these paragraphs shall be interpreted in such a manner so as not to unreasonably impede the statutory requirement that maximum opportunity be provided for employment and participation of Low and Moderate-Income Persons of the Project's target area.

17. RECOGNITION

The Subrecipient shall include a reference to the financial support herein provided by the County in all publications and publicity events, and provide the County copies of all such publications. The Subrecipient shall also notify the County prior to any ceremonies or events relating to facilities or items funded by this Agreement to allow for participation of Mayor, County Commissioners, County Administration, Department Staff or other County Official. In addition, the Subrecipient will make good faith efforts to recognize the County's support for all activities made possible with funds made available under this Agreement.

18. ADDITIONAL REFERENCE DOCUMENTS

This Agreement is subject to CDBG regulations and Federal requirements as may be amended. Subrecipient shall comply with all applicable laws and regulations including, but not limited to the following:

- (A) 2 CFR Parts 184 and 200: Build America, Buy America Act, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards;
- (B) Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, and Title II of the Americans with Disabilities Act of 1990;
- (C) Executive Order 11478, the Davis Bacon Act, and Section 3 of the Housing and Community Development Act of 1968, and the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;
- (D) Executive Orders 11063, 12259, 12892, the Fair Housing Act of 1988, and Section 109 of the Housing and Community Development Act of 1974, as amended;
- (E) Florida Statutes, Chapter 112;
- (F) Palm Beach County Purchasing Code;
- (G) Federal Community Development Block Grant Regulations (24 CFR Part 570), and Federal Consolidated Plan Regulations (24 CFR Part 91), as amended;
- (H) Section 448.095, Florida Statutes (F.S.) (E-Verify): <https://www.e-verify.gov/>
- (I) Palm Beach County Five (5) Year Consolidated Plan prepared by HED (24 CFR Part 91).

The Subrecipient shall keep an original of this Agreement, including its Exhibits, Schedules and all Amendments thereto, on file at its principal office.

19. TERMINATION AND SUSPENSION

In the event of early termination, the Subrecipient shall not be relieved of liability to the County for damages sustained by the County by virtue of any breach of the Agreement by the Subrecipient, and the County may withhold any disbursement to the Subrecipient until such time as the exact amount of damages due to the County from the Subrecipient is determined.

(A) **TERMINATION FOR CAUSE**

If, through any cause, either party shall fail to fulfill in a timely and proper manner its obligations under this Agreement, or if either party shall violate any of the covenants, agreements, or stipulations of this Agreement, the other party shall thereupon have the right to terminate this Agreement or suspend funding, in whole or part, by giving written notice to the other party of such termination or suspension and specifying the effective date of termination or suspension.

Upon early termination, the County, at its sole discretion, may reimburse the Subrecipient for eligible costs incurred that are in compliance with this Agreement up to and including the date of termination.

(B) **TERMINATION FOR CONVENIENCE**

At any time during the term of this Agreement, either party may, at its option and for any reason, terminate this Agreement upon ten (10) working days written notice to the other party. Upon early termination, the County, at its sole discretion, may reimburse the Subrecipient for eligible costs incurred that are in compliance with this Agreement up to and including the date of termination.

(C) **TERMINATION DUE TO CESSATION**

In the event the grant awarded to the County under Title I of the Housing and Community Development Act of 1974 (as amended) is suspended or terminated, this Agreement shall be suspended or terminated effective on the date HUD specifies. In the event the Subrecipient ceases to exist, or ceases or suspends its operation for any reason, this Agreement shall be suspended or terminated on the date the County specifies. The determination that the Subrecipient has ceased or suspended its operation shall be made solely by the County, and the Subrecipient agrees to be bound by the County's determination. Upon early termination, the County, at its sole discretion, may reimburse the Subrecipient for eligible costs incurred that are in compliance with this Agreement up to and including the date of termination.

20. SEVERABILITY OF PROVISIONS

If any term or provision of this Agreement or the application thereof to any person or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such terms or provision, to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected, and every other term and provision of this Agreement shall be deemed valid and enforceable to the extent permitted by law.

21. NO ASSIGNMENT

The Subrecipient shall not assign this Agreement, or any interest therein without prior written consent of Palm Beach County which may be granted or withheld at the County's sole discretion, and any such unauthorized assignment shall be void and of no effect.

22. AMENDMENTS

The County may, at its discretion, modify or amend this Agreement to conform with changes required by Federal, State, County, or HUD guidelines, directives, and objectives. Modifications to performance timelines, except for the Expiration Date, may be approved by the HED Director or his designee by written notice. All other modifications to the Agreement, including the Expiration Date, shall be accomplished by amendment to the Agreement.

Except as otherwise provided herein, no amendment to this Agreement shall be binding on either party unless in writing, approved by the Board of County Commissioners and the Subrecipient, and signed by both parties.

23. NOTICE

All notices required in this Agreement shall be sent by certified mail, return receipt requested, hand delivery or other delivery service requiring signed acceptance. If sent to the County, notices shall be addressed to:

Carlos R. Serrano, Deputy Director
Department of Housing & Economic Development
100 Australian Avenue, Suite 500
West Palm Beach, FL 33406

With a copy to:

Timothy J. Carey, Assistant County Attorney II
County Attorney's Office
301 N. Olive Ave (6th floor)
West Palm Beach, FL 33401

If sent to the Subrecipient, notices shall be addressed to:

Brenda L. Bryant, City Manager
City of Pahokee
207 Begonia Drive, Pahokee, FL 33476
Pahokee, FL, 33476

24. INDEPENDENT CONTRACTOR AND EMPLOYEES

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The County shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance, or any other benefits, as the Subrecipient is an independent contractor.

25. NO FORFEITURE

The rights of the County under this Agreement shall be cumulative and failure on the part of the County to exercise promptly any rights given hereunder shall not operate to forfeit or waive any of such rights.

26. PERSONNEL

The Subrecipient represents that it has, or will secure at its own expense, all necessary personnel required to perform the services under this Agreement. Such personnel shall not be employees of or have any contractual relationship with the County.

All of the services required hereunder shall be performed by the Subrecipient or under its supervision, and all personnel engaged in performing the services shall be fully qualified and, if required, authorized or permitted under state and local law to perform such services.

The Subrecipient warrants that all services shall be performed by skilled and competent personnel to the highest professional standards in the field. All of the Subrecipient's personnel (and all Subconsultants), while on County premises, will comply with all County requirements governing conduct, safety and security.

27. FEDERAL AND STATE TAX

The County is exempt from payment of Florida State Sales and Use Taxes. The County will sign an exemption certificate submitted by the Subrecipient. The Subrecipient shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the County, nor is the Subrecipient authorized to use the County's Tax Exemption Number in securing such materials.

The Subrecipient shall be responsible for payment of its own and its share of its employees' payroll, payroll taxes, and benefits with respect to this Agreement.

28. COMPLIANCE WITH ALL LAWS AND REGULATIONS

The Subrecipient shall comply with all laws, ordinances and regulations applicable to the services contemplated herein, to including, without limitation, those applicable to conflict of interest and collusion. Subrecipient is presumed to be familiar with all federal, state and local laws, ordinances, codes and regulations that may in any way affect the services provided pursuant to this Agreement.

29. SCRUTINIZED COMPANIES

- (A) As provided in F.S. 287.135, by entering into this Agreement or performing any work in furtherance hereof, the Subrecipient certifies that it, its affiliates, suppliers, subconsultants and consultants who will perform hereunder, have not been placed on the Scrutinized Companies that boycott Israel List, or is engaged in a boycott of Israel, pursuant to F.S. 215.4725.

Pursuant to F.S. 287.135(3)(b), if Subrecipient is found to have been placed on the Scrutinized Companies that Boycott Israel List or is engaged in a boycott of Israel, this Agreement may be terminated at the option of the County.

- (B) **When contract value is greater than \$1 million:** As provided in F.S. 287.135, by entering into this Agreement or performing any work in furtherance hereof, the Subrecipient certifies that it, its affiliates, suppliers, subconsultants and consultants who will perform hereunder, have not been placed on the Scrutinized Companies With Activities in Sudan List or Scrutinized Companies With Activities in The Iran Terrorism Sectors List created pursuant to F.S. 215.473 or is engaged in business operations in Cuba or Syria. Pursuant to section 287.135(3)(a), Florida Statutes, as may be amended, if Consultant is found to have been placed on the Scrutinized Companies with Activities in Sudan List, Scrutinized Companies With Activities in The Iran Terrorism Sectors List or been engaged in business operations in Cuba or Syria, this Contract may be terminated at the option of the County.

If the County determines, using credible information available to the public, that a false certification has been submitted by Subrecipient, this Agreement may be terminated and a civil penalty equal to the greater of \$2 million or twice the amount of this Agreement shall be imposed, pursuant to F.S. 287.135. Said certification must also be submitted at the time of Agreement renewal, if applicable.

30. SUCCESSORS AND ASSIGNS

The County and the Subrecipient each binds itself and its successors and assigns to the other party and to the successors and assigns of such other party, in respect to all covenants of this Agreement.

31. INDEBTEDNESS

The Subrecipient shall not pledge the County's credit or attempt to make it a guarantor of payment or surety for any contract, debt, obligation, judgement, lien, or any form of indebtedness. The Subrecipient further warrants and represents that it has no obligation or indebtedness that would impair its ability to fulfill the terms of this Agreement.

32. PUBLIC ENTITY CRIMES

As provided in F.S. 287.133, by entering into this Agreement or performing any work in furtherance hereof, the Subrecipient certifies that it, its affiliates, suppliers, subcontractors and consultants who will perform hereunder, have not been placed on the convicted vendor list maintained by the State of Florida Department of Management Services within the thirty six (36) months immediately preceding the date hereof. This notice is required by F.S. 287.133(3)(a).

33. PALM BEACH COUNTY OFFICE OF THE INSPECTOR GENERAL

Palm Beach County has established the Office of Inspector General in Palm Beach County Code, Chapter 2 – Article XII, as may be amended. The Inspector General's authority includes, but is not limited to, the power to review past, present and proposed County Agreements, contracts, transactions, accounts and records, to require the production of records, and to audit, investigate, monitor, and inspect the activities of the Subrecipient, its officers, agents, employees, and lobbyists in order to ensure compliance with Agreement requirements and detect corruption and fraud. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be in violation of Palm Beach County Code, Chapter 2 – Article XII, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

34. REMEDIES

This Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the Agreement will be held in a state court of competent jurisdiction located in Palm Beach County, Florida. Unless provided otherwise herein, no remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity, by statute or otherwise.

No single or partial exercise by any party of any right, power, or remedy hereunder shall preclude any other or further exercise thereof.

No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including but not limited to any citizen or employees of the County and/or the Subrecipient.

35. SOURCE OF FUNDING

The County's performance and obligation to pay under this Agreement for subsequent fiscal years are contingent upon annual appropriations for its purpose by the Board of County Commissioners. In addition, this Agreement and all obligations of County hereunder are subject to and contingent upon receipt of funding from HUD for the purposes provided for herein. Nothing in this Agreement shall obligate the County to provide funding from any other source, including, but not limited to, funds from the County's annual budget and appropriations.

36. PUBLIC RECORDS

Notwithstanding anything contained herein, as provided under Section 119.0701, F.S., if the Subrecipient: (i) provides a service; and (ii) acts on behalf of the County as provided under Section 119.011(2) F.S., the Subrecipient shall comply with the requirements of Section 119.0701, Florida Statutes, as it may be amended from time to time. The Subrecipient is specifically required to:

- A. Keep and maintain public records required by the County to perform services as provided under this Agreement.
- B. Upon request from the County's Custodian of Public Records, provide the County with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119 or as otherwise provided by law. The Subrecipient further agrees that all fees, charges and expenses shall be determined in accordance with Palm Beach County PPM CW-F-002, Fees Associated with Public Records Requests, as it may be amended or replaced from time to time.
- C. Ensure that public records that are exempt, or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and following completion of the Agreement, if the Subrecipient does not transfer the records to the County.

- D. Upon completion of the Agreement the Subrecipient shall transfer, at no cost to the County, all public records in possession of the Subrecipient unless notified by County's representative/liaison, on behalf of the County's Custodian of Public Records, to keep and maintain public records required by the County to perform the service.

If the Subrecipient transfers all public records to the County upon completion of the Agreement, the Subrecipient shall destroy any duplicate public records that are exempt, or confidential and exempt from public records disclosure requirements. If the Subrecipient keeps and maintains public records upon completion of the Agreement, the Subrecipient shall meet all applicable requirements for retaining public records.

All records stored electronically by the Subrecipient must be provided to County, upon request of the County's Custodian of Public Records, in a format that is compatible with the information technology systems of County, at no cost to County.

Failure of the Subrecipient to comply with the requirements of this article shall be a material breach of this Agreement. County shall have the right to exercise any and all remedies available to it, including but not limited to, the right to terminate for cause. Subrecipient acknowledges that it has familiarized itself with the requirements of Chapter 119, F.S., and other requirements of state law applicable to public records not specifically set forth herein.

IF THE SUBRECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE SUBRECIPIENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, PLEASE CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT RECORDS REQUEST, PALM BEACH COUNTY PUBLIC AFFAIRS DEPARTMENT, 301 N. OLIVE AVENUE, WEST PALM BEACH, FL 33401, BY E-MAIL AT RECORDSREQUEST@PBC.GOV OR BY TELEPHONE AT 561-355-6680.

37. COUNTERPARTS OF THE AGREEMENT

This Agreement, including the exhibits referenced herein, may be executed in one or more counterparts, all of which shall constitute collectively one and the same Agreement. The County may execute the Agreement through electronic or manual means. Subrecipient shall execute by manual means only, unless the County agrees otherwise. A copy of this Agreement shall be filed with the Clerk of the Circuit Court in and for Palm Beach County.

38. E-VERIFY EMPLOYMENT ELIGIBILITY

Subrecipient warrants and represents that it is in compliance with section 448.095, Florida Statutes, as may be amended, and that it: (1) is registered with the E-Verify System (E-Verify.gov), and uses the E-Verify System to electronically verify the employment eligibility of all newly hired workers; and (2) has verified that all of Subrecipient's contractors, subcontractors and or subconsultants performing the duties and obligations of this Agreement are registered with the E-Verify System, and use the E-Verify System to electronically verify the employment eligibility of all newly hired workers.

Subrecipient shall obtain from each of its contractors, subcontractors and or subconsultants an affidavit stating that the contractor, subcontractor and or subconsultant does not employ, contract with, or subcontract with an Unauthorized Alien, as that term is defined in section 448.095(1)(k), Florida Statutes, as may be amended. Subrecipient shall maintain a copy of any such affidavit from a contractor, subcontractor and or subconsultant for, at a minimum, the duration of the subcontract and any extension thereof. This provision shall not supersede any provision of this Agreement which requires a longer retention period.

County shall terminate this Agreement if it has a good faith belief that Subrecipient has knowingly violated Section 448.09(1), Florida Statutes, as may be amended. If County has a good faith belief that Subrecipient's contractor, subcontractor and or subconsultant has knowingly violated section 448.09(1), Florida Statutes, as may be amended, County shall notify

Subrecipient to terminate its contract with the contractor, subcontractor and or subconsultant and Subrecipient shall immediately terminate its contract with the contractor, subcontractor and or subconsultant.

If County terminates this Agreement pursuant to the above, Subrecipient shall be barred from being awarded a future Agreement by County for a period of one (1) year from the date on which this Agreement was terminated. In the event of such Agreement termination, Subrecipient shall also be liable for any additional costs incurred by County as a result of the termination.

39. DIGITAL ACCESSIBILITY COMPLIANCE

Subrecipient acknowledges that the County is a public entity subject to Title II of the Americans with Disabilities Act (ADA) and applicable federal accessibility regulations. Subrecipient represents and warrants that all websites, web-based applications, digital services, electronic documents, multimedia, and other electronic content created, developed, provided, submitted, maintained, or delivered under this Contract that may be electronically displayed, accessed, distributed, or made available to the public by the County shall conform to the Web Content Accessibility Guidelines (WCAG) 2.1, Level AA, or any successor standard adopted by the U.S. Department of Justice.

All electronic documents submitted to the County, including but not limited to PDFs, reports, forms, presentations, and public-facing materials, shall be provided in an accessible format compliant with the applicable accessibility standard at the time of delivery.

Subrecipient shall ensure that any updates, revisions, or modifications to such digital content remain compliant throughout the term of this Contract. Upon request, Subrecipient shall provide documentation reasonably demonstrating accessibility compliance. If any deliverable is determined by the County to be noncompliant, Subrecipient shall promptly remediate the noncompliance at no additional cost to the County and within a timeframe specified by the County. Subrecipient shall ensure that any third-party digital content or platforms used in performance of this Contract either comply with the requirements herein or that an accessible alternative acceptable to the County is provided. **Failure to comply with this subsection shall constitute a material breach of this Agreement.**

40. **CDBG SPECIFIC REQUIREMENTS**

- A. **Compliance**: The Subrecipient shall comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 (the U.S. Housing and Urban Development regulations concerning Community Development Block Grants (CDBG), including subpart K of these regulations, except that (1) the Subrecipient does not assume the County's environmental responsibilities described in 24 CFR 570.604 and (2) the Subrecipient does not assume the County's responsibility for initiating the review process under the provisions of 24 CFR Part 52.

This Agreement is not to substitute for or replace existing or planned projects or activities of the Subrecipient. The Subrecipient agrees to maintain a level of activities and expenditures, planned or existing, for projects similar to those being assisted under this Agreement, which is not less than that level existing prior to this Agreement. **The Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.**

- B. **Evaluation and Monitoring**: The Subrecipient agrees that HED will carry out periodic monitoring and evaluation of activities as determined necessary by HED or the County. Any disbursement of funds, or the continuation of this Agreement is dependent upon satisfactory evaluation conclusions based on the terms of this Agreement. Due to the regulatory requirements, the performance requirements of this Agreement, and as detailed in Exhibit "A" will be closely monitored by HED. **Substandard performance, as determined by HED, will constitute noncompliance with this Agreement.**

The Subrecipient agrees to furnish upon request to HED, the County, or the County's designees copies of transcriptions of such records and information as is determined necessary by HED or the County. The Subrecipient shall submit status reports required under this Agreement on forms approved by HED to enable HED to evaluate progress. The Subrecipient shall provide information as requested by HED to enable HED to complete reports required by the County or HUD. The Subrecipient shall allow HED, the County, or HUD to monitor the Subrecipient on site. Such visits may be scheduled or unscheduled as determined by HED or HUD.

Upon request, HED shall provide a monitoring checklist which contains the minimum monitoring measures to be used by the County and is similar to the formal checklist the County will use during its formal monitoring visit(s). Other measures of monitoring may also be utilized.

- C. **Program Income**: The Subrecipient shall report annually to HED all program income (as defined at 24 CFR 570.500(a)) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances on hand.

All unexpended program income shall be returned to the Subrecipient at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury and from funds held in a revolving fund account is not program income and shall be remitted promptly to the Subrecipient.

- D. Opportunities: To the greatest extent feasible, lower-income residents of the Project areas shall be given opportunities for training and employment; and to the greatest extent feasible, eligible business concerns located in or owned in substantial part by persons residing in the Project areas shall be awarded contracts in connection with the Project.

The Subrecipient shall comply with the Section 3 Clause of the Housing and Community Development Act of 1968. In the procurement of supplies, equipment, construction, or services to implement this Agreement, the Subrecipient shall make a positive effort to utilize small business enterprises for supplies and services, and provide these sources the maximum feasible opportunity to compete for contracts to be performed pursuant to this Agreement.

To the maximum extent feasible, these small business enterprises shall be located in or owned by residents of the CDBG areas designated by Palm Beach County in the Consolidated Plan approved by HUD.

- E. Citizen Participation: The Subrecipient shall cooperate with HED in the implementation of the Citizen Participation Plan, as defined by HUD, by establishing a citizen participation process to keep residents and/or clients informed of the activities the Subrecipient is undertaking in carrying out the provisions of this Agreement. Representatives of the Subrecipient shall attend meetings and assist in the implementation of the Citizen Participation Plan, as requested by HED.
- F. Reduction in funding: In the event the grant to the County under Title I of the Housing and Community Development Act of 1974 (as amended) is reduced, suspended, or terminated by HUD, this Agreement will be amended, or terminated as provided herein, to reflect the funding reductions imposed by HUD and the reduction in the number of beneficiaries commensurate with the revised funding level.
- G. Drug-Free Workplace: The Subrecipient shall provide a drug and alcohol free environment by developing policies and carrying out a drug-free program in compliance with the Drug-Free Workplace Act of 1988.
- H. Religious Activities: CDBG funds may be used by religious organizations or on property owned by religious organizations only in accordance with provisions specified in 24 CFR 570.200(j), and only with prior written approval from HED. The Subrecipient agrees that funds provided under this Agreement will not be utilized for religious activities, to promote religious interests, or for the benefit of a religious organization.
- I. Discharge of Beneficiaries: The Subrecipient agrees to develop and implement to the maximum extent practical and, where appropriate, written policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or corrections programs and institutions)

in order to prevent such discharge from immediately resulting in homelessness for such persons. In lieu of developing written policies, the Subrecipient may adopt an existing countywide discharge plan, with approval from HED.

41. INCORPORATION BY REFERENCE

Exhibits attached hereto and referenced herein shall be deemed to be incorporated into this Agreement by reference. To the extent of a conflict between the terms of this Agreement and Exhibit "A", the terms of the Agreement shall govern. To the extent that any provision of this Agreement or any Exhibit conflict with the terms of 2CFR Part 200 as shown in Exhibit "B", the terms of Exhibit "B" shall govern.

42. ENTIRETY OF AGREEMENT

The County and the Subrecipient agree that this Agreement sets forth the entire understanding between the parties, and that there are no promises or understandings other than those stated herein. None of the provisions, terms and conditions contained in this Agreement may be added to, modified, superseded or otherwise altered, except by written instrument executed by the parties hereto.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

WITNESS our Hands and Seals on this _____ day of _____, 20____.

WITNESS:

SUBRECIPIENT:

CITY OF PAHOKEE

Signature

By: _____
Brenda L. Bryant, City Manager

Name (type or print)

Signature

Name (type or print)

(Corporate Seal)

IN WITNESS WHEREOF, the Board of County Commissioners of Palm Beach County, Florida has made and executed this Agreement on behalf of the County.

**PALM BEACH COUNTY, FLORIDA, a
Political Subdivision of the State of Florida
For its BOARD OF COUNTY COMMISSIONERS**

By: _____
Jonathan B. Brown,
Deputy County Administrator

**Approved as to Form and
Legal Sufficiency**

**Approved as to Terms and Conditions
Dept. of Housing & Economic Development**

By: _____
Timothy J. Carey,
Assistant County Attorney II

By: _____
Carlos R. Serrano,
Deputy Director

EXHIBIT “A”**CODE ENFORCEMENT PROGRAM**
SCOPE OF WORK**1. THE SUBRECIPIENT AGREES TO:**

- A. SCOPE OF WORK:** The Subrecipient shall utilize CDBG funds to carry out code enforcement activities within the boundaries of the Subrecipient’s designated CDBG Code Enforcement Area (“Code Enforcement Area”), as defined herein. Code enforcement must primarily focus on health and safety of citizens, code compliance of businesses, buildings/structures and not just nuisance issues (overgrown lots, junk cars, etc.) and efforts must be undertaken in the Target Area with other public and private activities to arrest the area’s deterioration and improve conditions. CDBG funds must be used in conjunction with other funding to undertake the activities.

Specifically, CDBG funds will be used to:

Pay all or a portion of the salary and benefits for the following full-time staff: One (1) full-time Senior Code Enforcement Officer, (hereinafter referred to as “Officer”), and related expenses to carry out procedures as relates to code enforcement activities in the Code Enforcement Area, in an effort to provide compliance of all Building, Planning and Zoning standards. Expenses eligible for reimbursement are contained herein and outlined in Schedule “IV”. **The Officer specific duties shall include, among other activities:**

- (1) Patrol the Code Enforcement Area for the prevention, detection, investigation and enforcement of violations of laws regulating zoning, land use, housing, public nuisance, health, safety, graffiti, water waste and public welfare;
- (2) Performing on-site inspection of buildings and properties to ensure no illegal construction and compliance with all applicable codes and reporting to state, federal and local agencies when violations are identified;
- (3) Performing on-site inspection of businesses with storage and transport of hazardous wastes and reporting findings to applicable agencies;
- (4) Monitoring public works, business activities, municipal affairs, sign standards, state, federal and local regulations governing air and water quality;
- (5) Researching and maintaining updated applicable building codes;
- (6) Advising citizens and building professionals of zoning and land-use requirements;
- (7) Performing on-site inspections of businesses to ensure that proper licensing is in place;
- (8) Responding to complaints regarding code violations;
- (9) Taking action, including citations, to ensure code compliance when violations are identified and to aid in the prevention of and/or elimination of slum and blight.

B. BENEFICIARIES

The project shall meet the CDBG National Objective of benefitting low- and moderate-income persons as an “Area benefit activity” or “LMA”, per 24 CFR 570.208(a)(1)(i), for a period of not less than five (5) years following Project completion.

The project is located within a HUD-designated Low/Moderate Income Area (LMA) service area. The Project therefore meets the CDBG national objective of benefiting low- and moderate-income persons on an Area Benefit basis, as defined in 24 CFR 570.208(a)(1)(i).

The County shall maintain documentation supporting the service area determination and the LMI percentage, consistent with HUD guidance on Area Benefit activities.

The City shall ensure that the Project continues to serve the identified service area/intended beneficiaries throughout the required five (5) year period and shall notify the County in writing of any changes to project scope, service area, or use that may affect the national objective determination, during the five (5) year period after the completion or termination of this agreement.

All documentation supporting the Area Benefit qualification shall be retained for HUD monitoring and audit purposes in accordance with 2 CFR 200.334 and applicable HUD retention requirements.

C. DETERMINATION OF CODE ENFORCEMENT AREA AND IDENTIFICATION OF DETERIORATED CONDITIONS: The CDBG funded code enforcement activity must be concentrated in an area which is largely deteriorated, and specifically defined (the "Code Enforcement Area"). **For purposes of this Agreement the CDBG Code Enforcement Area is in the approximate vicinity bound on the west by Lake Okeechobee; on the north by Lakewood Street; and east and south by unincorporated Palm Beach County. The exact geographic limits of the Code Enforcement Area may be more or less than the area noted.** The City must maintain documentation of the existing deteriorated conditions on file. Also, the City will submit, upon request, to HED, not to exceed semi-annually, approved building permits that improve the taxable value of property and/or document improved conditions of violated properties, new business licenses issued at private previously deteriorated violated locations and listed capital improvements completed within the Code Enforcement Area.

D. CODE ENFORCEMENT OFFICER: As indicated above, the Subrecipient shall employ an Officer in connection with this Agreement. The Officer must be able to carry out the tasks described within this Agreement and be able to demonstrate the qualifications that enable him/her to do so. The Officer shall, at a minimum, evaluate documentation of code violations, package and mail documents to code violators and address public complaints regarding citations received.

As a prerequisite to submitting reimbursement requests to HED, the Subrecipient shall submit the following documents:

- (1) Documentation documenting that the position of the Officer (if such positions were filled as new positions as a result of this Agreement) was competitively solicited prior to an Officer's appointment to the position, and documenting that the opening for this position was advertised in a public forum in order to elicit applications from all prospective applicants.
- (2) Documentation showing the annual or hourly salary paid for the position of the Officer.

- (3) Personnel policy relating to vacation and sick leave (i.e., number of days per year to which the individual is entitled).
- (4) List of all paid holidays.

E. INSURANCE BY SUBRECIPIENT

Without waiving the right to sovereign immunity as provided by section 768.28, Florida Statutes, (Statute), the Municipality represents that it is self-insured with coverage subject to the limitations of the Statute, as may be amended.

If Municipality is not self-insured, Municipality shall maintain at its sole expense, in force and effect at all times during the life of this Agreement, insurance coverage and limits not less than those contained in the Statute.

The Municipality agrees to maintain or to be self-insured for Workers' Compensation insurance in accordance with Chapter 440, Florida Statutes.

- (1) **Waiver of Subrogation**: Except where prohibited by law, Municipality hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy except Professional Liability. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then Municipality shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent.

This Waiver of Subrogation requirement shall not apply to any policy that includes a condition to the policy specifically prohibiting such an endorsement or voids coverage should Municipality enter into such an agreement on a pre-loss basis.

- (2) **Certificates of Insurance**: Prior to each subsequent renewal of this Agreement, within forty-eight (48) hours of a request by County, and subsequently, prior to expiration of any of the required coverage throughout the term of this Agreement, the Municipality shall deliver to the County, a signed Certificate(s) of Insurance evidencing that all types and minimum limits of insurance coverage required by this Agreement have been obtained and are in full force and effect.

The **Certificate Holder** shall read:

Palm Beach County Board of County Commissioners
c/o Department of Housing & Economic Development
100 Australian Ave, 5th Floor
West Palm Beach, FL 33406

When requested, the Municipality shall provide an affidavit or Certificate of Insurance evidencing insurance or self-insurance. Compliance with the foregoing requirement shall not relieve the Municipality of its liability and obligations under this Agreement.

- (3) **Right to Revise or Reject**: County, by and through its Risk Management Department in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject, or accept any required policies of insurance, including limits, coverage, or endorsements.

F. INSURANCE BY SUBRECIPIENT'S CONTRACTOR/THIRD PARTY

Should Municipality contract with a third-party (Contractor) to perform any service related to the Agreement, Municipality shall require the **Contractor to provide the following minimum insurance**:

- (1) **Commercial General Liability**: Municipality shall maintain limit of liability insurance with minimum limits of \$1,000,000 combined single limit for property damage and bodily injury per occurrence. Such policy shall be endorsed to include Municipality and County as Additional Insureds. Municipality shall also require that the Contractor include a Waiver of Subrogation against County.
- (a) **Additional Insured Endorsement**: The Commercial General Liability policy shall be endorsed to include in the Description of Operations section or elsewhere: **"Palm Beach County Board of County Commissioners, a Political Subdivision of the State of Florida, its Officers, Employees, and Agents are listed as an Additional Insured"**. A copy of the endorsement shall be provided to County upon request.
- (2) **Business Automobile Liability**: Insurance with minimum limits of \$1,000,000 combined single limits for property damage and bodily injury per occurrence. In the event the Contractor owns no automobiles, the Business Auto Liability requirement shall be amended allowing the Contractor to maintain only Hired & Non-Owned Auto Liability and shall provide either an affidavit or a letter on company letterhead signed by the Contractor indicating the Contractor does not own any vehicles and if vehicles are acquired throughout the term of the Contract, Contractor agrees to purchase "Owned Auto" coverage as of the date vehicle(s) acquired. This amended requirement may be satisfied by way of endorsement to the Commercial General Liability, or separate Business Auto Coverage.
- (3) **Workers' Compensation**: Insurance in compliance with Chapter 440, Florida Statutes, and which shall include coverage for Employer's Liability.
- (4) **Pollution Liability/Environmental Impairment Liability**: If asbestos remediation is required, the successful bidder shall maintain Pollution Liability or equivalent Environmental Impairment Liability at a minimum limit of not less than One Million Dollars (\$1,000,000) per occurrence providing coverage for damages including, without limitation, third-party liability, clean-up, corrective action, including assessment, remediation and defense costs.

Policy will include coverage for asbestos abatement operations and disposal. When a self-insured retention or deductible amount exceeds Ten Thousand Dollars (\$10,000), County reserves the right, but not the obligation, to review and request a copy of the most recent annual report or audited financial statements in evaluating successful

bidder's acceptability of a higher self-insured retention or deductible in relationship to successful bidder's financial condition.

- (5) **Waiver of Subrogation**: Except where prohibited by law, Contractor hereby waives any and all rights of Subrogation against the County, its officers, employees and agents for each required policy except Professional Liability. When required by the insurer, or should a policy condition not permit an insured to enter into a pre-loss agreement to waive subrogation without an endorsement, then Contractor shall notify the insurer and request the policy be endorsed with a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent.

This Waiver of Subrogation requirement shall not apply to any policy that includes a condition to the policy specifically prohibiting such an endorsement or voids coverage should Contractor enter into such an agreement on a pre-loss basis.

- (6) **Certificates of Insurance**: Prior to each subsequent renewal of this Agreement, within forty-eight (48) hours of a request by County, and subsequently, prior to expiration of any of the required coverage throughout the term of this Agreement, the Subrecipient shall deliver to the County, the Contractor's signed Certificate(s) of Insurance evidencing that all types and minimum limits of insurance coverage required by this Agreement have been obtained and are in full force and effect.

The Certificate Holder shall read:

Palm Beach County Board of County Commissioners
c/o Department of Housing & Economic Development
100 Australian Ave, 5th Floor
West Palm Beach, FL 33406

As previously stipulated, the Subrecipient shall provide an affidavit or Certificate of Insurance evidencing Contractor's insurance, upon request. Compliance with the foregoing requirement shall not relieve the Contractor or Subrecipient of its liability and obligations under this Agreement.

- (7) **Right to Revise or Reject**: County, by and through its Risk Management Department in cooperation with the contracting/monitoring department, reserves the right to review, modify, reject, or accept any required policies of insurance, including limits, coverage, or endorsements.

G. REPORTS: The Subrecipient shall maintain and submit to HED the following reports:

- (1) The **Daily Activity Record**, (attached hereto as Schedule "II") shall be submitted to HED by the 15th day of each month and shall document the actual number and description of the code enforcement activities performed within the designated code enforcement Target Area. This report shall also be submitted with each reimbursement request and shall include all required supporting documentation, including:

- (a) A copy of the **daily time sheets** which account for all time worked by the Officer. The time sheets must also demonstrate the specific tasks undertaken by the Officer on identified properties and the time taken to complete each task.
 - (b) Copies of the **payrolls and paychecks** to the Officer corresponding to the herein referenced time sheets. The payrolls must document the name of individual, amount paid, deductions (F.I.C.A, taxes, insurance, etc.), and satisfactory proof that the Subrecipient has paid any employer contributions due (e.g., contribution to FICA health insurance, retirement, etc.).
 - (c) Copies of documents satisfactorily proving that the Subrecipient has paid, on behalf of the employee, **all contributions which are the responsibility of the employer**.
 - (d) Copies of **invoices and any relevant documentation requested** by the County related to the vehicle leases and computer related expenses.
- (2) The **Detailed Monthly Narrative Report**, (attached hereto as Schedule "III") shall be submitted to HED by the 15th day of each month, outlining the status of specific activities identified in the Scope of Work. The **Detailed Monthly Narrative Report** shall be mainly in the form of a narrative and shall include a summary of activities for the month, including but not limited to, expenditure summary, constraints, and goal comparisons for all indicators referenced above.

Section B.2. of the Detailed Monthly Narrative Report, (Schedule "III") shall detail all program income received by the Subrecipient that is directly generated by activities carried out with funds made available under this Agreement. The use of program income shall comply with the requirements set forth at 24 CFR 570.504 and as described herein.

- H. PROJECT BUDGET:** The Subrecipient shall utilize funds provided under this Agreement to pay for items listed under the CDBG Budget, attached hereto to as Schedule "IV". The Subrecipient attests to the accurate completion of Schedule "IV", especially as it relates to obtaining and using all funds directly and/or indirectly received from Palm Beach County, and shall promptly inform and obtain approval by the County of any changes to this budget.

Budget changes within the designated contract amount can be approved in writing by the HED Director, at his discretion, up to ten percent (10%) on a cumulative basis of the Agreement amount during the Agreement period. Such requests for changes must be made in writing by the Subrecipient and submitted to the HED Director. Budget changes in excess of ten percent (10%) must be approved by the Board of County Commissioners.

- I. PERFORMANCE BENCHMARKS:** In order to timely meet CDBG deadlines, the Subrecipient shall comply with the following Performance Benchmarks:

- (1) Expend and request reimbursement from the County, of at least 75% **(\$34,114.50)** of funding allocation no later than **July 15, 2027**; and
- (2) Expend 100% of the funding allocation by **September 30, 2027**.

This Agreement may be amended to decrease and/or recapture grant funds from the Subrecipient depending upon the timely completion of the Performance Benchmarks and/or the rate of expenditure of funds, as determined by HED.

The Subrecipient agrees that it may be subject to decrease and/or recapture of project funds by the County if the Performance Benchmarks herein are not met.

Failure by the Subrecipient to comply with these Performance Benchmarks may negatively impact its ability to receive future CDBG funding allocations.

The Subrecipient further agrees that HED, in consultation with any parties it deems necessary, shall be the final arbiter of the Subrecipient's compliance with the above.

J. INVOICE AND SUBMISSION FOR REIMBURSEMENT:

- (1) **Invoice Submittal**: The Subrecipient shall submit, no later than the 15th day of each month, consecutively numbered invoices to HED in order to receive reimbursement of CDBG funds made available under this Agreement.
- (2) **Invoice Processing**: Invoices shall be submitted on a monthly basis, to facilitate an even flow of funds throughout the term of the Agreement, and to prevent under-expenditure of allocated funds. Invoice amounts may vary, but total of all invoices shall not exceed the amount of Grant Funds allocated. Approved invoices shall be sent to the County Finance Department for payment and will be paid within **forty-five (45) days** following the County representative's approval.
- (3) **Reimbursements**: All reimbursement requests shall include an original invoice with the **Invoice Cover sheet**, (attached hereto as Schedule "I") which shall be signed by a person authorized by the Subrecipient to submit invoices and accompanied with a **Daily Activity Record**, attached hereto as Schedule "II", shall be submitted with each request for reimbursement.
- (4) **Agreement Closeout Period**: Subrecipient shall submit any pending invoices and/or reports, along with any required documents, to the County within **forty-five (45) business days after termination or expiration of the Agreement** in order to close-out the Agreement ("Closeout Period"). These invoice(s) and/or report(s), including but not limited to all performance report(s), shall reflect work required and completed during the Agreement term. The County shall deem invoices received during and prior to the expiration of the Closeout Period as final billing for goods and services provided under the Agreement. Subrecipient's failure to submit pending invoices during the Closeout Period shall serve as an admission that no pending invoices remain. Nothing herein shall limit the County's discretion to make the final determination whether payment may be made to Subrecipient after the expiration or termination of the Agreement.

2. COUNTY RESPONSIBILITIES:

- A.** Reimburse the Subrecipient an amount not to exceed **\$45,486** for the salary, benefits and other related expenses of the Code Enforcement Program as delineated in Program Budget (Schedule "IV") attached herein.
- B.** Provide overall administration and coordination activities to ensure that planned activities are completed in a timely manner.
- C.** Monitor the Subrecipient at any time during the term of this Agreement. Visits may be scheduled or unscheduled as determined by HED, may be conducted by HED staff or its contractor, and will ensure compliance with HUD regulations, that planned activities are conducted in a timely manner, and verify the accuracy of reporting to HED on program activities.
- D.** Assume the environmental responsibilities described at 24 CFR 570.604.

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SCHEDULE "I"**INVOICE COVER SHEET****USE SUBRECIPIENT LETTERHEAD STATIONERY**

TO: Department of Housing & Economic Development
100 Australian Avenue, Suite 500
West Palm Beach, FL 33406

FROM: City of Pahokee
207 Begonia Drive
Pahokee, FL, 33476

Telephone: () _____

SUBJECT: INVOICE REIMBURSEMENT NO. _____
AGREEMENT NO. (R_____ - _____)

Attached you will find Invoice #_____requesting reimbursement in the amount of \$_____. The expenditures for this invoice cover the period from _____ through _____. You will also find attached supporting documentation relating to the expenditures involved.

Approved for Submission

Date

Attachments: Daily Activity Record (Schedule "II")
Detailed Monthly Narrative Report (Schedule "III")

SCHEDULE "II"**DAILY ACTIVITY RECORD**

Period covered by this reimbursement request _____ Page _____ of _____

DATE	DESCRIPTION OF CODE ENFORCEMENT WORK PERFORMED AND HOURS	SITE ADDRESS OF CODE ENFORCEMENT ACTIVITIES	IS ADDRESS WITHIN CODE ENFORCEMENT AREA
	Hrs.		
	Hrs.		
	Hrs.		
	Hrs.		
	Hrs.		
	Hrs.		
	Hrs.		
	Hrs.		
	Hrs.		
	Hrs.		
	Hrs.		
	Hrs.		
	Hrs.		
TOTAL HOURS			

I certify that the contents of this record are correct and I hereby submit this report as documentary evidence for reimbursement under terms of our CDBG Agreement with HED.

I further acknowledge that all information herein is subject to verification by HED, Palm Beach County, U.S. HUD or their agents.

(Signature)_____
(Printed Name and Title)_____
(Date)

SCHEDULE "III"**DETAILED MONTHLY NARRATIVE REPORT****A. AGREEMENT INFORMATION**

AGREEMENT NUMBER: R _____ - _____ Month Covered: _____

Subrecipient: **City of Pahokee**Address: **207 Begonia Drive
Pahokee, FL, 33476**

Person Preparing Report: _____

Signature and Title: _____

Contract Effective Dates: 10/1/2026 to 09/30/2027**B.1. CONTRACT FUNDING**

	<u>Budgeted</u>	<u>Expended</u>	<u>Percentage</u>
Total Project:	\$ _____	\$ _____	_____ %
CDBG Funding:	\$ _____	\$ _____	_____ %
ESGP Funding:	\$ _____	\$ _____	_____ %
Other Funding:	\$ _____	\$ _____	_____ %

Detailed expenditures for the period:

B.2. DECLARATION OF PROGRAM INCOME: NOT APPLICABLE

All income earned by the Subrecipient from activities directly financed with CDBG funding must be reported below. When calculating the amount of income earned by the activity, prorate the amount by the percentage of the activity being funded by CDBG. Program income may be retained by the Subrecipient if the income is treated as additional CDBG funds to further support the activities defined in Exhibit "A", Work Program Narrative Section of the Agreement. However, any program income remaining at the expiration of the Agreement must be remitted to HED.

	<u>Received This Period</u>	<u>Funding To Date</u>
Program Income:	\$ _____	\$ _____
Source of Program Income:	_____	

B.3. DESCRIBE ANY ATTEMPTS TO SECURE ADDITIONAL FUNDING:

A. HIGHLIGHTS OF THE PERIOD:

B.

<u>ACTIVITIES</u>	<u>#BENEFICIARIES THIS PERIOD</u>	<u>#BENEFICIARIES YTD</u>	CONTRACT GOAL

C. NEW PROJECTS INITIATED OR SIGNIFICANT CHANGES IN OPERATION:

D. PROBLEMS/CONSTRAINTS:

E. TECHNICAL ASSISTANCE NEEDED AND/OR REQUESTED:

PROGRAM BUDGET

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EXHIBIT "B"**COMMUNITY DEVELOPMENT BLOCK GRANT
FEDERAL PROVISIONS AND CERTIFICATIONS
INCLUDING 2 CFR Part 200 Appendix II**

Subrecipient shall ensure that the requirements and obligations of both the Contractor and subcontractors contained herein are applied and enforced, as applicable.

1. Equal Opportunity Requirements.

Contractor/subcontractor shall at all times comply with the provisions of 41 CFR 60-1.4(b), which requires all federally assisted construction contracts, to include the Equal Opportunity Clause, implementing regulations 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." which is incorporated herein by reference.

During the performance of this Agreement, the contractor/subcontractor agrees as follows:

(a) The contractor/subcontractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, or national origin. The contractor/subcontractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor/subcontractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.

(b) The contractor/subcontractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor/subcontractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, or national origin.

(c) The contractor/subcontractor will not discharge or in any manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor/subcontractor's legal duty to furnish information.

(d) The contractor/subcontractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided the agency contracting officer ,advising the said labor union or workers' representatives of the contractor/subcontractor's commitments.

(e) The contractor and all subcontractors of contractor will comply with all provisions Department of Labor regulations and of the rules, regulations, and relevant orders of the Secretary of Labor.

(f) The contractor/subcontractor will furnish all information and reports and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering Subrecipient, the contracting agency, and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

(g) In the event of the contractor/subcontractor's noncompliance with the nondiscrimination clauses of this Agreement or with any of the said rules, regulations, or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and the contractor/subcontractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with best practice procedures and such other sanctions may be imposed and remedies invoked, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(h) The contractor/subcontractor will include the portion of the sentence immediately preceding paragraph (a) and the provisions of paragraphs (a) through (g) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor so that such provisions will be binding upon each subcontractor or vendor. The contractor/subcontractor will take such action with respect to any subcontract or purchase order as the administering Subrecipient as may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor/subcontractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering Subrecipient, the contractor/subcontractor may request the United States to enter into such litigation to protect the interests of the United States.

2. Contracts in Excess of the Simplified Acquisition Threshold.

Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by [41 U.S.C. 1908](#), must address administrative, contractual, or legal remedies in instances where contractor/subcontractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.

3. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148).

When required by Federal program legislation, all prime construction contracts in excess of \$2,000 must include a provision for compliance with the Davis-Bacon Act ([40 U.S.C. 3141-3144](#), and [3146-3148](#)) as supplemented by Department of Labor regulations ([29 CFR Part 5](#), "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted

Construction”). In accordance with the statute, contractor/subcontractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractor/subcontractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The Subrecipient must report all suspected or reported violations to the County or Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act ([40 U.S.C. 3145](#)), as supplemented by Department of Labor regulations ([29 CFR Part 3](#), “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor/subcontractor or Subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The Subrecipient must report all suspected or reported violations to the County.

4. Contract Work Hours and Safety Standards Act (40 U.S.C. § 3701 – 3708)

Contractor/subcontractor shall comply with the Contract Work Hours and Safety Standards Act (for contracts in excess of \$100,000 that involve the employment of mechanics or laborers and subject to the overtime provisions) in accordance to 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations at 29 C.F.R. Part 5 and 29 C.F.R. Part 5 . Under [40 U.S.C. 3702](#) of the Act, each contractor/subcontractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of [40 U.S.C. 3704](#) are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

(a) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such work week unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(b) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (a) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages and interest from the date of the underpayment. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in

violation of the clause set forth in paragraph (a) of this section, in the sum of \$33 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (a) of this section.

(c) Withholding for unpaid wages and liquidated damages. The County may, upon its own action, or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from the contractor/subcontractor, so much of the accrued payments or advances as may be considered necessary to satisfy the liabilities, any moneys payable on account of work performed by the contractor or subcontractor for any unpaid wages; monetary relief, including interest; and liquidated damages required by the clauses set forth in this paragraph (b) of this section or any other Federal contract with the same prime contractor/subcontractors, or any other federally assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor/subcontractors, regardless of whether the other contract was awarded or assisted by the same agency, and such funds may be used to satisfy the contractor/subcontractor liability for which the funds were withheld.

(d) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (a) through (d) of this section and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (a) through (d) of this section. In the event of any violations of these clauses, the prime contractor and any subcontractor(s) responsible will be liable for any unpaid wages and monetary relief, including interest from the date of the underpayment or loss, due to any workers of lower-tier subcontractors, and associated liquidated damages and may be subject to debarment, as appropriate.

5. Clean Air Act (42 U.S.C. 7401-7671q.) and Federal Water Pollution Control Act, as amended (for contracts exceeding \$150,000).

(a) Clean Air Act (Contracts in excess of \$150,000)

(1) The contractor/subcontractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401-7671q.

(2) The contractor/subcontractor agrees to report each violation to County and the Regional Office of Environmental Protection Agency (EPA), and understands and agrees that the County will, in turn, report each violation as required to assure notification to the U.S. HUD and the appropriate Environmental Protection Subrecipient Regional Office.

(3) The contractor/subcontractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by the U.S. HUD.

(b) Federal Water Pollution Control Act (Contracts in excess of \$150,000)

(1) The contractor/subcontractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251-1387 as amended.

(2) The contractor/subcontractor agrees to report each violation to the County and the Regional Office of Environmental Protection Agency (EPA), and understands and agrees that the County will, in turn, report each violation as required to assure notification to the U.S. HUD and the appropriate Environmental Protection Subrecipient Regional Office.

(3) The contractor/subcontractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance provided by the U.S. HUD.

6. Debarment and Suspension (Certification required).

This Agreement is a covered transaction for purposes of 2 C.F.R. pt. 180 and 31 C.F.R. pt. 19. As such the contractor/subcontractor is required to verify that none of the contractor/subcontractor, its principals (defined at 2 C.F.R. § 180.995), or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).

A contract award (see [2 CFR 180.220](#)) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at [2 CFR 180](#) that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than [Executive Order 12549](#).

The contractor/subcontractor must comply with 2 C.F.R. pt. 180, subpart C and 31 C.F.R. pt. 19, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.

This certification is a material representation of fact relied upon by County. If it is later determined that the contractor/subcontractor did not comply with 2 C.F.R. pt. 180, subpart C and 31 C.F.R. pt. 19 subpart C, in addition to remedies available to County, the federal government may pursue available remedies, including but not limited to suspension and/or debarment.

The bidder or proposer agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 31 C.F.R. pt. 19 subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The bidder or proposer further agrees to include a provision requiring such compliance in its lower tier covered transactions.

A completed Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion-Lower Tier Participation form (attached hereto and titled Certification Regarding Debarment) is required in Contractor/subcontractor's sealed bid or proposal or as otherwise required by the County. Upon request, successful Contractor/subcontractor agrees to provide the County with subsequent certification(s) for it and/or its suppliers, subcontractors and subconsultants after Contract award.

7. Byrd Anti-Lobbying Amendment 31 U.S.C. § 1352 and 31 CFR Part 21 (Certification required).

Contractors/subcontractors who apply or bid for or receive an award of \$100,000 or more at any tier under a federal grant shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the awarding Subrecipient.

A completed certificate (attached hereto and titled Certification Regarding Lobbying) is required in Contractor's/subcontractors sealed bid or proposal or as otherwise required by the County. Upon request, successful Contractor/subcontractor agrees to provide the County with subsequent certification(s) for it and/or its suppliers, subcontractors and subconsultants after Contract award.

8. Recovered Materials.

Under the Resource Conservation and Recovery Act of 1976 (RCRA), [42 U.S.C. 6962](#), as implemented at [40 CFR part 247](#) and in the performance of this Agreement, the Contractor/subcontractor shall make maximum use of recommended practices and products containing recovered materials that are EPA designated items unless the product cannot be acquired:

- (a) Competitively within a timeframe providing for compliance with the contract performance schedule;
- (b) Meeting contract performance requirements; or
- (c) At a reasonable price.

Information about this requirement along with a list of EPA-designated items is available at EPA's Comprehensive Procurement Guidelines web site:

<https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.

The Contractor/subcontractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

9. Prohibition on Contracting for Covered Telecommunications Equipment or Services.

(a) Definitions.

Backhaul means intermediate links between the core network, or backbone network, and the small subnetworks at the edge of the network (e.g., connecting cell phones/towers to the core telephone network). Backhaul can be wireless (e.g., microwave) or wired (e.g., fiber optic, coaxial cable, Ethernet).

Covered foreign country means: the People's Republic of China

Covered telecommunications equipment or services means:

- 1) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation, (or any subsidiary or affiliate of such entities);
- 2) For the purpose of public safety, security of Government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
- 3) Telecommunications or video surveillance services provided by such entities or using such equipment; or
- 4) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

Interconnection arrangements means arrangements governing the physical connection of two or more networks to allow the use of another's network to hand off traffic where it is ultimately delivered (e.g., connection of a customer of telephone provider A to a customer of telephone company B) or sharing data and other information resources.

Reasonable inquiry means an inquiry designed to uncover any information in the entity's possession about the identity of the producer or provider of covered telecommunications equipment or services used by the entity that excludes the need to include an internal or third-party audit.

Roaming means cellular communications services (e.g., voice, video, data) received from a visited network when unable to connect to the facilities of the home network either because signal coverage is too weak or because traffic is too high.

Substantial or essential component means any component necessary for the proper function or performance of a piece of equipment, system, or service.

Telecommunications equipment or services means telecommunications or video surveillance equipment or services, such as, but not limited to, mobile phones, land lines, internet, video surveillance, and cloud servers.

(b) Prohibitions.

(1) Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibits the head of an executive agency or Subrecipient on or after Aug. 13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.

(2) Unless an exception in paragraph (c) of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the U.S. HUD to:

- (i) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- (ii) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
- (iii) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
- (iv) Provide, as part of its performance of this Agreement, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

(c) Exceptions.

(1) This clause does not prohibit contractor/subcontractors from providing:

- (i) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or
- (ii) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

(2) By necessary implication and regulation, the prohibitions also do not apply to:

(i) Covered telecommunications equipment or services that:

i. Are not used as a substantial or essential component of any system; and

ii. Are not used as critical technology of any system.

(ii) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

(d) Reporting requirement.

(1) In the event the contractor/subcontractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor/subcontractor is notified of such by a subcontractor at any tier or by any other source, the contractor/subcontractor shall report the information in paragraph (d)(2) of this clause to the recipient or subrecipient, unless elsewhere in this Agreement are established procedures for reporting the information.

(2) The Contractor/subcontractor shall report the following information pursuant to paragraph (d)(1) of this clause:

(i) Within one business days from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(ii) Within 10 business days of submitting the information in paragraph (d)(2)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor/subcontractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

(e) Subcontracts. The Contractor/subcontractor shall insert the substance of this clause, including this paragraph (e), in all subcontracts and other contractual instruments.

10. Domestic Preference for Procurements.

(a) As appropriate, and to the extent consistent with law, the contractor/subcontractors and subrecipient should, to the greatest extent practicable, provide a preference for the purchase,

acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards, contracts, and purchase orders under Federal awards.

(b) For purposes of this clause:

(1) “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

(2) “Manufactured products” mean items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

(c) Federal agencies providing Federal financial assistance for infrastructure projects must implement the Buy America preferences set forth in [2 CFR part 184](#).

11. Notice of County Reporting Requirements.

(a) General. The County is using CDBG Funds awarded by the U.S. HUD, in whole or in part, for the costs incurred under this Agreement. As a condition of this funding, the U.S. HUD requires the County to provide various financial and performance reporting.

(1) It is important that the contractor/subcontractor is aware of these reporting requirements, as the County may require the contractor/subcontractor to provide certain information, documentation, and other reporting in order to satisfy reporting requirements.

(2) Contractor/subcontractor shall cooperate and comply with all requests for information and documentation from the County as necessary to satisfy and comply with the award requirements. Failure to do so is a material breach of this Agreement.

(3) Failure of the County to satisfy reporting requirements to the U.S. HUD is a breach of its agreement with U.S. HUD and could result in loss of federal financial assistance awarded to fund this Agreement.

(c) Applicable Reporting Requirements. Grant reporting includes both financial and program reporting requirements. There are a variety of applicable federal, state and local laws, regulations, requirements, and policies setting forth various reporting requirements, including, but not limited to County policies and procedures, U.S. HUD guidance and federal regulations such as Subpart D, Post Federal Award requirements, Standards for Financial and Program Management, 2 C.F.R. § 200.300 through 2 C.F.R. § 200.345. Performance reporting includes, but is not limited to, the status of the project, the status of the funds, key performance indicators. Contractor/subcontractor shall comply with any and all reporting requirements.

12. Records Requirements.

- (a) **Records Retention.** Pursuant to 24 CFR § 570.502, Contractor/subcontractor shall retain all records, including but not limited to, all books, records, accounts and reports required under this Agreement for a period of the longer of 3 years after the expiration or termination of the subrecipient agreement under 24 CFR § 570.503 or 3 years after the submission of the annual performance and evaluation report, as prescribed in [§ 91.520 of this title](#), in which the specific activity is reported on for the final time.
- (b) Records for individual activities subject to the reversion of assets provisions at § 570.503(b)(7) or change of use provisions at § 570.505 must be maintained for as long as those provisions continue to apply to the activity; and
- (c) Records for individual activities for which there are outstanding loan balances, other receivables, or contingent liabilities must be retained until such receivables or liabilities have been satisfied.

Notwithstanding the foregoing, in the event of litigation or settlement of claims arising from the performance of this Agreement, Contractor/subcontractor agrees to maintain same until the County or the U.S. HUD, or any of their duly authorized representatives, have disposed of all such litigation, appeals, claims or exceptions related to the litigation or settlement of claims.

- (d) **Access to Records.** The following access to records requirements apply to this Agreement:

- (1) The contractor/subcontractor agrees to provide the County, the U.S. HUD, the U.S. Treasury's Office of Inspector General, the U.S. Government Accountability Office or any of their authorized representative's, access to any books, documents, papers, and records (electronic or otherwise) of the Contractor/subcontractor which are directly pertinent to this Agreement for the purposes of making audits, execute site visits, examinations, excerpts, transcriptions or for any other official use. This right also includes timely and reasonable access to the recipient's or subrecipient's personnel for the purpose of interview and discussion related to such documents or the Federal award in general.
- (2) The Contractor/subcontractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

- 13. Compliance with Federal Laws.** This Agreement is being funded in whole or in part with federal funds awarded to the County by the U.S. HUD. The Contractor/subcontractor shall comply with all applicable federal statutes, regulations, and executive orders. Contractor/subcontractor shall insert the substance of this clause in all subcontracts and other contractual instruments.

- 14. False Statements.** The Contractor/subcontractor understands that making false statements or claims in connection with this Agreement is a violation of federal law which may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.
- 15. No Obligation by the U.S. Government.** The U.S. Government is not a party to this Agreement and is not subject any obligations or liabilities to the Contractor/subcontractor, the County or any third party resulting from the performance of this Agreement.
- 16. Increasing Seat Belt Use in the United States.** County encourages the Contractor/subcontractor to adopt and enforce an on-the-job seat belt policy and program for its employees.
- 17. Reducing Text Messaging While Driving.** County encourages the Contractor/subcontractor to adopt and enforce a policy that bans text messaging while driving.
- 18. Title VI of the Civil Rights Act of 1964.** The Contractor/subcontractor shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this Agreement.
- Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this Agreement. Contractor/subcontractor shall insert the substance of this clause in all subcontracts and other contractual instruments.
- 19. Affirmative Socioeconomic Steps.** If subcontracts are to be let, the Contractor/subcontractor is required to take all necessary steps identified in 2 CFR 200.321(b)(1)-(5) to ensure the employment or use of small businesses, and labor surplus area firms are used when possible.
- 20. Reimbursement:** under this Agreement may be from funds distributed from the U.S. HUD and payments may be considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332 regarding subrecipient monitoring and management, and subpart F regarding audit requirements. Any party receiving such funds shall comply with said provisions, and shall fully cooperate with any other party's compliance with said provisions.

SCHEDULE "I"
(TO EXHIBIT "B")

CERTIFICATION REGARDING SUSPENSION AND DEBARMENT

The Subrecipient certifies that:

1. This Agreement is a covered transaction for purposes of 2 CFR, Part 180 and 31 CFR Part 19 such, the Subrecipient is required to verify that none of the Subrecipient, its principals (defined at 2 CFR 180.995), or its affiliates (defined at 2 CFR 180.905) are excluded (defined at 2 CFR 180.940) or disqualified (defined at 2 CFR 180.935).
2. The Subrecipient must comply with 2 CFR Part 180, subpart C and 31 CFR Part 19, subpart C and must include a requirement to comply with these regulations in any lower tier covered transaction it enters into.
3. This certification is a material representation of fact relied upon by the County. If it is later determined that the Subrecipient did not comply with 2 CFR Part 180, subpart C and 31 CFR Part 19, subpart C, in addition to remedies available to the County, the federal government may pursue available remedies, including but not limited to suspension and/ or debarment.
4. The Subrecipient agrees to comply with the requirements of 2 CFR Part 180, subpart C and 31 CFR Part 19, subpart C while this offer is valid and throughout the period of any contract that may arise from this offer. The Subrecipient further agrees to include a provision requiring such compliance in its lower tier covered transactions, including submission to Subrecipient of this Certification completed by its suppliers, subcontractors and subconsultants.

SUBRECIPIENT NAME: **City of Pahokee**

ADDRESS: **207 Begonia Drive, Pahokee, FL 33476**

SUBRECIPIENT'S AUTHORIZED OFFICIAL:

Brenda L. Bryant, City Manager

Date

SCHEDULE "II"
(TO EXHIBIT "B")

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements
 (To be submitted with each bid, proposal, or contract exceeding \$100,000)

The undersigned Subrecipient certifies, to the best of his or her knowledge, that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an Subrecipient, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Subrecipient, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Subrecipient, **City of Pahokee**, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Subrecipient understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

 Brenda L. Bryant, City Manager

 Date



AGENDA

MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS

FROM: Brenda L. Bryant, City Manager

SUBJECT: Parks & Recreation Vehicle Purchase

DATE: July 14, 2026

GENERAL SUMMARY & BACKGROUND

The Parks & Recreation Department is requesting authorization to purchase three used buses from the Florida Department of Transportation (FDOT) for a total purchase amount of \$21,150. The buses will be used to transport participants to and from department-related activities.

The department originally received the buses through an FDOT grant in 2014 and has used them to support transportation needs for Parks & Recreation programs and activities. FDOT has now provided the City with the opportunity to purchase the vehicles at fair market value.

Vehicle Information

VIN	Year	Make/Model	Purchase Amount	Current Mileage	Bus Seats
1FDWE3FL2DDB12856	2014	Turtle Top Cutaway	\$3,150.00	59,852	09 seater
IFVACWDT9CHBF8672	2014	Oasis Turtle Top Cutaway	\$9,000.00	73,778	33 seater
1FDAF5GY7KDA21138	2019	Champion Transit Cutaway	\$9,000.00	30,100	23 seater
Totals			\$21,150.00		

BUDGET IMPACT:

The total budget impact is \$21,150, to be funded through the Parks & Recreation budget.

LEGAL NOTE:

This item has been reviewed for legal sufficiency. Any additional legal advice will be deferred to the City Attorney as necessary.

STAFF RECOMMENDATION:

Staff recommends approval of the purchase of three used buses from FDOT for a total amount of \$21,150.

ATTACHMENTS:

Resolution 2026-39

RESOLUTION NO. 2026-39

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE AGREEMENT AND ALL NECESSARY DOCUMENTS FOR THE ACQUISITION OF THREE (3) USED BUSES FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) FOR THE PARKS & RECREATION DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$21,150.00; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee’s Parks & Recreation Department requires reliable vehicles to transport program participants to and from department-related municipal activities and events; and

WHEREAS, the City originally received three vehicles through a Florida Department of Transportation (FDOT) grant program in 2014 and has successfully utilized them to support the community's recreational transportation needs; and

WHEREAS, FDOT has extended an opportunity to the City of Pahokee to acquire full title to these three (3) used vehicles by purchasing them at their established fair market value; and

WHEREAS, the total acquisition cost for the three (3) specified vehicles is Twenty-One Thousand One Hundred Fifty Dollars and Zero Cents (\$21,150.00), broken down by individual vehicle identification and fair market valuation: 2014 Turtle Top Cutaway, \$3,150.00; 2014 Oasis Turtle Top Cutaway, \$9,000.00; and a 2019 Champion Transit Cutaway, \$9,000.00; and

WHEREAS, funding for this asset acquisition is available and will be allocated directly from the Parks & Recreation Department budget; and

WHEREAS, the City Manager is recommending this purchase as a cost-effective solution to sustain vital community programming and transportation services for the residents of Pahokee; and

WHEREAS, the City Commission of the City of Pahokee finds that authorizing this purchase serves a valid public purpose and is in the best interest of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

SECTION 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

SECTION 2. Approval and Authorization. The City Commission of the City of Pahokee hereby authorizes the City Manager to purchase three (3) used buses from the Florida Department of Transportation (FDOT) for a total aggregate sum not to exceed Twenty-One Thousand One Hundred Fifty Dollars and Zero Cents (\$21,150.00).

SECTION 3. Conflict. All resolutions in conflict herewith are hereby and expressly repealed.

SECTION 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 14 day of July, 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor McDonald	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Brenda Bryant, City Manager

FROM: Office of the City Manager

SUBJECT: Renewal of Special Magistrate Professional Services Agreement with Keith W. Davis, Esq.

DATE: July 14th, 2026

GENERAL SUMMARY/BACKGROUND:

1. The City utilizes the services of a Special Magistrate as an enforcement process to resolve code violations that have not been corrected after a notice has been issued.
2. To maintain continuity of service to the community, staff requests approval of the Special Magistrate Professional Services Agreement with Keith W. Davis, Esq. Mr. Davis has served as the City of Pahokee's Special Magistrate since November 2016 and is familiar with the City's code enforcement ordinances. The term of the agreement is for one year.

BUDGET IMPACT:

The budget impact of this agreement is based on an hourly service rate of \$200.00 per hour.

LEGAL NOTE:

This item has been reviewed for legal sufficiency. Any additional legal advice will be deferred to the City Attorney as necessary.

STAFF RECOMMENDATION:

Staff recommends approval

ATTACHMENTS:

Resolution 2026-40

RESOLUTION NO. 2026-40

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE EXECUTION OF A SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT BETWEEN THE CITY OF PAHOKEE AND KEITH W. DAVIS, ESQ., AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City is in need of special magistrate code enforcement services; and

WHEREAS, pursuant to Section 2-141 of the City of Pahokee's Code of Ordinances, entitled "*Special Master; Qualifications, appointment, removal, and term.*" The special master process (Special Magistrate) "is designed as an enforcement process pertaining to homeowners and businesses of building, structural, zoning, licensing, and life safety type cases for which corrective action has not been taken. It is an expeditious and inexpensive method to resolve violations which have not been corrected after notice has been provided by the city"pursuant to F.S. Ch. 162,"; and

WHEREAS, pursuant to Section 2-141 of the City of Pahokee's Code of Ordinances, appointments shall be made by the city commission for a term of one (1) year. Special masters (magistrates) may be reappointed or removed at the discretion of the mayor, subject to ratification by the city commission; and

WHEREAS, Section 2-141 of the City of Pahokee's Code of Ordinances specifies that "special masters shall not be residents of the city and shall possess outstanding reputations for civic pride, interest, integrity, responsibility and business or professional ability."; and

WHEREAS, according to Section 2-141 of the City's Code of Ordinances, a special magistrate shall be a member of the Florida Bar with five (5) years' experience as an attorney; the special magistrate shall be compensated at a rate to be determined by the city commission for time spent and preside over code enforcement matters once a month, or more often if necessary.

WHEREAS, pursuant to Section 2-272 of the City of Pahokee's Code of Ordinances certain professional services are excluded from normal procurement requirements but "shall be by contract approved and authorized, executed by the city commission from time to time in the manner required by law"; and

WHEREAS, the City desires to maintain the services of Special Magistrate, Keith W. Davis, Esq. at a rate of \$200.00 an hour; and

WHEREAS, Keith W. Davis Esq., has served as the Special Magistrate for the City of Pahokee since November 2016 and is familiar with all relevant city ordinances pertaining to code enforcement; and

WHEREAS, the City Commission of the City of Pahokee desires to authorize the execution of a Special Magistrate Professional Services Contract to be executed by the Mayor as in the best interests of the City of Pahokee.

NOW THEREFORE, BE RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval and Authorization. The City Commission of the City of Pahokee hereby authorizes the execution of a Special Magistrate Professional Services Contract between the City of Pahokee and Keith W. Davis, Esq. upon the terms and conditions set for in the contract attached hereto as Exhibit “A.”

Section 3. Conflict. All resolutions in conflict herewith are hereby and expressly repealed.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 14th day of July, 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor McDonald	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)

EXHIBIT "A"

**CONTRACT AGREEMENT BETWEEN
CITY OF PAHOKEE AND KEITH W. DAVIS, ESQ.**

(ATTACHED)

SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT

THIS SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT (“Professional Services Contract”) is hereby made and entered into, in duplicate in Palm Beach County, Florida this _____ day of _____ 2026, by and between the City of Pahokee, Florida, hereinafter referred to as the “City”, being party of the first part, and Attorney, Keith W. Davis, Esq. hereinafter referred to as “Attorney”, party of the second part.

RECITALS

WHEREAS, the City is in need of special magistrate code enforcement services; and

WHEREAS, pursuant to Section 2-141 of the City of Pahokee’s Code of Ordinances, entitled “*Special Master; Qualifications, appointment, removal, and term.*” The special master process (Special Magistrate) “is designed as an enforcement process pertaining to homeowners and businesses of building, structural, zoning, licensing, and life safety type cases for which corrective action has not been taken. It is an expeditious and inexpensive method to resolve violations which have not been corrected after notice has been provided by the city”……”pursuant to F.S. Ch. 162,”; and

WHEREAS, pursuant to Section 2-141 of the City of Pahokee’s Code of Ordinances, appointments shall be made by the city commission for a term of one (1) year. Special masters (magistrates) may be reappointed or removed at the discretion of the mayor, subject to ratification by the city commission; and

WHEREAS, Section 2-141 of the City of Pahokee’s Code of Ordinances specifies that “special masters shall not be residents of the city and shall possess outstanding reputations for civic pride, interest, integrity, responsibility and business or professional ability.”; and

WHEREAS, according to Section 2-141 of the City’s Code of Ordinances, a special magistrate shall be a member of the Florida Bar with five (5) years experience as an attorney; the special magistrate shall be compensated at a rate to be determined by the city commission for time spent and preside over code enforcement matters once a month, or more often if necessary.

WHEREAS, pursuant to Section 2-272 of the City of Pahokee’s Code of Ordinances certain professional services are excluded from normal procurement requirements but “shall be by contract approved and authorized, executed by the city commission from time to time in the manner required by law”; and

WHEREAS, Keith W. Davis Esq., has served as the Special Magistrate for the City of Pahokee since November 2016 and is familiar with all relevant city ordinances pertaining to code enforcement; and

NOW THEREFORE, in consideration of the mutual covenants and promises herein contained and the mutual exchange of other good and valuable consideration, the receipt of which is hereby acknowledged, it is mutually agreed, promised, and covenanted as follows:

- 1.0 **ENGAGEMENT OF PROFESSIONAL SERVICES.** City does hereby agree to engage and retain Attorney as Special Magistrate, and ATTORNEY does hereby agree to accept such engagement by the City in the capacity of “Special Magistrate” in accordance with the terms, conditions and provisions of Florida Statutes, City of Pahokee’s Code of Ordinances and all other applicable provisions of Florida Law.
- 2.0 **TERM OF ENGAGEMENT.** The term of engagement shall commence at the time of execution and shall remain in place for one (1) year, unless sooner terminated in the matter provided for in paragraph 3.0.
- 3.0 **TERMINATION.** The Special Magistrate Professional Services Contract may be terminated at the discretion of the mayor, subject to ratification by the city commission.
- 4.0 **SCOPE OF SERVICES.** City and Attorney mutually understand and agree that the scope of legal services to be provided by the Attorney shall be exclusively related to code enforcement matters. Attorney shall work diligently to carry out the requirements of this agreement. Attorney shall attend all code enforcement meetings in a timely manner and prepare reports and orders as necessary.
- 5.0 **PAYMENT FOR PROFESSIONAL SERVICES RENDERED.** Attorney shall be compensated at a rate of Two Hundred Dollars (\$200.00) an hour for work specifically related to code enforcement duties.
- 6.0 **COST, EXPENSES AND BILLING.** Costs and expenses are not reimbursable by the City. Attorney shall submit a monthly billing statement to the City and such statement shall contain the date(s) of services and the hours.
- 7.0 **ATTORNEY INDEPENDENCE.** It is important that Attorney be independent and impartial in order to properly perform and provide the professional services to the City. Attorney shall not act as counsel in any lawsuit or other adversary proceeding in which the City is named as an adverse party or in which Attorney takes any adverse position to the City.
- 8.0 **CONFLICT OF INTEREST.** Attorney acknowledges that he/she is familiar with and will at all times comply with the provisions of Florida Statutes, Chapter 112 relating to the Code of Ethics, County Ordinances, including ordinances pertaining to ethics and City Ordinances as they apply to the attorney.
- 9.0 **PUBLIC RECORDS.** Attorney and City mutually understand that the attorney-client and attorney work-product privileges may protect certain documents and information from voluntary disclosure. However, Attorney and City acknowledge and agree that such documents and information may be disclosed if required by Florida Statutes, Chapter 119 relating to Florida Public Records Acts, or other applicable Florida Law, with prior notice to the City, and appropriate redaction if

required; and further that such documents shall be disclosed, with prior notice to the City, if compelled by court order.

- 10.0 **INDEPENDENT CONTRACTOR RELATIONSHIP.** Nothing contained in this Professional Services Contract, or any document executed in connection herewith, shall be construed to create an employer-employee relationship, partnership or joint venture relationship between the City and Attorney. Attorney is an independent contractor and not an employee of the City. The consideration set forth in the Professional Services Contract shall be the sole consideration due Attorney for the services rendered hereunder. It is understood that the City will not withhold any amounts for payment of taxes from the compensation of the Attorney hereunder.

Attorney will not represent itself to be or hold itself out as an employee of the City and Attorney hereby acknowledges that he or she shall not have the right or entitlement in or to any of the pension, retirement, or other benefit programs now or hereafter available to the City's regular employees. Any and all sums subject to deduction, if any, required to be withheld and/or paid under any applicable state or federal laws shall be Attorney's sole responsibility and Attorney shall indemnify and hold harmless from any and all damages, claims and expenses arising out of or resulting from any claims asserted by any taxing authority as a result of or in connection with said payments.

- 11.0 **INDEMNIFICATION.** Attorney shall at all hereafter agree to indemnify and hold harmless City, its officers (appointed or elected), agents, employees and servants against any and all claims, actions, petitions or disputes or losses of any nature whatsoever, whether in law, equity or administrative, including attorney's fees, cost, expenses, or judgements caused by or arising from or pertaining to Attorney's performance of the scope of services contemplated by this Professional Services Contract, including any and all claims, demands, or causes of actions or damages sustained by any person. The provision of this paragraph shall survive the termination of this Professional Service Contract.

- 12.0 **INSURANCE.** Attorney shall keep and maintain insurance necessary to comply with Section 11.0 of this Agreement.

- 13.0 **NOTICE.** Whenever either party is required to give notice to the other, such notice shall be delivered by United States mail, return receipt requested or by hand delivery addressed to the party for whom it is intended at the place specified by this paragraph. The place for giving notice shall remain the same as set forth in this Professional Services Contract, unless changes in writing and provided in the manner provided by this paragraph. The parties designate the following as the effective persons and place for providing notice to the other:

If to the City at:

Brenda L. Bryant, City Manager

207 Begonia Drive
Pahokee, FL 33476

With a copy to:

Burnadette Norris-Weeks, Esq.
Law Offices of Burnadette Norris-Weeks, P.A.
City Attorney
401 North Avenue of
the Arts
Ft. Lauderdale, FL
33311

If to the Attorney at:

Keith W. Davis, Esq.
Davis & Associates, P.A.
701 Northpoint Pkwy Ste 205
West Palm Beach, FL 33407-1956

14.0 **MISCELLANEOUS.** This Professional Services Contract sets forth the entire agreement between the parties hereto. Any oral conversations or writing are merged herein and extinguished. No subsequent amendment to this Contract shall be binding upon the City or the Attorney unless reduced to writing and properly signed and executed by both parties.

This Professional Services Contract shall be governed by the laws of the State of Florida. The invalidity or enforceability of any provision of this Agreement shall not affect validity or enforceability of any other provision.

IN WITNESS WHEREOF, the parties have caused this independent Contract/ Professional Services Contract to be executed this _____ day of _____ 2026.

Keith W. Davis, Esq.
ATTORNEY/ SPECIAL MAGISTRATE

WITNESSES:

STATE OF FLORIDA
COUNTY OF Palm Beach

Sworn to (or affirmed) and subscribed before me this _____ day of _____, 2026 by _____ (name of person making statement).

My Commission Expires:

(Signature of Notary Public-State of Florida)

(Name of Notary Typed, Printed, or Stamped)

Personally known _____ OR Produced Identification _____

Type of Identification Produced _____

IN THE WITNESS OF FOREGOING, the parties have set their hands and seal the day and year first written above.

CITY OF PAHOKEE, FLORIDA

ATTEST:

City Clerk

Keith W. Babb

Mayor, City of Pahokee

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

City Attorney

EXHIBIT “A”

SPECIAL MAGISTRATE PROFESSIONAL SERVICES CONTRACT



AGENDA

MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Brenda L. Bryant, City Manager

FROM: Office of the City Manager

SUBJECT: Approving the Renewal of Annual Service & Support with Black Mountain Software

DATE: July 14, 2026

GENERAL SUMMARY/BACKGROUND:

1. Black Mountain Software, LLC provides the City's financial management software, cloud hosting, and ongoing technical support for the Finance Department. These services are necessary to maintain the City's accounting, accounts payable, purchasing, cash receipting, and other financial operations. Approval of the second one-year renewal will ensure continued system support, software updates, security, and uninterrupted access to the City's financial management system in accordance with the existing Agreement.

BUDGET IMPACT:

An amount not to exceed \$17,147.22, will be paid from the Finance Department's budget for software maintenance and support services.

LEGAL NOTE:

This item has been reviewed for legal sufficiency. Any additional legal advice will be deferred to the City Attorney as necessary.

STAFF RECOMMENDATION:

Staff recommends approval.

ATTACHMENTS:

Resolution 2026-41

RESOLUTION NO. 2026-41

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE EXERCISE OF THE SECOND ONE-YEAR RENEWAL OPTION UNDER THE AGREEMENT WITH BLACK MOUNTAIN SOFTWARE, LLC FOR THE PROVISION OF CLOUD HOSTING AND ACCOUNTING-RELATED SUPPORT SERVICES, AS A SOLE SOURCE VENDOR, IN AN AMOUNT NOT TO EXCEED \$17,147.22; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee ("City") is currently doing business with Black Mountain Software, LLC for the provision of financial support services, including cloud hosting, accounting support, credit card management, purchase orders, requisition removal, and cash receipting; and

WHEREAS, the services being provided are ongoing, and any disruption of these services would negatively impact the financial operations of the City; and

WHEREAS, effective July 10, 2024, the Agreement was entered into for an initial one-year term with the option to renew for three (3) additional one-year terms; and

WHEREAS, pursuant to Resolution No. 2025-37, the City Commission exercised the first one-year renewal option under the Agreement; and

WHEREAS, the City Commission now desires to exercise the second one-year renewal option in accordance with the terms and conditions of the Agreement; and

WHEREAS, the software system utilized by Black Mountain Software, LLC and the associated support services are sufficiently unique to have been determined by the City to constitute a sole source procurement exempt from competitive bidding pursuant to Article VII, Section 2-272(4)(c) of the City of Pahokee Code of Ordinances; and

WHEREAS, the City Commission finds these services to be essential to the continued operation of the City's financial management system and authorizes the City Manager to exercise the second one-year renewal option with Black Mountain Software, LLC for an amount not to exceed \$17,147.22, pursuant to the terms and conditions of the Agreement attached hereto as Exhibit "A"; and

WHEREAS, it is in the best interests of the City of Pahokee to authorize the City Manager to execute all documents necessary to renew the Agreement with Black Mountain Software, LLC for the second one-year renewal term.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval and Authorization. The City Commission of the City of Pahokee hereby authorizes the City Manager to exercise the second one-year renewal option under the Agreement with Black Mountain Software, LLC, attached hereto as Exhibit "A," for the provision of cloud hosting and accounting-related support services in an amount not to exceed \$17,147.22. The City Manager is further authorized to execute any documents and take all necessary and expedient actions to effectuate the intent of this Resolution.

Section 3. Conflict. All resolutions in conflict herewith are hereby and expressly repealed.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 14th day of July, 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor McDonald	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)

EXHIBIT "A"

**BUDGET MEMO DATED MAY 8, 2026
(ATTACHED)**



BUDGET MEMO

Date: May 8, 2026

City of Pahokee
207 Begonia Dr
Pahokee, FL 33476-2110

Subscription Message

THIS IS NOT A BILL.

The prices below represent your upcoming contract period. This memo may not reflect recent purchases or downgrades. If you have any questions or concerns, please contact Kim Namen at kim@govineersolutions.com.

A final bill will be sent at the beginning of your contract term. All prices effective for contracts with a start date of July 1, 2026 or later.

Product Name	Product Price
Cloud Hosting - Subscription	\$7,957.48
Accounting - Maintenance and Support	\$3,780.33
Cash Receipting - Maintenance and Support	\$2,346.16
Purchase Orders - Maintenance and Support	\$751.89
Credit Card Manager - Subscription	\$1,559.47
Remote Requisitions - Maintenance and Support	\$751.89
Total	\$17,147.22

Payment Information

Please make sure your billing records are up to date with the information below!

For payment by check, mail to:

Black Mountain Software LLC
110 Main St. Suite 3
Polson, MT, 59860

For Wire or ACH Payment:

Black Mountain Software LLC
Acct #: XXXXXXXXXX
Routing #: 121143260

RESOLUTION NO. 2026-42

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, RECONSIDERING ITS PRIOR ACTION REGARDING REQUEST FOR PROPOSALS (RFP) 2026-01 FOR INFORMATION TECHNOLOGY SERVICES; ACKNOWLEDGING THE CITY MANAGER'S AUTHORITY PURSUANT TO SECTION 2-26 OF THE CITY OF PAHOKEE CODE OF ORDINANCES TO BRING MATTERS BEFORE THE CITY COMMISSION; REJECTING IT BIDS; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on March 3, 2026, the City of Pahokee ("City") issued Request for Proposals (RFP 2026-01) seeking Information Technology Services; and

WHEREAS, the formal solicitation concluded on March 27, 2026, with the City receiving four (4) responsive proposals; and

WHEREAS, on April 17, 2026, the RFP Review Committee conducted presentations by the proposers and subsequently ranked the firms; and

WHEREAS, at a June 2026 City Commission meeting, the City Commission previously considered matters relating to RFP 2026-01 and voted not to reject all bids; and

WHEREAS, pursuant to Section 2-26 of the City of Pahokee Code of Ordinances, the City Manager serves as the chief administrative officer of the City and is authorized to recommend policies, programs, contracts, agreements, and other matters to the City Commission that are determined to be in the best interests of the City; and

WHEREAS, in the exercise of that authority, the City Manager is requesting that this matter be brought back before the City Commission for reconsideration after obtaining additional information regarding the availability of governmental Information Technology services through Palm Beach County; and

WHEREAS, following meetings with representatives of Palm Beach County and a comprehensive review of the County's Information Technology service model, operational capabilities, security infrastructure, and pricing, the City Manager has

determined that the City should consider utilizing Information Technology services provided by Palm Beach County in lieu of a traditional private vendor; and

WHEREAS, the City Manager has concluded that partnering with Palm Beach County would provide the City with an economical, secure, and operationally sound solution that is in the best interests of the City of Pahokee; and

WHEREAS, Specifically, Palm Beach County, through its Information Systems Services (ISS) Department and the Office of Technology and Innovation (OTI), provides comprehensive Information Technology services to governmental entities and nonprofit organizations throughout the region, including: Network Services and Internet Service Provision; Enterprise Cybersecurity Frameworks and Security Awareness Training; Disaster Recovery and Business Continuity Services; Unified Communications Platforms; Custom Government and Public Sector Business Applications; and

WHEREAS, Palm Beach County has successfully provided municipal Information Technology services since 2008 and currently supports approximately nineteen (19) municipalities, eight (8) taxing authorities, thirteen (13) nonprofit organizations, and six (6) educational institutions, demonstrating substantial governmental experience and institutional expertise; and

WHEREAS, the City Manager has determined that partnering with Palm Beach County would provide the following strategic and operational benefits to the City:

1. Reduced Costs. Significantly lower capital expenditures and ongoing operational costs.
2. Enhanced Cybersecurity and Infrastructure. Greater network bandwidth, improved system resiliency, enhanced cybersecurity protections, and faster implementation of emerging technologies.
3. Improved Public Service. Increased reliability of technology systems, resulting in uninterrupted municipal operations, improved customer service, and greater workforce productivity.
4. Government Compliance. Because Palm Beach County operates exclusively within the governmental environment, its systems are inherently designed to comply with Florida public records requirements, records retention schedules, the Florida Sunshine Law, and other applicable federal and state regulatory requirements while providing the transparency, audit logs, and reporting expected of governmental entities.
5. Economies of Scale. Access to enterprise-level software licensing, advanced data centers, and sophisticated technology infrastructure that would otherwise be cost-prohibitive for a municipality the size of Pahokee.
6. Institutional Stability. Unlike private vendors that may experience ownership changes, staffing shortages, restructuring, or changing business priorities, Palm Beach County provides long-term governmental stability and continuity of operations, particularly during emergencies and disaster recovery situations.

7. Improved Coverage. Twenty-four (24) hour system monitoring, proactive alerting, and continuous support provided by a team of experienced Information Technology professionals; and

WHEREAS, the City Manager further desires to propose a Memorandum of Understanding or other contractual agreement with Palm Beach for IT Services; and

WHEREAS, the City Manager has completed a cost comparison between the services proposed by Palm Beach County and the City's current Information Technology expenditures and has determined that the County's governmental service model provides substantially greater value, expanded services, enhanced cybersecurity, improved governmental compliance, and long-term operational efficiencies; and

WHEREAS, the City Commission finds that it is appropriate to reconsider its prior action concerning RFP 2026-01 and further finds that Rejecting all Bids would be appropriate and further desires to authorize the City Manager to pursue a Memorandum of Understanding or other contractual agreement with Palm Beach County as is in the best interests of the City and its residents and bring back such agreement to the City Commission for consideration.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Reconsideration.

The City Commission hereby acknowledges the City Manager's recommendation to reconsider the City's prior action concerning RFP 2026-01 based upon additional information obtained regarding governmental Information Technology services and hereby rejects all bids.

Section 3. Authorization to Negotiate Memorandum of Understanding.

The City Commission authorizes the City Manager to negotiate a Memorandum of Understanding with Palm Beach County for the provision of Information Technology services and return the negotiated agreement to the City Commission for final approval.

Section 4. Effective Date.

This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 14th day of July, 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor McDonald	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)