

# CITY OF PAHOKEE



## AGENDA

**City Commission Workshop Meeting**  
Friday, September 09, 2022, at 3:00 PM

Pahokee Marina Conference Room  
190 North Lake Avenue  
Pahokee, Florida 33476

### **CITY COMMISSION:**

Keith W. Babb, Jr., Mayor  
Clara Murvin, Vice Mayor  
Derrick Boldin, Commissioner  
Juan Gonzalez, Commissioner  
Sara Perez, Commissioner

### **CITY STAFF:**

Rodney Lucas, City Manager  
Jongelene Adams, Deputy City Manager  
Tijauna Warner, City Clerk  
Burnadette Norris-Weeks, Esq., City Attorney  
Vacant, Interim Finance/Human Resource Director

[TENTATIVE: SUBJECT TO REVISION]

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## AGENDA

- A. INVOCATION AND PLEDGE OF ALLEGIANCE**
  - B. ROLL CALL**
  - C. TOPIC**
    - 1. PROPOSED BUDGET FISCAL YEAR 2022/2023
  - D. DISCUSSION, COMMENTS, CONCERNS**
  - E. ADJOURN**
- 

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the “Request for Appearance and Comment” form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Tijauna Warner at Pahokee City Hall, 207 Begonia Dr. Pahokee, FL 33476 Phone: (561) 924-5534. If hearing impaired, telephone the Florida Relay Service Number, 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26).

# Budget Workshop Planning Session

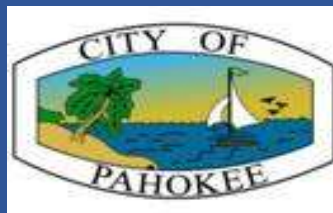


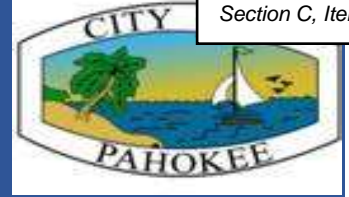
City of Pahokee  
FY 2023



# Budget Workshop Agenda

- Introduction : City Manager
- FY23 Proposed Budget Summary
- Other factors
- Financial Update
- Closing Remarks



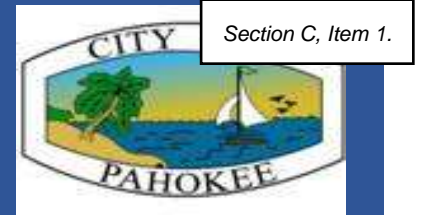


# Budget Rationale

- Maintain Existing City Services
- Maintain Quality of Life for Residents & Businesses
- Maintain Healthy Level of Fund Balances



# 2022 Critical Dates



Section C, Item 1.

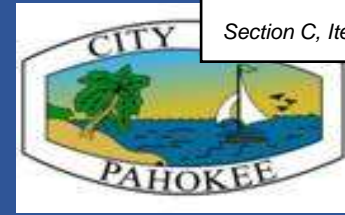
**September 9** - Budget Workshop & Planning meeting.

**September 12** – First hearing for tentative millage rate and budget.

**September 27** – Second hearing for the final millage rate and budget.

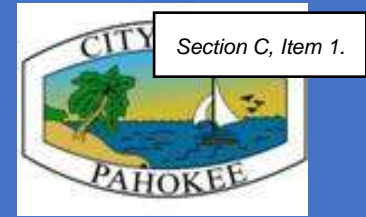
**October 1** – The FY23 Adopted budget becomes effective.

# City proposing:



Section C, Item 1.

- No millage increase
- Current millage is 6.5419
- Assessed value increase 6.17% from rollback rate of 6.1617 mills.



# PAHOKEE IS 27% OF TAX BILL

County 37%

Public school 29%

City 27%

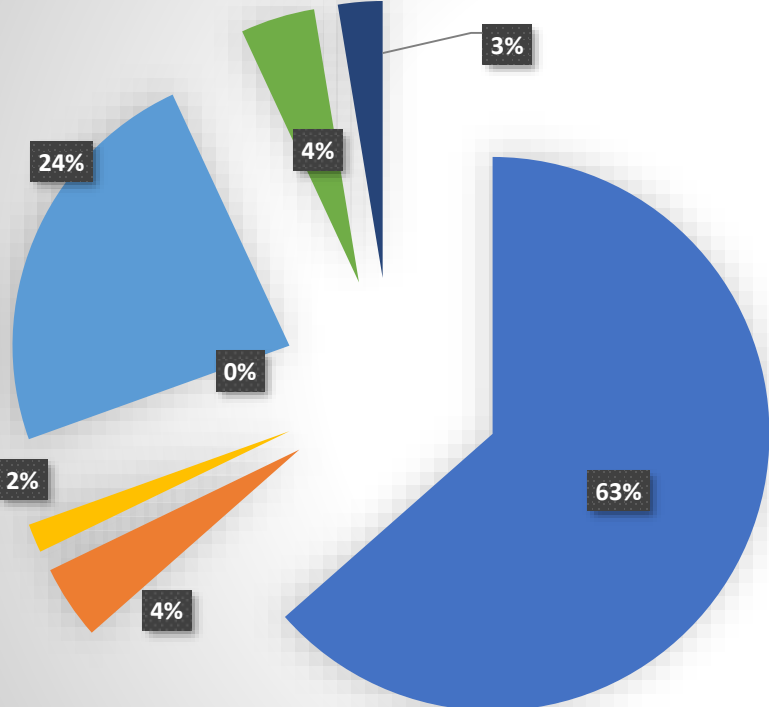
Other 7%





|                          |                     |             |
|--------------------------|---------------------|-------------|
| <b>General Fund</b>      | <b>\$ 5,105,921</b> | <b>63%</b>  |
| Special Revenue Fund     | 348,061             | 4%          |
| Henderson Endowment Fund | 250                 | 0%          |
| Debt Service Fund        | 135,234             | 2%          |
| Capital Project Fund     | 1,893,943           | 24%         |
| Marina Campground Fund   | 348,845             | 4%          |
| Cemetery Fund            | 208,681             | 3%          |
|                          | <b>\$ 8,040,935</b> | <b>100%</b> |

# ALL FUNDS



- General Fund
- Special Revenue Fund
- Henderson Endowment Fund
- Debt Service Fund
- Capital Project Fund
- Marina Campground Fund
- Cemetery Fund

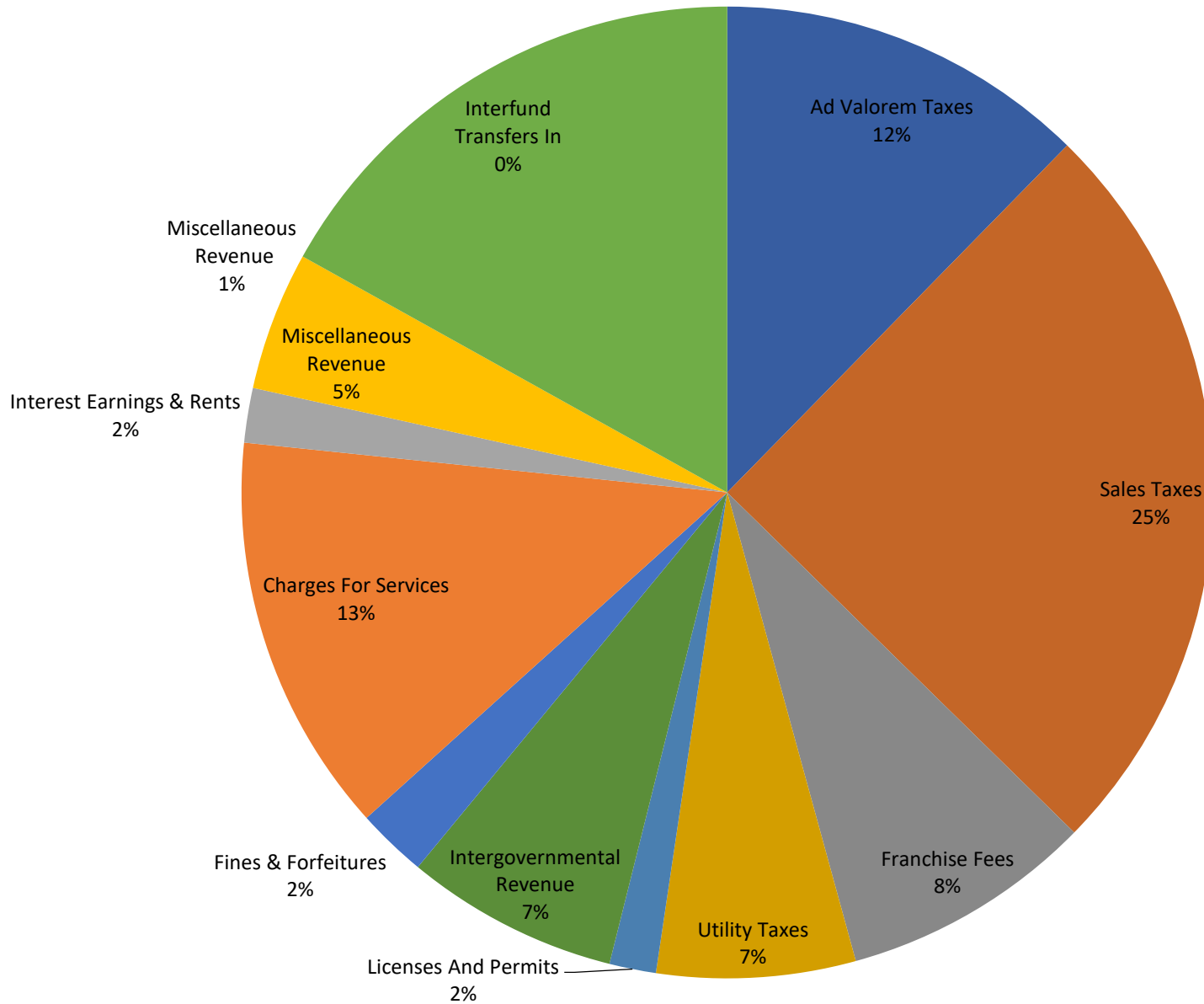
City of Pahokee, Florida

General Fund

Revenues by Type

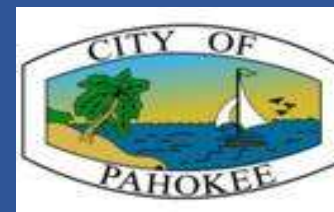
For The Fiscal Year Ending September 30, 2023

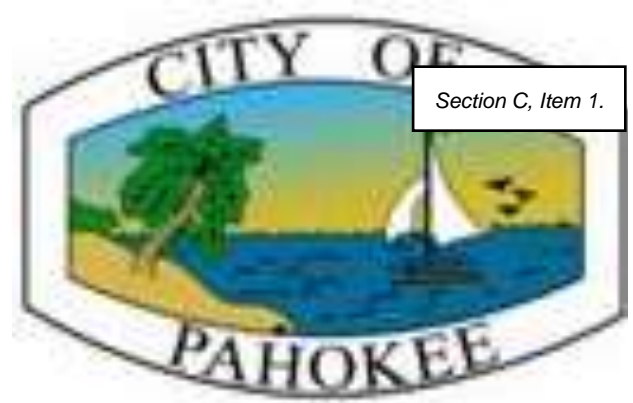
|                           |    | Proposed  | Percent of |
|---------------------------|----|-----------|------------|
|                           |    | Budget    | Total      |
| <u>Revenues</u>           |    |           |            |
| Ad Valorem Taxes          | \$ | 630,000   | 12.34%     |
| Sales Taxes               |    | 1,276,247 | 25.00%     |
| Franchise Fees            |    | 428,955   | 8.40%      |
| Utility Taxes             |    | 337,609   | 6.61%      |
| Licenses And Permits      |    | 79,302    | 1.55%      |
| Intergovernmental Revenue |    | 361,971   | 7.09%      |
| Fines & Forfeitures       |    | 119,000   | 2.33%      |
| Charges For Services      |    | 680,020   | 13.32%     |
| Interest Earnings & Rents |    | 92,745    | 1.82%      |
| Miscellaneous Revenue     |    | 235,774   | 4.62%      |
| Interfund Transfers In    |    | -         | 0.00%      |
| Appropriated Fund Balance |    | 864,298   | 16.93%     |
| Total Revenues            | \$ | 5,105,921 | 100.00%    |



# Why Do Expenditures Increase?

Inflation  
Technology concerns  
Recession  
Demands for service (users)  
Energy & fuel  
Marketplace (supply & demand)  
Post Covid-19  
Supply chain issues  
Tariffs  
War  
Events





# GENERAL FUND BUDGET

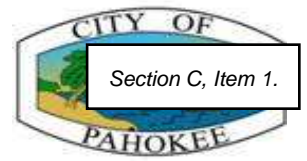
- Current Budget General Fund – FY2023
  - Revenues **\$ 5,105,921**
  - Expenditures **\$ 5,105,921**

## INCLUDES:

- 3.5% COLA
- 2.5% Merit
- Living wage adjustment
- Salary Increase various staff
- Adjustment to personnel salary (per former Interim CM)
- Increase Health Care cost of 5.1%
- Increase operation cost/conference cost/promotional activities



# CITY COMMISSION ACTION



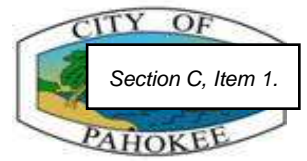
- **SURTAX Dollars**  
**\$800,000** (Current  
balance + FY 23 rev)

- Early Learning Facilities (Child Care Center)  
Estimated \$150,000
- Broadband (Fiber Optic runs @ Marina and  
Sports complex with Wireless Access Points)  
Estimated \$40,000
- Sidewalk replacement and construction  
\$300,000
- Recreational facilities Estimated \$ 100,000
- Rehabilitations/renovations of City Facilities -  
\$150,000

# FINANCIAL UPDATES



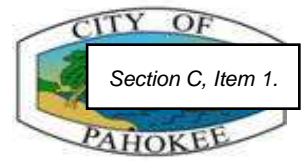
# CITY COMMISSION ACTION



- **ARPA Dollars**
- **\$3,162,890**

- Prepay PBSO – FY 23 and FY 24
- Street, Stormwater, Sidewalk Repair/replacement
- Marina/Campground Complex Restoration, Upgrades
- Home owner housing assistance programs
- COVID mitigation and prevention equipment for City facilities and events
- Parks Improvement projects: Splash pad, walking-jogging path @ MLK, Commissioners Park upgrades
- Rehabilitations, renovations, remediation to Sports Complex

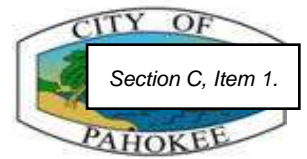
# CITY COMMISSION ACTION



- ARPA Dollars – Cont.
- \$3,162,890

- Electric Vehicle charging Stations at City facilities
- RFID entry systems at City Facilities
- Updated City records storage for Current and Future records
- Update/Replace City Fleet –
  - SUV x 2, 1/2 ton crew cab trucks x 3, 3/4 ton truck x 1, 12 passenger van x 1, backhoe x 1, gator utility vehicles x 4, Clam Truck x 1 & 55HP tractor with Brush Hog mower x 1

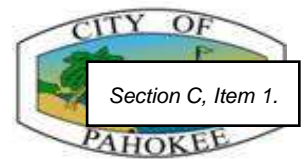
# CITY COMMISSION ACTION





- ARPA Dollars – Cont.
- \$3,162,890

- Business Recruitment and Retention
- Infill and Housing Rehabilitation
- Monument Digital Sign for City Hall and citywide wayfinding for parks and facilities
- Community Garden
- Updated City website with online permitting and payments, job applications and ADA accessibility

# CITY COMMISSION ACTION



- 
- **SURTAX DOLLAR**
  - **ARPA DOLLAR**
  - **Direction on the 6.5419 Operating Millage Rate**

- 
- Major Capital Projects for FY23 Budget
  - Personnel increases
    - Cost of living adjustment
    - Merit
    - Additional staff

Questions?

**Comments**

**RECOMMENDATIONS**

