

# CITY OF PAHOKEE



## AGENDA

**City Commission Regular Meeting**  
Tuesday, February 24, 2026, at 6:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

### **CITY COMMISSION:**

Mayor Keith W. Babb, Jr.  
Vice Mayor Sanquetta Cowan-Williams  
Commissioner Isabelle J. McDonald  
Commissioner Everett D. McPherson, Sr.  
Commissioner James H. Scott

### **CHARTER OFFICERS:**

Tammy Bussey, Interim City Manager  
Nylene Clarke, City Clerk  
Burnadette Norris-Weeks, P.A., City Attorney

[TENTATIVE: SUBJECT TO REVISION]

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## AGENDA

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS**
- E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS** (*agenda items only*)

*(This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing the Commission, state your name and address for the record)*

- 1. Proclamation - March 9-15, 2026 as Flood Awareness Week
- 2. Proclamation - March 2026 as Florida Bicycle Month
- 3. Proclamation - March 2026 as Let's Move Palm Beach County Month

- F. CONSENT AGENDA**

- 1. February 10, 2026 City Commission Meeting Minutes

- G. OLD BUSINESS** (*discussion of existing activities or previously held events, if any*)

- 1. McClure Road Project Update

- H. PUBLIC HEARINGS AND/OR ORDINANCES**

- I. RESOLUTION(S)**

- 1. RESOLUTION 2026-06 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AMENDING THE SIGNATORIES FOR VARIOUS BANK ACCOUNTS OF THE CITY OF PAHOKEE AT PNC BANK, N.A.; REMOVING JOSEPH R. MARTIN AS A SIGNATORY; AUTHORIZING CITY OFFICIALS TO EXECUTE ALL NECESSARY DOCUMENTS TO COMPORT WITH THIS RESOLUTION AND WITH PNC BANKING REQUIREMENTS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

- J. NEW BUSINESS** (*presentation by city manager of activity or upcoming event, if any*)

- 1. Presentation of List: Proposed Use of Surtax Funds for 2026

- K. REPORT OF THE MAYOR**

- L. REPORT OF THE CITY MANAGER**

- M. REPORT OF THE CITY ATTORNEY**

- N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY**

- O. GENERAL PUBLIC COMMENTS** (*items not on the agenda*)

- P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER** (*community events, feel good announcements, if any*)

- Q. ADJOURN**

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Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the “Request for Appearance and Comment” form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting the Office of the City Clerk at 561-924-5534. If hearing impaired, contact Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26)

# PROCLAMATION

**WHEREAS**, Pahokee has experienced severe weather events in the past, including extreme rainfall and tropical systems that have resulted in significant flooding. This flooding has affected both coastal and riverine areas, causing damage and losses to homes and buildings across all flood zones, including high-risk special flood hazard areas as well as low to moderate-risk zones; and

**WHEREAS**, the City of Pahokee is a voluntary participant in the National Flood Insurance Program (NFIP) that provides residents with the opportunity to protect themselves against flood loss through the purchase of flood insurance at reduced insurance premium rates as well as setting higher regulatory standards to reduce the flood risk and potential flood damage to their property; and

**WHEREAS**, the reduction of loss of life and property damage can be achieved when appropriate flood preparedness, control, and mitigation measures are taken before a flood; and

**WHEREAS**, public education and awareness of potential weather hazards and methods of protection are critical to the health, safety and welfare of residents, the Florida Floodplain Managers Association (FFMA), have declared the week of March 9<sup>th</sup> - 15<sup>th</sup>, 2026 as Flood Awareness Week to promote awareness and increase knowledge of flood risk, the availability of flood insurance, flood protection methods, and how to prepare for emergencies.

**NOW, THEREFORE**, I, Keith W. Babb, Jr., Mayor of the City of Pahokee, Florida, on behalf of the City Commission, do hereby proclaim week of March 9<sup>th</sup> - 15<sup>th</sup>, 2026 as *Flood Awareness Week*.

**In official recognition whereof, I hereunto set my hand and caused the seal of Pahokee to be affixed this 24<sup>th</sup> day of February 2026.**



*Keith W. Babb, Jr.*  
\_\_\_\_\_  
Mayor Keith W. Babb, Jr.

*Sanquetta Cowan-Williams*  
\_\_\_\_\_  
Vice Mayor Sanquetta Cowan-Williams

*Isabelle J. McDonald*  
\_\_\_\_\_  
Commissioner Isabelle J. McDonald

*Everett D. McPherson, Sr.*  
\_\_\_\_\_  
Commissioner Everett D. McPherson, Sr

*James H. Scott*  
\_\_\_\_\_  
Commissioner James H. Scott

# PROCLAMATION

**WHEREAS**, the City of Pahokee residents and visitors engage in bicycling as a practical form of transportation and a valuable means of physical activity and recreation; and

**WHEREAS**, the Florida Bicycle Association designates March as Florida Bicycle Month, and Palm Beach County recognizes this observance locally; and

**WHEREAS**, Florida Bicycle Month features fitness activities, educational programs, races, commuting opportunities, and charity events for riders of all ages and abilities at parks and locations throughout Palm Beach County; and

**WHEREAS**, recognition of Florida Bicycle Month raises awareness of bicycling and promotes physical activity, healthy lifestyles, and bicycling as a viable transportation option; and

**WHEREAS**, the Palm Beach Metropolitan Planning Organization plans, supports, and recommends projects that improve bicycle access and safety as well as promotes community education efforts to enhance safe bicycling practices; and

**WHEREAS**, bicycle-friendly communities contribute to improved public health, quality of life, economic vitality, tourism, traffic safety, and student outcomes, while reducing congestion and wear on local roadways; and

**WHEREAS**, electric bicycles are an increasingly popular mode of transportation, Palm Beach County encourages all road users to share the roadway responsibly and encourages organizations to promote safety through education and training; and

**WHEREAS**, Palm Beach County has an expanding network of designated and enhanced bicycle facilities totaling approximately 300 miles, and several local municipalities have adopted Complete Streets policies, advancing a safe, connected, and accessible transportation system for bicyclists of all ages, abilities, and backgrounds.

**NOW, THEREFORE**, I, Keith W. Babb, Jr., Mayor of the City of Pahokee, Florida, on behalf of the City Commission, do hereby proclaim March 2026 as *Florida Bicycle Month*.

**In official recognition whereof, I hereunto set my hand and caused the seal of Pahokee to be affixed this 24<sup>th</sup> day of February 2026.**



*Keith W. Babb, Jr.*  
\_\_\_\_\_  
Mayor Keith W. Babb, Jr.

*Sanquetta Cowan-Williams*  
\_\_\_\_\_  
Vice Mayor Sanquetta Cowan-Williams

*Isabelle J. McDonald*  
\_\_\_\_\_  
Commissioner Isabelle J. McDonald

*Everett D. McPherson, Sr.*  
\_\_\_\_\_  
Commissioner Everett D. McPherson, Sr

*James H. Scott*  
\_\_\_\_\_  
Commissioner James H. Scott

# PROCLAMATION

**WHEREAS**, the City of Pahokee takes special notice and acknowledges exceptional organizations that help residents who live, work and play within the jurisdiction; and

**WHEREAS**, in 2014 Digital Vibez became a nonprofit to reach out to underserved youth in Palm Beach County by empowering them through dance fitness, technology and the arts; and

**WHEREAS**, Digital Vibez partners with the Palm Health Foundation, annually to host The Let's Move: Commit to Change Physical Activity Challenge: a county-wide initiative that focuses on physical activity, nutrition and healthy behaviors; and

**WHEREAS**, Digital Vibez, Inc. and Palm Health Foundation present the annual challenge, which takes place annually from March 1-31 and encourages individuals within and beyond Palm Beach County to take charge of their health by participating in fun fitness exercises; and

**WHEREAS**, The Let's Move initiative was originally introduced on a national level, by First Lady Michelle Obama in 2010, with the goal of decreasing childhood obesity throughout the United States due to the fact that nearly one in three children in the United States are overweight or obese and if this problem persists, 1/3 of all children born in 2000 or later will suffer from diabetes at some point in their lives, or will face other obesity-related health problems such as heart disease, high blood pressure, asthma and cancer; and

**WHEREAS**, Digital Vibez and the Palm Health Foundation invite all residents to take the challenge to MOVE by forming teams, registering online, committing to exercising for at least 30 minutes a day throughout the month of March, and logging their minutes on the Let's Move website, www.letsmovePBC.org. In 2012, Palm Beach County logged 100,000 minutes in the first year of the challenge and we have met the challenge each year since, rising in 2025 to over 101 million minutes logged!

**NOW, THEREFORE**, I, Keith W. Babb, Jr., Mayor of the City of Pahokee, Florida, on behalf of the City Commission, urge all citizens to join us in moving to improve their fitness, mental health, and overall health, and do hereby proclaim March 2026 as *Let's Move Palm Beach County Month*.

**In official recognition whereof, I hereunto set my hand and caused the seal of Pahokee to be affixed this 24<sup>th</sup> day of February 2026.**



*Keith W. Babb, Jr.*

Mayor Keith W. Babb, Jr.

*Sanquetta Cowan-Williams*

Vice Mayor Sanquetta Cowan-Williams

*Isabelle J. McDonald*

Commissioner Isabelle J. McDonald

*Everett D. McPherson, Sr.*

Commissioner Everett D. McPherson, Sr

*James H. Scott*

Commissioner James H. Scott

# CITY OF PAHOKEE



## MINUTES

**City Commission Regular Meeting**  
Tuesday, February 10, 2026, at 6:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

### **CITY COMMISSION:**

Mayor Keith W. Babb, Jr.  
Vice Mayor Sanquetta Cowan-Williams  
Commissioner Isabelle J. McDonald  
Commissioner Everett D. McPherson, Sr.  
Commissioner James H. Scott

### **CHARTER OFFICERS:**

Tammy Bussey, Interim City Manager  
Nylene Clarke, City Clerk  
Burnadette Norris-Weeks, P.A., City Attorney

## AGENDA

### A. CALL TO ORDER

Mayor Babb called the meeting to order at 6:01 PM.

### B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner McPherson led the Invocation, followed by the Pledge of Allegiance.

### C. ROLL CALL

#### PRESENT

Mayor Keith W. Babb, Jr.

Vice Mayor Sanquetta Cowan-Williams (left the meeting at approximately 7:16 PM)

Commissioner Isabelle J. McDonald (via phone)

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

Tammy Bussey, Interim City Manager

Burnadette Norris-Weeks, City Attorney (via phone)

Chan Bryant Abney, Acting City Attorney

Nylene Clarke, City Clerk

Motion made by Vice Mayor Cowan-Williams to allow Commissioner McDonald to attend the meeting via phone. Duly seconded by Commissioner Scott and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

### D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

Motion made by Vice Mayor Cowan-Williams to accept the agenda as printed. Duly seconded by Commissioner Scott and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

### E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS (*agenda items only*)

1. Presentation - Mr. Rob J. Beasley, Area Development Director for UNCF South Florida  
(**Not present**)

2. Presentation - Mrs. Linda Johnson-Earsley, Principal of Everglades Preparatory Academy

Mrs. Johnson-Earsley requested use of the lower-level gym space to expand the school's CTE programs, stating the renovations would be completed at no cost to the City and could also support emergency shelter use. Following discussion, the Commission reached consensus to place the item on a future agenda for formal consideration and attorney review.

3. Introduction of Staff/Department Head Update(s)

### F. CONSENT AGENDA

1. January 27, 2026 City Commission Meeting Minutes

Motion made by Vice Mayor Cowan-Williams to accept the Consent Agenda. Duly seconded by Commissioner Scott and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

**G. OLD BUSINESS** (*discussion of existing activities or previously held events, if any*)

**H. PUBLIC HEARINGS AND/OR ORDINANCES**

**I. RESOLUTION(S)**

**J. NEW BUSINESS** (*presentation by city manager of activity or upcoming event, if any*)

1. Crimestoppers Bike Rider - February 15, 2026
2. Black History Month Program - February 22, 2026
3. I Love Pahokee Day - April 4, 2026
4. Discussion and direction for consideration of a partnership with the United Negro College Fund (UNCF)
5. Discussion and direction for a workshop to determine criteria for Business of the Month  
Motion made by Commissioner McPherson to hold a workshop on February 24, 2026, at 5:00 PM to discuss the Business of the Month criteria. Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.  
Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott
6. Discussion and direction for a workshop to discuss the process of hiring a city manager and to review the applications  
Motion made by Mayor Babb to hold a workshop on February 17, 2026, at 6:00 PM to discuss the criteria and the process for hiring a city manager. Duly seconded by Commissioner McPherson and passed unanimously.  
Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott
7. Discussion and direction for steps needed to pursue litigation regarding the funds that have been misappropriated  
Motion made by Commissioner Scott to have a workshop on February 17, 2026, at 5:00 PM to deal with the litigation regarding funds. Duly seconded by Commissioner McPherson and passed unanimously.  
Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

**K. REPORT OF THE MAYOR**

**L. REPORT OF THE CITY MANAGER**

**M. REPORT OF THE CITY ATTORNEY**

**N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY**

Motion made by Commissioner McPherson to add to future agenda item authorization for the Interim City Manager to hire a professional firm that deals specifically with audits to assist her and her staff with corrective actions from the audit. (Clerk's Note: Commissioner McPherson clarified his intent follow the proper procurement process.)

Duly seconded by Vice Mayor Cowan-Williams and passed unanimously.  
Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

Motion made by Vice Mayor Cowan-Williams to add to the next agenda an update regarding the McClure Road project, including status of funding. Duly seconded by Commissioner Scott and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

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Motion made by Vice Mayor Cowan-Williams to add to a future agenda a list of how the surtax dollars will be used for 2026. Duly seconded by Mayor Babb and passed unanimously.  
Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

**O. GENERAL PUBLIC COMMENTS** (*items not on the agenda*)

**P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER** (*community events, feel good announcements, if any*)

**Q. ADJOURN**

Motion made by Mayor Babb to adjourn the meeting. Duly seconded by Commissioner Scott and passed unanimously.

Voting Yea: Mayor Babb, Commissioner McDonald, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Mayor Babb adjourned the meeting at 7:58 PM.

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Mayor Keith W. Babb, Jr.

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ATTEST: Nylene Clarke, CMC, City Clerk



# AGENDA

## MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Tammy Bussey, Interim City Manager

FROM: Office of the City Manager

SUBJECT: PNC Signatories – Removal of Joseph R. Martin, former Finance Director

DATE: February 16, 2026

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**GENERAL SUMMARY/BACKGROUND:**

The City of Pahokee (“City”) maintains designated authorized signatories for its official bank accounts to ensure proper financial controls and continuity of operations. Due to a change in personnel, it is necessary to update the list of authorized signatories.

The former Finance Director, Joseph R. Martin, is no longer employed with the City; therefore, removal as an authorized signatory on all City bank accounts is required. All other authorized signatories on the City’s bank accounts shall remain unchanged, including Mayor, City Clerk, and Interim City Manager.

**BUDGET IMPACT:**

There is no budget impact associated with approving this item.

**LEGAL NOTE:**

Defer to the City Attorney.

**STAFF RECOMMENDATION:**

Staff recommends approval of the item.

**ATTACHMENTS:**

Resolution 2026-06

**RESOLUTION 2026-06**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AMENDING THE SIGNATORIES FOR VARIOUS BANK ACCOUNTS OF THE CITY OF PAHOKEE AT PNC BANK, N.A.; REMOVING JOSEPH R. MARTIN AS A SIGNATORY; AUTHORIZING CITY OFFICIALS TO EXECUTE ALL NECESSARY DOCUMENTS TO COMPORT WITH THIS RESOLUTION AND WITH PNC BANKING REQUIREMENTS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Pahokee (“City”) recognizes PNC Bank, N.A. as its financial institution; and

**WHEREAS**, Joseph R. Martin, former Finance Director, is no longer employed with the City of Pahokee and should be removed from any and all City bank accounts; and

**WHEREAS**, the current signatories for the City’s banking accounts are Mayor Keith W. Babb, Jr., Nylene Clarke, City Clerk, and Tammy Bussey, Interim City Manager; and

**WHEREAS**, the City Commission of the City of Pahokee (“City Commission”) desires to remove signatory, Joseph R. Martin, former Finance Director, from any and all City bank accounts and further authorizes the execution of all necessary documents to comport with this resolution and with PNC Bank, N.A. banking requirements.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:**

**SECTION 1.**        Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

**SECTION 2.**        Authorization and Approval. The City Commission of the City of Pahokee, Florida hereby authorizes and requires the removal of Joseph R. Martin, former Finance Director, with all other signatories remaining same. The City Commission further authorizes the execution of all necessary documents to comport with this resolution and with PNC Bank, N.A. banking requirements.

**SECTION 3.**        Effective Date. This Resolution shall become effective immediately upon passage and adoption.

**PASSED** and **ADOPTED** this 24<sup>th</sup> day of February, 2026.

**ATTEST:**

\_\_\_\_\_  
Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Weeks, P.A.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

Mayor Babb	_____ (Yes)	_____ (No)
Vice Mayor Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McDonald	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Scott	_____ (Yes)	_____ (No)