

# CITY OF PAHOKEE



## AGENDA

**City Commission Regular Meeting**  
Tuesday, August 27, 2024, at 6:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

### **CITY COMMISSION:**

Keith W. Babb, Jr., Mayor  
Clara Murvin, Vice Mayor  
Derrick Boldin, Commissioner  
Sanquetta Cowan-Williams, Commissioner  
Everett D. McPherson, Sr., Commissioner

### **CHARTER OFFICERS:**

Michael E. Jackson, Interim City Manager  
Nylene Clarke, City Clerk  
Burnadette Norris-Weeks, Esq., City Attorney

[TENTATIVE: SUBJECT TO REVISION]

## AGENDA

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS**
- E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS** (*agenda items only*)

*(This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing the Commission, state your name and address for the record)*

- 1. Oikos Development Corporation - Everglades Townhomes Update
- 2. Third Quarter Financial Report
- 3. Mayor's Proclamation - Expression of Sympathy - Former Mayor James Paul "JP" Sasser
- 4. Proclamation - Declaring September 2024 as National Recovery Month

**F. CONSENT AGENDA**

- 1. April 23, 2024 City Commission Workshop Minutes
- 2. RESOLUTION 2024-30 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CANCELLATION OF THE SEPTEMBER 10, 2024 CITY COMMISSION MEETING AND RESCHEDULING THE MEETING FOR SEPTEMBER 11, 2024; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
- 3. RESOLUTION 2024-31 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AMENDING THE SIGNATORIES FOR VARIOUS BANK ACCOUNTS OF THE CITY OF PAHOKEE AT PNC BANK, N.A.; RECOGNIZING, NYLENE CLARKE, CITY CLERK, AS AN ADDITIONAL SIGNATORY, AUTHORIZING CITY OFFICIALS TO EXECUTE ALL NECESSARY DOCUMENTS TO COMPORT WITH THIS RESOLUTION AND WITH PNC BANKING REQUIREMENTS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

**G. OLD BUSINESS** (*discussion of existing activities or previously held events, if any*)

- 1. Update - City Projects

**H. PUBLIC HEARINGS AND/OR ORDINANCES**

**I. RESOLUTION(S)**

- 1. RESOLUTION 2024-32 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, REQUIRING PUBLIC INTERVIEWS AND PRESENTATION OF CREDENTIALS FOR THE POSITIONS OF CITY MANAGER, CITY ATTORNEY AND CITY CLERK; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.
- 2. RESOLUTION 2024-33 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE CITY MANAGER TO

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TERMINATE THE SUBLEASE AGREEMENT BETWEEN THE CITY OF PAHOKEE, FLORIDA AND JPDT HOLDINGS CORP; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

3. RESOLUTION 2024-34 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ACCEPTING THE PROPOSAL FOR EXTERNAL AUDITING SERVICES FROM HCT CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS, LLC IN RESPONSE TO CITY OF PAHOKEE REQUEST FOR PROPOSAL #2024-02; AUTHORIZING THE CITY MANAGER TO NEGOTIATE COMPENSATION AND BRING BACK A RECOMMENDATION FOR CONSIDERATION BY THE CITY COMMISSION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

4. RESOLUTION 2024-35 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE FLORIDA, APPROVING CHANGE ORDER NO 29 PERTAINING TO RESOLUTION #2016-20 AND THE CONTRACT WITH ROSSO SITE DEVELOPMENT INC. FOR THE BARFIELD HIGHWAY RECONSTRUCTION PROJECT, AS SET FORTH IN EXHIBIT “A” HERETO; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

**J. NEW BUSINESS** (*presentation by city manager of activity or upcoming event, if any*)

1. Discussion of City Manager Evaluation

**K. REPORT OF THE MAYOR**

**L. REPORT OF THE CITY MANAGER**

**M. REPORT OF THE CITY ATTORNEY**

**N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY**

**O. GENERAL PUBLIC COMMENTS** (*items not on the agenda*)

**P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER** (*community events, feel good announcements, if any*)

**Q. ADJOURN**

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Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the “Request for Appearance and Comment” form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting the Office of the City Clerk at 561-924-5534. If hearing impaired, contact Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26)



City of  
**PAHOKEE**  
FLORIDA

# 3<sup>Rd</sup> Quarter Financial Report

Presented by: Joseph Martin

Interim Finance Director

# General Fund Financial Summary Report



**This summary covers the 3rd  
Quarter of FY 2023 – 2024  
(75% of year has elapsed)  
Unaudited Data as of June 30,  
2024.**

## FY 2023-2024 General Fund Financial Summary Report

As of 06/30/2024 (75% of year elapsed)

Data as of: June 30, 2024

Section E, Item 2.

### General Fund Revenue Timeline Revenues:

General Fund Revenue	% of Budget	Estimated Receipt	Comments
Taxes	78%	Monthly	Approx. 89% of Ad valorem taxes received. Local Option Gas, Communication Services, Water Utility Service, Electric Utility Service and Propane Utility Service taxes, these are mostly state revenues and franchise agreements. .
Permit, Fees & Licenses	134%	Monthly; cyclical	Approx. 44% of Business Tax Receipts revenue is received in the third quarter of the fiscal year; remaining revenue trickles in throughout the year Mostly building permits & site plan reviews.
Intergovernmental	41%	Monthly; Yearly; 2-3 months lag	State and County Revenue. State revenue sharing, DJJ & PHA payment in lieu of taxes and grant revenues. This is below the targeted 75% due to JLAC Sanction
Fines and Forfeits	155%	Monthly; 1-2month lag	Includes revenue from court fines and code compliance
Charges for Services Revenue	67%	Monthly; cyclical	Garbage revenue is collected monthly with a 1-month lag; remaining revenue for charges and services trickles in throughout the year
Miscellaneous Revenue	84%	Various; monthly;	Varying revenue sources with various timelines (i.e. one-time payments, donations, rents, etc.)

### Expenditures:

- Mayor & City Commission Office 48% of budget
- City Attorney 75% of budget
- City Clerk's Office 66% of budget
- City Manager Office 52% of budget
- Financial Services Department 71% of budget
- IT/GATV 77% of budget
- Human Resources & Risk Management 67% of budget
- Public Safety 83% of budget-One month prepaid
- Code Enforcement 75% of budget
- Community and Economic Development 46% of budget
- Public Works 68% of budget
- Parks and Recreation: City 57% of budget, PBC 60% of budget, and Parks 66% of budget.
- Non-Departmental 71% of budget

\*Note:

Cash Management

- Overall, the sanction impose by JLAC is impacting cash balance

- For the third quarter ended June 30, 2024, the General Fund Disbursement exceeds the General Fund Receipts by \$ 90,289. Current Fund Balance being used to cover the City's Operations is \$ 0.

Section E, Item 2.

\$230,666	PNC Business Checking Plus	General
15,339	PNC Business Checking Plus	Capital
19,550	PNC Business Checking Plus	Payroll
62,444	PNC Business Checking Plus	SWA
138,921	PNC Business Checking Plus	ARPA
11,131	PNC Business Premium Money Market	Investment
133,265	PNC Business Premium Money Market	Cemetery
\$611,316	Total Cash, and Investments	
<b>RESERVES</b>		
\$303,340	SBA - Local Government Investments	Reserves
60,870	SBA - Local Government Investments	Misc. Small Accounts
\$364,210	Total SBA accounts including Reserves	
<b>Restricted</b>		
\$523,396	PNC Business Premium Money Market	Disc. Surtax
911,001	PNC Business Premium Money Market	Henderson
\$1,434,397	Total Restricted accounts including Disc	
	Surtax and Henderson Fund	

- Note: Information is based on monthly statements.

**CITY OF PAHOKEE**

**Quarter Ending June 30, 2024**

Section E, Item 2.

**Summary- all Funds**

**GENERAL FUND**

% of budget

Budget

YTD Actual

**Revenues:**

<b>Taxes</b>	\$ 1,649,065	\$ 1,282,071	78%
<b>Permit, Fees &amp; Licenses</b>	151,200	203,228	134%
<b>Intergovernmental</b>	1,384,600	570,706	41%
<b>Fines and Forfeits</b>	85,300	131,982	155%
<b>Charges for Services</b>	933,428	628,062	67%
<b>Miscellaneous Revenue</b>	169,055	142,309	84%
<b>Other Sources *</b>	1,757,808	542,500	31%
<b>Total Revenues</b>	<b>\$ 6,130,456</b>	<b>\$ 3,500,858</b>	<b>57%</b>

**\* Other sources include fund balance, and Intergovernmental Transfer - Second allotment PBSO to be recorded in August 2024**

**General Fund Revenues Overview & Highlights**

**Overall revenues are at 57% of the budget mainly due to the JLAC sanction, and the second allotment PBSO to be recorded in August 2024**



**CITY OF PAHOKEE**  
**Quarter Ending June 30, 2024**

Section E, Item 2.

**Summary- all Funds**

<b>Expenditures:</b>	<b>% of budget</b>		
<b>CITY HALL</b>	<b>Budget</b>	<b>YTD Actual</b>	
Commission	232,137	111,768	48%
City Manager	293,242	152,118	52%
City Clerk	283,843	187,960	66%
Financial & General accounting	463,355	327,836	71%
Human Resources	93,587	62,258	67%
IT/GATV Access	40,000	30,805	77%
Legal Counsel	100,000	75,000	75%
Comprehensive Planning	4,250	-	0%
Public Safety	599,940	499,950	83%
Code Enforcement	334,674	251,407	75%
Community and Economic Development	241,217	110,328	46%
<b>PUBLIC WORKS</b>			
Roads and Streets	1,748,903	1,185,544	68%
<b>PARKS &amp; RECREATION</b>			
Recreation Department-City	794,023	449,563	57%
Recreation Department-PBC	177,336	106,520	60%
Parks	59,266	39,375	66%
<b>NON-DEPARTMENTAL</b>			
Non-Departmental	664,683	470,657	71%
<b>Total expenditures</b>	<b>\$ 6,130,456</b>	<b>\$ 4,061,089</b>	<b>66%</b>

**General Fund Expenditures Overview & Highlights**

**Overall actual expenditures to budget is favorable.**

<b><u>Special Revenue Fund</u></b>			
<b>Quarter Ending June 30, 2024</b>			
			<b>% of budget</b>
<b>Revenues:</b>	<b>Budget</b>	<b>YTD Actual</b>	
Revenues/Other Sources	\$ 480,000	\$ 353,758	74%
<b>Expenditures:</b>			
1% Disc Surtax- Capital Outlay	\$ 480,000	\$ 51,445	11%
<b>Special Revenue Fund Overview &amp; Highlights</b>	<b>Revenues are 74% of the budget.</b>		
<b>Special Revenue Fund Expenditures Overview &amp; Highlights</b>	<b>Expenditures are at 11% of the budget.</b>		

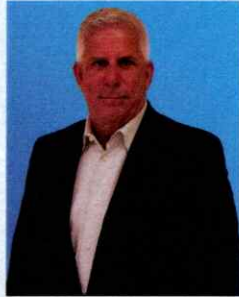
<u>ARPA Revenue Fund</u>			
Quarter Ending June 30, 2024			
			% of budget
<b>Revenues:</b>	Budget	YTD Actual	
ARPA Revenues	\$ 2,308,148	\$ 2,253,326	98%
<b>Expenditures:</b>			
ARPA Expenditures	\$ 2,308,148	\$ 1,556,960	67%
<b>ARPA Fund Overview &amp; Highlights</b>	<b>Overall actual revenue to budget is favorable 98%.</b>		
<b>ARPA Fund Expenditures Overview &amp; Highlights</b>	<b>Overall actual expenditures to budget is at 67% - to be recorded the second allotment PBSO in August.</b>		

<b><u>CAPITAL PROJECT FUND</u></b>				
<b>Quarter Ending June 30, 2024</b>				
				<b>% of budget</b>
<b>Revenues:</b>	<b>Budget</b>	<b>YTD Actual</b>		
Capital Projects	\$ 1,980,000	\$ -	*	0%
<b>Expenditures:</b>				
Capital Projects Expenditures	\$ 1,980,000	\$ 1,065,079		54%
<b>Capital Project Fund Revenue Overview &amp; Highlights</b>	<b>* Reimbursement to be added</b>			
<b>Capital Project Fund Expenditures Overview &amp; Highlights</b>	<b>Expenditures are at 54% of the budget.</b>			

<b><u>ENTERPRISE FUNDS</u></b>			
<b>Quarter Ending June 30, 2024</b>			
			% of budget
<b>Revenues:</b>	<b>Budget</b>	<b>YTD Actual</b>	
Marina & Campground	\$ 386,099	\$ 293,237	76%
Cemetery Revenue	\$ 269,179	\$ 155,449	58%
<b>Expenditures:</b>			
Marina & Campground	\$ 386,099	\$ 303,709	79%
Cemetery Expenditures	\$ 269,179	\$ 159,557	59%
<b>Enterprise Fund Marina &amp; Campground Revenue Overview &amp; Highlights</b>	<b>Revenues from the Marina &amp; Campground are trending at 76 %.</b>		
<b>Enterprise Fund Cemetery Revenue Overview &amp; Highlights</b>	<b>Revenues from the Cemetery are trending 58 %.</b>		
<b>Enterprise Fund Marina &amp; Campground Expenses Overview &amp; Highlights</b>	<b>Expenses at the Marina &amp; Campground are at 79% of the budget.</b>		
<b>Enterprise Fund Cemetery Expenses Overview &amp; Highlights</b>	<b>Expenses at the Cemetery are trending at 59% .</b>		

# Proclamation

Expression of Sympathy  
Former Mayor James Paul "JP" Sasser



*Whereas, the residents of Pahokee, with heavy hearts, are still very proud to recognize the life and valuable contributions of Former Mayor James Paul "JP" Sasser; and*

*Whereas, JP Sasser's journey began with his birth to Paul and Doris Sasser, who predeceased him. He was raised by his loving sisters, Faith Sasser and Penny Crosby, a family that instilled in him the values of service and community; and*

*Whereas, he graduated from Glades Day School in 1973 and studied at Stetson University; and*

*Whereas, after finalizing his studies, he joined the Peace Corps in Swaziland, Africa, where he taught biology and agriculture; and*

*Whereas, JP Sasser's return to Pahokee was not just a homecoming, but a decision to join his family in business and to make a positive impact in the community he cherished, a commitment he upheld with unwavering dedication; and*

*Whereas, he served with unwavering dedication as Mayor from 2002-2008 and 2010-2013, served as a Director of the Palm Beach County Human Rights Council, was a board member at One Florida Foundation, and was widely known as a selfless public servant; and*

*Whereas, above all, JP was known for his advocacy for animal welfare, and deep interest in all things automotive; and*

*Whereas, on August 6, 2024, the Lord called JP Sasser home, leaving a sense of loss in our community. He will truly be missed.*

*NOW, THEREFORE, be it resolved, by virtue of the authority vested in me as Mayor of Pahokee, I do hereby extend our sincerest sympathy to the family and friends of Former Mayor JP Sasser.*

*Done this 7th day of August, 2024*



*Keith W. Babb, Jr.*

*Mayor Keith W. Babb, Jr.*

# Proclamation

Whereas, every day, millions of Americans prove that recovery from alcohol and substance use disorders is possible. Substance use disorders affect all communities nationwide, but with commitment and support, people with these disorders can achieve healthy lifestyles and lead rewarding lives in recovery. Recovery Month spreads the message that prevention works, treatment is effective, and people recover; and

Whereas, we celebrate the impactful partnership with Rebel Recovery Florida, which provides essential mobile health and peer recovery support. Their services, including hygiene and personal care supplies, risk reduction information, infectious disease testing, and navigation to care, are instrumental in preventing the spread of infectious diseases; and

Whereas, Rebel Recovery Florida is an accredited Recovery Community Organization that offers low barrier certified peer services with recovery support services, education, and advocacy to people impacted by drug use and those living with or at risk of infectious disease; and

Whereas, we recognize the crucial role of peer support in the recovery journey of individuals affected by substance use or mental health issues. Peer support, through shared understanding, respect, and mutual empowerment, supports all pathways to recovery and celebrates any positive change; and

Whereas, the shared lived experience of peer support gives hope, and increases motivation and engagement in recovery-based activities by being role models, developing coping skills, facilitating community reintegration, connecting to community-based supports, resources, and treatment services; and

Whereas, Rebel Recovery encourages and supports local individuals with lived experience of substance use and/or mental health disorders to become recovery supports in their communities by providing the education and supervision needed to become certified recovery peer specialists; and

Whereas, Rebel Recovery has made a significant impact, having served 2,679 participants, provided 7,155 hours of community outreach yearly, distributed 32,448 Narcan kits, and reported 2,122 overdose reversals since 2017. Since 2021, they have facilitated the safe disposal of 206,962 used syringes, distributed 190,606 sterile units, and provided mobile syringes and health services to 729 participants; and

Whereas, Rebel Recovery Florida remains a champion for the improved health of people who use drugs, recognition for all people to be treated with dignity, respect, compassion, and the right of equitable access to a person-centered, recovery-oriented system of care, through its robust services, collaborative programs, and our partnership with the City of Pahokee and throughout Palm Beach County; and

Whereas, the City of Pahokee's recognition of Recovery Month is a crucial step in improving the lives of those affected by substance use disorders. By raising awareness of this disease and educating the community about prevention, treatment, and recovery resources that are available, the City of Pahokee is playing a vital role in this important cause, making our community feel valued and integral to the recovery process.

Now, therefore, I, Keith W. Babb, Jr., Mayor of the City of Pahokee, and on behalf of the City Commission, recognize the value Rebel Recovery, Peer Specialists and Recovery Support services bring to our community, and in so doing, hereby proclaim September 2024 as:

*"National Recovery Month"*

*In official recognition whereof, I hereunto set my hand and caused the seal of Pahokee to be affixed this 27<sup>th</sup> day of August 2024.*



*Keith W. Babb, Jr.*  
\_\_\_\_\_  
Mayor Keith W. Babb, Jr.

*Clara M. Murvin*  
\_\_\_\_\_  
Vice Mayor Clara M. Murvin

*Derrick Boldin*  
\_\_\_\_\_  
Commissioner Derrick Boldin

*Sanquetta Cowan-Williams*  
\_\_\_\_\_  
Commissioner Sanquetta Cowan-Williams

*Everett D. McPherson, Sr.*  
\_\_\_\_\_  
Commissioner Everett D. McPherson, Sr.

# CITY OF PAHOKEE



## MINUTES

**City Commission Workshop Meeting**  
Tuesday, April 23, 2024, at 5:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

### **CITY COMMISSION:**

Keith W. Babb, Jr., Mayor  
Clara Murvin, Vice Mayor  
Derrick Boldin, Commissioner  
Sanquetta Cowan-Williams, Commissioner  
Everett D. McPherson, Sr., Commissioner

### **CITY STAFF:**

Rodney D. Lucas, City Manager  
Tijauna Warner, City Clerk  
Burnadette Norris-Weeks, Esq., City Attorney  
Joseph R. Martin, Interim Director of Finance



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## MINUTES

### A. INVOCATION AND PLEDGE OF ALLEGIANCE

The workshop was called to order by Mayor Babb at 5:12 PM.

Vice Mayor Murvin led the Invocation, followed by the Pledge of Allegiance.

### B. ROLL CALL

#### PRESENT

Mayor Keith W. Babb, Jr.

Vice Mayor Clara Murvin

Commissioner Derrick Boldin

Commissioner Sanquetta Cowan-Williams

Commissioner Everett D. McPherson, Sr.

Rodney D. Lucas, City Manager

Burnadette Norris-Weeks, City Attorney (via phone at 5:21 PM and arrived at 5:49 PM)

Tijauna Warner, City Clerk

### C. TOPIC

#### 1. Capital Improvement Projects

Kevin Enyeart, representative of Oikos Development Corporation, provided an update on Everglades Townhomes. Discussion ensued.

Former County Commissioner Melissa McKinlay provided a brief overview of the Live Local Act. Discussion ensued.

Aaron Taylor, President of Arch Development Global, provided an update on One North Lake. Discussion ensued.

Jongelene Adams, Director of Community and Economic Development, and Tom Pastore, Project Manager for Rosso Site Development, Inc., provided an update on the Barfield Highway project. Discussion ensued.

Ms. Adams and Brian LaMotte, representative of Wantman Group, Inc. (WGI), provided an update on the McClure Road project. Discussion ensued.

### D. DISCUSSION, COMMENTS, CONCERNS

None.

### E. ADJOURN

There being no further business to discuss, Mayor Babb adjourned the meeting at 6:09 PM.

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Keith W. Babb, Jr., Mayor

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ATTEST: Nylene Clarke, CMC, City Clerk

RESOLUTION 2024 - 30

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE CANCELLATION OF THE SEPTEMBER 10, 2024 CITY COMMISSION MEETING AND RESCHEDULING THE MEETING FOR SEPTEMBER 11, 2024; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 200.065(2)(e)2., F.S., states “hearing dates scheduled by the county commission and school board shall not be utilized by any other taxing authority within the county for its public hearings”; and

WHEREAS, the Palm Beach County Board of County Commissioners has its first budget hearing scheduled for September 10, 2024; and

WHEREAS, the City Commission of the City of Pahokee (“City Commission”) desires to cancel the September 10, 2024 City Commission Meeting and reschedule the meeting for September 11, 2024, in order to hold a tentative budget hearing; and

WHEREAS, the City Commission finds that cancelling the September 10, 2024 City Commission Meeting and rescheduling the meeting for September 11, 2024, is in the best interest of the City of Pahokee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA:

**Section 1.** Adoption of Representations. The foregoing “Whereas” clauses are hereby true and correct and incorporated by reference.

**Section 2.** Approval. The City Commission hereby approves the cancellation of the September 10, 2024 City Commission Meeting and rescheduling of the meeting for September 11, 2024.

**Section 3.** Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 27<sup>th</sup> day August 2024.

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

ATTEST:

\_\_\_\_\_  
Nylene Clarke, CMC, City Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

\_\_\_\_\_  
Burnadette Norris-Weeks, P.A.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Vice-Mayor Murvin	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)



# AGENDA

## MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS

VIA: MICHAEL E. JACKSON, INTERIM CITY MANAGER

FROM: Joseph R. Martin, Interim Finance Director

SUBJECT: Approving PNC Bank, N.A. Signatories

DATE: August 27, 2024

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**GENERAL SUMMARY/BACKGROUND:**

The authorized signatories on the City’s bank accounts need to be updated to include the Mayor, Interim City Manager, City Clerk, and Interim Finance Director as primary signatories.

**BUDGET IMPACT:** N/A

**LEGAL NOTE:** Defer to City Attorney

**STAFF RECOMMENDATION:**

Staff recommends approval.

**ATTACHMENTS:**

Resolution 2024-31

**RESOLUTION 2024 - 31**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AMENDING THE SIGNATORIES FOR VARIOUS BANK ACCOUNTS OF THE CITY OF PAHOKEE AT PNC BANK, N.A; RECOGNIZING, NYLENE CLARKE, CITY CLERK, AS AN ADDITIONAL SIGNATORY, AUTHORIZING CITY OFFICIALS TO EXECUTE ALL NECESSARY DOCUMENTS TO COMPORT WITH THIS RESOLUTION AND WITH PNC BANKING REQUIREMENTS; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Pahokee (“City”) recognizes PNC Bank, N.A. as its financial institution; and

**WHEREAS**, Nylene Clarke, City Clerk, needs to be added as an additional authorized signatory for all City accounts at PNC Bank, N.A.; and

**WHEREAS**, the current signatories for the City’s banking account are Tijauna Warner, City Clerk, Mayor Keith W. Babb, Jr.; Michael E. Jackson, Interim City Manager, and Joseph R. Martin, Interim Finance Director; and

**WHEREAS**, the City Commission of the City of Pahokee (“City Commission”) desires to approve additional signatory, Nylene Clarke, City Clerk to the City’s banking accounts and further authorizes the execution of all necessary documents to comport with this resolution and with PNC Bank, N.A. banking requirements.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:**

**SECTION 1.**        Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

**SECTION 2.**        Authorization and Approval. The City Commission of the City of Pahokee, Florida hereby authorizes and approves additional signatory, Nylene Clarke, City Clerk, to the City’s banking accounts at PNC Bank, N.A. and the removal of Tijauna Warner, former City Clerk with all other signatories remaining same. The City further authorizes the execution of all necessary documents to comport with this resolution and with PNC Bank, N.A. banking requirements.

**SECTION 3.**        Effective Date. This Resolution shall become effective immediately

upon passage and adoption.

**PASSED** and **ADOPTED** this 27th day of August, 2024.

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

**ATTEST:**

\_\_\_\_\_  
Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Weeks, P.A.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Vice-Mayor Murvin	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)

RESOLUTION 2024 - 32

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, REQUIRING PUBLIC INTERVIEWS AND PRESENTATION OF CREDENTIALS FOR THE POSITIONS OF CITY MANAGER, CITY ATTORNEY AND CITY CLERK; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the positions of City Manager, City Attorney and City Clerk are selected and terminated upon a vote of the City of Pahokee’s City Commission (“City Commission”); and

WHEREAS, in addition to requirements already established by the City of Pahokee’s Charter and Code of Ordinances, that City Commission desires to impose additional requirements when considering future replacement of the City Manager, City Attorney and City Clerk; and

WHEREAS, more specifically, the City Commission desires that prior to future selection for the offices City Manager, City Attorney and City Clerk, that public interviews take place and that the City Commission conducts a review of credentials from candidates seeking said positions; and

WHEREAS, the City Commission finds that requiring public interviews and presentation of credentials for the future positions of City Manager, City Attorney and City Clerk is in the best interests of the City of Pahokee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA:

**Section 1.** Adoption of Representations. The foregoing “Whereas” clauses are hereby true and correct and incorporated by reference.

**Section 2.** Requirement for Interviews and Presentation of Credentials. The City Commission of the City of Pahokee hereby establishes a requirement that prior to the selection of a future City Manager, City Attorney or City Clerk, there shall be public interviews and presentation of credentials.

**Section 3.** Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 27<sup>th</sup> day August 2024.

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

ATTEST:

\_\_\_\_\_  
Nylene Clarke, CMC, City Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

\_\_\_\_\_  
Burnadette Norris-Weeks, P.A.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Vice-Mayor Murvin	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)



RESOLUTION 2024 - 33

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AUTHORIZING THE CITY MANAGER TO TERMINATE THE SUBLEASE AGREEMENT BETWEEN THE CITY OF PAHOKEE, FLORIDA AND JPDT HOLDINGS CORP; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee and JPDT Holdings Corp (JPDT) entered into a sublease agreement dated May 13, 2022 for the management and operation of a restaurant and tiki bar located at the Pahokee Marina; and

WHEREAS, the City Manager has reported to the City Commission findings that a breach of the covenants, terms and conditions of the sublease agreement have occurred on the part of JPDT. Based on this information, the City Commission desires to authorize the City Manager to terminate the sublease agreement pursuant to the notice requirements of the sublease and without delay; and

WHEREAS, the City Commission finds that authorizing termination of the sublease agreement with JPDT Holdings Corp is in the best interests of the City of Pahokee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA:

**Section 1.** Adoption of Representations. The foregoing “Whereas” clauses are hereby true and correct and incorporated by reference.

**Section 2.** Termination of Sublease Agreement. The City Commission of the City of Pahokee hereby authorizes termination of the sublease agreement between the City of Pahokee and JPDT Holdings Corp. pursuant to the notice requirements of the sublease agreement.

**Section 3.** Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 27<sup>th</sup> day August 2024.

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

ATTEST:

\_\_\_\_\_  
Nylene Clarke, CMC, City Clerk

APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:

\_\_\_\_\_  
Burnadette Norris-Weeks, P.A.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Vice-Mayor Murvin	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)



## AGENDA

### MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS

VIA: MICHAEL E. JACKSON, INTERIM CITY MANAGER

FROM: Joseph R. Martin, Interim Finance Director

SUBJECT: Resolution Authorizing HCT Upon the recommendation of the Audit Selection Committee on August 20, 2024.

DATE: August 27, 2024

---

**GENERAL SUMMARY/BACKGROUND:**

Resolution Authorizing HCT Upon the recommendation of the Audit Selection Committee on August 20, 2024.

**BUDGET IMPACT:** General Fund 1.513010.320

**LEGAL NOTE:** Defer to City Attorney

**STAFF RECOMMENDATION:**

Staff recommends approval.

**ATTACHMENTS:**

Resolution 2024 - 34

**RESOLUTION 2024 - 34**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, ACCEPTING THE PROPOSAL FOR EXTERNAL AUDITING SERVICES FROM HCT CERTIFIED PUBLIC ACCOUNTANTS AND CONSULTANTS, LLC IN RESPONSE TO CITY OF PAHOKEE REQUEST FOR PROPOSAL #2024-02; AUTHORIZING THE CITY MANAGER TO NEGOTIATE COMPENSATION AND BRING BACK A RECOMMENDATION FOR CONSIDERATION BY THE CITY COMMISSION; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Pahokee ("City") is in need of an independent contractor to provide external auditing services to the City; and

**WHEREAS**, pursuant to Section 218.391, Florida Statutes, the City of Pahokee established an Auditor Selection Committee ("Committee"). The Committee held public meetings on July 3, 2024, and on August 20, 2024, to perform its statutorily mandated responsibilities; and

**WHEREAS**, on August 20, 2024, the Auditor Selection Committee reviewed and considered one (1) single proposal in response to RFP #2024-02 from HCT Certified Public Accountants and Consultants LLC; and

**WHEREAS**, after considering the recommendation of the Auditor Selection Committee, the City Commission of the City of Pahokee hereby selects HCT Certified Public Accountants and Consultants, LLC as a qualified proposer; and

**WHEREAS**, the City Commission desires to authorize the City Manager to negotiate reasonable compensation with HCT Certified Public Accountants and Consultants, LLC, consistent with the contract terms set forth RFP #2024-02, and bring back a recommendation to the City Commission for consideration; and

**WHEREAS**, the City Commission of the City of Pahokee ("City Commission") deems selection of HCT Certified Public Accountants and Consultants, LLC is in the best interest of the City of Pahokee.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:**

**Section 1.** Adoption of Representations. The foregoing “Whereas” clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

**Section 2.** Acceptance of Proposal in Response to RFP #2024-02 and Authorization for Negotiation of Compensation. The City Commission of the City of Pahokee hereby accepts the recommendation of the Auditor Selection Committee for the selection of HCT Certified Public Accountants and Consultants, LLC and further authorizes the City Manager to negotiate reasonable compensation with HCT Certified Public Accountants and Consultants, LLC consistent with the terms of the RFP #2024-02, and bring back a recommendation to the City Commission for consideration.

**Section 3.** Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

**PASSED and ADOPTED** this 27th day of August 2024.

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

**ATTEST:**

\_\_\_\_\_  
Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Weeks, Esq.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

Vice Mayor Murvin	_____ (Yes)	_____ (No)
Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)



AGENDA  
MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS  
VIA: MICHAEL JACKSON, INTERIM CITY MANAGER  
FROM: Jongelene Adams  
SUBJECT: Community & Economic Development Department  
DATE: 2 August 2024

---

**GENERAL SUMMARY/BACKGROUND:**

Barfield Highway Change Order #29 – This change order is for Barfield Highway Reconstruction. The change order is for compensation to Rosso Site Development (contractor) for the installation of two (2) 6” line stops and one (1) 8” line stop with installation. The line stops are needed Barfield and 1<sup>st</sup> street for the watermain shutdown, watermain tie-ins and roadway restoration.

Rosso is entitled to 100% of the \$39,204.04 to perform and complete the work.

The requested change order includes two (2) additional day to be granted.

**BUDGET IMPACT:** \$39,204.04 concurrency is granted by PBCWUD for this additional cost and days.

**LEGAL NOTE:** N/A

**STAFF RECOMMENDATION:**

The Department of Community & Economic Development recommends approval of this Change Order #29 .

**ATTACHMENTS:**

Change Order #29  
Resolution 2024-35

**RESOLUTION 2024 - 35**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE FLORIDA, APPROVING CHANGE ORDER NO 29 PERTAINING TO RESOLUTION #2016-20 AND THE CONTRACT WITH ROSSO SITE DEVELOPMENT INC. FOR THE BARFIELD HIGHWAY RECONSTRUCTION PROJECT, AS SET FORTH IN EXHIBIT "A" HERETO; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on September 14, 2016, pursuant to Resolution 2016-20, adopted by the City Commission of the City of Pahokee, Florida ("City Commission") entered into an Interlocal Agreement with the Palm Beach County Glades Utility Authority; and

**WHEREAS**, pursuant to Resolution 2016-20, the City approved the funding for the reconstruction of Barfield Highway in the amount of \$1,046,389.63 to be reimbursed to the City of Pahokee for the Reconstruction of Barfield Highway and authorized the Mayor to execute the necessary agreement; and

**WHEREAS**, a change order is necessary to compensate Rosso Site Development Inc. to perform and complete the work to install two 6" line stops and one 8" line stop; and

**WHEREAS**, the installation of the two 6" line stops and one 8" line stop is needed for the watermain shutdown, the watermain tie-ins and the roadway restoration is needed for the drainage work to resume on this section of pipe and road work; and

**WHEREAS**, the line stops are needed because there is not a functional valve to shut down the existing waterlines to construct the deflections at Barfield and 1<sup>st</sup> street; and

**WHEREAS**, the City Commission of the City of Pahokee finds that a Change Order is necessary to compensate the contractor in the amount of \$39,204.04 for additional work and an additional two (2) days for the performance and completion of the installation of the four new line stops is in the best interests of the City of Pahokee.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS IT FOLLOWS:**

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirm as being true, and the same are hereby made a specific part of this resolution.

Section 2. Authorization and Approval. The City Commission of the City of Pahokee hereby authorizes and approves Change Order #29 to perform and complete the work to install two 6" line stops and one 8" line stop and restoration as set forth in Exhibit "A" hereto.

Section 3. Authorizing City Manager. The City Manager is hereby authorized to take all necessary and expedient action to effectuate the intent of this Resolution.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and ADOPTED this 27<sup>th</sup> day of August 2024.

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

ATTEST

\_\_\_\_\_  
Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Weeks, P.A.  
City Attorney

Moved By: \_\_\_\_\_

Seconded By: \_\_\_\_\_

Vote:

Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commission McPherson	_____ (Yes)	_____ (No)
Vice Mayor Murvin	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)



**EXHIBIT "A"**

**CHANGE ORDER #29  
BARFIELD HIGHWAY RECONSTRUCTION PROJECT  
LINE STOP TIE-INS FOR WATERMAIN**



CHANGE ORDER #29

Project: Barfield Highway Reconstruction

Project No: FM# 442030-1-31-01

Date of Issuance: 03/13/2024

Effective Date: 07/9/2024

Owner: City of Pahokee

Project Engineer: Judson DeWitt Dulany/CAP Government

Consultant/Contractor: Rosso Site Development

Purpose of Change Order:

Barfield Highway Change Order #29 – This change order is for Barfield Highway Reconstruction. The change order is for the compensation to Rosso Site Development (contractor) for the installation of two 6” line stops and one 8” line stop.

The installation of the two 6” line stops and one 8” line stop is needed for the watermain shutdown, the watermain tie-ins and the roadway restoration is needed for the drainage work to resume on this section of pipe and road work at Barfield and 1<sup>st</sup> street. There is currently no functional valve to shut down the existing water lines to construct the deflections, as to the need for the line stop.

Rosso Site Development is entitled to 100% of the \$39,204.04 to perform and complete the above stated work. This cost will be covered by PBCWUD and per PBCWUD an additional two (2) days has been granted for this Change Order.

Attachment:

If a claim is made that the above change(s) have affected Contract Price or Contract Times any claim for a Change Order based thereon will involve one or more of the following methods of determining the effect of the change(s).

Method of determining the change is:  
Change Price:

- Unit Price
- Lump Sum
- Other \_\_\_\_\_

Increase/Decrease) in Contract Price:  
\$39,204.04- cost by PBCWUD

If the change involves an increase, the amount is not to be executed without further authorization

RECOMMENDED:

Judson DeWitt Dulany CIB  
ENGINEER

BY: [Signature]  
(Authorized Signature)

Method of determining the change is:  
Change Times:

- Contractor's records
- Engineer's records
- Other \_\_\_\_\_

Increase/Decrease in Contract Times:  
Substantial Completion: 2 days  
Ready for final payment: \_\_\_\_\_ days

If the change involves an increase, the times are not to be exceeded without further authorization.

AUTHORIZED:

\_\_\_\_\_  
City of Pahokee  
OWNER

BY: \_\_\_\_\_  
(Authorized Signature)

19-

1302 South J Street  
Lake Worth, FL 33460



Ph: 561-689-0889  
Fax: 561-689-2851

**Change Order Request**

Change Order No.: 43 Owner Proj. No.: 2020-007  
 Owner: City of Pahokee RSD Proj. No.: 01-20037  
 Project: Barfield Highway Date: 3/13/2024

Description: Cost to furnish and install Line Stops for WM shutdown, WM tie-ins and roadway restoration.

#	Description	Qty	Unit	Unit Price	Total Price
	F&I Line Stops for WM Tie-ins and restoration	1	LS		\$ <u>39,204.04</u>
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -

Total: \$ 39,204.04

Original Contract Amt \$ -  
 Amount of this Change Order \$ 39,204.04  
 Amount of Previous Change Order (s) \$ -  
 New Total Contract Amount \$ -

Completion time extended 2 days If yes, new completion date? \_\_\_\_\_

When executed by all parties, this document will become part of the above referenced construction contract.

\* [Signature]  
 Client Signature  
Joseph Tancredi  
 Client Printed

[Signature]  
 Blair Simpson

Revisions

#	Date	By	Description
X	XX/XX/XX	XXX	

1302 South J Street  
Lake Worth, FL 33460

**ROSSO**  
Site Development

Ph: 561-689-0889  
Fax: 561-689-2851

**CHANGE ORDER BREAKDOWN**

Description of work: Cost to furnish and install Line Stops for WM shutdown, WM tie-ins and roadway restoration

CO #: 43

<b>EQUIPMENT</b>					
#	Description	Qty	Unit	Unit Cost	Total Cost
1	Loader		HR	\$62.50	\$0.00
2	Tractor		HR	\$40.38	\$0.00
3	Roller		HR	\$56.12	\$0.00
4	Mixer		HR	\$202.61	\$0.00
5	Grader		HR	\$79.95	\$0.00
6	Backhoe		HR	\$93.41	\$0.00
7	Water Truck		HR	\$37.98	\$0.00
8	Dozer		HR	\$73.93	\$0.00
9	Paver		HR	\$61.50	\$0.00
10	Paving Roller		HR	\$40.38	\$0.00
11	Broom		HR	\$49.97	\$0.00
12	Excavator (30,000 lb)		HR	\$109.04	\$0.00
13	Excavator (70,000 lb)		HR	\$169.32	\$0.00
14	Tamp	8	HR	\$19.50	\$156.00
15	Saw	8	HR	\$19.50	\$156.00
16	Pick-Up Truck	8	HR	\$32.46	\$259.68
17	Dump Truck	8	HR	\$65.00	\$520.00
18	Curb Machine		HR	\$58.75	\$0.00

Equipment Subtotal \$1,091.68  
Markup 0.150 \$163.75  
**EQUIPMENT TOTAL: \$1,255.43**

<b>LABOR</b>					
#	Description	Qty	Unit	Unit Cost	Total Cost
1	Superintendent (w/ Pick-Up)	8	HR	\$108.75	\$870.00
2	Foreman (w/ Pick-Up)		HR	\$84.20	\$0.00
3	Operator-Road Crew	8	HR	\$38.06	\$304.48
4	Laborer-Road Crew	8	HR	\$20.79	\$166.32
5	Operator-Underground Crew		HR	\$36.24	\$0.00
6	Pipe Layer, Tailman, Laborer-Underground Crew		HR	\$26.32	\$0.00
7	Curb Machine Operator-Concrete Crew		HR	\$43.50	\$0.00
8	Finisher-Concrete Crew		HR	\$32.61	\$0.00
9	Former/Laborer-Concrete Crew		HR	\$23.65	\$0.00
10			HR		\$0.00
11			HR		\$0.00

Labor Subtotal \$1,340.80  
Burden 0.5156 \$691.32  
Markup 0.150 \$201.12  
**LABOR TOTAL: \$2,233.24**

MATERIAL					
#	Description	Qty	Unit	Unit Cost	Total Cost
1	Replace base	5	TN	\$27.50	\$137.50
2	Replace SP 12.5 Asphalt	1	TN	\$93.00	\$93.00
3					\$0.00
4					\$0.00
5					\$0.00
6					\$0.00
7					\$0.00
Material Subtotal					\$230.50
Markup 0.150					\$34.58
<b>MATERIAL TOTAL:</b>					<b>\$265.08</b>

SUBCONTRACTORS					
#	Description	Qty	Unit	Unit Cost	Total Cost
1	J-D	1	LS	\$31,500.00	\$31,500.00
2		1	LS		\$0.00
3		1	LS		\$0.00
4		1	LS		\$0.00
5		1	LS		\$0.00
6		1	LS		\$0.00
7		1	LS		\$0.00
Subcontractor Subtotal					\$31,500.00
Markup 0.10					\$3,150.00
<b>SUBCONTRACTOR TOTAL:</b>					<b>\$34,650.00</b>

Equipment Total: \$1,255.43  
 Labor Total: \$2,233.24  
 Material Total: \$265.08  
 Subcontractors Total: \$34,650.00

Bond & General Liability Insurance: \$800.30  
 MOT: \$0.00  
 Total: \$39,204.04



# CHANGE ORDER REQUEST

3/11/2024

Rosso Site Development  
1302 South J Street  
Lake Worth, FL 33460  
Attn: Tom Pastore

**JOB NAME:** Barfield Hwy  
**RE:** (2) 6" Linestops (1) 8" Linestop

**J-D COR #:** 36  
**J-D JOB #:** 41792

Tom,  
See associated cost to furnish and install (6) linestops at Barfield Hwy.

**DATE:** TBD  
**TASK:** (2) 6" Linestops (1) 8" Linestop

Item	Description	Quantity	UOM	Price	Amount
1	(2) 6" Linestops (1) 8" Linestop	1	LSU	\$31,500.00	\$31,500.00

Please review and forward to the responsible parties for authorization.  
As always, should there be any questions, please feel free to contact our office.

Sincerely,

*Chad Rawlinson*

Chad Rawlinson  
Project Manager

**Barfield Hwy  
Johnson-Davis Change Order Request #36**

**(2) 6" Linestops (1) 8" Linestop**

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>QTY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>EXTENSION</b>
01	6" Single Line Stop (for PVC/DIP/CIP/AC)	2	EA	\$ 10,000.00	\$ 20,000.00
02	8" Single Line Stop (for PVC/DIP/CIP/AC)	1	EA	\$ 11,500.00	\$ 11,500.00
<b>Change Order Request #36</b>					<b>\$ 31,500.00</b>

312	Canal Bank Grade and Place Rip-Rap Revelement	EA	40	\$	3,000.00	\$	120,000.00
313	2" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	4,500.00	\$	4,500.00
314	4" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	6,300.00	\$	6,300.00
315	6" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	10,000.00	\$	10,000.00
316	8" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	11,500.00	\$	11,500.00
317	10" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	12,000.00	\$	12,000.00
318	12" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	15,000.00	\$	15,000.00
319	16" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	18,000.00	\$	18,000.00
320	18" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	20,000.00	\$	20,000.00
321	20" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	30,000.00	\$	30,000.00
322	24" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	35,000.00	\$	35,000.00
<b>BID ITEM NO.</b>	<b>BID ITEM (Furnish and Install with Appurtenances)</b>	<b>UNIT</b>	<b>QUANTITY</b>		<b>UNIT PRICES</b>		<b>TOTAL</b>
323	30" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	50,000.00	\$	50,000.00
324	36" Single Line Stop (for PVC/DIP/CIP/AC)	EA	1	\$	65,000.00	\$	65,000.00
325	6" Double Line Stop w/ 4" By-Pass (for PVC/DIP/CIP/AC)	EA	1	\$	17,500.00	\$	17,500.00
326	8" Double Line Stop w/ 6" By-Pass (for PVC/DIP/CIP/AC)	EA	1	\$	25,000.00	\$	25,000.00
327	10" Double Line Stop w/ 8" By-Pass (for PVC/DIP/CIP/AC)	EA	1	\$	26,000.00	\$	26,000.00
328	12" Double Line Stop w/ 8" By-Pass (for PVC/DIP/CIP/AC)	EA	1	\$	30,000.00	\$	30,000.00
329	4" Insertion Valves (for PVC/DIP/CIP/AC)	EA	1	\$	9,000.00	\$	9,000.00
330	6" Insertion Valves (for PVC/DIP/CIP/AC)	EA	1	\$	10,500.00	\$	10,500.00
331	8" Insertion Valves (for PVC/DIP/CIP/AC)	EA	1	\$	12,500.00	\$	12,500.00
332	10" Insertion Valves (for PVC/DIP/CIP/AC)	EA	1	\$	18,500.00	\$	18,500.00
333	12" Insertion Valves (for PVC/DIP/CIP/AC)	EA	1	\$	20,000.00	\$	20,000.00
<b>(A) SUBTOTAL BASE BID (Bid Items</b>							<b>\$ 24,000,000.00</b>
334	Additional Work not included in Bid Items (15% of Subtotal Bid Price (B)	LS	1		15%	\$	3,600,000.00
335	Mobilization (2.5% of Subtotal Bid Price (B)	LS	1		2.5%	\$	600,000.00
336	Demobilization (1% of Subtotal Bid Price (B)	LS	1		1%	\$	240,000.00
<b>(B) SUBTOTAL ADDITIONAL WORK BID PRICE (Bid Items 334-336)</b>							<b>\$ 4,440,000.00</b>
<b>TOTAL BID PRICE (A+B)</b>							<b>\$ 28,440,000.00</b>