

CITY OF PAHOKEE



AGENDA

City Commission Special Meeting
Monday, November 28, 2022, at 4:30 PM

Pahokee Commission Chambers
360 East Main Street
Pahokee, Florida 33476

CITY COMMISSION:

Keith W. Babb, Jr., Mayor
Clara Murvin, Vice Mayor
Derrick Boldin, Commissioner
Juan Gonzalez, Commissioner
Sara Perez, Commissioner

CITY STAFF:

Rodney D. Lucas, City Manager
Jongelene Adams, Deputy City Manager
Tijauna Warner, City Clerk
Burnadette Norris-Weeks, Esq., City Attorney
Vacant, Finance/Human Resources Director

[TENTATIVE: SUBJECT TO REVISION]

AGENDA

A. INVOCATION AND PLEDGE OF ALLEGIANCE

B. ROLL CALL

C. TOPIC

1. RESOLUTION 2022 - 62 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING BUDGET AMENDMENT NO. 3 IN THE AMOUNT OF \$753,000 FOR FISCAL YEAR 2021 – 2022, ATTACHED HERETO AS COMPOSITE EXHIBIT “A”; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

D. DISCUSSION, COMMENTS, CONCERNS

E. ADJOURN

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the “Request for Appearance and Comment” form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting City Clerk Tijauna Warner at Pahokee City Hall, 207 Begonia Dr. Pahokee, FL 33476 Phone: (561) 924-5534. If hearing impaired, telephone the Florida Relay Service Number, 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26).



AGENDA

MEMORANDUM

TO: HONORABLE MAYOR & CITY COMMISSIONERS

VIA: RODNEY LUCAS, CITY MANAGER

FROM: Susan Gooding Liburd through Nohemi Polanco, Building, Planning & Zoning Manager

SUBJECT: "Final Amended Budget" (#3) for the Fiscal Year 2021-2022

DATE: 18th November 2022

GENERAL SUMMARY/BACKGROUND:

In accordance with Florida Statute 129.06 (2), the City must approve a Resolution to adopt a "Final Amended Budget" (#3) for the Fiscal Year 2021-2022.

F.S. 129.06(2) The board at any time within a fiscal year may amend a budget for that year, and may within the first 60 days of a fiscal year amend the budget for the prior fiscal year

BUDGET IMPACT: YES

LEGAL NOTE: N/A

STAFF RECOMMENDATION:

The Finance Department recommends approval of Resolution 2022 - 62 adopting the Final Budget Amendment (#3) for Fiscal Year 2021-2022.

ATTACHMENTS:

Resolution 2022 - 62

RESOLUTION 2022 - 62

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA APPROVING BUDGET AMENDMENT NO. 3 IN THE AMOUNT OF \$753,000 FOR FISCAL YEAR 2021 - 2022, ATTACHED HERETO AS COMPOSITE EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Fiscal Year 2021-2022 budget was adopted by the City Commission of the City of Pahokee, Florida (the "City") on 28th of September 2021; and

WHEREAS, Budget Amendment No. 3 attached as Exhibit "A" hereto will decrease the current budget for Fiscal Year 2021-2022 from \$9,150,944 to \$8,397,944, a total of \$753,000; and

WHEREAS, the General Fund will decrease in revenues and expenditures by \$125,000 to account for unexpected revenues and expenditures for day-to-day operations; and

WHEREAS, the Capital Project Fund will decrease in both revenues and expenditures by \$628,000 to account for grants received and grants not used during Fiscal Year 2021-2022; and

WHEREAS, it is now necessary to amend the Fiscal Year 2021-2022 Budget to reflect the total budget decrease of \$753,000; and

WHEREAS, the City Commission of the City of Pahokee, Florida, finds that approving Budget Amendment No. 3, attached hereto as Exhibit "A" is in the best interest of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing whereas clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Budget Amendment No. 3. The City Commission of the City of Pahokee, Florida hereby approves Budget Amendment No. 3 for the Fiscal Year 2021 - 2022, attached hereto as Exhibit "A", providing for a total budget decrease of \$753,000.

Section 3. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 28th day of November 2022

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, Acting City Clerk

**APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:**

Burnadette Norris-Weeks, Esq.
City Attorney

Moved by: _____

Seconded by: _____

VOTE:

Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Gonzalez	_____ (Yes)	_____ (No)
Commissioner Perez	_____ (Yes)	_____ (No)
Vice-Mayor Murvin	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)

Composite Exhibit "A"

Budget Amendments Summary FY2021-2022

Budget Amendment 2022-003

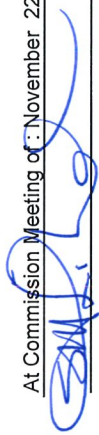
**CITY OF PAHOKEE
Budget Amendment
2022-003 by Fund**

Use this form for items not anticipated in the budget

Number	Line Item Description	Original Budget	Current Budget	Increase	Decrease	Adjusted Budget	Encumbered As of	Remaining Balance
Revenues								
<u>General Fund</u>								
1.369098	Other Misc Revenue	215,074.00	215,074.00	-	125,000.00	90,074.00		90,074.00
Total	Total Revenue	215,074.00	215,074.00	-	125,000.00			
Expenses								
<u>General Fund</u>								
1.572000.130	Part Time Salaries & Wages	99,124.00	106,324.00		56,000.00	50,324.00		50,324.00
1.555000.480	Promotional Activities	15,000.00	100,000.00		20,000.00	80,000.00		80,000.00
1.541000.120	Regular Salaries & Wages	413,806.00	445,573.00		49,000.00	396,573.00		396,573.00
Total	Total Expenses		651,897.00	-	125,000.00	526,897.00		526,897.00

City of Pahokee

Budget Amendment - CITY OF PAHOKEE
At Commission Meeting of : November 22, 2022



**CITY OF PAHOKEE
Budget Amendment
2022-003 by Fund**

Use this form for items not anticipated in the budget

Line Item Number	Description	Original Budget		Current Budget	Increase	Decrease	Adjusted Budget	Encumbered As of	Remaining Balance
		Budget	Budget						
Revenues									
<u>Capital Projects</u> 330.334302	Storm Drains-Grant Rev	750,000.00	750,000.00	750,000.00	-	628,000.00	122,000.00		122,000.00
Total	Total Revenue				-	628,000.00		-	
Expenses									
<u>Capital Project</u> 330.541000.635	Storm Drains-Grant	750,000.00	750,000.00	750,000.00	-	628,000.00	122,000.00		122,000.00
Total	Total Expenses				-	628,000.00	122,000.00		122,000.00

City of Pahokee

Budget Amendment - CITY OF PAHOKEE

At Commission Meeting of : November 22, 2022



Fund	Expended Current Month	Expended YTD	Encumbered YTD	Committed YTD	Current Appropriation	Available Appropriation
1 General Fund	364,483.62	3,935,837.00	44,266.63	3,980,103.63	4,720,909.00	740,805.37
51 Henderson Endowment Fund	0.00	0.00	0.00	0.00	250.00	250.00
100 Special Revenue	4,000.00	7,482.00	34,226.52	41,708.52	348,061.00	306,352.48
110 Special Revenue - ARPA Fund	0.00	16,000.00	0.00	16,000.00	1,581,445.00	1,565,445.00
220 Debt Fund	11,269.48	135,797.23	0.00	135,797.23	135,234.00	-563.23
330 Capital Projects Fund	245,122.77	1,336,957.02	2,214,561.40	3,551,518.42	1,893,943.00	-1,657,575.42
445 Marina/Campground	56,430.20	318,899.88	5,410.48	324,310.36	265,462.00	-58,848.36
450 Cemetery	35,794.31	180,557.77	6,019.52	186,577.29	205,640.00	19,062.71

Grand Total: 717,100.38 5,931,530.90 2,304,484.55 8,236,015.45 9,150,944.00 914,928.55