

# CITY OF PAHOKEE



## AGENDA

**City Commission Regular Meeting**  
Tuesday, February 25, 2025, at 6:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

### **CITY COMMISSION:**

Keith W. Babb, Jr., Mayor  
Clara Murvin, Vice Mayor  
Derrick Boldin, Commissioner  
Sanquetta Cowan-Williams, Commissioner  
Everett D. McPherson, Sr., Commissioner

### **CHARTER OFFICERS:**

Michael E. Jackson, City Manager  
Nylene Clarke, City Clerk  
Burnadette Norris-Weeks, P.A., City Attorney

[TENTATIVE: SUBJECT TO REVISION]

## AGENDA

- A. CALL TO ORDER**
- B. INVOCATION AND PLEDGE OF ALLEGIANCE**
- C. ROLL CALL**
- D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS**
- E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS** *(agenda items only)*

*(This section of the agenda allows for comments from the public to speak. Each speaker will be given a total of three (3) minutes to comment. A public comment card should be completed and returned to the City Clerk. When you are called to speak, please go to the podium or unmute your device, and prior to addressing the Commission, state your name and address for the record)*

- 1. Proclamation - Recognizing Shiloh Missionary Baptist Church's Centennial
- 2. Proclamation - March 2025 as Let's Move Palm Beach County Month
- 3. Proclamation - March 2025 as Florida Bicycle Month
- 4. Proclamation - March 3-9, 2025 as Flood Awareness Week
- 5. Introduction of Community Greening - Al'Licia Pittman, Volunteer and Outreach Coordinator
- 6. Local Drainage District Overview and Request - David Davis, District Manager at South Florida Conservancy District
- 7. Fire Station Dedication for East Lake High School - Former Commissioner Allie H. Biggs
- 8. 1st Quarter FY 2024-2025 Financial Report - Joseph R. Martin, Interim Director of Finance

- F. CONSENT AGENDA**

- 1. February 11, 2025 City Commission Meeting Minutes
- 2. February 18, 2025 City Commission Workshop Minutes

- G. OLD BUSINESS** *(discussion of existing activities or previously held events, if any)*

- 1. Update - City Projects

- H. PUBLIC HEARINGS AND/OR ORDINANCES**

- I. RESOLUTION(S)**

- 1. RESOLUTION 2025-15 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING A TWO (2) YEAR EXTENSION OF THE AGREEMENT BETWEEN BIG DOG EXPRESS OF SOUTH FLORIDA, INC. AND THE CITY OF PAHOKEE FOR THE PROVISION OF SOLID WASTE AND RECYCLING COLLECTION SERVICES, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

- J. NEW BUSINESS** *(presentation by city manager of activity or upcoming event, if any)*

- K. REPORT OF THE MAYOR**

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- L. REPORT OF THE CITY MANAGER**
  - M. REPORT OF THE CITY ATTORNEY**
  - N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY**
  - O. GENERAL PUBLIC COMMENTS** (*items not on the agenda*)
  - P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER** (*community events, feel good announcements, if any*)
  - Q. ADJOURN**
- 

Any citizen of the audience wishing to appear before the City Commission to speak with reference to any agenda or non-agenda item must complete the “Request for Appearance and Comment” form and present completed form to the City Clerk prior to commencement of the meeting.

Should any person seek to appeal any decision made by the City Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (Reference: Florida Statutes 286.0105)

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with three (3) days advance notice of any meeting, by contacting the Office of the City Clerk at 561-924-5534. If hearing impaired, contact Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26)



# PROCLAMATION

**WHEREAS**, Shiloh Missionary Baptist Church, founded March 15, 1925, has served as a beacon of hope, faith, and love to its members and the surrounding community; and

**WHEREAS**, throughout its rich history, Shiloh Missionary Baptist Church has stood as a pillar of spiritual guidance, uplifting worship, and steadfast devotion, nurturing generations in faith and service; and

**WHEREAS**, the church has been a place of worship, fellowship, and outreach, providing ministries that have strengthened families, educated children, comforted the grieving, and supported those in need; and

**WHEREAS**, we recognize and honor the dedication of the church's pastors, leaders, and members—past and present—who have labored with unwavering faith and commitment to further the Kingdom of God; and

**WHEREAS**, as Shiloh Missionary Baptist Church marks this centennial milestone, we give thanks for the blessings of the past century and look forward with faith and anticipation to the future, continuing to spread the Gospel and serve with love and compassion.

**NOW, THEREFORE**, I, Keith W. Babb, Jr., Mayor of the City of Pahokee, Florida, on behalf of the City Commission and our citizens, do hereby proclaim **March 15, 2025** as a time of celebration and recognition of **Shiloh Missionary Baptist Church's Centennial**. All members, friends, and the community are encouraged to join in honoring this historic occasion and to reflect on the faithfulness of God through the years.

**In official recognition whereof, I hereunto set my hand and caused the seal of Pahokee to be affixed this 25<sup>th</sup> day of February 2025.**



*Keith W. Babb, Jr.*  
\_\_\_\_\_  
Mayor Keith W. Babb, Jr.

*Clara Murvin*  
\_\_\_\_\_  
Vice Mayor Clara Murvin

*Derrick Boldin*  
\_\_\_\_\_  
Commissioner Derrick Boldin

*Sanquetta Cowan-Williams*  
\_\_\_\_\_  
Commissioner Sanquetta Cowan-Williams

*Everett D. McPherson, Sr.*  
\_\_\_\_\_  
Commissioner Everett D. McPherson, Sr.



# PROCLAMATION

**WHEREAS**, the City of Pahokee takes special notice and acknowledges exceptional organizations that help residents who live, work and play within the jurisdiction; and

**WHEREAS**, in 2010 Digital VibeZ was founded to reach out to underserved youth in Palm Beach County by empowering them through dance fitness, technology and the arts; and

**WHEREAS**, Digital VibeZ partners with the Palm Health Foundation, annually to host The *Let's Move: Commit to Change Physical Activity Challenge*: a county-wide initiative that focuses on physical activity, nutrition and healthy behaviors; and

**WHEREAS**, Digital VibeZ, Inc. and Palm Health Foundation present the annual challenge, which takes place annually from March 1-31 and encourages individuals within and beyond Palm Beach County to take charge of their health by participating in fun fitness exercises; and

**WHEREAS**, the *Let's Move* initiative was originally introduced on a national level, by First Lady Michelle Obama in 2010, with the goal of decreasing childhood obesity throughout the United States due to the fact that nearly one in three children in the United States are overweight or obese and if this problem persists, 1/3 of all children born in 2000 or later will suffer from diabetes at some point in their lives, or will face other obesity-related health problems such as heart disease, high blood pressure, asthma and cancer; and

**WHEREAS**, Digital VibeZ and the Palm Health Foundation invite all residents to take the challenge to MOVE by forming teams, registering online, committing to exercising for at least 30 minutes a day throughout the month of March, and logging their minutes on the *Let's Move* website, [www.letsmovePBC.org](http://www.letsmovePBC.org). In 2012, Palm Beach County logged 100,000 minutes in the first year of the challenge and we have met the challenge each year since, rising in 2023 to over 100 million minutes logged!

**NOW, THEREFORE**, I, Keith W. Babb, Jr., Mayor of the City of Pahokee, Florida, on behalf of the City Commission, urge all citizens to join us in moving to improve their fitness, mental health, and overall health, and do hereby proclaim March 2025 as:

*Let's Move Palm Beach County Month*

In official recognition whereof, I hereunto set my hand and caused the seal of Pahokee to be affixed this 25<sup>th</sup> day of February 2025.



*Keith W. Babb, Jr.*  
\_\_\_\_\_  
Mayor Keith W. Babb, Jr.

*Clara Murvin*  
\_\_\_\_\_  
Vice Mayor Clara Murvin

*Derrick Boldin*  
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*Sanquetta Cowan-Williams*  
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Commissioner Sanquetta Cowan-Williams

*Everett D. McPherson, Sr.*  
\_\_\_\_\_  
Commissioner Everett D. McPherson, Sr.



# PROCLAMATION

**WHEREAS**, City of Pahokee residents and visitors engage in bicycling as a viable and environmentally sound form of transportation and an excellent form of physical activity and recreation; and

**WHEREAS**, the State of Florida designates March as Bicycle Month and Palm Beach County will recognize it locally; and

**WHEREAS**, Florida Bicycle Month features many fitness opportunities, educational programs, races, commuting, and charity events for riders of all ages and abilities to enjoy throughout the month at various parks and locations throughout Palm Beach County; and

**WHEREAS**, the recognition of Florida Bicycle Month will raise awareness of bicycling and ultimately promote physical activity and healthy lifestyles by elevating bicycling as a more widely accepted choice of transportation; and

**WHEREAS**, the Palm Beach Transportation Planning Agency plans, supports, and recommends projects to make bicycling more accessible and promotes comprehensive community education efforts aimed at improving bicycle safety; and

**WHEREAS**, creating a bicycle-friendly community has been shown to improve citizen's health, well-being, and quality of life, grow the economy, attract tourism dollars, improve traffic safety, support student learning outcomes, and reduce pollution, congestion, and wear and tear on our streets; and

**WHEREAS**, Palm Beach County has an ever-expanding designated or enhanced bicycle lane network, with over 280 miles of existing facilities and several local municipalities that have adopted a Complete Streets Policy, furthering the creation of a safe, connected transportation system that is accessible to all forms of transportation, and all people who bike, regardless of age, ability, or background.

**NOW, THEREFORE**, I, Keith W. Babb, Jr., Mayor of the City of Pahokee, Florida, on behalf of the City Commission, hereby proclaim March 2025 as:

## *Florida Bicycle Month*

In official recognition whereof, I hereunto set my hand and caused the seal of Pahokee to be affixed this 25<sup>th</sup> day of February 2025.



*Keith W. Babb, Jr.*  
Mayor Keith W. Babb, Jr.

*Clara Murvin*  
Vice Mayor Clara Murvin

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Commissioner Derrick Boldin

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Commissioner Sanquetta Cowan-Williams

*Everett D. McPherson, Sr.*  
Commissioner Everett D. McPherson, Sr.



# PROCLAMATION

**WHEREAS**, Pahokee has experienced severe weather events in the past, including extreme rainfall and tropical systems that have resulted in significant flooding. This flooding has affected both coastal and riverine areas, causing damage and losses to homes and buildings across all flood zones, including high-risk special flood hazard areas as well as low to moderate-risk zones; and

**WHEREAS**, the City of Pahokee is a voluntary participant in the National Flood Insurance Program (NFIP), which allows residents to protect themselves against flood losses by purchasing flood insurance at reduced premium rates. Additionally, the program establishes higher regulatory standards to help reduce flood risks and minimize potential property damage; and

**WHEREAS**, the risk of loss of life and property damage can be significantly reduced through proactive flood preparedness, control, and mitigation measures taken before a flood occurs; and

**WHEREAS**, public education and awareness of potential weather hazards and protective measures are essential to the health, safety, and welfare of residents. To promote awareness and increase knowledge of flood risks, flood insurance availability, flood protection methods, and emergency preparedness, the Florida Floodplain Managers Association (FFMA) has declared the week of March 3<sup>rd</sup> - 9<sup>th</sup>, 2025, as Flood Awareness Week.

**NOW, THEREFORE**, I, Keith W. Babb, Jr., Mayor of the City of Pahokee, Florida, on behalf of the City Commission, hereby proclaim the week of March 3<sup>rd</sup> - 9<sup>th</sup>, 2025 as:

## *Flood Awareness Week*

In official recognition whereof, I hereunto set my hand and caused the seal of Pahokee to be affixed this 25<sup>th</sup> day of February 2025.



*Keith W. Babb, Jr.*  
\_\_\_\_\_  
Mayor Keith W. Babb, Jr.

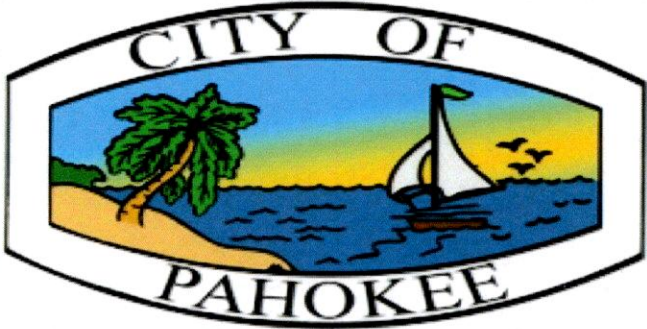
*Clara Murvin*  
\_\_\_\_\_  
Vice Mayor Clara Murvin

*Derrick Boldin*  
\_\_\_\_\_  
Commissioner Derrick Boldin

*Sanquetta Cowan-Williams*  
\_\_\_\_\_  
Commissioner Sanquetta Cowan-Williams

*Everett D. McPherson, Sr.*  
\_\_\_\_\_  
Commissioner Everett D. McPherson, Sr.





*Schedule of Revenues, Expenditures  
Budget and Actual  
General Fund*

*Schedule of Revenues, Expenditures  
Budget and Actual  
Special Revenue Fund*

*Schedule of Revenues, Expenditures  
Budget and Actual  
ARPA Revenue Fund*

*Schedule of Revenues, Expenditures  
Budget and Actual  
Capital Project Fund*

*Schedule of Revenues, Expenses  
Budget and Actual  
Marina Fund*

*Schedule of Revenues, Expenses  
Budget and Actual  
Cemetery Fund*

*Quarter Ending December 30, 2024  
Quarterly Financial Report FY 2024-2025  
(Unaudited)*



**CITY OF PAHOKEE**  
**Quarter Ending December 30, 2024**

<b><u>GENERAL FUND</u></b>	-		
	Amended Budget	YTD Actual	% of budget
<b>Revenues:</b>			
<b>Taxes</b>	\$ 1,786,951	\$ 637,419	36%
<b>Permit, Fees &amp; Licenses</b>	178,050	25,119	14%
<b>Intergovernmental</b>	1,449,774	250,088	17%
<b>Fines and Forfeits</b>	83,300	55,327	66%
<b>Charges for Services</b>	949,520	150,880	16%
<b>Miscellaneous Revenue</b>	191,050	22,608	12%
<b>Other Sources *</b>	829,263	29,000	3%
<b>Total Revenues</b>	<b>\$ 5,467,908</b>	<b>\$ 1,170,441</b>	<b>21%</b>

**\* Other sources include fund balance and Intergovernmental Transfer**



**CITY OF PAHOKEE****Quarter Ending December 30, 2024****Expenditures:**

	Amended Budget	YTD Actual	% of budget
<b>CITY HALL</b>			
Commission	\$ 204,767	\$ 37,934	19%
City Manager	317,292	32,962	10%
City Clerk	174,434	24,213	14%
Financial & General accounting	461,599	129,766	28%
Human Resources	105,130	28,117	27%
IT/GATV Access	40,000	10,402	26%
Legal Counsel	100,000	16,667	17%
Comprehensive Planning	15,250	-	0%
Public Safety	623,938	235,980	38%
Code Enforcement	348,501	85,894	25%
Community and Economic Development	162,119	37,523	23%
<b>PUBLIC WORKS</b>			
Roads and Streets	1,426,982	352,213	25%
<b>PARKS &amp; RECREATION</b>			
Recreation Department-City	697,273	139,620	20%
Recreation Department-PBC	155,108	39,059	25%
Parks	52,759	16,408	31%
<b>NON-DEPARTMENTAL</b>			
Non-Departmental	582,756	56,307	10%
<b>Total expenditures</b>	<b>\$ 5,467,908</b>	<b>\$ 1,243,065</b>	<b>23%</b>



**FY 2024-2025 General Fund Financial Summary Report**

As of 12/31/2024 (25% of year elapsed)

Data as of: December 31, 2024

**General Fund Revenue Timeline Revenues:**

General Fund Revenue	% of Budget	Estimated Receipt	Comments
Taxes	36%	Monthly	Approx. 63% of Ad valorem taxes received. Local Option Gas, Communication Services, Water Utility Service, Electric Utility Service and Propane Utility Service taxes, these are mostly state revenues and franchise agreements. .
Permit, Fees & Licenses	14%	Monthly; cyclical	Approx. 17% of <u>Business Tax Receipts revenue</u> is received in the first quarter of the fiscal year; remaining revenue trickles in throughout the year Mostly building permits & site plan reviews.
Intergovernmental	17%	Monthly; Yearly; 2-3 months lag	FI DOT Lighting Agreement, DJJ revenue to be received toward the end of the fiscal year & PHA payment in lieu of taxes to be received in April or May 2025.
Fines and Forfeits	66%	Monthly; 1-2month lag	Includes revenue from court fines and code compliance
Charges for Services Revenue	16%	Monthly; cyclical	Garbage revenue is collected monthly with a 1-month lag; remaining revenue for charges and services trickles in throughout the year
Miscellaneous & other Revenue	15%	Various; monthly;	Varying revenue sources with various timelines (i.e. one-time payments, donations, rents, etc.)

**Expenditures:**

- Mayor & City Commission Office 19% of budget
- City Attorney 17% of budget
- City Clerk’s Office 14% of budget
- City Manager Office 10% of budget
- Financial Services Department 28% of budget
- IT/GATV 26% of budget
- Human Resources & Risk Management 27% of budget
- Public Safety 38% of budget-One month prepaid
- Code Enforcement 25% of budget
- Community and Economic Development 23% of budget
- Public Works 25% of budget
- Parks and Recreation: City 20% of budget, PBC 25% of budget, and Parks 31% of budget.
- Non-Departmental 10% of budget



## Cash Management

- For the first quarter ended December 31, 2024, the General Fund Receipts **exceed** the General Fund Disbursements by \$ 221,673 . Current Fund Balance being used to cover the City's Operations is \$ 0.

City Cash Management		
\$810,826	PNC Business Checking Plus	General
15,339	PNC Business Checking Plus	Capital
19,677	PNC Business Checking Plus	Payroll
62,444	PNC Business Checking Plus	SWA
313,042	PNC Business Premium Money Market	Investment
175,901	PNC Business Premium Money Market	Cemetery
<u>\$1,397,229</u>	Total Cash, and Investments	
RESERVES		
\$311,305	SBA - Local Government Investments	Reserves
62,469	SBA - Local Government Investments	Misc. Small Accounts
<u>\$373,774</u>	Total SBA accounts including Reserves	
Restricted		
\$530,263	PNC Business Premium Money Market	Disc.Surtax
882,064	PNC Business Premium Money Market	Henderson
<u>\$1,412,327</u>	Total Restricted accounts including Disc. Surtax & Henderson Fund	

- Note: Information is based on monthly statements.



**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
*General Fund*  
*Quarter Ending December 30, 2024*

Account Description	Account Number	Amended Budget	Actual	% Budget
<b>REVENUES</b>				
<b>Taxes 310000</b>				
Current Year Ad Valorem Tax	1-311000	793,451	498,695	63%
Early Payment Discounts	1-311100	(18,000)	(19,965)	111%
Prior Years' Ad Valorem Tax	1-311200	18,000	-	0%
New Local Option Gas Tax (Ct	1-312100	60,000	13,631	23%
Local Option Gas Tax	1-312200	135,000	31,407	23%
Franchise Fees - Electric	1-313100	300,000	26,272	9%
SWA - Recycling Revenue Shar	1-313400	-	206	100%
Communication Service Tax	1-314100	80,000	19,535	24%
Water Utility Service Tax	1-314200	72,000	10,648	15%
Propane Utility Service Tax	1-314300	6,500	441	7%
Electric Utility Service Tax	1-314400	340,000	56,549	17%
<b>Total Taxes</b>		<b>1,786,951</b>	<b>637,419</b>	<b>36%</b>
<b>Licenses and Permits 320000</b>				
Business Tax Receipts	1-321000	18,000	2,564	14%
Business Tax Receipts (Late Fee)	1-321051	2,200	55	3%
Building Permits	1-322000	85,000	13,634	16%
Court Administrative Fees	1-322010	3,000	675	23%
Inspection Fee	1-322500	9,500	1,975	21%
Education Fee	1-323500	2,500	376	15%
Site Plan Review	1-324000	50,000	5,815	12%
Rezoning Fee / Land Amentments	1-324200	5,000	-	0%
BPZ Advertising	1-324300	2,500	-	0%
Vendor / Application Fee	1-325000	50	25	50%
Mobile Home/ RV permit fees	1-326000	300	-	0%
<b>Total Licenses and Permits</b>		<b>178,050</b>	<b>25,119</b>	<b>14%</b>



**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
*General Fund*  
*Quarter Ending December 30, 2024*

Account Description	Account Number	Amended Budget	Actual	% Budget
<b>Intergovernmental Revenue 330000</b>				
FL DOT Lighting Agreement	1-334100	69,574	-	0%
State Revenue Sharing	1-335200	470,000	95,003	20%
Mobile Home Licenses	1-335300	5,500	1,973	36%
Alcoholic Beverage Licenses	1-335400	5,000	-	0%
DOR - Motor Fuel Tax Refunds	1-335490	1,800	-	0%
8th Cent Motor Fuel Tax-Trns	1-335500	92,000	23,914	26%
1/2 Cent Sales Tax	1-335700	547,000	77,156	14%
PBC Sheriff -LETF	1-337160	-	32,000	100%
Early Learning Coalition	1-337875	75,000	18,975	25%
County Business Tax Receipts	1-338100	16,000	1,067	7%
DJJ - Paymt in Lieu of Taxes	1-338200	142,900	-	0%
PHA - Paymt in Lieu of Taxes	1-338300	25,000	-	0%
<b>Total Grants &amp; Agreement</b>		<b>1,449,774</b>	<b>250,088</b>	<b>17%</b>
<b>REVENUES</b>				
<b>Fines and Forfeits 350000</b>				
Court Fines	1-350100	2,000	963	48%
Code Enforcement Fines	1-350500	80,000	54,364	68%
Vacant Property Register	1-350505	1,300	-	0%
<b>Total Fines and Forfeits</b>		<b>83,300</b>	<b>55,327</b>	<b>66%</b>

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
*General Fund*  
*Quarter Ending December 30, 2024*

Account Description	Account Number	Amended Budget	Actual	% Budget
<b>Charges for Services 340000</b>				
Election Qualifying Fee	1-341300	500	250	50%
Title Searches	1-341400	6,000	1,936	32%
Photo Copy Charges	1-341500	1,000	117	12%
Garbage Revenue Income	1-343400	573,000	92,965	16%
Container Fee Income	1-343420	20,000	3,256	16%
Recycling Fee Income	1-343430	42,000	6,867	16%
GUA Entity Fee	1-343600	192,000	32,887	17%
Infrastructure Fee	1-343700	28,000	4,059	14%
After School Rec Activity Fe	1-347007	2,500	845	34%
Summer Recreation Program	1-347010	7,020	-	0%
Bsktball-Bseball-Sftball-Soccer	1-347011	500	75	15%
Basketball - Sponsorship Fee	1-347013	5,400	450	8%
Basketball/Baseball Donation	1-347015	600	-	0%
Cheerleader-Registration Fee	1-347020	15,000	-	0%
Track - Registration Fees	1-347027	500	-	0%
Orange Bowl - Sponsorship	1-347040	7,000	-	0%
Dick's Sporting Goods - Donations	1-347041	5,000	-	0%
Football Registration	1-347042	27,000	-	0%
Football / Flag Football - Sponsorship	1-347043	4,000	-	0%
Football / Flag Football - Concessions	1-347045	10,000	7,173	72%
Recreation Depart - Donations	1-347047	2,500	-	
<b>Total Charges for Service</b>		<b>949,520</b>	<b>150,880</b>	<b>16%</b>



**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
*General Fund*  
*Quarter Ending December 30, 2024*

Account Description	Account Number	Amended Budget	Actual	% Budget
<b>Miscellaneous Revenue 360000</b>				
Interest - Operating	1-360100	4,000	1,017	25%
Interest - SBA	1-360350	19,800	4,550	23%
Interest - Investment	1-361049	1,000	1,810	181%
Interest Income	1-361050	4,000	-	0%
Rent - Metro PCS	1-362200	25,500	6,576	26%
Rent - Cafeteria	1-362300	4,000	175	4%
Rent-Everglades Preparatory	1-362400	36,200	-	0%
Rent-Lutheran Services FLOR	1-362590	27,600	6,899	25%
Rent-Seniors Room	1-362900	250	-	0%
Rent-MLK Parks/Commis	1-362910	200	-	0%
Rent - GYM / Athletic Fields	1-362920	300	-	0%
Donations	1-363000	28,600	-	0%
Donations-Back to School	1-363100	5,000	-	0%
Insurance Proceeds	1-364200	20,000	-	0%
Bench Advertising Revenue	1-366400	1,900	465	24%
Other Miscellaneous Revenues	1-369098	12,700	1,116	9%
<b>Total Miscellaneous Revenue</b>		<b>191,050</b>	<b>22,608</b>	<b>12%</b>
<b>Other Sources 380000</b>				
Intergovernmental Transfer	1-381000	29,000	29,000	100%
BUDGETARY FUND BALANCE	1-389408	800,263	-	0%
<b>Total Other Sources</b>		<b>829,263</b>	<b>29,000</b>	<b>3%</b>
<b>Total Revenues</b>		<b>\$ 5,467,908</b>	<b>\$ 1,170,441</b>	<b>21%</b>

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
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*General Fund*  
*Quarter Ending December 30, 2024*

Account Description	Account Number	Amended Budget	Actual	% Budget
<b>EXPENDITURES</b>				
<b>Current:</b>				
<b>General Government</b>				
<b>Commission</b>				
Executive Salaries	1-511000-110	\$ 28,200	\$ 9,400	33%
FICA Taxes	1-511000-210	2,157	1,561	72%
FLC Retirement	1-511000-220	846	138	16%
FLC 4.35% Retirement	1-511000-221	1,227	200	16%
Life and Health Insurance	1-511000-230	26,000	5,893	23%
Worker's Compensation	1-511000-240	117	29	25%
Professional Services	1-511000-310	36,000	5,070	14%
Travel & Per Diem	1-511000-360	60,000	10,279	17%
Other Charges	1-511000-367	10,000	484	5%
Tri-Cities Barbecue	1-511000-482	5,000	3,089	62%
Tri-Cities Meeting	1-511000-483	900	-	0%
Contributions & Sponsorships	1-511000-489	11,000	253	2%
Dues	1-511000-515	6,500	1,340	21%
Operating Supplies	1-511000-520	400	50	13%
Uniforms	1-511000-528	420	148	35%
Conference Registration	1-511000-561	16,000	-	0%
<b>Total Commission</b>		<b>204,767</b>	<b>37,934</b>	<b>19%</b>



**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
*General Fund*  
*Quarter Ending December 30, 2024*

<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>EXPENDITURES</b>				
<b>General Government</b>				
<b>City Manager</b>				
Executive Salaries	1-512010-110	120,000	29,011	24%
Regular Salaries & Wage	1-512010-120	50,000	-	0%
FICA Taxes	1-512010-210	13,005	2,219	17%
FRS Retirement Contributions	1-512010-211	17,892	-	0%
FLC Retirement	1-512010-220	1,500	-	0%
FLC 4.35% Retirement	1-512010-221	2,175	-	0%
Life and Health Insurance	1-512010-230	11,500	-	0%
Worker's Compensation	1-512010-240	476	119	25%
Professional Services	1-512010-310	5,280	-	0%
Contractual Services	1-512010-340	60,000	-	0%
Travel & Per Diem	1-512010-360	16,000	319	2%
Other Charges	1-512010-367	4,000	379	9%
City Manager Lunchoens	1-512010-368	1,500	-	0%
Repair/Maintenance	1-512010-461	2,000	417	21%
Dues	1-512010-515	3,000	-	0%
Operating Supplies	1-512010-520	500	105	21%
Fuel	1-512010-524	4,000	375	9%
Uniforms	1-512010-528	300	18	6%
Books & Subscriptions	1-512010-559	300	-	0%
Conference Registration	1-512010-561	3,864	-	0%
<b>Total City Manager</b>		<b>317,292</b>	<b>32,962</b>	<b>10%</b>

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
*General Fund*  
*Quarter Ending December 30, 2024*

Account Description	Account Number	Amended Budget	Actual	% Budget
<b>EXPENDITURES</b>				
<b>General Fund</b>				
<b>City Clerk</b>				
Executive Salaries	1-512020-110	69,903	17,407	25%
COLA & Performance Increase - Wages Part Time	1-512020-130	2,097	-	0%
FICA Taxes	1-512020-210	5,508	1,193	22%
FLC Retirement	1-512020-220	2,160	522	24%
FLC 4.35% Retirement	1-512020-221	3,132	757	24%
Life and Health Insurance	1-512020-230	10,400	3,203	31%
Worker's Compensation	1-512020-240	284	71	25%
Professional Services	1-512020-310	25,000	-	0%
Contractual Services	1-512020-340	10,000	-	0%
Travel & Per Diem	1-512020-360	6,000	-	0%
Other Charges	1-512020-367	5,000	36	1%
Cellular Phone Service	1-512020-414	800	272	34%
Repair/Maintenance	1-512020-461	500	-	0%
Advertising	1-512020-490	2,100	677	32%
Election Staffing	1-512020-497	15,000	-	0%
Dues	1-512020-515	1,300	75	6%
Fuel	1-512020-524	250	-	0%
Conference Registration	1-512020-561	5,000	-	0%
CAPITAL OUTLAY	1-512020-600	10,000	-	0%
<b>Total City Clerk</b>		<b>174,434</b>	<b>24,213</b>	<b>14%</b>



**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
*General Fund*  
*Quarter Ending December 30, 2024*

<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>EXPENDITURES</b>				
<b>General Fund</b>				
<b>Financial &amp; General Accounting</b>				
Executive Salaries	1-513010-110	85,000	21,177	25%
Regular Salaries & Wage	1-513010-120	167,421	41,785	25%
COLA & Performance Increase - Wages Part Time	1-513010-130	7,573	-	0%
FICA Taxes	1-513010-210	19,890	4,656	23%
FLC Retirement	1-513010-220	7,800	1,889	24%
FLC 4.35% Retirement	1-513010-221	11,310	2,341	21%
Life and Health Insurance	1-513010-230	41,300	12,906	31%
Worker's Compensation	1-513010-240	702	176	25%
Professional Services	1-513010-310	50,000	7,600	15%
Drug Testing	1-513010-311	200	-	0%
Accounting & Auditing	1-513010-320	36,000	36,000	100%
Travel & Per Diem	1-513010-360	6,000	-	0%
Other Charges	1-513010-367	600	378	63%
Repair/Maintenance	1-513010-461	1,000	-	0%
Black Mountain Software (ACCTG)	1-513010-470	13,793	-	0%
Printing	1-513010-478	550	-	0%
Advertising	1-513010-490	1,000	-	0%

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
*General Fund*  
*Quarter Ending December 30, 2024*

<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
Bank Charges/Fees	1-513010-492	2,000	706	35%
Dues	1-513010-515	600	-	0%
Operating Supplies	1-513010-520	3,000	-	0%
Fuel	1-513010-524	460	-	0%
Uniforms	1-513010-528	400	152	38%
Conference Registration	1-513010-561	5,000	-	0%
<b>Total Financial &amp; General Accounting</b>		<b>461,599</b>	<b>129,766</b>	<b>28%</b>



**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
*General Fund*  
*Quarter Ending December 30, 2024*

<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>EXPENDITURES</b>				
<b>General Fund</b>				
<b>Payroll &amp; Human Resources</b>				
Executive Salaries	1-513020-110	60,000	16,368	27%
FICA Taxes	1-513020-210	4,590	1,249	27%
FLC Retirement	1-513020-220	1,800	249	14%
FLC 4.35% Retirement	1-513020-221	2,610	361	14%
Life and Health Insurance	1-513020-230	10,400	3,226	31%
Worker's Compensation	1-513020-240	464	116	25%
Professional Services	1-513020-310	950	-	0%
Travel & Per Diem	1-513020-360	780	-	0%
Other Charges	1-513020-367	550	136	25%
Repair/Maintenance	1-513020-461	316	-	0%
Printing	1-513020-478	150	-	0%
Advertising	1-513020-490	400	-	0%
Background Screening	1-513020-494	500	52	10%
Dues	1-513020-515	500	-	0%
Operating Supplies	1-513020-520	500	1,400	280%

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
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<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
Computer and Computer Supplies	1-513020-521	400	-	0%
Uniforms	1-513020-528	120	36	30%
Conference Registration	1-513020-561	1,100	-	0%
Main- Payroll Program	1-513020-576	19,000	4,924	26%
<b>Total Payroll &amp; Human Resources</b>		<b>105,130</b>	<b>28,117</b>	<b>27%</b>

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
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*Quarter Ending December 30, 2024*

<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>EXPENDITURES</b>				
<b>General Fund-Variou Accounts</b>				
<b>IT/GATV Access</b>				
Professional Services	1-513030-310	40,000	10,402	26%
<b>Total IT/GATV Access</b>		<b>40,000</b>	<b>10,402</b>	<b>26%</b>
<b>Legal Counsel</b>				
Professional Services	1-514000-310	100,000	16,667	17%
<b>Total Legal Counsel</b>		<b>100,000</b>	<b>16,667</b>	<b>17%</b>
<b>Comprehensive Planning</b>				
Professional Services	1-515000-310	12,000	-	0%
Other Charges	1-515000-367	250	-	0%
Advertising	1-515000-490	3,000	-	0%
<b>Total Comprehensive Planning</b>		<b>15,250</b>	<b>-</b>	<b>0%</b>



**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
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<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>Police Department</b>				
Professional Services	1-521000-310	623,938	203,980	33%
Contractual Services	1-521000-340	-	32,000	100%
<b>Total Police Department</b>		<b>623,938</b>	<b>235,980</b>	<b>38%</b>

**EXPENDITURES**

**General Fund**

**Code Enforcement**

Regular Salaries & Wage	1-524000-120	171,987	43,601	25%
COLA & Performance Increase - Wages Part Time	1-524000-130	25,486	4,771	19%
FICA Taxes	1-524000-210	15,107	3,427	23%
FLC Retirement	1-524000-220	5,924	1,308	22%
FLC 4.35% Retirement	1-524000-221	8,590	1,897	22%
Life and Health Insurance	1-524000-230	31,350	9,680	31%
Worker's Compensation	1-524000-240	3,007	752	25%
Professional Services	1-524000-310	62,000	18,960	31%
Travel & Per Diem	1-524000-360	5,000	-	0%
Repair/Maintenance	1-524000-461	500	-	0%
Printing	1-524000-478	500	-	0%
Dues	1-524000-515	2,500	75	3%
Operating Supplies	1-524000-520	3,500	779	22%

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
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*Quarter Ending December 30, 2024*

<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
Fuel	1-524000-524	1,500	320	21%
Uniforms	1-524000-528	250	324	130%
Conference Registration	1-524000-561	1,300	-	0%
Program- BPC Code Software Service	1-524000-577	10,000	-	0%
<b>Total Code Enforcement</b>		<b>348,501</b>	<b>85,894</b>	<b>25%</b>

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
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*Quarter Ending December 30, 2024*

Account Description	Account Number	Amended Budget	Actual	% Budget
<b>EXPENDITURES</b>				
<b>Public Works</b>				
<b>Highways and Streets</b>				
Executive Salaries	1-541000-110	75,000	18,686	25%
Regular Salaries & Wage	1-541000-120	330,670	72,428	22%
COLA & Performance Increase - Wages Part Time	1-541000-130	10,298	-	0%
FICA Taxes	1-541000-210	31,822	6,564	21%
FRS Retirement Contributions	1-541000-211	10,550	2,547	24%
FLC Retirement	1-541000-220	12,479	1,937	16%
FLC 4.35% Retirement	1-541000-221	18,095	2,414	13%
Life and Health Insurance	1-541000-230	82,500	24,267	29%
Worker's Compensation	1-541000-240	35,053	8,763	25%
Professional Services	1-541000-310	2,520	-	0%
Drug Testing	1-541000-311	400	210	53%
Accounting & Auditing	1-541000-320	6,000	5,000	83%
Contractual Services	1-541000-340	525,000	155,678	30%
Tipping Fees	1-541000-352	2,000	-	0%
Travel & Per Diem	1-541000-360	1,500	-	0%
Other Charges	1-541000-367	3,000	1,915	64%
Communications - Local	1-541000-410	2,000	146	7%
Communications - Long Distance	1-541000-413	3,000	786	26%
Electric Service	1-541000-431	105,000	24,853	24%
Water, Sewer & Solid Waste	1-541000-432	4,000	985	25%
General Liability Insurance	1-541000-450	30,758	7,599	25%



**CITY OF PAHOKEE**  
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<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
Auto Liability Insurance	1-541000-451	6,346	1,327	21%
Property Insurance	1-541000-452	7,681	1,450	19%
Repair/Maintenance	1-541000-461	72,000	9,516	13%
Promotional Activities	1-541000-480	510	-	0%
Vehicle Registration Fees	1-541000-498	200	-	0%
General Office Supplies	1-541000-510	300	-	0%
Operating Supplies	1-541000-520	7,200	364	5%
Fuel	1-541000-524	24,000	3,592	15%
Chemicals	1-541000-525	2,500	-	0%
Small Equipment	1-541000-526	5,500	-	0%
Uniforms	1-541000-528	3,600	1,186	33%
Protective Apparel	1-541000-529	1,000	-	0%
Repair/Maintenance - Roads/Sidewalks	1-541000-555	2,500	-	0%
Conference Registration	1-541000-561	2,000	-	0%
<b>Total Highways and Streets</b>		<b>1,426,982</b>	<b>352,213</b>	<b>25%</b>

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
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Account Description	Account Number	Amended Budget	Actual	% Budget
<b>EXPENDITURES</b>				
<b>General Fund</b>				
<b>Community Economic Development</b>				
Executive Salaries	1-555000-110	75,000	23,950	32%
COLA & Performance Increase - Wages Part Time	1-555000-130	2,250	-	0%
FICA Taxes	1-555000-210	5,910	1,636	28%
FLC Retirement	1-555000-220	2,317	718	31%
FLC 4.35% Retirement	1-555000-221	3,361	1,042	31%
Life and Health Insurance	1-555000-230	10,400	3,227	31%
Worker's Compensation	1-555000-240	681	170	25%
Travel & Per Diem	1-555000-360	2,000	(1)	0%
Other Charges	1-555000-367	30,500	715	2%
Repair/Maintenance	1-555000-461	200	-	0%
Printing	1-555000-478	500	-	0%
Promotional Activities	1-555000-480	25,000	5,635	23%
Advertising	1-555000-490	-	431	100%
Dues	1-555000-515	500	-	0%
Operating Supplies	1-555000-520	500	-	0%
Fuel	1-555000-524	500	-	0%
Conference Registration	1-555000-561	2,500	-	0%
<b>Total CED</b>		<b>162,119</b>	<b>37,523</b>	<b>23%</b>

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
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<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>EXPENDITURES</b>				
<b>Parks &amp; Recreation</b>				
<b>Recreation Department-City</b>				
Executive Salaries	1-572000-110	66,512	16,571	25%
Regular Salaries & Wage	1-572000-120	166,782	32,374	19%
COLA & Performance Increase - Wages Part Time	1-572000-130	48,199	-	0%
FICA Taxes	1-572000-210	21,534	3,594	17%
FLC Retirement	1-572000-220	7,209	1,209	17%
FLC 4.35% Retirement	1-572000-221	10,453	1,316	13%
Life and Health Insurance	1-572000-230	40,000	12,906	32%
Worker's Compensation	1-572000-240	15,028	3,757	25%
Accounting & Auditing	1-572000-320	2,500	1,440	58%
Contractual Services	1-572000-340	2,000	-	0%
Copier Lease	1-572000-342	5,000	1,118	22%
Permits	1-572000-354	1,500	-	0%
Travel & Per Diem	1-572000-360	500	-	0%
Other Charges	1-572000-367	11,000	503	5%
Communications - Local	1-572000-410	9,000	719	8%
Alarm Services	1-572000-411	1,000	182	18%
Communications - Long Distance	1-572000-413	500	-	0%
Internet Service	1-572000-415	7,600	1,595	21%
Postage	1-572000-420	200	-	0%
Electric Service	1-572000-431	47,000	15,184	32%
Water, Sewer & Solid Waste	1-572000-432	8,000	2,043	26%



**CITY OF PAHOKEE**  
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<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
Solid Waste Assessment	1-572000-436	6,000	3,093	52%
General Liability Insurance	1-572000-450	33,834	8,359	25%
Auto Liability Insurance	1-572000-451	8,132	1,701	21%
Property Insurance	1-572000-452	69,132	13,052	19%
Repair/Maintenance	1-572000-461	22,500	9,293	41%
Background Screening	1-572000-494	250	-	0%
Cafeteria Expenses	1-572000-495	2,000	-	0%
Security (Special Events)	1-572000-496	1,008	-	0%
Annual Inspection-	1-572000-499	1,000	570	57%
General Office Supplies	1-572000-510	2,000	234	12%
Dues	1-572000-515	1,500	850	57%
Operating Supplies	1-572000-520	12,600	1,340	11%
Fuel	1-572000-524	13,000	3,983	31%
Uniforms	1-572000-528	1,800	296	16%
After School Program - Food	1-572000-530	3,000	1,289	43%
After School Program - Misc	1-572000-531	1,000	113	11%
Program Supplies	1-572000-537	35,000	936	3%
Back-To-School BASH	1-572000-544	10,000	-	0%
Conference Registration	1-572000-561	2,000	-	0%
<b>Total Recreation Department- City</b>		<b>697,273</b>	<b>139,620</b>	<b>20%</b>

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*Schedule of Revenues, Expenditures*  
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<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>EXPENDITURES</b>				
<b>Parks &amp; Recreation</b>				
<b>Recreation Department-PBC</b>				
Regular Salaries & Wage	1-572020-120	103,041	25,672	25%
COLA & Performance Increase - Wages Part Time	1-572020-130	3,091	-	0%
FICA Taxes	1-572020-210	8,119	1,881	23%
FLC Retirement	1-572020-220	3,184	328	10%
FLC 4.35% Retirement	1-572020-221	4,617	476	10%
Worker's Compensation	1-572020-240	15,556	3,889	25%
Travel & Per Diem	1-572020-360	2,000	128	6%
Uniforms	1-572020-528	1,500	-	0%
After School Program - Food	1-572020-530	2,000	-	0%
Contributions & Sponsorships	1-572020-535	5,000	-	0%
Program Supplies	1-572020-537	5,000	6,685	134%
Conference Registration	1-572020-561	2,000	-	0%
<b>Total Recreation Department-PBC</b>		<b>155,108</b>	<b>39,059</b>	<b>25%</b>

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<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>EXPENDITURES</b>				
<b>Parks &amp; Recreation</b>				
<b>Parks Department</b>				
Accounting & Auditing	1-572150-320	500	-	0%
Electric Service	1-572150-431	5,500	1,348	25%
Water, Sewer & Solid Waste	1-572150-432	18,580	4,328	23%
Solid Waste Assessment	1-572150-436	7,000	6,189	88%
General Liability Insurance	1-572150-450	9,227	2,280	25%
Property Insurance	1-572150-452	9,602	1,813	19%
Repair/Maintenance	1-572150-461	1,600	450	28%
Annual Inspection	1-572150-499	50	-	0%
Operating Supplies	1-572150-520	200	-	0%
Chemicals	1-572150-525	500	-	0%
<b>Total Parks Department</b>		<b>52,759</b>	<b>16,408</b>	<b>31%</b>



**CITY OF PAHOKEE**  
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<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>EXPENDITURES</b>				
<b>General Fund</b>				
<b>Non-Departmental</b>				
Professional Services	1-590000-310	20,000	-	0%
Copier Lease	1-590000-342	19,000	3,432	18%
Lease - Vehicle	1-590000-349	20,000	-	0%
Other Charges	1-590000-367	25,000	3,317	13%
Communications - Local	1-590000-410	14,000	2,995	21%
Internet Service	1-590000-415	8,000	2,060	26%
Postage	1-590000-420	6,000	2,459	41%
Electric Service	1-590000-431	9,500	2,821	30%
Water, Sewer & Solid Waste	1-590000-432	5,500	935	17%
East Beach Water Assessment-Inc Property Taxes	1-590000-434	6,500	-	0%
Solid Waste Assessment	1-590000-436	4,000	3,095	77%
Rentals and Leases	1-590000-440	2,500	-	0%
General Liability Insurance	1-590000-450	67,668	16,718	25%
Auto Liability Insurance	1-590000-451	4,165	871	21%
Property Insurance	1-590000-452	67,211	12,689	19%
Cyber Liability	1-590000-453	4,118	1,030	25%
Repair/Maintenance	1-590000-461	38,000	1,741	5%
Printing	1-590000-478	1,000	-	0%

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenditures*  
*Budget and Actual*  
*General Fund*  
*Quarter Ending December 30, 2024*

<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
Promotional Activities	1-590000-480	1,000	250	25%
Employee of the Month	1-590000-487	700	-	0%
Employee of the Year	1-590000-488	500	-	0%
Bank Charges/Fees	1-590000-492	100	-	0%
Annual Inspection	1-590000-499	200	-	0%
General Office Supplies	1-590000-510	11,000	1,894	17%
Dues	1-590000-515	165	-	0%
Fourth of July Celebration	1-590000-546	20,000	-	0%
Christmas Celebration	1-590000-548	20,000	-	0%
Interfund Transfer	1-590000-920	206,929	-	0%
<b>Total Non-Departmental</b>		<b>582,756</b>	<b>56,307</b>	<b>10%</b>

<b>Account Description</b>	<b>Account Number</b>	<b>Amended Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>Total expenditures</b>		<b>\$ 5,467,908</b>	<b>\$ 1,243,065</b>	<b>23%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>		<b>-</b>	<b>\$ (72,624)</b>	

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenses*  
*Budget and Actual*  
*Special Revenue Fund*  
*Quarter Ending December 30, 2024*

	<u>Adopted Budget</u>	<u>Actual</u>	<u>% Budget</u>
<b>REVENUES</b>			
Revenues/Other Sources	\$ 867,000	\$ 92,135	10.63%
Total Revenue	<u>867,000</u>	<u>92,135</u>	10.63%
<b>EXPENDITURES</b>			
<b>Current:</b>			
<b>Special Revenue Fund</b>			
1% Disc Surtax-Capital Outlay	867,000	750	0.09%
Total Expenditures	<u>\$ 867,000</u>	<u>\$ 750</u>	0.09%
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>-</u>	<u>\$ 91,385</u>	

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenses*  
*Budget and Actual*  
*Special Revenue Fund*

*Quarter Ending December 30, 2024*

<u>Account Description</u>	<u>Account Number</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>% Budget</u>
<b>OPERATING REVENUES/OTHER SOURCES</b>				
<b>Special Revenue</b>				
Disc 1% Sur Tax	100-335800	\$ 867,000	\$ 92,135	10.63%
<b>Total Operating Revenues - Special Revenue</b>		<u>\$ 867,000</u>	<u>\$ 92,135</u>	<b>10.63%</b>
<b>EXPENDITURES</b>				
<b>Special Revenue</b>				
<b>1% Disc Surtax</b>				
Capital Outlay 1% Disc Surtax	100-541000.631	567,000	750	0.13%
Capital Outlay 1% Disc Surtax	100-572000.631	300,000	-	0.00%
<b>Total Expenditures for Special Revenue</b>		<u>867,000</u>	<u>750</u>	<b>0.09%</b>
<u>Account Description</u>	<u>Account Number</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>% Budget</u>
<b>Total expenditures</b>		<u>\$ 867,000</u>	<u>\$ 750</u>	<b>0.09%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>		<u>-</u>	<u>\$ 91,385</u>	



**CITY OF PAHOKEE**

*Schedule of Revenues, Expenses  
Budget and Actual  
ARPA Revenue Fund  
Quarter Ending December 30, 2024*

	<u>Amended Budget</u>	<u>Actual</u>	<u>% Budget</u>
<b>REVENUES</b>			
Revenues	\$ 123,572	\$ 123,433	100%
Total Revenue	<u>\$ 123,572</u>	<u>\$ 123,433</u>	
<b>EXPENDITURES</b>			
<b>Current:</b>			
<b>Expenditures</b>	\$ 123,572	\$ 30,984	25%
Total Expenditures	<u>\$ 123,572</u>	<u>\$ 30,984</u>	-
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>-</u>	<u>\$ 92,449</u>	

**CITY OF PAHOKEE**

*Schedule of Revenues, Expenses  
Budget and Actual  
ARPA Fund  
Quarter Ending December 30, 2024*

<u>Account Description</u>	<u>Account Number</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>% Budget</u>
<b>OPERATING REVENUES/OTHER SOURCES</b>				
<b>Revenue</b>				
ARPA - Intergovernmental	110-335850	\$ 123,572	\$ 123,433	99.89%
<b>Total Revenues</b>		<u>\$ 123,572</u>	<u>\$ 123,433</u>	<b>99.89%</b>
 <b>EXPENDITURES</b>				
MINOR HOME REPAIR (ARPA)	110-555000-811	93,572	1,984	2.12%
Residential Assistance (ARPA)	110-555000-812	1,000	-	0.00%
Interfund Transfer	110-590000-915	29,000	29,000	100.00%
<b>Total Expenditures</b>		<u>123,572</u>	<u>30,984</u>	-
 <b>Total expenditures</b>				
		<u>\$ 123,572</u>	<u>\$ 30,984</u>	25.07%
<b>Excess (deficiency) of revenues over (under) expenditures</b>		<u>-</u>	<u>\$ 92,449</u>	

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenses*  
*Budget and Actual*  
*Capital Project Fund*  
*Quarter Ending December 30, 2024*

	<b>Adopted Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>REVENUES</b>			
Revenues/Other Sources	\$ 2,005,780	\$ 0	0.00%
Total Revenues	2,005,780	-	0.00%
<b>EXPENDITURES</b>			
<b>Current:</b>			
<b>Capital Project Fund</b>			
Capital Projects	2,005,780	0	0.00%
Total Expenditures	2,005,780	-	0.00%
<b>Excess (deficiency) of revenues over (under) expenditures</b>	-	\$ 0	

**CITY OF PAHOKEE**

*Schedule of Revenues, Expenses  
Budget and Actual  
Capital Project Fund  
Quarter Ending December 30, 2024*

<u>Account Description</u>	<u>Account Number</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>% Budget</u>
<b>OPERATING REVENUES/OTHER SOURCES</b>				
<b>    Capital Projects Fund</b>				
FL DOT Roads Grant	330-334255	\$ 1,755,780	\$ -	0.00%
MLK Park Grant	330-334304	250,000		0.00%
<b>        Total Revenues/Other Sources</b>		<u>\$ 2,005,780</u>	<u>\$ -</u>	<u>0.00%</u>



**CITY OF PAHOKEE**

*Schedule of Revenues, Expenses*

*Budget and Actual*

*Capital Project Fund*

*Quarter Ending December 30, 2024*

<u>Account Description</u>	<u>Account Number</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>% Budget</u>
<b>EXPENDITURES</b>				
<b>Capital Project Fund</b>				
<b>Capital Projects</b>				
CAPITAL OUTLAY	330-541000-600	\$ 1,755,780	\$ -	0.00%
MLK Park Grant	330-572000-623	250,000	-	0.00%
<b>Total Expenditures Capital Projects</b>		<b>2,005,780</b>	<b>-</b>	<b>0.00%</b>
<u>Account Description</u>	<u>Account Number</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>% Budget</u>
<b>Total expenditures</b>		<b>\$ 2,005,780</b>	<b>\$ -</b>	<b>0.00%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>		<b>-</b>	<b>\$ -</b>	

**CITY OF PAHOKEE**

*Schedule of Revenues, Expenses  
Budget and Actual  
Marina  
Quarter Ending December 30, 2024*

	<b>Adopted Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>REVENUES</b>			
Marina & Campground	\$ 384,388	\$ 36,832	9.58%
Total Marina & Campground	<u>384,388</u>	<u>36,832</u>	<u>9.58%</u>
<b>EXPENDITURES</b>			
<b>Current:</b>			
<b>Marina Fund</b>			
Marina & Campground	384,388	98,537	25.63%
Total Expenditures	<u>\$ 384,388</u>	<u>\$ 98,537</u>	<u>25.63%</u>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>-</u>	<u>\$ (61,705)</u>	

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenses*  
*Budget and Actual*  
*Marina Fund*  
*Quarter Ending December 30, 2024*

Account Description	Account Number	Adopted Budget	Actual	% Budget
<b>OPERATING REVENUES</b>				
<b>Marina &amp; Campground</b>				
Marina Campground Revenue	445-347510	\$ 184,223	\$ 37,060	20.12%
Marina Revenues-Laundry	445-347520	1,457	-	0.00%
Marina Deposits	445-347530	15,731	(228)	-1.45%
Rentals-Marina Area	445-362350	10,000	-	0.00%
Interfund Trns General Fund	445-381001	172,977	-	0.00%
<b>Total Marina &amp; Campground</b>		<u>\$ 384,388</u>	<u>\$ 36,832</u>	<b>9.58%</b>

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenses*  
*Budget and Actual*  
*Marina Fund*  
*Quarter Ending December 30, 2024*

<b>Account Description</b>	<b>Account Number</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>% Budget</b>
<b>EXPENDITURES</b>				
<b>Marina Fund</b>				
<b>Marina &amp; Campground</b>				
Regular Salaries & Wage	445-575000-120	\$ 22,506	\$ 5,625	24.99%
COLA & Performance Increase - Wages Part Time	445-575000-130	675	-	0.00%
FICA Taxes	445-575000-210	1,773	381	21.49%
FLC Retirement	445-575000-220	695	169	24.32%
FLC 4.35% Retirement	445-575000-221	1,008	245	24.31%
Life and Health Insurance	445-575000-230	6,400	1,596	24.94%
Professional Services	445-575000-310	1,700	1,270	74.71%
Drug Testing	445-575000-311	100	-	0.00%
Accounting & Auditing	445-575000-320	500	-	0.00%
Permits	445-575000-354	1,200	45	3.75%
Communications - Local	445-575000-410	2,000	371	18.55%
Communications - Long Distance	445-575000-413	200	-	0.00%
Internet Service	445-575000-415	5,000	1,094	21.88%
Electric Service	445-575000-431	62,000	17,170	27.69%
Water, Sewer & Solid Waste	445-575000-432	90,000	19,330	21.48%
East Beach Water Assessment-Inc Property Taxes	445-575000-434	2,000	-	0.00%
Solid Waste Assessment	445-575000-436	13,000	8,251	63.47%
DNR Annual Adm Fee	445-575000-444	400	-	0.00%
General Liability Insurance	445-575000-450	3,076	760	24.71%
Property Insurance	445-575000-452	32,645	6,163	18.88%
Repair/Maintenance	445-575000-461	85,000	30,285	35.63%
Advertising	445-575000-490	4,500	-	0.00%
Bank Charges/Fees	445-575000-492	1,400	424	30.29%
Annual Fire Safety Insp	445-575000-499	5,000	-	0.00%
General Office Supplies	445-575000-510	1,500	-	0.00%
Dues	445-575000-515	300	-	0.00%
Operating Supplies	445-575000-520	34,000	5,358	15.76%



**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenses*  
*Budget and Actual*  
*Marina Fund*  
*Quarter Ending December 30, 2024*

<u>Account Description</u>	<u>Account Number</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>% Budget</u>
CAPITAL OUTLAY	445-575000-600	5,000	-	0.00%
Equipment	445-575000-640	810	-	0.00%
<b>Total Marina &amp; Campground</b>		<b>384,388</b>	<b>98,537</b>	<b>25.63%</b>
<u>Account Description</u>	<u>Account Number</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>% Budget</u>
<b>Total expenditures</b>		<b>\$ 384,388</b>	<b>\$ 98,537</b>	<b>25.63%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>		<b>-</b>	<b>\$ (61,705)</b>	

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenses*  
*Budget and Actual*  
*Cemetery Fund*  
*Quarter Ending December 30, 2024*

	<u>Adopted Budget</u>	<u>Actual</u>	<u>% Budget</u>
<b>OPERATING REVENUES</b>			
Cemetery Revenue			
Cemetery	\$ 217,626	\$ 45,260	20.80%
Total Cemetery Revenue	<u>217,626</u>	<u>45,260</u>	20.80%
<b>EXPENDITURES</b>			
<b>Current:</b>			
<b>Cemetery Fund</b>			
Cemetery	217,626	48,878	22.46%
Total Expenditures	<u>\$ 217,626</u>	<u>\$ 48,878</u>	22.46%
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<u>-</u>	<u>\$ (3,618)</u>	

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenses*  
*Budget and Actual*  
*Cemetery Fund*  
*Quarter Ending December 30, 2024*

Section E, Item 8.

<b>Account Description</b>	<b>Account Number</b>	<b>Adopted Budget</b>	<b>Actual</b>	<b>% of Budget</b>
<b>OPERATING REVENUES</b>				
<b>Cemetery</b>				
Pre-Need Prepetual Care	450-346920	\$ 2,400	\$ 1,200	50.00%
Perpetual Care	450-346921	13,000	2,800	21.54%
Interest - Restricted - Perpetu	450-361010	69	-	0.00%
Pre-Need Open/closing	450-363653	3,394	850	25.04%
Open/closing	450-363654	43,000	11,400	26.51%
Lot Sales	450-364111	36,000	7,700	21.39%
Pre-Need Lot Sales	450-364112	7,000	5,500	78.57%
Pre- Need Vault Sale	450-364120	2,400	850	35.42%
Vault Sale	450-364121	20,000	7,750	38.75%
Sale of Vault Liners--PreNee	450-364123	4,333	-	0.00%
Marker Installation- Private	450-364130	500	175	35.00%
Vault Service	450-364132	1,286	300	23.33%
Cremation Fees	450-364150	2,000	500	25.00%
Memorial Sales	450-364171	1,704	-	0.00%
Pre-Need Memorial Sales	450-364172	500	-	0.00%
Crypt Sales	450-364181	8,000	-	0.00%
Pre-Need Crypt Sales	450-364182	8,000	-	0.00%
Cemetery Land Lease Income	450-369042	3,888	1,134	29.17%
Other Miscellaneous Revenues	450-369098	200	-	0.00%
Interfund Trns General Fund	450-381001	33,952	-	0.00%
Interfund Trns SRF Henderson	450-381100	26,000	5,101	19.62%
<b>Total Cemetery</b>		<b>\$ 217,626</b>	<b>\$ 45,260</b>	<b>20.80%</b>

**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenses*  
*Budget and Actual*  
*Cemetery Fund*  
*Quarter Ending December 30, 2024*

Section E, Item 8.

Account Description	Account Number	Adopted Budget	Actual	% of Budget
<b>EXPENDITURES</b>				
<b>Cemetery Fund</b>				
<b>Cemetery</b>				
Regular Salaries & Wage	450-539000-120	\$ 83,450	\$ 20,945	25.10%
COLA & Performance Increase - Wages Part Time	450-539000-130	2,504	-	0.00%
FICA Taxes	450-539000-210	6,575	1,570	23.88%
FLC Retirement	450-539000-220	2,579	628	24.35%
FLC 4.35% Retirement	450-539000-221	3,739	911	24.36%
Life and Health Insurance	450-539000-230	11,500	6,029	52.43%
Worker's Compensation	450-539000-240	15,110	3,778	25.00%
Accounting & Auditing	450-539000-320	4,500	-	0.00%
Travel & Per Diem	450-539000-360	500	-	0.00%
Communications - Local	450-539000-410	8,000	629	7.86%
Communications - Long Distance	450-539000-413	400	-	0.00%
Internet Service	450-539000-415	1,000	216	21.60%
Postage	450-539000-420	200	-	0.00%
Electric Service	450-539000-431	2,500	412	16.48%
Water, Sewer & Solid Waste	450-539000-432	2,500	421	16.84%
License	450-539000-442	100	-	0.00%
General Liability Insurance	450-539000-450	9,227	2,280	24.71%
Auto Liability Insurance	450-539000-451	1,191	249	20.91%
Property Insurance	450-539000-452	5,761	1,088	18.89%
Repair/Maintenance	450-539000-461	13,000	1,761	13.55%
General Office Supplies	450-539000-510	4,000	728	18.20%
Operating Supplies	450-539000-520	3,700	-	0.00%
Fuel	450-539000-524	9,000	1,259	13.99%
Chemicals	450-539000-525	370	-	0.00%



**CITY OF PAHOKEE**  
*Schedule of Revenues, Expenses*  
*Budget and Actual*  
*Cemetery Fund*  
*Quarter Ending December 30, 2024*

Section E, Item 8.

<u>Account Description</u>	<u>Account Number</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>% of Budget</u>
Small Equipment	450-539000-526	1,000	-	0.00%
Uniforms	450-539000-528	420	144	34.29%
COS Markers	450-539000-551	8,000	-	0.00%
COS Lot Markers	450-539000-552	1,000	-	0.00%
COS Vault Liners	450-539000-553	14,500	5,270	36.34%
Books & Subscriptions	450-539000-559	300	560	186.67%
Conference Registration	450-539000-561	1,000	-	
<b>Total Water Administration</b>		<b>217,626</b>	<b>48,878</b>	<b>22.46%</b>
<u>Account Description</u>	<u>Account Number</u>	<u>Adopted Budget</u>	<u>Actual</u>	<u>% of Budget</u>
<b>Total expenditures</b>		<b>\$ 217,626</b>	<b>\$ 48,878</b>	<b>22.46%</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>		<b>-</b>	<b>\$ (3,618)</b>	

# CITY OF PAHOKEE



## MINUTES

**City Commission Regular Meeting**  
Tuesday, February 11, 2025, at 6:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

### **CITY COMMISSION:**

Keith W. Babb, Jr., Mayor  
Clara Murvin, Vice Mayor  
Derrick Boldin, Commissioner  
Sanquetta Cowan-Williams, Commissioner  
Everett D. McPherson, Sr., Commissioner

### **CHARTER OFFICERS:**

Michael E. Jackson, City Manager  
Nylene Clarke, City Clerk  
Burnadette Norris-Weeks, P.A., City Attorney

## AGENDA

### A. CALL TO ORDER

The meeting was called to order by Vice Mayor Murvin at 6:07 PM.

### B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner McPherson led the Invocation, followed by the Pledge of Allegiance.

### C. ROLL CALL

PRESENT

Mayor W. Keith Babb, Jr. at 6:16 PM  
Vice Mayor Clara Murvin  
Commissioner Derrick Boldin  
Commissioner Sanquetta Cowan-Williams  
Commissioner Everett D. McPherson, Sr.  
Michael E. Jackson, City Manager  
Burnadette Norris-Weeks, City Attorney  
Nylene Clarke, City Clerk

### D. ADDITIONS OF EMERGENCY BASIS FROM CITY MANAGER, DELETIONS AND APPROVAL OF AGENDA ITEMS

### E. PRESENTATIONS / PROCLAMATIONS / PUBLIC SERVICE ANNOUNCEMENTS / PUBLIC COMMENTS (*agenda items only*)

1. Proclamation - Recognizing City of Pahokee's Parks & Recreation Baby Blue Devils Football and Cheer Teams

2. Proclamation - February 2025 as Black History Month

Motion made by Commissioner Cowan-Williams to accept the proclamation for February 2025 as Black History Month. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

3. 1st Quarter FY 2024-2025 Financial Report - Joseph R. Martin, Interim Director of Finance

Motion made by Commissioner Cowan-Williams to "suspend having this report, until we get all the necessary documents that we need to follow along". Duly seconded by Commissioner Boldin and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

### F. CONSENT AGENDA

1. January 28, 2025 City Commission Meeting Minutes

Motion made by Commissioner Boldin to accept the Consent Agenda. Duly seconded by Vice Mayor Murvin and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

### G. OLD BUSINESS (*discussion of existing activities or previously held events, if any*)

1. Update - City Projects

### H. PUBLIC HEARINGS AND/OR ORDINANCES

**I. RESOLUTION(S)**

1. RESOLUTION 2025-10 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPOINTING ONE (1) NEW MEMBER AND ONE (1) ALTERNATE MEMBER TO THE ZONING/ADJUSTMENT/PLANNING BOARD; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Vice Mayor Murvin to accept Resolution 2025-10. Duly seconded by Commissioner Boldin and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

2. RESOLUTION 2025-11 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, URGING THE FLORIDA STATE LEGISLATURE TO ENACT LEGISLATION TO PROVIDE A PUBLIC RECORDS EXEMPTION FOR MUNICIPAL CLERKS AND EMPLOYEES WHO PERFORM MUNICIPAL ELECTIONS WORK OR HAVE ANY PART IN CODE ENFORCEMENT FUNCTIONS OF A CITY; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Boldin to accept Resolution 2025-11. Duly seconded by Vice Mayor Murvin and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

3. RESOLUTION 2025-12 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, RE-ADOPTING AND RATIFYING THE EXISTING DISTRIBUTION FORMULA FOR SIX CENT LOCAL OPTION FUEL TAX; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING AN EFFECTIVE DATE.

Motion made by Commissioner Boldin to accept Resolution 2025-12. Duly seconded by Vice Mayor Murvin and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

4. RESOLUTION 2025-13 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, SUPPORTING THE PROCUREMENT AND OVERSIGHT OF CONSULTANTS FOR THE DEVELOPMENT OF A COUNTYWIDE TRANSPORTATION PLAN; SUPPORTING THE FORMATION OF A TECHNICAL ADVISORY COMMITTEE FOR THE SAME; AND PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Boldin to accept Resolution 2025-13. Duly seconded by Commissioner Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

5. RESOLUTION 2025-14 RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE FLORIDA, APPROVING AN AGREEMENT BETWEEN CMM ROOFING, INC. AND THE CITY OF PAHOKEE FOR THE REPAIR OF THE ROOF TO THE CITY OF PAHOKEE PARKS & RECREATION SPORTS COMPLEX ADMINISTRATIVE BUILDING "A"; PROVIDING FOR THE ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner McPherson to accept Resolution 2025-14. Duly seconded by Commissioner Boldin and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin,  
Commissioner Cowan-Williams, Commissioner McPherson

**J. NEW BUSINESS** (*presentation by city manager of activity or upcoming event, if any*)

1. Big Dog Express of South Florida, Inc. Agreement Extension

**K. REPORT OF THE MAYOR**

**L. REPORT OF THE CITY MANAGER**

**M. REPORT OF THE CITY ATTORNEY**

**N. FUTURE AGENDA ITEMS OF COMMISSIONERS, IF ANY**

Motion made by Commissioner Cowan-Williams to discuss using some of the surtax dollars for lighting throughout the city and different areas for safety reasons. Duly seconded by Commissioner Boldin and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

Motion made by Commissioner Cowan-Williams to have a workshop on semi-trucks coming throughout the city, so that we can put an ordinance in place. Duly seconded by Vice Mayor Murvin and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

Motion made by Commissioner Cowan-Williams to "have a workshop to come up with an ordinance for dilapidated buildings and unused building, so that we can see the economic development of our city, to start growing, and to move our city forward". Duly seconded by Vice Mayor Murvin.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

Motion made by Mayor Babb to add infrastructure improvement, which can either be a workshop or a discussion item at a Commission Meeting. Duly seconded by Commissioner Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

Motion made by Mayor Babb to add the surtax discussion to a future agenda. Duly seconded by Commissioner McPherson and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

Motion made by Commissioner McPherson to "go ahead with MLK, look for an engineer, and whatever else we need to do, to have a plan in place to spend the \$250,000". Following Commissioner Boldin's questions, the City Manager provided a brief overview of what the \$250,000 is earmarked for. Discussion ensued.

Commissioner McPherson amended his motion to have staff provide a status with documents. Duly seconded by Commissioner Cowan-Williams and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

**O. GENERAL PUBLIC COMMENTS** (*items not on the agenda*)

**P. COMMISSIONER COMMENTS AND FOR THE GOOD OF THE ORDER** (*community events, feel good announcements, if any*)

**Q. ADJOURN**

Motion made by Commissioner Cowan-Williams to adjourn the meeting. Duly seconded by Commissioner McPherson and passed unanimously.

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Voting Yea: Mayor Babb, Vice Mayor Murvin, Commissioner Boldin, Commissioner Cowan-Williams, Commissioner McPherson

There being no further business to discuss, Mayor Babb adjourned the meeting at 7:55 PM.

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Mayor Keith W. Babb, Jr.

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ATTEST: Nylene Clarke, CMC, City Clerk



# CITY OF PAHOKEE



## MINUTES

### City Commission Workshop

Tuesday, February 18, 2025, at 6:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

#### **CITY COMMISSION:**

Keith W. Babb, Jr., Mayor  
Clara Murvin, Vice Mayor  
Derrick Boldin, Commissioner  
Sanquetta Cowan-Williams, Commissioner  
Everett D. McPherson, Sr., Commissioner

#### **CHARTER OFFICERS:**

Michael E. Jackson, City Manager  
Nylene Clarke, City Clerk  
Burnadette Norris-Weeks, P.A. City Attorney

## AGENDA

### A. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Babb called the workshop to order at 6:06 PM.

Commissioner McPherson led the Invocation, followed by the Pledge of Allegiance.

### B. ROLL CALL

#### PRESENT

Mayor Keith W. Babb, Jr.

Vice Mayor Clara Murvin

Commissioner Derrick Boldin

Commissioner Sanquetta Cowan-Williams

Commissioner Everett D. McPherson, Sr.

Michael E. Jackson, City Manager

Burnadette Norris-Weeks, City Attorney (via telephone)

Nylene Clarke, City Clerk

### C. TOPIC

#### 1. EVALUATION TOOL FOR CITY CLERK AND CITY MANAGER, INCLUDING JOB ANALYSIS

Mr. Jackson provided an overview of the item. Discussion ensued.

By consensus of the City Commission, the following changes will be made to the City Manager Evaluation tool:

Add a new criteria category as follows:

##### 11. Innovation and Technology

- **Competence in integrating technology to improve city operations**
- **Success in implementing Smart City Initiatives**

Add the following characteristics to category 3. Relations With Elected Members of The Governing Body:

- Effectively communicate with Commissioners, verbally and written
- Ensure proper documents are enclosed to support agenda items

Update the last characteristic in category 9. Fiscal Management to read:

- Appropriately monitors and manages fiscal activities of the organization (**i.e. contracts, audits**)

Update the fourth characteristic in category 6. Citizen/Public Services to remove/add verbiage as follows:

- ~~Accepts recommendations~~ **Listens to or entertains thoughts and ideas** from members of the community and strives to understand their interests as residents. Provides an open-door policy for a discussion (**Footnote: town hall**).

Add a third NARRATIVE EVALUATION for the accomplishment of goals. Goals will be determined by the City Commission at a future date.

By consensus of the City Commission, the City Manager will develop the City Clerk Evaluation tool using the same format as the City Manager Evaluation tool and relevant examples provided by the City Commission. The item will be discussed further at a future workshop to reach a consensus on the tool.

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**D. DISCUSSION, COMMENTS, CONCERNS**

**E. ADJOURN**

There being no further business to discuss, the workshop adjourned at 8:00 PM.

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Mayor Keith W. Babb, Jr.

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ATTEST: Nylene Clarke, CMC, City Clerk



# AGENDA

## MEMORANDUM

TO: Honorable Mayor & City Commissioners

VIA: Michael E. Jackson, City Manager

FROM: Office of the City Manager, through Office of the City Clerk

SUBJECT: 2 Year Extension on Agreement for Solid Waste and Recycling Collection Services with Big Dog Express of South Florida, Inc.

DATE: February 5, 2025 (Revised February 21, 2025)

**GENERAL SUMMARY/BACKGROUND:**

The agreement with Big Dog Express of South Florida, Inc. for Solid Waste and Recycling Collection Services expires on February 28, 2025, unless extended. The agreement allows for a “2-Year Extension”; therefore, the City desires to extend the agreement for Years 6 and 7, effective March 1, 2025, to February 28, 2027.

**BUDGET IMPACT:**

Pursuant to the current agreement, a 1.5% increase in the monthly/yearly expense is anticipated, each year (see excerpt documented below).

<b><u>2 Year Extension (if approved 1.5% each year)</u></b>			
6	March 1, 2025 to February 28, 2026	\$42,934.50	\$515,214.00
7	March 1, 2026 to February 28, 2027	\$43,578.50	\$522,942.21

**LEGAL NOTE:**

Defer to the City Attorney.

**STAFF RECOMMENDATION:**

Staff recommends approval of the item.

**ATTACHMENTS:**

Resolution 2025-15

**RESOLUTION 2025-15**

**A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING A TWO (2) YEAR EXTENSION OF THE AGREEMENT BETWEEN BIG DOG EXPRESS OF SOUTH FLORIDA, INC. AND THE CITY OF PAHOKEE FOR THE PROVISION OF SOLID WASTE AND RECYCLING COLLECTION SERVICES, ATTACHED HERETO AS EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City of Pahokee ("City") has an existing agreement with Big Dog Express of South Florida, Inc. for solid waste and recycling collection services; and

**WHEREAS**, the term of the Agreement is for a five-year period, which started on March 1, 2020 and ends on February 28, 2025; and

**WHEREAS**, the agreement has an option for an additional two (2) year term; and

**WHEREAS**, the City and Big Dog Express of South Florida, Inc. mutually desire to extend the term of the Agreement for an additional two years consistent with the terms set forth in Exhibit "A" hereto; and

**WHEREAS**, the City Commission of the City of Pahokee, Florida finds that renewal of the agreement is in the best interests of the City of Pahokee.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA AS FOLLOWS:**

**Section 1.** Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and the same are hereby made a specific part of this Resolution.

**Section 2.** Approval of Extension. The City Commission of the City of Pahokee hereby approves a two (2) year extension, effective March 1, 2025 to February 28, 2027, as set forth in Exhibit "A." The City Manager is further authorized to take all necessary and expedient action to carry out the intent of this Resolution.

**Section 3.** Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

**PASSED** and **ADOPTED** this 25<sup>th</sup> day of February, 2025.

\_\_\_\_\_  
Keith W. Babb, Jr., Mayor

**ATTEST:**

\_\_\_\_\_  
Nylene Clarke, CMC, City Clerk

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Burnadette Norris-Weeks, P.A.  
City Attorney

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**VOTE:**

Commissioner Boldin	_____ (Yes)	_____ (No)
Commissioner Cowan-Williams	_____ (Yes)	_____ (No)
Commissioner McPherson	_____ (Yes)	_____ (No)
Vice-Mayor Murvin	_____ (Yes)	_____ (No)
Mayor Babb	_____ (Yes)	_____ (No)

EXHIBIT "A"  
AMENDMENT TO AGREEMENT



**AMENDMENT TO AGREEMENT FOR SOLID WASTE, COLLECTION & RECYCLING SERVICES**

This Agreement is entered into this \_\_\_\_ day of \_\_\_\_\_, effective \_\_\_\_\_, 2025, by and between the **City of Pahokee** ("CITY"), a municipal corporation, organized under the laws of the State of Florida, located at 207 Begonia Drive, Pahokee, Florida, 33476, and **Big Dog Express of South Florida, Inc.** ("CONTRACTOR"), whose main office is located at 691 E. Main Street, Pahokee, FL 33476.

**WHEREAS**, the City of Pahokee ("City") has an existing agreement with Big Dog Express of South Florida, Inc. for solid waste and recycling collection services; and

**WHEREAS**, the term of the Agreement is for a five-year period, which started on March 1, 2020 and ends on February 28, 2025; and

**WHEREAS**, the agreement has an option for an additional two (2) year term; and

**WHEREAS**, the parties mutually desire to renew the agreement between Big Dog Express of South Florida, Inc. and City consistent with the terms set forth herein for an additional two (2) year term; and

**WHEREAS**, the City Commission of the City of Pahokee, Florida finds that renewal of the agreement is in the best interests of the City of Pahokee.

**IT IS MUTUALLY AGREED** by and between CITY and CONTRACTOR as follows:

1. Paragraph 1, Term of Contract, is hereby amended and shall read:

**1. TERM OF CONTRACT.** CITY hereby grants to the CONTRACTOR the exclusive right and obligation to collect garbage, trash, vegetation, recyclable materials and construction debris and provide roll-off services within the corporate limits of the CITY in accordance with the terms and conditions as hereinafter stated for period of two (2) additional years, commencing on March 1, 2025 and ending February 28, 2027.

2. City and Contractor agree that the CONTRACT PRICE payment terms set forth in Exhibit "A" of the Contract shall be replaced with Exhibit "A" attached hereto.

3. Contractor agrees to continue to abide by all applicable provisions of federal, state and county and city laws, including state requirements, such as the e-verify provisions set forth below:

**E-verify.** In accordance with Florida Statutes §448.095, the Contractor, shall provide to the City proof of participation/ enrollment in the E-verify system of the Department of Homeland Security. Evidence of participation/enrollment will be a printout of the Company's "Company Profile" page from the Everify system. Failure to be continually enrolled and participating in the E-Verify program will be a breach of contract which will be grounds for immediate termination of the contract by the City. The Consultant will not hire any employee who has not been vetted through E-Verify. The Contractor may not subcontract any work for the City to any subcontractor that has not provided an affidavit stating that the subcontractor does not employ, contract with or subcontract with an unauthorized alien.

4. All other language of the Agreement shall remain the same.

**IN WITNESS WHEREOF**, the parties hereto have executed this Amendment as of the Amendment Effective Date first above written.

EXECUTED ON THIS \_\_\_\_\_ day of \_\_\_\_\_, 2025.

CONTRACTOR

CITY OF PAHOKEE

By: \_\_\_\_\_

Signature Authorized  
Representative

By: \_\_\_\_\_

Keith W. Babb, Jr.,  
Mayor

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest: (SEAL)

\_\_\_\_\_

Nylene Clarke, CITY CLERK

Approved as to form:

\_\_\_\_\_

Burnadette Norris-Weeks, CITY  
ATTORNEY

**EXHIBIT "A"**

Yearly and Monthly Expenses to City

<u>Year</u>	<u>Time Period</u>	<u>Monthly</u>	<u>Yearly</u>
1	March 1, 2020 to February 28, 2021	\$40,000.00	\$480,000.00
2	March 1, 2021 to February 28, 2022	\$40,000.00	\$480,000.00
3	March 1, 2022 to February 28, 2023	\$41,500.00 (3.75%)	\$498,000.00
4	March 1, 2023 to February 29, 2024	\$42,000.00 (1.21%)	\$504,400.00
5	March 1, 2024 to February 28, 2025	\$42,300.00 (.75%)	\$507,600.00
 <b><u>2 Year Extension (if approved 1.5% each year)</u></b>			
6	March 1, 2025 to February 28, 2026	\$42,934.50	\$515,214.00
7	March 1, 2026 to February 28, 2027	\$43,578.50	\$522,942.21

Commercial Recycling Collection Services

Maximum Rates (page 8) \$9.75 PY non-compacted

Roll-Off Rates – for non-contractor owned containers

Maximum Rates (page 9) \$250 Haul Plus Disposal

Special Service Rates \$20.00 Back Door Services