SPECIAL EVENTS ADVISORY BOARD

LIMITED CAPACITY

AGENDA

WEDNESDAY, OCTOBER 21, 2026

12:00 PM

360 E. MAIN STREET, PAHOKEE, FLORIDA 33476

COMMISSION CHAMBERS

Members: Patsy McCallister | La'Ciera Reddick | Tarchur Tomlin | Luz Torres | Patricia S. Wallace

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF MINUTES:

1. May 6, 2026 Special Events Advisory Board Meeting Minutes
2. May 13, 2026 Special Events Advisory Board Special Meeting Minutes
3. May 20, 2026 Special Events Advisory Board Special Meeting Minutes
4. June 3, 2026 Special Events Advisory Board Special Meeting Minutes
5. June 17, 2026 Special Events Advisory Board Meeting Minutes
6. July 15, 2026 Special Events Advisory Board Meeting Minutes
7. August 19, 2026 Special Events Advisory Board Minutes

E. NEW BUSINESS:

1. Selection of Vice Chair
2. Debriefing of Previous Event(s)
3. Discussion and Planning for Upcoming Events

F. PUBLIC COMMENTS

G. OLD BUSINESS:

H. ADJOURN (BY MOTION AND APPROVAL OF MAJORITY PRESENT)

Any member of the audience wishing to appear before the Board to speak with reference to any agenda or non-agenda item must complete and submit the "Request for Appearance and Comment" form, prior to commencement of the meeting.

Should any person seek to appeal any decision made by the Board with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based (Reference: Florida Statutes 286.0105). Anyone desiring a verbatim transcript shall have the responsibility, at one's own cost, to arrange for the transcript.

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with advance notice of any meeting, by contacting the Office of the City Clerk at 561-924-5534. If hearing impaired,

contact the Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statutes 286.26)

SUBJECT TO CHANGE

SPECIAL EVENTS ADVISORY BOARD

LIMITED CAPACITY

MINUTES

WEDNESDAY, MAY 06, 2026 | 12:00 PM

COMMISSION CHAMBERS (360 E. MAIN STREET, PAHOKEE, FLORIDA 33476)

Members: Patsy McCallister | La'Ciera Reddick | Alphonso Smith, Jr. | Luz Torres | Patricia S. Wallace

A. CALL TO ORDER

The meeting was called to order at 12:06 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Board Member Wallace led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT
Board Member Patsy McCallister at 12:22 PM
Board Member La'Ciera Reddick (via phone; later arrived in person at 12:09 PM)
Board Member Alphonso Smith, Jr.
Board Member Luz Torres
Board Member Patricia Wallace

D. APPROVAL OF MINUTES

E. NEW BUSINESS

1. Appointment of Chair and Vice Chair

   Motion made by Board Member Smith to appoint Board Member Wallace as Chair. Duly seconded by Board Member Torres and passed unanimously.
   Voting Yea: Board Member Reddick, Board Member Smith, Board Member Torres, Board Member Wallace

   Motion made by Board Member Torres to appoint Board Member Smith as Vice Chair. Duly seconded by Chair Wallace and passed unanimously.
   Voting Yea: Chair Wallace, Board Member Reddick, Board Member Smith, Board Member Torres

2. Discussion and Planning for Upcoming Events

   Discussion ensued regarding planning for the Fourth of July.

   Motion made by Board Member Torres to hold Special Events Advisory Board Special Meetings on May 13, 2026 and May 20, 2026 at 12:00 PM for the Fourth of July Planning. Duly seconded by Vice Chair Smith and passed unanimously.
   Voting Yea: Chair Wallace, Vice Chair Smith, Board Member McCallister, Board Member Reddick, Board Member Torres

3. Discussion of Next Meeting and Monthly Meeting Schedule

   Motion made by Vice Chair Smith to hold monthly meetings on the third Wednesday at 12:00 PM. Duly seconded by Board Member Torres and passed unanimously.
   Voting Yea: Chair Wallace, Vice Chair Smith, Board Member McCallister, Board Member Reddick, Board Member Torres

F. OLD BUSINESS

G. PUBLIC COMMENTS

H. ADJOURN (BY MOTION AND APPROVAL OF MAJORITY PRESENT)

Motion made by Board Member Torres to adjourn the meeting. Duly seconded by Vice Chair Smith and passed unanimously.
Voting Yea: Chair Wallace, Vice Chair Smith, Board Member McCallister, Board Member Reddick, Board Member Torres

There being no further business to discuss, Chair Wallace adjourned the meeting at 1:13 PM.

_____

Chair Wallace

_____

ATTEST: Nylene Clarke, CMC, City Clerk

SPECIAL EVENTS ADVISORY BOARD SPECIAL MEETING

LIMITED CAPACITY

MINUTES

WEDNESDAY, MAY 13, 2026 | 12:00 PM

COMMISSION CHAMBERS (360 E. MAIN STREET, PAHOKEE, FLORIDA 33476)

Members: Patsy McCallister | La'Ciera Reddick | Alphonso Smith, Jr. | Luz Torres | Patricia S. Wallace

A. CALL TO ORDER

Chair Wallace called the meeting to order at 12:04 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. ROLL CALL

PRESENT
Chair Patricia Wallace
Board Member Patsy McCallister
Board Member La'Ciera Reddick (via phone)
Board Member Luz Torres

ABSENT
Vice Chair Alphonso Smith, Jr.

D. TOPIC:

1. FOURTH OF JULY PLANNING

   Chair Wallace provided an overview of the item. Discussion ensued regarding the planning, timelines, and assignments for the event.

E. PUBLIC COMMENTS

F. ADJOURN (BY MOTION AND APPROVAL OF MAJORITY PRESENT)

Motion made by Board Member Torres to adjourn the meeting. Duly seconded by Board Member McCallister and passed unanimously.
Voting Yea: Chair Wallace, Board Member McCallister, Board Member Reddick, Board Member Torres

There being no further business to discuss, Chair Wallace adjourned the meeting at 12:47 PM.

_____

Chair Wallace

_____

ATTEST: Nylene Clarke, CMC, City Clerk

SPECIAL EVENTS ADVISORY BOARD SPECIAL MEETING

LIMITED CAPACITY

MINUTES

WEDNESDAY, MAY 20, 2026 | 12:00 PM

COMMISSION CHAMBERS (360 E. MAIN STREET, PAHOKEE, FLORIDA 33476)

Members: Patsy McCallister | La'Ciera Reddick | Alphonso Smith, Jr. | Luz Torres | Patricia S. Wallace

A. CALL TO ORDER

Chair Wallace called the meeting to order at 12:05 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Chair Wallace led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT
Chair Patricia Wallace
Board Member Patsy McCallister
Board Member Luz Torres

ABSENT
Vice Chair Alphonso Smith, Jr.
Board Member La'Ciera Reddick

D. TOPIC

1. FOURTH OF JULY PLANNING

   Chair Wallace provided an overview of the item. Discussion continued regarding the planning, timelines, and assignments for the event.

   Motion made by Board Member Torres to hold a Special Events Advisory Board Special Meeting on Wednesday, June 3, 2026 at 12:00 PM for the Fourth of July Planning. Duly seconded by Board Member McCallister and passed unanimously.
   Voting Yea: Chair Wallace, Board Member McCallister, Board Member Torres

E. PUBLIC COMMENTS

F. ADJOURN (BY MOTION AND APPROVAL OF MAJORITY PRESENT)

Motion made by Board Member Torres to adjourn the meeting. Duly seconded by Board Member McCallister and passed unanimously.
Voting Yea: Chair Wallace, Board Member McCallister, Board Member Torres

There being no further business to discuss, Chair Wallace adjourned the meeting at 1:10 PM.

_____

Chair Wallace

_____

ATTEST: Nylene Clarke, CMC, City Clerk

SPECIAL EVENTS ADVISORY BOARD

LIMITED CAPACITY

MINUTES

WEDNESDAY, JUNE 03, 2026 | 12:00 PM

COMMISSION CHAMBERS (360 E. MAIN STREET, PAHOKEE, FLORIDA 33476)

Members: Patsy McCallister | La'Ciera Reddick | Alphonso Smith, Jr. | Luz Torres | Patricia S. Wallace

A. CALL TO ORDER

Chair Wallace called the meeting to order at 12:25 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Chair Wallace led the Invocation, followed by the Pledge of Allegiance.

C. ROLL CALL

PRESENT
Chair Patricia Wallace
Vice Chair Alphonso Smith at 12:58 PM
Board Member Patsy McCallister
Board Member La'Ciera Reddick

ABSENT
Board Member Luz Torres

D. TOPIC

1. FOURTH OF JULY PLANNING

   Chair Wallace provided an overview of the item. Discussion continued regarding the planning, timelines, and assignments for the event.

E. PUBLIC COMMENTS

F. ADJOURN (BY MOTION AND APPROVAL OF MAJORITY PRESENT)

Motion made by Board Member Reddick to adjourn the meeting. Duly seconded by Vice Chair Smith and passed unanimously.
Voting Yea: Chair Wallace, Vice Chair Smith, Board Member McCallister, Board Member Reddick

There being no further business to discuss, Chair Wallace adjourned the meeting at 1:30 PM.

_____

Chair Wallace

_____

ATTEST: Nylene Clarke, CMC, City Clerk

SPECIAL EVENTS ADVISORY BOARD

LIMITED CAPACITY

MINUTES

WEDNESDAY, JUNE 17, 2026 | 12:00 PM

COMMISSION CHAMBERS (360 E. MAIN STREET, PAHOKEE, FLORIDA 33476)

Members: Patsy McCallister | La'Ciera Reddick | Alphonso Smith, Jr. | Luz Torres | Patricia S. Wallace

A. CALL TO ORDER

Due to the lack of a quorum, the meeting could not be called to order; therefore, the meeting was not convened, and no official business was conducted.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF MINUTES:

E. NEW BUSINESS:

1. Discussion and Planning for Upcoming Event(s)

F. OLD BUSINESS:

G. PUBLIC COMMENTS

H. ADJOURN (BY MOTION AND APPROVAL OF MAJORITY PRESENT)

_____

Chair Wallace

_____

ATTEST: Nylene Clarke, CMC, City Clerk

SPECIAL EVENTS ADVISORY BOARD

LIMITED CAPACITY

MINUTES

WEDNESDAY, JULY 15, 2026 | 12:00 PM

COMMISSION CHAMBERS (360 E. MAIN STREET, PAHOKEE, FLORIDA 33476)

Members: Patsy McCallister | La'Ciera Reddick | Alphonso Smith, Jr. | Luz Torres | Patricia S. Wallace

A. CALL TO ORDER

Due to the lack of a quorum, the meeting could not be called to order; therefore, the meeting was not convened, and no official business was conducted.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF MINUTES:

1. May 6, 2026 Special Events Advisory Board Meeting Minutes
2. May 13, 2026 Special Events Advisory Board Special Meeting Minutes
3. May 20, 2026 Special Events Advisory Board Special Meeting Minutes
4. June 3, 2026 Special Events Advisory Board Special Meeting Minutes
5. June 17, 2026 Special Events Advisory Board Meeting Minutes

E. NEW BUSINESS:

1. Discussion and Planning for Upcoming Events

F. OLD BUSINESS:

G. PUBLIC COMMENTS

H. ADJOURN (BY MOTION AND APPROVAL OF MAJORITY PRESENT)

_____

Chair Wallace

_____

ATTEST: Nylene Clarke, CMC, City Clerk

SPECIAL EVENTS ADVISORY BOARD

LIMITED CAPACITY

MINUTES

WEDNESDAY, AUGUST 19, 2026

12:00 PM

COMMISSION CHAMBERS (360 E. MAIN STREET, PAHOKEE, FLORIDA 33476)

Members: Patsy McCallister | La'Ciera Reddick | Alphonso Smith, Jr. | Luz Torres | Patricia S. Wallace

A. CALL TO ORDER

Due to the lack of a quorum, the meeting could not be called to order; therefore, the meeting was not convened, and no official business was conducted.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. ROLL CALL

D. APPROVAL OF MINUTES:

1. May 6, 2026 Special Events Advisory Board Meeting Minutes
2. May 13, 2026 Special Events Advisory Board Special Meeting Minutes
3. May 20, 2026 Special Events Advisory Board Special Meeting Minutes
4. June 3, 2026 Special Events Advisory Board Special Meeting Minutes
5. June 17, 2026 Special Events Advisory Board Meeting Minutes
6. July 15, 2026 Special Events Advisory Board Meeting Minutes

E. NEW BUSINESS:

1. Debriefing of Previous Event(s)
2. Discussion and Planning for Upcoming Events

F. OLD BUSINESS:

G. PUBLIC COMMENTS

H. ADJOURN (BY MOTION AND APPROVAL OF MAJORITY PRESENT)

_____

Chair Wallace

_____

ATTEST: Nylene Clarke, CMC, City Clerk

City of PAHOKEE FLORIDA

UPCOMING EVENTS 2026

17 JAN

MLK EXTRAVAGANZA

Celebrate the life and legacy of Dr. Martin Luther King, Jr. with a community parade and inspirational program honoring service, unity, and leadership.

08 AUG

BACK TO SCHOOL BASH

Get ready for the school year with this fun-filled event featuring resources, activities, and support for students and families.

22 FEB

BLACK HISTORY EVENTS

Join City staff and residents as we recognize and celebrate Black history, culture, and achievements through an engaging community program.

16 SEPT

STORM OF 1928 COMMEMORATION

A solemn remembrance honoring the lives lost and the resilience of the community following the historic 1928 hurricane.

04 APR

I LOVE PAHOKEE DAY

A day dedicated to community pride, local engagement, and celebrating everything that makes Pahokee special.

18 APR

GREAT AMERICAN CLEANUP

Lend a hand in beautifying our city during this nationwide cleanup effort focused on environmental stewardship and community pride.

29 OCT

FALL FESTIVAL

Enjoy seasonal fun with games, activities, and festivities for all ages in a safe, family-friendly setting.

05 MAY

NATIONAL DAY OF PRAYER

A community gathering for reflection, unity, and prayer at the Marina and Campground.

16 NOV

TURKEY GIVEAWAY

Supporting families during the holiday season with a community turkey distribution.

04 JULY

4TH ON THE MARINA

Celebrate 250th Independence Day with family-friendly festivities, patriotic spirit, and waterfront fun.

14 DEC

CHRISTMAS PARADE & TREE LIGHTING

Kick off the holiday season with a festive parade and tree lighting celebration for the entire community.

17 DEC

CHRISTMAS TOY GIVEAWAY

Spread holiday cheer with a toy giveaway event bringing joy to children and families throughout the city.

FOR MORE DETAILS

561-924-5534
events@cityofpahokee.com
www.cityofpahokee.com

2026

RESOLUTION NO. 2026-60

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, APPROVING THE PROPOSED CALENDAR OF EVENTS FOR FISCAL YEAR 2026–2027, AS SET FORTH HERETO IN EXHIBIT "A"; PROVIDING FOR ADOPTION OF REPRESENTATIONS; PROVIDING FOR CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Pahokee ("City") desires to establish a calendar of events for Fiscal Year 2026–2027 to provide for the orderly planning, coordination, and implementation of City-sponsored and City-supported events; and

WHEREAS, the proposed Calendar of Events for Fiscal Year 2026–2027 identifies anticipated community, civic, cultural, recreational, and other events to be held or supported by the City during the fiscal year, subject to the availability of funding, facilities, personnel, and other resources; and

WHEREAS, the City Commission of the City of Pahokee ("City Commission") deems it to be in the best interests of the City to approve the proposed Calendar of Events for Fiscal Year 2026–2027, attached hereto as Exhibit "A," and to authorize the City Manager to coordinate and implement such events consistent with applicable City policies, ordinances, and budgetary appropriations.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF PAHOKEE, FLORIDA, AS FOLLOWS:

Section 1. Adoption of Representations. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true, and the same are hereby made a specific part of this Resolution.

Section 2. Approval and Authorization. The City Commission of the City of Pahokee hereby approves the proposed Calendar of Events for Fiscal Year 2026–2027, attached hereto as Exhibit "A." The City Manager is further authorized to take all necessary and expedient actions to effectuate the intent of this Resolution.

Section 3 . Conflict. All resolutions in conflict herewith are hereby and expressly repealed.

Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED and **ADOPTED** this 22nd day of September, 2026.

Keith W. Babb, Jr., Mayor

ATTEST:

Nylene Clarke, CMC, City Clerk

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

Burnadette Norris-Weeks, P.A.
City Attorney

Moved by: Vice McDonald

Seconded by: Commissioner Cowan-Williams

VOTE:

Mayor Babb	✓ (Yes)	_____ (No)
Vice Mayor McDonald	✓ (Yes)	_____ (No)
Commissioner Cowan-Williams	✓ (Yes)	_____ (No)
Commissioner McPherson	✓ (Yes)	_____ (No)
Commissioner Scott	✓ (Yes)	_____ (No)

EXHIBIT "A"

PROPOSED CALENDAR OF EVENTS FY 2026–2027
(ATTACHED)

FY 2027 PROPOSED CALENDAR OF EVENTS

(January 2027 – December 2027)

Sat 1/16/2027 MLK Extravaganza (Parade and Program)

Sat 3/13/2027 "I Love Pahokee Day" (Event and Program)

Sat 4/24/2027 Great American Cleanup

Thurs 5/06/2026 National Day of Prayer

Sat 7/03/2027 4th on the Marina

Sat 8/21/2027 Back to School Bash

Thurs 9/16/2027 Storm of 1928

Thurs 10/29/2026 Fall Festival

Wed 11/10/2026 Veteran's Day Appreciation Breakfast

Mon 11/15/2027 Turkey Giveaway

Mon 12/01/2027 Christmas Parade and Tree Lighting

Thurs 12/16/2027 Christmas Toy Giveaway