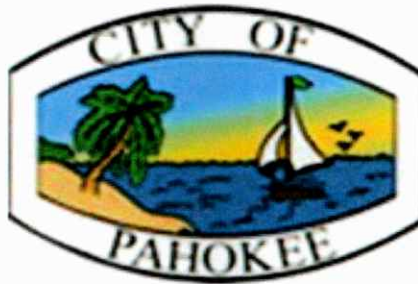


# CITY OF PAHOKEE



## MINUTES

**City Commission Special Meeting**  
Tuesday, August 05, 2025, at 4:00 PM

Pahokee Commission Chambers  
360 East Main Street  
Pahokee, Florida 33476

### **CITY COMMISSION:**

Mayor Keith W. Babb, Jr.  
Vice Mayor Sanquetta Cowan-Williams  
Commissioner Everett D. McPherson, Sr.  
Commissioner James H. Scott

### **CHARTER OFFICERS:**

Michael E. Jackson, City Manager  
Nylene Clarke, City Clerk  
Burnadette Norris-Weeks, P.A., City Attorney

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## AGENDA

### A. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Mayor Cowan-Williams called the meeting to order at 4:08 PM.

Commissioner McPherson led the Invocation, followed by the Pledge of Allegiance.

### B. ROLL CALL

PRESENT

Mayor Keith W. Babb, Jr. (via phone)

Vice Mayor Sanquetta Cowan-Williams

Commissioner Everett D. McPherson, Sr.

Commissioner James H. Scott

Michael E. Jackson, City Manager

Burnadette Norris-Weeks, City Attorney (via phone)

Nylene Clarke, City Clerk

Motion made by Commissioner McPherson to allow Mayor Babb to participate in the meeting via telephone. Duly seconded by Commissioner Scott and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

### C. TOPIC

#### 1. DISCUSS AND DETERMINE THE PROCESS TO FILL THE VACANT CITY COMMISSION SEAT IN ACCORDANCE WITH SECTION 2.07 OF THE CITY CHARTER

A motion was made by Commissioner McPherson that the "process we use be an application or resume, proof of residency, a voters registration card, open to all citizens, and to include a short presentation of five minutes at the next meeting. Then, we can make our decision at the conclusion of that meeting." Duly seconded by Vice Mayor Cowan-Williams and a discussion ensued; however, no vote was taken.

A final and restated motion made by Commissioner McPherson to receive resumes, proof of residency, letter of intent, and voter's registration card, in accordance with Section 4.02 of the Charter, by August 13, 2025, with a Special Meeting on August 19, 2025. Duly seconded by Commissioner Scott and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

A motion was made by Commissioner McPherson to have interested applicants do a five-minute presentation at the August 12, 2025 Meeting. The motion died for lack of a second.

Motion made by Commissioner McPherson to have applicants do a short presentation (five to seven minutes) on August 19, 2025, on why they want to be a commissioner. Duly seconded by Vice Mayor Cowan-Williams and passed (4-1).

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson  
Voting Nay: Commissioner Scott

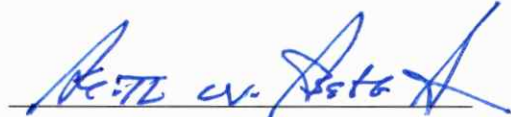
### D. PUBLIC COMMENTS

**E. ADJOURN**

Motion made by Commissioner McPherson to adjourn. Duly seconded by Commissioner Scott and passed unanimously.

Voting Yea: Mayor Babb, Vice Mayor Cowan-Williams, Commissioner McPherson, Commissioner Scott

There being no further business to discuss, Vice Mayor Cowan-Williams adjourned the meeting at 4:54 PM.



Mayor Keith W. Babb, Jr.



ATTEST: Nylene Clarke, CMC, City Clerk