OROVILLE CITY COUNCIL
Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

May 19, 2026
REGULAR MEETING
CLOSED SESSION 3:30 PM
OPEN SESSION 4:30 PM
AGENDA

PUBLIC ACCESS AND PARTICIPATION

Please review the options below for ways to participate or observe the Council Meetings.

To Observe the Meeting:

1. Live Feed: https://www.youtube.com/channel/UCAoRW34swYl85UBfYqT7IbQ/
2. Zoom Link: https://zoom.us/j/96870319529?pwd=dW9kMGRZSFo5MFFNQk5wVDUzRkRrZz09
3. Zoom Application: Meeting ID: 968 7031 9529 Passcode: 67684553
4. By Phone: Telephone: 1-669-900-6833 Meeting ID: 968 7031 9529 Passcode: 67684553

To Provide Comment to the Council:

1. Attend the meeting in person
2. Send an Email by 2:00 PM the day before the meeting to publiccomment@cityoforoville.org. All comments emailed will be provided to the Council Members for their consideration.

If you would like to address the Council at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Mayor or presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, *please submit the form prior to the conclusion of the staff presentation for that item.* Council has established time limitations of three (3) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for an item, the time limitation would be reduced to one and a half (1.5) minutes per speaker for that item. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b))**. Pursuant to Government Code Section 54954.2, the Council is prohibited from taking action except for a brief response from the Council or staff to statements or questions relating to a non-agenda item.

CALL TO ORDER / ROLL CALL

Council Members: Chuck Reynolds, Scott Thomson, Tracy Johnstone, Janet Goodson, Shawn Webber, Vice Mayor Eric Smith, Mayor David Pittman

CLOSED SESSION

The City Council will hold a Closed Session on the following:

1) The City Council will meet to confer regarding Real Property Negotiations under Government Code § 54956.8:

i) Property: 225 Chuck Yeager Way, Oroville, CA 95965 Agency Negotiator(s): Brian Ring, City Administrator, David Ritchie, Asst. City Attorney. Negotiating Parties: All current Ground Lease Tenants. Under Negotiation: price, terms of payment

ii) Property: 2700 Oro Dam Blvd W, Oroville, CA 95965 Agency Negotiator(s): Brian Ring, City Administrator, David Ritchie, Asst. City Attorney. Negotiating Parties: TBD. Under Negotiation: price, terms of payment

iii) Property: 225 Chuck Yeager Way, Oroville, CA 95965 Agency Negotiator(s): Brian Ring, City Administrator, David Ritchie, Asst. City Attorney. Negotiating Parties: Northwest Lineman College (LNC). Under Negotiation: price, terms of payment

2) The City Council will meet for a Conference with Legal Counsel – Anticipated Litigation, Initiation of litigation pursuant to Gov. Code § 54956.9(c): (two (2) cases)

3) The City Council will meet to confer with the City Administrator and City Attorney to discuss Public Employment pursuant to Gov. Code § 54957 Title: (Public Works Management positions)

OPEN SESSION

1. Announcement from Closed Session
2. Pledge of Allegiance
3. Corrections/Changes to the Agenda
4. Recusals
5. Adoption of Agenda

RULES OF DECORUM

The Oroville City Council welcomes the public to its meetings and encourages and appreciates public engagement. The City Council expects members of the public to act in a courteous, civil, and respectful manner, and not make personal, slanderous, or profane remarks to any member of the Council, staff, or the general public. The City Council will not tolerate loud, threatening, personal, or abusive language, or disorderly conduct, which disrupts, disturbs, or otherwise impedes the orderly conduct of City Council meetings. Violation of these rules of decorum will result in the meeting being recessed.

PRESENTATIONS AND PROCLAMATIONS

None this meeting.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

REPORTS / DISCUSSIONS

1. Council Announcements and Reports
2. Administration Reports

CONSENT CALENDAR

Consent calendar **items 1 – 10** are adopted in one action by the Council. Items that are removed will be discussed and voted on immediately after adoption of consent calendar items.

1. RESOLUTION RECOGNIZING MAY 17–23, 2026, AS PUBLIC WORKS APPRECIATION WEEK

The City Council shall consider adopting a Resolution No. 9455 recognizing May 17–23, 2026, as Public Works Appreciation Week in the City of Oroville.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9455; AND AUTHORIZE THE MAYOR TO SIGN.

2. RESOLUTION RECOGNIZING CALIFORNIA WATER SERVICE'S 100 YEARS OF SERVICE

The City Council shall consider adopting Resolution No. 9456 recognizing California Water Service for providing 100 years of service.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9456; AND AUTHORIZE THE MAYOR TO SIGN.

3. UPDATED SALARY SCHEDULE FOR THE BUILDING OFFICIAL

The City Council shall consider an update to the salary schedule for the Building Official, increasing the top step annual compensation level by $14,996.86. The proposed change will better align the position with the current labor market, supporting more effective recruitment and retention efforts.

ACTION REQUESTED -

ADOPT THE UPDATED SALARY SCHEDULE FOR BUILDING OFFICIAL POSITION.

4. LETTER IN SUPPORT OF ASSEMBLY BILL 1821 (PACHECO) CALIFORNIA PUBLIC RECORDS ACT: AGENCY RESPONSE TIME

The City Council shall consider a letter of support of Assembly Bill 1821 (Pacheco), adding clarity to timelines associated with the processing of records requests. In addition, the letter requests consideration for cost recovery.

ACTION REQUESTED -

APPROVE THE LETTER OF SUPPORT FOR ASSEMBLY BILL 1821 (PACHECO) CALIFORNIA PUBLIC RECORDS ACT: AGENCY RESPONSE TIME.

5. SECOND READING OF ORDINANCE 1896 REGARDING GENERAL PLAN AMENDMENT GPA26-02 AND ZONING CHANGE ZC26-02 AT 2020 MONTGOMERY ST (APN 012-032-014) AND 1453 DOWNER ST (APN 012-094-008)

The City Council shall consider adopting Ordinance No. 1896 regarding modifications to the zoning of two downtown properties, identified as Assessor's Parcel Numbers 012-032-014 and 012-094-008.

ACTION REQUESTED -

ADOPT ORDINANCE NO. 1896 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE APPROVING ZONE CHANGE ZC26-02 TO REZONE TWO PROPERTIES IDENTIFIED AS APNs 012-032-014 AND 012-094-008 FROM QUASI-PUBLIC FACILITY (PQ) TO DOWNTOWN MIXED-USE (MXD).

6. PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR ANNUAL ADMINISTRATION OF ASSESSMENT DISTRICTS

The City Council shall consider a renewal of our professional services agreement (A-3582) with Harris & Associates to provide annual administration for the City of Oroville Landscape and Lighting Districts and Community Facilities Districts for fiscal years, 2026/27, 2027/28 and 2028/29.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9457 - A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT (A-3582) FOR PROFESSIONAL SERVICES WITH HARRIS & ASSOCIATES FOR THE ANNUAL ADMINISTRATION OF THE CITY OF OROVILLE'S LANDSCAPE AND LIGHTING DISTRICT, BENEFIT ASSESSMENT DISTRICT AND COMMUNITY FACILITIES DISTRICTS, FOR FISCAL YEARS 2026/27, 2027/28, AND 2028/29.

7. MICROSOFT OFFICE 365 LICENSING

The City Council shall consider renewing the current licensing for Microsoft Office 365 as well as expanding licensing to include Microsoft CoPilot and Microsoft Intune in the amount of $35,896.32

ACTION REQUESTED -

AUTHORIZE STAFF TO RENEW THE MICROSOFT 365 CONTRACT WITH THE ADDED LICENSES.

8. BUDGET ADJUSTMENT TO FUND THREE CHANGE ORDERS FOR CONTRACT #167-25 WITH DUKE SHERWOOD CONSTRUCTION FOR CONSTRUCTION OF THE MONTGOMERY ROUNDABOUT IMPROVEMENT PROJECT

The City Council shall consider authorizing a budget reallocation to pay for three change orders to the construction contract #167-25 with Duke Sherwood Construction for changes in scope of work to the Montgomery Roundabout Improvement Project. Additional costs were incurred during construction of the project due to last-minute design changes and unforeseen conditions encountered during construction.

ACTION REQUESTED –

APPROVE BUDGET ADJUSTMENT FROM REGIONAL SERVICE TRANSPORTATION PROGRAM FUNDS IN AMOUNT OF $29,784.

9. APPROVAL OF APRIL 14, 2026 SPECIAL MEETING MINUTES

The City Council shall consider approving the April 14, 2026 City Council special meeting minutes.

ACTION REQUESTED -

APPROVE MINUTES AND AUTHORIZE THE MAYOR TO SIGN.

10. APPROVAL OF 04.21.2026 CITY COUNCIL REGULAR MEETING MINUTES

The City Council shall consider approving the regular meeting minutes of the 04.21.2026 City Council meeting.

ACTION REQUESTED -

APPROVE MINUTES AND AUTHORIZE THE MAYOR TO SIGN.

REGULAR BUSINESS

11. TASK ORDER NUMBER ONE ON PROFESSIONAL SERVICES AGREEMENT 3574 TO CAROLLO ENGINEERS, INC. FOR THE DESIGN OF THE ORANGEWOOD AND RIVERVIEW LIFT STATIONS

The City Council shall consider awarding Task Order No. 1 to Carollo Engineers, Inc. (Carollo) for the design of bypass valving for two sanitary sewer lift stations within the City: Orangewood and Riverview Lift Stations. The task order will authorize Carollo Engineers, Inc. to conduct site investigation to document existing condition of the lift stations, provide conceptual design alternatives, and furnish the City with a final design for bypass valving and any proposed modernization upgrades – consisting of bid-ready plans, specifications, and cost estimates. Optional bidding and construction support is included in the task order which is to be executed at the City's discretion.

ACTION REQUESTED -

APPROVE AWARDING THE TASK ORDER NO. 1 TO CAROLLO ENGINEERS, INC. FOR DESIGN WORK; AND AUTHORIZE THE MAYOR TO SIGN.

12. FOURTH OF JULY FIREWORKS CELEBRATION FINANCIAL CONTRIBUTION

At the request of Mayor Pittman, Council Member Reynolds and Council Member Johnstone, the City Council will discuss and consider making a contribution to the Oroville Economic Alliance (OEA) to help offset the costs of the annual 4th of July fireworks show, celebrating the 250th Anniversary of the signing of the Declaration of Independence.

ACTION REQUESTED -

PROVIDE STAFF DIRECTION WITH REGARD TO ANY CONTRIBUTION TO SUBMIT TO THE OROVILLE ECONOMIC ALLIANCE FOR THE ANNUAL 4TH OF JULY FIREWORKS SHOW.

13. SIDE LETTER AGREEMENT BETWEEN THE CITY OF OROVILLE AND THE OROVILLE MANAGEMENT ASSOCIATION TO INCREASE THE LIEUTENANT'S SALARY RANGE BY APPROXIMATELY 5% TO MAINTAIN A 20% DIFFERENTIAL BETWEEN TOP STEP SERGEANT AND TOP STEP LIEUTENANT

The City Council shall consider approving a side letter agreement between the City of Oroville and the Oroville Management Association (OMA) to increase the Lieutenant's salary range by approximately 5%, maintaining a 20% differential between top step Sergeant and top step Lieutenant, effective May 25, 2026.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9458 - RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE SIDE LETTER AGREEMENT WITH THE OROVILLE MANAGEMENT ASSOCIATION; AND APPROVE UPDATED SALARY SCHEDULE FOR THE LIEUTENANT CLASSIFICATION.

14. EMPLOYMENT AGREEMENT AMENDMENT BETWEEN THE CITY OF OROVILLE AND JASON WINES, POLICE CHIEF TO INCREASE THE SALARY RANGE BY APPROXIMATELY 5% TO MAINTAIN A 15% DIFFERENTIAL BETWEEN TOP STEP ASSISTANT CHIEF AND TOP STEP CHIEF

The City Council shall consider an amendment to the employment agreement between the City of Oroville and the Jason Wines, Police Chief (Chief), to increase the salary range by approximately 5%, maintaining a 15% differential between top step Assistant Chief and top step Chief, effective May 25, 2026. In addition, an adjustment of approximately 5% to the Assistant Police Chief classification to maintain the 15% differential between top step Lieutenant and top step Assistant Chief.

ACTION(S) REQUESTED -

1. **ADOPT RESOLUTION NO. 9459 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH JASON WINES, POLICE CHIEF; AND**
2. **APPROVE UPDATED SALARY SCHEDULE FOR THE POLICE CHIEF AND ASSISTANT POLICE CHIEF CLASSIFICATIONS.**

15. NOVEMBER 3, 2026 GENERAL MUNICIPAL ELECTION RESOLUTIONS

The City Council shall consider adopting the resolutions necessary for the City's municipal election to be called and consolidated with the 2026 General Statewide Election that is conducted by Butte County Elections Department.

ACTION(S) REQUESTED -

1. **ADOPT RESOLUTION NO. 9460 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF BUTTE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, NOVEMBER 3. 2026, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE; AND**

2. **ADOPT RESOLUTION NO. 9461 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON TUESDAY, NOVEMBER 3, 2026, FOR THE ELECTION OF CERTAIN OFFICERS OF THE CITY AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES; AND**

3. **ADOPT RESOLUTION NO. 9462 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT A GENERAL MUNICIPAL ELECTION.**

PUBLIC HEARINGS

The Public Hearing Procedure is as follows:

- Mayor or Chairperson opens the public hearing and staff will present the item and answer Council questions.
- The hearing is opened for public comment limited to three (3) minutes per speaker. In the event of more than ten (10) speakers, time will be limited to one and a half (1.5) minutes. Under Government Code 54954.3, the time for each presentation may be limited.
- Speakers are requested to provide a speaker card to the City Clerk
- Public comment session is closed and then the Council will debate and take action
- Those wishing to speak at the public hearings below, but unable to attend before 5pm, may request that the council consider holding the public hearing after 5pm by emailing cityclerk@cityoforoville.org or calling 530-538-2535. Please submit request 24 hours before the meeting.
- Individuals may email comments for council consideration to publiccomment@cityoforoville.org

16. 5:15PM - FIRE DEPARTMENT COST RECOVERY – MANAGING SERVICE DEMAND

The City Council shall consider introducing an ordinance establishing a Fire Department cost recovery program for certain non-emergency, preventable, or negligent incidents. The intent of this program is to help keep emergency resources available and ready for true emergencies, while still ensuring that anyone experiencing a bonified emergency feels comfortable calling 911 when they believe help is required.

ACTION(S) REQUESTED –

1. **CONDUCT A PUBLIC HEARING; AND**
2. **INTRODUCE THE ORDINANCE BY TITLE ONLY AND WAIVE THE FIRST READING OF THE ORDINANCE; AND**
3. **DIRECT STAFF TO RETURN WITH THE ORDINANCE FOR SECOND READING AND ADOPTION AT THE NEXT SCHEDULED REGULAR COUNCIL MEETING.**

17. 5:15PM - FIRST READING OF ORDINANCE REGARDING ZONE CHANGE ZC26-03 ESTABLISHING THE HEALTH SERVICES OVERLAY (HS-O) DISTRICT WITHIN THE OLIVE HIGHWAY CORRIDOR AND SURROUNDING HOSPITAL SERVICE AREA

The City Council shall conduct a public hearing and introduce a potential zoning change and ordinance establishing the Health Services Overlay (HS-O) District within the Olive Highway corridor and surrounding Oroville Hospital service area.

The proposed HS-O District is intended to encourage the development and coordination of medical, wellness, and related support services in proximity to the existing healthcare cluster. The overlay would not replace underlying zoning but would provide additional policy guidance and regulatory clarity for health-related uses within the identified area.

ACTION(S) REQUESTED -

1. **INTRODUCE ZONE CHANGE ZC26-03 ESTABLISHING THE HEALTH SERVICES OVERLAY (HS-O) DISTRICT; AND**
2. **INTRODUCE BY TITLE AND WAIVE THE FIRST READING OF ORDINANCE NO. 1898 ESTABLISHING THE HEALTH SERVICES OVERLAY (HS-O) DISTRICT AND AMENDING TITLE 17 OF THE OROVILLE MUNICIPAL CODE; AND**
3. **DIRECT STAFF TO BRING BACK FOR FORMAL ADOPTION AT THE NEXT REGULAR COUNCIL MEETING.**

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

FUTURE AGENDA ITEMS / CORRESPONDENCE

1. Future Agenda Items
2. Correspondence
   - i. **APRIL 2026 FIRE DEPARTMENT MONTHLY REPORT**
   - ii. **APRIL 2026 CITY CLERK DEPARTMENT REPORT**
   - iii. **OCESD RESOLUTION INCREASING SCHOOL FACILITIES FEES**
   - iv. **BUSINESS ASSISTANCE AND HOUSING MONTHLY REPORT APRIL 2026**

ADJOURN THE MEETING

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on June 2, 2026 at 4:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN & COUNCIL MEMBERS**

FROM: **KAYLA REASTER, ASSISTANT CITY CLERK**

RE: **RESOLUTION RECOGNIZING MAY 17–23, 2026, AS PUBLIC WORKS APPRECIATION WEEK**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider adopting a Resolution No. 9455 recognizing May 17–23, 2026, as Public Works Appreciation Week in the City of Oroville.

DISCUSSION

Public Works Appreciation Week is observed annually to recognize the essential contributions of public works professionals who maintain and improve critical infrastructure systems that support daily life. These services include the maintenance of streets, water systems, wastewater systems, storm drainage, public facilities, and parks.

The City of Oroville Public Works Department plays a vital role in ensuring the safety, functionality, and sustainability of the City's infrastructure and services.

The proposed resolution provides an opportunity for the City Council to formally acknowledge the dedication and hard work of Public Works staff. These employees often perform their duties under challenging conditions, including emergency response situations and adverse weather, to ensure continuity of essential services.

Recognizing Public Works Appreciation Week highlights the importance of infrastructure maintenance and encourages community appreciation for the individuals who provide these critical services.

FISCAL IMPACT

None.

ACTION(S) REQUESTED -

ADOPT RESOLUTION NO. 9455; AND AUTHORIZE THE MAYOR TO SIGN.

ATTACHMENTS

1. Resolution No. 9455

RESOLUTION NO. 9455

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE RECOGNIZING MAY 17–23, 2026, AS PUBLIC WORKS APPRECIATION WEEK

WHEREAS, public works professionals provide essential services that support the daily lives of residents, businesses, and visitors, including maintaining streets, water systems, wastewater systems, storm drainage, public facilities, and parks; and

WHEREAS, these dedicated individuals ensure the health, safety, and well-being of the community through their expertise, responsiveness, and commitment to maintaining critical infrastructure; and

WHEREAS, Public Works Appreciation Week is observed annually to recognize the contributions of public works employees and to raise awareness of the importance of public works services; and

WHEREAS, the City of Oroville Public Works Department plays a vital role in preserving and enhancing the City's infrastructure, supporting economic development, and improving quality of life for all residents; and

WHEREAS, public works professionals often perform their duties under challenging conditions, including emergencies, inclement weather, and unforeseen circumstances, demonstrating resilience and dedication; and

WHEREAS, the City Council wishes to recognize and express its appreciation for the hard work, professionalism, and commitment of the City of Oroville's Public Works staff.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Oroville as follows:

1. The City Council hereby proclaims May 17–23, 2026, as Public Works Appreciation Week in the City of Oroville.
2. The City Council encourages residents to recognize the essential contributions of public works professionals and to express their gratitude for the services they provide.
3. The City Council extends its sincere appreciation to all Public Works employees for their continued dedication to maintaining and improving the City's infrastructure and services.

PASSED AND ADOPTED by the City Council of the City of Oroville at a regular meeting held on the 19th day of May, 2026, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

APPROVED AS TO FORM:

David Ritchie, Assistant City Attorney

David Pittman, Mayor

ATTEST:

Kayla Reaster, Assistant City Clerk

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN AND COUNCIL MEMBERS**

FROM: **BRIAN RING, CITY ADMINISTRATOR**

RE: **RESOLUTION RECOGNIZING CALIFORNIA WATER SERVICE'S 100 YEARS OF SERVICE**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider adopting Resolution No. 9456 recognizing California Water Service for providing 100 years of service.

DISCUSSION

California Water Service (Cal Water) was founded in 1926 and has served communities throughout California for one hundred years, providing safe, clean, reliable water to more than 2 million people statewide. Cal Water has been a partner for the City of Oroville since 1927. The company has demonstrated exemplary stewardship through conservation programs and rebates that have helped customers reduce their water use by 30 percent between 2000 and 2020 and has invested responsibly in infrastructure, sustainability initiatives, and community well-being, undertaking proactive, ongoing maintenance and upgrades to deliver safe, clean drinking water and improve emergency readiness.

Through generations of employees and leadership, Cal Water has maintained its commitment to enhancing the quality of life for customers and communities, creating jobs, supporting the local economy, and engaging with community organizations in our neighborhoods and throughout California

FISCAL IMPACT

None.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9456; AND AUTHORIZE THE MAYOR TO SIGN.

ATTACHMENTS

1. Resolution No. 9456

City of Oroville
Resolution No. 9456

PROCLAMATION FOR RECOGNITION OF CALIFORNIA WATER SERVICE'S 100 YEARS OF SERVICE

WHEREAS, it is the tradition of the Oroville City Council to recognize and honor businesses that have demonstrated unwavering commitment to serving our community and contributing to the quality of life for our residents; and

WHEREAS, California Water Service (Cal Water) was founded in 1926 and has served communities throughout California for one hundred years, providing safe, clean, reliable water to more than 2 million people statewide; and

WHEREAS, Cal Water has been a trusted partner to the City of Oroville since 1927, delivering essential water services guided by their promise to provide quality, service, and value; and

WHEREAS, the company has demonstrated exemplary stewardship through conservation programs and rebates that have helped customers reduce their water use by 30 percent between 2000 and 2020, supporting both environmental sustainability and household affordability; and

WHEREAS, Cal Water has invested responsibly in infrastructure, sustainability initiatives, and community well-being, undertaking proactive, ongoing maintenance and upgrades to deliver safe, clean drinking water and improve emergency readiness; and

WHEREAS, Cal Water has been recognized as one of "America's Most Responsible Companies" and "World's Most Trustworthy Companies" by Newsweek and as a Great Place to Work®, reflecting the company's commitment to protecting the planet, caring for people, and operating with the utmost integrity; and

WHEREAS, through generations of employees and leadership, Cal Water has maintained its commitment to enhancing the quality of life for customers and communities, creating jobs, supporting the local economy, and engaging with community organizations in our neighborhoods and throughout California;

NOW, THEREFORE, BE IT RESOLVED that I, David Pittman, Mayor of the City of Oroville, along with the members of the Oroville City Council, do hereby congratulate California Water Service on the momentous occasion of its 100th anniversary and extend our appreciation for one hundred years of providing safe, clean, reliable water to our community;

PASSED AND ADOPTED this 19th day of May, 2026 by the following of the Oroville City Council:

AYES:

NOES:

ABSTAINED:

ABSENT:

ATTEST:

Kayla Reaster, Assistant City Clerk

David Pittman, Mayor

City of Oroville
Resolution No. 9456

APPROVED AS TO FORM:

_____

David Ritchie, Assistant City Attorney

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN AND CITY COUNCIL**

FROM: **MEGAN WILLIAMS – HR ANALYST**

RE: **UPDATED SALARY SCHEDULE FOR THE BUILDING OFFICIAL**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider an update to the salary schedule for the Building Official, increasing the top step annual compensation level by $14,996.86. The proposed change will better align the position with the current labor market, supporting more effective recruitment and retention efforts.

DISCUSSION

The City Council will consider adopting the attached updated salary schedule for the Building Official. Despite nearly three years of extensive recruitment efforts, the City has been unsuccessful in filling this position. After performing a compensation analysis of our neighboring municipalities, staff recommend increasing the top step of this position from $120,003.14 to $135,000. Updating the salary schedule will improve the City's competitiveness in attracting qualified candidates.

A	B	C	D	E	F	G	H
$84,275.43	**$99,237.41**	**$104,460.43**	**$109,958.34**	**$115,745.63**	**$121,837.50**	**$128,250.00**	**$135,000.00**

FISCAL IMPACT

Building Official - $14,996.86

ACTION REQUESTED -

ADOPT THE UPDATED SALARY SCHEDULE FOR BUILDING OFFICIAL POSITION.

ATTACHMENTS

1. Updated salary schedule

CITY OF OROVILLE MASTER SALARY SCHEDULE

Revised: April 21, 2026 — **Approved by Council: 05/05/26**

ELECTED OFFICIAL'S STIPEND SCHEDULE

				DATE Adopted	DATE Effective
Mayor	**$600**	**Monthly**	**Plus $5/Mtg. Up to 2 Mtgs. Per Month**	6/21/2022	7/1/2022
Council Members	**$500**	**Monthly**		6/21/2022	7/1/2022
Treasurer	**$500**	**Monthly**		6/21/2022	7/1/2022

DEPARTMENT HEAD'S SALARY SCHEDULE

CLASSIFICATION:	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H		DATE Adopted	DATE Effective
City Administrator	**$168,132**	**$176,538**	**$185,365**	**$194,633**	**$204,365**	**$214,583**	**$225,312**	**Bonus***	**Annual**	12/20/2022	12/20/2022
	$14,011.00	$14,711.50	$15,447.08	$16,219.42	$17,030.42	$17,881.92	$18,776.00		Monthly		
	$80.8327	$84.8740	$89.1178	$93.5736	$98.2524	$103.1649	$108.3231		Hourly		
Police Chief	**$139,529**	**$146,505**	**$153,831**	**$161,522**	**$169,598**	**$178,078**	**$186,982**	**$196,331**	**Annual**	12/20/2022	12/23/2024
	$11,627.41	$12,208.78	$12,819.22	$13,460.18	$14,133.19	$14,839.85	$15,581.84	$16,360.94	Monthly		
	$67.0812	$70.4353	$73.9571	$77.6549	$81.5376	$85.6145	$89.8953	$94.3900	Hourly		
Department Heads	**$122,282**	**$128,714**	**$135,486**	**$142,619**	**$150,123**	**$158,028**	**$166,345**	**$175,100**	**Annual**	7/19/2022	7/25/2022
	$10,190.13	$10,726.16	$11,290.52	$11,884.91	$12,510.21	$13,168.98	$13,862.08	$14,591.67	Monthly		
	$58.7892	$61.8817	$65.1376	$68.5668	$72.1743	$75.9749	$79.9736	$84.1827	Hourly		
Assistant Police Chief	**$121,329**	**$127,395**	**$133,765**	**$140,453**	**$147,476**	**$154,850**	**$162,592**	**$170,722**	**Annual**	5/2/2023	12/23/2024
	$10,110.74	$10,616.27	$11,147.09	$11,704.44	$12,289.66	$12,904.15	$13,549.36	$14,226.82	Monthly		
	$58.3312	$61.2477	$64.3101	$67.5256	$70.9019	$74.4470	$78.1694	$82.0778	Hourly		
Assistant Director of Public Work/ City Engineer	**$113,128**	**$118,784**	**$124,724**	**$130,960**	**$137,508**	**$144,383**	**$151,602**	**$159,182**	**Annual**	7/19/2022	7/25/2022
	$9,427.33	$9,898.70	$10,393.64	$10,913.32	$11,458.98	$12,031.93	$12,633.53	$13,265.20	Monthly	10/7/2025	10/7/2025
	$54.3885	$57.1079	$59.9633	$62.9614	$66.1095	$69.4150	$72.8857	$76.5300	Hourly		
Deputy City Clerk	**$83,336.98**	**$87,504**	**$91,879**	**$96,473**	**$101,297**	**$106,361**	**$111,680**	**$117,264**	**Annual**	2/18/2025	2/18/2025
	$6,944.75	$7,291.99	$7,656.59	$8,039.41	$8,441.39	$8,863.45	$9,306.63	$9,771.96	Monthly		
	$40.0659	$42.0691	$44.1726	$46.3812	$48.7003	$51.1353	$53.6921	$56.3767	Hourly		

OROVILLE MANAGER'S ASSOCIATION

CLASSIFICATION: TIER 1	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H		DATE Adopted	DATE Effective
Police Lieutenant	**$105,503.70**	**$110,778.89**	**$116,317.83**	**$122,133.72**	**$128,240.41**	**$134,652.43**	**$141,385.05**	**$148,454.31**	**Annual**	7/19/2022	12/23/2024
	$8,791.98	$9,231.57	$9,693.15	$10,177.81	$10,686.70	$11,221.04	$11,782.09	$12,371.19	Monthly		
	$50.7229	$53.2591	$55.9220	$58.7181	$61.6540	$64.7367	$67.9736	$71.3723	Hourly		
Project Mgr./Sr. Civil Engineer	**$92,330.16**	**$96,946.66**	**$101,794.00**	**$106,883.70**	**$112,227.88**	**$117,839.28**	**$123,731.24**	**$129,917.80**	**Annual**	7/19/2022	7/25/2022
	$7,694.18	$8,078.89	$8,482.83	$8,906.97	$9,352.32	$9,819.94	$10,310.94	$10,826.48	Monthly		
	$44.3895	$46.6090	$48.9394	$51.3864	$53.9557	$56.6535	$59.4862	$62.4605	Hourly		
IT Manager	**$106,931.29**	**$112,277.86**	**$117,891.75**	**$123,786.34**	**$129,975.66**	**$136,474.44**	**$143,298.16**	**$150,463.07**	**Annual**	7/19/2022	12/23/2024
	$8,910.94	$9,356.49	$9,824.31	$10,315.53	$10,831.30	$11,372.87	$11,941.51	$12,538.59	Monthly		
	$51.4093	$53.9797	$56.6787	$59.5127	$62.4883	$65.6127	$68.8933	$72.3380	Hourly		
Airport Manager	**$82,804.12**	**$89,452.66**	**$94,030.30**	**$98,731.81**	**$103,668.41**	**$108,851.83**	**$114,294.42**	**$120,003.14**	**Annual**	7/19/2022	12/23/2024
	$6,900.34	$7,454.39	$7,835.86	$8,227.65	$8,639.03	$9,070.99	$9,524.54	$10,000.26	Monthly		
	$39.8097	$43.0061	$45.2069	$47.4672	$49.8406	$52.3326	$54.9492	$57.6938	Hourly		
Building Official	**$94,275.43**	**$99,237.41**	**$104,460.43**	**$109,958.34**	**$115,745.63**	**$121,837.50**	**$128,250.00**	**$135,000.00**	**Annual**	5/5/2026	5/5/2026
	$7,856.29	$8,269.78	$8,705.04	$9,163.20	$9,645.47	$10,153.13	$10,687.50	$11,250.00	Monthly		
	$45.3247	$47.7103	$50.2214	$52.8646	$55.6469	$58.5757	$61.6587	$64.9038	Hourly		
HR Manager	**$82,638.85**	**$86,770.79**	**$94,581.44**	**$99,310.74**	**$102,347.90**	**$109,489.12**	**$114,963.86**	**$120,712.78**	**Annual**	7/19/2022	7/25/2022
Accounting Manager	$6,886.57	$7,230.90	$7,881.79	$8,275.89	$8,528.99	$9,124.09	$9,580.32	$10,059.40	Monthly		
	$39.7302	$41.7167	$45.4718	$47.7455	$49.2057	$52.6390	$55.2711	$58.0350	Hourly		
Public Works Manager	**$80,231.89**	**$84,243.48**	**$91,251.75**	**$95,814.56**	**$100,604.72**	**$105,634.62**	**$110,916.63**	**$116,463.15**	**Annual**	7/19/2022	12/23/2024
	$6,685.99	$7,020.29	$7,604.31	$7,984.55	$8,383.73	$8,802.89	$9,243.05	$9,705.26	Monthly		
	$38.5730	$40.5017	$43.8710	$46.0647	$48.3677	$50.7859	$53.3253	$55.9919	Hourly		

OPOA SWORN AND NON-SWORN 1ST TIER

CLASSIFICATION: TIER 1	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F		DATE Adopted	DATE Effective
Sergeant	**$101,778.10**	**$106,867.01**	**$112,210.36**	**$117,820.87**	**$123,711.92**	**$129,897.51**	**Annual**	1/6/2026	1/5/2026
	$8,481.51	$8,905.58	$9,350.86	$9,818.41	$10,309.33	$10,824.79	Monthly		
	$48.9318	$51.3784	$53.9473	$56.6447	$59.4769	$62.4507	Hourly		
Rotational Detective/OIC	**$93,296.60**	**$97,961.43**	**$102,859.50**	**$108,002.48**	**$113,402.60**	**$119,072.73**	**Annual**	1/6/2026	1/5/2026
10% Above Police Officer	$7,774.72	$8,163.45	$8,571.63	$9,000.21	$9,450.22	$9,922.73	Monthly		
	$44.8541	$47.0968	$49.4517	$51.9243	$54.5205	$57.2465	Hourly		
Police Officer	**$84,815.09**	**$89,055.84**	**$93,508.64**	**$98,184.07**	**$103,093.27**	**$108,247.94**	**Annual**	1/6/2025	1/5/2026
	$7,067.92	$7,421.32	$7,792.39	$8,182.01	$8,591.11	$9,020.66	Monthly		
	$40.7765	$42.8153	$44.9561	$47.2039	$49.5641	$52.0423	Hourly		
Reserve Police Officer	$40.7765	$42.8153	$44.9561	$47.2039	$49.5641	$52.0423	**Hourly**	12/6/2022	12/23/2024
Reserve Investigator	$25.0000						**Hourly**	5/21/2019	7/1/2021

CLASSIFICATION: TIER 1	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G		DATE Adopted	DATE Effective
Police Dispatch Supervisor	**$65,381.15**	**$68,650.20**	**$72,082.71**	**$75,686.85**	**$79,471.19**	**$83,444.75**	**$87,616.99**	**Annual**		
	$5,448.43	$5,720.85	$6,006.89	$6,307.24	$6,622.60	$6,953.73	$7,301.42	Monthly	12/6/2022	12/23/2024
	$31.4332	$33.0049	$34.6552	$36.3879	$38.2073	$40.1177	$42.1236	Hourly		
Public Information Officer	**63,476.83**	**66,650.67**	**69,983.20**	**73,482.36**	**77,156.48**	**81,014.31**	**85,065.02**	**Annual**		
	$5,289.74	$5,554.22	$5,831.93	$6,123.53	$6,429.71	$6,751.19	$7,088.75	Monthly	9/3/2024	12/23/2024
	$30.5177	$32.0436	$33.6458	$35.3281	$37.0945	$38.9492	$40.8966	Hourly		
Police Admin. Assistant	**$47,428.60**	**$49,800.03**	**$52,290.03**	**$54,904.53**	**$57,649.75**	**$60,532.24**	**$63,558.85**	**Annual**	12/6/2022	12/23/2024
	$3,952.38	$4,150.00	$4,357.50	$4,575.38	$4,804.15	$5,044.35	$5,296.57	Monthly		
	$22.8022	$23.9423	$25.1394	$26.3964	$27.7162	$29.1020	$30.5571	Hourly		
Police Dispatcher	**$51,075.97**	**$53,629.77**	**$56,311.26**	**$59,126.82**	**$62,083.16**	**$65,187.32**	**$68,446.68**	**Annual**	12/6/2022	12/23/2024
	$4,256.33	$4,469.15	$4,692.60	$4,927.23	$5,173.60	$5,432.28	$5,703.89	Monthly		
	$24.5558	$25.7835	$27.0727	$28.4264	$29.8477	$31.3401	$32.9071	Hourly		
MLE	**$46,251.84**	**$48,564.43**	**$50,992.65**	**$53,542.29**	**$56,219.40**	**$59,030.37**	**$61,981.89**	**Annual**	7/19/2022	12/23/2024
	$3,854.32	$4,047.04	$4,249.39	$4,461.86	$4,684.95	$4,919.20	$5,165.16	Monthly		
	$22.2365	$23.3483	$24.5157	$25.7415	$27.0286	$28.3800	$29.7990	Hourly		
Police Records Techician	**$44,042.20**	**$46,244.31**	**$48,556.53**	**$50,984.35**	**$53,533.57**	**$56,210.25**	**$59,020.76**	**Annual**	12/6/2022	12/23/2024
	$3,670.18	$3,853.69	$4,046.38	$4,248.70	$4,461.13	$4,684.19	$4,918.40	Monthly		
	$21.1741	$22.2328	$23.3445	$24.5117	$25.7373	$27.0242	$28.3754	Hourly		
Police Recuit	**$62,354.44**							**Annual**	7/19/2022	12/23/2024
	$5,196.20							Monthly		
	$29.9781							Hourly		

MASTER SALARY SCHEDULE

CLASSIFICATION:	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H		DATE Adopted	DATE Effective
Associate Civil Engr./Project Manager	**$83,964.76**	**$88,162.99**	**$92,571.14**	**$97,199.70**	**$102,059.68**	**$107,162.67**	**$112,520.80**	**$118,146.84**	**Annual**	7/19/2022	12/23/2024
	$6,997.06	$7,346.92	$7,714.26	$8,099.97	$8,504.97	$8,930.22	$9,376.73	$9,845.57	Monthly		
	$40.3677	$42.3861	$44.5054	$46.7306	$49.0672	$51.5205	$54.0965	$56.8014	Hourly		

Assistant Civil Engr	**$76,164.76**	**$79,973.00**	**$83,971.65**	**$88,170.23**	**$92,578.74**	**$97,207.68**	**$102,068.07**	**$107,171.47**	**Annual**	4/21/2026	4/21/2026
	$6,347.06	$6,664.42	$6,997.64	$7,347.52	$7,714.90	$8,100.64	$8,505.67	$8,930.96	Monthly		
	$36.6177	$38.4486	$40.3710	$42.3895	$44.5090	$46.7345	$49.0712	$51.5247	Hourly		
IT Analyst	**$72,212.28**	**$75,822.89**	**$79,614.04**	**$83,594.74**	**$87,774.48**	**$92,163.20**	**$96,771.36**	**$101,609.93**	**Annual**	7/19/2022	12/23/2024
	$6,017.69	$6,318.57	$6,634.50	$6,966.23	$7,314.54	$7,680.27	$8,064.28	$8,467.49	Monthly		
	$34.7174	$36.4533	$38.2760	$40.1898	$42.1993	$44.3092	$46.5247	$48.8509	Hourly		
Fire Marshal/Inspector	**$91,353.79**	**$95,921.48**	**$100,717.55**	**$105,753.43**	**$111,041.10**	**$116,593.16**	**$122,422.82**	**$128,543.96**	**Annual**	7/3/2025	10/7/2025
	$7,612.82	$7,993.46	$8,393.13	$8,812.79	$9,253.43	$9,716.10	$10,201.90	$10,712.00	Monthly		
	$43.9201	$46.1161	$48.4219	$50.8430	$53.3851	$56.0544	$58.8571	$61.8000	Hourly		
Associate Planner	**$66,710.64**	**$70,046.17**	**$73,548.48**	**$77,225.90**	**$81,087.20**	**$85,141.56**	**$89,398.64**	**$93,868.57**	**Annual**	7/19/2022	12/23/2024
Recycling Coordinator	$5,559.22	$5,837.18	$6,129.04	$6,435.49	$6,757.27	$7,095.13	$7,449.89	$7,822.38	Monthly		
	$32.0724	$33.6760	$35.3598	$37.1278	$38.9842	$40.9334	$42.9801	$45.1291	Hourly		
GIS Analyst II	**$70,250.11**	**$73,762.62**	**$77,450.75**	**$81,323.28**	**$85,389.45**	**$89,658.92**	**$94,141.87**	**$98,848.96**	**Annual**	4/7/2026	4/7/2026
	$5,854.18	$6,146.88	$6,454.23	$6,776.94	$7,115.79	$7,471.58	$7,845.16	$8,237.41	Monthly		
	$33.7741	$35.4628	$37.2359	$39.0977	$41.0526	$43.1053	$45.2605	$47.5235	Hourly		
Code Enforcement Technician III	**$65,420.40**	**$68,691.42**	**$72,125.99**	**$75,732.29**	**$79,518.90**	**$83,494.85**	**$87,669.59**	**$92,053.07**	**Annual**	7/19/2022	12/23/2024
	$5,451.70	$5,724.28	$6,010.50	$6,311.02	$6,626.58	$6,957.90	$7,305.80	$7,671.09	Monthly		
	$31.4521	$33.0247	$34.6760	$36.4098	$38.2302	$40.1418	$42.1488	$44.2563	Hourly		
Sr. Admin/SBF/PIO	**$61,116.93**	**$64,172.78**	**$67,381.42**	**$70,750.49**	**$74,288.01**	**$78,002.41**	**$81,902.53**	**$85,997.66**	**Annual**	7/19/2022	12/23/2024
Assistant City Clerk	$5,093.08	$5,347.73	$5,615.12	$5,895.87	$6,190.67	$6,500.20	$6,825.21	$7,166.47	Monthly		
Cultural Facilities Curator	$29.3831	$30.8523	$32.3949	$34.0147	$35.7154	$37.5012	$39.3762	$41.3450	Hourly		
Accounting Analyst	**$62,268.46**	**$65,381.89**	**$68,650.98**	**$72,083.53**	**$75,687.71**	**$79,472.09**	**$83,445.70**	**$87,617.98**	**Annual**	8/6/2024	8/6/2024
	$5,189.04	$5,448.49	$5,720.92	$6,006.96	$6,307.31	$6,622.67	$6,953.81	$7,301.50	Monthly		
	$29.9368	$31.4336	$33.0053	$34.6555	$36.3883	$38.2077	$40.1181	$42.1240	Hourly		
Assistant Planner	**$59,445.80**	**$62,418.09**	**$65,538.99**	**$68,815.94**	**$72,256.74**	**$75,869.58**	**$79,663.06**	**$83,646.21**	**Annual**	7/19/2022	12/23/2024
	$4,953.82	$5,201.51	$5,461.58	$5,734.66	$6,021.40	$6,322.46	$6,638.59	$6,970.52	Monthly		
	$28.5797	$30.0087	$31.5091	$33.0846	$34.7388	$36.4758	$38.2995	$40.2145	Hourly		
Electrical Maintenance Supervisor	**$80,003.37**	**$84,003.53**	**$88,203.71**	**$92,613.90**	**$97,244.59**	**$102,106.82**	**$107,212.16**	**$112,572.77**	**Annual**	4/7/2026	4/7/2026
	$6,666.95	$7,000.29	$7,350.31	$7,717.82	$8,103.72	$8,508.90	$8,934.35	$9,381.06	Monthly		
	$38.4632	$40.3863	$42.4056	$44.5259	$46.7522	$49.0898	$51.5443	$54.1215	Hourly		
Human Resource Analyst	**$57,871.03**	**$60,764.59**	**$63,802.82**	**$66,992.96**	**$70,342.60**	**$73,859.73**	**$77,552.72**	**$81,430.36**	**Annual**	2/20/2024	12/23/2024
	$4,822.59	$5,063.72	$5,316.90	$5,582.75	$5,861.88	$6,154.98	$6,462.73	$6,785.86	Monthly		
	$27.8226	$29.2137	$30.6744	$32.2082	$33.8186	$35.5095	$37.2850	$39.1492	Hourly		
Admin/Program Analyst II	**$57,821.17**	**$60,712.23**	**$63,747.84**	**$66,935.23**	**$70,282.00**	**$73,796.10**	**$77,485.90**	**$81,360.20**	**Annual**	7/19/2022	12/23/2024
Construction Inspector	$4,818.43	$5,059.35	$5,312.32	$5,577.94	$5,856.83	$6,149.67	$6,457.16	$6,780.02	Monthly		
Building Inspector	$27.7986	$29.1886	$30.6480	$32.1804	$33.7894	$35.4789	$37.2528	$39.1155	Hourly		
Lead Equipment Mechanic											
Lead Public Works Operator											
Lead Tree Worker											
Lead Park Maintenance Technician											
Lead Collection System Operator											
Code Enforcement Technician II	**$54,768.19**	**$57,506.60**	**$60,381.93**	**$63,401.03**	**$66,571.08**	**$69,899.63**	**$73,394.61**	**$77,064.34**	**Annual**	7/19/2022	12/23/2024
	$4,564.02	$4,792.22	$5,031.83	$5,283.42	$5,547.59	$5,824.97	$6,116.22	$6,422.03	Monthly		
	$26.3309	$27.6474	$29.0298	$30.4813	$32.0053	$33.6056	$35.2859	$37.0502	Hourly		
Program Analyst I	**$52,383.14**	**$55,002.30**	**$57,752.41**	**$60,640.04**	**$63,672.04**	**$66,855.64**	**$70,198.42**	**$73,708.34**	**Annual**	7/19/2022	12/23/2024
Comm. Devel. Technician III	$4,365.26	$4,583.52	$4,812.70	$5,053.34	$5,306.00	$5,571.30	$5,849.87	$6,142.36	Monthly		
	$25.1842	$26.4434	$27.7656	$29.1539	$30.6116	$32.1421	$33.7492	$35.4367	Hourly		
Code Enforcement Technician	**$51,105.67**	**$53,660.96**	**$56,344.01**	**$59,161.21**	**$62,119.27**	**$65,225.23**	**$68,486.49**	**$71,910.82**	**Annual**	7/19/2022	12/23/2024
	$4,258.81	$4,471.75	$4,695.33	$4,930.10	$5,176.61	$5,435.44	$5,707.21	$5,992.57	Monthly		
	$24.5700	$25.7985	$27.0885	$28.4429	$29.8650	$31.3583	$32.9262	$34.5725	Hourly		
Sr. Administrative Assistant	**$49,859.12**	**$52,352.07**	**$54,969.68**	**$57,718.16**	**$60,604.07**	**$63,634.27**	**$66,815.99**	**$70,156.79**	**Annual**	7/19/2022	12/23/2024
	$4,154.93	$4,362.67	$4,580.81	$4,809.85	$5,050.34	$5,302.86	$5,568.00	$5,846.40	Monthly		
	$23.9707	$25.1693	$26.4277	$27.7491	$29.1366	$30.5934	$32.1231	$33.7292	Hourly		
Equipment Mechanic	**$48,683.33**	**$51,117.49**	**$53,673.37**	**$56,357.04**	**$59,174.89**	**$62,133.63**	**$65,240.31**	**$68,502.33**	**Annual**	7/19/2022	12/23/2024
	$4,056.94	$4,259.79	$4,472.78	$4,696.42	$4,931.24	$5,177.80	$5,436.69	$5,708.53	Monthly		
	$23.4054	$24.5757	$25.8045	$27.0947	$28.4495	$29.8719	$31.3655	$32.9338	Hourly		
Public Works Operator III	**$47,457.24**	**$49,830.10**	**$52,321.61**	**$54,937.69**	**$57,684.57**	**$60,568.80**	**$63,597.24**	**$66,777.10**	**Annual**	7/19/2022	12/23/2024
Comm. Devel. Technician II	$3,954.77	$4,152.51	$4,360.13	$4,578.14	$4,807.05	$5,047.40	$5,299.77	$5,564.76	Monthly		
	$22.8160	$23.9568	$25.1546	$26.4123	$27.7330	$29.1196	$30.5756	$32.1044	Hourly		
Accounting Technician III	**$51,106.74**	**$53,662.07**	**$56,345.18**	**$59,162.43**	**$62,120.56**	**$65,226.58**	**$68,487.91**	**$71,912.31**	**Annual**	7/19/2022	12/23/2024
	$4,258.89	$4,471.84	$4,695.43	$4,930.20	$5,176.71	$5,435.55	$5,707.33	$5,992.69	Monthly		
	$24.5705	$25.7991	$27.0890	$28.4435	$29.8657	$31.3589	$32.9269	$34.5732	Hourly		
Apprentice Electrician	**$49,548.89**	**$52,026.34**	**$54,627.65**	**$57,359.04**	**$60,226.99**	**$63,238.34**	**$66,400.25**	**$69,720.27**	**Annual**	7/19/2022	12/23/2024
	$4,129.07	$4,335.53	$4,552.30	$4,779.92	$5,018.92	$5,269.86	$5,533.35	$5,810.02	Monthly		
	$23.8216	$25.0127	$26.2633	$7.0000	$28.9553	$30.4030	$31.9232	$33.5194	Hourly		
Accounting Technician II	**$46,307.22**	**$48,622.59**	**$51,053.71**	**$53,606.40**	**$56,286.72**	**$59,101.06**	**$62,056.11**	**$65,158.91**	**Annual**	7/19/2022	12/23/2024
	$3,858.94	$4,051.88	$4,254.48	$4,467.20	$4,690.56	$4,925.09	$5,171.34	$5,429.91	Monthly		
	$22.2631	$23.3762	$24.5451	$25.7723	$27.0609	$28.4140	$29.8347	$31.3264	Hourly		
Public Works Operator II	**$45,170.61**	**$47,429.14**	**$49,800.60**	**$52,290.63**	**$54,905.16**	**$57,650.42**	**$60,532.94**	**$63,559.58**	**Annual**	7/19/2022	12/23/2024
Parks Maint. Technician II	$3,764.22	$3,952.43	$4,150.05	$4,357.55	$4,575.43	$4,804.20	$5,044.41	$5,296.63	Monthly		
Building Maint. Tech II	$21.7166	$22.8025	$23.9426	$25.1397	$26.3967	$27.7165	$29.1024	$30.5575	Hourly		
Collection System Operator II											
Administrative Assistant											
Community Navigator	**44,050.38**	**$46,252.90**	**$48,565.54**	**$50,993.82**	**$53,543.51**	**$56,220.69**	**$59,031.72**	**$61,983.31**	**Annual**		
Community Enhancement Coordinator	$3,670.87	$3,854.41	$4,047.13	$4,249.49	$4,461.96	$4,685.06	$4,919.31	$5,165.28	Monthly	7/19/2022	12/23/2024
	$21.1781	$22.2370	$23.3488	$24.5163	$25.7421	$27.0292	$28.3806	$29.7997	Hourly	7/1/2025	10/7/2025
Public Works Operator I	**$43,414.15**	**$45,584.86**	**$47,864.10**	**$50,257.31**	**$52,770.17**	**$55,408.68**	**$58,179.11**	**$61,088.07**	**Annual**	7/19/2022	12/23/2024
Parks Maint. Technician I	$3,617.85	$3,798.74	$3,988.68	$4,188.11	$4,397.51	$4,617.39	$4,848.26	$5,090.67	Monthly		
Collection System Operator I	$20.8722	$21.9158	$23.0116	$24.1622	$25.3703	$26.6388	$27.9707	$29.3693	Hourly		
Seasonal Museum Assistant											
Human Resource Technician	**$43,176.11**	**$45,334.91**	**$47,601.66**	**$49,981.74**	**$52,480.83**	**$55,104.87**	**$57,860.11**	**$60,753.12**	**Annual**	7/19/2022	12/23/2024
	$3,598.01	$3,777.91	$3,966.80	$4,165.15	$4,373.40	$4,592.07	$4,821.68	$5,062.76	Monthly		
	$20.7577	$21.7956	$22.8854	$24.0297	$25.2312	$26.4927	$27.8174	$29.2082	Hourly		
Comm. Devel. Technician I	**$42,994.03**	**$45,143.74**	**$47,400.92**	**$49,770.97**	**$52,259.52**	**$54,872.49**	**$57,616.12**	**$60,496.92**	**Annual**	7/19/2022	12/23/2024
	$3,582.84	$3,761.98	$3,950.08	$4,147.58	$4,354.96	$4,572.71	$4,801.34	$5,041.41	Monthly		
	$20.6702	$21.7037	$22.7889	$23.9283	$25.1248	$26.3810	$27.7001	$29.0851	Hourly		
Accounting Technician	**$41,953.29**	**$44,050.96**	**$46,253.50**	**$48,566.18**	**$50,994.49**	**$53,544.21**	**$56,221.42**	**$59,032.49**	**Annual**	7/19/2022	12/23/2024
	$3,496.11	$3,670.91	$3,854.46	$4,047.18	$4,249.54	$4,462.02	$4,685.12	$4,919.37	Monthly		
	$20.1699	$21.1783	$22.2373	$23.3491	$24.5166	$25.7424	$27.0295	$28.3810	Hourly		
Staff Assistant	**$40,118.99**	**$42,124.94**	**$44,231.19**	**$46,442.75**	**$48,764.89**	**$51,203.13**	**$53,763.29**	**$56,451.45**	**Annual**		

	$3,343.25	$3,510.41	$3,685.93	$3,870.23	$4,063.74	$4,266.93	$4,480.27	$4,704.29	Monthly	7/19/2022	12/23/2024
	$19.2880	$20.2524	$21.2650	$22.3282	$23.4447	$24.6169	$25.8477	$27.1401	Hourly		
Custodian	**$38,966.86**	**$40,915.20**	**$42,960.96**	**$45,109.01**	**$47,364.46**	**$49,732.68**	**$52,219.32**	**$54,830.28**	**Annual**	10/21/2025	10/21/2025
	$3,247.24	$3,409.60	$3,580.08	$3,759.08	$3,947.04	$4,144.39	$4,351.61	$4,569.19	Monthly	7/19/2022	12/23/2024
	$18.7341	$19.6708	$20.6543	$21.6870	$22.7714	$23.9099	$25.1054	$26.3607	Hourly		

Revisions:
01/01/2019 Increase in Minimum Wage for Park Tech I
07/01/18 2% COLA OFFA Based on Section 6.3 of MOU
07/01/19 4% COLA OPOA Sworn & Non-Sworn per Res. No. 8778 & 8779
07/01/19 Budget changes for classification of Park Tech I moves to PW Ops I range; Park Tech III - Tree Lead Worker at Lead Eqiup Mechanic range; PW Ops III - PW Ops Lead
07/01/19 Add Code Enforcement Technician per budget
07/01/19 Add Project Manager/Sr. Civil Engineer per budget
07/01/19 Unfroze Admin/Program Analyst II per budget
07/01/19 Unfroze Program Analyst I per budget
07/01/19 Mayor, City Council & Treasurer received 10% cutback returned per budget
07/16/19 Side Letter Agreement to Add Police Lt. to OMCA
07/16/19 Established new salary range for City Administrator per Mayor Appt. on 07/16/19
08/06/19 Establish new salary range for Accounting Technician II and III
09/17/19 Change in job Title and salary range for dept heads per Resolution #8815
12/17/19 Added Assistant Community Development Services Director
1/7/2020 OCEA 3% Increase Per Resolution No. 8829
04/07/20 Added 2 new positions; IT Analyst and Accounting Analyst
07/01/20 OCEA 3% Increase Per Resolution No. 8829 and update sewer position classification titles to Collection System Operators; Updated Comm. Devel. Tech I, II and III;
04/20/21 Added new Custodian position
07/01/21 OCEA 3%, OMA Misc 3%, OMA Saf 4%, OPOA 4%
01/04/22 Added Recycling Coordinator, Increase in Minimum wage
07/01/22 OCEA 3%, OMA Misc 3%, OMA Saf 4%
07/25/22 3% Salary increase for all City employees
11/28/22 Moving OPD Employees to top 3 Steps and Increase City Administrator Salary Range by 25%, Suspended 2nd Tier Salaries
05/02/23 Establishing salary range for Police Chief and Assistant Police Chief.
02/20/24 Adding Assistant Director of Public Works/City Engineer and Electrician Apprentice
04/16/24 Established New Salary Range for IT Manager
08/06/24 Addition of Payroll Technician to salary schedule effective 08/06/24
09/17/24 Coucil Action for OPOA Non Sworn MLE Salary Range Increase
12/23/24 3% COLA Adjustments based off OCEA, OPOA, OMA MOUs
07/03/25 Salary adjustment for Fire Marhsal/Inspector effective 10/07/25
07/01/25 Conversion of 1 Community Navigator role into a Community Enhancement Coordinator approved by Council 07/01/25
10/21/25 Addition of Seasonal Museum Assistant to Salary schedule effective 10/21/25
12/22/25 3% COLA Adjustments based off OCEA, OPOA, OMA MOUs
12/22/25 Removal of the Accounting Analyst position as it have been converted into an additional Payroll Technician position
01/05/26 5% Salary Increase for OPOA Sworn Personnel
04/07/26 Change in job title and salary range for the GIS Analyst II formerly known as GIS Specialist
04/07/26 Change in job title and salary range for the Electrcial Maintenance Supervisor formerly known as Traffic Signal Tech/Electrician
04/21/26 Changed job title and duties for Associate Civil Engineer to Associate Civil Engineer/Project Manager
05/05/2026 Change in salary range for the Building Official position

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN AND COUNCIL MEMBERS**

FROM: **BRIAN RING, CITY ADMINISTRATOR**

RE: **LETTER IN SUPPORT OF ASSEMBLY BILL 1821 (PACHECO)**
CALIFORNIA PUBLIC RECORDS ACT: AGENCY RESPONSE TIME

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider a letter of support of Assembly Bill 1821 (Pacheco), adding clarity to timelines associated with the processing of records requests. In addition, the letter requests consideration for cost recovery.

DISCUSSION

The California Public Records Act (CPRA) is a vital tool that enables the public to hold government accountable. Local agencies take these responsibilities seriously and devote substantial resources to responding thoroughly and promptly to public records requests. Our members are committed to transparency and accountability.

With that said, local agencies across California have seen a sharp rise in both the volume and complexity of CPRA requests, reporting a 73% increase over five years and noting that more than 90% of agencies have had to divert significant staff time away from core services to meet these demands. The City of Oroville has seen a significant spike in the number of requests in recent months (having received 425 requests in calendar year 2025 – and on track to receive over 600 requests in 2026), and the complexities associated with them (amount of data being requested, amount of review time needed) is extensive. Given these variables, legislative changes need to be considered to allow for cost recovery for responding agencies.

In addition, under existing law, agencies must determine within 10 days whether a request seeks disclosable records, with a possible 14-day extension in unusual circumstances. Neither timeframe accounts for weekends or holidays when staff are unavailable. AB 1821 corrects this discrepancy by converting these periods to business days, helping agencies comply with the law more effectively and consistently.

FISCAL IMPACT

There is no fiscal impact at this time. Legislated changes could result in cost recovery for the City.

ACTION REQUESTED -

APPROVE THE LETTER OF SUPPORT FOR ASSEMBLY BILL 1821 (PACHECO) CALIFORNIA PUBLIC RECORDS ACT: AGENCY RESPONSE TIME.

ATTACHMENTS

1. Draft Letter of Support

City of Oroville

OFFICE OF THE MAYOR

David W. Pittman
Mayor

1735 Montgomery Street
Oroville, CA 95965-4897
(530) 538-2535 FAX (530) 538-2468
www.cityoforoville.org

May 19, 2026

The Honorable Blanca Pacheco
Member, California State Assembly
1021 O St, Room 4510
Sacramento, CA 95814

RE: AB 1821 (Pacheco) California Public Records Act: agency response time.
Notice of SUPPORT *(4/6/2026)*

Dear Assembly Member Pacheco,

The City of Oroville is proud to support your measure **AB 1821 (Pacheco)**, and request language be included that include cost recovery for what is becoming a very burdensome unfunded mandate.

The California Public Records Act (CPRA) is a vital tool that enables the public to hold government accountable. Local agencies take these responsibilities seriously and devote substantial resources to responding thoroughly and promptly to public records requests. Our members are committed to transparency and accountability.

AB 1821 provides an important and practical clarification to CPRA response timelines. The bill's shift from "calendar days" to "business days" for initial determinations and extensions is a common sense update that reflects the operational realities of local agencies. Public agencies generally do not have staff available on weekends or holidays, yet current law continues to toll CPRA deadlines during these periods. A business day standard ensures agencies have the full, intended number of working days to conduct thorough and accurate searches for disclosable records.

Under existing law, agencies must determine within 10 days whether a request seeks disclosable records, with a possible 14-day extension in unusual circumstances. Neither timeframe accounts for weekends or holidays when staff are unavailable. AB 1821 corrects this discrepancy by converting these periods to business days, helping agencies comply with the law more effectively and consistently.

Local agencies across California have seen a sharp rise in both the volume and complexity of CPRA requests, reporting a 73% increase over five years and noting that more than 90% of agencies have had to divert significant staff time away from core services to meet these demands. The City of Oroville has seen a significant spike in the number of requests in recent months (having received 425 requests in calendar year 2025 – and on track to receive over 600

requests in 2026), and the complexities associated with them (amount of data being requested, amount of review time needed) is extensive. One recent request has cost the City well over $20,000 to process.

This surge has significant fiscal and operational impacts. Responding to CPRA requests often requires coordinated efforts across multiple departments, extensive searches of electronic systems, and careful legal review to ensure compliance with disclosure requirements while protecting confidential information. These processes are labor-intensive and frequently involve highly trained staff, including legal counsel and information technology professionals.

Modern government operations now generate far more disclosable records, including emails, text messages, and internal communications across multiple platforms. Identifying, collecting, reviewing, and redacting these materials—particularly when they include sensitive information such as attorney-client communications, personal identifiers, or medical and criminal data—adds substantial time and cost to each request. In many cases, a single complex request can require dozens or even hundreds of staff hours to complete.

At the same time, agencies have limited ability to recover these costs. Proposition 42 eliminated state reimbursement for CPRA compliance, and a 2020 California Supreme Court decision further restricted agencies from recovering staff time or technical costs associated with producing electronic records. As a result, local governments must absorb the full financial burden of increasingly frequent and complex requests, placing additional strain on already limited public resources and budgets.

We appreciate the author's efforts and remain committed to continued conversations about broader CPRA reform. The business day clarification that remains in the bill is a meaningful improvement that will help agencies comply with the law more effectively and consistently, however attention must be given to the costs associated with managing all of these requests.

For these reasons, we are pleased to support **1821 (Pacheco)**, and request that additional efforts be made to keep language in the bill that is related to cost recovery.

Sincerely,

David Pittman
Mayor

cc. Members and Staff of the Assembly Appropriations Committee
Assemblyman James Gallagher
Senator Megan Dahle
Paul Yoder, Shaw Yoder Antwih Schmelzer and Lange

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN AND COUNCIL MEMBERS**

FROM: **PATRICK PIATT, COMMUNITY DEVELOPMENT DIRECTOR**

EMILY MARTIN, STAFF ASSISTANT PLANNING DIVISION

RE: **SECOND READING OF ORDINANCE 1896 REGARDING GENERAL PLAN AMENDMENT GPA26-02 AND ZONING CHANGE ZC26-02 AT 2020 MONTGOMERY ST (APN 012-032-014) AND 1453 DOWNER ST (APN 012-094-008)**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider adopting Ordinance No. 1896 regarding modifications to the zoning of two downtown properties, identified as Assessor's Parcel Numbers 012-032-014 and 012-094-008.

DISCUSSION

The Council will consider approving the zoning changes recommended by Staff that were approved by the Planning Commission on March 26, 2026. These changes were introduced through a public hearing to the City Council on April 21, 2026.

Recommended changes include a zoning amendment to change the zoning designation of two downtown parcels, identified as Assessor's Parcel Numbers 012-032-014 and 012-094-008, from Quasi-Public (PQ) to Downtown Mixed-Use (MXD). General Plan Amendment GPA26-02 is also proposed.

Staff has evaluated the proposed zoning changes in the context of the General Plan and finds that the amendment supports the City's goals of encouraging downtown revitalization, efficient use of existing infrastructure, and a mix of uses within the downtown area.

Additional details are in the attached ordinance.

FISCAL IMPACT

None. The only costs have been staff time.

ACTION REQUESTED -

1. **ADOPT ORDINANCE NO. 1896 - AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE APPROVING ZONE CHANGE ZC26-02 TO REZONE TWO PROPERTIES IDENTIFIED AS APNs 012-032-014 AND 012-094-008 FROM QUASI-PUBLIC FACILITY (PQ) TO DOWNTOWN MIXED-USE (MXD).**

ATTACHMENTS

1. Ordinance No. 1896

ORDINANCE NO. 1896

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE APPROVING ZONE CHANGE ZC26-02 TO REZONE TWO PROPERTIES IDENTIFIED AS APNs 012-032-014 AND 012-094-008 FROM QUASI-PUBLIC FACILITY (PQ) TO DOWNTOWN MIXED-USE (MXD)

WHEREAS, The City of Oroville initiated General Plan Amendment GPA26-02 and Zone Change ZC26-02 to amend the land use designation and zoning classification of properties identified as Assessor's Parcel Numbers 012-032-014 and 012-094-008, located at 2020 Montgomery Street and 1453 Downer Street, Oroville, California respectively; and

WHEREAS, The subject properties are currently zoned Quasi-Public Facility (PQ); and

WHEREAS, The proposed amendment changes the Zoning from Quasi-Public Facility (PQ) to Downtown Mixed-Use (MXD); and

WHEREAS, The MXD zoning district is consistent with the Mixed-Use General Plan land use designation and supports the City's goals related to downtown revitalization, flexible development standards, and a mix of residential and commercial uses; and

WHEREAS, This action has been determined to be exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) General Rule Exemption, as it can be seen with certainty that the action will not result in a direct or reasonably foreseeable physical change in the environment. Future development proposals will be subject to separate environmental review.

NOW, THEREFORE, THAT THE CITY COUNCIL OF THE CITY OF OROVILLE DOES ORDAIN AS FOLLOWS:

SECTION 1: Zoning Map Amendment.

The Official Zoning Map of the City of Oroville is hereby amended to rezone Assessor's Parcel Numbers 012-032-014 and 012-094-008 from Quasi-Public Facility (PQ) to Downtown Mixed-Use (MXD).

SECTION 2: Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 3: **Effective Date.**

This ordinance shall take effect thirty (30) days after the date of its final adoption. The City Clerk shall certify to adoption thereof and cause its publication according to law.

PASSED AND ADOPTED by the Oroville City Council at a regular meeting held on May 19th, 2026, by the following vote:

YES:

NOES:

ABSTAIN:

ABSENT:

_____

DAVID PITMANN, Mayor

ATTEST:

_____

Kayla Reaster, Assistant City Clerk

FORM APPROVED:

_____

DAVID RITCHIE, City Attorney

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN AND COUNCIL MEMBERS**

FROM: **RUTH DUNCAN, ASSISTANT CITY ADMINISTRATOR-ADMINISTRATIVE SERVICES**

RE: **PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR ANNUAL ADMINISTRATION OF ASSESSMENT DISTRICTS**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider a renewal of our professional services agreement (A-3582) with Harris & Associates to provide annual administration for the City of Oroville Landscape and Lighting Districts and Community Facilities Districts for fiscal years, 2026/27, 2027/28 and 2028/29.

DISCUSSION

Harris and associates have been administering our annual assessments on the annual tax roll since 2010. Staff is recommending continuing this partnership and is pleased with the high level of service provided by this company over the years.

The Scope of Work provided to the City is detailed in the attached proposal. The proposal is a minimal annual increase from the prior proposal due to the increase in zones coming into the City.

FISCAL IMPACT

The current annual fee of $10,700 will increase to $11,000 for fiscal year 2026/27 $11,440 for fiscal year 2027/28 and $11,895 for fiscal year 2028/29. A total increase of $1,195 over the next three years.

The cost for these services is paid by the property owners in the various districts.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9457 - A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT (A-3582) FOR PROFESSIONAL SERVICES WITH HARRIS & ASSOCIATES FOR THE ANNUAL ADMINISTRATION OF THE CITY OF OROVILLE'S LANDSCAPE AND LIGHTING DISTRICT, BENEFIT ASSESSMENT DISTRICT AND COMMUNITY FACILITIES DISTRICTS, FOR FISCAL YEARS 2026/27, 2027/28, AND 2028/29.

ATTACHMENTS

1. Resolution No. 9457
2. Harris & Associates Agreement No. 3582
3. Harris & Associates Proposal and Scope
4. Insurance Requirements

OROVILLE CITY COUNCIL
RESOLUTION NO. 9457

A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT FOR PROFESSIONAL SERVICES WITH HARRIS & ASSOCIATES FOR THE ANNUAL ADMINISTRATION OF THE CITY OF OROVILLE'S LANDSCAPE AND LIGHTING DISTRICT, BENEFIT ASSESSMENT DISTRICT AND COMMUNITY FACILITIES DISTRICTS, FOR FISCAL YEARS 2026/27, 2027/28, AND 2028/29.

(Agreement No. 3582)

BE IT HEREBY RESOLVED by the Oroville City Council as follows:

1. The Mayor is hereby authorized and directed to sign and execute a Professional Services Agreement with Harris & Associates.

2. The City Clerk shall attest to the adoption of this Resolution

PASSED AND ADOPTED by the Oroville City Council at a regular meeting on May 19, 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

_____
David Pittman, Mayor

APPROVED AS TO FORM:

_____
David Ritchie, Assistant City Attorney

ATTEST:

_____
Kayla Reaster, Assistant City Clerk

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into as of April 21, 2026 by and between the **City of Oroville** ("City") and Harris & Associates, Inc. ("Consultant").

RECITALS

A. The Consultant is specially trained, experienced and competent to provide municipal services including Annual Administration of the City's Landscape and Lighting District (LLMD), Benefit Assessment District (BAD), and Community Facilities Districts (CFD) for the City of Oroville as required by this Agreement.

B. The Consultant possesses the skill, experience, ability, background, license, certification, and knowledge to provide the services described in this Agreement on the terms and conditions described herein.

C. City desires to retain Consultant to render the professional services as set forth in this Agreement.

AGREEMENT

1. Scope of Services. The Consultant shall furnish the following services in a professional manner. Consultant shall perform the scope of services described in Exhibit "A" which is attached hereto and incorporated herein by reference.

2. Time of Performance. The services shall commence upon execution of this Agreement, and shall continue until completion.

3. Compensation. Compensation to be paid to Consultant shall be in accordance with the Schedule of Charges set forth in Exhibit "A", which is attached hereto and incorporated herein by reference. **In no event shall Consultant's compensation exceed the amount of $34,335.00 without additional written authorization from the City governing body.** Payment by City under this Agreement shall not be deemed a waiver of defects in

Consultant's services, even if such defects were known to the City at the time of payment.

4. Method of Payment. Consultant shall submit semi-annual billing to City describing the work performed during the preceding month. City shall pay Consultant no later than 30 days after approval of the monthly invoice by City staff.

5. Extra Work. At any time during the term of this Agreement, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of Consultant's services, but which the parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without prior written authorization from City.

6. Termination. This Agreement may be terminated by the City immediately for cause or by either party without cause upon fifteen days' written notice of termination. Upon termination, Consultant shall be entitled to compensation for services properly performed up to the effective date of termination.

7. Ownership of Documents. All plans, studies, documents, and other writings prepared by and for Consultant, its officers, employees, and agents and subcontractors in the course of implementing this Agreement, except working notes and internal documents, shall become the property of the City upon payment to Consultant for such work, and the City shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense,

provide such reports, plans, studies, documents, and other writings to City within three (3) days after written request.

8. Licensing of Intellectual Property. This Agreement creates a nonexclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in documents or works of authorship fixed in any tangible medium of expression including, but not limited to, data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Agreement ("Documents and Data"). Consultant shall require all subcontractors to agree in writing that City is granted a nonexclusive and perpetual license for any Documents and Data the subcontractor prepares under this Agreement. Consultant represents and warrants that Consultant has the legal right to license any and all Documents and Data. Consultant makes no such representation and warranty in regard to Documents and Data which may be provided to Consultant by City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Agreement shall be at City's sole risk.

9. Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other Documents and Data either created by or provided to Consultant in connection with the performance of the Agreement shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the services under this Agreement. Nor shall such materials be disclosed to any person or entity not connected with the performance of

the services under this Agreement. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs relating to project for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Agreement in any magazine, trade paper, newspaper, television, or radio production or other similar medium without the prior written consent of City.

10. Consultant's Books and Records

a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, expenditures, and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant to this Agreement.

b. Consultant shall maintain all documents and records which demonstrate performance under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of termination or completion of the Agreement.

c. Any records or documents required to be maintained pursuant to this Agreement shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City Administrator, City Attorney, City Finance Director, or a designated representative of these officers. Copies of such documents shall be provided to the City for inspection at 1735 Montgomery Street, Oroville, California when it is practical to do so. Otherwise, unless an alternative

is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Agreement.

d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment, or termination of Consultant's business, City may, by written request by any of the above named officers, require that custody of the records be given to the City and that documents be maintained by City Hall.

11. Independent Contractor. It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

12. Interest of Consultant. Consultant (including principals, associates, and professional employees) covenants and represents that it does not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by this Agreement or any other source of income, interest in real property or investment which would be affected in any manner or degree by the performance of Consultant's services hereunder. Consultant further covenants and represents that in the performance of its duties hereunder no person having any such interest shall perform any services under this Agreement.

Consultant is not a designated employee within the meaning of the Political Reform Act because Consultant:

a. will conduct research and arrive at conclusions with respect to its rendition of information, advice, recommendation, or counsel independent of the

control and direction of the City or any City official, other than normal agreement monitoring; and

b. possesses no authority with respect to any City decision beyond rendition of information, advice, recommendation, or counsel. (FPPC Reg. 18700(a)(2).)

13. Professional Ability of Consultant. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Agreement. All work performed by Consultant under this Agreement shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.

14. Compliance with Laws. Consultant shall use the standard of care in its profession to comply with all applicable federal, state, and local laws, codes, ordinances, and regulations.

15. Licenses. Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance, and approvals of whatsoever nature which are legally required of Consultant to practice its profession. Consultant represents and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Agreement, any licenses, permits, insurance, and approvals which are required by the City for its business.

16. Indemnity. Consultant agrees to defend, indemnify, and hold harmless the City, its officers, officials, agents, employees, and volunteers from and against claims, demands, actions, losses, damages, injuries, and liability, direct or indirect (including any and all costs and expenses in connection therein), , to the extent arising from its negligent performance of services under this Agreement or its negligent failure to comply with any of its obligations contained in this Agreement,

except for any such claim arising from the sole negligence or willful misconduct of the City, its officers, agents, employees, or volunteers. Notwithstanding the foregoing, to the extent that the Consultant's services are subject to California Civil Code Section 2782.8, the above indemnity and duty to defend shall be limited to the extent required by Civil Code Section 2782.8. In. no event shall the cost to defend charged to Consultant exceed the Consultant's proportionate percentage of fault.

17. Insurance Requirements. Consultant, at Consultant's own cost and expense, shall procure and maintain, for the duration of the Agreement, insurance coverage.

18. Notices. Any notice required to be given under this Agreement shall be in writing and either served personally or sent prepaid, first class mail. Any such notice shall be addressed to the other party at the address set forth below. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section.

If to City: **Brian Ring**
City of Oroville
1735 Montgomery Street
Oroville, CA 95965-4897

If to Consultant: **Harris & Associates, Inc.**
2400 Del Paso Road Suite 210
Sacramento, CA 95834

19. Entire Agreement. This Agreement constitutes the complete and exclusive statement of Agreement between the City and Consultant. All prior written and oral communications, including correspondence, drafts, memoranda, and representations are superseded in total by this Agreement.

20. Amendments. This Agreement may be modified or amended only by a written document executed by both Consultant and City and approved as to form by the City Attorney.

21. Assignments and Subcontracting. The parties recognize that a substantial inducement to City for entering into this Agreement is the professional

reputation, experience, and competence of Consultant. Assignments of any or all rights, duties, or obligations of the Consultant under this Agreement will be permitted only with the express prior written consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Agreement without the prior written authorization of the City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Agreement shall create any contractual relationship between City and subcontractor not shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise required by law.

22. Waiver. Waiver of a breach or default under this Agreement shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Agreement.

23. Severability. If any term or portion of this Agreement is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Agreement shall continue in full force and effect.

24. Controlling Law Venue. This Agreement and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a state court in the County of Butte.

25. Litigation Expenses and Attorney's Fees. If either party to this Agreement commences any legal action against the other part arising out of this Agreement, the prevailing party shall be entitled to recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorney's fees.

26. Mediation. The parties agree to make a good faith attempt to resolve any disputes arising out of this Agreement through mediation prior to commencing litigation. The parties shall mutually agree upon the mediator and shall divide the costs of mediation equally. If the parties are unable to agree upon a mediator, the dispute shall be submitted to American Arbitration Association (AAA) or its successor interest. AAA shall provide the parties with the names of five qualified mediators. Each party shall have the option to strike two of the five mediators selected by AAA and thereafter the mediator remaining shall hear the dispute. If the dispute remains unresolved after mediation, either party may commence litigation.

27. Execution. This Agreement may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both parties hereto. In approving this Agreement, it shall not be necessary to produce or account for more than one such counterpart.

28. Authority to Enter Agreement. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Agreement. Each party warrants that the individuals who have signed this Agreement have the legal power, right, and authority, to make this Agreement and to bind each respective party.

29. Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Agreement. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift, or other

consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, City shall have the right to rescind this Agreement without liability. For the term of this Agreement, no member, officer, or employee of City, during the term of his or her service with City, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

30. Equal Opportunity Employment. Consultant represents that is and equal opportunity employer and it shall not discriminate against any subcontractor, employee, or applicant for employment because of race, religion, color, national origin, disability, ancestry, sex, or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, or termination.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

CITY OF OROVILLE

By: _____
Mayor David Pittman

APPROVED AS TO FORM:

By: _____
David Ritchie, Assistant City Attorney

ATTEST:

By: _____
Kayla Reaster, Assistant City Clerk

Harris & Associates, Inc.

By: _____

Title: _____

Business License #: _____

Tax ID No.: _____

Attachments: Exhibit A – Scope of Services

Harris & Associates



ANNUAL ASSESSMENT ENGINEERING SERVICES

City of Oroville
Landscape and Lighting District,
Benefit Assessment District, &

March 16, 2026

Harris & Associates

March 16, 2026

Ms. Ruth Duncan
Finance Director
City of Oroville
1735 Montgomery Street
Oroville, CA 95965

PROFESSIONAL SERVICES FOR THE ANNUAL ADMINISTRATION

Dear Ms. Duncan:

Harris & Associates (Harris) appreciates the opportunity to submit this proposal to continue supporting the City of Oroville's (City) assessment engineering needs, including providing Professional Services for the Annual Administration of the City's Landscape and Lighting District (LLMD), Benefit Assessment District (BAD), and Community Facilities Districts (CFD), collectively, the Districts. We have worked closely with City staff for more than sixteen years to support the annual administration of the City's LLMD, BAD, and CFDs, and we value the trust placed in our team to deliver consistent, accurate, and responsive service.

Harris brings more than 25 years of specialized experience providing assessment engineering, CFD formation, and special district administration services to California cities, including longstanding service to the City of Oroville. Our team has provided continuous annual administration of the City's LLMD, BAD, and CFDs, supporting accurate assessment calculations, preparation of the Engineer's Report, and timely County submittals. This direct familiarity with the City's districts, parcels, and administrative processes allows Harris to deliver continuity, efficiency, and responsiveness while minimizing staff burden and risk, while also positioning our team to support the City's broader district administration needs.

Harris offers the following key benefits:

Unmatched Continuity and Local District Knowledge. Harris brings deep institutional knowledge of the City of Oroville's assessment districts, ongoing administration processes, parcel characteristics, and Butte County coordination requirements. This familiarity allows us to administer the City's LLMD, BAD, and CFDs seamlessly, without a learning curve and with minimal demand on City staff time.

Engineer-Led, Legally Defensible Assessments. Harris' Municipal + District Finance team includes full-time registered professional engineers who directly prepare and sign Engineer's Reports for LLMD, BAD, and CFDs. Our methodologies are grounded in Proposition 218, the Landscaping and Lighting Act of 1972, and applicable case law, and are supported by a rigorous quality control process. Harris has never had an assessment methodology overturned for noncompliance, significantly reducing legal and financial risk to the City.

Experienced Team with Direct Oroville Knowledge. Harris has assembled an experienced team with a proven track record in assessment district administration. **The City will be supported by the same core team that has successfully delivered these services,** providing continuity, institutional knowledge, and direct access to senior-level expertise. Key personnel include:

- **Alison Bouley, PE,** *Assessment Engineer,* brings more than 25 years of public finance and assessment engineering experience. She will continue to provide technical oversight, verify compliance with applicable statutory requirements, and serve as the City's Assessment Engineer, supporting legally defensible methodologies and quality assurance throughout the project.

- **Donna Segura,** *Project Director,* brings more than 25 years of experience in special district formation, re-engineering, and administration, including both assessment districts and Community Facilities Districts.

101 Progress, Suite 250, Irvine, CA 92618 ■ (925) 827-4900 ■ www.WeAreHarris.com

She will continue to lead the project and serve as the City's primary point of contact, providing hands-on leadership, coordination with City staff, and overall responsibility for timely and accurate project delivery.

- **Francisco Rojas,** *Deputy Project Manager,* brings extensive experience supporting the annual administration and technical analysis of assessment districts. He will continue to support day-to-day project execution, parcel-level analysis, levy preparation, and coordination, providing responsive service and efficient project support for City staff.

We value the partnership we have built with the City of Oroville and welcome the opportunity to continue and expand this work. Harris is committed to delivering the same level of service, responsiveness, and attention to detail that the City has come to expect.

Sincerely,
Harris & Associates, Inc.



Donna Segura
Director, Municipal + District Finance
(949) 536-2512 ■ Donna.Segura@WeAreHarris.com

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PROJECT UNDERSTANDING

The City of Oroville administers several financing districts that provide dedicated funding for public improvements and services, including Landscaping and Lighting Maintenance Districts, Community Facilities Districts, and Benefit Assessment Districts. Each district requires annual administrative actions to ensure continued compliance with the California Constitution, the Landscaping and Lighting Act of 1972, the Mello-Roos Community Facilities Act of 1982, and other applicable laws and regulations. Annual administration of the City's districts involves the preparation of assessment documentation, coordination with City staff, and timely completion of required procedural steps necessary to levy and collect assessments. These tasks include confirming district budgets and service levels, preparing Engineer's Reports, and special tax levy documentation for CFDs, supporting public noticing and hearing requirements, and coordinating with the County for assessment roll submittal.

The City seeks a qualified consultant to provide professional, consistent, and reliable annual administration services that ensure assessments are calculated accurately, levied in accordance with statutory requirements, and supported by clear and defensible documentation. Of particular importance is maintaining continuity from year to year, addressing changes in parcel data or district conditions, and providing responsive support to City staff during the rate-setting and budget adoption process.

Based on our experience administering special districts for public agencies throughout California, including the City of Oroville, we understand the importance of adhering to established schedules, maintaining transparency in assessment calculations, and producing well-organized, legally sound documentation that supports City Council actions. Our approach emphasizes clear communication, attention to detail, and a collaborative working relationship with City staff to facilitate a smooth and efficient annual administration process for the City's districts.

SCOPE OF SERVICES

Annual Administrative Services

Landscape and Lighting Districts (LLMD) and Benefit Assessment Districts (BAD)

Harris will provide annual assessment engineering services for the City's Landscape and Lighting Districts (LLMD) and Benefit Assessment Districts (BAD). Services will be performed in accordance with the Landscaping and Lighting Act of 1972, the Benefit Assessment Act of 1982, Article XIIID of the California Constitution (Proposition 218), and the Proposition 218 Omnibus Implementation Act.

This scope assumes there will be no increases in assessment rates unless otherwise directed by the City.

Annual Kick-Off Meeting

Harris will coordinate a virtual annual kick-off meeting in March to review the upcoming annual levy schedule, confirm administrative requirements, discuss budget development timelines, and identify any changes affecting district administration.

Initiation

Harris will review the prior year's assessments and any corrections identified by the City, receive and review proposed district budgets, and confirm the annual administration schedule.

Review of Assessment District Budgets

Harris will review City budgets for the upcoming fiscal year to verify that all appropriate components have been included in the proposed Assessment District Budgets

Preliminary Assessment Calculations

Harris will determine assessment rates for each zone of benefit based on the new budgets, and any changes to the districts.

Prepare Engineer's Report

Harris will prepare the Engineer's Report setting the annual assessment rates for the next fiscal year based on budget estimates from City. Furnish the draft Report for review and comment. (The Engineer's Report will be prepared and signed by a Registered Civil Engineer.)

Resolution of Intention and Public Hearing

Harris will attend virtually (if requested) to provide technical support and answer questions.

Auditor's Report and County Submittal

After confirmation of assessments, Harris will prepare an Assessment Roll in electronic format, as required by the County Auditor-Controller for inclusion of assessments on the ensuing year's property tax bills. Submit the roll to the County and, after receipt of the County's exception report, make any required corrections. Harris will also deliver up to two (2) copies of the accepted Assessment Roll to the City, as requested.

Community Facilities Districts (CFD)

Harris will provide annual special tax administration services for the City's Community Facilities Districts (CFD) in accordance with the Community Facilities District Act of 1982.

Annual Kick-Off Meeting

Harris will include CFD administration in the March annual kick-off meeting to review levy timelines, reporting requirements, and any changes affecting the special tax administration process.

Initiation

Harris will review last year's special taxes and any corrections which the City has identified and confirm yearly schedule.

Update Special Tax Rolls

Harris will update the Special Tax Rolls with information on new building permits issued over the previous year. Include any changes on the Special Tax Rolls before submitting to the County.

Prepare Annual SB 165 Reports

Harris will prepare and deliver the required SB 165 Reports for Council approval.

Prepare Annual AB 2109 Reports

Harris will prepare and deliver the required AB 2109 Parcel Tax Report for inclusion with the City's annual financials.

Public Hearing

Attend (if requested) to provide technical support and answer questions.

Auditor's Report

After confirmation of special tax amounts, Harris will prepare an Assessment Roll in electronic format, as required by the County Auditor-Controller for inclusion of special taxes on the ensuing year's property tax bills. Submit the roll to the County and, after receipt of the County's exception report, make any required corrections.

Optional Services

In addition to the Annual Administrative Services, the City may request assistance with optional or as-needed services. These services may be requested to address changes in district conditions, regulatory requirements, operational needs, or City priorities that arise outside the standard annual administration process. Harris can provide the optional services described below upon authorization by the City, with scope, schedule, and fees to be defined in advance of the work.

Community Meetings
Harris will attend community meetings at the request of City staff.

Property Owner Inquiries
Harris will provide a toll-free telephone number to be listed on the County property tax bill to respond to property owner inquiries. All calls will be answered live or returned within one business day. A call log will be maintained, documenting the inquiry and resolution. Bilingual support will be provided upon request.

Online Assessment and Special Tax Database
Harris will provide the City with access to a secure, password protected online assessment and special tax database to support ongoing administration of the City's LLMD.

The database is supported by Harris' internally developed parcel-based SQL software, SDF, which is designed to efficiently and accurately manage parcel data, calculate assessments and special taxes, process parcel changes and apportionments, and generate required reports. The database will, at a minimum, include information for the current fiscal year and the prior two fiscal years and will be searchable by Assessor's Parcel Number, owner name, and property address.

The database will include parcel-level attributes such as square footage, property characteristics, applicable district identifiers, and assessment or special tax amounts. SDF allows for data and report exports in Excel, Word, or PDF format, enabling City staff to easily review information and respond to inquiries.

Harris will maintain the database throughout the contract term and provide City staff with orientation and support as needed.

District Formation and Re-Engineering Services
Harris can also provide district formation and re-engineering services to support the creation of new districts or the restructuring of existing districts. These services may include evaluation of district boundaries and service levels, development or refinement of assessment methodologies, preparation of required technical documentation, and assistance with the procedural steps necessary to implement district changes. All such services would be provided subject to City authorization and with scope and fees defined in advance.

RESPONSIBILITIES OF THE CITY

1. Provide the parcels that have been issued building permits since the previous year.
2. Provide qualified legal counsel to provide legal advice to City staff and to the Assessment Engineer, as required.
3. Provide access to records and data resulting in subdivision of land affecting the Districts.

PROJECT SCHEDULE

Date	Responsible Party	Action
March	City/Harris	Annual Kick-off Meeting
March	City	City Staff provides the district budget information
April	Harris	Provide Draft Engineer's Reports to City
May	City Council	Resolution of Intention
May	Harris	Provide Final Engineer's Reports to City
June	City Council	Public Hearing
August	Harris	Submit tax rolls to County

PROJECT EXPERIENCE

What distinguishes Harris to the City is our longstanding, hands-on experience supporting the City's LLMD, BAD, and CFDs and related community development efforts. For more than a decade, Harris has provided ongoing assessment engineering and annual administration services for the City's LLMD, BAD, and CFDs. This direct and continuous involvement has given our team a detailed understanding of Oroville's district structures, local development activity, and policy priorities, allowing us to tailor our approach to the City's specific needs and to respond efficiently as conditions change.

This local familiarity is complemented by Harris's extensive experience forming and administering Assessment Districts throughout California. Harris has successfully formed districts for more than 70 developments statewide, including projects in the cities of Fremont, Hemet, Jurupa Valley, Highland, Novato, Rancho Cordova, Salinas, and Tracy. Through these efforts, Harris has supported a wide range of facilities, services, and maintenance activities, including parks and open space, streets, landscaping, lighting, storm drain and flood control infrastructure, police and fire services, and other essential public improvements.

Our Municipal + District Finance team provides clients with a comprehensive range of public financing, assessment engineering, and special tax consulting services. By combining registered engineers, municipal finance professionals, and experienced district administrators within a single team, Harris is able to integrate technical, financial, and policy considerations throughout each phase of a project. This multidisciplinary approach reduces City staff time required for coordination and oversight while verifying districts are implemented and administered efficiently, accurately, and in a manner that is legally defensible.

Together, Harris' long-standing relationship with the City, extensive experience proving annual administrative and assessment engineering services, and deep familiarity with Proposition 218 compliance uniquely position our team to continue providing reliable, responsive, and quality assessment district support aligned with the City's ongoing operational needs**.**

Our team successfully levied nearly $192 million in assessments, fees, and special taxes on more than 1.7 million parcels in Fiscal Year 2025-26. We have a close working relationship with the Auditor Controller's Office in counties throughout California, including Butte County. **Our team has never missed a deadline in more than 25 years of providing district administration services.**

References



Annual Administrative Services

City of Oroville

Harris has provided professional services to support the City of Oroville's City's Landscape and Lighting District (LLMD), Benefit Assessment District (BAD), and Community Facilities Districts (CFD) through annual administration services, including preparation of levy calculations and assessment documentation. Services have included updating assessment data, preparing assessment rolls and supporting materials, coordinating closely with City finance staff, and assisting with the procedural steps required for City approval and confirmation of annual assessments.

Contact Information
Ms. Ruth Duncan, Finance Director
530.538.2410
rduncan@cityoforoville.org



Assessment District Engineering and Special Tax Administration Services

City of Salinas

Harris is currently working on the formation of a new Landscape and Lighting Maintenance District (LLMD) for the Salinas Ag-Industrial Center to fund landscaping and lighting improvements in accordance with the Landscape & Lighting Act of 1972. In addition, Harris serves as the Assessment Engineer for the City of Salinas, delivering comprehensive annual administration of their maintenance assessment districts and CFDs. This includes preparing and submitting annual assessments to the County for inclusion on property tax rolls.

As part of our ongoing support, Harris conducted a thorough audit of the City's existing maintenance districts, verifying compliance with assessment methodologies and Proposition 218, reviewing district boundaries, and validating the inventory of improvements and services. This audit extended to a detailed financial analysis, including the review of expenses, revenues, and future capital funding needs, confirming the districts' long-term sustainability. Harris conducted a focused analysis of community parks within two maintenance assessment districts, evaluating general and special benefits to align with equitable assessment practices.

Our experience in conducting financial analysis and benefit assessments, particularly in evaluating general vs. special benefits, allows for fair and defensible assessment structures. Through our comprehensive district audit, we demonstrated our ability to evaluate assessment methodologies, validate district boundaries, and assess service inventories – all of which are key competencies essential for delivering quality assessment engineering services.

Contact Information
Adriana Robles, PE, CFM, City Engineer
831.758.7194
adrianar@ci.salinas.ca.us



Assessment District Engineering and Special Tax Administration Services

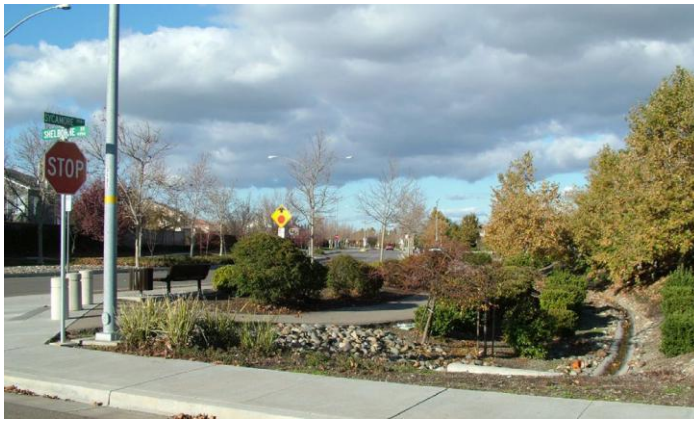
City of Rancho Cordova

Harris has been providing the City of Rancho Cordova with a comprehensive range of special district services since 2006, supporting the city's infrastructure funding and special district administration. Harris has led the formation and annual administration of multiple CFDs and the Road Maintenance Assessment District, including ongoing annexations, budgeting, and coordination with the county for tax submissions. Harris recently assisted the City with an update to their Stormwater Utility Fee and the creation of a new Stormwater Utility Fee.

Harris also prepared a storm drainage Development Impact Fee and Nexus Study and draft ordinance changes for the Zone 11 area in order for the City to de-annex from the County's fee program. Harris coordinated with the City and the City's drainage consultant, calculated new fees, attended and presented at City Council and developer meetings, and coordinated with the County for the removal of the City from their fee program. The fee program was successfully adopted, and the City was able to de-annex from the County. The adoption of the City's own fee program confirms that the City has adequate funding sources for critical infrastructure moving forward.

Our work includes financial policy development, revenue projections, rate adjustment strategies, budgeting, and public hearing and ballot assistance—making sure Rancho Cordova secures sustainable funding for critical infrastructure and maintenance.

Contact Information
Xee Vang, Senior Finance Analyst
916.851.8947
xvang@cityofranchocordova.org



Assessment Engineering & Program Management Services

City of Tracy

For more than 30 years, Harris has supported the City of Tracy with the development of new specific plans, CIP updates, and ongoing administration for its Landscaping and Lighting Maintenance Districts (LMDs). Harris has successfully provided annual administration services for the LMDs for over six years. Harris is in the early stages of analyzing the City's landscape and lighting districts as a precursor to the re-engineering of the districts. Harris will prepare the updated engineer's reports and will work alongside the City to create a public outreach program and Proposition 218 process.

Most recently, Harris is conducting a comprehensive general vs. special benefit analysis of the existing districts. This work involves identifying improvements that provide general benefit, quantifying the portion of costs attributable to the general public, and developing an updated, legally defensible assessment methodology to guide future proceedings.

Contact Information
Nilo Velazquez, Management Analyst II
209.831.6206
nilo.velazquez@cityoftracy.org

PROJECT TEAM

Harris has the ability to manage the administration of the City's LLMD, BAD, and CFDs. Harris has provided financial engineering services to local communities for over 25 years and is proud to serve as our client's trusted consultant, having submitted levies on over 1.7 million parcels last year. **The City will be supported by the same core team that has successfully delivered these services,** providing continuity, institutional knowledge, and direct access to senior-level expertise. Key personnel include:

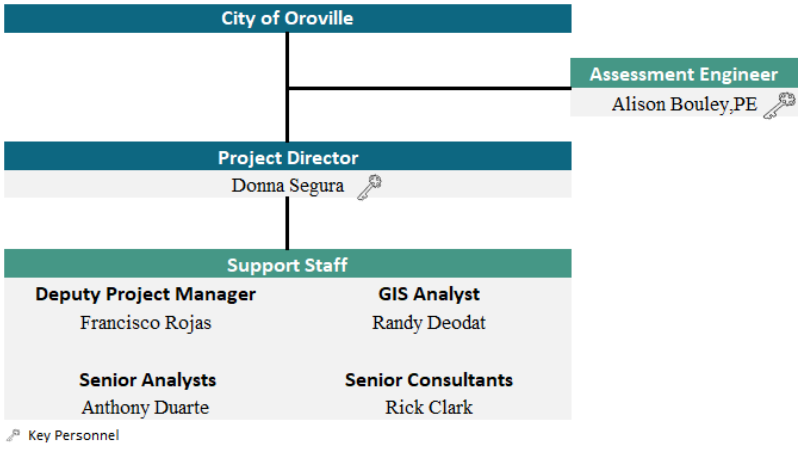
Donna Segura will lead the Harris team and serve as the City's primary point of contact. She brings over than 25 years of experience in special district formation, re-engineering, and administration, including both assessment districts and Community Facilities Districts. She will continue to lead the project and serve as the City's primary point of contact, providing hands-on leadership, coordination with City staff, and overall responsibility for timely and accurate project delivery.

Alison Bouley, PE will serve as Assessment Engineer. She brings more than 25 years of public finance and assessment engineering experience. She will continue to provide technical oversight, verify compliance with applicable statutory requirements, and serve as the City's Assessment Engineer, supporting legally defensible methodologies and quality assurance throughout the project.

Francisco Rojas will continue to serve as the Deputy Project Manager. He brings more than 10 years financial experience, half of which dedicated to supporting the annual administration and technical analysis of assessment districts. He will continue to support day-to-day project execution, parcel-level analysis, levy preparation, and coordination, providing responsive service and efficient project support for City staff.

The project team will be supported by additional members of Harris' Municipal + District Finance team as needed.

Organizational Chart



Resumes for our key project team members are included on the following pages.

ALISON BOULEY, PE

Assessment Engineer



Alison leads our Municipal + District Finance team and has 25 years of experience providing a full range of financial services to clients.

EDUCATION
BS, Engineering Management
BS, Civil Engineering

REGISTRATION
Professional Civil Engineer, CA

AFFILIATIONS
American Society of Civil Engineers (ASCE)
California Special District Association (CSDA)
California Society of Municipal Finance Officers (CSMFO)

Alison has 25 years of experience forming, managing, and optimizing special districts in support of essential municipal infrastructure and services. Her expertise spans the creation and administration of Landscape and Lighting Districts, Mello-Roos CFDs, and other assessment-based financing tools used by cities to deliver and maintain public improvements. She has guided agencies through every phase of district development—from initial feasibility and boundary definition to engineer's reports, public hearings, annual levy administration, and ongoing compliance. Alison is skilled at preparing district formation documents, annual reports, budgets, cash flow analyses, staff reports, and governing-body presentations that support transparent decision-making and long-term fiscal stewardship. Her work consistently strengthens municipal service delivery, supports regulatory compliance, and provides cities with sustainable, community-supported funding mechanisms.

Relevant Experience

• **City of Oroville***, Annual Administration of Landscape Assessment Districts.* Assessment Engineer. Alison serves as Assessment Engineer for the annual administration of the City of Oroville's Landscape and Lighting Assessment District and Benefit Assessment District. In this role, she provides technical oversight and quality assurance for the preparation of the annual Engineer's Report, ensuring compliance with the Landscaping and Lighting Act of 1972 and Article XIII D of the California Constitution.

• **City of Tracy***, Program Management Services and Landscape Maintenance District (LMD) Annual Administrations.* Project Manager/Assessment Engineer. Alison has provided continuous consulting services to the City of Tracy since 2000. Her responsibilities have included serving as the City's Assessment Engineer for the Landscape and Lighting Maintenance District (LMD) including the re-engineering efforts. She also supports the City's capital improvement program through cash flow projections, funding strategies, cost estimate updates, and development impact fee studies.

• **City of Fremont***, Lighting and Landscaping Maintenance District.* Assessment Engineer/ Principal-in-Charge. Alison served as Assessment Engineer for the update of the City's 1972 Act LMD. Harris reviewed the district costs and assessment methodology, prepared the Engineer's Report, led the team through the community outreach process, and prepared all documents necessary for balloting and the public hearing process. Harris was able to develop a methodology that fairly and equitably spread the assessments and met the requirements of Proposition 218. Alison also serves as the Assessment Engineer for the annual administration of the City's District.

• **City of Rancho Cordova***, Assessment District and CFD Services.* Assessment Engineer/ Project Director. Alison has provided the City of Rancho Cordova with a comprehensive range of special district services, supporting the city's infrastructure funding and special district administration. Alison has overseen the formation and annual administration of multiple CFDs and the Road Maintenance Assessment District, including ongoing annexations, budgeting, and coordination with the county for tax submissions. Alison recently assisted the City with an update to their Stormwater Utility Fee and the creation of a new Stormwater Utility Fee. Alison also oversaw the preparation of a storm drainage Development Impact Fee and Nexus Study, as well as draft ordinance changes for the Zone 11 area in order for the City to de-annex from the County's fee program.

DONNA SEGURA

Project Director



Donna has proven experience with special district formations, administration, compliance, and disclosure reporting and is skilled at identifying and improving inefficiencies.

EDUCATION

BS, Finance Concentration

CERTIFICATIONS

Series 50 Qualified Municipal Advisor Representative, Municipal Securities Rulemaking Board (MSRB)

AFFILIATIONS

California Special District Association (CSDA)

California Society of Municipal Finance (CSMFO)

League of California Cities

Women in Public Finance

American Planning Association (APA)

Donna Segura has over 25 years of experience in public finance consulting. Donna has a proven track record of delivering comprehensive solutions in special district formations, administration, compliance, and disclosure reporting. Her expertise encompasses a broad range of public financing mechanisms, including CFDs, 1911/1915 Act Assessment Districts, 1972 Act Maintenance Districts, Property Assessed Clean Energy (PACE) programs, Public Improvement Districts, and Special Service Areas. Donna's extensive experience includes leading multi-disciplinary teams in the formation and administration of public financing districts, developing innovative solutions to enhance operational efficiencies for clients, verifying compliance with federal, state, and local regulations, including Proposition 218 requirements, and preparing and presenting financial analyses, Engineer's Reports, and disclosure reports for stakeholders and governing bodies. **As a Registered Municipal Advisor with the Securities and Exchange Commission (SEC) under Section 975 of Title IX of the Dodd-Frank Act, Donna provides clients with informed guidance on complex financing structures.** She has a demonstrated ability to navigate regulatory frameworks while fostering strong client relationships and verifying successful project outcomes.

Relevant Experience

• City of Oroville*, Annual Administration.* Project Director. Donna currently serves as Project Director for the annual administration of the City of Oroville's Landscape and Lighting District (LLMD), Benefit Assessment District (BAD), and Community Facilities Districts (CFD). Responsibilities included coordinating with City staff on annual levy requirements, updating parcel databases, reviewing district budgets and cost estimates, preparing annual Engineer's Reports, and supporting City Council proceedings and County submittals.

• **City of Novato***, Annual Administration of Landscape Assessment Districts.* Project Manager. Donna currently serves as Project Manager for Harris' ongoing assessment engineering and special tax administration services. Responsible for day-to-day management of the annual administration of multiple LADs and parcel tax districts, including preparation and delivery of Engineer's Reports, assessment roll management, coordination with City staff and Marin County, and adherence to Proposition 218 and statutory timelines. She provides technical guidance on assessment rate analysis, district budget coordination, and long-term maintenance funding strategies for accurate, compliant, and sustainable district operations.

• **City of Tracy***, LMD Annual Administration.* Project Manager. Donna manages the annual administration and re-engineering of the City's Landscaping and Lighting Maintenance Districts (LMDs), confirming compliance with Proposition 218 and facilitating consistent communication between City staff, legal counsel, and stakeholders. Donna leads the coordination of the annual Engineer's Reports, budget reviews, and assessment updates for all districts, guiding the process from data collection through submission to the County. She is currently managing a comprehensive general and special benefit analysis for the City's districts, designed to quantify the level of general benefit, determine the City's required contribution, and refine the methodology to reflect current conditions and case law. Donna's role focuses on project delivery, schedule management, and quality assurance, verifying that analyses and Engineer's Reports are accurate, defensible, and aligned with long-term maintenance and funding goals.

• **City of Rancho Cordova***, Assessment District and CFD Services.* Project Director. Harris provides annual administration services for three CFDs formed to fund street and storm drain maintenance, as well as administration of the City's other maintenance assessment districts. Donna led the team's work on Proposition 218 compliance, verifying that the City's funding approach for stormwater and street maintenance met statutory requirements for proportionality and benefit. The result was a legally defensible, dedicated source of funds to support the maintenance of streets, drainage facilities, and landscaping associated with new development.

FRANCISCO ROJAS
Deputy Project Manager



Education
MBA, Business Administration
BS, Business Administration

Francisco has 10 years of experience in administration, half of which relate directly to municipal finance district administration and formations. Specifically, he has direct experience administrating special assessments and Non- Ad Valorem Property Assessed Clean Energy assessments. This experience, along with his strong communication and analytic skills, enables Francisco to effectively work closely with clients and perform well on special assessments that require a high level of detail and analysis.

RELEVANT EXPERIENCE

City of Oroville, *CFD Administration; LLMD & BAD District Administration.* Deputy Project Manager.

City of Santa Fe Springs, *CFD Formation and Administration.* Deputy Project Manager.

City of Hughson, *Annual Assessment District Administration.* Deputy Project Manager.

City of Oakdale, *Annual CFD and Landscaping and Lighting Assessment District Administration.* Deputy Project Manager

City of Fremont, *Landscaping and Lighting Districts.* Deputy Project Manager

RICK CLARK
Senior Consultant



EDUCATION
Undergraduate Studies, Business Management

Rick has 31 years of experience in public finance, having managed and coordinated the annual assessment process for up to 15 agencies at a time. He is experienced in preparation of budgets, annual reports, and City Council resolutions; allocating costs to benefiting parcels based on type; presentations to City Councils; preparation and County submittal; assessment district audits; and development of annual budgets. Rick has also performed hundreds of formations and annexations into both Landscape and Lighting Districts and CFDs.

RELEVANT EXPERIENCE

City of Oroville*, CFD Administration; LLMD & BAD District Administration.* Project Manager

City of Novato*, Annual Administration of Landscape Assessment Districts.* Senior Consultant.

Marin County Flood Control and Water Conservation District*, Novato Watershed Parcel Tax/Property Owner Fee Measure Study.* Deputy Project Manager.

City of Benicia*, Landscaping and Lighting Assessment District.* Project Manager.

City of Fremont*, Lighting and Landscaping Maintenance District.* Project Manager.

City of Dixon*, Lighting and Landscaping Maintenance District 218 Analysis.* Project Manager.

PROPOSED FEES

Based on our knowledge and understanding of the City's LLMD, BAD, and CFDs and the services outlined herein, Harris will provide the services described for Fiscal Year 2026-27, 2027-2028, and 2028-2029 for the following lump sum fee:

Task	Lump Sum		
	FY 26-27	FY 27-28	FY 28-29
Consolidated LLMD	$4,760	$4,950	$5,145
Consolidated BAD	$3,260	$3,390	$3,525
CFD 2006-1	$1,210	$1,260	$1,310
CFD 2006-2	$1,210	$1,260	$1,310
SB 165 & AB 2109 Reports	$560	$580	$605
Total	$11,000	$11,440	$11,895

Invoices for these services will be submitted semi-annually for services provided and shall be paid within 30 days of receipt in accordance with a mutually agreeable contract.

Any **additional services** outside the agreed-upon Scope of Services will be billed on a time-and-materials basis, using our Hourly Rates listed below. Prior to the start of work, Harris will provide a detailed scope of services and an estimate of the hours needed. Work will begin upon receipt of a written Notice to Proceed (NTP) from the City.

Invoices for these services will be submitted semi-annually for services provided and shall be paid within 30 days of receipt in accordance with a mutually agreeable contract.

Harris Position	2026 Billing Rates
Vice President/Assessment Engineer	$340
Director	$310
Project Manager / Senior Consultant	$205
Deputy Project Manager	$190
Senior Analyst / GIS Analyst	$165
Analyst	$160
Administration	$105

The Hourly Rates presented above will be increased by 4% annually.

Our team is excited about the opportunity to continue our working relationship with the City of Oroville. Please let us know if you have any questions or need any additional information.

Sincerely,

Harris & Associates, Inc.



Donna Segura
Director, Municipal + District Finance
(949) 536-2512 ■ Donna.Segura@WeAreHarris.com

Harris & Associates, Inc.



Alison Bouley
Vice President, *Municipal + District Finance*
(949) 536-2513 ■ Alison.Bouley@WeAreHarris.com

AUTHORIZATION TO PROCEED

This proposal is submitted by Harris and Associates, Inc. "Harris" to **City of Oroville** for the **Professional Services for the Annual Administration for the City of Oroville's Landscape and Lighting District, Benefit Assessment District and Community Facilities Districts**. Harris understands that **City of Oroville** intends to retain a qualified Consultant to provide support for the planning and execution of the project described herein. Harris has reviewed the information made available as of **3/16/2026** and has prepared this proposal based on its understanding of the scope of services requested, and anticipated project objectives known at this time. This proposal and all terms, assumptions, and clarifications included herein and in Exhibit A are intended to form the basis of the agreement between Harris and City of Oroville upon acceptance.

If you accept this proposal as a Letter Agreement, please sign below.

City of Oroville

By:_____ _____
Board Director Printed Name

EXHIBIT A
LETTER PROPOSAL TERMS AND CONDITIONS

Independent Contractor

Harris is an independent contractor and is solely responsible for the means and methods of performing the services. No partnership, employment, advisory, agency, or fiduciary relationship is created between the parties.

Standard of Care

Harris will perform the services with skill and care ordinarily used by other professionals performing similar services in California under similar circumstances.

Indemnity

To the fullest extent permitted by California law and except to the extent caused by the negligence or willful misconduct of the Client, Harris will indemnify the Client from third party claims, damages, or losses but only to the extent caused by the negligent acts or omissions of Harris in performing the services. Defense obligations are limited to reimbursing reasonable defense costs proportional to Harris's share of fault as finally determined.

Fiduciary and Advisory Liability Disclaimer

Harris does not assume fiduciary, advisory, agency, or discretionary control over the Client's financial decisions. All recommendations are advisory only and the Client retains full responsibility for final decisions related to its' finances.

Work Product and Use Limitations

All documents and deliverables prepared by Harris are instruments of service. The Client receives a limited license to use them for the project upon full payment. Any reuse, modification, or third party reliance without written approval from Harris is at the sole risk of the user.

Limitation of Liability and Waiver of Consequential Damages

The total aggregate liability of Harris for claims arising from the services will not exceed the total compensation paid to Harris. Both parties waive all consequential, special, exemplary, indirect, or punitive damages including lost profits, interruption of operations, or lost revenue.

Misc.

If the City directs the work to stop or suspends the project, Harris will invoice for work completed to date, payable within 30 days of receipt.

The proposed fees assume the scope will be completed within twelve months of agreement execution; if the schedule extends beyond twelve months, additional fees may apply.

Additional services will be performed only as authorized for a mutually acceptable fee and billed in accordance with the hourly rates in effect at the time the services are provided.

This proposal is not municipal advisory services. Harris and Associates is not acting as a municipal advisor and is not providing advice to any municipal entity or obligated person regarding municipal financial products or the issuance of municipal securities, including any advice on structure, timing, terms, or similar matters.

INSURANCE REQUIREMENTS

1. The CONTRACTOR, at the CONTRACTOR's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

1.1. Workers' Compensation Coverage. The CONTRACTOR shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for its employees in accordance with the laws of the State of California. In addition, the CONTRACTOR shall require any and every subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California for all the subcontractor's employees. Any notice of cancellation or nonrenewal of all Workers' Compensation policies must be received by the CITY at least thirty (30) days prior to such change. The insurer shall agree to waive all rights of subrogation against the CITY, its officers, agents, employees, and volunteers for losses arising from work performed by the CONTRACTOR for CITY. This provision shall not apply if the CONTRACTOR has no employees performing work under this Agreement.

1.2. General Liability Coverage. The CONTRACTOR shall maintain commercial general liability insurance in an amount of not less than one million dollars ($1,000,000) per occurrence for bodily injury, personal injury, and property damage. If a commercial general liability insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit.

1.3. Automobile Liability Coverage. The CONTRACTOR shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the CONTRACTOR arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than three hundred thousand dollars ($300,000) combined single limit for each occurrence. If CONTRACTOR or CONTRACTOR's employees will use personal autos in any way on this project, CONTRACTOR shall obtain evidence of personal auto liability coverage for each such person.

1.4. Professional Liability Coverage. The CONTRACTOR shall maintain professional errors and omissions liability insurance for protection against claims alleging negligent acts, errors, or omissions which may arise from the CONTRACTOR's operations under this Agreement, whether such operations be by the CONTRACTOR or by its employees, subcontractors, or subconsultants. The amount of this insurance shall not be less than one million dollars ($1,000,000) on a claims-made annual aggregate basis, or a combined single-limit-per-occurrence basis.

2. Endorsements. Each general liability and automobile liability insurance policy shall be issued by insurers possessing a Best's rating of no less than A-:VII. Each general liability insurance policy shall be endorsed with the specific language of Section 8.2.1 below. CONTRACTOR also agrees to require all contractors, and subcontractors to do likewise.

2.1. “The CITY, its elected or appointed officers, officials, employees, agents, and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the CONTRACTOR, including materials, parts, or equipment furnished in connection with such work or operations.”

2.2. This policy shall be considered primary insurance as respects the CITY, its elected or appointed officers, officials, employees, agents, and volunteers. Any insurance maintained by the CITY, including any self-insured retention the CITY may have, shall be considered excess insurance only and shall not contribute with this policy.

2.3. This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.

2.4. Notwithstanding the provisions included in any of the ISO Additional Insured Endorsement forms, CONTRACTOR acknowledges that the insurance coverage and policy limits set forth in this section constitute the minimum amounts of coverage required. Any insurance proceeds available to the CITY in excess of the limits and coverage required in this agreement and which is applicable to a given loss will be available to the CITY.

2.5. The insurer waives all rights of subrogation against the CITY, its elected or appointed officers, officials, employees, or agents regardless of the applicability of any insurance proceeds, and agrees to require all subcontractors to do likewise.

2.6. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the CITY, its elected or appointed officers, officials, employees, agents, or volunteers.

2.7. The insurance provided by this policy shall not be suspended, voided or reduced in coverage or in limits except after thirty (30) days’ written notice has been submitted to the CITY and approved of in writing, except in the case of cancellation, for which ten (10) days’ written notice shall be provided.

2.8. Contractor agrees to provide immediate notice to CITY of any claim or loss against Contractor arising out of the work performed under this agreement. CITY assumes no obligation or liability by such notice, but has the right (but not the duty) to monitor the handling of any such claim or claims if they are likely to involve CITY.

3. Self-Insured Retention/Deductibles. All policies required by this Agreement shall allow CITY, as additional insured, to satisfy the self-insured retention (“SIR”) and/or deductible of the policy in lieu of the CONTRACTOR (as the named insured) should CONTRACTOR fail to pay the SIR or deductible requirements. The amount of the SIR or deductible shall be subject to the approval of the CITY Attorney. CONTRACTOR understands and agrees that satisfaction of this requirement is an express condition precedent to the effectiveness of this Agreement. Failure by CONTRACTOR as primary insured to pay its SIR or deductible constitutes a material breach of this Agreement. Should CITY pay the SIR or deductible on CONTRACTOR’s behalf upon the CONTRACTOR’s failure or refusal to do so in order to secure defense and indemnification as an

additional insured under the policy, CITY may include such amounts as damages in any action against CONTRACTOR for breach of this Agreement in addition to any other damages incurred by CITY due to the breach.

4. Certificates of Insurance. The CONTRACTOR shall provide certificates of insurance with original endorsements to the CITY as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the CITY on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the CITY at all times during the term of this Agreement. The CONTRACTOR shall provide written evidence of current automobile coverage to comply with the automobile insurance requirement.

5. Failure to Procure Insurance. Failure on the part of the CONTRACTOR to procure or maintain required insurance shall constitute a material breach of contract under which the CITY may terminate this Agreement pursuant to Section 6.2 above.

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN AND COUNCIL MEMBERS**

FROM: **TYSON PARDEE, MANAGER**
INFORMATION TECHNOLOGY DIVISION

RE: **MICROSOFT OFFICE 365 LICENSING**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider renewing the current licensing for Microsoft Office 365 as well as expanding licensing to include Microsoft CoPilot and Microsoft Intune in the amount of $35,896.32

DISCUSSION

On October 7, 2014, the Council approved the use of Microsoft Office 365 for a limited number of City employees. On April 21, 2015, the Council expanded this approval to a citywide yearly subscription model. This transition lowered licensing costs, centralized the City's email system, strengthened cybersecurity, and enabled compliance with multiple federal and state mandates.

As with most technology services, Microsoft licensing, and industry licensing as a whole, has increased in cost over time. The IT Department is requesting to continue the Microsoft subscription with a few additional licensing components:

1) Microsoft Copilot Licensing - AI tools are now widely used in both public and private sectors, and City employees are adopting them as well. The IT Department needs a secure and manageable way to oversee how sensitive City data is used within AI platforms. Copilot licensing allows the City to grant controlled AI access to specific users while restricting the use of unapproved external AI tools. Beyond improving security, Copilot also offers increased visibility into the City's data. A significant amount of information exists on the City's internal network that many employees may not realize is available. Allowing Copilot to index and interpret this data will enable staff to more easily locate and leverage historical information to support their work.
2) Microsoft Intune Licensing - Employee access to City data has expanded beyond the traditional office desk. Many employees now have the ability to work remotely, and the recently approved initiative to equip police cruisers with

laptops increases the number of mobile devices accessing City systems. Intune enables secure, centralized management of all devices, no matter where they are located, ensuring they remain updated and protected.

FISCAL IMPACT

Funding is available as part of the 2025/26 adopted budget.

ACTION REQUESTED -

AUTHORIZE STAFF TO RENEW THE MICROSOFT 365 CONTRACT WITH THE ADDED LICENSES.

ATTACHMENTS

1. Microsoft Office 365 Quote

Quote #: Q-06715
Quote prepared: 4/28/2026
Quote expires: 05/31/2026

Planet Technologies offers the following renewal quote for the next year for City of Oroville CA through our AOS-G Agreement for an O365 SLG subscription. This quote will expire May 31, 2026; upon expiration of this quote, the following prices may no longer be valid.

SLG					
Part Number	**SKU**	**Monthly Cost Per User**	**Annual Cost per user**	**Quantity/Users**	**Annual Cost for licenses**
AAA-11894	O365GCCE3 ShrdSvr ALNG SubsVL MVL PerUsr	$20.24	$242.88	79	$19,187.52
3PS-00001	ExchgOnlnKioskGCC ShrdSvr ALNG SubsVL MVL PerUsr	$1.76	$21.12	75	$1,584.00
3NS-00003	ExchgOnlnP2GCC ShrdSvr ALNG SubsVL MVL PerUsr	$7.04	$84.48	7	$591.36
4ES-00001	ExchOnlnArchGCC ShrdSvr ALNG SubsVL MVL PerUsr	$2.64	$31.68	43	$1,362.24
MQN-00001	AzureActiveDrctryPremP2GCC ShrdSvr ALNG SubsVL MVL PerUsr	$7.40	$88.80	1	$88.80
NMH-00001	Intune Device GCC Sub Per Device	$1.82	$21.84	130	$2,839.20
6U1-00004	Power BI Premium USL GCC Sub Per User	$17.60	$211.20	1	$211.20
EP2-24658	M365 Copilot GCC Sub Add-on	$33.00	$396.00	12	$4,752.00
YGD-00001	Copilot Studio GCC Sub (Messages)	$220.00	$2,640.00	2	$5,280.00

Total Cost - $35,896.32

City of Oroville CA must include the attached Microsoft Terms and Conditions as part of the contract. The agreement cannot be executed (processed at Microsoft) until the completed documents and PO are received for the initial payment. At the point the documents are approved by the Legal Department at Microsoft, the billing period will begin. Prior to the enrollment anniversary, the Annual Order process allows your organization to submit an annual order to account for any increase or decrease in licenses (for example those required for qualified devices or users, license transitions and Online Services reservations, as permitted). Additional details:

- Your annual order must be received by Planet Technologies, Inc. between 60 and 30 days prior to the Enrollment Anniversary.

- If the annual order is not received when due, Planet Technologies, Inc., will invoice for all subscription Licenses including Online Services and License and Software Assurance, ordered in the prior year and any Online Service reservations in excess of the quantity previously ordered.

Unless specified otherwise in the above referenced contract, all prices are based on Net 30 terms. If not shown, shipping, handling, taxes and other fees will be added at the time of the order where applicable. City of Oroville CA understands and acknowledges that all warranties, representations and returns are subject to the manufacturer, publisher or distributor guidelines.

All product descriptions and prices are based on the latest information available and are subject to change within the terms of the above referenced contract.

Requests for returns for licenses placed under the AOS-G Program must be submitted within 60 days of the invoice date and are not guaranteed. A 5% restocking fee may apply.

For consumption or 'pay as you go' items Planet Technologies, Inc. will invoice City of Oroville CA on a monthly basis for those fees accrued at the end of each month. Planet Technologies, Inc's measurement of services is based upon Microsoft's measurement of Customer's use of the Services; this measurement is final.

By signing this contract, you agree to be bound by the applicable pricing and all Terms and Conditions found herein, including but not limited to the attached Microsoft Terms and Conditions.

City of Oroville CA	Planet Technologies, Inc. 9801 Washingtonian Blvd, Suite 360 Gaithersburg, MD 20878 (301) 721-0100

Signature	Date	Signature	Date
Print Name		Print Name	
Company Name		**Company Name** Planet Technologies	
Street Address		**Street Address** 9801 Washingtonian Blvd, Suite 360	
City, State, Zip Code		**City, State, Zip Code** Gaithersburg, MD 20878	

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN AND COUNCIL MEMBERS**

FROM: **JACOB GLICK – ASSISTANT CIVIL ENGINEER**

RE: **BUDGET ADJUSTMENT TO FUND THREE CHANGE ORDERS FOR CONTRACT #167-25 WITH DUKE SHERWOOD CONSTRUCTION FOR CONSTRUCTION OF THE MONTGOMERY ROUNDABOUT IMPROVEMENT PROJECT**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider authorizing a budget reallocation to pay for three change orders to the construction contract #167-25 with Duke Sherwood Construction for changes in scope of work to the Montgomery Roundabout Improvement Project. Additional costs were incurred during construction of the project due to last-minute design changes and unforeseen conditions encountered during construction.

DISCUSSION

The construction contract with Duke Sherwood Construction included no continency. Any additional costs incurred due to changes in project scope or unforeseen conditions encountered during construction require amending the original construction contract via change order.

Change Order 01 adds $5,200.00 to the contract to cover a surcharge requested by the Asphalt batch plant for night operations to accommodate paving during the night, which was requested by the City to minimize impacts to local traffic.

Change Order 02 adds $12,418.00 to the contract value to accommodate a change in scope requested by the City to address two light poles located within the project area be relocated farther away from the road to minimize the risk of a vehicle hitting the pole, which would be a costly repair for the City.

Change Order 03 adds $12,166.00 to the contract value to pay for over-excavation of the sub base on Montgomery Street after demolition of the existing pavement revealed poor or compromised base quality which would have contributed to premature failure of the new pavement.

FISCAL IMPACT

The original construction contract was valued at **$544,590.00**. The three change orders add an additional **$29,784.00** to the contract for a new total value of **$574,374.00**.

Due to fact that there are no contingency funds in the budget for the Montgomery Roundabout Improvement Project, a budget reallocation is necessary to pay for the change orders.

The additional funds will be reallocated from funds that were not fully expended in the Ophir Road Rehabilitation Project.

ACTION REQUESTED -

APPROVE BUDGET ADJUSTMENT FROM REGIONAL SERVICE TRANSPORTATION PROGRAM FUNDS IN AMOUNT OF $29,784.

ATTACHMENTS

1. Change Order 01 - AC Plant Surcharge
2. Change Order 02 - Relocate Lamp Posts
3. Change Order 03 – Montgomery Dig Out

OROVILLE CITY COUNC
Table Mountain Golf Course Meeting Room
2700 Oro Dam Blvd West
Oroville, CA 95965

April 14, 2026
SPECIAL MEETING
MINUTES

CALL TO ORDER / ROLL CALL

Council Members: Chuck Reynolds **(absent)**, Scott Thomson, Tracy Johnstone, Janet Goodson, Shawn Webber **(absent)**, Vice Mayor Eric Smith, and Mayor David Pittman

OPEN SESSION

. Pledge of Allegiance – led buy Tim Kaber, Director of Public Works

. Adoption of the Agenda

Motioned by: Council Member Goodson Seconded by: Vice Mayor Smith

AYES: Council Member(s) Thomson, Johnstone, Goodson, Vice Mayor Smith, Mayor Pittman

NOES: None.

ABSTAINED: None.

ABSENT: Council Member(s) Reynolds, Webber.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

None.

REGULAR BUSINESS

1. GOALS AND PRIORITIES WORKSHOP

The City Council participated in a workshop to establish Council goals and priorities for the City for the upcoming Fiscal Year and gave general staff direction to proceed with the goals and priorities listed.

ADJOURNMENT

The meeting adjourned at 2:12PM.

Kayla Reaster, Assistant City Clerk

David Pittman, Mayor

OROVILLE CITY COUNC
Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

April 21, 2026
REGULAR MEETING
MINUTES

CALL TO ORDER / ROLL CALL

Council Members: Chuck Reynolds **(absent)**, Scott Thomson **(absent)**, Tracy Johnstone, Janet Goodson, Shawn Webber **(absent)**, Vice Mayor Eric Smith, Mayor David Pittman

CLOSED SESSION

The City Council held a Closed Session on the following:

1. Conference with Legal Counsel – The City Council conferred with the City Attorney regarding Existing Litigation pursuant to Government Code § 54956.9) (One Case)

Name of Case: Cherokee Properties v. City of Oroville, U.S. District Court, Eastern District of California Case No: 2:26-CV-00371-DMC

2. Pursuant to Government Code section 54957.6, the Council met with Labor Negotiators and City Attorney to discuss labor negotiations for the following represented groups: All Units and Contract Employees.

OPEN SESSION

1. Announcement from Closed Session – Direction given to staff; no reportable action taken.
2. Pledge of Allegiance – led by Vice Mayor Smith.
3. Corrections/Changes to the Agenda – None.
4. Recusals – None.
5. Adoption of Agenda

Motioned by: Council Member Goodson **Seconded by:** Vice Mayor Smith

AYES: Council Member(s) Johnstone, Goodson, Vice Mayor Smith, Mayor Pittman

NOES: None.

ABSENT: Council Member(s) Reynolds, Thomson, and Webber

ABTAIN: None.

PRESENTATIONS AND PROCLAMATIONS

1. PRESENTATION FROM CINDY DANILUKE REGARDING THE ANY GIVEN CHILD (AGC) PROGRAM

The following member of the public submitted public comment on this item: Sara Carmody.

The City Council received a presentation by Cindy Daniluke that provided an overview of the Any Given Child (AGC) program and highlighted local efforts to expand arts education opportunities for Oroville-area students through collaborative partnerships. This presentation was accepted for information.

2. INVESTMENT UPDATE

The City Council received an investment update from Ryan Midkiff of Building Bridges Financial Advisors, regarding the investment account with Ameriprise Financial. This presentation was accepted for information.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

The following member(s) of the public submitted public comment on this item: Rhonda Magnusson, Loni Lind and Palmer Horne.

REPORTS / DISCUSSIONS

1. Council Announcements and Reports

   Vice Mayor Smith: Reminded the public that Feather Fiesta Days is upcoming starting May 2. Service clubs will be taking part in the event.

2. Administration Reports

   Brian Ring, City Administrator: State of the City event is April 28th, at 5:30PM at the Oroville State Theatre.

   Patrick Piatt, Director of Community Development: Introduced Frank DeNatale as our newest Fire Marshall. He's been doing a great job.

   Ron Belser, Director of Code Enforcement : Code Enforcement ¾ of the way through fire inspections for residences. 3000+ have been conducted thus far.

   Tim Kaber, Director of Public Works: Reported 311 statistics. FBO roof complete at the airport as well as crack sealing. Hewitt Park is almost complete; staff are working on the dog park for smaller dogs as well as the solar lights. Next meeting he will bring an update for Bedrock Park. Montgomery roundabout is nearly complete. A lot of movement with our streets department with recent storms. Vanessa will be doing a presentation on museums next month.

CONSENT CALENDAR

Consent calendar **items 1, 3-10** were adopted in one action by the Council. Item 2 was removed to be discussed and voted on immediately after adoption of consent calendar items.

Motioned by: Council Member Goodson **Seconded by:** Vice Mayor Smith

AYES: Council Member(s) Johnstone, Goodson, Vice Mayor Smith, Mayor Pittman

NOES: None.

ABSENT: Council Member(s) Reynolds, Thomson, and Webber

ABTAIN: None.

1. RESOLUTION RECOGNIZING MAY 3–9, 2026, AS PUBLIC SERVICE RECOGNITION WEEK

The City Council adopted Resolution No. 9450 recognizing May 3–9, 2026, as Public Service Recognition Week in the City of Oroville.

3. MODIFICATIONS TO THE CAL HOME OWNER-OCCUPIED REHABILITATION LOAN PROGRAM GUIDELINES

The City Council accepted changes made to the Cal Home Owner-Occupied Rehabilitation Loan Program Guidelines by adopting Resolution No. 9451.

4. SECOND READING OF ORDINANCE 1895 WITH AD HOC CITIZEN BUSINESS ADVOCACY COMMITTEE RECOMMENDATIONS REGARDING THE STREAMLINING OF CERTAIN BUSINESS LICENSE AND PLANNING PERMITS TO REDUCE THE COST AND PROCESSING TIME FOR APPLICANTS

The City Council adopted Ordinance No. 1895 with changes to Oroville Municipal Code sections 17.04.060, 17.16.120, 17.16.180, and Tables 17.34.020-1, 17.28.010-1, 17.32.010-1, AND 17.36.010-1, for the purpose of streamlining certain business permits to reduce the time and cost of applying.

5. HOSTING THE TRAVELING EXHIBIT CHINESE PIONEERS: POWER AND POLITICS IN EXCLUSION ERA PHOTOGRAPHS AT THE Oroville CHINESE TEMPLE

The City Council approved the hosting of the traveling exhibition *Chinese Pioneers: Power and Politics in Exclusion Era Photographs* at the Chinese Temple Museum from August through October 2026.

6. RECERTIFICATION AND ADOPTION OF 2026 SEWER SYSTEM MANAGEMENT PLAN

The City Council adopted Resolution No. 9452 for the recertification and adoption of the 2026 Sewer System Management Plan (SSMP).

7. AGREEMENT WITH STRATEGIC EXPERTS LLC FOR MUNICIPAL UTILITY AND COMMUNITY CHOICE AGGREGATION ADVISORY SERVICES

The City Council approved an agreement with Strategic Energy Experts LLC (SEE) to provide advisory services related to the City's ongoing evaluation of local energy options, including a potential municipal electric utility and/or Community Choice Aggregation (CCA) program. SEE's role will be limited to advisory support, with the potential to assist in future implementation efforts should the City determine that forming a CCA is financially feasible.

8. UPDATED JOB DESCRIPTION FOR ASSOCIATE CIVIL ENGINEER TO ASSOCIATE CIVIL ENGINEER/PROJECT MANAGER

The City Council approved updates to the job description of Associate Civil Engineer, adding in responsibilities associated with project management, and renaming the classifications Associate Civil Engineer/Project Manager.

9. SUPPORT LETTER FOR SB 1216 (CABALDON) – HOUSING LEADERSHIP DESIGNATION PROGRAM

The City Council approved a letter of support for SB 1216 (Cabaldon), which establishes a Housing Leadership Designation Program to recognize jurisdictions that demonstrate strong housing production outcomes and provides associated regulatory flexibility.

10. APPROVAL OF APRIL 7, 2026 REGULAR MEETING MINUTES

The City Council approved the drafted regular meeting minutes from the April 7, 2026 regular City Council meeting.

ITEM REMOVED FROM CONSENT AGENDA FOR ADDITIONAL CONSIDERATION AND DISCUSSION:

2. AUTHORIZATION TO REPAIR FIRE ENGINE 91

The City Council authorized expenditures to repair Fire Engine 91 following damage sustained while responding to a structure fire in early March. This was done by the following vote:

Motioned by: Council Member Goodson **Seconded by:** Vice Mayor Smith

AYES: Council Member(s) Johnstone, Goodson, Vice Mayor Smith, Mayor Pittman

NOES: None.

ABSENT: Council Member(s) Reynolds, Thomson, and Webber

ABTAIN: None.

REGULAR BUSINESS

11. NORTON STREET REHABILITATION PROJECT UPDATE

The City Council received an update on the Norton Street Rehabilitation project and options for traffic flow. The Council gave consensus to make the street a one-way street.

12. RESOLUTION ACKNOWLEDGING VESTED RIGHTS OF PACIFIC COAST PRODUCERS AS LEGALLY NON-CONFORMING

At the request of Pacific Coast Producers (PCP), the Council approved Resolution No. 9453 acknowledging the vested rights PCP has to legally continue operations as a legal non-conforming business. This was done by the following vote:

Motioned by: Vice Mayor Smith **Seconded by:** Council Member Goodson

AYES: Council Member(s) Johnstone, Goodson, Vice Mayor Smith, Mayor Pittman

NOES: None.

ABSENT: Council Member(s) Reynolds, Thomson, and Webber

ABTAIN: None.

13. FIRE DEPARTMENT COST RECOVERY – MANAGING SERVICE DEMAND

The City Council received information and provided direction on a proposed ordinance to establish a Fire Department cost recovery program. Council directed staff to bring this item back for a public hearing.

14. OROVILLE POLICE DEPARTMENT RECOMMENDATIONS FOR INCREASED PRESENCE IN PARKS

The City Council heard recommendations from the Police Department in regard to increasing presence at City parks. Consensus was given to proceed with what is needed for the increase in parks presence.

15. AWARD OF CONSTRUCTION (PHASE II); DESIGN-BUILD ENTITY FOR CORPORATION YARD PROJECT, MULTI-BUILDING REMODEL AND SITE WORKDESIGN/BUILD PROJECT AT 655 CAL OAK

The City Council awarded the construction portion (phase II) of the contract with United Building Contractors, Inc (UBC) of Chico for Design/Build Construction Services on the new City of Oroville Corporation Yard by the following vote:

Motioned by: Council Member Johnstone **Seconded by:** Council Member Goodson

AYES: Council Member(s) Johnstone, Goodson, Vice Mayor Smith, Mayor Pittman

NOES: None.

ABSENT: Council Member(s) Reynolds, Thomson, and Webber

ABTAIN: None.

16. NINE-MONTH BUDGET REVIEW

The City Council received a budget review for the nine months ending March 31, 2026, and approved the requested budget adjustments by the following vote:

Motioned by: Council Member Johnstone **Seconded by:** Council Member Goodson

AYES: Council Member(s) Johnstone, Goodson, Vice Mayor Smith, Mayor Pittman

NOES: None.

ABSENT: Council Member(s) Reynolds, Thomson, and Webber

ABTAIN: None.

17. PURCHASE OF FIVE PATROL VEHICLES

The Police Department plans to budget for the purchase of four (4) new patrol vehicles for the 26/27 budget year and we will replace one vehicle that was damaged beyond repair. While four will be budgeted for next year and the 5th will be purchased via insurance funds, the Police Department is asking for approval to get on the list to pre-order the vehicles in an effort to reduce the delay in receiving the vehicles. The Council approved this by the following vote:

Motioned by: Council Member Goodson **Seconded by:** Council Member Johnstone

AYES: Council Member(s) Johnstone, Goodson, Vice Mayor Smith, Mayor Pittman

NOES: None.

ABSENT: Council Member(s) Reynolds, Thomson, and Webber

ABTAIN: None.

PUBLIC HEARINGS

The Public Hearing Procedure is as follows:

- Mayor or Chairperson opens the public hearing and staff will present the item and answer Council questions.
- The hearing is opened for public comment limited to three (3) minutes per speaker. In the event of more than ten (10) speakers, time will be limited to one and a half (1.5) minutes. Under Government Code 54954.3, the time for each presentation may be limited.
- Speakers are requested to provide a speaker card to the City Clerk
- Public comment session is closed and then the Council will debate and take action
- Those wishing to speak at the public hearings below, but unable to attend before 5pm, may request that the council consider holding the public hearing after 5pm by emailing cityclerk@cityoforoville.org or calling 530-538-2535. Please submit request 24 hours before the meeting.
- Individuals may email comments for council consideration to publiccomment@cityoforoville.org

18. **4:30PM - WAIVING OF FIRST READING AND INTRODUCE BY TITLE ONLY ORDINANCE NO. 1896 REGARDING GENERAL PLAN AMENDMENT GPA26-02 AND ZONING CHANGE ZC26-02 AT 2020 MONTGOMERY ST (APN 012-032-014) AND 1453 DOWNER ST (APN 012-094-008)**

The public hearing was called at: 5:23PM The public hearing was closed at: 5:27PM

The City Council shall conducted a public hearing and considered the Zoning Change recommendations to modify the zoning of two downtown properties, identified as Assessor's Parcel Numbers 012-032-014 and 012-094-008. The proposed amendment would change the current Public or Quasi-Public (PQ) zoning to Downtown Mixed-Use (MXD) consistent with their surrounding neighbors. The Council directed staff to waive the first reading of Ordinance 1896 and directed staff to bring this item back at the May 5, 2026 City Council meeting for adoption.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

None received.

FUTURE AGENDA ITEMS / CORRESPONDENCE

1. Future Agenda Items – None.
2. Correspondence
   - **i. Fire Department Statistics Report for March 2026**
   - **ii. City Clerk Department Monthly Report March 2026**
   - **iii. Business Assistance and Housing Development Monthly Report March 2026**
   - **iv. PG&E Notice - Rate Increase Request to the CPUC**
   - **v. PG&E Rate Increase Request for Diablo Power Plant Cost Recovery**

ADJOURN THE MEETING

The meeting was adjourned at 7:17PM.

Kayla Reaster, Assistant City Clerk

David Pittman, Mayor

CITY OF OROVILLE

PUBLIC WORKS DEPARTMENT CITY COUNCIL UPDATE

March 2026 - April 2026

Prepared by: Tim, Cody, Jamie, Wade, Vanessa, and Nancy

Date: 04/21/2026

This monthly newsletter highlights key activities in each Public Works division with visuals and brief updates.

Misc. Notes:

- Continuing making changes and working on new Website
- Continuing to work through requests via new 311 system
    - 30 requests submitted during reporting period
    - 9 open (Tree cleanup, streetlights not working, broken sidewalks, tree damage)
- Continue removing redundancies and creating efficiencies in our work flows. This will be an ongoing effort.
- Working on Service Agreements for Civil, Electrical, Mechanical, and Traffic engineering consultants

Airport Division

Operations:

- Numerous NOTAMs filed with the FAA for ongoing airport project work.
- Coordinated with the legal team regarding current and upcoming ground lease expirations (ongoing).
- Repairs to rotating beacon
- Troubleshoot PAPI issues on runway 31
- Herbicide application adjacent to all runways, taxiways and structures
- Annual tank testing for 100LL tank with Butte County AQMD
- Drafted proposal for Cal Fire including options for basing a Firehawk helicopter at OVE for the 2026 fire season;.
- Prepared and submitted additional FAA grant drawdown packages for AIP028, AIP029, and AIP030.
- Goals and priotities
- Completed numerous additional online trainings.
- **Fuel Sales:**
    - 1,574 gallons of AvGas sold (79 transactions)
    - 1,015 gallons of Jet A sold (9 transactions)
    - 412.5 gallons of Jet A sold from the fuel truck (1 transaction)

- Completed full roof overlay on FBO building







Maintenance:

- Lubricated Various Hangar Doors
- Daily Lighting Inspections
- Daily OFD inspections

Projects:

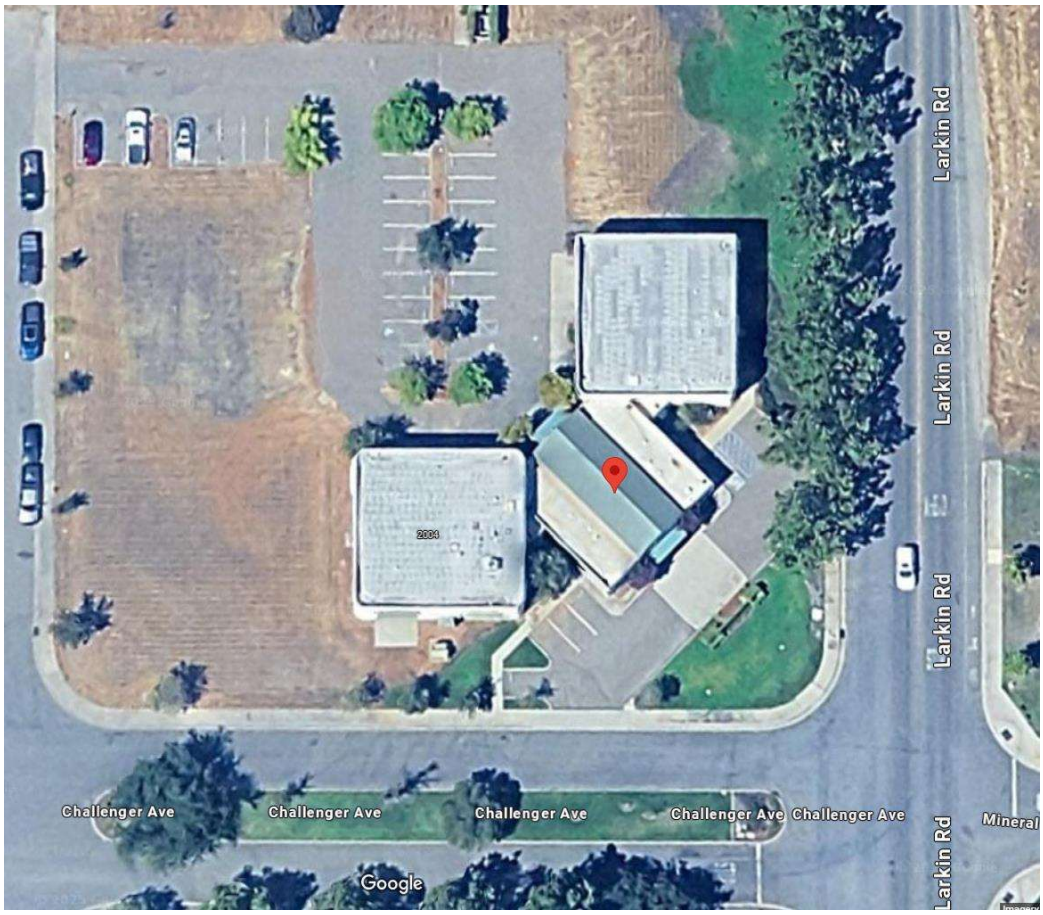
- Extensive creak seal project completed
- Full roof overhaul on FBO building / hangar

Engineering Division

2000 Challenger Avenue Update

Contract is now being drafted after approval by legal to use American Institute of Architects format, with City required clauses.

The design will be complete well before the anticipated CBDG deadline in the 2027 cycle.



Hewitt Park Update

Contract Award Amount: $4,530,077

Current Contract Amount: $4,833,196.31

Current Change Orders Planned: $0

Contingency Remaining (including Planned Change Orders): $70,254.19

Project complete and opened to the public!

Some contingency funds (estimated at $25k) will be requested to be reallocated to PW. Parks crew has been working in landscaping areas outside the contract area, and in the restrooms. Total will be final by May 5th Council meeting.

Work not yet scheduled:

- Parking Lot lights (ordered, planned for later this Spring for PW installation)

Corporation Yard Update

Contractor: United Building Contractors (UBC)

Architect: Studio W

Phase 1 award amount: $30,000 + $7,500 for survey work

Contract Award: April 15th, 2025

Discussion:

Project presented tonight for City Council review/approval.

Bedrock Park

Contract Award Date: April 15, 2025

Contractor: Melton Design Group, Inc.

Contract Amount: $103,175

Concept design approved by Parks Commission and City Council, contractor is working on 50% design documents.

50% design documents submitted. presented to Parks Commission on April 14th.

Will be presented to City Council on May 5th.

Project Phasing:

- ✓ Task 1 – Project Launch and Coordination
- ✓ Task 2 – Site Analysis, Topographic Survey, Base Development
- ✓ Task 3 – Master Plan, Program Development, Cost Analysis

•Task 4 – Design Development to 50% (Phase 1 only) - Current phase in execution

•Task 5 – Construction Drawings, Specs, Submittals (Phase 1 Only)

•Task 6 – Bid and Construction Administration (Phase 1 Only)

Parks crews have removed dead/dying trees along levee face and planted new trees.

Montgomery Roundabout

Paving and roadway striping complete. Green stripe will be completed in the next 2 weeks, after changing out the material to thermoplastic.

Two streetlights are on order for the North side. These are PW responsibility. Anticipate 6-month delivery timeframe.

Budget reallocation of ~$30k will be requested to cover unforeseen conditions of clay and perched water.



South Oroville Drainage Improvements

Project is moving forward with American Engineering. They are focusing their attention on Greenville and the culvert issue there and the right-of-way needed for drainage and street improvements on Elgin and Fort Wayne. Greenville Drainage Plans complete, working on Specification package. Working through property ownership and construction easements on the far West end of Greenville.

Washington and Table Mountain Complete Streets Project

Project is underway with Mark Thomas. 60% Design will be submitted this month. Information regarding the project is now posted on the City's website at [City Projects | Oroville, CA.]

Project was presented to ODBA April 2nd, with positive feedback.

Tracking for ATP grant application submission in early June 2026.



Norton Street Repave Project

Presented to City Council April 21st for info and direction.

Investigating making Norton Street a one-way due to ROW limitations.

Anticipate award in summer 2026 for completion prior to rainy season.

Traffic Light at Acacia and Orange

Looking at ways to optimize the traffic lights while we wait for funds to run a full roundabout feasibility study. Met with three companies that may be able to decrease wait times using newer technology. It would require the City pay for cameras at the site ($5,000 to $8,000). Will be part of the recently awarded Safe Streets For All Grant.

SR162 Complete Streets

Project complete, working with CalTrans to close out construction documents and reimbursements. Final completion documents submitted week of April 14th.

Streets and Storm Drain Division

Operations:

- Equipment challenges
- Various trainings including CMMS (Computerized Maintenance Management System – MobileMMS), Leadership Trainings

Maintenance:

- Replaced regulatory and caution signs
- Operated street sweeper
- Removed and replaced sidewalk areas on Washington Ave, Montgomery St, Huntoon St, Bird St, Baldwin Ave, and Larkin Rd
- Removed and replaced curb and gutter on Huntoon St, Bird St, and Larkin Rd
- Clean ditches
- Sprayed herbicides along roadsides and at airport
- Work at Hewitt Park- striped parking stalls including handicap stalls, put down weed barrier and spread rocks along walking path south of sports field, pressure wash sidewalks, put up all park signage, assisted with installing restroom partitions, stencil "kids only zone" on sidewalk, replaced missing rock on restrooms, various weed eating, put up pickleball nets, installed dog park stations, repaired fence in areas, assist with landscaping
- Assisted with storm drainpipe replacement on Larkin Rd
- Assist Code Enforcement with multiple homeless clean-ups



Parks & Trees Division

Operations

- Worked 100 crew hours with Street Dept on ditch work and storm related activities
- Various trainings including MMS, Leadership, Irrigation, and others.

Maintenance:

- Cleaned parks and green areas 4 days a week.
- Mowed parks and green areas
- Cleaned and weeded Landscape, Lighting, and Assessment Districts.
- Trimmed 75 street trees.
- Planted trees
- Sprayed herbicides throughout parks and green areas
- Checked and made numerous irrigation repairs in parks and green areas
- Stump grind numerous stumps around town and in parks
- Applied insecticide to various trees throughout town
- Worked at Hewitt Park for opening on restroom partitions, lighting, splashpad training, landscaping, and other tasks.
- Planned and worked Arbor Day Celebration
- Started watering street trees



Museums
March - April 2026

Visitor Services & Public Engagement

- Museum Assistant delivered a local history presentation to fourth grade students at Wyandotte and Stanford Elementary (April 13).
- Hosting two schools (four 4th-grade classes, ~100 students) at the Pioneer History Museum for Any Given Child (AGC) field trips (April 15 & 22).
- Continued public and private tours, including four docent and staff-led private tours of the C.F. Lott Home, Chinese Temple and Pioneer Museum.
- All museum sites—C.F. Lott Home, Chinese Temple, Pioneer History Museum, and Feather River Nature Center—have resumed regular hours.

Exhibits & Collections

- Deinstalled children's art exhibition and installed a furniture exhibition from the permanent collection at the Chinese Temple (March).
- Planning upcoming temporary exhibitions at the Chinese Temple, including:
    - *Chinese Pioneers* (Exhibit Envoy, August–October 2026)
    - Chinese Americans in World War II (Chinese Historical & Cultural Project, TBD)
- Inventory of the C.F. Lott Home underway with support from a Butte College intern.
- Ongoing organization of the Chinese Temple storage room.
    - Rehousing project for the Temple's puppet and figurine collection in progress; supplies purchased; potential for State Parks and Chico State collaboration.
- Collaborating with a Chico State Museum Studies student to finalize an XR/AR exhibition of the Chinese Temple, in partnership with the Chinese Historical Society of San Francisco.
- Finalized Registrars Committee Western Region (RCWR) grant project (March).

Programs & Events

- Tea Blending Workshop at the C.F. Lott Home (April 12) canceled due to low enrollment.
- Preparation underway for the Feather Fiesta Days Craft Fair (May 9).

Facilities & Operations

- Securing estimates for Pioneer History Museum HVAC and roof replacement.

Partnerships & Community Collaboration

- Partnering with Ensuring the **Arts for Any Given Child** to host field trips with local schools (ongoing).
- Scheduled meeting with **Chico State History Department** to explore internship opportunities (April 20).
- Attended the **Chinese American Heritage Network Conference** (San Jose, April 11) to develop partnerships.
- Collaborating with the **Bidwell Mansion Association** on fall programming at the C.F. Lott Home (underway).
- Cooperating with **Chico State Professor Dr. Nitzky** to finalize Chinese Temple documentary (ongoing).

Upcoming Projects & Initiatives

- Upcoming collections inventory at the Pioneer Museum.
- Working with the Docents Association to explore nonprofit status.
- Updating Museum Volunteer program, policies, and protocols.
- Expanding public programming at the Nature Center and C.F. Lott Home.
- Developing resource libraries to support ongoing research on site-specific topics.

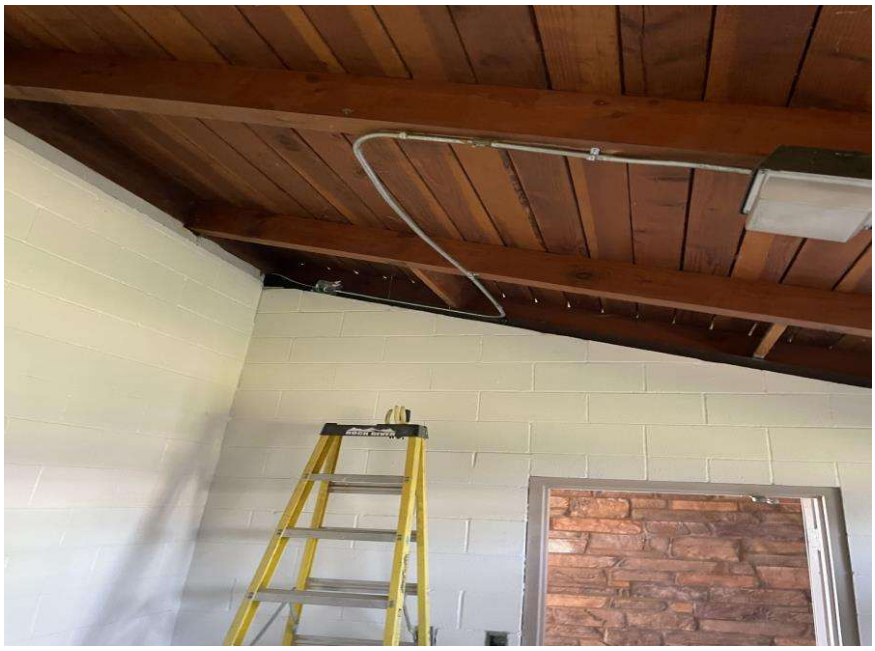


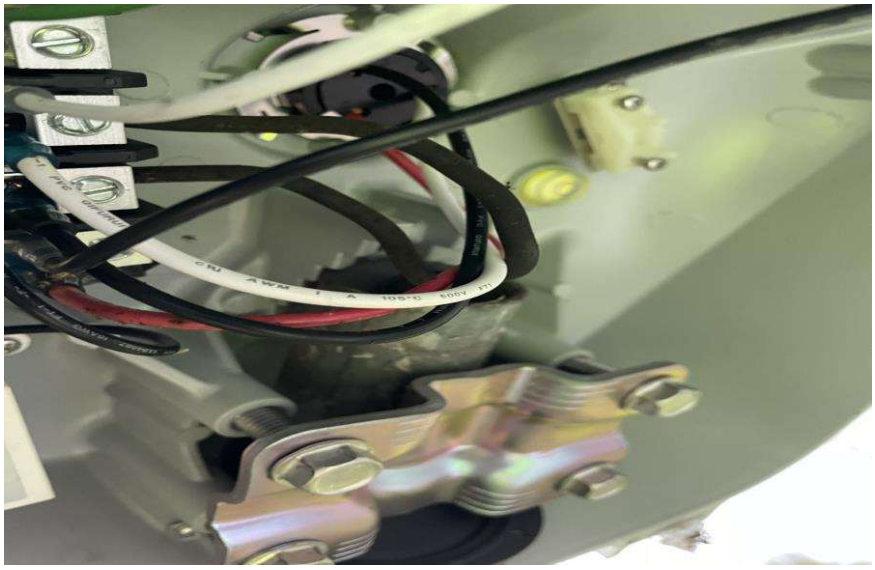




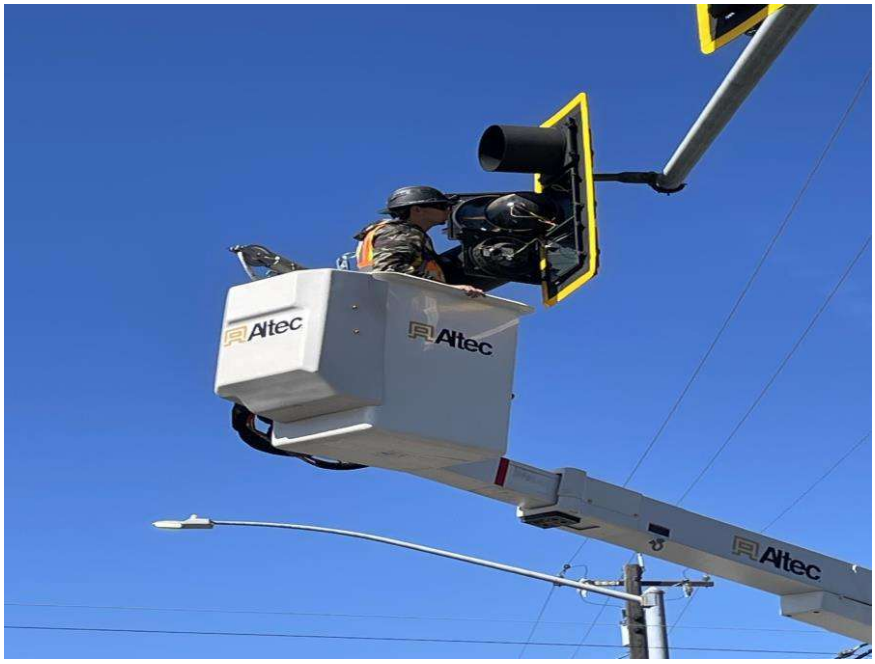
Electrical Division

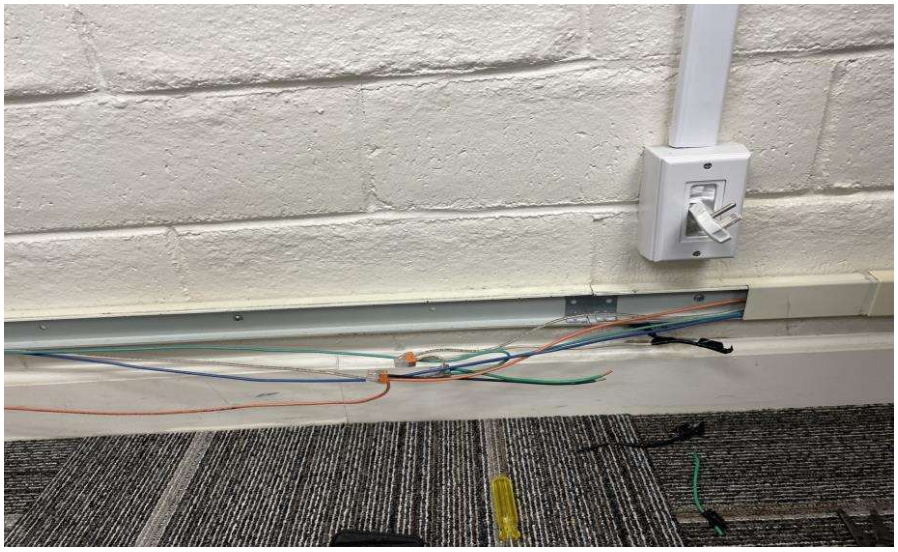
The month of March the electrical department facilitated the routine maintenance of all traffic signals, streetlights and airport lighting. Ran conduit and wire to repair light in restroom at Hewitt Park. Replaced Green light in traffic signal at Table Mountain and Grand Ave. Repaired damaged wind-up extension cord for fire department. Installed electrical outlet at city hall. Facilitated a utility locate for the highway 162 construction project from highway 70 to Foothill Blvd.






Altec


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Altec
Altec

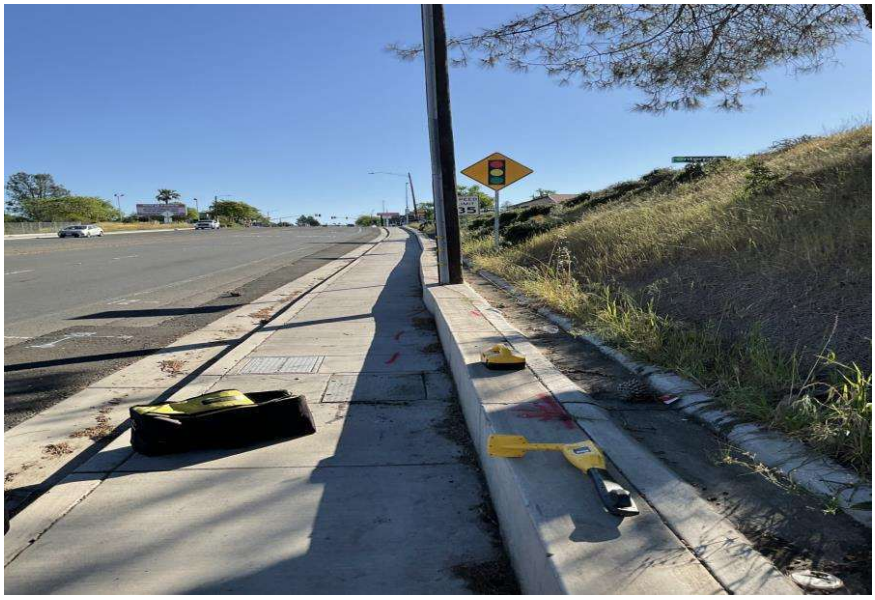












Fleet Division

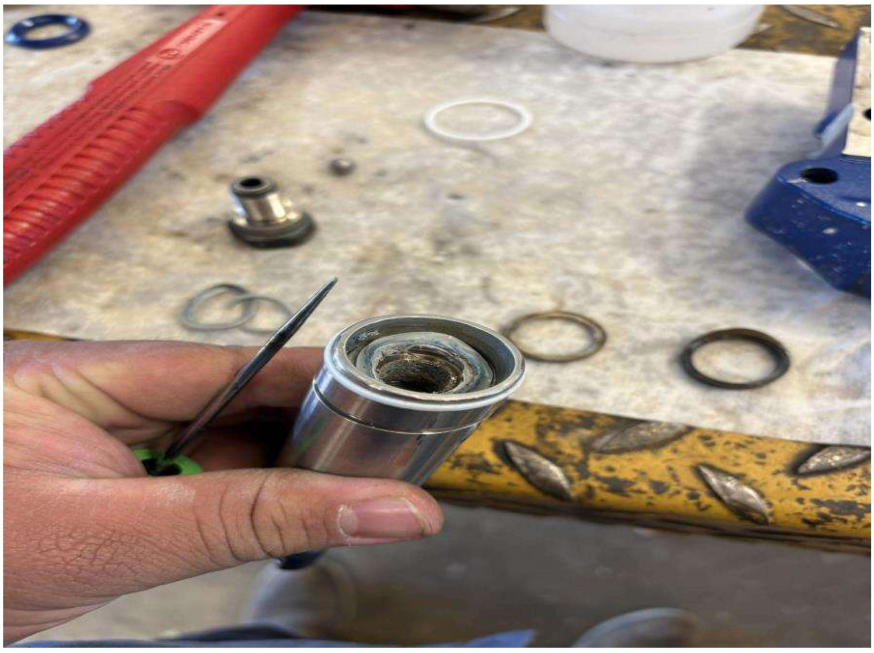
Operations:

In the month of March, the fleet department repaired/serviced 20 Police vehicles – 30 Street/Parks vehicles – 2 Code enforcement vehicles – 15 Sewer vehicles for a total of 67









Sewer Division

The month of March city sewer crew's conducted CCTV inspections on 7,842 ft, 1.48 miles of sewer main. Jet Rod/cleaned 25,752 ft, 4.87 miles of sewer main. Sewer crews also Started off road maintenance on easements. Routine maintenance and inspections on lift stations and generators. Completed a utility locate for the highway 162 project from Highway 70 to Foothill Blvd. During a CCTV inspection, found and eradicated a large root ball in a manhole and mouth of city sewer main.















CITY OF OROVILLE
STAFF REPORT

TO: MAYOR AND COUNCIL MEMBERS

FROM: JACOB GLICK, ASSISTANT CIVIL ENGINEER

RE: TASK ORDER NUMBER ONE ON PROFESSIONAL SERVICES AGREEMENT 3574 TO CAROLLO ENGINEERS, INC. FOR THE DESIGN OF THE ORANGEWOOD AND RIVERVIEW LIFT STATIONS

DATE: MAY 19, 2026

SUMMARY

The City Council shall consider awarding Task Order No. 1 to Carollo Engineers, Inc. (Carollo) for the design of bypass valving for two sanitary sewer lift stations within the City: Orangewood and Riverview Lift Stations. The task order will authorize Carollo Engineers, Inc. to conduct site investigation to document existing condition of the lift stations, provide conceptual design alternatives, and furnish the City with a final design for bypass valving and any proposed modernization upgrades – consisting of bid-ready plans, specifications, and cost estimates. Optional bidding and construction support is included in the task order which is to be executed at the City's discretion.

DISCUSSION

The City's sanitary sewer lift stations are essential for maintaining continuous sewer service. Many are aging and in need of upgrades, making their maintenance and rehabilitation a high priority. The most critical operation deficiency at these sites is a lack of dedicated bypass valving to divert inflow during maintenance or emergency conditions.

To address these deficiencies, the City is initiating a program of lift station modernization upgrades. An RFP for a Sanitary Sewer Professional Services Agreement was issued on October 24, 2025, with three responses received by November 20, 2025. After a review of the technical merits of the proposals received, Carollo was selected as the Consultant which was most qualified to render service on the Project. A Professional Services Agreement with Carollo (Contract # 3574) was executed on January 29, 2026.

After meeting with City staff, Carollo submitted a scope and fee proposal to design bypass valving for the Orangewood and Riverview lift stations – identified as the highest priority sites due to their proximity to open bodies of water.

FISCAL IMPACT

The current not to exceed cost for Task Order No. 1 is **$331,000.00**. City staff had estimated a design cost **$415,000.00** based on an assumption of man-hours required for the work and Carollo's published hourly rates.

In addition, optional bidding and construction support costs were included in bid packet that would raise the total not to exceed cost to **$445,500.00**. At this time, staff are not seeking authority for this additional work.

Fees are to be paid out of the Sewer Fund.

ACTION REQUESTED -

APPROVE AWARDING THE TASK ORDER NO. 1 TO CAROLLO ENGINEERS, INC. FOR DESIGN WORK; AND AUTHORIZE THE MAYOR TO SIGN.

ATTACHMENTS

1. Task Order No. 1 SOW and proposal

TASK ORDER #1
FOR PROFESSIONAL SERVICES

This Task Order is made and entered into as of May ___, 2026, by and between the City of Oroville ("City") and Carollo Engineers, Inc., a corporation ("Consultant").

RECITALS

A. The Consultant is licensed, trained, experienced and competent to provide Professional Services for as required by this Task Order, topographic surveying, and plan preparation; and

B. The Consultant possesses the skill, experience, ability, background, license, certification, and knowledge to provide the services described in this Task Order on the terms and conditions described herein.

C. City desires the Consultant to render professional services as set forth in this Task Order and in accordance with City Contract Number 3574 between the City and the Consultant.

TASK ORDER

1. Scope of Services. The Consultant shall complete all services in a professional manner. Consultant shall complete the services described in Consultant's proposal attached as Exhibit "A" which is incorporated herein by reference.

2. Time of Performance. The services of Consultant shall commence upon execution of this Task Order and shall be completed at the end of Project close out.

3. Compensation. Compensation to be paid to Consultant shall be in accordance with the fee schedule set forth in Exhibit "A," which is attached hereto and

incorporated herein by reference. In no event shall Consultant's compensation exceed the amount of **$331,000.00** without additional written authorization from the City. Payment by City under this Task Order shall not be deemed a waiver of defects in Consultant's services, even if such defects were known to the City at the time of payment.

4. Method of Payment. Consultant shall submit monthly billings to City describing the work performed during the preceding month. Consultant's bills shall include a brief description of the services performed, the date the services were performed, the number of hours spent and by whom, a description of any reimbursable expenditures, the contract number, and the Task Order number. City shall pay Consultant no later than 30 days after approval of the monthly invoice by City staff.

5. Extra Work. At any time during the term of this Task Order, City may request that Consultant perform Extra Work. As used herein, "Extra Work" means any work which is determined by City to be necessary for the proper completion of Consultant's services, but which the parties did not reasonably anticipate would be necessary at the execution of this Task Order. Consultant shall not perform, nor be compensated for, Extra Work without prior written authorization from City.

6. Termination. This Task Order may be terminated by the City immediately for cause or by either party without cause upon fifteen days' written notice of termination. Upon termination, Consultant shall be entitled to compensation for services properly performed up to the effective date of termination.

7. Ownership of Documents. All plans, studies, documents and other writings prepared by and for Consultant, its officers, employees and agents and

subcontractors in the course of implementing this Task Order, except working notes and internal documents, shall become the property of the City upon payment to Consultant for such work, and the City shall have the sole right to use such materials in its discretion without further compensation to Consultant or to any other party. Consultant shall, at Consultant's expense, provide such reports, plans, studies, documents, and other writings to City within three (3) days after written request.

8. Licensing of Intellectual Property. This Task Order creates a nonexclusive and perpetual license for City to copy, use, modify, reuse, or sublicense any and all copyrights, designs, and other intellectual property embodied in documents or works of authorship fixed in any tangible medium of expression, including but not limited to, data magnetically or otherwise recorded on computer diskettes, which are prepared or caused to be prepared by Consultant under this Task Order ("Documents and Data"). Consultant shall require all subcontractors to agree in writing that City is granted a nonexclusive and perpetual license for any Documents and Data the subcontractor prepares under this Task Order. Consultant represents and warrants that Consultant has the legal right to license any and all Documents and Data. Consultant makes no such representation and warranty in regard to Documents and Data which may be provided to Consultant by City. City shall not be limited in any way in its use of the Documents and Data at any time, provided that any such use not within the purposes intended by this Task Order shall be at City's sole risk.

9. Confidentiality. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written

information, and other Documents and Data either created by or provided to Consultant in connection with the performance of this Task Order shall be held confidential by Consultant. Such materials shall not, without the prior written consent of City, be used by Consultant for any purposes other than the performance of the services under this Task Order. Nor shall such materials be disclosed to any person or entity not connected with the performance of the services under this Task Order. Nothing furnished to Consultant which is otherwise known to Consultant or is generally known, or has become known, to the related industry shall be deemed confidential. Consultant shall not use City's name or insignia, photographs relating to project for which Consultant's services are rendered, or any publicity pertaining to the Consultant's services under this Task Order in any magazine, trade paper, newspaper, television or radio production or other similar medium without the prior written consent of City.

10. Consultant's Books and Records.

a. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services, expenditures and disbursements charged to City for a minimum period of three (3) years, or for any longer period required by law, from the date of final payment to Consultant to this Task Order.

b. Consultant shall maintain all documents and records which demonstrate performance under this Task Order for a minimum of three (3) years, or for any longer period required by law, from the date of termination or completion of this Task Order.

c. Any records or documents required to be maintained pursuant to this Task Order shall be made available for inspection or audit, at any time during regular business hours, upon written request by the City Administrator, City Attorney, City Finance Director, or a designated representative of these officers. Copies of such documents shall be provided to the City for inspection at City Hall when it's practical to do so. Otherwise, unless an alternative is mutually agreed upon, the records shall be available at Consultant's address indicated for receipt of notices in this Task Order.

d. Where City has reason to believe that such records or documents may be lost or discarded due to dissolution, disbandment or termination of Consultant's business, City may, by written request by any of the above named officers, require that custody of the records be given to the City and that the records and documents be maintained by City Hall.

11. Independent Contractor. It is understood that Consultant, in the performance of the work and services agreed to be performed, shall act as and be an independent contractor and shall not act as an agent or employee of the City. Consultant shall obtain no rights to retirement benefits or other benefits which accrue to City's employees, and Consultant hereby expressly waives any claim it may have to any such rights.

12. Interest of Consultant. Consultant (including principals, associates, and professional employees) covenants and represents that it does not now have any investment or interest in real property and shall not acquire any interest, direct or indirect, in the area covered by this Task Order or any other source of income, interest in real property or investment which would be affected in any manner or

degree by the performance of Consultant's services hereunder. Consultant further covenants and represents that in the performance of its duties hereunder no person having any such interest shall perform any services under this Task Order. Consultant is not a designated employee within the meaning of the Political Reform Act because Consultant:

a. will conduct research and arrive at conclusions with respect to its rendition of information, advice, recommendation, or counsel independent of the control and direction of the City or any City official, other than normal Task Order monitoring; and

b. possesses no authority with respect to any City decision beyond rendition of information, advice, recommendation or counsel. (FPPC Reg. 18700(a)(2).)

13. Professional Ability of Consultant. City has relied upon the professional training and ability of Consultant to perform the services hereunder as a material inducement to enter into this Task Order. All work performed by Consultant under this Task Order shall be in accordance with applicable legal requirements and shall meet the standard of quality ordinarily to be expected of competent professionals in Consultant's field of expertise.

14. Compliance with Laws. Consultant shall use the standard of care in its profession to comply with all applicable federal, state and local laws, codes, ordinances and regulations.

15. Licenses. Consultant represents and warrants to City that it has all licenses, permits, qualifications, insurance and approvals of whatsoever nature which are legally required of Consultant to practice its profession. Consultant represents

and warrants to City that Consultant shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this Task Order, any licenses, permits, insurance and approvals which are required by the City for its business.

16. Indemnity. Consultant agrees to indemnify and hold harmless the City, its officers, officials, employees and volunteers from and against any and all claims, demands, actions, losses, damages, injuries, and liability, direct or indirect (including reimbursement of reasonable costs and expenses in connection therein), arising from its negligent performance of this Task Order or its failure to comply with any of its obligations contained in this Task Order, except for any such claim arising from the negligence or willful misconduct of the City, its officers, agents, employees or volunteers. With regard to any claim alleging Consultant's negligent performance of professional services, Consultant's defense obligation under this indemnity paragraph means only the reimbursement of reasonable defense costs to the proportionate extent of its actual indemnity obligation hereunder.

17. Insurance Requirements, Incorporation and Conflicts. Consultant, at Consultant's own cost and expense, shall procure and maintain insurance, for the duration of the Task Order, as required under Contract Number 3574 between the City and the Consultant. The terms of Contract Number 3574 between the City and the Consultant are incorporated by reference as if fully set forth herein. To the extent that any conflict exists between Contract Number 3574 and this Task Order, the terms of Contract Number 3574 shall control.

18. Notices. Any notice required to be given under this Task Order shall be in writing and either served personally or sent prepaid, first-class mail. Any such notice

shall be addressed to the other party at the address set forth below. Notice shall be deemed communicated within 48 hours from the time of mailing if mailed as provided in this section:

If to City: Jacob Glick, Assistant Civil Engineer
City of Oroville
1735 Montgomery Street
Oroville, CA 95965-4897

If to Consultant: Ryan Hook, Principal Civil Engineer/ Vice President
Carollo Engineers, Inc.
2520 Venture Oaks Way, Suite 400
Sacramento, CA 95833

19. Entire Task Order. This Task Order constitutes the complete and exclusive statement of agreement between the City and Consultant for this Task Order. All prior written and oral communications, including correspondence, drafts, memoranda, and representations are superseded in total by this Task Order in regard to professional services specifically provided under this Task Order. Other task orders issued to the Consultant by the City under Contract Number 3345 stand alone and are unaffected by this Task Order.

20. Amendments. This Task Order may be modified or amended only by a written document executed by both Consultant and City and approved as to form by the City Attorney.

21. Assignment and Subcontracting. The parties recognize that a substantial inducement to City for entering into this Task Order is the professional reputation, experience and competence of Consultant. Assignments of any or all rights, duties or obligations of the Consultant under this Task Order will be permitted only with the express prior written consent of the City. Consultant shall not subcontract any portion of the work to be performed under this Task Order

without the prior written authorization of the City. If City consents to such subcontract, Consultant shall be fully responsible to City for all acts or omissions of the subcontractor. Nothing in this Task Order shall create any contractual relationship between City and subcontractor nor shall it create any obligation on the part of the City to pay or to see to the payment of any monies due to any such subcontractor other than as otherwise required by law.

22. Waiver. Waiver of a breach or default under this Task Order shall not constitute a continuing waiver of a subsequent breach of the same or any other provision under this Task Order.

23. Severability. If any term or portion of this Task Order is held to be invalid, illegal, or otherwise unenforceable by a court of competent jurisdiction, the remaining provisions of this Task Order shall continue in full force and effect.

24. Controlling Law Venue. This Task Order and all matters relating to it shall be governed by the laws of the State of California and any action brought relating to this Task Order shall be held exclusively in Butte County Superior Court or the United States District Court, Eastern District of California.

25. Litigation Expenses and Attorney's Fees. If either party to this Task Order commences any legal action against the other part arising out of this Task Order, the prevailing party shall be entitled to recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorneys' fees.

26. Execution. This Task Order may be executed in several counterparts, each of which shall constitute one and the same instrument and shall become binding upon the parties when at least one copy hereof shall have been signed by both

parties hereto. In approving this Task Order, it shall not be necessary to produce or account for more than one such counterpart.

27. Authority to Enter Task Order. Consultant has all requisite power and authority to conduct its business and to execute, deliver, and perform the Task Order. Each party warrants that the individuals who have signed this Task Order have the legal power, right, and authority to make this Task Order and to bind each respective party.

28. Prohibited Interests. Consultant maintains and warrants that it has not employed nor retained any company or person, other than a bona fide employee working solely for Consultant, to solicit or secure this Task Order. Further, Consultant warrants that it has not paid nor has it agreed to pay any company or person, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, brokerage fee, gift or other consideration contingent upon or resulting from the award or making of this Task Order. For breach or violation of this warranty, City shall have the right to rescind this Task Order without liability. For the term of this Task Order, no member, officer or employee of City, during the term of his or her service with City, shall have any direct interest in this Task Order, or obtain any present or anticipated material benefit arising therefrom.

29. Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any subcontractor, employee or applicant for employment because of race, religion, color, national origin, disability, ancestry, sex or age. Such non-discrimination shall include, but

not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination.

IN WITNESS WHEREOF, the parties have caused this Task Order to be executed on the date first written above.

CITY OF OROVILLE

By: _____
David Pittman, Mayor

CONSULTANT

By: _____
Ryan Hook, Principal/ Vice President
Carollo Engineers, Inc.

_____
Beverly Hann, Vice President
Carollo Engineers, Inc.

APPROVED AS TO FORM:
By: David G. Ritchie, City Attorney
Standard Task Order Form January 26, 2021

Attachments: Exhibit A - Consultant Scope and Fee Proposal

EXHIBIT A

CONSULTANT SCOPE & FEE PROPOSAL

2520 Venture Oaks Drive, Suite 400
Sacramento, California 95833
P 916-565-4888
carollo.com

March 30, 2026

Jacob Glick
City of Oroville
1735 Montgomery St.
Oroville, CA 95965

Subject: On-Call Sanitary Sewer Design Services Proposal for Task Order No. 1 – Bypass Valving Design for Riverview Lift Station and Orangewood Lift Station

Dear Mr. Glick:

Included herein is Carollo Engineers, Inc.'s (CONSULTANT's) proposal for Task Order No. 1 – Bypass Valving Design for Riverview Lift Station and Orangewood Lift Station (TO#1) in accordance with the TO#1 scope provided by the City of Oroville. This project includes a site investigation to document the current condition of the lift stations, conceptual design, final design, bidding support, and construction support.

The proposed Scope of Services with assumptions and deliverables for each task are included below.

Scope of Services

CONSULTANT will perform the following tasks in support of developing bid-ready plans, specifications, and engineer's estimates in support of bypass valving design for Riverview Lift Station and Orangewood Lift Station within the City of Oroville.

Task 1 – Project Management

Task 1 - Project Management includes the following:

- Conduct a project Kickoff Meeting with City staff to review project goals, data availability, and schedule.
- Develop a detailed project work plan, schedule, and communication protocol.
- Provide monthly progress updates and coordination meeting throughout the project duration.
- Coordination with regulatory agencies and City public works staff as needed.
  - Task 1 Deliverables:
    - Monthly progress reports with invoices.
    - Work Plan.
  - Task 1 Assumptions:
    - Project management will span the duration of the project, which is estimated to be 6 months.
    - Kickoff Meeting will be combined with the assessment site visit in Task 2.
    - Monthly project status meetings will be remote with a duration of ½ hour and attended by the Project Manager.
    - Up to 6 monthly project status meetings and progress reports are assumed for the duration of the project.

Task 2 – Existing Conditions Assessment

Task 2 - Existing Conditions Assessment includes the following:

- Review available as-built drawings, O&M manuals, inspection reports, and previous studies for each lift station.
- Perform site visits to document the current conditions of pumps, piping, valves, electrical and control systems, wet wells, and site access features.
- Identify deficiencies, code compliance issues, and opportunities for modernization and standardization across facilities.
- Evaluate hydraulic performance and operational constraints associated with bypassing requirements.
  - Task 2 Deliverables:
    - A summary of findings and results of the assessment will be included in the PowerPoint presentation included in Task 3.
  - Task 2 Assumptions:
    - Site assessments will occur on the same day as the Kickoff Meeting to minimize travel expenses.
    - Hydraulic performance evaluation does not include surge modeling.
    - Site assessment will be a high-level assessment performed by the Project Manager, Project Engineer, and Lift Station Support staff. Detailed discipline assessment is not included.

Task 3 – Conceptual Design and Alternatives Analysis

Task 3 - Conceptual Design and Alternatives Analysis includes the following:

- Develop conceptual design alternatives for permanent bypass valving configurations and modernization improvements.
- Evaluate constructability, operational impacts, costs, and maintenance considerations for each alternative.
- Provide recommendations for preferred alternatives, including a prioritized list of improvements by lift station.
- Present findings and recommendations to City staff for review and approval.
  - Task 3 Deliverables:
    - PowerPoint presentation including a summary of findings and results of the assessment from Task 2, prioritized list of improvements, and recommendations for preferred alternatives.
    - Workshop materials including agenda and meeting notes.
  - Task 3 Assumptions:
    - Workshop will be attended remotely with an estimated duration of 2 hours.

Task 4 – Final Design and Construction Documents

Task 4 - Final Design and Construction Documents includes the following:

- Prepare detailed design plans, technical specifications, and cost estimates for approved improvements.
- Design shall conform to applicable City standards, regulatory requirements, and current industry's best practices.
- Provide bid-ready construction documents suitable for public bidding under State and local procurement laws.
  - Task 4 Deliverables:
    - 65% Design including plans, specifications Table of Contents, select specifications, and engineer's estimate of probable cost (EEPC).
    - Final Design including:
      - Bid ready plans and specifications
      - Final EEPC
  - Task 4 Assumptions:
    - All deliverables will be in pdf format. No hard copies will be submitted.

Assumptions Applicable to Entire Project

In the event of conflict between the terms of the Contract, this Proposal shall take precedence with respect to the terms hereunder.

- Consultant shall complete the services required hereunder in accordance with the prevailing standard of care by exercising the skill and ability ordinarily required of consultants performing the same or similar services, under the same or similar circumstances, in the State of California.
- Consultant shall not be responsible for warranties, guarantees, fitness for a particular purpose, breach of fiduciary duty, loss of anticipated profits or for economic, incidental, liquidated, or consequential damages to City or any third party arising out of breach of contract, delay, termination, or for any other reason whatsoever.
- Any reuse of completed documents or use of partially completed documents without written verification or concurrence by Consultant for the specific purpose intended will be at City's sole risk and without liability or legal exposure to Consultant.
- The project's level of effort assumes that the work at Riverview Lift Station and Orangewood Lift Station will occur under one project. Additional scope and budget may be required if the project is separated into two projects.
- City-Provided Information and Services: City shall furnish Consultant available studies, reports and other data pertinent to Consultant's services; obtain or authorize Consultant to obtain or provide additional reports and data as required; furnish to Consultant services of others required for the performance of Consultant's

services hereunder, and Consultant shall be entitled to use and rely upon all such information and services provided by City or others in performing Consultant's services under this Agreement.

- Estimates and Projections: In providing opinions of cost, financial analyses, economic feasibility projections, and schedules for potential projects, Consultant has no control over cost or price of labor and material; unknown or latent conditions of existing equipment or structures that may affect operation and maintenance costs; competitive bidding procedures and market conditions; time or quality of performance of third parties; quality, type, management, or direction of operating personnel; and other economic and operational factors that may materially affect the ultimate project cost or schedule. Therefore, Consultant makes no warranty that City's actual project costs, financial aspects, economic feasibility, or schedules will not vary from Consultant's opinions, analyses, projections, or estimates.
- Third Parties: The services to be performed by Consultant are intended solely for the benefit of the City. No person or entity not a signatory to this Agreement shall be entitled to rely on the Consultant's performance of its services hereunder, and no right to assert a claim against the Consultant by assignment of indemnity rights or otherwise shall accrue to a third party as a result of this Agreement or the performance of the Consultant's services hereunder.
- Optional Services:
  - Geotechnical: Site specific geotechnical services are not included in this proposal, but can be added to the scope and fee estimate if desired by the City or if deemed necessary during design. It is assumed that any excavations required will be shallow in nature. Conservative soil values will be used for precast structures and interlocking block retaining walls up to 4 feet in height. If more complex structures are required for the project, then site specific geotechnical information will likely be required.
  - Potholing: Potholing services are not included in this proposal, but can be added to the scope and fee estimate if desired by the City.
  - Environmental: Environmental services including CEQA documentation and assistance with permitting or Categorical Exemption applications, if needed, are not included in this proposal, but can be added to the scope and fee estimate if desired by the City.
  - Bidding and Construction Support including the following
    - Provide bid-phase assistance, including responses to contractor questions and preparation of addenda.
    - Review contractor submittals, shop drawings, and substitution requests for compliance with the design intent.
    - Conduct site visits during construction to verify installation quality and conformance with contract documents.
    - Assist city staff with punch list inspection, project closeout, and as-built documentation
- Discipline Support:
  - Electrical, Instrumentation, and Controls (E&IC) discipline support are not anticipated to be necessary and are not included in the level of effort estimation. Should E&IC support be deemed necessary after

the site assessment, a proposal to include those services will be prepared for the City's review and approval.

Time of Performance

This Scope of Services will commence with the notice to proceed issued for Task Order No. 1. It is estimated that the duration of final design will be approximately 6 months in accordance with the following:

- Kickoff Meeting and Site Visits: Notice to Proceed + 1 week
- Conceptual Design Workshop: Kickoff Meeting + 6 weeks
- 65% Deliverable: Conceptual Design Workshop + 2 months
- Final Design / Bid Documents: 65% Deliverable + 2 months

The total project duration through final design is estimated to be 6 months.

Fee Estimate

Payment for these services rendered under Task Order No. 1 will proceed based on the rates included under EXHIBIT "B" COMPENSATION RATES AND CHARGES. The total authorized not-to-exceed fee associated with this Scope of Services for Task Order No. 1 is three hundred thirty-one thousand dollars ($331,000) in accordance with Attachment A – Fee Estimate and will not be exceeded without prior written approval from the City of Oroville.

Sincerely,
CAROLLO ENGINEERS, INC.



Ryan Hook, P.E.
Vice President

RAH:rh

Enclosures: Proposed drawing list; Attachment A – Fee Estimate

cc: None.

City of Oroville

Task Order No. 1

Bypass Valve Pump Station Modifications

PRELIMINARY DRAWING LIST

Sheet Number	Drawing Number	Drawing Title
General		
1	G - 001	Cover Sheet, Vicinity and Location Maps
2	G - 002	Drawing Index
3	G - 003	Abbreviations/Symbols
4	G - 011	Sequencing Plan - Riverview Lift Station
5	G - 021	Sequencing Plan - Orangewood Lift Station
Typicals		
6	T - 001	Typical Details - 1
7	T - 002	Typical Details - 2
8	T - 003	Typical Details - 3
Demolition		
9	D - 011	Riverview Lift Station - Civil Demolition Plan
10	D - 012	Riverview Lift Station - Mechanical / Structural Demolition Plan
11	D - 021	Orangewood Lift Station - Civil Demolition Plan
12	D - 022	Orangewood Lift Station - Mechanical / Structural Demolition Plan
Civil		
13	C - 001	Civil Notes
14	C - 011	Riverview LS - Plan - Grading and Paving
15	C - 012	Riverview LS - Plan - Yard Piping
16	C - 013	Riverview LS - Plan and Section - Bypass Vault
17	C - 021	Orangewood LS - Plan - Grading and Paving
18	C - 022	Orangewood LS - Plan - Yard Piping
19	C - 023	Orangewood LS - Section and Details - Block Retaining Wall
20	C - 024	Orangewood LS - Plan and Section - Bypass Vault
Structural		
21	S - 001	Structural Notes
22	S - 021	Orangewood LS - Existing Structure Modifications
23	S - 022	Orangewood LS - Details
Mechanical		
24	M - 021	Orangewood LS - Lift Station - Plan and Section
Electrical		
	E - 001	Not used
	E - 002	Not used
	E - 003	Not used
	E - 004	Not used
	E - 005	Not used
	E - 006	Not used
	E - 007	Not used
	E - 008	Not used
	E - 009	Not used
	E - 010	Not used
Instrumentation / Control		
	I - 001	Not used
	I - 002	Not used
	I - 003	Not used
	I - 004	Not used
	I - 005	Not used
	I - 006	Not used
	I - 007	Not used
	I - 008	Not used
	I - 009	Not used

24 #of sheets

City of Oroville
On-Call Sanitary Sewer Design Services
City Agreement No. 3574
Task Order No. 01 - Bypass Valving Design

TASK	Technical Advisor QA/QC	Project Mgr	Project Engr	LS Support	Cost Estimating	Structural	Electrical Engr	Instrument Engr	Civil CAD Tech	Mech CAD Tech	Clerical Support	Subtotals		PECE	SUBCONSULTANTS: Crawford & Assoc. (Geotech)	SMB Enviro. (Enviro.)	RAR (Survey)	Potholing (Arrow)	JDH (Corrosion)	Subtotals	OTHER DIRECT COSTS: Sub-consultant Markup	Misc. Costs	Travel $/mi	COST SUMMARY: Total ODCs	Total Cost
2027 Fee Schedule (Task 5)	$390	$394	$287	$244	$244	$244	$287	$244	$227	$265	$186			$17.70											
2026 Fee Schedule	$375	$379	$276	$235	$235	$235	$276	$235	$218	$255	$179	Hours	Budget	$17.00							10.0%		$0.728		
Column	Peterson 1	Hook 2	Gassen 3	McIver 4	Stodden 5	Choi 6	Rismanchi 7	Mumtaz 8	Garcia 9	Leal 10	Swoger 11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
TASK 1 - PROJECT MANAGEMENT																									
1.01 Project Administration	0	45	0	0	0	0	0	0	0	0	7	52	$18,308	$884	$0	$0	$0	$0	$0	$0	$0	$0	$0	$884	$19,192
1.02 Meetings (Monthly Teams)	0	9	10	0	0	0	0	0	0	0	0	19	$6,171	$323	$0	$0	$0	$0	$0	$0	$0	$0	$0	$323	$6,494
Task 1 Total Hours	0	54	10	0	0	0	0	0	0	0	7	71													
Task 1 Total Budget	**$0**	**$20,466**	**$2,760**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,253**		**$24,479**	**$1,207**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,207**	**$25,686**
TASK 2 - EXISTING CONDITIONS ASSESSMENT																									
2.01 Review Existing Documents	0	4	4	24	0	4	0	0	0	0	0	36	$9,200	$612	$0	$0	$0	$0	$0	$0	$0	$0	$0	$612	$9,812
2.02 Site Visits and Documentation of Riverview and Orangewood Lift S	0	8	12	24	0	2	0	0	8	0	0	54	$14,198	$918	$0	$0	$26,762	$0	$0	$26,762	$2,676	$116	$218	$30,691	$44,889
2.03 Summarize Findings	2	2	6	24	0	0	0	0	0	0	0	34	$8,804	$578	$0	$0	$0	$0	$0	$0	$0	$0	$0	$578	$9,382
2.04 Evaluate Hydraulic Performance and Operational Constraints	2	3	6	16	0	0	0	0	0	0	0	27	$7,303	$459	$0	$0	$0	$0	$0	$0	$0	$0	$0	$459	$7,762
Task 2 Total Hours	4	17	28	88	0	6	0	0	8	0	0	151													
Task 2 Total Budget	**$1,500**	**$6,443**	**$7,728**	**$20,680**	**$0**	**$1,410**	**$0**	**$0**	**$1,744**	**$0**	**$0**		**$39,505**	**$2,567**	**$0**	**$0**	**$26,762**	**$0**	**$0**	**$26,762**	**$2,676**	**$116**	**$218**	**$32,340**	**$71,845**
TASK 3 - CONCEPTUAL DESIGN AND ALTERNATIVES ANALYSIS																									
3.01 Develop Conceptual Design Alternatives	8	10	15	46	26	20	0	0	140	8	17	290	$68,153	$4,930	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,930	$73,083
3.02 Evaluate Constructability, Operational Impacts, Costs, and Mainter	0	2	12	16	16	0	0	0	0	0	0	46	$11,590	$782	$0	$0	$0	$0	$0	$0	$0	$0	$0	$782	$12,372
3.03 Prepare Findings and Recommendations (Powerpoint)	2	4	6	16	0	0	0	0	8	0	1	37	$9,605	$629	$0	$0	$0	$0	$0	$0	$0	$0	$0	$629	$10,234
3.04 Findings and Recommendations Workshop	0	2	2	6	0	0	0	0	0	0	1	11	$2,899	$187	$0	$0	$0	$0	$0	$0	$0	$0	$0	$187	$3,086
Task 3 Total Hours	10	18	35	84	42	20	0	0	148	8	19	384													
Task 3 Total Budget	**$3,750**	**$6,822**	**$9,660**	**$19,740**	**$9,870**	**$4,700**	**$0**	**$0**	**$32,264**	**$2,040**	**$3,401**		**$92,247**	**$6,528**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$6,528**	**$98,775**
TASK 4 - FINAL DESIGN AND CONSTRUCTION DOCUMENTS																									
4.01 65% Design Plans, Specications, and Estimate of Probable Cost (P	7	8	13	40	36	17	0	0	119	7	14	261	$61,333	$4,437	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,437	$65,770
4.02 Final Design PS&E	8	9	15	46	12	20	0	0	139	8	17	274	$64,266	$4,658	$0	$0	$0	$0	$0	$0	$0	$0	$0	$4,658	$68,924
Task 4 Total Hours	15	17	28	86	48	37	0	0	258	15	31	535													
Task 4 Total Budget	**$5,625**	**$6,443**	**$7,728**	**$20,210**	**$11,280**	**$8,695**	**$0**	**$0**	**$56,244**	**$3,825**	**$5,549**		**$125,599**	**$9,095**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$9,095**	**$134,694**
Tasks 1-4 Total Hours	**29**	**106**	**101**	**258**	**90**	**63**	**0**	**0**	**414**	**23**	**57**	**1141**													
Tasks 1-4 Total Budget	**$10,875**	**$40,174**	**$27,876**	**$60,630**	**$21,150**	**$14,805**	**$0**	**$0**	**$90,252**	**$5,865**	**$10,203**		**$281,830**	**$19,397**	**$0**	**$0**	**$26,762**	**$0**	**$0**	**$26,762**	**$2,676**	**$116**	**$218**	**$49,170**	**$331,000**
OPTIONAL TASKS																									
5.01 Conformed Project Plans and Specifications	0	0	4	8	0	0	0	0	24	0	0	36	$8,548	$637	$0	$0	$0	$0	$0	$0	$0	$0	$0	$637	$9,185
5.02 Potholing	0	0	0	0	0	0	0	0	0	0	0	0	$0	$0	$0	$0	$0	TBD	$0	$0	$0	$0	$0	$0	$0
5.03 Geotech	0	0	0	0	0	0	0	0	0	0	0	0	$0	$0	TBD	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
5.04 Bidding and Construction Support	4	11	93	226	0	0	0	0	39	0	8	381	$98,070	$6,744	$0	$0	$0	$0	$0	$0	$0	$174	$328	$7,246	$105,316
5.05	0	0	0	0	0	0	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
5.06	0	0	0	0	0	0	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
5.07	0	0	0	0	0	0	0	0	0	0	0	0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Optional Tasks Total Hours	4	11	97	234	0	0	0	0	63	0	8	417													
Optional Tasks Total Budget	**$1,500**	**$4,169**	**$26,772**	**$54,990**	**$0**	**$0**	**$0**	**$0**	**$13,734**	**$0**	**$1,432**		**$106,618**	**$7,381**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$174**	**$328**	**$7,883**	**$114,501**
Tasks 1-4 AND Optional Tasks Total Hours	**33**	**117**	**198**	**492**	**90**	**63**	**0**	**0**	**477**	**23**	**65**	**1558**													
Tasks 1-4 AND Optional Tasks Total Budget	**$12,375**	**$44,343**	**$54,648**	**$115,620**	**$21,150**	**$14,805**	**$0**	**$0**	**$103,986**	**$5,865**	**$11,635**		**$388,448**	**$26,778**	**$0**	**$0**	**$26,762**	**$0**	**$0**	**$26,762**	**$2,676**	**$290**	**$546**	**$57,052**	**$445,500**

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN AND COUNCIL MEMBERS**

FROM: **BRIAN RING, CITY ADMINISTRATOR**

RE: **FOURTH OF JULY FIREWORKS CELEBRATION FINANCIAL CONTRIBUTION**

DATE: **MAY 19, 2026**

SUMMARY

At the request of Mayor Pittman, Council Member Reynolds and Council Member Johnstone, the City Council will discuss and consider making a contribution to the Oroville Economic Alliance (OEA) to help offset the costs of the annual 4th of July fireworks show, celebrating the 250th Anniversary of the signing of the Declaration of Independence.

DISCUSSION

In recent years, the OCE has coordinated a fireworks celebration in the City, to celebrate the 4th of July. This year marks the 250th anniversary of the signing of the Declaration of Independence. The OEA is raising funds for the show, however, need a commitment of a minimum of $20,000 to make the reservation.

It's being requested that the Council consider making a financial contribution from the Community Enhancement budget unit, to help make sure there are sufficient funds for this event. There is currently $12,590 in the Community Enhancement budget unit.

FISCAL IMPACT

There is currently $12,590 in the Community Enhancement budget unit.

ACTION REQUESTED -

Provide staff direction with regard to any contribution to submit to the Oroville Economic Alliance for the annual 4th of July fireworks show.

ATTACHMENTS

None

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN AND COUNCIL MEMBERS**

FROM: **LIZ EHRENSTROM, HUMAN RESOURCE MANAGER**

RE: **SIDE LETTER AGREEMENT BETWEEN THE CITY OF OROVILLE AND THE OROVILLE MANAGEMENT ASSOCIATION TO INCREASE THE LIEUTENANT'S SALARY RANGE BY APPROXIMATELY 5% TO MAINTAIN A 20% DIFFERENTIAL BETWEEN TOP STEP SERGEANT AND TOP STEP LIEUTENANT**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider approving a side letter agreement between the City of Oroville and the Oroville Management Association (OMA) to increase the Lieutenant's salary range by approximately 5%, maintaining a 20% differential between top step Sergeant and top step Lieutenant, effective May 25, 2026.

DISCUSSION

OPOA Sworn members received a 5% wage increase on January 5, 2026, in an attempt to remain competitive with surrounding law enforcement agencies. At that time, the sworn administrative classifications (Police Chief, Assistant Chief and Lieutenants) did not receive the increase. Staff recommends the Lieutenant classification is increased by approximately 5%, maintaining the 20% differential between top step Sergeant and top step Lieutenant, effective May 25, 2026.

FISCAL IMPACT

Approximately $7,423 in salary, in addition to benefit costs.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9458 - RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE SIDE LETTER AGREEMENT WITH THE OROVILLE MANAGEMENT ASSOCIATION; AND APPROVE UPDATED SALARY SCHEDULE FOR THE LIEUTENANT CLASSIFICATION.

ATTACHMENTS

1. Resolution No. 9458
2. OMA Side Letter Agreement No. 3583

CITY OF OROVILLE
RESOLUTION NO. 9458

A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE A SIDE LETTER AGREEMENT BETWEEN THE CITY OF OROVILLE AND THE OROVILLE MANAGEMENT ASSOCIATION

(Agreement No. 3583)

BE IT HEREBY RESOLVED by the Oroville City Council as follows:

1. The Mayor is hereby authorized and directed to execute a side letter agreement between the City of Oroville and the Oroville Management Association. A copy is attached hereto as Exhibit “A”.

2. The City Clerk shall attest to the adoption of this Resolution.

PASSED AND ADOPTED by the Oroville City Council at a regular meeting held on May 19, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

David Pittman, Mayor

APPROVED AS TO FORM:

Dave Ritchie, City Attorney

ATTEST:

Brian Ring, City Clerk

SIDE LETTER AGREEMENT
TO THE
MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF OROVILLE
AND
THE OROVILLE MANAGEMENT ASSOCIATION

PERIOD OF COVERAGE
JANUARY 1, 2024 – DECEMBER 31, 2026

Pursuant to the Meyers-Milias-Brown Act ("MMBA"), this Side Letter Agreement is entered into on May 19, 2026, between the City of Oroville ("City") and the Oroville Management Association herein referred to as ("OMA").

It is understood and agreed that the specific provisions contained in this Side Letter Agreement shall supersede any previous agreements, whether oral and written, regarding the matters contained herein. The parties have met and conferred in good faith and the OMA, and the City agree as follows:

The parties have met in good faith and have agreed to increase the Lieutenants salary range by approximately 5%, to maintain a 20% difference between top step Lieutenant and Sergeant, effective May 25, 2026. The current and proposed salary ranges are attached.

OROVILLE MANAGEMENT ASSOCIATION

Wade Atteberry, OMA President

Date:_____

Derek Hawley, Teamster's Representative

Date:_____

CITY OF OROVILLE

Brian Ring, City Administrator

Date:_____

Current Salary Ranges

Police Chief	**$139,528.95**	**$146,505.40**	**$153,830.67**	**$161,522.20**	**$169,598.31**	**$178,078.23**	**$186,982.14**	**$196,331.24**	**Annual**
	$11,627.41	$12,208.78	$12,819.22	$13,460.18	$14,133.19	$14,839.85	$15,581.84	$16,360.94	Monthly
	$67.0812	$70.4353	$73.9571	$77.6549	$81.5376	$85.6145	$89.8953	$94.3900	Hourly
Assistant Police Chief	**$121,328.85**	**$127,395.29**	**$133,765.06**	**$140,453.31**	**$147,475.98**	**$154,849.77**	**$162,592.26**	**$170,721.88**	**Annual**
	$10,110.74	$10,616.27	$11,147.09	$11,704.44	$12,289.66	$12,904.15	$13,549.36	$14,226.82	Monthly
	$58.3312	$61.2477	$64.3101	$67.5256	$70.9019	$74.4470	$78.1694	$82.0778	Hourly
Police Lieutenant	**$105,503.70**	**$110,778.89**	**$116,317.83**	**$122,133.72**	**$128,240.41**	**$134,652.43**	**$141,385.05**	**$148,454.31**	**Annual**
	$8,791.98	$9,231.57	$9,693.15	$10,177.81	$10,686.70	$11,221.04	$11,782.09	$12,371.19	Monthly
	$50.7229	$53.2591	$55.9220	$58.7181	$61.6540	$64.7367	$67.9736	$71.3723	Hourly
Sergeant	**$101,778.10**	**$106,867.01**	**$112,210.36**	**$117,820.87**	**$123,711.92**	**$129,897.51**	**Annual**		
	$8,481.51	$8,905.58	$9,350.86	$9,818.41	$10,309.33	$10,824.79	Monthly		
	$48.9318	$51.3784	$53.9473	$56.6447	$59.4769	$62.4507	Hourly		

15% between Chief and Assistant Chief

15% between Assistant Chief and Lieutenant

currently 3.66% between Lieutenant and Sergeant

Proposed Salary Ranges

Police Chief	**$146,505.06**	**$153,830.31**	**$161,521.82**	**$169,597.92**	**$178,077.81**	**$186,981.70**	**$196,330.79**	**$206,147.33**	**Annual**
	$12,208.75	$12,819.19	$13,460.15	$14,133.16	$14,839.82	$15,581.81	$16,360.90	$17,178.94	Monthly
	$70.4351	$73.9569	$77.6547	$81.5375	$85.6143	$89.8950	$94.3898	$99.1093	Hourly
Assistant Police Chief	**$127,395.71**	**$133,765.49**	**$140,453.76**	**$147,476.45**	**$154,850.28**	**$162,592.79**	**$170,722.43**	**$179,258.55**	**Annual**
	$10,616.31	$11,147.12	$11,704.48	$12,289.70	$12,904.19	$13,549.40	$14,226.87	$14,938.21	Monthly
	$61.2479	$64.3103	$67.5258	$70.9021	$74.4472	$78.1696	$82.0781	$86.1820	Hourly
Police Lieutenant	**$110,778.95**	**$116,317.90**	**$122,133.79**	**$128,240.48**	**$134,652.50**	**$141,385.13**	**$148,454.39**	**$155,877.10**	**Annual**
	$9,231.58	$9,693.16	$10,177.82	$10,686.71	$11,221.04	$11,782.09	$12,371.20	$12,989.76	Monthly
	$53.2591	$55.9221	$58.7182	$61.6541	$64.7368	$67.9736	$71.3723	$74.9409	Hourly
Sergeant	**$101,778.10**	**$106,867.01**	**$112,210.36**	**$117,820.87**	**$123,711.92**	**$129,897.51**	**Annual**		
	$8,481.51	$8,905.58	$9,350.86	$9,818.41	$10,309.33	$10,824.79	Monthly		
	$48.9318	$51.3784	$53.9473	$56.6447	$59.4769	$62.4507	Hourly		

15% between Chief and Assistant Chief Top Step's

15% between Assistant Chief Lieutenant Top Steps

20% between Lieutenant and Sergeant Top Steps

Difference between Current & Proposed

-$9,816.08

-$8,536.67

-$7,422.80

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN AND COUNCIL MEMBERS**

FROM: **LIZ EHRENSTROM, HUMAN RESOURCE MANAGER**

RE: **EMPLOYMENT AGREEMENT AMENDMENT BETWEEN THE CITY OF OROVILLE AND JASON WINES, POLICE CHIEF TO INCREASE THE SALARY RANGE BY APPROXIMATELY 5% TO MAINTAIN A 15% DIFFERENTIAL BETWEEN TOP STEP ASSISTANT CHIEF AND TOP STEP CHIEF**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider an amendment to the employment agreement between the City of Oroville and the Jason Wines, Police Chief (Chief), to increase the salary range by approximately 5%, maintaining a 15% differential between top step Assistant Chief and top step Chief, effective May 25, 2026. In addition, an adjustment of approximately 5% to the Assistant Police Chief classification to maintain the 15% differential between top step Lieutenant and top step Assistant Chief.

DISCUSSION

OPOA Sworn members received a 5% wage increase on January 5, 2026 in an attempt to remain competitive with surrounding law enforcement agencies. At that time, the compensation for the sworn administrative classifications (Police Chief, Assistant Chief and Lieutenants) were not adjusted. Staff recommend the Chief classification be increased by approximately 5%, maintaining the 15% differential between top step Assistant Chief and top step Chief, effective May 25, 2026.

In addition, it's recommended that the compensation of the Assistant Police Chief (currently not filled) be adjusted to maintain the 15% differential between top step Lieutenant and top step Assistant Chief.

FISCAL IMPACT

Approximately $9,816 in salary, in addition to benefit costs.

ACTION REQUESTED -

1. **ADOPT RESOLUTION NO. 9459 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMENDMENT TO THE AGREEMENT WITH JASON WINES, POLICE CHIEF; AND**
2. **APPROVE UPDATED SALARY SCHEDULE FOR THE POLICE CHIEF AND ASSISTANT POLICE CHIEF CLASSIFICATIONS.**

ATTACHMENTS

1. Resolution No. 9459
2. Amendment to the Agreement (A-3554-1)
3. Updated Salary Ranges

CITY OF OROVILLE
RESOLUTION NO. 9459

A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AMEDMENT TO THE AGREEMENT BETWEEN THE CITY OF OROVILLE AND JASON WINES, POLICE CHIEF

(Agreement No. 3554-1)

BE IT HEREBY RESOLVED by the Oroville City Council as follows:

1. The Mayor is hereby authorized and directed to execute an amendment to the agreement between the City of Oroville and Jason Wines, Police Chief. A copy is attached hereto as Exhibit “A”.

2. The City Clerk shall attest to the adoption of this Resolution.

PASSED AND ADOPTED by the Oroville City Council at a regular meeting held on May 19, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

David Pittman, Mayor

APPROVED AS TO FORM:

Dave Ritchie, City Attorney

ATTEST:

Brian Ring, City Clerk

AMENDMENT TO EMPLOYMENT AGREEMENT BETWEEN
THE CITY OF OROVILLE AND JASON WINES
(Agreement No. 3554-1)

This Amendment, dated **May 19, 2026**, with an effective date of May 25, 2026, is to the Employment Agreement ("Agreement") approved on July 7, 2025, between the City of Oroville ("City") and Jason Wines ("Wines").

In consideration of the terms and conditions herein, the City and Wines agree that the Agreement shall be amended as follows:

1. SECTION 5. SALARY:

   City agrees to pay Wines at Step H on the salary schedule, an annual base salary of $206,147.33 per year, payable at the same time and manner as other Council Appointed Employees of City are paid.

Conflicts between this Amended Agreement and the Agreement shall be controlled by this Amendment. All other provisions within the Agreement not modified by this Amendment shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above.

CITY OF OROVILLE

David Pittman, Mayor

Jason Wines, Police Chief

APPROVED AS TO FORM:

Dave Ritchie, City Attorney

Current Salary Ranges

Police Chief	**$139,528.95**	**$146,505.40**	**$153,830.67**	**$161,522.20**	**$169,598.31**	**$178,078.23**	**$186,982.14**	**$196,331.24**	**Annual**	15% between Chief and Assistant Chief
	$11,627.41	$12,208.78	$12,819.22	$13,460.18	$14,133.19	$14,839.85	$15,581.84	$16,360.94	Monthly	
	$67.0812	$70.4353	$73.9571	$77.6549	$81.5376	$85.6145	$89.8953	$94.3900	Hourly	
Assistant Police Chief	**$121,328.85**	**$127,395.29**	**$133,765.06**	**$140,453.31**	**$147,475.98**	**$154,849.77**	**$162,592.26**	**$170,721.88**	**Annual**	15% between Assistant Chief and Lieutenant
	$10,110.74	$10,616.27	$11,147.09	$11,704.44	$12,289.66	$12,904.15	$13,549.36	$14,226.82	Monthly	
	$58.3312	$61.2477	$64.3101	$67.5256	$70.9019	$74.4470	$78.1694	$82.0778	Hourly	
Police Lieutenant	**$105,503.70**	**$110,778.89**	**$116,317.83**	**$122,133.72**	**$128,240.41**	**$134,652.43**	**$141,385.05**	**$148,454.31**	**Annual**	currently 3.66% between Lieutenant and Sergeant
	$8,791.98	$9,231.57	$9,693.15	$10,177.81	$10,686.70	$11,221.04	$11,782.09	$12,371.19	Monthly	
	$50.7229	$53.2591	$55.9220	$58.7181	$61.6540	$64.7367	$67.9736	$71.3723	Hourly	
Sergeant	**$101,778.10**	**$106,867.01**	**$112,210.36**	**$117,820.87**	**$123,711.92**	**$129,897.51**	**Annual**			
	$8,481.51	$8,905.58	$9,350.86	$9,818.41	$10,309.33	$10,824.79	Monthly			
	$48.9318	$51.3784	$53.9473	$56.6447	$59.4769	$62.4507	Hourly			

Proposed Salary Ranges

											Difference between Current & Proposed
Police Chief	**$146,505.06**	**$153,830.31**	**$161,521.82**	**$169,597.92**	**$178,077.81**	**$186,981.70**	**$196,330.79**	**$206,147.33**	**Annual**	15% between Chief and Assistant Chief Top Step's	-$9,816.08
	$12,208.75	$12,819.19	$13,460.15	$14,133.16	$14,839.82	$15,581.81	$16,360.90	$17,178.94	Monthly		
	$70.4351	$73.9569	$77.6547	$81.5375	$85.6143	$89.8950	$94.3898	$99.1093	Hourly		
Assistant Police Chief	**$127,395.71**	**$133,765.49**	**$140,453.76**	**$147,476.45**	**$154,850.28**	**$162,592.79**	**$170,722.43**	**$179,258.55**	**Annual**	15% between Assistant Chief Lieutenant Top Steps	-$8,536.67
	$10,616.31	$11,147.12	$11,704.48	$12,289.70	$12,904.19	$13,549.40	$14,226.87	$14,938.21	Monthly		
	$61.2479	$64.3103	$67.5258	$70.9021	$74.4472	$78.1696	$82.0781	$86.1820	Hourly		
Police Lieutenant	**$110,778.95**	**$116,317.90**	**$122,133.79**	**$128,240.48**	**$134,652.50**	**$141,385.13**	**$148,454.39**	**$155,877.10**	**Annual**	20% between Lieutenant and Sergeant Top Steps	-$7,422.80
	$9,231.58	$9,693.16	$10,177.82	$10,686.71	$11,221.04	$11,782.09	$12,371.20	$12,989.76	Monthly		
	$53.2591	$55.9221	$58.7182	$61.6541	$64.7368	$67.9736	$71.3723	$74.9409	Hourly		
Sergeant	**$101,778.10**	**$106,867.01**	**$112,210.36**	**$117,820.87**	**$123,711.92**	**$129,897.51**	**Annual**				
	$8,481.51	$8,905.58	$9,350.86	$9,818.41	$10,309.33	$10,824.79	Monthly				
	$48.9318	$51.3784	$53.9473	$56.6447	$59.4769	$62.4507	Hourly				

OROVILLE CITY COUNCIL
STAFF REPORT

TO: **MAYOR AND CITY COUNCIL MEMBERS**

FROM: **KAYLA REASTER, ASSISTANT CITY CLERK**

RE: **NOVEMBER 3, 2026 GENERAL MUNICIPAL ELECTION RESOLUTIONS**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider adopting the resolutions necessary for the City's municipal election to be called and consolidated with the 2026 General Statewide Election that is conducted by Butte County Elections Department.

DISCUSSION

The General Municipal Election for the City of Oroville is to be held in consolidation with the General Statewide Election on November 3, 2026, for the election of three (3) Members of the City Council to districts A, B, and F, and the Mayoral seat (at-large), as well as the City Treasurer for the full term of four (4) years, pursuant to the provisions of the Oroville Municipal Charter, Article VII, section 1 and Oroville Municipal Code Chapter 2.08 related to elections. Terms of office will expire for the positions currently held by the following individuals: Council Members Tracy Johnstone (A), Shawn Webber (F), Vice Mayor Eric Smith (B), Mayor Pittman, and City Treasurer (Vacant).

Call & Consolidation

It is required that the City Clerk officially set the election date and requests the Board of Supervisors to issue instructions to the Butte County Election Department regarding consolidation with the Statewide General Election and to authorize certain procedures for the conduct of said election.

Notice of Election

The Notice of Election must contain the date of the election, the offices for which candidates may file, the qualifications required, the candidate filing period (July 13th – August 7th), and where the candidate shall file their nomination papers. It also must also contain notification of any ballot measures, a synopsis of the measure, and the deadline set for arguments, if the measure is placed on the ballot before the Notice of Election is published.

Candidate Statement
A candidate may file a Candidate Statement of Qualifications to be printed in the sample ballot, not to exceed 200 words. A local agency may estimate the total cost of printing the statement and require each candidate filing a statement to pay in advance their estimated pro rate share as a condition of having a statement included in the voter's pamphlet.

The cost of the candidate statements is estimated based upon information from the Butte County Elections Department which oversees the typesetting of the voter pamphlet. The cost for a candidate statement for the 2026 General Municipal Election has been set at $300 per candidate statement.

FISCAL IMPACT

TBD.

ACTION(S) REQUESTED -

1. **ADOPT RESOLUTION NO. 9460 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF BUTTE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD TUESDAY, NOVEMBER 3. 2026, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE; AND**

2. **ADOPT RESOLUTION NO. 9461 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON TUESDAY, NOVEMBER 3, 2026, FOR THE ELECTION OF CERTAIN OFFICERS OF THE CITY AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES; AND**

3. **ADOPT RESOLUTION NO. 9462 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATE STATEMENTS SUBMITTED TO THE VOTERS AT A GENERAL MUNICIPAL ELECTION.**

ATTACHMENTS

1. Resolution Nos. 9460, 9461, and 9462

RESOLUTION NO. 9460

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF BUTTE TO CONSOLDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 3, 2026 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE

WHEREAS, the City Council of the City of Oroville called a General Municipal Election to be held on November 3, 2026, for the purpose of election of three (3) members of the City Council (one each from Districts A, B and F); the Mayor; and the City Treasurer; and

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the city the precincts, polling places, and elections officers of the two elections be the same, and that the county election department of the· County of Butte canvass the returns of the General Municipal Election and that the election be held in all respects as if it were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That, pursuant to the provisions of §10403 of the Elections Code, the Butte County Board of Supervisors is hereby requested to consent and agree to the consolidation of a General Municipal Election with a Statewide General Election on Tuesday, November 3, 2026, for the purpose of election of three (3) Members of the City Council (one each from Districts A, B and F); the Mayor; and City Treasurer.

SECTION 2. That the County election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if it were only one election, and only one form of the ballot shall be used. The election will be held and conducted in accordance with the provisions of the laws regulating the statewide or special election.

SECTION 3. That the Board of Supervisors is requested to issue instructions to the County election department to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the City of Oroville recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs upon presentation to the City of a properly approved invoice.

SECTION 5. That the City Clerk is directed to forward without delay to the Board of Supervisors and the County Registrar of Voters' offices a certified copy of this resolution.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

Dated: May 19, 2026

==========

I hereby certify that Resolution No. XXXX was passed and adopted by the City Council of the City of Oroville in a regular meeting held May 19, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED AS TO FORM:

_____

David Ritchie, Assistant City Attorney

_____

David Pittman, Mayor

ATTEST:

_____

Kayla Reaster, Assistant City Clerk

RESOLUTION NO. 9461

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD IN THE CITY ON TUESDAY, NOVEMBER 3, 2026, FOR THE ELECTION OF CERTAIN OFFICERS OF THE CITY AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO GENERAL LAW CITIES

WHEREAS, under the provisions of the laws relating to General Law Cities in the State of California, a General Municipal Election shall be held on Tuesday, November 3, 2026, for the election of municipal officers in Districts A; B; F; the Mayor; and the City Treasurer.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. That, pursuant to the requirements of the laws of the State of California relating to General Law Cities within said State, there is called and ordered to be held in the City of Oroville, California, on Tuesday, November 3, 2026, a General Municipal Election for the purpose of electing the qualified three (3) members of the City Council (one each from Districts A, B,F); and the Mayor of said City for the full term of four years; and of electing the City Treasurer for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk of the City of Oroville is authorized, instructed, and directed to coordinate with the County of Butte Registrar of Voters to procure and furnish any and all official ballots, notices, printed matter, and all supplies, equipment, and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o’ clock p.m. of the same day when the polls shall be closed pursuant to Election Code § 10242, except as provided in§ 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in time, form, and manner as required by law.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

Dated: May 19, 2026

I hereby certify that Resolution No. XXXX was passed and adopted by the City Council of the City of Oroville in a regular meeting held May 19, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED AS TO FORM:

_____

David Ritchie, Assistant City Attorney

_____

David Pittman, Mayor

ATTEST:

_____

Kayla Reaster, Assistant City Clerk

Resolution No. 9462

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 3, 2026

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate's statement.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an election to be held in the City of Oroville on November 3, 2026 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

SECTION 2. FOREIGN LANGUAGE POLICY.

A. Pursuant to the Federal Voting Rights Act, candidates' statements will be translated into all languages required by the County of Butte. The County is required to translate candidates' statements into Spanish.

B. The County will print and mail voter information guides and candidates' statements to all voters in English and Spanish. The County will make the voter information guides and candidates' statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

SECTION 3. PAYMENT.

A. Translations:

1. The candidate shall be required to pay for the cost of translating the candidate's statement into any required foreign language as specified in (A) and (B) of Section 2 above pursuant to Federal and/or State law.

2. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language that is not required as specified in (A) and (B) of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing and mailing:

1. The candidate shall be required to pay for the cost of printing and mailing the candidate's statement in English in the voters' pamphlet.

2. The candidate shall be required to pay for the cost of printing and mailing the candidate's statement in a foreign language required in (A) of Section 2 above in the voters' pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voters' pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the· City Clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the City Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the City Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 60 days of receiving the invoice from the Butte County Registrar of Voters.

SECTION 4. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the voter information guide.

SECTION 5. That the City Clerk shall provide each candidate or the candidate's representative a copy of this resolution at the time nominating petitions are issued.

SECTION 6. That this resolution shall apply only to the election to be held on November 3, 2026, and shall then be repealed.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

Dated: May 19, 2026

I hereby certify that Resolution No. XXXX was passed and adopted by the City Council of the City of Oroville in a regular meeting held May 19, 2026 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED AS TO FORM:

_____

David Ritchie, Assistant City Attorney

_____

David Pittman, Mayor

ATTEST:

_____

Kayla Reaster, Assistant City Clerk

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN & COUNCIL MEMBERS**

FROM: **CHRIS TENNS, FIRE CHIEF**

RE: **FIRE DEPARTMENT COST RECOVERY – MANAGING SERVICE DEMAND**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall consider introducing an ordinance establishing a Fire Department cost recovery program for certain non-emergency, preventable, or negligent incidents. The intent of this program is to help keep emergency resources available and ready for true emergencies, while still ensuring that anyone experiencing a bonified emergency feels comfortable calling 911 when they believe help is required.

DISCUSSION

Following direction from the City Council at the April 21st regular City Council meeting, staff updated the proposed ordinance to incorporate that feedback and strengthen how the program will be applied. The ordinance adds Chapter 10.28 to the Oroville Municipal Code and outlines when the City may recover the actual cost of certain Fire Department responses. These situations may include repeated false alarms, non-emergency public assists, or incidents resulting from negligence or code violations. The ordinance also clearly defines exemptions for bona fide emergencies and good faith calls, reinforcing that the priority remains immediate response to life safety incidents without hesitation.

The revised proposed ordinance includes a review process through a Cost Recovery Review Committee and introduces optional warning notices for repeat or preventable non-emergency incidents, giving individuals and businesses an opportunity to address issues before any charges are considered. Each incident is evaluated on a case-by-case basis, with the ability to reduce or waive fees when appropriate. The approach is intended to promote responsible use of emergency services while helping maintain the Fire Department's ability to respond when it matters most.

FISCAL IMPACT

None.

ACTION(S) REQUESTED –

1. **CONDUCT A PUBLIC HEARING; AND**
2. **INTRODUCE THE ORDINANCE BY TITLE ONLY AND WAIVE THE FIRST READING OF THE ORDINANCE; AND**
3. **DIRECT STAFF TO RETURN WITH THE ORDINANCE FOR SECOND READING AND ADOPTION AT THE NEXT SCHEDULED REGULAR COUNCIL MEETING.**

ATTACHMENTS

1. Draft Ordinance

ORDINANCE NO. _____ (FULL CHANGE VERSION)
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE ADDING CHAPTER 8.06 TO TITLE 8 OF THE OROVILLE MUNICIPAL CODE RELATING TO FIRE DEPARTMENT COST RECOVERY

SECTION 1. Findings and Purpose

The City Council of the City of Oroville finds and declares:

A. The Oroville Fire Department provides essential emergency and life safety services to protect the public health, safety, and welfare.

B. Some costs associated with certain Fire Department responses are attributable to negligent, unlawful, excessive, avoidable, discretionary, or non-emergency uses of emergency services.

C. Repeated non-emergency or preventable service requests place an undue burden on limited taxpayer-funded resources, personnel, and equipment.

D. The City Council seeks to authorize cost recovery in appropriate circumstances while ensuring that no person is discouraged from seeking emergency assistance when a reasonable belief exists that a true emergency is occurring.

E. This Chapter is intended to supplement, and not replace, existing cost recovery authority, including Chapter 10.24 of this Code.

Chapter 8.06
FIRE DEPARTMENT COST RECOVERY

8.06.010 – Definitions

A. “Actual Cost” means the full direct and indirect cost of providing Fire Department services, including but not limited to personnel wages and benefits, apparatus, fuel, maintenance, equipment use, materials, supplies, administrative overhead, dispatch services, and any contracted services, as established by the City’s Master Fee Schedule.

B. “Billable Incident” means a Fire Department response that has been reviewed and approved for cost recovery in accordance with Section 10.28.020 of this Chapter.

C. “Responsible Party” means any person, business, corporation, property owner, occupant, or legal entity whose acts, negligence, omissions, violations, or service requests caused or necessitated a Billable Incident.

D. “Bona Fide Emergency” means a situation in which a reasonable person would believe that an immediate threat to life, health, or significant property damage exists, requiring urgent Fire Department response.

E. “Non-Emergency Incident” means a request for service in which no immediate threat to life, health, or property exists, and where the need for response is avoidable, repetitive, or discretionary in nature.

F. “Warning Notice” means a written notice issued by the City advising a Responsible Party that future similar incidents may be subject to cost recovery under this Chapter.

8.06.020 – Authority to Recover Costs and Review Process

A. The City is authorized to recover the Actual Cost of Billable Incidents.

B. No invoice shall be issued under this Chapter unless the incident has been reviewed and approved by the Cost Recovery Review Committee. The Cost Recovery Review Committee shall consist of:

1. The Fire Chief, or designee;
2. The City Administrator, or designee; and
3. The City Attorney, or designee.

C. The Committee shall determine:

1. Whether the incident qualifies as a Billable Incident;
2. Whether a Warning Notice should be issued;
3. Whether billing is appropriate and reasonable; and
4. Whether full or partial cost recovery shall be pursued;

D. Approval by a majority of the Committee shall be required to authorize issuance of an invoice.

8.06.030 – Billable Incidents

Billable Incidents may include, but are not limited to:

A. False and Preventable Alarms
1. Excessive false fire alarms beyond thresholds established in the Master Fee Schedule.
2. Alarm activations caused by system malfunction due to lack of maintenance.
3. Alarm activations resulting from construction activity without proper notification.

B. Non-Emergency Public Assists

1. Lift assists or “help-up” calls where no acute medical condition or injury is present.
2. Non-emergency assistance requests by a private business, facility, or property owner.
3. Welfare checks or service calls where no emergency condition exists.

C. Negligence or Unlawful Conduct
1. Motor vehicle collisions involving negligent or unlawful operation, including DUI.
2. Hazardous materials releases caused by negligence or regulatory violations.
3. Unauthorized burning or fire code violations requiring response.
4. Fireworks violations requiring response.

D. Specialized or Resource Intensive Responses
1. Technical rescue incidents (confined space, trench, rope rescue) caused by negligent acts.
2. Water rescue or swift water response due to reckless behavior.

3. Illegal campfires or warming fires requiring suppression.
4. Fire investigations resulting from negligent or unlawful activity.

E. Business and Commercial Activity Responses

1. Service requests made by private businesses for non-emergency assistance.
2. Fire watch services.
3. Standby services for events without required permits.
4. Failure to maintain required fire protection systems.

F. Other Discretionary Responses

Any Fire Department response that the Cost Recovery Review Committee determines.

1. Did not involve a Bona Fide Emergency.
2. Was avoidable, excessive, or due to misuse of emergency services.
3. Is otherwise appropriate for cost recovery under applicable law.

8.06.040 – Exemptions to Cost Recovery Efforts

This Chapter shall not apply to:

A. Bona fide life-threatening medical emergencies.

B. Good faith emergency calls where immediate threat to life or property reasonably appeared to exist.

C. Mutual aid responses unless otherwise governed by agreement.

D. Incidents where cost recovery is prohibited by state or federal law.

8.06.050 – Fees and Master Fee Schedule

A. Charges shall be imposed as established in the City of Oroville Master Fee Schedule, as adopted and amended by City Council resolution.

B. The City Council may establish, revise, or update cost recovery rates by resolution without amendment to this Chapter.

8.06.060 – Billing and Collection

A. The City may invoice the Responsible Party and/or their insurer.

B. Prior to issuing an invoice for a Billable Incident the City may issue a Warning Notice to the Responsible Party.

C. Any Warning Notice issued shall identify the conduct or condition giving rise to potential cost recovery and provide an opportunity for corrective action.

D. Payment of any invoice shall be due within thirty (30) days of issuance.

E. Any unpaid balance shall constitute a debt owed to the City.

F. The City may pursue all lawful means of collection, including civil action or referral to a collection agency.

SECTION 2 – Severability

If any section, subsection, sentence, clause, or phrase of this Ordinance is held invalid, such invalidity shall not affect the remaining portions, which shall remain in full force and effect.

CITY OF OROVILLE
STAFF REPORT

TO: **MAYOR PITTMAN AND COUNCIL MEMBERS**

FROM: **PATRICK PIATT, COMMUNITY DEVELOPMENT DIRECTOR**

KILEY COPE, ASSOCIATE PLANNER

RE: **FIRST READING OF ORDINANCE REGARDING ZONE CHANGE ZC26-03 ESTABLISHING THE HEALTH SERVICES OVERLAY (HS-O) DISTRICT WITHIN THE OLIVE HIGHWAY CORRIDOR AND SURROUNDING HOSPITAL SERVICE AREA**

DATE: **MAY 19, 2026**

SUMMARY

The City Council shall conduct a public hearing and introduce a potential zoning change and ordinance establishing the Health Services Overlay (HS-O) District within the Olive Highway corridor and surrounding Oroville Hospital service area.

The proposed HS-O District is intended to encourage the development and coordination of medical, wellness, and related support services in proximity to the existing healthcare cluster. The overlay would not replace underlying zoning but would provide additional policy guidance and regulatory clarity for health-related uses within the identified area.

The Planning Commission last reviewed the proposed overlay district at a duly noticed public hearing on April 23, 2026, and recommended approval with a minor modification to the proposed overlay boundary. The revised boundary removes the area located north of Olive Highway between Mitchell Avenue and Oro Dam Boulevard East.

DISCUSSION

The Health Services Overlay (HS-O) District is a City-initiated zoning action intended to support long-term planning and coordination of healthcare-related services within Oroville.

The proposed overlay district applies to properties generally located along the Olive

Highway corridor and surrounding the Oroville Hospital service area. The overlay is designed to function as an enabling policy tool that supports healthcare access while maintaining the City's existing zoning framework and development standards.

The HS-O District would not alter underlying zoning classifications or permit uses currently prohibited by the Municipal Code. Instead, the overlay would provide additional clarity and consistency regarding review of health-related uses within the overlay area.

The overlay concept was developed following prior project review, Planning Commission study sessions, and discussion regarding the City's existing regulatory framework for healthcare-related land uses. Staff identified that medical and wellness uses are often distributed across multiple zoning districts without a coordinated planning framework, which can create uncertainty for applicants and unpredictability in project review.

The proposed overlay is intended to:

- Encourage healthcare-related services to locate in accessible areas near the existing cluster
- Promote improved access to care for Oroville residents
- Improve consistency in review of health-related land uses
- Reduce regulatory uncertainty for providers
- Support long-term coordination of healthcare services and infrastructure

The Planning Commission conducted a public hearing on April 23, 2026, and recommended approval of the proposed overlay district with a minor modification to the overlay boundary. The revised boundary removes the area located north of Olive Highway between Mitchell Avenue and Oro Dam Boulevard East based on Commission direction regarding long-term land use compatibility and overlay focus areas. The proposed boundary map has been included for Council consideration.

No specific development project is proposed or approved as part of this action. Any future development within the overlay area would remain subject to applicable permitting requirements, development standards, and environmental review pursuant to CEQA.

Staff has evaluated the proposed Zone Change in the context of the General Plan and finds the overlay consistent with broader goals related to community health, efficient land use planning, infrastructure coordination, and access to essential services.

FISCAL IMPACT

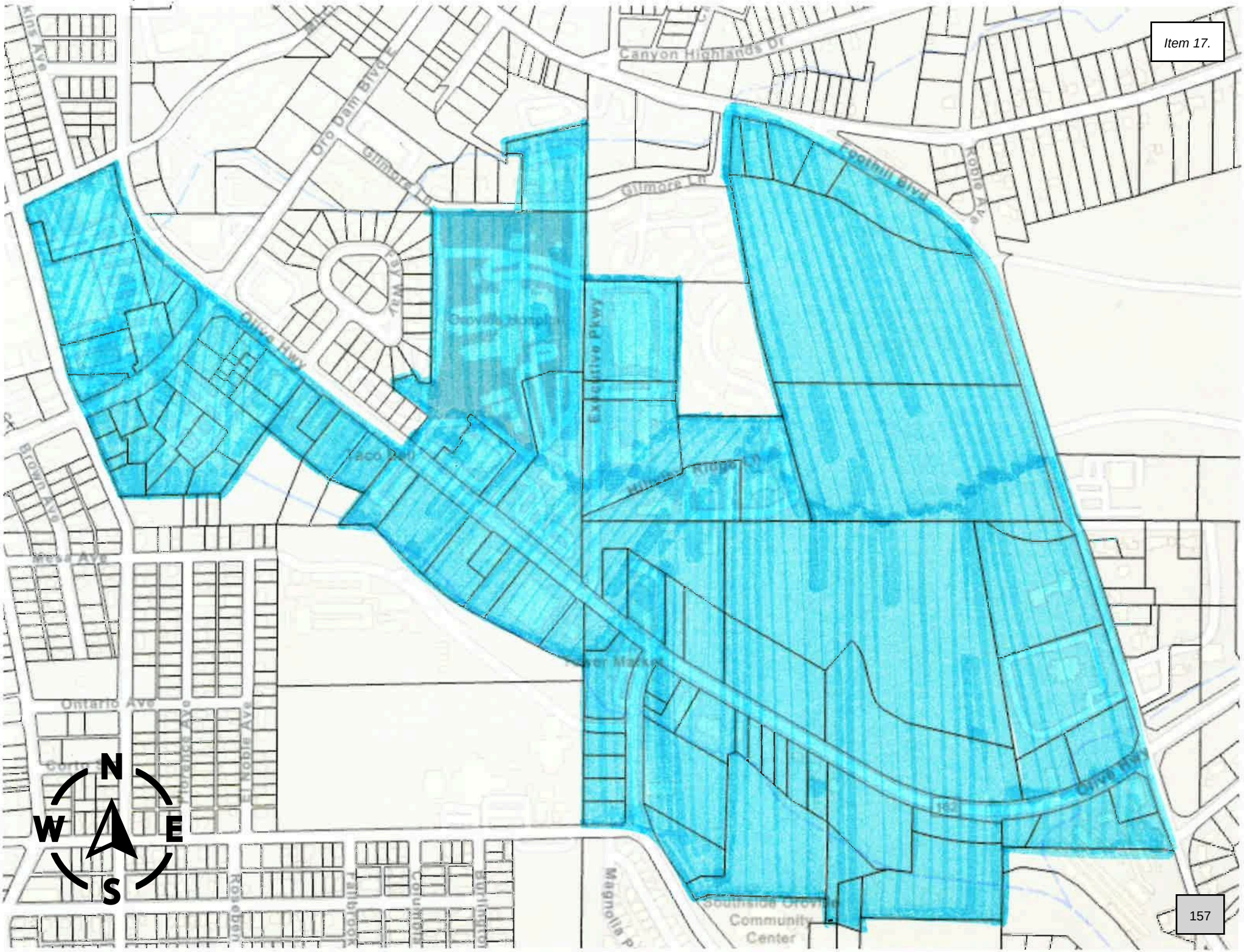
None. This is a City-initiated policy action. The only costs associated with the project are staff time and public noticing expenses.

ACTION(S) REQUESTED -

1. **INTRODUCE ZONE CHANGE ZC26-03 ESTABLISHING THE HEALTH SERVICES OVERLAY (HS-O) DISTRICT; AND**
2. **INTRODUCE BY TITLE AND WAIVE THE FIRST READING OF ORDINANCE NO. 1898 ESTABLISHING THE HEALTH SERVICES OVERLAY (HS-O) DISTRICT AND AMENDING TITLE 17 OF THE OROVILLE MUNICIPAL CODE; AND**
3. **DIRECT STAFF TO BRING BACK FOR FORMAL ADOPTION AT THE NEXT REGULAR COUNCIL MEETING.**

ATTACHMENTS

- Attachment A: Revised Health Services Overlay (HS-O) Boundary Map
- Attachment B: List of Proposed Parcels and Addresses
- Attachment C: Draft Municipal Code – Health Services Overlay (HS-O) District
- Attachment D: Draft Table Changes
- Attachment E: Informational Flyer
- Attachment F: Public Notice Mailer
- Attachment G: Planning Commission Resolution No. P2026-13
- Attachment H: Draft Ordinance No. 1898


Canyon Highlands Dr
Oro Dam Blvd E
Gilmore Ln
Foothill Blvd
Kodiak Ave
Executive Pkwy
Olive Hwy
Ontario Ave
Montana Ave
El Nodie Ave
Magnolia Ave
Community Center
N
W
E
S

Parcel Number	Address
013-170-052	2600 Oro Dam Blvd E
013-170-076	NO ADDRESS
013-170-039	2626 Oro Dam Blvd E
013-170-075	NO ADDRESS
013-170-072	2340 Oro Dam E Blvd
013-170-074	2470 Oro Dam Blvd E
013-170-073	2450 Oro Dam Blvd E
013-190-060	2703 Oro Dam Blvd E
013-260-081	NO ADDRESS
013-260-062	2721 Olive Hwy
013-260-079	2809 Olive Hwy
013-270-028	1 Gilmore Lane
013-290-030	1000 Executive Pkwy
013-290-032	2845 Olive Hwy
013-290-038	400 Executive Hwy
013-290-053	200 Hillview Ridge Ln
013-300-038	2903 Olive Hwy
013-300-039	No Address Listed
013-300-119	2971 Olive Hwy
013-300-093	3001 Olive Hwy
013-300-094	No Address Listed
013-300-058	No Address Listed
013-300-121	No Address Listed
013-290-054	400 Hillview Ridge Ln
013-300-120	No Address Listed
013-300-115	3163 Olive Hwy
013-300-083	No Address Listed
013-300-076	2376 Foothill Blvd
013-300-123	2350 Foothill Blvd
013-300-124	No Address Listed
013-290-027	No Address Listed
013-290-026	No Address Listed
013-290-045	No Address Listed
013-290-047	No Address Listed
013-300-065	2410 Foothill Blvd
013-300-064	3160 Olive Hwy
013-300-066	No Address Listed
013-300-116	No Address Listed
013-300-117	No Address Listed
013-310-008	No Address Listed
013-310-024	No Address Listed

Parcel Number	Address
013-300-003	3044 Olive Hwy
013-310-036	No Address Listed
013-300-016	3034 Olive Hwy
013-300-015	3022 Olive Hwy
013-300-050	No Address Listed
013-300-049	No Address Listed
013-300-048	No Address Listed
013-300-047	3014 Olive Hwy
013-300-113	3012 Olive Hwy
013-300-112	3008 Olive Hwy
013-300-075	3004 Olive Hwy
013-300-087	No Address Listed
013-300-099	2525 Lower Wyandotte Rd
013-300-098	No Address Listed
013-300-108	No address
013-300-109	No address
013-300-110	No address
013-300-111	No address
013-300-114	No address
013-300-122	2970 Olive Hwy
013-300-041	2896 Olive Hwy
013-260-047	2890 Olive Hwy
013-260-048	2858 Olive Hwy
013-260-018	2816 Olive Hwy
013-260-037	2780 Olive Hwy
013-260-071	2770 Olive Hwy
013-260-072	2730 Olive Hwy
013-260-057	2690 Olive Hwy
013-260-054	2660 Olive Hwy
013-260-053	2630 Olive Hwy
013-260-044	2620 Olive Hwy
013-260-075	2610 Olive Hwy
013-260-031	2586 Olive Hwy
013-260-032	2588 Olive Hwy
013-260-073	2525 Oro Dam Blvd E
013-260-027	2560 Olive Hwy
013-260-028	2558 Olive Hwy
013-260-030	2550 Olive Hwy
013-260-029	2554 Olive Hwy
013-260-003	2546 Olive Hwy
013-260-069	2639 Oro Dam Blvd E

Parcel Number	Address
013-260-060	2585 Oro Dam Blvd E
013-260-025	2445 Oro Dam Blvd E
013-260-009	2405 Oro Dam Blvd E
035-500-047	2301 Oro Dam Blvd E
035-500-042	2557 Spencer Ave
035-500-043	2575 Spencer Ave

Parcel Number	Address
035-500-046	2585 Spencer Ave
035-260-040	2451 Oro Dam Blvd
013-260-045	No Address
013-260-074	No Address
013-260-011	2465 Oro Dam Blvd E
013-300-065	2410 Foothill Blvd

Draft Municipal Code Language for Health Services Overlay (HS-O) District

Chapter 17.44 — Overlay Districts

§ 17.44.120 HS-O — Health Services Overlay District

A. Purpose.

The purpose of the Health Services Overlay (HS-O) district is to encourage development and expansion of health, wellness, and related support services in proximity to existing and planned healthcare facilities. The HS-O district establishes a planning framework to support coordinated health service delivery, improve access to care, and promote compatible land uses that benefit patients, caregivers, and the community.

The HS-O district is intended to:

Encourage expansion of medical, clinical, wellness, and complementary services near the City's primary healthcare providers;

Provide clarity and predictability for healthcare facility planning and investment;

Support compatible mixed uses that complement health services while maintaining neighborhood character;

Enhance connectivity, mobility, and access to healthcare resources;

Promote a cohesive environment for long-term health-oriented land use patterns.

B. Applicability.

The provisions of the HS-O district apply in addition to the underlying zoning district requirements. All development standards and permitted uses of the underlying zoning shall apply, except as modified by this overlay.

Where the provisions of this overlay conflict with provisions of the underlying zoning related to use classifications or permit requirements, the provisions of the HS-O district shall prevail.

The HS-O district shall be shown on the official zoning map and identified by appending "/HS-O" to the zoning designation (e.g., MXC/HS-O).

C. Permitted Uses in HS-O District.

Uses allowed in an HS-O district shall be consistent with the underlying zoning district and may include, but are not limited to:

Medical clinics and outpatient services;

Doctor, dental, and specialist offices;

Physical therapy, rehabilitation, and wellness services;

Support services for patient care (e.g., medical supply, pharmacy, laboratory);

Residential care facilities and supportive housing;

Professional office for health-related services;

Accessory uses consistent with health service delivery.

Additional uses may be specified on a use table if adopted during formal ordinance preparation.

All uses shall be subject to the definitions and classifications set forth in the Municipal Code.

D. Administrative Permits and Review.

Projects within the HS-O district shall be subject to the review and permitting requirements of the underlying zoning district, except as modified by this overlay.

The intent of the HS-O district is to streamline the approval process for health-related uses by allowing certain uses that would otherwise require a Use Permit to be reviewed through an Administrative Permit or other ministerial review process, as specified in the applicable use tables.

The specific permit requirements for uses within the HS-O district shall be identified in the Municipal Code use tables and may allow qualifying health service uses by right or through administrative review, subject to applicable performance standards.

All applications within the HS-O district shall be reviewed in accordance with standard City procedures and may be routed through the Development Review Committee as required.

The HS-O district is intended to reduce discretionary review where appropriate while maintaining compatibility with surrounding land uses.

E. Development Standards.

All new development shall comply with applicable design standards, parking requirements, landscaping, signage, and other development standards of the underlying zoning.

Where appropriate, design considerations for pedestrian accessibility, wayfinding, and public safety shall be emphasized to support health service access.

F. Relationship to General Plan.

The Health Services Overlay supports General Plan goals related to:

Community health and wellness;

Provision of public services and facilities;

Mixed-use development;

Economic vitality and neighborhood sustainability.

G. Implementation and Amendments.

The HS-O overlay may be applied to parcels by zoning code amendment.

The Planning Commission shall conduct hearings, and the City Council shall adopt ordinances to establish HS-O acreage and map boundaries.

Amendments to the HS-O overlay shall be processed in accordance with Chapter 17.56 (Amendments and Rezonings).

H. Relationship to Other Regulations.

The Health Services Overlay (HS-O) district is intended to modify review procedures and use classifications only as specified in the applicable zoning use tables.

Nothing in this section shall be interpreted to permit uses that are otherwise prohibited by the Oroville Municipal Code, nor to alter, supersede, or invalidate any existing City regulations unrelated to zoning use classifications.

All other applicable local, state, and federal regulations shall remain in full force and effect.

Table 17.34.020-1: Allowed Uses in Mixed-Use Districts

Key

P Permitted use, subject to zoning clearance

AP Administrative permit required

UP Use permit required

S See use-specific regulations for permit requirement

- Use not allowed

Land Use	Zoning Districts			Use-Specific Regulations
	MXD	MXN	MXC	
Local Food Uses				
Neighborhood food and beverage sales	AP	AP	AP	17.16.220 (Neighborhood food and beverage sales)
Urban agriculture	S	S	S	17.16.230 (Urban agriculture)
Public Assembly				
Carnival, circus or fair	AP	AP	AP	17.16.060 (Temporary uses and buildings)
Commercial recreational facility—indoor, 10,000 sq. ft. or less of gross floor area	UP	UP	P	
Commercial recreational facility—indoor, more than 10,000 sq. ft. of gross floor area	UP	UP	UP	

Land Use	Zoning Districts			Use-Specific Regulations
	MXD	MXN	MXC	
Commercial recreational facility—outdoor	-	-	UP	
Concert or performance	AP	AP	AP	17.16.060 (Temporary uses and buildings)
Library or museum	UP	UP	UP	
Meeting facility—10,000 sq. ft. or less of gross floor area	P	P	P	
Meeting facility—more than 10,000 sq. ft. of gross floor area	UP	UP	P	
Park or playground	UP	UP	UP	
School, public	UP	UP	UP	
School, private	UP	UP	UP	
Training facility	UP	UP	UP	
Residential [1]				
Caretaker residence	UP	UP	-	
Family day care, large	S	S	S	17.16.050 (Family day care homes)
Family day care, small	P	P	P	17.16.050 (Family day care homes)
Home occupation, low-impact	S	S	S	17.16.040 (Home occupation)
Home occupation, moderate-impact	S	S	S	17.16.040

Land Use	Zoning Districts			Use-Specific Regulations
	MXD	MXN	MXC	
				(Home occupation)
Mixed-use development	P	P	P	17.16.030 (Mixed-use development)
Multiple-family dwellings [1]	-	P	P	
Residential care facility—6 units or fewer	P	P	P	
Residential care facility—7 units or more [2]	UP	UP	-	17.44.120 (Health Services Overlay District)
Retail				
Alcoholic beverage sales	UP	UP	UP	
Al fresco dining areas	S	S	S	17.12.120 (Al fresco dining and seating)
Al fresco seating areas	S	S	S	17.12.120 (Al fresco dining and seating)
Building supply	-	-	-	
Equipment and machinery sales or rental	-	-	-	
Drive-through establishment—pharmacy	-	-	UP	17.16.080 (Drive-through establishments)
Drive-through establishment all other uses	-	-	UP	17.16.080

Land Use	Zoning Districts			Use-Specific Regulations
	MXD	MXN	MXC	
				(Drive-through establishments)
Farmers market	AP	AP	AP	
Food and beverage sales—10,000 sq. ft. or less of gross floor area	P	P	P	
Food and beverage sales—10,001 to 40,000 sq. ft. of gross floor area	UP	P	P	
Food and beverage sales—more than 40,000 sq. ft. of gross floor area	UP	UP	P	
Funeral merchandise sales	UP	UP	UP	
Gas station	-	-	UP	17.16.070 (Gas stations)
General retail—10,000 sq. ft. or less of gross floor area	P	P	P	
General retail—10,001 to 40,000 feet of gross floor area	UP	P	P	
General retail—more than 40,000 sq. ft. of gross floor area	-	UP	UP	
Mobile food vendor	AP	AP	AP	17.16.150 (Mobile food vending)
Mobile food vendor village	-	UP	UP	17.16.150 (Mobile food vending)
Pet store	UP	UP	UP	17.16.120 (Animal keeping)

Land Use	Zoning Districts			Use-Specific Regulations
	MXD	MXN	MXC	
Plant nursery or garden supply store	UP	UP	P	
Restaurant or café	P	P	P	
Seasonal holiday agricultural sales	AP	AP	AP	17.16.060 (Temporary uses and buildings)
Shopping center, 1,000 sq. ft. or less of gross floor area	P	P	P	
Shopping center, 1,000 sq. ft. or greater of gross floor area	P	UP	P	
Smoke shop	UP	UP	UP	17.36.010 (Allowed uses in industrial districts)
Vehicle sales—automobile, new	-	-	P	
Vehicle sales—all other	-	-	UP	
Services				
Animal grooming	UP	UP	UP	17.16.120 (Animal keeping)
Animal keeping, noncommercial	P	P	P	17.16.120 (Animal keeping)
Bank or financial service	P	P	P	
Bed and breakfast	P	P	P	
Business support service	P	P	P	
Car wash	-	UP	UP	17.16.090

Land Use	Zoning Districts			Use-Specific Regulations
	MXD	MXN	MXC	
				(Car and vehicle washes)
Catering service	P	P	P	
Child day care center	P	P	P	
Gym	P	P	P	
Hospital [2]	-	-	-	17.44.120 (Health Services Overlay District)
Hotel or motel	UP	-	UP	
Instructional or production studio	P	-	P	
Kennel	-	-	UP	17.16.120 (Animal keeping)
Mortuary	UP	-	UP	
Office—professional	P	P	P	
Office—all other	P	P	P	
Outpatient Services [2]	UP	UP	UP	17.44.120 (Health Services Overlay District)
Personal services—low-impact	P	P	P	
Personal services—moderate-impact	UP	UP	UP	
Temporary real estate office	AP	AP	AP	17.16.060 (Temporary uses and buildings)
Temporary uses not listed here	S	S	S	17.16.060 (Temporary uses and buildings)

Land Use	Zoning Districts			Use-Specific Regulations
	MXD	MXN	MXC	
Veterinarian	UP	UP	P	17.16.120 (Animal keeping)
Manufacturing, Wholesale, Repair, and Storage				
Food or beverage production	UP	-	UP	
Landscape material sales	-	-	UP	
Manufacturing—20,000 sq. ft. or less of gross floor area	UP	-	UP	
Metalwork—10,000 sq. ft. or less of gross floor area	UP	-	UP	
Mini-storage facility	-	-	-	17.44.060 (MS-O: mini-storage overlay)
Outdoor storage—250 sq. ft. or less	-	-	P	17.16.140 (Outdoor storage)
Outdoor storage—more than 250 sq. ft.	UP	UP	UP	17.16.140 (Outdoor storage)
Repair service, large equipment—20,000 sq. ft. or less of gross floor area	-	-	UP	
Repair service, small appliances	P	P	P	
Transportation and Infrastructure				
Parking garage or lot as primary use	UP	UP	UP	
Public safety facility	UP	UP	UP	

Land Use	Zoning Districts			Use-Specific Regulations
	MXD	MXN	MXC	
Solar energy system, Tier 1	P	P	P	17.16.180 (Solar energy systems)
Solar energy system, Tier 2	AP	AP	AP	17.16.180 (Solar energy systems)
Solar energy system, Tier 3	UP	UP	UP	17.16.180 (Solar energy systems)
Utility building or substation	P	P	P	

Note:

[1] Residential uses in the downtown mixed-use district are permitted only on upper stories above ground floor commercial uses.

[2] Within the Health Services Overlay (HS-O) District, health-related uses that would otherwise require a Use Permit shall be permitted by right or subject to an Administrative Permit, as determined by the Director, provided the use is consistent with the purpose and intent of the HS-O district.

(Ord. 1819 § 8, 2017; Ord. 1830 § 7, 2018; Ord. 1876, 1/16/2024; Ord. 1880, 5/21/2024)

Table 17.28.010-1

Allowed Uses in Residential Districts

Key

P	**Permitted use, subject to zoning clearance**
A	**Administrative permit required**
UP	**Use permit required**
S	**See use-specific regulations for permit requirement**
—	**Use not allowed**

Zoning Districts													
Land Use	**UR-10**	**UR-5**	**RA**	**RR-1**	**RR-20**	**RR-10**	**RL**	**R-1**	**R-2**	**R-3**	**R-4**	**RP**	**Use-Specific Regulations**
Public Assembly													
Library or museum	—	—	P	P	P	P	P	P	P	P	P	P	—
Meeting facility—10,000 square feet or less of gross floor area	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	—
Meeting facility—more than 10,000 square feet of gross floor area	—	—	—	—	—	—	—	UP	UP	UP	UP	UP	—
Park or playground	—	—	P	P	P	P	P	P	P	P	P	P	—

Zoning Districts													
Land Use	**UR-10**	**UR-5**	**RA**	**RR-1**	**RR-20**	**RR-10**	**RL**	**R-1**	**R-2**	**R-3**	**R-4**	**RP**	**Use-Specific Regulations**
School, private—elementary, middle or high school	—	—	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	—
School, public	—	—	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	—
Residential													
Animal keeping, noncommercial	P	P	P	P	P	P	P	P	P	P	P	P	17.16.120
Boardinghouse	—	—	—	—	—	—	—	—	—	UP	UP	UP	—
Duplex	—	—	—	—	—	—	—	—	P	P	P	P	—
Emergency shelter	—	—	—	—	—	—	—	—	—	P	P	—	17.16.210
Family day care, large	S	S	S	S	S	S	S	S	S	S	S	S	17.16.050
Family day care, small	P	P	P	P	P	P	P	P	P	P	P	P	17.16.050
Home occupation, low-impact	P	P	P	P	P	P	P	P	P	P	P	P	17.16.040
Home occupation,	AP	AP	AP	AP	AP	AP	AP	AP	AP	AP	AP	AP	17.16.040

Zoning Districts													
Land Use	**UR-10**	**UR-5**	**RA**	**RR-1**	**RR-20**	**RR-10**	**RL**	**R-1**	**R-2**	**R-3**	**R-4**	**RP**	**Use-Specific Regulations**
moderate-impact													
Mobile home park	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	—
Multiple-family dwellings	—	—	—	—	—	—	—	—	P	P	P	P	—
Residential care facility—6 units or fewer	P	P	P	P	P	P	P	P	P	P	P	P	—
Residential care facility—7 units or more [1]	—	—	—	—	—	—	—	—	—	UP	UP	—	17.44.120 (Health Services Overlay District)
Second dwelling unit	AP	AP	AP	AP	AP	AP	AP	AP	AP	AP	AP	AP	17.16.010
Single-family dwelling, attached	—	—	—	—	—	—	—	—	P	P	P	P	—
Single-family dwelling, detached	P	P	P	P	P	P	P	P	P	—	—	—	—
Single-family manufactured home not on permanent foundation	P	P	—	—	—	—	—	—	—	—	—	—	—
Single-family manufactured	P	P	P	P	P	P	P	P	P	—	—	—	—

Zoning Districts													
Land Use	**UR-10**	**UR-5**	**RA**	**RR-1**	**RR-20**	**RR-10**	**RL**	**R-1**	**R-2**	**R-3**	**R-4**	**RP**	**Use-Specific Regulations**
home on permanent foundation													
Single-room occupancy	—	—	—	—	—	—	—	—	—	UP	UP	—	—
Temporary use of mobile home or recreational vehicle as single-family dwelling unit	AP	AP	AP	AP	AP	AP	AP	AP	AP	AP	AP	AP	17.16.060
Transitional housing	—	—	—	—	—	—	—	—	—	UP	UP	—	—
Animal grooming	—	—	—	—	—	—	—	—	—	—	—	UP	17.16.120
Bed and breakfast	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	—
Child day care center	—	—	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	—
Mortuary	—	—	—	—	—	—	—	—	—	—	—	UP	—
Office—professional	—	—	—	—	—	—	—	—	—	—	—	P	—
Outpatient services	—	—	—	—	—	—	—	—	—	—	—	—	—

Zoning Districts													
Land Use	**UR-10**	**UR-5**	**RA**	**RR-1**	**RR-20**	**RR-10**	**RL**	**R-1**	**R-2**	**R-3**	**R-4**	**RP**	**Use-Specific Regulations**
Substance abuse counseling	—	—	—	—	—	—	—	—	—	—	—	—	—
Temporary uses	S	S	S	S	S	S	S	S	S	S	S	S	17.16.060
Local Food Uses													
Agriculture	P	P	P	-	-	-	-	-	-	-	-	-	17.16.100 (Agricultural uses)
Neighborhood food and beverage sales	AP	-	-	-	-	-	AP	AP	AP	AP	AP	AP	17.16.220 (Neighborhood food and beverage sales)
Urban agriculture	S	S	S	S	S	S	S	S	S	S	S	S	17.16.230 (Urban agriculture)
Transportation and Infrastructure													
Public safety facility	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	
Solar energy system, Tier 1	P	P	P	P	P	P	P	P	P	P	P	P	17.16.180 (Solar energy systems)
Solar energy system, Tier 2	-	-	-	-	-	-	-	-	-	UP	UP	UP	17.16.180 (Solar energy systems)

Zoning Districts													
Land Use	**UR-10**	**UR-5**	**RA**	**RR-1**	**RR-20**	**RR-10**	**RL**	**R-1**	**R-2**	**R-3**	**R-4**	**RP**	**Use-Specific Regulations**
Solar energy system, Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	17.16.180 (Solar energy systems)
Utility building or substation	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	UP	

Note:

[1] Within the Health Services Overlay (HS-O) District, health-related uses that would otherwise require a Use Permit shall be permitted by right or subject to an Administrative Permit, as determined by the Director, provided the use is consistent with the purpose and intent of the HS-O district.

Health Services Overlay (HS-O)

Expanding Access to Healthcare in Oroville

WHAT IS THE HS-O?

The Health Services Overlay (HS-O) is a proposed zoning change that makes it easier for medical, wellness, and support services to locate in Oroville.

It does not replace existing zoning. Instead, it adds flexibility to support healthcare providers and improve access to care.

WHY IS THIS BEING PROPOSED?

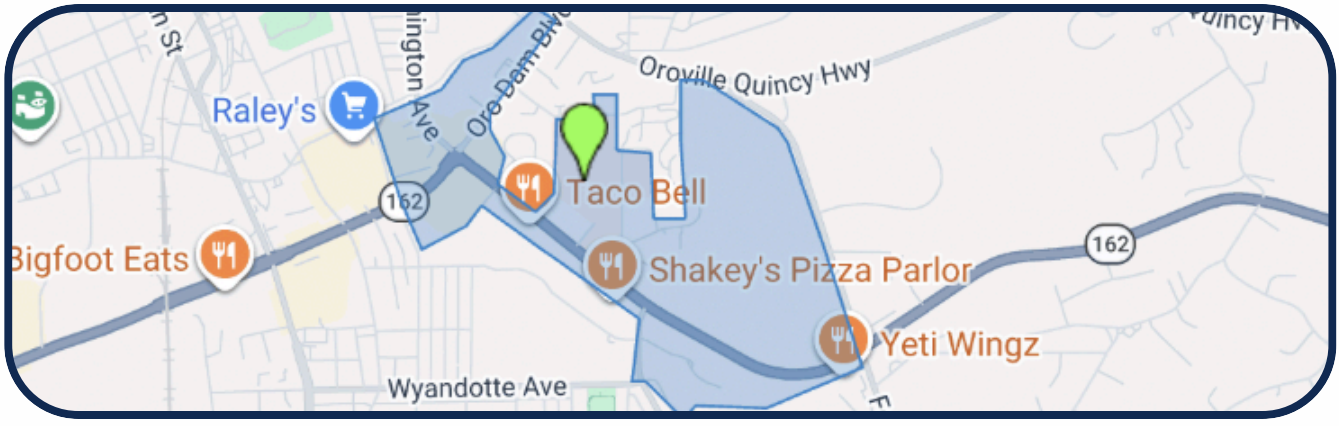
Oroville and surrounding communities face:

- Limited access to healthcare providers
- Long travel distances for care
- Barriers to opening new clinics and services
- Increasing demand for healthcare

The HS-O is designed to help address these challenges.

WHERE WOULD THIS APPLY?

Foothill Boulevard corridor • Area surrounding Oroville Hospital • Approximately 120 parcels



See official boundary map for full extent.

POTENTIAL BENEFITS

- Makes it easier for healthcare providers to open locally
- Encourages services to locate near the hospital
- Reduces permitting barriers and delays
- Supports long-term healthcare access
- Improves coordination between services

HOW DOES IT WORK?

- Keeps existing zoning in place
- Adds a supportive overlay for healthcare uses
- Streamlines approval for certain services
- All projects must still meet safety requirements

WHAT HAPPENS NEXT?

PLANNING COMMISSION HEARING
April 23, 2026

CITY COUNCIL (TENTATIVE)
May 2026

Public input is encouraged.

QUESTIONS OR WANT TO LEARN MORE?

Kiley Cope, Associate Planner
City of Oroville
kcope@cityoforoville.org
(530) 538-2406

Improving access to healthcare is a community effort.
This proposal is one step toward supporting Oroville's future.

City of Oroville

COMMUNITY DEVELOPMENT DEPARTMENT

1735 Montgomery Street
Oroville, CA 95965-4897
(530) 538-2401 FAX (530) 538-2426
www.cityoforoville.org

ATTENTION: PROPERTY OWNERS AND INTERESTED PARTIES

The project listed below has been filed with the Planning Division. You are invited to comment because your property is located near the proposed project, or you are an agency with potential interest in the project. Application materials are available for review at City Hall at the above address. Please comment in the space below. You may attach additional pages as necessary. If you have no comments, a reply is not necessary.

Please submit any comments to this department no later than ***Wednesday, April 22, 2026,*** to be sure that they are included in the final project action. However, comments will be taken up to the time of the project decision. Please refer to this project as the Health Services Overlay (HS-O) District, Zoning Change ZC26-03.

ASSESSOR PARCEL NUMBER: **Multiple Parcels (approx. 120)**

FILE NUMBER: **ZC26-03**

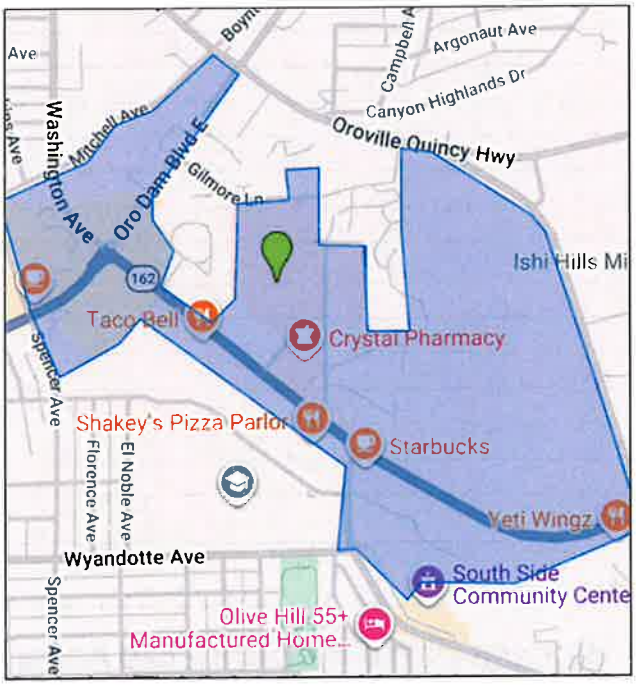
APPLICANT: **City of Oroville**

ZONING: **Various**

LOCATION: **Foothill Boulevard corridor & surrounding hospital service area**

CONTACT PERSON: Kiley Cope
Associate Planner
530 538-2406
kcope@cityoforoville.org

VICINITY MAP



PROJECT DESCRIPTION:

1. **Zoning Change ZC26-03:** The Planning Commission shall consider a zoning change to establish a Health Services Overlay (HS-O) district along the Foothill Boulevard corridor and surrounding hospital service area, encompassing approximately 120 parcels. The proposed overlay would allow for greater flexibility for medical, wellness, and related support services in proximity to existing healthcare facilities. The HS-O district would not replace underlying zoning but would provide additional guidance for health-related uses.

City of Oroville Planning Commission will hold a public hearing on the project described above. Said hearing will be held **on, or on a date soon after, Thursday, April 23, 2026, at 6:00 p.m.** in the City Council Chambers, 1735 Montgomery Street, Oroville, CA. All interested persons are invited to attend or submit comments in writing.

City of Oroville

COMMUNITY DEVELOPMENT DEPARTMENT

PUBLIC COMMENT FORM

Planning Commission Case Number(s): ZC26-03
Public Hearing Date: Thursday, April 23, 2026

PUBLIC COMMENTS AND/OR RECOMMENDED CONDITIONS OF APPROVAL (Please attach additional pages, if needed):

Signature: _____ Date: _____

Agency/Affiliation: _____

PLEASE RETURN COMPLETED FORM to 1735 Montgomery Street, Oroville 95965 or CALL THE CITY OF OROVILLE PLANNING DIVISION (530) 538-2408

Docusign Envelope ID: 9D82409F-8307-8EA5-81E8-DEED1FF85146

CITY OF OROVILLE

RESOLUTION NO. P2026-13

A RESOLUTION OF THE OROVILLE PLANNING COMMISSION RECOMMENDING THAT THE CITY COUNCIL APPROVE ZONE CHANGE ZC26-03 TO ESTABLISH THE HEALTH SERVICES OVERLAY (HS-O) DISTRICT WITHIN THE FOOTHILL BOULEVARD CORRIDOR AND SURROUNDING HOSPITAL SERVICE AREA (MULTIPLE PARCELS).

WHEREAS, the City of Oroville has initiated a Zone Change to establish a Health Services Overlay (HS-O) District within the Foothill Boulevard corridor and surrounding hospital service area; and

WHEREAS, the proposed overlay district applies to approximately 120 parcels identified within the official boundary map; and

WHEREAS, the Health Services Overlay (HS-O) District is intended to encourage the development and clustering of medical, wellness, and related support services in proximity to existing healthcare facilities; and

WHEREAS, the HS-O District would not replace the underlying zoning but would provide additional policy guidance and regulatory clarity for health-related uses; and

WHEREAS, the overlay is intended to improve consistency in project review, reduce regulatory uncertainty, and support long-term planning for healthcare services within the City; and

WHEREAS, the proposed overlay supports broader planning objectives related to access to essential services, efficient land use, and community health; and

WHEREAS, at a duly noticed public hearing, the Planning Commission considered the comments and concerns of public agencies, property owners, and members of the public who may be affected by the proposed Zone Change, and considered the staff report and evidence presented.

NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING COMMISSION as follows:

1. This action has been determined to be exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3), as it can be seen with certainty that the action will not result in a direct or reasonably foreseeable physical change in the environment. Future development proposals will be subject to separate environmental review.
2. The Planning Commission recommends that the City Council approve Zone Change ZC26-03 to establish the Health Services Overlay (HS-O) District.
3. The Planning Commission recommends that the City Council direct the preparation and adoption of any ordinances necessary to implement the Health Services Overlay (HS-O) District.

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4. Any future development within the overlay area shall obtain all required permits and approvals from the City and any other responsible agencies.

****

I HEREBY CERTIFY that the foregoing resolution was duly introduced and passed at a regular meeting of the Planning Commission of the City of Oroville held on the 23rd of April, 2026, by the following vote:

AYES: Commissioner(s) Zilich II, Smith, Jensen, Hamilton, Vice Chair Sheard, Chair Jenkins

NOES: None

ABSTAIN: None

ABSENT: Commissioner Arace

ATTEST:

Signed by:
Kayla Reaster
C30DECC825E1406...
KAYLA REASTER, CITY CLERK

APPROVE:

Signed by:
Wyatt Jenkins
2B8BB7000E40414E...
WYATT JENKINS, CHAIRPERSON

CITY OF OROVILLE
ORDINANCE NO. 1898

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF OROVILLE APPROVING ZONE CHANGE ZC26-03 AND ADDING SECTION 17.44.120 (HEALTH SERVICES OVERLAY (HS-O) DISTRICT) TO THE OROVILLE MUNICIPAL CODE, AND APPLYING THE HS-O DISTRICT TO PROPERTIES WITHIN THE OLIVE HIGHWAY CORRIDOR AND SURROUNDING HOSPITAL SERVICE AREA (MULTIPLE PARCELS).

WHEREAS, the City of Oroville has initiated Zone Change ZC26-03 to establish a Health Services Overlay (HS-O) District within the Foothill Boulevard corridor and surrounding hospital service area; and

WHEREAS, the proposed overlay district applies to properties identified within the official boundary map; and

WHEREAS, the Health Services Overlay (HS-O) District is intended to encourage the development and clustering of medical, wellness, and related support services in proximity to existing healthcare facilities; and

WHEREAS, the HS-O District would not replace the underlying zoning but would provide additional policy guidance and regulatory clarity for health-related uses; and

WHEREAS, the proposed overlay supports broader planning objectives related to access to essential services, efficient land use, and community health; and

WHEREAS, the Planning Commission conducted a duly noticed public hearing on April 23, 2026, and recommended approval of the proposed Zone Change; and

WHEREAS, the City Council conducted a duly noticed public hearing and considered the comments and concerns of public agencies, property owners, and members of the public who may be affected by the proposed amendment, and considered the staff report and evidence presented.

The Council of the City of Oroville do ordain as follows:

Section 1. Zoning Map Amendment

The properties identified within the adopted Health Services Overlay (HS-O) Boundary Map are hereby designated with the Health Services Overlay (HS-O) District. The overlay shall be applied in conjunction with the underlying zoning designation and shall be reflected on the official zoning map by appending “/HS-O” to the base zoning classification.

Section 2. Municipal Code Amendment

DRAFT

Chapter 17.44 (Overlay Districts) of the Oroville Municipal Code is hereby amended to add Section 17.44.120, entitled “HS-O – Health Services Overlay District,” to read as follows:

§ 17.44.120 HS-O — Health Services Overlay District

A. Purpose.

The purpose of the Health Services Overlay (HS-O) district is to encourage development and expansion of health, wellness, and related support services in proximity to existing and planned healthcare facilities. The HS-O district establishes a planning framework to support coordinated health service delivery, improve access to care, and promote compatible land uses that benefit patients, caregivers, and the community.

The HS-O district is intended to:

Encourage expansion of medical, clinical, wellness, and complementary services near the City’s primary healthcare providers;

Provide clarity and predictability for healthcare facility planning and investment;

Support compatible mixed uses that complement health services while maintaining neighborhood character;

Enhance connectivity, mobility, and access to healthcare resources;

Promote a cohesive environment for long-term health-oriented land use patterns.

B. Applicability.

The provisions of the HS-O district apply in addition to the underlying zoning district requirements. All development standards and permitted uses of the underlying zoning shall apply, except as modified by this overlay.

Where the provisions of this overlay conflict with provisions of the underlying zoning related to use classifications or permit requirements, the provisions of the HS-O district shall prevail.

The HS-O district shall be shown on the official zoning map and identified by appending “/HS-O” to the zoning designation (e.g., MXC/HS-O).

C. Permitted Uses in HS-O District.

Uses allowed in an HS-O district shall be consistent with the underlying zoning district and may include, but are not limited to:

Medical clinics and outpatient services;

Doctor, dental, and specialist offices;

Physical therapy, rehabilitation, and wellness services;

DRAFT

Support services for patient care (e.g., medical supply, pharmacy, laboratory);

Residential care facilities and supportive housing;

Professional office for health-related services;

Accessory uses consistent with health service delivery.

Additional uses may be specified on a use table if adopted during formal ordinance preparation.

All uses shall be subject to the definitions and classifications set forth in the Municipal Code.

D. Administrative Permits and Review.

Projects within the HS-O district shall be subject to the review and permitting requirements of the underlying zoning district, except as modified by this overlay.

The intent of the HS-O district is to streamline the approval process for health-related uses by allowing certain uses that would otherwise require a Use Permit to be reviewed through an Administrative Permit or other ministerial review process, as specified in the applicable use tables.

The specific permit requirements for uses within the HS-O district shall be identified in the Municipal Code use tables and may allow qualifying health service uses by right or through administrative review, subject to applicable performance standards.

All applications within the HS-O district shall be reviewed in accordance with standard City procedures and may be routed through the Development Review Committee as required.

The HS-O district is intended to reduce discretionary review where appropriate while maintaining compatibility with surrounding land uses.

E. Development Standards.

All new development shall comply with applicable design standards, parking requirements, landscaping, signage, and other development standards of the underlying zoning.

Where appropriate, design considerations for pedestrian accessibility, wayfinding, and public safety shall be emphasized to support health service access.

F. Relationship to General Plan.

The Health Services Overlay supports General Plan goals related to:

Community health and wellness;

Provision of public services and facilities;

DRAFT

Mixed-use development;

Economic vitality and neighborhood sustainability.

G. Implementation and Amendments.

The HS-O overlay may be applied to parcels by zoning code amendment.

The Planning Commission shall conduct hearings, and the City Council shall adopt ordinances to establish HS-O acreage and map boundaries.

Amendments to the HS-O overlay shall be processed in accordance with Chapter 17.56 (Amendments and Rezonings).

H. Relationship to Other Regulations.

The Health Services Overlay (HS-O) district is intended to modify review procedures and use classifications only as specified in the applicable zoning use tables.

Nothing in this section shall be interpreted to permit uses that are otherwise prohibited by the Oroville Municipal Code, nor to alter, supersede, or invalidate any existing City regulations unrelated to zoning use classifications.

All other applicable local, state, and federal regulations shall remain in full force and effect.

Section 3. Amendments to Use Tables

Table 17.34.020-1 (Allowed Uses in Mixed-Use Districts), Table 17.40.010-1 (Allowed Uses in Special Purpose Districts), and Table 17.28.010-1 (Allowed Uses in Residential Districts) are hereby amended to include a footnote for applicable health-related uses.

The footnote shall read as follows:

Within the Health Services Overlay (HS-O) District, health-related uses that would otherwise require a Use Permit shall be permitted by right or subject to an Administrative Permit, as determined by the Director, provided the use is consistent with the purpose and intent of the HS-O district.

This footnote shall apply to health-related uses including, but not limited to:

Outpatient services;

Professional office for health-related services;

Residential care facilities;

Counseling and behavioral health services;

Similar medical, wellness, and health-supporting uses as defined in the Municipal Code.

Section 4. Environmental Determination

DRAFT

This action has been determined to be exempt from the California Environmental Quality Act pursuant to CEQA Guidelines Section 15061(b)(3), as it can be seen with certainty that the action will not result in a direct or reasonably foreseeable physical change in the environment. Future development proposals will be subject to separate environmental review.

Section 5. Effective Date

This ordinance shall become effective thirty (30) days after its adoption.

Section 6. Certification

The City Clerk shall certify to the adoption of this ordinance.

PASSED AND ADOPTED by the City Council of the City of Oroville at a regular meeting held on _____, 2026, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

_____
DAVID PITTMAN, Mayor

APPROVED AS TO FORM: ATTEST:

_____ _____
SCOTT E. HUBER, City Attorney KAYLA REASTER, Assistant City Clerk

DRAFT

CITY OF OROVILLE



FIRE DEPARTMENT

Statistics Package

4/1/2026 to 4/30/2026

Countywide Cooperative Fire & Rescue Service

Definitions and Notes

Terms

Dispatched Agencies:
All agencies that are dispatched by the CAL FIRE / Butte County Fire Department Oroville Emergency Command Center
First Due Station:
The jurisdicational agency station's area where the incident happened based on the Computer Aided Dispatch Dynamic Routing First Due Station to another agency:

Agencies

- CABIG City of Biggs Fire Department
- CABTU CAL FIRE Butte Unit
- CABTC Butte County Fire Department
- CACDF CAL FIRE (Out Of Unit Activity)
- CACHI City of Chico Fire Department
- CAEMD El Medio Fire Protection District
- CAGRD City of Gridley Fire Department
- CALNF United States Forest Service Lassen National Forest
- CAMAY Marysville Fire Department
- CAMTR Mooretown Rancheria
- CAORO City of Oroville Fire Department
- CAPNF United States Forest Service Plumas National Forest
- CAPRA Town of Paradise Fire Department
- CASTC Sutter County Fire Department
- CATCR Tehama County Fire Department
- CAXPU Plumas County Unprotected Area

Incident Types

- MED - Medicals
- MEDFSS (Medical Flight)
- MEDA - Medical Code 2
- T/C - Traffic Collisions
- HAZ-CON - Hazardous Conditions
- P/A - Public Assists
- OTH - Other / Miscellanies
- ECC - Emergency Command Center Specific Incidents
- HAZ-MAT - Hazardous Materials
- RESCUE - Technical Rescues
- VEG - Vegetation Fires
- STR - Structure Fires
- VEH - Vehicle Fires
- OTH FIRES - Other Fire Types not categorized above
- F/A - False Alarms (Fires)

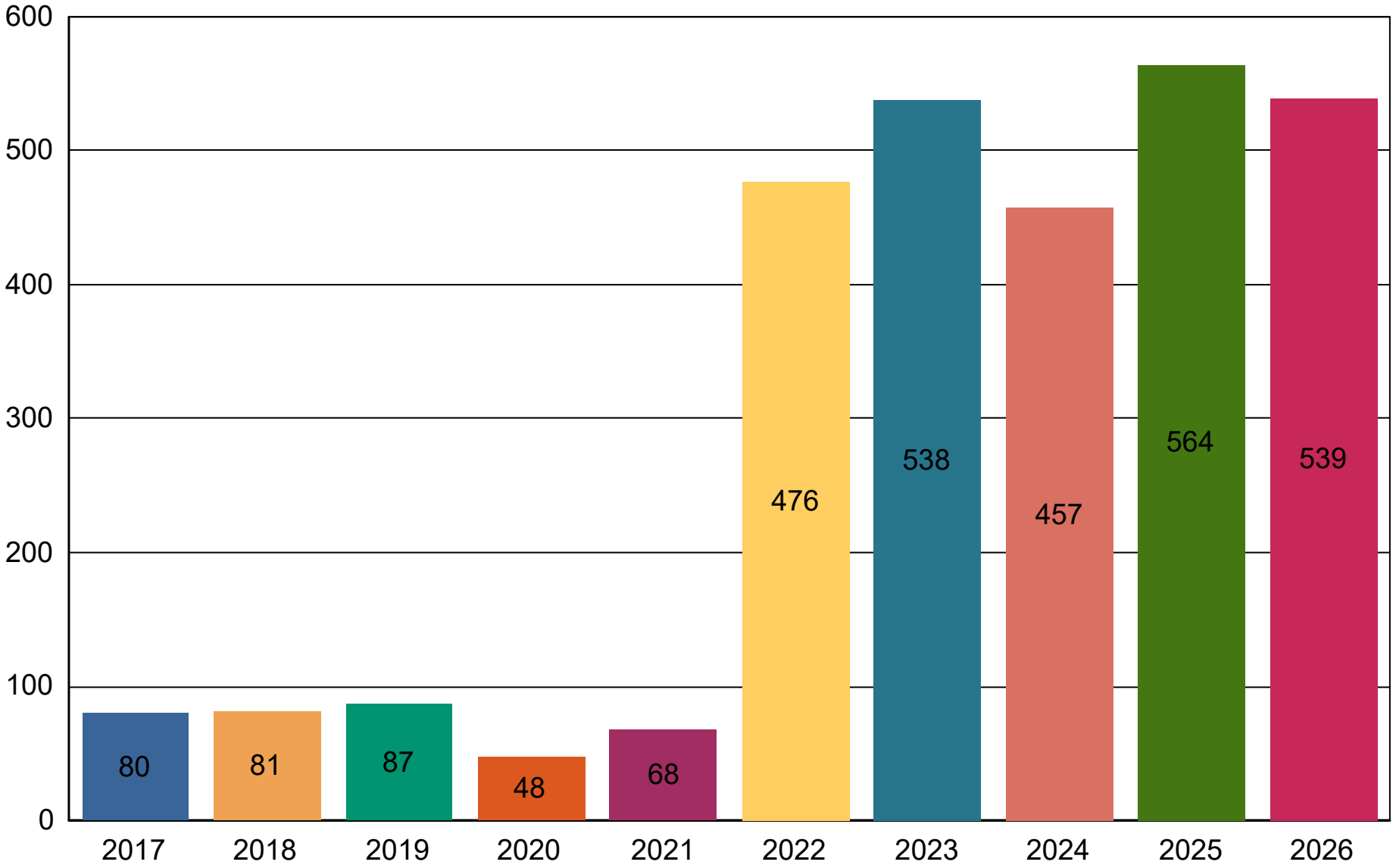
Stations

11 - CAL FIRE Butte Meadows	13 - CAL FIRE Stirling City	22 - CAL FIRE Cohasset
23 - CAL FIRE Forest Ranch	25 - Butte County Fire Butte College	33 - Butte County Fire Upper Ridge
35 - CAL FIRE Paradise	36 - CAL FIRE Jarbo Gap	41 - Butte County Fire Nord
44 - Butte County Fire South Chico	45 - Butte County Fire Durham	51 - CAL FIRE Feather Falls
54 - CAL FIRE Robinson Mill	55 - Butte County Fire Bangor	62 - CAL FIRE Harts Mill
63 - CAL FIRE Oroville	64 - Butte County Fire Kelly Ridge	71 - Butte County Fire Richvale
72 - Butte County Fire Palermo	73 - Butte County Fire Biggs	74 - Butte County Fire Gridley
81 - Paradise Birch Street	82 - Paradise South Libby Rd	91- CAL FIRE Oroville

ECC - CAL FIRE Oroville Emergency Command Center

10 Year Incident Comparison By Year All Incidents

4/1/26 To 4/30/26

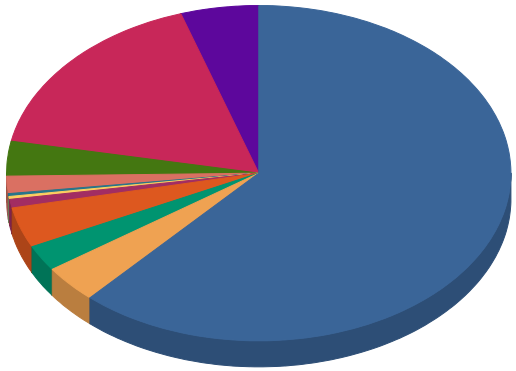


** DATA IS UNAVAILABLE PRIOR TO 02/11/2004*

Agency Activity 4/1/2026 to 4/30/2026

	MED	T/C	HAZ-CON	P/A	OTH	ECC	VEH	OTH FIRE	F/A	MEDC2	MVISTG	Total
CAORO	333	19	13	22	4	2	1	9	17	92	27	539
Total	333	19	13	22	4	2	1	9	17	92	27	539

Incident Type Percentages (All Agencies)



MEDICALS	333	61.8%
TRAFFIC COLLISIONS	19	3.5%
HAZARDOUS CONDITIONS	13	2.4%
PUBLIC ASSISTS	22	4.1%
OTHER INCIDENTS	4	0.7%
ECC INCIDENTS	2	0.4%
VEHICLE FIRES	1	0.2%
OTHER FIRES	9	1.7%
FALSE ALARMS	17	3.2%
MEDC2	92	17.1%
MVISTG	27	5.0%
Total:	539	100.0%

Cooperator Assitance Provided to *CAL FIRE*/Butte County Fire
4/1/2026 to 4/30/2026

	MED	T/C	HAZ-CON	P/A	ECC	RESCUE	VEG	STR	VEH	OTH FIRE	F/A	MEDC2	MVISTG	Total
CAORO	290	32	13	23	1	2	1	3	2	11	20	82	34	514
Total	290	32	13	23	1	2	1	3	2	11	20	82	34	514

Resource Agency Response to Jurisdictional Agency
4/1/2026 to 4/30/2026
CAORO to CAORO

Total Number of Incidents: **390**

Total Number of Resources Responding: **458**

		MED	T/C	HAZ-CON	P/A	VEH	OTH FIRE	F/A	MEDC2	MVISTG	OAMADM	Total
CAORO	**B9B**	0	13	3	0	0	2	5	0	0	0	23
	E92	185	13	9	8	0	4	13	59	16	1	308
	E93	46	14	9	12	1	3	10	14	5	0	114
	T91	7	1	0	1	1	0	1	1	1	0	13
	Total	238	41	21	21	2	9	29	74	22	1	458

Resource Agency Response to Jurisdictional Agency
4/1/2026 to 4/30/2026

Total Number of Incidents: **121**

Total Number of Resources Responding: **142**

CABTC to CAORO

		MED	T/C	HAZ-CON	P/A	OTH	VEH	OTH FIRE	F/A	MEDC2	MVISTG	OAMADM	OAMT	Total
CABTC	**CO64**	1	0	0	0	0	0	0	0	0	0	0	0	1
	E33	0	0	0	0	0	0	0	0	0	0	0	1	1
	E63	65	5	3	3	1	1	4	5	15	4	1	0	107
	E64	4	0	1	1	0	0	0	0	1	0	0	1	8
	E71	2	0	0	1	0	0	1	0	0	0	0	1	5
	E72	1	0	1	0	0	0	1	0	0	0	0	3	6
	Others	2	0	0	0	0	0	1	1	1	0	1	8	14
	Total	75	5	5	5	1	1	7	6	17	4	2	14	142

Resource Agency Response to Jurisdictional Agency
4/1/2026 to 4/30/2026
CAORO to CABTC

Total Number of Incidents: **91**

Total Number of Resources Responding: **106**

		MED	T/C	HAZ-CON	P/A	RESCUE	STR	VEH	OTH FIRE	F/A	MEDC2	MVISTG	OAMT	Total
CAORO	**B9B**	0	2	0	0	0	0	0	0	2	0	0	0	4
	BOAT91	0	0	0	0	1	0	0	0	0	0	0	0	1
	E91	0	0	0	0	1	0	0	0	0	0	0	0	1
	E92	27	9	1	2	0	2	1	2	3	6	8	0	61
	E93	15	5	0	3	0	3	0	1	3	3	2	0	35
	RS91	0	0	0	0	1	0	0	0	0	0	0	1	2
	T91	0	1	0	0	0	0	0	0	0	0	0	0	1
	U91	0	0	0	0	1	0	0	0	0	0	0	0	1
	Total	42	17	1	5	4	5	1	3	8	9	10	1	106

Resource Agency Response to Jurisdictional Agency
04/01/2026 to 04/30/2026
CAL FIRE to CAORO

Total Number of Incidents: **89**

Total Number of Resources Responding: **155**

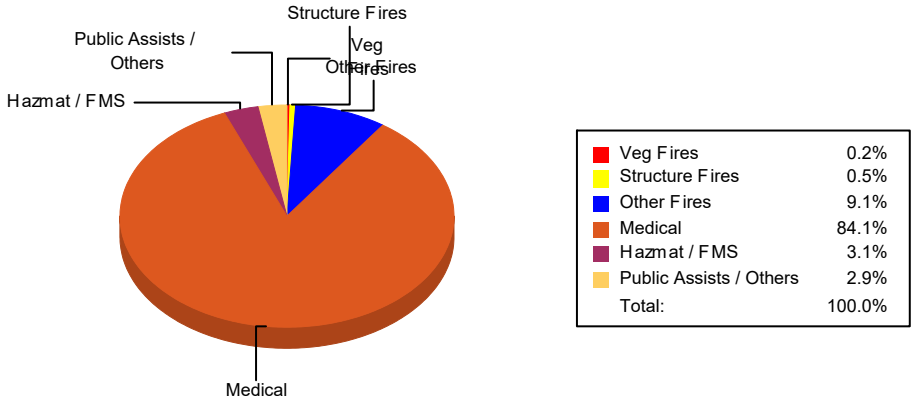
		MED	T/C	HAZ-CON	P/A	OTH	VEH	OTH FIRE	F/A	MEDC2	MVISTG	OAMADM	OAMT	Total
CABTU	**B2102**	0	0	0	0	0	0	1	0	0	0	0	0	1
	B2103	0	0	0	0	0	0	0	0	0	0	0	1	1
	B2108	0	0	0	0	0	0	0	2	0	0	0	0	2
	B2116	0	0	1	0	0	0	0	0	0	0	0	0	1
	B2117	0	4	0	0	0	1	0	0	0	0	0	0	5
	B2120	0	0	0	0	2	1	0	0	0	0	0	0	3
	B3	0	0	1	0	0	0	1	3	0	0	1	0	6
	CH2102	0	0	0	0	0	1	1	0	0	0	0	0	2
	D2103	0	0	1	0	0	0	0	0	0	0	1	0	2
	D2105	1	0	0	0	0	0	0	0	0	0	0	0	1
	D2110	0	0	0	0	0	0	0	1	0	0	0	0	1
	D9	0	0	0	0	0	0	1	0	0	0	1	0	2
	E2154	1	0	0	0	1	0	0	0	0	0	0	1	3
	E2160	0	0	0	0	0	0	0	0	1	0	0	1	2
	E2161	0	0	0	0	0	0	0	0	0	0	1	1	2
	E2163	0	0	0	0	0	0	0	0	0	0	0	1	1
	E2165	0	0	0	0	0	0	0	0	0	0	0	2	2
	E2166	0	0	0	0	0	0	0	0	0	0	0	2	2
	E2167	0	0	0	0	0	0	0	0	0	0	0	2	2
	E2168	0	0	0	0	0	0	0	0	0	0	0	2	2

		MED	T/C	HAZ-CON	P/A	OTH	VEH	OTH FIRE	F/A	MEDC2	MVISTG	OAMADM	OAMT	Total
CABTU	**E2169**	19	2	1	2	0	0	0	3	3	1	0	1	32
	E2176	0	0	0	0	0	0	0	0	0	0	0	1	1
	E2180	21	1	2	0	0	0	2	2	4	2	0	0	34
	E2184	0	0	0	0	0	0	0	0	0	0	0	1	1
	E2185	0	0	0	0	0	0	0	0	0	0	0	1	1
	E2186	2	0	0	0	1	0	0	0	0	0	0	1	4
	E2191	0	0	0	0	0	0	0	0	0	0	0	2	2
	E2192	0	0	0	0	0	0	0	0	1	0	0	1	2
	P2121	0	0	0	0	1	0	1	0	0	0	0	0	2
	P2122	0	0	0	0	1	0	0	0	0	0	0	0	1
	P2123	0	0	0	0	3	0	0	0	0	0	0	0	3
	PIOADVSE	0	0	4	0	0	1	4	2	0	0	0	0	11
	PRVADVSE	0	0	4	0	0	1	4	2	0	0	0	0	11
	S2103	0	0	0	0	0	0	1	1	0	0	0	0	2
	SFTYDO	0	0	0	0	0	0	0	1	0	0	0	0	1
	T2107	0	0	2	0	0	0	0	0	0	0	0	0	2
	T2108	0	0	1	0	0	0	0	0	0	0	0	0	1
	U2123	0	0	0	0	0	0	0	0	0	0	1	0	1
	Total	44	7	17	2	9	5	16	17	9	3	5	21	155

Battalion 9 Total Responses
4/1/2026 to 4/30/2026

	Veg Fires	Structure Fires	Other Fires	Medical	Hazmat / FMS	Public Assists /	Total
B9B	0	0	11	15	3	0	29
E91	0	0	0	1	0	0	1
E92	1	2	25	323	10	11	372
T91	0	0	2	11	0	1	14
Total	1	2	38	350	13	12	416

Number of Incidents / Incident Type

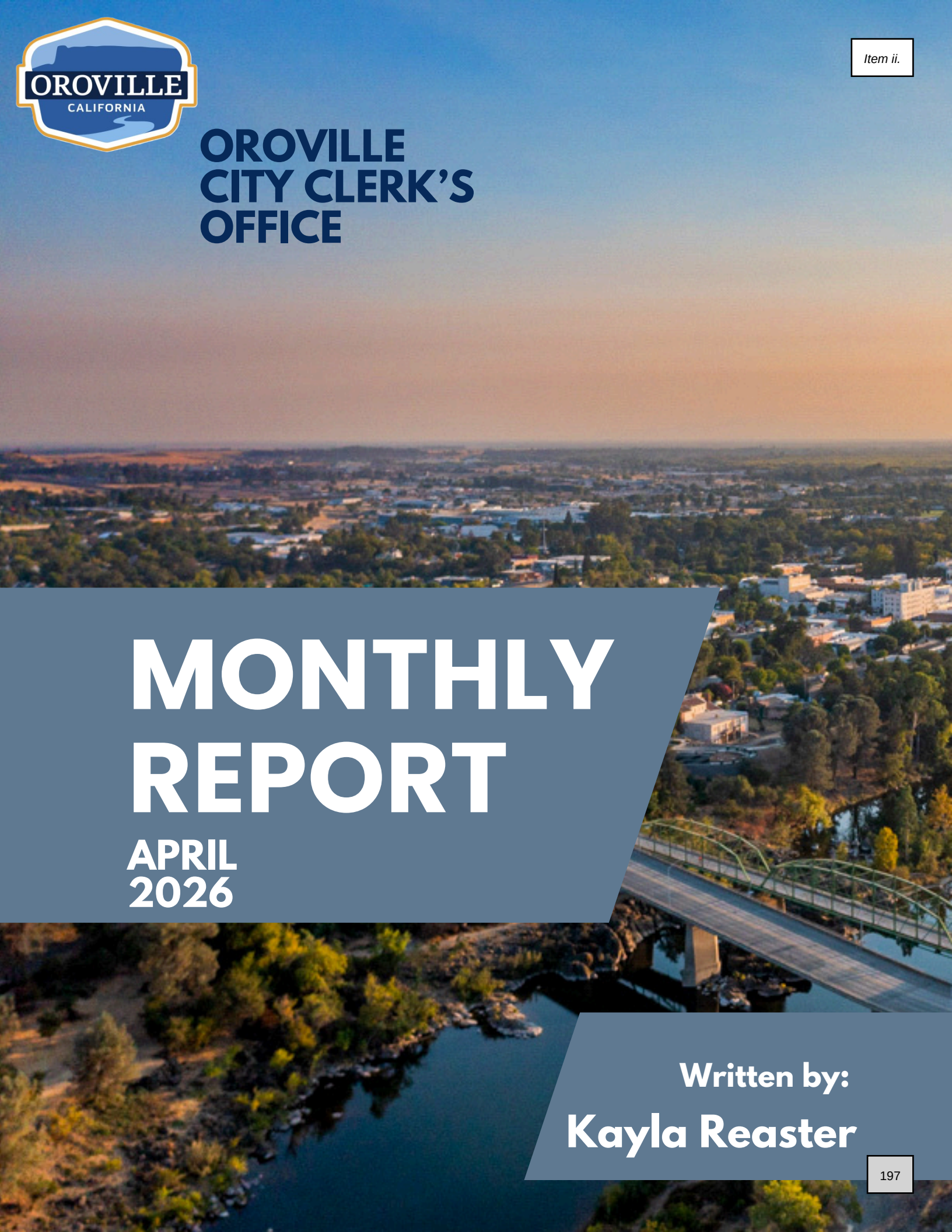


OROVILLE
CALIFORNIA

OROVILLE CITY CLERK'S OFFICE

MONTHLY REPORT

APRIL 2026



Written by:
Kayla Reaster

Table of Contents

01 **Meetings Attended**

This section provides a comprehensive list of all City Council, Board, Commission, and Committee meetings attended during the reporting period in support of legislative, advisory, and administrative functions of the City.

02 **Agenda Items Processed**

A summary of all agenda items processed during the month, including coordination, review, editing, and routing in support of City Council, Board, Commission, and Committee meetings.

03 **PRA Overview**

This section summarizes the volume and status of Public Records Act requests administered by the City Clerk's Office to ensure transparency and timely statutory compliance.

04 **FPPC Filings**

A summary of FPPC filings handled during the reporting period.

05 **Contact Information**

This section provides contact information for the City Clerk's Office.

Meetings Attended

City Council Meetings:

- April 7, 2026
- April 14, 2026 (Special)
- April 21, 2026
- April 28, 2026 (Special)





Arts Commission Meeting

- April 14, 2026

Parks Commission Meeting:

- April 14, 2026





Planning Commission Meeting:

- April 23, 2026

OROVILLE
CALIFORNIA

Agenda Items Processed

18 **Consent Calendar**
Items Processed

34 **Regular Business**
Items Processed

05 **Public Hearing**
Items Processed

08 **Correspondence**
Items Processed

530-538-2535
1735 Montgomery Street
Oroville, CA 95965

APRIL 2026
PUBLIC RECORD REQUEST DATA

MONTHLY STATISTICS

New and Closed Requests

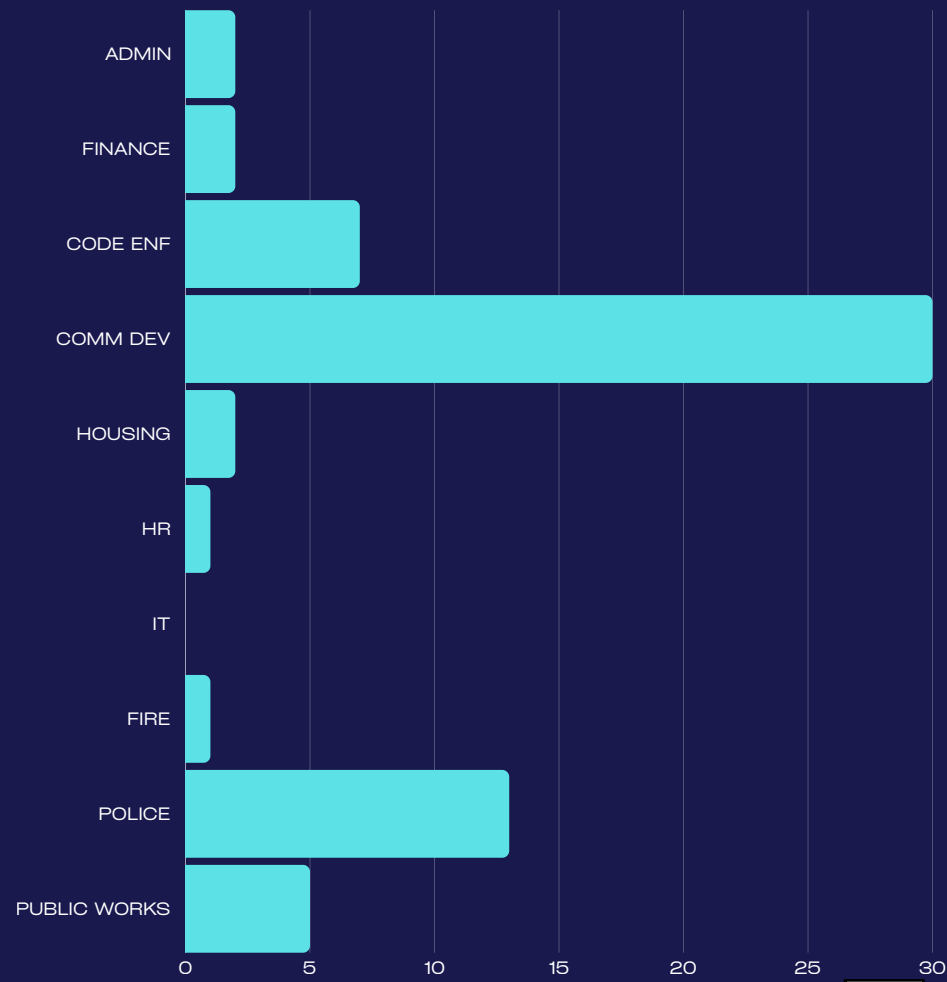
63 New Requests

66 Closed Requests

AVERAGE DAYS TO CLOSE

7.7 days

NEW REQUESTS BY DEPARTMENT



FPPC FILING INFORMATION

None this month

City Clerk's Office

CONTACT US

OROVILLE
CALIFORNIA

530-538-2535

cityclerk@cityoforoville.org

1735 Montgomery Street
Oroville, CA 95965

www.orovilleca.gov

RESOLUTION NO. 25-26-07 (April 22, 2026, Regular Meeting)
A RESOLUTION OF THE GOVERNING BOARD OF THE OROVILLE CITY ELEMENTARY SCHOOL DISTRICT INCREASING SCHOOL FACILITIES FEES AS AUTHORIZED BY GOVERNMENT CODE SECTION 65995 (b) 3

WHEREAS, Statute AB 2926 (Chapter 887/Statutes of 1986) authorizes the governing board of any school district to levy a fee, charge, dedication or other form of requirement against any development project for the reconstruction of school facilities; and,

WHEREAS, Government Code Section 65995 establishes a maximum amount of fee that may be charged against such development projects and authorizes the maximum amount set forth in said section to be adjusted for inflation every two years as set forth in the state-wide cost index for Class B construction as determined by the State Allocation Board at its January meeting; and,

WHEREAS, at its January 28, 2026, meeting, the State Allocation Board approved the maximum fee authorized by Education Code Section 17620 to $5.38 per square foot of residential construction described in Government Code Section 65995(b)(1) and $0.87 per square foot against commercial/industrial construction described in Government Code Section 65995(b)(2); and,

WHEREAS, The Oroville City Elementary School District shares developer fees with the Oroville Union High School District. The High School District collects 40 percent of the Level I Fee and the Oroville City Elementary School District collects 60 percent of the Level I Fee.

WHEREAS, if the Oroville Union High School District chooses to collect no fees or less than their share of $5.38, the Oroville City Elementary School District may collect their portion of the fee up to $5.38. Fees collected between the two districts may not exceed the Level I statutory fee of $5.38.

WHEREAS, the purpose of this Resolution is to approve and adopt fees on residential projects in the amount of $3.23 (60 percent of $5.38) per square foot as authorized by Education Code Section 17620; and,

WHEREAS, the purpose of this Resolution is to approve and adopt fees on commercial/industrial development projects in the amount of $0.52 (60 percent of $0.87) per square foot as described in Government Code Section 65995(b)(2). The mini-storage category of commercial/industrial justification has less impact than the statutory $0.52 (60 percent of $0.87) per square foot commercial/industrial justification and should be collected at the justified rate of $0.08 per square foot.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Governing Board of the Oroville City Elementary School District as follows:

1. Procedure. This Board hereby finds that prior to the adoption of this Resolution, the Board conducted a public hearing at which oral and written presentations were made, as part of the Board's regularly scheduled April 22, 2026, meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, has been published twice in a newspaper in accordance with Government Code Section 66016, and a notice, including a statement that the data required by Government Code Section 66016 was available, was mailed at least 14 days prior to the meeting to any interested party who had filed a written request with the District for mailed notice of the meeting on new fees or service charges within the period specified by law. Additionally, at least 10 days prior to the meeting, the District made available to the public, data indicating the amount of the cost, or estimated cost, required to provide the service for which the fee or service charge is to be adjusted pursuant to this Resolution, and the revenue sources anticipated to provide this service. By way of such public meeting, the Board received oral and written presentations by District staff which are summarized and contained in the District's Developer Fee Implementation Study dated March 10, 2026 (hereinafter referred to as the "Plan") and which formed the basis for the action taken pursuant to this Resolution.

2. Findings. The Board has reviewed the Plan as it relates to proposed and potential development, the resulting school facilities needs, the cost thereof, and the available sources of revenue including the fees provided by this Resolution, and based thereon and upon all other written and oral presentations to the Board, hereby makes the following findings:

   A. Additional development projects within the District, whether new residential construction or residential reconstruction involving increases in assessable area greater than 500 square feet, or new commercial or industrial construction will increase the need for reconstruction of school facilities.

   B. Without reconstruction of present school facilities, any further residential development projects or commercial or industrial development projects within the District will result in a significant decrease in the quality of education presently offered by the District;

   C. The fees proposed in the Plan and the fees implemented pursuant to this Resolution are for the purposes of providing adequate school facilities to maintain the quality of education offered by the District;

   D. The fees proposed in the Plan and implemented pursuant to this Resolution will be used for the reconstruction of school facilities as identified in the Plan;

   E. The uses of the fees proposed in the Plan and implemented pursuant to this Resolution are reasonably related to the types of development projects on which the fees are imposed;

   F. The fees proposed in the Plan and implemented pursuant to this Resolution bear a reasonable relationship to the need for reconstructed school facilities created by the types of development projects on which the fees are imposed;

   G. The fees proposed in the Plan and implemented pursuant to this Resolution do not exceed the estimated amount required to provide funding for the reconstruction of school facilities for which the fees are levied; and in making this finding, the Board declares that it has considered the availability of revenue sources anticipated to provide such facilities, including general fund revenues;

   H. The fees imposed on commercial or industrial development bear a reasonable relationship and are limited to the needs of the community for schools and are reasonably related and limited to the need for reconstructed school facilities caused by the development;

   I. The fees will be collected for school facilities for which an account has been established and funds appropriated and for which the district has adopted a reconstruction schedule and/or to reimburse the District for expenditures previously made.

3. Fee. Based upon the foregoing findings, the Board hereby increases the previously levied fee to the amount of $3.23 (60 percent of $5.38) per square foot for assessable space for new residential construction and for residential reconstruction to the extent of the resulting increase in assessable areas; and to the amount of $0.52 (60 percent of $0.87) per square foot for new commercial or industrial construction. The mini-storage category of commercial/industrial justification has less impact than the statutory $0.52 (60 percent of $0.87) per square foot commercial/industrial justification and should be collected at the justified rate of $0.08 per square foot.

4. Fee Adjustments and Limitation. The fees adjusted herewith shall be subject to the following:

   A. The amount of the District's fees as authorized by Education Code Section 17620 shall be reviewed every two years to determine if a fee increase according to the adjustment for inflation set forth in the statewide cost index for Class B construction as determined by the State Allocation Board is justified.

B. Any development project for which a final map was approved, and construction had commenced on or before September 1, 1986, is subject only to the fee, charge, dedication or other form of requirement in existence on that date and applicable to the project.

C. The term "development project" as used herein is as defined by Section 65928 of the Government Code.

5. Additional Mitigation Methods. The policies set forth in this Resolution are not exclusive and the Board reserves the authority to undertake other or additional methods to finance school facilities including but not limited to the Mello-Roos Community Facilities Act of 1982 (Government Code Section 53311, et seq.) and such other funding mechanisms. This Board reserves the authority to substitute the dedication of land or other property or other form of requirement in lieu of the fees levied by way of this Resolution at its discretion, so long as the reasonable value of land to be dedicated does not exceed the maximum fee amounts contained herein or modified pursuant hereto.

6. Implementation. For residential and commercial/industrial projects within the District, the Superintendent, or the Superintendent's designee, is authorized to issue Certificates of Compliance upon the payment of any fee levied under the authority of this Resolution.

7. California Environmental Quality Act. The Board hereby finds that the implementation of Developer Fees is exempt from the California Environmental Quality Act (CEQA).

8. Commencement Date. The effective date of this Resolution shall be June 21, 2026, which is 60 days following its adoption by the Board.

9. Notification of Local Agencies. The Secretary of the Board is hereby directed to forward copies of this Resolution and a Map of the District to the Planning Commission and Board of Supervisors of Butte County and to the Planning Commission and City Council of the City of Oroville .

10. Severability. If any portion of this Resolution is found by a Court of competent jurisdiction to be invalid, such finding shall not affect the validity of the remaining portions of this Resolution. The Board hereby declares its intent to adopt this Resolution irrespective of the fact that one or more of its provisions may be declared invalid subsequent hereto.

APPROVED, PASSED and ADOPTED by the Governing Board of the Oroville City Elementary School District this 22nd day of April 2026, by the following vote:

AYES: 4

NOES: 0

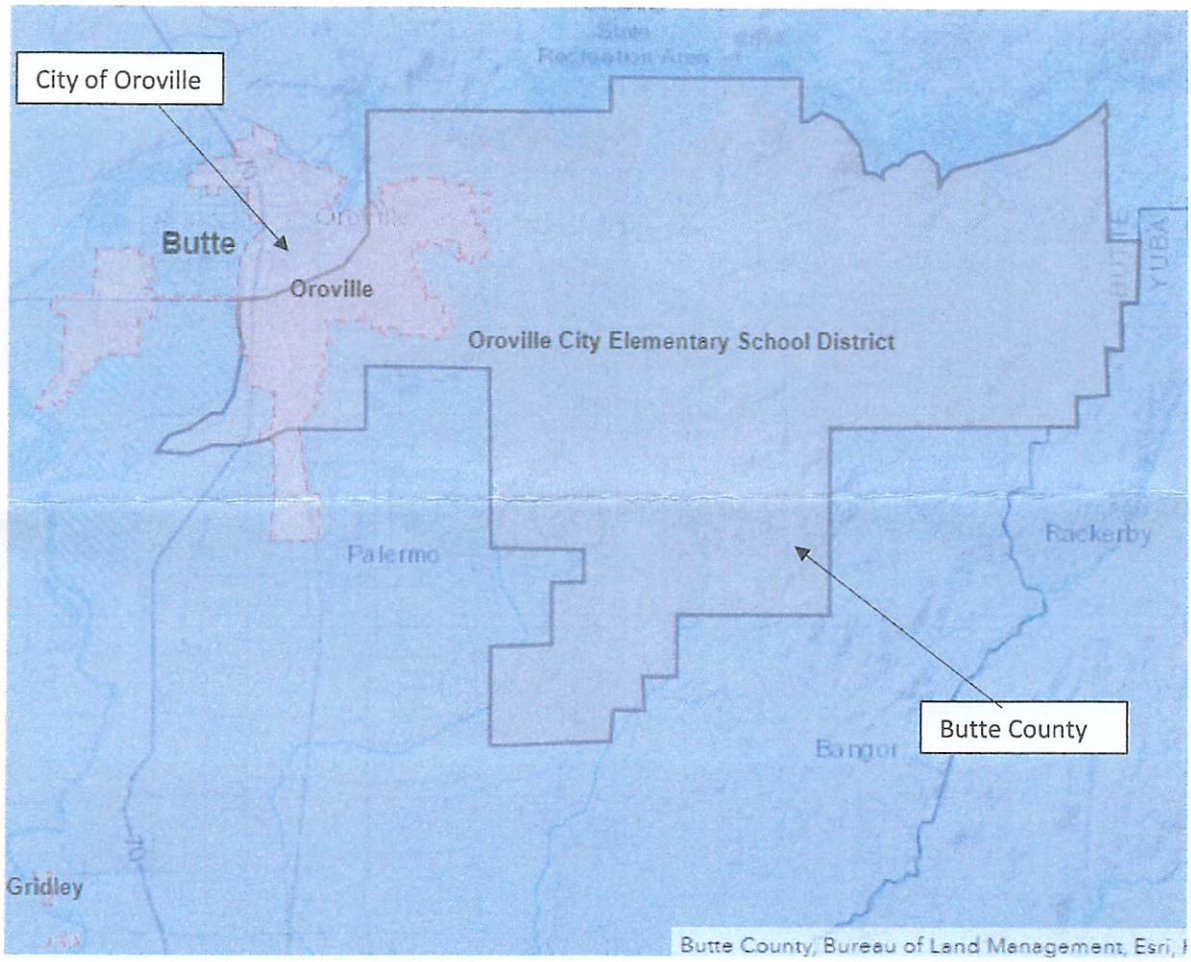
ABSENT: 1

ABSTAIN: 0

President, Governing Board
Oroville City Elementary School District

ATTEST:

Secretary, Governing Board
Oroville City Elementary School District


City of Oroville
Butte
Oroville
Oroville City Elementary School District
Palermo
Rackerby
Butte County
Bangor
Gridley
Butte County, Bureau of Land Management, Esri,

Level I Developer Fee Studies

STEP-BY-STEP
PROCEDURES FOR ESTABLISHING DEVELOPER FEES

The following section of this manual provides checklists, sample forms and resolutions for the adoption and collection of fees. Since each district is unique, there may need to be some adjustment of the forms. The forms should be reprinted on district letterhead.

PROCEDURE CHECKLIST

Prior to the Hearing Date:

1. Fourteen days prior to the hearing date, mail the 14-day notice if any written requests for a notice have been filed. The public hearing must be held during a regularly scheduled board meeting. In addition, we recommend that this letter be sent to the city council, the board of supervisors, the city and county building department officials who issue building permits in the district, and to other school districts within the district's boundaries.
2. We suggest that the person who mails out the notice sign a proof of service. File the proof of service with the agenda minutes of the next board meeting.
3. Ten days prior to the hearing, have the Developer Fee Justification Study available to the public.
4. We suggest that a secretary sign a declaration identifying the documents available for inspection.
5. On or before a date 10 days prior to the hearing, publish a newspaper notice in a newspaper regularly published in the district once a week or more.
6. Four days prior to the hearing, publish the notice a second time.
7. Obtain proof of publication from the newspaper and file this proof of publication with the agenda or the minutes of the meeting.
8. Three days before meeting, post the agenda notice pursuant to the Brown Act. We suggest that the person who posts the agenda notice sign a declaration of posting and file the declaration with the agenda or minutes.
9. On the hearing date, present oral and written justification for increasing fees to the board. Request the board adopt the resolution.
10. Established/increased fees take effect 60 days after adoption of resolution to establish/increase fees.

After the Hearing Date:

1. Send resolution(s), justification study, and a map of the district to the city council(s), board of supervisors, and the local planning department(s) officials in charge of issuing building permits in the district.
2. Maintain accounting procedures and record retention policies so that the district can account for post January 1, 1989 fees separately, in accordance with the provisions of AB 1600. Be prepared to retain all documents for at least five years.
3. Prepare a report detailing fee activity for each separate account within 180 days from the close of each fiscal year. Schedule item regarding report at a regularly scheduled board meeting not less than 15 days after the report is made available for public review. Fifteen day notices must be mailed to interested parties.

Business Assistance and Housing Development

APRIL 2026

Loan Portfolio Balance: $50,265,075.51

Number of Loans	346	Loans in Default	5
Late Payment Notices	1	Late Insurance Notices	0
Apr Annual Inspections Complete	28	Annual Certs Received	244

Loans in Default-4

1. 1708 Bluffs Dr.-Notice of Default Recorded by primary mortgage on 08/20/2025. Letter sent to homeowner. Council Action requested 12/16/2025. Borrower is working with the loss mitigation with primary mortgage to reinstate this loan. Foreclosure sale date postponed 5/27/2026.
2. 58 La Crescenta-Notice of Default recorded by primary on 10/13/2025. Letter sent to homeowner with no response. This borrower is already in default of Landscape Improvement Loan. Council approved foreclosure or to negotiate a Deed in Lieu of Foreclosure 02/03/2026. No sale has been set.
3. 22 Grand Ave.-Notice of default received 3/27/2026.
4. 1777 7th Ave.-Notice of default recorded 4/27/2026.

Deceased Loan Holder-3

1. 2852 Gawthorne Ave-Death Notice in paper. Passed away 10/7/2025. Letter sent to Estate 12/01/2025. 2nd letter sent to widow. Probate was started and application was mailed to beneficiary to assume loan.
2. 134 Nelson Ave.-Letter sent to estate 3/20/26.
3. 1305 High St.-Father notified City that daughter passed away. A payoff statement was provided.

City Homes for Sale

1. 9 Midway Dr.-Sale price is set at $269,000.

Loan Portfolio Analysis

Rehab Loans: 35($1,460,196)

FTHB Loans: 276($19,294,966)

1. 1708 Bluffs Dr.-Notice of Default Recorded by primary mortgage on 08/20/2025. Letter sent to homeowner. Council Action requested 12/16/2025. Borrower is working with the loss mitigation with primary mortgage to reinstate this loan. Foreclosure sale date postponed 5/27/2026.

Economic Development Loans: 1($157,923.82)	Landscape Loans: 2 ($10,812)
Housing Development: 15 ($28,396,729)	City Employee Mortgage: 7 ($236,118)
Lease-to-Purchase: 4($346,069)	Payoff Requests Processed (2026): 10
Loans Repaid FY -24-25: 16	Payoff Received FY 24-25: $1,231,067
Loans Repaid FY -25-26: 12	Payoff Received FY 25-26: $558,660

First Time Home Buyer Program-City Program

Applications Received: 6	Applications under Review: 5
Loans Approved: 2	Loans Closed FY 25-26: 8

Owner Occupied Rehabilitation

Applications Received: 0	Applications under Review: 0
Loans Approved: 0	Rehab in Process: 5
Loans Closed FY 25-26: 7	**Program on hold pending funding.**

Grants Submitted FY24-25 & FY25-26

1. 2023 HOME Investment Partnership: $500,000 for FTHB program-Awarded 4/1/2026.
2. 2024 CDBG Program Income Only: $1,500,000 for FTHB program-Awarded 10/29/24.
3. 2024 CDBG General Allocation: $3,100,000 for Fire Truck, Fire Engine and Fire Equipment- Both pieces of equipment have been ordered. Awarded 10/24/2025.
4. 2024 CDBG General Allocation: $100,000 for Catalyst Domestic Violence- Awarded 10/27/2025.
5. 2024 CDBG General Allocation: $164,486 for South Oroville Drainage Feasibility Study- Awarded 10/27/20525.
6. 20-PLHA-15545 Grant Application for year 2023 of 5-year allocation $83,338: Owner-occupied Rehabilitation-awarded. Total award is $796,654.
7. 2025 HOME Investment Partnership Program Income (PI): $1,524,764 for FTHB- under review
8. 2025 CDBG General Allocation. Foothill Blvd Storm Drain Improvements $3,300,000. Under review
9.

Current Project Highlights

1. Lincoln Street Senior Apartments-Submitted Financing package to the State with request for an extension. NTP has been issued and **under construction**
2. Veteran's Village-City released Tranche 1 on 09/25/2024 to VHDC. Plans and Specs, environmental are complete. The City solar array was built in the City easement to access the project, working with VHDC and City engineering to determine remedy. City engineer requesting PGE move some poles on site. PGE will move poles or allow an easement. VHDC will apply for 9% tax credits in late 2026 or early 2027.
3. Website update in progress