



OROVILLE CITY COUNCIL

Public Safety Building
2055 Lincoln St
Oroville, CA. 95965

**March 07, 2023
REGULAR MEETING
OPEN SESSION 4:30 PM
AGENDA**

PUBLIC ACCESS AND PARTICIPATION

Please review the options below for ways to participate or observe the Council Meetings.

****PLEASE NOTE THE LOCATION CHANGE****

To Observe the Meeting:

1. Live Feed: <https://www.youtube.com/channel/UCAoRW34swYl85UBfYqT7IbQ/>

To Provide Comment to the Council:

1. Attend the meeting in person
2. Send an Email by 2:00 PM the day of the meeting to publiccomment@cityoforoville.org. All comments emailed will be provided to the Council Members for their consideration.

If you would like to address the Council at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Mayor or presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, **please submit the form prior to the conclusion of the staff presentation for that item.** Council has established time limitations of three (3) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for an item, the time limitation would be reduced to one and a half (1.5) minutes per speaker for that item. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b)).** Pursuant to Government Code Section 54954.2, the Council is prohibited from taking action except for a brief response from the Council or staff to statements or questions relating to a non-agenda item.

CALL TO ORDER / ROLL CALL

Council Members: Tracy Johnstone, Krysi Riggs, Scott Thomson, Janet Goodson, Shawn Webber, Vice Mayor Eric Smith, Mayor David Pittman

OPEN SESSION

1. Pledge of Allegiance
2. Adoption of Agenda

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

CONSENT CALENDAR

Consent calendar **items 1 - 5** are adopted in one action by the Council. Items that are removed will be discussed and voted on immediately after adoption of consent calendar items.

1. **APPROVAL OF THE MINUTES**

The City Council may approve the minutes of February 21, 2023.

RECOMMENDATION

Approve the minutes of February 21, 2023.

2. **FORECLOSURE OF 58 RUSSELL PROCTOR WAY**

The City Council may consider initiating foreclosure proceedings related to the City of Oroville's interest in the Deed of Trust against the property located at 58 Russell Proctor Way, Oroville (APN 030-490-102).

RECOMMENDATION

Adopt Resolution No. 9128 -A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING AND DIRECTING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS AND ANY AMENDMENTS THERETO NECESSARY TO INITIATE AND COMPLETE FORECLOSURE PROCEEDINGS ON REAL PROPERTY LOCATED AT 58 RUSSELL PROCTOR WAY, OROVILLE (APN 030-490-102)

3. **REMEDICATION AND REPAIRS AT 33 CANYON HIGHLANDS DRIVE**

The City Council may receive information regarding the emergency remediation and repairs due to a water leak at 33 Canyon Highlands Drive.

RECOMMENDATION

For informational services only

4. **CONSIDER AND ADOPT THE REVISED MASTER SALARY SCHEDULE**

The City Council will consider and adopt the revised master salary schedule.

RECOMMENDATION

Approve Master Salary Schedule.

5. **LETTER OF SUPPORT FOR ANNUAL CITY OF OROVILLE VISUAL AND PERFORMING ARTS SHOWCASE**

The Council may consider approving a letter of support for the first annual City of Oroville Visual and Performing Arts Showcase.

RECOMMENDATION

Authorize Letter of Support for the Visual and Performing Arts Showcase

PRESENTATIONS AND PROCLAMATIONS – 5:00 PM

1. The City Council will honor several youth teams for their hard work and achievement:
 - U10 Thunderbirds Cheer - National Participation
 - U14 Thunderbirds Cheer - National Participation
 - U8 Thunderbirds Football - National Champions
 - U10 Thunderbirds Football - National Champions
 - U12 Rhinos Cheer - 3rd Place National Champions
 - U14 Rhinos Cheer - 1st Place National Champions
 - Oroville High School Cheer - 3rd Place National Champions
 - Las Plumas High School Cheer - 1st Place National Champions
 - Las Plumas Girls Soccer - League Champions
 - Las Plumas Mock Trial - County Champions
 - Las Plumas Academic Decathlon - County Champions
2. Oroville Police Officers and Chaplin will be sworn in

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

REPORTS / DISCUSSIONS / CORRESPONDENCE

1. Council Announcements and Reports
2. Future Agenda Items
3. Administration Reports
4. Correspondence

[i.](#) Your Voice of the Arts Award

ADJOURN THE MEETING

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on March 21, 2023, at 4:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.



**February 21, 2023
MINUTES**

This agenda was posted on February 17, 2023. This meeting was recorded and may be viewed at cityoforoville.org

CALL TO ORDER / ROLL CALL

Mayor Pittman opened the meeting at 4:30pm

PRESENT: Council Members: Tracy Johnstone, Krysi Riggs, Janet Goodson, Shawn Webber, Vice Mayor Eric Smith, Mayor David Pittman

ABSENT: Council Member Scott Thomson

STAFF: Acting City Administrator Bill LaGrone, Business Assistance and Housing Director Amy Bergstrand, Fire Chief Chris Tenms, Director of Code Enforcement Ron Belser, Assistant City Administrator Ruth Duncan, Assistant City Clerk Jackie Glover, City Attorney Scott Huber, Assistant Community Development Director Dawn Nevers

OPEN SESSION

1. Pledge of Allegiance – Led by Ophir Student Council
2. Adoption of Agenda – Motion by Council Member Goodson and seconded by Council Member Riggs to approve the agenda. Motion passed.

AYES: Riggs, Johnstone, Goodson, Webber, Smith, Pittman

NOES: None

ABSTAIN: None

ABSENT: Thomson

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

The following individuals spoke on non-agenda items:

- Bill Speer
- Larry Tracy
- Janice Titensor

The following individuals spoke on agenda items:

- Shannon DeLong – Item 8
- Brian Wong – Item 8, 9
- Robert Bateman – Item 8, 9
- Bill Connelly – Item 8, 9
- Larry Tracy – Item 12

Motion by Council Member Riggs and seconded by Council Member Goodson to adopt the consent calendar items 1-6. Motion passed.

AYES: Riggs, Johnstone, Goodson, Webber, Smith, Pittman
NOES: None
ABSTAIN: None
ABSENT: Thomson

1. APPROVAL OF THE MINUTES

The City Council approved the minutes of February 7, 2023 and February 15, 2023.

2. BUDGET TIMELINE

The Council received a timeline for budgeting for the fiscal year 2023-24.

3. APPROVAL OF THE OPEN MARKET SALE OF SURPLUS ASSESSORS PARCEL NUMBERS 012-021-011, 021 & 022

The Council authorized staff to proceed with the sale of the Assessor's Parcel Numbers 012-021-011, 021 & 022, on the open market as they are substandard in size and undevelopable as individual parcels.

4. AGREEMENT WITH FEATHER RIVER RECREATION & PARKS DISTRICT FOR LIGHTING TO THE NORTH OF THE BEDROCK TENNIS COURTS

The City Council authorized the City Administrator to sign the attached agreement for the purchase, installation, and maintenance of new lighting to the north of the Bedrock Tennis Courts.

5. PURCHASE OF SELF-CONTAINED BREATHING APPARATUS EQUIPMENT

The Council authorized the purchase of sixteen (16) SCBA's and associated equipment in an amount not to exceed \$96,190.95

6. PURCHASE OF EMERGENCY VEHICLE EQUIPMENT FOR THE NEW FIRE COMMAND VEHICLE

The Council authorized the purchase of emergency equipment from Lehr for the recently purchased Oroville Fire Department Command Vehicle in an amount not to exceed \$13,882.29.

7. CONTRACT FOR INVESTIGATIVE SERVICES WITH THE BUTTE COUNTY DISTRICT ATTORNEY'S OFFICE IN AN AMOUNT NOT TO EXCEED \$400,000 ANNUALLY

The Council considered a contract with the Butte County District Attorney's Office for investigative services for specific child abuse cases.

Motion by Council Member Goodson and seconded by Council Member Riggs to Adopt Resolution 9125 - Authorizing and Directing the Mayor to sign agreement with the Butte County District Attorney's Office for investigative services in an amount not to exceed \$400,000.00. Motion passed.

AYES: Riggs, Johnstone, Goodson, Webber, Smith, Pittman
NOES: None

ABSTAIN: None
ABSENT: Thomson

Item 1.

REGULAR BUSINESS

8. LETTER OF SUPPORT TO THE FEDERAL ENERGY REGULATORY COMMISSION REGARDING THE ORO DAM RELICENSING

The Council considered a letter to the Federal Energy Regulatory Commission asking to require the renegotiation or addendums be added to the original agreement prior to the relicensing of the Oroville Dam.

Motion by Council Member Riggs and seconded by Council Member Goodson to create an ad hoc committee to draft a letter to send to FERC and state support for parts of FRRPD's letter in the letter. Motion passed.

AYES: Riggs, Johnstone, Goodson, Webber, Smith, Pittman
NOES: None
ABSTAIN: None
ABSENT: Thomson

Council Member Riggs, Council Member Goodson and Mayor Pittman to form an Ad Hoc Committee to work on the draft letter.

9. PRESENTATION FROM THE SUTTER BUTTE FLOOD CONTROL AGENCY REGARDING THE LEVEES IN AND AROUND THE OROVILLE AREA

The Council received a presentation from the Sutter Butte Flood Control Agency regarding the levees in Oroville.

Motion by Council Member Riggs and seconded by Vice Mayor Smith to bring back a service agreement for a partnership with the Sutter Butte Flood Control Agency related to the Oroville Levee. Motion passed.

AYES: Riggs, Johnstone, Goodson, Webber, Smith, Pittman
NOES: None
ABSTAIN: None
ABSENT: Thomson

10. PURCHASE OF CERTIFICATES OF DEPOSIT

The Council considered the purchase of Certificates of Deposits in accordance with the City's Investment policy.

Motion by Council Member Goodson and seconded by Council Member Johnstone to approve the purchase of \$10,000,000.00 in Certificates of Deposits.

AYES: Riggs, Johnstone, Goodson, Webber, Smith, Pittman
NOES: None
ABSTAIN: None
ABSENT: Thomson

PUBLIC HEARINGS

Public Hearing opened at 6:15pm by Mayor Pittman

11. MODIFICATIONS TO THE CDBG/HOME COMBINED HOMEBUYER PROGRAM GUIDELINES AND CALHOME MORTGAGE ASSISTANCE PROGRAM GUIDELINES

The Council conducted a public hearing to solicit comments regarding requested modifications to the Combined CDBG/HOME Homebuyer Program Guidelines and CalHome Mortgage Assistance Guidelines.

Motion by Council Member Goodson and seconded by Vice Mayor Smith to adopt Resolution No. 9126 - A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING MODIFICATIONS TO THE COMBINED COMMUNITY DEVELOPMENT BLOCK, HOME INVESTMENT PARTNERSHIP PROGRAM HOMEBUYER PROGRAM GUIDELINE. Motion passed.

AYES: Riggs, Johnstone, Goodson, Webber, Smith, Pittman
 NOES: None
 ABSTAIN: None
 ABSENT: Thomson

12. UPDATE OF USER AND REGULATORY FEES

Council received a presentation related to updating the user and regulatory fees.

Motion by Vice Mayor Smith and seconded by Council Member Goodson to adopt resolution No. 9127 adjusting and establishing user and regulatory fees with an amendment to Planning Commission Appeal fees – unsuccessful appeals will be charged stated fees, successful appeals will be reimbursed the appeal fee. Motion passed.

AYES: Riggs, Johnstone, Goodson, Webber, Smith, Pittman
 NOES: None
 ABSTAIN: None
 ABSENT: Thomson

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

None

REPORTS / DISCUSSIONS / CORRESPONDENCE

1. Council Announcements and Reports
 - a. Pittman – Spoke about the Cal Kids/BCOE Event he attended
 - b. Riggs – Spoke about Downtown Oroville Events
 - c. Webber – Spoke training that the Oroville Safety Collation is hosting, spoke about Explore Butte County – Museum Weekend.
2. Future Agenda Items – None
3. Administration Reports
 - a. Departmental Reports for Council Update - January 2023
 - b. Police Department Monthly Report
 - c. LaGrone – Next Council meeting at 2055 Lincoln Blvd, spoke about safety vehicles, spoke about Police Department report and staffing.
 - d. Duncan – Spoke about the implementation of the new payroll software and finance department staffing.

- e. Nevers – Arbor Day Event – March 18th, spoke about staffing
 - f. Belser – Spoke about Staffing and spoke about the Rodeo Roundup
 - g. Glover – Spoke about the Sam Norris Award
 - h. Bergstrand – Spoke about the type 6 fire engine that has been approved to be purchased.
4. Correspondence
- i. Sam Norris Award for Excellence Nomination Information
 - ii. Clean California Days of Action
 - iii. Water Affordability Program

ADJOURN THE MEETING

Mayor Pittman adjourned the meeting at 7:13pm.

APPROVED:

ATTESTED:

Mayor David Pittman

Assistant City Clerk Jackie Glover



CITY OF OROVILLE STAFF REPORT

TO: MAYOR PITTMAN AND CITY COUNCIL

**FROM: AMY BERGSTRAND, DIRECTOR
BUSINESS ASSISTANCE/HOUSING DEVELOPMENT**

RE: FORECLOSURE OF 58 RUSSELL PROCTOR WAY

DATE: MARCH 7, 2023

SUMMARY

The City Council may consider initiating foreclosure proceedings related to the City of Oroville's interest in the Deed of Trust against the property located at 58 Russell Proctor Way, Oroville (APN 030-490-102).

DISCUSSION

Staff is seeking authorization from the Council to initiate foreclosure on the property located at 58 Russell Proctor Way. The current property owner obtained a mortgage subsidy loan through the City's Homeownership Assistance Program in the amount of \$77,500.

The borrowers are in default of their first mortgage, New Rez LLC d/b/a Shellpoint Mortgage Servicing, which holds 1st lien position. The approximate amount to cure the default and to secure the City's lien position would be \$132,000.00. Comparable properties show the value of 58 Russell Proctor Way, to be approximately \$354,700.00.

Address	Amount Due to Primary Lender	Amount of City Loan	Total Loans	Value Based on Comparable
58 Russell Proctor Way	\$132,000 through 02/28/2023	\$95,647.74 through March 30, 2023 (including interest)	\$227,647.74 (approx.)	\$354,700.00

If the City Council authorizes staff to secure the City's interest in this property; staff is proposing that the property be resold on the open market to recoup homebuyer loan costs and/or transfer property to an affordable housing developer. Staff has not gained access to the interior of the home to determine what, if any, repairs are needed. Staff will bring these items back to Council if repairs in excess of normal wear and tear maintenance are required.

FISCAL IMPACT

There is no general fund impact. Approximately \$5,000 will be needed to cure the default, including foreclosure fees from Fund 221, budget unit 7011, account number 6360, project code 1418910. There is a current available balance of \$972,399.00.

RECOMMENDATION

Adopt Resolution No. 9128 -A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING AND DIRECTING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS AND ANY AMENDMENTS THERETO NECESSARY TO INITIATE AND COMPLETE FORECLOSURE PROCEEDINGS ON REAL PROPERTY LOCATED AT 58 RUSSELL PROCTOR WAY, OROVILLE (APN 030-490-102)

ATTACHMENTS

Resolution 9128

**CITY OF OROVILLE
RESOLUTION NO. 9128**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING AND DIRECTING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS AND ANY AMENDMENTS THERETO NECESSARY TO INITIATE AND COMPLETE FORECLOSURE PROCEEDINGS ON REAL PROPERTY LOCATED AT 58 RUSSELL PROCTOR WAY, OROVILLE (APN 030-490-102)

NOW, THEREFORE, BE IT RESOLVED by the Oroville City Council as follows:

1. The Mayor is hereby authorized and directed to execute all documents and any amendments thereto necessary to initiate and complete foreclosure proceedings on 58 Russell Proctor Way, Oroville CA, (APN 030-490-102) Oroville, California; and
2. The City Clerk shall attest to the adoption of this Resolution.

PASSED AND ADOPTED by the City Council of the City of Oroville at a regular meeting on March 7, 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

David Pittman, Mayor

APPROVED AS TO FORM:

ATTEST:

Scott E. Huber, City Attorney

Jackie Glover, Assistant City Clerk



CITY OF OROVILLE STAFF REPORT

TO: MAYOR PITTMAN AND COUNCIL MEMBERS

**FROM: AMY BERGSTRAND, DIRECTOR
BUSINESS ASSISTANCE/HOUSING DEVELOPMENT**

RE: REMEDIATION AND REPAIRS AT 33 CANYON HIGHLANDS DRIVE.

DATE: MARCH 07, 2023

SUMMARY

The City Council may receive information regarding the emergency remediation and repairs due to a water leak at 33 Canyon Highlands Drive.

DISCUSSION

On September 21, 2022, staff was notified that there was water damage at City-owned 33 Canyon Highlands Drive. The property is currently occupied by a Lease to Purchase tenant who is in the process of purchasing the home. Due to the emergency nature of the damage, staff called three (3) companies to quote remediation to the home. Cleanrite-Buildrite (CRBR) was the first to respond and ended up being the lesser cost of the two companies that responded.

Service Master: \$9,185.00 remediation
CRBR: \$4,358.52 remediation
Hignell: Responded after work had already began

The remediation and mold testing have been completed and cleared. The process for the repair estimate and the mold clearance was severely delayed due to the holidays and miscommunication between the contractor, tenant and the City. Finally, on February 16th, staff, the tenant and CRBR met to discuss moving forward and the tenant and the City were informed that they were required to move out of the home for the remediation and repairs. The tenant and her family were moved into the Holiday Inn Express over the weekend and then temporarily moved into City owned home at 3265 Glen Avenue for the timeframe to complete the repairs.

The total cost for remediation, testing, repair and moving expenses are approximately \$35,669.44.

FISCAL IMPACT

There is no General Fund Impact. Approximately \$35,669.44 will be paid from Fund 221, Housing Program Fund. The Fund has a current available balance of \$972,399.00.

RECOMMENDATION

For informational services only

ATTACHMENTS

A-Estimate for Remediation

B-Estimate for Repair

C-Estimate for Pack in/Pack out



CRBR Property Damage Services

Full Service Restoration Contractor Since 1959
 2684 Highway 32 Suite 100
 Chico Ca. 95973
 Lic # 689238 Tax ID # 94-2623760

Insured: City of Oroville
 Property: 33 Canyon Highlands Drive
 Oroville, CA 95969

Home: (530) 538-2495
 E-mail: klarson@cityoforoville.org

Claim Rep.: Curtis Simpson
 Company: CRBR Property Damage Services

Business: (530) 513-9014

Estimator: Josh Johnson
 Position: Mitigation Estimator
 Company: CRBR Property Damage Services

Business: (530) 891-0333 x 2106
 E-mail: JoshJohnson@CRBR.com

Contractor:
 Company: CRBR Property Damage Services
 Business: 2684 Hwy 32 Suite 100
 Chico, CA 95973

Business: (530) 891-0333
 E-mail: ChicoBranch@CRBR.com

Claim Number:

Policy Number:

Type of Loss: Water Damage

Date of Loss:
 Date Inspected:

Date Received:
 Date Entered: 2/16/2023 2:08 PM

Price List: CASA8X_FEB23
 Restoration/Service/Remodel
 Estimate: CJC-4411-5

CRBR Property Damage Services

Contents Mitigation Estimate

Joshua Johnson
 Mitigation Estimator
 (530) 855-0113
 JoshJohnson@CRBR.com



CRBR Property Damage Services

Full Service Restoration Contractor Since 1959
2684 Highway 32 Suite 100
Chico Ca. 95973
Lic # 689238 Tax ID # 94-2623760

Item 3.

CJC-4411-5

Pack-out

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
CONSUMABLE ITEMS other than boxes used on Pack-out					
Provide stretch film/wrap	RL	0.00	28.36	0.00	0.00
Bubble Wrap 24" wide - Add-on cost for fragile items	975.00 LF	0.00	0.17	12.85	178.60
Provide furniture lightweight blanket/pad	20.00 EA	0.00	9.07	14.06	195.46
Provide box, packing paper & tape - small size	64.00 EA	0.00	2.83	14.04	195.16
Provide box, packing paper & tape - medium size	52.00 EA	0.00	3.78	15.23	211.79
TRUCK LOADING & TRANSPORT FOR PACKOUT:					
Moving van (16'-20') and equipment - per day	2.00 EA	0.00	148.00	0.00	296.00
Inventory, Packing, Boxing, and Moving charge - per hour	64.00 HR	0.00	83.50	0.00	5,344.00
<i>Hourly labor for 4 technicians to pack contents and transport contents from the tenant's now previous home to their temporary housing and to place contents in their respective areas at 8 hours per day for an estimated 2 days.</i>					
Contents Evaluation and/or Supervisor/Admin - per hour	16.00 HR	0.00	88.25	0.00	1,412.00
<i>Hourly labor for 1 supervisor to direct, monitor and work alongside technicians with the packing of contents and transportation of contents from the tenant's now previous home to their temporary housing and to place contents in their respective areas at 8 hours per day for an estimated 2 days.</i>					
Totals: Pack-out				56.18	7,833.01

Pack-in

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Moving van (16'-20') and equipment - per day	2.00 EA	0.00	148.00	0.00	296.00
Inventory, Packing, Boxing, and Moving charge - per hour	64.00 HR	0.00	83.50	0.00	5,344.00
<i>Hourly labor for 4 technicians to pack contents and transport contents from the tenant's temporary housing to their previous home and to place contents in their respective areas at 8 hours per day for an estimated 2 days.</i>					
Contents Evaluation and/or Supervisor/Admin - per hour	16.00 HR	0.00	88.25	0.00	1,412.00
<i>Hourly labor for 1 supervisor to direct, monitor and work alongside technicians with the packing of contents and transportation of contents from the tenant's temporary housing to their previous home and to place contents in their respective areas at 8 hours per day for an estimated 2 days.</i>					
Totals: Pack-in				0.00	7,052.00

CJC-4411-5

2/16/2023

Page: 2



CRBR Property Damage Services

Item 3.

Full Service Restoration Contractor Since 1959
2684 Highway 32 Suite 100
Chico Ca. 95973
Lic # 689238 Tax ID # 94-2623760

Line Item Totals: CJC-4411-5

56.18

14,885.01

Grand Total Areas:

1,987.94 SF Walls	641.56 SF Ceiling	2,629.50 SF Walls and Ceiling
641.56 SF Floor	71.28 SY Flooring	234.83 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	305.33 LF Ceil. Perimeter
641.56 Floor Area	715.56 Total Area	1,987.94 Interior Wall Area
1,107.56 Exterior Wall Area	131.33 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

Coverage	Item Total	%	ACV Total	%
Dwelling	0.00	0.00%	0.00	0.00%
Other Structures	0.00	0.00%	0.00	0.00%
Contents	14,885.01	100.00%	14,885.01	100.00%
Total	14,885.01	100.00%	14,885.01	100.00%



CRBR Property Damage Services

Full Service Restoration Contractor Since 1959
2684 Highway 32 Suite 100
Chico Ca. 95973
Lic # 689238 Tax ID # 94-2623760

Item 3.

Summary for Contents

Line Item Total	14,828.83
Material Sales Tax	56.18
Replacement Cost Value	\$14,885.01
Net Claim	\$14,885.01

Josh Johnson
Mitigation Estimator

remediation

pd.
10/31/22

Item 3.



CRBR Property Damage Services

Full Service Restoration Contractor Since 1959
2684 Highway 32 Suite 100
Chico Ca. 95973
Lic # 689238 Tax ID # 94-2623760

Insured: City of Oroville
Property: 33 Canyon Highlands Drive
Oroville, CA 95969

Home: (530) 538-2495
E-mail: klarson@cityoforoville.org

Estimator: Josh Johnson
Position: Mitigation Estimator
Company: CRBR Property Damage Services

Business: (530) 891-0333 x 2106
E-mail: JoshJohnson@CRBR.com

Contractor:
Company: CRBR Property Damage Services
Business: 2684 Hwy 32 Suite 100
Chico, CA 95973

Business: (530) 891-0333
E-mail: ChicoBranch@CRBR.com

Claim Number:

Policy Number:

Type of Loss: Water Damage

Date of Loss:
Date Inspected:

Date Received:
Date Entered: 9/23/2022 2:08 PM

Price List: CASA8X_SEP22
Restoration/Service/Remodel
Estimate: CJC-4411-2

CRBR Property Damage Services

Water Mitigation Estimate

Cause of Loss: Water heater failure

Resulting Damage: Class 3 water damage caused by category 2 water.

We are committed to excellence and welcome to answer any questions you may have.

Please contact us at your earliest convenience.

Joshua Johnson
Mitigation Estimator
(530) 855-0113
JoshJohnson@CRBR.com



CRBR Property Damage Services

Full Service Restoration Contractor Since 1959
 2684 Highway 32 Suite 100
 Chico Ca. 95973
 Lic # 689238 Tax ID # 94-2623760

CJC-4411-2

General Conditions

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Site inspection and scheduling	1.00 EA	0.00	228.50	0.00	228.50
Equipment setup, take down, and monitoring (hourly charge)	2.00 HR	0.00	81.50	0.00	163.00
<i>Hourly labor to deliver, setup, inspect, move and adjust equipment, inform the customer of the process, monitor and document site conditions totaling 2 hours.</i>					
Equipment setup, take down, and monitoring (hourly charge)	4.50 HR	0.00	81.50	0.00	366.75
<i>Hourly labor to inspect, move and adjust equipment, update the customer of the process, monitor and document site conditions at 1.5 hours per followup service call totaling 4.5 hours with an 3 return service calls.</i>					
Haul debris - per pickup truck load - including dump fees	1.00 EA	211.96	0.00	0.00	211.96
Personal protective gloves - Disposable (per pair)	4.00 EA	0.00	0.32	0.11	1.39
Totals: General Conditions				0.11	971.60

Main Level



Living Room

Height: 8'

349.22 SF Walls	192.11 SF Ceiling
541.33 SF Walls & Ceiling	192.11 SF Floor
21.35 SY Flooring	41.25 LF Floor Perimeter
55.67 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into Exterior

Missing Wall - Goes to Floor

8' 8" X 6' 8"

Opens into Exterior

Missing Wall - Goes to Floor

3' 3" X 6' 8"

Opens into HALLWAY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Contents - move out then reset - Large room	1.00 EA	0.00	136.29	0.00	136.29
Tear out non-salv floating floor & bag for disposal	144.08 SF	2.71	0.00	0.95	391.41
Remove polyethylene vapor barrier	192.11 SF	0.15	0.00	0.00	28.82
Clean floor	144.08 SF	0.00	0.78	0.12	112.50
Apply plant-based anti-microbial agent to part of the floor	144.08 SF	0.00	0.39	0.59	56.78

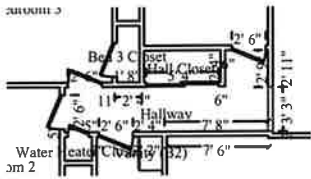


CRBR Property Damage Services

Full Service Restoration Contractor Since 1959
 2684 Highway 32 Suite 100
 Chico Ca. 95973
 Lic # 689238 Tax ID # 94-2623760

CONTINUED - Living Room

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Totals: Living Room				1.66	725.80



Hallway

Height: 8'

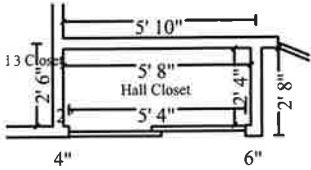
202.11 SF Walls	58.44 SF Ceiling
260.56 SF Walls & Ceiling	58.44 SF Floor
6.49 SY Flooring	21.92 LF Floor Perimeter
42.00 LF Ceil. Perimeter	

Door	2' 6" X 6' 8"	Opens into BEDROOM_2
Door	2' 6" X 6' 8"	Opens into BEDROOM_3
Door	5' 4" X 6' 8"	Opens into HALL_CLOSET
Door	2' 6" X 6' 8"	Opens into BEDROOM_1
Missing Wall - Goes to Floor	3' 3" X 6' 8"	Opens into LIVING_ROOM
Door	2' 6" X 6' 8"	Opens into HALL_BATH
Door	1' 6" X 6' 8"	Opens into WATER_HEATER

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Tear out baseboard	21.92 LF	0.75	0.00	0.00	16.44
Tear out non-salv floating floor & bag for disposal	58.44 SF	2.71	0.00	0.39	158.76
Remove polyethylene vapor barrier	58.44 SF	0.15	0.00	0.00	8.77
Clean floor	58.44 SF	0.00	0.78	0.05	45.63
Apply plant-based anti-microbial agent to the floor	58.44 SF	0.00	0.39	0.24	23.03
Dehumidifier (per 24 hour period) - Large - No monitoring	5.00 EA	0.00	90.00	0.00	450.00
<i>09/28/22 Installed 1 Dri-Eaz Evolution LGR dehumidifier per industry standards for the class and volume of area affected from 09/28 to 10/05/22 for a total of 7 days.</i>					
Air mover (per 24 hour period) - No monitoring	5.00 EA	0.00	33.00	0.00	165.00
<i>09/28/22 Installed 1 air mover per industry standards for the amount of lineal feet of structure affected from 09/28 to 10/05/22 for a total of 7 days runtime. The air movers were repositioned as needed during service calls.</i>					

Totals: Hallway				0.68	867.63
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Full Service Restoration Contractor Since 1959
2684 Highway 32 Suite 100
Chico Ca. 95973
Lic # 689238 Tax ID # 94-2623760



Height: 8'

92.44 SF Walls	13.22 SF Ceiling
105.67 SF Walls & Ceiling	13.22 SF Floor
1.47 SY Flooring	10.67 LF Floor Perimeter
16.00 LF Ceil. Perimeter	

Door	5' 4" X 6' 8"		Opens into HALLWAY		
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Contents - move out then reset	1.00 EA	0.00	90.87	0.00	90.87
Tear out non-salv floating floor & bag for disposal	13.22 SF	2.71	0.00	0.09	35.92
Remove polyethylene vapor barrier	13.22 SF	0.15	0.00	0.00	1.98
Clean floor	13.22 SF	0.00	0.78	0.01	10.32
Apply plant-based anti-microbial agent to the floor	13.22 SF	0.00	0.39	0.05	5.21
Totals: Hall Closet				0.15	144.30



Height: 8'

281.33	SF Walls	94.92	SF Ceiling
376.25	SF Walls & Ceiling	94.92	SF Floor
10.55	SY Flooring	34.33	LF Floor Perimeter
39.33	LF Ceil. Perimeter		

Door	2' 6" X 6' 8"	Opens into BED_2_CLOSET			
Door	2' 6" X 6' 8"	Opens into HALLWAY			
DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Contents - move out then reset	1.00 EA	0.00	119.61	0.00	119.61
Tear out wet non-salvageable carpet, cut & bag for disp.	47.46 SF	0.87	0.00	0.27	41.56
Tear out wet carpet pad and bag for disposal	47.46 SF	0.81	0.00	0.27	38.71
Clean floor	47.46 SF	0.00	0.78	0.04	37.06
Apply plant-based anti-microbial agent to part of the floor	47.46 SF	0.00	0.39	0.20	18.71
Air mover (per 24 hour period) - No monitoring	7.00 EA	0.00	33.00	0.00	231.00

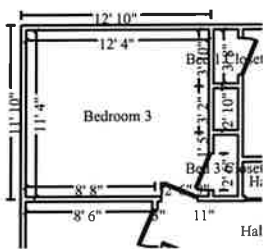


CRBR Property Damage Services

Full Service Restoration Contractor Since 1959
 2684 Highway 32 Suite 100
 Chico Ca. 95973
 Lic # 689238 Tax ID # 94-2623760

CONTINUED - Bedroom 2

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
<i>09/28/22 Installed 1 air mover per industry standards for the amount of lineal feet of structure affected from 09/28 to 10/05/22 for a total of 7 days runtime. The air movers were repositioned as needed during service calls.</i>					
Totals: Bedroom 2				0.78	486.65



Bedroom 3

Height: 8'

345.33 SF Walls	139.78 SF Ceiling
485.11 SF Walls & Ceiling	139.78 SF Floor
15.53 SY Flooring	42.33 LF Floor Perimeter
47.33 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

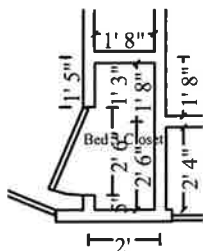
Opens into HALLWAY

Door

2' 6" X 6' 8"

Opens into BED_3_CLOSET

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Water Extraction & Remediation Technician - per hour	1.00 HR	0.00	81.50	0.00	81.50
Tear out baseboard	6.00 LF	0.75	0.00	0.00	4.50
Air mover (per 24 hour period) - No monitoring	7.00 EA	0.00	33.00	0.00	231.00
<i>09/28/22 Installed 1 air mover per industry standards for the amount of lineal feet of structure affected from 09/28 to 10/05/22 for a total of 7 days runtime. The air movers were repositioned as needed during service calls.</i>					
Totals: Bedroom 3				0.00	317.00



Bed 3 Closet

Height: 8'

76.67 SF Walls	6.94 SF Ceiling
83.61 SF Walls & Ceiling	6.94 SF Floor
0.77 SY Flooring	9.17 LF Floor Perimeter
11.67 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into BEDROOM_3

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Interior door slab only - Detach	1.00 EA	0.00	9.68	0.00	9.68
Contents - move out then reset	1.00 EA	0.00	90.87	0.00	90.87
Tear out wet non-salvageable carpet, cut & bag for disp.	6.94 SF	0.87	0.00	0.04	6.08

CJC-4411-2

10/25/2022

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CRBR Property Damage Services

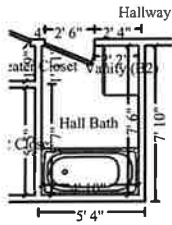
Full Service Restoration Contractor Since 1959
 2684 Highway 32 Suite 100
 Chico Ca. 95973
 Lic # 689238 Tax ID # 94-2623760

CONTINUED - Bed 3 Closet

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Tear out baseboard	9.17 LF	0.75	0.00	0.00	6.88
Tear out wet carpet pad and bag for disposal	6.94 SF	0.81	0.00	0.04	5.66
Clean floor	6.94 SF	0.00	0.78	0.01	5.42
Apply plant-based anti-microbial agent to the floor	6.94 SF	0.00	0.39	0.03	2.74
Air mover (per 24 hour period) - No monitoring	21.00 EA	0.00	33.00	0.00	693.00

09/28/22 Installed 3 air movers per industry standards for the amount of lineal feet of structure affected from 09/28 to 10/05/22 for a total of 21 days runtime. The air movers were repositioned as needed during service calls.

Totals: Bed 3 Closet				0.12	820.33
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Hall Bath

Height: 8'

168.17 SF Walls	36.25 SF Ceiling
204.42 SF Walls & Ceiling	36.25 SF Floor
4.03 SY Flooring	18.00 LF Floor Perimeter
24.67 LF Ceil. Perimeter	

Door

2' 6" X 6' 8"

Opens into HALLWAY

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
Baseboard - Detach	6.00 LF	0.00	1.82	0.00	10.92
Apply plant-based anti-microbial agent to the floor	36.25 SF	0.00	0.39	0.15	14.29

Totals: Hall Bath				0.15	25.21
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Total: Main Level				3.54	3,386.92
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Line Item Totals: CJC-4411-2				3.65	4,358.52
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CRBR Property Damage Services

Full Service Restoration Contractor Since 1959
 2684 Highway 32 Suite 100
 Chico Ca. 95973
 Lic # 689238 Tax ID # 94-2623760

Grand Total Areas:

1,987.94 SF Walls	641.56 SF Ceiling	2,629.50 SF Walls and Ceiling
641.56 SF Floor	71.28 SY Flooring	234.83 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	305.33 LF Ceil. Perimeter
641.56 Floor Area	715.56 Total Area	1,987.94 Interior Wall Area
1,107.56 Exterior Wall Area	131.33 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



CRBR Property Damage Services

Full Service Restoration Contractor Since 1959
 2684 Highway 32 Suite 100
 Chico Ca. 95973
 Lic # 689238 Tax ID # 94-2623760

Summary for Dwelling

Line Item Total	4,354.87
Material Sales Tax	3.65
Replacement Cost Value	\$4,358.52
Net Claim	\$4,358.52

Josh Johnson
 Mitigation Estimator



Cleanrite-Buildrite

Full Service Restoration Contractor Since 1959
350 Bridge Street, Suite A
Yuba City, CA. 95991
B - 530-742-5024 F - 530-673-3715
Lic# 689238 Tax ID #94-2623760

repair

Item 3.

Insured: City of Oroville
Property: 33 Canyon Highlands Drive
Oroville, CA 95969

Home: (530) 538-2495

Claim Number: XXXXXX

Policy Number:

Type of Loss: Water Damage

Coverage	Deductible	Policy Limit
Dwelling	\$0.00	\$0.00
Other Structures	\$0.00	\$0.00
Contents	\$0.00	\$0.00

Date of Loss:
Date Inspected: 10/7/2022 10:05 AM

Date Received:
Date Entered: 10/12/2022 1:03 PM

Price List: CASA8X_SEP22
Restoration/Service/Remodel
Estimate: CITY-OF-OROVILLE-33

Depreciate Material: Yes
Depreciate Non-material: Yes
Depreciate Removal: No
Depreciate O&P: No
Depreciate Taxes: Yes



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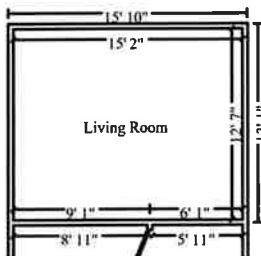
Item 3.

CITY-OF-OROVILLE-33

Main Level

Main Level

CAT	SEL	ACT DESCRIPTION	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
	CALC	QTY						
3. CPS	TRCV	+ Cargo van and equipment - per day						
	1	1.00 EA		0.00+	125.00 =	0.00	31.26	156.26
<i>Vehicle for delivery of flooring material for Acclimation</i>								
44. CPS	TRCV	+ Cargo van and equipment - per day						
	2	2.00 EA		0.00+	125.00 =	0.00	62.50	312.50
1. DMO	PU	- Haul debris - per pickup truck load - including dump fees						
	1	1.00 EA		174.50+	0.00 =	0.00	43.62	218.12
4. FCW	LABL	+ Wood Floor Covering - General Laborer - per hour						
	2*4	8.00 HR		0.00+	48.51 =	0.00	97.02	485.10
# of Laborers - 2 laborers								
# of hours - 4 hours								
<i>Labor to load truck, deliver to job site, unload and stage flooring throughout house for acclimation period required before installation can occur.</i>								
2. WTR	PPEM	+ Personal protective mask (N-95)						
	10	10.00 EA		0.00+	3.23 =	2.66	8.74	43.70
Covid								
Total: Main Level						2.66	243.14	1,215.68



Living Room

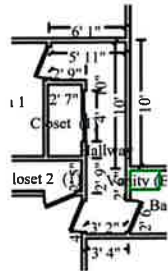
Height: 8'

444.00 SF Walls	190.85 SF Ceiling
634.85 SF Walls & Ceiling	190.85 SF Floor
21.21 SY Flooring	55.50 LF Floor Perimeter
55.50 LF Ceil. Perimeter	

CAT	SEL	ACT DESCRIPTION	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
	CALC	QTY						
9. FNC	B3M+	+ Baseboard - 3 1/4" MDF w/profile						
	PF	55.50 LF		0.00+	4.36 =	6.91	62.22	311.11
11. PNT	B2	+ Paint baseboard - two coats						
	PF	55.50 LF		0.00+	1.53 =	0.73	21.42	107.07
13. PNT	OP	+ Paint door or window opening - 2 coats (per side)						
	1	1.00 EA		0.00+	33.83 =	0.48	8.58	42.89

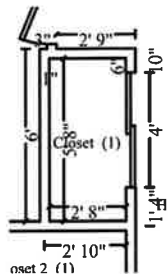
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CAT	SEL	ACT DESCRIPTION					TAX	O&P	TOTAL
	CALC	QTY	RESET	REMOVE	REPLACE				
59. FCV	PREP		+ Floor preparation for resilient flooring						
	F	190.85 SF		0.00+	0.83 =		1.57	40.00	199.98
60. FCV	PLK		+ Vinyl plank flooring						
	F	190.85 SF		0.00+	6.73 =		52.27	334.16	1,670.85
Totals: Living Room							61.96	466.38	2,331.90



Height: 8'

337.33 SF Walls	56.28 SF Ceiling
393.61 SF Walls & Ceiling	56.28 SF Floor
6.25 SY Flooring	42.17 LF Floor Perimeter
42.17 LF Ceil. Perimeter	



Height: 8'

133.33 SF Walls	15.11 SF Ceiling
148.44 SF Walls & Ceiling	15.11 SF Floor
1.68 SY Flooring	16.67 LF Floor Perimeter
16.67 LF Ceil. Perimeter	

CAT	SEL	ACT DESCRIPTION						
	CALC	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
19. FCV	PLK	+ Vinyl plank flooring						
	1	1.00 SF		0.00+	6.73 =	0.27	1.74	8.74
58. FCV	PREP	+ Floor preparation for resilient flooring						
	F	71.39 SF		0.00+	0.83 =	0.59	14.96	74.80
16. FNC	B3M+	+ Baseboard - 3 1/4" MDF w/profile						
	PF	58.83 LF		0.00+	4.36 =	7.33	65.96	329.79
17. PNT	B2	+ Paint baseboard - two coats						
	PF	58.83 LF		0.00+	1.53 =	0.78	22.70	113.49
18. PNT	OP	+ Paint door or window opening - 2 coats (per side)						
	4	4.00 EA		0.00+	33.83 =	1.91	34.32	171.55

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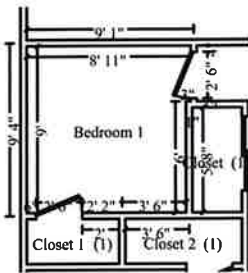
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Item 3.

CONTINUED - Hallway

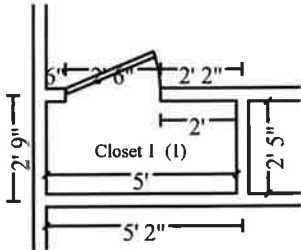
CAT	SEL CALC	ACT DESCRIPTION QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Totals: Hallway						10.88	139.68	698.37



Bedroom 1

Height: 8'

286.67 SF Walls	78.75 SF Ceiling
365.42 SF Walls & Ceiling	78.75 SF Floor
8.75 SY Flooring	35.83 LF Floor Perimeter
35.83 LF Ceil. Perimeter	



Subroom: Closet 1 (1)

Height: 8'

118.67 SF Walls	12.08 SF Ceiling
130.75 SF Walls & Ceiling	12.08 SF Floor
1.34 SY Flooring	14.83 LF Floor Perimeter
14.83 LF Ceil. Perimeter	

CAT	SEL CALC	ACT DESCRIPTION QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
27. FNC	B3M+	+ Baseboard - 3 1/4" MDF w/profile						
	PF	50.67 LF		0.00+	4.36 =	6.31	56.82	284.05
28. PNT	B2	+ Paint baseboard - two coats						
	PF	50.67 LF		0.00+	1.53 =	0.67	19.54	97.74
29. PNT	OP	+ Paint door or window opening - 2 coats (per side)						
	I	1.00 EA		0.00+	33.83 =	0.48	8.58	42.89
49. FCV	PLK	+ Vinyl plank flooring						
	F	90.83 SF		0.00+	6.73 =	24.88	159.04	795.21
51. FCV	PREP	+ Floor preparation for resilient flooring						
	F	90.83 SF		0.00+	0.83 =	0.75	19.02	95.16
57. FCV	V	- Remove Vinyl tile						
	F	90.83 SF		1.57+	0.00 =	0.00	35.66	178.26
Totals: Bedroom 1						33.09	298.66	1,493.31

CITY-OF-OROVILLE-33

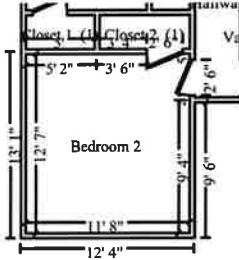
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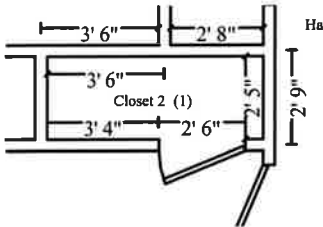
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 Yuba City, CA. 95991
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Bedroom 2

Height: 8'

388.00 SF Walls	146.81 SF Ceiling
534.81 SF Walls & Ceiling	146.81 SF Floor
16.31 SY Flooring	48.50 LF Floor Perimeter
48.50 LF Ceil. Perimeter	

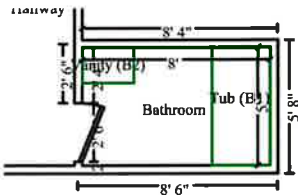


Subroom: Closet 2 (1)

Height: 8'

140.00 SF Walls	15.31 SF Ceiling
155.31 SF Walls & Ceiling	15.31 SF Floor
1.70 SY Flooring	17.50 LF Floor Perimeter
17.50 LF Ceil. Perimeter	

CAT	SEL	ACT DESCRIPTION	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
	CALC	QTY						
37. CON	ROOM>	+ Contents - move out then reset - Large room						
	1	1.00 EA		0.00+	136.29 =	0.00	34.08	170.37
38. DOR	DOR-RS	+ Interior door - Detach & reset - slab only						
	2	2.00 EA		0.00+	31.89 =	0.00	15.94	79.72
41. PNT	B	+ Paint baseboard - one coat						
	PF	66.00 LF		0.00+	1.01 =	0.54	16.80	84.00
52. FCV	PLK	+ Vinyl plank flooring						
	F	162.11 SF		0.00+	6.73 =	44.40	283.86	1,419.26
53. FCV	PREP	+ Floor preparation for resilient flooring						
	F	162.11 SF		0.00+	0.83 =	1.34	33.98	169.87
Totals: Bedroom 2						46.28	384.66	1,923.22



Bathroom

Height: 8'

149.00 SF Walls	40.00 SF Ceiling
189.00 SF Walls & Ceiling	24.54 SF Floor
2.73 SY Flooring	12.42 LF Floor Perimeter
26.00 LF Ceil. Perimeter	



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Item 3.

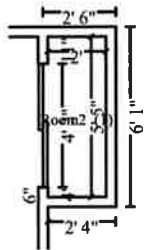
CAT	SEL	ACT DESCRIPTION	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
	CALC	QTY						
42. FNC	B3M+	+ Baseboard - 3 1/4" MDF w/profile						
	PF	12.42 LF		0.00+	4.36 =	1.55	13.92	69.62
43. PNT	B2	+ Paint baseboard - two coats						
	PF	12.42 LF		0.00+	1.53 =	0.16	4.80	23.96
54. DRY	PATCH	+ Drywall patch / small repair, ready for paint						
	I	1.00 EA		0.00+	127.79 =	0.28	32.02	160.09
56. PNT	P	+ Paint the walls - one coat						
	W	149.00 SF		0.00+	0.73 =	2.09	27.72	138.58
68. PNT	OP	+ Paint door or window opening - 2 coats (per side)						
	I	1.00 EA		0.00+	33.83 =	0.48	8.58	42.89
Totals: Bathroom						4.56	87.04	435.14



Bedroom3

Height: 8'

314.67 SF Walls	94.92 SF Ceiling
409.58 SF Walls & Ceiling	94.92 SF Floor
10.55 SY Flooring	39.33 LF Floor Perimeter
39.33 LF Ceil. Perimeter	



Subroom: Room2 (1)

Height: 8'

118.67 SF Walls	10.83 SF Ceiling
129.50 SF Walls & Ceiling	10.83 SF Floor
1.20 SY Flooring	14.83 LF Floor Perimeter
14.83 LF Ceil. Perimeter	

CAT	SEL	ACT DESCRIPTION	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
	CALC	QTY						
61. DOR	DOR-RS	+ Interior door - Detach & reset - slab only						
	I	1.00 EA		0.00+	31.89 =	0.00	7.98	39.87
62. DOR	BP	R Detach & Reset Bypass (sliding) door set - Colonist						
	I	1.00 EA	45.04	0.00+	0.00 =	0.00	11.26	56.30
63. FCV	PLK	+ Vinyl plank flooring						
	F	105.75 SF		0.00+	6.73 =	28.96	185.16	925.82
64. FCV	PREP	+ Floor preparation for resilient flooring						
	F	105.75 SF		0.00+	0.83 =	0.87	22.16	110.80



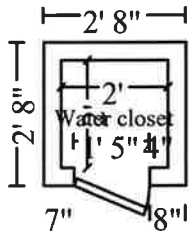
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Full Service Restoration Contractor Since 1959
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 Lic# 689238 Tax ID #94-2623760

Item 3.

CONTINUED - Bedroom3

CAT	SEL CALC	ACT DESCRIPTION QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
65. FNC	B3M+	& R&R Baseboard - 3 1/4" MDF w/profile						
	PF	54.17 LF		0.64+	4.36 =	6.75	69.38	346.98
66. PNT	B>1SP	+ Seal & paint baseboard, oversized - two coats						
	PF	54.17 LF		0.00+	1.69 =	0.85	23.10	115.50
67. PNT	OP	+ Paint door or window opening - 2 coats (per side)						
	2	2.00 EA		0.00+	33.83 =	0.96	17.16	85.78
Totals: Bedroom3						38.39	336.20	1,681.05



Water closet

Height: 8'

64.00 SF Walls	4.00 SF Ceiling
68.00 SF Walls & Ceiling	4.00 SF Floor
0.44 SY Flooring	8.00 LF Floor Perimeter
8.00 LF Ceil. Perimeter	

CAT	SEL CALC	ACT DESCRIPTION QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
69. FCV	PREP	+ Floor preparation for resilient flooring						
	F	4.00 SF		0.00+	0.83 =	0.03	0.84	4.19
70. FCV	PLK	+ Vinyl plank flooring						
	F	4.00 SF		0.00+	6.73 =	1.10	7.02	35.04
Water Heater Activities								
71. PLM	WH40	R Detach & Reset Water heater - 40 gallon - Gas - 6 yr						
	1	1.00 EA	780.17	0.00+	0.00 =	0.00	195.04	975.21
73. PLM	WHPAN	I Install Water heater overflow drain pan						
	1	1.00 EA		0.00+	39.02 =	0.00	9.76	48.78
74. PLM	WHSS	I Install Water heater seismic strap kit - up to 55 gallon						
	1	1.00 EA		0.00+	55.97 =	0.00	14.00	69.97
75. HVC	VENT4	I Install Furnace vent - aluminum, 4"						
	1	1.00 LF		0.00+	9.06 =	0.00	2.26	11.32
77. PLM	FT1/2C2	I Install Flexible gas supply line connector - 1/2" - up to 24"						
	1	1.00 EA		0.00+	16.17 =	0.00	4.04	20.21

Totals: Water closet

1.13 232.96 1,164.72

CITY-OF-OROVILLE-33

2/16/2023

Page: 7



Cleanrite-Buildrite

Full Service Restoration Contractor Since 1959
 350 Bridge Street, Suite A
 Yuba City, CA. 95991
 B - 530-742-5024 F - 530-673-3715
 Lic# 689238 Tax ID #94-2623760

Item 3.

Total: Main Level	198.95	2,188.72	10,943.39
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Labor Minimums Applied

CAT	SEL	ACT DESCRIPTION				TAX	O&P	TOTAL
	CALC	QTY	RESET	REMOVE	REPLACE			
55. DRY	MN-A	+ Drywall labor minimum						
	1	1.00 EA		0.00+	529.49 =	0.00	132.38	661.87
76. HVC	MN-A	+ Heat, vent, & air cond. labor minimum						
	1	1.00 EA		0.00+	293.07 =	0.00	73.26	366.33

Totals: Labor Minimums Applied	0.00	205.64	1,028.20
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Line Item Totals: CITY-OF-OROVILLE-33	198.95	2,394.36	11,971.59
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Grand Total Areas:

2,494.33 SF Walls	664.93 SF Ceiling	3,159.26 SF Walls and Ceiling
649.47 SF Floor	72.16 SY Flooring	305.58 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	319.17 LF Ceil. Perimeter
649.47 Floor Area	749.38 Total Area	2,494.33 Interior Wall Area
1,639.50 Exterior Wall Area	182.17 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	

Coverage	Item Total	%	ACV Total	%
Dwelling	11,659.09	97.39%	11,659.09	97.39%
Other Structures	0.00	0.00%	0.00	0.00%
Contents	312.50	2.61%	312.50	2.61%
Total	11,971.59	100.00%	11,971.59	100.00%



Cleanrite-Buildrite

Full Service Restoration Contractor Since 1959
350 Bridge Street, Suite A
Yuba City, CA. 95991
B - 530-742-5024 F - 530-673-3715
Lic# 689238 Tax ID #94-2623760

Item 3.

Summary for Dwelling

Line Item Total	9,128.28
Material Sales Tax	198.95
Subtotal	9,327.23
Overhead	1,165.93
Profit	1,165.93
Replacement Cost Value	\$11,659.09
Net Claim	\$11,659.09



Cleanrite-Buildrite

Full Service Restoration Contractor Since 1959
350 Bridge Street, Suite A
Yuba City, CA. 95991
B - 530-742-5024 F - 530-673-3715
Lic# 689238 Tax ID #94-2623760

Summary for Contents

Line Item Total	250.00
Overhead	31.25
Profit	31.25
Replacement Cost Value	\$312.50
Net Claim	\$312.50



Cleanrite-Buildrite

Full Service Restoration Contractor Since 1959
350 Bridge Street, Suite A
Yuba City, CA. 95991
B - 530-742-5024 F - 530-673-3715
Lic# 689238 Tax ID #94-2623760

Recap of Taxes, Overhead and Profit

	Overhead (12.5%)	Profit (12.5%)	Material Sales Tax (8.25%)	Storage Rental Tax (8.25%)
Line Items	1,197.18	1,197.18	198.95	0.00
Total	1,197.18	1,197.18	198.95	0.00



Cleanrite-Buildrite

Full Service Restoration Contractor Since 1959
350 Bridge Street, Suite A
Yuba City, CA. 95991
B - 530-742-5024 F - 530-673-3715
Lic# 689238 Tax ID #94-2623760

Item 3.

Recap by Room

Estimate: CITY-OF-OROVILLE-33

Area: Main Level			969.88	10.34%
Coverage: Dwelling	74.22% =		719.88	
Coverage: Contents	25.78% =		250.00	
Living Room			1,803.56	19.23%
Coverage: Dwelling	100.00% =		1,803.56	
Hallway			547.81	5.84%
Coverage: Dwelling	100.00% =		547.81	
Bedroom 1			1,161.56	12.39%
Coverage: Dwelling	100.00% =		1,161.56	
Bedroom 2			1,492.28	15.91%
Coverage: Dwelling	100.00% =		1,492.28	
Bathroom			343.54	3.66%
Coverage: Dwelling	100.00% =		343.54	
Bedroom3			1,306.46	13.93%
Coverage: Dwelling	100.00% =		1,306.46	
Water closet			930.63	9.92%
Coverage: Dwelling	100.00% =		930.63	
Area Subtotal: Main Level			8,555.72	91.23%
Coverage: Dwelling	97.08% =		8,305.72	
Coverage: Contents	2.92% =		250.00	
Labor Minimums Applied			822.56	8.77%
Coverage: Dwelling	100.00% =		822.56	
Subtotal of Areas			9,378.28	100.00%
Coverage: Dwelling	97.33% =		9,128.28	
Coverage: Contents	2.67% =		250.00	
Total			9,378.28	100.00%

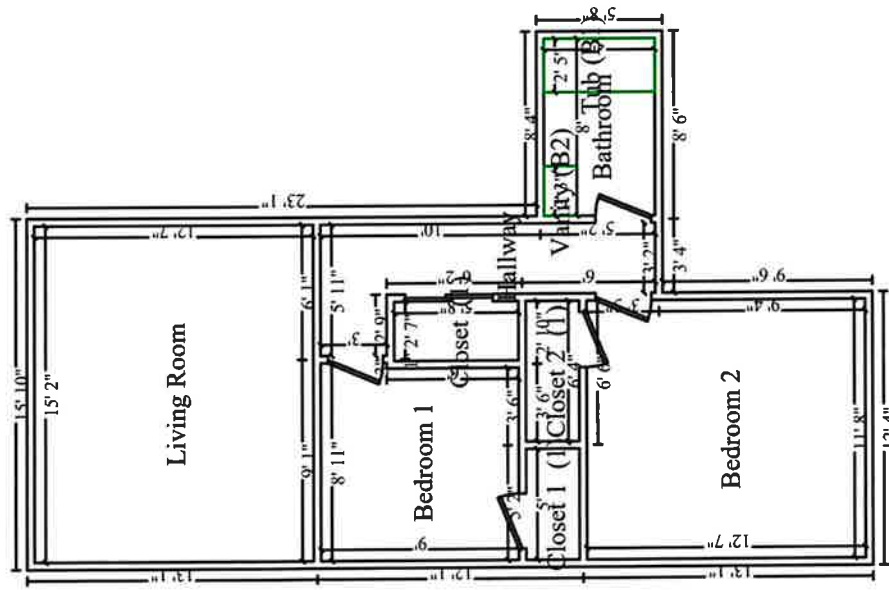
**Cleanrite-Buildrite**

Full Service Restoration Contractor Since 1959
 350 Bridge Street, Suite A
 Yuba City, CA. 95991
 B - 530-742-5024 F - 530-673-3715
 Lic# 689238 Tax ID #94-2623760

Item 3.

Recap by Category

O&P Items			Total	%
CONTENT MANIPULATION			136.29	1.14%
Coverage: Dwelling	@	100.00% =	136.29	
CONT: PACKING,HANDLNG,STORAGE			375.00	3.13%
Coverage: Dwelling	@	33.33% =	125.00	
Coverage: Contents	@	66.67% =	250.00	
GENERAL DEMOLITION			351.77	2.94%
Coverage: Dwelling	@	100.00% =	351.77	
DOORS			140.71	1.18%
Coverage: Dwelling	@	100.00% =	140.71	
DRYWALL			657.28	5.49%
Coverage: Dwelling	@	100.00% =	657.28	
FLOOR COVERING - VINYL			4,250.75	35.51%
Coverage: Dwelling	@	100.00% =	4,250.75	
FLOOR COVERING - WOOD			388.08	3.24%
Coverage: Dwelling	@	100.00% =	388.08	
FINISH CARPENTRY / TRIMWORK			1,009.73	8.43%
Coverage: Dwelling	@	100.00% =	1,009.73	
HEAT, VENT & AIR CONDITIONING			302.13	2.52%
Coverage: Dwelling	@	100.00% =	302.13	
PLUMBING			891.33	7.45%
Coverage: Dwelling	@	100.00% =	891.33	
PAINTING			842.91	7.04%
Coverage: Dwelling	@	100.00% =	842.91	
WATER EXTRACTION & REMEDIATION			32.30	0.27%
Coverage: Dwelling	@	100.00% =	32.30	
O&P Items Subtotal			9,378.28	78.34%
Material Sales Tax			198.95	1.66%
Coverage: Dwelling	@	100.00% =	198.95	
Overhead			1,197.18	10.00%
Coverage: Dwelling	@	97.39% =	1,165.93	
Coverage: Contents	@	2.61% =	31.25	
Profit			1,197.18	10.00%
Coverage: Dwelling	@	97.39% =	1,165.93	
Coverage: Contents	@	2.61% =	31.25	
Total			11,971.59	100.00%



2684 Hwy 32, Suite 100
Chico, CA 95973
Tel: (530) 891-0333
CA Lic. # 689238



Job No: **JC-4411-3**

Item 3.

HOME IMPROVEMENT AGREEMENT (CA)

Cancellation: The Notice of Cancellation referred to below may be sent to the address above.

Customer(s): City of Oroville **Contract Date:** 03/01/2023
Address: 33 Canyon Highlands Drive **City/State/Zip:** Oroville CA 95969

Customer hereby engages (CRBR - Cleanrite Buildrite) ("Contractor") to perform the work set forth as outlined in the "Scope of Work" below. Location of work to be performed: 33 Canyon Highlands Drive

1. **Contract Documents:** The list of documents attached and hereby incorporated into the contract is: ☐ Terms and Conditions; ☒ Estimate; ☐ Assignment of Benefits; ☒ Notice of the Right to Cancel; ☒ Mechanics Lien Warning & CSLB Info; and ☐ Other: Renovate Right Lead Guide; and Other:

2. **Scope of Work:** A description of the project and description of the significant materials to be used and equipment to be installed is as follows: Customer hereby authorizes and directs Contractor to furnish all labor, equipment and material to perform work in a good workmanlike manner at the Property as generally described below (the "Work"), or in the attached Estimate dated: 02/16/23

SCOPE OF WORK TO AGREED UPON CONTRACT PRICE

**** Any changes to the scope via written change orders may not reflect the itemized amounts provided on estimate as the entire project is priced based on 100% of the estimated scope being done. CRBR reserves the right to retain contractors overhead and profit on any scope changes.**

Affected areas: ☐ Kitchen; ☐ Dining Room; ☒ Living Room; ☐ Family Room; ☒ Master Bedroom; ☐ Master Bathroom; ☒ Bedroom 2; ☐ Bathroom 2; ☒ Bedroom 3; ☐ Bathroom 3; ☒ Hallway; ☐ Basement; ☒ Other: WATER HEATER CLOSET

3. **Contract Price:** Customer hereby agrees to pay Contractor the cost of the Work (the "Contract Price") presently estimated at Dollars (\$ 11,659.09). The price stated is an approximation made in good faith based on currently available information and an initial visual observation and is subject to change by written Change Order signed by the parties.

4. **Approximate Start Date:** 03/01/2023 **Approximate Completion Date:** 04/03/2023. Commencement of the Work shall be deemed to have occurred upon submittal for a Building Permit or when Contractor first delivers equipment, material or laborers to the property to perform service.

5. **Right to Cure:** Customer shall provide Contractor a full and fair opportunity to cure any default in performance before altering, repairing or addressing the condition, or commencing legal action. Contractor shall make reasonable efforts to cure such default within fourteen (14) days of receipt of written notice; however, if the default cannot be reasonably cured within such time then Contractor will commence to cure the default within seven (7) days and will diligently and continuously prosecute such cure to completion within a reasonable time, which shall in no event be later than thirty (30) days after receipt of such written notice. Customer waives the right, if any, to the recovery of attorneys' fees in any legal action commenced in violation of this paragraph.

You are entitled to a completely filled-in copy of this agreement, signed by you and the contractor, before any work may be started. The law requires the contractor to give you a notice explaining your right to cancel. Initial the checkbox if the contractor has given you a 'notice of the three-day (or seven-day) right to cancel': ☐ AB

"Customer(s)" (I have read this contract and understand it)

Amy Bergstrand

Signature. Check one: ☐ Customer; ☐ Customer's Agent

Print Name and Title

CONTRACTOR

Rick Venard

Signature

RICK VENARD PM

130855SP

Print Name, Title and Salesperson Registration #

2684 Hwy 32, Suite 100
Chico, CA 95973
TEL: (530) 891-0333
CA LICENSE# 689238



Job No: JC-4411-3

Item 3.

HOME IMPROVEMENT TERMS AND CONDITIONS (CA)

Customer(s): City of Oroville Contract Date: 03/01/2023
Address: 33 Canyon Highlands Drive City/State/Zip: Oroville CA 95969

1. **Release for Third Party Professionals; Indemnity:** If the property has sustained significant water damage, Customer is advised to retain the services of independent environmental consultant to inspect, and if appropriate, prepare remedial protocols. Customer shall indemnify and hold Contractor harmless for injury or damage arising from or related to: (a) Customer's failure to hire environmental consultants or design professionals; or (b) the errors or omissions of any such third party professional.

2. **Personal Liability:** Payment to Contractor is not contingent upon Contractor's invoice being fully or partially approved by Customer's insurance company. All charges shall be invoiced directly to Customer. Contractor will submit a copy of the invoice to Customer's insurance carrier(s) as a courtesy only. Customer has been informed of, and agrees: a) Customer is personally responsible for any and all deductible(s), depreciation, and charges not paid by insurance; and b) Invoices not paid by insurance are due within fifteen (15) days of the invoice date. Customer understands that Contractor is hired by Customer and NOT Customer's insurance company. Customer initials: AB.

3. **Down Payment and Schedule of Progress Payments:** The schedule of progress payments must specifically describe each phase of work, including the type and amount of work or services scheduled to be supplied in each phase, along with the amount of each proposed progress payment. IT IS AGAINST CALIFORNIA LAW FOR A CONTRACTOR TO COLLECT PAYMENT FOR WORK NOT YET COMPLETED ON A RESIDENTIAL PROJECT, OR FOR MATERIALS NOT YET DELIVERED. HOWEVER, A CONTRACTOR MAY REQUIRE A DOWN PAYMENT. THE DOWN PAYMENT FOR A CALIFORNIA HOME IMPROVEMENT PROJECT MAY NOT EXCEED \$1,000 OR 10% OF THE CONTRACT PRICE, WHICHEVER IS LESS.

Description of Phase	Amount Payable (in Dollars)
DOWN DUE PRIOR TO START OF JOB	\$ 1,000.00
DRAW DUE AT DELIVERY OF MATERIALS	\$ 3,000.00
DRAW DUE AT SUBSTANTIAL COMPLETION OF DRYWALL REPAIRS	\$ 3,000.00
DRAW DUE AT SUBSTANTIAL COMPLETION OF FLOORING	\$ 4,000.00
DRAW DUE AT SUBSTANTIAL COMPLETION OF JOB	\$ 659.09

4. **Payment:** Contractor will issue invoices to Customer which shall describe the work being invoiced and the charge for the work. Payment is due within fifteen (15) days of the invoice date of Contractor's invoice, unless the table of Progress Payments above is completed, in which case payment will be due as set forth in the table. Contractor has the right, in Contractor's sole discretion, to suspend work until past due invoices are paid. In addition to the Finance Charges set forth below, Customer agrees to pay Administration Fees of one and one-half percent (1.5%) per month on any unpaid balance after thirty (30) days of the invoice date. In the event the account is in default, Customer agrees to pay 1.5% per month on the unpaid balance after default, and on such fees and costs incurred until the same is collected, paid or lawfully discharged. Default shall be deemed to have occurred 30 days after receipt of invoice for services rendered herein. In the event that legal action is necessary to enforce the terms of this agreement, the prevailing party shall be entitled to recovery of reasonable attorney's fees in addition to any other relief to which he/she may be entitled. A 2.5% administrative service charge will be added when paying by credit card.

5. **Finance Charges:** The Contract Price, Down Payment and Schedule of Progress Payments do not include finance charges. Customer will pay interest at the rate of ten percent (10%) per year on any unpaid balance after thirty (30) days of the date of invoice (interest is separate from, and in addition to the Administration Fees set forth above).

6. **Extra Work and Change Orders:** Extra Work and Change Orders become part of the contract once the order is prepared in writing and signed by the parties prior to commencement of work covered by the new Change Order. Customer may not require extra or change order work without written authorization prior to commencement of work covered by the new change order. A Change Order is not enforceable against the Customer unless it describes the scope of the extra work or change, the cost to be added or subtracted from the contract, and the effect the order will have on the schedule of progress payments and completion date. However, by California law, the contractor's failure to comply with these requirements does not prevent the contractor from the recovery of compensation for the reasonable value of change order work in the absence of a written change order. Customer agrees to execute Change Orders to increase the price to address conditions not reasonably anticipated by Contractor.

7. **Limit of Liability and Indemnity:** Contractor is not liable for claims arising from acts of Customer or Customer's agents. Contractor's liability shall be limited to an amount equal to two times the amount of the Contract Price. All claims in excess of this amount are waived. Customer shall pay for the defense and indemnify Contractor for all third party claims against Contractor that are not the result of the sole negligence of Contractor. Contractor will select counsel of its choice and control the litigation.

8. **Commercial General Liability Insurance (CGL):** Contractor carries commercial general liability insurance written by Colony Insurance Company. You may call Driscoll & Driscoll Insurance Agency at 661-266-9390 to check the contractor's insurance coverage.

9. **Workers Compensation Insurance:** Contractor carries workers' compensation insurance for all employees.

WE HAVE READ THESE TERMS AND WE AGREE TO THEM: CUSTOMER INITIALS: AB; CONTRACTOR INITIALS: RV

2684 Hwy 32, Suite 100
Chico, CA 95973
Tel: (530) 891-0333
CA Lic. # 689238



Job No: **JC-4411-3**

Item 3.

CA MECHANIC'S LIEN LAW AND CSLB INFORMATION SHEET

The State of California requires us to provide you with this information in the interest of your protection.

Customer(s):	<u>City of Oroville</u>	Contract Date:	<u>03/01/2023</u>
Address:	<u>33 Canyon Highlands Drive</u>	City/State/Zip:	<u>Oroville CA 95969</u>

MECHANICS LIEN WARNING: Anyone who helps improve your property, but who is not paid, may record what is called a mechanics' lien on your property. A mechanics' lien is a claim, like a mortgage or home equity loan, made against your property and recorded with the county recorder. Even if you pay your contractor in full, unpaid subcontractors, suppliers, and laborers who helped to improve your property may record mechanics' liens and sue you in court to foreclose the lien. If a court finds the lien is valid, you could be forced to pay twice or have a court officer sell your home to pay the lien. Liens can also affect your credit. To preserve their right to record a lien, each subcontractor and material supplier must provide you with a document called a '20-day Preliminary Notice.' This notice is not a lien. The purpose of the notice is to let you know that the person who sends you the notice has the right to record a lien on your property if he or she is not paid. **BE CAREFUL.** The Preliminary Notice can be sent up to 20 days after the subcontractor starts work or the supplier provides material. This can be a big problem if you pay your contractor before you have received the Preliminary Notices. You will not get Preliminary Notices from your prime contractor or from laborers who work on your project. The law assumes that you already know they are improving your property. **PROTECT YOURSELF FROM LIENS.** You can protect yourself from liens by getting a list from your contractor of all the subcontractors and material suppliers that work on your project. Find out from your contractor when these subcontractors started work and when these suppliers delivered goods or materials. Then wait 20 days, paying attention to the Preliminary Notices you receive. **PAY WITH JOINT CHECKS.** One way to protect yourself is to pay with a joint check. When your contractor tells you it is time to pay for the work of a subcontractor or supplier who has provided you with a Preliminary Notice, write a joint check payable to both the contractor and the subcontractor or material supplier. For other ways to prevent liens, visit CSLB's Web site at www.cslb.ca.gov or call CSLB at 800-321-CSLB (2752). **REMEMBER, IF YOU DO NOTHING, YOU RISK HAVING A LIEN PLACED ON YOUR HOME.** This can mean that you may have to pay twice, or face the forced sale of your home to pay what you owe.

NON-HOME IMPROVEMENT CUSTOMERS: Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826.

HOME IMPROVEMENT CUSTOMERS: CSLB is the state consumer protection agency that licenses and regulates construction contractors. Contact CSLB for information about the licensed contractor you are considering, including information about disclosable complaints, disciplinary actions and civil judgments that are reported to CSLB. Use only licensed contractors. If you file a complaint against a licensed contractor within the legal deadline (usually four years), CSLB has authority to investigate the complaint. If you use an unlicensed contractor, CSLB may not be able to help you resolve your complaint. Your only remedy may be in civil court, and you may be liable for damages arising out of any injuries to the unlicensed contractor or the unlicensed contractor's employees. For more information: Visit CSLB's Web site at <http://www.cslb.ca.gov/> or call CSLB at 800-321-CSLB (2752) or write CSLB at P.O. Box 26000, Sacramento, CA 95826.

I acknowledge receipt of a copy of this form on the date set forth above. Customer initials: AB

2684 Hwy 32, Suite 100
Chico, CA 95973
Tel: (530) 891-0333
CA Lic. # 689238



Job No: JC-4411-3

Item 3.

Notice of Three-Day Right to Cancel

You, the buyer, have the right to cancel this contract within three business days. You may cancel by e-mailing, mailing, faxing, or delivering a written notice to the contractor at the contractor's place of business by midnight of the third business day after you received a signed and dated copy of the contract that includes this notice. Include your name, your address, and the date you received the signed copy of the contract and this notice. If you cancel, the contractor must return to you anything you paid within 10 days of receiving the notice of cancellation. For your part, you must make available to the contractor at your residence, in substantially as good condition as you received it, any goods delivered to you under this contract or sale. Or, you may, if you wish, comply with the contractor's instructions on how to return the goods at the contractor's expense and risk. If you do make the goods available to the contractor and the contractor does not pick them up within 20 days of the date of your notice of cancellation, you may keep them without any further obligation. If you fail to make the goods available to the contractor, or if you agree to return the goods to the contractor and fail to do so, then you remain liable for performance of all obligations under the contract.

Waiver of Right To Cancel

I, the Customer, hereby certify and affirm that this contract is executed in connection with making of emergency or immediately necessary repairs that are necessary for the immediate protection of persons or real or personal property. I hereby state that the following emergency situation exists, requiring immediate attention:

Pursuant to Section 1689.13 of the California Civil Code, I acknowledge and hereby WAIVE all rights to cancel this sale (agreement) within three days. If I cancel the contract, (CRBR – Cleanrite Buildrite) will be entitled to payment (at contract prices) for the services performed up to the time of cancellation.

Print Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Signature: _____ Date: _____

I received two completed copies of the attached Notice of Cancellation form on the following date: 2/16/2023

“Customer(s)”

“Customer(s)”

Amy Bergstrand

Signature. Check one: ☐ Customer; ☐ Customer's Agent

Amy Bergstrand

Print Name and Title

Signature. Check one: ☐ Customer; ☐ Customer's Agent

Print Name and Title

2684 Hwy 32, Suite 100
Chico, CA 95973
Tel: (530) 891-0333
CA Lic. # 689238



Job No: **JC-4411-3**

Item 3.

NOTICE OF CANCELLATION

Date of Transaction

You may cancel this transaction, without any penalty or obligation, within three business days from the above date.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within 10 days following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be canceled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk.

If you do make the goods available to the seller and the seller does not pick them up within 20 days of the date of your notice of cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, or send a telegram

to: _____
Contractor Name

at: _____
Contractor Address

not later than midnight on _____
Date (3 business dates from transaction date, above)

I hereby cancel this transaction:

Customer Signature

Date

2684 Hwy 32, Suite 100
Chico, CA 95973
Tel: (530) 891-0333
CA Lic. # 689238



Job No: **JC-4411-3**

Item 3.

NOTICE OF CANCELLATION

Date of Transaction

You may cancel this transaction, without any penalty or obligation, within three business days from the above date.

If you cancel, any property traded in, any payments made by you under the contract or sale, and any negotiable instrument executed by you will be returned within 10 days following receipt by the seller of your cancellation notice, and any security interest arising out of the transaction will be canceled.

If you cancel, you must make available to the seller at your residence, in substantially as good condition as when received, any goods delivered to you under this contract or sale, or you may, if you wish, comply with the instructions of the seller regarding the return shipment of the goods at the seller's expense and risk.

If you do make the goods available to the seller and the seller does not pick them up within 20 days of the date of your notice of cancellation, you may retain or dispose of the goods without any further obligation. If you fail to make the goods available to the seller, or if you agree to return the goods to the seller and fail to do so, then you remain liable for performance of all obligations under the contract.

To cancel this transaction, mail or deliver a signed and dated copy of this cancellation notice, or any other written notice, or send a telegram

to: _____
Contractor Name

at: _____
Contractor Address

not later than midnight on _____
Date (3 business dates from transaction date, above)

I hereby cancel this transaction:

Customer Signature

Date

THE LEAD-SAFE CERTIFIED GUIDE TO RENOVATE RIGHT



UTION

CAUTION

CAUTION

CAUTION

CAUTION

C



1-800-424-LEAD (5323)

epa.gov/getleadSAFE

EPA-740-K-10-001

Revised September 2011



Important lead hazard information for families, child care providers and schools.



This document may be purchased through the U.S. Government Printing Office online at bookstore.gpo.gov or by phone (toll-free): 1-866-512-1800.

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IT'S THE LAW!

Federal law requires contractors that disturb painted surfaces in homes, child care facilities and schools built before 1978 to be certified and follow specific work practices to prevent lead contamination. Always ask to see your contractor's certification.

Federal law requires that individuals receive certain information before renovating more than six square feet of painted surfaces in a room for interior projects or more than twenty square feet of painted surfaces for exterior projects or window replacement or demolition in housing, child care facilities and schools built before 1978.

- Homeowners and tenants: renovators must give you this pamphlet before starting work.
- Child care facilities, including preschools and kindergarten classrooms, and the families of children under six years of age that attend those facilities: renovators must provide a copy of this pamphlet to child care facilities and general renovation information to families whose children attend those facilities.

WHO SHOULD READ THIS PAMPHLET?

This pamphlet is for you if you:

- Reside in a home built before 1978.
- Own or operate a child care facility, including preschools and kindergarten classrooms, built before 1978, or
- Have a child under six years of age who attends a child care facility built before 1978.

You will learn:

- Basic facts about lead and your health.
- How to choose a contractor, if you are a property owner.
- What tenants, and parents/guardians of a child in a child care facility or school should consider.
- How to prepare for the renovation or repair job.
- What to look for during the job and after the job is done.
- Where to get more information about lead.

This pamphlet is not for:

- **Abatement projects.** Abatement is a set of activities aimed specifically at eliminating lead or lead hazards. EPA has regulations for certification and training of abatement professionals. If your goal is to eliminate lead or lead hazards, contact the National Lead Information Center at 1-800-424-LEAD (5323) for more information.
- **"Do-it-yourself" projects.** If you plan to do renovation work yourself, this document is a good start, but you will need more information to complete the work safely. Call the National Lead Information Center at 1-800-424-LEAD (5323) and ask for more information on how to work safely in a home with lead-based paint.
- **Contractor education.** Contractors who want information about working safely with lead should contact the National Lead Information Center at 1-800-424-LEAD (5323) for information about courses and resources on lead-safe work practices.



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RENOVATING, REPAIRING, OR PAINTING?



- Is your home, your building, or the child care facility or school your children attend being renovated, repaired, or painted?
- Was your home, your building, or the child care facility or school where your children under six years of age attend built before 1978?

If the answer to these questions is YES, there are a few important things you need to know about lead-based paint.

This pamphlet provides basic facts about lead and information about lead safety when work is being done in your home, your building or the child care facility or school your children attend.

The Facts About Lead

- Lead can affect children's brains and developing nervous systems, causing reduced IQ, learning disabilities, and behavioral problems. Lead is also harmful to adults.
- Lead in dust is the most common way people are exposed to lead. People can also get lead in their bodies from lead in soil or paint chips. Lead dust is often invisible.
- Lead-based paint was used in more than 38 million homes until it was banned for residential use in 1978.
- Projects that disturb painted surfaces can create dust and endanger you and your family. Don't let this happen to you. Follow the practices described in this pamphlet to protect you and your family.

LEAD AND YOUR HEALTH

Lead is especially dangerous to children under six years of age.

Lead can affect children's brains and developing nervous systems, causing:

- Reduced IQ and learning disabilities.
- Behavior problems.

Even children who appear healthy can have dangerous levels of lead in their bodies.

Lead is also harmful to adults. In adults, low levels of lead can pose many dangers, including:

- High blood pressure and hypertension.
- Pregnant women exposed to lead can transfer lead to their fetuses. Lead gets into the body when it is swallowed or inhaled.
- People, especially children, can swallow lead dust as they eat, play, and do other normal hand-to-mouth activities.
- People may also breathe in lead dust or fumes if they disturb lead-based paint. People who sand, scrape, burn, brush, blast or otherwise disturb lead-based paint risk unsafe exposure to lead.



What should I do if I am concerned about my family's exposure to lead?

- A blood test is the only way to find out if you or a family member already has lead poisoning. Call your doctor or local health department to arrange for a blood test.
- Call your local health department for advice on reducing and eliminating exposures to lead inside and outside your home, child care facility or school.
- Always use lead-safe work practices when renovation or repair will disturb painted surfaces.

For more information about the health effects of exposure to lead, visit the EPA lead website at [epa.gov/lead/pubs/leadinfo](https://www.epa.gov/lead/pubs/leadinfo) or call 1-800-424-LEAD (5323).

There are other things you can do to protect your family every day.

- Regularly clean floors, window sills, and other surfaces.
- Wash children's hands, bottles, pacifiers, and toys often.
- Make sure children eat a healthy, nutritious diet consistent with the USDA's dietary guidelines, that helps protect children from the effects of lead.
- Wipe off shoes before entering the house.

WHERE DOES THE LEAD COME FROM?

Dust is the main problem.

The most common way to get lead in the body is from dust. Lead dust comes from deteriorating lead-based paint and lead-contaminated soil that gets tracked into your home. This dust may accumulate to unsafe levels. Then, normal hand-to-mouth activities, like playing and eating (especially in young children), move that dust from surfaces like floors and window sills into the body.

Home renovation creates dust.

Common renovation activities like sanding, cutting, and demolition can create hazardous lead dust and chips.

Proper work practices protect you from the dust.

The key to protecting yourself and your family during a renovation, repair or painting job is to use lead-safe work practices such as containing dust inside the work area, using dust-minimizing work methods, and conducting a careful cleanup, as described in this pamphlet.

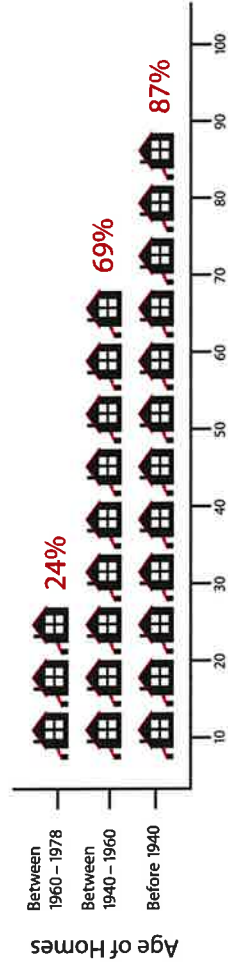
Other sources of lead.

Remember, lead can also come from outside soil, your water, or household items (such as lead-glazed pottery and lead crystal). Contact the National Lead Information Center at 1-800-424-LEAD (5323) for more information on these sources.



CHECKING YOUR HOME FOR LEAD-BASED PAINT

Percentage of Homes Likely to Contain Lead



Older homes, child care facilities, and schools are more likely to contain lead-based paint.

Homes may be single-family homes or apartments. They may be private, government-assisted, or public housing. Schools are preschools and kindergarten classrooms. They may be urban, suburban, or rural.

You have the following options:

You may decide to assume your home, child care facility, or school contains lead. Especially in older homes and buildings, you may simply want to assume lead-based paint is present and follow the lead-safe work practices described in this brochure during the renovation, repair, or painting job.

You can hire a certified professional to check for lead-based paint.

These professionals are certified risk assessors or inspectors, and can determine if your home has lead or lead hazards.

- A certified inspector or risk assessor can conduct an inspection telling you whether your home, or a portion of your home, has lead-based paint and where it is located. This will tell you the areas in your home where lead-safe work practices are needed.
- A certified risk assessor can conduct a risk assessment telling you if your home currently has any lead hazards from lead in paint, dust, or soil. The risk assessor can also tell you what actions to take to address any hazards.
- For help finding a certified risk assessor or inspector, call the National Lead Information Center at 1-800-424-LEAD (5323).

You may also have a certified renovator test the surfaces or components being disturbed for lead by using a lead test kit or by taking paint chip samples and sending them to an EPA-recognized testing laboratory. Test kits must be EPA-recognized and are available at hardware stores. They include detailed instructions for their use.

FOR PROPERTY OWNERS

You have the ultimate responsibility for the safety of your family, tenants, or children in your care.

This means properly preparing for the renovation and keeping persons out of the work area (see p. 8). It also means ensuring the contractor uses lead-safe work practices.

Federal law requires that contractors performing renovation, repair and painting projects that disturb painted surfaces in homes, child care facilities, and schools built before 1978 be certified and follow specific work practices to prevent lead contamination.

Make sure your contractor is certified, and can explain clearly the details of the job and how the contractor will minimize lead hazards during the work.

- You can verify that a contractor is certified by checking EPA's website at epa.gov/getleadsafe or by calling the National Lead Information Center at 1-800-424-LEAD (5323). You can also ask to see a copy of the contractor's firm certification.
- Ask if the contractor is trained to perform lead-safe work practices and to see a copy of their training certificate.
- Ask them what lead-safe methods they will use to set up and perform the job in your home, child care facility or school.
- Ask for references from at least three recent jobs involving homes built before 1978, and speak to each personally.

Always make sure the contract is clear about how the work will be set up, performed, and cleaned.

- Share the results of any previous lead tests with the contractor.
- You should specify in the contract that they follow the work practices described on pages 9 and 10 of this brochure.
- The contract should specify which parts of your home are part of the work area and specify which lead-safe work practices will be used in those areas. Remember, your contractor should confine dust and debris to the work area and should minimize spreading that dust to other areas of the home.
- The contract should also specify that the contractor will clean the work area, verify that it was cleaned adequately, and re-clean it if necessary.

If you think a worker is not doing what he is supposed to do or is doing something that is unsafe, you should:

- Direct the contractor to comply with regulatory and contract requirements.
- Call your local health or building department, or
- Call EPA's hotline 1-800-424-LEAD (5323).

If your property receives housing assistance from HUD (or a state or local agency that uses HUD funds), you must follow the requirements of HUD's Lead-Safe Housing Rule if the ones described in this pamphlet.

FOR TENANTS AND FAMILIES OF CHILDREN UNDER SIX YEARS OF AGE IN CHILD CARE FACILITIES AND SCHOOLS

You play an important role ensuring the ultimate safety of your family.

This means properly preparing for the renovation and staying out of the work area (see p. 8).

Federal law requires that contractors performing renovation, repair and painting projects that disturb painted surfaces in homes built before 1978 and in child care facilities and schools built before 1978, that a child under six years of age visits regularly, to be certified and follow specific work practices to prevent lead contamination.

The law requires anyone hired to renovate, repair, or do painting preparation work on a property built before 1978 to follow the steps described on pages 9 and 10 unless the area where the work will be done contains no lead-based paint.

If you think a worker is not doing what he is supposed to do or is doing something that is unsafe, you should:

- Contact your landlord.
- Call your local health or building department, or
- Call EPA's hotline 1-800-424-LEAD (5323).

If you are concerned about lead hazards left behind after the job is over, you can check the work yourself (see page 10).



PREPARING FOR A RENOVATION

The work areas should not be accessible to occupants while the work occurs.

The rooms or areas where work is being done may need to be blocked off or sealed with plastic sheeting to contain any dust that is generated. Therefore, the contained area may not be available to you until the work in that room or area is complete, cleaned thoroughly, and the containment has been removed. Because you may not have access to some areas during the renovation, you should plan accordingly.

You may need:

- Alternative bedroom, bathroom, and kitchen arrangements if work is occurring in those areas of your home.
- A safe place for pets because they too can be poisoned by lead and can track lead dust into other areas of the home.
- A separate pathway for the contractor from the work area to the outside in order to bring materials in and out of the home. Ideally, it should not be through the same entrance that your family uses.
- A place to store your furniture. All furniture and belongings may have to be moved from the work area while the work is being done. Items that can't be moved, such as cabinets, should be wrapped in plastic.
- To turn off forced-air heating and air conditioning systems while the work is being done. This prevents dust from spreading through vents from the work area to the rest of your home. Consider how this may affect your living arrangements.

You may even want to move out of your home temporarily while all or part of the work is being done.

Child care facilities and schools may want to consider alternative accommodations for children and access to necessary facilities.



DURING THE WORK

Federal law requires contractors that are hired to perform renovation, repair and painting projects in homes, child care facilities, and schools built before 1978 that disturb painted surfaces to be certified and follow specific work practices to prevent lead contamination.

The work practices the contractor must follow include these three simple procedures, described below:

1. **Contain the work area.** The area must be contained so that dust and debris do not escape from that area. Warning signs must be put up and plastic or other impermeable material and tape must be used as appropriate to:
 - Cover the floors and any furniture that cannot be moved.
 - Seal off doors and heating and cooling system vents.
 - For exterior renovations, cover the ground and, in some instances, erect vertical containment or equivalent extra precautions in containing the work area.

These work practices will help prevent dust or debris from getting outside the work area.

2. **Avoid renovation methods that generate large amounts of lead-contaminated dust.** Some methods generate so much lead-contaminated dust that their use is prohibited. They are:

- Open flame burning or torching.
- Sanding, grinding, planing, needle gunning, or blasting with power tools and equipment not equipped with a shroud and HEPA vacuum attachment.
- Using a heat gun at temperatures greater than 1100°F.



There is no way to eliminate dust, but some renovation methods make less dust than others. Contractors may choose to use various methods to minimize dust generation, including using water to mist areas before sanding or scraping; scoring paint before separating components; and prying and pulling apart components instead of breaking them.

3. **Clean up thoroughly.** The work area should be cleaned up daily to keep it as clean as possible. When all the work is done, the area must be cleaned up using special cleaning methods before taking down any plastic that isolates the work area from the rest of the home. The special cleaning methods should include:

- Using a HEPA vacuum to clean up dust and debris on all surfaces, followed by
- Wet wiping and wet mopping with plenty of rinse water.

When the final cleaning is done, look around. There should be no dust, paint chips, or debris in the work area. If you see any dust, paint chips, or debris, the area must be re-cleaned.

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FOR PROPERTY OWNERS: AFTER THE WORK IS DONE

When all the work is finished, you will want to know if your home, child care facility, or school where children under six attend has been cleaned up properly.

EPA Requires Cleaning Verification.

In addition to using allowable work practices and working in a lead-safe manner, EPA's RRP rule requires contractors to follow a specific cleaning protocol. The protocol requires the contractor to use disposable cleaning cloths to wipe the floor and other surfaces of the work area and compare these cloths to an EPA-provided cleaning verification card to determine if the work area was adequately cleaned. EPA research has shown that following the use of lead-safe work practices with the cleaning verification protocol will effectively reduce lead-dust hazards.

Lead-Dust Testing.

EPA believes that if you use a certified and trained renovation contractor who follows the LRRP rule by using lead-safe work practices and the cleaning protocol after the job is finished, lead-dust hazards will be effectively reduced. If, however, you are interested in having lead-dust testing done at the completion of your job, outlined below is some helpful information.

What is a lead-dust test?

- Lead-dust tests are wipe samples sent to a laboratory for analysis. You will get a report specifying the levels of lead found after your specific job.

How and when should I ask my contractor about lead-dust testing?

- Contractors are not required by EPA to conduct lead-dust testing. However, if you want testing, EPA recommends testing be conducted by a lead professional. To locate a lead professional who will perform an evaluation near you, visit EPA's website at epa.gov/lead/pubs/locate or contact the National Lead Information Center at **1-800-424-LEAD (5323)**.

- If you decide that you want lead-dust testing, it is a good idea to specify in your contract, before the start of the job, that a lead-dust test is to be done for your job and who will do the testing, as well as whether re-cleaning will be required based on the results of the test.

- You may do the testing yourself. If you choose to do the testing, some EPA-recognized lead laboratories will send you a kit that allows you to collect samples and send them back to the laboratory for analysis. Contact the National Lead Information Center for lists of EPA-recognized testing laboratories.



FOR ADDITIONAL INFORMATION

You may need additional information on how to protect yourself and your children while a job is going on in your home, your building, or child care facility.

The National Lead Information Center at **1-800-424-LEAD (5323)** or epa.gov/lead/nlic can tell you how to contact your state, local, and/or tribal programs or get general information about lead poisoning prevention.

- State and tribal lead poisoning prevention or environmental protection programs can provide information about lead regulations and potential sources of financial aid for reducing lead hazards. If your state or local government has requirements more stringent than those described in this pamphlet, you must follow those requirements.
- Local building code officials can tell you the regulations that apply to the renovation work that you are planning.
- State, county, and local health departments can provide information about local programs, including assistance for lead-poisoned children and advice on ways to get your home checked for lead.

The National Lead Information Center can also provide a variety of resource materials, including the following guides to lead-safe work practices. Many of these materials are also available at epa.gov/lead/pubs/brochure

- Steps to Lead Safe Renovation, Repair and Painting.
- Protect Your Family from Lead in Your Home
- Lead in Your Home: A Parent's Reference Guide



For the hearing impaired, call the Federal Information Relay Service at **1-800-877-8339** to access any of the phone numbers in this brochure.

EPA CONTACTS

EPA Regional Offices

EPA addresses residential lead hazards through several different regulations. EPA requires training and certification for conducting abatement and renovations, education about hazards associated with renovations, disclosure about known lead paint and lead hazards in housing, and sets lead-paint hazard standards.

Your Regional EPA Office can provide further information regarding lead safety and lead protection programs at [epa.gov/lead](https://www.epa.gov/lead).

Region 1 (Connecticut, Massachusetts, Maine, New Hampshire, Rhode Island, Vermont) Regional Lead Contact U.S. EPA Region 1 Suite 1100 One Congress Street Boston, MA 02114-2023 (888) 372-7341	Region 4 (Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, Tennessee) Regional Lead Contact U.S. EPA Region 4 61 Forsyth Street, SW Atlanta, GA 30303-8960 (404) 562-9900	Region 7 (Iowa, Kansas, Missouri, Nebraska) Regional Lead Contact U.S. EPA Region 7 901 N. 5th Street Kansas City, KS 66101 (913) 551-7003
Region 2 (New Jersey, New York, Puerto Rico, Virgin Islands) Regional Lead Contact U.S. EPA Region 2 2890 Woodbridge Avenue Building 205, Mail Stop 225 Edison, NJ 08837-3679 (732) 321-6671	Region 5 (Illinois, Indiana, Michigan, Minnesota, Ohio, Wisconsin) Regional Lead Contact U.S. EPA Region 5 77 West Jackson Boulevard Chicago, IL 60604-3507 (312) 886-6003	Region 8 (Colorado, Montana, North Dakota, South Dakota, Utah, Wyoming) Regional Lead Contact U.S. EPA Region 8 1595 Wynkoop Street Denver, CO 80202 (303) 312-6312
Region 3 (Delaware, Maryland, Pennsylvania, Virginia, Washington, DC, West Virginia) Regional Lead Contact U.S. EPA Region 3 1650 Arch Street Philadelphia, PA 19103-2029 (215) 814-5000	Region 6 (Arkansas, Louisiana, New Mexico, Oklahoma, Texas) Regional Lead Contact U.S. EPA Region 6 1445 Ross Avenue, 12th Floor Dallas, TX 75202-2733 (214) 665-7577	Region 9 (Arizona, California, Hawaii, Nevada) Regional Lead Contact U.S. Region 9 75 Hawthorne Street San Francisco, CA 94105 (415) 947-8021
		Region 10 (Alaska, Idaho, Oregon, Washington) Regional Lead Contact U.S. EPA Region 10 1200 Sixth Avenue Seattle, WA 98101-1128 (206) 553-1200

OTHER FEDERAL AGENCIES

CPSC

The Consumer Product Safety Commission (CPSC) protects the public from the unreasonable risk of injury or death from 15,000 types of consumer products under the agency's jurisdiction. CPSC warns the public and private sectors to reduce exposure to lead and increase consumer awareness. Contact CPSC for further information regarding regulations and consumer product safety.

CPSC
4330 East West Highway
Bethesda, MD 20814
Hotline 1-(800) 638-2772
[cpsc.gov](https://www.cpsc.gov)

CDC Childhood Lead Poisoning Prevention Branch

The Centers for Disease Control and Prevention (CDC) assists state and local childhood lead poisoning prevention programs to provide a scientific basis for policy decisions, and to ensure that health issues are addressed in decisions about housing and the environment. Contact CDC Childhood Lead Poisoning Prevention Program for additional materials and links on the topic of lead.

CDC Childhood Lead Poisoning Prevention Branch
4770 Buford Highway, MS F-40
Atlanta, GA 30341
(770) 488-3300
[cdc.gov/nceh/lead](https://www.cdc.gov/nceh/lead)

HUD Office of Healthy Homes and Lead Hazard Control

The Department of Housing and Urban Development (HUD) provides funds to state and local governments to develop cost-effective ways to reduce lead-based paint hazards in America's privately-owned low-income housing. In addition, the office enforces the rule on disclosure of known lead paint and lead hazards in housing, and HUD's lead safety regulations in HUD-assisted housing, provides public outreach and technical assistance, and conducts technical studies to help protect children and their families from health and safety hazards in the home. Contact the HUD Office of Healthy Homes and Lead Hazard Control for information on lead regulations, outreach efforts, and lead hazard control research and outreach grant programs.

U.S. Department of Housing and Urban Development
Office of Healthy Homes and Lead Hazard Control
451 Seventh Street, SW, Room 8236
Washington, DC 20410-3000
HUD's Lead Regulations Hotline
(202) 402-7698
[hud.gov/offices/lead/](https://www.hud.gov/offices/lead/)

SAMPLE PRE-RENOVATION FORM

This sample form may be used by renovation firms to document compliance with the Federal pre-renovation education and renovation, repair, and painting regulations.

Occupant Confirmation

Pamphlet Receipt

☐ I have received a copy of the lead hazard information pamphlet informing me of the potential risk of the lead hazard exposure from renovation activity to be performed in my dwelling unit. I received this pamphlet before the work began.

Printed Name of Owner-occupant

Signature of Owner-occupant

Signature Date

Renovator's Self Certification Option (for tenant-occupied dwellings only)

Instructions to Renovator: If the lead hazard information pamphlet was delivered but a tenant signature was not obtainable, you may check the appropriate box below.

☐ **Declined** – I certify that I have made a good faith effort to deliver the lead hazard information pamphlet to the rental dwelling unit listed below at the date and time indicated and that the occupant declined to sign the confirmation of receipt. I further certify that I have left a copy of the pamphlet at the unit with the occupant.

☐ **Unavailable for signature** – I certify that I have made a good faith effort to deliver the lead hazard information pamphlet to the rental dwelling unit listed below and that the occupant was unavailable to sign the confirmation of receipt. I further certify that I have left a copy of the pamphlet at the unit by sliding it under the door or by (fill in how pamphlet was left).

Printed Name of Person Certifying Delivery

Attempted Delivery Date

Signature of Person Certifying Lead Pamphlet Delivery

Unit Address

Note Regarding Mailing Option — As an alternative to delivery in person, you may mail the lead hazard information pamphlet to the owner and/or tenant. Pamphlet must be mailed at least seven days before renovation. Mailing must be documented by a certificate of mailing from the post office.

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Certificate Of Completion

Envelope Id: 6A51378BDB864597B54DD7D3391BD0F6

Status: Completed

Subject: Complete with DocuSign: city of oroville repair contract.pdf, renovateright.pdf

Source Envelope:

Document Pages: 18

Signatures: 3

Envelope Originator:

Certificate Pages: 5

Initials: 5

Rick Venard

AutoNav: Enabled

1200 W. East Ave.

Envelopeld Stamping: Enabled

Chico, CA 95926

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

RickVenard@crbr.com

IP Address: 12.5.0.150

Record Tracking

Status: Original

Holder: Rick Venard

Location: DocuSign

2/16/2023 1:52:46 PM

RickVenard@crbr.com

Signer Events**Signature****Timestamp**

Amy Bergstrand

Amy Bergstrand

Sent: 2/16/2023 1:56:29 PM

abergstrand@cityoforoville.org

Viewed: 2/16/2023 2:33:12 PM

Security Level: Email, Account Authentication
(None)

Signed: 2/16/2023 2:37:41 PM

Signature Adoption: Pre-selected Style

Using IP Address: 12.183.163.82

Electronic Record and Signature Disclosure:

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ID: 7781181a-e603-4015-900e-ec31498f3abb

Rick Venard

Rick Venard

Sent: 2/16/2023 1:56:29 PM

rickvenard@crbr.com

Viewed: 2/16/2023 1:57:24 PM

Project Manager

Signed: 2/16/2023 1:57:37 PM

CRBR - Property Damage Services

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication
(None)

Using IP Address: 12.5.0.150

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events**Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp****Witness Events****Signature****Timestamp****Notary Events****Signature****Timestamp****Envelope Summary Events****Status****Timestamps**

Envelope Sent

Hashed/Encrypted

2/16/2023 1:56:29 PM

Certified Delivered

Security Checked

2/16/2023 1:57:24 PM

Signing Complete

Security Checked

2/16/2023 1:57:37 PM

Envelope Summary Events**Status****Timestamps***Item 3.*

Completed

Security Checked

2/16/2023 2:37:41 PM

Payment Events**Status****Timestamps****Electronic Record and Signature Disclosure**

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Cleanrite Buildrite (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Cleanrite Buildrite:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: alanheacock@crbr.com

To advise Cleanrite Buildrite of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at alanheacock@crbr.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Cleanrite Buildrite

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to alanheacock@crbr.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Cleanrite Buildrite

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to alanheacock@crbr.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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CITY OF OROVILLE STAFF REPORT

TO: OROVILLE CITY COUNCIL
FROM: LIZ EHRENSTROM, HUMAN RESOURCE MANAGER
RE: CONSIDER AND ADOPT THE REVISED MASTER SALARY SCHEDULE
DATE: MARCH 7, 2023

SUMMARY

The City Council will consider and adopt the revised master salary schedule.

DISCUSSION

Staff has updated the Master Salary Schedule to reflect changes made as of November 28, 2022, and December 20, 2022, updating changes to the Oroville Police Officer Association and City Administrator salary schedules. Council has previously approved adjustments to positions within the police department and the city administrator position. This is to update the Master Salary Schedule to be placed on the City's website, per CalPERS requirement.

FISCAL IMPACT

None – already budgeted

RECOMMENDATION

Approve Master Salary Schedule.

ATTACHMENTS

Master Salary Schedule

ELECTED OFFICIAL'S STIPEND SCHEDULE

Mayor	\$600	Monthly	Plus \$5/Mtg. Up to 2 Mtgs. Per Month	
Council Members	\$500	Monthly		
Treasurer	\$500	Monthly		

DEPARTMENT HEAD'S SALARY SCHEDULE

CLASSIFICATION:	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	
City Administrator	\$168,132	\$176,538	\$185,365	\$194,633	\$204,365	\$214,583	\$225,312	Bonus*	Annual
	\$14,011.00	\$14,711.50	\$15,447.08	\$16,219.42	\$17,030.42	\$17,881.92	\$18,776.00		Monthly
	\$80.83	\$84.87	\$89.12	\$93.57	\$98.25	\$103.16	\$108.32		Hourly
Department Heads	\$122,282	\$128,714	\$135,486	\$142,619	\$150,123	\$158,028	\$166,345	\$175,100	Annual
	\$10,190.13	\$10,726.16	\$11,290.52	\$11,884.91	\$12,510.21	\$13,168.98	\$13,862.08	\$14,591.67	Monthly
	\$58.79	\$61.88	\$65.14	\$68.57	\$72.17	\$75.97	\$79.97	\$84.18	Hourly
Assistant Dir of Comm Devel	\$86,901	\$91,248	\$95,811	\$100,602	\$105,632	\$110,913	\$116,459	\$122,282	Annual
	\$7,241.75	\$7,603.98	\$7,984.22	\$8,383.51	\$8,802.64	\$9,242.79	\$9,704.92	\$10,190.13	Monthly
	\$41.78	\$43.87	\$46.06	\$48.37	\$50.78	\$53.32	\$55.99	\$58.79	Hourly

OROVILLE MANAGER'S ASSOCIATION

CLASSIFICATION: TIER 1	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	
Police Lieutenant	\$93,935.75	\$98,632.54	\$103,564.16	\$108,742.37	\$114,179.49	\$119,888.47	\$125,882.89	\$132,177.03	Annual
	\$7,827.98	\$8,219.38	\$8,630.35	\$9,061.86	\$9,514.96	\$9,990.71	\$10,490.24	\$11,014.75	Monthly
	\$45.16142	\$47.41949	\$49.79046	\$52.27999	\$54.89399	\$57.63869	\$60.52062	\$63.54665	Hourly
Project Mgr./Sr. Civil Engineer	\$90,475.41	\$94,999.18	\$99,749.14	\$104,736.60	\$109,973.43	\$115,472.10	\$121,245.70	\$127,307.99	Annual
	\$7,539.62	\$7,916.60	\$8,312.43	\$8,728.05	\$9,164.45	\$9,622.67	\$10,103.81	\$10,609.00	Monthly
	\$43.50	\$45.67	\$47.96	\$50.35	\$52.87	\$55.52	\$58.29	\$61.21	Hourly
Management Analyst III	\$80,231.89	\$86,905.03	\$91,251.75	\$95,814.56	\$100,604.72	\$105,634.62	\$110,916.63	\$116,463.15	Annual
Airport Manager	\$6,685.99	\$7,242.09	\$7,604.31	\$7,984.55	\$8,383.73	\$8,802.89	\$9,243.05	\$9,705.26	Monthly
HR Manager	\$38,57302	\$41,78126	\$43,87103	\$46,06469	\$48,36765	\$50,78588	\$53,32530	\$55,99190	Hourly
IT Manager									
Building Official									
Public Works Manager									

OPOA SWORN AND NON-SWORN 1ST TIER

CLASSIFICATION: TIER 1	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	
Sergeant						\$93,844.22	\$98,536.43	\$103,463.25	Annual
						\$7,820.35	\$8,211.37	\$8,621.94	Monthly
						\$45.11741	\$47.37328	\$49.74195	Hourly
Rotational Detective/OIC						\$78,764.17	\$82,702.38	\$86,837.50	Annual
5% Above Police Officer						\$6,563.68	\$6,891.87	\$7,236.46	Monthly
						\$37,86739	\$39,76076	\$41,74880	Hourly
Police Officer						\$75,013.50	\$78,764.17	\$82,702.38	Annual
						\$6,251.12	\$6,563.68	\$6,891.87	Monthly
						\$36,06418	\$37,86739	\$39,76076	Hourly
Reserve Police Officer						\$36,06418	\$37,86739	\$39,76076	Hourly
Reserve Investigator	\$25.00000								Hourly

CLASSIFICATION: TIER 1	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	
Police Dispatch Supervisor					\$55,996.49	\$58,796.31	\$61,736.13	Annual
Police Records Supervisor					\$4,666.37	\$4,899.69	\$5,144.68	Monthly
					\$26,92139	\$28,26746	\$29,68083	Hourly
Police Admin. Assistant					\$51,768.34	\$54,356.76	\$57,074.59	Annual
					\$4,314.03	\$4,529.73	\$4,756.22	Monthly
					\$24,88862	\$26,13306	\$27,43971	Hourly
Police Dispatcher					\$51,848.61	\$54,441.04	\$57,163.09	Annual
					\$4,320.72	\$4,536.75	\$4,763.59	Monthly
					\$24,92722	\$26,17358	\$27,48226	Hourly

MLE							\$50,819.07	Annual
							\$4,234.92	Monthly
							\$24.43224	Hourly
Police Records Technician					\$43,381.17	\$45,550.23	\$47,827.75	Annual
					\$3,615.10	\$3,795.85	\$3,985.65	Monthly
					\$20.85633	\$21.89915	\$22.99411	Hourly
Police Recruit	\$58,775.04							Annual
	\$4,897.92							Monthly
	\$28.26							Hourly

1ST TIER OROVILLE CITY EMPLOYEE'S ASSOCIATION SALARY SCHEDULE

CLASSIFICATION:	STEP A	STEP B	STEP C	STEP D	STEP E	STEP F	STEP G	STEP H	
Associate Civil Engr.	\$81,324.04	\$85,390.24	\$89,659.75	\$94,142.74	\$98,849.88	\$103,792.37	\$108,981.99	\$114,431.09	Annual
	\$6,777.00	\$7,115.85	\$7,471.65	\$7,845.23	\$8,237.49	\$8,649.36	\$9,081.83	\$9,535.92	Monthly
	\$39.09810	\$41.05300	\$43.10565	\$45.26093	\$47.52398	\$49.90018	\$52.39519	\$55.01495	Hourly
Assistant Civil Engr.	\$74,876.88	\$78,620.72	\$82,551.76	\$86,679.35	\$91,013.32	\$95,563.98	\$100,342.18	\$105,359.29	Annual
	\$6,239.74	\$6,551.73	\$6,879.31	\$7,223.28	\$7,584.44	\$7,963.67	\$8,361.85	\$8,779.94	Monthly
	\$35.99850	\$37.79843	\$39.68835	\$41.67276	\$43.75640	\$45.94422	\$48.24143	\$50.65350	Hourly
Associate Planner	\$62,867.89	\$66,011.28	\$69,311.85	\$72,777.44	\$76,416.31	\$80,237.13	\$84,248.99	\$88,461.43	Annual
Recycling Coordinator	\$5,238.99	\$5,500.94	\$5,775.99	\$6,064.79	\$6,368.03	\$6,686.43	\$7,020.75	\$7,371.79	Monthly
	\$30.22495	\$31.73619	\$33.32300	\$34.98915	\$36.73861	\$38.57554	\$40.50432	\$42.52954	Hourly
GIS Specialist	\$62,168.24	\$65,276.65	\$68,540.48	\$71,967.51	\$75,565.88	\$79,344.18	\$83,311.39	\$87,476.96	Annual
	\$5,180.69	\$5,439.72	\$5,711.71	\$5,997.29	\$6,297.16	\$6,612.01	\$6,942.62	\$7,289.75	Monthly
	\$29.88858	\$31.38301	\$32.95216	\$34.59976	\$36.32975	\$38.14624	\$40.05355	\$42.05623	Hourly
Sr. Admin/SBF/PIO	\$61,116.93	\$64,172.78	\$67,381.42	\$70,750.49	\$74,288.01	\$78,002.41	\$81,902.53	\$85,997.66	Annual
Deputy City Clerk	\$5,093.08	\$5,347.73	\$5,615.12	\$5,895.87	\$6,190.67	\$6,500.20	\$6,825.21	\$7,166.47	Monthly
Cultural Facilities Curator	\$29,383.14	\$30,852.30	\$32,394.91	\$34,014.66	\$35,715.39	\$37,501.16	\$39,376.22	\$41,345.03	Hourly
Assistant Planner	\$57,882.96	\$60,777.11	\$63,815.96	\$67,006.76	\$70,357.10	\$73,874.95	\$77,568.70	\$81,447.14	Annual
	\$4,823.58	\$5,064.76	\$5,318.00	\$5,583.90	\$5,863.09	\$6,156.25	\$6,464.06	\$6,787.26	Monthly
	\$27.82835	\$29.21976	\$30.68075	\$32.21479	\$33.82553	\$35.51681	\$37.29265	\$39.15728	Hourly
Signal Tech/Electrician	\$56,045.50	\$58,847.78	\$61,790.16	\$64,879.67	\$68,123.66	\$71,529.84	\$75,106.33	\$78,861.65	Annual
	\$4,670.46	\$4,903.98	\$5,149.18	\$5,406.64	\$5,676.97	\$5,960.82	\$6,258.86	\$6,571.80	Monthly
	\$26.94495	\$28.29220	\$29.70681	\$31.19215	\$32.75176	\$34.38935	\$36.10881	\$37.91425	Hourly
IT Analyst	\$54,413.10	\$57,133.76	\$59,990.44	\$62,989.96	\$66,139.46	\$69,446.44	\$72,918.76	\$76,564.70	Annual
Accounting Analyst	\$4,534.43	\$4,761.15	\$4,999.20	\$5,249.16	\$5,511.62	\$5,787.20	\$6,076.56	\$6,380.39	Monthly
Human Resource Analyst	\$26,160.14	\$27,468.15	\$28,841.56	\$30,283.64	\$31,797.82	\$33,387.71	\$35,057.10	\$36,809.95	Hourly
Admin/Program Analyst II	\$50,732.85	\$53,269.49	\$55,932.97	\$58,729.62	\$61,666.10	\$64,749.40	\$67,986.87	\$71,386.21	Annual
	\$4,227.74	\$4,439.12	\$4,661.08	\$4,894.13	\$5,138.84	\$5,395.78	\$5,665.57	\$5,948.85	Monthly
	\$24.39079	\$25.61033	\$26.89085	\$28.23539	\$29.64716	\$31.12952	\$32.68600	\$34.32030	Hourly
Construction Inspector	\$49,727.06	\$52,213.41	\$54,824.08	\$57,565.29	\$60,443.55	\$63,465.73	\$66,639.02	\$69,970.97	Annual
	\$4,143.92	\$4,351.12	\$4,568.67	\$4,797.11	\$5,036.96	\$5,288.81	\$5,553.25	\$5,830.91	Monthly
	\$23.90724	\$25.10260	\$26.35773	\$27.67562	\$29.05940	\$30.51237	\$32.03799	\$33.63989	Hourly
Accounting Technician III	\$46,828.75	\$49,170.19	\$51,628.70	\$54,210.13	\$56,920.64	\$59,766.67	\$62,755.00	\$65,892.75	Annual
Code Enforcement Technician III	\$3,902.40	\$4,097.52	\$4,302.39	\$4,517.51	\$4,743.39	\$4,980.56	\$5,229.58	\$5,491.06	Monthly
	\$22.51382	\$23.63951	\$24.82149	\$26.06256	\$27.36569	\$28.73398	\$30.17067	\$31.67921	Hourly
Program Analyst I	\$45,204.82	\$47,465.06	\$49,838.31	\$52,330.23	\$54,946.74	\$57,694.08	\$60,578.78	\$63,607.72	Annual
	\$3,767.07	\$3,955.42	\$4,153.19	\$4,360.85	\$4,578.90	\$4,807.84	\$5,048.23	\$5,300.64	Monthly
	\$21.73309	\$22.81974	\$23.96073	\$25.15876	\$26.41670	\$27.73754	\$29.12441	\$30.58064	Hourly
Lead Equipment Mechanic	\$44,914.12	\$47,159.83	\$49,517.82	\$51,993.71	\$54,593.39	\$57,323.06	\$60,189.22	\$63,198.68	Annual
Lead Public Works Operator	\$3,742.84	\$3,929.99	\$4,126.48	\$4,332.81	\$4,549.45	\$4,776.92	\$5,015.77	\$5,266.56	Monthly
Lead Tree Worker	\$21,593.33	\$22,672.99	\$23,806.64	\$24,996.98	\$26,246.82	\$27,559.17	\$28,937.12	\$30,383.98	Hourly
Lead Collection System Operator									
Sr. Administrative Assistant	\$44,596.57	\$46,826.40	\$49,167.72	\$51,626.10	\$54,207.41	\$56,917.78	\$59,763.67	\$62,751.85	Annual
	\$3,716.38	\$3,902.20	\$4,097.31	\$4,302.18	\$4,517.28	\$4,743.15	\$4,980.31	\$5,229.32	Monthly
	\$21.44066	\$22.51269	\$23.63833	\$24,820.24	\$26,061.25	\$27,364.32	\$28,732.53	\$30,169.16	Hourly
Assistant City Clerk	\$43,979.86	\$46,178.85	\$48,487.80	\$50,912.19	\$53,457.79	\$56,130.68	\$58,937.22	\$61,884.08	Annual
	\$3,664.99	\$3,848.24	\$4,040.65	\$4,242.68	\$4,454.82	\$4,677.56	\$4,911.43	\$5,157.01	Monthly
	\$21.14416	\$22.20137	\$23.31144	\$24.47701	\$25.70086	\$26.98591	\$28.33520	\$29.75196	Hourly

Item 4.

Accounting Technician II	\$42,571.59	\$44,700.17	\$46,935.18	\$49,281.94	\$51,746.03	\$54,333.34	\$57,050.00	\$59,902.50	Annual
Human Resource Technician	\$3,547.63	\$3,725.01	\$3,911.26	\$4,106.83	\$4,312.17	\$4,527.78	\$4,754.17	\$4,991.88	Monthly
	\$20.46711	\$21.49047	\$22.56499	\$23.69324	\$24.87790	\$26.12180	\$27.42789	\$28.79928	Hourly
Comm. Devel. Technician III	\$42,246.05	\$44,358.35	\$46,576.27	\$48,905.08	\$51,350.34	\$53,917.85	\$56,613.75	\$59,444.43	Annual
Code Enforcement Technician II	\$3,520.50	\$3,696.53	\$3,881.36	\$4,075.42	\$4,279.19	\$4,493.15	\$4,717.81	\$4,953.70	Monthly
	\$20.31060	\$21.32613	\$22.39244	\$23.51206	\$24.68766	\$25.92205	\$27.21815	\$28.57906	Hourly
Public Works Operator III	\$40,727.62	\$42,764.00	\$44,902.20	\$47,147.31	\$49,504.68	\$51,979.91	\$54,578.91	\$57,307.85	Annual
	\$3,393.97	\$3,563.67	\$3,741.85	\$3,928.94	\$4,125.39	\$4,331.66	\$4,548.24	\$4,775.65	Monthly
	\$19.58059	\$20.55962	\$21.58760	\$22.66698	\$23.80033	\$24.99034	\$26.23986	\$27.55185	Hourly
Administrative Assistant	\$39,981.71	\$41,980.80	\$44,079.84	\$46,283.83	\$48,598.02	\$51,027.92	\$53,579.32	\$56,258.28	Annual
Comm. Devel. Technician II	\$3,331.81	\$3,498.40	\$3,673.32	\$3,856.99	\$4,049.83	\$4,252.33	\$4,464.94	\$4,688.19	Monthly
	\$19.22198	\$20.18307	\$21.19223	\$22.25184	\$23.36443	\$24.53265	\$25.75929	\$27.04725	Hourly
Equipment Mechanic	\$39,769.28	\$41,757.74	\$43,845.63	\$46,037.91	\$48,339.81	\$50,756.80	\$53,294.64	\$55,959.37	Annual
	\$3,314.11	\$3,479.81	\$3,653.80	\$3,836.49	\$4,028.32	\$4,229.73	\$4,441.22	\$4,663.28	Monthly
	\$19.11985	\$20.07584	\$21.07963	\$22.13361	\$23.24029	\$24.40231	\$25.62242	\$26.90354	Hourly
Code Enforcement Technician	\$39,461.45	\$41,434.52	\$43,506.25	\$45,681.56	\$47,965.64	\$50,363.92	\$52,882.12	\$55,526.22	Annual
	\$3,288.45	\$3,452.88	\$3,625.52	\$3,806.80	\$3,997.14	\$4,196.99	\$4,406.84	\$4,627.19	Monthly
	\$18.97185	\$19.92044	\$20.91647	\$21.96229	\$23.06040	\$24.21342	\$25.42409	\$26.69530	Hourly
Public Works Operator II	\$38,809.31	\$40,749.78	\$42,787.26	\$44,926.63	\$47,172.96	\$49,531.61	\$52,008.19	\$54,608.60	Annual
Parks Maint. Technician II	\$3,234.11	\$3,395.81	\$3,565.61	\$3,743.89	\$3,931.08	\$4,127.63	\$4,334.02	\$4,550.72	Monthly
Building Maint. Tech II	\$18,65832	\$19,59124	\$20,57080	\$21,59934	\$22,67931	\$23,81327	\$25,00394	\$26,25413	Hourly
Collection System Operator II									
Accounting Technician	\$38,701.45	\$40,636.52	\$42,668.35	\$44,801.77	\$47,041.85	\$49,393.95	\$51,863.64	\$54,456.83	Annual
	\$3,225.12	\$3,386.38	\$3,555.70	\$3,733.48	\$3,920.15	\$4,116.16	\$4,321.97	\$4,538.07	Monthly
	\$18.60647	\$19.53679	\$20.51363	\$21.53931	\$22.61628	\$23.74709	\$24.93444	\$26.18117	Hourly
Public Works Operator I	\$36,105.09	\$37,910.34	\$39,805.86	\$41,796.15	\$43,885.96	\$46,080.26	\$48,384.27	\$50,803.49	Annual
Parks Maint. Technician I	\$3,008.76	\$3,159.20	\$3,317.16	\$3,483.01	\$3,657.16	\$3,840.02	\$4,032.02	\$4,233.62	Monthly
Collection System Operator I	\$17,35822	\$18,22613	\$19,13743	\$20,09431	\$21,09902	\$22,15397	\$23,26167	\$24,42475	Hourly
Custodian									
Staff Assistant	\$33,100.08	\$34,755.08	\$36,492.84	\$38,317.48	\$40,233.35	\$42,245.02	\$44,357.27	\$46,575.14	Annual
Comm. Devel. Technician I	\$2,758.34	\$2,896.26	\$3,041.07	\$3,193.12	\$3,352.78	\$3,520.42	\$3,696.44	\$3,881.26	Monthly
	\$15.91350	\$16.70918	\$17.54463	\$18.42187	\$19.34296	\$20.31011	\$21.32561	\$22.39189	Hourly

Revisions:

01/01/2019 Increase in Minimum Wage for Park Tech I

07/01/18 2% COLA OFFA Based on Section 6.3 of MOU

07/01/19 4% COLA OPOA Sworn & Non-Sworn per Res. No. 8778 & 8779

07/01/19 Budget changes for classification of Park Tech I moves to PW Ops I range; Park Tech III - Tree Lead Worker at Lead Equip Mechanic range; PW Ops III - PW Ops Lead at Lead Equip Mechanic range

07/01/19 Add Code Enforcement Technician per budget

07/01/19 Add Project Manager/Sr. Civil Engineer per budget

07/01/19 Unfroze Admin/Program Analyst II per budget

07/01/19 Unfroze Program Analyst I per budget

07/01/19 Mayor, City Council & Treasurer received 10% cutback returned per budget

07/16/19 Side Letter Agreement to Add Police Lt. to OMCA

07/16/19 Established new salary range for City Administrator per Mayor Appt. on 07/16/19

08/06/19 Establish new salary range for Accounting Technician II and III

09/17/19 Change in job Title and salary range for dept heads per Resolution #8815

12/17/19 Added Assistant Community Development Services Director

1/7/2020 OCEA 3% Increase Per Resolution No. 8829

04/07/20 Added 2 new positions; IT Analyst and Accounting Analyst

07/01/20 OCEA 3% Increase Per Resolution No. 8829 and update sewer position classification titles to Collection System Operators; Updated Comm. Devel. Tech I, II and III; OPOA Sworn and Non-Sworn 4% increase Per Resolution No. 8778

04/20/21 Added new Custodian position

07/01/21 OCEA 3%, OMA Misc 3%, OMA Saf 4%, OPOA 4%

01/04/22 Added Recycling Coordinator, Increase in Minimum wage

07/01/22 OCEA 3%, OMA Misc 3%, OMA Saf 4%

07/25/22 3% Salary increase for all City employees

11/28/22 Moving OPD Employees to top 3 Steps and Increase City Administrator Salary Range by 25%, Suspended 2nd Tier Salaries



CITY OF OROVILLE STAFF REPORT

TO: MAYOR AND COUNCIL MEMBERS

**FROM: JORDAN DALEY, SENIOR ADMIN ASSISTANT
DAWN NEVERS, ASST COMMUNITY DEVELOPMENT DIRECTOR**

**RE: LETTER OF SUPPORT FOR ANNUAL CITY OF OROVILLE
VISUAL AND PERFORMING ARTS SHOWCASE**

DATE: MARCH 7, 2023

SUMMARY

The Council may consider approving a letter of support for the first annual City of Oroville Visual and Performing Arts Showcase.

DISCUSSION

The Artist of River Town has asked the City Council to join the YMCA in support of a Visual and Performing Arts Showcase on April 29th at the Oroville Convention Center.

The intensions of the showcase are to give local schools and local art providers a venue to showcase their focus on the arts, by expanding awareness through performances, school displays, and hands-on workshops by local arts providers and vendors.

The community members and school leaders who are interested will rotate to 4 arts-making experiences: Dance, Theater, Music, Visuals Arts. This will increase the participant's perception of the value of their children having an art experience through personal engagement.

Along with a letter of support, the Artists of River Town is requesting a representative of Council attend and participate in the showcase. Oroville Arts Commission participate by attending the annual showcase.

The attached letter has been approved by the Oroville Arts Commission at their January meeting.

FISCAL IMPACT

None

RECOMMENDATIONS

Authorize Letter of Support for the Visual and Performing Arts Showcase

ATTACHMENTS

Proposed Letter of Support



City of Oroville
Oroville City Council
1735 Montgomery Street
Oroville, CA 95965-4897
www.cityoforoville.org

March 7, 2023

Dear Artist of River Town,

This is to express our full support of the first annual Visual and Performing Arts Showcase on Saturday, April 29th at the Oroville Convention Center. We believe that expanded arts education opportunities for our community is important and this showcase provides a venue to focus on the arts.

We understand that this partnership with Oroville YMCA will help increase interest in the arts in our area and supports increasing educational and cultural opportunities for the population in the Oroville area.

We happily support these efforts and will plan to participate in the showcase as needed.

On Behalf of the Oroville City Council

Mayor David Pittman



CITY OF OROVILLE
1735 MONTGOMERY STREET • OROVILLE, CA 95965-4897

530-538-2535
Fax 530-538-2468



PRESS RELEASE

THE OROVILLE ARTS COMMISSION IS ACCEPTING NOMINATIONS FOR “YOUR VOICE FOR THE ARTS AWARD”

OROVILLE, CA – February 9, 2023 –The Oroville Arts Commission, in collaboration with the Oroville City Council have developed a Your Voice for the Arts Award recognizing people and organizations that positively impact the Oroville community with their passion, innovation and commitment to the arts.

Any member or Organization of the Oroville community may be nominated by the public. The Oroville Arts Commission will select a finalist for recommendation to the Oroville City Council based on the breadth and depth of the nominee’s community impact as well as the quality of work being done by the nominee. An ongoing award will be displayed at City Hall and individual awards will be presented to the recipient(s).

Areas of Artistic involvement include, but are not limited to:

- Patron of the Arts
- Community Outreach by an Organization
- Community Outreach by an Individual
- Significant Artistic Achievements in their life that inspire others to become involved in or support the arts culture of the Oroville community.

Nomination applications are available and accepted starting **Friday February 10, 2023 and closing March 3, 2023 at 12pm**. Applications will be reviewed and considered by the OAC on March 14, 2023 and then recommended to the City Council for approval at the April 4, 2023 Council Meeting. The award will be handed out at the next State of the City.

For more information visit the City of Oroville Art’s Commission website page www.cityoforoville.org. The Arts Commission meets bimonthly in the City of Oroville Council Chambers at 4 p.m.

-XXX-

For Immediate Release

Jordan Daley
City of Oroville
(530) 538-2518
jdaley@cityoforoville.org



Oroville Arts Commission Award

Recognizing Your Voice for the Arts

Purpose:

The Oroville Arts Commission (OAC) Award is to recognize the people and organizations that positively impact the Oroville community with their passion, innovation and commitment to the arts.

Criteria:

OAC Award recipients are nominated by the public. The Oroville Arts Commission selects one finalist for recommendation to the Oroville City Council based on the breadth and depth of the nominee's community impact as well as the quality of work being done by the nominee. The City Council's decision will be final.

Areas of Artistic involvement could be, but are not limited to:

- Patron of the Arts
- Community Outreach by an Organization
- Community Outreach by an Individual
- Significant Artistic Achievements in their life that inspire others to become involved in or support the arts culture of the Oroville community.

Eligibility:

Any member or Organization from the community from the Oroville area may be nominated.

Selection Process:

Nomination applications are available and accepted starting January 15, 2019 and closing February 6, 2019 at 12pm. Applications will be reviewed and considered by the OAC in January and then recommended to the City Council for approval in February. The award will be presented at a meeting or event selected by the City Council. If applicable, letters of recommendation from individuals or organizations should be included with the applications.

Award:

An ongoing award will be displayed at City Hall and individual awards will be presented to the recipient. One or more awards may be approved by the City Council.

Applications are available from the City Clerk's Office, 1735 Montgomery Street, Oroville, California. Telephone: (530) 538-2535.



Oroville Arts Commission Award Recognizing “Your Voice for the Arts” Nomination Application

Name of Nominee for Award: _____

Address: _____

Telephone Number: _____ (Home) _____ (Cell)

Email: _____

Name if Individual(s) or Organizations Nominating Individual:

Contact Person: _____

Address: _____

Telephone Number: _____ (Home) _____ (Cell)

Email: _____

Nomination:

Please attach page(s) that include a header with the nominee name detailing why the individual is being nominated. Be sure to include specific examples and/or events that the individual accomplished that meet the criteria for this award.

Please return the application to the City Clerk's Office, 1735 Montgomery Street, Oroville. For Questions call 530-538-2535

Deadline for submittal of applications – 12:00 p.m. – February 6, 2020.

Handouts

03.07.23 Meeting



City of Oroville

OFFICE OF THE MAYOR

David W Pittman
Mayor

1735 Montgomery Street
Oroville, CA 95965-4897
(530) 538-2535 FAX (530) 538-2468
www.cityoforoville.org

February 27, 2023

**Re: Response to Public Comment and Letter of comments
Regular Oroville City Council Meeting of February 21, 2023**

To: Lawrence Tracy,

As elected representative I receive comments and complaints from constituents and have a responsibility to forward that information to proper agency or department for review. In this case as the attachment e-mail indicates the location was identified by address. Your assumption that I knew the property owner or manager is incorrect. It was great to hear that the complaint was *unfounded* and comforting to know such a facility is operated legally and so well. In fact, had you made phone call to me I would of gladly offered you a copy of the e-mail you requested.

Paragraph 3 A portion of the public comment is contained in the following text box. The comments regarding Councilperson Goodson and myself having meetings at either office or discussion never happened! The statement in this text box is false information.

Quote from the letter in paragraph 3.

Right after the election Mr. Pittman and Janet Goodson went to Candice Grubbs office and tried to file a complaint the SLE clients voted illegality in the election. They were sent out of the election office with staff refusing to take this complaint so what did they do. They went over to the DA's office and made the same complaint, something about SLE's got together to vote as a block against Mr. Pittman and his candidate slate. They also said we were forcing our clients to vote for the people we wanted them to vote for, or they would be discharged.

On Monday November 14, 2022@3:00 pm., by appointment, three of my campaign volunteers and I visited with the election officer Keaton Denlay. During the use of the candidate registered voter data disk for campaign mailers my volunteers discovered that numerous registered voters listing their addresses in non-residential commercial buildings. Understanding that was not proper we offered that information to Keaton Denlay and his staff for his review, hoping to assist with the integrity of the election. We also asked if we could volunteer to assist with *Uncured* ballots to contact voters and remind them to contact the elections office to confirm their vote. The meeting was very positive, and we left in good standing. Elections officer Keaton Denlay was very appreciated of the information we provided.

Paragraph 4. I have never filed a complaint with the Contractor's License Board! Consequently, that statement is **false**.

It bothers me that as a good businessman in this community you were provided false information. The City of Oroville looks forward to your successful investment in the community.

Sincerely,

David W Pittman

Attached; public comment copy of e-mail radpres@aol.com

February 27, 2023

Page 1

"Oroville – California's best opportunity for a safe and diverse quality of life"

Subject: **Re:**
Date: 2/21/2023 9:26:45 AM Pacific Standard Time
From: radpres@aol.com
To: radpres@aol.com

In a message dated 2/21/2023 9:18:49 AM Pacific Standard Time, radpres@aol.com writes:

In a message dated 2/20/2023 3:30:56 PM Pacific Standard Time, radpres@aol.com writes:

Ladies and gentlemen of the council

I am here today to speak to you about actions of Mr Pittman that I believe violate State, Federal and American Disabilities act. On 10/17/22 Mr Pittman sent an email to Officer Ron Belser stating that my SLE house on Bird street was overcrowded and had health and safety violations. Mr Belser called me to tell me of the complaint and that he needed my permission to check the residence, which I granted right away. I filed a FOIA request upon the city (to find out who filed this phony complaint) and to get the relevant documents. Mr Belser promptly went to the residence and checked it, you can see from Mr Belser's report he considered the complaint false, there were no violations and the premises was neat and tidy, with only 7 women living there. We interviewed the residents of the program no one saw Mr. Pittman nor do they even know his name. I will provide each of you with a copy of this paperwork.

I

Early last year Councilwomen Riggs asked staff to make a presentation on SLE's houses to the council, Mr Wes Irvin did so stating the wrong laws that SLE's operate under, I stood before you and corrected this . Mr Pittman was in attendance as a council person at this time. If you review the video tape of this meeting and my comments you will see I clearly stated under State law there is no such thing as overcrowding but since we operate under a Butte County Behavioral Health contract they require no more than 5 people per bathroom, which we follow. Mr Pittman heard all this and then files a complaint of overcrowding months later. Furthermore Mr Pittman at the candidate's forum on Sept 22nd , 2022 responded to the question asked to the candidate's for council about SLE's, I quote him" There is nothing you can do they are regulated by State Laws!

II

So what kind of due diligence did Mr Pittman do before filing this complaint , my opinion is none. This was just part of a pattern of weaponizing the complaint process against people who did not support him for election of Mayor. Right after the election Mr Pittman and Janet Goodsen went to Candice Grubbs office and tried to file a complaint the SLE clients voted illegally in the election. They were sent out of the election office with staff refusing to take this complaint so what did they do, they went over to the DA's office and made the same complaint, something about SLE's got together to vote as a block against Mr Pittman and his candidate slate. They also said we were forcing our clients to vote for the people we wanted then to vote for or they would be discharged. Nothing could be further from the truth as SLE owners do not like each other and do not get along. But when you have people quoting the wrong laws, attacking clients, stating things are illegal and they are not , and then stating nasty things about the people trying to get their lives back together, how do you think they may vote. They support people who support them, plain and simple.

III

Now to further provide you more evidence of the attempt to weaponize the complain process Mr Pittman recently filed a Contractor License violation complaint against Chuck Reynolds contractors license. Are there more complaints I don't know about I bet there are.

IV

Daniel Moore, Supervisor with Butte County Behavioral Health told us , He was aghast at the attacks on clients and SLE's houses by certain people during the run up to the election. Furthermore, he stated that all this was interfering with the clients recovery. Remember the people in recovery are considered disabled under State and Federal laws. Did Mr Pittman care when he filed the phony code complaint, did he bother to do his fiduciary duty, no he didn't, as this was just part of the campaign against people who did not support him.

Take Careful Notice : There are sober living environments that have sued cities and and won large sums of money

I believe Mr Pittman's actions have put himself in legal jeopardy along with the city. This is by far not the end of this, I stated early last year I would defend my clients, my staff and my program against wrongful actions. I believe Mr Pittman has violated his oath of Office and therefore resign or face a recall.

We have pulled the paperwork to file a Federal Civil Rights Action an a ADA complaint against Mr Pittman and other's who willfully quoted the wrong law's, despite be told in advance what they are, we will proceed with the filing and let justice run its course.

thank you for your time.

Case Details

Case Number CE2210-025

As of 1/23/2023

Type / Subtype
SINGLE FAMILY / SUB-STANDARD HOUSI

Case Name
Received Emain complaint of H&S Violations

Officer
RON BELSER

Status
CASE CLOSED

Opened 10/17/2022 RB
Closed 11/22/2022 RB
Last Action
Follow Up 10/17/2022 RB

Site Address
1265 BIRD ST

City, State Zip
OROVILLE, CA 95965

Site APN
012079004

Description

ADDITIONAL SITES

APN	Address
No Additional Sites	

CHRONOLOGY ACTIONS

TYPE OF ACTION ACTION BY	ACTION DATE	COMPLETION DATE
NOTE TO FILE RON BELSER	10/17/2022	

(10/17/2022 1:46 PM RB)

On 10/17/2023 I received an email from Councilman Dave Pittman. He had received numerous reports of unhealthy living conditions and Health and Safety conditions within the structure.

I contacted the property owner, Larry Tracy. He confirmed he was still the owner and consented to an inspection of this property. Tracy told me this was a sober living environment for women. He also shared there were 7 women living in the home.

I met with a representative from Dax-it Recovery Services on site. I walked the exterior of the property and noted the home was in good condition, the property was landscaped and there were no noted code violations.

I walked the interior which included the first two levels and the finished basement. I noted no issues. The interior was clean, the kitchen was organized, and the bedrooms were neat.

I also confirmed the roster with the representative from Dax-it.

I formed the opinion this complaint was unfounded.

I emailed Councilman Pittman with my findings.

See attached email and photos.

CONTACTS

CONTACT TYPE NAME	ADDRESS	CITY, STATE, ZIP	PHONE	FAX	EMAIL
OWNER TRACY LAWRENCE R & DANPO BOX 2612		OROVILLE CA 95965			
PREVIOUS OWNER TRACY LAWRENCE R & DANPO BOX 2612		OROVILLE CA 95965			

FEEES

DESCRIPTION OF FEE QUANTITY	DATE PAID AMOUNT	PAID BY	PAY METHOD	ACCOUNT
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NO FEES

INSPECTIONS

TYPE OF INSPECTION	SCHEDULED DATE	COMPLETED DATE
INSPECTOR	RESULT	REMARKS
NO ACTIVITY		

LINKED CASES

CASE NUMBER	DATE OPENED	DATE CLOSED
OFFICER ASSIGNED	STATUS	
CE2210-025	10/17/2022	11/22/2022
RON BELSER	CASE CLOSED	

VIOLATIONS

TYPE OF VIOLATION	DATE OBSERVED	DATE CORRECTED
REMARKS	STATUS	LOCATION
OMC 9.08.050 (A)	1/23/2023	

VOIDED (RB 1/23/2023)

BROKEN OR DISCARDED FURNITURE, APPLIANCES, HOUSEHOLD EQUIPMENT AND FURNISHINGS OR SHOPPING CARTS STORED ON THE PREMISES SO AS TO BE VISIBLE FROM ANY PUBLIC OR ADJACENT PARCEL OF PROPERTY;

Ron Belser

From: Ron Belser
Sent: Monday, October 17, 2022 12:20 PM
To: David Pittman
Subject: RE: Report of living conditions 1265 Bird Street

Thank you, Dave, received a complaint in July of 2021 with no result showing in the investigation. I will have my team investigate the location.

From: David Pittman <dpittman@cityoforoville.org>
Sent: Monday, October 17, 2022 10:52 AM
To: Ron Belser <rbelser@oropd.org>
Subject: Report of living conditions 1265 Bird Street

Ron,

In my conversations with residents I have received numerous report of unhealthy living conditions in 1265 Bird Street. My understanding it some type of group home living situation, maybe SLE?

It is clear to me from multiple conversations there is need to visit for Health and safety conditions within the structure.

You may have been there and much more knowledge about this particular situation. I just feel the need to pass along the report for possible consideration of code violations related to health and safety.

Thanks
Pittman

Ron Belser

From: Ron Belser
Sent: Monday, October 17, 2022 1:46 PM
To: David Pittman
Subject: RE: Report of living conditions 1265 Bird Street
Attachments: IMG_4738.jpg; IMG_4739.jpg; IMG_4740.jpg; IMG_4741.jpg; IMG_4742.jpg; IMG_4743.jpg; IMG_4744.jpg; IMG_4745.jpg; IMG_4746.jpg; IMG_4747.jpg; IMG_4748.jpg

Hello Dave, I inspected the property and there are no issues. This is a women's SLE. There are 7 people on the roster living at this location. The location is two stories with a finished basement. The inside and outside of this location was clean and no noted Health and Safety issues. There is power and water. I am sharing the photos in confidence. Code Case CE2210-025

From: David Pittman <dpittman@cityoforoville.org>
Sent: Monday, October 17, 2022 10:52 AM
To: Ron Belser <rbelser@oropd.org>
Subject: Report of living conditions 1265 Bird Street

Ron,

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Thanks
Pittman