



OROVILLE CITY COUNCIL

Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

October 21, 2025
REGULAR MEETING
CLOSED SESSION 4:00 PM
OPEN SESSION 4:30 PM
AGENDA

PUBLIC ACCESS AND PARTICIPATION

Please review the options below for ways to participate or observe the Council Meetings.

To Observe the Meeting:

1. Live Feed: <https://www.youtube.com/channel/UCAoRW34swYl85UBfYqT7IbQ/>
2. Zoom Link: <https://zoom.us/j/96870319529?pwd=dW9kMGRZSFo5MFFNQk5wVDUzRkRrZz09>
3. Zoom Application: Meeting ID: 968 7031 9529 Passcode: 67684553
4. By Phone: Telephone: 1-669-900-6833 Meeting ID: 968 7031 9529 Passcode: 67684553

To Provide Comment to the Council:

1. Attend the meeting in person
2. Send an Email by 2:00 PM the day before the meeting to publiccomment@cityoforoville.org. All comments emailed will be provided to the Council Members for their consideration.

If you would like to address the Council at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Mayor or presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, **please submit the form prior to the conclusion of the staff presentation for that item.** Council has established time limitations of three (3) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for an item, the time limitation would be reduced to one and a half (1.5) minutes per speaker for that item. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b)).** Pursuant to Government Code Section 54954.2, the Council is prohibited from taking action except for a brief response from the Council or staff to statements or questions relating to a non-agenda item.

CALL TO ORDER / ROLL CALL

Council Members: Chuck Reynolds, Scott Thomson, Tracy Johnstone, Janet Goodson, Shawn Webber, Vice Mayor Eric Smith, Mayor David Pittman

CLOSED SESSION

The City Council will hold a Closed Session on the following:

1. Pursuant to Government Code section 54956.9(d)(2), the Council will meet with the City Administrator and City Attorney regarding potential exposure to litigation – Four Cases.
2. Pursuant to Government Code Section 54957, the Council will meet with the Personnel Officer to discuss Public Employee Performance Evaluations. Position Title: Department Heads and Contract Employees

OPEN SESSION

1. Announcement from Closed Session
2. Pledge of Allegiance
3. Changes/Corrections to the Agenda
4. Recusals
5. Adoption of Agenda

RULES OF DECORUM

The Oroville City Council welcomes the public to its meetings and encourages and appreciates public engagement. The City Council expects members of the public to act in a courteous, civil, and respectful manner, and not make personal, slanderous, or profane remarks to any member of the Council, staff, or the general public. The City Council will not tolerate loud, threatening, personal, or abusive language, or disorderly conduct, which disrupts, disturbs, or otherwise impedes the orderly conduct of City Council meetings. Violation of these rules of decorum will result in the meeting being recessed.

PRESENTATIONS AND PROCLAMATIONS

None this meeting.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

REPORTS / DISCUSSIONS

1. Council Announcements and Reports
2. Administration Reports

CONSENT CALENDAR

Consent calendar **items 1 – 6** are adopted in one action by the Council. Items that are removed will be discussed and voted on immediately after adoption of consent calendar items.

1. RESOLUTION RECOGNIZING THE GRAND OPENING OF E CENTER'S CORPORATE OFFICE

The City Council shall consider adopting Resolution No. 9413 recognizing the grand opening of E Center's new corporate office, a regional hub dedicated to fostering community innovation, workforce development, and economic growth across Yuba, Sutter, Butte, Yolo, Lake, Glenn, and Tehama Counties.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9413 AND AUTHORIZE THE MAYOR TO SIGN.

2. AGREEMENT WITH OURENERGY

The City Council shall consider approving a new Professional Services Agreement (A-3570) with OurEnergy, LLC to continue technical consulting services for the City's participation in PG&E's Microgrid Incentive Program (MIP). The new agreement replaces a prior contract that expired on June 30, 2025, and authorizes the use of remaining previously appropriated funds to complete the next phase of work—development and submission of the MIP Tranche 2 grant application for the Oroville Municipal Airport.

ACTION(S) REQUESTED -

1. APPROVE NEW AGREEMENT NO. 3570 WITH OURENERGY, LLC IN AN AMOUNT NOT TO EXCEED \$25,000 TO SUPPORT PREPARATION OF THE MIP TRANCHE 2 GRANT APPLICATION FOR THE OROVILLE MUNICIPAL AIRPORT; AND

2. AUTHORIZE THE MAYOR TO SIGN.

3. HANGAR LEASE RENEWALS FOR BUTTE COUNTY SHERIFF'S OFFICE AVIATION AND MARINE UNITS – OROVILLE MUNICIPAL AIRPORT

The City Council shall consider approval of new hangar lease agreements with the County of Butte, on behalf of the Butte County Sheriff's Office (BCSO), for continued use of two hangars located at 205 and 405 Chuck Yeager Way at the Oroville Municipal Airport.

ACTION(S) REQUESTED -

1. APPROVE HANGAR LEASE AGREEMENTS BETWEEN THE CITY OF OROVILLE AND THE COUNTY OF BUTTE FOR THE BUTTE COUNTY SHERIFF'S OFFICE AVIATION AND MARINE UNITS, LOCATED AT 205 AND 405 CHUCK YEAGER WAY; AND

2. AUTHORIZE THE CITY ADMINISTRATOR TO SIGN.

4. AMENDMENT NO. 3 TO THE CONTRACT WITH BUTTE CONSTRUCTION COMPANY FOR THE MISSION ESPERANZA PROJECT

The City Council shall consider amending the construction contract with Butte Construction Company to cover the additional costs of the final construction phase of the Mission Esperanza project.

ACTION REQUESTED -

APPROVE RESOLUTION NO. 9412 - A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO APPROVE AN AMENDMENT TO AGREEMENT NO. 3467-2 BUTTE CONSTRUCTION COMPANY TO COMPLETE THE MISSION ESPERANZA PROJECT IN AN AMOUNT NOT TO EXCEED \$3,056,649, PLUS A 10% CONTINGENCY FOR A TOTAL AMOUNT OF \$3,396,277.

5. REIMBURSEMENT REQUEST – OVERSEAS TRAVEL TO REVIEW BIOMASS AND WASTE-TO-ENERGY TECHNOLOGIES

The City Council shall consider the reimbursement of certain costs associated with international travel to London, England, and Venice, Italy, to review energy-related technologies that may have application within the City of Oroville's developing renewable-energy and waste-management framework. During this trip, scheduled for November 7 - November 15, 2025, staff will meet with BREI project partners and review comparable operations that support the City's planned local biomass and solid-waste-to-energy initiatives.

ACTION(S) REQUESTED -

1. APPROVE REIMBURSEMENT OF ELIGIBLE TRAVEL AND LODGING EXPENSES ASSOCIATED WITH THE DIRECTOR OF COMMUNITY DEVELOPMENT'S INTERNATIONAL SITE VISITS TO THE UNITED KINGDOM AND ITALY AS DESCRIBED HEREIN; AND

2. AUTHORIZE THE CITY ADMINISTRATOR OR DESIGNEE TO PROCESS RELATED REIMBURSEMENTS IN AN AMOUNT NOT TO EXCEED \$3,462.

6. APPROVAL OF THE 10.07.2025 CITY COUNCIL REGULAR MEETING MINUTES

The City Council shall consider approving the drafted 10.07.2025 City Council Regular Meeting Minutes.

ACTION REQUESTED -

APPROVE MINUTES AND AUTHORIZE THE MAYOR TO SIGN.

REGULAR BUSINESS

7. APPROVAL OF NEW MUSEUM ASSISTANT JOB DESCRIPTION

The City Council shall consider the approval of the new Seasonal Museum Assistant job description. This position is proposed to provide flexible, seasonal support to the City's museums, assisting with visitor services, volunteer coordination, and preservation of cultural exhibits across multiple sites. The position will help ensure that facilities remain open, welcoming, and well-staffed during periods of higher public demand such as weekends, holidays, and special events. Approval of this classification will allow Human Resources to include the position in the City's official classification system and subsequently on the Master Salary Schedule, which will be presented as a separate agenda item later in this meeting.

ACTION REQUESTED -

APPROVE THE MUSEUM ASSISTANT JOB DESCRIPTION AND MOVING THE CURRENT 0.7 FTE SEASONAL WORKER POSITION FROM PARKS & TREES TO MUSEUMS.

8. APPROVAL OF UPDATED MASTER SALARY SCHEDULE

The City Council shall consider approving an updated Master Salary Schedule reflecting the addition of recently approved classifications. At the October 7, 2025, City Council meeting, the position of City Engineer was approved. A separate agenda item before the Council this evening proposes the creation of a Seasonal Museum Assistant classification. If Council approves both positions, the Master Salary Schedule will be updated to include both classifications. If Council does not approve the Seasonal Museum Assistant job description/classification, the schedule will be updated to include only the City Engineer position.

ACTION REQUESTED -

APPROVE THE UPDATED MASTER SALARY SCHEDULE TO INCLUDE THE CITY ENGINEER POSITION AND, IF APPROVED UNDER A SEPARATE AGENDA ITEM, THE SEASONAL MUSEUM ASSISTANT POSITION.

9. APPROVAL OF CONTRACT WITH DUKE SHERWOOD CONTRACTING FOR CONSTRUCTION OF THE MONTGOMERY ROUNDABOUT IMPROVEMENT PROJECT

The City Council shall consider awarding the construction contract for the Montgomery Street Roundabout Improvement Project to Duke Sherwood Contracting, the lowest responsive and responsible bidder, and authorize the Mayor to execute the contract on behalf of the City. The project will resurface and restripe the roundabout located south of the Table Mountain Boulevard bridge and provide interim restriping on Table Mountain Boulevard between Montgomery Street and Orange Avenue. The improvements will enhance safety and traffic flow for vehicles, pedestrians, and bicyclists at one of the City's busiest intersections.

ACTION(S) REQUESTED –

1. APPROVE AGREEMENT NO. 3572 - AGREEMENT WITH DUKE SHERWOOD CONTRACTING; AND

2. AUTHORIZE THE MAYOR TO SIGN.

10. APPROVAL OF CONTRACT WITH ALPHACM FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE MONTGOMERY ROUNDABOUT IMPROVEMENT PROJECT

The City Council shall consider approval of Agreement No. 3571 with AlphaCM to provide construction management, inspection, and materials testing services for the Montgomery Street Roundabout Improvement Project and authorize the Mayor to execute the agreement on behalf of the City. This contract will ensure that the project is constructed in full compliance with all applicable laws, City standards and specifications, with qualified oversight and quality assurance provided throughout the construction phase.

ACTION(S) REQUESTED -

1. APPROVE AGREEMENT NO. 3571 WITH ALPHACM FOR CONSTRUCTION MANAGEMENT, INSPECTION, AND MATERIALS TESTING SERVICES FOR THE MONTGOMERY STREET ROUNDABOUT IMPROVEMENT PROJECT IN AN AMOUNT NOT TO EXCEED \$115,958.00; AND

2. AUTHORIZE THE MAYOR TO SIGN.

11. OROVILLE MUNICIPAL CODE CONSIDERATIONS REGARDING DRIVEWAY CULVERT MAINTENANCE RESPONSIBILITY

Public Works staff have recently conducted inspections of driveway culverts throughout the City and have observed that many are heavily impacted by sediment buildup, partially collapsed, or completely rusted through. These deteriorated culverts are reducing drainage capacity, contributing to localized flooding, and creating uncertainty about maintenance responsibilities between property owners and the City. Staff is requesting direction from the City Council regarding the City's role in maintaining, cleaning, or replacing driveway culverts located within the public right-of-way but serving private driveways. Council direction will help establish a clear and consistent policy for addressing these deteriorating culverts and mitigating associated drainage impacts.

ACTION REQUESTED -

PROVIDE DIRECTION TO STAFF REGARDING THE CITY'S ROLE AND POLICY FOR MAINTENANCE, CLEANING, AND REPLACEMENT OF DRIVEWAY CULVERTS WITHIN THE CITY LIMITS.

STAFF WILL PREPARE MODIFIED MUNICIPAL CODE LANGUAGE CONSISTENT WITH COUNCIL DIRECTION FOR FUTURE CONSIDERATION AND ADOPTION.

12. CITY PARK DESIGNATION

The City Council shall consider taking action to work towards designating the permissible area along the "levee area" along the Feather River from the Highway 70 Bridge to the Fish Ladder, a City Park. Designating this area a City Park may assist in addressing illegal dumping activities.

ACTION REQUESTED -

DIRECT STAFF TO DO FURTHER ANALYSIS.

PUBLIC HEARINGS

The Public Hearing Procedure is as follows:

- Mayor or Chairperson opens the public hearing and staff will present the item and answer Council questions.
- The hearing is opened for public comment limited to three (3) minutes per speaker. In the event of more than ten (10) speakers, time will be limited to one and a half (1.5) minutes. Under Government Code 54954.3, the time for each presentation may be limited.
- Speakers are requested to provide a speaker card to the City Clerk
- Public comment session is closed and then the Council will debate and take action
- Those wishing to speak at the public hearings below, but unable to attend before 5pm, may request that the council consider holding the public hearing after 5pm by emailing cityclerk@cityoforoville.org or calling 530-538-2535. Please submit request 24 hours before the meeting.
- Individuals may email comments for council consideration to publiccomment@cityoforoville.org

13. 5:15PM – Amendment to OMC Chapter 5.06 – Align BID Billing/Due Dates with Business License Fees; Replace New-Business Waiver with Proration

The City Council shall conduct a public hearing and consider introducing an ordinance amending Oroville Municipal Code (OMC) Chapter 5.06 (Downtown Oroville Business Improvement District) to:

1. Align the collection of BID assessments with business license fees by making BID assessments due January 31 each year (billed January 1); and
2. Replace the existing first-year new-business waiver with a proration method based on the number of months remaining in the calendar year, counting the initiation month as a full month. (Existing provisions to be amended: OMC § 5.06.070 and OMC § 5.06.080.)

ACTION(S) REQUESTED -

OPEN AND CONDUCT A PUBLIC HEARING ON THE PROPOSED ORDINANCE;

INTRODUCE, READ BY TITLE ONLY, AND WAIVE FURTHER READING OF AN ORDINANCE AMENDING OMC § 5.06.070 AND OMC § 5.06.080 AS DESCRIBED; AND

DIRECT STAFF TO RETURN AT THE NEXT REGULAR MEETING FOR ADOPTION AND TO IMPLEMENT ASSOCIATED ADMINISTRATIVE UPDATES.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

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FUTURE AGENDA ITEMS / CORRESPONDENCE

1. Future Agenda Items
2. Correspondence
 - i. Business Assistance and Housing Development Monthly Report

ADJOURN THE MEETING

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on November 4, 2025 at 4:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.