



OROVILLE CITY COUNCIL

Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

September 02, 2025
REGULAR MEETING
CLOSED SESSION 4:00 PM
OPEN SESSION 4:30 PM
AGENDA

PUBLIC ACCESS AND PARTICIPATION

Please review the options below for ways to participate or observe the Council Meetings.

To Observe the Meeting:

1. Live Feed: <https://www.youtube.com/channel/UCAoRW34swYl85UBfYqT7IbQ/>
2. Zoom Link: <https://zoom.us/j/96870319529?pwd=dW9kMGRZSFo5MFFNQk5wVDUzRkRrZz09>
3. Zoom Application: Meeting ID: 968 7031 9529 Passcode: 67684553
4. By Phone: Telephone: 1-669-900-6833 Meeting ID: 968 7031 9529 Passcode: 67684553

To Provide Comment to the Council:

1. Attend the meeting in person
2. Send an Email by 2:00 PM the day before the meeting to publiccomment@cityoforoville.org. All comments emailed will be provided to the Council Members for their consideration.

If you would like to address the Council at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Mayor or presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, **please submit the form prior to the conclusion of the staff presentation for that item.** Council has established time limitations of three (3) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for an item, the time limitation would be reduced to one and a half (1.5) minutes per speaker for that item. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b)).** Pursuant to Government Code Section 54954.2, the Council is prohibited from taking action except for a brief response from the Council or staff to statements or questions relating to a non-agenda item.

CALL TO ORDER / ROLL CALL

Council Members: Chuck Reynolds, Scott Thomson, Tracy Johnstone, Janet Goodson, Shawn Webber, Vice Mayor Eric Smith, Mayor David Pittman

CLOSED SESSION

The City Council will hold a Closed Session on the following:

1. Pursuant to Government Code section 54956.9(d)(2), the Council will meet with the City Administrator and City Attorney regarding potential exposure to litigation – Two Cases.
2. Pursuant to Government Code Section 54957, the Council will meet with the Personnel Officer to discuss Public Employee Performance Evaluations. Position Title: Department Heads and Contract Employees
3. Pursuant to Government Code Section 54956.8, the Council will meet with the staff regarding Conference with Real Property Negotiations for 1200 Myers Street, Oroville, CA 95965
APN: 012-032-033-000

OPEN SESSION

1. Announcement from Closed Session
2. Pledge of Allegiance
3. Adoption of Agenda

PRESENTATIONS AND PROCLAMATIONS

None this meeting.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

REPORTS / DISCUSSIONS

1. Council Announcements and Reports
2. Administration Reports

CONSENT CALENDAR

Consent calendar **items 1 - 7** are adopted in one action by the Council. Items that are removed will be discussed and voted on immediately after adoption of consent calendar items.

1. APPROVAL OF MASTER SALARY SCHEDULE – ADDITION OF PAYROLL TECHNICIAN

The City Council shall review and consider approval of the updated Master Salary Schedule, which includes adding the Payroll Technician position.

ACTION REQUESTED -

APPROVE MASTER SALARY SCHEDULE WITH THE ADDITION OF THE PAYROLL TECHNICIAN

2. CONSIDERATION AND APPROVAL OF A JOB DESCRIPTION FOR A FIRE MARSHAL/INSPECTOR

The City Council shall consider and adopt a job description for Fire Marshal/Inspector.

ACTION REQUESTED -

APPROVE THE ATTACHED JOB DESCRIPTION FOR FIRE MARSHAL/INSPECTOR AND SALARY RANGE.

3. BRANDLEY ENGINEERING TASK ORDERS NOS. 1 & 2 OF AGREEMENT NO. 3548 FOR ENGINEERING AND CONSTRUCTION MANAGEMENT FOR 2025 AIRPORT PROJECTS

The City Council shall consider approving 2 task orders from Brandley Engineering:

Task Order No. 1 – Engineering design and construction management services for Crack Seal Taxiway L and the North Tie Down Apron for an amount not-to-exceed \$98,500.00

Task Order No. 2 – Engineering design and construction management services for Crack Seal South Tie Down Apron, Tee Hangar Taxilanes, and Runway 13-31 Marking Upgrades for an amount not-to-exceed \$141,500.00.

These projects are planned for implementation at the Oroville Municipal Airport during the 2025/2026 Fiscal Year.

ACTION REQUESTED -

APPROVE BRANDLEY TASK ORDERS NOS.1 & 2 AND AUTHORIZE THE MAYOR TO SIGN BOTH TASK ORDERS ON BEHALF OF THE CITY.

4. PRE-APPROVAL OF CONTRACT AWARD FOR AIRPORT CRACK SEAL PROJECTS PENDING FAA GRANT OFFER WITH Q&D CONSTRUCTION

The City Council shall consider pre-approving the award of contract for two crack sealing projects at the Oroville Municipal Airport. This pre-approval will allow work to begin promptly once the FAA grant award is finalized, ensuring the projects can be completed during the upcoming fall construction season.

ACTION REQUESTED -

AUTHORIZE THE CITY ADMINISTRATOR, OR HIS DELEGATE, TO ENTER INTO A CONTRACT WITH Q&D CONSTRUCTION IN THE AMOUNT OF \$280,000.00 FOR THE WORK STATED ABOVE, CONTINGENT UPON RECEIVING THE GRANT AWARDS FROM THE FAA FOR THE PROJECTS.

5. **CONTRACT FOR SCHEDULE B – PROJECT 2: RUNWAY 13-31 MARKING UPGRADES WITH SPECIALIZED PAVEMENT MARKING LLC**

The City Council shall consider pre-authorization to award bid for contract for marking upgrades on runway 13-31 at Oroville Municipal Airport.

ACTION REQUESTED –

AUTHORIZE THE CITY ADMINISTRATOR, OR HIS DELEGATE, TO AWARD CONTRACT TO SPECIALIZED PAVEMENT MARKING LLC IN THE AMOUNT OF \$65,400.00 ONCE OFFICIAL GRANT AWARD DOCUMENTATION HAS BEEN PROCESSED.

6. **NOT-TO-EXCEED AGREEMENT WITH PRECISION CONCRETE CUTTING (PCC) FOR SIDEWALK MAINTENANCE AND TRIP HAZARD REPAIR**

The City Council shall consider approving a not-to-exceed agreement in the amount of \$18,000 with Precision Concrete Cutting (PCC) to assess and repair uneven sidewalks within the Oroville High School zone. The work will address trip hazards and improve pedestrian safety through PCC's specialized horizontal saw-cutting method, providing a cost-effective alternative to full slab replacement.

ACTION REQUESTED -

APPROVE AGREEMENT NO. 3564 WITH PRECISION CONCRETE CUTTING AND AUTHORIZE THE MAYOR TO SIGN.

7. **APPROVAL OF REGULAR MEETING MINUTES**

The City Council shall consider approving the drafted regular meeting minutes of 08.19.2025.

ACTION REQUESTED -

APPROVE MINUTES AND AUTHORIZE THE MAYOR TO SIGN.

REGULAR BUSINESS

8. **CONTRACT AMENDMENT WITH TABLE MOUNTAIN GOLF COURSE FOR OPERATING AND MAINTAINING CITY OWNED FACILITY**

The City contracts with Table Mountain Golf Club, Inc. (TMGC) to operate and maintain the City golf course. The Council will consider amending a portion of the agreement which provides revenue to the City and partial reimbursement for costs associated with projects which are approved by the Council to TMGC.

ACTION REQUESTED -

APPROVE CONTRACT AMENDMENT AND AUTHORIZE THE MAYOR TO SIGN.

9. DISCUSSION AND DIRECTION REGARDING ZONING CODE DIRECTIONS FOR TATTOOING, PERMANENT MAKEUP, AND RELATED SERVICES

The City Council shall provide direction regarding potential amendments to the Zoning Code to clarify how the City classifies tattooing, permanent makeup (PMU), micro- tattooing, micropigmentation, and related services. The Ad Hoc Business Advocacy Committee has recommended reclassifying these services as lower intensity uses. Staff has explored several options and is presenting a recommendation along with alternatives for Council consideration.

ACTION REQUESTED -

STAFF RECOMMENDS THAT THE CITY COUNCIL PROVIDE DIRECTION ON WHETHER TO PURSUE A ZONING CODE AMENDMENT RELATED TO TATTOOING, PERMANENT MAKEUP, MICROPIGMENTATION, AND MICRO-TATTOOING SERVICES.

STAFF RECOMMENDS OPTION 1, WHICH WOULD TREAT ALL PIGMENT-BASED SERVICES THE SAME. THIS APPROACH IS CONSISTENT WITH STATE LAW, SIMPLIFIES ENFORCEMENT, AND ENSURES UNIFORM TREATMENT OF SIMILAR USES.

HOWEVER, THE FOLLOWING OPTIONS ARE PRESENTED FOR COMPARISON AND DISCUSSION:

TREAT ALL PIGMENT-BASED SERVICES THE SAME, WITH COUNCIL DETERMINING WHETHER THEY SHOULD BE REGULATED AS LOW-IMPACT OR MODERATE-IMPACT USES.

NO CHANGE TO THE CURRENT ZONING CODE (RETAIN EXISTING CLASSIFICATIONS).

CREATE A NEW “COSMETIC PIGMENTATION SERVICES” DEFINITION TO ALLOW CERTAIN PIGMENT-BASED COSMETIC SERVICES TO BE CLASSIFIED AS LOW-IMPACT PERSONAL SERVICES.

DIRECTION FROM COUNCIL WILL GUIDE STAFF IN PREPARING A DRAFT ORDINANCE FOR FUTURE REVIEW AND PUBLIC HEARINGS BEFORE THE PLANNING COMMISSION AND CITY COUNCIL.

10. TABLE FOR 8 AT THE 2025 OROVILLE ECONOMIC ALLIANCE ANNUAL BBQ

The City Council shall consider purchasing a table for 8 at the annual Oroville Economic Alliance BBQ for a price of \$510.00.

ACTION REQUESTED -

APPROVE THE PURCHASE OF A TABLE FOR AN AMOUNT NOT-TO-EXCEED \$510.00.

PUBLIC HEARINGS

The Public Hearing Procedure is as follows:

- Mayor or Chairperson opens the public hearing and staff will present the item and answer Council questions.
- The hearing is opened for public comment limited to three (3) minutes per speaker. In the event of more than ten (10) speakers, time will be limited to one and a half (1.5) minutes. Under Government Code 54954.3, the time for each presentation may be limited.
- Speakers are requested to provide a speaker card to the City Clerk
- Public comment session is closed and then the Council will debate and take action
- Those wishing to speak at the public hearings below, but unable to attend before 5pm, may request that the council consider holding the public hearing after 5pm by emailing cityclerk@cityoforoville.org or calling 530-538-2535. Please submit request 24 hours before the meeting.
- Individuals may email comments for council consideration to publiccomment@cityoforoville.org

None this meeting.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

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FUTURE AGENDA ITEMS / CORRESPONDENCE

1. Future Agenda Items
2. Correspondence – None received.

ADJOURN THE MEETING

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on September 16, 2025 at 4:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.