OROVILLE CITY COUNCIL
Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

June 04, 2024
REGULAR MEETING
CLOSED SESSION 4:00 PM
OPEN SESSION 4:30 PM
AGENDA

PUBLIC ACCESS AND PARTICIPATION

Please review the options below for ways to participate or observe the Council Meetings.

To Observe the Meeting:

1. Live Feed: https://www.youtube.com/channel/UCAoRW34swYl85UBfYqT7IbQ/
2. Zoom Link: https://zoom.us/j/96870319529?pwd=dW9kMGRZSFo5MFFNQk5wVDUzRkRrZz09
3. Zoom Application: Meeting ID: 968 7031 9529 Passcode: 67684553
4. By Phone: Telephone: 1-669-900-6833 Meeting ID: 968 7031 9529 Passcode: 67684553

To Provide Comment to the Council:

1. Attend the meeting in person
2. Send an Email by 2:00 PM the day of the meeting to publiccomment@cityoforoville.org. All comments emailed will be provided to the Council Members for their consideration.

If you would like to address the Council at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Mayor or presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, *please submit the form prior to the conclusion of the staff presentation for that item.* Council has established time limitations of three (3) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for an item, the time limitation would be reduced to one and a half (1.5) minutes per speaker for that item. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b))**. Pursuant to Government Code Section 54954.2, the Council is prohibited from taking action except for a brief response from the Council or staff to statements or questions relating to a non-agenda item.

CALL TO ORDER / ROLL CALL

Council Members: Tracy Johnstone, Krysi Riggs, Scott Thomson, Janet Goodson, Shawn Webber, Vice Mayor Eric Smith, Mayor David Pittman

CLOSED SESSION

The Council will hold a Closed Session on the following:

1. **Conference with Labor Negotiators (Gov. C. §54957.6)**
   Agency designated representatives: Brian Ring, City Administrator; David Ritchie, Asst. City Attorney; Elizabeth Ehrenstrom, HR Manager
   Unrepresented Employees: Department Heads

2. **Conference with Legal Counsel – Significant exposure to litigation pursuant to § 54956.9(b)**: (1 Case)

OPEN SESSION

1. Announcement from Closed Session
2. Pledge of Allegiance
3. Adoption of Agenda

PRESENTATIONS AND PROCLAMATIONS

1. HMONG AMERICAN VETERANS & MEMORIAL DAY

The Oroville City Council may consider adopting Resolution No. 9258 in recognition of Hmong American Veterans and Memorial Day.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9258 AND AUTHORIZE THE MAYOR TO SIGN.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

REPORTS / DISCUSSIONS

1. Council Announcements and Reports
2. Administration Reports

CONSENT CALENDAR

Consent calendar **items 1 – 4** are adopted in one action by the Council. Items that are removed will be discussed and voted on immediately after adoption of consent calendar items.

1. **AMENDMENT TO THE CONTRACT WITH ROBERT T. MARCINIAK (MARCINIAK CONSULTING SERVICES) FOR SUPPLEMENTAL BENEFITS FUND ADMINISTRATION**

   The City Council will consider an amendment to the contract with Robert T. Marciniak (Marciniak Consulting Services) for services related to the administration of the Supplemental Benefits Fund.

   ACTION REQUESTED -

   APPROVE THE AMENDMENT TO CONTRACT NO. 3242-2; AND

   AUTHORIZE THE MAYOR TO SIGN.

2. **AUTHORIZATION TO INCREASE FUNDS TO PURCHASE TOOLS SETS FOR THE MECHANIC SHOP**

   Staff is seeking Council approval to increase financial authority needed for the purchase of two comprehensive, professional tools from Snap on tools for maintaining the City's vehicles and machinery, supporting the diagnosing and repairing City-owned assets.

   ACTION REQUESTED -

   AUTHORIZATION TO INCREASE FUNDING TO $80,000 FOR THE PURCHASE OF TWO MECHANIC TOOL SET.

3. **FORECLOSURE OF 2170 MITCHELL AVENUE**

   The City Council may consider initiating foreclosure proceedings related to the City of Oroville’s interest in the Deed of Trust against the property located at 2170 Mitchell Ave., Oroville (APN 012-253-018).

   ACTION REQUESTED -

   ADOPT RESOLUTION NO. 9260 -A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE, CALIFORNIA, AUTHORIZING AND DIRECTING THE MAYOR AND/OR CITY ADMINISTRATOR TO EXECUTE ALL DOCUMENTS AND ANY AMENDMENTS THERETO NECESSARY TO INITIATE AND COMPLETE FORECLOSURE PROCEEDINGS ON REAL PROPERTY LOCATED AT 2170 MITCHELL AVE., OROVILLE (APN 012-253-018)

4. **RESOLUTIONS PERTAINING TO THE NOVEMBER 5, 2024 GENERAL ELECTION**

   The Council may consider adopting Resolution No. 9262 and 9263 pertaining to the November 5, 204 General Election.

   ACTION REQUESTED -

   ADOPT RESOLUTIONS NO. 9262 AND 9263 AND AUTHORIZE THE MAYOR TO SIGN.

REGULAR BUSINESS

5. EMPLOYMENT CONTRACT WITH ALSSYA STUTZ FOR POSITION OF ASSISTANT DIRECTOR, PUBLIC WORKS

The Council will consider entering into an employment contract between the City of Oroville and Alyssa Stutz for the position of Assistant Director, Public Works.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9265 - A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF OROVILLE AND ALYSSA STUTZ.

6. **APPROVAL OF UPDATED SALARY TABLES FOR ASSISTANT POLICE CHIEF AND POLICE CHIEF AND APPROVAL OF CONTRACT AMENDMENTS FOR ALL CONTRACTED STAFF**

The City Council is requested to adopt the resolutions necessary to approve the amendments to contracted staff contracts and to approve a new salary table for the Assistant Chief of Police and Police Chief.

ACTION REQUESTED –

APPROVE THE ATTACHED RESOLUTIONS

7. CONVENTION CENTER PROJECT UPDATE AND POTENTIAL ADDITIONAL CONSTUCTION OPPORTUNITIES DUE TO SIGNIFICANT PROJECT COST SAVINGS

Staff will provide an update on the construction progress for the work being performed at the Oroville Convention Center and discuss the possibility of additional work made possible due to project savings.

ACTION REQUESTED -

Direct staff to execute a change order with Experts in the Home to remodel two additional bathrooms and the ticket booth.

8. HOUSING PROGRAM FUND LOAN FOR LINCOLN STREET APARTMENT PROJECTS

Council will consider approving a Housing Program Fund loan to The Richman Group of California for the development of the Lincoln Street Apartment Projects.

ACTION REQUESTED -

ADOPT RESOLUTION NO.9261 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE THE SECURITY DOCUMENTS ASSOCIATED WITH THE HOUSING PROGRAM FUND LOAN IN THE AMOUNT OF UP TO $750,000.00 WITH THE RICHMAN GROUP OF CALIFORNIA FOR THE DEVELOPMENT OF LINCOLN STREET PHASE 1 AND PHASE 2 PROJECT.

9. **MASTER FEE SCHEDULE UPDATE**

Staff recommends the City Council adopt the attached resolution updating and establishing user and regulatory fees.

ACTION REQUESTED -

ADOPT RESOLUTION ADJUSTING AND ESTABLISHING USER AND REGULATORY FEES.

PUBLIC HEARINGS

The Public Hearing Procedure is as follows:

- Mayor or Chairperson opens the public hearing and staff will present the item and answer Council questions.
- The hearing is opened for public comment limited to three (3) minutes per speaker. In the event of more than ten (10) speakers, time will be limited to one and a half (1.5) minutes. Under Government Code 54954.3, the time for each presentation may be limited.
- Speakers are requested to provide a speaker card to the City Clerk
- Public comment session is closed and then the Council will debate and take action
- Those wishing to speak at the public hearings below, but unable to attend before 5pm, may request that the council consider holding the public hearing after 5pm by emailing cityclerk@cityoforoville.org or calling 530-538-2535. Please submit request 24 hours before the meeting.
- Individuals may email comments for council consideration to publiccomment@cityoforoville.org

10. 5:15 PM EDWARDS MINI STORAGE PROJECT AT 2560 FEATHER RIVER BOULEVARD, ZONING AMENDMENT ZC 24-01 – ESTABLISHMENT OF A MINI-STORAGE OVERLAY (MS-O) DISTRICT.

The Council will review and consider approving Zoning Code Amendment ZC 24-01 for the establishment of a Mini-Storage Overlay (MS-O) District for the property located at 2560 Feather River Boulevard.

ACTION(S) REQUESTED -

1. ADOPT THE NOTICE OF EXEMPTION AS THE APPROPRIATE LEVEL OF ENVIRONMENTAL REVIEW FOR THIS PROJECT.
2. WAIVE THE SECOND READING AND INTRODUCE BY TITLE ONLY, ORDINANCE NO. 1881 -- AN ORDINANCE OF THE CITY OF OROVILLE CITY COUNCIL APPROVING ZONING CODE AMENDMENT ZC 24-01 ESTABLISHING A MINI-STORAGE OVERLAY (MS-O) DISTRICT ON APPROXIMATELY 3.46 ACRES OF LAND LOCATED AT 2560 FEATHER RIVER BOULEVARD.

11. 5:20PM - APPROPRIATIONS LIMIT ADOPTION FOR FISCAL YEARS 2023-24 AND 2024-25

The Council will conduct a public hearing and may consider the adoption of the fiscal year 2023-24 Appropriations Limit as restated and the 2024-25 Appropriations Limit adoption.

ACTION REQUESTED –

ADOPT RESOLUTION NO. 9264 - A RESOLUTION OF THE OROVILLE CITY COUNCIL SETTING THE APPROPRIATIONS LIMIT (PROPOSITION 4) FOR FISCAL YEAR 2023-24 AS RESTATED AND THE 2024-25 APPROPRIATIONS LIMIT.

12. 5:20PM - 2024-25 PRELIMINARY BUDGET

The Council will receive the fiscal year 2024 25 Preliminary Budget for review during this public hearing.

ACTION REQUESTED -

RECEIVE THE 2024-25 PRELIMINARY BUDGET AND PROVIDE DIRECTION.

13. 5:30PM - PUBLIC HEARING REGARDING WASTEWATER RATE STUDY FINDINGS AND PROPOSED RATE INCREASES

The Council will receive the findings of the Bartle Wells and Associates Wastewater

Rate Study for the City of Oroville and consider the implementation of the Wastewater

Rate Study recommendations regarding wastewater rate increases.

ACTION REQUESTED -

ADOPT THE PROPOSED WASTEWATER RATE INCREASES IDENTIFIED IN THE BARTLE WELLS AND ASSOCIATES WASTEWATER RATE INCREASE STUDY FOR THE CITY.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

FUTURE AGENDA ITEMS / CORRESPONDENCE

1. Future Agenda Items
2. Correspondence

ADJOURN THE MEETING

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on June 20, 2024 at 4:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.