



OROVILLE CITY COUNCIL

Council Chambers
1735 Montgomery Street
Oroville, CA. 95965

August 06, 2024
REGULAR MEETING
CLOSED SESSION 3:30 PM
OPEN SESSION 4:00 PM
AGENDA

PUBLIC ACCESS AND PARTICIPATION

Please review the options below for ways to participate or observe the Council Meetings.

To Observe the Meeting:

1. Live Feed: <https://www.youtube.com/channel/UCAoRW34swYl85UBfYqT7IbQ/>
2. Zoom Link: <https://zoom.us/j/96870319529?pwd=dW9kMGRZSFo5MFFNQk5wVDUzRkRrZz09>
3. Zoom Application: Meeting ID: 968 7031 9529 Passcode: 67684553
4. By Phone: Telephone: 1-669-900-6833 Meeting ID: 968 7031 9529 Passcode: 67684553

To Provide Comment to the Council:

1. Attend the meeting in person
2. Send an Email by 2:00 PM the day of the meeting to publiccomment@cityoforoville.org. All comments emailed will be provided to the Council Members for their consideration.

If you would like to address the Council at this meeting, you are requested to complete the blue speaker request form (located on the wall by the agendas) and hand it to the City Clerk, who is seated on the right of the Council Chamber. The form assists the Clerk with minute taking and assists the Mayor or presiding chair in conducting an orderly meeting. Providing personal information on the form is voluntary. For scheduled agenda items, **please submit the form prior to the conclusion of the staff presentation for that item.** Council has established time limitations of three (3) minutes per speaker on all items and an overall time limit of thirty minutes for non-agenda items. If more than 10 speaker cards are submitted for an item, the time limitation would be reduced to one and a half (1.5) minutes per speaker for that item. If more than 15 speaker cards are submitted for non-agenda items, the first 15 speakers will be randomly selected to speak at the beginning of the meeting, with the remaining speakers given an opportunity at the end. **(California Government Code §54954.3(b)).** Pursuant to Government Code Section 54954.2, the Council is prohibited from taking action except for a brief response from the Council or staff to statements or questions relating to a non-agenda item.

CALL TO ORDER / ROLL CALL

Council Members: Tracy Johnstone, Krysi Riggs, Scott Thomson, Janet Goodson, Shawn Webber,
Vice Mayor Eric Smith, Mayor David Pittman

CLOSED SESSION

1. The Council will hold a Closed Session on the following: Pursuant to Government Code Section 54957(b), the Council will meet with the Personnel Officer and City Attorney to consider the evaluation of performance related to the following positions: Public Works Director and Community Development Director

2. Pursuant to Government Code Section 54957(b), the Council will meet with the Personnel Officer and City Attorney to consider the employment related to the following position: Chief of Police.

OPEN SESSION

1. Announcement from Closed Session
2. Pledge of Allegiance
3. Adoption of Agenda

PRESENTATIONS AND PROCLAMATIONS

None this meeting.

PUBLIC COMMUNICATION – HEARING OF NON-AGENDA ITEMS

This is the time to address the Council about any item not listed on the agenda. If you wish to address the Council on an item listed on the agenda, please follow the directions listed above.

REPORTS / DISCUSSIONS

1. Council Announcements and Reports
2. Administration Reports

CONSENT CALENDAR

Consent calendar **items 1 – 8** are adopted in one action by the Council. Items that are removed will be discussed and voted on immediately after adoption of consent calendar items.

1. JOB DESCRIPTION FOR PAYROLL TECHNICIAN POSITION

Staff recommends the City Council approve the job description for Payroll Technician.

ACTION REQUESTED –

APPROVE THE JOB DESCRIPTION FOR PAYROLL TECHNICIAN.

2. PUBLIC WORKS ENGINEERING STAFFING REQUEST

Add Project Manager/Senior Civil Engineer allocation and delete Assistant Engineer allocation.

ACTION REQUESTED –

ADD ONE PROJECT MANAGER / SENIOR CIVIL ENGINEER ALLOCATION AND DELETE ONE VACANT ASSISTANT ENGINEER ALLOCATION.

3. BUDGET ADJUSTMENT FOR SALARY AND WAGES FOR CODE ENFORCEMENT DEPARTMENT

The Council will consider a budget adjustment of \$34,486.95 in the salary and wages budget for the Code Enforcement Department for fiscal year 2024-25 to account for the advancement of Code Enforcement Technicians who have attained certifications to promote to Technician III.

ACTION REQUESTED -

APPROVE BUDGET ADJUSTMENT (REQUIRES 5/7 VOTE).

4. NELSON AVE GRIND & PAVE – BUDGET ADJUSTMENT

The City Council will review and consider approving a supplemental budget adjustment in the amount of \$50,000 for an additional 3,000 square feet of grind and pave near the Nelson Ave. and Highway 70 off-ramp intersection.

ACTION REQUESTED –

APPROVE SUPPLEMENTAL BUDGET ADJUSTMENT OF \$50,000.00 (INCREASE FROM PREVIOUSLY APPROVED \$283,526.56 TO \$333,526.56) AND AUTHORIZE PAYMENT TO KNIFE RIVER FOR ADDITIONAL GRIND AND PAVE.

5. AGREEMENT WITH ORIGINAL GRANTS FOR WASHINGTON AVENUE COMPLETE STREETS GRANT APPLICATION TO THE FEDERAL ACTIVE TRANSPORTATION INFRASTRUCTURE INVESTMENT PROGRAM

The Council will consider an agreement with the Original Grants for the submission of the Washington Avenue Complete Streets project to the Federal Active Transportation Infrastructure Investment Program Grant.

ACTION REQUESTED -

APPROVE AGREEMENT A-3514 AND AUTHORIZE THE MAYOR TO SIGN.

6. APPROVAL OF PERMANENT LOCAL HOUSING ALLOCATION (PLHA) OWNER-OCCUPIED REHABILITATION LOAN PROGRAM GUIDELINES

The Council will consider authorizing the adoption of the Permanent Local Housing Allocation Program Guidelines for the Owner-Occupied Rehabilitation Loan Program.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9295 - A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING THE ADOPTION OF THE PERMANENT LOCAL HOUSING ALLOCATION OWNER-OCCUPIED HOME REHABILITATION PROGRAM GUIDELINES.

7. REQUEST FOR THE CITY TO PURCHASE A TABLE AT THE OROVILLE ECONOMIC ALLIANCE ANNUAL BARBEQUE

It is requested that the City Council purchase a table at the Oroville Economic Alliance Annual BBQ on Thursday, August 29 at Riffles Resort.

ACTION REQUESTED -

PURCHASE A TABLE OF 8 FOR \$540 DOLLARS.

8. APPROVAL OF REGULAR CITY COUNCIL MEETING MINUTES

Submitted for approval are a series of regular meeting minutes.

ACTION REQUESTED -

APPROVE MINUTES AND AUTHORIZE THE MAYOR TO SIGN.

REGULAR BUSINESS

9. TWO-YEAR CONTRACT WITH VERDIN MARKETING TO CREATE AND IMPLEMENT OROVILLE'S COMMUNITY PRIDE AND ECONOMIC DEVELOPMENT MARKETING PLAN

A proposed two-year marketing contract with Verdin Marketing (Verdin) for \$100,000 per year to implement the approved marketing strategy, plus up to \$25,000 per year for optional tasks is being recommended by staff.

ACTION REQUESTED -

APPROVE THE PROPOSED TWO-YEAR CONTRACT WITH VERDIN MARKETING, INCLUDING:

- a. A TWO-YEAR MARKETING PLAN @ \$100,000 PER YEAR.
- b. AUTHORIZING THE CITY ADMINISTRATOR TO APPROVE UP TO \$25,000 PER YEAR FOR ADDITIONAL SERVICES IF RECOMMENDED BY THE CREATIVE TEAM.
- c. AN OPTION TO EXTEND THE CONTRACT WITH VERDIN FOR UP TO TWO ADDITIONAL YEARS WITH COUNCIL APPROVAL.

10. LEASE / OPERATING AGREEMENT FOR THE OROVILLE CONVENTION CENTER BETWEEN THE CITY OF OROVILLE AND FEATHER RIVER RECREATION AND PARK DISTRICT

The Council may consider a lease / operating agreement with Feather River Recreation and Park District for the lease and operation of the Municipal Auditorium.

ACTION REQUESTED –

ADOPT RESOLUTION NO.9296 – A RESOLUTION OF THE OROVILLE CITY COUNCIL AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN EXCLUSIVE OPERATING / LEASE AGREEMENT WITH THE FEATHER RIVER RECREATION AND PARK DISTRICT FOR THE OPERATION OF THE CONVENTION CENTER LOCATED AT 1200 MYERS STREET, OROVILLE – (AGREEMENT NO. 3516); AND TERMINATE EXISTING AGREEMENT WITH THE YMCA OF SUPERIOR CALIFORNIA.

11. DOWNTOWN OROVILLE BUSINESS IMPROVEMENT DISTRICT ANNUAL 2024-25 FISCAL YEAR BUDGET

The Council may receive the 2024-25 annual budget for the Oroville Downtown Business Improvement District (BID).

ACTION REQUESTED –

APPROVE FISCAL YEAR 2024-25 BUDGET.

12. 655 CAL OAK ROAD - NEW CORP YARD PELIMINARY DESIGN OF ADMINISTRATION BUIDING AND PROPOSED BUDGET

The City Council shall receive a brief update on the status of the preliminary design concepts for the new corporation yard located at 655 Cal Oak Road.

ACTION REQUESTED -

ACCEPT FOR INFORMATION OR PROVIDE DIRECTION TO STAFF.

13. AGREEMENT WITH CITY OF CHICO ON USE OF RULE 20A CREDITS FROM BUTTE COUNTY

The Council may consider an agreement with the City of Chico which allows the City of Chico to receive Rule 20A credits from Butte County (approximately \$5,743,000), with the understanding that if the City of Oroville does not receive an additional amount of reallocated Rule 20A credits to fully fund the City's Myers Street Underground Utility District project, the City of Chico would provide the difference needed, not to exceed \$2,871,000 (fifty percent of the County's credits), with an in-lieu cash contribution for the construction of the Myers Street project, upon approval of the project from Pacific Gas and Electric.

ACTION REQUESTED -

APPROVE AGREEMENT AND AUTHORIZE THE MAYOR TO SIGN.

14. THE GREAT FEATHER RIVER MOSAIC MURAL PROJECT SPONSORSHIP PROGRAM

The City of Oroville will work with the Rainforest Art Project team to develop a program where organizations and community members may make a contribution to the public arts fund program by sponsoring murals in the Great Feather River Mosaic Mural Project on Table Mountain Boulevard.

ACTION REQUESTED -

ALLOW STAFF TO PROCEED WITH DEVELOPMENT OF A SPONSORSHIP PROGRAM FOR THE GREAT FEATHER RIVER MOSAIC MURAL ART PROJECT.

15. RESOLUTION FOR CAL OES FORM 130 DESIGNATION OF APPLICANT'S AGENT

The Council may consider authorizing the City Administrator (or Acting, or Interim, or Assistant City Administrator) to execute the remaining applications and forms to the Federal Emergency Management Agency (FEMA) and the State of California Office of Emergency Services (Cal OES) relating to the Thompson Fire incident, by resolution of the City Council.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9297- A RESOLUTION AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR (ACTING, OR INTERIM, OR ASSISTANT CITY ADMINISTRATOR) TO EXECUTE ANY REMAINING FORMS TO FEMA AND CAL-OES.

16. ANNUAL SPECIAL TAX FOR THE CITY'S COMMUNITY FACILITIES DISTRICT NO. 2006-1 (WESTSIDE PUBLIC SAFETY FACILITIES) AND DISTRICT NO. 2006-2 (PUBLIC SAFETY SERVICES) FOR FISCAL YEAR 2024/25

The City Council will consider the annual special tax relating to the City's Community Facilities Districts ("CFD's").

ACTION REQUESTED –

1. ADOPT RESOLUTION NO. 9305 - A RESOLUTION OF THE CITY COUNCIL ESTABLISHING THE ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 2006-1, WESTSIDE PUBLIC SAFETY FACILITIES, FOR FISCAL YEAR 2023/24
2. ADOPT RESOLUTION NO. 9306 - A RESOLUTION OF THE CITY COUNCIL ESTABLISHING THE ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 2006-2, PUBLIC SAFETY SERVICES, FOR FISCAL YEAR 2023/24
3. AUTHORIZE THE MAYOR TO SIGN THE PROPOSITION 218 OR COMPLIANCE CERTIFICATION AND HOLD HARMLESS STATEMENT FOR INCLUSION ON THE 2024/25 BUTTE COUNTY TAX ROLL.

PUBLIC HEARINGS

The Public Hearing Procedure is as follows:

- Mayor or Chairperson opens the public hearing and staff will present the item and answer Council questions.
- The hearing is opened for public comment limited to three (3) minutes per speaker. In the event of more than ten (10) speakers, time will be limited to one and a half (1.5) minutes. Under Government Code 54954.3, the time for each presentation may be limited.
- Speakers are requested to provide a speaker card to the City Clerk
- Public comment session is closed and then the Council will debate and take action
- Those wishing to speak at the public hearings below, but unable to attend before 5pm, may request that the council consider holding the public hearing after 5pm by emailing cityclerk@cityoforoville.org or calling 530-538-2535. Please submit request 24 hours before the meeting.
- Individuals may email comments for council consideration to publiccomment@cityoforoville.org

17. 5:05 PM - ANNUAL SANITARY SEWER SERVICE TO BE LEVIED ON THE 2024-25 TAX ROLL

The Council may consider a Resolution certifying that the Sewer Service charges to be levied on the 2024-25 tax roll are in compliance with Proposition 218.

ACTION REQUESTED -

ADOPT RESOLUTION NO. 9302 - A RESOLUTION OF THE OROVILLE CITY COUNCIL CERTIFYING TO THE COUNTY OF BUTTE THE VALIDITY OF THE LEGAL PROCESS USED TO PLACE DIRECT CHARGES (SPECIAL ASSESSMENTS) ON THE SECURED TAX ROLL AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSITION 218 CERTIFICATION OF TAX BILL LEVY FOR FISCAL YEAR 2024-25 SEWER SERVICE CHARGES

18. 5:10PM - GENERAL PLAN CIRCULATION ELEMENT REVISION AND ADOPTION OF AN INTERIM TRANSPORTATION THRESHOLD

The City Council will consider a General Plan amendment that meets the requirements of Senate Bill 743, which requires Vehicle Miles Traveled (VMT) to be the new analytical emphasis for improving air quality.

ACTION REQUESTED -

1. CONDUCT A PUBLIC HEARING ON THE PROPOSED GENERAL PLAN AMENDMENT.
2. ADOPT RESOLUTION NO 9300: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE AMENDING THE CIRCULATION ELEMENT OF THE GENERAL PLAN.
3. ADOPT THE ATTACHED RESOLUTION NO 9301: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF OROVILLE ADOPTING AN INTERIM TRANSPORTATION THRESHOLD FOR THE PURPOSES OF IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FOR VEHICLE MILES TRAVELED (VMT).

19. ANNUAL ASSESSMENTS FOR THE CITY'S CONSOLIDATED BENEFIT ASSESSMENT DISTRICT, ZONES 1, 2, 4, 6-8

The Council will hold a public hearing and consider approving the Annual Assessment Report and declare its intention to levy and collect assessments for the Oroville Consolidated Benefit Assessment District for Fiscal Year 2024/25.

ACTION REQUESTED -

COLLECT NO ASSESSMENT THIS YEAR, PROVIDING ASSESSMENT HOLIDAY, DUE TO LOW EXPENDITURES AND SUFFICIENT ZONE RESERVES TO COVER THOSE COSTS.

20. ANNUAL ASSESSMENTS FOR THE CITY'S CONSOLIDATED BENEFIT ASSESSMENT DISTRICT, ZONES 3, 5, 9

The Council will hold a public hearing and consider approving the Annual Assessment Report and declare its intention to levy and collect assessments for the Oroville Consolidated Benefit Assessment District for Fiscal Year 2024/25.

ACTION REQUESTED -

COLLECT NO ASSESSMENT THIS YEAR, PROVIDING ASSESSMENT HOLIDAY, DUE TO LOW EXPENDITURES AND SUFFICIENT ZONE RESERVES TO COVER THOSE COSTS.

21. ANNUAL ASSESSMENTS FOR THE CITY’S CONSOLIDATED LANDSCAPE AND LIGHTING MAINTENANCE ASSESSMENT DISTRICTS, ZONES 1, 4, 6, 11, 13, 16, 18

The Council will hold a public hearing and consider approving the Annual Assessment Report and declare its intention to levy and collect assessments for the Oroville Consolidated Landscape and Lighting Maintenance Assessment District for Fiscal Year 2024/25.

ACTION REQUESTED -

1. AFFIRM RESOLUTION #9290 ADOPTED BY COUNCIL ON JULY 16, 2024, AFFIRMING THE ANNUAL ASSESSMENT REPORT AND DECLARING INTENT TO LEVY AND COLLECT ASSESSMENTS FOR THE OROVILLE CONSOLIDATED LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT FOR FISCAL YEAR 2024/25; AND
2. ADOPT RESOLUTION NO. 9303 - RESOLUTION OF THE OROVILLE CITY COUNCIL CERTIFYING TO THE COUNTY OF BUTTE THE VALIDITY OF THE LEGAL PROCESS USED TO PLACE DIRECT CHARGES ON THE SECURED TAX ROLL AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSITION 218 CERTIFICATION OF TAX BILL LEVY.

22. ANNUAL ASSESSMENTS FOR THE CITY’S CONSOLIDATED LANDSCAPE AND LIGHTING MAINTENANCE ASSESSMENT DISTRICTS, ZONES 2, 3, 5, 7, 10, 12, 14, 15, 17

The Council will hold a public hearing and consider approving the Annual Assessment Report and declare its intention to levy and collect assessments for the Oroville Consolidated Landscape and Lighting Maintenance Assessment District for Fiscal Year 2024/25.

ACTION REQUESTED -

1. AFFIRM RESOLUTION NO. 9291 ADOPTED BY COUNCIL ON JULY 16, 2024, AFFIRMING THE ANNUAL ASSESSMENT REPORT AND DECLARING INTENT TO LEVY AND COLLECT ASSESSMENTS FOR THE OROVILLE CONSOLIDATED LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT FOR FISCAL YEAR 2024/25; AND
2. ADOPT RESOLUTION NO. 9304 - RESOLUTION OF THE OROVILLE CITY COUNCIL CERTIFYING TO THE COUNTY OF BUTTE THE VALIDITY OF THE LEGAL PROCESS USED TO PLACE DIRECT CHARGES ON THE SECURED TAX ROLL AND AUTHORIZING THE MAYOR TO EXECUTE THE PROPOSITION 218 CERTIFICATION OF TAX BILL LEVY.

PUBLIC COMMUNICATION - HEARING OF NON-AGENDA ITEMS

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FUTURE AGENDA ITEMS / CORRESPONDENCE

1. Future Agenda Items
2. Correspondence
 - i. PG&E Wildfire Rate Relief

ADJOURN THE MEETING

The meeting will be adjourned. A regular meeting of the Oroville City Council will be held on August 20, 2024 at 4:00 p.m.

Accommodating Those Individuals with Special Needs – In compliance with the Americans with Disabilities Act, the City of Oroville encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the City Clerk at (530) 538-2535, well in advance of the regular meeting you wish to attend, so that we may make every reasonable effort to accommodate you. Documents distributed for public session items, less than 72 hours prior to meeting, are available for public inspection at City Hall, 1735 Montgomery Street, Oroville, California.

Recordings - All meetings are recorded and broadcast live on cityoforoville.org and YouTube.