



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, December 17, 2024 at 6:30 PM
Carnegie Center, 912 Third Street and via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Mathew Romano, Mayor | JC Tolle, Vice-Mayor
John McDermott | Brandon Smith | Terrie Barr

City Manager: Peter R. Carr **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/83382665552>

Webinar ID: 833 8266 5552 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER - 6:30 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption. In order to respect all speakers and attendees, please refrain from outbursts like clapping or booing.

4. **CONSENT CALENDAR**

- [A.](#) Warrant List (Payable Obligations) (Pg.3)
- [B.](#) Approve City Council Minutes for December 3, 2024 (Pg.13)
- [C.](#) Adopt Resolution 2024-XX Authorizing City Manager to execute Agreements with California Department of Tax and Fee Administration for Implementation of Local Transactions and Use Tax (Pg.23)

5. **PRESENTATIONS**

- A.** Glenn County Reading Pals Program - Jared Garrison, Glenn County Public Health Director
- B.** Orland Free Library Annual Presentation - Jody Meza, Library Director
- C.** Recreation Department Annual Presentation - Olivia Henderson, Recreation Manager

6. ADMINISTRATIVE BUSINESS

- A.** City Council 2025 Appointments to Boards and Commissions (Discussion/Action) - Mayor Romano (5 min) (Pg.26)
- B.** Request for Partnership Funding of OUSD/City Sidewalk (Discussion/Action) - Paul Rabo, City Engineer (10 min) (Pg.28)
- C.** Follow-up on Carnegie Center Architecture Proposals (Discussion/Action) - Pete Carr, City Manager (10 min) (Pg.34)
- D.** Follow-up on Lamppost Project - (Discussion/Action) - Pete Carr, City Manager (10 min) (Pg.36)

7. CITY MANAGER VERBAL REPORT

8. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience.(Public Comments will be limited to three minutes).

9. CITY COUNCIL COMMUNICATIONS AND REPORTS

10. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on December 12, 2024.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY COUNCIL
Mathew Romano, Mayor
J.C. Tolle, Vice-Mayor
John McDermott
Brandon Smith
Terrie Barr

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632

CITY MANAGER
Peter R. Carr

CITY OFFICIALS
Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

WARRANT LIST

December 17, 2024

PERS 10/31/2024 - 11/13/2024 #23	12/3/2024	\$	29,235.63
PERS 11/14/2024 - 11/27/2024 #24	12/9/2024	\$	29,157.16
Solar Project CREBS - Loan Pmt	12/1/2024	\$	71,319.00
Payroll Compensation # 24	11/26/2024	\$	141,001.06
Payroll Taxes # 24	11/26/2024	\$	38,815.21
Other Payroll Deductions # 24	11/26/2024	\$	2,048.11
Payable Obligation Hand Check	12/2/2024	\$	181.05
Payable Obligation Drafts	12/13/2024	\$	30,228.32
Payable Obligation	12/13/2024	\$	310,821.31
		\$	<u>652,806.85</u>

APPROVED BY

Mayor, Mathew Romano

Vice-Mayor, J.C. Tolle

Councilmember, John McDermott

Councilmember, Brandon Smith

Councilmember, Terrie Barr



City of Orland, CA

Packet: PYPKT00278 - 11/14/24-11/27/24 #24
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Alva, Micaela	<u>ALV01</u>	11/27/2024	366	2,417.85
Andrade, Edgar	<u>AND00</u>	11/27/2024	367	6,518.07
Aparicio, Lilia Mejia	<u>MEJ00</u>	11/27/2024	390	3,136.33
Arellanes, Ashley	<u>ARE00</u>	11/27/2024	368	1,643.82
Barber, Zachary	<u>BAR02</u>	11/27/2024	369	3,658.49
Blake, Christina	<u>BLA00</u>	11/27/2024	370	141.44
Bowers, Linda	<u>BOW00</u>	11/27/2024	371	441.36
Carr, Peter R	<u>CAR03</u>	11/27/2024	372	6,653.85
Cessna, Kyle A	<u>CES00</u>	11/27/2024	373	4,725.92
Chaney, Justin	<u>CHA01</u>	11/27/2024	374	4,520.00
Cortes, Jovany	<u>COR00</u>	11/27/2024	375	1,981.34
Crandall, Jeremy	<u>CRA00</u>	11/27/2024	376	2,507.50
Espinosa, Leticia	<u>ESPO0</u>	11/27/2024	377	2,441.73
Flores, Jose D	<u>FLO00</u>	11/27/2024	378	3,950.40
Galvan, Rosaura	<u>GAL00</u>	11/27/2024	379	565.76
Gamboa, Yadira	<u>GAM00</u>	11/27/2024	380	602.00
Gonzalez, Giovanni	<u>GON00</u>	11/27/2024	381	1,495.97
Guerrero, Jorge	<u>GUE02</u>	11/27/2024	383	2,449.58
Guerrero Simpson, Deysy D	<u>GUE01</u>	11/27/2024	382	2,808.00
Henderson, Olivia	<u>HEN00</u>	11/27/2024	384	2,513.17
Johnson, Sean Karl	<u>JOH01</u>	11/27/2024	385	6,270.98
Lopez, Joel	<u>LOP02</u>	11/27/2024	387	1,981.34
Lopez, Esau	<u>LOP01</u>	11/27/2024	386	1,509.59
Lowery, Katherine	<u>LOW00</u>	11/27/2024	388	3,902.68
Martindale, Ryan Eugene	<u>MAR02</u>	11/27/2024	389	3,425.62
Meza, Jody L	<u>MEZ00</u>	11/27/2024	391	4,441.47
Mills, Daryl A	<u>MIL00</u>	11/27/2024	392	226.45
Mondragon, Meagan N	<u>MON03</u>	11/27/2024	393	1,718.76
Myers, Kevin	<u>MYE00</u>	11/27/2024	394	712.12
Oliver, Linda	<u>OLT00</u>	11/27/2024	395	294.24
Perez, Arnulfo Zintzun	<u>ZIN00</u>	11/27/2024	418	1,797.13
Perez, Margarita T	<u>PER00</u>	11/27/2024	397	2,219.16
Pinedo, Edgar Esteban	<u>PIN00</u>	11/27/2024	398	3,560.56
Porras, Estel	<u>POR00</u>	11/27/2024	399	2,071.22
Rivera, Israel	<u>RIV00</u>	11/27/2024	400	2,390.45
Rodrigues, Anthony	<u>ROD00</u>	11/27/2024	401	3,217.94
Roenspie, Thomas Luke	<u>ROE00</u>	11/27/2024	402	4,145.35
Romero, Arnulfo	<u>ROM00</u>	11/27/2024	403	3,107.73
Sanchez, Daniel Angel	<u>SAN03</u>	11/27/2024	405	2,942.78
Sandoval, Lucila	<u>SAN02</u>	11/27/2024	404	2,333.44
Schmitke, Jennifer	<u>SCH03</u>	11/27/2024	406	2,441.73
Shannon, Kyle Anthony	<u>SHA02</u>	11/27/2024	407	2,106.37
Stewart, Roy E	<u>STE01</u>	11/27/2024	408	3,226.30
Suarez, Bryan E	<u>SUA02</u>	11/27/2024	409	2,184.42
Suarez, Armando Rueda	<u>SUA03</u>	11/27/2024	14821	1,886.98
Sutton, Brandon Kijana	<u>SUT00</u>	11/27/2024	410	3,505.71
Swinhart, Robert	<u>SWI00</u>	11/27/2024	411	2,131.14
THOMPSON, JAYDEN	<u>THO02</u>	11/27/2024	412	33.00
Valenzuela, Brenda	<u>VAL00</u>	11/27/2024	413	162.18
Vargas, Giovani	<u>VAR01</u>	11/27/2024	414	530.40
Vargas, Alberto	<u>VAR02</u>	11/27/2024	415	3,556.14
Vlach, Raymond Joseph	<u>VLA00</u>	11/27/2024	416	5,301.08
Webster, Zachary	<u>WEB00</u>	11/27/2024	417	1,987.98
Webster, Rebecca A	<u>PEN01</u>	11/27/2024	396	4,506.04
			Totals:	141,001.06



City of Orland, CA

Tax History Report 4. A.
Report Summary By Tax Code
11/18/2024 - 11/27/2024

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To	Supplemental Amount (EE)	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	122,416.17	11,727.35	0.00	0.00	0.00	0.00	0.00	11,727.35	0.00
MC - Medicare	138,224.19	2,004.28	2,004.28	0.00	0.00	0.00	0.00	2,004.28	2,004.28
SDI - State Disability Insurance	138,224.19	1,520.45	0.00	0.00	0.00	0.00	0.00	1,520.45	0.00
SS - Social Security	138,224.19	8,569.91	8,569.91	0.00	0.00	0.00	0.00	8,569.91	8,569.91
State W/H - State Income Tax Withholding	121,651.99	4,419.03	0.00	0.00	0.00	0.00	0.00	4,419.03	0.00
		28,241.02	10,574.19	0.00	0.00		0.00	28,241.02	10,574.19

Check Register

Packet: APPKT00075 - 11/14/24-11/27/24 #24



City of Orland, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking-Accounts Payable Checking						
OPO00	OPOA Treasurer	11/26/2024	Regular	0.00	726.00	60257
STA00	State Disbursement Unit	11/26/2024	Regular	0.00	925.84	60258
UPE00	UPEC, Local 792	11/26/2024	Regular	0.00	396.27	60259

Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	3	0.00	2,048.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	3	0.00	2,048.11



City of Orland, CA

Payment Register

4. A.

APPKT00076 - Hand Check - Awards Company
01 - City of Orland

Bank: AP Checking - Accounts Payable Checking

Vendor Number	Vendor Name			Total Vendor Amount	
<u>AWA00</u>	Awards Company			181.05	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		12/02/2024	181.05		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>26019</u>	Plaque x 3	12/02/2024	12/02/2024	0.00	181.05



City of Orland, CA

4. A.
Check Report

By Vendor Number

Date Range: 12/13/2024 - 12/13/2024

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking-Accounts Payable Checking						
CAR02	Cardmember Service	12/13/2024	Bank Draft	0.00	3,881.07	DFT0000257
CAR02	Cardmember Service	12/13/2024	Bank Draft	0.00	151.96	DFT0000258
CAR02	Cardmember Service	12/13/2024	Bank Draft	0.00	806.08	DFT0000259
CAR02	Cardmember Service	12/13/2024	Bank Draft	0.00	677.53	DFT0000260
CAR02	Cardmember Service	12/13/2024	Bank Draft	0.00	1,974.34	DFT0000261
CAR02	Cardmember Service	12/13/2024	Bank Draft	0.00	233.65	DFT0000265
CAR02	Cardmember Service	12/13/2024	Bank Draft	0.00	680.64	DFT0000266
CAR02	Cardmember Service	12/13/2024	Bank Draft	0.00	4,682.01	DFT0000267
CAR02	Cardmember Service	12/13/2024	Bank Draft	0.00	1,713.14	DFT0000270
CAR02	Cardmember Service	12/13/2024	Bank Draft	0.00	31.84	DFT0000271
MIS01	Missionsquare - 304591	12/13/2024	Bank Draft	0.00	2,248.57	DFT0000256
POS00	Postmaster	12/13/2024	Bank Draft	0.00	385.41	DFT0000255
POS00	Postmaster	12/13/2024	Bank Draft	0.00	1,642.62	DFT0000272
WEX00	Wex Bank	12/13/2024	Bank Draft	0.00	1,603.83	DFT0000263
WEX00	Wex Bank	12/13/2024	Bank Draft	0.00	4,316.58	DFT0000264
WEX00	Wex Bank	12/13/2024	Bank Draft	0.00	40.00	DFT0000268
WEX00	Wex Bank	12/13/2024	Bank Draft	0.00	5,159.05	DFT0000269

Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	17	17	0.00	30,228.32
EFT's	0	0	0.00	0.00
	17	17	0.00	30,228.32



City of Orland, CA

Open Payable Report

4. A.

As Of 12/13/2024

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account: 999-2099 - Accounts Payable (Pooled Cash)							
Vendor: ABD00	Advanced Document Concept						Payable Count: (5) 557.39
144530	FD/Measure A-Copies November 1-30, 2024	12/13/2024	27.90	0.00	0.00	0.00	27.90
INV144527	CITY HALL/ Copies Nov 1-30, 2024	12/13/2024	392.58	0.00	0.00	0.00	392.58
INV144528	PW-PLAN/Copies November 1-30, 2024	12/13/2024	61.06	0.00	0.00	0.00	61.06
INV144529	PD/Copies November 1-30, 2024	12/13/2024	69.35	0.00	0.00	0.00	69.35
INV144531	REC/Copies Nov 1-30, 2024	12/13/2024	6.50	0.00	0.00	0.00	6.50
Vendor: VAR02	Alberto Vargas						Payable Count: (1) 250.00
12052024	PD/PER-DIEM Trning Sacramento Jan 6-10, 2025	12/13/2024	250.00	0.00	0.00	0.00	250.00
Vendor: AMA02	Amazon Capital Services						Payable Count: (1) 1,292.16
1GF1-HX1P-73MY	LIB/Grant Zip Books	12/13/2024	1,292.16	0.00	0.00	0.00	1,292.16
Vendor: AMA03	Amazon Capital Services						Payable Count: (1) 249.82
179Q-JXQJ-CH3Y	LIB/First 5 Grant Materials, Office Supplies	12/13/2024	249.82	0.00	0.00	0.00	249.82
Vendor: AME05	American River College						Payable Count: (1) 268.00
12062024	PD/Trning Traffic Collision- Sacramento Jan 6-10	12/13/2024	268.00	0.00	0.00	0.00	268.00
Vendor: APC00	Apco International Attn:M						Payable Count: (1) 142.00
1137926	FD/Measure A-Repeater Frequency Membership	12/13/2024	142.00	0.00	0.00	0.00	142.00
Vendor: AQU03	Aqua Metric						Payable Count: (1) 2,205.03
105175	PW/Water Supplies	12/13/2024	2,205.03	0.00	0.00	0.00	2,205.03
Vendor: ZIN00	Arnie Zintzun						Payable Count: (1) 207.79
11242024	PW/Reimbursement Boot FY 24/25	12/13/2024	207.79	0.00	0.00	0.00	207.79
Vendor: AIT09	At&T Mobility						Payable Count: (1) 896.24
287298580456X1210	PD/Cell Services (15) & New Internet Device	12/13/2024	896.24	0.00	0.00	0.00	896.24
Vendor: AWA00	Awards Company						Payable Count: (1) 40.05
26052	Concilmember Plaques	12/13/2024	40.05	0.00	0.00	0.00	40.05
Vendor: BAK01	Baker & Taylor						Payable Count: (1) 52.90
2038717405	LIB/Books	12/13/2024	52.90	0.00	0.00	0.00	52.90
Vendor: BLU01	Blue Beacon Inc.						Payable Count: (1) 46.90
4674599	PW/Fleet Equipment Maintenance	12/13/2024	46.90	0.00	0.00	0.00	46.90
Vendor: ROU00	Bruce T. Roundy						Payable Count: (1) 150.00
December 2024	Councilmemember Stipend	12/13/2024	150.00	0.00	0.00	0.00	150.00
Vendor: CAL14	Cal Signal Corp						Payable Count: (1) 1,950.00
10056	PW/Commerce & Newville Maintenance Repairs	12/13/2024	1,950.00	0.00	0.00	0.00	1,950.00
Vendor: CAS05	Cascade Fire Equipment						Payable Count: (1) 5,035.65
15931, 16013	FD/Measure A-Hose, Booster Hose	12/13/2024	5,035.65	0.00	0.00	0.00	5,035.65
Vendor: DOB02	Chris Dobbs						Payable Count: (1) 150.00
December 2024	Councilmember Stipend	12/13/2024	150.00	0.00	0.00	0.00	150.00
Vendor: COM02	Comcast						Payable Count: (2) 699.58
11222024	FD/Internet For Firehouse	12/13/2024	399.95	0.00	0.00	0.00	399.95
12102024	Multi-Depts/Internet Connection Dec 3 - Jan 2,2025	12/13/2024	299.63	0.00	0.00	0.00	299.63
Vendor: COR02	Corning Chevrolet Buick						Payable Count: (1) 1,022.12
74948,75000,75005,7	PD/Fleet Equipment Maintenance	12/13/2024	1,022.12	0.00	0.00	0.00	1,022.12

Open Payable Report

As Of 12/13/24 **4. A.**

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: COR05 61927 , 61925 , 62010	Corning Ford PW/Fleet Equipment Maintenance	12/13/2024	360.83	0.00	0.00	0.00	360.83
						Payable Count: (1)	360.83
Vendor: COR00 11252024 2411-071765	Corning Lumber Co., Inc. PW/Shop Supplies/ARPA/ PD/Evidence Room-3 FD/Measure A-Training Facility Materials	12/13/2024 12/13/2024	692.51 121.59	0.00 0.00	0.00 0.00	0.00 0.00	692.51 121.59
						Payable Count: (2)	814.10
Vendor: CRI01 4086	Critical Reach PD/Annual Support Fee for Critical Reach 2025	12/13/2024	275.00	0.00	0.00	0.00	275.00
						Payable Count: (1)	275.00
Vendor: CUM00 Y5-241212455	Cummins Pacific Inc. PW/Eva Well Service	12/13/2024	1,844.19	0.00	0.00	0.00	1,844.19
						Payable Count: (1)	1,844.19
Vendor: SAN10 12052024	Daniel Sanchez PD/PER-DIEM Trning Sacramento Jan 6-10, 2025	12/13/2024	250.00	0.00	0.00	0.00	250.00
						Payable Count: (1)	250.00
Vendor: DAS00 INV1322310	Dash Medical Gloves PD/Nitrile Gloves for Officers	12/13/2024	175.68	0.00	0.00	0.00	175.68
						Payable Count: (1)	175.68
Vendor: DEM00 7571274	Demco LIB/Name Badges, Program Supplies	12/13/2024	157.80	0.00	0.00	0.00	157.80
						Payable Count: (1)	157.80
Vendor: DET00 601973	Detroit Industrial Tool, PW/Shop Supplies	12/13/2024	546.51	0.00	0.00	0.00	546.51
						Payable Count: (1)	546.51
Vendor: DIE02 1698	Diego Salazar Enterprise PW/Shop Lift Repairs	12/13/2024	1,195.74	0.00	0.00	0.00	1,195.74
						Payable Count: (1)	1,195.74
Vendor: TIA00 10202155	Everbank, N.A. Multi-Depts/Copier Lease	12/13/2024	299.87	0.00	0.00	0.00	299.87
						Payable Count: (1)	299.87
Vendor: GRO00 1879140	Ferguson Enterprises Inc PW/Water Supplies	12/13/2024	4,502.77	0.00	0.00	0.00	4,502.77
						Payable Count: (1)	4,502.77
Vendor: GAY01 12042024 45124 45124.2	Gaynor Telesystems Inc ARPA/Security System Final Invoice FD/Measure A-Faxfinder Cloud, Elevate Phone System Phone System Update Deposit	12/13/2024 12/13/2024 12/13/2024	24,632.62 1,064.08 2,836.70	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	24,632.62 1,064.08 2,836.70
						Payable Count: (3)	28,533.40
Vendor: GHD00 380-0057477	Ghd Inc. SR 32 & Tehama St. Feasibility Study	12/13/2024	11,967.50	0.00	0.00	0.00	11,967.50
						Payable Count: (1)	11,967.50
Vendor: GIL05 918571	Giles Lock and Security Systems, Inc BM/Library Door	12/13/2024	2,719.63	0.00	0.00	0.00	2,719.63
						Payable Count: (1)	2,719.63
Vendor: GRA02 99334846046	Grainger, Inc. FD/Equipment Maintenance, Safety Supplies,St Suply	12/13/2024	4,465.43	0.00	0.00	0.00	4,465.43
						Payable Count: (1)	4,465.43
Vendor: EIN02 12959	Gregory P. Einhorn CA/Contract Service	12/13/2024	4,200.00	0.00	0.00	0.00	4,200.00
						Payable Count: (1)	4,200.00
Vendor: J&J00 25481-1 , 25482-1 , 25483-1	J&J Pumps Inc. PW/Sewer Lift Station Standardization	12/13/2024	88,572.30	0.00	0.00	0.00	88,572.30
						Payable Count: (1)	88,572.30
Vendor: STO04 11302024	Jeffrey G. Dunn Pest Control Services November	12/13/2024	237.00	0.00	0.00	0.00	237.00
						Payable Count: (1)	237.00
Vendor: TOL04 December 2024	Jeffrey Tolley Councilmember Stipend	12/13/2024	150.00	0.00	0.00	0.00	150.00
						Payable Count: (1)	150.00
Vendor: JIM03 7953	Jim Gray Trucking FD/Measure A- Delivery of Material	12/13/2024	210.00	0.00	0.00	0.00	210.00
						Payable Count: (1)	210.00
Vendor: MEZ00 12022024	Jody Meza LIB/November travel to Willows Lib & Branches	12/13/2024	250.00	0.00	0.00	0.00	250.00
						Payable Count: (1)	250.00
Vendor: LOW01	Katherine Lowery						
						Payable Count: (1)	56.32

Open Payable Report

As Of 14. A. 4

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
11252024	PD/Reimbursement - Lunch, CATT Trning Redding Nov	12/13/2024	56.32	0.00	0.00	0.00	56.32
Vendor: MAC02	Macquarie Equipment Capital Inc.						Payable Count: (2) 87.28
259382	FD/Measure A-Printer Lease	12/13/2024	44.18	0.00	0.00	0.00	44.18
263218	REC/Printer Lease	12/13/2024	43.10	0.00	0.00	0.00	43.10
Vendor: MAT04	Matson & Isom						Payable Count: (2) 25,317.27
96066 96065 96064 96067	CH/Workstation Updates, Server Back Up Multi-Depts/Monthly Services December	12/13/2024 12/13/2024	15,630.27 9,687.00	0.00 0.00	0.00 0.00	0.00 0.00	15,630.27 9,687.00
Vendor: MCM00-2	Mcmaster-Carr						Payable Count: (1) 117.15
36157254	PW/Shop/Sewer Supplies	12/13/2024	117.15	0.00	0.00	0.00	117.15
Vendor: MDS00	MDS Engineering & Construction, Inc.						Payable Count: (1) 3,050.45
12112024	DWR Phase 4 Water Storage Tank Pay Est 1	12/13/2024	3,050.45	0.00	0.00	0.00	3,050.45
Vendor: MIL00	Miller Glass, Inc.						Payable Count: (1) 292.40
3392526	FD/Measure A-C30 Windsheild Replacement	12/13/2024	292.40	0.00	0.00	0.00	292.40
Vendor: MJB00	Mjb Welding Supply, Inc						Payable Count: (1) 12.90
1503028	PW/Shop Supplies	12/13/2024	12.90	0.00	0.00	0.00	12.90
Vendor: NAP00	Napa Auto Parts						Payable Count: (2) 8,005.42
Nov2024 November252024	FD/Fleet Measure A-E27 & C30 , Equip for T39 PW/Multi-Depts Supplies PW-PD/ Fleet Maintenance	12/13/2024 12/13/2024	334.49 7,670.93	0.00 0.00	0.00 0.00	0.00 0.00	334.49 7,670.93
Vendor: JCN00	Nelson'S Building Mainten						Payable Count: (1) 114.49
789495	Multi-Depts/BM-Bathroom, Cleaning Supplies	12/13/2024	114.49	0.00	0.00	0.00	114.49
Vendor: NUS00	Nuso, Llc						Payable Count: (1) 105.42
130968151	FD/Measure A- Phone Lines	12/13/2024	105.42	0.00	0.00	0.00	105.42
Vendor: ORE00	O'Reilly Auto						Payable Count: (1) 456.70
300761 , 303560	PD-FD/Fleet Equipment Maintenance	12/13/2024	456.70	0.00	0.00	0.00	456.70
Vendor: OAC00	Orland Area Chamber Of Co						Payable Count: (1) 8,125.00
OCT-DEC2024	Quarterly Support Oct, Nov, Dec. 2024	12/13/2024	8,125.00	0.00	0.00	0.00	8,125.00
Vendor: ORH00	Orland Hardware						Payable Count: (3) 3,366.55
11262024 11272024 112724	FD/Fleet Measure A-Office Supplies, Equip Maint. PD/Office Supplies Multi-Depts/Misc. Supplies/ BM	12/13/2024 12/13/2024 12/13/2024	678.20 24.34 2,664.01	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	678.20 24.34 2,664.01
Vendor: ORL15	Orland Saw & Mower						Payable Count: (2) 2,172.70
057766 4865	FD/Fleet Measure A-E27 Chainsaw C20 Chain Sharpen PW/Shop Supplies	12/13/2024 12/13/2024	879.71 1,292.99	0.00 0.00	0.00 0.00	0.00 0.00	879.71 1,292.99
Vendor: ORL08	Orland Unit Water Users						Payable Count: (1) 1,267.50
11112024	PW/Water Allotment for 2025	12/13/2024	1,267.50	0.00	0.00	0.00	1,267.50
Vendor: ORL12	Orland-Laurel Masonic Hal						Payable Count: (1) 400.00
DEC2025	AC/Rent January 2025	12/13/2024	400.00	0.00	0.00	0.00	400.00
Vendor: FUL04	Oscar Quezada						Payable Count: (1) 60.00
2111	PW/City Yard November	12/13/2024	60.00	0.00	0.00	0.00	60.00
Vendor: PAC07	Pace Analytical Services,						Payable Count: (1) 424.02
809191 , 809192 , 809193	PW/Lab Services	12/13/2024	424.02	0.00	0.00	0.00	424.02
Vendor: QUI02	Quill Corp.						Payable Count: (2) 589.18
11212024 41693001 , 41624902	PD/Office Supplies Multi-Depts/Office Supplies	12/13/2024 12/13/2024	315.40 273.78	0.00 0.00	0.00 0.00	0.00 0.00	315.40 273.78
Vendor: TUR01	Rae Turnbull						Payable Count: (1) 34.55
12012024	AC/Reimbursement- Gallery Supplies	12/13/2024	34.55	0.00	0.00	0.00	34.55

Open Payable Report

As Of 14 4. A. 4

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
Vendor: ROL00 16716	Rolls, Anderson & Rolls Engineering/Professional Service	12/13/2024	15,963.25	0.00	0.00	0.00	15,963.25	
							Payable Count: (1)	15,963.25
Vendor: SEI00 November2024	Roy R Seiler, C.P.A Accounting Professional Service November 2024	12/13/2024	4,448.00	0.00	0.00	0.00	4,448.00	
							Payable Count: (1)	4,448.00
Vendor: BEN04 12022024	Shirley Benningfield AC/Christmas Decorations Art Gallery	12/13/2024	450.00	0.00	0.00	0.00	450.00	
							Payable Count: (1)	450.00
Vendor: SWR00 JANUARY2025 WD-0282865 WD-0283074	State Water Resources Con Eva Well Payment Semi Annual PW/Annual Fee WWTP Permit PW/Annual Fees Haigh Field	12/13/2024 12/13/2024 12/13/2024	17,568.42 28,205.00 3,945.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	17,568.42 28,205.00 3,945.00	
							Payable Count: (3)	49,718.42
Vendor: SUN05 November 2024	Sun Life Financial Gap Insurance	12/13/2024	5,208.19	0.00	0.00	0.00	5,208.19	
							Payable Count: (1)	5,208.19
Vendor: SUN02 150013	Sunrise Environmental PW/Shop Supplies	12/13/2024	663.94	0.00	0.00	0.00	663.94	
							Payable Count: (1)	663.94
Vendor: THO05 26224	Thomas Hydraulic And FD/Measure A-Hose Assembly E21	12/13/2024	187.34	0.00	0.00	0.00	187.34	
							Payable Count: (1)	187.34
Vendor: TRA02 2505545669	Transamerica Term Insurance	12/13/2024	489.21	0.00	0.00	0.00	489.21	
							Payable Count: (1)	489.21
Vendor: TYL00 025-488028	Tyler Technologies, INC. CH/Financial Software Setup	12/13/2024	1,740.00	0.00	0.00	0.00	1,740.00	
							Payable Count: (1)	1,740.00
Vendor: VAL02 88515	Valley Rock Products PW/Streets Supplies	12/13/2024	168.69	0.00	0.00	0.00	168.69	
							Payable Count: (1)	168.69
Vendor: VER03 9978910812	Verizon Wireless PW/SCADA Computer/Ipads	12/13/2024	266.07	0.00	0.00	0.00	266.07	
							Payable Count: (1)	266.07
Vendor: HEI01 11012024	Virgil Heise FD/Janitorial	12/13/2024	100.00	0.00	0.00	0.00	100.00	
							Payable Count: (1)	100.00
Vendor: ARA00 11302024	Vistis Group Inc. PW/Uniform Cleaning November	12/13/2024	1,343.97	0.00	0.00	0.00	1,343.97	
							Payable Count: (1)	1,343.97
Vendor: BWC00 579	W.B. Benbow PW/SCADA Software monitoring	12/13/2024	540.75	0.00	0.00	0.00	540.75	
							Payable Count: (1)	540.75
Vendor: WES04 62457	Western Ready Mix FD/Concrete for Testing Facility	12/13/2024	3,204.06	0.00	0.00	0.00	3,204.06	
							Payable Count: (1)	3,204.06
Vendor: PAX00 800	Wyatt Paxton BD/Professional Service, Mileage November 2024	12/13/2024	5,330.74	0.00	0.00	0.00	5,330.74	
							Payable Count: (1)	5,330.74
Payable Account 999-2099							Payable Count: (92)	Total: 310,821.31



ORLAND CITY COUNCIL REGULAR MEETING Tuesday, December 3, 2024

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:30 PM.

ROLL CALL

Councilmembers present:

Councilmembers Bruce T. Roundy, John McDermott, Jeffrey A. Tolley, Vice Mayor Matt Romano and Mayor Chris Dobbs

Councilmembers absent:

None

Staff present:

City Manager Pete Carr; City Attorney Greg Einhorn; Assistant City Manager Rebecca Webster; Police Chief Joe Vlach; City Clerk Jennifer Schmitke; City Engineer Paul Rabo, Library Director Jody Meza; Public Works Director Zach Barber

STATEMENT OF RESULTS FOR THE GENERAL ELECTION HELD NOVEMBER 5, 2024

- A. Adopt Resolution 2024-16 Certifying the Canvass and Statement of Results for the General Election held November 5, 2024: Results to be provided on December 3rd - Mayor Chris Dobbs

ACTION: Mayor Dobbs moved, seconded by Councilmember Roundy, to adopt Resolution No. 2024-16 certifying the Canvass and Statement of Results for the General Election held November 5, 2024. The motion carried by a voice vote 5-0.

RECOGNITION OF COUNCILMEMBERS BRUCE T. ROUNDY, JEFFREY A. TOLLEY AND CHRIS DOBBS

Mayor Dobbs, on behalf of the City Council, presented plaques to Mr. Tolley and Mr. Roundy, while Vice Mayor Romano presented a plaque to Mayor Dobbs on behalf of the Council.

Orland resident Byron Denton expressed his gratitude and commended the outgoing council members for their dedication to the City.

OATH OF AFFIRMATION OF ALLEGIANCE FOR NEW COUNCILMEMBERS

City Clerk Jennifer Schmitke administered the Oath of Affirmation to the newly elected Councilmembers JC Tolle, Brandon Smith, and Terrie Barr. Each will serve a four-year term.

ELECTION OF MAYOR AND VICE MAYOR FOR 2024-2025

City Clerk Schmitke opened the floor for nominations for Mayor for the 2024-2025 term. Councilmember JC Tolle nominated Councilmember John McDermott, then Councilmember Brandon Smith nominated Vice Mayor Matt Romano. With no additional nominations, the nomination period was officially closed.

ACTION: Upon roll call vote, Councilmember McDermott received two affirmative votes and three non-affirmative votes for Mayor. (Ayes: McDermott and Tolle, Nays: Councilmembers Barr, Smith and Romano. Vice Mayor Romano received four affirmative votes and one non-affirmative vote for Mayor. Vice Mayor Romano was declared Mayor for 2024-2025. (Ayes: Councilmembers McDermott, Barr, Romano and Smith; Nays: Councilmember Tolle)

City Clerk Schmitke called for nominations for Vice Mayor for the 2024-2025 term. Councilmember McDermott nominated JC Tolle, Councilmember Tolle nominated Councilmember McDermott, and Councilmember Barr nominated Councilmember Smith. With no additional nominations, the nomination period was closed.

ACTION: Upon roll call vote Councilmember Tolle received three affirmative votes and two non-affirmative votes for Vice Mayor. Councilmember Tolle was declared Vice Mayor for the 2024-2025 year. (Ayes: Councilmembers McDermott, Tolle and Smith; Nays: Councilmember Barr and Mayor Romano)

CITY COUNCIL APPOINTMENTS TO BOARDS AND COMMISSIONS

A. Appointments/Reappointments of Residents to City Commissions

City Clerk Schmitke presented the following community members for confirmation by City Council:

Public Works and Safety Commission – Three (3) vacancies with new terms expiring December 31, 2026.

Applicants: Byron Denton, James Paschall and Emil Cavagnolo (Consider Reappointment)

Action: Councilmember McDermott moved, seconded by Vice Mayor Tolle to approve reappointments of the above listed with terms expiring December 31, 2026. Upon voice vote, the motion carried 3-2.

Arts Commission – Four (4) vacancies with new terms expiring December 31, 2028.

Applicants: Rae Turnbull, Steve Elliott, Patricia Turnbull and Mason Greeley (Consider Reappointment)

Action: Councilmember Barr moved, seconded by Councilmember McDermott to approve reappointments of the above listed with terms expiring December 31, 2026. Upon voice vote, the motion carried 4-1.

Recreation Commission – Three (3) vacancies with new terms expiring December 31, 2026
Applicants: Shannan Ovard, Joser Rosales and Larry Carmona (Consider Reappointment)

Action: Mayor Romano moved, seconded by Councilmember Smith to approve reappointment of the above listed with term expiring December 31, 2026. Upon voice vote, the motion carried 5-0.

Economic Development Commission (EDC) – Three (3) vacancies with new terms expiring December 31, 2026
Applicants: Dee Dee Jackson (Consider Reappointment) and Two open seats

Action: Councilmember Smith moved, seconded by Councilmember Barr to approve reappointments of the above listed with terms expiring December 31, 2026. Upon voice vote, the motion carried 5-0.

City Clerk Schmitke informed the Council that City staff would post notices regarding the two vacancies and bring the submitted applications back to the Council for review and consideration.

Library Commission – Two (2) vacancies with new terms expiring December 31, 2026
Applicant: Sherry Romano and Mary Viegas (Consider Reappointment)

Action: Mayor Romano moved, seconded by Vice Mayor Tolle to approve reappointments of the above listed with terms expiring December 31, 2026. Upon voice vote, the motion carried 5-0.

Planning Commission – Two (2) vacancies with new terms expiring December 31, 2028
Applicants: Stephen Nordbye and Wade Elliott (Consider Reappointment)

Action: Councilmember McDermott moved, seconded by Mayor Romano to approve reappointments of the above listed with terms expiring December 31, 2028. Upon voice vote, the motion carried 5-0.

City Clerk Schmitke requested the Council's direction regarding the two applicants, Claire Arano and Alex Enriquez, who applied for the Planning Commission seat in October. After deliberation, the Council appointed Alex Enriquez to the Planning Commission.

Action: Councilmember Smith moved, seconded by Mayor Romano to appoint Alex Enriquez to the Planning Commission open seat. Upon voice vote, the motion carried 5-0.

B. City Council 2025 Appointments to Boards and Commissions

City Clerk Schmitke requested that Council members review the current appointments and submit their preferences and availability for each Board and Commission to the Mayor. This will allow City staff to prepare a draft list by December 12th, ahead of the next Council meeting scheduled for December 17th. City Attorney Greg Einhorn clarified that the LAFCo appointment will be confirmed by the City Selection Committee.

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes from November 19, 2024
- C. Letter of Interest in Co-funding an Assessment Study to Determine the Feasibility of the City Joining Pioneer JPA
- D. Adopt Resolution 2024-17 Authorizing City Manager to execute Agreements with State Board of Equalization for Implementation of Local Transactions and Use Tax
- E. Approve Agreement for preparation to administer and operate City's Transactions and Use Tax Ordinance
- F. Approve Agreement for State Administration of City Transactions and Use Taxes
- G. Approve First Amendment to Agreement for Use and Transaction Tax Services with Hinderliter de Lamas and Associates
- H. Adopt Resolution 2024-18 Authorizing Examination of Sales, Use and Transactions Tax Records

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the consent calendar as presented. Motion carried by a voice vote 4-1

PRESENTATIONS

A. PUBLIC WORKS & ENGINEERING PRESENTATION

Public Works Director Zach Barber delivered the annual review of the department's activities and accomplishments over the past year. He outlined the department's ongoing efforts to manage and maintain critical city infrastructure, including water and sewer mains and lines, streets, parks, storm drains, building maintenance, fleet vehicles, and tree removal and replacement.

City Engineer Paul Rabo provided a preview of key projects slated for 2025, including dredging the wastewater treatment plant, repaving East Swift Street accompanied by water and sewer line upgrades, improvements to the M1/2 area, and the enhancement of lift stations throughout the city.

Mayor Romano inquired about the status of current well projects. City Engineer Paul Rabo reported that the Eva Well project has been completed, work on the Walker Street Well is underway and will be completed despite a funding change through the Department of Water Resources (DWR), and progress on the Sixth Street Well is currently on hold pending additional funding.

Regarding the lift station project, Director Zach Barber stated that agreements have been finalized, and the contractor is now conducting measurements and ordering materials. Mayor Romano also asked about the consultant hired to address sewer pond improvements. Director

Barber noted that Public Works staff is actively collaborating with the contractor, and Mr. Rabo indicated that the matter is expected to return to the Council for review in the coming months.

Councilmember McDermott raised concerns about road and drainage issues at the 500 block of Walker Street, asking if Caltrans could address them. Mr. Rabo explained that Caltrans has a project planned for 2029-2030 to improve storm drainage in the downtown area.

Councilmember Barr asked for an update on DWR funding and requested it be presented at a future meeting. Mr. Rabo agreed to provide the update. Mayor Romano suggested maintaining a running report on DWR-related projects for periodic Council review.

Councilmember Smith inquired about the size of the Public Works staff and whether it is sufficient to handle the department's workload. Director Barber stated that the team consists of nine staff members and three mechanics. He expressed that additional personnel would enable the department to complete more projects.

Vice Mayor Tolle discussed the need to update or replace certain signs and asked Director Barber how many additional staff members he would find ideal. Director Barber suggested that increasing the team to 12-13 employees, in addition to the three mechanics, would better meet the department's needs. He added that with more equipment and staff, he would like to see his staff take on more road improvement projects in-house.

The Council collectively thanked the Public Works Department and the City Engineer for their hard work and dedication over the past year, as well as their collaboration with other city and county entities to benefit the community.

B. ADMINISTRATION PRESENTATION

Assistant City Manager/Director of Administrative Services Rebecca Webster outlined her responsibilities and highlighted the essential operations overseen at City Hall. She introduced her team and detailed the wide range of activities and projects City Hall staff work on daily, including utility billing, accounts payable and receivable, payroll, staff and departmental support, records maintenance, and business licensing. Ms. Webster commended her team's dedication and emphasized their critical role in ensuring efficient daily operations and exceptional service to the community.

Ms. Webster highlighted several unique projects currently underway at City Hall. These include digitizing historical documents to ensure easy and efficient access when requested, managing the DWR Emergency Water Project—which involves invoicing, customer outreach, and meticulous record-keeping—and overseeing a major financial software upgrade, transitioning the City's system from MOMS to Tyler Technologies.

Councilmember Barr inquired about the state of technology across City departments. Ms. Webster noted significant upgrades have been made, though progress remains gradual and prioritized as needed.

Councilmember McDermott commended City Hall as a "well-oiled machine" that is often underappreciated, expressing gratitude for the presentation, which highlighted the extensive effort required to keep City Hall running efficiently.

Councilmember Smith echoed his appreciation, thanking City Hall staff for managing the many behind-the-scenes operations that keep the City functioning.

Vice Mayor Tolle also expressed gratitude to Ms. Webster and her team for their dedication to the community. He asked if staffing levels were sufficient, to which Ms. Webster responded that having at least one additional staff member would be beneficial.

Mayor Romano praised Ms. Webster for leading the Tyler software upgrade and commended City Hall staff for their professionalism, helpfulness, and significant contributions to the City's success.

ADMINISTRATIVE BUSINESS

A. Employee Training Agreements: Public Works

Mr. Carr presented to the Council a proposed policy aimed at enhancing employee retention by offering City-funded training in exchange for a two-year employment commitment following the completion of training. This initiative was developed collaboratively with bargaining unit representatives.

He emphasized that retaining skilled employees has been a persistent challenge for the Public Works Department. While the City invests heavily in employee training, certifications, and experience, many staff members leave for higher-paying opportunities elsewhere.

Mr. Carr noted that the current MOU with the General Unit obligates the City to cover certification costs but does not require funding for training, which discourages some employees from pursuing necessary qualifications. Despite competitive salaries and license stipends, these efforts have not been sufficient to address retention issues in today's labor market.

The Council inquired about the costs associated with training and certifications and deliberated on the proposed agreement. City staff provided insights into these costs, as well as the City's pay rates compared to those in the private sector.

Orland resident Byron Denton expressed his support for the proposed agreement.

County resident Vernon Montague highlighted the value of CalPERS as part of employees' benefits.

County resident Joanie Woods inquired whether the agreement would be available to all departments or limited to Public Works. Mr. Carr clarified that the agreement applies to the General Unit, which includes staff from the Library, Public Works, and City Hall.

ACTION: Councilmember McDermott moved, seconded by Councilmember Smith, to approve the employee training agreement. Motion carried by a roll call vote 4-1.

B. Services Agreement for CPA Advisor

Mr. Carr informed the Council that the City's current CPA, Roy Seiler—who also serves Corning and Biggs—will retire in January 2025. For many years, the City of Orland has used a

contracted CPA for financial oversight, a cost-effective arrangement with annual expenses of \$30,000–\$40,000. These services include monthly accounting, financial analysis, budgeting assistance, and audit preparation, eliminating the need for a full-time finance director.

In preparation for Mr. Seiler's retirement, City staff, in collaboration with Corning and Biggs, has been working to identify a replacement CPA service. The goal is to secure an affordable, regional provider with expertise in municipal finance and familiarity with Tyler systems, while considering the practicality of remote services. After conducting a thorough search, three top candidates were identified: 1. Regional Government Services (RGS), 2. JJACPA, and 3. LSL.

Ms. Webster explained that City staff will assume responsibility for some of the tasks previously handled by the CPA. She expressed confidence in the staff's ability to successfully manage these duties.

Councilmembers discussed the advantages and disadvantages of working with a single on-site CPA that would be hands-on and in the office with City staff versus partnering with a firm that would be remote. Mr. Carr clarified that while RGS would assign a dedicated CPA to the City, other skilled professionals from their team would also be available to support the City as needed. Councilmembers asked question regarding cost for the CPA's travel time, City Manager explained.

Tammie Oliveras raised a question about whether an analysis of the separation of duties had been conducted regarding outsourced tasks and expressed concerns about increasing the workload for City staff. In response, Ms. Webster explained that the new firm would handle regular reviews and audits. She noted that while she would be taking on bank reconciliations, she also oversees the accounts payable staff. She assured the Council that safeguards are in place to prevent conflicts, ensuring that the same individual does not handle both payables and bank account balancing.

Mr. Carr added that the City's auditor also monitors task assignments to maintain separation accountability in payment processing and bank reconciliations.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to authorize City Manager to enter an agreement with RGS for financial advising services and execute a contract not to exceed \$24K annually. Motion carried by a roll call vote 4-1.

C. Streetscapes Phase 1 Project Options

Mr. Carr provided a brief overview of the 2018 Walker Street Streetscape Master Plan and the funding allocated by the City Council from the American Rescue Plan Act (ARPA) for pedestrian-friendly improvements on 4th and 5th Streets. He emphasized that in 2023, City staff-initiated discussions on the initial proposal concepts, gathered public input, and presented these ideas at both Council and Economic Development Commission (EDC) meetings, where additional feedback was received. Staff worked closely with local business owners to refine the concepts, which were then brought back to Council for approval. The Council authorized the installation of paired lampposts to support decorative lighting and improve the pedestrian experience. To move the project forward, OHS welding students fabricated the lampposts, while staff procured additional street furnishings.

Mr. Carr provided an update on the lampposts and street furnishings, noting that permits have been secured from PG&E, a local electrician has been engaged, and business owners have been consulted. He shared that some lampposts are currently being powder-coated, and parking bumpers have been installed to mitigate vehicle risks. Benches and trash receptacles are installed.

Mr. Carr also highlighted that the Orland Arts Commission recommended painting or staining the pedestals an earthy brown; staff suggested an acid wash followed by a stain and sealer for enhanced durability and aesthetic appeal.

Regarding the lampposts, Mr. Carr noted that the current clearance is 13-14 feet, but adjustments are necessary. Options include extending the existing lampposts by 12-18 inches with telescoping steel bases, adding taller center posts in tree pits for cross-street lighting on 4th Street or repurposing the current lampposts for Walker Street and installing taller replacements.

For the cross-street lighting, one option involves stringing lights between buildings with property owner permission. Alternatively, the cross-street lighting could be deleted in favor of sidewalk lighting only, as recommended by the Arts Commission.

Councilmember Barr raised concerns about the lamppost designs, engineering, and construction standards. She questioned the custom design and fabrication process, with Mr. Carr confirming the lampposts were specifically designed for Orland. Mr. Rabo proposed reaching out to a structural engineer to review the footings, and Barr suggested a certified welder inspect the poles due to their fabrication by high school students without building department oversight. She emphasized that City projects should follow the same standards as private property projects, including permits, plans, and inspections.

Barr also asked about the project budget and the progress of the completed poles. Director Barber confirmed that 16 poles had been finished, and Mr. Carr provided an update on the remaining materials. She expressed concerns about potential vehicle damage to the lamppost bases and recommended redesigning the bases to achieve higher quality. Furthermore, Barr emphasized the importance of keeping the public well-informed about the project's developments.

Councilmember McDermott shared he would like to see a compromise or fix on the lampposts and stated he believes the high school welding teacher is certified in welding. Councilmember McDermott stated he was in favor of aesthetically raising the lamppost higher without adding extra expenses to the project.

Councilmember Smith expressed his initial enthusiasm for the lamppost project, highlighting the potential benefits of enhanced lighting and improved safety for the downtown area. However, he believed that the current installations on 4th and 5th Streets differ significantly from the designs presented during the initial meetings. He emphasized the importance of reassessing the pedestals and lampposts to better align with community expectations. While recognizing that design choices may not satisfy everyone, he expressed support for the involvement of high school students in working on the poles, emphasizing his confidence in the welding teacher's certification and expertise. Councilmember Smith proposed relocating the lampposts to another part of town as a potential solution.

Vice Mayor Tolle inquired whether the pole heights on SR 32 would differ from those on 4th and 5th Streets. Mr. Carr clarified that the lampposts on SR 32 would match the height and theme of those currently installed on 5th Streets. Echoing the sentiments of other Councilmembers, Vice Mayor Tolle expressed concern that the installed poles do not reflect the designs depicted in the original drawings. He recommended that the City pause and reevaluate the project.

Mayor Romano emphasized the importance of ensuring the structural integrity of the lampposts and their concrete bases, recommending that a structural engineer conduct a thorough review. He also suggested enhancing the aesthetic appeal by incorporating a decorative element into the concrete bases. Mayor Romano praised the appearance of the trash receptacles and benches downtown, noting how impressive they looked during his walk through the area.

County resident Valerie Johnson expressed her desire for the lamppost design to be more decorative and visually appealing.

Mr. Denton voiced his approval of the lampposts and stated his support for the City.

Orland resident Ron Lane proposed replacing the concrete bases of the lampposts with bollards for a different aesthetic and functional approach.

Orland resident Jan Walker shared her dissatisfaction with the lampposts, pointing out her view that the current installations on 5th Street do not align with the examples presented in the Streetscapes plan. She also offered suggestions for changes she would like to see implemented.

Orland resident Helen Tolle expressed her desire for the lampposts to reflect the charming and quaint character of Orland. She also shared her enthusiasm for the idea of stringing lights across 4th and 5th Streets, noting how it would enhance the area's appeal.

County resident Marilyn Ponci expressed her disappointment with the project, citing examples of lampposts in Chico that feature more streamlined designs without large concrete bases.

Ms. Oliveras shared her concerns about the lampposts installed on 5th Street, emphasizing the potential liability for the City if vehicles collide with the poles. She criticized the approval process, asserting that the project was not properly finalized. Ms. Oliveras stated, "The buck stops at the top," and named Pete Carr as the individual responsible for the project. In response, Mayor Romano clarified that ultimate responsibility rests with the Council and shared accountability for approving the project.

Ms. Woods acknowledged that opinions on the aesthetics of the lampposts would vary among individuals. She expressed concerns about the concrete bases, parking availability, and whether the parking layout might change with the upcoming Caltrans project. She suggested increasing the height of the poles and called for a reevaluation of the design. Additionally, she shared her support for adding lights crossing the street instead of along the sidewalks.

The Council posed questions to City staff regarding the possibility of moving the lampposts closer to the buildings, the project budget, and repurposing the completed lampposts for another area of town. They also discussed the need for a structural engineer to review the project. Mayor Romano emphasized that citizens are calling for the removal of the pedestals, a

lamppost height of 17-18 feet, and an artistic review. Mr. Carr confirmed that a structural analysis could be presented at a January meeting.

The Council agreed to pause the project and requested that City staff return with the cost of installing 18-foot poles at the curb, as well as the expense of dismantling the current bases. Councilmember Barr suggested forming an ad hoc committee involving members of the business and artistic communities. Mayor Romano directed Mr. Carr to place this discussion on the next agenda.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Mr. Denton suggested adding a lift to the Carnegie meeting location to improve accessibility, noting that the Carnegie venue offers better microphones and a more comfortable environment compared to the other meeting location.

Ms. Walker expressed concerns about the disappearance of trees throughout town.

Orland resident Monica Rossman announced that she has been working to have Glenn County host its first Veteran Stand Down on January 24th at the Fairgrounds.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Barr:

- Asked about the Cat program. (Mayor Romano shared the money was approved, Mr. Carr shared that the County has been directed to work with the Sheriff on the logistics)
- Thanked the audience for coming out.

Councilmember McDermott:

- Nothing to Report.

Councilmember Smith:

- Shared that the Orland varsity football team lost the section championship.
- Would like to see a vision planning meeting at future meeting.
- Would like to see the plan for the long term ambulance.

Vice Mayor Tolle:

- Happy to be here.

Mayor Romano:

- Would like to see the Westside Ambulance – on a future agenda regarding subsidizing operations.
- Would like to see a visioning planning meeting at a future meeting.
- Would like to have a City Hall/PD building discussion.
- Would like to get the Fire Department roof on a future agenda.

MEETING ADJOURNED AT 8:9:52PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor

RESOLUTION NO. 2024-18

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND AUTHORIZING EXAMINATION OF SALES OR TRANSACTIONS AND USE TAX RECORDS

WHEREAS, pursuant to Ordinance Number 73-7, the City of Orland entered into a contract with the California Department of Tax and Fee Administration to perform all functions incident to the administration and collection of sales and use taxes; and

WHEREAS, pursuant to Ordinance Number 2016-05 and Ordinance Number 2024-04, Revenue and Taxation Code section 7270, the City of Orland (Orland) entered into a contract with the California Department of Tax and Fee Administration (Department) to perform all functions incident to the administration and collection of transactions and use taxes; and

WHEREAS, the City Council of the City of Orland deems it desirable and necessary for authorized officers, employees and representatives of the City to examine confidential sales or transactions and use tax records of the Department pertaining to sales or transactions and use taxes collected by the Department for the City pursuant to that contract; and

WHEREAS, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department records, and Section 7056.5 of the California Revenue and Taxation Code establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales or transactions and use tax records of the Department;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORLAND HEREBY RESOLVES AS FOLLOWS:

Section 1. That the City Manager, or other officer or employee of the City designated in writing by the City Manager to the California Department of Tax and Fee Administration (Department), is hereby appointed to represent the City with authority to examine sales or use and transactions tax records of the Department pertaining to sales or transactions and use taxes collected for the City by the Department pursuant to the contract between the City and the Department.

Section 2. The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales or transactions and use taxes by the Department pursuant to that contract, and for purposes related to the following governmental functions of the City:

- (a) City administration
- (b) Revenue management and budgeting
- (c) Community and economic development
- (d) Business license tax administration

The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

Section 3. That Hinderliter, de Llamas & Associates is hereby designated to examine the sales, transaction and use tax records of the Department pertaining to sales, transaction and use taxes collected for the City by the Department. The person or entity designated by this section meets all of the following conditions, which are also included in the contract between the City and Hinderliter, de Llamas & Associates:

- (a) has an existing contract with the City to examine those sales, transaction and use tax records;
- (b) is required by that contract to disclose information contained in, or derived from, those transaction and use tax records only to the officer or employee authorized under Section 1 of this resolution to examine the information.
- (c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- (d) is prohibited by that contract from retaining the information contained in, or derived from those transaction and use tax records, after that contract has expired.

BE IT FURTHER RESOLVED that the information obtained by examination of Department records shall be used only for purposes related to the collection of City sales or transaction and use tax records by the Department pursuant to the contract between the City and the Department and for purposes relating to the governmental functions of the City listed in section 2 of this resolution.

Section 4. That this resolution supersedes all prior resolutions of the City Council of the City of Orland adopted pursuant to subdivision (b) of Revenue and Taxation Code section 7056.

Introduced, approved and adopted this 17th day of December 2024.

ATTEST: _____
Jennifer Schmitke, City Clerk

Mathew Romano, Mayor

I, Jennifer Schmitke , City Clerk of the City of Orland , California, DO HEREBY CERTIFY that the foregoing resolution was duly introduced approved and adopted by the City Council of the City of Orland, at a regular meeting of said Council held on the 17th day of December 2024, by the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Jennifer Schmitke, City Clerk

2025 Council Appointments to Boards and Commissions
Updated December 12, 2024

City Commissions

Arts 3 rd Wed, monthly, 7 pm	Smith Romano (alternate)
Economic Development (EDC) 2 nd Tues, every month, 4 pm	McDermott Barr (alternate)
Library 2 nd Mon, every other month, 5:00 pm	Barr Tolle (alternate)
Parks & Recreation 4 th Wed, meets when called, 6:30 pm	Smith Romano (alternate)
Planning 3 rd Thurs, monthly, 5:30 pm	Barr McDermott (alternate)
Public Works/Safety 2 nd Tues, every even month, 4 pm	Tolle Smith (alternate)

City Selection Committee	Mayor
Orland Unit Water Users' Assoc Voting delegate (Membership)	Smith
Orland Area Chamber of Commerce <i>Council Liaison</i>	Barr Smith (alternate)
Fire Department Liaison 2 nd Mon, monthly, dinner 7 pm, meeting 8pm (One Councilmember, One Alt.)	McDermott Barr (alternate)
Code Enforcement Hearing Officer (One Councilmember, One Alt.)	Romano Tolle (alternate)
Queen Bee Capital Committee	City Staff

County Committees

Joint City/County EDC

Tolle
Barr

LAFCo

Meets 2nd Monday, 9 am, monthly
County pays \$25 monthly stipend

Romano
(Alt seat for Orland in 2026)

(Alternate switches between Orland & Willows; 2025 appointment is from Willows)

Transit Committee

(Needs two members and one Alt)

Meets with Local Transportation Comm.
County pays \$50 monthly stipend

Tolle
McDermott
Barr (alternate)

Transportation Commission

(Need two members)

3rd Thurs, monthly, 10 am,
County pays \$50 monthly stipend

Tolle
McDermott

Waste Management Regional Agency

(Two members and one alt)

(2025 two rep year, 2026 one rep one alt)

Tolle
McDermott
Barr (alternate)

Air Pollution Control District Board
(Council minute order if City asked
to serve on board)

(One Councilmember, One Alt.)

Mayor
Vice Mayor (alternate)

Airport Land Use Commission
No meeting schedule

Romano
No alternates on this commission

Glenn County Groundwater Sustainability Agency (GGA) & Drought Task Force

(One Councilmember, One Alt.)

Smith
Romano (alternate)

Carr & Barber (alternate)

Golden State Risk Management
2nd Wed every other month, 6 pm
GSRMA pays \$100 per meeting stipend

Romano

Cal Cities
(a.k.a League of California Cities)

Tolle
Barr (alternate)

Resource Conservation District

Smith

Glenn County Senior Wellness Roundtable

John McDermott

Glenn Continuum of Care

John McDermott



CITY OF ORLAND STAFF REPORT MEETING DATE: December 17, 2024

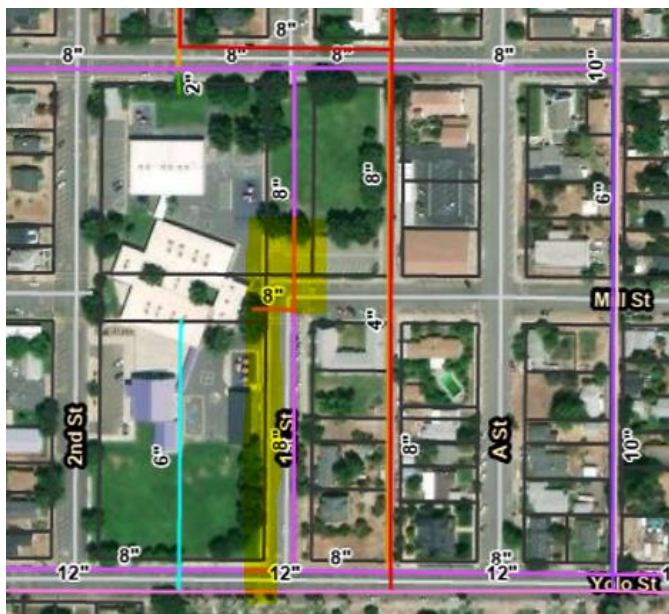
TO: Honorable Mayor and City Councilmembers

FROM: Paul Rabo, City Engineer

SUBJECT: Request for Partnership Funding of OUSD/City Sidewalk
(Discussion/Action)

BACKGROUND:

Orland Unified School District (OUSD, District) plans to construct new Transitional-Kindergarten (TK) facilities on the easternmost portion of its Mill Street campus. District representatives approached City Staff in the spring seeking partnership in planning and constructing needed improvements to the sidewalk and drop-off/pick-up zone along First Street and Mill Street as depicted here in yellow highlight.



ANALYSIS:

District and City engineers have identified a north-south 8" City main water line needing relocation and specific improvements needed to the flatwork infrastructure. City has agreed to reroute the water line at its expense as an in-house project, prior to construction of classrooms.

Construction cost estimates for the removal and replacement of flatwork (concrete sidewalk, curbs, and asphalt paving) total \$157,000. This represents demolition & removal, and reconstruction to City standards and District needs. The City already completed surveying for this project. Given the public use of the infrastructure, the project will benefit both the community and the school, enhancing safety for pedestrians and bus riders. The proposed MOU goes to the OUSD Board of Education for approval December 19.

Attachments: Proposed MOU with plansheet and cost estimate exhibits

RECOMMENDATION:

Approve the proposed partnership sidewalk project not to exceed \$80,000 from the Gas Tax and Measure J funds by adoption of the proposed MOU, authorize mayor to execute the MOU.

FISCAL IMPACT OF RECOMMENDATION:

\$50,000 Gas Tax (budgeted) and up to \$30,000 Measure J funds (not yet budgeted).

**Memorandum of Understanding
Orland Unified School District and the City of Orland
Sidewalk Project Funding Agreement**

The Orland Unified School District (District) and the City of Orland (City), together, Parties, agree as follows:

1. The District plans to construct new Transitional-Kindergarten (TK) facilities on the easternmost portion of its Mill Street campus, including the removal and replacement of concrete sidewalk, curbs and asphalt paving (Improvements). Attached as Exhibit A is a depiction of the location of the Improvements.

2. The District has obtained from its contractor a cost estimate of the Improvements, attached as Exhibit B, in the amount of \$157,000.

3. The Improvements will be of public benefit to the City and to District, enhancing the safety of pedestrians and school bus riders.

4. The District has approached the City, requesting joint funding of the Improvements.

5. The City agrees to jointly fund the Improvements subject to all of the terms and conditions herein:

A. After completion of the Improvements and final acceptance thereof by the District, the District will submit an invoice to the City.

B. The amount of the invoice shall not exceed the lower of one-half of the actual, final cost of the Improvements or \$80,000. The City will pay that amount within 60 days of receipt.

C. This is a funding agreement only. The District shall indemnify, hold harmless and defend the City in any action or claim arising from or in any way connected with the design and construction of the Improvements. This indemnification agreement shall require, in any such action or claim, that the District provide the City with for full defense and indemnity costs, including attorney fees.

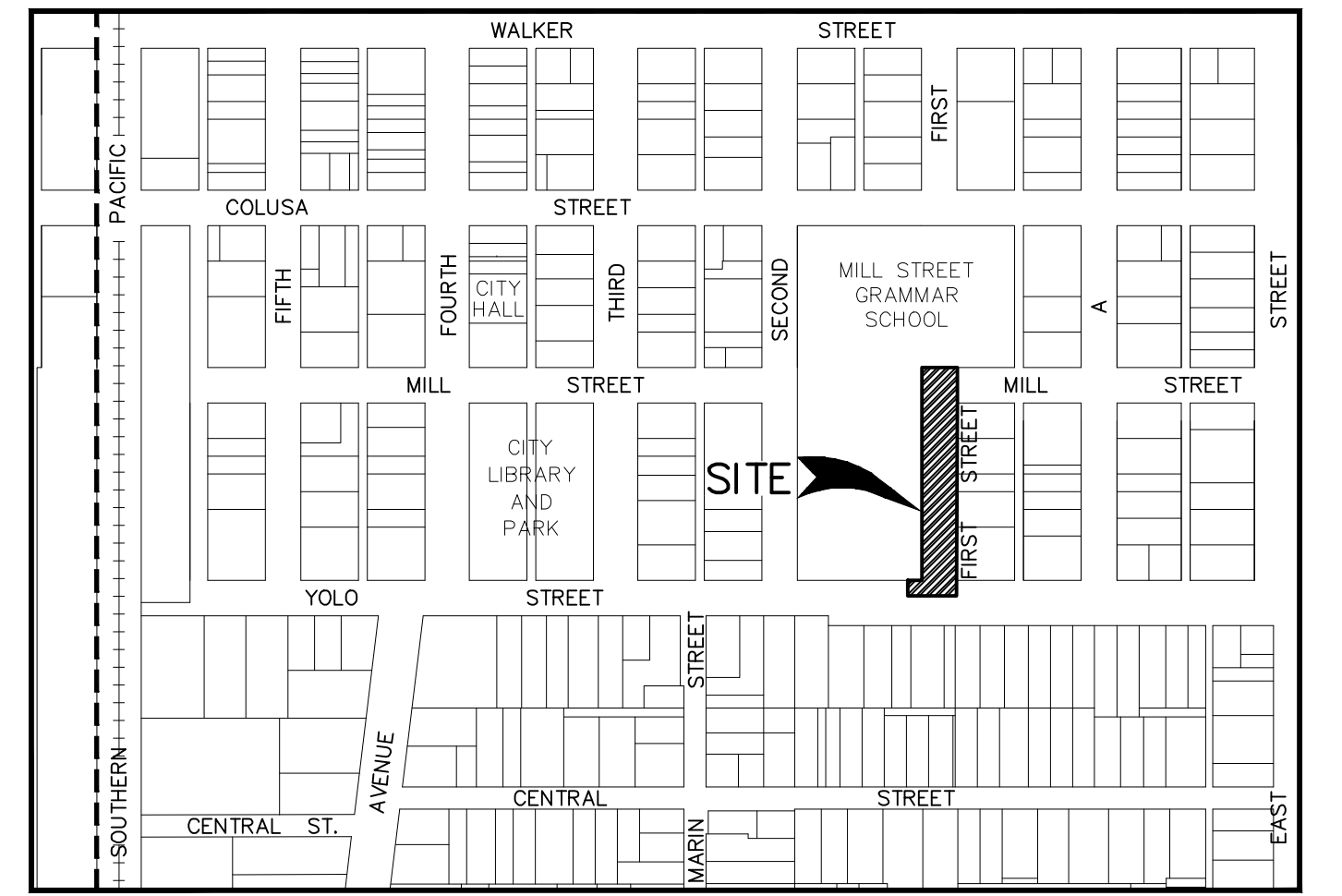
Print and Title For the District

Mathew Romano, Mayor

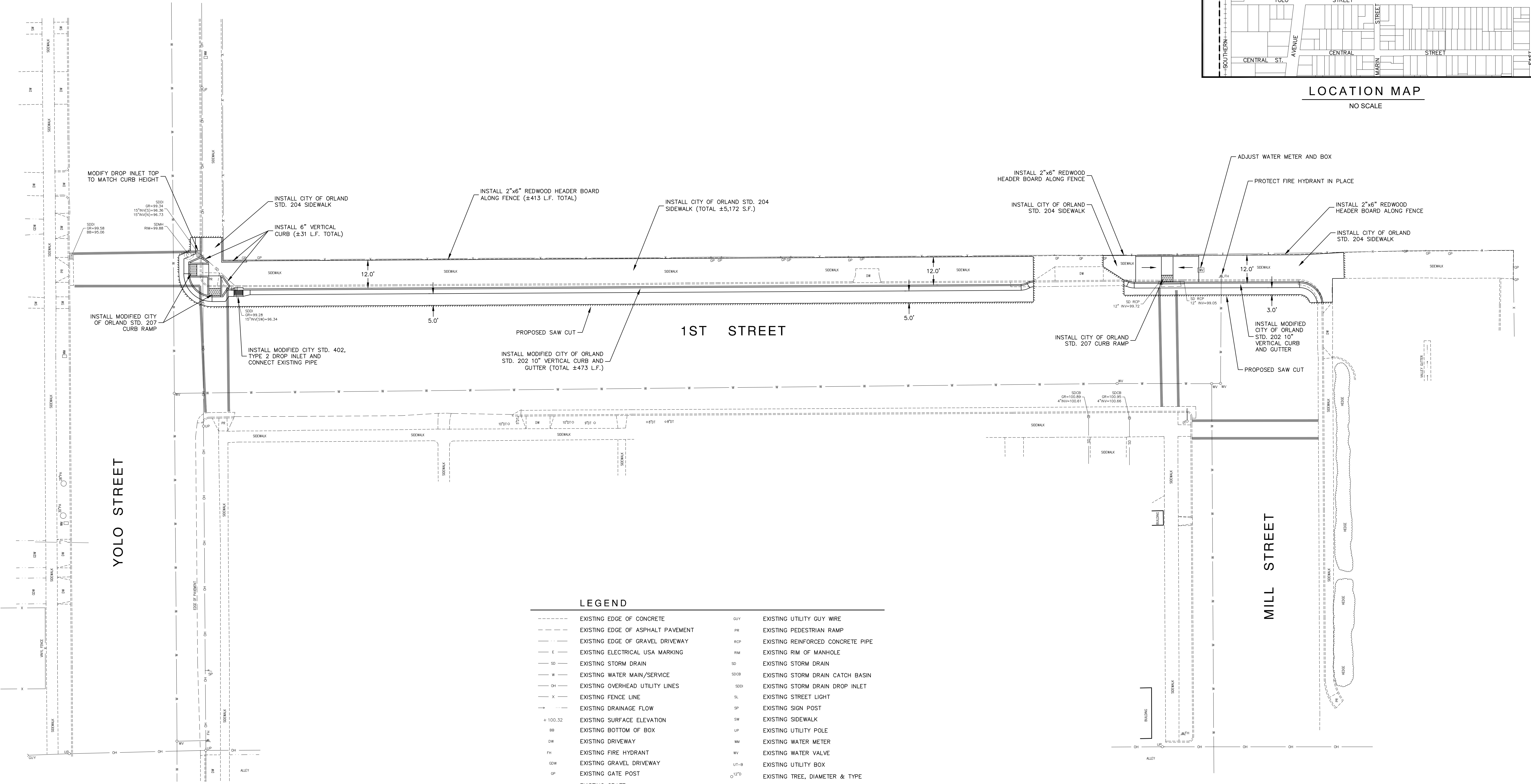
Signed and Dated

Signed and Dated

SCALE: 1" = 20'



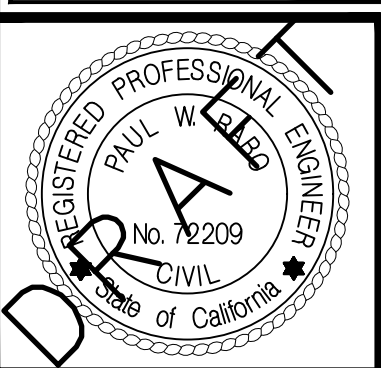
LOCATION MAP
NO SCALE



LEGEND

---	EXISTING EDGE OF CONCRETE	GUW	EXISTING UTILITY GUY WIRE
---	EXISTING EDGE OF ASPHALT PAVEMENT	PR	EXISTING PEDESTRIAN RAMP
---	EXISTING EDGE OF GRAVEL DRIVEWAY	RCF	EXISTING REINFORCED CONCRETE PIPE
---	EXISTING ELECTRICAL USA MARKING	RM	EXISTING RIM OF MANHOLE
---	EXISTING STORM DRAIN	SD	EXISTING STORM DRAIN
---	EXISTING WATER MAIN/SERVICE	SDCB	EXISTING STORM DRAIN CATCH BASIN
---	EXISTING OVERHEAD UTILITY LINES	SDDI	EXISTING STORM DRAIN DROP INLET
---	EXISTING FENCE LINE	SL	EXISTING STREET LIGHT
---	EXISTING DRAINAGE FLOW	SP	EXISTING SIGN POST
---	EXISTING SURFACE ELEVATION	SW	EXISTING SIDEWALK
+100.32	EXISTING BOTTOM OF BOX	UP	EXISTING UTILITY POLE
DW	EXISTING DRIVEWAY	WM	EXISTING WATER METER
FH	EXISTING FIRE HYDRANT	WV	EXISTING WATER VALVE
GDW	EXISTING GRAVEL DRIVEWAY	UT-B	EXISTING UTILITY BOX
GP	EXISTING GATE POST	UTD	EXISTING TREE, DIAMETER & TYPE
GR	EXISTING GRATE	D	DECIDUOUS TREE
		P	PALM TREE

NOT FOR CONSTRUCTION
FOR BUDGETING PURPOSES ONLY



APPROVED
DATE SEPTEMBER, 2024

PREPARED FOR:
ORLAND UNIFIED SCHOOL DISTRICT

RAR
ROLLS ANDERSON & ROLLS
CIVIL ENGINEERS
115 YELLOWSTONE DRIVE • CHICO, CALIFORNIA 95973-5811 • TELEPHONE 530-895-1422

CONCEPTUAL IMPROVEMENTS
MILL STREET

DESIGNED	
DRAWN	CAD
CHECKED	PWR
DRAWING NO.	1 OF 1
JOB NO.	23004

S:\Projects\23004\23004.dwg - 10/24/24 10:10:01 AM

Grand Total

\$157,025.91

Scope of Work

1. Install temporary fencing around the work area - **Approximately 970 LF**
2. Demolish existing concrete sidewalk along Mill Street - **Approximately 5,040 SF (12' x 420')**
3. Remove and haul away debris from demolition - Approximately 5,040 SF
4. Remove and replace the curb and gutter at sidewalk location.
5. Remove and replace curb ramps.
6. Supply and install redwood header board along existing fence.
7. Construct curb behind sidewalk at the northwest corner of Yolo & 1st Street intersection.
8. Construct modifications to the storm drainage pipe and drop inlet near Yolo Street.
9. Adjust the existing water meter box to grade.
10. Prep and grade area for new concrete sidewalk installation - Approximately 5,040 SF
11. Form and pour new concrete sidewalk - Approximately 5,040 SF
12. Leave existing maintenance access ramp intact and integrate with new sidewalk where applicable.
13. Apply necessary AC paving batch back for sidewalk restoration.
14. Clean the work area and dispose of all construction waste materials.

Qualifications

1. Priced for scope to reflect city engineer supplied drawing.
2. Site conditions are to be prepared and ready by others to mobilize.
3. The area must have access to equipment, water, power, restrooms, and a dumpster.
4. Any deviations from the estimate will result in a change order.
5. Price valid for 30 days.
6. KYA pays prevailing wages.
7. Priced per CMAS.

Exclusions

1. Move-In Clause: This quote is based on one move-in. The price is based on all areas being available before mobilization. The additional cost for mobilization will be \$2,500 each.
2. Grading/backfill of landscape area, irrigation, planting, capping, or relocating sprinklers are excluded.
3. Testing, surveying, staking, erosion control, air monitoring, dust control, sanitary facilities, temporary controls, corrective grinding, access stabilization, and soil sterilant are excluded.
4. Weekend work and/or night work is excluded.
5. Must be given at least a three-week notice to schedule work.
6. No dumpster or acquiring permits.
7. No core drilling or saw cutting.
8. Traffic control.
9. Adjustment of underground utility covers and/or any work associated with them is excluded.
10. ADA upgrades are not included. The customer is responsible for drawings, inspections, testing, permits, and ensuring ADA compliance.

Preliminary Construction Schedule

<i>Task</i>	<i>Duration</i>	<i>Start</i>	<i>Finish</i>
<i>Submittal</i>	4 Weeks		
<i>Submittal Review</i>	2 Weeks		
<i>Material Lead Time</i>	8 Weeks		
<i>Installation / Construction</i>	2 Weeks		
<i>Substantial Completion</i>	1.5 Weeks		

Signature of Acceptance of Proposal:

Print:

Date:



CITY OF ORLAND STAFF REPORT
MEETING DATE: December 17, 2024

TO: Honorable Mayor and City Councilmembers

FROM: Paul Rabo, City Engineer

SUBJECT: **Follow-up on Carnegie Center Architecture Proposals**
(Discussion/Action)

BACKGROUND:

Background information was provided in the May 21 and November 5 agenda packets. On November 5, Council heard a recommendation from Staff and directed Staff to investigate two of the proposals more thoroughly.

ANALYSIS:

Three proposals were received in response to the RFP, as listed here in alphabetical order 11/5/24:

- A. Ausmus Engineering – Chico
 - \$22k for basic ADA redesign, \$48k for more thorough design
 - Experience includes advisory work on Rodgers Theater in Corning.
 - Focus on ADA, suggests ramp or manlift.
 - Would produce “set of plans for implementation.”

- B. Garavaglia Architecture, Inc. – San Francisco
 - \$114k for basic ADA redesign, \$121k for more thorough design
 - Experience includes Lakeport and Gilroy Carnegie libraries.
 - Focus on historical, has a sub for ADA, suggests elevator option.
 - Would produce set of “plans, bid assistance, construction admin.”

- C. Shepphird Associates -- Calabasas
 - \$75k for basic redesign, \$99k for more thorough design
 - Experience is mainly with much larger projects.
 - Focus on architecture, has a sub for ADA.
 - Would produce “construction documents.”

Several administration staff members and Rolls Anderson Rolls reviewed the proposals and completed the scoring rubric, with a resulting recommendation for Ausmus Engineering. Since the November 5th meeting, the City Engineer has been making additional effort to gain more insight into the firms and their references. The City Engineer will brief and advise Council Tuesday evening.

RECOMMENDATION:

Award contract for architectural services and ADA compliant design to _____ at a not-to-exceed expense of \$_____ from the DIF fund, Community Center account.

FISCAL IMPACT OF RECOMMENDATION:

Depends on the action taken. No funds were budgeted for this purpose.



CITY OF ORLAND STAFF REPORT
MEETING DATE: December 17, 2024

TO: Honorable Mayor and City Councilmembers
FROM: Pete Carr, City Manager
SUBJECT: Follow-up on Lamppost Project (Discussion/Direction)

BACKGROUND:

Background for this topic was provided in the December 3, 2024 agenda packet and considered at that meeting, as summarized in the draft minutes for that meeting. Custom benches and matching trash receptacles, complementing the lamppost design, are installed and well received.

At issue are two concerns: the pedestals and the vertical clearance for cross-street lighting.

ANALYSIS:

Pedestals:

The City Engineer is engaging a qualified structural engineering firm to assess the structural integrity of the lampposts and the pedestals. We do not yet have a cost estimate for this analysis, but the timeframe is 4-6 weeks out. The engineer will consider materials, methods, purpose and exposure to hazards, and can determine whether the lampposts and pedestals are at least adequately built to support the load even under wind and cross-street wire tension.

Concrete pedestals were approved by the City Council October 3, 2023, in concept as part of the project, for protection against the risk of vehicles jumping the curb. Pedestals would not have been necessary if the lampposts could have been installed closer to the buildings (away from the curb) but business' canopies and the City trees overhang the sidewalk -- in many cases nearly to the curb. The pedestals installed are 30" above ground and 48" underground, 30-36" circumference, with rebar cages embedded into the custom formed concrete.

Parking bumpers have been installed in the three parking spaces where the front right corner of a vehicle could reasonably be contacted by a vehicle being driven too far forward into the parking space. The resulting reduction of length of the parking space still allows most passenger vehicles ample space without encroaching into the traffic lane; drivers of extra-long vehicles know to park their vehicles in longer spaces.

Given the stout design and robust construction, removing the pedestals would cost an estimated \$67,000-80,000, based on a bid from a construction company familiar with the City. Specialized hammer excavator equipment and contract manpower would be required to break up the 16 pedestals over the course of a week, with nearby buildings boarded to try to protect them from damage by flying debris. Removal and disposal of the broken concrete, then repouring concrete, would add substantial time and expense. There would be significant risk of substantial damage to nearby building foundations

and basements, as well as the street, surrounding sidewalks, commemorative paving bricks and irrigation lines.

The replacement of pedestals with taller steel lampposts mounted directly onto the sidewalk grade would expose the new lampposts to poorly parked vehicles and would still require installation of new pedestal-type foundation footings underground. The design and size of such footings depends on the design of the lampposts, thus the cost is also unknown.

City Staff strongly recommends not removing the existing pedestals. The Orland Arts Commission recommends coloring the pedestals with a subtly attractive brown surface treatment. City Staff agrees and can acid wash, stain and seal the pedestals at minimal cost upfront and in future maintenance.

Lampposts

The lampposts were fabricated by the OHS shop where instructor Jerrod Lloyd, who is a certificated welding instructor with 23 years' experience, personally worked on the posts and supervised welding students in his shop. The pulse welding utilized .035 wire producing tensile strength of 70,000 lbs. The base cutout has six passes and is cut thru for welding on both top and bottom of the ½" thick plate. Fasteners are 7.5" stainless ½" anchor bolts. The City Engineer suggests we may want to add gussets for additional stability, depending on the structural engineering analysis.

While the current 13.5' lampposts mounted atop 30" pedestals reaches 16' height, this does not provide the desired vertical clearance of 14.5' for passing 14' tall trucks when accounting for both cross-street cable sag and road crown. Extending the poles to a total height of 18' +/- with a custom fabricated telescoping base adapter is practically feasible but perhaps not desired for aesthetics.

16 of the originally ordered 28 lampposts have been fabricated. The shop can fabricate 16 replacement posts at 16' +/-, with the existing batch of 13.5' lampposts repurposed to Vinsonhaler Park along its dark pedestrian pathway and at the dog park, or installed on 4th and 5th Streets north of Walker and south of Colusa (or retained for future use on Walker Street) where cross-street lighting is not planned for that phase of the future streetscape project.

The new lampposts, set on existing pedestals, would be 18.5' +/-, achieving desired vertical clearance.

The addition of previously planned decorative banners will add color, shape and a periodically changeable message to the project.

RECOMMENDATION:

City Staff recommends replacement of the current lampposts with taller lampposts atop the current pedestals, colored per Arts Commission recommendation, on both 4th and 5th Street, and repurposing the existing shorter lampposts. 5th St should be completed and accepted first, then 4th St.

Direct Staff.

FISCAL IMPACT OF RECOMMENDATION:

Modest project modifications such as material for four more lampposts and modification of lamppost height can be accomplished within the current project budget. Replacement of existing above-ground pedestals with new all-underground pedestals can be expected to impact the General Fund well in excess of \$100,000.