



## ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, January 07, 2025 at 6:00 PM  
Carnegie Center, 912 Third Street and via Zoom

P: (530) 865-1600 | [www.cityoforland.com](http://www.cityoforland.com)

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**City Council:** Mathew Romano, Mayor | JC Tolle, Vice-Mayor  
John McDermott | Brandon Smith | Terrie Barr

**City Manager:** Peter R. Carr    **City Clerk:** Jennifer Schmitke

### Virtual Meeting Information:

<https://us02web.zoom.us/j/89421436983>

**Webinar ID: 894 2143 6983 | Zoom Telephone: 1 (669) 900-9128**

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at [jtschmitke@cityoforland.com](mailto:jtschmitke@cityoforland.com) or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER - 6:00 PM**
2. **ROLL CALL**

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption. In order to respect all speakers and attendees, please refrain from outbursts like clapping or booing.

3. **CLOSED SESSION**

**A. Public Comments:** The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.

**B. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Two potential cases.

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Gov. Code Section 54956.8

Property: Glenn County APN: 044-240-021-000

Agency negotiator: Peter R. Carr

Under negotiation: Price and terms of payment

4. **RECONVENE TO REGULAR SESSION - 6:30 PM**
5. **REPORT FROM CLOSED SESSION**

**6. PLEDGE OF ALLEGIANCE**

**7. CONSENT CALENDAR**

- A.** Warrant List (Payable Obligations) (Pg.3)
- B.** Approve City Council Minutes for December 17, 2024 (Pg.24)
- C.** Receive and File Planning Commission Minutes from October 17, 2024 (Pg. 33)

**8. PRESENTATIONS**

- A.** Planning Department Annual Presentation - Scott Friend, City Planner

**9. ADMINISTRATIVE BUSINESS**

- A.** Westside Ambulance Update - (Discussion) *No Staff Report*
- B.** Quarterly Projects Report (Discussion/Action) - Pete Carr, City Manager (10 min) (Pg.35)
- C.** DWR Emergency Water Project Update (Discussion) - Paul Rabo, City Engineer (10 min) (Pg.36)
- D.** Measure A Annual Report (Discussion) - Rebecca Webster, Assistant City Manager (10 min) (Pg.38)
- E.** Painting Bids for City Facilities (Discussion/Action) - Pete Carr, City Manager (5 min) (Pg.41)

**10. CITY MANAGER VERBAL REPORT**

**11. ORAL AND WRITTEN COMMUNICATIONS**

**Public Comments:**

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience.(Public Comments will be limited to three minutes).

**12. CITY COUNCIL COMMUNICATIONS AND REPORTS**

**13. ADJOURN**

**CERTIFICATION:** Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on January 3, 2025.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at [www.cityoforland.com](http://www.cityoforland.com) where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



**CITY COUNCIL**  
Mathew Romano, Mayor  
J.C. Tolle, Vice-Mayor  
John McDermott  
Brandon Smith  
Terrie Barr

# CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street  
ORLAND, CALIFORNIA 95963  
Telephone (530) 865-1600  
Fax (530) 865-1632

**CITY OFFICIALS**  
Jennifer Schmitke  
City Clerk

Leticia Espinosa  
City Treasurer

**CITY MANAGER**  
Peter R. Carr

## WARRANT LIST

January 7, 2025

Payroll Compensation # 25	12/11/2024	\$	152,916.01
Payroll Taxes # 25	12/11/2024	\$	45,240.78
Other Payroll Deductions # 25	12/11/2024	\$	2,048.11
Payroll Compensation # 26	12/25/2024	\$	139,055.94
Payroll Taxes # 26	12/25/2024	\$	37,766.22
Other Payroll Deductions # 26	12/25/2024	\$	2,048.11
Payable Obligation Hand Check	12/16/2024	\$	1,066,246.50
Payable Obligation	12/13/2024	\$	154,500.54
		\$	<u>1,599,822.21</u>

APPROVED BY

\_\_\_\_\_  
Mayor, Mathew Romano

\_\_\_\_\_  
Vice-Mayor, J.C. Tolle

\_\_\_\_\_  
Councilmember, John McDermott

\_\_\_\_\_  
Councilmember, Brandon Smith

\_\_\_\_\_  
Councilmember, Terrie Barr



City of Orland, CA

Packet: PYPKT00285 - 11/28/24-12/11/24 #25  
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Alva, Micaela	<u>ALV01</u>	12/13/2024	419	2,417.85
Andrade, Edgar	<u>AND00</u>	12/13/2024	420	3,826.38
Aparicio, Lilia Mejia	<u>MEJ00</u>	12/13/2024	443	4,925.70
Arellanes, Ashley	<u>ARE00</u>	12/13/2024	421	1,621.46
Barber, Zachary	<u>BAR02</u>	12/13/2024	422	3,658.50
Blake, Christina	<u>BLA00</u>	12/13/2024	423	141.44
Bowers, Linda	<u>BOW00</u>	12/13/2024	424	441.36
Carr, Peter R	<u>CAR03</u>	12/13/2024	425	6,653.85
Cessna, Kyle A	<u>CES00</u>	12/13/2024	426	4,725.92
Chaney, Justin	<u>CHA01</u>	12/13/2024	427	4,520.00
Cortes, Jovany	<u>COR00</u>	12/13/2024	428	3,182.79
Crandall, Jeremy	<u>CRA00</u>	12/13/2024	429	2,484.22
Espinosa, Leticia	<u>ESP00</u>	12/13/2024	430	2,441.73
Esther, Paris ki	<u>EST01</u>	12/13/2024	14822	33.00
Flores, Jose D	<u>FLO00</u>	12/13/2024	431	4,231.87
Galvan, Rosaura	<u>GAL00</u>	12/13/2024	432	565.76
Gamboa, Yadira	<u>GAM00</u>	12/13/2024	433	602.00
Gonzalez, Giovanni	<u>GON00</u>	12/13/2024	434	1,053.50
Guerrero, Jorge	<u>GUE02</u>	12/13/2024	436	2,710.91
Guerrero Simpson, Deysy D	<u>GUE01</u>	12/13/2024	435	2,808.00
Henderson, Olivia	<u>HEN00</u>	12/13/2024	437	2,513.17
Johnson, Sean Karl	<u>JOH01</u>	12/13/2024	438	5,625.19
Lopez, Joel	<u>LOP02</u>	12/13/2024	440	2,179.46
Lopez, Esau	<u>LOP01</u>	12/13/2024	439	1,368.06
Lowery, Katherine	<u>LOW00</u>	12/13/2024	441	3,541.35
Martindale, Ryan Eugene	<u>MAR02</u>	12/13/2024	442	3,643.51
Meza, Jody L	<u>MEZ00</u>	12/13/2024	444	6,560.33
Mills, Daryl A	<u>MIL00</u>	12/13/2024	445	226.45
Mondragon, Meagan N	<u>MON03</u>	12/13/2024	446	1,718.76
Myers, Kevin	<u>MYE00</u>	12/13/2024	447	712.12
Oliver, Linda	<u>OLI00</u>	12/13/2024	448	294.24
Perez, Arnulfo Zintzun	<u>ZIN00</u>	12/13/2024	471	1,797.12
Perez, Margarita T	<u>PER00</u>	12/13/2024	450	3,338.37
Pinedo, Edgar Esteban	<u>PIN00</u>	12/13/2024	451	3,705.05
Porras, Estel	<u>POR00</u>	12/13/2024	452	2,071.22
Rivera, Israel	<u>RIV00</u>	12/13/2024	453	2,390.45
Rodrigues, Anthony	<u>ROD00</u>	12/13/2024	454	2,727.86
Roenspie, Thomas Luke	<u>ROE00</u>	12/13/2024	455	6,048.51
Romero, Arnulfo	<u>ROM00</u>	12/13/2024	456	3,349.07
Sanchez, Daniel Angel	<u>SAN03</u>	12/13/2024	458	3,571.77
Sandoval, Lucila	<u>SAN02</u>	12/13/2024	457	2,391.78
Schmitke, Jennifer	<u>SCH03</u>	12/13/2024	459	2,441.73
Shannon, Kyle Anthony	<u>SHA02</u>	12/13/2024	460	2,106.37
Stewart, Roy E	<u>STE01</u>	12/13/2024	461	2,665.68
Suarez, Bryan E	<u>SUA02</u>	12/13/2024	462	2,532.56
Suarez, Armando Rueda	<u>SUA03</u>	12/13/2024	14823	1,886.97
Sutton, Brandon Kijana	<u>SUT00</u>	12/13/2024	463	4,738.67
Swinhart, Robert	<u>SWI00</u>	12/13/2024	464	2,131.14
THOMPSON, JAYDEN	<u>THQ02</u>	12/13/2024	465	33.00
Valenzuela, Brenda	<u>VAL00</u>	12/13/2024	466	162.18
Vargas, Giovanni	<u>VAR01</u>	12/13/2024	467	530.40

Packet: PYPKT00285 - 11/28/24-12/11/24 #25  
Payroll Set: Payroll Set 01 - 01

<u>Employee</u>	<u>Employee #</u>	<u>Payment Date</u>	<u>Number</u>	<u>Earnings</u>
Vargas, Alberto	<u>VAR02</u>	12/13/2024	468	4,124.12
Vlach, Raymond Joseph	<u>VLA00</u>	12/13/2024	469	10,249.09
Webster, Zachary	<u>WEB00</u>	12/13/2024	470	1,987.98
Webster, Rebecca A	<u>PEN01</u>	12/13/2024	449	4,506.04
			<b>Totals:</b>	<b>152,916.01</b>



City of Orland, CA

# Tax History Report

## Report Summary By Tax Code

12/12/2024 - 12/13/2024

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To Amount	Supplemental Amount (EE)	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	136,514.64	14,575.66	0.00	0.00	0.00	0.00	0.00	14,575.66	0.00
MC - Medicare	152,195.55	2,206.84	2,206.84	0.00	0.00	0.00	0.00	2,206.84	2,206.84
SDI - State Disability Insurance	152,195.55	1,674.12	0.00	0.00	0.00	0.00	0.00	1,674.12	0.00
SS - Social Security	152,195.55	9,436.15	9,436.15	0.00	0.00	0.00	0.00	9,436.15	9,436.15
State W/H - State Income Tax Withholding	133,288.71	5,705.02	0.00	0.00	0.00	0.00	0.00	5,705.02	0.00
		<b>33,597.79</b>	<b>11,642.99</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,597.79</b>	<b>11,642.99</b>

# Check Register

Packet: APPKT00079 - 11/28/2024-12/11/2024 #25



City of Orland, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP Checking-Accounts Payable Checking</b>						
OPO00	OPOA Treasurer	12/13/2024	Regular	0.00	726.00	60261
STA00	State Disbursement Unit	12/13/2024	Regular	0.00	925.84	60262
UPE00	UPEC, Local 792	12/13/2024	Regular	0.00	396.27	60263

### Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	3	0.00	2,048.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>5</b>	<b>3</b>	<b>0.00</b>	<b>2,048.11</b>



City of Orland, CA

Packet: PYPKT00294 - 12/12/24-12/25/24 #26  
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Mejia Aparicio, Lilia	<u>MEJ00</u>	12/27/2024	498	3,331.17
Alva, Micaela	<u>ALV01</u>	12/27/2024	472	2,417.85
Andrade, Edgar	<u>AND00</u>	12/27/2024	473	4,198.18
Arellanes, Ashley	<u>ARE00</u>	12/27/2024	474	1,655.00
Baldrige, Eden	<u>BAL01</u>	12/27/2024	475	85.00
Barber, Zachary	<u>BAR02</u>	12/27/2024	476	3,658.49
Blake, Christina	<u>BLA00</u>	12/27/2024	477	141.44
Bowers, Linda	<u>BOW00</u>	12/27/2024	478	441.36
Carr, Peter R	<u>CAR03</u>	12/27/2024	479	6,653.85
Cessna, Kyle A	<u>CES00</u>	12/27/2024	480	4,725.92
Chaney, Justin	<u>CHA01</u>	12/27/2024	481	4,520.00
Cortes, Jovany	<u>COR00</u>	12/27/2024	482	2,421.94
Crandall, Jeremy	<u>CRA00</u>	12/27/2024	483	2,484.21
Eden Zammarron, Lanie	<u>ZAM00</u>	12/27/2024	14827	48.00
Espinosa, Leticia	<u>ESP00</u>	12/27/2024	484	2,441.73
FLEMING, CIARA	<u>FLE01</u>	12/27/2024	485	399.50
Flores, Jose D	<u>FLO00</u>	12/27/2024	486	4,455.29
Galvan, Rosaura	<u>GAL00</u>	12/27/2024	487	565.76
Gamboa, Yadira	<u>GAM00</u>	12/27/2024	488	602.00
Garcia Martinez, Jose	<u>MAR05</u>	12/27/2024	14825	32.00
Gonzalez, Giovanni	<u>GON00</u>	12/27/2024	489	884.94
Guerrero, Jorge	<u>GUE02</u>	12/27/2024	491	2,461.70
Guerrero Simpson, Deysy D	<u>GUE01</u>	12/27/2024	490	2,808.00
Henderson, Olivia	<u>HEN00</u>	12/27/2024	492	2,513.17
Johnson, Sean Karl	<u>JOH01</u>	12/27/2024	493	5,662.16
Lopez, Esau	<u>LOP01</u>	12/27/2024	494	1,603.93
Lopez, Joel	<u>LOP02</u>	12/27/2024	495	2,213.66
Lowery, Katherine	<u>LOW00</u>	12/27/2024	496	3,420.91
Martindale, Ryan Eugene	<u>MAR02</u>	12/27/2024	497	3,760.52
Meza, Jody L	<u>MEZ00</u>	12/27/2024	499	4,359.97
Mills, Daryl A	<u>MIL00</u>	12/27/2024	500	226.45
Mondragon, Meagan N	<u>MON03</u>	12/27/2024	501	1,894.93
Myers, Kevin	<u>MYE00</u>	12/27/2024	502	712.12
Oliver, Linda	<u>OLI00</u>	12/27/2024	503	294.24
Perez, Margarita T	<u>PER00</u>	12/27/2024	505	2,383.13
Perez, Arnulfo Zintzun	<u>ZIN00</u>	12/27/2024	526	1,797.12
Pinedo, Edgar Esteban	<u>PIN00</u>	12/27/2024	506	3,884.85
PINEDO, ALISON	<u>PIN01</u>	12/27/2024	507	399.50
Porras, Estel	<u>POR00</u>	12/27/2024	508	2,071.22
Rivera, Israel	<u>RIV00</u>	12/27/2024	509	2,390.45
Rodrigues, Anthony	<u>ROD00</u>	12/27/2024	510	2,610.65
Roenspie, Thomas Luke	<u>ROE00</u>	12/27/2024	511	4,011.70
Romero, Arnulfo	<u>ROM00</u>	12/27/2024	512	3,107.75
Sanchez, Daniel Angel	<u>SAN03</u>	12/27/2024	514	2,942.78
Sandoval, Lucila	<u>SAN02</u>	12/27/2024	513	2,333.44
Schmitke, Jennifer	<u>SCH03</u>	12/27/2024	515	2,441.73
Shannon, Kyle Anthony	<u>SHA02</u>	12/27/2024	516	2,106.36
Stewart, Roy E	<u>STE01</u>	12/27/2024	517	2,665.67
Suarez, Bryan E	<u>SUA02</u>	12/27/2024	518	2,184.42
Suarez, Armando Rueda	<u>SUA03</u>	12/27/2024	14826	1,886.98
Sutton, Brandon Kijana	<u>SUT00</u>	12/27/2024	519	3,728.93



Packet: PYPKT00294 - 12/12/24-12/25/24 #26  
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Swinhart, Robert	<u>SWI00</u>	12/27/2024	520	2,131.13
Valenzuela, Brenda	<u>VAL00</u>	12/27/2024	521	162.18
Vargas, Giovanni	<u>VAR01</u>	12/27/2024	522	530.40
Vargas, Alberto	<u>VAR02</u>	12/27/2024	523	3,665.24
Vlach, Raymond Joseph	<u>VLA00</u>	12/27/2024	524	5,110.77
Webster, Zachary	<u>WEB00</u>	12/27/2024	525	1,987.98
Webster, Rebecca A	<u>PEN01</u>	12/27/2024	504	4,426.17
			<b>Totals:</b>	<b>139,055.94</b>



City of Orland, CA

# Tax History Report

## Report Summary By Tax Code

12/27/2024 - 12/27/2024

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To Amount	Supplemental Amount (EE)	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	119,986.67	11,221.04	0.00	0.00	0.00	0.00	0.00	11,221.04	0.00
MC - Medicare	136,259.00	1,975.76	1,975.76	0.00	0.00	0.00	0.00	1,975.76	1,975.76
SDI - State Disability Insurance	136,259.00	1,498.82	0.00	0.00	0.00	0.00	0.00	1,498.82	0.00
SS - Social Security	136,259.00	8,448.08	8,448.08	0.00	0.00	0.00	0.00	8,448.08	8,448.08
State W/H - State Income Tax Withholding	116,877.95	4,198.68	0.00	0.00	0.00	0.00	0.00	4,198.68	0.00
		<b>27,342.38</b>	<b>10,423.84</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,342.38</b>	<b>10,423.84</b>

37,766.22



City of Orland, CA

# Check Register

Packet: APPKT00084 - 12/11/24-12/25/24 #26

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP Checking-Accounts Payable Checking</b>						
OPO00	OPOA Treasurer	12/23/2024	Regular	0.00	726.00	60343
STA00	State Disbursement Unit	12/23/2024	Regular	0.00	925.84	60344
UPE00	UPEC, Local 792	12/23/2024	Regular	0.00	396.27	60345

### Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	3	0.00	2,048.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>5</b>	<b>3</b>	<b>0.00</b>	<b>2,048.11</b>



City of Orland, CA

Payable Register  
Payable Detail by Vendor Number  
Packet: APPKT00082 - Hand Check Visinoni Brothers

7. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [VIS01 - Visinoni Brothers, Inc.](#)

Vendor Total: 1,066,246.50

<a href="#">EST 4</a>	Invoice	12/16/2024	12/16/2024	12/16/2024	12/16/2024	1,066,246.50	0.00	0.00	0.00	1,066,246.50
DWR Phase 2A Project	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
DWR Phase 2A Project Distributions	NA	0.00	0.00	1,066,246.50	0.00	0.00	0.00	1,066,246.50

Account Number	Account Name	Project Account Key	Amount	Percent
<a href="#">600-5900-220</a>	CONTRACT SVCS		1,066,246.50	100.00%



City of Orland, CA

7. A.

# Payment Register

APPKT00088 - 01/07/2025 Warrant

01 - City of Orland

Bank: AP Checking - Accounts Payable Checking

<b>Vendor Number</b> <a href="#">AFF00</a>	<b>Vendor Name</b> Affordable Computer Solut			<b>Total Vendor Amount</b> 79.00
<b>Payment Type</b> Check	<b>Payment Number</b> 7668	<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 79.00	
<b>Payable Number</b> <a href="#">7668</a>	<b>Description</b> Internet Equipment Update at Carnegie	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
				<b>Payable Amount</b> 79.00

<b>Vendor Number</b> <a href="#">AME05</a>	<b>Vendor Name</b> American River College			<b>Total Vendor Amount</b> 342.00
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 342.00	
<b>Payable Number</b> <a href="#">INV0000082</a>	<b>Description</b> OPD/Firearms & Tactical Rifle Ins. Tng (Flores)	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
<b>Payable Number</b> <a href="#">INV0000087</a>	<b>Description</b> OPD-Feild Training for Pinedo & Andrade	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
				<b>Payable Amount</b> 148.00
				<b>Payable Amount</b> 194.00

<b>Vendor Number</b> <a href="#">AND06</a>	<b>Vendor Name</b> Edgar Andrade			<b>Total Vendor Amount</b> 124.00
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 124.00	
<b>Payable Number</b> <a href="#">INV0000053</a>	<b>Description</b> Police Dept Uniform - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
<b>Payable Number</b> <a href="#">Jan 2025</a>	<b>Description</b> PD/GYM Reimbersement	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
				<b>Payable Amount</b> 100.00
				<b>Payable Amount</b> 24.00

<b>Vendor Number</b> <a href="#">AND07</a>	<b>Vendor Name</b> Edgar Andrade			<b>Total Vendor Amount</b> 150.00
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 150.00	
<b>Payable Number</b> <a href="#">INV0000089</a>	<b>Description</b> OPD/PER Diem- field training 01/29-01/31/25	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
				<b>Payable Amount</b> 150.00

<b>Vendor Number</b> <a href="#">ARA00</a>	<b>Vendor Name</b> Vistis Group Inc.			<b>Total Vendor Amount</b> 1,005.28
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 1,005.28	
<b>Payable Number</b> <a href="#">12302024</a>	<b>Description</b> PW/Uniform Cleaning	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
				<b>Payable Amount</b> 1,005.28

<b>Vendor Number</b> <a href="#">ATT06</a>	<b>Vendor Name</b> A T & T			<b>Total Vendor Amount</b> 213.39
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 213.39	
<b>Payable Number</b> <a href="#">INV0000073</a>	<b>Description</b> PW/Airport lift station	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
<b>Payable Number</b> <a href="#">INV0000074</a>	<b>Description</b> PW/Whitehawk liftstation	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
<b>Payable Number</b> <a href="#">INV0000075</a>	<b>Description</b> PW/HL Lift station 470	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
				<b>Payable Amount</b> 90.05
				<b>Payable Amount</b> 61.28
				<b>Payable Amount</b> 62.06

<b>Vendor Number</b> <a href="#">ATT07</a>	<b>Vendor Name</b> A T & T			<b>Total Vendor Amount</b> 159.04
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 159.04	
<b>Payable Number</b> <a href="#">12272024</a>	<b>Description</b> AC/Phone Line & Internet Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
<b>Payable Number</b> <a href="#">INV0000076</a>	<b>Description</b> PW/Shop	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00
				<b>Payable Amount</b> 95.85
				<b>Payable Amount</b> 63.19

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<b>Vendor Number</b> <a href="#">ATT10</a>	<b>Vendor Name</b> At&T Mobility (First Net)					<b>Total Vendor Amount</b> 776.30
<b>Payment Type</b> Check	<b>Payment Number</b>		<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>
			<a href="#">12/2/2024</a>	Measure A FD/Phones, Ipads Service	01/03/2025	01/03/2025
			<a href="#">12022024</a>	PW/Cell Phone Usage (DEC)	01/07/2025	01/07/2025
					<b>Discount Amount</b>	<b>Payable Amount</b>
					0.00	581.90
					0.00	194.40
						776.30

<b>Vendor Number</b> <a href="#">BAK01</a>	<b>Vendor Name</b> Baker & Taylor					<b>Total Vendor Amount</b> 407.80
<b>Payment Type</b> Check	<b>Payment Number</b>		<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>
			<a href="#">2038748337/2038749588</a>	Lib Books	01/07/2025	01/07/2025
					<b>Discount Amount</b>	<b>Payable Amount</b>
					0.00	407.80

<b>Vendor Number</b> <a href="#">BAM03</a>	<b>Vendor Name</b> Bambauer, Andrew					<b>Total Vendor Amount</b> 70.00
<b>Payment Type</b> Check	<b>Payment Number</b>		<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>
			<a href="#">4973</a>	rec desk refund	01/07/2025	01/07/2025
					<b>Discount Amount</b>	<b>Payable Amount</b>
					0.00	70.00

<b>Vendor Number</b> <a href="#">BAR09</a>	<b>Vendor Name</b> Terrie Barr					<b>Total Vendor Amount</b> 950.00
<b>Payment Type</b> Check	<b>Payment Number</b>		<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>
			<a href="#">Dec 2024</a>	Councilmember Stipend - December 2024	01/07/2025	01/07/2025
					<b>Discount Amount</b>	<b>Payable Amount</b>
					0.00	950.00

<b>Vendor Number</b> <a href="#">BID02</a>	<b>Vendor Name</b> Remy Bidstrup					<b>Total Vendor Amount</b> 275.00
<b>Payment Type</b> Check	<b>Payment Number</b>		<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>
			<a href="#">Jan2025</a>	AC/Social Media Marketing	01/07/2025	01/07/2025
					<b>Discount Amount</b>	<b>Payable Amount</b>
					0.00	275.00

<b>Vendor Number</b> <a href="#">BJO01</a>	<b>Vendor Name</b> Beth Bjorklund					<b>Total Vendor Amount</b> 26.93
<b>Payment Type</b> Check	<b>Payment Number</b>		<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>
			<a href="#">12/30/2024</a>	AC/ Gallery Supplies	01/03/2025	01/03/2025
					<b>Discount Amount</b>	<b>Payable Amount</b>
					0.00	26.93

<b>Vendor Number</b> <a href="#">BRU05</a>	<b>Vendor Name</b> BRUNENGO, RACHEL					<b>Total Vendor Amount</b> 1,400.00
<b>Payment Type</b> Check	<b>Payment Number</b>		<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>
			<a href="#">INV0000077</a>	CURB AND GUTTER REIMBURSEMENT	01/07/2025	01/07/2025
					<b>Discount Amount</b>	<b>Payable Amount</b>
					0.00	1,400.00

<b>Vendor Number</b> <a href="#">CAL14</a>	<b>Vendor Name</b> Cal Signal Corp					<b>Total Vendor Amount</b> 600.00
<b>Payment Type</b> Check	<b>Payment Number</b>		<b>Payable Number</b>	<b>Description</b>	<b>Payable Date</b>	<b>Due Date</b>
			<a href="#">10055/10114</a>	PW- Commerce & Newville / 6th & South Street	01/07/2025	01/07/2025
					<b>Discount Amount</b>	<b>Payable Amount</b>
					0.00	600.00

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<b>Vendor Number</b> <a href="#">CAS09</a>	<b>Vendor Name</b> Vincent Castaneda					<b>Total Vendor Amount</b> 100.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 100.00	
<b>Payable Number</b> <a href="#">Jan 2025</a>	<b>Description</b> AC/Gallery Set Up Special Event	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 100.00	

<b>Vendor Number</b> <a href="#">CES00</a>	<b>Vendor Name</b> Kyle Cessna					<b>Total Vendor Amount</b> 100.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 100.00	
<b>Payable Number</b> <a href="#">INV0000054</a>	<b>Description</b> Police Dept Uniform - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 100.00	

<b>Vendor Number</b> <a href="#">CHA01</a>	<b>Vendor Name</b> Justin Chaney					<b>Total Vendor Amount</b> 100.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 100.00	
<b>Payable Number</b> <a href="#">Jan2025</a>	<b>Description</b> FD/Measure A-Uniform January 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 100.00	

<b>Vendor Number</b> <a href="#">CLE05</a>	<b>Vendor Name</b> Judy Clever					<b>Total Vendor Amount</b> 200.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 200.00	
<b>Payable Number</b> <a href="#">January 2025</a>	<b>Description</b> AC/Cleaning & Maintenance of Gallery	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 200.00	

<b>Vendor Number</b> <a href="#">CON03</a>	<b>Vendor Name</b> Contra Costa Co Sheriffs					<b>Total Vendor Amount</b> 529.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 529.00	
<b>Payable Number</b> <a href="#">INV0000084</a>	<b>Description</b> OPD-Reg:Radar & Lidar Operator Trning (Sanchez)	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 529.00	

<b>Vendor Number</b> <a href="#">COR00</a>	<b>Vendor Name</b> Corning Lumber Co., Inc.					<b>Total Vendor Amount</b> 365.40
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 365.40	
<b>Payable Number</b> <a href="#">INV0000067</a>	<b>Description</b> ARPA/Streetscapes-9 supplies	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 365.40	

<b>Vendor Number</b> <a href="#">CRE00</a>	<b>Vendor Name</b> Creative Composition					<b>Total Vendor Amount</b> 419.85
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 419.85	
<b>Payable Number</b> <a href="#">31890</a>	<b>Description</b> Councilmember Business Cards	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 419.85	

<b>Vendor Number</b> <a href="#">CUM00</a>	<b>Vendor Name</b> Cummins Pacific Inc.					<b>Total Vendor Amount</b> 841.27
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 841.27	
<b>Payable Number</b> <a href="#">y5-241213077</a>	<b>Description</b> PW/Eva Well Repairs	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 841.27	

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Vendor Number	Vendor Name	Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	Total Vendor Amount
<a href="#">ECO01</a>	Ecorp Consulting, Inc	Check		<a href="#">105502</a>	Planning/Prof Services	01/07/2025	01/07/2025	0.00	9,587.50	9,587.50
<a href="#">FLO03</a>	Jose Flores	Check		<a href="#">INV0000055</a>	Police Dept Uniform - Jan 2025	01/07/2025	01/07/2025	0.00	100.00	145.00
				<a href="#">Jan 2025</a>	PD gym reimbursement - Jan 2025	01/07/2025	01/07/2025	0.00	45.00	
<a href="#">FRA00</a>	Francotyp-Postalia, Inc.	Check		<a href="#">R1106476505</a>	Multi-Dept/Postage Meter Rental12/13/24-03/12/25	01/07/2025	01/07/2025	0.00	161.63	161.63
<a href="#">GCS02</a>	GCS Environmental Equip. Services Inc.	Check		<a href="#">29560</a>	PW/Fleet Main Sweeper	01/07/2025	01/07/2025	0.00	2,784.39	2,784.39
<a href="#">GRA02</a>	Grainger, Inc.	Check		<a href="#">INV0000070</a>	FD/EQ Maint	01/07/2025	01/07/2025	0.00	246.20	246.20
<a href="#">GRE01</a>	Greg'S Heating And A/C	Check		<a href="#">26892,26890,26891</a>	Lib/PD maint on AC units	01/07/2025	01/07/2025	0.00	900.00	900.00
<a href="#">HAL03</a>	Lewis R. Hall	Check		<a href="#">Dec 2024</a>	WWTP Consultant Services for Dec 7-Jan 7	01/07/2025	01/07/2025	0.00	3,000.00	3,000.00
<a href="#">HOM00</a>	Home Depot Credit Service	Check		<a href="#">INV0000069</a>	PW/Sewer Supplies	01/07/2025	01/07/2025	0.00	20.00	20.00



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APPKT00088 - 01/07/2025

Vendor Number	Vendor Name	Payment Type	Payment Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	Total Vendor Amount
<a href="#">HOT00</a>	HOTCOATS POWDERCOATING	Check							3,117.60
				ARPA/STREETSCAPES - POWDERCOAT LAMPPOST	01/07/2025	01/07/2025	0.00	3,117.60	
									3,117.60
<a href="#">INT00</a>	Intoximeters	Check							1,119.15
				FST Supplies	01/07/2025	01/07/2025	0.00	1,119.15	
									1,119.15
<a href="#">JCN00</a>	Nelson'S Building Mainten	Check							341.61
				Multi Dept/BM-Bathroom/Cleaning Supplies	01/07/2025	01/07/2025	0.00	341.61	
									341.61
<a href="#">JOH02</a>	Sean Johnson	Check							100.00
				Police Dept Uniform - Jan 2025	01/07/2025	01/07/2025	0.00	100.00	
									100.00
<a href="#">JOH15</a>	Johnson Controls Fire Pro	Check							1,571.79
				PW/Extinguisher Replacement	01/07/2025	01/07/2025	0.00	1,571.79	
									1,571.79
<a href="#">KIM01</a>	Kimball Midwest	Check							50.10
				PW/Supplies	01/07/2025	01/07/2025	0.00	50.10	
									50.10
<a href="#">LAN10</a>	LANE, MICHAEL	Check							280.00
				pw/REIMB FOR SEWER LINE FLUSHING	01/07/2025	01/07/2025	0.00	280.00	
									280.00
<a href="#">LCA00</a>	Lc Action Police Supply,	Check							20,279.42
				Measure A/OPD - New Pistols and Accessories	01/07/2025	01/07/2025	0.00	20,279.42	
									20,279.42
<a href="#">LOW00</a>	Katherine Lowery	Check							124.00
				Police Dept Uniform - Jan 2025	01/07/2025	01/07/2025	0.00	100.00	
									124.00

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APPKT00088 - 01/07/2025

Vendor Number	Vendor Name	Payment Type	Payment Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	Total Vendor Amount
<a href="#">Jan 2025</a>	PD/Gym Reimbursement - Jan 2025				01/07/2025	01/07/2025	0.00	24.00	
<a href="#">MAR17</a>	Martindale, Ryan	Check							100.00
					01/03/2025			100.00	
			<a href="#">INV0000058</a>	Police Dept Uniform - Jan 2025	01/07/2025	01/07/2025	0.00	100.00	
<a href="#">MCD01</a>	John Mcdermott	Check							950.00
					01/03/2025			950.00	
			<a href="#">Dec 2024</a>	Councilmember Stipend - December 2024	01/07/2025	01/07/2025	0.00	950.00	
<a href="#">MCM00-2</a>	Mcmaster-Carr	Check							217.32
					01/03/2025			217.32	
			<a href="#">37544148&amp;37544851</a>	PW/Shop Supplies	01/07/2025	01/07/2025	0.00	217.32	
<a href="#">MEZ00</a>	Jody Meza	Check							250.00
					01/03/2025			250.00	
			<a href="#">INV0000081</a>	LIB December travel to Willows Lib & branches	01/07/2025	01/07/2025	0.00	250.00	
<a href="#">MIME00</a>	Municipal Maintenance Equ	Check							660.86
					01/03/2025			660.86	
			<a href="#">30634</a>	Sewer/Vaccon Parts	01/07/2025	01/07/2025	0.00	660.86	
<a href="#">MOT00</a>	Motorola Solutions Inc.	Check							1,667.97
					01/03/2025			1,667.97	
			<a href="#">8282034040</a>	Orland PD-Measure A:Body Worn cameras & acces	01/07/2025	01/07/2025	0.00	1,667.97	
<a href="#">NAP00</a>	Napa Auto Parts	Check							4,616.01
					01/03/2025			4,616.01	
			<a href="#">12202024</a>	FD fleet/parts for E27,E26,R29, E37 - FD Measure A	01/07/2025	01/07/2025	0.00	1,141.70	
			<a href="#">INV0000072</a>	PW/Shop Supplies, EQ Main/PD Fleet Main	01/07/2025	01/07/2025	0.00	3,474.31	
<a href="#">NOR29</a>	North Valley Industries I	Check							150.85
					01/03/2025			150.85	
			<a href="#">4402</a>	REc/1 unit at Adult soccer field	01/07/2025	01/07/2025	0.00	150.85	

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<b>Vendor Number</b> <a href="#">ONB00</a>	<b>Vendor Name</b> On Base Leadership Traini					<b>Total Vendor Amount</b> 2,200.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 2,200.00	
<b>Payable Number</b> <a href="#">INV0000085</a>	<b>Description</b> OPD/Reg for leadership dev course (lowery)	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2,200.00	

<b>Vendor Number</b> <a href="#">ORL12</a>	<b>Vendor Name</b> Orland-Laurel Masonic Hal					<b>Total Vendor Amount</b> 400.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 400.00	
<b>Payable Number</b> <a href="#">dec 2024</a>	<b>Description</b> AC/Rent January 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 400.00	

<b>Vendor Number</b> <a href="#">PAC07</a>	<b>Vendor Name</b> Pace Analytical Services,					<b>Total Vendor Amount</b> 991.64
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 991.64	
<b>Payable Number</b> <a href="#">557.011.012.018</a>	<b>Description</b> PW/Lab Services	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 991.64	

<b>Vendor Number</b> <a href="#">PAP01</a>	<b>Vendor Name</b> Pape Machinery Inc.					<b>Total Vendor Amount</b> 2,668.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 2,668.00	
<b>Payable Number</b> <a href="#">784619</a>	<b>Description</b> PW/Fleet Eq Main	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2,668.00	

<b>Vendor Number</b> <a href="#">PEN01</a>	<b>Vendor Name</b> Carolyn Pendergrass					<b>Total Vendor Amount</b> 15.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 15.00	
<b>Payable Number</b> <a href="#">1496</a>	<b>Description</b> Deed Restriction for Ca Dept of Parks and Rec gran	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 15.00	

<b>Vendor Number</b> <a href="#">PGE00</a>	<b>Vendor Name</b> Pg&E					<b>Total Vendor Amount</b> 25,476.86
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 25,476.86	
<b>Payable Number</b> <a href="#">12162024</a>	<b>Description</b> FD/519 Colusa Street 1/2 Tru-up mill st 0.04	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 742.33	
<b>Payable Number</b> <a href="#">INV0000068</a>	<b>Description</b> PW/Traffic Light	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 123.15	
<b>Payable Number</b> <a href="#">nov 2024</a>	<b>Description</b> Multi Dept/Nov 2024 Usage	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 24,611.38	

<b>Vendor Number</b> <a href="#">PIN01</a>	<b>Vendor Name</b> Edgar Pinedo					<b>Total Vendor Amount</b> 119.50
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 119.50	
<b>Payable Number</b> <a href="#">INV0000059</a>	<b>Description</b> Police Dept Uniform - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 100.00	
<b>Payable Number</b> <a href="#">Jan 2025</a>	<b>Description</b> PD Gym reimbursement - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 19.50	

<b>Vendor Number</b> <a href="#">PIN02</a>	<b>Vendor Name</b> Edgar Pinedo					<b>Total Vendor Amount</b> 602.50
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 602.50	
<b>Payable Number</b> <a href="#">INV0000086</a>	<b>Description</b> OPD/Reim for rental car for training 12/1-12/6/24	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 452.50	
<b>Payable Number</b> <a href="#">INV0000088</a>	<b>Description</b> OPD/per diem for field trning 01/29-01/31/25	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 150.00	

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<b>Vendor Number</b> <a href="#">QUI02</a>	<b>Vendor Name</b> Quill Corp.					<b>Total Vendor Amount</b> 736.66
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
<b>Payable Number</b> <a href="#">INV0000066</a>	<b>Description</b> Mult-Dept/Office Supplies for December	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 489.02	
<a href="#">INV0000090</a>	OPD-Misc office supplies	01/07/2025	01/07/2025	0.00	247.64	

<b>Vendor Number</b> <a href="#">R&amp;B00</a>	<b>Vendor Name</b> R&B A Core & Main Company					<b>Total Vendor Amount</b> 1,379.71
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
<b>Payable Number</b> <a href="#">w148311</a>	<b>Description</b> PW/Shop Supplies	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,379.71	

<b>Vendor Number</b> <a href="#">RIV02</a>	<b>Vendor Name</b> Israel Rivera					<b>Total Vendor Amount</b> 127.50
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
<b>Payable Number</b> <a href="#">INV0000060</a>	<b>Description</b> Police Dept Uniform - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 100.00	
<a href="#">Jan 2025</a>	PD/Gym Reimbursement - January 2025	01/07/2025	01/07/2025	0.00	27.50	

<b>Vendor Number</b> <a href="#">RIV03</a>	<b>Vendor Name</b> Israel Rivera					<b>Total Vendor Amount</b> 57.90
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
<b>Payable Number</b> <a href="#">12062024</a>	<b>Description</b> PD-Reimbursement for stall mat	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 57.90	

<b>Vendor Number</b> <a href="#">ROE02</a>	<b>Vendor Name</b> Thomas Roenspie					<b>Total Vendor Amount</b> 100.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
<b>Payable Number</b> <a href="#">INV0000061</a>	<b>Description</b> Police Dept Uniform - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 100.00	

<b>Vendor Number</b> <a href="#">ROM06</a>	<b>Vendor Name</b> Mathew Romano					<b>Total Vendor Amount</b> 950.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
<b>Payable Number</b> <a href="#">Dec 2024</a>	<b>Description</b> Councilmember Stipend for December 2024	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 950.00	

<b>Vendor Number</b> <a href="#">SAC01</a>	<b>Vendor Name</b> Sacramento Valley Mirror					<b>Total Vendor Amount</b> 64.40
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
<b>Payable Number</b> <a href="#">2580</a>	<b>Description</b> Legal Notice-Commission Opening	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 64.40	

<b>Vendor Number</b> <a href="#">SAN00</a>	<b>Vendor Name</b> San Diego Police Equip					<b>Total Vendor Amount</b> 1,353.34
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b>	<b>Payment Amount</b>	
<b>Payable Number</b> <a href="#">662776</a>	<b>Description</b> Measure A-PD New Vests and Acc for officer Sanchez	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 1,353.34	

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<b>Vendor Number</b> <a href="#">SAN11</a>	<b>Vendor Name</b> Daniel Sanchez						<b>Total Vendor Amount</b> 100.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 100.00		
<b>Payable Number</b> <a href="#">INV0000062</a>	<b>Description</b> Police Dept Uniform - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 100.00		

<b>Vendor Number</b> <a href="#">SAN12</a>	<b>Vendor Name</b> Lucila Sandoval						<b>Total Vendor Amount</b> 45.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 45.00		
<b>Payable Number</b> <a href="#">Jan 2025</a>	<b>Description</b> PD /Gym reimbursement - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 45.00		

<b>Vendor Number</b> <a href="#">SMI02</a>	<b>Vendor Name</b> Brandon Smith						<b>Total Vendor Amount</b> 950.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 950.00		
<b>Payable Number</b> <a href="#">December 2024</a>	<b>Description</b> Councilmember Stipend - December 2024	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 950.00		

<b>Vendor Number</b> <a href="#">SUS01</a>	<b>Vendor Name</b> SPECIALIZED UTILITY SERVICES PROGRAM						<b>Total Vendor Amount</b> 2,895.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 2,895.00		
<b>Payable Number</b> <a href="#">INV0000080</a>	<b>Description</b> PW/Sewer Pond Planning	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2,895.00		

<b>Vendor Number</b> <a href="#">SUT02</a>	<b>Vendor Name</b> Sutton, Brandon						<b>Total Vendor Amount</b> 124.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 124.00		
<b>Payable Number</b> <a href="#">INV0000063</a>	<b>Description</b> Police Dept Uniform - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 100.00		
<b>Payable Number</b> <a href="#">Jan 2025</a>	<b>Description</b> PD Gym Reimbursement - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 24.00		

<b>Vendor Number</b> <a href="#">T&amp;S01</a>	<b>Vendor Name</b> T And S DVBE, Inc.						<b>Total Vendor Amount</b> 364.24
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 364.24		
<b>Payable Number</b> <a href="#">24-3420</a>	<b>Description</b> PW/Safety Supplies	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 364.24		

<b>Vendor Number</b> <a href="#">THO06</a>	<b>Vendor Name</b> Thomson Reuters-West						<b>Total Vendor Amount</b> 405.14
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 405.14		
<b>Payable Number</b> <a href="#">851241268</a>	<b>Description</b> 4-CA Penal Code 2025 books-volume 1 & 2	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 405.14		

<b>Vendor Number</b> <a href="#">TOL00</a>	<b>Vendor Name</b> J.C. Tolle						<b>Total Vendor Amount</b> 950.00
<b>Payment Type</b> Check	<b>Payment Number</b>			<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 950.00		
<b>Payable Number</b> <a href="#">Dec 2024</a>	<b>Description</b> Councilmember Stipend - December 2024	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025	<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 950.00		

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<b>Vendor Number</b> <a href="#">TRA10</a>	<b>Vendor Name</b> Martin Trang			<b>Total Vendor Amount</b> 80.00	
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payable Number</b> <a href="#">12/30/2024</a>	<b>Description</b> AC/Artist's Reception Music	<b>Payable Date</b> 01/03/2025	<b>Due Date</b> 01/03/2025
				<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 80.00
				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 80.00

<b>Vendor Number</b> <a href="#">TUR01</a>	<b>Vendor Name</b> Rae Turnbull			<b>Total Vendor Amount</b> 100.39	
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payable Number</b> <a href="#">12/30/2024</a>	<b>Description</b> AC/ Title Cards	<b>Payable Date</b> 01/03/2025	<b>Due Date</b> 01/03/2025
		<a href="#">Jan2025</a>	AC/Website Newsletter	<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 100.39
				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 48.39
				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 52.00

<b>Vendor Number</b> <a href="#">VAR01</a>	<b>Vendor Name</b> Alberto Vargas			<b>Total Vendor Amount</b> 100.00	
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payable Number</b> <a href="#">INV0000065</a>	<b>Description</b> Police Dept Uniform - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025
				<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 100.00
				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 100.00

<b>Vendor Number</b> <a href="#">VER03</a>	<b>Vendor Name</b> Verizon Wireless			<b>Total Vendor Amount</b> 345.65	
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payable Number</b> <a href="#">6101325948</a>	<b>Description</b> PW-Scada Computer/lpads	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025
		<a href="#">6101325949</a>	REC/Communication Nov 17-Dec 16, 2024	<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 345.65
				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 266.07
				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 79.58

<b>Vendor Number</b> <a href="#">VIS01</a>	<b>Vendor Name</b> Visinoni Brothers, Inc.			<b>Total Vendor Amount</b> 46,700.12	
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payable Number</b> <a href="#">2b estimate 5</a>	<b>Description</b> DWR Phase 2B project estimate 5	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025
				<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 46,700.12
				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 46,700.12

<b>Vendor Number</b> <a href="#">VLA00</a>	<b>Vendor Name</b> Raymond J. Vlach			<b>Total Vendor Amount</b> 100.00	
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payable Number</b> <a href="#">INV0000064</a>	<b>Description</b> Police Dept Uniform - Jan 2025	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025
				<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 100.00
				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 100.00

<b>Vendor Number</b> <a href="#">WEL02</a>	<b>Vendor Name</b> Wells Fargo Vendor Fin Se			<b>Total Vendor Amount</b> 148.70	
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payable Number</b> <a href="#">5032473674</a>	<b>Description</b> BD-Plan/Copier Lease	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025
				<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 148.70
				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 148.70

<b>Vendor Number</b> <a href="#">WES04</a>	<b>Vendor Name</b> Western Ready Mix			<b>Total Vendor Amount</b> 2,173.63	
<b>Payment Type</b> Check	<b>Payment Number</b>	<b>Payable Number</b> <a href="#">62494_88699</a>	<b>Description</b> Measure A FD/Training Facility concrete	<b>Payable Date</b> 01/07/2025	<b>Due Date</b> 01/07/2025
				<b>Payment Date</b> 01/03/2025	<b>Payment Amount</b> 2,173.63
				<b>Discount Amount</b> 0.00	<b>Payable Amount</b> 2,173.63

Payment Register

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP Checking	Check	98	80	0.00	154,500.54
<b>Packet Totals:</b>		<b>98</b>	<b>80</b>	<b>0.00</b>	<b>154,500.54</b>



## ORLAND CITY COUNCIL REGULAR MEETING

Tuesday, December 17, 2024

### CALL TO ORDER

Meeting called to order by Mayor Matt Romano at 6:30 PM.

### ROLL CALL

Councilmembers present:

Councilmembers Brandon Smith, Terrie Barr, John McDermott, Vice Mayor JC Tolle and Mayor Matt Romano

Councilmembers absent:

None

Staff present:

City Manager Pete Carr; City Attorney Greg Einhorn; Police Chief Joe Vlach; City Clerk Jennifer Schmitke; City Engineer Paul Rabo, Library Director Jody Meza; Public Works Director Zach Barber; Recreation Manager Olivia Henderson

### CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for December 3, 2024
- C. Adopt Resolution 2024-18 Authorizing City Manager to execute Agreements with California Department of Tax and Fee Administration for Implementation of Local Transactions and Use Tax

**ACTION:** Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

### PRESENTATIONS

#### A. Glenn County Reading Pals Program

Library Director Jody Meza introduced Nicole Baker, Glenn County Office of Education Assistant Superintendent, who provided an overview of the Glenn County Reading Pals Program that is currently being piloted in Orland. Nicole highlighted the program's mission, shared key literacy statistics for the county, and explained how community members can get involved as volunteers to support local literacy efforts.

Councilmembers inquired about the process for volunteering and the method used to pair children with volunteers. Ms. Baker provided a detailed explanation.



## **B. Orland Free Library Annual Presentation**

Library Director Jody Meza presented a slide show on the status of the library for the 2023/2024 year.

Ms. Meza spoke about the library collection over the past year: over 200,000 eBooks, 42,174 physical items (Books, DVD's, Audio CD's), 12 Chromebooks & Connectivity Kits (Chromebook, mouse, headphones, USB drive), 19 Learning2Go kits with over 350 Early Literacy materials and 25 Parks Passes, telescopes, Explorer Backpacks.

The total library users are 10,780, out of this number 5,341 are within the City and 4,806 are in the County, 714 are non-residents. Ms. Meza shared that in the past year the library held 89 programs with 2,112 program attendance.

Ms. Meza shared that the library saw an increase of 6% in checkouts, 12% increase in electronic checkouts and 11% increase in visits to the library.

Ms. Meza spoke about projects that have been completed at the Library in 2023/24 including a: a new roof, HVAC and entry door (Building Forward Grant); new outdoor programming area; the library is a Glenn County designated Clean Air Center (Air Pollution Control District Grant); the library received \$4,700 for Lunch with Library Grant which provided 200+ children with free books and STEM activities, signed a \$200,000 agreement/partnership with the health department; \$12,000 Literacy Grant; and \$9,021 Zip Books Grant.

Ms. Meza shared goals for the library in 2025 will include partnering for student success; Literacy initiatives with school districts, collaboration opportunities; Story-walk installation in Library promoting literacy & physical activity in nature, Community classes & outreach; mental health first aid & youth mental health first aid, mindfulness programming; all ages anti-anxiety library programs that promote community well-being.

Ms. Meza stated that the library is lucky to have the support from community and partnerships with local donors, Friends of the Library, Honeybee Discovery Center, UC Master Gardeners, American Red Cross, Orland Rotary, Orland Women's Improvement Club, Glenn County Farm Bureau, KIXE PBS, AltaCal.

The Council discussed Director Meza's schedule, explored the library's needs and potential improvements, and expressed gratitude for Director Meza and her team, commending their exceptional contributions to the community.

## **C. Recreation Department Annual Presentation**

### **Recreation Manager Olivia Henderson**

Recreation Manager Olivia Henderson gave a presentation on the status of the Recreation department this past year. Ms. Henderson went over the capital improvements that have been approved as well as capital improvements planned for the future including a new playground at the City pool, upgraded and expanded ball fields at Lely and basketball court lighting.

Ms. Henderson spoke about all the community partners that work with the Recreation department such as Orland Unified School District & OUSD SPARK, Glenn County Office of Education, County Schools, First Northern Bank and varying Orland youth sports teams.

Ms. Henderson shared that the City pool was open full time this past season and was offering private and group swim lessons, lap swim, open swim and had steady aqua aerobics numbers. Orland Otters used the pool for practice and swim meets. Ms. Henderson also spoke about maintenance-intensive annual pool preparations. Ms. Henderson briefly spoke about Every Child Swims program which was started ten years ago, when the Recreation department partners up with Mill Street second grade to give all second graders free swim lessons.

Orland Recreation youth programs includes youth basketball, summer soccer, fall soccer, dance, tiny tots tumbling and flag football. Summer camps were very successful this year in partnership with the high school teams including wrestling, cheerleading, baseball, volleyball and basketball.

Adult Programs were back up and running including co-ed softball, adult volleyball, adult basketball, kickboxing, pickleball, disc golf, tennis, lap swim and aqua aerobics.

Ms. Henderson thanked her staff for going above and beyond for the community, the City Council for their support and recognized Orland Police Department, the Public Works Department, City Hall staff and Recreation Commission for their contributions to the department.

The Council discussed the Recreation Department’s staffing needs and explored opportunities to support Ms. Henderson’s team. They also expressed their gratitude to Ms. Henderson for her commitment and meaningful contributions to youth and the broader community.

**ADMINISTRATIVE BUSINESS**

**A. City Council 2025 Appointments to Boards and Commissions**

Mayor Romano announced the City Council appointments to Boards and Commissions for 2025.

**2025 Council Appointments to Boards and Commissions**

**City Commissions**

Arts 3 <sup>rd</sup> Wed, monthly, 7 pm	Barr Romano (alternate)
Economic Development (EDC) 2 <sup>nd</sup> Tues, every month, 4 pm	McDermott Barr (alternate)
Library 2 <sup>nd</sup> Mon, every other month, 5:00 pm	Smith Tolle (alternate)
Parks & Recreation 4 <sup>th</sup> Wed, meets when called, 6:30 pm	Smith Romano (alternate)

Planning  
3<sup>rd</sup> Thurs, monthly, 5:30 pm  
Barr  
McDermott (alternate)

Public Works/Safety  
2<sup>nd</sup> Tues, every even month, 4 pm  
Tolle  
Smith (alternate)

\*\*\*\*\*

City Selection Committee  
Mayor

Orland Unit Water Users' Assoc  
Voting delegate (Membership)  
Smith

Orland Area Chamber of Commerce  
*Council Liasion*  
Barr  
Smith (alternate)

Fire Department Liaison  
2<sup>nd</sup> Mon, monthly, dinner 7 pm,  
meeting 8pm  
**(One Councilmember, One Alt.)**  
McDermott  
Barr (alternate)

Code Enforcement Hearing Officer  
**(One Councilmember, One Alt.)**  
Romano  
Tolle (alternate)

Queen Bee Capital Committee  
City Staff

\*\*\*\*\*

**County Committees**

Joint City/County EDC  
Tolle  
Barr

LAFCo  
Meets 2<sup>nd</sup> Monday, 9 am, monthly  
County pays \$25 monthly stipend  
**(Alternate switches between Orland & Willows; 2025 appointment is from Willows)**  
Romano  
*(Alt seat for Orland in 2026)*

Transit Committee  
**(Needs two members and one Alt)**  
Meets with Local Transportation Comm.  
County pays \$50 monthly stipend  
Tolle  
McDermott  
Barr (alternate)

Transportation Commission  
**(Need two members)**  
3<sup>rd</sup> Thurs, monthly, 10 am,  
County pays \$50 monthly stipend  
Tolle  
McDermott

Waste Management Regional  
Agency  
**(Two members and one alt)**  
**(2025 two rep year, 2026 one rep one alt)**  
Tolle  
McDermott  
Barr (alternate)

Air Pollution Control District Board  
(Council minute order if City asked  
to serve on board)  
**(One Councilmember, One Alt.)**

Mayor  
Vice Mayor (alternate)

Airport Land Use Commission  
No meeting schedule

Romano  
No alternates on this commission

Glenn County Groundwater  
Sustainability Agency (GGA) &  
Drought Task Force  
**(One Councilmember, One Alt.)**

Smith  
Romano (alternate)  
Carr & Barber (alternate)

Golden State Risk Management  
2<sup>nd</sup> Wed every other month, 6 pm  
*GSRMA pays \$100 per meeting stipend*

Romano

Cal Cities  
(a.k.a League of California Cities)

Tolle  
Barr (alternate)

Resource Conservation District

Smith

Glenn County Senior Wellness Roundtable

John McDermott

Glenn Continuum of Care

John McDermott

Orland resident Byron Denton shared that he hopes Councilmembers attend Commission meetings and County meetings.

**ACTION:** Councilmember McDermott moved, seconded by Councilmember Smith, to authorize Council appointments to Boards and Commission. Motion carried by a roll call vote 5-0.

**B. Request for Partnership Funding of OUSD/City Sidewalk**

City Engineer Paul Rabo outlined plans by the Orland Unified School District (OUSD) to construct new Transitional Kindergarten (TK) facilities on the easternmost portion of its Mill Street campus. In the spring, District representatives approached City Staff to explore a partnership for planning and implementing essential improvements to the sidewalk and drop-off/pick-up zones along First Street and Mill Street.

The City has already completed the surveying for the project, while the school district has conducted the public bidding process and selected a contractor to provide a scope of work and cost estimates. Mr. Rabo noted that the projected cost for removing and replacing flatwork—including sidewalks, curbs, and asphalt paving—is \$157,000. This estimate encompasses demolition, removal, and reconstruction to meet both City standards and District requirements. The school district has requested the City’s assistance with these improvements as part of the project.

These planned improvements will enhance safety for pedestrians and bus riders while providing significant benefits to both the school and the broader community through upgraded public infrastructure. Mr. Rabo shared that the proposed Memorandum of Understanding (MOU), which includes detailed plan sheets and cost estimates, is scheduled for review and approval by the OUSD Board of Education on December 19.

Orland resident Alex Enriquez proposed raising the crosswalk at Yolo and First Streets to enhance pedestrian safety. Mr. Carr noted that the City could discuss the suggestion with the school district. Councilmember McDermott mentioned downsides to raised sidewalks.

The Council deliberated on the project, raising questions about planned sidewalk improvements, corner bulb-outs near the school, the potential addition of tree wells, and the relocation of the water line running through the Mill Street campus.

**ACTION:** Councilmember Smith moved, seconded by Councilmember Barr to approve the proposed partnership sidewalk project not to exceed \$80,000 from the Gas Tax and Measure J funds by adoption of the proposed MOU, authorizing mayor the to execute the MOU. Motion carried by a roll call vote 5-0.

**C. Follow-up on Carnegie Center Architecture Proposals**

Mr. Carr reported that City Staff had previously evaluated Ausmus Engineering and, per the Council's directive, conducted additional investigations into proposals from Garavaglia Architecture, Inc. and Shephird Associates.

Councilmember Barr asked about getting Carnegie onto the Historical registration, Mr. Rabo explained the Carnegie building had been evaluated in 1948, 1986 and 1989 where it received the 36 code which means it is eligible for the national registry.

Councilmembers discussed each firms strengths and discussed the ADA needs as well as building upgrades and the importance of having a plan to protect the building.

Orland resident Earl Megginson voiced concerns about the building, emphasizing that the roof should be replaced before addressing ADA compliance.

Byron Denton expressed support for installing a lift in the building.

Orland resident John Raymondo asked what maintenance tasks the Public Works Department could undertake to upgrade Carnegie. He also recommended reaching out to local businesses for needed materials.

Jan Walker highlighted the importance of preserving the building, while Yasmin Diaz underscored the significance of ADA compliance.

Valerie Johnson, a county resident, emphasized the dual importance of restoring the building and ensuring ADA compliance. Marilyn Ponci, also a county resident, advocated for timely restoration efforts.

Will Shepphird, representing Shepphird Associates, participating remotely, discussed the building's needs and outlined the expertise his team could offer for the project.

Councilmember McDermott inquired if Mr. Shepphird was aware of any grants to assist with the project, and Mr. Shepphird confirmed his team could investigate funding opportunities. Councilmember Barr asked if inclusion on the National Registry could facilitate grant acquisition.

Councilmember Smith cautioned against spending on unnecessary improvements, stressing the value of investing in skilled professionals, following a well-thought-out plan, and executing the project correctly the first time.

Vice Mayor Tolle asked Director Barber to clarify which aspects of the Carnegie project were beyond the scope of the Public Works Department. Director Barber noted that roof restructuring and rebuilding were outside their expertise but mentioned that his team included skilled welders who could assist with ramp improvements.

Mayor Romano expressed his support for Shepphird Associates.

**ACTION:** Mayor Romano moved, seconded by Councilmember Barr, to award a contract for architectural design to Shepphird Associates at a not-to-exceed expense of \$99,000 from the DIF Community Center fund, Motion carried by a roll call vote 5-0.

**Ayes:** Councilmembers Smith, Barr, McDermott, Vice Mayor Tolle and Mayor Romano

**Noes:** None

**D. Follow-up on Lamppost Project**

City Manager Pete Carr presented slides to the Council showcasing various aspects of the lamppost project. He highlighted the current lampposts installed on 5th Street, examples of lamppost designs from nearby towns, and details about base telescoping and concrete staining.

Mr. Carr informed the Council that City staff had consulted a contractor regarding the removal of the lamppost pedestals, with the estimated cost ranging from \$66,000 to \$80,000. He also expressed concerns about the removal process potentially damaging nearby buildings. Staff recommended completing one or two pedestals as a trial to visualize the finished project before proceeding.

Mr. Carr reported that City Building Official and Inspector Wyatt Paxton had reviewed and approved the project, and shared that the structural engineering assessment remained pending, with an estimated completion timeline of 4-6 weeks.

Councilmembers posed questions about the removal process and shared their thoughts on how to address the project, including suggestions to remove the pedestals, relocate them, or make the lampposts taller.

Orland resident Helen Tolle expressed her thoughts on the lampposts, noting that the current design doesn't align with the town's quaint charm. She suggested adopting a more historically inspired, quaint style to better complement the character of the downtown area.

Mr. Denton asked questions about removing the pedestals and shared his opinion on the lampposts.

Ms. Walker shared her perspective on the project, that the lamppost and pedestals are unattractive.

Mr. Megginson inquired whether the already fabricated lampposts could be relocated elsewhere in town.

County resident Marilyn Ponci voiced concern, noting that she believed the Council had previously voted to remove the pedestals.

Ruth Henderson shared her opinion on the lampposts, that they should be replaced.

County resident Joanie Woods expressed support for additional lighting downtown and shared her views on the pedestals, that they should be replaced.

Orland resident Alex Enriquez proposed expanding the sidewalks and transitioning to parallel parking.

County resident Dee Dee Jackson shared her thoughts on removing the pedestals, that they are not attractive.

The discussion reflected diverse opinions and ideas, with Councilmembers and residents considering various approaches to improve the downtown lamppost project.

**ACTION:** Councilmember McDermott moved, seconded by Vice Mayor Tolle, to remove the pedestals to grade and direct staff to get 3 bids for removal of the pedestals. Motion carried by a roll call vote 5-0.

**Ayes:** Councilmembers Smith, Barr, McDermott, Vice Mayor Tolle and Mayor Romano

**Noes:** None

The Council requested that the streetscape topic for Fourth and Fifth Streets be revisited at a future meeting.

**City Manager Verbal Report**

- Mr. Carr reported that on December 17<sup>th</sup> it was brought to the City’s attention that the exterior of the Hecho building (824 4<sup>th</sup> St) on 4<sup>th</sup> street was collapsing. City Staff has red tagged the building and it has been temporarily shored up. Mr. Carr shared that insurance will be visiting the site Wednesday.
- City Hall will be open December 23<sup>rd</sup>, 30<sup>th</sup> and January 2<sup>nd</sup> and 3<sup>rd</sup>.
- The City of Willows selected their Mayor, Evan Hudson, and Rick Thomas as Vice Mayor.

**ORAL AND WRITTEN COMMUNICATIONS  
PUBLIC COMMENTS:**

Mr. Denton asked about future Council meetings during construction of Carnegie.

County resident Yvonna Bennett spoke about mailbox rule violations.

Orland resident Francine Hamlin shared concerns about lighting at the North Valley soccer fields and asked if Measure J funds could be used for extra lighting. (Mr. Carr shared that property is owned by the school district, Mayor Romano suggested talking to school board.)

**CITY COUNCIL COMMUNICATIONS AND REPORTS**

Councilmember Barr:

- Would like to get a city design review committee on a future agenda as a topic.

Councilmember McDermott:

- Nothing to Report.

Councilmember Smith:

- Westside Ambulance will be at the January 7<sup>th</sup> meeting;
- Would like to bring recreation department issues back to a future meeting addressing the pool, extra lights and possible sports complex.

Vice Mayor Tolle:

- Attended the Christmas preview;
- Judged the Christmas light parade;
- Has met with Public Works Director Zach Barber, Library Director Jody Meza and Recreation Manager Olivia Henderson to see how their departments work and see what they need;
- Will meet with Chief Vlach and Chief Chaney soon;
- Would like to revisit a crossing area near Moes Market on Sixth Street;
- Would like to see town hall meetings created.

Mayor Romano:

- Westside Ambulance, Measure A report and City Hall painting bids, will be on January 7<sup>th</sup> meeting agenda;
- Would like to see how tree committee works;
- Would like to engage a professional to look at 4<sup>th</sup>/5<sup>th</sup> Streets.

**MEETING ADJOURNED AT 10:13 PM**

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor





## PLANNING COMMISSION REGULAR MEETING MINUTES

Thursday, October 17, 2024

**CALL TO ORDER** – The meeting was called to order by Chairperson Stephen Nordbye at 5:30 PM.

### PLEDGE OF ALLEGIANCE

#### ROLL CALL:

Commissioner’s present:	Chairperson Stephen Nordbye, Vice Chairperson Sharon Lazorko and Commissioner Vern Montague
Commissioner present via zoom:	Commissioner Wade Elliott
Councilmember(s) present:	Bruce Roundy
Staff present:	City Planner Scott Friend; City Clerk Jennifer Schmitke

### ORAL AND WRITTEN COMMUNICATIONS - None

### CONSENT CALENDAR

Approval of Prior Minutes: September 19, 2024

**ACTION:** Commissioner Montague moved, seconded by Vice Chairperson Lazorko to approve consent calendar as presented. Motion carried unanimously by a voice vote, 3-0.

### ITEMS FOR DISCUSSION OR ACTION

#### A. Lot Line Adjustment – LLA #2024-01: Mower & Scofield

City Planner Scott Friend presented a proposed Lot Line Adjustment that involves transferring a portion of land from one parcel to an adjacent parcel. The applicants, Jason and Lindsay Mower, and Teri Scofield, have requested this adjustment for two parcels located north of Bryant Street, west of Papst Avenue, east of Byron Way, and south of Stony Creek Drive (APN: 046-340-003 and 041-020-024).

The project would shift approximately 451 square feet from Parcel 2 to Parcel 1, adjusting the property lines between the two. Specifically, the westernmost boundary of Parcel 2 would move about 11 feet to the west. As a result, Parcel 2 would increase from 7,035 sq. ft. to 7,486 sq. ft., while Parcel 1 would decrease from 8,156 sq. ft. to 7,705 sq. ft. No new parcels would be created through this adjustment (see Attachment A for a detailed map of the proposed changes).

Parcel 1 (APN 041-020-024) is owned by Shirley and Teri Scofield, and Parcel 2 (APN 046-340-003) is owned by Jason and Lindsay Mower. Both parcels contain single-family homes and are

designated as Low-Density Residential (R-L) under the City of Orland General Plan. The zoning for both parcels, and the surrounding area, is R-1 (Residential One-Family Zone), ensuring the consistency of land use within the neighborhood.

Commissioners didn't have any questions or issues regarding the item

**ACTION:** Commissioner Montague moved, seconded by Vice Chairperson Lazorko that the Planning Commission determine that the project is categorically exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section §15315, Minor Land Divisions and Move that the Planning Commission approve Resolution 2024-04 approving Lot Line Adjustment #2024-01 as presented herein. Motion carried unanimously by a voice vote, 3-0.

**STAFF REPORT**

Mr. Friend noted that the Commission has recently had a few discussions on zoning code amendments. He requested the Commission review OMC 17.20.60, particularly focusing on sections 5 (setbacks) and 6 (plumbing and electricity) related to accessory structures, to determine if any updates are necessary. He also inquired if the Commission would like to consider this topic for a future agenda.

Mr. Friend shared there are currently no pending items for the November meeting.

**COMMISSIONERS REPORTS**

- **Commissioner Montague:** Asked about the parking requirements downtown regarding the Hive and Mr. Friend shared that there has been no application has come in but stated City Staff is working on a resolution.
- **Vice Chairperson Lazorko:** Nothing to report.
- **Chairperson Nordbye:** Attended the City Council meeting October 15<sup>th</sup> and heard the first reading of the Massage Ordinance.

**FUTURE AGENDA ITEMS - Nothing**

**ADJOURNMENT – 5:46 PM**

Respectfully submitted,

Jennifer Schmitke, City Clerk

Stephen Nordbye, Chairperson

**CITY OF ORLAND**  
**MAJOR PROJECTS Fiscal Year 2024-25**

Adopted June 4, 2024

9. B.

**2nd Quarter Report December 31, 2024**

Priorities	More Important	Less Important
<b>More Urgent</b>	Complete the Emergency Groundwater Resource Project (DWR – well, tank, mains, laterals, connections) <b>on track</b>	Carnegie: Plan for deferred maint. and ADA improvements <b>15%</b> <b>Architect selected, engaged</b>
	Reconstruct M½ (summer 2025) <b>on track</b>	Complete Rec Trail phase II (State Parks grant) <b>Awaiting USBR Permit</b>
	Plan, enviro, design for FY26 re-paving of Shasta Street <b>on track</b>	Rec Center HVAC <b>100%</b>
	Plan and design traffic safety improvement Newville Rd @ 9 <sup>th</sup> Street <b>Report is 100%</b>	
	* Design and plan for WWTP ponds <b>10%</b>	
<b>Less Urgent</b>	Complete engineering design for new Walker St well (State SRF + IRWM + local) <b>75%</b>	Construct dog park <b>100%</b>
	Complete Phase 1 streetscapes (ARPA) <b>25%</b>	Lely ballfields and basketball courts lighting <b>Basketball first, then Ballfields need re-bidding for installation</b>
	Complete transition to Tyler system software (ARPA+) <b>55%</b>	Install EV charging stations in town (ARPA or private) <b>Agreement with Rivian is on hold, exploring other options</b>
	* Rebuild sewer lift stations <b>25%</b>	
	Obtain canal undergrounding agreement <b>0%</b>	

DWR = Department of Water Resources (grant)  
 SRF = State Drinking Water Revolving Fund (0% interest loan)  
 IRWM = Northern Sacramento Valley Integrated Water Resource Management (grant)  
 ARPA = American Rescue Plan Act (City funds)  
 STIP = State Transportation Improvement Program (Regional Transportation allocation)  
 \* = added after start of fiscal year



**CITY OF ORLAND STAFF REPORT**  
**MEETING DATE: January 7, 2025**

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**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Paul W. Rabo, City Engineer  
**SUBJECT:** DWR Emergency Water Project Update (Discussion)

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**BACKGROUND:**

In September 2021, the City of Orland began working with the State of California Department of Water Resources (DWR) to layout, design and construct improvements to the City’s water system. The primary goal for the project is to supply residents, inside and outside of City Limits, with a safe and reliable source of drinking water. The proposed project improvements have been divided into the following phases.

Phase 1 includes the connection of water services to existing water mains within City Limits and the installation of water main extensions within City Limits.

Phase 2A, located south and east of the City Limits, includes the installation of approximately 5.1 miles of water main, 114 water service connections, fire hydrants and other water system appurtenances.

Phase 2B, located west of Interstate 5 and north of Newville Road, includes the installation of approximately 1.8 miles of water main, 29 water service connections, fire hydrants and other water system appurtenances.

Phase 2C includes the connection of the primary dwellings in Phases 2A and 2B to the water meter.

Phase 3A, located on Walker Street near Interstate 5, includes the construction of a new groundwater well.

Phase 3B includes the installation of the well pump and controls and construction of site improvements.

Phase 4, located on the east side of 6th Street between Mill and Yolo Streets, includes the construction of a one-million-gallon water tank, booster pumps, water system appurtenances and site improvements.

**ANALYSIS:**

Portions of Phase 1 have been completed by the City Public Works Department. Phase 1 is estimated to be 70% complete. Phases 2A and 2B have been awarded and are under construction. The City is waiting for United States Bureau of Reclamation permits to install water mains across irrigation canals located on federal lands. Phase 2C will be advertised for construction during the first quarter of 2025. Phase 3A is 100% complete. Phase 3B will be removed from the scope of this funding source and will be added to the scope of a different funding source. Phase 4 is under construction.

During the design phase of the project, DWR expressed the City needed to have an underground storm drainage system that could accommodate draining the storage tank. The City also determined a water main did not exist in Sixth Street at the storage tank location. City staff is currently in the process of

issuing a contract change order that would include the installation of a water main and storm drain main extension to serve the storage tank site. This work would be included in Phase 2A.

DWR has budgeted approximately \$1.25 million for City staff to perform project and construction administration, prepare CEQA documentation and obtain necessary permits; \$2.25 million for the design of all phases; and \$13.2 million for the construction of all phases. The total funding amount provided by DWR is \$16.7 million.

The following table shows the budgeted construction costs for the project.

Phase	Contract Work	Budgeted Cost
1	Water services and main extensions in City Limits	\$1.4M
2A	Water mains, services and fire hydrants southeast of City limits	\$5.35M
2B	Water mains, services and fire hydrants northwest of City limits	\$2.0M
2C	Connections from meter to house	\$0.8M
3A	Drill and construct municipal well	\$0.35M
3B	Equip well and develop site	\$0.9M
4	Storage tank, booster pumps, site improvements	\$2.4M
	Total	\$13.2M

**RECOMMENDATION:**

None.

**FISCAL IMPACT:**

The project costs (up to \$16.7M) incurred for administration, design, construction, construction engineering and inspection are being funded by DWR. The City of Orland is responsible for any costs beyond the DWR funding. The City currently has \$4.2M in the Water Fund.



## CITY OF ORLAND STAFF REPORT MEETING DATE: January 7, 2025

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**TO:** Honorable Mayor and Council

**FROM:** Rebecca Webster, Assistant City Manager/Director of Administrative Services

**SUBJECT:** “Measure A” Sales Tax – Annual Report

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Council will review staff’s Measure A report for fiscal year 2022-23.

**BACKGROUND:**

Passed by voters in November 2016, Measure A provides additional funding for public safety, with priority (the first \$300,000) to Fire Department capital equipment needs. City officials promised voters that an annual report would be published showing the amount of funds received and how the funds were spent. The report is reviewed and approved by Council as part of the close-out of the fiscal year (July 2023 – June 2024).

Revenue is raised through a local ½¢ sales tax. The tax was implemented at retail transactions starting April 1, 2017. FY23-24 marks the seventh full fiscal year of Measure A. Revenue in excess of expenditures in any one fiscal year is accrued as a reserve in the fund, then available for use in years in which planned or [potential] emergency expenditures exceed that year’s revenues.

**ANALYSIS:**

The report summarizes the fiscal year’s activity, showing actual revenues compared to actual expenditures. The budget forecasted \$1,500,000 in revenue from taxes. In fact, \$1,318,136 was received from taxes, and an additional \$52,002 in interest earnings was realized, bringing total Measure A revenues to \$1,370,138. Revenue for the 2023-2024 fiscal year fell short of projections; however, departments effectively managed resources to advance and complete the majority of planned projects.

	<u>Originally Budgeted</u>	<u>Actual Expenditure</u>
Fire Department:	\$842,000	\$678,124
Police Department:	\$605,000	\$436,462
Public Works Department:	\$143,000	\$ 31,322

Staff seeks Council acceptance of the report. Once accepted by Council, the Measure A report will be published to the community and available online at the City website.

Attachment: Proposed “Measure A” Public Safety Sales Tax Report FY23-24

**RECOMMENDATION:**

Accept the proposed “Measure A” Public Safety Sales Tax Annual Report for FY23-24.

**FISCAL IMPACT OF RECOMMENDATION:**

None.



City of Orland  
"Measure A" Local Sales Tax Report  
Fiscal Year 2023-2024

Measure A Local Sales Tax revenue Received, July 2023 - June 2024	\$ 1,318,136
Interest Earnings on Measure A Fund	\$ <u>52,002</u>
<b>TOTAL MEASURE A REVENUES:</b>	<b>\$ <u>1,370,138</u></b>

Measure A Local Sales Tax Expenditures, July 2023 - June 2024

Facility & Equipment Maintenance	77,792
Fleet Maintenance Allocation	50,000
Hose, Turnouts, Medical Supplies, etc.	64,401
Training Facility Improvements	52,972
Volunteer Support	48,000
Communications -- pagers, dispatch, radios	44,424
Radio Repeater Project	39,668
Potential RFC Grant Match for Radios	18,281
Dozer, Transport*	256,187
Fuel, Travel, and Training	26,399
Set aside for fire apparatus replacement schedule	
Set aside for future public safety facility	
<b>SUBTOTAL FOR FIRE:</b>	<b><u>678,124</u></b>

Patrol Vehicles (Purchase) and Outfitting	78,749
Fleet Maintenance Allocation	60,000
Police Communications -- Dispatch and Radios	100,264
Police rifles, road emergency and medical equipment	19,478
Evidence Room/Sgt. Office Remodel	30,557
Maintenance, Renewal and Licensing, FirstNet	69,825
Tow/Abatement	5,890
Uniforms, OPD Promotional Materials, Fuel Contingency	22,257
Carnegie/Library Cameras & Access Control	49,443
<b>SUBTOTAL FOR POLICE:</b>	<b><u>436,462</u></b>

Fire Hydrants, safety equipment, road signs	31,322
<b>SUBTOTAL FOR PUBLIC WORKS:</b>	<b><u>31,322</u></b>

<b>TOTAL EXPENDITURES:</b>	<b>\$ <u>1,145,908</u></b>
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Fund Balance as of July 1, 2023	\$ 1,146,222
Net of FY23-24 Rev vs Expense	\$ 224,230
<b>Fund Balance as of June 30, 2024</b>	<b>\$ <u>1,370,452</u></b>

\*Reimbursable per CalFire Grant





**CITY OF ORLAND STAFF REPORT**  
**MEETING DATE: January 7, 2024**

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**TO:** Honorable Mayor and City Councilmembers  
**FROM:** Pete Carr, City Manager  
**SUBJECT:** **Painting Bids for City Facilities** (Discussion/Action)

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**BACKGROUND:**

The American Rescue Plan Act (ARPA) budget includes a \$20,000 allocation for repainting facilities. Proposals addressing our request for competitive bids were previously obtained from four firms for repainting the 824 Fourth Street building, but Council directed Staff to obtain bids on repainting City Hall before proceeding. Bids were solicited from the top three contractors; all three responded.

**ANALYSIS:**

	<u>824 Fourth St.</u>	<u>City Hall</u>	<u>Total</u>
RJ Painting & Decorating, Orland	\$14,175.60	\$14,875.59	\$29,051.19
Chaney & Miller, Orland	\$16,585.35	\$17,550.00	\$34,125.35
Platinum Build, Orland	\$24,480.00	\$14,442.76	\$38,922.76
E&N Painting, Orland	\$11,500.00		

The top three proposals were essentially similar in scope of process and materials.

The City has had good experience with two of the contractors.

**RECOMMENDATION:**

Award bid for repainting both buildings to RJ Painting of Orland for not-to-exceed total of \$30,000.

**FISCAL IMPACT OF RECOMMENDATION:**

\$20k is budgeted for this item; the balance could come from ARPA–Trees or General Fund.