



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, March 18, 2025 at 6:30 PM
Carnegie Center, 912 Third Street and via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Mathew Romano, Mayor | JC Tolle, Vice-Mayor
John McDermott | Brandon Smith | Terrie Barr

City Manager: Peter R. Carr **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/87975971665>

Webinar ID: 879 7597 1665 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER - 6:00 PM
2. ROLL CALL
3. CLOSED SESSION - 6:00 PM

A. Public Comments: The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Gov. Code Section 54956.8

Property: Glenn County APN:046-260-057-000

Agency negotiator: Peter R. Carr

Under negotiation: Price and terms of payment

Property: Glenn County APN:046-240-007-000

Agency negotiator: Peter R. Carr

Under negotiation: Price and terms of payment

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Gov. Code Section 54956.9(d)(4): One potential case

CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section: 54957.6

Agency designated representatives:

Peter R. Carr

Gregory P. Einhorn

4. RECONVENE TO REGULAR SESSION - 6:30 P.M.

5. REPORT FROM CLOSED SESSION

(If the Closed Session is not completed before 6:30 P.M., it will resume immediately following the Regular Session.)

6. PLEDGE OF ALLEGIANCE

7. CONSENT CALENDAR

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption. In order to respect all speakers and attendees, please refrain from outbursts like clapping or booing.

A. Warrant List (Payable Obligations) (Pg.4)

B. Approve Special City Council Minutes from March 4, 2025 (Pg.18)

C. Approve City Council Minutes from March 4, 2025 (Pg.19)

D. Receive and File Library Commission Minutes from January 13, 2025 (Pg.23)

E. Approve and Adopt Second Reading of Ordinance 2025-02: An Ordinance of the City of Orland to designate Fire Hazard Severity Zones (Pg.24)

F. Annual Assessment for Glenn County Solid Waste Operations (Pg.26)

G. Economic Development Commissioner Appointments (Pg.29)

H. Portal to Portal Fire Department Agreement 2025 (Pg.34)

8. ADMINISTRATIVE BUSINESS

A. Water Tank Aesthetics -- Continued (Discussion/Action) - Pete Carr, City Manager (Pg.37)

B. City Hall / Public Safety Center Planning (Discussion/Action) - Pete Carr, City Manager (Pg.41)

C. Engagement with GHD for On-call Services (Discussion/Action) - Pete Carr, City Manager (Pg.43)

D. RFP for Planning Design Consultants (Discussion/Action) - Pete Carr, City Manager (Pg.61)

E. Budget Discussion #2: Revenue Forecasting, General Fund Reserves, Measure A and Measure J (Discussion/Direction) - Pete Carr, City Manager (Pg.64)

9. CITY MANAGER VERBAL REPORT

10. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience.(Public Comments will be limited to three minutes).

11. CITY COUNCIL COMMUNICATIONS AND REPORTS

12. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54965 and 54954.2(a), the agenda for this meeting was properly posted on March 14, 2025.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY COUNCIL
Mathew Romano, Mayor
J.C. Tolle, Vice-Mayor
John McDermott
Brandon Smith
Terrie Barr

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632

CITY MANAGER
Peter R. Carr

CITY OFFICIALS
Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

WARRANT LIST

March 18, 2025

Special Payroll	2/27/2025	\$	414.31
Special Taxes	2/27/2025	\$	68.37
Special Tax Correction	3/4/205	\$	(9.59)
Payroll Compensation # 5	3/6/2025	\$	141,263.35
Payroll Taxes # 5	3/6/2025	\$	38,123.68
Other Payroll Deductions # 5	3/6/2025	\$	1,685.46
PERS 2/26/25 -2/19/25 Payroll #4	3/3/2025	\$	28,850.78
Payable Obligation	3/13/2025	\$	259,510.78
Payable Obligation	3/13/2025	\$	1,334.63
		\$	<u>471,241.77</u>

APPROVED BY

Mayor, Mathew Romano

Vice-Mayor, J.C. Tolle

Councilmember, John McDermott

Councilmember, Brandon Smith

Councilmember, Terrie Barr



City of Orland, CA

Packet: PYPKT00326 - sutton overtime
Payroll Set: Payroll Set 01 - 01

<u>Employee</u>	<u>Employee #</u>	<u>Payment Date</u>	<u>Number</u>	<u>Earnings</u>
Sutton, Brandon Kijana	SUT00	02/26/2025	14879	414.31
			Totals:	414.31



City of Orland, CA

Tax History Report

Report Summary By Tax Code

2/26/2025 - 2/27/2025

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To Amount	Supplemental Amount (EE)	Total Employee Amount	Total Employer Amount
MC - Medicare	414.31	6.01	6.01	0.00	0.00	0.00	0.00	6.01	6.01
SDI - State Disability Insurance	414.31	4.97	0.00	0.00	0.00	0.00	0.00	4.97	0.00
SS - Social Security	414.31	25.69	25.69	0.00	0.00	0.00	0.00	25.69	25.69
		36.67	31.70	0.00	0.00	0.00	0.00	36.67	31.70



City of Orland, CA

Packet: PYPKT00330 - Perez 457

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Perez, Margarita T	<u>PER00</u>	03/04/2025	C-450	3,420.55
Perez, Margarita T	<u>PER00</u>	03/04/2025	R-450	-3,338.37
Perez, Margarita T	<u>PER00</u>	03/04/2025	14880	15.88
			Totals:	98.06



City of Orland, CA

Packet: PYPKT00333 - Chaney

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Chaney, Justin	<u>CHA01</u>	02/21/2025	C-712	4,873.08
Chaney, Justin	<u>CHA01</u>	02/21/2025	R-712	-4,520.00
Chaney, Justin	<u>CHA01</u>	03/04/2025	14881	388.26
			Totals:	741.34



City of Orland, CA

Tax History Report

Report Summary By Tax Code
3/4/2025 - 3/4/2025

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To Amount (EE)	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	0.00	-8.73	0.00	0.00	0.00	0.00	-8.73	0.00
MC - Medicare	82.18	1.19	1.19	0.00	0.00	0.00	1.19	1.19
SDI - State Disability Insurance	-945.01	-8.07	0.00	0.00	0.00	0.00	-8.07	0.00
SS - Social Security	82.18	5.10	5.10	0.00	0.00	0.00	5.10	5.10
State W/H - State Income Tax Withholding	0.00	-5.37	0.00	0.00	0.00	0.00	-5.37	0.00
		-15.88	6.29	0.00	0.00	0.00	-15.88	6.29



City of Orland, CA

Packet: PYPKT00336 - 02/20/25-03/05/2025 #5-2025
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Mejia Aparicio, Lilia	<u>MEJ00</u>	03/07/2025	795	2,978.09
Alva, Micaela	<u>ALV01</u>	03/07/2025	767	2,417.84
Andrade, Edgar	<u>AND00</u>	03/07/2025	768	3,682.94
Arellanes, Ashley	<u>ARE00</u>	03/07/2025	769	1,766.83
Avila-Reyes, Salvador	<u>REY00</u>	03/07/2025	14890	156.75
Baldrige, Eden	<u>BAL01</u>	03/07/2025	770	238.00
Barber, Zachary	<u>BAR02</u>	03/07/2025	771	3,658.49
Blake, Christina	<u>BLA00</u>	03/07/2025	772	150.28
Bowers, Linda	<u>BOW00</u>	03/07/2025	773	441.36
Carlson, Preston	<u>CAR06</u>	03/07/2025	14882	132.00
Carr, Peter R	<u>CAR03</u>	03/07/2025	774	6,653.85
Cessna, Kyle A	<u>CES00</u>	03/07/2025	775	4,778.42
Champagne-Meredyk, Ayder	<u>CHA02</u>	03/07/2025	777	70.13
Chaney, Justin	<u>CHA01</u>	03/07/2025	776	4,873.08
Cortes, Jovany	<u>COR00</u>	03/07/2025	778	2,246.85
Crandall, Jeremy	<u>CRA00</u>	03/07/2025	779	2,484.22
Eden, Jaycee	<u>EDE00</u>	03/07/2025	14884	82.50
Eden Zammarron, Lanie	<u>ZAM00</u>	03/07/2025	14894	123.75
Ehorn, Caitlin A	<u>EHO00</u>	03/07/2025	780	163.80
Espinosa, Leticia	<u>ESP00</u>	03/07/2025	781	2,563.82
ESQUIVEL, ITZEL	<u>ESQ01</u>	03/07/2025	782	174.25
Esquivel-Aguilar, Miguel	<u>ESQ02</u>	03/07/2025	783	189.75
Flores, Jose D	<u>FLO00</u>	03/07/2025	784	3,700.20
Galvan, Rosaura	<u>GAL00</u>	03/07/2025	785	565.76
Gamboa, Yadira	<u>GAM00</u>	03/07/2025	786	636.40
Guerrero, Victor	<u>GUE04</u>	03/07/2025	14885	148.50
Guerrero Simpson, Deysy D	<u>GUE01</u>	03/07/2025	787	2,808.00
Halsey-Diehl, Abigail	<u>DIE00</u>	03/07/2025	14883	239.25
Henderson, Olivia	<u>HEN00</u>	03/07/2025	788	2,513.17
Humphreys, Allie	<u>HUM00</u>	03/07/2025	14886	82.50
Johnson, Sean Karl	<u>JOH01</u>	03/07/2025	789	5,312.69
Kremer, Caydance Christina	<u>KRE00</u>	03/07/2025	14887	140.25
Lopez, Esau	<u>LOP01</u>	03/07/2025	790	1,886.97
Lopez, Joel	<u>LOP02</u>	03/07/2025	791	2,055.63
Lowery, Katherine	<u>LOW00</u>	03/07/2025	792	4,264.01
Martindale, Ryan Eugene	<u>MAR02</u>	03/07/2025	793	4,074.42
Martins, Paulina	<u>MAR03</u>	03/07/2025	794	276.25
Meza, Jody L	<u>MEZ00</u>	03/07/2025	796	4,441.47
Mills, Daryl A	<u>MIL00</u>	03/07/2025	797	362.32
Mondragon, Meagan N	<u>MON03</u>	03/07/2025	798	1,894.93
Moreci, Rory	<u>MOR03</u>	03/07/2025	799	221.00
Murillo, Anthony	<u>MUR00</u>	03/07/2025	800	297.00
Myers, Kevin	<u>MYE00</u>	03/07/2025	801	712.12
Newham, Jackson	<u>NEW00</u>	03/07/2025	14888	82.50
Oliver, Linda	<u>OLI00</u>	03/07/2025	802	367.81
Ortega, Allan	<u>ORT01</u>	03/07/2025	803	169.13
Ovard, Addison	<u>OVA01</u>	03/07/2025	804	74.25
OVITZ, GRAYSON	<u>OVI01</u>	03/07/2025	805	348.50
Pacheco, Dominic	<u>PAC00</u>	03/07/2025	14889	255.75
Perez, Margarita T	<u>PER00</u>	03/07/2025	807	2,393.36
Perez, Arnulfo Zintzun	<u>ZIN00</u>	03/07/2025	830	1,797.12

Packet: PYPKT00336 - 02/20/25-03/05/2025 #5-2025
 Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Pinedo, Edgar Esteban	<u>PIN00</u>	03/07/2025	808	4,075.96
Porras, Estel	<u>POR00</u>	03/07/2025	809	2,071.22
Punzo, Emzly	<u>PUN01</u>	03/07/2025	810	177.38
Rivera, Israel	<u>RIV00</u>	03/07/2025	811	2,390.45
Rodrigues, Anthony	<u>ROD00</u>	03/07/2025	812	2,809.79
Roenspie, Thomas Luke	<u>ROE00</u>	03/07/2025	813	5,534.18
Romero, Arnulfo	<u>ROM00</u>	03/07/2025	814	3,107.74
ROWE, LILLIANNA	<u>ROW00</u>	03/07/2025	14891	132.00
Sanchez, Daniel Angel	<u>SAN03</u>	03/07/2025	816	2,749.25
Sandoval, Lucila	<u>SAN02</u>	03/07/2025	815	2,333.44
Schager, Luke	<u>SCH00</u>	03/07/2025	14892	115.50
Schmitke, Jennifer	<u>SCH03</u>	03/07/2025	817	2,563.82
Shannon, Kyle Anthony	<u>SHA02</u>	03/07/2025	818	2,106.38
Stewart, Roy E	<u>STE01</u>	03/07/2025	819	3,226.30
Suarez, Bryan E	<u>SUA02</u>	03/07/2025	820	2,184.42
Suarez, Armando Rueda	<u>SUA03</u>	03/07/2025	14893	943.49
Sutton, Brandon Kijana	<u>SUT00</u>	03/07/2025	821	4,073.29
Swinhart, Robert	<u>SWI00</u>	03/07/2025	822	2,131.15
THOMPSON, JAYDEN	<u>THO02</u>	03/07/2025	823	214.50
Vargas, Giovanni	<u>VAR01</u>	03/07/2025	824	406.64
Vargas, Alberto	<u>VAR02</u>	03/07/2025	825	3,783.33
Velasquez, Ivan	<u>VELO3</u>	03/07/2025	827	86.63
Velasquez, Isaac	<u>VELO2</u>	03/07/2025	826	103.13
Vlach, Raymond Joseph	<u>VLA00</u>	03/07/2025	828	5,301.08
Webster, Rebecca A	<u>PEN01</u>	03/07/2025	806	4,506.04
Webster, Zachary	<u>WEB00</u>	03/07/2025	829	1,987.98
Totals:				141,263.35



City of Orland, CA

Tax History Report

Report Summary By Tax Code

3/7/2025 - 3/7/2025

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To Amount	Supplemental Amount (EE)	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	117,069.54	11,182.27	0.00	0.00	0.00	0.00	0.00	11,182.27	0.00
MC - Medicare	138,239.97	2,004.50	2,004.50	0.00	0.00	0.00	0.00	2,004.50	2,004.50
SDI - State Disability Insurance	138,250.38	1,659.04	0.00	0.00	0.00	0.00	0.00	1,659.04	0.00
SS - Social Security	138,239.97	8,570.86	8,570.86	0.00	0.00	0.00	0.00	8,570.86	8,570.86
State W/H - State Income Tax Withholding	114,718.47	4,131.65	0.00	0.00	0.00	0.00	0.00	4,131.65	0.00
		27,548.32	10,575.36	0.00	0.00	0.00	0.00	27,548.32	10,575.36



City of Orland, CA

Check Register

Packet: APPKT00123 - 02/20/25-03/05/25 #5-2025

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking-Accounts Payable Checking						
OPO00	OPOA Treasurer	03/06/2025	Regular	0.00	677.00	60743
STA00	State Disbursement Unit	03/06/2025	Regular	0.00	628.14	60744
UPE00	UPEC, Local 792	03/06/2025	Regular	0.00	380.32	60745

Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	3	0.00	1,685.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	3	0.00	1,685.46

#4-2025

Reporting

Manage Reports

Payroll Schedule

Out-of-Class Validation

Member Requests

Retirement Appointment Reconciliation

Name: City of Orland

CalPERS ID: 6398969968



Your request for payment has been accepted

- To generate the employer payment report, please click the print button.
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

Print



Total Payment Amount: \$28,850.78



Payment ID	Payment Date	Payment ID	Payment Description	Payment Type	Payment Amount	Payment Amount
1002854689	03/03/2025	100000017796869	Employer Contribution, PEPRA, 25553, CalPERS, 02/06/2025 - 02/19/2025	EFT - Debit	121140933	\$7,369.55
1002854690	03/03/2025	100000017796787	Employer Contribution, Classic, 1165, CalPERS, 02/06/2025 - 02/19/2025	EFT - Debit	121140933	\$7,163.18
1002854691	03/03/2025	100000017796919	Employer Contribution, PEPRA, 26748, CalPERS, 02/06/2025 - 02/19/2025	EFT - Debit	121140933	\$6,855.36
1002854692	03/03/2025	100000017796829	Employer Contribution, Classic, 1166, CalPERS, 02/06/2025 - 02/19/2025	EFT - Debit	121140933	\$6,189.35
1002854693	03/03/2025	100000017796980	Employer Contribution, PEPRA, 25916, CalPERS, 02/06/2025 - 02/19/2025	EFT - Debit	121140933	\$1,273.34



Warrant For March 18, 2025

Payable Vendor Name	Payable Amount	Payable Item Description
Lucy Sandoval	\$ 150.00	PD/PER Diem/Sex Offender Training South Lake Tahoe
Vistis Group Inc.	\$ 1,034.53	PW/Uniform Cleaning January 2025
Amazon Capital Services	\$ 1,040.79	LIB/Zip Books Grant
Golden State Risk	\$ 54,738.62	Dental/Vision & Health Insurance
Kimball Midwest	\$ 968.89	PW/Shop Supplies
Kimball Midwest	\$ 611.37	PW/Shop Supplies
Junior Library Guild	\$ 451.03	LIB/Children's Books
Keller Supply Company	\$ 1,611.36	PW/Multi-Chlor (Wells)
Ryan E Martindale	\$ 500.00	PD/PER DIEM- ICI Investigation Training Sacramento
Missionsquare - 304591	\$ 2,230.75	457 Plan/304591
Pape Machinery Inc.	\$ 108.52	PW/Fleet Equipment Maintenance
Macquarie Equipment Capital Inc.	\$ 231.66	PD/Copier Lease Feb 27 - Mar 26, 2025
Gandy & Staley Oil Co. Inc	\$ 1,420.44	PW/Fuel PD/Motor Oil
Anthony Rodrigues	\$ 135.71	PW/Boot Reimbursement
Creative Composition	\$ 153.60	BD/Business Card - Building Inspector
Les Schwab	\$ 179.52	PW/Parks Equipment Maintenance
Orland Hardware	\$ 22.07	PD/Supplies
Orland Hardware	\$ 2,722.21	Multi-Depts/Misc. Supplies Building Maintenance
Orland Hardware	\$ 1,851.69	FD/Measure A-Office Supplies, Building Maintenance
O'Reilly Auto	\$ 1,458.46	Multi-Depts/Fleet Equipment Maintenance
Wex Bank	\$ 5,100.89	PD/Fuel
Wex Bank	\$ 3,873.97	PW/Fuel
Wex Bank	\$ 92.75	REC/Fuel
Wex Bank	\$ 2,430.13	FD/Fuel
Grainger, Inc.	\$ 2,456.20	PW/Water Supplies & Fleet Equipment Maintenance
Comcast	\$ 560.73	Multi Depts/Internet Connection
Comcast	\$ 404.70	FD/Internet For Firehouse Feb 26 - Mar 25, 2025
Napa Auto Parts	\$ 78.63	PD/Equipment Maintenance
Napa Auto Parts	\$ 422.42	PW/Shop Supplies PW/EQ Maintenance Parks & Fleet
Napa Auto Parts	\$ 78.39	FD/Fleet/C-30 Fuel Filters, Spark Plugs
Gregory P. Einhorn	\$ 4,200.00	CA/Contract Services February 2025
Valley Rock Products	\$ 1,772.04	PW/Water Supplies
Life Assist Inc.	\$ 612.02	FD/Measure A- Medical Gloves
Jesse J Miller	\$ 577.09	PW/Safety Supplies
Baker & Taylor	\$ 54.64	LIB/Midwinter Literacy Grant Books
Baker & Taylor	\$ 217.50	LIB/Books
Cardmember Service	\$ 3,503.96	PD/Monthly Subscription -jamf Software, Hotel trn
Cardmember Service	\$ 181.96	PD/adobe Inc., Dopbox.com, Chatgpt-Subscription
Cardmember Service	\$ 719.51	PD/TLO TransUnion, Dept Snacks, Supplies
Cardmember Service	\$ 120.00	PD/Starlink Internet - Monthly Fee
Cardmember Service	\$ 118.43	PW/City Clerk Office Supplies
Cardmember Service	\$ 1,257.62	PW/Shop/Park, Sewer Supplies PW-FD/Equip Maint
Cardmember Service	\$ 918.71	LIB/Staff Training Lunch, Materials, Website
Cardmember Service	\$ 4,464.18	FD/Measure A-Office Supplies, Fleet Parts
Cardmember Service	\$ 53.43	CH/Zoom, USPS, Remarkable
Amazon Capital Services	\$ 119.05	LIB/Bayliss Books
Amazon Capital Services	\$ 407.82	LIB/Memorial Donation Purchases
Amazon Capital Services	\$ 777.04	LIB/Literacy Grant Bayliss Library Materials
Penguin Management Inc	\$ 2,160.00	FD/Measure A- Dispatch
Diego Salazar Enterprise Inc.	\$ 655.39	PW/Shop Lift Repairs
Corning Lumber Co., Inc.	\$ 260.44	PW/Street Supplies
Lilia Mejia-Aparicio	\$ 150.00	PD/PER DIEM Sex offender Trning South Lake Tahoe
R&B A Core & Main Company	\$ 909.00	PW/Water Supplies
Enloe Medical Center	\$ 2,500.00	PD/A.S.R.T Exam Report # 25-0065
Ferguson Enterprises Inc	\$ 7,192.31	PW/Water Supplies
Cummins Pacific Inc.	\$ 1,984.18	PW/Eva Well Repairs
Cummins Pacific Inc.	\$ 2,227.31	PW/Eva Well Repairs
United Rentals	\$ 416.78	PW/Streets- Cowboy Christmas Light Towers
Matson & Isom	\$ 10,877.12	Monthly Services (March)
Airgas-Usa, Llc	\$ 48.00	FD/Measure A-Medical Oxygen
Pace Analytical Services,	\$ 371.60	PW/Lab Services

Usa Blue Book	\$	312.26	PW/Water Supplies
T-Mobile	\$	58.80	LIB/Wifi Hotspot
Oscar Quezada	\$	60.00	PW/City Yard February 2025
Sean Johnson	\$	200.00	PD/PER DIEM POST Management Course Folsom CA
Sean Johnson	\$	852.97	PD/Mileage & Hotel Reimbursement POST Course Folsom
Sonsray Machinery	\$	1,098.43	PW/Equipment Maintenance
Jeffrey G. Dunn	\$	237.00	Pest Control Services February 2025
Aqua Metric	\$	1,391.45	PW/Water Supplies
Sacramento Valley Mirror	\$	220.80	Legal Notice- Z#2024-02 & CUP2024-02
Tyler Technologies, INC.	\$	1,534.00	CH/Financial Software Setup
Tyler Technologies, INC.	\$	4,841.52	CH/2024 1099 & W-2 Electronic Filing
Imperial County of Education	\$	1,605.91	LIB/Broadband Internet 2Q Oct - Dec 2024
J&J Pumps Inc.	\$	63,607.77	PW/Sewer Lift Station Standardization
Nicholas Lee Paxton	\$	8,949.00	BD/Professional Service/ Mileage February 2025
Payless Building Supply	\$	596.71	Park Supplies
Department Of Finance	\$	25.00	PD/Parking Cite Assessment for February 2025
MJB Welding Supply, Inc.	\$	11.48	PW/Shop Supplies
Jody Meza	\$	250.00	LIB/February Travel To Willows & Branches
Virgil Heise	\$	100.00	FD/Janitorial February 2025
Pg&E	\$	24,114.14	Multi-Depts/ Service 1/24/2025 - 2/24/2025
Advanced Document Concept	\$	38.89	PD/Copies February 2-28, 2025
Advanced Document Concept	\$	231.69	City Hall Copies Jan 1 - Feb 28, 2025
Advanced Document Concept	\$	333.18	PW/Copies February 1-28, 2025
Advanced Document Concept	\$	16.21	FD/Measure A- Copies Feb 1-28, 2025
Rental Guys Chico	\$	395.03	PW/Parks-Stump Grinder Rental
At&T Mobility	\$	966.05	PD/Cell Service (16) Feb 3 - Mar 2, 2025
Quill Corp.	\$	249.52	Multi-Depts/ Office Supplies
Quill Corp.	\$	389.68	PD/Misc. Office Supplies
Sunrise Environmental	\$	3,462.28	PW/Shop Supplies
Orland Saw & Mower	\$	470.35	FD/Measure A-E27 Rescue Chain
Verizon Wireless	\$	230.49	PW/SCADA Computer-Ipads
Motorola Solutions Inc.	\$	642.97	FD/Measure A-Engine 38 Chargers (4)
Copware, Inc	\$	705.00	PD/California Peace Officers Legal Sourcebook
Dept Of Transportation	\$	3,935.50	PW/HWY 32 Signal & Lighting July - September 2024
Nelson's Building Maintenance	\$	298.53	Multi Depts/BM-Bathroom-Cleaning Supplies
Nelson's Building Maintenance	\$	131.01	Multi-Depts/Building Maintenance Bathroom Supplies
	\$	259,510.78	



Warrant For March 18, 2025

Payable Vendor Name	Payable Amount	Payable Item Description
AFLAC	\$ 845.62	Supplemental Insurance
North Valley Industries, Inc.	\$ 153.01	REC/1 Unit for N. Valley Field February 2025
PG&E	\$ 9.86	Little League Pitching Machine Feb 5 - Mar 6, 2025
Cardmember Service	\$ 273.64	REC/Scheduling App, Amazon Order
Advanced Document	\$ 9.40	REC/Printer Copies Feb 1-28,202
Macquarie Equipment Capital Inc.	\$ 43.10	REC/Copier Lease 3/2/25 - 4/1/25
	\$ 1,334.63	



ORLAND CITY COUNCIL SPECIAL MEETING
Tuesday, March 4, 2025

CALL TO ORDER

Meeting called to order by Mayor Matt Romano at 2:05 PM.

ROLL CALL

Councilmembers Present: Councilmembers Brandon Smith, Terrie Barr, John McDermott, Vice Mayor JC Tolle and Mayor Matt Romano

Councilmembers Absent: None

Staff Present: City Manager Pete Carr; City Attorney Greg Einhorn

CITIZENS COMMENTS ON CLOSED SESSION - None

MEETING ADJOURNED TO CLOSED SESSION AT 2:06 PM.

CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 5:01 PM.

REPORT FROM CLOSED SESSION - Mayor Romano announced that Council met with City Staff and City Attorney Greg Einhorn in Closed Session to discuss the Public Employee Appointment: City Attorney as noted on the Closed Session agenda. Mayor Romano shared that direction was given to staff.

MEETING ADJOURNED AT 5:01 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



ORLAND CITY COUNCIL REGULAR MEETING

Tuesday, March 4, 2025

CALL TO ORDER

Meeting called to order by Mayor Matt Romano at 6:00 PM.

ROLL CALL

Councilmembers Present: Councilmembers Brandon Smith, Terrie Barr, John McDermott, Vice Mayor JC Tolle and Mayor Matt Romano

Councilmembers Absent: None

Staff Present: City Manager Pete Carr; City Attorney Greg Einhorn; City Clerk Jennifer Schmitke

Arrived at 6:30: Public Works Director Zach Barber; Police Chief Joe Vlach

CITIZENS COMMENTS ON CLOSED SESSION - None

MEETING ADJOURNED TO CLOSED SESSION AT 6:01 PM.

CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:28 PM.

REPORT FROM CLOSED SESSION - Mayor Romano announced that Council met with City Staff and City Attorney Greg Einhorn in Closed Session to discuss the real property negotiations, anticipated litigation and labor negotiations as noted on the Closed Session agenda. Mayor Romano shared that direction was given to staff.

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes from February 18, 2025
- C. Adoption of Local Responsibility Area Fire Hazard Severity Map
- D. Accept Maverik – Commerce Lane Improvements
- E. Receive and File Arts Commission Minutes from November 20, 2024
- F. Receive and File Economic Development Commission Minutes from January 14, 2025
- G. Receive and File Public Works and Safety Commission Minutes from October 10, 2024
- H. Appointment to Queen Bee Capital Board

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

ADMINISTRATIVE BUSINESS

FY26 Budget Discussion #1 – Assumptions, Projects, Staffing

Mr. Carr presented the initial segment of the draft proposed budget for the upcoming fiscal year 2025-2026 (FY26), set to begin on June 3, 2025.

Mr. Carr highlighted key assumptions for FY26, including moderate economic growth, projected increases in property and sales tax revenues, and significant infrastructure and housing developments.

Mr. Carr provided an overview of key capital projects, including various infrastructure improvements. Mr. Carr outlined staffing changes across several departments.

The Council reviewed major projects for FY26, highlighting priorities such as water, sewer, and street master plans, relocating City Hall, updating design standards, and expanding ballfields and parkland. Discussions also covered the need for additional staffing for multiple departments, and the Council unanimously recognized the School Resource Officer (SRO) position as a valuable asset to the community.

Design Consultants

At Mayor Romano’s request, Mr. Carr revisited the discussion on design consultants for vision, circulation and revising objective design standards. He noted that bringing in additional consultants for City projects could overburden the current budget.

The Council engaged in a discussion on the potential addition of consultants, sharing their perspectives on the matter. Mayor Romano expressed interest in a traffic engineer’s plan and praised GHD’s work on the Dutch Bros. intersection. Councilmember Barr advocated for a comprehensive plan for Sixth Street, spanning from the arch to Les Schwab, emphasizing the value of a master plan for a more cohesive vision. Councilmember Smith also supported a full-scale plan rather than a project-by-project approach. Vice Mayor Tolle echoed the need for a complete plan for Sixth Street. Councilmember McDermott agreed he would like to see a full picture plan but also raised concerns about the costs of additional consultants.

Orland resident Jan Walker shared her opinion on the importance of a master plan.

County resident Susie Smith shared she felt the Council was headed in the right direction and shared she would like to see a community task force to allow for community input.

Orland resident Shawn Hibdon shared that the City has traffic and safety issues that need to be addressed including storm drain problems on Walker Street.

Mayor Romano summarized the discussion and provided direction to staff on key items. For Item 3, he instructed staff to engage GHD to review transportation planning and obtain pricing for a charrette—an interactive workshop where citizens can discuss streets, funding, and potential City actions. The Council supported this approach.

For Item 4, Mayor Romano directed staff to develop an RFP for a two-day charrette focused on exploring potential objective design standards that the City can implement, ensuring a tangible outcome from the sessions. He also requested staff to reach out to the four firms listed in the staff report and the Council agreed.

Installation of Pedestrian Safety Improvements N. 6th Street

Public Works Director Zach Barber presented a recommendation from the Orland Public Works & Safety Commission to improve pedestrian safety in high-traffic areas. Citing increased incidents at unsignalized crosswalks, he emphasized the need for flashing pedestrian signage to enhance visibility and driver awareness. Based on community feedback and data analysis, staff identified 6th Street at Monterey Street (near Moe’s Market) as the optimal location. The solar-powered, push-button-activated signs will cost \$3,500, funded through the Streets Fund. Public Works staff will complete the installation within one month of material delivery.

The Council discussed safety concerns and the recommended action. They agreed that while not a permanent solution, this measure would be effective in the interim until a comprehensive master plan is developed.

Ms. Smith expressed her concern about the City not having a dedicated grant writer.

Orland resident Earl Megginson voiced his support for the City hiring a consultant and commended the decision to work with a designer who has access to a grant writer.

Joanie Woods raised concerns about lighting at the intersection.

ACTION: Vice Mayor Tolle moved, seconded by Councilmember McDermott, to approve installing flashing pedestrian crosswalk signage at the identified location and allocation the necessary funding (\$3500) for implementation. Motion carried by a voice vote 5-0.

City Manager Verbal Report

- Nothing to report.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Ms. Walker shared her thoughts on the color of the water tank and the surrounding landscaping.

Ms. Woods announced that a group of downtown business owners on Fourth Street are organizing a car show, Honey & Hotrods, set for April 5th.

CITY COUNCIL COMMUNICATIONS AND REPORTS

COUNCILMEMBER UPDATES

Councilmember Smith:

- Attended a HOWL for wildlife conference call meeting, regarding the State passing a new bill regarding the reintroduction of utilizing hounds in hunting.

Vice Mayor Tolle:

- Attended the Transportation & Transit meeting;
- Attended the Waste Management regional meeting.

Councilmember Barr:

- Thanked the community for showing up to Council meetings and providing input.

Councilmember McDermott:

- Attended the State High School wrestling Championship;
- Will be out this weekend for Fire Department ticket drive.

Mayor Romano:

- Thanked the Woman's Improvement Club for putting on the Annual Rummage Sale.

FUTURE AGENDA ITEMS

- Nothing noted.

MEETING ADJOURNED AT 8:21 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



ORLAND LIBRARY COMMISSION MINUTES

Monday, January 13, 2025

CALL TO ORDER

Meeting called to order at 5:02 p.m. .

ROLL CALL

Commissioners Present: Anne Butler; Dick Jolley; Sherry Romano, Mary Viegas

Commissioners Absent: Mary Ann Deeming

Staff/Council Present: City Council Member Brandon Smith, Librarian Jody Meza

ORAL & WRITTEN COMMUNICATIONS: None

ITEMS FOR DISCUSSION OR ACTION

1. **ACTION ITEM: ELECTION OF OFFICERS:** Motion to nominate Mary Viegas for Chair made by Commissioner Romano, 2nd by Commissioner Butler, motion passed unanimously by voice vote. Motion made to nominate Commissioner Jolley for Vice Chair made by Commissioner Butler and 2nd by Commissioner Romano, motion passed unanimously by voice vote.
2. **ACTION ITEM: APPROVE MINUTES OF PREVIOUS MEETING** Motion was made by Commissioner Romano to approve meeting minutes of November 18, 2024, 2nd by Vice Chair Jolley. Motion approved unanimously by voice vote.
3. **Reports from City Librarian on financial and monthly statistics:** Librarian provided reports for November and December, 2024.
4. **Library Programs, Events and Grants:** Librarian reported on CA Winter Literacy grant funded in amount of \$5,000 for the purchase of children's books. Staff In-Service Training day scheduled for January 27th, all libraries will be closed and staff will receive training in Adult and Youth Mental Health First Aid.
5. **Update on Assistant City Librarian Position & Annual Report to City Council.** Librarian reported that annual presentation to City Council was held in December and that Assistant City Librarian position was approved by Council with promotion of Margarita Perez to the position.
6. **DISCUSSION ITEM:** Commissioners discussed the "Glenn Reading Pals" program and ways for the public library to assist and/or promote the program and address the Glenn County literacy rate issue.

COMMISSIONER AND/OR FRIENDS OF THE LIBRARY REPORTS: none

Future Agenda Items: none

ADJOURN: 5:45 p.m.



Ordinance 2025-02

AN ORDINANCE OF THE CITY OF ORLAND TO DESIGNATE FIRE HAZARD SEVERITY ZONES (NON-CODIFIED)

FINDINGS.

The City Council of the City of Orland (City) finds that it is in the public interest to designate Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.

NOW, THEREFORE:

The City hereby designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.

The map, approved by the City, is hereby incorporated by reference, and entitled "City of Orland Fire Hazard Severity Zones." The official map is also located electronically on the following website: www.cityoforland.com

I HEREBY CERTIFY that the above and foregoing Ordinance was duly and regularly introduced and read at a regular meeting held on the 4th day of March, 2025, and was passed and adopted by the City Council of the City of Orland at the March 18th meeting thereof duly held on the Orland City Council, by the following vote, to wit:

On the motion of _____, seconded by _____ the motion passed with a _____ vote.

Ayes:

Noes:

The foregoing ordinance was passed and adopted on March 18, 2025.

Matt Romano
Mayor

Attest:

Jennifer Schmitke
City Clerk

Greg Einhorn
City Attorney



CITY OF ORLAND STAFF REPORT
MEETING DATE: March 18, 2025

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: **Annual Assessment for Glenn County Solid Waste Operations (Action)**

City Council is asked to approve the authorization for the normal ongoing annual property tax assessment to support operations of the Glenn County solid waste and recycling operations.

BACKGROUND:

In addition to per-customer collection fees and per-ton tipping fees, the solid waste disposal system is supported by an ongoing annual property tax assessment and guided by a joint powers agreement (JPA). All three jurisdictions (County, Willows, Orland) participate on the same basis. Vice Mayor Tolle and Councilmember McDermott (primaries) and Councilmember Barr (alternate) serve on this JPA board.

ANALYSIS:

The tax assessment proposed for approval by Resolution remains the same rate as the last several years: \$42.74 on each dwelling unit and commercial / industrial establishment. Revenue from funds collected is utilized for landfill operations (if any) and closure.

Attachment: Resolution 2025-XX consenting to the extension of service charges imposed on improved real property for the use of the Glenn County Solid Waste System.

RECOMMENDATION:

Approve annual assessment for the solid waste system by adoption of proposed resolution 2025-XX.

FISCAL IMPACT OF RECOMMENDATION:

None.



RESOLUTION NO. 2025-XX

ANNUAL RESOLUTION CONSENTING TO THE EXTENSION OF SERVICE CHARGES IMPOSED ON IMPROVED REAL PROPERTY WITHIN THE INCORPORATED AREA OF THE CITY OF ORLAND FOR THE USE AND/OR ABILITY TO USE THE GLENN COUNTY SOLID WASTE SYSTEM

WHEREAS, Section 25830 of California Government Code provides for the Board of Supervisors, by resolution or ordinance, establish a schedule of fees to be imposed on land within the unincorporated area of the county and incorporated areas of the county where cities do not provide their own waste disposal sites; and

WHEREAS, the City of Orland does not have a City solid waste disposal site; and

WHEREAS, the Orland City Council, is a member of the Glenn County Waste Management Regional Agency, a Joint Powers Authority and supports the operation of the Glenn County Solid Waste System; and

WHEREAS, California Health and Safety code Section 5471 for the setting and collection of charges for services and facilities furnished by the County in connection with water, sewer, and/or sanitation; and dictates that revenues derived from the collection of charges for services shall be used only for the acquisition, construction, reconstruction, maintenance, operation of those water, sewer and/or sanitation systems; and provides for said fees to be collected on the tax roll; and

WHEREAS, the Board of Supervisors of Glenn County shall adopt a resolution establishing such fees, in the amount of \$42.74 on each dwelling unit and commercial / industrial establishment within the unincorporated area of the county and incorporated area of the City of Orland for fiscal year 2025/2026, said fee amount being identical to the fee imposed in fiscal year 2024/2025.

THEREFORE, the Orland City Council does hereby consent to the extension of an annual fee of \$42.74 to be imposed upon each dwelling unit and commercial/industrial establishment located on the real improved property within the incorporated areas of the City for the purpose of using or having the ability to use the Glenn County Solid Waste Disposal System.

THIS RESOLUTION was passed by the Orland City Council at a regular meeting held on March 18, 2025 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Chris Dobbs, Mayor

ATTEST:

Jennifer Schmitke, City Clerk



CITY OF ORLAND STAFF REPORT
MEETING DATE: March 18, 2025

TO: Honorable Mayor and Councilmembers
FROM: Jennifer Schmitke, City Clerk
SUBJECT: **Commission Appointments** (Action)

Consider appointing residents to fill two vacancies on the Economic Development Commission, each with a 2-year term ending December 31, 2026.

BACKGROUND:

The City Council appoints residents—both City residents and, in some cases, local non-residents—to serve on its six commissions, typically for two- or four-year terms, with appointments usually made in December. Recently, some seats have become vacant due to member resignations or forfeitures.

ANALYSIS:

The City has been actively recruiting for two vacancies on the Economic Development Commission (EDC) since December 2024 and has recently received interest from two qualified candidates. One of the applicants has previously interviewed for past vacancies. Both positions involve completing the terms of former commissioners, with terms set to expire on December 31, 2026.

EDC (two-year terms and can only be a City resident): Amy Raymondo
Mustafa “Sam” Ilian

Council options include:

- 1. Appoint one or both applicants this evening; or
- 2. Conduct interviews with each applicant; or
- 3. Leave one or both vacancies open while continuing to advertise the vacancy.

Attachments: Candidate applications

RECOMMENDATION:

Appoint Amy Raymondo and Mustafa “Sam” Ilian to the Economic Development Commission.

CITY OF ORLAND FACT SHEET FOR COUNCIL APPOINTMENT TO COMMISSIONS, COMMITTEES AND BOARDS

Body to which appointment is sought:

- Arts Commission
- City Council
- Economic Development Commission
- Library Commission
- Parks & Recreation Commission
- Planning Commission
- Public Works & Safety Commission
- Safety Commission
- Reappointment to Commission

Name Amy Raymondo


*Address 

Mailing Address 

Home Phone: ()

Work Phone: () _____

Fax: () _____

E-mail: 

*Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below if reapplying for appointment to a Commission

EDUCATION

High School Graduate GED Location _____

Other formal education _____

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

<u>Period</u>	<u>Employer (include location)</u>	<u>Position/Title</u>
<u>1/2019 to current</u>	<u>Veradigm, remote</u>	<u>RCM Sr. Manager</u>
_____	_____	_____
_____	_____	_____

(continued on other side)

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? no. If yes, please list name and relationship:

Year you became an Orland resident. 2003

Have you ever been convicted of a felony? no If yes, explain.

List civic activities, clubs, association, etc. Rotary, Glenn County Fair Board, Orland offers Board President

Briefly state your reasons for interest in the appointment sought. I love our community and want to help further the progression of growth.

I certify that the foregoing is true and correct to the best of my knowledge.

Amy Raymond
Signature

Date: 3-4-25

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest (Form 700) as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
City of Orland
815 4th Street
Orland CA 95963

CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS

Body to which appointment is sought:

- Arts Commission
- City Council
- Economic Development Commission
- Library Commission
- Parks & Recreation Commission
- Planning Commission
- Public Works & Safety Commission
- Safety Commission
- Reappointment to Commission**

Name Mustafa Ilian (Sam)

*Address [REDACTED]

Mailing Address [REDACTED]

Home Phone: () [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

*Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below if reapplying for appointment to a Commission

EDUCATION

High School Graduate GED Location _____

Other formal education _____

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

<u>Period</u>	<u>Employer (include location)</u>	<u>Position/Title</u>
<u>2012-2025</u>	<u>Super Shopper auto Sales</u>	<u>Family Business OWNER</u>
<u>2012-2025</u>	<u>Blue Plate Special</u>	<u>Family Business OWNER</u>

(continued on other side)

Fact Sheet for Council Appointment
Page 2 of 2

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? No. If yes, please list name and relationship:

Year you became an Orland resident. 1996


Have you ever been convicted of a felony? No If yes, explain.

List civic activities, clubs, association, etc. _____

N/A

Briefly state your reasons for interest in the appointment sought. I have been
Involved with the community and would like to
become more involved and have business ideas and expertise
as well. I love orland and would like to be more
Involved.

I certify that the foregoing is true and correct to the best of my knowledge.


Signature _____

Date: 1/15/2025

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest (Form 700) as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
City of Orland
815 4th Street
Orland CA 95963



CITY OF ORLAND STAFF REPORT
MEETING DATE: March 18, 2025

TO: Honorable Mayor and Council
FROM: Fire Chief Justin Chaney
SUBJECT: Portal to Portal Agreement 2025

BACKGROUND:

To participate in the California Master Mutual Aid Agreement and get compensated by the California OES, there must be a portal-to-portal agreement in place. This allows for personnel to be paid from the time they leave the station until they return, which is then reimbursed by the State. We currently have an agreement in place, but this new agreement will allow for all possible positions in the future, namely the heavy equipment operator.

ANALYSIS:

This agreement will allow the City to get compensation for use of the City-owned bulldozer and the labor of the operator when participating in local and regional pre-positioning responses. There is no current plan to take the dozer out of the area, but there are many opportunities to use it locally and get compensated.

It is acknowledged that use of the dozer and its associated truck and trailer necessarily incurs wear & tear, but the equipment and the driver need periodic experience to retain readiness. State reimbursements rates equal or exceed to the City's cost of depreciation and wages for these incidents.

Attachments: Resolution 2025-XX: Identifying the terms and conditions for fire department response away from their official duty station and assigned to an emergency incident.

RECOMMENDATION:

Adopt the portal-to-portal resolution as presented.

FISCAL IMPACT OF RECOMMENDATION:

No fiscal impact to the budget currently. This will provide for future revenues into the City budget if/when the dozer and operator are called into service.



RESOLUTION NO. 2025-XX

RESOLUTION OF THE CITY OF ORLAND IDENTIFYING THE TERMS AND CONDITIONS FOR FIRE DEPARTMENT RESPONSE AWAY FROM THEIR OFFICIAL DUTY STATION AND ASSIGNED TO AN EMERGENCY INCIDENT.

WHEREAS, the City of Orland Fire Department is a public agency located in the County of Glenn, State of California; and

WHEREAS, it is the City of Orland' desire to provide fair and legal payment to all its employees for time worked; and

WHEREAS, the City of Orland has in its employ, Fire department response Personnel that at times include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer, Apparatus Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter, Dispatcher, Helicopter Pilot and Heavy Equipment Operator; and

WHEREAS, the City of Orland will compensate its employees portal to portal while in the course of their employment and away from their official duty station and assigned to an emergency incident, in support of an emergency incident, or prepositioned for emergency response; and

WHEREAS, the City of Orland will compensate its employees overtime in accordance with their current Memorandum of Understanding while in the course of their employment and away from their official duty station and assigned to an emergency Incident, in support of an emergency incident, or pre-positioned for emergency response.

Now, Therefore, Be It Hereby resolved by the City Council of the City of Orland that:

1. Personnel shall be compensated according to Memorandum of Understanding (MOU), Personnel Rules and Regulations, and/or other directive that identifies personnel compensation in the workplace.
2. In the event a personnel classification does not have an assigned compensation rate, a "Base Rate" as set forth in an organizational policy, administrative directive or similar document will compensate such personnel.

3. The City of Orland Fire Department will maintain a current salary survey or acknowledgement of acceptance of the "base rate" on file with the California Governor's Office of Emergency Services, Fire Rescue Division.

4. Personnel will be compensated (portal to portal) beginning at the time of dispatch to the return to jurisdiction when equipment and personnel are in service and available for agency response.

5. Fire department response personnel include: Fire Chief, Deputy Chief, Assistant Chief, Division Chief, Battalion Chief, Fire Captain, Lieutenant, Engineer/Apparatus/Equipment Operator, Firefighter/Paramedic, Firefighter/EMT, Firefighter, Dispatcher, Helicopter Pilot and Heavy Equipment Operator.

PASSED, APPROVED AND ADOPTED the 18th day of March 2025.

Matt Romano , Mayor

ATTEST:

I, Jennifer Schmitke, City Clerk of the City of Orland hereby certify that the foregoing resolution was duly passed at a regular meeting of the City Council of the City of Orland held on the 18th day of March 2025 by the following vote on roll call:

Ayes:

Noes:

Absent:

Jennifer Schmitke , City Clerk



CITY OF ORLAND STAFF REPORT
MEETING DATE: March 18, 2025

TO: Honorable Mayor and City Councilmembers
FROM: Pete Carr, City Manager
SUBJECT: **Water Tank Aesthetics -- Continued** (Discussion/Action)

BACKGROUND:

Background was provided in the February 18, 2025 agenda packet. At that meeting, Council discussed Orland Arts Commission base color recommendation (08YW Lemonwater) and options for the tank’s aesthetics, heard public comment on the same, then deferred a decision pending advice from a professional design architect.

ANALYSIS:

Melton Design Group (MDG) of Chico was contacted 2/15/25 to provide advice to the Council on base color and other aesthetics for the water tank. MDG provided the attached renderings and color recommendations 3/13/25.

Time is of the essence as the contractor must order base paint material within two weeks in order to keep the project on schedule. Additional colors, lettering or a mural can be decided later.

In addition to a color palette for the tank offered by the tank contractor, there is also now a limited selection of colors for the pumphouse building.

- Attachments:
1. Color palette for the tank: https://tnemec.com/documents/861/Colorbook_CBOOK.pdf
 2. Color palette for the pumphouse: <https://americansteelinc.com/request-color-sample/>
 3. MDG renderings and color recommendations

RECOMMENDATION:

Select a base color for the water tank. Direct staff as to further considerations of aesthetics for the tank.

FISCAL IMPACT OF RECOMMENDATION:

The base color has no fiscal impact as the grant-funded project includes a one-color exterior treatment. This MDG engagement is expected to cost \$2000 to the Water Fund.



ORLAND WATER TANK - EXHIBIT A

CONCEPTUAL PLAN

ORLAND, CA



MARSHALL GREEN



SAND DUNES



SHANNON'S ISLE



GINGER MIST



MARSHALL GREEN



SAND DUNES



SHANNON'S ISLE

ORLAND WATER TANK - EXHIBIT B

CONCEPTUAL PLAN

ORLAND, CA



ORLAND WATER TANK - EXHIBIT C

CONCEPTUAL PLAN

ORLAND, CA



CITY OF ORLAND STAFF REPORT
MEETING DATE: March 18, 2025

TO: Honorable Mayor and City Councilmembers
FROM: Pete Carr, City Manager
SUBJECT: **City Hall / Public Safety Center Planning** (Discussion/Action)

BACKGROUND:

The goal of providing the Orland Police Department (OPD) with more spacious and suitable facilities has long been an issue of concern and consideration. Background and analysis is in the agenda staff report for the February 18, 2025 meeting.

At that meeting, Council discussed options and heard a proposal from Staff to replace the current building at 824 Fourth Street with a modern, expanded City Hall – thus freeing up OPD to expand its parking, operations and administration into the entire currently shared facility. After public comments, Council tabled the topic.

ANALYSIS:

Several public comments were received encouraging the City to consider 501 Walker Street (a.k.a. 700 Fifth Street, the former home of Honeybee Discovery Center); this property is not and cannot be considered for acquisition by the City. Many other properties have also been explored as potential acquisition sites -- each with its own price, location, remodeling, space limitations and parking issues.

824 Fourth Street offers compelling features including:

- ❖ The City already owns the property;
- ❖ Downtown location with excellent proximity to Library Park, OPD, OFD, Post Office; and
- ❖ 1/3 acre enables ample space for a suitable building with onsite parking.

A downside is that ending lease revenues hampers the planned payoff of the interfund loan used to purchase the property in 2006. Demolition is estimated to cost \$50-125k. Construction could be \$1.5M.

Funding:

- The City has \$144k in City Hall development impact fees (DIF) available now, plus a portion of the \$610k in Public Safety Facility DIF could be made available (50% of the 50% of the portion which is OPD, thus approximately \$150k).
- Measure A reserves are primarily for future Fire Department capital equipment, with a smaller portion building a reserve for the future Public Safety Center (PSC). There is \$339k of unallocated reserve in Measure A, which serves as the emergency reserve, but this could be directed toward the OPD station remodel of this project in consistency with the public safety intent of the fund.

- This leaves \$300k in DIF for the City Hall project and \$489k (\$150k + \$339k) for the OPD expansion/remodel project. Between General Fund reserves and a low-interest loan against future City Hall DIF for the balance of the project cost, the proposed City Hall project is financially feasible.

RECOMMENDATION:

Direct Staff to proceed with planning a project for a new City Hall at 824 Fourth Street.

Alternative Considerations:

If the 824 Fourth Street site is not to become a newly constructed City Hall, the City must proceed immediately with exterior repairs to the west-facing façade of the building. In addition, the building exterior east, south and west sides are in dire need of repainting; this was previously approved by the Council. Also, some other suitable site for City Hall would need to be identified to enable OPD expansion.

FISCAL IMPACT OF RECOMMENDATION:

City Hall: Depends on size and style of the building to be constructed; a duplicate of the Farm Bureau building, for example, is expected to cost \$1.5M after demolition. After \$300k in currently available City Hall DIF, the balance would be from debt against future DIF.

OPD: Expansion/remodel work would need to be bid out but could presumably be kept within the available \$489k DIF and Measure A.



CITY OF ORLAND STAFF REPORT
MEETING DATE: March 18, 2025

TO: Honorable Mayor and City Councilmembers

FROM: Pete Carr, City Manager

SUBJECT: **Engagement with GHD for On-call Services** (Discussion/Action)

BACKGROUND:

City Council has discussed and refined over several recent meetings its desire to add visionary, architectural and engineering design guidance into planning for the City’s transportation infrastructure and neighborhood development – both commercial and residential. At the February 16, 2025, meeting Council considered proposed lists of potential design consultants and directed Staff to pursue an engagement with GHD for transportation planning while drafting a request for proposals (RFP) for initial consideration of design standards.

ANALYSIS:

At the City Manager’s request to Kamesh Vedula, PE, TE, Technical Director/Senior Project Manager with GHD at their Roseville office, GHD offers to the City an on-call professional services rate of approximately \$300/hr for transportation design advising to include, for example:

- Transportation planning (e.g., Master Plans, General Plan updates, traffic guidelines).
- Bicycle/pedestrian planning (Complete Streets, trails, bike/ped plans).
- Transportation design (PS&E for roads, signals, roundabouts, ADA).
- Grant applications (ATP, HSIP, etc.).

This work would be in addition to the City’s engagement with RAR, City Engineer.

An initial project with a more finite scope could include:

- Evaluate Sixth Street (formerly SR99W) for recommended design improvements to enhance traffic flow, optimize driver and ped safety, enable bicycle lanes, add aesthetics. Hold two public outreach sessions and brief City Council with final report of recommendations, cost estimates, and potential funding sources.

GHD would provide this project for a NTE fee to be determined by April 1, 2025.

Attachments: GHD Master Agreement template, rate sheet

RECOMMENDATION:

- Direct Staff. Options include:
- A. Proceed with on-call services agreement.
 - B. Hold and continue consideration.

FISCAL IMPACT OF RECOMMENDATION: Depends on scope of project services determined by City Council. Expenses could be charged to General Fund, Street Funds, Measure J, or Transportation DIF.

Master Services Agreement (North America)

Reference no: [Enter reference number]

This Master Services Agreement (hereinafter “Agreement”) is effective this 1st day of April 2025, (“Effective Date”) between [Select item] (hereinafter “GHD”) and City of Orland (hereinafter “Client”) (which are collectively referred to as the “Parties” or individually as a “Party”).

Premises:

- I. GHD specializes in providing professional services which include, without limitation, engineering, design, consulting, remediation, emergency response, construction phase services and other professional services to companies such as Client.
- II. Client desires to hire GHD to provide such services to Client at various times and places and GHD desires to provide such services to Client.
- III. Whenever Client desires to hire GHD to perform such services, such services will be described in a project specific Work Authorization that will be subject to the terms of this Agreement.

In consideration of the foregoing premises and mutual promises set forth herein, the Parties agree as follows:

1. Scope of work.

- (a) Pursuant to the terms and subject to the conditions of this Agreement, from time to time, Client may request that GHD perform certain services set forth in a Scope of Work which will be described in a written work authorization in the form attached as Exhibit “A” to this Agreement or as the Parties otherwise agree (a “Work Authorization”). GHD will undertake services only upon execution of a Work Authorization.
- (b) Each Work Authorization will be subject to the terms and conditions of this Agreement. Except for the information included in each Work Authorization, GHD and Client will look solely to this Agreement for all terms and conditions relating to the performance of the services. Each Work Authorization will constitute and be construed as a separate agreement between the Parties and will apply only to the services referenced in such Work Authorization. To the extent there is any conflict between the provisions of this Agreement and a Work Authorization, the terms of this Agreement shall control the rights and obligations of the Parties, unless a properly executed Work Authorization expressly amends and supersedes this Agreement.
- (c) GHD shall perform the services set forth in the Scope of Work contained in a Work Authorization. It is understood that the services will be based on facts known and laws in place at the time of execution of each Work Authorization. Each Party will promptly inform the other in writing if facts are discovered that indicate that Scope of Work may need to be modified. If there is a change in law or project assumptions which materially affect either Party’s obligations hereunder, upon receiving or providing the notice described above, the Parties shall execute an amendment which will include, at a minimum, a description of the proposed modifications and their effect on the scope, fees, and timelines specified in the Work Authorization (an “Amendment”).
- (d) Time for performance of the services will be agreed upon at the time of each Work Authorization and set forth therein. If no specific periods of time or specific dates for providing services are specified in a Work Authorization, GHD’s obligation to render services under such Work Authorization will be for a period that may reasonably be required for the completion of said services.

2. Changes in the services.

- (a) Except for additional services required due to the fault of GHD, any change to the scope, schedule, extent, or character of the services shall be set forth in a written Amendment to the Work Authorization which is agreed upon and signed by GHD and Client.
- (b) Unless otherwise provided herein, GHD shall not be required to perform any additional services unless the Amendment sets forth the scope of the additional services and any adjustment in compensation for, and/or the time to perform, such additional services.
- (c) GHD shall also be entitled to an Amendment setting forth an equitable adjustment to its compensation, based on standard rates for professional services and expenses, if any information provided by, or on behalf of, Client is not complete and/or accurate or, as a result of the services performed hereunder, GHD or any GHD employees are required to give evidence before, or provide any information to, a court or other competent authority.

- (d) GHD shall have no liability for any delay, and the services completion date shall be extended by the equivalent time, associated with Client's delay in executing an Amendment.
- (e) If the Work Authorization includes providing professional services in respect of one or more incidents of a spill, leak, discharge, emission, deposit, dumping, throwing, seeping, spraying, injection or addition into the environment of any pollutant or toxic substance at one or more locations identified by Client (the "Emergency Services"), the terms of Addendum 1 attached hereto and made a part of it for all purposes by this reference, shall apply.

3. Payment for services.

- (a) For services performed, unless the applicable Work Authorization provides for a lump sum, unit price, or fixed fee basis, Client will pay GHD on a time and expense basis, and subject to the following:
 - (i) Services shall be charged at the hourly rates indicated in GHD's "Fee Schedule" in effect at the time the Services are performed. The Fee Schedule is attached to this Agreement as Exhibit "B" and made a part of it for all purposes by this reference, until it is revised. The Fee Schedule is subject to revision on a periodic basis, following notice to Client. The personnel rates in the Fee Schedule are all-inclusive, including overhead and profit.
 - (ii) GHD shall be reimbursed for all reasonable expenses actually incurred in connection with the services, plus reasonable markup as specified in the Fee Schedule and/or Work Authorization, plus reasonable travel and living expenses of GHD staff; communication and technology charges; printing and reproduction costs; photographic expenses; advertising for bids; special delivery and express charges; and costs of providing and maintaining site offices, supplies, and equipment.
 - (iii) For services performed or goods supplied by GHD's subcontractors, Client shall pay GHD for the cost of such services or goods plus markup, as set forth in the Work Authorization.
- (b) For services rendered on a lump sum, unit price, or fixed fee basis, Client shall pay GHD for services that are rendered on a percentage complete, or task complete basis as specified in the applicable Work Authorization. The fees are all-inclusive, including overhead and profit, and apply to all labor.
- (c) Unless otherwise agreed, GHD will invoice Client monthly for services completed. Payment of GHD invoices shall be due upon receipt by Client. Invoices not paid within thirty (30) calendar days shall be subject to an assessed interest charge of eighteen percent (18%) per annum or the highest amount allowed by law, whichever is less. If Client disputes an invoice, Client shall notify GHD in writing within thirty (30) calendar days of the invoice date identifying the cause of the dispute and paying that portion of the invoice not in dispute. Failure of Client to notify GHD of any disputed amounts within the specified time shall deem the invoice accepted by Client. Interest shall not accrue on any disputed amount.
- (d) GHD reserves the right without penalty to suspend performance of services in the event Client fails to pay all amounts which are not subject to a bona fide dispute within forty-five (45) calendar days from the invoice date. All suspensions shall extend the completion date of any affected project commensurately unless otherwise agreed to by the Parties.

4. Insurance. GHD agrees to carry throughout the term of this Agreement insurance policies of the following types and with the following limits, unless otherwise agreed in writing, and will provide certificates of insurance upon request to evidence such insurance:

- (a) Workers compensation – statutory;
- (b) employer's liability – \$1,000,000 per accident/disease/employee (US only);
- (c) automobile liability – \$1,000,000 combined single limit;
- (d) commercial general liability – \$1,000,000 per occurrence and \$2,000,000 in aggregate; and
- (e) professional liability – \$1,000,000 per claim and \$2,000,000 in aggregate.

5. Documents and data.

- (a) Client shall be responsible for, and GHD may rely upon, the accuracy and completeness of all requirements, instructions, reports, data, documents, site information, and other information furnished by Client to GHD pursuant to each Work Authorization ("Client Data"). Client warrants that it owns all rights to, or otherwise has rights to use and disclose, Client Data required to meet Client obligations set forth herein. Client agrees to grant and hereby grants to GHD a non-exclusive, royalty-free, license to use Client Data and perform all acts with respect to Client Data as necessary to perform the Scope of Work. GHD shall have no obligation to validate the contents of Client Data for content, accuracy, usability or for any other purpose..

- (b) Client acknowledges that project or site information previously prepared by Client (or by a third party on Client's behalf) to GHD personnel not engaged in the provision of the services hereunder, shall not be deemed to have been provided to or known by GHD personnel that are engaged in the provision of the services hereunder.
- (c) Client shall review any reports, plans, designs, drawings, specifications, bids, proposals, and any other work prepared or furnished by GHD under this Agreement (the "Work Product") before it is finalized. Client shall make decisions within a reasonable time and carry out its other responsibilities in a timely manner so as not to delay the services. Client shall give prompt written notice to GHD whenever Client observes or otherwise becomes aware of any failure by GHD to provide services that meet the standard of care established in this Agreement.
- (d) At the request of GHD, Client shall provide GHD with the following information (which shall also be considered "Client Data") to the extent such information is in Client's possession and is pertinent to the Scope of Work, as determined by GHD:
 - (i) all criteria and full information as to Client's requirements; copies of all design and construction standards which Client will require to be included in GHD's work; copies of Client's standard terms, conditions, and related documents for GHD to include in bidding documents, when applicable; and
 - (ii) any other available information pertinent to the project, including, without limitation, reports and data relative to previous designs or investigations; environmental, geological, and geotechnical conditions of the project site and all surrounding areas at or adjacent to the project site; and insofar as such information is not available, Client will pay GHD for the reasonable cost of obtaining such information.
- (e) If applicable to the Scope of Work, Client shall be responsible for providing information, to the extent such information is within Client's possession, (which shall also be considered "Client Data") regarding the location of all known subsurface structures including but not limited to pipes, tanks, sewer, and utilities (power, phone, cable, gas, water, etc.).
- (f) If the Scope of Work includes subsurface digging, drilling, or other invasive work, upon GHD's review of Client Data, if any, and compliance with any notice requirements to all utilities concerning the possible location of underground utilities, and following any on-site marking or notification in writing to GHD from such utilities, in addition to other indemnity provisions in this Agreement, to the extent not prohibited by law, Client shall release GHD from and defend, indemnify, and hold GHD harmless from and against all costs, liability, loss, and expense whatsoever (including, without limitation, consequential or indirect damages, attorneys' fees, court costs, and expenses) arising out of the subsurface work, to the extent such work causes or contributes to: (i) any disruption of service to users or damage for business interruption, production losses, or loss of revenues, profits, data or use; (ii) any damage to or destruction of any subsurface structure; (iii) any injury or damage to property or injury to or the death of any persons; (iv) any other damage, loss, or liability whatsoever; or (v) the assertion or filing of any claim, cause of action, or judgment whatsoever relating to such matters, unless such damage results from GHD's negligence, recklessness, or willful misconduct.
- (g) Client agrees that GHD may use the Client Data to add insight, analytics, and data science to the Services and/or to provide or suggest additional solutions or services to Client. Client acknowledges and agrees that GHD may store Client Data on a cloud computing service (e.g., Microsoft Azure, Amazon Web Services, etc.) and which may be transmitted to or stored outside the Country of origin, subject to applicable laws.
- (h) Client acknowledges and agrees that GHD may obtain and aggregate technical and other data related to the services, that is: (i) is anonymized and presented in a way which does not reveal Client's identity; and (ii) may be combined with historical or recent data and information of other clients or additional data sources ("Aggregated Data"). Client agrees that all right, title, and interest in Aggregated Data, including all intellectual property rights, are hereby assigned to and owned solely by GHD. GHD may reproduce, distribute, display, make publicly available, and otherwise use the Aggregated Data for any business purpose, during and after the term of this Agreement.

6. Confidentiality. During the term of this Agreement and for a period of two (2) years thereafter (and in the case of trade secrets, until such time as the trade secret no longer qualifies for protection as such under applicable law). GHD shall not disclose any Confidential Information relating to Client to any third parties other than employees, subcontractors, or agents of GHD without the prior written consent of Client, except as required by applicable law, regulation, or legal process, or as may be required by emergency situations. "Confidential Information" includes, without limitation, whether received from or on behalf of the Client, whether marked or not; (i) any information constituting a trade secret under applicable law, (ii) non-technical information relating to the

past, present or future business affairs of the Client such as pricing, margins, marketing plans and strategies, finances, financial and accounting data and information, suppliers, customers, customer lists, purchasing data, future business plans, (iii) technical information including patent, copyright, trade secret, and other proprietary information. In the event GHD is requested pursuant to, or required by applicable law, regulation, or legal process to disclose any Confidential Information, GHD will notify Client of the circumstances requiring such disclosure and will refrain from such disclosure for the maximum period of time allowed by law so that Client may seek a protective order or other appropriate remedy to protect any Confidential Information. This provision shall not apply to data or information which (i) is or becomes part of the public domain other than as a result of disclosure by GHD; (ii) was acquired by GHD independently from third parties not under any obligation to Client to keep such data and information confidential; (iii) was in GHD's possession prior to disclosure of the same by Client; or (iv) has been independently developed by GHD, or its employees, subcontractors, or agents.

7. Independent contractor and subcontracting. The Parties acknowledge and agree that GHD shall be an independent contractor and shall have responsibility for and control over the means of providing the services. GHD shall have the right to use subcontractors as GHD deems necessary to assist in the performance of the services. GHD shall not be required to employ any subcontractor that is unacceptable to GHD.

8. Site access and safety. Client shall provide right of entry and safe access and necessary permissions for GHD, its representatives, and its subcontractors to perform the services. GHD shall only be responsible for the activities of its own employees and agents on a project site with respect to safety. GHD, its representatives, and its subcontractors will comply with all reasonable known security, health, and safety requirements of the project site owner which may be imposed upon GHD as a condition of its right-of-entry. If access to the project site is required to perform the services and such access does not comply with applicable Client approved safety plans, regulations and/or laws, GHD may, at its sole discretion, suspend services until such violations are remedied.

9. Hazards, materials, and samples.

- (a) Unless otherwise stated in a Scope of Work, GHD shall have the primary responsibility of determining if known or potential health or safety hazards exist on or near the project site upon which services are to be performed by GHD or its subcontractors. Client warrants that it will make full and accurate written disclosure to GHD as to any hazardous, radioactive, or toxic substance, or any irritant, contaminant, pollutant or otherwise dangerous substance or condition ("Hazardous Conditions") which Client knows or has reason to believe exist at each project site prior to the commencement of the services.
- (b) If Hazardous Conditions are discovered by GHD during the performance of the services which it could not have reasonably discovered prior to the commencement of the services and if the existence of such Hazardous Conditions materially changes the nature or performance of the services or responsibilities at the project site, Client and GHD shall execute an Amendment to address such changes. If the parties are unable to agree on an Amendment within thirty (30) calendar days, the Work Authorization may be terminated by GHD in accordance with the termination provisions of this Agreement. The Parties expressly agree that, under otherwise specified in the Scope of Work, the discovery of the presence of mold, asbestos, or lead-based paint will constitute a changed condition enabling GHD in its sole discretion to terminate its provision of services if GHD and Client are unable to renegotiate the Scope of Work in a timely manner. GHD will notify Client as soon as practicable should GHD encounter unanticipated hazardous or suspected hazardous materials or conditions.
- (c) GHD and Client recognize and agree that GHD has neither created nor contributed to the existence of any Hazardous Conditions at any project sites, and as such, GHD has no responsibility in relation to the presence of any such Hazardous Conditions. Accordingly, in the event of any claim against GHD arising out of any actual or alleged Hazardous Conditions on a project site, Client agrees to defend, indemnify, and hold GHD harmless from such claim(s) against GHD or its employees, agents, directors, officers, or subcontractors, unless such claims arise out of the gross negligence or willful misconduct of GHD. This indemnity obligation shall cover, without limitation, any claims against or liability of GHD in relation to preexisting conditions on the project site, any statutory liability, and/or any strict liability under any federal, state, provincial, and/or local environmental laws alleging or asserting, without limitation, that GHD, by virtue of status as an owner, operator, handler, generator, arranger, transporter, treater, storer, or disposer, is liable for any Hazardous Conditions.
- (d) In the event GHD performs sampling on behalf of Client, GHD shall preserve such samples obtained from the project site as it deems necessary for the project, but not longer than 45 calendar days after the issuance of any document that includes data obtained from such samples. GHD shall arrange for the disposal of samples on behalf of the Client, which may consist of returning the samples to the project site and Client agrees to pay GHD for the cost of disposing of such samples. Samples shall remain the property

of Client, and ultimate responsibility for their disposal shall remain with Client. Unless otherwise stated in a Scope of Work, GHD shall not assume title to any samples taken on behalf of Client.

- (e) Client may choose to engage GHD to manage or move Hazardous Conditions either on site, off site, or both. However, Client understands that whether or not it engages GHD in this manner, Client's status as owner or operator of the project site, or as handler, generator, arranger, treater, storer, disposer, or transporter of Hazardous Conditions shall not be transferred in any way to GHD unless specifically agreed to in writing. Client agrees that GHD shall not be deemed to be an owner or operator of the project site at any time. Client shall remain ultimately responsible for all applicable federal, state, provincial, or local laws and agency reporting requirements in relation to such Hazardous Conditions.
- (f) Client acknowledges that GHD may have legal obligations with respect to public health and safety and will cooperate with GHD to help ensure compliance with these obligations. If GHD discovers or identifies conditions for which it reasonably believes Client is legally required to provide notice to a public agency, it shall so advise Client and give Client the first opportunity to provide such notification. In any event, GHD shall have the right to report the presence of any contaminant to public agencies having jurisdiction if it reasonably believes that it is required by law to do so.

10. Standard of care. GHD represents that the services shall be performed in a manner consistent with the level of care and skill ordinarily exercised by members of GHD's profession practicing under similar circumstances at the same time and in the same locality. No warranties, guaranties, or representations of any kind, either express or implied, are included or intended by this Agreement or in any proposal, contract, report, opinion, or other document in connection with any project hereunder. Upon receipt of notice from Client, GHD shall promptly correct, without additional compensation, any services which fail to conform to the standard of care established in this Section.

11. Indemnity and liability.

- (a) Subject to the limitations of Section 11(d) and 11(e) below, GHD agrees to indemnify and hold harmless Client (including its officers, directors, and employees) from and against losses, damages, liabilities, and expenses (including reasonable legal fees and reasonable costs of investigation) to the proportionate extent caused by: (i) the failure of GHD to comply in material respects with federal, state, provincial, and local laws and regulations applicable to the services; (ii) a breach by GHD of this Agreement; or (iii) the negligence or willful misconduct on the part of GHD in performing the services.
- (b) Subject to the limitations of Section 11(d) and 11(e) below, Client agrees to indemnify and hold harmless GHD (including its officers, directors, employees, agents and subcontractors) from and against losses, damages, liabilities, and expenses (including legal fees and reasonable costs of investigation) to the proportionate extent caused by: (i) a breach by Client of this Agreement; (ii) the negligence or willful misconduct of Client; or (iii) any condition existing at the project site prior to the arrival of GHD of which GHD had no actual knowledge and over which GHD had no control.
- (c) The indemnification commitments in this Agreement do not include a defense obligation by the indemnitor unless such obligation is expressly stated.
- (d) TO THE MAXIMUM EXTENT PERMITTED BY LAW, FOR ANY DAMAGE CAUSED BY NEGLIGENCE, INCLUDING ERRORS, OMISSIONS, OR OTHER ACTS; OR FOR ANY DAMAGES BASED IN CONTRACT; OR FOR ANY OTHER CAUSE OF ACTION; GHD'S LIABILITY, INCLUDING THAT OF ITS EMPLOYEES, AGENTS, DIRECTORS, OFFICERS, AND SUBCONTRACTORS, SHALL BE STRICTLY LIMITED TO THE LESSER OF THE VALUE OF THE WORK AUTHORIZATION OR \$1,000,000. NOTWITHSTANDING THE PRECEDING SENTENCE, IF THE WORK AUTHORIZATION VALUE IS LESS THAN \$50,000, GHD'S LIABILITY SHALL BE LIMITED TO \$50,000.

FOR ANY CLAIMS ARISING FROM OR RELATED TO THE EXISTENCE OF MOLD, ASBESTOS, OR LEAD-BASED PAINT DISCOVERED DURING THE PERFORMANCE OF THE SERVICES, GHD'S LIABILITY SHALL BE LIMITED TO THE LESSER OF \$100,000 OR THE LIMIT CONTEMPLATED ABOVE IN THIS PARAGRAPH, WITH SUCH SUBCAP FALLING WITHIN AND REDUCING THE OVERALL LIMIT OF LIABILITY.

CLIENT'S LIABILITY TO GHD (NOT INCLUDING PAYMENT OBLIGATIONS), INCLUDING THAT OF ITS EMPLOYEES, AGENTS, DIRECTORS, OFFICERS, AND CONTRACTORS, WILL BE LIMITED TO \$1,000,000.

THE LIMITATIONS IN THIS PARAGRAPH SHALL NOT APPLY TO DAMAGE RESULTING FROM THE GROSS NEGLIGENCE OR WILLFUL MISCONDUCT OF THE PARTY CAUSING SUCH DAMAGE.

- (e) IN NO EVENT SHALL EITHER PARTY BE LIABLE TO THE OTHER UNDER THIS AGREEMENT OR

OTHERWISE FOR ANY CONSEQUENTIAL, SPECIAL, INDIRECT, INCIDENTAL, OR PUNITIVE DAMAGES, AND/OR DAMAGES RESULTING FROM BUSINESS INTERRUPTION OR THE LOSS OF PROFITS, REVENUE, OPPORTUNITY, ANTICIPATED SAVINGS, USE, DATA AND/OR GOODWILL. THIS MUTUAL WAIVER IS APPLICABLE, WITHOUT LIMITATION, TO ALL DAMAGES CONTEMPLATED IN THIS SECTION 11(E) THAT MIGHT OTHERWISE BE INCLUDED WITHIN A PARTY'S INDEMNIFICATION OBLIGATIONS.

12. Intellectual property.

- (a) GHD's Work Product is deemed to be instruments of service and GHD shall retain ownership and property interests therein, however, GHD hereby grants Client, upon Client's payment to GHD of amounts properly due under this Agreement, a non-exclusive, non-transferable, non-sublicensable, license to use the Work Product or make and retain copies for information and reference, to effectuate to the purpose contemplated by the Scope of Work. Any reuse or modification of the Work Product without written verification or adaptation by GHD for the specific purpose intended will be at Client's sole risk and without liability to GHD and the Client agrees to defend, indemnify, and hold harmless GHD from all claims, damages, losses, and expenses including attorneys' fees or other costs arising out of or resulting from Client's such unauthorized use.
- (b) Client acknowledges that inventions, works, products, software, copyrights, patents, derivative works, trade secrets, trademarks and service marks (including all goodwill), domain names, social media sites, moral rights, publicity rights, and privacy rights and any other materials which were created, conceived, or reduced to practice prior to or independently of this Agreement by GHD, and trade secrets, know how, methodology, and processes of GHD whether or not related to any Work Authorization (hereinafter the "Background IP") shall remain the property of GHD. To the extent that any such Background IP is incorporated into the Work Product and on the condition that Client has fully paid GHD for the Work Product, GHD hereby grants Client a limited, nonexclusive, nontransferable, perpetual, irrevocable, royalty-free, paid-up, license to utilize such Background IP solely with respect to the purpose contemplated by the Scope of Work.

13. Termination.

- (a) This Agreement will commence on the Effective Date and, subject to the other terms of this Section 13, will terminate thirty (30) calendar days after either party's receipt of written notice of termination from the other party. The Scope of Work described in a Work Authorization will commence on the date set forth in each Work Authorization. At the completion of the Scope of Work in each Work Authorization or as otherwise provided in the Work Authorization, that particular Work Authorization will terminate.
- (b) Client will have the right to terminate any Work Authorization at any time with or without cause, provided that GHD is provided thirty (30) calendar days advance written notice of the termination. In the event of the termination of a Work Authorization and/or this Agreement, Client shall pay GHD for all services performed and expenses incurred prior to the effective date of termination, including but not limited to demobilization costs, costs to cancel or suspend subcontracts, and other related close out costs.
- (c) GHD may terminate its obligations pursuant to this Agreement or any Work Authorization under the following circumstances:
 - (i) in the event of a breach or default of any material obligation by Client, except non-payment of disputed amounts, or as otherwise provided for in this Agreement;
 - (ii) if GHD is unable, for any reason beyond its control, including, without limitation, a Force Majeure event, to perform its obligations pursuant to any Work Authorization or this Agreement in a safe, lawful, or professional manner; or
 - (iii) In the event Client (i) ceases to do business in the normal course, (ii) becomes or is declared insolvent or bankrupt, (iii) is the subject of any proceeding related to its liquidation or insolvency or (iv) makes an assignment for the benefit of creditors.
- (d) If either circumstance described in Sections 13(c)(i) or 13(c)(ii) above occurs, GHD shall notify Client of pertinent conditions and recommend appropriate action. If within thirty (30) calendar days of such notice the circumstances described in Sections 13(c)(i) or 13(c)(ii) above have not been remedied or cured, GHD may terminate this Agreement or any Work Authorization. In the event of termination, GHD shall be paid for services performed prior to the effective date of termination plus reasonable termination expenses.
- (e) In the event this Agreement is terminated for any reason, it shall remain in full force and effect with respect to any Work Authorization entered hereunder which has not yet been completed, unless such Work

Authorization is also terminated in accordance with this Agreement. The termination of a Work Authorization will not terminate this Agreement or any other Work Authorization.

14. Dispute resolution. Both Parties agree in good faith to attempt to resolve amicably, without litigation, any dispute arising out of or relating to this Agreement or the work to be performed hereunder. Following notification of a dispute, the Parties shall have five (5) business days from the date of notification to begin negotiations and fifteen (15) business days from the notification date to complete negotiations, unless otherwise agreed in writing. If any dispute cannot be resolved through direct discussions, the Parties agree to endeavor to settle the dispute by mediation. The Parties shall have forty-five (45) business days within which to commence the first mediation session following the conclusion of their good faith negotiations or expiration of the time within which to negotiate. Either Party may make a written demand for mediation, which demand shall specify the facts of the dispute. The matter shall be submitted to a mediator mutually selected by the Parties. The mediator shall hear the matter and provide an informal nonbinding opinion and advice in order to help resolve the dispute. The mediator's fee shall be shared equally by the Parties. If the dispute is not resolved through mediation, the matter may be submitted to the judicial system in the courts of general jurisdiction where the project site is located. WHERE APPLICABLE, IN ANY ACTION, SUIT, OR PROCEEDING BROUGHT BY ANY PARTY AGAINST ANY OTHER PARTY, THE PARTIES EACH KNOWINGLY AND INTENTIONALLY, TO THE GREATEST EXTENT PERMITTED BY APPLICABLE LAW, HEREBY ABSOLUTELY, UNCONDITIONALLY, IRREVOCABLY AND EXPRESSLY WAIVES FOREVER TRIAL BY JURY. For the avoidance of doubt, GHD's statutory or other right, if any, to file a lien for Client's nonpayment will not be conditioned upon or subject to the dispute resolution rules contained in this Section.

15. Records and audit. Client shall have the right, upon reasonable advance notice, to audit records associated with the services performed and the charges invoiced to Client pursuant to this Agreement. Client's right to audit shall not extend to proprietary information or the profit margin and composition of GHD's fees, except for that portion of the services priced on a cost reimbursable basis. Such records shall be open to inspection and audit by authorized representatives of Client during normal business hours at the place where such records are kept until the completion or termination of this Agreement and for a minimum of 3 years thereafter. GHD shall require its subcontractors to similarly maintain records and to permit the inspection and audit of such records by Client upon similar conditions and time periods.

16. Force majeure. If either Party is rendered unable, wholly or in part, by Force Majeure (as defined below) to carry out its obligations under this Agreement, other than the obligation to pay funds due, that Party shall give the other Party prompt written notice of the Force Majeure with reasonably full particulars thereof. Thereupon, the obligations of the Party giving notice, so far as they are affected by the Force Majeure, shall be suspended during, but not longer than, the continuance of the Force Majeure. The affected Party shall use all reasonable diligence to remove or remedy the Force Majeure as quickly as possible, except that this requirement shall not require the settlement of strikes, lockouts, or other labor difficulty. The term "Force Majeure" as used in this Agreement shall mean an Act of God, natural events, labor, civil or industrial disturbance, pandemic, governmental or legislative actions, or orders of any court or agency having jurisdiction of the Party's actions, unavailability of equipment, personnel, or information, and any other cause, which is not reasonably within the control of the Party claiming suspension.

17. Notice. Notices pertaining to this Agreement shall be in writing and deemed to have been duly given if delivered in person, by prepaid overnight express delivery service, or by registered or certified mail with postage prepaid and return receipt requested, or when sent by email and upon the receipt by the sending party of written confirmation by the receiving party, provided, however, that an automated email confirmation of delivery or read receipt shall not constitute such confirmation to the respective Party's authorized representative identified below, or at such other address as may be changed by either Party by giving written notice thereof to the other:

	GHD	Client
Attention:	[Enter name]	City Manager
Address:	[Enter address]	815 Fourth Street
Email:	[Enter email address]	citymanager@cityoforland.com
Telephone:	[Enter telephone number]	530.865.1603

18. Miscellaneous.

- (a) **Third party beneficiaries.** This Agreement does not and is not intended to confer any rights or remedies upon any person other than the Parties.
- (b) **Municipal advisor rule.** GHD's services do not include serving as a "municipal advisor" or advising Client or any other entity in any manner regarding municipal financial products or municipal securities.

- (c) **Reliance.** GHD's Work Product shall not be relied upon, and Client shall not allow GHD's Work Product to be relied upon, by any third party entity or person without GHD's prior written consent, which shall be granted only if such third party requests and is granted the right to rely prior to the commencement of the services and such third party has (i) executed GHD's standard form reliance agreement and (ii) paid any fees specified in the Work Authorization. Client will indemnify and hold harmless GHD against any claim by, or liability to, a third party arising from reliance on the Work Product in violation of this Section.
- (d) **Waiver.** No failure or delay by either Party in exercising any right, power, or privilege hereunder will operate as a waiver thereof, nor will any single or partial exercise of any such right, power, or privilege preclude any other or further exercise thereof.
- (e) **Successors and assignment.** Neither Party may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) in this Agreement without the written consent of the other Party. The obligations of the Parties under this Agreement will not terminate upon any attempted assignment that violates this Agreement. Any assignment or attempted assignment violating this Agreement is void. Notwithstanding the preceding provisions of this Section, Client hereby agrees that this Agreement may be assigned to another entity within the GHD group of companies that is directly or indirectly wholly owned by GHD Group Limited (a "Related Entity"). Any such Related Entity shall assume all GHD's liabilities, duties, and obligations in, to, and under this Agreement, which assignment may be effected without any prior notice or action on the part of GHD provided that GHD shall give notice of such assignment to Client as soon as reasonably practicable. Client agrees to execute and deliver any documents as may be reasonably requested to evidence consent to such assignment.
- (f) **Conflict of Interest.** GHD and its Related Entities are engaged by a wide variety of clients, some of whom may be competitors, suppliers, or customers of Client, or other parties with conflicting legal and/or business interests to Client, including, without limitation, in relation to the services provided to Client by GHD. In accordance with applicable professional standards, and except as set out below, GHD will not use any confidential information regarding Client in connection with its engagements with other clients and will establish safeguards to manage conflicts, which may include, in GHD's reasonable discretion, the use of separate personnel and data access controls. Client further agrees that GHD may, in its sole discretion, disclose the fact or general nature of its engagement for Client to (i) internally to Related Entities in order to check against potential conflicts of interest, and (ii) to the extent reasonably required in order to obtain the consent of another entity or individual for GHD to act for such entity or individual, or for Client, in connection with this Agreement or any future engagement.
- (h) **Severability and survival.** The Parties agree that, in the event one or more of the provisions or a portion thereof of this Agreement should be declared void or unenforceable, the remaining provisions shall not be affected and shall continue in full force and effect. The Parties also agree that the obligations and representations which by their nature are intended to survive the termination of this Agreement, including those pertaining to indemnification, limitations of liability, and intellectual property, shall survive the termination of this Agreement.
- (i) **Governing law.** This Agreement, and any Work Authorization hereunder, shall be governed by the laws of the State or Province in which the project site is located.
- (j) **No Construction or adverse inference.** The Parties have been provided an opportunity to negotiate the terms of this Agreement. The terms and conditions contained therein shall not be construed in favor of or against any Party.
- (k) **Applicable to Canadian Clients: Language Preference.** It is the express wish of the Parties that this Agreement and all related documents, including notices and other communications, be drawn up in the English language only. Il est la volonté expresse des parties que cette Entente et tous les documents s'y rattachant, incluant les avis et les autres communications, soient rédigés et signés en anglais seulement.
- (l) **Authority to sign.** Each of the persons signing below on behalf of any Party hereby represents and warrants that they are signing with full and complete authority to bind the Party on whose behalf they are signing to every term of this Agreement. This Agreement may be executed in counterparts, each of which will be deemed an original and which together will constitute one and the same instrument.
- (m) **Affiliates.** GHD and Client acknowledge that GHD and Client may respectively operate through their subsidiaries and/or affiliated companies. In the event the services to be performed are offered by a GHD subsidiary or affiliate and/or on behalf of a Client subsidiary or affiliate, all references in this Agreement to GHD and Client, as applicable, shall be deemed to also include such subsidiary or affiliate and this Agreement will be deemed to be a two-party agreement between GHD affiliate on the one hand, and the

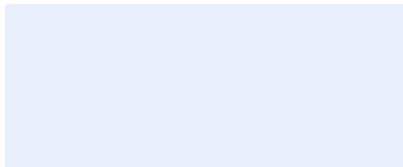
applicable Client affiliate on the other hand. Each Party will cause its affiliates to comply with its obligations under this Agreement.

- (n) **Entire agreement.** This Agreement, including all attached Exhibits, and any Work Authorization issued hereunder, constitutes the complete and final agreement between GHD and Client regarding the subject matter hereof. This Agreement supersedes all prior or contemporaneous communications, representations, undertakings, or understandings of the Parties, whether oral or written, relating to the Services and subject matter of this Agreement, except to the extent that such prior communications have explicitly been incorporated into a Work Authorization. Any conflicting or additional standard or preprinted terms and conditions of Client are not applicable and will have no force and effect, even if such terms and conditions are attached to or included in a Work Authorization, unless such terms and conditions are specifically referenced and agreed to by both Parties as representing an Amendment of this Agreement. Modifications of this Agreement shall not be binding unless made in writing and signed by an authorized representative of each Party.

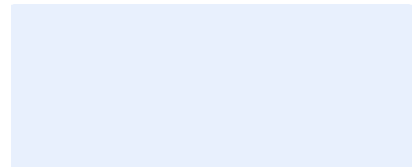
In witness whereof, GHD and Client have caused this Agreement to be executed by their duly authorized representatives as of the Effective Date.

GHD

[Select item]



Client



Print name

Print title

Mathew Romano

Mayor

Exhibit A: Work Authorization

Work Authorization No. [Enter identifying number or project number]

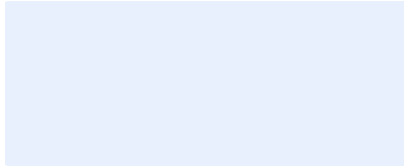
The Scope of Work described in this Work Authorization is governed by the terms and conditions of that certain Master Services Agreement ("Agreement") dated [Enter day] day of [Enter month] [Enter year], between [Select item] ("GHD") and [Enter client name] ("Client").

Scope of Work	The scope of services to be provided by GHD, in connection with this Work Authorization, is as follows:
Services Description	[Enter the details of the Scope of Work, or attach documents with such details to this Work Authorization]
GHD Subcontractor(s)	[Enter details. If none, enter "n/a"]
Fee Description including markups	[Enter the price or pricing scheme upon which GHD shall be paid, or attach such pricing to this Work Authorization]
Materials/premises to be provided by Client	[Enter details. If none, enter "n/a"]
Other information relevant to the Services	[Enter details. If none, enter "n/a"]
Key dates	
Commencement date	Select date
Milestones, deadlines, timelines	Per project
End date	Select date
Designated Representatives	During the term of this Work Authorization, matters or issues arising shall, as applicable, be directed to:
GHD Representative(s)	[Enter Name of Client Representative]
Client Representative(s)	City Manager
Additional Terms and Conditions	
Special Conditions	[Insert terms and attach Special Conditions documents. If none, enter "n/a"]

In witness whereof, GHD and Client have caused this Work Authorization to be executed by their duly authorized representatives as of the Effective Date.

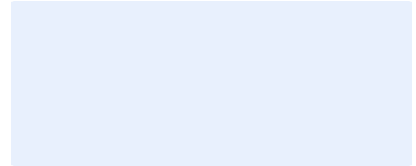
GHD

[Select item]



Print name
Print title

Client



Mathew Romano
Mayor

Exhibit B” Fee Schedule

[Insert or attach current fee schedule, including hourly rates, expense and subcontractor mark-up, if applicable.]

Addendum 1 Emergency Services

1. Definitions. In this Addendum, the following words and phrases shall have the following meanings, all other capitalized terms shall have the meanings set forth in the Master Services Agreement to which it is appended (the “**Agreement**”).

- (a) “**Discharge**” includes a single incident of a spill, leak, discharge, emission, deposit, dumping, throwing, seeping, spraying, injection or addition into the Environment of Pollutants;
- (b) “**Emergency Services**” means services performed to maintain the safety or protection of persons and/or Environment;
- (c) “**Environment**” means the air, land and water, or any combination or part thereof, of the place in which the Emergency Services are provided;
- (d) “**Equipment**” means all materials and equipment, including vehicles, supplied by GHD or its vendors in the provision of the Emergency Services;
- (e) “**Governmental Authority**” means (i) any federal, state, provincial, municipal, local, or other governmental or public department, court, commission, board, bureau, agency or instrumentality having jurisdiction over the Environment and/or the protection thereof, GHD, Client or the provision of the Emergency Services; (ii) any subdivision, agent or authority of any of the foregoing, including but not limited to, emergency personnel (e.g. police, firefighters, paramedics); or (iii) any quasi-governmental or private body exercising any regulatory or other authority under or for the account of any of the foregoing;
- (f) “**Laws**” includes regulations in effect from time to time by any Governmental Authority having jurisdiction over the provision of Emergency Services;
- (g) “**Non-conforming Waste**” means any Waste Materials which do not conform to the description thereof provided by Client;
- (h) “**Person Having Control of the Pollutant**” means the person and the person’s employee or agent, if any, having the charge, management or control of a Pollutant immediately before the first Discharge of the Pollutant, whether into the natural environment or not, in a quantity or with a quality abnormal at the location where the Discharge occurs;
- (i) “**Pollutant**” means any pollutant as defined in the Laws; and
- (j) “**Site**” means the location where the Emergency Services are conducted as described by Client to GHD from time to time.

2. Emergency Services

2.1 Emergency Services

- (a) Client acknowledges and agrees that: (i) in mobilizing its resources to provide Emergency Services in respect of one or more Discharges at one or more Sites identified by Client, GHD is relying solely on information provided to it by Client and if applicable, one or more responsible Governmental Authorities; (ii) obtaining firsthand knowledge of the many variable conditions at the Site may be impractical or not immediately possible by GHD; (iii) the scope and nature of the Equipment, personnel and other resources required by GHD to respond to a Discharge (the “**Scope of Work**”) may not be capable of being fully determined prior to GHD commencing the provision of its Emergency Services; (iv) the Scope of Work may change upon GHD personnel arriving at a Site and throughout the course of GHD providing Emergency Services; (v) Fees will be billed for Emergency Services in accordance with Article 4 and Client shall be responsible to pay such Fees; and (vi) but for Client agreeing to the terms and conditions of this Addendum, GHD would not provide Emergency Services to Client because of the substantial risks to GHD in providing such Emergency Services under the conditions described in this Section 2.1(a).
- (b) Client hereby retains GHD to provide Emergency Services on the terms and conditions set forth in this Addendum and the Agreement. Emergency Services to be provided by GHD from time to time during the term of the Agreement include, as applicable, the following:
 - (i) mobilizing GHD personnel and Equipment to the Site;
 - (ii) securing the Site;

Addendum 1 Emergency Services

- (iii) containing and confining the Discharge;
- (iv) removal and disposal of Pollutants and other materials and substances from the Site related to the Discharge;
- (v) remediation and restoration of the Site following the Discharge; and
- (vi) all other services incidental or in association with the foregoing and as agreed to between the parties.

2.2 Provision of Emergency Services. It is understood and agreed between the parties that as a result of the circumstances described in Section 2.1(a), GHD, using its discretion, is authorized by Client to provide the Emergency Services at a reasonable time and employing GHD's means and methods. GHD shall provide the Emergency Services in a safe manner, in compliance with applicable Laws, permits and licenses issued to GHD for the performance of Emergency Services and in accordance with the direction of any applicable Governmental Authority. Notwithstanding the foregoing, where the circumstances of providing the Emergency Services permit, GHD shall consult with Client's Authorized Representative as to the Scope of Work and provide updates to Client from time to time on the progress of the Scope of Work. Client acknowledges that in providing the Emergency Services GHD shall:

- (a) dispatch trained and equipped personnel to the Site
- (b) maintain, where GHD deems it necessary or as directed by any Governmental Authority, exclusion zones at the Site;
- (c) take all actions and do all things as are directed by any Governmental Authority having jurisdiction; and
- (d) take all reasonable precautions for the safety of any persons at the Site when carrying out the Emergency Services.

2.3 In the event of an emergency affecting safety of persons or property, GHD shall act at GHD's discretion and without prior notice to Client to prevent threatened damage, injury, or loss. Promptly thereafter, GHD shall notify Client of the emergency, the actions taken to prevent the threatened damage, and any time and/or cost implications associated therewith. GHD shall be entitled to additional compensation and/or an extension of time, if necessary

2.4 Refusal of Services/ Rejection of Waste.

2.4.1 GHD may, at its sole discretion, refuse to provide Client with any of the following:

- (a) Emergency Services related to the Discharge of select Pollutants or waste including but not limited to as explosives, compressed gases, infectious substances, and radioactive materials;
- (b) Emergency Services in respect of any Non-Conforming Waste; or
- (c) Emergency Services which GHD determines exceed the capabilities and scope of its training, permits and/or Equipment.

2.4.2 If GHD determines following arrival at a Site that it will not provide Emergency Services, it will promptly advise Client's Authorized Representative. In such circumstances, Client agrees that any mobilization fee will be deemed fully earned by GHD and no portion of the mobilization fee will be refundable to Client.

2.4.3 If, prior to its removal from the Site, GHD determines that all or any part of the substance or materials which are the subject of the Discharge (the "**Waste Materials**") is Non-Conforming Waste, GHD shall as soon as practical after such determination, notify Client's Authorized Representative and advise Client's Authorized Representative whether GHD is able to provide Emergency Services in respect of such Non-Conforming Waste and the estimated cost of providing such Emergency Services. If Client and GHD do not agree on the cost for GHD to provide Emergency Services in respect of such Non-Conforming Waste, GHD shall not provide such Emergency Services and Client agrees that the mobilization fee will be deemed fully earned by GHD, and no portion of the mobilization fee will be refundable to Client.

2.5 Removal of Equipment.

- (a) Upon completion of the Emergency Services, GHD shall remove all Equipment from the Site.

Addendum 1 Emergency Services

- (b) If Equipment is damaged or destroyed in the course of providing the Emergency Services or is rendered contaminated or unusable due to exposure to any Pollutants in the course of providing the Emergency Services, GHD shall be required to dispose of such Equipment or parts thereof. As a result, Client agrees to reimburse GHD for (i) the costs reasonably incurred by GHD to replace any Equipment or parts thereof that are so damaged, destroyed, contaminated or unusable, together with an additional amount equal to 15% of such cost to compensate GHD for its administrative costs in connection with such replacement, and (ii) the costs of disposing of any such contaminated Equipment that requires special disposal as a result of the nature of its contamination as reasonably incurred by GHD (collectively, “**Replacement Costs**”).

2.6 Disposal and Title to Waste Materials.

- (a) Title to Waste Materials, that are not Non-Conforming Waste, shall pass to GHD’s vendor upon loading of Waste Materials onto transport vehicles. Title to Non-Conforming Waste shall not pass to GHD’s vendor unless and until GHD and Client agree that GHD shall provide Emergency Services in respect of such Non-Conforming Waste as provided in Section 2.4.3 above, in which event title to such Non-Conforming Waste shall pass to GHD’s vendor as provided in this Section 2.6(a). GHD agrees that all Waste Materials and/or Non-Conforming Waste in respect of which GHD and Client agree that GHD will provide Emergency Services shall be disposed of at a facility or facilities duly licensed or permitted in accordance with applicable Laws to dispose of such Waste Materials and/or Non-Conforming Waste.
- (b) If, subsequent to removal and transporting Waste Materials, GHD determines that all or any part of the Waste Materials are Non-Conforming Waste, Client agrees to pay and reimburse GHD for all additional costs and expenses incurred by GHD to dispose of such Non-Conforming Waste in compliance with all applicable laws.

3. CLIENT OBLIGATIONS

3.1 Client acknowledges and agrees that it is solely responsible, and that GHD is not responsible for:

- (a) the Discharge;
- (b) reporting the Discharge to the applicable Governmental Authorities; and
- (c) doing anything to prevent, eliminate and ameliorate the adverse effects of the Discharge or to restore the natural environment.

3.2 Information and Site Conditions.

- (a) Client warrants that all Waste Materials have been accurately identified and characterized in accordance with applicable Laws.
- (b) Except for hazards and risks associated with the Emergency Services, Client warrants that the Site (if controlled by Client) is safe for the Equipment and GHD’s personnel for the duration of the time that the Emergency Services are performed at the Site.
- (c) Client warrants that all roadways, pavement and other driving surfaces on the Site identified by Client for access are capable of supporting all Equipment or equipment provided by GHD’s subcontractors in the performance of Emergency Services. Client agrees that GHD shall not be responsible for damage caused to the Site (including without limitation damage to pavement or driving surfaces) by GHD in providing the Emergency Services, except as a result of GHD’s gross negligence, and Client hereby releases GHD from any claim for any such damages.

3.3 **Authorized Representative.** Client shall designate a representative (“Client’s Authorized Representative”) who shall be fully acquainted with the Discharge and permitted by Client to authorize services and/or expenditures on behalf of Client and to approve payment of GHD’s invoices.

4. FEES, ESTIMATES, INVOICING AND PAYMENT

4.1 **Fees and Costs.** In consideration of GHD providing the Emergency Services, Client agrees to pay GHD the following fees, costs and expenses (collectively, “**Fees**”):

Addendum 1 Emergency Services

- (a) a mobilization fee in the amount set forth in a Work Authorization (the “**mobilization fee**”) for GHD’s preparation, planning and mobilization of its resources to provide the Emergency Services;
 - (b) Fees for all Emergency Services provided by GHD at the rates set forth in a Work Authorization;
 - (c) Fees for demobilization and restoration, including downtime of the Equipment used for the Emergency Services, at the rates set forth in a Work Authorization; and
 - (d) Replacement Costs, if applicable, as described in Section 2.5(b).
- 4.2 Tax.** All applicable taxes, levies, tariffs, fees, charges and surcharges that are identified in the Work Authorization shall be payable by Client in addition to all Fees.



Bill Rate Sheet - Far Northern California Area

GHD Class	GHD Description	July 2024 Rate
PROFESSIONAL		
A001	Senior Technical Director 1	\$ 301
A002	Senior Technical Director 2	\$ 280
A003	Senior Technical Director 3	\$ 259
A004	Technical Director 1	\$ 245
A005	Technical Director 2	\$ 228
A006	Senior Professional 1	\$ 207
A007	Senior Professional 2	\$ 193
A008	Professional 1	\$ 186
A009	Professional 2	\$ 158
A010	Professional 3	\$ 140
A011	Vacationer / Intern	\$ 130
CONSULTANT		
V001	Executive Consultant 1	\$ 385
V002	Executive Consultant 2	\$ 350
V003	Senior Consultant 1	\$ 287
V004	Senior Consultant 2	\$ 256
V005	Consultant 1	\$ 210
V006	Consultant 2	\$ 172
V007	Consultant 3	\$ 137
TECHNICAL		
B001	Lead Design Technician 1	\$ 277
B002	Lead Design Technician 2	\$ 256
B003	Lead Design Technician 3	\$ 231
B004	Senior Design Technician 1	\$ 221
B005	Senior Design Technician 2	\$ 207
B006	Design Technician 1	\$ 189
B007	Design Technician 2	\$ 175
B008	Drafting/Design 1	\$ 168
B009	Drafting/Design 2	\$ 144
B010	Drafting/Design 3	\$ 133
B011	Drafting/Design 4	\$ 126
B012	Intern Drafting/Design	\$ 112

GHD Class	GHD Description	July 2024 Rate
ADMINISTRATIVE		
C001	Business Services Manager 1	\$ 245
C002	Business Services Manager 2	\$ 217
C003	Senior Business Services 1	\$ 161
C004	Senior Business Services 2	\$ 147
C005	Business Services 1	\$ 130
C006	Business Services 2	\$ 123
C007	Business Services 3	\$ 88
SITE BASED		
S001	Senior Construction Manager	\$ 270
S002	Construction Manager	\$ 235
S003	Lead Site Engineer/Supervisor	\$ 207
S004	Senior Site Engineer	\$ 186
S005	Site Engineer	\$ 172
S006	Lead Inspector	\$ 172
S007	Senior Inspector	\$ 137
S008	Inspector / Specialist 1	\$ 119
S009	Inspector / Specialist 2	\$ 105
S010	Clerk / Specialist 3	\$ 102
S011	Senior Site Manager 1	\$ 116
S012	Senior Site Manager 2	\$ 109
S013	Senior Site Manager 3	\$ 102
S014	Senior Site Manager 4	\$ 88
S015	Operator/Labourer 1	\$ 88
S016	Operator/Labourer 2	\$ 81
S017	Operator/Labourer 3	\$ 67
PROJECT SUPPORT		
D001	Project Support Manager 1	294
D002	Project Support Manager 2	277
D003	Senior Project Support 1	245
D004	Senior Project Support 2	210
D005	Project Support 1	193
D006	Project Support 2	179
D007	Project Support 3	165
D008	Project Support 4	147
D009	Project Support 5	126
D010	Project Support 6	88

Notes:

- Rates for GHD Inc. employees.
- Travel will be charged in accordance with Caltrans travel guide.
- All project direct costs and subcontractors will be invoiced at actual cost PLUS 10%.
- Standard rates for this project are subject to upward adjustment of up to 5% on July 1st of each calendar year. Prevailing wage inspection will be charged as presented to the right.
- Leased vehicles, specialized equipment/tool rentals and disposable field supplies will be invoiced at cost plus 10%.
- Personal vehicle & GHD vehicle mileage will be charged in accordance with IRS rates, plus 10%.
- Inspection rates are increased \$10.00 / hour for 2nd shift.

Inspection	7/1/2024	7/1/2025	7/1/2026	7/1/2027
Reg	\$190.00	\$200.00	\$210.00	\$221.00
OT	\$240.00	\$252.00	\$265.00	\$278.00
DT	\$290.00	\$305.00	\$320.00	\$336.00



CITY OF ORLAND STAFF REPORT
MEETING DATE: March 18, 2025

TO: Honorable Mayor and City Councilmembers
FROM: Pete Carr, City Manager
SUBJECT: RFP for Planning Design Consultants (Discussion/Action)

BACKGROUND:

City Council has discussed and refined over several recent meetings its desire to add visionary, architectural and engineering design guidance into planning for the City’s transportation infrastructure and neighborhood development – both commercial and residential. At the February 16, 2025, meeting Council considered proposed lists of potential design consultants and directed Staff to pursue an engagement with GHD for transportation planning while drafting a request for proposals (RFP) for initial consideration of design standards.

ANALYSIS:

A draft RFP is proposed with the following features:

- Scope includes professional review of existing design standards and a report to Council outlining recommendations for changes;
- Process includes two days of community outreach meetings to share the City’s design standards and collect public input on desired improvements; and
- Four weeks for firms to respond with proposals including price.

Attachment: Draft RFP for Preliminary Review of Design Standards

RECOMMENDATION:

Approve the RFP as presented (or as amended) and authorize Staff to publish it.

FISCAL IMPACT OF RECOMMENDATION:

Unknown pending receipt of proposals and Council selection of contractor.

REQUEST FOR PROPOSALS

CITY OF ORLAND, CA

DRAFT 2.0

Proposals due: April 18, 4:00pm, Orland City Hall

Overview:

The City of Orland seeks proposals from qualified urban planning and design firms to conduct a preliminary review of its General Plan and Zoning Ordinances, with focus on updating objective design standards to enhance community control over development while supporting growth that preserves the City's rural California farm town character (circa 1920-1940).

Project Scope:

The selected firm will:

1. Review the current General Plan and Zoning Ordinances, identifying areas where objective design standards can be improved to address:
 - Large multi-story apartment complexes that conflict with the rural, farm town aesthetic.
 - Commercial developments (e.g., stores and strip malls with front parking) that don't reflect historic place design (on-street parking, buildings to the front, or parking in rear).
 - Limited multi-family housing options, such as smaller-scale residential buildings (e.g., duplexes, triplexes, courtyard-style units).
 - Lack of flexibility for buildings to adapt to mixed residential and commercial uses over time.
 - Insufficient standards to encourage compact, walkable development that blends with the town's historic scale.
2. Facilitate a 2-day meeting (or two one-day meetings) with community members and key stakeholders to gather input on design priorities.
3. Deliver a concise report with specific, actionable recommendations to the City for General Plan and zoning updates, emphasizing objective design standards that balance development with community character.

Deliverables:

- Summary of findings from the review and community input.
- Proposed changes to General Plan and Zoning Ordinance, focusing on objective design standards.
- Presentation of recommendations to the City Council (date TBD).

Proposal Requirements:

- Firm qualifications and relevant experience (e.g., small-town design, objective standards).
- Approach to the project, including methodology for review and community engagement.
- Proposed timeline (project to be completed within [e.g., 60 days] of contract award).
- Cost estimate for all services.
- Draft engagement letter agreement (contract) for this project.
- Submit proposals (6 copies) to: City Manager, City of Orland, Orland CA 95963, by 4:00pm on April 18, 2025.

Selection Process:

The City will evaluate proposals based on experience, approach, and cost. Up to four firms will be considered for advance dialogue. Recommendations for preferred project contractor[s] will be reviewed with anticipated selection at the May 6, 2025, City Council meeting.



CITY OF ORLAND STAFF REPORT
MEETING DATE: March 18, 2024

TO: Honorable Mayor and Council
FROM: Pete Carr, City Manager
SUBJECT: **Fiscal Year 2025-26 Budget Discussion #2:**
Projected General Fund Revenues (Discussion/Direction)

BACKGROUND:

City staff is preparing a draft budget for the fiscal year 2025-26 (FY25) which starts July 1. The budget will represent the City’s best estimate of probable revenues and a spending plan to support operational services and projects consistent with Council direction identified in recent years and through the budget process. Staff will continue to analyze revenue projections and collect cost estimates to produce an evolving budget picture in anticipation of a budget ready for adoption before June 30th.

March: Assumptions, Projects, Staffing, Revenue Forecasts

April: Expenditures for General Fund, Measure A and J, Street Funds, DIF

May: Water, Wastewater, updates and changes

June: Adopt final budget

ANALYSIS:

This evening’s discussion will revisit specific topics from the March 4 discussion, then suggest revenues for General Fund, Measure A and Measure J based on previously agreed assumptions.

Direction received from Council this evening will further inform staff analysis as we proceed with formulation of the functional area draft budgets and the final budget which is planned for presentation to Council for consideration of adoption on June 3rd.

Capital Projects

The revised 4-quadrant Major Projects list responds to Council comments by reordering priorities and eliminating development fee schedule, streets master plan, and EV charging stations. Some items are better clarified while ballfield acquisition and ballfield lighting are linked together. The City Hall relocation project now shows the inclusion of OPD station expansion. Funding for the Shasta-Bryant re-paving is already in the Caltrans pipeline and cannot be redirected to other locations.

Staffing

The proposed staffing worksheet is revised to withdraw the additional library parttime position, yet retain the SRO and additional admin/finance parttime position. Staff advises the SRO should continue and be City-funded while we work on potential grant opportunities. Staff offers as reasoning for the admin/finance position:

- The transition to Tyler Technology, which was necessary due to obsolete legacy software, presents primary benefits to customer experience, especially water & sewer customers.
- Tyler also streamlines and improves accuracy for payroll processes, project cost accounting and grants management.
- Tyler doesn't answer phones, help customers at the counter with payments or building permits and planning processes, or cover for employee absences.
- Tyler will save some minutes for staff on certain functions, but it does not replace the need for human support. City Hall has struggled less than successfully this year to keep up with operations with resulting missed deadlines, unfinished projects, overtime and backlogged work.

The proposed parttime help at Rec can probably be accomplished with short-term seasonal help as needed, rather than a funded year-round position.

We do not propose funding the Public Works Supervisor position at this time.

Utilization of Measure A

In considering assumptions for the FY26 budget, Council indicated a preference for utilizing Measure A for some medical transport (ambulance) expenses, and it is recognized that the City's share of the cost of the additional 12-hr unit was originally designated to be a Measure A expense as Measure J did not yet exist. Clearly, Measure J is the source for the City's current subsidy of the basic Westside Ambulance service.

Measure A was presented to voters as the means of reliably ensuring the budget needs of public safety, OFD apparatus being the primary objective. In keeping with this public trust, it has been used for capital equipment, reserves against future public safety facility, OFD building repairs, and certain non-labor operational public safety expenses for OFD, OPD and (to a smaller extent) OPW.

Staff proposes that Measure A be used in FY26 to continue to support medical transport *after all other public safety expenses are met*, including Fire Department labor (the City's portion of the shared cost of the fire chief, admin and mechanic). To the extent Measure A may not or is not able to support ambulance expenses, those expenses would be allocated to Measure J. This approach preserves the integrity of Measure A and takes some of the pressure for public safety cost, especially OFD cost, off the General Fund.

Revenues

Highlights include sales tax up 1.5% next year after this year's 8% slump, increased income from interest on investments, modified library cost share, and increased revenue from Planning and Building Department services.

Attachments:

- A. Revised draft Major Projects list
- B. Revised draft staffing worksheet
- C. General Fund revenue projections
- D. Measure A Public Safety Fund and Measure J revenue projections

RECOMMENDATION

Provide direction at Council discretion. Staff will proceed with budget preparation accordingly.

Fiscal Impact of Recommendation: Budget will balance revenues with expenditures as it provides for operational and improvement project objectives, and will maintain or build fund reserves.

**CITY OF ORLAND
MAJOR PROJECTS Fiscal Year 2025-26**

Second Draft March 2025

Priorities	More Important	Less Important
More Urgent	<p>Complete the Emergency Groundwater Resource Project (tank, mains, laterals, connections) (DWR)</p> <p>Reconstruct M½ (STIP)</p> <p>Obtain funding for WWTP ponds renovation (S/Grant)</p> <p>Complete plans for FY26 re-paving of Shasta Street (STIP)</p>	<p>Plan and design traffic safety improvement SR32 (M-J)</p> <p>Fire Station roof repair/replace; new SCBA units (M-A + Rural)</p> <p>Acquire additional land for ball fields (DIF, M-J); then install Lely ballfields lighting (City and County ARPA + DIF)</p>
Less Urgent	<p>Water Master Plan (W) (including upgrades for water mains)</p> <p>Sewer Master Plan (S)</p> <p>Relocate City Hall (DIF+ TBD), expand OPD station (M-A, DIF)</p> <p>Planning design standards – review & update (GF)</p> <p>Complete Phase 1 Lely ballfield upgrade (GF)</p>	<p>Complete Phase 1 (4th & 5th St) streetscapes (ARPA + ?)</p> <p>Complete Rec Trail phase II (State Parks grant)</p> <p>Carnegie: Plan for deferred maint. and ADA improvements (DIF)</p> <p>Obtain OUWUA canal undergrounding agreement</p>

DWR = Department of Water Resources (grant)

SRF = State Drinking Water Revolving Fund (0% interest loan)

IRWM = Northern Sacramento Valley Integrated Water Resource Management (grant)

ARPA = American Rescue Plan Act (City funds)

STIP = State Transportation Improvement Program (Regional Transportation allocation)

GF = General Fund

M-A = Measure A

M-J = Measure J

W = Water Fund

S = Sewer Fund

City of Orland
Established, Authorized and Unfunded Positions
DRAFT 2.0 For the Fiscal Year 2025-26

Established Position Titles	Optimal Staffing	Contract Professionals	Funded Employees	Positions Not Funded	Change from FY25
City Manager	1.0		1.0		
Director of Administrative Services/ACM/Grants	1.0		1.0		
City Clerk / Planning Admin	1.0		1.0		
City Attorney	0.5	0.5			
City Engineer	0.5	0.5			
City Planner	0.5	0.5			
Accounting Consultant	0.5	0.5			
Accounting and IT Manager	1.0			1.0	
Accounting Analyst	1.0		1.0		
Accounting Tech II / Payroll	1.0		0.5	0.5	
Accounting Tech I	1.0			1.0	
Admin Tech I	0.5		1.0		add 0.5
Community Services Director	1.0			1.0	
City Building Official	1.0	0.5			
Building Inspector	0.5	0.5			
Code Enforcement Officer	0.5	0.5			
Permit Tech	1.0		0.5	0.5	
Chief of Police	1.0		1.0		
Police Sergeants	2.0		2.0		
Police Patrol Officers (1 funded by COPS Grant)	9.0		9.0		
Detective	1.0			1.0	
GLNTFF Officer	1.0			1.0	
School Resource Officer (funded by grant)	1.0		1.0		city funding
Police Clerk/Records	1.0		1.0		
Community Service Officer/Evidence Technician	1.0		1.0		
Police Dept Admin	1.0		1.0		
Fire Chief	1.0		1.0		
Fire Dept Admin (% paid by Orland Rural District)			0.5	0.5	corrected
Fire Mechanic	1.0		1.0		
Director of Public Works	1.0		1.0		
Public Works Supervisor	1.0			1.0	
Public Works Lead/Foreman	1.0		1.0		
Admin Support/Billing/Cust Svc	0.5		0.5		
Water Treatment Operator	2.0		1.0	1.0	
Wastewater Treatment Operator	2.0		1.0	1.0	
Equipment Mechanic	2.0		2.0		
Equipment Operator	1.0			1.0	
Maintenance Workers	8.0		8.0		
Facilities Custodian	1.0			1.0	
Green Waste Operator					
Recreation Manager	1.0		1.0		
Recreation Assistant PT					
Library Director (cost shared with Willows, County)	1.0		1.0		
Assistant Librarian	1.0		1.0		mgmt 2024
Librarian - Technician III Cataloguer	1.0		1.0		
Library Technician II	2.0			1.0	
Childrens' Librarian	1.0		1.0		
Library Assistants (3PT @ .5 = 1 FTE)	1.0		1.5		corrected
Totals	61.0	3.5	45.5	12.5	

**City of Orland
2025-2026 Budget - General Fund Revenues**

Revenue Source	2024-2025			2025-2026
	Adopted Budget	Adopted Budget	Projected Revenues	Proposed Budget
Taxes				
Property Taxes (including Motor Vehicle In Lieu)	\$2,050,000	\$2,260,000	\$2,260,000	\$2,300,000
Sales Tax -- not including Measure A	2,625,000	2,772,000	2,550,240	2,588,500
Less Allocation to County	(22,000)	(62,000)	(62,000)	(62,000)
Prop 172/Public Safety Augmentation	31,000	33,000	31,446	31,566
COPS/SLESA Public Safety Grant	170,000	170,000	170,000	170,000
Business Licenses	27,000	31,000	31,000	31,000
Franchise Fees (PGE, ATT, WM, etc.)	240,000	320,250	320,250	330,000
Hotel User's Tax (TOT)	90,000	60,000	53,400	55,000
Investment Income	10,000	60,000	80,000	90,000
Rents and Royalties	54,100	56,000	56,000	40,000
Solar CREBS Credit, General Fund Portion	7,500	7,000	7,000	7,000
Inter-Governmental				
Orland Library Cost Share (County)	95,000	98,000	120,000	104,000
Library Director Cost Share (City of Willows)	92,000	93,000	93,000	76,600
Branch Libraries-Glenn County	0	102,000	58,000	90,000
Fire Chief Cost Share (Rural/County)	42,000	42,000	42,000	44,000
Fire Dept. Fleet Maint. Reimbursement (Rural/County)	20,000	20,000	20,000	20,000
Charges for Services				
Planning/Zoning	70,000	60,000	50,000	75,000
Building Permits and Related Charges	140,000	160,000	140,000	210,000
Library Fees	1,000	1,000	1,000	1,000
Recreation, Park & Swim Programs	135,000	155,000	155,000	165,000
Other Revenues and One Time Monies				
Police Related Fines, Etc.		25,000	25,000	25,000
Grant/Program Reimbursements		20,000	20,000	20,000
Other Revenues	53,000			
Administrative Allocation From Enterprise Funds				
	230,000	256,345	256,345	264,035
Totals	<u>\$6,160,600</u>	<u>\$6,739,595</u>	<u>\$6,477,681</u>	<u>\$6,675,701</u>

City of Orland

2025-2026 Budget - Measure A Public Safety Fund Budget

Description	DRAFT			
	2022-2023 Actual	2023-2024 Estimated	2024-2025 Projected	2025-2026 Proposed
Revenues:				
Sales Tax, Local 1/2 cent	\$ 1,356,449	\$ 1,350,000	\$ 1,242,000	\$ 1,260,000
Investment Income	\$ 17,333	\$ 30,000	\$ 35,000	\$ 40,000
Grants and Reimbursements	\$ 273,700	\$ 67,000	-	-
Total Revenues	\$ 1,647,482	\$ 1,447,000	\$ 1,277,000	\$ 1,300,000

2025-2026 Budget - Measure J Streets Ambulance Parks Library Fund Budget

Description	DRAFT			
	2022-2023 Actual	2023-2024 Estimated	2024-2025 Projected	2025-2026 Proposed
Revenues:				
Sales Tax, Local 1/2 cent				\$ 945,000
Investment Income				\$ 5,000
Grants and Reimbursements				\$ -
Total Revenues	\$ -	\$ -	\$ -	\$ 950,000