



ORLAND LIBRARY COMMISSION MEETING AGENDA

**Monday, May 12th, 2025 at 5:00 PM
Orland Free Library Community Room**

P: (530) 865-1600 | www.cityoforland.com

Commission: Mary Ann Deeming | Dick Jolley | Sherry Romano

E. Ann Butler | Mary Viegas

City Officials: Jennifer Schmitke, City Clerk | Leticia Espinosa, City Treasurer

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER - 5:00 PM

2. ROLL CALL

3. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Commission on any item(s) not on the agenda may do so at this time when recognized by the Chairperson. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. (Public Comments will be limited to three minutes).

4. CONSENT CALENDAR

A. ACTION ITEM - Approve Minutes of Previous Meeting

5. ITEMS FOR DISCUSSION OR ACTION

A. Reports from City Librarian: Financial & Monthly Statistic Reports

B. Library Programs, Events and Grants: Meals on Wheels & Book Delivery; Bookworm Express; Zip Books; Lunch at the Library

C. DISCUSSION & ACTION ITEM: Discussion of Library Director Services Agreement Between the City of Orland and the City of Willows and recommendations for update.

6. COMMISSIONER AND/OR FRIENDS OF THE LIBRARY REPORTS

7. FUTURE AGENDA ITEMS

8. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on May 7, 2025.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and audio recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



ORLAND LIBRARY COMMISSION MINUTES

Monday, March 10, 2025

CALL TO ORDER

Meeting called to order at 5:00 p.m.

ROLL CALL

Commissioners Present: Anne Butler; Dick Jolley; Sherry Romano, Mary Viegas, Ann Butler

Commissioners Absent: Mary Ann Deeming

Staff/Council Present: Vice Mayor JC Tolle, City Council Member Brandon Smith, Librarian Jody Meza

ORAL & WRITTEN COMMUNICATIONS: None

ITEMS FOR DISCUSSION OR ACTION

- 1. ACTION ITEM: APPROVE MINUTES OF PREVIOUS MEETING** Motion was made by Commissioner Romano to approve meeting minutes of January 13th, 2025, 2nd by Vice Chair Jolley. Motion approved unanimously by voice vote.
- 2. Reports from City Librarian on financial and monthly statistics:** Librarian provided reports for January and February, 2025.
- 3. Library Programs, Events and Grants:** Librarian reported on library materials & book delivery option now included in Senior "Meals on Wheels" program. Collaborating with Dr. Garrison on "Bookworm Express" book delivery program for ages 0-5 continues. Zip Books and Lunch at the Library grant programs planning and materials orders currently in progress.
- 4. Statement from Greg Lucas, California State Librarian:** Librarian shared concerns about the impact of federal funding cuts on California libraries.
- 5. DISCUSSION ITEM:** Librarian and Commissioners discussed the 25/26 budget, how Developer Impact Fees have been leveraged in the past by partnership with the Friends of the Library funding, and potential future uses for the current balance of \$309,000.

COMMISSIONER AND/OR FRIENDS OF THE LIBRARY REPORTS: none

Future Agenda Items: none

ADJOURN: 5:35 p.m.