



## ORLAND CITY COUNCIL SPECIAL MEETING AGENDA

Monday, April 07, 2025 at 4:00 PM  
Carnegie Center, 912 Third Street and via Zoom

P: (530) 865-1600 | [www.cityoforland.com](http://www.cityoforland.com)

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**City Council:** Mathew Romano, Mayor | JC Tolle, Vice-Mayor  
John McDermott | Brandon Smith | Terrie Barr

**City Manager:** Peter R. Carr    **City Clerk:** Jennifer Schmitke

### Virtual Meeting Information:

<https://us02web.zoom.us/j/87968387104>

Webinar ID: 879 6838 7104 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at [jtschmitke@cityoforland.com](mailto:jtschmitke@cityoforland.com) or by phone at (530) 865-1610 by 2:00 p.m. on the day of the meeting

1. CALL TO ORDER - 4:00 PM
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. ADMINISTRATIVE BUSINESS
  - A. Adoption of City Manager Recruitment Plan
5. ADJOURN

**CERTIFICATION:** Pursuant to Government Code Section 54965 and 54954.2(a), the agenda for this meeting was properly posted on April 3, 2025.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at [www.cityoforland.com](http://www.cityoforland.com) where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



**CITY COUNCIL**  
Mathew Romano, Mayor  
J.C. Tolle, Vice-Mayor  
John McDermott  
Brandon Smith  
Terrie Barr

# CITY OF ORLAND

INCORPORATED 1909

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**CITY MANAGER**  
Peter R. Carr

**CITY OFFICIALS**  
Jennifer Schmitke  
City Clerk  
  
Leticia Espinosa  
City Treasurer

## Orland City Manager Recruitment Plan

- April 7 Adoption of a City Manager recruitment plan
- April 9 Hiring of an interim CM.  
  
Jennifer Schmitke will be Acting Assistant City Manager as an out-of-class assignment.
- April 10 Interim starts on an hourly basis, normally 3 days a week.  
  
Objective is to keep City Hall and City operations in progress. Interim will handle recruitment and front burner issues only.
- April 15 First Regular City Council meeting for Interim City Manager  
Invite community (City residents and business owners) to share their thoughts on what is desired in a new city manager.
- April 16-25 Council discussion: assessment of the City, the job, Council-manager relations, expected compensation for the position.  
Summarize consensus. Make these points clear to the Interim.
- Apr 28-May 5 Interim produces draft recruiting ad and brochure.  
Dates are set for the application deadline (June 2?), review, interviews.
- May 6 Council reviews and authorizes Interim to advertise.
- May 7+ Interim publishes ad and brochure, Councilmembers may do outreach.  
Ads to: Western City, ICMA Job Center, Leadership Matters, Sac Valley CM Group, City of Orland website
- June 17 Announcement of new CM at Council meeting, to start ASAP or July 1.