



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

**Tuesday, September 01, 2026 at 6:30 PM
Carnegie Center, 912 Third Street and via Zoom**

P: (530) 865-1600 | www.cityoforland.com

City Council: Terrie Barr, Mayor | Alex Enriquez, Vice-Mayor

John McDermott | JC Tolle | Wade Elliott

Interim City Manager: Justin Chaney **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/87114312373>

Webinar ID: 871 1431 2373 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1601 by 4:00 p.m. on the day of the meeting

- 1. CALL TO ORDER - 6:00 PM**
- 2. ROLL CALL**
- 3. CLOSED SESSION**

A. Public Comments: The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property: Spence Park, Third Street, Orland, CA (APN: 040-073-001-000)

Agency negotiator: Justin Chaney, City Manager

Negotiating party: Orland Unified School District

Under negotiation: Price and terms of payment

- 4. RECONVENE TO REGULAR SESSION - 6:30 P.M.**
- 5. REPORT FROM CLOSED SESSION**

(If the Closed Session is not completed before 6:30 P.M., it will resume immediately following the Regular Session.)

- 6. PLEDGE OF ALLEGIANCE**
- 7. ORAL AND WRITTEN COMMUNICATIONS**

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken

unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience.(Public Comments will be limited to three minutes).

8. CONSENT CALENDAR

Public comments are welcome for each agenda item at the time designated by the Mayor. Each speaker is limited to one comment per item, with a maximum of three minutes. After the public comment period closes, the Council will proceed with its discussion, and attendees are asked to refrain from interruptions or disruptive behavior.

A. Warrant List (Payable Obligations)

B. Approve City Council Minutes for August 18, 2026

C. Receive and File Recreation Commission Minutes from April 22, 2026

D. Receive and File Economic Development Commission Minutes from February 10, 2026

9. ADMINISTRATIVE BUSINESS

A. Feline Population Reduction Program: History, Status of the \$25,000 Allocation, Reimbursement Demand, and Requested Direction (Discussion/Action) - Justin Chaney, Interim City Manager

B. 824 Fourth Street - Property History, Fiscal Analysis and Direction (Discussion/Action) - Justin Chaney, Interim City Manager

C. Resolution Approving a Memorandum of Understanding with the United Public Employees of California, Local 792, General Unit, for the Period July 1, 2026 Through June 30, 2027 (Discussion/Action) - Justin Chaney, Interim City Manager

D. Resolution Approving a Memorandum of Understanding with the United Public Employees of California, Local 792, Mid-Management Unit, for the Period July 1, 2026 Through June 30, 2027 (Discussion/Action) - Justin Chaney, Interim City Manager

10. CITY MANAGER VERBAL REPORT

11. CITY COUNCIL COMMUNICATIONS AND REPORTS

12. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54965 and 54954.2(a), the agenda for this meeting was properly posted on August 28, 2026.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY COUNCIL
 Terrie Barr, Mayor
 Alex Enriquez, Vice-Mayor
 John McDermott
 J.C. Tolle
 Wade Elliott

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
 ORLAND, CALIFORNIA 95963
 Telephone (530) 865-1600
 Fax (530) 865-1632

CITY OFFICIALS

Jennifer Schmitke
 City Clerk

Leticia Espinosa
 City Treasurer

INTERIM CITY MANAGER

Justin Chaney

WARRANT LIST

September 1, 2026

Payroll Compensation # 17	8/21/2026	\$	159,521.34
Payroll Obligation # 17	8/21/2026	\$	139,496.97
Payroll Corrections # 17	8/21/2026	\$	430.82
Payable Obligations	8/24/2026	\$	43,025.31
Payable Obligations	8/27/2026	\$	200,577.83
		\$	543,052.27

APPROVED BY

 Mayor, Terrie Barr

 Vice-Mayor, Alex Enriquez

 Councilmember, John McDermott

 Councilmember, J.C. Tolle

 Councilmember, Wade Elliott



City of Orland, CA

Payroll Check Register

Employee Pay Summary

Pay Period: 8/6/2026-8/19/2026

Packet: PYPKT00565 - 8/6/26-8/19/26 #17-2026

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Alva, Micaela	ALV01	08/21/2026	3146	2,719.00
Andrade, Edgar	AND00	08/21/2026	3147	3,913.48
Arellanes, Ashley	ARE00	08/21/2026	3148	1,916.23
Baldridge, Eden	BAL01	08/21/2026	3149	378.91
Barber, Zachary	BAR02	08/21/2026	3150	4,114.14
Becerra, Christina	BEC00	08/21/2026	3151	306.68
Bowers, Linda	BOW00	08/21/2026	3152	450.24
Cessna, Kyle A	CES00	08/21/2026	3153	7,120.02
Chaney, Justin	CHA01	08/21/2026	3154	7,565.76
Crandall, Jeremy	CRA00	08/21/2026	3155	2,173.76
Espinosa, Leticia	ESP00	08/21/2026	3156	2,745.85
FLEMING, CIARA	FLE01	08/21/2026	3157	963.04
Flores, Jose D	FLO00	08/21/2026	3158	3,946.71
Galvan, Rosaura	GAL00	08/21/2026	3159	432.96
Gamboa, Yadira	GAM00	08/21/2026	3160	649.35
GREELEY, MASON ALEXIS	GRE00	08/21/2026	3161	315.79
Guerrero, Jorge	GUE02	08/21/2026	3163	2,511.67
Guerrero Simpson, Deysy D	GUE01	08/21/2026	3162	2,864.17
Halsey-Diehl, Abigail	DIE00	08/21/2026	1157	291.20
Henderson, Olivia	HEN00	08/21/2026	3164	4,807.62
Johnson, Sean Karl	JOH01	08/21/2026	3165	6,149.04
Johnson, Alexander	JOH02	08/21/2026	1158	304.20
Lepp, Emma	LEP00	08/21/2026	3166	568.23
Lister, Kaden	LIS01	08/21/2026	3167	36.40
Lopez, Esau	LOP01	08/21/2026	3168	2,122.00
Lopez, Joel	LOP02	08/21/2026	3169	2,141.89
Lowery, Katherine	LOW00	08/21/2026	3170	3,647.59
Martindale, Ryan Eugene	MAR02	08/21/2026	3171	3,780.53
Mejia Aparicio, Lilia	MEJ00	08/21/2026	3172	3,681.52
Meza, Jody L	MEZ00	08/21/2026	3173	4,945.92
Mondragon, Meagan N	MON03	08/21/2026	3174	98.09
Moore, Joanne M	MOR04	08/21/2026	3176	1,440.00
Moreci, Rory	MOR03	08/21/2026	3175	1,310.77
Myers, Kevin	MYE00	08/21/2026	3177	726.56
Newham, Jackson	NEW00	08/21/2026	1159	273.00
Oliver, Linda	OLI00	08/21/2026	3178	110.34
OVITZ, GRAYSEN	OVI01	08/21/2026	3179	90.23
Perez, Izeah-Joseph	PER04	08/21/2026	3182	273.26
Perez, Alize-Monae	PER03	08/21/2026	3181	156.15
Perez, Margarita T	PER00	08/21/2026	3180	2,563.28
Perez, Arnulfo Zintzun	ZIN00	08/21/2026	3214	2,020.97
Peterich, John A	PET00	08/21/2026	1160	2,387.52
Phillips, Olivia	PHI01	08/21/2026	3184	180.45
PHILLIPS, AMELIA	PHI00	08/21/2026	3183	94.73
Pinedo, Edgar Esteban	PIN00	08/21/2026	3185	4,338.63
POLLARD, SYENNA	POL00	08/21/2026	3186	240.60
Porras, Estel	POR00	08/21/2026	3187	2,112.64
Radisich, Jordan T	RAD00	08/21/2026	3188	381.48
Reimers, Norah	REI00	08/21/2026	3189	52.53
Richardson, Robert Alexander	RIC00	08/21/2026	3190	354.90
Rivera, Israel	RIV00	08/21/2026	3191	3,552.69

Packet: PYPKT00565 - 8/6/26-8/19/26 #17-2026

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Rodrigues, Anthony	ROD00	08/21/2026	3192	3,223.84
Roenspie, Thomas Luke	ROE00	08/21/2026	3193	4,521.80
Romero, Arnulfo	ROM00	08/21/2026	3194	3,644.09
Rossman, Ireland	ROS00	08/21/2026	3195	221.21
Salvagno, Meradith	SAL00	08/21/2026	1161	2,387.52
Sanchez, Daniel Angel	SAN03	08/21/2026	3197	3,379.76
Sandoval, Lucila	SAN02	08/21/2026	3196	2,499.10
Sarmento, Mark	SAR00	08/21/2026	1162	3,076.32
Schmies, Henry Michael	SCH06	08/21/2026	3200	147.48
Schmitke, Jennifer	SCH03	08/21/2026	3198	3,891.35
Schmitke, Steven	SCH05	08/21/2026	3199	2,347.10
Shannon, Kyle Anthony	SHA02	08/21/2026	3201	223.14
Stidham, Makalyn	STI00	08/21/2026	1163	121.45
Suarez, Armando Rueda	SUA03	08/21/2026	1164	2,020.95
Suarez, Bryan E	SUA02	08/21/2026	3202	2,228.10
Sutton, Brandon Kijana	SUT00	08/21/2026	3203	5,311.10
Swinhart, Robert	SWI00	08/21/2026	3204	2,173.77
THOMPSON, JAYDEN	THO02	08/21/2026	3205	353.35
Vargas, Giovanni	VAR01	08/21/2026	3207	694.54
Vargas, Alberto	VAR02	08/21/2026	3208	4,004.88
VARNER, ZADA	VAR00	08/21/2026	3206	362.19
Velasquez, Ivan	VEL03	08/21/2026	3209	564.20
Vlach, Raymond Joseph	VLA00	08/21/2026	3210	7,252.00
VLACH, ZOE	VLA02	08/21/2026	3211	436.79
WACKERMAN, JANET	WAC00	08/21/2026	3212	1,423.33
Webster, Zachary	WEB00	08/21/2026	3213	2,689.26
		Totals:		159,521.34



City of Orland, CA

Payable Regi 8. A.

Payable Detail by Vendor Name

Packet: APPKT00450 - PYPKT00565 - 8/6/26-8/19/26 #17-2026

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [AME00 - American Family Life](#)

Vendor Total: 294.28

INV0000631	Invoice	8/21/2026	8/21/2026	9/15/2026	8/21/2026	294.28	0.00	0.00	0.00	294.28
American Family Life- Aflac	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
American Family Life- Aflac Distributions	NA	0.00	0.00	294.28	0.00	0.00	0.00	294.28

Account Number	Account Name	Project Account Key	Amount	Percent
000-2177	LIFE INSURANCE/AFLAC		294.28	0%

Vendor: [PER04 - California Pers](#)

Vendor Total: 29,770.04

INV0000640	Invoice	8/21/2026	8/21/2026	8/21/2026	8/21/2026	29,770.04	0.00	0.00	0.00	29,770.04
Pers Classic EE	AP Checking - Accounts Payable Checking				No	Payment Date: 8/21/2026		Bank Draft:	DFT0001155	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Safety Pepra ER Distributions	PY	0.00	0.00	4,464.66	0.00	0.00	0.00	4,464.66

Account Number	Account Name	Project Account Key	Amount	Percent
000-2174	PERS PAYABLE		4,464.66	0%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Safety Pepra EE Distributions	PY	0.00	0.00	4,413.29	0.00	0.00	0.00	4,413.29

Account Number	Account Name	Project Account Key	Amount	Percent
000-2174	PERS PAYABLE		4,413.29	0%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Safety ER Distributions	PY	0.00	0.00	5,227.90	0.00	0.00	0.00	5,227.90

Account Number	Account Name	Project Account Key	Amount	Percent
000-2174	PERS PAYABLE		5,227.90	0%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Safety EE Distributions	PY	0.00	0.00	1,813.14	0.00	0.00	0.00	1,813.14

Account Number	Account Name	Project Account Key	Amount	Percent
000-2174	PERS PAYABLE		1,813.14	0%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Pepra ER Distributions	PY	0.00	0.00	3,361.84	0.00	0.00	0.00	3,361.84

Account Number	Account Name	Project Account Key	Amount	Percent
000-2174	PERS PAYABLE		3,361.84	0%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Pers Pepra EE Distributions	PY	0.00	0.00	3,285.53	0.00	0.00	0.00	3,285.53

Account Number	Account Name	Project Account Key	Amount	Percent
000-2174	PERS PAYABLE		3,285.53	0%

Payable Register

Packet: APPKT00450 - PYPKT00565 - 8/6/26-8/19/26 # 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pers Fire Er Distributions	PY		0.00	0.00	770.78	0.00	0.00	0.00	770.78	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2174	PERS PAYABLE		770.78	0%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pers Fire EE Distributions	PY		0.00	0.00	761.92	0.00	0.00	0.00	761.92	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2174	PERS PAYABLE		761.92	0%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pers Classic ER Distributions	PY		0.00	0.00	3,722.20	0.00	0.00	0.00	3,722.20	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2174	PERS PAYABLE		3,722.20	0%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pers Classic EE Distributions	PY		0.00	0.00	1,948.78	0.00	0.00	0.00	1,948.78	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2174	PERS PAYABLE		1,948.78	0%						

Vendor: GOL01 - Golden State Risk

Vendor Total: 33,386.80

INV0000632	Invoice	8/21/2026	8/21/2026	9/15/2026	8/21/2026	1,681.40	0.00	0.00	0.00	1,681.40
Dental Insurance	AP Checking - Accounts Payable Checking				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Dental Insurance Distributions	NA		0.00	0.00	1,681.40	0.00	0.00	0.00	1,681.40	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2176	DENTAL INSURANCE PAYABLE		1,681.40	0%						

INV0000633	Invoice	8/21/2026	8/21/2026	9/15/2026	8/21/2026	31,349.60	0.00	0.00	0.00	31,349.60
Medical Health Insurance	AP Checking - Accounts Payable Checking				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Medical Health Insurance Distributions	NA		0.00	0.00	31,349.60	0.00	0.00	0.00	31,349.60	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2168	MEDICAL INS PAYABLE		31,349.60	0%						

INV0000634	Invoice	8/21/2026	8/21/2026	9/15/2026	8/21/2026	355.80	0.00	0.00	0.00	355.80
Vision Insurance	AP Checking - Accounts Payable Checking				No					

Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Vision Insurance Distributions	NA		0.00	0.00	355.80	0.00	0.00	0.00	355.80	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2169	VISION INSURANCE PAYABLE		355.80	0%						

Vendor: MIS01 - Missionsquare - 304591

Vendor Total: 3,900.98

INV0000639	Invoice	8/21/2026	8/21/2026	8/21/2026	8/21/2026	3,900.98	0.00	0.00	0.00	3,900.98
DC% Deferred Comp Percentage	AP Checking - Accounts Payable Checking				No	Payment Date: 8/21/2026	Bank Draft:		DFT0001154	

Payable Register

Packet: APPKT00450 - PYPKT00565 - 8/6/26-8/19/26 # 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description		Bank Code	On Hold							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
DE Amount Deferred Comp Employee Distributions	PY	0.00	0.00	955.77	0.00	0.00	0.00	955.77		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2178	DEFERRED COMPENSATION PAY			955.77	0%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
457 Def Comp Distributions	PY	0.00	0.00	492.00	0.00	0.00	0.00	492.00		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2178	DEFERRED COMPENSATION PAY			492.00	0%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
DC% Deferred Comp Percentage Distributions	PY	0.00	0.00	2,453.21	0.00	0.00	0.00	2,453.21		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2178	DEFERRED COMPENSATION PAY			2,453.21	0%					
Vendor: OPO00 - OPOA Treasurer										Vendor Total: 680.00
INV0000637	Invoice	8/21/2026	8/21/2026	8/21/2026	8/21/2026	680.00	0.00	0.00	0.00	680.00
OPOA DUES	AP Checking - Accounts Payable Checking			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
OPOA DUES Distributions	PY	0.00	0.00	680.00	0.00	0.00	0.00	680.00		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2191	OPOA DUES W/H PAYABLE			680.00	0%					
Vendor: POR03 - PORAC Retiree Medical Trust										Vendor Total: 26,600.00
INV0000636	Invoice	8/21/2026	8/21/2026	9/15/2026	8/21/2026	26,600.00	0.00	0.00	0.00	26,600.00
PORAC Retiree Medical Trust	AP Checking - Accounts Payable Checking			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PORAC Retiree Medical Trust Distributions	NA	0.00	0.00	26,600.00	0.00	0.00	0.00	26,600.00		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-5110-020	HEALTH & LIFE			26,600.00	0%					
Vendor: STA00 - State Disbursement Unit										Vendor Total: 1,353.68
INV0000641	Invoice	8/21/2026	8/21/2026	8/21/2026	8/21/2026	817.84	0.00	0.00	0.00	817.84
200000002883609	AP Checking - Accounts Payable Checking			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
200000002883609 Distributions	PY	0.00	0.00	817.84	0.00	0.00	0.00	817.84		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2180	GARNISHMENTS			817.84	0%					
INV0000642	Invoice	8/21/2026	8/21/2026	8/21/2026	8/21/2026	216.92	0.00	0.00	0.00	216.92
200000001878748	AP Checking - Accounts Payable Checking			No						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
200000001878748 Distributions	PY	0.00	0.00	216.92	0.00	0.00	0.00	216.92		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2180	GARNISHMENTS			216.92	0%					

Payable Register

Packet: APPKT00450 - PYPKT00565 - 8/6/26-8/19/26 # 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
INV0000643	Invoice	8/21/2026	8/21/2026	8/21/2026	8/21/2026	318.92	0.00	0.00	0.00	318.92
200000001082213	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
200000001082213 Distributions	PY	0.00	0.00	318.92	0.00	0.00	0.00	318.92
Account Number 000-2180	Account Name GARNISHMENTS	Project Account Key		Amount 318.92	Percent 0%			

Vendor: [EDD01 - State Of California](#)

Vendor Total: 6,582.30

INV0000645	Invoice	8/21/2026	8/21/2026	8/21/2026	8/21/2026	4,899.42	0.00	0.00	0.00	4,899.42
State Disability Insurance	AP Checking - Accounts Payable Checking				No	Payment Date: 8/21/2026		Bank Draft:	DFT0001157	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Disability Insurance Distributions	PY	0.00	0.00	3,234.01	0.00	0.00	0.00	3,234.01
Account Number	Account Name	Project Account Key		Amount	Percent			
000-2172	SWT PAYABLE			3,234.01	0%			

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Disability Insurance Distributions	PY	0.00	0.00	1,665.41	0.00	0.00	0.00	1,665.41
Account Number	Account Name	Project Account Key		Amount	Percent			
000-2173	SDI PAYABLE			1,665.41	0%			

INV0000647	Invoice	8/21/2026	8/21/2026	8/21/2026	8/21/2026	1,682.88	0.00	0.00	0.00	1,682.88
State Disability Insurance	AP Checking - Accounts Payable Checking				No	Payment Date: 8/21/2026		Bank Draft:	DFT0001161	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Disability Insurance Distributions	PY	0.00	0.00	1,337.41	0.00	0.00	0.00	1,337.41
Account Number	Account Name	Project Account Key		Amount	Percent			
000-2172	SWT PAYABLE			1,337.41	0%			

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
State Disability Insurance Distributions	PY	0.00	0.00	345.47	0.00	0.00	0.00	345.47
Account Number	Account Name	Project Account Key		Amount	Percent			
000-2173	SDI PAYABLE			345.47	0%			

Vendor: [TRA02 - Transamerica](#)

Vendor Total: 312.42

INV0000635	Invoice	8/21/2026	8/21/2026	9/15/2026	8/21/2026	312.42	0.00	0.00	0.00	312.42
Term Insurance	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Term Insurance Distributions	NA	0.00	0.00	312.42	0.00	0.00	0.00	312.42
Account Number	Account Name	Project Account Key		Amount	Percent			
000-2192	LIFE INSURANCE PAYABLE			312.42	0%			

Vendor: [IRS00 - UNITED STATES TREASURY](#)

Vendor Total: 36,180.33

INV0000644	Invoice	8/21/2026	8/21/2026	8/21/2026	8/21/2026	28,984.40	0.00	0.00	0.00	28,984.40
Federal Income Tax Withholding	AP Checking - Accounts Payable Checking				No	Payment Date: 8/21/2026		Bank Draft:	DFT0001156	

Payable Register

Packet: APPKT00450 - PYPKT00565 - 8/6/26-8/19/26 # 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Income Tax Withholding Distributions	PY		0.00	0.00	3,756.16	0.00	0.00	0.00	3,756.16	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2171	FICA PAYABLE		3,756.16	0%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Income Tax Withholding Distributions	PY		0.00	0.00	16,060.64	0.00	0.00	0.00	16,060.64	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2171	FICA PAYABLE		16,060.64	0%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Income Tax Withholding Distributions	PY		0.00	0.00	9,167.60	0.00	0.00	0.00	9,167.60	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2170	FIT W/H PAYABLE		9,167.60	0%						
INV0000646	Invoice	8/21/2026	8/21/2026	8/21/2026	8/21/2026	7,195.93	0.00	0.00	0.00	7,195.93
Federal Income Tax Withholding	AP Checking - Accounts Payable Checking	No	Payment Date: 8/21/2026	Bank Draft:	DFT0001160					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Income Tax Withholding Distributions	PY		0.00	0.00	770.72	0.00	0.00	0.00	770.72	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2171	FICA PAYABLE		770.72	0%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Income Tax Withholding Distributions	PY		0.00	0.00	3,295.24	0.00	0.00	0.00	3,295.24	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2171	FICA PAYABLE		3,295.24	0%						
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Federal Income Tax Withholding Distributions	PY		0.00	0.00	3,129.97	0.00	0.00	0.00	3,129.97	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2170	FIT W/H PAYABLE		3,129.97	0%						
Vendor: UPE00 - UPEC, Local 792										Vendor Total: 436.14
INV0000638	Invoice	8/21/2026	8/21/2026	8/21/2026	8/21/2026	436.14	0.00	0.00	0.00	436.14
UPEC, LOCAL 792	AP Checking - Accounts Payable Checking	No								
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
UPEC, LOCAL 792 Distributions	PY		0.00	0.00	436.14	0.00	0.00	0.00	436.14	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2194	UPEC UNION W/H PAYABLES		436.14	0%						

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	17	139,496.97	0.00	0.00	0.00	139,496.97	76,433.65	63,063.32
Grand Total:		139,496.97	0.00	0.00	0.00	139,496.97	76,433.65	63,063.32

Payable Register

Packet: APPKT00450 - PYPKT00565 - 8/6/26-8/19/26 #17-2026

Account Summary

Account	Name	Amount
000-2168	MEDICAL INS PAYABLE	31,349.60
000-2169	VISION INSURANCE PAYABLE	355.80
000-2170	FIT W/H PAYABLE	12,297.57
000-2171	FICA PAYABLE	23,882.76
000-2172	SWT PAYABLE	4,571.42
000-2173	SDI PAYABLE	2,010.88
000-2174	PERS PAYABLE	29,770.04
000-2176	DENTAL INSURANCE PAYABLE	1,681.40
000-2177	LIFE INSURANCE/AFLAC	294.28
000-2178	DEFERRED COMPENSATION PAY	3,900.98
000-2180	GARNISHMENTS	1,353.68
000-2191	OPOA DUES W/H PAYABLE	680.00
000-2192	LIFE INSURANCE PAYABLE	312.42
000-2194	UPEC UNION W/H PAYABLES	436.14
000-5110-020	HEALTH & LIFE	26,600.00
	Total:	139,496.97



City of Orland, CA

Payroll Check Register

Employee Pay Summary

Pay Period: 8/6/2026-8/19/2026

Packet: PYPKT00568 - 08/06/26-08/19/26 Correction #17-2026

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Andrade, Edgar	<u>AND00</u>	08/21/2026	C-3147	3,913.48
Andrade, Edgar	<u>AND00</u>	08/21/2026	R-3147	-3,913.48
Cessna, Kyle A	<u>CES00</u>	08/21/2026	C-3153	7,120.02
Cessna, Kyle A	<u>CES00</u>	08/21/2026	R-3153	-7,120.02
Chaney, Justin	<u>CHA01</u>	08/21/2026	1165	20.87
Chaney, Justin	<u>CHA01</u>	08/21/2026	R-3154	-7,565.76
Chaney, Justin	<u>CHA01</u>	08/21/2026	C-3154	7,601.28
Flores, Jose D	<u>FLO00</u>	08/21/2026	R-3158	-3,946.71
Flores, Jose D	<u>FLO00</u>	08/21/2026	C-3158	3,946.71
Johnson, Sean Karl	<u>JOH01</u>	08/21/2026	C-3165	6,149.04
Johnson, Sean Karl	<u>JOH01</u>	08/21/2026	R-3165	-6,149.04
Lowery, Katherine	<u>LOW00</u>	08/21/2026	R-3170	-3,647.59
Lowery, Katherine	<u>LOW00</u>	08/21/2026	C-3170	3,647.59
Martindale, Ryan Eugene	<u>MAR02</u>	08/21/2026	C-3171	3,780.53
Martindale, Ryan Eugene	<u>MAR02</u>	08/21/2026	R-3171	-3,780.53
Mejia Aparicio, Lilia	<u>MEJ00</u>	08/21/2026	R-3172	-3,681.52
Mejia Aparicio, Lilia	<u>MEJ00</u>	08/21/2026	C-3172	3,681.52
Pinedo, Edgar Esteban	<u>PIN00</u>	08/21/2026	C-3185	4,338.63
Pinedo, Edgar Esteban	<u>PIN00</u>	08/21/2026	R-3185	-4,338.63
Rivera, Israel	<u>RIV00</u>	08/21/2026	C-3191	3,552.69
Rivera, Israel	<u>RIV00</u>	08/21/2026	R-3191	-3,552.69
Roenspie, Thomas Luke	<u>ROE00</u>	08/21/2026	C-3193	4,521.80
Roenspie, Thomas Luke	<u>ROE00</u>	08/21/2026	R-3193	-4,521.80
Sanchez, Daniel Angel	<u>SAN03</u>	08/21/2026	C-3197	3,379.76
Sanchez, Daniel Angel	<u>SAN03</u>	08/21/2026	R-3197	-3,379.76
Sandoval, Lucila	<u>SAN02</u>	08/21/2026	C-3196	2,499.10
Sandoval, Lucila	<u>SAN02</u>	08/21/2026	R-3196	-2,499.10
Schmitke, Jennifer	<u>SCH03</u>	08/21/2026	C-3198	4,475.99
Schmitke, Jennifer	<u>SCH03</u>	08/21/2026	R-3198	-3,891.35
Schmitke, Jennifer	<u>SCH03</u>	08/21/2026	1166	377.97
Sutton, Brandon Kijana	<u>SUT00</u>	08/21/2026	C-3203	5,311.10
Sutton, Brandon Kijana	<u>SUT00</u>	08/21/2026	R-3203	-5,311.10
Vargas, Alberto	<u>VAR02</u>	08/21/2026	C-3208	4,004.88
Vargas, Alberto	<u>VAR02</u>	08/21/2026	R-3208	-4,004.88
Vlach, Raymond Joseph	<u>VLA00</u>	08/21/2026	C-3210	7,306.36
Vlach, Raymond Joseph	<u>VLA00</u>	08/21/2026	R-3210	-7,252.00
Vlach, Raymond Joseph	<u>VLA00</u>	08/21/2026	1167	31.98

Type	Count	Amount
Regular Checks	3	430.82
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	0	0.00
Total	3	430.82



City of Orland, CA

Payable Regi 8. A.

Payable Detail by Vendor Name

Packet: APPKT00453 - Agreement for Portionment of Property & Sales Tax

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: GLE33 - Glenn County Tax Collecto

Vendor Total: 43,025.31

Year 2023	Invoice	8/24/2026	8/24/2026	8/24/2026	8/24/2026	10,156.96	0.00	0.00	0.00	10,156.96
2015 Annexation Agre/Apportionment Sales...	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2015 Annexation Agre/2023 Apportion...	NA	0.00	0.00	10,156.96	0.00	0.00	0.00	10,156.96

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5080-650	Glenn County Sales Tax Payable		10,156.96	100.00%

Year 2024	Invoice	8/24/2026	8/24/2026	8/24/2026	8/24/2026	20,136.77	0.00	0.00	0.00	20,136.77
2015 Annexation Agre/Apportionment Sales...	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2015 Annexation Agre/2024 Apportion...	NA	0.00	0.00	20,136.77	0.00	0.00	0.00	20,136.77

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5080-650	Glenn County Sales Tax Payable		20,136.77	100.00%

Year 2025	Invoice	8/24/2026	8/24/2026	8/24/2026	8/24/2026	12,731.58	0.00	0.00	0.00	12,731.58
2015 Annexation Agre/Apportionment Sales...	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
2015 Annexation Agre/Apportionment ...	NA	0.00	0.00	12,731.58	0.00	0.00	0.00	12,731.58

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5080-650	Glenn County Sales Tax Payable		12,731.58	100.00%



City of Orland, CA

Payable Regi 8. A.

Payable Detail by Vendor Number

Packet: APPKT00444 - Warrant September 1, 2026

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description	Bank Code				On Hold						
Vendor: AMA02 - Amazon Capital Services										Vendor Total: 691.29	
1YCL-R9VJ-W37X	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	691.29	0.00	0.00	0.00	691.29	
LIB/Zip Books Grant Materials	AP Checking - Accounts Payable Checking				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
LIB/Zip Books Grant Materials	NA		0.00	0.00	691.29	0.00	0.00	0.00	691.29		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
000-5213-120	SPECIAL DEPT				683.28	98.84%					
015-5200-120	Special Dept. Supplies				8.01	1.16%					
Vendor: AQU03 - Aqua Metric											Vendor Total: 4,000.00
INV0115728	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	4,000.00	0.00	0.00	0.00	4,000.00	
PW/Water Metering Software	AP Checking - Accounts Payable Checking				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
PW/Water Metering Software	NA		0.00	0.00	4,000.00	0.00	0.00	0.00	4,000.00		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
260-5300-122	Technology, IT				4,000.00	100.00%					
Vendor: ATT06 - AT & T											Vendor Total: 248.73
25673858	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	28.61	0.00	0.00	0.00	28.61	
PW/HL Lift Station - 470	AP Checking - Accounts Payable Checking				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
PW/HL Lift Station - 470	NA		0.00	0.00	28.61	0.00	0.00	0.00	28.61		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
270-5400-170	UTILITIES				28.61	100.00%					
25680373	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	28.42	0.00	0.00	0.00	28.42	
PW/WH Lift Station - 843	AP Checking - Accounts Payable Checking				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
PW/WH Lift Station - 843	NA		0.00	0.00	28.42	0.00	0.00	0.00	28.42		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
270-5400-170	UTILITIES				28.42	100.00%					
25680380	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	28.42	0.00	0.00	0.00	28.42	
PW/Airport Liftstation - 906	AP Checking - Accounts Payable Checking				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
PW/Airport Liftstation - 906	NA		0.00	0.00	28.42	0.00	0.00	0.00	28.42		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
270-5400-170	UTILITIES				28.42	100.00%					
25688312	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	163.28	0.00	0.00	0.00	163.28	
SCADA/POOL/PD/ Communications 7/13/26 ...	AP Checking - Accounts Payable Checking				No						

Payable Register

Packet: APPKT00444 - Warrant September 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
SCADA/POOL/PD/ Communications 7/1...	NA	0.00	0.00	163.28		0.00	0.00	0.00	163.28	
Distributions										
Account Number	Account Name	Project Account Key		Amount		Percent				
260-5300-160	COMMUNICATIONS			141.28		86.53%				
010-5110-160	Communications (Radios - portable...			14.59		8.94%				
000-5261-160	COMMUNICATIONS			7.41		4.54%				

Vendor: [ATT09 - AT&T Mobility](#)

Vendor Total: 973.15

287298580456X08102026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	973.15	0.00	0.00	0.00	973.15
PD/Measure A- Cell Service 16 Jul 3 - Aug 2, ...	AP Checking - Accounts Payable Checking				No					

Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
PD/Measure A- Cell Service 16 Jul 3 - Au...	NA	0.00	0.00	973.15		0.00	0.00	0.00	973.15	
Distributions										
Account Number	Account Name	Project Account Key		Amount		Percent				
010-5110-160	Communications (Radios - portable...			973.15		100.00%				

Vendor: [ATT10 - AT&T Mobility \(First Net\)](#)

Vendor Total: 370.88

287303620260X8102026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	370.88	0.00	0.00	0.00	370.88
FD Measure A/Cellphones, Ipads service	AP Checking - Accounts Payable Checking				No					

Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
FD Measure A/Cellphones, Ipads service	NA	0.00	0.00	370.88		0.00	0.00	0.00	370.88	
Distributions										
Account Number	Account Name	Project Account Key		Amount		Percent				
010-5120-160	COMMUNICATIONS (Pagets & Radi...			370.88		100.00%				

Vendor: [BAR09 - Terrie Barr](#)

Vendor Total: 950.00

August 2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	950.00	0.00	0.00	0.00	950.00
Council Member Stipend August 2026	AP Checking - Accounts Payable Checking				No					

Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
Council Member Stipend August 2026	NA	0.00	0.00	950.00		0.00	0.00	0.00	950.00	
Distributions										
Account Number	Account Name	Project Account Key		Amount		Percent				
000-5010-013	COUNCIL STIPEND			950.00		100.00%				

Vendor: [BAU00 - Bauer Compressors](#)

Vendor Total: 1,000.00

343715	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	1,000.00	0.00	0.00	0.00	1,000.00
FD Measure A/Compressor Installation Fee	AP Checking - Accounts Payable Checking				No					

Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
FD Measure A/Compressor Installation ...	NA	0.00	0.00	1,000.00		0.00	0.00	0.00	1,000.00	
Distributions										
Account Number	Account Name	Project Account Key		Amount		Percent				
010-5120-200	EQUIP MAINT			1,000.00		100.00%				

Vendor: [BOO00 - Boot Barn Inc.](#)

Vendor Total: 169.33

633874	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	169.33	0.00	0.00	0.00	169.33
PW/Boots - Swinhart	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00444 - Warrant September 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Boots - Swinhart Distributions	NA		0.00	0.00	169.33	0.00	0.00	0.00	169.33	
Account Number	Account Name	Project Account Key	Amount	Percent						
260-5300-140	UNIFORMS		84.67	50.00%						
270-5400-140	UNIFORMS		84.66	50.00%						

Vendor: [CAR12 - Peter R. Carr](#)

Vendor Total: 69.92

[July 23 - August 13, 2026](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 69.92 0.00 0.00 0.00 69.92
 Reimbursement For Milage 7/23/26 & 8/13/... AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Reimbursement For Milage 7/23/26 & 8... Distributions	NA	0.00	0.00	69.92	0.00	0.00	0.00	69.92

Account Number	Account Name	Project Account Key	Amount	Percent
000-5050-250	TRAVEL & CONF		69.92	100.00%

Vendor: [CAS09 - Vincent Castaneda](#)

Vendor Total: 100.00

[August 2026](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 100.00 0.00 0.00 0.00 100.00
 AC/Special Presentation Setup September 4,... AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AC/Special Presentation Setup Septemb... Distributions	NA	0.00	0.00	100.00	0.00	0.00	0.00	100.00

Account Number	Account Name	Project Account Key	Amount	Percent
770-6266-190	BLDG MAINT		100.00	100.00%

Vendor: [COM02 - Comcast](#)

Vendor Total: 565.16

[August 28, 2026](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 565.16 0.00 0.00 0.00 565.16
 Multi-Depts/Internet Service Sep 3 - Oct 2, 2... AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Multi-Depts/Internet Service Sep 3 - Oct... Distributions	NA	0.00	0.00	565.16	0.00	0.00	0.00	565.16

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-160	COMMUNICATIONS		98.88	17.50%
270-5400-160	COMMUNICATIONS		42.38	7.50%
000-5070-160	COMMUNICATIONS		70.65	12.50%
000-5020-160	COMMUNICATIONS		70.65	12.50%
000-5030-160	COMMUNICATIONS		70.65	12.50%
000-5050-160	COMMUNICATIONS		70.65	12.50%
010-5110-160	Communications (Radios - portable...		70.65	12.50%
000-5060-160	COMMUNICATIONS		70.65	12.50%

Vendor: [COR04 - Corbin Willits Systems](#)

Vendor Total: 603.90

[000C608151](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 603.90 0.00 0.00 0.00 603.90
 Multi-Depts/Monthly Software Support Aug... AP Checking - Accounts Payable Checking No

Payable Register

Packet: APPKT00444 - Warrant September 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Multi-Depts/Monthly Software Support ...	NA		0.00	0.00	603.90	0.00	0.00	0.00	603.90	
Distributions										
Account Number	Account Name	Project Account Key			Amount		Percent			
010-5110-122	Ongoing IT Software Support				50.33		8.33%			
000-5050-122	Technology, IT				50.33		8.33%			
000-5030-122	Technology, IT				50.33		8.33%			
000-5020-122	Technology, IT				50.33		8.33%			
000-5260-122	Technology, IT				50.33		8.33%			
000-5070-122	Technology, IT				50.33		8.33%			
000-5060-122	Technology, IT				50.33		8.33%			
000-5010-122	Technology, IT				50.33		8.33%			
260-5300-122	Technology, IT				50.30		8.33%			
270-5400-122	Technology, IT				50.30		8.33%			
015-5200-122	Technology, IT				50.33		8.33%			
010-5120-122	Technology, IT				50.33		8.33%			

Vendor: [COR05 - Corning Ford](#) Vendor Total: 189.66[69662](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 189.66 0.00 0.00 0.00 189.66

FD Measure A/C20 Equipment Maint AP Checking - Accounts Payable Checking No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FD Measure A/C20 Equipment Maint	NA	0.00	0.00	189.66	0.00	0.00	0.00	189.66
Distributions								
Account Number	Account Name	Project Account Key		Amount		Percent		
010-5120-200	EQUIP MAINT			189.66		100.00%		

Vendor: [DOG00 - Dog Waste Depot](#) Vendor Total: 868.80[252437](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 868.80 0.00 0.00 0.00 868.80

Parks/Pet Waste Bags AP Checking - Accounts Payable Checking No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Parks/Pet Waste Bags	NA	0.00	0.00	868.80	0.00	0.00	0.00	868.80
Distributions								
Account Number	Account Name	Project Account Key		Amount		Percent		
000-5250-450	Supplies			868.80		100.00%		

Vendor: [DOW00 - Down Range Investments](#) Vendor Total: 421.64[59082](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 421.64 0.00 0.00 0.00 421.64

PW/Uniforms AP Checking - Accounts Payable Checking No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Uniforms	NA	0.00	0.00	421.64	0.00	0.00	0.00	421.64
Distributions								
Account Number	Account Name	Project Account Key		Amount		Percent		
260-5300-140	UNIFORMS			421.64		100.00%		

Vendor: [ELL03 - Wade Elliott](#) Vendor Total: 950.00[August 2026](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 950.00 0.00 0.00 0.00 950.00

Council Member Stipend August 2026 AP Checking - Accounts Payable Checking No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Council Member Stipend August 2026	NA	0.00	0.00	950.00	0.00	0.00	0.00	950.00
Distributions								
Account Number	Account Name	Project Account Key		Amount		Percent		
000-5010-013	COUNCIL STIPEND			950.00		100.00%		

Payable Register

Packet: APPKT00444 - Warrant September 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description	Bank Code				On Hold						
Vendor: ENR10 - Alejandro Enriquez										Vendor Total: 950.00	
August 2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	950.00	0.00	0.00	0.00	950.00	
Council Member Stipend August 2026	AP Checking - Accounts Payable Checking				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Council Member Stipend August 2026	NA		0.00	0.00	950.00	0.00	0.00	0.00	950.00		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
000-5010-013	COUNCIL STIPEND				950.00	100.00%					
Vendor: EXX00 - Exxell Fire Systems											Vendor Total: 6,824.63
17938	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	1,800.00	0.00	0.00	0.00	1,800.00	
Fire Sprinkler 5yr Test	AP Checking - Accounts Payable Checking				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
Fire Sprinkler 5yr Test	NA		0.00	0.00	1,800.00	0.00	0.00	0.00	1,800.00		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
000-5260-190	BLDG MAINT				1,800.00	100.00%					
17939	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	2,741.25	0.00	0.00	0.00	2,741.25	
REC/Leak repair fire suppression unit	AP Checking - Accounts Payable Checking				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
REC/Leak repair fire suppression unit	NA		0.00	0.00	2,741.25	0.00	0.00	0.00	2,741.25		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
000-5260-190	BLDG MAINT				2,741.25	100.00%					
17940	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	2,283.38	0.00	0.00	0.00	2,283.38	
REC/Additional repairs Fire Suppression Unit	AP Checking - Accounts Payable Checking				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
REC/Additional repairs Fire Suppression...	NA		0.00	0.00	2,283.38	0.00	0.00	0.00	2,283.38		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
000-5260-190	BLDG MAINT				2,283.38	100.00%					
Vendor: GAY01 - Gaynor Telesystems Inc											Vendor Total: 1,271.08
000048132	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	60.00	0.00	0.00	0.00	60.00	
PD/Measure A- fix Sgt Johnson voicemail	AP Checking - Accounts Payable Checking				No						
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
PD/Measure A- fix Sgt Johnson voicemail	NA		0.00	0.00	60.00	0.00	0.00	0.00	60.00		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
010-5110-122	Ongoing IT Software Support				60.00	100.00%					
SUB4169.0826	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	1,211.08	0.00	0.00	0.00	1,211.08	
Multi-Depts/Communications 8/15/26 - 9/1...	AP Checking - Accounts Payable Checking				No						

Payable Register

Packet: APPKT00444 - Warrant September

8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
Multi-Depts/Communications 8/15/26 -...	NA	0.00	0.00	1,211.08		0.00	0.00	0.00	1,211.08	
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
010-5110-160	Communications (Radios - portable...			497.07	41.04%					
000-5030-160	COMMUNICATIONS			261.77	21.61%					
010-5120-160	COMMUNICATIONS (Pagers & Radi...			221.94	18.33%					
015-5200-160	Communications			177.32	14.64%					
270-5400-160	COMMUNICATIONS			18.54	1.53%					
260-5300-160	COMMUNICATIONS			7.95	0.66%					
000-5260-160	COMMUNICATIONS			26.49	2.19%					

Vendor: [GOO04 - The Goodyear Tire & Rubber Company](#)

Vendor Total: 4,742.82

187-1068938	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	3,016.08	0.00	0.00	0.00	3,016.08
FD/Measure A/Fleet Maintenance Equipmen...	AP Checking - Accounts Payable Checking				No					

Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
FD/Measure A/Fleet Maintenance Equi...	NA	0.00	0.00	3,016.08		0.00	0.00	0.00	3,016.08	
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
010-5120-200	EQUIP MAINT			3,016.08	100.00%					

187-1068939	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	1,726.74	0.00	0.00	0.00	1,726.74
FD Measure A/Fleet Maintenance Equip Tires	AP Checking - Accounts Payable Checking				No					

Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
FD Measure A/Fleet Maintenance Equip...	NA	0.00	0.00	1,726.74		0.00	0.00	0.00	1,726.74	
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
010-5120-200	EQUIP MAINT			1,726.74	100.00%					

Vendor: [GRE01 - Greg's Heating & AC Inc](#)

Vendor Total: 100.00

28672	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	100.00	0.00	0.00	0.00	100.00
BM/PD AC Maintenance	AP Checking - Accounts Payable Checking				No					

Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
BM/PD AC Maintenance	NA	0.00	0.00	100.00		0.00	0.00	0.00	100.00	
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
000-5190-190	BLDG MAINT			100.00	100.00%					

Vendor: [HAL03 - Lewis R. Hall](#)

Vendor Total: 3,000.00

August 2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	3,000.00	0.00	0.00	0.00	3,000.00
Plant Operator Consultant Service August 1-...	AP Checking - Accounts Payable Checking				No					

Items										
Item Description	Commodity	Units	Price	Amount		Tax	Shipping	Discount	Total	
Plant Operator Consultant Service Augus..	NA	0.00	0.00	3,000.00		0.00	0.00	0.00	3,000.00	
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
270-5400-210	PROF SERVICES			3,000.00	100.00%					

Vendor: [HEI01 - Virgil Heise](#)

Vendor Total: 100.00

812026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	100.00	0.00	0.00	0.00	100.00
FD Measure a/Janitorial	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00444 - Warrant September 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FD Measure a/Janitorial Distributions	NA		0.00	0.00	100.00	0.00	0.00	0.00	100.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
010-5120-210	PROF SERVICES		100.00	100.00%						

Vendor: IMP00 - Imperial County of Education										Vendor Total: 1,631.76
INV26-01085	Invoice	6/30/2026	8/27/2026	8/27/2026	8/27/2026	1,631.76	0.00	0.00	0.00	1,631.76
LIB/Broadband Internet 4th Q April - June 20... AP Checking - Accounts Payable Checking No										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
LIB/Broadband Internet 4th Q April-June... Distributions	NA		0.00	0.00	1,631.76	0.00	0.00	0.00	1,631.76	
Account Number	Account Name	Project Account Key	Amount	Percent						
110-5242-160	COMMUNICATIONS		1,631.76	100.00%						

Vendor: KEL01 - Keller Supply Company										Vendor Total: 1,787.28
S025669402.001	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	1,787.28	0.00	0.00	0.00	1,787.28
REC/Granular Chlorine & Acid AP Checking - Accounts Payable Checking No										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/Granular Chlorine & Acid Distributions	NA		0.00	0.00	1,787.28	0.00	0.00	0.00	1,787.28	
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5261-450	Pool Chemicals		1,787.28	100.00%						

Vendor: KEV00 - Kevin Tupes										Vendor Total: 6,935.19
08142026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	6,935.19	0.00	0.00	0.00	6,935.19
PW/Well /SCADA Maintenance AP Checking - Accounts Payable Checking No										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Well /SCADA Maintenance Distributions	NA		0.00	0.00	6,935.19	0.00	0.00	0.00	6,935.19	
Account Number	Account Name	Project Account Key	Amount	Percent						
260-5300-200	EQUIP MAINT		6,935.19	100.00%						

Vendor: KRE00 - Caydance Kremer										Vendor Total: 235.00
04/09/2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	235.00	0.00	0.00	0.00	235.00
REC/ Lifeguard ReCert Reimbursement AP Checking - Accounts Payable Checking No										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/ Lifeguard ReCert Reimbursement Distributions	NA		0.00	0.00	235.00	0.00	0.00	0.00	235.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5261-120	Special Dept Supplies		235.00	100.00%						

Vendor: LAC00 - Clint Lacy										Vendor Total: 450.00
10	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	450.00	0.00	0.00	0.00	450.00
REC/JiuJitsu Instruction AP Checking - Accounts Payable Checking No										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/ JiuJitsu Instruction Distributions	NA		0.00	0.00	450.00	0.00	0.00	0.00	450.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5260-210	Professional Services		450.00	100.00%						

Payable Register

Packet: APPKT00444 - Warrant September

8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Vendor: LCA00 - LC Action Police Supply						Vendor Total:				705.00
490951	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	705.00	0.00	0.00	0.00	705.00
PD/Measure A- Less Lethal sock bean bag im...			AP Checking - Accounts Payable Checking			No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
PD/Measure A- Less Lethal sock bean ba...	NA		0.00	0.00	705.00	0.00	0.00	0.00		705.00
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
010-5110-111	Ammunition				705.00	100.00%				
Vendor: LEP00 - Emma Lepp										
04/09/26	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	235.00	0.00	0.00	0.00	235.00
REC/ Lifeguard ReCert Reimbursement			AP Checking - Accounts Payable Checking			No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
REC/ Lifeguard ReCert Reimbursement	NA		0.00	0.00	235.00	0.00	0.00	0.00		235.00
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
015-5261-120	Special Dept Supplies				235.00	100.00%				
Vendor: LEX01 - Lexipol LLC										
LEX11272725	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	4,190.29	0.00	0.00	0.00	4,190.29
PD/Annual Law Enforcement Policy Updates			AP Checking - Accounts Payable Checking			No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
Annual Law Enforcement Policy Updates	NA		0.00	0.00	4,190.29	0.00	0.00	0.00		4,190.29
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
000-5110-210	PROF SERVICES				4,190.29	100.00%				
Vendor: MAR25 - Jordan Martinez										
0006450	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	100.00	0.00	0.00	0.00	100.00
REC/Aqua Track Refund			AP Checking - Accounts Payable Checking			No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
REC/Aqua Track Refund	NA		0.00	0.00	100.00	0.00	0.00	0.00		100.00
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
000-5261-230	DEPOSIT REFUNDS				100.00	100.00%				
Vendor: MCD01 - John Mcdermott										
August 2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	950.00	0.00	0.00	0.00	950.00
Council Member Stipend August 2026			AP Checking - Accounts Payable Checking			No				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount		Total
Council Member Stipend August 2026	NA		0.00	0.00	950.00	0.00	0.00	0.00		950.00
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
000-5010-013	COUNCIL STIPEND				950.00	100.00%				
Vendor: MOT00 - Motorola Solutions Inc.										
1411266819	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	11,950.80	0.00	0.00	0.00	11,950.80
PD/contract 09/06/26 to 09/05/2027- body ...			AP Checking - Accounts Payable Checking			No				

Payable Register

Packet: APPKT00444 - Warrant September

8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/contract 09/06/26 to 09/05/2027- b...	NA		0.00	0.00	11,950.80	0.00	0.00	0.00	11,950.80	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
010-5110-122	Ongoing IT Software Support		11,950.80	100.00%						

Vendor: [NOR29 - North Valley Industries I](#) **Vendor Total:** 197.56

[5275](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 197.56 0.00 0.00 0.00 197.56

REC/1 Unit for N. Valley Field July 2026 AP Checking - Accounts Payable Checking No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REC/1 Unit for N. Valley Field July 2026	NA	0.00	0.00	197.56	0.00	0.00	0.00	197.56
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
000-5260-210	PROF SERVICES		197.56	100.00%				

Vendor: [ORL12 - Orland-Laurel Masonic Hal](#) **Vendor Total:** 400.00

[September 2026](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 400.00 0.00 0.00 0.00 400.00

AC/Rent September 2026 AP Checking - Accounts Payable Checking No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AC/Rent September 2026	NA	0.00	0.00	400.00	0.00	0.00	0.00	400.00
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
770-6266-180	RENTS & LEASES		400.00	100.00%				

Vendor: [OVA02 - Addison Ovard](#) **Vendor Total:** 235.00

[04/09/26](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 235.00 0.00 0.00 0.00 235.00

REC/ Lifeguard ReCert Reimbursement AP Checking - Accounts Payable Checking No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REC/ Lifeguard ReCert Reimbursement	NA	0.00	0.00	235.00	0.00	0.00	0.00	235.00
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
015-5261-120	Special Dept Supplies		235.00	100.00%				

Vendor: [OVI01 - Braden Ovitz](#) **Vendor Total:** 235.00

[4/09/26](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 235.00 0.00 0.00 0.00 235.00

REC/ Lifeguard ReCert Reimbursement AP Checking - Accounts Payable Checking No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REC/ Lifeguard ReCert Reimbursement	NA	0.00	0.00	235.00	0.00	0.00	0.00	235.00
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
015-5261-120	Special Dept Supplies		235.00	100.00%				

Vendor: [OVI03 - Morea Ovitz](#) **Vendor Total:** 360.00

[4/09/26](#) Invoice 8/27/2026 8/27/2026 8/27/2026 8/27/2026 360.00 0.00 0.00 0.00 360.00

REC/ Lifeguard Cert Reimbursement AP Checking - Accounts Payable Checking No

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REC/ Lifeguard Cert Reimbursement	NA	0.00	0.00	360.00	0.00	0.00	0.00	360.00
Distributions								
Account Number	Account Name	Project Account Key	Amount	Percent				
015-5261-120	Special Dept Supplies		360.00	100.00%				

Payable Register

Packet: APPKT00444 - Warrant September

8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description						Bank Code	On Hold			
Vendor: PAC13 - Ruby Pacheco									Vendor Total:	360.00
04/09/2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	360.00	0.00	0.00	0.00	360.00
REC/ Lifeguard Cert Reimbursement		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
REC/ Lifeguard Cert Reimbursement Distributions		NA		0.00	0.00	360.00	0.00	0.00	0.00	360.00
Account Number		Account Name		Project Account Key		Amount	Percent			
015-5261-120		Special Dept Supplies				360.00	100.00%			
Vendor: PER15 - Alize Perez										
04/09/2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	360.00	0.00	0.00	0.00	360.00
REC/ Lifeguard Cert Reimbursement		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
REC/ Lifeguard Cert Reimbursement Distributions		NA		0.00	0.00	360.00	0.00	0.00	0.00	360.00
Account Number		Account Name		Project Account Key		Amount	Percent			
015-5261-120		Special Dept Supplies				360.00	100.00%			
Vendor: PER16 - Izeah Perez										
04/09/2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	360.00	0.00	0.00	0.00	360.00
REC/ Lifeguard Cert Reimbursement		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
REC/ Lifeguard Cert Reimbursement Distributions		NA		0.00	0.00	360.00	0.00	0.00	0.00	360.00
Account Number		Account Name		Project Account Key		Amount	Percent			
015-5261-120		Special Dept Supplies				360.00	100.00%			
Vendor: PGE00 - PG&E										
08192026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	33.23	0.00	0.00	0.00	33.23
PW/Cortina Dr Lift Station 7/20/26 -8/19/26		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Cortina Dr Lift Station 7/20/26 -8/1... Distributions		NA		0.00	0.00	33.23	0.00	0.00	0.00	33.23
Account Number		Account Name		Project Account Key		Amount	Percent			
270-5400-170		UTILITIES				33.23	100.00%			
April-August 2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	1,413.86	0.00	0.00	0.00	1,413.86
Walker St Well - April 14 - August 18, 2026		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Walker St Well - April 14 - August 18, 20... Distributions		NA		0.00	0.00	1,413.86	0.00	0.00	0.00	1,413.86
Account Number		Account Name		Project Account Key		Amount	Percent			
260-5300-170		UTILITIES				79.58	5.63%			
260-5300-170		UTILITIES				329.70	23.32%			
260-5300-170		UTILITIES				329.70	23.32%			
260-5300-170		UTILITIES				363.80	25.73%			
260-5300-170		UTILITIES				311.08	22.00%			
Aug2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	10.69	0.00	0.00	0.00	10.69
Salomon St Light July 13 - August 14, 2026		AP Checking - Accounts Payable Checking			No					

Payable Register

Packet: APPKT00444 - Warrant September

8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Salomon St Light July 13 - August 14, 20...	NA		0.00	0.00	10.69	0.00	0.00	0.00	10.69	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
380-5592-170	UTILITIES		10.69	100.00%						
August 16, 2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	110.30	0.00	0.00	0.00	110.30
6th St & South St Traffic Control 7/16/26 -8/...	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
6th St & South St Traffic Control 7/16/26..	NA		0.00	0.00	110.30	0.00	0.00	0.00	110.30	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5170-170	UTILITIES		110.30	100.00%						
August 19, 2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	9.86	0.00	0.00	0.00	9.86
Cor Ellis St & Jackson St 7/20/2026 - 8/18/20...	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Cor Ellis St & Jackson St 7/20/2026 - 8/1...	NA		0.00	0.00	9.86	0.00	0.00	0.00	9.86	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5170-170	UTILITIES		9.86	100.00%						
August 2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	5.39	0.00	0.00	0.00	5.39
Robbins St Light July 13 - Aug 14, 2026	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Robbins St Light July 13 - Aug 14, 2026	NA		0.00	0.00	5.39	0.00	0.00	0.00	5.39	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5170-170	UTILITIES		5.39	100.00%						
August 3, 2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	20,177.64	0.00	0.00	0.00	20,177.64
Multi-Depts/ 6/25/2026 - 7/23/2026	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Multi-Depts/ 6/25/2026 - 7/23/2026	NA		0.00	0.00	20,177.64	0.00	0.00	0.00	20,177.64	
Distributions										
Account Number	Account Name	Project Account Key	Amount	Percent						
380-5597-170	UTILITIES		384.20	1.90%						
380-5591-170	UTILITIES		231.26	1.15%						
260-5300-170	UTILITIES		7,773.81	38.53%						
000-5250-170	UTILITIES		284.33	1.41%						
000-5170-170	UTILITIES		6,296.03	31.20%						
270-5400-170	UTILITIES		599.93	2.97%						
000-5260-170	UTILITIES		556.57	2.76%						
000-5261-170	UTILITIES		798.51	3.96%						
380-5596-170	UTILITIES		13.25	0.07%						
380-5589-170	UTILITIES		12.70	0.06%						
010-5120-170	UTILITIES		221.63	1.10%						
770-6266-170	UTILITIES		361.89	1.79%						
000-5190-170	UTILITIES		300.29	1.49%						
380-5582-170	UTILITIES		337.76	1.67%						
380-5592-170	UTILITIES		25.42	0.13%						
015-5200-170	Utilities		1,980.06	9.81%						
FD8142026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	9.86	0.00	0.00	0.00	9.86
FD Measure A/Mill St 0.04 W/O 5th st	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00444 - Warrant September

8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FD Measure A/Mill St 0.04 W/O 5th st	NA		0.00	0.00	9.86	0.00	0.00	0.00	9.86	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
010-5120-170	UTILITIES				9.86	100.00%				
Vendor: QUI02 - Quill Corp.										Vendor Total: 452.86
49947933	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	93.07	0.00	0.00	0.00	93.07
Council/Office Supplies	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Council/Office Supplies	NA		0.00	0.00	93.07	0.00	0.00	0.00	93.07	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5010-110	OFFICE EXPENSE				93.07	100.00%				
49970015	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	12.44	0.00	0.00	0.00	12.44
Council/sign	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Council/sign	NA		0.00	0.00	12.44	0.00	0.00	0.00	12.44	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5010-110	OFFICE EXPENSE				12.44	100.00%				
49981681	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	215.55	0.00	0.00	0.00	215.55
PD/Office Supplies	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/Office Supplies	NA		0.00	0.00	215.55	0.00	0.00	0.00	215.55	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5110-110	OFFICE EXPENSE				215.55	100.00%				
4998759	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	36.79	0.00	0.00	0.00	36.79
Finance/Office Supplies	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Finance/Office Supplies	NA		0.00	0.00	36.79	0.00	0.00	0.00	36.79	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5030-110	OFFICE EXPENSE				36.79	100.00%				
50003343	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	62.56	0.00	0.00	0.00	62.56
Multi-Depts/Office Supplies	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Multi-Depts/Office Supplies	NA		0.00	0.00	62.56	0.00	0.00	0.00	62.56	
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
270-5400-110	OFFICE EXPENSE				15.64	25.00%				
260-5300-110	OFFICE EXPENSE				15.64	25.00%				
000-5261-110	OFFICE EXPENSE				15.64	25.00%				
000-5110-110	OFFICE EXPENSE				15.64	25.00%				
50054785	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	32.45	0.00	0.00	0.00	32.45
Council/ Office Supplies	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00444 - Warrant September 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Council/ Office Supplies Distributions	NA		0.00	0.00	32.45	0.00	0.00	0.00	32.45	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5010-110	OFFICE EXPENSE		32.45	100.00%						

Vendor: REI04 - Norah Reimers									Vendor Total:	235.00
04/09/2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	235.00	0.00	0.00	0.00	235.00
REC/ Lifeguard ReCert Reimbursement	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/ Lifeguard ReCert Reimbursement Distributions	NA		0.00	0.00	235.00	0.00	0.00	0.00	235.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5261-120	Special Dept Supplies		235.00	100.00%						

Vendor: RGS00 - Regional Government Services									Vendor Total:	22,143.10
21659	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	22,143.10	0.00	0.00	0.00	22,143.10
Professional Services July 1-31, 2026	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Professional Services July 1-31, 2026 Distributions	NA		0.00	0.00	22,143.10	0.00	0.00	0.00	22,143.10	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5030-210	PROF SERVICES		22,143.10	100.00%						

Vendor: RIC07 - Alexander Richardson									Vendor Total:	235.00
04/09/26	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	235.00	0.00	0.00	0.00	235.00
REC/ Lifeguard ReCert Reimbursement	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/ Lifeguard ReCert Reimbursement Distributions	NA		0.00	0.00	235.00	0.00	0.00	0.00	235.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5261-120	Special Dept Supplies		235.00	100.00%						

Vendor: ROL00 - Rolls, Anderson & Rolls									Vendor Total:	20,924.00
17506	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	2,023.50	0.00	0.00	0.00	2,023.50
Engineer Professional -Ground Water Project	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Engineer Professional -Ground Water Pr... Distributions	NA		0.00	0.00	2,023.50	0.00	0.00	0.00	2,023.50	
Account Number	Account Name	Project Account Key	Amount	Percent						
600-5900-210	PROF SERVICES		2,023.50	100.00%						

June 1-31, 2026	Invoice	6/30/2026	8/27/2026	8/27/2026	8/27/2026	18,900.50	0.00	0.00	0.00	18,900.50
Engineer Professional Service June1-30, 2026	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00444 - Warrant September 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Engineer Professional Service June1-30, ... Distributions	NA	0.00	0.00	18,900.50	0.00	0.00	0.00	18,900.50		
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5160-210	PROF SERVICES		3,621.00	19.16%						
260-5300-210	PROF SERVICES		355.00	1.88%						
270-5400-210	PROF SERVICES		177.50	0.94%						
340-6035-210	PROF SERVICES		14,676.00	77.65%						
000-5269-210	E Swift St Improvements Prof Servic...		71.00	0.38%						

Vendor: [ROS09 - Ireland Rossman](#)

Vendor Total: 360.00

04/09/2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	360.00	0.00	0.00	0.00	360.00
REC/ Lifeguard Cert Reimbursement	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
REC/ Lifeguard Cert Reimbursement Distributions	NA	0.00	0.00	360.00	0.00	0.00	0.00	360.00		
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5261-120	Special Dept Supplies		360.00	100.00%						

Vendor: [SCH19 - Steven Schmitke](#)

Vendor Total: 387.00

07272026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	387.00	0.00	0.00	0.00	387.00
PW/Per DIEM Training Sac. CA Cross Contam...	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW/Per DIEM Training Sac. CA Cross Con.. Distributions	NA	0.00	0.00	387.00	0.00	0.00	0.00	387.00		
Account Number	Account Name	Project Account Key	Amount	Percent						
260-5300-250	TRAVEL & CONF		387.00	100.00%						

Vendor: [SCH20 - Henry Schmies](#)

Vendor Total: 360.00

04/09/2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	360.00	0.00	0.00	0.00	360.00
REC/ Lifeguard Cert Reimbursement	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
REC/ Lifeguard Cert Reimbursement Distributions	NA	0.00	0.00	360.00	0.00	0.00	0.00	360.00		
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5261-120	Special Dept Supplies		360.00	100.00%						

Vendor: [SCH21 - Owen Schmies](#)

Vendor Total: 360.00

04/09/2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	360.00	0.00	0.00	0.00	360.00
REC/ Lifeguard Cert Reimbursement	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
REC/ Lifeguard Cert Reimbursement Distributions	NA	0.00	0.00	360.00	0.00	0.00	0.00	360.00		
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5261-120	Special Dept Supplies		360.00	100.00%						

Vendor: [STI02 - Makalyn Stidham](#)

Vendor Total: 360.00

04/09/2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	360.00	0.00	0.00	0.00	360.00
REC/ Lifeguard Cert Reimbursement	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00444 - Warrant September 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/ Lifeguard Cert Reimbursement Distributions	NA		0.00	0.00	360.00	0.00	0.00	0.00	360.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5261-120	Special Dept Supplies		360.00	100.00%						

Vendor: [SUN05 - Sun Life Financial](#)

Vendor Total: 4,485.53

August 2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	4,485.53	0.00	0.00	0.00	4,485.53
GAP Medical Insurance August 2026	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
GAP Medical Insurance August 2026 Distributions	NA		0.00	0.00	4,485.53	0.00	0.00	0.00	4,485.53	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2168	MEDICAL INS PAYABLE		4,485.53	100.00%						

Vendor: [THO08 - Jayden Thompson](#)

Vendor Total: 235.00

04/09/26	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	235.00	0.00	0.00	0.00	235.00
REC/ Lifeguard ReCert Reimbursement	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/ Lifeguard ReCert Reimbursement Distributions	NA		0.00	0.00	235.00	0.00	0.00	0.00	235.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5261-120	Special Dept Supplies		235.00	100.00%						

Vendor: [TOL00 - J.C. Tolle](#)

Vendor Total: 950.00

August 2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	950.00	0.00	0.00	0.00	950.00
Council Member Stipend August 2026	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Council Member Stipend August 2026 Distributions	NA		0.00	0.00	950.00	0.00	0.00	0.00	950.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5010-013	COUNCIL STIPEND		950.00	100.00%						

Vendor: [TRA02 - Transamerica](#)

Vendor Total: 116.40

2506112405	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	116.40	0.00	0.00	0.00	116.40
Term Insurance 8/1/26-8/31/26	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Term Insurance 8/1/26-8/31/26 Distributions	NA		0.00	0.00	116.40	0.00	0.00	0.00	116.40	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-2192	LIFE INSURANCE PAYABLE		116.40	100.00%						

Vendor: [USA04 - Usa Blue Book](#)

Vendor Total: 1,197.03

INV01132259	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	1,197.03	0.00	0.00	0.00	1,197.03
PW/Water Tools	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Water Tools Distributions	NA		0.00	0.00	1,197.03	0.00	0.00	0.00	1,197.03	
Account Number	Account Name	Project Account Key	Amount	Percent						
260-5300-450	Supplies		1,197.03	100.00%						

Payable Register

Packet: APPKT00444 - Warrant September 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Vendor: VAL02 - Valley Rock Products										Vendor Total: 231.90
100312	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	231.90	0.00	0.00	0.00	231.90
PW/Street Materials	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Street Materials Distributions	NA		0.00	0.00	231.90	0.00	0.00	0.00	231.90	
Account Number	Account Name	Project Account Key	Amount	Percent						
210-6005-370	Road Maintenan		231.90	100.00%						
Vendor: VAR02 - Alberto Vargas										Vendor Total: 67.00
08/21/2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	67.00	0.00	0.00	0.00	67.00
PD/ Reimbursement for MADD award dinner...	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/ Reimbursement for MADD award di... Distributions	NA		0.00	0.00	67.00	0.00	0.00	0.00	67.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5110-250	TRAVEL & CONF		67.00	100.00%						
Vendor: VER03 - Verizon Wireless										Vendor Total: 361.36
6151245473	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	281.95	0.00	0.00	0.00	281.95
PW/SCADA Computer , Ipads, CM/Phone Line	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/SCADA Computer , Ipads, CM/Phone.. Distributions	NA		0.00	0.00	281.95	0.00	0.00	0.00	281.95	
Account Number	Account Name	Project Account Key	Amount	Percent						
260-5300-160	COMMUNICATIONS		121.97	43.26%						
270-5400-160	COMMUNICATIONS		121.97	43.26%						
000-5050-160	COMMUNICATIONS		38.01	13.48%						
6151245474	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	79.41	0.00	0.00	0.00	79.41
REC/Communications July 17 - August 16, 20...	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
REC/Communications July 17 - August 1... Distributions	NA		0.00	0.00	79.41	0.00	0.00	0.00	79.41	
Account Number	Account Name	Project Account Key	Amount	Percent						
000-5260-160	COMMUNICATIONS		39.71	50.01%						
000-5261-160	COMMUNICATIONS		39.70	49.99%						
Vendor: VIP00 - Vips										Vendor Total: 311.49
08/20/2026	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	311.49	0.00	0.00	0.00	311.49
PD/Measure A VIPs Reim- amazon promo it...	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/Measure A VIPs Reim- amazon pro... Distributions	NA		0.00	0.00	311.49	0.00	0.00	0.00	311.49	
Account Number	Account Name	Project Account Key	Amount	Percent						
010-5110-300	VIPS Support		311.49	100.00%						
Vendor: VIS01 - Visinoni Brothers, Inc.										Vendor Total: 27,414.44
Mar-July 2026	Invoice	6/30/2026	8/27/2026	8/27/2026	8/27/2026	27,414.44	0.00	0.00	0.00	27,414.44
DWR Phase 2A Project Est 8	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00444 - Warrant September 8. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DWR Phase 2A Project Est 8 Distributions	NA		0.00	0.00	27,414.44	0.00	0.00	0.00	27,414.44	
Account Number	Account Name	Project Account Key	Amount	Percent						
600-5900-210	PROF SERVICES		27,414.44	100.00%						
Vendor: WEL02 - Wells Fargo Vendor Fin Se										Vendor Total: 149.39
5039795117	Invoice	8/18/2026	8/18/2026	8/18/2026	8/18/2026	149.39	0.00	0.00	0.00	149.39
PW/Copier Lease August 27 - September 26,...	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Copier Lease August 27 - September.. Distributions	NA		0.00	0.00	149.39	0.00	0.00	0.00	149.39	
Account Number	Account Name	Project Account Key	Amount	Percent						
260-5300-110	OFFICE EXPENSE		104.57	70.00%						
270-5400-110	OFFICE EXPENSE		44.82	30.00%						
Vendor: WES14 - Westside Ambulance										Vendor Total: 22,200.00
WAA-81926	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	22,200.00	0.00	0.00	0.00	22,200.00
Westside Ambulance / Measure J - August 2...	AP Checking - Accounts Payable Checking				No					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Westside Ambulance / Measure J - Augu... Distributions	NA		0.00	0.00	22,200.00	0.00	0.00	0.00	22,200.00	
Account Number	Account Name	Project Account Key	Amount	Percent						
015-5121-175	Ambulance Subsidy		22,200.00	100.00%						
Vendor: WEX00 - Wex Bank										Vendor Total: 14,431.63
114586140FD	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	3,595.19	0.00	0.00	0.00	3,595.19
FD/Fuel August 2026	AP Checking - Accounts Payable Checking				No	Payment Date: 8/27/2026			Bank Draft: DFT0001166	
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
FD/Fuel August 2026 Distributions	NA		0.00	0.00	3,595.19	0.00	0.00	0.00	3,595.19	
Account Number	Account Name	Project Account Key	Amount	Percent						
010-5120-270	Fuel		3,595.19	100.00%						
114586140PW	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	5,266.96	0.00	0.00	0.00	5,266.96
PW/Fuel August 2026	AP Checking - Accounts Payable Checking				No	Payment Date: 8/27/2026			Bank Draft: DFT0001164	
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PW/Fuel August 2026 Distributions	NA		0.00	0.00	5,266.96	0.00	0.00	0.00	5,266.96	
Account Number	Account Name	Project Account Key	Amount	Percent						
260-5300-270	GAS & OIL		3,511.31	66.67%						
270-5400-270	GAS & OIL		1,755.65	33.33%						
11458614PD	Invoice	8/27/2026	8/27/2026	8/27/2026	8/27/2026	5,569.48	0.00	0.00	0.00	5,569.48
PD/Fuel August 2026	AP Checking - Accounts Payable Checking				No	Payment Date: 8/27/2026			Bank Draft: DFT0001165	
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
PD/Fuel August 2026 Distributions	NA		0.00	0.00	5,569.48	0.00	0.00	0.00	5,569.48	
Account Number	Account Name	Project Account Key	Amount	Percent						
010-5110-270	Fuel (Contingency)		5,569.48	100.00%						

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	89	200,577.83	0.00	0.00	0.00	200,577.83	14,431.63	186,146.20
Grand Total:		200,577.83	0.00	0.00	0.00	200,577.83	14,431.63	186,146.20

Payable Register

Packet: APPKT00444 - Warrant September 1, 2026

Account Summary

Account	Name	Amount
000-2168	MEDICAL INS PAYABLE	4,485.53
000-2192	LIFE INSURANCE PAYABLE	116.40
000-5010-013	COUNCIL STIPEND	4,750.00
000-5010-110	OFFICE EXPENSE	137.96
000-5010-122	Technology, IT	50.33
000-5020-122	Technology, IT	50.33
000-5020-160	COMMUNICATIONS	70.65
000-5030-110	OFFICE EXPENSE	36.79
000-5030-122	Technology, IT	50.33
000-5030-160	COMMUNICATIONS	332.42
000-5030-210	PROF SERVICES	22,143.10
000-5050-122	Technology, IT	50.33
000-5050-160	COMMUNICATIONS	108.66
000-5050-250	TRAVEL & CONF	69.92
000-5060-122	Technology, IT	50.33
000-5060-160	COMMUNICATIONS	70.65
000-5070-122	Technology, IT	50.33
000-5070-160	COMMUNICATIONS	70.65
000-5110-110	OFFICE EXPENSE	231.19
000-5110-210	PROF SERVICES	4,190.29
000-5110-250	TRAVEL & CONF	67.00
000-5160-210	PROF SERVICES	3,621.00
000-5170-170	UTILITIES	6,421.58
000-5190-170	UTILITIES	300.29
000-5190-190	BLDG MAINT	100.00
000-5213-120	SPECIAL DEPT	683.28
000-5250-170	UTILITIES	284.33
000-5250-450	Supplies	868.80
000-5260-122	Technology, IT	50.33
000-5260-160	COMMUNICATIONS	66.20
000-5260-170	UTILITIES	556.57
000-5260-190	BLDG MAINT	6,824.63
000-5260-210	PROF SERVICES	197.56
000-5261-110	OFFICE EXPENSE	15.64
000-5261-160	COMMUNICATIONS	47.11
000-5261-170	UTILITIES	798.51
000-5261-230	DEPOSIT REFUNDS	100.00
000-5269-210	E Swift St Improvements Prof Services	71.00
Total:		58,190.02

Account	Name	Amount
010-5110-111	Ammunition	705.00
010-5110-122	Ongoing IT Software Support	12,061.13
010-5110-160	Communications (Radios - portable & vehicles)	1,555.46
010-5110-270	Fuel (Contingency)	5,569.48
010-5110-300	VIPS Support	311.49
010-5120-122	Technology, IT	50.33
010-5120-160	COMMUNICATIONS (Pagers & Radios)	592.82
010-5120-170	UTILITIES	231.49
010-5120-200	EQUIP MAINT	5,932.48
010-5120-210	PROF SERVICES	100.00
010-5120-270	Fuel	3,595.19
Total:		30,704.87

Account	Name	Amount
015-5121-175	Ambulance Subsidy	22,200.00
015-5200-120	Special Dept. Supplies	8.01

Payable Register

Packet: APPKT00444 - Warrant September 1, 2026

Account Summary

Account	Name	Amount
015-5200-122	Technology, IT	50.33
015-5200-160	Communications	177.32
015-5200-170	Utilities	1,980.06
015-5260-210	Professional Services	450.00
015-5261-120	Special Dept Supplies	4,525.00
015-5261-450	Pool Chemicals	1,787.28
Total:		31,178.00

Account	Name	Amount
110-5242-160	COMMUNICATIONS	1,631.76
Total:		1,631.76

Account	Name	Amount
210-6005-370	Road Maintenanc	231.90
Total:		231.90

Account	Name	Amount
260-5300-110	OFFICE EXPENSE	120.21
260-5300-122	Technology, IT	4,050.30
260-5300-140	UNIFORMS	506.31
260-5300-160	COMMUNICATIONS	370.08
260-5300-170	UTILITIES	9,187.67
260-5300-200	EQUIP MAINT	6,935.19
260-5300-210	PROF SERVICES	355.00
260-5300-250	TRAVEL & CONF	387.00
260-5300-270	GAS & OIL	3,511.31
260-5300-450	Supplies	1,197.03
Total:		26,620.10

Account	Name	Amount
270-5400-110	OFFICE EXPENSE	60.46
270-5400-122	Technology, IT	50.30
270-5400-140	UNIFORMS	84.66
270-5400-160	COMMUNICATIONS	182.89
270-5400-170	UTILITIES	718.61
270-5400-210	PROF SERVICES	3,177.50
270-5400-270	GAS & OIL	1,755.65
Total:		6,030.07

Account	Name	Amount
340-6035-210	PROF SERVICES	14,676.00
Total:		14,676.00

Account	Name	Amount
380-5582-170	UTILITIES	337.76
380-5589-170	UTILITIES	12.70
380-5591-170	UTILITIES	231.26
380-5592-170	UTILITIES	36.11
380-5596-170	UTILITIES	13.25
380-5597-170	UTILITIES	384.20
Total:		1,015.28

Payable Register

Packet: APPKT00444 - Warrant September 1, 2026

Account Summary

Account	Name	Amount
600-5900-210	PROF SERVICES	29,437.94
	Total:	29,437.94

Account	Name	Amount
770-6266-170	UTILITIES	361.89
770-6266-180	RENTS & LEASES	400.00
770-6266-190	BLDG MAINT	100.00
	Total:	861.89



ORLAND CITY COUNCIL REGULAR MEETING Tuesday, August 18, 2026

CALL TO ORDER

The meeting was called to order by Mayor Barr at 5:34 PM.

ROLL CALL

Councilmembers Present: Councilmembers JC Tolle, John McDermott, Wade Elliott, Vice Mayor Alex Enriquez and Mayor Terrie Barr

Councilmembers Absent: None

Staff Present: Interim City Manager Justin Chaney, City Clerk Jennifer Schmitke, City Attorney Scott Drexel (arrived at 6:15 pm), Negotiation Attorney Greg Einhorn (via Zoom), Library Director Jody Meza, Recreation Manager Olivia Esquivel, Finance Director Joanne Moore

CITIZENS COMMENTS ON CLOSED SESSION - None

MEETING ADJOURNED TO CLOSED SESSION AT 5:35 PM

CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:36 PM

REPORT FROM CLOSED SESSION - *City Council met in Closed Session with City staff and City Attorney Scott Drexel to discuss conference with labor negotiators and anticipated litigation, as posted on the agenda. Pursuant to Government Code § 54957.1, Mayor Barr reported that no reportable action was taken.*

PLEDGE OF ALLEGIANCE

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Ms. Joantha Guthrie, Public Sector Manager with Waste Management, introduced Sarah Olick, the new Recycling Education Representative (RER). Ms. Olick thanked the Council for meeting with her and briefly introduced herself, providing an overview of her educational background and professional experience.

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes from August 4, 2026

- C. Receive and File Arts Commission Minutes from May 20, 2026
- D. Receive and File Arts Commission Minutes from June 17, 2026
- E. Receive and File Library Commission Minutes from May 11, 2026
- F. Approving and Adopting the Annual Appropriations Limit for FY 2026-27
- G. Adopt a Youth Sports Team Sponsorship Policy for Recreation Department youth sports program
- H. Appointment of Peter R. Carr as an Extra-Help Retired Annuitant (Government Code Sections 21224 and 7522.56) and Termination of Prior Professional Services Agreement
- I. Resolution 2026-13 - Adoption of a Publicly Available Salary Schedule for the City Manager Classification

Councilmember Elliott requested clarification regarding Item F, noting that the staff report stated the information was required to be available to the public 18 days prior to appearing on the agenda. The City Clerk confirmed that the item had been properly available to the public within the required timeframe.

Councilmember Elliott also requested clarification regarding a previous closed session item on the August 4th minutes, and the City Clerk confirmed that the correct wording would be reflected in the meeting minutes.

Regarding Item H, Councilmember Elliott requested clarification on the estimated cost savings. City Attorney Scott Drexel explained that the estimated 50% savings was based on the estimated number of hours Mr. Carr anticipated working. Mr. Drexel stated that the prior arrangement was a flat-fee agreement, up to \$32,000, which the City would pay regardless of the number of hours utilized. He explained that the downside of a retainer agreement is that payment is required whether the services are used or not. Based on an estimated workload of approximately 24 hours, Mr. Drexel stated the City could realize savings of about 50%.

Mr. Drexel also clarified on item I the distinction between the salary range of \$150,000 to \$210,000 and the actual amount approved by the Council. Councilmember Elliott stated that the Council selected the higher salary range because it wanted to attract an experienced executive and believed offering a competitive range would help recruit qualified candidates. Mr. Drexel explained that the \$150,000 to \$210,000 range was intended to establish the legal outer bounds of compensation the City could offer. Councilmember Elliott stated that he wanted the minutes to accurately reflect the amount approved by the Council in its motion.

Orland resident Earl Megginson requested clarification regarding Item H and asked why the item was being brought back to Council.

City Attorney Scott Drexel explained that the City's original intent was to hire Mr. Carr as an outside consultant through his own company, similar to other professional services contracts. However, because Mr. Carr had recently retired from CalPERS, CalPERS determined that the proposed arrangement would effectively create a common-law employment relationship.

Mr. Drexel explained that, as a result, the City needed to restructure the agreement with Mr. Carr to address the CalPERS requirements.

ACTION: Councilmember Elliott moved, seconded by Vice Mayor Enriquez, to approve Consent Calendar Items A through I with the following clarifications:

- **Item A:** Correct the typographical error in the August 4 meeting minutes that mischaracterized the actual closed session topic. The minutes should reflect the topic as it was advertised.
- **Item H:** Clarify that the estimated 50% savings was based on multiple factors and was not simply a comparison of \$100 versus \$150.
- **Item I:** Correctly reflect that the approved salary range was \$180,000 to \$210,000.

The motion carried by a voice vote, 5-0.

ADMINISTRATIVE BUSINESS

Resolution Approving a Memorandum of Understanding with the Orland Police Officers Association for the Period July 1, 2026 Through June 30, 2027

Interim City Manager Justin Chaney presented the Memorandum of Understanding (MOU) between the City of Orland and the Orland Police Officers Association (OPOA). Mr. Chaney stated that the previous MOU expired June 30, 2026. The parties exchanged initial proposals in June 2026 and met and conferred in good faith. The OPOA had ratified the proposed agreement.

Mr. Chaney explained that the agreement covers a one-year term from July 1, 2026, through June 30, 2027. The agreement provides a five percent (5%) salary increase for all classifications within the bargaining unit, effective July 1, 2026. The increase would be applied retroactively to employees who were on the payroll as of the date the agreement is ratified by the City Council.

Mr. Chaney reviewed the additional changes included in the agreement, including:

- Removing the 50% limitation on fitness reimbursement while retaining the existing maximum.
- Conforming the classification of Police Officer – Academy Recruit to the requirements of the Fair Labor Standards Act.
- Adding a 4/10 work schedule option for non-sworn employees at the discretion of the Chief of Police.
- Converting the shift differential from \$0.75 per hour to five percent (5%) of the employee's base hourly rate for hours worked between 5:00 p.m. and 7:00 a.m.
- Extending the Field Training Officer premium to all certified employees assigned as a Field Training Officer during periods when a trainee is assigned.

Mr. Chaney stated that the parties would exchange initial proposals for a successor agreement in March 2027.

Councilmember Elliott shared he was in favor of supporting the one-year agreement and stated the funds had been budgeted.

ACTION: Councilmember Tolle moved, seconded by Vice Mayor Enriquez, to adopt Resolution No. 2026-14 approving the Memorandum of Understanding between the City of Orland and the Orland Police Officers Association for the period of July 1, 2026, through June 30, 2027, and authorized its execution. Motion carried by a voice vote 5-0.

City Manager Verbal Report

Interim City Manager Justin Chaney introduced the City's new Finance Director, Joanne Moore. Ms. Moore briefly addressed the City Council, sharing information about her background and her goals for moving forward with the City.

Mr. Chaney reported that City staff understands the budget challenges facing the City in the future and is working together on plans to identify additional savings and address the City's financial needs.

Mr. Chaney also shared that Mr. Carr has been helpful in identifying ways to reduce costs and improve the way the City operates.

Mr. Chaney stated that his goal is to help create a more positive and stable work environment for the incoming City Manager, with goals and improvements already underway or completed to help position the next City Manager for success.

City Council Communications and Reports

Councilmember Elliott welcomed Finance Director Joanne Moore to the City staff and spoke about the importance of residents participating in and attending City Commissions. He thanked all Commissioners who volunteer their time to serve the City. Councilmember Elliott also reported that the nomination period for the upcoming election closed November 7, and that multiple candidates had filed for the open Council seats.

Mayor Barr thanked the City Department Heads for their hard work and welcomed the new Finance Director.

Councilmember McDermott reported that he attended the Economic Development Commission (EDC) meeting on August 11.

Councilmember Tolle had nothing to report.

Councilmember Enriquez reported on an upcoming Kiwanis meeting scheduled for August 19 at 6:30 p.m. at 1165 Hoff Way. He also shared information regarding the new RABA bus service, which now includes a stop in Orland. Councilmember Enriquez reminded the Council that the next Planning Commission meeting is scheduled for August 27.

MEETING ADJOURNED 6:56 PM

Jennifer Schmitke, City Clerk

Terrie Barr, Mayor



Recreation Commission Minutes April 22nd 2026

1. CALL TO ORDER – 6:00pm

The meeting was called to order by Chairman Ovitz at 6:01pm

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Commission members present: Chair Jason Ovitz, Vice-Chair Andy Ramirez, Commissioner Larry Carmona, Commissioner Joser Rosales entered at 6:06pm

Commission members absent: Commissioner Shannan Ovard,

Staff present: Recreation Manager Olivia Esquivel, Library Director Jody Meza

4. ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments:

No Public comments were made.

5. CONSENT CALENDAR

A. Approve Recreation Commission Meeting Minutes from January 28, 2026.

Mr. Carmona motioned to approve the minutes; Mr. Ramirez seconded. Motion passed 4-0

6. ADMINISTRATIVE COMMUNICATIONS, REPORTS, AND ACTIONS

A. Music garden in Library/Discussion & Action

Library Director Jody Meza presented a proposal to use a \$10,000 Carnegie Foundation grant designated for community-oriented projects. The proposed Music Garden would feature four flower-shaped instruments and one bee-shaped instrument, each costing approximately \$2,000. Meza recommended placing the instruments near the library's Fourth Street entrance to enhance the currently underutilized area. She also noted that, according to the manufacturer's website, the instruments produce noise levels comparable to a hair dryer or vacuum cleaner.

Meza and the Commission discussed the layout, potential sponsorship opportunities for each instrument, and possible ground-covering options, including gravel, bark, and stamped concrete. Commissioner Rosales suggested that if the stamped concrete route were to be pursued, the Library should seek sponsorships for each hexagon. Commissioner Carmona motioned to approve the Music Garden, seconded by Commissioner Rosales.

B. Pickleball Court Light Shutoff

Recreation Manager Olivia Esquivel presented a proposal to establish designated light shutoff times at the pickleball courts, noting that the City did not currently have a formal ordinance regulating court hours. Esquivel reported receiving complaints about individuals using the courts late at night, behaving disruptively, and disturbing nearby residents.

Commissioner Carmona motioned to establish a 10:00 p.m. light shutoff time for the pickleball courts and an 11:00 p.m. shutoff time for the Lely Park basketball courts. He also recommended posting signage prohibiting speakers and requesting respectful noise levels after 9:00 p.m. Commissioner Rosales seconded the motion.

C. Update on Winter/Spring Programs

Jiujitsu: Esquivel reported that the program launched in early April under instructor Clint Lacey and has experienced strong participation and high demand. Registration revenue covers the instructor's salary, and the Department's long-term goal is to offer the program year-round. However, additional gym space would be needed from January through March, when youth basketball occupies the Rec Center gym Monday through Saturday. Chair Ovitz asked whether the Department could use the high school wrestling room during those months.

Youth Basketball: The program reached its 300 participant capacity and had a successful season. The oldest division was separated into boys' and girls' leagues, a change that received positive feedback from parents, coaches, and players.

D. Preview of Upcoming Summer Programs

Esquivel reported that 11 school pool parties are on the calendar for the month of May and early June. Additionally, the annual Every Child Swims program will be taking place May 26th- June 1st.

Summer Aquatics: Standard programs- including swim lessons, aqua aerobics, lap swim, public swim, and pool parties will continue. Saturday public swim hours will be reduced to 1:00–5:00 p.m. Esquivel suggested using the morning hours for additional programming, such as private or adult swim lessons.

Summer Youth Programs: Summer programs including tumbling, flag football, soccer, jiu-jitsu and cheer camp are expected to continue. A new Challenger Sports soccer camp featuring international instructors is planned for July.

Adult Sports: An adult kickball league is being internally discussed and planned for the Vinsonhaler field to replace the declining softball league. Commissioner Rosales questioned if using Vinsonhaler was suitable for an adult league, mentioning the small field

7. Commissioner Reports

Commissioner Rosales reported that he had attended the Arts Summit in Sacramento and mentioned that they discussed ways he could help bring Arts into Recreational Facilities. Additionally, Commissioner Rosales commented on Adult Basketball league opportunities, and explored the idea of allowing an outside league utilize the Recreation Center as they are currently looking for places to host their games.

Chairman Ovitz reported that after speaking to Little League representative Frank Booth, the renovation to Lely West turned out well and was a success

8. Adjournment

The meeting was adjourned at 7:15pm



ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES

Tuesday, February 10, 2026

CALL TO ORDER - The meeting was called to order by Chairperson Lane at 4:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Present:	Amy Raymondo, Dee Dee Jackson, and Ron Lane
Commissioners Absent:	Sam Ilian
Councilmembers:	Councilmember McDermott and Vice Mayor Alex Enriquez
City Staff:	City Manager Joe Goodman and City Clerk Jennifer Schmitke

ORAL AND WRITTEN COMMUNICATIONS - None

CONSENT CALENDAR

- A. Approval of Economic Development Commission Minutes from January 13, 2026

Chairperson Lane requested that Article 29, as referenced during the January 13th meeting, be entered into the minutes for the record.

ACTION: Vice Chairperson Jackson moved, seconded by Chairperson Lane, to approve the consent calendar as presented, with the notation referenced above. The motion carried by voice vote, 3-0.

ITEMS FOR DISCUSSION OR ACTION

- A. Vacant Lot Inventory and Policy Options

City Manager Joe Goodman reported that he reviewed the previously compiled vacant lot and building inventory and stated that the City currently has 11 vacant buildings, eight of which are in fair or poor condition, and 16 vacant lots within City limits. Mr. Goodman noted that in prior years, the City sent letters to property owners in an effort to prevent blight. He also shared that he has been researching the possibility of implementing a vacancy tax or fee and learned that a vacancy tax would require voter approval.

He explained that a vacancy tax is generally intended to generate revenue and may be viewed as more punitive in nature, whereas a vacancy registration fee would require property owners to register vacant buildings or lots, allowing the City to conduct ongoing inspections and proactively prevent blight. Mr. Goodman stated that a fee would not require voter approval and could be adopted and maintained

through the City's fee schedule. He also referenced the previously discussed "carrot versus stick" approach and suggested it may be more advantageous to focus on providing options or incentives—such as façade improvements—to encourage property owners to address vacancies.

Vice Chairperson Jackson shared that she contacted the City of Corning regarding its fee schedule and will forward the information she received to the City Manager.

Chairperson Lane stated that he reviewed Corning's fee schedule and noted that Corning does not have a vacant lot/building tax, but instead utilizes a Vacant Building Monitoring Fee (Corning Municipal Code 8.23). He discussed the definition of a vacant building under Corning's ordinance and outlined the departments involved in enforcement, including the Police Department, Public Works, the Building Department, and Code Enforcement. He noted that the ordinance applies to both residential and non-residential properties and that a building need only be vacant for 90 days before a fee may be imposed.

Chairperson Lane further explained that Corning has a waiver process in place and that unpaid fees may be collected through a lien or special assessment if not paid within 60 days. He added that many municipalities utilize liens as part of their enforcement process. He suggested that any revenue generated could be directed toward the City's façade improvement program to support local businesses in need of help for building upkeep. He also referenced the Winstock Institute's "Four Keys to Success," which include enforcement strategies.

Vice Mayor Enriquez shared that he brought the idea forward to help improve the vacant lot and building situation in Orland. He expressed concern about the local economy and stated that addressing vacancies could be a positive starting point. Vice Mayor Enriquez emphasized that he prefers an approach focused more on incentives and collaboration with property owners - "more carrot, less stick."

Councilmember McDermott agreed with the incentive-based approach and supported the concept of reinvesting any collected funds into the façade improvement program.

The Commission discussed initially focusing on vacant commercial buildings in downtown Orland, with the possibility of expanding to residential properties in the future. Members also discussed potential incentives to better market vacant lots and buildings. Mr. Goodman committed to requesting additional data from the City of Corning, updating the draft outreach letter to property owners, compiling an updated inventory of vacant lots and buildings, and contacting property owners to gather information on barriers to leasing or developing their properties.

B. Transit Hub Concepts

Mr. Goodman reported that he recently met with Glenn County's Regional Transit Director and Transit Planner, Mardy Thomas, to discuss the potential development of a transit hub in Orland. He shared data from that meeting, noting that transit service in Orland has been reduced and that higher ridership is occurring between Willows and Chico. He stated that one possible reason may be Orland's limited transit infrastructure.

Mr. Goodman explained that Mr. Thomas expressed interest in the City reaching out to Caltrans regarding projects along State Route 32 to explore the possibility of incorporating bus pullouts, which could support the future development of a transportation hub. He also noted that during the meeting he learned the Redding Area Bus Authority (RABA) is considering potential routes through Orland to Chico, and that a transportation hub could be beneficial for travelers.

Chairperson Lane shared research on the Fairfield Transportation Center and described the amenities and services it offers. He also noted that he asked AI whether a Fairfield-style transportation center would be feasible in Orland and reviewed the staged development approach that was suggested.

Vice Chairperson Jackson stated that her business is located adjacent to the current bus stop and that she rarely sees travelers using the service. She expressed concerns regarding garbage accumulation, individuals sleeping at the stop, and personal property being taken. She also questioned how a future transportation center would be monitored, what type of security would be provided, and how many jobs such a project might bring to the community.

Commissioner Raymondo suggested exploring a short-term partnership with the fairgrounds, given the existing bus stop located in front of the fairgrounds. Mr. Goodman indicated he could bring that suggestion forward.

The Commission discussed the concept further, including potential property locations and amenities that could be incorporated into a transportation hub. Commissioners questioned the overall demand in the area and discussed potential grant funding opportunities and a phased development approach. Additional questions remained regarding the feasibility of connecting Orland's bus services to other regional providers and the need for improved marketing and promotion of existing services, such as Glenn Ride.

Mr. Goodman discussed the potential transit hub project, highlighting its long-term community benefits, including reduced traffic, improved air quality, and increased downtown foot traffic. He stated that he plans to meet with the transportation planner at the end of the month to gather additional information on ridership numbers and current services, as well as to explore grant opportunities for electric vehicle chargers.

Vice Mayor Enriquez shared his experience with a successful bus system in Puerto Vallarta, noting that it was easily accessible. He stated that improving accessibility locally could encourage greater public use of transit services.

Councilmember McDermott suggested exploring the availability of land adjacent to the new mental health facility on South Street near the railroad tracks as a potential hub location, as well as pursuing partnerships with neighboring counties.

Commissioners directed staff to gather more information and come back at a future meeting.

STAFF REPORTS

A. Business and Economic Development

Mr. Goodman shared that the Building Department would provide an update at the February 17 City Council meeting. Mr. Goodman also provided information on the current CHIP housing program. He also reported that Fuego Restaurant has closed.

B. Chamber Report

Vice Chairperson Jackson shared that the Orland Chamber of Commerce will be moving to quarterly meetings and stated she will touch base with them regarding the farmers' markets.

COMMISSIONER REPORTS**Commissioner Jackson:**

- Reported meeting with an employee from the Orland Inn regarding coordination with City Council, City staff, or Commissions to assist in improving occupancy.
- Discussed the Chamber of Commerce and the City potentially entering into a Memorandum of Understanding (MOU) to help promote activities and events at Black Butte Lake.
- Announced that her business, Collective Habits/Studio Milan, will celebrate its fifth anniversary on February 28.
- Shared that downtown businesses will host a car show, "Honey and Hot Rods," on April 11.

Commissioner Raymondo:

- Nothing to report.

Chairperson Lane:

- Attended the Veterans Stand Down at the Fairgrounds.
- Attended the January 22 Planning Commission meeting.

ADJOURN – 5:25 PM

Respectfully Submitted,

Jennifer Schmitke, Commission Secretary

Ron Lane, Chairperson



CITY OF ORLAND STAFF REPORT

MEETING DATE: SEPT. 1st , 2026

TO: Honorable Mayor and City Councilmembers

FROM: Justin Chaney, Interim City Manager

SUBJECT: Feline Population Reduction Program: History, Status of the \$25,000 Allocation, Reimbursement Demand, and Requested Direction (Discussion/Action)

BACKGROUND:

Since 2023, the City has considered various forms of support for feral cat population reduction and for Hidden Treasures Cat Rescue & Sanctuary, an independent nonprofit. The complete Council record is attached. The key actions are:

- **July 18, 2023:** Hidden Treasures requested \$35,000 in unrestricted operational support. No action was taken.
- **September 5, 2023:** Council appointed two members to the Glenn County Feline Ad Hoc Committee. A funding request made during public discussion was not acted upon because it was not agendaized for action; staff was directed to prepare an agreement.
- **September 19, 2023:** The City Attorney presented a draft reimbursement agreement with Hidden Treasures (not to exceed \$4,000/month, four-month term, payment only on documented billings, terminable at any time). Council declined to approve the agreement and deferred to the countywide Feline Ad Hoc Committee. The agreement was never executed.
- **November 7, 2023:** On the ad hoc committee's recommendation, Council approved (5-0, roll call) a \$25,000 contribution, from ARPA funds, to a countywide voucher program. Under the approved program design: residents pay a Glenn County veterinarian directly for spay, neuter, or euthanasia services; present their receipt to Glenn County Animal Control; and receive reimbursement of up to \$100 per cat, limited to four cats or kittens per household per year. Any facility used must be in good standing with the County and City on code enforcement and permits.
- **2024:** The countywide program was never implemented.
- **November 19, 2024:** Council received a staff report noting the County Board of Supervisors had allocated \$25,000 of County ARPA funds (November 12, 2024) to a joint spay/neuter reimbursement program that would include dogs. The report also noted that the City's ARPA account is an internally designated category of the General Fund. County and City staff were to plan logistics. The program was not implemented.
- **2025–2026:** Councilmembers and members of the public, including Hidden Treasures' director, have repeatedly requested implementation of the voucher program and renewed ad hoc committee activity.

ANALYSIS:

1. Status of the \$25,000. The November 7, 2023 action was an internal designation of ARPA funds, not a transfer to a separate fund or an expenditure. The City claimed its ARPA allocation as revenue replacement under the U.S. Treasury Final Rule's standard allowance; funds claimed under that election carry no federal eligible-use restrictions or spending deadlines and are, for all practical purposes, General Fund monies. Consistent with that treatment, Orland's ARPA account is an internally designated category of the General Fund, which is why the \$25,000 does not appear as a separate line item in the current budget. No funds have been spent, and the Council retains full discretion to re-appropriate, restructure, or rescind the designation.

2. Reimbursement demand. Hidden Treasures' director has submitted self-prepared vouchers totaling approximately \$9,000 and has stated the City owes this amount. The voucher program approved November 7, 2023 was never implemented; no vouchers were ever authorized or issued by the City or by Glenn County Animal Control, and no contract between the City and Hidden Treasures has ever been executed. Under settled California law, a city may be bound only by contracts entered into in conformity with its statutory contracting requirements, and theories such as implied contract, quantum meruit, and estoppel are generally unavailable against a public entity where those requirements were not met. Separately, payment of public funds absent a legal obligation or enforceable program raises concerns under the gift of public funds clause (Cal. Const. art. XVI, § 6).

3. Options for the program going forward. If the Council wishes to proceed with a spay/neuter reimbursement program, staff recommends the following guardrails in any structure selected: reimbursement only upon documented third-party veterinary receipts; enforcement of the per-animal and per-household caps; processing by Glenn County Animal Control or City finance staff (not by any program participant); no retroactive reimbursements for expenses incurred before program adoption; and, if a nonprofit or clinic is engaged, a written services agreement with invoicing, insurance, term, termination, and audit provisions.

RECOMMENDATION:

Discussion and direction to staff on each of the following:

1. The \$25,000 allocation. Whether to (a) rescind the November 7, 2023 designation of \$25,000 and return the funds to unrestricted General Fund status, or (b) reaffirm the allocation and select a delivery model: (i) a City-administered reimbursement program adopted with written guidelines; (ii) the joint City/County program per the County's November 2024 action; or (iii) a written services agreement with a participating veterinary clinic or qualified nonprofit.

2. Implementation. If a program proceeds, direct staff to return with program guidelines and any necessary agreement for approval, incorporating the guardrails described above.

Attachments:

1. Comprehensive Record Packet: Hidden Treasures, Cats, and Spay/Neuter (January 2023 – January 2026)

FISCAL IMPACT OF RECOMMENDATION:

Up to \$25,000 (General Fund, ARPA-designated) if the program is reaffirmed; \$0 if the designation is rescinded. No payment on the \$9,000 demand is recommended at this time.

CITY OF ORLAND

Comprehensive Record Packet: Hidden Treasures, Cats, and Spay/Neuter

January 2023 through January 2026 - Revised to include November 7, 2023 City Council action

Purpose

This revised packet compiles the City Council records previously assembled for Hidden Treasures, feline population reduction, cats, and spay/neuter programs, and adds the November 7, 2023 agenda/staff report and official minutes documenting the City Council's approval of a \$25,000 ARPA-funded contribution to the Countywide feline voucher program.

Record note. The November 7, 2023 materials are inserted chronologically after the September 19, 2023 records. The source pages that follow are reproduced from the official City agenda packet and minutes supplied for this report.

Revised Document Index

Section	Meeting date	Original record included
1	July 18, 2023	City Council minutes - Hidden Treasures funding request
2	September 5, 2023	City Council minutes - Feline Ad Hoc Committee
3	September 19, 2023	Staff report and minutes - draft reimbursement agreement
4	November 7, 2023	Agenda/staff report and minutes - Countywide Feline Task Force; \$25,000 ARPA approval
5	November 19, 2024	Staff report and minutes - ARPA feline population reduction
6	February 4, 2025	City Council minutes - \$25,000 spay/neuter allocation and ad hoc follow-up
7	June 3, 2025	City Council minutes - Hidden Treasures/voucher follow-up
8	November 18, 2025	City Council minutes - Hidden Treasures update
9	January 20, 2026	City Council minutes - public comment requesting ad hoc meeting

Key Findings - Updated

- **July 2023:** Hidden Treasures requested \$35,000 from the City and described a proposed low-cost spay/neuter voucher program.
- **September 2023:** Council appointed members to a feline ad hoc committee and considered a four-month reimbursement agreement capped at \$4,000 per month; the Council did not execute that short-term agreement at the September 19 meeting.
- **November 7, 2023:** Council approved a \$25,000 City contribution to the Countywide feline voucher program using ARPA funding by a 5-0 roll-call vote.
- **November 2024:** City staff reported that Glenn County allocated \$25,000 of its ARPA funds for a cat-and-dog spay/neuter reimbursement program and asked Council for implementation direction.
- **2025-2026:** Council and public comments repeatedly sought implementation and renewed ad hoc committee activity.

November 7, 2023 - Evidentiary Addition

Agenda Item 5.A - Report and Proposal from Countywide Feline Task Force

- The City Manager reported that the Countywide Feline Ad Hoc Committee had met on October 30, 2023. Orland was represented by Vice Mayor Bruce T. Roundy and Councilmember Jeffrey A. Tolley.
- The committee recommendation called for the City of Orland and Glenn County to each contribute **\$25,000** to a voucher/rebate program, for a stated total of **\$50,000 annually**.
- Residents could take a cat or kitten to any veterinarian in Glenn County and pay directly for spay, neuter, or euthanasia services, then seek reimbursement through Glenn County Animal Control for up to **\$100 per animal**, with a limit of **four cats or kittens per household**.
- The disposition of treated cats or kittens, including return to the location where captured, would be left to the resident presenting the animal for veterinary services.
- The committee proposed reconvening annually to review progress and considering the addition of dogs in the future.
- The staff report asked Council to determine the funding source if the City participated, expressly identifying General Fund or ARPA as options. The stated fiscal impact was **up to \$25,000**, with **\$12,500** identified for January-June 2024.

Council Discussion and Action

- Council discussed whether to use ARPA funds or General Fund tax revenues. Vice Mayor Roundy stated that the County had chosen to use ARPA funding.
- The minutes state that the Council decided to pay the full **\$25,000** toward the voucher program and have the committee meet after one year to review the program.
- **Motion:** Councilmember Tolley moved, seconded by Councilmember McDermott, that the City contribute **\$25,000** to the Countywide feline voucher program using **ARPA funding**.
- Councilmember Tolley added that any facility used must be in good standing with the County and City regarding code enforcement and permits.
- **Vote:** Motion carried by roll call **5-0**. Ayes: Tolley, Romano, McDermott, Roundy, and Dobbs. Nays: none.

Record status of the \$25,000. The November 7, 2023 minutes establish a formal City Council authorization and identify ARPA as the funding source. The November 7 records do not, by themselves, document that the \$25,000 was actually disbursed or that reimbursements were issued.

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD JULY 18, 2023

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:00 PM.

ROLL CALL

Councilmembers present:	Councilmembers John McDermott, Jeffrey Tolley, Matt Romano, Vice Mayor Bruce Roundy, Mayor Chris Dobbs
Councilmembers absent:	None
Staff present:	City Manager Pete Carr; Director of Administrative Services Rebecca Pendergrass; City Clerk Jennifer Schmitke; City Attorney Greg Einhorn; City Engineer Paul Rabo; Police Chief Joe Vlach
Staff present online:	Director of Public Works Ed Vonasek; Fire Chief Justin Chaney

Pledge of Allegiance led by Councilmember Tolley

CONSENT CALENDAR

- A. Warrant List (payable obligations)**
- B. Approve City Council Minutes for July 5, 2023**
- C. Receive and file Arts Commission Minutes from June 21, 2023**
- D. Receive and file Economic Development Commission Minutes from May 9, 2023**
- E. Caltrans Maintenance Agreement (Interstate Beautification Project)**

Action: Councilmember Tolley moved, seconded by Councilmember McDermott, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

ADMINISTRATIVE BUSINESS

A. Quarterly Update: Orland Area Chamber of Commerce

Dee Dee Jackson, Orland Area Chamber of Commerce President, and board member Danielle Hernandez briefly updated Council on Chamber activities over the last few months sharing that there is a possibility of moving into the Glenn Grows building which will help cutdown costs, they have hired a bookkeeper, they are looking to add a treasurer to the board the Chamber and they laid off its only employee which is also helping cut down on costs. Ms. Jackson shared upcoming events that the Chamber is preparing for such as a new 8-week farmers market, the 2nd annual rib cook-off and a Christmas Preview in the downtown area. Ms. Jackson explained that at this time the Chamber is not asking for additional funding. They would like to come back in a few months with more information about their possible building move.

Council members asked questions about the move to Glenn Grows building and about the farmers' market and thanked the board members for bringing their quarterly report.

B. Hidden Treasures Request for Financial Support

City Manager Pete Carr introduced Valerie Johnson and briefly shared background information on Hidden Treasures explaining that Ms. Johnson is requesting financial assistance from the County of Glenn and \$35,000 from City of Orland for unrestricted operational expenses for her spay/neuter/vaccination clinic. Mr. Carr reminded Council that the City annually pays Glenn County \$55,000 for comprehensive animal control services in addition to reimbursing Burnham Veterinary Clinic directly for administering the City's feral cat control program, and that the City waived Hidden Treasures' Conditional Use Permit (CUP) fee in 2022.

Ms. Johnson, director of Hidden Treasures cat sanctuary and Jody Putnam, Hidden Treasures volunteer presented to Council the services Hidden Treasures has provided to the City/County over the last year. Ms. Johnson provided a monthly cost breakdown which is roughly \$15,000 to keep the organization open. Ms. Johnson explained that Hidden Treasures has only been able to remain open due to generous private donations from Glenn County residents but shared that Ms. Putnam has been looking into grants for additional income.

Mayor Dobbs asked for clarification on how much Hidden Treasures is asking for from the County of Glenn and the Cities of Orland and Willows. Ms. Putnam shared that Hidden Treasures is asking the County for a low cost spay/neuter voucher program up to \$25,000 for residents who cannot afford spay/neutering costs and qualify for the program. In addition to the voucher program Hidden Treasures is also asking for 10% of monthly operating cost which is around \$17,000 a year. Ms. Putnam shared that the organization is asking the City for \$35,000 because the operations are in Orland and stated that most cats coming in are from Orland.

Ms. Putnam spoke about the public health issues that come with the increasing number of stray cats/kittens such as tapeworm, ringworm, roundworm, cat scratch fever, respiratory issues, and rabies.

Mayor Dobbs asked City Manager Carr if he knew of any other cities that helped with similar programs or organizations. Mr. Carr cities generally do not pay for the service out of tax revenue funds. Mr. Dobbs shared that he spoke with Supervisor Carmon, and they discussed a possibility of collaboration between Willows, Orland, and the County. Mayor Dobbs shared that he appreciates the services the organization is providing the community of Orland but stated normally cities take care of water, sewer, trash, not animal services. Mayor Dobbs stated he would like to see what all three agencies come up with for support. Ms. Johnson liked Mayor Dobbs' idea, stating it was very reasonable to see what all three agencies could do together.

Vice Mayor Roundy shared his support in working with the County and City of Willows to work on a plan to help provide support for Hidden Treasures.

Councilmember Romano asked questions about Hidden Treasures revenues and expenditures, discussed with Ms. Johnson and Ms. Putnam the growth/capacity of Hidden Treasures and what kind of solution the organization would need to continue their services.

Councilmember Tolley shared he is supportive of Hidden Treasures but stated that he is looking out for the citizens of Orland when it comes to approving the City spending taxpayers' dollars. Councilmember Tolley asked Hidden Treasures to look into cutting back expenses to help save money on operations and recommended that the organization look into getting more volunteers and donations.

Councilmember McDermott shared he is interested in the voucher program and stated he is thankful for what they do.

Councilmember Romano acknowledged there is a feral cat issue in Orland and expressed his concern about the issue of public safety and public health for residents. Councilmember Romano shared he is grateful for all the services Hidden Treasures is providing the community, he just wanted clarifications on how the City can help the organization long term. Councilmember Romano asked the organization to come back to Council with accurate numbers showing what it takes to run the organization so that the Cities and County can come together to come up with a solution to help.

Mayor Dobbs clarified to Ms. Johnson and Ms. Putnam to bring information and numbers the organization would be asking for from the City for a short-term solution, once the City has the information they can then join with the County and City of Willows to work on a long-term solution.

Heather LeDonne, Hidden Treasure supporter shared her experiences with helping spay/neutering stray cats.

Susan Smith, Orland resident, asked about the environmental impact that come from feral cats.

C. City Council discussion and possible action to award a construction contract for the City of Orland Emergency Groundwater Resource Project – Phase 2B

City Engineer Paul Rabo reminded Council that the City of Orland is working with State of California Department of Water Resources (DWR) to lay out, design, and construct improvements to the City's water system. The primary goal for the project is to supply residents [with dry wells], inside and outside of City limits, with a safe and reliable source of drinking water. The proposed project improvements include a new municipal groundwater well, water storage tank, water mains, fire hydrants and residential water services.

The second portion of the project, which was advertised on June 13, 2023, is Phase 2B located west of interstate 5 and north of Newville Road. Mr. Rabo shared a copy of the project area map and explained that the project includes the installation of approximately 1.8 miles of water main, 29 water connections, fire hydrants and other water system appurtenances. The estimated construction cost of the project was \$1,895,440.41, the lowest bid that was received was \$1,392,691.00 and the highest bid that was received was \$5,674,719.00.

Mr. Rabo shared that City staff evaluated all bids on July 11, 2023, and determined the lowest responsible bidder to be Visinoni Brothers, Inc. from Chico, with the low bid of \$1,392,691.00. Mr. Rabo stated that Visinoni Brothers, Inc has successfully completed the installation of other subdivisions in Orland such as Villa La Michele, Blair Estates and Linwood Park unit 2.

Councilmember McDermott asked if the City had received any bid protests. Mr. Rabo stated there was no protest on this bid packet. Councilmember McDermott asked City Manager Carr if the project comes under budget could the City extend the project into other areas of need in Orland. Mr. Carr shared that the possibility of adding additional water mains was not likely but adding people who are along the current water main extension route who are on the waiting list is a possibility.

Vice Mayor Roundy stated he was in favor of awarding Visinoni Brothers, Inc. the bid and thanked the City Engineer for all he is doing on the project.

Action: Vice Mayor Roundy moved, seconded by Councilmember Tolley, to approve the City Council awarding a construction contract for the City of Orland Emergency Groundwater Resource Project – Phase 2B project to Visinoni Brothers, Inc.; and to authorize the City Manager to execute the contract and all other documents necessary to complete the project. Motion passed by a voice vote 5-0.

D. Contract Services for Infrastructure Grant Application

City Manager Pete Carr recapped with Council that during the April 18th budget discussion meeting, City Staff and Council discussed how the City has been applying for multiple grants and has had impressive success in many departments, projects, and programs. Mr. Carr shared that the one area that the City has not found success in is with-in house efforts to obtain federal and state transportation infrastructure grant funding. Mr. Carr stated that these types of grants tend to be highly competitive and complex. Mr. Carr shared that currently the City could possibly apply for multiple grant sourcing under the 2023 Multimodal Project Discretionary Grant (MPDG). Benefit – Cost analysis has been a stumbling block for the City.

Mr. Carr reminded Council that they approved grant writing allocations in multiple departments budgets, and shared that if Council decided to, they could group all the allocations of \$10,000 together to help hire qualified grant-writing organizations to help the City work on federal grants. Mr. Carr stated that he contacted 3 CORE to help seek qualified grant-writing firms and they recommended two organizations. Mr. Carr briefly spoke about each organization 1.) Mark Thomas & Company, a consultancy that has worked on a lot of federal transportation grants (2 of which have been funded) and 2.) Morrison Company has done a lot of grants for local jurisdictions, but they have not done any federal transportation grants. Mark Thomas & Co's bid was for \$45k, Morrison Co bid was for \$25-30k, and a third consultant was contacted by the City but they declined to submit a proposal.

Mr. Carr stated that staff recommends that the City apply for federal grant partnership with the City and Caltrans to fund the Orland Corridor Modernization Project which would include design/building for widening the Newville Road overpass at i-5, implementing traffic control measures at Newville/Ninth/Tehama, implementing the Walker Streetscapes Master plan and associated parts of the OJ500 Caltrans plan for 2025-2026.

Councilmember Romano shared that he researched both grant-writing organizations and stated he is leaning toward Mark Thomas & Company after seeing their work. Councilmember Romano stated the City can't get the grants without a plan and hiring a professional grant writing service seems to be the step to help the City. Councilmember Romano asked if the additional freeway exit at 618/South Street could be included in the Orland Corridor Modernization project.

Councilmember McDermott asked if the City would own the rights to the grant application information that the organization provided to the City. City Attorney Greg Einhorn and Assistant City Manager Rebecca Pendergrass clarified that the City would own the product that the organization produced for the City. Councilmember McDermott stated the City will never get the money if they don't apply and was in agreeance with Councilmember Romano that Mark Thomas & Company looked to be the best choice for the City of Orland.

Councilmember Tolley asked with all the studies going on, would the City have a higher probability of getting a grant. Mr. Carr shared that it is helpful. Councilmember Tolley shared he believes Mark Thomas & Company looks to be the best choice.

Mayor Dobbs asked what grant approval rates currently are. Mr. Carr shared that it is less than 10%.

Vice Mayor Roundy stated his support for hiring a professional grant-writing organization, sharing it would be a great investment for the City and money well spent.

Action: Councilmember Romano moved, seconded by Vice Mayor Roundy, to award a grant-writing proposal to Mark Thomas & Company and authorize the City Manager to execute it, or direct staff. Mr. Carr clarified that he would ask the consultant if the other intersection could be included. Motion passed by a voice vote 5-0.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS: None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Romano:

- Attended two ambulance meetings (Westside Ambulance Co and Glenn County) and is currently gathering information, suggested adding EMS topic to a future agenda for Council to discuss numbers and funding;
- Asked about status of the Maverik off-ramp/intersection. Mr. Rabo shared that demo/construction is due to begin July 24th;
- Asked if Quiet Creek has provided a preliminary map, Mr. Rabo stated there must be a layout when the application is submitted and shared he knew there was some issues with the map that they were needing to correct.

Councilmember McDermott:

- Announced that the July 20th Planning Commission meeting has been cancelled;
- Announced he will be absent at the August 1st Council meeting.

Councilmember Tolley:

- Nothing to Report.

Vice Mayor Roundy:

- Will be attending the Transportation and Transit meeting July 20th;
- Attended the July Groundwater Sustainability agency meeting July 17th;
- LAFCo's July meeting has been cancelled.

Mayor Dobbs

- Nothing to Report.

MEETING ADJOURNED AT 8:25 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD SEPTEMBER 5, 2023

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:00 PM.

Pledge of Allegiance

ROLL CALL

Councilmembers present:	Councilmembers Jeffrey Tolley, Matt Romano, John McDermott, Vice Mayor Bruce Roundy, Mayor Chris Dobbs
Councilmembers absent:	None
Staff present:	City Manager Pete Carr; Director of Administrative Services Rebecca Pendergrass; City Clerk Jennifer Schmitke; Public Works Director Ed Vonasek; Police Chief Joe Vlach; City Attorney Greg Einhorn
Staff present online:	None

CONSENT CALENDAR

- A. Warrant List (payable obligations)**
- B. Approve City Council Minutes for August 15, 2023**
- C. Second Reading: Ordinance 2023-04 Late Fee Waiver**
- D. Treasurer's Report**
- E. Annual Posting of Salary Schedule**
- F. 2023 Volunteer Fire Capacity Grant Resolution**
- G. Receive and file Library Commission Minutes from May 8, 2023**
- H. Receive and File Public Works & Safety Commission Minutes from August 8, 2023**
- I. Receive and File Planning Commission Minutes from May 18, 2023**
- J. Receive and File Planning Commission Minutes from June 15, 2023**

Mayor Dobbs stated City Staff pulled check number 57712 written to Cal Signal to be reviewed further by City Staff.

Councilmember Tolley asked to pull item 4.E. to discuss.

Action: Councilmember Roundy moved, seconded by Councilmember McDermott, to approve the consent calendar without item 4.E. Motion carried unanimously by a voice vote 5-0.

Councilmember Tolley shared his concerns that item 4.E. Annual Posting of Salary Schedule was placed on the consent calendar and stated it is an important item that should be discussed in more detail before voting upon it. Councilmember Tolley asked what changes have been made to the salary schedule since the budget was passed in June 2023. Mr. Carr shared that he is recommending a change to the Director of Administrative Services/Assistant City Manager (ACM) salary range to better reflect the labor market for that position. Mr. Carr stated that the salary schedule is in the public domain, and it is posted on the City website. Councilmember Tolley stated he is not opposed to a pay raise for the position but explained that he felt the amount was too high.

Mayor Dobbs shared that the City needs to stay competitive on salaries.

Action: Councilmember McDermott moved, seconded by Vice Mayor Roundy, to approve item 4.E. from the consent calendar. Motion passed by a voice vote 4-1.

Ayes: Councilmembers Romano, McDermott, Vice Mayor Roundy and Mayor Dobbs

Noes: Councilmember Tolley

Councilmember Tolley stated for the record he is following the citizens' will.

ADMINISTRATIVE BUSINESS

A. ARPA Update

Mr. Carr provided Council an update on American Rescue Plan Act (ARPA) projects list and briefly spoke about progress and status of each project. Mr. Carr shared that a few projects have not started yet but most ARPA programs and projects are completed or underway. Mr. Carr also stated that no projects are currently overspending.

Mr. Carr spoke with the Council about the Community e-Gift Cards (Queen Bee Bucks), sharing sales stats. Mr. Carr asked Council to decide if they want to sunset, hibernate, or add more funding to the program.

Councilmember Romano asked if there was any information about the match with the County for the ball field updates. Mr. Carr stated the City has not received an official agreement with the County yet.

Councilmember Tolley stated that since the Queen Bee Bucks are phasing out why not put the money into a skatepark, since not all people play soccer, softball, and baseball. Vice Mayor Roundy shared that the skatepark is on a project list, that once a site and funding is found will be brought back forward to Council. Councilmember McDermott shared that the people who filled out the skatepark survey wanted open spaces and the Council should make that a priority.

Orland resident and small business owner Terrie Barr shared her experience and voiced her concerns on how ARPA has had limited impacts on local small businesses. Ms. Barr suggested that any additional ARPA money may have a bigger impact if it was put into a marketing program that showed new customers coming in.

Vice Mayor Roundy remarked that ARPA money was not only for businesses that had a loss during Covid but also for City's loss of revenue. Vice Mayor Roundy stated that the Council at that time chose to administer the funds in multiple ways instead of one project and shared that he felt the City used the funds wisely and it helped the City make up any lack of sales tax.

Mayor Dobbs and Councilmember Tolley shared that they thought it was a good idea to table this item and bring this item back on a future agenda.

Councilmember Romano pointed out that multiple items on the Use of ARPA Funds list are projects that will help local businesses.

B. Replacement of Enterprise Software

Director of Administrative Services/ACM Rebecca Pendergrass brought to Council a proposal from Tyler Technologies to replace the current enterprise software (MOMs), Corbin Willits System, Inc. Ms. Pendergrass shared that the City has been using its current software since 1974 and is looking to upgrade the software because it is very antiquated. Ms. Pendergrass spoke about the outward-facing

benefits for the community/water and sewer account customers, went over what the software included for staff and spoke about the startup costs and ongoing annual costs. Ms. Pendergrass shared that City staff has been trying to reach out to multiple software companies to get additional proposals, but staff has received no additional bids.

Councilmember Romano asked about the current costs the City pays with MOMs. Ms. Pendergrass shared the annual costs and explained how the proposed costs would be allocated for the new software.

Councilmember Tolley commented that the antiquated software and limited customer service can be bad for staff and City customers, and he is open to changes but would like to hear from other software companies before making a final decision. Councilmember McDermott inquired about the efficiency of both programs for City Staff. Vice Mayor Roundy shared he felt an update and upgrade for the citizens of Orland and City staff is much needed.

Action: Councilmember McDermott moved, seconded by Vice Mayor Roundy, to direct staff to engage in replacing the current enterprise software with Tyler Technologies. Motion passed by a voice vote 4-1.

Ayes: Councilmembers Romano, McDermott, Vice Mayor Roundy and Mayor Dobbs

Noes: Councilmember Tolley

Undeveloped City Property 517 Walker Street

City Manager Pete Carr presented to Council potential utilization of $\frac{3}{4}$ acre of bare land the City purchased in December 2018, 517 Walker Street. Mr. Carr shared that the property was originally planned for future development as a Honeybee Discovery Center (HDC) museum and visitor center, but the City has not entered into a lease agreement for the land with HDC and now it appears that HDC may be refocusing its discovery center vision to an alternate location.

Mr. Carr stated there is a pending State grant for a “Pollinator Park” which would provide vegetation, pedestrian walkways, seating, and an outdoor plaza-type gathering space, with a small portion proposed for electric vehicle charging infrastructure.

Mr. Carr invited Council to consider options and preferred alternatives for this key-location property if the HDC chooses to relocate. Mr. Carr shared a few suggested options for this property have been city hall facilities, parking, and recreational amenities.

Councilmember Tolley would like to wait on making any decision on this property until HDC makes their final decision. Councilmember Tolley asked about selling to private developers.

Councilmember Romano suggested planting the pollinator garden now, since trees take a while to grow, make a pad and park and then add more later.

Councilmember Roundy likes the idea of a Pollinator Park and a new bigger City Hall in that location. Councilmember Roundy stated that the building could include additional office spaces for rent and it would open the City Hall side of the current building up for Police to expand.

Orland resident Terrie Barr spoke to Council about Orland’s branding as the “Queen Bee Capital” and how the City has grown over the past few years. Mrs. Barr presented potential suggestions for the City to consider for the undeveloped property on Walker Street, including pollinator gardens, an educational kiosk or visitor center.

Orland resident Trish St. Evans shared potential ideas on what she would like to see for the property on Walker Street including a charging station, visitor center, City Hall or pollinator garden.

No Council actions.

C. Proposal for Electric Vehicle Charging Stations

City Manager Pete Carr presented a proposal for the installation of electric vehicles (EV) charging stations in the downtown area. Mr. Carr shared that the objective is to encourage highway travelers to visit the downtown shops and restaurants while recharging their vehicle.

Mr. Carr shared that Rivian has been the only EV vendor to respond to the City's solicitations and shared a diagram depicting proposed location of EC spaces and equipment. Mr. Carr stated that the proposed agreement with Rivan would be a lease of parking spaces, with 6 charging stations now and possibly 6 more later.

Councilmember Tolley stated he does not feel ready to move forward on this item just yet, but he does like that Rivian would now offer accessibility to many different car manufacturers. Vice Mayor Roundy shared his support for the proposal.

Orland resident Carolyn Pendergrass asked if there were currently any State or Federal mandates that cities must install EV parking. Mayor Dobbs explained that currently there are no mandates. Ms. Pendergrass asked what would happen if a non-electric vehicle parked in one of the spaces. Mr. Carr shared that the City has not discussed how enforcement of the spaces would be taken care of.

Trish St. Evans asked about the six additional spaces and stated she saw this as the community working together and likes the idea of people being able charge their EV and then enjoy Pollinator Park or stop into one of the downtown businesses to spend money.

Orland resident Christine Stifter asked if staff or Council has talked with downtown businesses owners to find out if the businesses are for or against the EV chargers. Mayor Dobbs stated he has spoken with many downtown businesses who have all been in favor of the charging spaces. Ms. Stifter shared her concerns for taking up spaces in front of downtown businesses.

Orland resident Brandon Smith asked about the aesthetics of the chargers. Staff presented images of what the chargers and signage would look like.

Terrie Barr asked about the sound the EV equipment makes. Chelsea Williams, Rivian spokesperson stated the sound from the equipment has been described as white noise as power is going through station. Ms. Barr shared her concerns with adding a new City Hall building, parking for City employees, EV charging equipment and a pollinator park on the vacant lot. Ms. Barr suggested the City move the charging stations to the City owned property on Hwy 99.

Councilmember Tolley suggested tabling the item for now.

Glenn County resident Troy LeDonne shared his opinion on the EV charging station and stated his concerns with the noise the equipment will make and did not feel the EV charging space on the vacant lot would get utilized by an electric truck pulling a trailer.

Mayor Dobbs shared he would like to review the contract first and allow for more public comments once the agreement is available.

Councilmember Romano stated Rivian wants to invest in this community and shared he believes it will bring people to the downtown area.

Ms. Barr stated she has invested in Orland her entire life and shared her concerns for the noise the equipment will make and the effects it will have on the downtown business owners.

Action: Councilmember McDermott moved, seconded by Vice Mayor Roundy, to approve the proposal and authorize the City Manager to execute the agreement and project. Motion passed by a voice vote 3-2.

Ayes: Councilmembers Romano, McDermott, Vice Mayor Roundy

Noes: Councilmember Tolley and Mayor Dobbs

D. Appointment to Feline Ad Hoc Committee

Director of Administrative Services/ACM Rebecca Pendergrass presented to Council the opportunity for one or two Councilmembers to represent Orland on the Glenn County Feline Ad Hoc Committee. Ms. Pendergrass shared that the Glenn County Board of Supervisors recently established the temporary single-focus (ad hoc) committee to explore ways to address the issues of feral cats and services to control the feral population.

Mayor Dobbs asked the Council for volunteers to join the committee. Councilmember Tolley and Vice Mayor Roundy both stated their interest in joining the Committee.

Willows resident/Hidden Treasures Board member Janice Smith stated her appreciation for Councilmembers joining the Committee but shared that Hidden Treasures Sanctuary is running out of money/time to stay open and they need help now.

Orland resident Jody Putnam reminded Council that she has given them all the information that they requested. Ms. Putnam suggested a solution to the problem could be that the City enact a spay/neuter ordinance.

Orland resident Alane Allison shared her experience with rescuing cats in Glenn County and Orland and expressed the need for help now.

Director of Hidden Treasures Valerie Johnson thanked the Council for hearing the concerns of all the volunteers and shared information on the dire conditions at the clinic.

Troy LeDonne asked the City to take care of the cat problem.

Vice Mayor Roundy stated the Council understands it is a problem and everyone agreed to help with short term and long-term problems. Vice Mayor Roundy shared that the ad hoc committee would help with the long term and challenged the Council to come up with a solution to help the sanctuary with the short-term problem.

Ms. Johnson asked the Council for help in the interim to keep the Sanctuary open.

Councilmember Tolley stated he is supportive of the sanctuary and the services they provide but shared fiscally the amount of money it is taking to run the sanctuary is too much. Councilmember Tolley shared he didn't want to see taxpayers pay for the services but would prefer to see citizens who use the services pay for them.

Councilmember Romano stated that cats are a public safety problem. Councilmember Romano shared he can't wrap his head around the sanctuary monthly costs but explained if there is a legitimate bill for rent or veterinarians bills the \$40-\$60k they are requesting may help them till the end of the year.

Mayor Dobbs shared he would be interested in covering rent and utilities but not just giving \$40-60k. Vice Mayor Roundy and Mayor Dobbs asked what the sanctuary would need for 3-4 months on rent and utilities.

Ms. Putnam stated the sanctuary would need \$25k-\$30k.

City Attorney Greg Einhorn stated that this item is not on the agenda as an action item. He stated that Council can direct staff to draft an agreement with specific parameters so that what is approved is not just dollar figures but a contract. Council agreed this should come back with a dollar figure that Council and Hidden Treasures Sanctuary can both agree on at the next Council meeting.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

None

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Romano:

- Nothing to Report.

Councilmember McDermott:

- Nothing to Report.

Councilmember Tolley:

- Nothing to Report.

Vice Mayor Roundy:

- Attended the ribbon cutting at McDonald's;
- Attended the ribbon cutting at Purpose Place;
- Shared he attended a fun presentation at the Art Center April 1, 2023;
- Will miss Transportation and Transit meeting September 19th;
- Will be attending the LAFCo meeting for September;
- Will be attending the Water Authority meeting;

Mayor Dobbs

- Nothing to Report.

MEETING ADJOURNED AT 8:50 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



CITY OF ORLAND STAFF REPORT
MEETING DATE: September 19, 2023

TO: Honorable Mayor and City Council

FROM: Greg Einhorn, City Attorney

SUBJECT: Draft Reimbursement Agreement: Hidden Treasures

The Council's September 5, 2023 agenda included an item entitled: "Appointment to Feline Ad Hoc Committee."

Public discussion on this item included members of Hidden Treasures. Hidden Treasures provides feral cat services in Glenn County, including services in the City of Orland, as an independent non-profit and not under contract with the City. Hidden Treasures represented that its operational expenses, including rent and utilities, are \$15,000 per month.

During that public discussion, Hidden Treasures presented a funding request to the City Council. Because funding was not on the agenda for action, the Council generally discussed the matter, and directed staff to prepare an agreement consistent with the Council's discussion.

Presented here is an agreement for consideration.

Payment by the City will be in the form of reimbursement upon presentation of written, incurred billings. The City reserves the right to decline to pay on any billing. The monthly amount is not to exceed \$4,000. The agreement is limited to four months. The agreement may be terminated at any time.

RECOMMENDATION:

Discussion, action on the agreement, or further direction to staff.

MINUTES OF THE ORLAND CITY COUNCIL
REGULAR MEETING HELD SEPTEMBER 19, 2023

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:00 PM.

Pledge of Allegiance led by Councilmember Romano

ROLL CALL

Councilmembers present:	Councilmembers Jeffrey Tolley, Matt Romano, John McDermott and Mayor Chris Dobbs
Councilmembers absent:	Vice Mayor Bruce Roundy (listened via Zoom)
Staff present:	City Manager Pete Carr; Director of Administrative Services Rebecca Pendergrass; City Clerk Jennifer Schmitke; Library Director Jody Meza; City Engineer Paul Rabo; Police Chief Joe Vlach; City Attorney Greg Einhorn
Staff present online:	Public Works Director Ed Vonasek; Recreation Director Joe Fenske; Fire Chief Justin Chaney

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for September 5, 2023
- C. Agreement for Maintenance of City Water Lines in County Roads
- D. Eighth Street Speed Table Removal
- E. Agreement for Glenn County Allocation of American Rescue Plan Act funds to Libraries
- F. Glenn County Health and Human Services Agency Agreement for Library Services
- G. City Council discussion and possible action to award a consultant contract for the City of Orland Emergency Groundwater Resource Project – Multiple Phases

City Attorney Greg Einhorn reminded Council that they are back to following pre-Covid rules and explained that Vice Mayor Roundy may observe as a member of the public, but because he was not present, he could not participate in the meeting.

Action: Councilmember Tolley moved, seconded by Councilmember McDermott, to approve the consent calendar as presented. Motion carried by a voice vote 4-0.

ADMINISTRATIVE BUSINESS

A. Draft Reimbursement Agreement: Hidden Treasures

City Attorney Greg Einhorn presented a funding agreement for the Council to review. The short-term funding agreement was requested after a public discussion with Hidden Treasures Sanctuary, an independent non-profit organization that provides feral cat services in Glenn County and Orland and which requested funding from the City to help with operational expenses, including rent and utilities. Mr. Einhorn explained each term of the agreement.

Hidden Treasures Board Member Jan Smith shared her concerns and asked Council to consider giving to the Sanctuary for their basic necessities.

Director of Hidden Treasures Valerie Johnson thanked the Council for listening to their needs and concerns. Ms. Johnson shared her worries for not being able to continue to help with the cat issue that is going on in Glenn County. Ms. Jonnson shared the sanctuary has cut a lot of costs and she has been looking into using personal property for an additional cat facility in the County.

Councilmember Tolley moved to “not pay a single cent”. Without a second the motion failed.

Council discussed concerns, shared their opinions, and asked Hidden Treasures Sanctuary Board President, Valerie Johnson questions. Council concluded that they support and appreciate the services Hidden Treasures provides but at this time they do not feel like the business model is supportable and that taxpayers should not have to take on this burden. The Council decided to wait on signing a short-term support agreement until the Countywide Feline Ad Hoc committee meets to discuss the matter.

B. Consider Regulation of Alcohol at Library Park

City Manager Pete Carr advised Council that Mayor Dobb suggested consideration of prohibiting/regulating the use of alcohol in Library Park. Mr. Carr spoke about regulations that apply to all parks, regulations that apply to specific parks, and explained when regulations are infractions and when they are misdemeanors.

Mr. Carr asked for specific directions to help City staff draft an ordinance on this topic. Mayor Dobbs shared that he brought this suggestion forward to help Orland Police Department regulate some of the disruptive activities that have been happening in Library Park. Mayor Dobbs stated he would like to allow special use permits to allow for special events to serve alcohol in the parks. Councilmember Tolley asked Police Chief Vlach his opinion on the regulations. Chief Vlach gave some suggestions for Council to think about when putting together regulations they would like to see in a park ordinance. Councilmember McDermott mentioned the Orland Volunteer Fire Department (OVFD) has frequent calls to Library Park for overdosing or alcohol related issues but no calls for the same issues at other parks. Councilmember Romano stated Library Park should be a place that kids, families, and the elderly can come to feel safe and can relax.

Library Director Jody Meza shared that the Library is also a cooling center, a clean air center, and they host many children events and family activities. Ms. Meza shared that she has seen an increase in incidents at Library Park and inside the Library where she has had to ask law enforcement to help assist in the situations. Ms. Meza stated she felt that Library staff and patrons would be in support of an alcohol regulation at Library Park.

Orland resident Trish St. Evens appreciated Council bringing this item forward to get addressed before the problem gets too bad.

Council directed staff to move forward with drafting an ordinance.

Vice Mayor Roundy shared his experience with the people that live in the park and stated that the neighbors across the street from the park do not feel safe in their own homes.

C. Proposal for Streetscape Phase 1

City Manager Carr shared background on the Streetscapes project that was adopted in 2017/2018. Mr. Carr explained that the Streetscape Master Plan envisions improvements to Walker Street between Second and Sixth Streets in pedestrian facilities, drainage, and aesthetics. Mr. Carr stated City Council

set aside \$200,000 for streetscapes from its American Rescue Plan Act (ARPA) funding, and Caltrans is implementing road improvements on State Route 32 (SR32).

Mr. Carr provided visual design examples for lamp posts, benches, trash receptacles and a map of proposed lamp post placement on 4th and 5th Streets and a budget.

Mr. Carr shared that he has met with interested business owners several times over the past year, exploring options consistent with the master plan and most recently presented the concept examples to the Economic Development Commission (EDC) to get their feedback on items.

Council discussed the concept ideas and asked questions about the project. Mayor Dobbs suggested partnering with Orland High School FFA program to see if they could work on benches for the project. Councilmember McDermott asked about the bulb outs and decorative patterns on the 4th Street from the Streetscapes plan. Councilmember Romano shared that he is ready to approve Phase 1 of the Streetscapes plan.

Ms. St. Evans shared her experience with purchasing FFA metal projects and stated incorporating the students work would be an asset.

Council directed staff to bring this agenda item back to Council at the next meeting, allowing citizens time to provide feedback back to the Council.

D. City Council discussion and possible action to award a construction contract for the City of Orland Emergency Groundwater Resource Project–Phase 2A

City Engineer Paul Rabo reminded Council that the City of Orland is working with the State of California Department of Water Resources (DWR) to lay out, design and construct improvements to the City water system. The primary goal for this project is to supply residents (with dry wells), inside and outside City limits, with a safe and reliable source of drinking water.

The third portion of the project, which was advertised August 14, 2023, is Phase 2A located south and east of the City limits. The project includes the installation of approximately 5.1 miles of water main, 114 water service connections, fire hydrants and other water system appurtenances. The estimated construction costs of the project were \$5,414,800.00, the lowest bid was received was \$4,472,651.00 and the highest bid received was \$6,814,108.00.

Mr. Rabo shared that City staff evaluated all bids on September 12, 2023, and determined the lowest bidder to be Visinoni Brothers, Inc from Chico, with the low bid of \$4,472,651.00. Mr. Rabo shared that Visinoni Brothers, Inc has successfully completed the installation of many other subdivisions in Orland such as Blair Estates and Linwood Park unit 2 and was awarded the contract for Phase 2B of the Orland Emergency Groundwater Resource Project. Mr. Rabo provided a pipeline map of the project and the final bid summary.

Council asked questions about adding additional connections, the number of hydrants in the project, how Visinoni was chosen and about how many more phases are pending in this project.

Action: Councilmember Tolley moved, seconded by Councilmember Romano, to approve the City Council awarding a construction contract for the City of Orland Emergency Groundwater Resource Project – Phase 2A project to Visinoni Brothers, Inc.; and to authorize the City Manager to execute the contract and all other documents necessary to complete the project. Motion passed by a roll call vote 4-0.

Ayes: Councilmembers Tolley, Romano, McDermott, and Mayor Dobbs
Nays: None

E. Economic Development Commission Vacant Position

Director of Administrative Services/ACM Rebecca Pendergrass reminded Council that at the August 15th meeting City staff announced a vacancy on the Economic Development Commission (EDC), Council directed staff to advertise the vacant seat as well as contact the prior applicants that were interested. Ms. Pendergrass shared that the seat was someone who resides within City limits, there were three applicants for the seat but only two qualified. Ms. Pendergrass asked if the Council would like to appoint the Commission member or have the two qualified applicants interviewed for the position. Council directed staff to set up interviews with the two applicants.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Orland resident Marjorie Palmer stated her concerns with the removal of speed bumps on Eighth Street. Ms. Palmer shared that stop signs and street name signs are missing in her neighborhood. Public Works Director Vonasek shared this project is on a list to get done, but no date is set yet.

Orland resident Robert Townsend shared his concerns about the removal of speedbumps and stated stop signs may help but hopes more police patrol in the area can help with the speed in the area.

Mayor Dobbs shared he would like to see striping on Eighth Street on a future agenda. The council concurred. Councilmember Romano stated he would like to see similar striping to the East Street project, with bike lanes and painted bulb outs.

Chief Vlach invited the Council and citizens to come to the next Public Works and Safety Commission meeting on October 10th, where possible new stop signs will be discussed.

Orland resident Delores Ross shared concerns about future potential mandates and parental control in the schools. Mayor Dobbs suggested bringing her concerns to the Orland Unified School District school board.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Romano:

- Updated Council on the EMS project;
- Shared that Friday September 22nd is the last day of the Farmers Market;
- Homecoming/Battle of the Axe is September 22nd;
- Shared his excitement about the DWR and the East Street projects;
- Expressed his appreciation for City Public Works and Recreation Departments;

Councilmember McDermott:

- Will be attending the Planning Commission Meeting, September 21st;

Councilmember Tolley:

- Attended the Economic Development Commission Meeting September 12th;

Mayor Dobbs

- Attended the Greg Martinez - End of Summer Car show September 9th.

MEETING ADJOURNED AT 8:17 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



CITY OF ORLAND STAFF REPORT

MEETING DATE: November 7, 2023

TO: Honorable Mayor and City Councilmembers

FROM: Pete Carr, City Manager

SUBJECT: **Report and Proposal from Countywide Feline Task Force
(Discussion/Action)**

BACKGROUND:

The City annually pays Glenn County \$55,000 for animal control services, and since 2014 has maintained a program with Burnham Veterinary Clinic to partially offset the cost of feral cat services.

The City in recent months has been considering whether and how to respond to the request for financial support from Hidden Treasures Cat Rescue & Sanctuary in Orland. Hidden Treasures is requesting immediate and ongoing financial support. The City Council deferred action pending the result of a countywide feline ad hoc task force established to coordinate an approach between the County of Glenn, Willows and Orland. Vice Mayor Roundy and Councilmember Tolley represent Orland on that committee.

ANALYSIS:

Based on their most recent meeting Monday, October 30, the Feline ad hoc Committee recommends:

1. City of Orland and Glenn County would each contribute \$25,000 to a voucher program (total \$50,000 annually) to help offset costs of reducing the cat population.
2. Residents could take any cat or kitten to any veterinarian in Glenn County and pay directly for spay, neuter or euthanasia services.
 - Residents could then take their receipt to Glenn County Animal Control where they would be eligible for rebate/reimbursement of up to \$100.00 of services provided and paid.
 - There would be a limit to reimbursement of up to four (4) cats or kittens per household.
3. Disposition of cats and kittens, including return of the felines to the place where they were captured, would be at the discretion of the resident presenting the animal for veterinary services.
4. The committee would reconvene annually to review progress in reducing the cat population, and would consider adding dogs to the voucher program in the future.

RECOMMENDATION:

Direct Staff and/or Feline ad hoc committee members.

Council should decide, if funding is to be provided, which fund would be used (General? ARPA?).

FISCAL IMPACT OF RECOMMENDATION:

Up to \$25,000; \$12,500 this fiscal year (Jan-June 2024).



ORLAND CITY COUNCIL REGULAR MEETING MINUTES

Tuesday, November 7, 2023

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:30 PM.

ROLL CALL

Councilmembers present:	Councilmembers Jeffrey Tolley, Matt Romano, John McDermott, Vice Mayor Bruce T. Roundy, and Mayor Chris Dobbs
Councilmembers absent:	None
Staff present:	City Manager Pete Carr; Director of Administrative Services Rebecca Pendergrass; City Clerk Jennifer Schmitke; Police Chief Joe Vlach; City Attorney Greg Einhorn, City Engineer Paul Rabo
Staff present online:	Recreation Director Joe Fenske; Public Works Director Ed Vonasek; Fire Chief Justin Chaney

Pledge of Allegiance led by City Attorney Greg Einhorn

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for October 17, 2023
- C. Receive and File Planning Commission Minutes from September 21, 2023
- D. Annual Waste Collection Rate Adjustment
- E. Treasurer's Report

Councilmember Tolley pulled item 4.D. for Council to discuss.

Action: Councilmember Tolley moved, seconded by Councilmember McDermott, to approve the consent calendar without item 4.D. Motion carried by a voice vote 5-0.

Councilmember Tolley stated he didn't have any concerns with the item but felt that Council should discuss the issue as a group since it involves rates increasing. City Manager Pete Carr spoke about how the formulas are established and explained that the annual waste rate adjustment is part of the 10-year agreement that the City has with Waste Management.

Action: Councilmember Tolley moved, seconded by Vice Mayor Roundy, to approve item 4.D. Motion carried by a voice vote 5-0.

ADMINISTRATIVE BUSINESS

A. Report and Proposal from Countywide Feline Task Force

City Manager Pete Carr brought to Council a report and proposal from the Countywide Feline ad hoc Committee which met on October 30, 2023. Vice Mayor Roundy and Councilmember Tolley represented Orland on that Committee. Mr. Carr went over the recommendations from the Feline Committee which included –

1. City of Orland and Glenn County each contributing \$25,000 to a rebate program (total \$50,000) to help offset costs of reducing the cat population.
2. Residents could take any cat or kitten to any veterinarian in Glenn County and pay directly for spay, neuter or euthanasia services.
 - Residents could then take their receipt to Glenn County Animal Control where they would be eligible for rebate/reimbursement of up to \$100.00 of services provided and paid.
 - There would be a limit to reimbursement of up to four (4) cats or kittens per household.
3. Disposition of cats and kittens, including return of the felines to the place where they were captured, would be at the discretion of the resident presenting the animal for veterinary services.
4. The committee would reconvene annually to review progress in reducing the cat population and would consider adding dogs to the voucher program in the future.

Council discussed whether funding from American Rescue Plan Act (ARPA), which is one-time funding at City's discretion, or if the City should use general funds which come from tax-revenues. Vice Mayor Roundy shared that the County has chosen to use ARPA funding. Councilmember Tolley clarified some of the recommendations from the meeting. The Council decided to pay the full \$25,000 toward the voucher program and then have the committee meet after a year to review the program.

Jan Smith, Hidden Treasures board member asked Council questions about the rebate program and stated her concerns over Hidden Treasures not getting help from the City to keep the doors open for their non-profit organization. Mayor Dobbs explained that the goal of the Council is to spend the taxpayer money in the best way that they can and shared the City cannot subsidize local businesses. Mayor Dobbs stated he felt that the Feline ad-hoc Committee was formed to help reduce the cat population and that the rebate program is a solution to help with the problem.

Carol Lewis, Hidden Treasures volunteer, asked if trappers would be limited to 4 vouchers. Councilmember Tolley shared that households are limited to 4 vouchers per year.

Kristi Rumble, Hidden Treasures trapper, asked for clarification on how the voucher program works.

Action: Councilmember Tolley moved, seconded by Councilmember McDermott, to approve that the City contribute \$25,000 to the Countywide feline voucher program, using ARPA funding.

Councilmember Tolley clarified that any facility used must be in good standing with the County and City regarding code enforcement and permits. Motion carried by a roll call vote 5-0.

Ayes: Councilmembers Tolley, Romano, McDermott, Vice Mayor Roundy, and Mayor Dobbs

Nays: None

B. Proposed 2024 Rate Adjustments for Water & Sewer

City Engineer Paul Rabo presented to the Council the annual review and possible adjustments of water and sewer rates. Mr. Rabo briefly highlighted what utilities the Public Works Department is responsible for.

Mr. Rabo explained that the City can use two different indexes to adjust rates; one being the Consumer Price Index (focuses on maintenance and operation cost of utility systems) which has shown over the last year a 4.6% increase in water and sewer rates, and the other being the Engineering News Record (which focuses on construction costs) which has shown an increase of 2.4% over the last year.

Mr. Rabo shared that City staff recommends increasing the bi-monthly water rates by 4.5% this year from \$66.35 to \$69.34 (for two months) for residents inside City Limits and from \$132.71 to \$138.68 (for two months) for residents outside City limits. Mr. Rabo shared that for sewer rates staff is recommending increasing the bi-monthly sewer rates from \$64.57 to \$67.48 (for two months) for residents inside City limits and for residents outside City limits rates would change from \$129.13 to \$134.94 (for two months). Mr. Rabo asked Council to direct staff regarding reviewing and updating the current rate study that was done to see if any additional adjustments need to be made or if the City should continue with the CPI increase each year.

Mr. Rabo shared that 5 years have passed since the City's last Prop 218 rate study which is where any increases in rates needed to be put before the voters. Mr. Rabo asked the Council to direct staff on whether they would like the City to conduct a Prop 218 utility rate election. Mr. Carr and Mr. Einhorn explained the Prop 218 process (opportunity to protest).

The Council discussed rate increases and the 218-protest process and agreed to put the decision for the rate increases into the hands of the property owners.

Trish Saint-Evens, Orland resident, asked about the Blue Frog at the Sewer ponds. Mr. Rabo shared that the City sewer ponds are currently operating under capacity and there is currently ongoing maintenance that Public Works is working on.

Action: Mayor Dobbs moved, seconded by Councilmember Tolley, to direct City Staff to conduct a Prop 218 process on the rates as proposed. Motion carried by a voice vote 5-0.

C. Consider Local Transactions Tax for Specific Local Purposes

City Manager Pete Carr recapped with Council that at the October 3, 2023 meeting staff brought forward the suggestion to consider of an additional ½ ¢ of new local add-on transactions and use tax, and shared a possible recommendation of how the tax could be structured:

R Tax:	1/4¢	Road maintenance
RRR Tax:	1/4¢	Rescue (EMS transport/ambulance)
		Reading (Library facilities and programs)
		Recreation (Parks and Rec facilities programs)

Mr. Carr said that the total potential add-on: ½ ¢ resulting in total 1¢ local tax on a \$1 taxable purchase, would result in an effective local sales tax rate of 8.25% (current sales tax rate in Orland is 7.75%).

Mr. Carr noted that library and recreation services are highly valued as quality-of-life amenities in Orland, but both are substantially reliant on the same General Fund that supports police and fire operational services. Mr. Carr shared that any new tax revenue funding made available to the library and recreation would help ease the pressure on the General Fund.

Councilmembers discussed how the City would get information out to the voters about the new tax measure and talked about how the City would ask voters to approve additional taxes. Mr. Carr shared that the City would need to know by February if the Council wanted to put the additional tax measure on the November 2024 ballot. The Council and staff discussed when a measure would go into effect and when the City would start to see revenue.

Vice Mayor Roundy stated that getting the community educated was key to getting Measure A passed and shared that the “City Council needed to be in lock step” when bringing this new tax measure forward to the voters, sharing that he believes the town hall meetings and information that was sent out was what helped Measure A pass in 2016. Councilmember Tolley shared that he has heard from many constituents that are opposed to any new taxes. Councilmember McDermott shared his concern with the City of Orland and Glenn County paying the bill for the new ambulance service and shared that the County ad hoc Committee has discussed a countywide tax to support the new ambulance. Councilmember McDermott stated that polling the community through their water bill is a good way to hear what voters are feeling. Councilmember Romano shared that he would like to hear from the City's largest revenue partners on how they feel about the tax increase and if they would feel an impact.

The Council asked City staff to come back at a future meeting showing projects, plans and revenue that the City has in mind to help share vision and value to the community so they can see how the tax addition would benefit the town in the long run.

Brandon Smith, Orland resident, shared he would be supportive of the additional tax and liked the suggested structure and asked about sales tax on electric charging stations. Mr. Carr shared that the State does not allow for taxing of electric charging stations.

Ms. Saint-Evans shared that she would like to see the City Council have town hall meetings for the additional tax so that the community can hear the Council's opinions on all the current issues and problems, so that residents understand what is needed.

Tyra King, Orland resident, shared she would like to see the tax measure broken down more to see exactly where her money would be going.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Ms. Rumble shared her concerns and frustrations about the new striping on East Street.

Ms. Lewis shared her concerns about the striping on East Street and asked if the project was completed.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember McDermott:

- Attended the Planning Commission Meeting, October 19th;

Councilmember Romano:

- Attended the monthly EMS meeting with the County November 7, 2023.

Vice Mayor Roundy:

- Transportation and Transit meeting for October was cancelled;
- Attended Senator Dahle's meeting;
- LAFCo meeting in November was cancelled.

Councilmember Tolley:

- Attended the Glenn County Waste Management meeting;
- Attended the Feline ad hoc Committee.

Mayor Dobbs:

- Attended the 150 year celebration for the Orland Baptist Church;
- Will attend the Fire Department meeting in November;
- Will attend the Library Commission meeting, November 13th.

MEETING ADJOURNED AT 8:24 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



CITY OF ORLAND STAFF REPORT

MEETING DATE: November 19, 2024

TO: Honorable Mayor and City Council Members

FROM: Pete Carr, City Manager

SUBJECT: **Update to ARPA Project Budget including Feline Population Reduction and Queen Bee Bucks (Discussion/Direction)**

Background:

See historical background in May 21, 2024 agenda packet. ARPA funds were intended to help communities recover from the effects of the COVID-19 pandemic business shutdown, with its direct impact on small business and its indirect impact on agency revenues. This was in addition to three rounds of other Covid-relief funding which provided direct grants to qualified small businesses.

Orland selected a variety of public safety, business support, parks improvements and other uses for ARPA funds. On May 21st, the City Council reviewed the current use of funds and balances available as listed in the attached worksheet.

The Council revisited this list October 15th and determined all projects and budget categories were in alignment with objectives, but questioned whether the City should proceed on its own for what was previously planned to be a feline population reduction program in partnership with the County.

Analysis:

1. On further review after the October 15th meeting, Staff identified a needed correction to the ARPA Use of Funds line items based on decisions made by the Council in late 2023. Hence, the attached list this evening reflects the elimination of EV chargers as a funded project, the inclusion of repainting City Hall and the 824 4th St buildings and adding trees to parks, and additional funding for Queen Bee Bucks – changes made in November and December 2023 but not reflected on the 2024 worksheets.
2. The County Board of Supervisors on November 12th agreed to partner with Orland on a feline population reduction program, but added in dogs as included in the spay/neuter reimbursement program. The Board allocated \$25,000 of its ARPA funds and directed County staff to work with GCSO and Orland to plan the logistics of the program.
3. An additional \$22k remains unallocated and available for designated allocation or retention in the General Fund.
4. The EDC on November 14th agreed to recommend that Council add \$20k funding to start another round of Queen Bee Bucks BOGO in December.

Attachment: ARPA Funds Worksheet October 15, 2024 corrected

Recommendation:

Accept the corrected worksheet and direct Staff as to the cat/dog program and the Queen Bee Bucks program.

Fiscal Impact of Recommendation:

None. Orland's ARPA account is an internally designated category of the General Fund.



ORLANDO CITY COUNCIL REGULAR MEETING

Tuesday, November 19, 2024

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:30 PM.

ROLL CALL

Councilmembers present:

Councilmembers Bruce T. Roundy, John McDermott, Jeffrey A. Tolley, Vice Mayor Matt Romano and Mayor Chris Dobbs

Councilmembers absent:

None

Staff present:

City Manager Pete Carr; City Attorney Greg Einhorn; Police Chief Joe Vlach; City Clerk Jennifer Schmitke; City Engineer Paul Rabo, Library Director Jody Meza

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes from November 5, 2024
- C. Receive and File Economic Development Commission Minutes from October 8, 2024
- D. Receive and File Library Commission Minutes from September 9, 2024
- E. Solid Waste Collection Rate Annual Adjustment
- F. Annual Review and Adjustment to Water and Sewer Rates
- G. Library Management Position

Councilmember Tolley asked to pull item 4F.

ACTION: Councilmember Tolley moved, seconded by Councilmember Roundy, to approve items A-E and G on the consent calendar as presented. Motion carried by a voice vote 5-0.

Councilmember Tolley expressed concerns about raising water and sewer rates. In response, the other Councilmembers emphasized the challenges of catching up on deferred rate increases versus maintaining steady adjustments. Councilmembers highlighted the importance of rate increases to support ongoing maintenance of the City's infrastructure. Despite this discussion, Councilmember Tolley reiterated his opposition to the proposed rate hikes.

ACTION: Councilmember Romano moved, seconded by Councilmember Roundy, to approve item F on the consent calendar as presented. Motion carried by a voice vote 4-1 (Councilmember Tolley voted no).

PRESENTATION - Presentation by Pioneer Community Energy to Consider Co-funding an Assessment Study to Determine the Feasibility of the City Joining Pioneer JPA

Mr. Carr introduced Gina Stassi-Vanacore and Lisa Delaney from Pioneer Community Energy, who provided an overview of their Community Choice Aggregator (CCA) program. They explained that CCAs allow local governments to procure electricity for residents and businesses while utilities like PG&E handle transmission and distribution. Pioneer prioritizes ratepayer savings, local control, and energy efficiency, offering electricity rates below PG&E's. Ms. Delaney spoke about key benefits of joining Pioneer Community Energy including:

1. **Stable and Competitive Rates:** Significant cost savings for customers, with \$85 million saved from 2018-2023 and \$21 million more projected for 2024.
2. **Local Control:** Membership includes a seat on Pioneer's Board of Directors, ensuring representation and public transparency.
3. **Advocacy:** Strong legislative and regulatory representation, including support for biomass energy.
4. **Economic Growth:** Prioritization of local contracts fosters job creation and business attraction.
5. **Customized Community Programs:** Includes incentives for solar and battery systems, agricultural pilots, energy rebates, and bioenergy initiatives.

Pioneer is interested in expanding into Glenn County and proposed a \$30,000 feasibility study to assess the potential, with Pioneer funding half the cost. The remaining \$15,000 would be shared by Glenn County, Orland, and Willows if they participate. The study will evaluate financial feasibility, projected rates, and power supply costs ahead of a potential October 2027 service launch.

Mr. Carr shared that the EDC reviewed the proposal on November 14 and recommended moving forward with the feasibility study. The County Board of Supervisors will consider it on November 26, and Willows will consider it on December 10.

Councilmember McDermott requested additional details about how PG&E carryover programs and solar customer benefits would transition to Pioneer. Ms. Stassi-Vanacore clarified that these programs would seamlessly transfer from PG&E to Pioneer.

Mayor Dobbs inquired about the process for residents and businesses wishing to opt out and whether the City could proceed with Pioneer independently if Willows and Glenn County chose not to participate after the feasibility study. Ms. Stassi-Vanacore assured that Pioneer would conduct community outreach to educate residents and emphasized that participation is voluntary. She also confirmed that the City could choose to move forward with Pioneer independently after the feasibility study is completed.

Vice Mayor Romano inquired about fees on Pioneer bills, and Ms. Stassi-Vanacore provided an estimated percentage of savings. When asked about the process for the City leaving Pioneer in the future, she explained the procedure for dissolving the agreement if necessary. Regarding energy sourcing, Ms. Stassi-Vanacore clarified that Pioneer purchases energy rather than producing it and achieves lower rates than PG&E by avoiding legacy costs, corporate overhead, and legal litigation expenses.

Councilmember Roundy expressed support for exploring the program, highlighting the potential utility savings for the community. Councilmember Tolley also voiced his support for evaluating the program.

Orland resident and EDC Chairperson Ron Lane recommended moving forward with Pioneer and inquired about the opt-out process, citing a negative experience he had heard from a Nevada County resident.

The Council directed staff to proceed, and Mr. Carr confirmed he would present a letter of intent at the December 3rd meeting.

ADMINISTRATIVE BUSINESS

A. Replacement of Underground Utilities on a Section of Swift Street

City Engineer Paul Rabo reported that on October 1, 2024, the City Council directed staff to seek partnership funding from the Glenn County Transportation Commission for the reconstruction of Swift Street, from East Street to Woodward Avenue. He emphasized the importance of replacing aging water mains and laterals before roadwork begins to ensure long-term utility reliability and street durability.

While the sewer main is relatively new and does not require replacement, the water infrastructure is outdated and undersized, with replacement costs estimated at \$400,000 for construction alone. Additionally, the clay sewer lines, which have exceeded their expected lifespan, also need replacement.

The total estimated cost for upgrading water and sewer infrastructure, including engineering and contingencies, is approximately \$1.4 million. Mr. Rabo provided a preliminary project estimate that incorporates both utility replacements and street reconstruction.

Mayor Dobbs emphasized the importance of updating the water and sewer lines concurrently with road repaving to ensure long-term infrastructure reliability. Vice Mayor Romano requested clarification on the project cost estimates. Councilmember Roundy highlighted the potential use of Measure J funds to support road maintenance projects like this one. Councilmember Tolley inquired about additional engineering costs and questioned the criticality of updating the utility lines as part of this project. Councilmember McDermott emphasized the importance of upgrading the water lines to enhance firefighting capabilities and ensure public safety.

Orland resident Earl Megginson stated his support for the project and asked the City to consider the residents that live on that street.

Mr. Lane recommended that the water and sewer lines should be replaced at the same time.

ACTION: Councilmember Roundy moved, seconded by Councilmember McDermott, to approve the replacement of water and sewer infrastructure on Swift Street from East Street to Woodward Ave, prior to reconstruction of the street surface. Motion carried by a roll call vote 4-1.

Ayes: Councilmembers Tolley, Roundy, McDermott, Mayor Dobbs

Noes: Vice Mayor Romano voted no

B. Update to ARPA Project Budget including Feline Population Reduction, Queen Bee Bucks

Mr. Carr reported that the Council allocated ARPA funds to support COVID-19 recovery efforts, focusing on public safety, business support, and parks improvements. After reviewing fund usage on May 21, 2024, and again on October 15, the Council confirmed alignment with funding objectives.

Mr. Carr noted that ARPA allocations were updated to reflect late 2023 Council decisions. Key changes include removing EV chargers, adding repainting projects for City Hall and the 824 4th St. buildings, planting trees in parks, and increasing funding for Queen Bee Bucks.

On November 12, the County Board of Supervisors allocated \$25,000 of its ARPA funds to a spay/neuter reimbursement program for cats and dogs in partnership with Orland. County staff will work on logistics details.

Mr. Carr reported the EDC also recommended allocating \$20,000 to support another round of the Queen Bee Bucks BOGO program for the holiday season and noted that \$22,000 remains available for future allocation or retention in the General Fund.

The Council unanimously supported moving forward with the Queen Bee Bucks program, emphasizing its positive impact on supporting local businesses and expressing hope that it could launch in time for the holiday season. The Council also expressed appreciation for the progress on the Cat/Dog reimbursement program in partnership with the County, highlighting its potential benefits for the community. Additionally, the Council agreed to prioritize painting City Hall before addressing other city buildings and requested bids for the project.

County resident Kristy Rumble shared her views on painting the City buildings.

County resident Valerie Johnson expressed her gratitude to the City for advancing the reimbursement program and stated she is not supportive of the County's addition of dogs.

Orland resident Heather LeDonne expressed her concerns about the new reimbursement program, particularly her disagreement with including dogs and euthanasia.

Orland resident Alex Enriquez suggested modifying the Queen Bee Bucks program by moving away from the BOGO structure and instead focusing on increasing the proportion of local dollars reinvested into the community.

Mr. Carr mentioned that City staff could contact the painters to include City Hall in their proposals for the project.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Ms. Rumble asked the City to consider flashing crosswalk signs in the school zones on Hwy 32.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Tolley:

- Attended the EDC meeting on November 12th.

Councilmember Roundy:

- Will be attending the Arts Commission meeting November 20th.

- Will be attending the Transportation Commission and Transit Committee meeting November 21st.

Councilmember McDermott:

- Nothing to Report.

Vice Mayor Romano:

- Nothing to Report.

Mayor Dobbs:

- Nothing to Report.

MEETING ADJOURNED AT 8:08 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



ORLAND CITY COUNCIL REGULAR MEETING

Tuesday, February 4, 2025

CALL TO ORDER

Meeting called to order by Mayor Matt Romano at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present: Councilmembers Brandon Smith, Terrie Barr, John McDermott, Vice Mayor JC Tolle and Mayor Matt Romano

Councilmembers Absent: None

Staff Present: City Manager Pete Carr; City Attorney Greg Einhorn; City Clerk Jennifer Schmitke

Arrived at 6:30: City Planner Scott Friend; Building Official Wyatt Paxton and Nick Paxton; Police Officer Ryan Martindale

CITIZENS COMMENTS ON CLOSED SESSION

MEETING ADJOURNED TO CLOSED SESSION AT 6:02 PM.

CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:34 PM.

REPORT FROM CLOSED SESSION - Mayor Romano announced that Council met with City Staff and City Attorney Greg Einhorn in Closed Session, to discuss the real property negotiations and anticipated litigation items as noted on the Closed Session agenda. Mayor Romano shared no reportable action.

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for January 21, 2025
- C. Receive and File Recreation Commission Minutes from September 25, 2024

ACTION: Councilmember McDermott moved, seconded by Councilmember Barr, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

PRESENTATION WITH REQUESTED ACTION - Pioneer Community Energy JPA Resolution and Ordinance

Mr. Carr introduced Lisa DeLaby, Community Outreach Manager for Pioneer Community Energy (Pioneer). Ms. DeLaby provided the Council with an update on Pioneer, a Community

Choice Aggregation (CCA) program designed to give local communities greater control over their electricity supply while PG&E remains responsible for transmission and billing. She summarized the findings of the recent feasibility assessment study, highlighted key Council actions and CCA developments, outlined the projected benefits for Orland, and discussed the next steps in the proposed project.

Councilmembers discussed the opt-out process and associated costs, raised concerns about energy brokering, and about government support for renewable energy initiatives.

Orland resident Earl Megginson asked whether Pioneer would have a similar program to the CARE program that he currently has with PG&E.

Orland resident Ron Lane asked about true ups with Pioneer versus PG&E.

County resident Vernon Montague asked if the City has looked into other Community Choice Aggregations to bring to Orland.

Orland resident Carol Hansen asked if the City has looked into reviews from other communities or Pioneer customers.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the Resolution to formally join Pioneer's expanded Joint Powers Authority (JPA). Motion carried by a voice vote 3-2.

AYES: Councilmembers Smith, McDermott, Vice Mayor Tolle

NOES: Councilmember Barr, Mayor Romano

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the Ordinance to authorize the CCA program in Orland. Motion carried by a voice vote 3-2.

AYES: Councilmembers Smith, McDermott, Vice Mayor Tolle

NOES: Councilmember Barr, Mayor Romano

PUBLIC HEARING - Title 17 Zoning Ordinance Amendment: Accessory Structures

City Planner Scott Friend presented proposed amendments to the accessory structure standards outlined in Title 17 of the Orland Municipal Code (OMC) to the City Council. He provided background from the December 19th Planning Commission meeting, where City staff initially introduced the idea of modifying the existing standards. At that time, the Commission directed staff to revise the regulations, focusing on maximum height limits and setback requirements for accessory structures.

Mr. Friend emphasized that accessory structures—such as detached garages, storage buildings, and patio covers—are intended to complement primary residences and must adhere to specific design and placement criteria.

He then outlined the key proposed text amendments, which address:

1. **Storage Building Height**
2. **Utility Restrictions**
3. **Prohibition of Dwelling Use**
4. **Runoff Prevention Measures**
5. **Minimum Structure Setbacks**
6. **Setback Exceptions**
7. **Accessory Structure Setbacks Table**

The proposed updates aim to clarify regulations and ensure accessory structures are appropriately integrated within residential properties.

Mr. Friend reported that at its January 16 meeting, the Planning Commission voted unanimously (4-0) to recommend this item to the Council with a CEQA exemption.

Councilmembers discussed the amendments to accessory structures, including setbacks, and shared their support for certain changes—such as allowing electrical and water services—while also voicing concerns about requirements like matching the roof pitch to the main house and the potential for two-story accessory structures.

Mr. Friend offered to return at a future meeting with graphical depictions for the Council's review.

Mayor Romano opened the public hearing at 7:43 PM.

Orland resident Jan Walker expressed her opinion on front-facing garages in residential homes.

Orland resident Ruth Henderson voiced her opposition to two-story accessory structures, citing concerns about their impact.

County resident Kristi Rumble advocated for property owner autonomy, stating that individuals should have the freedom to make decisions about their own backyards.

County resident Joannie Woods shared that while she personally dislikes front-facing garages, she supports homeowners' rights to use their backyards as they see fit.

Mr. Megginson highlighted the contrast between rural and urban living, emphasizing the importance of consideration for neighbors in more densely populated areas.

Mayor Romano closed the public hearing at 7:48 PM.

Mayor Romano spoke about Accessory Dwelling Unity (ADU) requirements that came from the State and stated that the City would like to align the accessory structure requirements with the ADU requirements. Mr. Friend shared that the Planning Commission's ideas was to allow people to maximize yard space.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to move that the City Council adopt City Council ordinance #2025-02, approving the first reading of Amendments to Title 17 concerning Accessory Structures, as contained herein, and adopt the findings of the Notice of Exemption prepared for the proposed action. Motion failed by a voice vote 2-3.

AYES: Councilmember McDermott, Vice Mayor Tolle
NOES: Councilmembers Barr and Smith, Mayor Romano

Council agreed to table the discussion allowing Council more time to review and requested that Mr. Friend make a few modifications, including adding visuals, and present the revised version for review at a future meeting.

PRESENTATION - Building and Code Enforcement Annual Presentation

Building Official Wyatt Paxton introduced Nicholas Paxton, who will be overseeing local building inspections. Nicholas then provided an overview of the Building Department's operations for 2024.

The department now consists of a Certified Building Official, Plans Examiner, and Inspector—Wyatt Paxton, Owner of Paxton Scott Enterprises—along with Building Inspector Nicholas Paxton and Permit Clerk Deysy Simpson.

In 2024, the Building Department issued 276 permits, generating \$291,290 in permit fees. This included 131 building permits, 75 solar permits, 14 electrical permits, 34 mechanical permits, and 15 plumbing permits. The total valuation of permitted projects for the year reached \$14.3 million.

Looking ahead, the department plans to keep most plan reviews in-house, maintain builder-friendly fee structures, and streamline construction startup times. Additionally, the Fire Department will assist with fire sprinkler inspections.

Nicholas also highlighted key projects under the department's oversight, including new lot inspections for CHIP Housing and The Village-Westhaven, the Duche Nut Co. solar project, and a remodel at Pilot Travel Center.

Council thanked Wyatt and Nick for all they do for the community and City of Orland.

ADMINISTRATIVE BUSINESS

Mid-year Budget Review

City Manager Carr presented the Council with a mid-year budget review for fiscal year 2023/2024, highlighting key financial trends. He reported that General Fund revenues are 5% below budget, with sales tax down 22% and hotel tax (ToT) declining by 11%.

Mr. Carr also noted that General Fund reserves, intended to cover emergencies and economic fluctuations, should exceed \$2 million but currently stand at \$1.25 million.

Measure A is entirely dependent on sales tax revenue, its performance closely mirrors the General Fund, with revenue at 46% and expenditures also at 46% halfway through the fiscal year. The fund balance remains strong at \$1.5 million, with the majority earmarked for future Fire Department capital purchases.

Measure J fund will follow a similar tracking and reporting process as Measure A. Revenue will begin accruing in April but won't be realized until October, with over \$300,000 expected and additional funds arriving quarterly. Authorized expenditures total \$132,000, leaving the fund with a current negative balance of \$132,000.

The Water Fund remains financially stable, with half-year revenues of \$1.04M exceeding expenditures of \$860K, maintaining a \$4.5M fund balance (adjusted down \$348K for the Vac-con cost share).

The Sewer Fund covers operational costs but has limited flexibility for capital improvements. Revenue of \$706K exceeds expenditures of \$498K, leaving a net positive of \$208K, but recent one-time capital expenditures of \$439K for lift stations, \$149K for the Vac-con, and \$30K for pond analysis have lowered the fund balance to \$565K. Staff recommended that Council consider shifting 100% of the Vac-con cost to the Water Fund to alleviate financial strain on the Sewer Fund.

Councilmembers inquired about ongoing water and sewer projects, expressed concerns about slowing revenue and discussed the possible need to increase sewer rates. They also discussed the Sewer Master Plan and directed City staff to obtain a cost estimate for updating it.

Orland Vision and Design

Mr. Carr explained this discussion is in response to Council's interest in developing a visioning and design plan for the City. He noted that while the General Plan (2008-2028) provides long-term guidance, it has been supplemented by updates such as the Housing Element (2024), Safety & Circulation Elements (2021), and Active Transportation Plan (2019).

Mr. Carr sought Council's input on how to proceed, asking whether they preferred presentations on existing plans and standards before moving forward. He also inquired if discussions should be self-facilitated, staff-led, or involve City Commissions, and whether Council would like to hold special workshops or public town hall meetings to engage the community.

Council discussed the challenges of growth and the need to balance development while preserving the community's rural charm. Councilmembers highlighted key priorities, including:

- **Downtown Alleyway Maintenance** – Ensuring upkeep and accessibility.
- **Long-Term Sewer Pond Funding** – Planning for future infrastructure needs.
- **Traffic and Street Design on SR 32** – Exploring the hire of a traffic consultant/engineer.
- **Aesthetics Planning** – Bringing in an architect/designer to create a cohesive vision.
- **Flooding Concerns on Hwy 32** – Coordinating with Caltrans on mitigation efforts.
- **Recreation Enhancements** – Pool resurfacing and expanding sports field availability.
- **Water and Sewer Infrastructure** – Addressing system improvements.
- **Comprehensive Plan Updates** – Reviewing the General Plan, Street Design Circulation Plan, and Water & Sewer Master Plan.
- **Police Station & City Hall Feasibility** – Assessing options for a new facility.

Council directed City staff to explore the feasibility of a separate police station and City Hall and return with recommendations. Council directed staff to obtain recommendations for a traffic consultant for SR 32 and possibly prepare an RFP for an updated circulation plan. Council also expressed interest in working with staff to secure land for parks and recreation. Council asked

staff to look into the price of hiring an urban design planner/architect to assist with developing Objective Design Standards.

Mr. Megginson inquired about the promotional video showcasing the many great aspects of Orland. He also asked about the town's former entrance sign that listed all the local churches.

Ms. Walker emphasized the importance of having a clear vision for Orland and noted that there is no need to rush the process.

Orland resident Alex Enriquez emphasized the importance of long-term visioning for the city's future and raised the possibility of rerouting SR 32 around Orland.

Mr. Lane expressed his thoughts on the visioning process, emphasizing the value of community involvement.

County resident Marilyn Ponci voiced her appreciation for long-term planning efforts and stressed the need for pool resurfacing.

Ms. Woods shared her opinion on skateparks and suggested adding a small play area to Library Park to enhance recreational opportunities.

City Manager Verbal Report

- Mr. Carr shared that a City employee has requested a hearing regarding a personnel action before the Council. The hearing will be on February 18, 2025 at 4:30 PM.
- The Contractor for the water tank plans to pour concrete on Friday February 7th.
- Arts Commission meeting will be meeting one week early on February 12th to be able to get Council a recommendation regarding paint colors and design.
- Mr. Carr shared that he will be at the CalCities City Manager Conference February 5th - 7th.

ORAL AND WRITTEN COMMUNICATIONS PUBLIC COMMENTS:

Glenn County Supervisor Monica Rossman thanked all Councilmembers, City Staff and community members for coming out to support the 1st Countywide Veterans Standdown.

CITY COUNCIL COMMUNICATIONS AND REPORTS

COUNCILMEMBER UPDATES

Councilmember Smith:

- Attended New Council Member Training in Sacramento from January 22nd to 24th.
- Attended the Countywide Veterans Standdown.

Councilmember McDermott:

- Will attend the Economic Development Commission meeting February 11, 2025.
- Attended the Fire Department Spaghetti Feed.

- Attended the Veterans Standdown and stated his appreciation for everything Supervisor Rossman did to put the event on.

Councilmember Barr:

- Attended the Fire Department Spaghetti Feed.
- Attended the Cal Cities New Council Member Training in Sacramento.
- Will be attending the Chamber of Commerce Meeting February 6th at Noon.
- The Art Gallery will be open Friday February 7th.
- Asked about the community calendar on the website (Mr. Carr explained that the Chamber has taken over the community calendar, City Clerk Jennifer Schmitke shared she would look into the Calendar on the City website.

Vice Mayor Tolle:

- Watched the Board of Supervisors meeting via Zoom.
- Attended New Council Member Training in Sacramento from January 22nd to 24th.
- Attended the Countywide Veterans Standdown.
- Attended the Fire Department Spaghetti Feed.

Mayor Romano:

- Discussed the \$25K that the City allotted to spay and neuter cats in Orland and asked if the City should re-address with the County or go out on their own...Mayor Romano and Councilmember Barr stated they would like to be part of the adhoc committee to get the ball rolling on getting the money to the cat neutering program.
- Thanked City Police Officers, Public Works crews and Fire Department for being out in the weather for long hours taking care of the community in the bad weather.

MEETING ADJOURNED AT 9:20 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



ORLAND CITY COUNCIL REGULAR MEETING

Tuesday, June 3, 2025

CALL TO ORDER

The meeting was called to order by Mayor Matt Romano at 6:01 PM.

ROLL CALL

Councilmembers Present: Councilmembers Brandon Smith, Terrie Barr, John McDermott, Vice Mayor JC Tolle and Mayor Matt Romano

Councilmembers Absent: None

Staff Present: Interim City Manager Janet Wackerman; City Attorney Scott Drexel, Negotiation Attorney Greg Einhorn (via Zoom), City Clerk Jennifer Schmitke

Arrived at 6:30: Police Sergeant Sean Johnson; Library Director Jody Meza, Assistant City Manager Rebecca Webster and Fire Chief Justin Chaney

PLEDGE OF ALLEGIANCE

CITIZENS COMMENTS ON CLOSED SESSION - None

MEETING ADJOURNED TO CLOSED SESSION AT 6:02 PM.

CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:34 PM.

REPORT FROM CLOSED SESSION - *Mayor Romano announced that Council met with City Staff and City Attorney Scott Drexel in Closed Session to discuss real property negotiations, Public Employment and conference with labor negotiators as noted on the Closed Session agenda. Mayor Romano shared that there was no reportable action.*

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for May 20, 2025
- C. Receive and File Arts Commission Minutes from April 16, 2025
- D. Letter of Support for Glenn County Arts & Culture Council
- E. Approve and Adopt Second Reading of Ordinance No. 2025-24, Amending Orland Municipal Code Section 17.48.030(A) to Add Schools, Public and Private, as a Conditionally Permitted Use in the M-L Zoning District; and CEQA Exemption Under Guidelines Section 15305

ACTION: Councilmember Smith moved, seconded by Councilmember Barr, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

PROCLAMATION

Mayor Romano presented a proclamation to Amber Arnold, Program Manager II for Child Welfare and Adult Protective Services with the Glenn County Health and Human Services Agency. On behalf of the Orland City Council, Mayor Romano officially proclaimed June 15 as World Elder Abuse Awareness Day. Ms. Arnold, along with Amy Doyle, spoke about the critical role of Adult Protective Services and highlighted the efforts of the county team in supporting and protecting elderly residents throughout Glenn County.

ADMINISTRATIVE BUSINESS

Library Director Services Agreement with the City of Willows

City Attorney Scott Drexel provided the Council with an overview of the current Library Director Services Agreement between the City of Orland and the City of Willows. Under this agreement, Orland's Library Director dedicates 20 hours per week to the Willows Public Library, with Willows reimbursing 50% of the Director's total compensation (\$102,000). The agreement automatically renews each fiscal year but allows for modification or termination by either party with 30 days' written notice.

Mr. Drexel noted that staff has raised concerns about the City of Willows exercising an undue level of managerial control over the Library Director, which may be impacting her ability to effectively serve the City of Orland.

He presented the Council with three options moving forward:

1. Maintain the current agreement with the City of Willows;
2. Direct the City Manager to negotiate modifications to the agreement; or
3. Authorize the City Manager to issue a 30-day written notice of termination.

The City Council engaged the Library Director in a discussion regarding the shared services agreement with the City of Willows for Library Director services. Councilmembers expressed their opinions on the direction the City should take with the agreement.

Councilmember Smith noted that it is the Council's responsibility to support City employees and act in the best interest of Orland residents. The Council expressed consensus that the contract with the City of Willows should be terminated. Councilmember McDermott added that, while 30 days' notice complies with the agreement, it would be considerate for the Library Director to provide Willows with additional time to assist in their transition.

Library Director Jody Meza reported that she had completed several grant reports, submitted applications ahead of schedule, and worked closely with the full-time Library Technician, who she believes is well-prepared to take on most responsibilities. Ms. Meza confirmed that 30 days would be sufficient to conclude her duties in Willows.

Marti Brown, City Manager for the City of Willows, stated that Willows leadership was surprised by the decision and that this was the first indication of any issues concerning the shared agreement. She expressed concern about not being previously made aware of any challenges related to the Library Director's ability to perform her duties in Orland and said the City of Willows felt blindsided. Ms. Brown requested an extension beyond the 30-day notice—possibly 90 to 120 days—to secure new management for the Willows Public Library.

Councilmember Smith emphasized he believed the City of Willows was not blindsided by the situation. Councilmember McDermott reiterated that providing more than 30 days would be a gesture of goodwill, while Councilmember Barr stated that Ms. Meza knows the needs of both libraries and affirmed that 30 days was a reasonable timeframe to complete her work.

ACTION: Councilmember Smith moved, seconded by Vice Mayor Tolle, to authorize the City Manager to issue a 30-day notice to terminate the Library Director agreement. Motion carried by a voice vote 5-0.

Planning Consultant Selection

Interim City Manager Janet Wackerman provided a brief overview of the Request for Proposals (RFP) process for Professional Planning Services. She noted that the RFP was issued on March 25, 2025, with the goal of securing a qualified firm to provide comprehensive municipal planning services. The selected firm would be responsible for overseeing a full range of planning tasks, ensuring consistent support for both current and long-term city needs.

By the April 28 deadline, the City received ten (10) proposals. A review panel, consisting of City staff and a Planning Commissioner, evaluated and ranked the submissions. Based on the evaluations, four (4) firms were shortlisted for interviews. Prior to interviews, references were thoroughly checked.

Ms. Wackerman conducted interviews with each of the four firms using a standardized set of questions. All firms demonstrated strong familiarity with the City's General Plan, zoning codes, and strategic location near Interstate 5 and State Route 32. Each had reviewed recordings of past Planning Commission meetings and was briefed on potential projects anticipated during their tenure.

Ms. Wackerman also summarized the key qualifications of each firm, including their availability, relevant experience, areas of expertise, and current client base.

Council discussed the interview process and available options regarding a special meeting with City Attorney Scott Drexel. Mr. Drexel explained that while the Council will provide input throughout the process, the final selection of a firm will be made by Ms. Wackerman, pending Council approval of the contract.

Orland resident Sharon Lazorko inquired about the size and resources of the firms under consideration. Principal Planner Mark Wolfe of NorthStar assisted Interim City Manager Janet Wackerman in responding to her questions.

Resident Alex Enriquez asked for clarification on the interview process. Mayor Romano explained that an evaluation matrix was used to assess and compare all firms during the selection process.

After discussing, Council opted to postpone selecting a firm. Councilmembers expressed interest in holding a special public meeting where all four finalists would be invited to give formal presentations prior to making a final decision.

Fiscal Year 2025-26 Draft Budget

Ms. Wackerman welcomed Council to bring forward any questions, concerns or comments.

Mayor Romano, speaking on behalf of the Council, expressed serious concerns about the City's budget deficit. He noted that last year, the City was approximately \$250,000 over budget in both the General Fund and Measure A. This year, projections show the City may exceed the budget by about \$400,000 in each of those areas. Mayor Romano emphasized that the City cannot continue operating over budget and highlighted the absence of funding for the Westside second ambulance, which was previously included under Measure A but no longer appears in the current budget. He concluded by stating that difficult decisions will need to be made moving forward.

Assistant City Manager Rebecca Webster stated that she could revise the next draft of the budget to include the Westside general operations costs under Measure A. However, she noted that doing so would further increase the deficit. In response, Mayor Romano emphasized the need to make cuts to both the General Fund and Measure A expenditures. Councilmember Smith clarified that the funding for Westside Ambulance operations was intended to be split evenly, with 50% coming from Measure A and 50% from Measure J.

Councilmember Tolle inquired about the "Special Technology" line item, which appeared across multiple departments and had nearly doubled since the previous fiscal year. Assistant City Manager Rebecca Webster explained that the increase is primarily due to the City's planned transition to cloud-based systems. She noted that this shift from physical servers to the cloud is a one-time cost and, while expensive, is necessary to avoid the equally high cost of replacing outdated servers.

Councilmember Tolle also suggested that, given the Council is asking departments to reduce expenses, they should consider evaluating their own stipends as part of the cost-saving effort.

Councilmember McDermott proposed revisiting and adjusting the budget after the first quarter to respond to more accurate financial data.

Councilmember Barr recommended holding roundtable meetings between City staff, department heads, and Councilmembers to openly discuss departmental needs and budget priorities. She expressed interest in conducting multiple sessions over the coming weeks to work toward a balanced budget.

Councilmember Smith acknowledged the challenges in balancing the budget and emphasized the need to increase revenue. He questioned how the City might attract more visitors and stated that bringing a hotel to town could help generate additional income. He concluded by stating that he is not comfortable with the City operating at a \$600,000 deficit.

Mayor Romano emphasized that the General Fund is intended to cover the City's core operational costs. He highlighted significant budget increases across several departments over

the past two years, noting that City Manager Administration expenses have increased by \$216,000, Police by \$737,000, Fire by \$235,000, and the Library by \$40,000. He also mentioned that costs for Public Works, City Council, and the City Attorney have all risen, with planning firm expenses expected to increase as well. Additionally, he pointed out that insurance costs have seen a substantial rise.

Councilmember Barr reminded the Council that projected revenues were overestimated compared to actuals, highlighting a clear decline in the local economy. She noted that gas sales are down, property taxes are stagnant, and overall revenue is not keeping pace with rising expenses. When revenues are overestimated, it leads to overspending by year-end. She stressed the importance of building a financial buffer, not just balancing the budget, but also setting aside reserves. Without proper savings, the City's current \$2 million in General Fund reserves could quickly diminish if revenues fall short. She urged the Council to take the situation seriously and proactively adjust spending, acknowledging that doing so will be difficult for everyone.

County resident Valerie Johnson provided the Council an update on Hidden Treasures and asked the City to prioritize the voucher program sharing it is very important that the \$25,000 is set aside for the spay and neuter program.

The Council directed staff to revise the draft budget for fiscal year 2025–2026 and bring the updated version back for further review and consideration.

City Manager Transition Update

Interim City Manager Janet Wackerman provided an update on the City Manager recruitment process. She reported that, to date, two applications (both Glenn County residents) have been received and reminded the Council that the application deadline is June 10. Ms. Wackerman also shared that she has reached out to various municipalities to see if they know of any potential candidates who may be interested in the position.

City Manager Verbal Report

- The League of California Cities Conference will be held in Long Beach in October 2025.
- Staff is currently working on a grant application for improvements to the sewer ponds.
- The Chamber of Commerce meeting is scheduled for June 5 at I-5 Café, where Monica Rossman will be the guest speaker.
- The "Wild Things" event will take place at the Library on June 11.

CITY COUNCIL COMMUNICATIONS AND REPORTS

COUNCILMEMBER UPDATES

Councilmember Smith:

- Attended the pool ribbon cutting.
- Attended the Orland Outlaws' new facilities open house.
- Shared that the Boysenberries are in season and ready to pick.

Councilmember Barr:

- Attended the ribbon cutting for the swimming pool.
- Thanked Valerie Johnson for her services in helping with felines in town.
- Attended the OUSD Music program in Vinsonhaler park.
- CK price graduation is June 4th. and OHS graduation is June 5th.
- Shared Orland has incredible services for the youth.
- Shared a complaint about the ballfield grass being dried out.

Councilmember McDermott:

- Will be attending the EDC meeting on June 10th.
- Shared the Senior Expo is on June 18th from 10-2 PM at the fairgrounds.

Vice Mayor Tolle:

- Nothing to report.

Mayor Romano:

- Attended the ribbon-cutting ceremony for the new pool.
- Participated in the grand opening of the Orland Outlaws' new facility.
- Expressed concerns regarding several ball fields drying out and the impact on community recreation.
- Shared that the only sustainable way to increase city revenues, improve employee compensation, and enhance community services is by expanding the tax base. The City requires a comprehensive long-term plan focused on revenue growth. Potential opportunities include developing parks and ballfields (such as a baseball facility), adding soccer fields, and acquiring additional fields using Measure J funds to attract more families.

FUTURE AGENDA ITEMS

- Mayor Romano spoke about future agenda item topics including...

*The possibility of investing Measure J funds in a gymnasium or recreation center to support youth volleyball, basketball, and wrestling programs, further encouraging family engagement in the community.

*Does the City intend to hire GHD to provide strategic recommendations on investments to boost revenue, particularly leveraging proximity to I-5, finishing the Carnegie Center project and whether the City should plan to collaborate with Caltrans on improvements to Highway 32.

MEETING ADJOURNED 7:54 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



ORLAND CITY COUNCIL REGULAR MEETING

Tuesday, November 18, 2025

ALL TO ORDER

The meeting was called to order by Mayor Matt Romano at 6:00 PM.

ROLL CALL

Councilmembers Present: Councilmembers John McDermott, Terrie Barr, Vice Mayor JC Tolle and Mayor Matt Romano

Councilmembers Absent: None

Staff Present: City Manager Joe Goodman, City Attorney Scott Drexel, City Clerk Jennifer Schmitke, Labor Negotiations Attorney Greg Einhorn
Arrived at 6:30 pm: Police Chief Joe Vlach, City Engineer Paul Rabo, City Planner Lisa Lozier

CITIZENS COMMENTS ON CLOSED SESSION - None

MEETING ADJOURNED TO CLOSED SESSION AT 6:02 PM.

CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:30 PM.

REPORT FROM CLOSED SESSION - *Mayor Romano announced that Council met with City Staff and City Attorneys Scott Drexel and Greg Einhorn in Closed Session to Conference with Legal Counsel-initiation of litigation and Conference with Labor Negotiators, as noted on the Closed Session agenda, Mayor Romano shared that there was no reportable action.*

PLEDGE OF ALLEGIANCE

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Orland resident Earl Megginson requested an update on the DWR water tank project and its finances. Mayor Romano provided a brief response and noted that the most recent staff update occurred in September, adding that he would review those meeting minutes for additional details.

Valerie Johnson, a county resident and representative of Hidden Treasures Cat Sanctuary, thanked the community for supporting the organization's recent grand opening. She provided a brief clinic update, reiterated her interest in partnering with the City on a voucher program, and noted that Hidden Treasures continues to offer food support for cats in need.

Orland resident Byron Denton expressed concern that the Carnegie Center remains inaccessible under ADA standards and encouraged the City to consider installing a lift.

County resident Yvonna Bennett spoke regarding public records requests and raised concerns about her personal information.

Scott Howard, a Butte County resident and Orland property owner, voiced concerns about increased maintenance assessment fees on his county tax bill and asked the Council to consider options for a discount or deferral.

Jake Hackett addressed issues of fair representation and voting rights, requesting that the City place a discussion on at-large versus district elections on a future agenda.

Orland resident Michaela Ponce also spoke in support of the City moving forward with district elections.

CONSENT CALENDAR

- A. Warrant List from November 4, 2025 (Payable Obligations)
- B. Warrant List from November 18, 2025 (Payable Obligations)
- C. Approve City Council Minutes from October 21, 2025
- D. Receive and File Recreation Commission Minutes from August 27, 2025
- E. Receive and File Arts Commission Minutes from September 17, 2025
- F. Consideration of Caltrans FY 2026-2027 Sustainable Transportation Planning Grant
- G. Consider awarding a construction contract for the Orland Fire Station roof project
- H. Annual Review and Possible Adjustment to Water and Sewer Rates
- I. Consider Solid Waste Collection Rate Annual Adjustment

Mr. Denton requested clarification regarding the City's water and sewer rate adjustments. Mr. Rabo explained that the City reviews these rates annually and, in accordance with the Municipal Code, may increase them by up to the Consumer Price Index (CPI). Based on data from the Bureau of Labor Statistics, the allowable increase for this year is 4.6%. He noted that this adjustment is necessary to support daily operations, ongoing maintenance, and future capital improvement needs.

Mayor Romano asked about the \$50,000 reimbursement to the Orland Volunteer Fire Department and whether supporting documentation was available. City Manager Joe Goodman reported that, according to Chief Chaney, the reimbursement reflects subsidies historically provided. Mr. Goodman shared that Chief Chaney will be providing backup for this reimbursement. Councilmember McDermott added that the all-volunteer fire department relies heavily on personal funds for tools and personal vehicle use/fuel, which the subsidy helps offset.

Councilmember Barr also spoke with Mr. Rabo regarding the water and sewer rate increase.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the consent calendar. Motion carried by a voice vote 4-0.

PRESENTATIONS

A. Caltrans Presentation: Newville Road / Walker Street – Complete Street Improvements From I-5 to County Road N

City Engineer Paul Rabo updated the Council on the 2017 Walker Street Streetscape Master Plan, which proposes pedestrian, bike, landscaping, and lighting improvements from 2nd to 6th Streets. He reported that Caltrans is preparing a Capital Maintenance Project (03-0J500) on Newville Road and Walker Street (I-5 to Sacramento River) to rehabilitate pavement and drainage and upgrade ADA pedestrian facilities, scheduled for advertising in 2025/26. Mr. Rabo explained that in 2026 Caltrans will begin Complete Streets projects.

Caltrans Project Manager Julio Torreiro-Casal presented the future Complete Streets Project (03-1N200), which includes sidewalk rehabilitation, closing gaps, bike lanes, ADA-compliant facilities, pavement and drainage upgrades, wayfinding signage, and intersection improvements at 9th Street. The City's Streetscape Plan has been submitted for potential inclusion, and a public feedback link is available on the City website.

Councilmembers asked several questions about the project and expressed concerns regarding potential tree removal, the proposed location of the roundabout, and the loss of parking along SR-32 within the project area. Council noted the importance of minimizing impacts on downtown businesses.

Mr. Torreiro-Casal explained that the project is still in its early planning stages. He noted that he has reviewed the City's preliminary concepts and encouraged the community to stay engaged, provide feedback, and share any concerns as the project moves forward.

Orland resident Jan Walker shared her concerns and frustrations that all the old City plans, she helped create, are not present in the current Caltrans project.

Orland resident Ron Lane shared he would like to see additional lighting enhancement on the I-5 bee sculptures.

Mardy Thomas, representative from Glenn County Transit Authority Committee, shared his request for a bus pull-up along SR32 in front of Sav Mor and Success Square, and would like to discuss what kind of funding they would need for bus pull-outs to assist in the area.

Ms. Ponce expressed appreciation for Caltrans's efforts to prioritize safety and accessibility in planning for Orland's future.

Orland resident Renee Drake asked questions regarding the existing flagpole holes downtown.

County resident Kristi Rumble thanked Caltrans for the project but emphasized that downtown parking is more critical than adding bike lanes or trees. She also shared her concerns about landscaping elements and stated her opposition to the proposed roundabout.

Orland resident Alex Enriquez acknowledged the importance of bike lanes in securing project funding and asked Caltrans to consider installing protected bike lanes for enhanced safety.

Mr. Denton expressed his appreciation for the community's growth.

Orland resident George Martinez, a professional truck driver, raised concerns about the impact of bike lanes on available travel width of Walker Street.

Mr. Hackett spoke in support of bike lanes and roundabouts, noting that they contribute to public safety and reflect Caltrans' commitment to Orland's long-term needs.

Orland resident Dennis Hoffman shared concerns about emergency vehicle turning radii. While supportive of the roundabout concept, he encouraged Caltrans to meet with the City's public safety personnel to address operational needs.

The Council agreed that Orland serves as a major commercial corridor and expressed interest in bringing GHD, Caltrans, and City staff together to discuss the proposed roundabout near the freeway. The Council thanked Caltrans for their presentation and stated that they look forward to continued collaboration on the Walker Complete Streets project.

PUBLIC HEARING

A. Title 17 Zoning Ordinance Text Amendment – Review and Recommend the addition of text to General Commercial (C-2) Section of the Orland Municipal Code (OMC) Title 17 to differentiate the difference between residential uses generally (17.40.040(D) and Dwellings located on the second floor (17.40.030(A)(7)) of commercial structures specifically.

City Planner Lisa Lozier presented a report on Zoning Code Amendment ZCA 2025-05, which proposes clarifying residential use regulations in the Community Commercial (C-2) District. The amendment would:

- Update Section 17.40.040(D) to reference Section 17.40.030(A)(7) regarding second-floor dwellings.
- Revise Section 17.40.030(A)(7) to read: "Dwellings, second floor and above."

The amendment is intended to resolve conflicts in the zoning code by distinguishing general residential uses, which require a Conditional Use Permit, from second-floor dwellings, which may be approved administratively.

Ms. Lozier briefly spoke about the background sharing In March 2025, the Planning Commission approved CUP 2024-02 for a second-floor residential unit at 715 4th Street. Questions arose regarding which residential uses require a Conditional Use Permit versus administrative approval. Staff reported that Section 17.40.020 does not list residential uses as principal uses in the C-2 District. Section 17.40.030(A)(7) allows second-floor dwellings administratively, while Section 17.40.040 requires CUPs for other residential uses. The proposed amendment clarifies that second-floor dwellings are administratively approved, ensuring consistency in permitting.

Ms. Lozier stated that the Planning Commission conducted a public hearing; no public comments were received. The Commission found the amendment exempt from CEQA under the "General Rule" (Section 15061(b)(3)) due to no potential environmental impact (4-0 vote). PC Resolution 2025-06 was adopted, recommending the amendment to City Council for approval (4-0 vote).

Mayor Romano opened the Public Hearing at 7:50 P.M.

Mr. Hoffman asked questions regarding whether the amendment would have any restrictions on 2nd story businesses. Ms. Lozier shared it would depend on the layout of the property in regards to how the dwelling and 2nd floor interact with each other.

The mayor closed the public hearing at 7:53 P.M.

Councilmember Barr moved, seconded by Vice Mayor Tolle, to introduce Ordinance 2025-05 read by title only and to waive further reading of the ordinance. Motion carried by a voice vote 4-0.

ADMINISTRATIVE BUSINESS

Consider Planning Commission Appointment

City Clerk Jennifer Schmitke requested guidance from the Council regarding the appointment to a vacant Planning Commission seat (four-year term) following a resignation in July 2025. The appointment would fill the remainder of the term, expiring December 31, 2028. Ms. Schmitke reported that, after several months of advertising, the City received three applications from qualified candidates: Bruce T. Roundy, Claire Arano, and Tyler Rutledge.

Ms. Schmitke noted that the Planning Commission Chair reviewed all applications and submitted a recommendation to the Mayor for consideration.

Ms. Ponce expressed her support for considering Bruce Roundy, citing his decades of experience and deep understanding of Orland.

Councilmember McDermott thanked the Planning Commission Chair for reviewing all applicants and stated he was in favor of Tyler Rutledge.

ACTION: Councilmember McDermott moved, seconded by Councilmember Barr, to approve Tyler Rutledge for the Planning Commission seat vacancy. Motion carried by a voice vote 4-0.

Process for Filling City Council Vacancy - Councilmember Smith Resignation

City Attorney Scott Drexel reported that Councilmember Brandon Smith resigned effective November 5, 2025, creating a vacancy on the City Council. Under California Government Code Section 36512(b), the Council must fill the vacancy within 60 days, by either appointment or special election, with a deadline of January 4, 2026.

Mr. Drexel outlined the options: an appointment would serve until the next general municipal election on November 3, 2026, following an application and interview process; or a special election could be held on the earliest available regular election date, June 2, 2026, with the winner serving the remainder of the term. The City Clerk has already issued a public notice soliciting applications to allow time for public participation and Council review.

Councilmembers discussed and asked questions regarding the costs associated with holding a special election.

Mr. Enriquez addressed the Council, requesting consideration for appointment to the vacant seat as the first runner-up in the recent election. He briefly introduced himself and shared his vision for the community.

Orland residents Coreen Deleon, Sharon Lazorko, and Ms. Rumble each expressed their support for appointing the first runner-up to fill the vacancy.

Ms. Ponce voiced concerns about the City's process, noting her belief that residents should have the opportunity to elect their representatives.

Ms. Walker also shared her support for Mr. Enriquez.

Mr. Denton provided comments regarding the special election option.

The Council further discussed whether they had the authority to appoint Mr. Enriquez. Mr. Drexel clarified that the decision rests entirely with the Council, and that they may appoint any qualified individual. He explained that the selection must be placed on a future agenda for a formal vote and that City staff will forward all applications received. He also noted that any appointment would be temporary, lasting only until the next regular election, at which point the appointee would need to run for the seat.

Councilmembers also discussed the option of holding a special election, but agreed it would be preferable to appoint someone now rather than leave the seat vacant for seven months, emphasizing the value of having a full five-member Council seated.

Councilmember McDermott expressed his support for Alex Enriquez.

The Council requested that the meeting be rescheduled from December 4th to December 2nd to coincide with the regular City Council meeting.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle to proceed with Councilmember selection at the next Council meeting on December 2nd. Motion carried by a voice vote 4-0.

Consideration of a resolution to adopt a City purchasing, procurement and reimbursement policy

City Attorney Scott Drexel presented the proposed comprehensive Purchasing and Contracting Policy, which consolidates existing City purchasing procedures and ensures compliance with state law, including Assembly Bill 1234 for expense reimbursements. The policy outlines procurement thresholds consistent with the Orland Municipal Code, updates public works thresholds under the California Uniform Public Construction Cost Accounting Act (CUPCCAA), and establishes clear guidelines for employee and official expense reimbursements.

Mr. Denton asked what the City currently does, and Mr. Drexel shared that currently they just follow the law; this policy will be something the City can formally follow when dealing with purchasing procurement. Mr. Drexel shared that the City's insurance company was requiring it and that the policy was created.

ACTION: Vice Mayor Tolle moved, seconded by Councilmember McDermott to adopt resolution 2025-18 for the comprehensive purchasing and contracting policy and expense reimbursement policy and compliance with AB1234. Motion carried by a voice vote 4-0.

City Council discussion and possible action for Glenn County Notice and Order for Orland City Dump

City Engineer Paul Rabo updated the Council on the Orland City Dump, where inspections by Glenn County Environmental Health identified erosion along Stony Creek exposing old burn waste, raising potential water quality and public health concerns. A July 16, 2025 Notice and Order cited violations for drainage, erosion control, and slope stability and outlined three corrective actions.

Mr. Rabo presented a Geo-Logic report with three remediation alternatives: (1) Stabilization and Scour Protection, (2) Gabion Retaining Wall Creek Bank Restoration, and (3) Clean Closure. The County requested that the City evaluate the alternatives and prepare a Corrective Action Plan, including a preferred alternative and timeline. Permitting may take over a year, after which improvement plans will be prepared, and construction contracts awarded.

The Council reviewed the costs associated with the three available options and discussed which approach would best serve the City. The Council directed staff to prepare a corrective action plan and submit a grant application. Once the level of grant funding is known, the Council will proceed with either Option 1 or Option 2, depending on available resources.

First Reading of Ordinance No.2025-06 Amending Chapter 10.32 of the Orland Municipal Code Relating to Abandoned, Wrecked, Dismantled, and Inoperative Vehicles

Chief Vlach provided an update on the City's abandoned vehicle ordinance (Chapter 10.32), noting it is outdated and not fully compliant with California Vehicle Code requirements. He highlighted the public health, safety, and community impacts of abandoned vehicles and explained that state law authorizes local agencies to abate them as public nuisances.

The proposed ordinance amendment would update definitions and procedures, establish a partnership with Glenn County's Service Authority for Abandoned Vehicles Abatement (SAAV) program for funding, implement administrative cost recovery, maintain due process protections, and allow expedited removal of vehicles posing immediate threats. The program is designed to be cost-neutral, funded through SAAV allocations, administrative fees, and, if needed, property tax liens.

Councilmember Barr asked for clarification on if the City allows junk dealers. Chief Vlach shared he would need to review the municipal code. Councilmember McDermott shared his support for the Ordinance, sharing it would be a great tool for the City.

Mr. Denton asked a question regarding a lot that has old cars on Hwy 99. Mayor Romano shared that the City could look into the lot.

Ms. Drake asked questions about project cars that are sitting on properties and shared her concerns about property being removed from private property. Mr. Drexel spoke about due process notification rights.

Vice Mayor Tolle shared that OPD will give notices about nuisance vehicles, and there is a process to keep your property clean.

Mayor Romano shared that this ordinance is an update that coincides with State law, it isn't new just an update.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle to introduce the ordinance 2025-06 amending Chapter 10.32 of the municipal Code relating to abandoned, wrecked, dismantled, and inoperative vehicles. Motion carried by a voice vote 4-0.

Consideration to form an Ad Hoc Committee for Community Enrichment

City Manager Joe Goodman reported that staff and the Mayor met with community members to discuss ways to celebrate Orland's cultural heritage. Following the meeting, community representatives requested continued dialogue and actions promoting inclusivity and cultural pride.

To support this collaboration while complying with the Brown Act, staff recommended the Council establish an Ad Hoc Committee for Community Enrichment. The committee would include City Council members, representatives from City commissions, local organizations, and community members, and would explore cultural initiatives, review proposals for celebrations and projects, evaluate funding opportunities, and provide recommendations to City staff and the full Council.

Ms. Deleon thanked the Council for bringing the item forward and expressed support for future opportunities.

Orland resident Carolyn Denton inquired about who would be eligible to participate and which organizations could join the committee.

Mr. Lane asked whether there would be a minimum or maximum number of members and whether the meetings would be formal or informal. Mr. Drexel clarified that the group would function as an informal Council subcommittee and would not require formal agendas.

Mr. Hackett voiced his support for establishing the ad hoc committee.

Ms. Ponce thanked the Mayor and City Manager for advancing the committee's formation.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the formation of the ad hoc committee for community enrichment, to collaborate with community representatives on initiatives celebrating Orland's cultural diversity. Motion carried by a voice vote 4-0.

Glenn Medical Center Closure Impact Study Cost Share Update

City Manager Joe Goodman provided an update on the regional impact study related to the closure of Glenn Medical Center's emergency department. He reminded the Council that the City previously committed \$15,000 as part of a cost-sharing agreement with Glenn County and the City of Willows to evaluate impacts on police, fire, and emergency medical services.

Mr. Goodman reported that the County's RFP process resulted in two qualified proposals, with the lowest bid totaling \$48,000—\$3,000 above the original estimate. To proceed with the contract, each partner agency would need to contribute an additional \$1,000.

Mayor Romano emphasized the importance of maintaining this essential community service and shared concerns that the County's exploration of a countywide ambulance model could jeopardize the future viability of Westside Ambulance, particularly its ability to serve the north end of the county.

ACTION: Vice Mayor Tolle moved, seconded by Councilmember Barr, to authorize the City Manager to approve the additional \$1,000 from Measure J funds toward the shared cost of the Glenn Medical Center impact study. Motion carried by a voice vote 4-0.

City Manager Verbal Report

City Manager Joe Goodman provided the Council with an update on several ongoing projects throughout the community, noting the following highlights:

- Funding options and plans regarding the DWR well project and the Lely Well rebuild, as well as planned upgrades to water lines in the downtown area.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember McDermott:

- Reported attending the EDC meeting.
- Requested that the City explore options for upgrading its recording system, expressing frustration that the current video and internet quality is inadequate for residents who watch meetings from home.

Councilmember Barr:

- Had nothing to report.

Vice Mayor Tolle:

- Asked if City Staff had heard from Pioneer Energy, Mr. Goodman shared that he would reach out to them.

Mayor Romano:

- Had nothing to report.

MEETING ADJOURNED 9:38 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



ORLAND CITY COUNCIL REGULAR MEETING
Tuesday, January 20, 2026

CALL TO ORDER

The meeting was called to order by Mayor Terrie Barr at 6:01 PM.

ROLL CALL

Councilmembers Present: Councilmembers John McDermott, JC Tolle, Matt Romano, and Mayor Terrie Barr

Councilmembers Absent: Vice Mayor Alex Enriquez

Staff Present: City Manager Joe Goodman, City Clerk Jennifer Schmitke
 Arrived at 6:30: Police Chief Joe Vlach, Fire Chief Justin Chaney, City Attorney Scott Drexel

CITIZENS COMMENTS ON CLOSED SESSION - None

MEETING ADJOURNED TO CLOSED SESSION AT 6:02 PM.

CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:30 PM.

REPORT FROM CLOSED SESSION - Mayor Barr announced that Council met with City Staff and City Attorney Scott Drexel regarding real property negotiations, as noted on the Closed Session agenda. Mayor Barr shared that there was no reportable action.

PLEDGE OF ALLEGIANCE

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Orland resident Sharon Lazorko provided the Council with information on the New California State initiative and distributed informational flyers.

County resident Valerie Johnson addressed the Council, stating that she and Hidden Treasures Sanctuary are ready for the feline ad hoc committee to meet and discuss the voucher program.

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes from January 6, 2026
- C. Receive and File the Economic Development Commission Minutes from November 12, 2026

- D. Receive and File Library Commission Minutes from November 10, 2025
- E. Approve Purchase of Wrestling Mat for Rec Center
- F. Consider Ball Field Improvement Budget
- G. Treasurer's Report

ACTION: Councilmember McDermott moved, seconded by Councilmember Tolle, to approve the consent calendar as presented. Motion carried by a voice vote 4-0.

PRESENTATIONS

Police Department Annual Presentation

Chief Vlach delivered a slideshow presentation highlighting the Orland Police Department's (OPD) activities and accomplishments for 2025. The department currently operates with 10 patrol officers, including one K-9 unit and one School Resource Officer (SRO), supported by 2 sergeants and 1 Chief of Police. OPD has successfully filled all non-sworn positions, including an Administrative/Records Supervisor, a Property and Evidence/Community Service Officer (CSO) – Isreal Rivera is currently in the police academy, and a Public Safety Clerk.

Chief Vlach reported that OPD responded to a total of 4,241 incidents in 2025, reflecting a slight decrease from 4,424 incidents in 2024. The most common calls for service included suspicious circumstances, vehicles or persons, followed by disturbing the peace and welfare checks.

Regarding enforcement activity, the most frequently issued citations were for unlicensed or suspended driving (46 citations), speeding (32 citations), expired vehicle registration (33 citations), and failure to stop at stop signs (24 citations). Traffic collisions increased slightly in 2025, with 128 reported incidents, including 119 non-injury collisions and nine injury-related collisions.

Chief Vlach reported that the OPD K-9 Unit, unfortunately, lost K-9 Dutch during the year. Despite this loss, the program continued to perform at a high level, completing more than 289 training hours and participating in eight deployments, which included three narcotics searches, two article searches with finds, and six suspect surrenders.

Chief Vlach also recognized the Orland Volunteers in Police Service (VIPS) for their contributions, noting that despite a decrease in membership, the 12 active volunteers donated 832 hours of service. VIPS members supported numerous community events, including vaccination clinics, parades, the Glenn County Fair, Orland High School's Sober Grad Night, and the Avenue of Lights. Chief Vlach expressed appreciation for their continued dedication and positive impact on the department and the community.

Looking ahead, Chief Vlach outlined departmental goals, including the recruitment of additional patrol staff. Once staffing levels increase, OPD will explore the potential creation of a detective or lieutenant position. Continued collaboration with the Orland Fire Department remains a priority, particularly through the radio infrastructure project and future phases of surveillance and keycard access improvements.

Councilmember McDermott thanked the VIPs, Orland Police officers, and Chief Vlach for their service to the community and expressed support for the continued work on the radio project.

Councilmember Tolle also thanked the Police Department and VIPs, inquired about Council participation in police training, and discussed enforcement topics with Chief Vlach, including red light cameras, on which the Chief expressed mixed views. Chief Vlach indicated his interest in inviting Councilmembers to participate in future training opportunities.

Mayor Barr expressed appreciation for Chief Vlach and the Police Department, asked about the reduction in DUI enforcement activity, and inquired about staffing and detective services. Chief Vlach responded by noting multiple contributing factors and provided an overview of ongoing officer training.

Fire Department Annual Presentation

Chief Chaney delivered a slide presentation outlining the Fire Department's 2025 activities, highlighting key accomplishments and future objectives. The Orland Volunteer Fire Department (OVFD) currently operates with 50 volunteers, supported by one full-time office assistant, two assistant chiefs and one head chief. In 2025, the department responded to a total of 660 calls, including 355 calls within city limits (134 medical, 26 fire, and 16 vehicle collision incidents) and 305 calls in rural areas.

Chief Chaney highlighted progress made within the current budget year, including the replacement of critical firefighting equipment: eight sets of turnouts, eight structural helmets, eight pairs of structural boots, and necessary hose replacements. The department also acquired four mobile radios and four portable radios to improve communication capabilities. Additional completed projects included a roof replacement (with help from the rural department funding), replacement of the SCBA compressor, and repaving of the fire department parking lot.

The Council was informed that the average OVFD volunteer dedicates approximately 125 hours annually to training, reflecting a strong commitment to readiness and public safety.

Looking ahead, Chief Chaney outlined departmental goals, which include pursuing grant opportunities, completing the radio infrastructure project, and continuing to enhance communication capabilities.

Councilmember Tolle thanked the volunteer firefighters and inquired about training opportunities for the City Council, with Chief Chaney indicating that live fire trainings would be appropriate to observe. Councilmember Tolle also asked about volunteer firefighter stipends and the availability of training and support related to critical incidents. Chief Chaney explained the department's stipend programs and noted that while the department provides training, tools, and support, exposure to traumatic incidents has impacted firefighters.

Councilmember McDermott thanked the Fire Department for its service, emphasized the challenges firefighters face, expressed interest in increasing stipends in the future, and noted that the volunteer fire program provides significant cost savings to the City.

Mayor Barr requested additional information regarding stipends and expressed a desire to prioritize volunteer firefighters by incorporating stipend needs into future budget planning. Chief Chaney stated he would discuss stipends further with the volunteers.

County resident Jake Hackett addressed the Council regarding the importance of dedicated mental health funding for first responders. Chief Chaney responded that while there is no dedicated mental health budget, support is provided through workers' compensation programs. Councilmember McDermott added that firefighters also have access to the City's Employee Assistance Program, critical incident stress debriefing services, and support from a local chaplain.

Mayor Barr asked about additional infrastructure in need of updates. Chief Chaney responded that the downtown area is the most critical and noted that once the alley project and new pump and tank are completed, staff plans to retest hydrants and use that data to help identify the next priority areas.

Orland resident and 14-year Orland Volunteer Fire Department veteran Nathan Monck addressed the Council regarding the importance of Fire Department personnel. He emphasized that Measure A funds should be used in accordance with voter intent, expressed concerns about the staff report related to Measure A, and stated his hope that all department heads were involved in its preparation. Mr. Monck also reminded the Council of the oath taken upon assuming office.

County resident and 30-year Orland Volunteer Fire Department veteran David Kelly addressed the Council and expressed frustration regarding what he perceived as a lack of acknowledgment of the Fire Department by Councilmember Romano. Mr. Kelly expressed concerns regarding comments Councilmember Romano had made about the Fire Department at other meetings and noted that Councilmember Romano had not experienced difficulty engaging with the department when seeking support during his election. He further expressed concern that the Council does not regularly engage with the Fire Department to better understand its operational needs.

Mr. Kelly emphasized that the Fire Chief and volunteer leadership should play a primary role in developing the department's budget prior to Council consideration. He urged the Council to preserve Measure A funds and to use them in accordance with voter intent, stating that funding decisions should be based on a clear understanding of the department's actual needs. Mr. Kelly concluded by stating that the Fire Department should be supported and appreciated rather than opposed.

Councilmember Romano responded, stating that he is committed to protecting the Fire Department and dedicated public safety funding. He explained that the numbers in the staff report were based on last year's budget and that he also reviewed budgets from the past seven years. Councilmember Romano emphasized that the Fire Department has always had the opportunity to speak with him. The City Attorney advised that further discussion on these matters should take place during the budget portion of the agenda.

Orland resident and Orland Volunteer Fire Department veteran Jerry Kraemer addressed the Council regarding the importance of securing organizational buy-in, from the Fire Chief through department members, then through City staff and ultimately to the Council. He shared a personal example from his time as Fire Chief in which a lack of buy-in negatively impacted the department and cautioned the Council against repeating that outcome.

Chief Justin Chaney addressed the Council, directly confronting Councilmember Romano over alleged false statements regarding the Fire Department and a confidential memo. Chief Chaney expressed frustration about perceived misrepresentation in the staff report and defended the department's integrity.

Orland resident and Orland Volunteer Fire Department veteran Dusty Lefdal addressed the Council regarding Fire Chief Chaney's dedication and passion for the Fire Department. He expressed concern that the City Manager had not visited the department during the six months since his appointment. Mr. Lefdal also noted that while Councilmembers often visit the department during election periods, follow-up visits have been limited, and stated that continued engagement helps volunteers feel appreciated. He emphasized that Measure A was approved due to the efforts of Fire Department volunteers and urged the Council to use the funds responsibly and in accordance with voter intent.

Orland resident and Orland Volunteer Fire Department veteran Gary Campbell remarked that Measure A was passed on the strong support of the Fire Department and stressed the need for transparency regarding how the funds are allocated. He noted that Measure A was intended to support both law enforcement and fire services. Mr. Campbell also expressed concern about the City considering property purchases while operating under a current budget deficit.

Orland resident and 49-year Orland Volunteer Fire Department veteran Bart Caster, who served as Fire Chief when Measure A was passed, highlighted the importance of preserving Measure A funds as originally approved by the community. He explained to the Council that the Fire Department budget is critical for firefighter safety, including equipment and tools that protect volunteers from serious illnesses, diseases, and other hazards associated with firefighting. Mr. Caster emphasized that ensuring volunteer safety must remain a top priority.

Orland resident Barbara Marzolf asked for clarification on the current revenue generated by Measure A, and Mayor Barr stated that it brings in approximately \$1.3 million annually. Ms. Marzolf inquired what portion of that revenue the Fire Department would continue to receive and asked if the department would still receive 66 percent. Mayor Barr responded that a detailed answer would be provided during the upcoming budget discussion.

ADMINISTRATIVE BUSINESS

Second Quarter Budget Update and Adjustments

City Manager Joe Goodman presented a second-quarter budget update for the General Fund, Measure A, and Measure J as of December 31, 2025. He reported that while property tax revenues had not yet been received and sales tax was slightly behind projections, two unbudgeted revenue sources totaling \$287,400 were identified, reducing the General Fund deficit to \$242,373. Mr. Goodman discussed efforts to reduce General Fund pressures, emphasized disciplined use of Measure A and Measure J funds consistent with voter intent, and proposed budget guidelines for those measures. He also noted a funding shortfall for ambulance services and requested a \$95,600 supplemental appropriation from Measure J to maintain service through June 30, 2026. The update concluded with an outline of steps to improve budget planning, transparency, and fiscal accountability.

Councilmember McDermott discussed the Fire and Police Chiefs' willingness to allow Measure A funds to assist Public Works with fire hydrant and related street repairs as part of public safety infrastructure. Councilmember Romano asked whether Measure A funds could be used for water line improvements tied to public safety needs. Councilmember McDermott noted rising Fire Department costs and clarified that, historically, "streets" under Measure A includes fire hydrants and related infrastructure rather than road paving. He added that many hydrants have outdated connections unsuitable for modern firefighting and emphasized the Fire Department's practice of saving funds and purchasing equipment and vehicles outright.

Councilmember Romano stated that he has consistently worked to protect dedicated public safety funds and opposed using those funds for General Fund purposes. He highlighted his long-standing support for Westside Ambulance, including serving on the ambulance ad hoc committee and advancing funding for expanded ambulance service. He also noted his advocacy for reinstating the Fire Department roof replacement into the budget after it was removed. Councilmember Romano expressed concern about proposals to use Measure A and Measure J funds for non-public safety purposes, emphasized the need to preserve these funds for public safety infrastructure, including a future public

safety facility, and reiterated his support for expanding police services despite ongoing funding challenges.

Councilmember McDermott addressed rising costs within the Fire Department and clarified that, in the context of Measure A, the term “streets” has historically included fire hydrants and related infrastructure, not road paving. He explained that the Fire Department previously extended an “olive branch” to Public Works by agreeing to fund hydrant replacements through Measure A, noting that many of the City’s hydrants have outdated two-and-a-half-inch connections that are inadequate for modern firefighting needs. He also shared that the Fire Department takes pride in saving funds and paying cash for equipment and fleet purchases.

Mayor Barr spoke regarding the budget process and the overall intent of the Council.

Mr. Goodman apologized and stated that it was not his intention to create negative feelings among staff or the Council, adding that this was his first attempt at developing a balanced budget for Fiscal Year 2026/2027.

Councilmember Tolle asked questions regarding facilities funding outside of public safety. Mr. Goodman explained that when budgets are reduced, cuts often affect the upkeep and maintenance of existing City-owned facilities. Councilmember Tolle expressed concern about the potential use of Measure J funds and questioned whether funds were being shifted to buildings that have been deferred for many years. He further stated his concern about using Measure J funds for items that were not discussed with voters at the time the measure was presented.

Councilmember Tolle also asked whether Mr. Goodman had reviewed the budget numbers with department heads prior to submitting the staff report. Mr. Goodman responded that he had not yet met with department heads and was presenting the information to the Council for direction. Councilmember Tolle expressed disappointment, noting that the Council had previously directed Mr. Goodman to meet with all department heads to “sharpen the pencil.” While acknowledging that Mr. Goodman is new to the role, Councilmember Tolle emphasized the importance of utilizing the expertise of department heads and meeting with the Council as a whole rather than individually with Councilmembers.

Mayor Barr defended Mr. Goodman, stating that he had inherited a challenging situation and should not be criticized for a first effort to provide the financial information requested by the Council.

Following discussion, the Council directed the City Manager to meet individually with each department head to work toward development of a balanced budget for this year and next.

Commissioner appointments

City Clerk Jennifer Schmitke requested direction from the Council regarding appointments to the Library, Economic Development, Recreation, and Planning Commissions. Ms. Schmitke noted that for the Economic Development Commission and Planning Commission, the respective Chairs had reviewed multiple applications and submitted their recommendations to Mayor Barr. Ms. Schmitke then reviewed each vacant seat by commission, after which the Council discussed each appointment and made their determination.

The Planning Commission had one vacant seat with three interested applicants: Daniel Louder, Conner Fleak, and Andy Ramirez (who withdrew his application upon appointment to the Recreation Commission).

Daniel Louder stepped forward to introduce himself to Council.

ACTION: Mayor Barr moved, seconded by Councilmember Romano, to appoint Daniel Louder to the Planning Commission vacancy. Motion carried by voice vote, 4-0.

Ms. Lazorko asked if Mr. Louder could participate in the meeting on January 22nd, Mr. Drexel stated he could do that and he would be sworn in by the City Clerk.

The Recreation Commission had one vacant seat with one interested applicant, Andy Ramirez.

ACTION: Councilmember McDermott moved, seconded by Councilmember Tolle, to appoint Andy Ramirez to the Recreation Commission vacancy. Motion carried by voice vote, 4-0.

The Economic Development Commission had one vacant seat with two interested applicants, Sarah Bosley and Froylan Mendoza.

EDC Chairperson Lane came forward to explain his recommendation to Council.

ACTION: Councilmember McDermott moved, seconded by Councilmember Romano, to appoint Froylan Mendoza to the Economic Development Commission vacancy. Motion carried by voice vote, 4-0.

The Library Commission had two vacant seats with one interested applicant, Deborah Fogarty.

ACTION: Mayor Barr moved, seconded by Councilmember Tolle, to appoint Deborah Fogarty to a vacant Library Commission seat. Motion carried by voice vote, 4-0.

California Voting Rights Act (CVRA) – Approval of Professional Services Agreement with National Demographics Corporation for Election Districting Services

City Attorney Scott Drexel presented a report requesting City Council approval of a Professional Services Agreement with National Demographics Corporation (NDC) to provide election districting and demographic consulting services related to the City's transition from at-large to district-based City Council elections pursuant to the California Voting Rights Act.

City Attorney Drexel noted that on December 2, 2025, the City Council adopted Resolution No. 2025-20 declaring its intent to transition to district-based elections and directed staff to retain a qualified demographer and return with implementation recommendations. National Demographics Corporation was identified as the recommended consultant due to its extensive experience providing districting services to California cities.

The proposed agreement includes development of draft district maps, demographic analysis, public outreach and participation tools, preparation of required reports, management of a project website, and virtual attendance at the required public hearings.

The agreement includes a not-to-exceed amount of \$31,000, which is within the previously identified cost range for a voluntary transition. City Attorney Drexel noted the reduced cost reflects the City's population size and the use of virtual meetings.

County resident Jake Hackett shared his support for using National Demographics Corporation and asked questions regarding the maps. Mr. Drexel shared that once NDC is on board they would be able to help with specific questions .

Mr. Lane asked that if the item is mandated by the State, why the State is not providing funding for it.

Orland resident Janet Jonte thanked the Council for keeping costs low by conducting the meetings virtually. Ms. Jonte stated that she looks forward to learning more about the districting maps and thanked the Council for staying on track and keeping the public informed. She also expressed appreciation for the Police and Fire Departments for their service to the community.

ACTION: Councilmember McDermott moved, seconded by Councilmember Tolle, 1. Approve the Professional Services Agreement with National Demographics Corporation for election districting services in an amount not to exceed \$31,000; and 2. Authorize the City Manager to execute the Agreement and any necessary amendments within the approved budget . Motion carried by a voice vote, 4-0.

City Manager Verbal Report

City Manager Joe Goodman provided the City Council with an update on several ongoing matters throughout the community, including the following:

- The Walker Street well project is underway, and staff continues to seek grant funding to help offset project costs.
- The alleyway water infrastructure project between 3rd/4th Streets and 4th/5th Streets is scheduled to begin on January 26, 2025.
- A hazardous materials survey for the Carnegie Building and the building at 824 Fourth Street is scheduled to begin on January 26, 2025. The survey is expected to take approximately three days to complete, with the final report anticipated within two to three weeks.
- Plan check drawings for the Carnegie Center have been received by City staff and are currently under review.
- A possible future agenda item to consider could be downtown parking enforcement, including the potential implementation of a two-hour parking limit to increase turnover and improve access for patrons.
- A possible future agenda item to consider could be to address landscaping improvements around the water tank and the Walker Street lot. Staff is considering issuing a Request for Proposals (RFP) for both areas to enhance and beautify the downtown area, a topic that has been discussed at several Economic Development Commission meetings.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember McDermott:

- Requested discussion of a potential pollinator park and suggested developing conceptual drawings for a park that would include restroom facilities. He noted that a dedicated group of local volunteers is available to assist in completing the project at a low cost.
- Expressed support for the proposed two-hour downtown parking enforcement.

- Requested that the City Manager maintain open communication with all department heads, emphasizing the importance of transparency and collaboration.
- Suggested greater utilization of the City's Commissions to better leverage Commissioner expertise and improve efficiency, thereby saving Council time.

Mayor Barr:

- Thanked community members for attending the meeting and providing public input.

Councilmember Romano:

- Reported no items.

Councilmember Tolle:

- Stated that tense budget discussion could have been avoided through earlier communication with department heads.
- Reported that the Chamber of Commerce is now meeting quarterly and will be scaling back events moving forward.

MEETING ADJOURNED 9:39 PM

Jennifer Schmitke, City Clerk

Terrie Barr, Mayor



CITY OF ORLAND STAFF REPORT

MEETING DATE: September 1st, 2026

TO: Honorable Mayor and City Council Members

FROM: Justin Chaney, Interim City Manager

SUBJECT: 824 Fourth Street - Property History, Fiscal Analysis and Direction
(Discussion/Action)

PURPOSE

To provide City Council with a consolidated history and fiscal analysis of the City-owned property at 824 Fourth Street / 400 Mill Street, summarize known costs, revenues, liabilities and building-condition issues, and obtain Council direction regarding the property's long-term disposition and use.

BACKGROUND

City records indicate the Water Enterprise Fund loan was authorized in November 2005 in the amount of \$436,122 for acquisition of real estate to be developed for public-safety services. The City acquired the retail property at 824 Fourth Street / 400 Mill Street in 2006. Later City records state the original public-safety project was determined not to be cost-effective.

The City subsequently used the property as a commercial rental asset. A lease with Julie van Tol for 4th Street Cafe was authorized in 2013. The City continued to incur owner-level capital obligations, including roof work and a \$128,000 floor/structural repair contract in 2019-20. The cafe business was later sold and the restaurant operated as Hecho before the building became vacant.

The municipal-use concept did not disappear. In 2016, Council considered relocating City Hall to 824 Fourth Street so the Police Department could occupy the entire existing City Hall/Police facility. In 2018, rising renovation estimates caused Council to consider surplus sale and order an appraisal. In 2025, Council again directed planning for a future City Hall at 824 Fourth Street and Police Department expansion.

In August 2025, the City building inspector reported falling-ceiling risk, dust/insulation and possible asbestos concerns, improper gas-appliance venting, and structural deterioration from long-term water damage. Staff stated the building was not in immediate danger of collapse but required substantial repairs before use or rental. At that time, the interfund loan balance was reported at approximately \$347,000.

In December 2025, Council authorized a feasibility study not to exceed \$31,000 to evaluate adaptive reuse of the former Purity Foods building for City Hall, ADA-compliant Council Chambers and

community space, together with reconfiguration of the existing City Hall as a dedicated Police Department facility. The study

scope called for preliminary cost estimates, MEP review, seismic considerations, layouts and recommendations.

In January 2026, hazardous-material surveys were completed. In May 2026, Council received proposals for hazardous-material abatement and selective demolition. Council continued the item for further consideration. The 824 Fourth Street proposal priced hazardous-material abatement at \$30,584.40, selective interior demolition at \$131,904, and lead testing in concrete at \$7,200.

OPTIONS FOR CITY COUNCIL

OPTION 1 - ADAPTIVE REUSE / CIVIC CAMPUS

Description Retain and rehabilitate the former Purity building for City Hall, Council Chambers and community functions; renovate the existing City Hall for a dedicated Police Department.

Immediate staff work Authorize/complete current feasibility, structural and cost work; authorize necessary HazMat abatement; return with design/construction financing plan.

Advantages Preserves historic/downtown asset; advances Police space need; leverages City-owned land; aligns with repeated Council planning.

Risks / disadvantages Renovation cost uncertainty; hidden conditions; ADA/seismic/MEP requirements; interfund debt remains.

Fiscal / revenue considerations Potential City Hall DIF, Public Safety DIF, grants/financing; no property-sale revenue.

OPTION 2 - DEMOLISH AND BUILD NEW ON 824 SITE

Description Retain the land, remove the existing building, and construct a new City Hall or civic building while expanding Police into existing City Hall.

Immediate staff work Complete abatement/demolition scope; prepare site/new-building design; update 2025 ~\$1.5M concept and Police remodel estimate.

Advantages Eliminates aging-building uncertainty; modern code-compliant facility; retains strategic location.

Risks / disadvantages Highest likely near-term capital demand; loss of historic fabric; demolition/abatement and construction costs; possible temporary-use needs.

Fiscal / revenue considerations No sale proceeds; potential DIF/public-safety funds; grants/financing may be needed.

OPTION 3 - SELL PROPERTY

Description Declare/confirm surplus disposition path as legally required, obtain appraisal, and market/sell the property as-is or after limited cleanup.

Immediate staff work Order current appraisal; obtain title/legal review; determine required disclosures/cleanup; establish sale method and minimum terms.

Advantages One-time proceeds; removes carrying and rehabilitation risk; could support General Fund/interfund repayment subject to legal/accounting review.

Risks / disadvantages Permanent loss of strategic downtown site; City still must solve Police/City Hall needs elsewhere; market may discount poor building condition.

Fiscal / revenue considerations Sale price TBD; transaction/cleanup costs reduce net proceeds.

OPTION 4 - STABILIZE AND HOLD

Description Make only work required to secure, weatherproof and safely hold the building while deferring a final disposition decision.

Immediate staff work Develop minimum stabilization scope, annual carrying budget, security plan and inspection schedule.

Advantages Preserves all future choices and allows time for funding strategy.

Risks / disadvantages No operating revenue today; deterioration and liability can continue; defers facility solution.

Fiscal / revenue considerations No immediate sale revenue; annual carrying costs TBD.

OPTION 5 - COMMERCIAL REDEVELOPMENT / LEASE / PARTNERSHIP

Description Repair or redevelop the property for private commercial occupancy, long-term lease, or a structured public-private redevelopment arrangement.

Immediate staff work Obtain market rent/development analysis; quantify code/structural work; issue RFP/RFQ if Council chooses.

Advantages Potential recurring revenue and downtown activation while City retains ownership under a lease structure.

Risks / disadvantages May require major public investment before rent begins; commercial return may not justify rehabilitation; municipal-facility need remains.

Fiscal / revenue considerations Future rent/development consideration TBD; compare to life-cycle capital cost.

FISCAL IMPACT

No single fiscal impact can be stated until Council selects a direction. The property continues to carry an interfund obligation reported at approximately \$347,000 in August 2025, plus ongoing ownership costs. The immediate 2026 contractor proposal provides discrete prices of \$30,584.40 for hazardous-material abatement, \$131,904 for selective demolition, and \$7,200 for lead/concrete testing at 824 Fourth Street. These amounts do not constitute a full renovation or full building-demolition budget. If Council pursues new construction, the March 2025 staff report used approximately \$1.5 million as a conceptual construction figure, which should now be updated. If Council pursues sale, net proceeds cannot be estimated responsibly without a current appraisal and transaction/cleanup assumptions.

ATTACHMENT

Executive Summary and Council Decision Framework

RECOMMENDATION

Receive the property history and fiscal analysis; review the options in this report; and provide direction to staff. If Council wishes to retain the site for a potential civic/public-safety project, staff recommends completing a current adaptive-reuse versus demolition/new-construction comparison and updated appraisal before taking an irreversible disposition action. Council may also authorize hazardous-material abatement needed for safe investigation or future work.

RECOMMENDED MOTION FRAMEWORK

Council may select one of the following motions or provide alternative direction:

- Move to retain 824 Fourth Street for potential municipal use and direct staff to complete/confirm the feasibility, structural, appraisal and life-cycle cost comparison before returning with a final adaptive-reuse versus demolition/new-construction recommendation.
- Move to direct staff to prepare the necessary scope, funding plan and procurement for hazardous-material abatement and demolition of the existing structure, with a subsequent new City Hall design and Police Department expansion plan.
- Move to direct staff to obtain a current appraisal and initiate the legally required process to evaluate sale of the property, returning to Council with proposed terms and estimated net proceeds before any disposition.
- Move to direct staff to prepare a minimum stabilization and annual carrying-cost plan and defer permanent disposition until a future date.
- Move to direct staff to conduct a market/development analysis and prepare an RFP/RFQ for commercial redevelopment or long-term lease opportunities.

CITY OF ORLAND

824 FOURTH STREET / FORMER PURITY BUILDING**Executive Summary and Council Decision Framework***Prepared for City Council | September 2026***EXECUTIVE SUMMARY**

The City acquired the 824 Fourth Street / 400 Mill Street property in 2006 using a \$436,122 interfund loan from the Water Enterprise Fund for a public-safety purpose. The property later became a commercial rental asset, including 4th Street Cafe and Hecho, while the City continued to evaluate municipal reuse, sale, and redevelopment. As of August 2025, staff reported approximately \$347,000 remained due from the General Fund to the Water Enterprise Fund. The building is now vacant and has documented structural, life-safety, water-damage, and hazardous-material concerns. Council now has a decision among rehabilitation/adaptive reuse, demolition and new construction, sale, stabilization/holding, or commercial redevelopment/lease.

Decision in Front of Council

The central policy question is whether the City should retain this strategically located downtown property for long-term civic/public-safety use or dispose of it and redirect resources elsewhere. The record shows the City has repeatedly returned to the same municipal-facility concept: use 824 Fourth Street for City Hall/community functions and allow the Police Department to expand into the existing City Hall facility.

Key fact	Current record
Original acquisition / Water Fund loan	\$436,122 (authorized 2005; property acquired 2006)
Reported interfund balance	\$347,000 approximately (August 2025)
2019-20 floor/structural repair contract	\$128,000
2025 feasibility study	Up to \$31,000; intended to produce layouts and preliminary cost estimates
2026 824 Fourth hazardous-material abatement proposal	\$30,584.40
2026 selective demolition proposal	\$131,904.00
2026 lead-in-concrete testing proposal	\$7,200.00
2025 demolition planning range	\$50,000-\$125,000; later staff estimate up to \$60,000
2025 conceptual new City Hall construction estimate	Approximately \$1.5 million; preliminary and not a current bid
Historic cafe rent benchmarks	\$1,200/month in 2018; \$1,260/month proposed in 2020
Rear warehouse rent benchmark	\$400/month proposed in 2019

Important fiscal caution: historic appropriations, contract awards, loan balances, and lease rates are not the same as final cash expenditures or receipts. A complete General Ledger and rent-ledger reconciliation is still needed before a final life-cycle-cost figure is stated as audited fact.

Staff-Level Recommendation for Decision Sequencing

If Council wishes to preserve the municipal-use option, the lowest-regret sequence is to avoid an irreversible sale or full demolition until Council has a current comparison of adaptive reuse versus demolition/new construction and an updated market appraisal. Staff should first reconcile the completed/contracted feasibility work, obtain an updated structural and cost estimate, confirm the current interfund balance, and obtain an appraisal. Council may separately authorize hazardous-material abatement needed to safely investigate or renovate the structure.

Option	Near-term cash effect	Revenue / value effect	Key trade-off
1. Adaptive reuse for City Hall; convert existing City Hall to Police	At least \$30,584.40 abatement plus design, structural, MEP, ADA/seismic and construction costs TBD	No sale revenue; preserves City-owned civic asset and may avoid acquiring another site	Best alignment with long-standing facility objective, but renovation risk is not yet fully priced
2. Demolish building; construct new City Hall on site	Abatement + demolition + new construction; 2025 concept used ~ \$1.5M for construction, subject to update	No sale revenue; retains land and downtown civic use	Higher capital demand but removes uncertainty of aging structure
3. Sell property as-is or after limited cleanup	Appraisal, legal/transaction, disclosure and possible cleanup costs	One-time sale proceeds TBD; proceeds could potentially support interfund repayment subject to legal/accounting review	Ends carrying/repair risk but permanently gives up strategic downtown site
4. Stabilize and hold	Security, insurance, weatherproofing, maintenance and possible abatement; amount TBD	No current lease revenue unless future reuse occurs	Preserves options but extends carrying cost and deterioration risk
5. Repair/redevelop for commercial lease or partnership	Abatement + code/structural/tenant improvements TBD	Potential future rent or development value; market rent TBD	Could restore revenue stream but may require substantial City investment before occupancy

HISTORICAL TIMELINE

Year	Event / decision	Financial relevance
1948	City historical planning record states downtown commercial expansion reached Mill Street with opening of a Purity grocery.	Establishes historic commercial context; exact title chain should remain separately verified.
2005-06	\$436,122 Water Enterprise Fund loan authorized; City purchases 824 Fourth / 400 Mill for public-safety purpose.	\$436,122 acquisition/loan principal.
2008-11	Property identified for police/public-safety expansion; later described as vacant Public Safety building.	Municipal project not carried out; carrying/maintenance period.
2012-13	Council establishes repayment plan; commercial leasing begins with 4th Street Cafe.	Lease revenue intended in part to support interfund repayment.

Year	Event / decision	Financial relevance
2013	Roof work authorized; FY 2013-14 budget later shows \$38,959 actual capital improvements at 824 Fourth.	\$33,500 roof authorization may be included in the \$38,959 accounting total; do not double-count without ledger.
2016	City Hall relocation concept considered.	Concept estimate \$200,000-\$300,000 at that time.
2018	Cafe lease extended; Council considers surplus sale and directs appraisal.	Cafe rent \$1,200/month; later project estimates ranged roughly \$600,000-\$1.2M.
2019-20	Major floor/structural failure and repair; rear warehouse lease considered.	\$128,000 floor contract; rear space proposed at \$400/month; cafe renewal proposed at \$1,260/month.
2022	4th Street Cafe ownership transitions toward Hecho; City revisits interfund financing.	Lease/rent ledger still needed to verify actual receipts.
2023	Façade funding discussed and real-property negotiations conducted.	Up to \$20,000 ARPA façade allocation was shared with other facilities; property sale/transaction terms not established.
2025	Hecho use ends; building condition concerns documented; municipal use reconsidered.	~\$347,000 interfund balance; demolition planning range \$50,000-\$125,000; conceptual new City Hall construction ~ \$1.5M.
2025-26	Feasibility and HazMat work authorized/performed.	\$31,000 feasibility authorization; \$21,200 combined survey contract for Purity and Carnegie; 824 abatement/demolition proposals received.

FINANCIAL ANALYSIS

The table below is deliberately divided between confirmed/identified amounts and unresolved amounts. It should not be represented as a final audited life-cycle cost until Finance reconciles the General Ledger, rent receipts, interfund-loan schedule, and project invoices.

Expense / obligation	Amount	Status / treatment
Property acquisition / Water Fund loan	\$436,122	Confirmed original principal/purchase amount.
Accrued loan balance - June 2013	\$476,315	Audited historic balance; demonstrates interest caused balance to exceed original principal.
Accrued loan balance - June 2014	\$473,047	Audited historic balance.
Reported interfund balance - Aug. 2025	~\$347,000	Reported by staff; current 2026 balance should be confirmed by Finance.
FY 2013-14 capital improvements - 824 Fourth	\$38,959	Budget actual previously identified. May include the \$33,500 roof authorization.
2013 roof authorization	\$33,500	Do not add to \$38,959 without confirming whether included.

Expense / obligation	Amount	Status / treatment
2019-20 floor/structural repair	\$128,000	Council contract award.
Sewer-line work	Unknown	Installed during/after floor project; final invoice not yet reconciled.
HVAC / routine building maintenance	Partially identified; full amount unknown	Warrant and maintenance history should be pulled from General Ledger.
2023 façade work	Up to \$20,000 shared	ARPA allocation covered City Hall/Police and 824 Fourth; exact 824 share unknown.
2025 feasibility study	Up to \$31,000	Authorized from development impact fees.
2025-26 HazMat survey	\$21,200 shared	Combined contract for 824 Fourth and Carnegie; exact allocation should be confirmed.
2026 824 HazMat abatement proposal	\$30,584.40	Contractor proposal; not necessarily awarded/spent.
2026 824 selective demolition proposal	\$131,904.00	Interior selective demolition to expose framing; not full building demolition.
2026 lead/concrete testing proposal	\$7,200.00	Contractor proposal.
Full building demolition	\$50,000-\$125,000 historical planning range	2025 planning estimate; Aug. 2025 report also cited up to ~\$60,000. HazMat may be additional.
New City Hall construction	~\$1.5M 2025 conceptual	Preliminary planning figure; excludes or may not fully reflect design, escalation, contingencies and Police remodel.
Adaptive-reuse construction	TBD	Requires current feasibility/structural/MEP/ADA/seismic cost estimate.
Police Department remodel at existing City Hall	TBD	Part of two-building strategy; design and construction costs require current estimate.
Carrying costs	TBD annually	Insurance, utilities, security, weatherproofing, inspection, maintenance and liability exposure.
Sale transaction costs	TBD	Appraisal, legal, title/escrow, surplus-property compliance, disclosures, possible cleanup.

REVENUES, FUNDING AND VALUE OFFSETS

Revenue / funding item	Amount / benchmark	How Council should view it
4th Street Cafe contractual rent	\$1,200/month in 2018 (\$14,400 annualized)	Lease benchmark; actual annual receipts require ledger verification.
2020 cafe renewal rent	\$1,260/month proposed (\$15,120 annualized)	Proposed/negotiated benchmark; verify executed lease and receipts.
400 Mill rear warehouse	\$400/month proposed (\$4,800 annualized)	Benchmark only until executed lease/receipts verified.

Revenue / funding item	Amount / benchmark	How Council should view it
Combined benchmark if cafe + warehouse occupied	\$1,660/month (\$19,920 annualized)	Illustrative gross potential based on historical rates, not proof of receipts.
Sale proceeds	TBD	Requires current appraisal and sale process; could create one-time cash but relinquishes site.
Future commercial rent / development agreement	TBD	Requires market analysis and cost to make building occupiable.
City Hall Development Impact Fees	\$144,000 available in March 2025 staff report	Potential capital funding source; confirm current balance and eligible uses.
Public Safety Facility DIF	Approximately \$150,000 potentially available in March 2025 analysis	Potential source; confirm eligibility and current balance.
Measure A unallocated reserve	\$339,000 identified in March 2025 staff report	Potential public-safety source discussed historically; policy/availability should be revalidated.
Avoided third-party land acquisition	Not monetized	Retaining 824 preserves a City-owned downtown site and avoids purchasing another City Hall site.

Illustrative comparison: the \$128,000 flooring/structural repair equals approximately 8.5 years of gross cafe rent at \$1,260 per month, before any operating, maintenance, insurance, vacancy or financing costs. This illustrates why gross rent alone is not an adequate measure of property performance.

DECISION MATRIX

Criteria	1 Adaptive reuse	2 Demo/new	3 Sell	4 Hold	5 Commercial
Addresses Police/City Hall need	High	High	Low	Low	Low
Retains downtown City ownership	Yes	Yes	No	Yes	Yes
Near-term capital demand	High / TBD	High	Low-Med	Low-Med	Med-High / TBD
One-time cash revenue	No	No	Yes / TBD	No	No
Potential recurring revenue	No	No	No	No	Yes / TBD
Historic preservation potential	High	Low-Med	Depends buyer	High	Med-High
Cost certainty today	Low	Low-Med	Medium after appraisal	Medium	Low
Irreversibility	Medium	High	Very High	Low	Medium



CITY OF ORLAND STAFF REPORT

MEETING DATE: September 1, 2026

TO: Honorable Mayor and City Council

FROM: Justin Chaney, Interim City Manager

SUBJECT: Resolution Approving a Memorandum of Understanding with the United Public Employees of California, Local 792, General Unit, for the Period July 1, 2026 Through June 30, 2027 (Discussion/Action)

BACKGROUND

The Memorandum of Understanding between the City and the United Public Employees of California, Local 792, General Unit expired June 30, 2026. The parties exchanged initial proposals in June 2026 and have met and conferred in good faith. The Union has ratified the agreement described below.

DISCUSSION

The agreement is for a one-year term, July 1, 2026 through June 30, 2027. It provides a five percent (5%) salary increase for all classifications in the unit, effective July 1, 2026 and applied retroactively to that date for employees on the payroll as of the date the agreement is ratified by the City Council.

The agreement also renames Cesar Chavez Day as National Farm Workers Day; establishes a City contribution of \$25 per pay period to the deferred compensation account of each employee who contributes at least that amount; increases the Maintenance Worker credit for work boots and a safety jacket from \$300 to \$350; provides reimbursement of up to \$225 every two years for prescription safety eyewear where an employee's duties require protective eyewear; provides reimbursement of up to \$700 each fiscal year for work shirts and pants for Public Works employees not supplied through a uniform service, upon termination of the City's current uniform service agreement; conforms the standby rate stated in the agreement to the rate actually paid; and conforms the preliminary notice of disciplinary action to existing practice. The parties will exchange initial proposals for a successor agreement in March 2027.

FISCAL IMPACT

The fiscal impact is \$107,536 for FY 2026-27, covering all of the economic terms of the proposed agreement, with employer costs included. The proposed agreement fits within the adopted budget.

ATTACHMENTS

A. Resolution No. 2026-XX

B. Memorandum of Understanding between the City of Orland and the United Public Employees of California, Local 792, General Unit, July 1, 2026 through June 30, 2027

RECOMMENDATION

Adopt Resolution No. 2026-XX approving the Memorandum of Understanding and authorizing its execution.

CITY COUNCIL

CITY OF ORLAND



9. C.

Resolution No. 2026-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ORLAND AND THE EMPLOYEES REPRESENTED BY

THE UNITED PUBLIC EMPLOYEES OF CALIFORNIA, LOCAL 792, GENERAL UNIT FOR A ONE YEAR PERIOD,

EFFECTIVE JULY 1, 2026 THROUGH JUNE 30, 2027

WHEREAS, the United Public Employees of California, Local 792, and the City of Orland have expressed a desire to continue their bargaining relationship as governed by California Government Code Section 3500, et seq; and,

WHEREAS, the parties have met and conferred in good faith in accordance with California Government Code Section 3500, et seq; and,

WHEREAS, such meetings have resulted in the agreement of a one year Memorandum of Understanding for the period July 1, 2026 through June 30, 2027; and,

WHEREAS, the Union has ratified the Memorandum of Understanding.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORLAND HEREBY RESOLVES AS FOLLOWS:

1. The Memorandum of Understanding covering employees who are represented by the UNITED PUBLIC EMPLOYEES OF CALIFORNIA, LOCAL 792, GENERAL UNIT for the period July 1, 2026 through June 30, 2027, attached hereto, is approved.
2. The City Council authorizes the Mayor, Vice-Mayor, City Attorney and City Manager to execute and implement the Memorandum of Understanding.

ADOPTED, _____, by the City Council of the City of Orland by the following vote:

AYES:

NOES:

Terrie Barr, Mayor

ATTEST:

City Clerk

MEMORANDUM *of* **UNDERSTANDING**

between the

CITY *of* ORLAND

and the

UNITED PUBLIC EMPLOYEES *of* CALIFORNIA
LOCAL 792

ORLAND General Unit

July 1, 2026 *through* June 30, 2027
incorporating all previous agreements

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ARTICLE 1: GENERAL PROVISIONS

1.01 UNION RECOGNITION:

The City recognizes the United Public Employees of California, Local 792 Union hereinafter referred to as the Union as the recognized bargaining representative for the purpose of establishing salaries, hours, fringe benefits, and working conditions of all employees in the classifications of "Attachment A" attached herein. This Union, in turn, recognizes the City Manager as the Collective Bargaining representative for the City and shall meet and confer exclusively with said officer or designee, except as specifically described otherwise in this memorandum. Both parties recognize their obligation to cooperate with each other to assure maximum service of the highest quality and efficiency to the residents of the City. Whenever the City hires a person to a covered position, the City shall notify such person that the Union is the recognized bargaining representative for miscellaneous employees. Both City and Union agree to keep duplicate originals for this agreement on file in a readily accessible location, including online, available for inspection by any City employee, or member of the public, upon request.

1.02 UNION MEMBERSHIP:

A. General:

All regular employees occupying positions in classifications listed in Attachment A, who are members of the Union shall be required to pay Union Dues. Employees are not required to join the Union or pay dues as a condition of employment.

B. Association Responsibilities:

The Association agrees that it has a duty to provide representation to all regular employees occupying positions in the classifications listed in Appendix A pursuant to the Association's status as a Recognized Employee Organization. The Association has discretion in the manner it provides such representation including the right to deny service or charge non-members for individual representation services to the extent allowed by law.

C. Withdrawal from the Association:

Members shall be able to withdraw their membership by notifying the Association in writing on a form and in a manner prescribed by the Association of their desire to withdraw from membership during the period of December 11 through 31 of any year.

1.03 EMPLOYEE RIGHTS:

A. General:

Employees of the City shall have the right to form, join, and participate in the activities of recognized employee organizations of their own choosing for the purpose of representation on all matters of employee relations as provided by law. Employees of the City shall also have the right to refuse to join, or participate in, the activities of employee organizations. No employee shall be interfered with, intimidated, restrained, coerced, or discriminated against in connection with these rights.

Union Activities:

Neither the City nor the Union shall interfere with, intimidate, coerce or discriminate against City employees because of their exercising their right to form, join and participate in the activities of the Union, or exercising their right to refuse to join or participate in the activities of the Union.

Personnel Files:

The City Manager shall maintain the official employee personnel records.

1. The confidentiality of the Personnel Record shall be maintained at all times. Only information regarding official status (i.e.; employee's, name, class title, current salary range, length of appointment, and date of hire) will be released.
2. Information of a personal nature will not be released, unless the employee authorizes in writing, with an original written signature (photocopies of the original signature will not be accepted).
3. The employee will be provided a copy of any document containing derogatory information prior to it being placed in the personnel file. An employee may respond in writing to any derogatory information. The employee's response shall be attached to the copy of the derogatory information that has been placed in the employee's personnel file.

B. Employee Evaluation:

1. No employee evaluation shall be placed in the employee's personnel file without an opportunity for a discussion of the evaluation between the employee and the evaluator. Any negative evaluation shall provide specific recommendations for improvement in the employee's performance. The employee shall also be made aware of the resources available to aid the employee in improving his/her performance.
1. Probationary employees shall receive a formal written evaluation at the end of the sixth month and the end of the twelfth month of employment.
1. Corrective Action evaluations may be prepared at any time the evaluator deems necessary.

C. Notification of Examination Results:

Notification of results will be consistent with the provisions outlined in Attachment B of this contract, City of Orland Personnel Rules & Regulations Manual.

1.04 RULES AND REGULATIONS:

The Union agrees that its members shall comply with all departmental or City rules and regulations, including those relating to conduct and work performance. The City agrees that departmental or City rules and regulations, which affect the terms and conditions of employment, shall be the proper subject for meet and confer prior to their adoption. If departmental or City rules and regulations including City of Orland Personnel Rules conflict with specific provisions of this Agreement, this Agreement shall prevail (except for the Employer-Employee Relations Policy which shall prevail).

The City of Orland Personnel Rules and Regulations Manual dated December 2018 are incorporated in this agreement as Attachment B.

Should the City of Orland choose to modify the current Personnel Rules incorporated herein as Attachment B, the City will meet and confer with the representative(s) of the City General bargaining unit and the representative(s) of UPEC Union Local 792 prior to any implementation.

1.05 FAIR EMPLOYMENT PRACTICES:

The City and the Union agree that no person employed or applying for employment with the City shall be unlawfully discriminated against by either party because of race, color, religion, mental or physical disability (including AIDS), medical condition (cancer related), national origin, ancestry, marital status, sex, sexual orientation, age (over 40), veteran's status, or any other non-merit factor except where such factors are determined to be bona fide occupational qualifications after consideration of reasonable accommodation factors in relation to the essential job duties of the position. The parties also agree to support efforts which are intended to achieve equal employment opportunity as provided for in Federal and State requirements.

The Union agrees that it has a duty to provide fair and nondiscriminatory representation to all regular employees occupying positions in the classifications listed in Attachment A regardless of their membership in the Union.

1.06 PREVAILING RIGHTS:

The provisions of this Memorandum of Understanding together with all those rules (see Article 1.04) that existed prior to this Agreement which are within the meet and confer requirements shall constitute the wages, hours and terms and conditions of employment for employees in classifications subject to this Memorandum.

1.07 DEFINITIONS:

“Day or Days” shall mean a **working** day or days, unless specifically defined as otherwise in the individual Articles of this Memorandum.

“Emergency” means any unforeseen circumstance requiring immediate action: any sudden, unexpected happening, an unforeseen occurrence or condition.

“Employee” means a person in a Permanent Full-Time or a Permanent Part-Time position in a classification for which the Union is the exclusive bargaining representative.

“Extra Help Employee” shall mean a person employed in a position that is generally not occupied on a year around basis to cover seasonal peak workloads, emergency workloads of limited duration, necessary vacation and sick leave relief, and other situations involving a fluctuating staff.

“Limited Term Employee” shall mean a person employed in a position that is a program specific position that is funded predominantly by other than the general fund. The allocation for such position shall automatically end when either the program ends or the funds supporting the position are no longer available.

“Permanent Full-Time Employee” shall mean a person employed in a position established on a permanent year round basis requiring work on a regular schedule of **thirty-five (35)** hours or more per work week and eligible for full benefits.

“Permanent Part-Time Employee” shall mean a person employed in a position established not to exceed 960 hours per fiscal year and not eligible for benefits except in-grade increases on a calendar year basis. Annual vacation at a rate equivalent to full-time employees, but prorated based on the number of hours worked.

ARTICLE 2: CITY RIGHTS

2.01 Nothing in this Memorandum shall be construed to restrict any legal or inherent exclusive City rights with respect to matters of general legislative or managerial policy. This includes among others; the exclusive right to:

- To determine the methods, means, and personnel by which City Government operations are to be conducted.
- Exercise complete control and discretion over its organization, operations and technology of performing its work.
- Determine the mission, function and necessity of all or part of each of its constituent departments, boards, and commissions and take all necessary actions to carry out their mission, functions and necessity, or any part thereof.
- Set standards of service to the public.

The City also retains the sole right to administer the City Personnel Policy and Codes, to classify or reclassify positions, add or delete positions or classes to or from the City Budget or Salary Resolution, establish standards for employment and promotion of employees, evaluate employees, to direct its employees, establish rules and regulations, take disciplinary action for proper cause, to establish work schedules and work assignments, and to relieve its employees from duty for lack of work or other legitimate reasons; subject to any and all laws or regulations pertaining thereto.

ARTICLE 3: UNION RIGHTS

3.01 PAYROLL DEDUCTION:

The City agrees, upon written consent of the employees involved, to deduct membership dues or service fees, as established by the Union, from the salaries of the employees the Union-represents. The City shall remit the sum withheld immediately to the Union along with a list of employees who have had such amounts deducted. The Union agrees to provide a listing of all additions or deletions of membership or requested changes to establish payroll deductions of its members, to the City Payroll Clerk, not later than the Friday prior to the relevant pay day.

Voluntary payroll deductions from employees' salaries shall be for Union sponsored programs provided that the employee has given the Union and the City Payroll Clerk written authorization for such deduction. The City may assess a reasonable charge for providing such service. The employee may cancel this authorization at any time by providing written notification of such cancellation to the City Payroll Clerk and to the Union. The Union shall indemnify, defend and hold the City harmless against all claims, demands, expenses (including attorney's fees), judgments, or other liability because of dues or fees collected by the City and paid over to the Union. The Union agrees to refund to the City any amounts paid to it in error upon presentation of proper evidence thereof.

3.02 UNION ACCESS:

The City agrees to grant no more than one (1) paid staff of the Union at a time, the right to contact City employees during breaks or lunch periods.

3.03 UNION REPRESENTATIVES:

A. Negotiators:

The Union shall be allowed to designate up to two (2) employees within the unit to serve as negotiators with the City. The Union shall provide the City Manager with the name, classification, and the assigned department of each of the negotiators. The Union agrees that a Department is only required to release one (1) employee to serve

as a negotiator. Should any changes or alternates be appointed after the original list is established, the Union shall advise the City Manager and Department Head. Employees designated as unit negotiators shall be granted release time with pay from scheduled duties to meet with the City's Chief Negotiator.

B. Shop Stewards:

The Union shall have the right to establish shop stewards consistent with the provisions outlined in the Laborer's International Union of North America (LIUNA) Constitution, page 86, Article 4E(3).

1. The Union agrees to notify the City Manager of the names, classifications, and departments of their designated stewards, which shall not exceed two (2) in number, including one (1) Chief Steward. The Union shall notify the City Manager of any changes to the original list.
2. A reasonable amount of time will be granted the employees and the steward to handle initial grievances and appeal procedures. After notifying his/her immediate supervisor, a shop steward shall be permitted to leave his/her work area during working hours to assist in the investigations, initial preparation, and presentation of grievances. The steward shall advise the Supervisor of the grievant of his/her presence and shall be permitted to discuss the problem with any and all employees immediately concerned, and if appropriate, attempt to achieve a settlement in accordance with the grievance procedure.
3. The City shall allow one (1) steward, one (1) hour of paid release time each month to participate in Union Steward training or meetings. This time does not accrue for the Union or the employee steward.

C. Safety Meetings:

The City will conduct safety meetings and/or trainings at least monthly.

3.04 BULLETIN BOARDS:

The Union will provide no more than two bulletin boards to be located one each at the City Library and at the City of Orland Public Works Corporation Yard upon which the Union may post notices of meetings, elections, appointments, results of election(s) recreation and social affairs, classes, seminars and other matters pertaining to the employee and Union affairs. Materials relating to local, state or national political elections shall not be posted. Materials that are derogatory to any City employee shall not be placed on bulletin boards.

3.05 DISTRIBUTION OF UNION MATERIALS:

- A. The Union shall have the right to distribute materials to its members through normal City channels.
- B. No material shall be distributed which is derogatory toward any City officer or employee.
- C. The City Manager shall have final authority to revoke this right if any provision of this Memorandum of Understanding is violated by the Union.

3.06 USE OF CITY FACILITIES:

City facilities shall be made available upon timely request for use by employees and the Union to meet to discuss issues within the scope of representation. Use of such facilities shall be on the employee's own time unless otherwise approved by the City Manager.

ARTICLE 4: PAY PROVISIONS

4.01 COMPENSATION:

All Permanent Full-Time and Permanent Part-Time employees covered by this agreement shall be paid in accordance with the attached schedule titled "ATTACHMENT A".

4.02 SALARY ADJUSTMENT:

- A. General salary increase:

Five percent (5%) pay increase, all unit classifications, effective July 1, 2026. This adjustment shall be applied retroactively to July 1, 2026 for all employees on the payroll as of the date this Agreement is ratified by the City Council.

4.03 PAY PERIODS:

Employees in this unit shall be paid bi-weekly in accordance with the pay schedule as established by the City.

4.04 STANDBY PAY – ON CALL PAY:

- A. Schedule

City Public Works employees will be assigned on call on a mandatory, rotation basis. The designated on call employee may obtain a substitute or trade their assigned rotation, subject to department head approval. The on call shift will consist of 7 consecutive calendar days commencing at the end of the regularly scheduled work shift on Wednesday afternoon and ending at the beginning of the regularly scheduled work shift on the following Wednesday morning.

B. Compensation

The City will compensate the employee assigned to on call at a rate of \$252.00 / week. The designated on call employee shall report for service within 30 to 60 minutes of being contacted.

On-call compensation will adjust by the same percentage set forth in section 4.02(A).

C. Vehicle Provided

The City shall provide a City truck for employee(s) who are in standby status.

4.05 CALL BACK PAY:

A. On Recognized Holidays (13):

When employees who are on standby are called back to work, or an employee is required to return to work because of a departmental request made after they have completed their normal work shift and left the premises, they shall be credited for a minimum of four (4) hours' time or actual time worked; whichever is greater.

B. On Regularly Scheduled Workdays:

When employees who are on standby are called back to work, or an employee is required to return to work because of a departmental request made after they completed their normal work shift and left the premises, they shall be credited for a minimum of two (2) hours' time or actual time worked, whichever is greater.

4.06 SPECIAL PAY ADJUSTMENTS

A. The City reserves the right to increase salaries and/or benefits over and above the existing terms and conditions of this agreement for any job classification for the purpose of recruitment and retention of personnel.

B. Stipend for State Certifications

The City shall recognize employees who possess State required certifications in such classifications as Certified Pool Operator, Water Treatment and Grade 1 Water Distribution, Grade 2 Water Distribution, Waste Water Treatment, Class A or Class B Licenses, and certifications of benefit to the City, with a 4.5% salary increase as to each certification, with a maximum stipend of 18.0%. Requests for stipends are to be presented to the City Manager for evaluation prior to commencing coursework/training.

C. Stipend for Bi-Lingual Employees

Employees whom the City recognizes as meeting the qualifications for Bi-Lingual Skills shall receive a 2.5% salary increase.

D. Stipend for College Degree

One 2.5% stipend will be granted to employees who hold a position-related college degree (i.e., AA/AS; BA/BS; MA/MS) that is above the requirements for the employee's position.

4.07 LONGEVITY PAY:

Regular Full-Time and Part-Time employees shall receive an increase of two and one half percent (2.5%) above their current salary rate for the particular class of position to which they are appointed upon completion of ten (10), fifteen (15), twenty (20), twenty-five (25), and thirty (30) full consecutive years of employment.

4.08 DIRECT DEPOSIT:

The City agrees to implement direct deposit of employee pay checks during the term of this M.O.U.

4.09 DEFERRED COMPENSATION:

Effective July 1, 2026, and continuing thereafter, at the same time the City generates paychecks, the City shall deposit twenty-five dollars (\$25.00) into the City's 457 Deferred Compensation Plan account of each unit member who contributes at least twenty-five dollars (\$25.00) to that account for the same pay period. The City's contribution shall be deposited into the employee's account and is not available to the employee as cash compensation.

ARTICLE 5: PAID LEAVE AND CATASTROPHIC (SICK) LEAVE

5.01 SICK LEAVE:

The sick leave maximum accrual is fifteen (1500) hours per employee effective the date of ratification of this agreement.

5.02 BEREAVEMENT LEAVE:

Bereavement leave with pay because of death in the employee's immediate family shall be granted not to exceed five (5) days for each instance. However, a department head may authorize more than five days leave based on extenuating circumstances, but all such leave in excess of five (5) days shall be charged to the employee's regular accumulated sick leave. Immediate family shall mean spouse, child, stepchild, stepparent, parent, grandparent, parent-in-law, brother-in-law, sister-in-law, brother or sister, grandchild or anyone permanently living in the household.

5.03 HOLIDAYS:

A. The following holidays are recognized by the City:

<u>Holiday</u>	<u>Observed</u>
1) New Year's Day	January 1
2) Martin Luther King Jr. Day	Third Monday in January
3) President's Day	Third Monday in February
4) National Farm Workers Day	Mar 31
5) Memorial Day	Last Monday in May
6) Independence Day	July 4
7) Labor Day	First Monday in September
8) Veterans' Day	November 11
9) Thanksgiving Day	That Designated Thursday in November
10) Thanksgiving Friday	The Day After Thanksgiving
11) Christmas Eve	December 24
12) Christmas	December 25
13) New Year's Eve	December 31

B. Floating Holiday

Every full-time employee covered by this agreement is granted three (3) floating holidays each fiscal year that must be used during said fiscal year (not cashed out) or they will be forfeited.

D. Weekend Holiday

When a holiday falls on a weekend (Saturday or Sunday), the City will recognize the preceding (Friday) or following (Monday) as a holiday.

5.04 COMPENSATORY TIME:

Employees may accrue compensatory time in lieu of pay up to one hundred (100) hours. Employees shall have the option of CTO or pay.

5.05 VACATION LEAVE ACCRUAL – LONGEVITY:

Vacation leave will accrue as follows, upon completion of specified years of service:

10 years of service = 4 weeks vacation
 15 years of service = 4.5 weeks vacation
 20 years of service = 5 weeks vacation

Accrual is strictly limited to 240 hours as consistent with the revised Personnel Rules and Regulations Manual. This 240 hours is a cap and employees shall not accrue vacation in excess of this cap. The Department Head shall have the authority to approve accrual in excess of the 240 hour cap, not to exceed 280 hours.

5.06 CATASTROPHIC (SICK) LEAVE:

- A. Unit members who have exhausted all sick leave and other time off may use Catastrophic Leave under the following provisions:
 - 1. Catastrophic leave shall begin no sooner than the eleventh (11th) work day of absence, and only after all other personal accumulated sick leave and other paid time off has been exhausted.
 - 2. Maximum leave is not to exceed six (6) consecutive calendar months, or the maximum number of days donated pursuant to this section, whichever is less.
- B. To request Catastrophic Leave, the unit member or his/her designee, shall submit a request to the City Manager stating the facts which support a need for such leave.
 - 1. To qualify for such leave, the employee will have suffered an illness or injury that is expected to incapacitate the employee for an extended period of time, or that incapacitates a member of the employees' family which incapacity requires the employee to take time off from work for an extended period of time to care for the family member, and taking extended time off work creates a financial hardship for the employee because he/she has exhausted all of his/her sick leave and other paid time off.
 - 2. A "member of the employee's family" for Catastrophic (sick) Leave donation purposes shall be limited to spouse, life partner, children, mother, father or an individual over which the employee has legal guardianship.
- C. As soon as practicable, the City Manager will determine if the request for Catastrophic Leave meets the parameters for approval. The City Manager will notify the employee or his/her designee of that determination.

1. If the request is approved the City shall solicit unit members, on the approved form, for donations authorizing donation of sick leave hours for use pursuant to this section.
 2. The completed authorization forms shall be submitted to Human Resources.
 3. Donated sick leave hours will be deposited in a separate sick leave pool for each request and deducted from the donating employee's accumulated sick leave.
 4. The maximum donation an employee may contribute per year pursuant to this section is eighty (80) hours.
 5. In the event the hours are not used, those hours will be returned to the donating employees and credited to their accrued sick leave.
- D. In the event an employee exhausts his/her donated Catastrophic Leave from the pool, the employee or his/her designee may request additional Catastrophic Leave from pursuant to this section. However, in no event shall the employee be eligible to use more than six (6) consecutive calendar months of donated Catastrophic Leave.
- E. Employees using Catastrophic Leave pursuant to this section shall not accrue any other leave credits provided for in this agreement while using Catastrophic Leave.

ARTICLE 6: HEALTH AND OTHER BENEFIT PLANS

6.01 HEALTH / LIFE INSURANCE:

A. Medical:

The City will provide the Silver plan through Golden State Risk Management Association effective January 1, 2017. The City will also provide GAP insurance coverage in combination with the Silver plan. The City agrees to pay 100% of the premium costs of these plans for eligible employees and their dependents.

The City will fund a city-administered Health Reimbursement Account for out-of-pocket out-patient medical procedure expenses available to those enrolled in the Silver + GAP insurance plan.

The City will provide access to the PPO Platinum Plan through Golden State Risk Management Association. Employees choosing this plan will pay any costs in excess of the combined premium cost of the Silver plan with GAP coverage for that employee and dependents.

For those employees who otherwise have medical insurance and opt-out of city medical insurance, the city will provide \$765 per month which may be applied to a 457 Deferred Compensation Plan or added to salary compensation.

B. Dental:

The City will provide dental insurance for all employees through Golden State RMA at 100% premium coverage.

C. Vision:

The City will provide vision insurance for all employees through Golden State RMA at 100% premium coverage.

D. Life Insurance:

The City agrees to maintain a Group-Term Life Insurance policy with a value of \$ 50,000 for employees in this unit.

E. Employee Assistance Plan:

The City will provide an Employee Assistance Plan (EAP) through Golden State RMA.

F. Optional Additional Insurance:

Employee may elect to enroll in additional ancillary health and life insurance through a City contracted provider.

Employees shall be responsible for the payment of any monthly premium amounts in excess of the City contribution. These payments will be made in two equal installments on the first and the second pay period of each month.

The employees' premium payment shall be made by payroll deduction.

Employee premium payment may be made through an IRS Code, Section 125 arrangement.

G. Sharing of Health Insurance Coverage Increases or Decreases:

The City and the employees shall share any cost increases to the coverages provided in subsections A, B and C, above as follows: Employee 50%; City 50%.

Provided, however, that increases to employees shall not exceed \$25 per month per employee in any contract year and shall not exceed \$50/month per employee over the MOU term.

H. Retiree Medical Plan

Upon completion of twenty (20) years of City of Orland service, and upon retiring from City service, employees who were regular full-time employees as of July 1, 2013, shall be eligible to receive a contribution of 1% for each year of City service (contribution) applied toward the cost of the employee-only medical premium if the employee is covered by employee-only insurance at the time of retirement, or applied to the cost of the employee-plus-one-dependent premium if the employee and his dependent are covered by the city's medical insurance at the time of retirement. This benefit expires when the employee/retiree qualifies for Medicare. If the dependent becomes Medicare eligible prior to the retiree, the contribution shall be applied to the cost of the employee-only premium.

Eligible employees may, instead of the above, direct the City to pay the dollar amount of the contribution to an identified health benefit provider. The eligible employee making that election shall provide the City with payment directions.

6.02 VOLUNTARY PAYROLL DEDUCTION:

The City agrees to offer an IRS Code, Section 125 Voluntary Payroll, before tax deduction, account. Items to be included in this account may be additional life insurance, disability income protection, employee health and hospitalization insurance, long-term nursing and custodial care, catastrophic insurance coverage, and other types of deductions that qualify under the Internal Revenue Service Code System.

ARTICLE 7: RETIREMENT

7.01 PENSION FORMULA

The City agrees to provide the 2.7% @ 55 retirement formula for all employees in this bargaining unit employed as of December 31, 2012. New employees hired on or after January 1, 2013, will be hired under a 2% @ 62 formula per State standards for all public agencies. "Lateral hire" employees with less than a six-month break in service are hired under the formula for legacy employees, per State standards.

7.02 PENSION COST SHARING

All employees shall pay their own required member contribution (8%) to the Public Employees Retirement System.. Non-legacy employees hired after January 1, 2013 shall pay their own required member contribution of 6.5%.

7.03 PERS RETIREMENT REPORTING

The City shall report eight percent (8.0%) or six and one half percent (6.5%) Employee Paid Contributions to PERS as compensation.

ARTICLE 8: ALLOWANCES & REIMBURSEMENTS

8.01 MILEAGE REIMBURSEMENT:

An employee who utilizes his/her privately owned vehicle for approved city business will be compensated at the cents per mile reimbursement rate established by the Internal Revenue Service in effect on July 1, of each year.

8.02 MOTOR VEHICLE PHYSICAL EXAM AND LICENSE FEES:

The City will pay the full cost of physical exams and license fees necessary to maintain the required motor vehicle license for the classification assigned when the license requirement is other than Class “C”.

8.03 UNIFORM ALLOWANCE:

City will pay for the cost of purchase, replacement and cleaning of uniforms. City will provide Maintenance Workers with a three hundred fifty dollar (\$350) credit each year for work boots and/or safety jacket, except in special circumstances where a medical provider prescribes special footwear, then three hundred eighty dollars (\$380). Employees must produce a receipt and be reimbursed by the City. The City will provide credit accounts at two or three preferred boot retailers, with members retaining option to shop elsewhere on a receipt-reimbursable basis.

Upon termination of the City’s uniform service agreement in effect on the date of this Agreement, a Public Works employee to whom the City does not provide work shirts and work pants through a uniform service shall be reimbursed for the actual cost of work shirts and work pants purchased by the employee, in an amount not to exceed seven hundred dollars (\$700) each fiscal year. Reimbursed items shall be work shirts and work pants conforming to specifications established by the Public Works Supervisor. The employee must produce a receipt and be reimbursed by the City. The City will continue to furnish any apparel required for safety purposes.

8.04 PRESCRIPTION SAFETY EYEWEAR:

Where an employee's duties require the use of protective eyewear and the employee requires corrective lenses, the City will reimburse the employee for the cost of prescription safety eyewear meeting the applicable ANSI Z87.1 impact standard, in an amount not to exceed two hundred twenty-five dollars (\$225.00), once every two years. The employee must produce a receipt and be reimbursed by the City.

ARTICLE 9: SENIORITY

9.01 SENIORITY:

The City shall recognize Classification Seniority as set forth herein.

- A. "***Classification Seniority***" means the amount of regular service performed by the employee in the classification and higher classifications in question since the most recent date of hire, less all absences from employment for which no compensation is received.
- B. "***Continuous Service***" means the amount of continuous employment by the employee, less all absences from employment in excess of thirty (30) calendar days for which no compensation is received.
- C. Extra help and temporary employees shall not accrue seniority.
- D. "***Probationary Employee***" is defined in Section 2-20 of the City Personnel Rules and Regulations. A probationary employee shall have seniority rights, and shall accrue seniority from the date of hire.

9.02 LOSS OF SENIORITY:

An employee loses all seniority when:

- A. The employee quits.
- B. The employee is discharged.
- C. The employee, when on layoff, fails to return to work within three calendar days after having been notified to return to work by the City by certified mail, return receipt requested, sent to the employee's last known address. However, if the employee is employed elsewhere and is required to give notice of resignation, the employee must so notify the City within three calendar days after the City notice to return to work has been received, and must return to work within fourteen (14) calendar days after receipt of the City's notice.
- D. The employee is laid off for 24 consecutive months.

- E. The employee is absent from work and fails to contact the City within three working days regarding the reason for such absence, unless it is impossible to do so.
- F. The employee does not report to work immediately upon expiration of a leave of absence.

ARTICLE 10: DISCIPLINARY & APPEAL PROCEDURES

10.01 DISCIPLINARY ACTION:

Disciplinary action may be taken by the appointing authority for cause against any employee who has permanent status. This article shall not apply to employees dismissed while on probation. As used in this section, "disciplinary action" means written reprimands, suspension without pay, demotion with reduction in pay, and dismissal. As used in this section, "appointing authority, means the City of Orland or the appropriate elected official or department head exercising supervisory authority over the employee against whom disciplinary action is taken.

10.02 DISCIPLINE:

The City may discharge or suspend from employment any employee who has completed the specified probationary period for cause. Examples of conduct or performance deficiencies that may warrant discipline include, but are not limited to:

- A. Misstatement of facts during the hiring process.
- B. Falsification of any entry on a City document (e.g., timecard, expense report).
- C. Disclosure of confidential information.
- D. Insubordination or willful disobedience.
- E. Incompetence, inefficiency, or unsatisfactory job performance.
- F. Discriminatory, discourteous, or unbecoming behavior.
- G. Theft, misuse, or unauthorized use or possession of City property.
- H. Dishonesty.
- I. Misconduct (e.g. any behavior that brings harm or discredit to the City.)
- J. Being under the influence of illegal drugs or alcohol or possessing illegal drugs while on City property or on official business.
- K. Conviction of a felony or a misdemeanor or a plea of nolo contendere (no contest) or diversion for such offense for crimes involving conduct with a nexus to City employment, including, but not limited to, embezzlement, misappropriation of public funds, falsification or records, and DUI for employees required to operate motor vehicles.
- L. Excessive absence or tardiness.
- M. Absence without approved leave.
- N. Violation of City rule, policy, or procedure (e.g. violence in the workplace policy).

- O. Engaging in outside employment or business activities for personal gain during working hours or while conducting official City business, engaging in outside employment for any business under contract by the City; or participating in any outside employment that adversely affects the employee's city work performance.

In the event an employee feels the discharge or suspension is not for cause, UPEC shall have the right to appeal the case through the grievance procedure set forth below.

Probationary employees may be discharged for any reason, which in the sole discretion of the City is just and sufficient and such discharge shall not be subject to appeal.

10.03 PRELIMINARY NOTICE OF DISCIPLINARY ACTION:

Whenever a disciplinary action is proposed to be taken against an employee, the employees shall be notified in writing. Such notification shall include but is not limited to:

- A. A statement of the proposed disciplinary action to be taken against the employee, including the proposed discipline.
- B. A summary of the facts upon which the proposed disciplinary action is based, including the specific provisions of City policy, this Memorandum of Understanding, or the Personnel Rules and Regulations alleged to have been violated. In addition to the summary, the employee has the right to all material and documents relied upon or used as evidence to form the basis of the proposed disciplinary action. Those items will be attached to the letter of proposed discipline.
- C. A statement advising the employee that written notice of the disciplinary action is to be placed in the employee's official personnel file and that the employee shall have the right to appeal under the grievance procedure as set forth in this Memorandum of Understanding.

The written notice of disciplinary action may be either personally served or mailed to the employee by certified mail, return receipt requested, addressed to the last address which the employee has furnished the City.

10.04 PRESUMPTION OF DELIVERY.

Any written notice shall be conclusively presumed delivered to the employee on the date the written notice is personally served on the employee. In the event that any notice is sent to an employee by certified mail, return receipt requested, the notice shall be conclusively presumed delivered to the employee on the date the receipt was signed. In the event the certified mail is refused, or in the event the employee is absent without leave and no person at the address to which the certified mail is sent signs for such certified mail, then it shall be presumed that the notice was delivered as of the date the postal service returned the certified mail to the return address.

10.05 RESPONDING TO PROPOSED DISCIPLINE.

- A. An employee who receives a written reprimand that will be placed in their personnel file has the right to draft and, within 30 days, submit a response to the reprimand. The City Manager shall review the written reprimand and response and may review any supporting materials or make whatever further inquiry he or she deems necessary. The City Manager has full discretion to uphold, amend or alter the written reprimand and the determination of the City Manager shall be final.
- B. An employee who is subject to disciplinary action involving employee suspension without pay of more than five (5) workdays, demotion or termination of employment shall have the right, within five (5) workdays after receiving a Proposed Notice of Disciplinary Action, to request a Skelly Meeting by filing a written request for a meeting signed by the employee or the employee's representative with the employee's consent.
- C. Failure to respond or inaction within the specified time will result in the waiver of the right to a Skelly meeting and the proposed discipline taking effect.
- D. Upon a written request for a Skelly hearing, the City shall appoint a "Skelly Officer." The Skelly Officer shall be the City Manager or a different department head than the one proposing the discipline. The Skelly Officer will meet with the employee, listen to the arguments, and receive documents presented by the employee. Skelly responses may also be submitted in writing instead of an in-person meeting. Within a reasonable time, and in writing, the Skelly Officer shall respond to the employee and the employee's representative, if applicable. The Skelly Officer may dismiss, modify, or sustain the proposed discipline. The Skelly Officer's decision shall be in writing.
- E. If the proposed discipline is sustained or modified by the Skelly Officer, the disciplinary action shall be implemented. A final Notice of Disciplinary Action shall be served in the same manner as the Preliminary Notice of Disciplinary Action. The final Notice of Disciplinary Action shall advise the employee that the discipline is to be placed in the employee's official personnel file and shall advise the employee of the appeal rights available to the employee as set forth in Section 10.07 of this Memorandum of Understanding, if any.

10.06 PROGRESSIVE DISCIPLINE, REMOVAL OF DISCIPLINARY DOCUMENTS AND SUBMISSION OF WRITTEN REBUTTALS.

- A. The parties agree that Letter of Instructions, Counseling Memorandums and/or Letters of Reprimand are the first steps of progressive discipline.

- B. Upon the request of an employee, a written reprimand, counseling memorandum or letter of instruction may be removed from an employee's personnel file one year from date of issue. The decision to remove such materials shall be solely within the discretion of the Department Head.

This provision does not apply to disciplinary suspension, demotion, termination, workplace violence or sexual harassment if an employee has been found to be in violation of these items.

- C. An employee has the right to provide a written rebuttal to any of the above within thirty (30) days of receipt of the documentation which will be attached to the original document and placed in the employee's official personnel file(s).
- D. The City shall not discipline without just cause, and shall have due regard for the principles of progressive discipline. Discipline will normally follow investigation and discussion with the employee, and will normally proceed through the following steps, with the objective of resolving the matter and/or correcting the behavior as early as possible:

Step I: Oral Warning

Step II: Written warning or letter of reprimand

Step III: Unpaid suspension

Step V: Discharge

10.07 APPEALS OF DISCIPLINE FOR PERMANENT EMPLOYEES.

- A. If the Union is not satisfied with the decision rendered at Section 10.05, the Union shall have the right to refer the matter to arbitration. The Union shall make a demand for arbitration within ten (10) working days after receiving the City's decision by filing a written request with the State Mediation and Conciliation Service, with service of a copy to the City Clerk on the same date. However, arbitration shall be available in the following matters only: (1) employee suspension without pay of more than five (5) workdays; (2) employee demotion, (3) employee termination. In the case of employee suspension of five (5) workdays or less, the employee may appeal such suspension to the City Manager. The City Manager's decision shall be final and binding.
- B. Upon receiving a list of potential arbitrators from the State Mediation and Conciliation Service, the parties shall within ten (10) days select an arbitrator by striking names from the list in alternative order. If the employee fails to file a notice of appeal within the required time period, the disciplinary action shall become final and there shall be no further appeal.
- C. The parties to the arbitration and to the selection of the arbitrator shall be the employee, who may be represented by the Bargaining Unit, self-represented, or

independent counsel, and the City, which may be represented by the City staff or counsel.

- D. The fees and expenses of the arbitrator, a court reporter, and a transcript if required by the arbitrator, shall be shared equally by both parties.
- E. Arbitration is the exercise of due process regarding an employee's property interest in his or her profession.
- F. An employee's failure to adhere to any timeframe provided for in this section shall be deemed to be an abandonment of the appeal, shall terminate the appeal process, and no further appeal steps shall be available.
- G. The decision of the arbitrator shall be final and binding and there shall be no further appeal.

ARTICLE 11: MISCELLANEOUS PROVISIONS

11.01 OFFICIAL CITY IDENTIFICATION:

The City shall provide a wallet size, laminated identification card to each employee. The cards will be tracked by an identification number system. If an identification card is lost, the replacement card will be at the expense of the employee.

11.02 PUBLIC WORKS SCHEDULE(S):

- A. The City Public Works Department shall operate on seasonal schedules as determined by the Department Head or City Manager:

Fall-Winter schedule shall be 0700 – 1530 hours

Spring-Summer schedule shall be 0630 - 1500 hours

- B. The City and Union will discuss the possibility of implementing a trial flexible 4-10 schedule with the understanding that either side can revert back to the original plan with two weeks' notice.

11.03 EDUCATION INCENTIVE:

The City shall pay tuition/conference or class/ seminar fees, including training materials, for training programs that enhance employees' abilities and benefit the City. Employee must obtain written approval in advance from their Department Head.

11.04 BREAKS:

The City agrees to two (2) fifteen (15) minute breaks per eight hour work shift.

11.05 LAYOFFS:

Layoffs: By department within a classification and with bumping rights.
(Personnel Rules and Regulations Manual Section 4-1 Layoff/Reduction in Force)

ARTICLE 12: CLOSING PROVISIONS

12.01 IMPLEMENTATION / RENEGOTIATION:

- A. This Memorandum of Understanding constitutes a mutual agreement by the representatives of the parties to be submitted to the Union for ratification and when ratified shall be jointly submitted to the City Council for approval.
- B. The City may adopt rules and regulations after consultation in good faith with representatives of the Union concerning the administration of employee relations under this Article, except as otherwise provided by law.
- C. The City shall give reasonable written notice to the Union at least fourteen days in advance of any proposed ordinance, policy rule or regulation relating to matters within the scope of representation set forth in this Article, except as otherwise provided by law, or this Memorandum of Understanding.

12.02 SCOPE OF AGREEMENT:

The parties acknowledge that during the negotiations which preceded this Memorandum each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Memorandum. Therefore, for the life of this Memorandum, the City and the Union each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated to meet and confer with respect to any subject or matter referred to, or covered in this Memorandum, or with respect to any subject or matter not specifically referred to or covered in this Memorandum, even though such subjects or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they met, confer and signed this Memorandum, unless specifically provided for elsewhere in this Memorandum.

12.03 DURATION OF AND NEGOTIATION OF SUCCESSOR AGREEMENT:

This agreement shall be effective and shall remain in full force and effect through June 30, 2027. The parties agree to exchange initial proposals and begin bargaining on a successor agreement in March, 2027.

12.04 SEVERABILITY:

If any article or section of this agreement shall be held to be invalid by operation of law, or by any tribunal of competent jurisdiction, or if compliance with or any enforcement of articles or sections should be restrained by such tribunal, the remainder of this agreement shall not be affected thereby, and the parties shall, if possible, enter into the meet and confer process for the sole purpose of arriving at a mutually satisfactory replacement for such article or section.

UNION RATIFICATION:

Ratified by the members of the United Public Employees of California union, Local 792,
City of Orland California General Unit on this ____ day of _____, 2026.

Rob Adam Perry, Labor Relations Representative
UPEC, Local 792

_____, General Unit Member Negotiator

_____, General Unit Member Negotiator

CITY of ORLAND CALIFORNIA APPROVAL:

Approved by the City of Orland on this __ day of _____, 2026.

Minute Reference No. _____

ATTEST:

By: _____
City Clerk

Date: _____

City Manager

Date: _____

Mayor

Date: _____

ATTACHMENT “A”

[General Unit Salary Schedules, July 1, 2026 through June 30, 2027, attached.]

ATTACHMENT “B”

2018 Personnel Rules

City of Orland
General Unit Salary Schedules

For the Period Beginning July 1, 2026 and Ending June 30, 2027
 (Reflects a 5% Increase)

	Step 1	Step 2	Step 3	Step 4	Step 5
Public Works Lead Foreman					
Annual	\$60,591.64	\$63,621.21	\$66,802.27	\$70,142.38	\$73,649.51
Monthly	\$5,049.30	\$5,301.77	\$5,566.86	\$5,845.20	\$6,137.46
Bi-Weekly	\$2,330.45	\$2,446.97	\$2,569.32	\$2,697.78	\$2,832.67
Hourly	\$29.13	\$30.59	\$32.12	\$33.72	\$35.41
Waste Water Treatment Operator					
Annual	\$55,011.42	\$57,761.99	\$60,650.09	\$63,682.59	\$66,866.73
Monthly	\$4,584.29	\$4,813.50	\$5,054.17	\$5,306.88	\$5,572.23
Bi-Weekly	\$2,115.82	\$2,221.62	\$2,332.70	\$2,449.33	\$2,571.80
Hourly	\$26.45	\$27.77	\$29.16	\$30.62	\$32.15
Equipment Mechanic - Lead					
Annual	\$64,217.13	\$67,427.99	\$70,799.38	\$74,339.35	\$78,056.32
Monthly	\$5,351.43	\$5,619.00	\$5,899.95	\$6,194.95	\$6,504.69
Bi-Weekly	\$2,469.89	\$2,593.38	\$2,723.05	\$2,859.21	\$3,002.17
Hourly	\$30.87	\$32.42	\$34.04	\$35.74	\$37.53
Equipment Mechanic					
Annual	\$52,721.10	\$55,357.16	\$58,125.01	\$61,031.26	\$64,082.82
Monthly	\$4,393.43	\$4,613.10	\$4,843.75	\$5,085.94	\$5,340.24
Bi-Weekly	\$2,027.73	\$2,129.12	\$2,235.58	\$2,347.36	\$2,464.72
Hourly	\$25.35	\$26.61	\$27.94	\$29.34	\$30.81
Equipment Operator					
Annual	\$50,035.35	\$52,537.11	\$55,163.97	\$57,922.16	\$60,818.27
Monthly	\$4,169.61	\$4,378.09	\$4,597.00	\$4,826.85	\$5,068.19
Bi-Weekly	\$1,924.44	\$2,020.66	\$2,121.69	\$2,227.78	\$2,339.16
Hourly	\$24.06	\$25.26	\$26.52	\$27.85	\$29.24
Maintenance Worker					
Annual	\$48,822.13	\$51,263.24	\$53,826.40	\$56,517.72	\$59,343.61
Monthly	\$4,068.51	\$4,271.94	\$4,485.53	\$4,709.81	\$4,945.30
Bi-Weekly	\$1,877.77	\$1,971.66	\$2,070.25	\$2,173.76	\$2,282.45
Hourly	\$23.47	\$24.65	\$25.88	\$27.17	\$28.53
Library Tech II					
Annual	\$38,257.05	\$40,169.90	\$42,178.40	\$44,287.32	\$46,501.69
Monthly	\$3,188.09	\$3,347.49	\$3,514.87	\$3,690.61	\$3,875.14
Bi-Weekly	\$1,471.43	\$1,545.00	\$1,622.25	\$1,703.36	\$1,788.53
Hourly	\$18.39	\$19.31	\$20.28	\$21.29	\$22.36
Library Tech III					
Annual	\$45,189.97	\$47,449.48	\$49,821.95	\$52,313.05	\$54,928.70
Monthly	\$3,765.83	\$3,954.12	\$4,151.83	\$4,359.42	\$4,577.39
Bi-Weekly	\$1,738.08	\$1,824.98	\$1,916.23	\$2,012.04	\$2,112.64
Hourly	\$21.73	\$22.81	\$23.95	\$25.15	\$26.41
Childrens' Librarian					
Annual	\$45,189.97	\$47,449.48	\$49,821.95	\$52,313.05	\$54,928.70
Monthly	\$3,765.83	\$3,954.12	\$4,151.83	\$4,359.42	\$4,577.39
Bi-Weekly	\$1,738.08	\$1,824.98	\$1,916.23	\$2,012.04	\$2,112.64
Hourly	\$21.73	\$22.81	\$23.95	\$25.15	\$26.41
Building Inspector					
Annual	\$70,445.24	\$73,967.50	\$77,665.88	\$81,549.17	\$85,626.63
Monthly	\$5,870.44	\$6,163.96	\$6,472.16	\$6,795.76	\$7,135.55
Bi-Weekly	\$2,709.43	\$2,844.90	\$2,987.15	\$3,136.51	\$3,293.33
Hourly	\$33.87	\$35.56	\$37.34	\$39.21	\$41.17
Administrative Technician					
Annual	\$49,128.41	\$51,584.83	\$54,164.07	\$56,872.27	\$59,715.88
Monthly	\$4,094.03	\$4,298.74	\$4,513.67	\$4,739.36	\$4,976.32
Bi-Weekly	\$1,889.55	\$1,984.03	\$2,083.23	\$2,187.40	\$2,296.76
Hourly	\$23.62	\$24.80	\$26.04	\$27.34	\$28.71
Accounting Technician I					
Annual	\$45,693.31	\$47,977.99	\$50,376.88	\$52,895.72	\$55,540.51
Monthly	\$3,807.78	\$3,998.17	\$4,198.07	\$4,407.98	\$4,628.38
Bi-Weekly	\$1,757.44	\$1,845.31	\$1,937.57	\$2,034.45	\$2,136.17
Hourly	\$21.97	\$23.07	\$24.22	\$25.43	\$26.70
Accounting Technician II					
Annual	\$57,180.78	\$60,039.83	\$63,041.82	\$66,193.91	\$69,503.61
Monthly	\$4,765.07	\$5,003.32	\$5,253.49	\$5,516.16	\$5,791.97
Bi-Weekly	\$2,199.26	\$2,309.22	\$2,424.69	\$2,545.92	\$2,673.22
Hourly	\$27.49	\$28.87	\$30.31	\$31.82	\$33.42
City Treasurer / Accounting Analyst					
Annual	\$60,166.97	\$63,175.32	\$66,334.09	\$69,650.78	\$73,133.33
Monthly	\$5,013.91	\$5,264.61	\$5,527.84	\$5,804.23	\$6,094.44
Bi-Weekly	\$2,314.11	\$2,429.82	\$2,551.31	\$2,678.88	\$2,812.82
Hourly	\$28.93	\$30.37	\$31.89	\$33.49	\$35.16
City Clerk / PW Admin Tech					

Annual	\$68,590.35	\$72,019.86	\$75,620.85	\$79,401.89	\$83,347.07	9. C.
Monthly	\$5,715.86	\$6,001.66	\$6,301.74	\$6,616.82	\$6,947.07	
Bi-Weekly	\$2,638.09	\$2,769.99	\$2,908.49	\$3,053.92	\$3,206.61	
Hourly	\$32.98	\$34.62	\$36.36	\$38.17	\$40.08	



CITY OF ORLAND STAFF REPORT

MEETING DATE: September 1, 2026

TO: Honorable Mayor and City Council

FROM: Justin Chaney, Interim City Manager

SUBJECT: Resolution Approving a Memorandum of Understanding with the United Public Employees of California, Local 792, Mid-Management Unit, for the Period July 1, 2026 Through June 30, 2027 (Discussion/Action)

BACKGROUND

The Memorandum of Understanding between the City and the United Public Employees of California, Local 792, Mid-Management Unit expired June 30, 2026. The parties exchanged initial proposals in June 2026 and have met and conferred in good faith. The Union has ratified the agreement described below.

DISCUSSION

The agreement is for a one-year term, July 1, 2026 through June 30, 2027. It provides a five percent (5%) salary increase for all classifications in the unit, effective July 1, 2026 and applied retroactively to that date for employees on the payroll as of the date the agreement is ratified by the City Council.

The agreement also renames Cesar Chavez Day as National Farm Workers Day; increases the annual Administrative Leave bank from 60 hours to 80 hours, with the existing cash-in provision unchanged; and adds a new section providing for preliminary notice of proposed disciplinary action and Skelly review, which conforms the agreement to existing legal requirements and does not alter any right of appeal. The parties will exchange initial proposals for a successor agreement in March 2027.

FISCAL IMPACT

The fiscal impact is \$47,515 for FY 2026-27, covering all of the economic terms of the proposed agreement, with employer costs included. The proposed agreement fits within the adopted budget.

ATTACHMENTS

A. Resolution No. 2026-XX

B. Memorandum of Understanding between the City of Orland and the United Public Employees of California, Local 792, Mid-Management Unit, July 1, 2026 through June 30, 2027

RECOMMENDATION

Adopt Resolution No. 2026-XX approving the Memorandum of Understanding and authorizing its execution.

CITY COUNCIL

CITY OF ORLAND



Resolution No. 2026-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ORLAND AND THE EMPLOYEES REPRESENTED BY

**THE UNITED PUBLIC EMPLOYEES OF CALIFORNIA, LOCAL 792, MID-MANAGEMENT UNIT
FOR A ONE YEAR PERIOD,**

EFFECTIVE JULY 1, 2026 THROUGH JUNE 30, 2027

WHEREAS, the United Public Employees of California, Local 792, and the City of Orland have expressed a desire to continue their bargaining relationship as governed by California Government Code Section 3500, et seq; and,

WHEREAS, the parties have met and conferred in good faith in accordance with California Government Code Section 3500, et seq; and,

WHEREAS, such meetings have resulted in the agreement of a one year Memorandum of Understanding for the period July 1, 2026 through June 30, 2027; and,

WHEREAS, the Union has ratified the Memorandum of Understanding.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORLAND HEREBY RESOLVES AS FOLLOWS:

1. The Memorandum of Understanding covering employees who are represented by the UNITED PUBLIC EMPLOYEES OF CALIFORNIA, LOCAL 792, MID-MANAGEMENT UNIT for the period July 1, 2026 through June 30, 2027, attached hereto, is approved.
2. The City Council authorizes the Mayor, Vice-Mayor, City Attorney and City Manager to execute and implement the Memorandum of Understanding.

ADOPTED, _____, by the City Council of the City of Orland by the following vote:

AYES:

NOES:

Terrie Barr, Mayor

ATTEST:

City Clerk

MEMORANDUM
of
UNDERSTANDING

between the

CITY *of* ORLAND

and the

UNITED PUBLIC EMPLOYEES *of* CALIFORNIA
LOCAL 792

ORLAND MID-MANAGEMENT UNIT

July 1, 2026 through June 30, 2027
incorporating all previous agreements

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ARTICLE 1: GENERAL PROVISIONS

1.01 UNION RECOGNITION:

The City recognizes the United Public Employees of California, Local 792 Union, hereinafter referred to as the Union, as the recognized bargaining representative for the purpose of establishing salaries, hours, fringe benefits, and working conditions of all employees in the classifications of "Attachment A" attached herein. This Union, in turn, recognizes the City Manager as the Collective Bargaining representative for the City and shall meet and confer exclusively with said officer or designee, except as specifically described otherwise in this memorandum. Both parties recognize their obligation to cooperate with each other to assure maximum service of the highest quality and efficiency to the residents of the City. Whenever the City hires a person to a covered position, the City shall notify such person that the Union is the recognized bargaining representative for mid-management employees. Both City and Union agree to keep duplicate originals for this agreement on file in a readily accessible location, including online, available for inspection by any City employee, or member of the public, upon request.

1.02 UNION MEMBERSHIP:

A. General:

All regular employees occupying positions in classifications listed in Attachment A, who are members of the Union shall be required to pay Union Dues. Employees are not required to join the Union or pay dues as a condition of employment.

B. Union Responsibilities:

The Union agrees that it has a duty to provide representation to all regular employees occupying positions in the classifications listed in Appendix A pursuant to the Union's status as a Recognized Employee Organization. The Union has discretion in the manner it provides such representation including the right to deny service or charge non-members for individual representation services to the extent allowed by law.

C. Withdrawal from the Union:

Members shall be able to withdraw their membership by notifying the Union in writing on a form and in a manner prescribed by the Union of their desire to withdraw from membership during the period of December 11 through 31 of any year.

1.03 EMPLOYEE RIGHTS:

A. General:

Employees of the City shall have the right to form, join, and participate in the activities of recognized employee organizations of their own choosing for the purpose of representation on all matters of employee relations as provided by law. Employees of the

City shall also have the right to refuse to join, or participate in, the activities of employee organizations. No employee shall be interfered with, intimidated, restrained, coerced, or discriminated against in connection with these rights.

Union Activities:

Neither the City nor the Union shall interfere with, intimidate, coerce or discriminate against City employees because of their exercising their right to form, join and participate in the activities of the Union, or exercising their right to refuse to join or participate in the activities of the Union.

B. Personnel Files:

The City Manager shall maintain the official employee personnel records.

1. The confidentiality of the Personnel Record shall be maintained at all times. Only information regarding official status (i.e.; employee's, name, class title, current salary range, length of appointment, and date of hire) will be released.
2. Information of a personal nature will not be released, unless the employee authorizes in writing, with an original written signature (photocopies of the original signature will not be accepted).
3. The employee will be provided a copy of any document containing derogatory information prior to it being placed in the personnel file. An employee may respond in writing to any derogatory information. The employee's response shall be attached to the copy of the derogatory information that has been placed in the employee's personnel file.

C. Employee Evaluation:

1. No employee evaluation shall be placed in the employee's personnel file without an opportunity for a discussion of the evaluation between the employee and the evaluator. Any negative evaluation shall provide specific recommendations for improvement in the employee's performance. The employee shall also be made aware of the resources available to aid the employee in improving his/her performance.
1. Probationary employees shall receive a formal written evaluation at the end of the sixth month and the end of the twelfth month of employment.
1. Corrective Action evaluations may be prepared at any time the evaluator deems necessary.

D. Notification of Examination Results:

Notification of results will be consistent with the provisions outlined in Attachment B of this contract; City of Orland Personnel Rules & Regulations Manual, page 6, section 2-11.

1.04 RULES AND REGULATIONS:

The Union agrees that its members shall comply with all departmental or City rules and regulations, including those relating to conduct and work performance. The City agrees that departmental or City rules and regulations, which affect the terms and conditions of employment, shall be the proper subject for meet and confer prior to their adoption. If departmental or City rules and regulations including City of Orland Personnel Rules conflict with specific provisions of this Agreement, this Agreement shall prevail (except for the Employer-Employee Relations Policy, which shall prevail).

The City of Orland Personnel Rules and Regulations Manual are incorporated in this agreement as Attachment B.

Should the City of Orland choose to modify the current Personnel Rules incorporated herein as Attachment B, the City will meet and confer with the representative(s) of the City Mid-Management bargaining unit and the representative(s) of UPEC Union Local 792 prior to any implementation.

1.05 FAIR EMPLOYMENT PRACTICES:

The City and the Union agree that no person employed or applying for employment with the City shall be unlawfully discriminated against by either party because of race, color, religion, mental or physical disability (including AIDS), medical condition (cancer related), national origin, ancestry, marital status, sex, sexual orientation, age (over 40), veteran's status, or any other non-merit factor except where such factors are determined to be bona fide occupational qualifications after consideration of reasonable accommodation factors in relation to the essential job duties of the position. The parties also agree to support efforts which are intended to achieve equal employment opportunity as provided for in Federal and State requirements.

The Union agrees that it has a duty to provide fair and nondiscriminatory representation to all regular employees occupying positions in the classifications listed in Attachment A regardless of their membership in the Union.

1.06 PREVAILING RIGHTS:

The provisions of this Memorandum of Understanding together with all those rules (see Article 1.04) that existed prior to this Agreement which are within the meet and confer requirements shall constitute the wages, hours and terms and conditions of employment for employees in classifications subject to this Memorandum.

1.07 DEFINITIONS:

“Day or Days” shall mean a **working** day or days, unless specifically defined as otherwise in the individual Articles of this Memorandum.

“Emergency” means any unforeseen circumstance requiring immediate action: any sudden, unexpected happening, an unforeseen occurrence or condition.

“Employee” means a person in a Permanent Full-Time or a Permanent Part-Time position in a classification for which the Union is the exclusive bargaining representative.

“Extra Help Employee” shall mean a person employed in a position that is generally not occupied on a year around basis to cover seasonal peak workloads, emergency workloads of limited duration, necessary vacation and sick leave relief, and other situations involving a fluctuating staff.

“Limited Term Employee” shall mean a person employed in a position that is a program specific position that is funded predominantly by other than the general fund. The allocation for such position shall automatically end when either the program ends or the funds supporting the position are no longer available.

“Permanent Full-Time Employee” shall mean a person employed in a position established on a permanent year round basis requiring work on a regular schedule of **thirty-five (35)** hours or more per work week and eligible for full benefits.

“Permanent Part-Time Employee” shall mean a person employed in a position established not to exceed 960 hours per fiscal year and not eligible for benefits except in-grade increases on a calendar year basis. Annual vacation at a rate equivalent to full-time employees, but prorated based on the number of hours worked.

ARTICLE 2: CITY RIGHTS

2.01 Nothing in this Memorandum shall be construed to restrict any legal or inherent exclusive City rights with respect to matters of general legislative or managerial policy. This includes among others; the exclusive right to:

- To determine the methods, means, and personnel by which City Government operations are to be conducted.
- Exercise complete control and discretion over its organization, operations and technology of performing its work.
- Determine the mission, function and necessity of all or part of each of its constituent departments, boards, and commissions and take all necessary actions to carry out their mission, functions and necessity, or any part thereof.
- Set standards of service to the public.

The City also retains the sole right to administer the City Personnel Policy and Codes, to classify or reclassify positions, add or delete positions or classes to or from the City Budget or Salary Resolution, establish standards for employment and promotion of employees, evaluate employees, to direct its employees, establish rules and regulations, take disciplinary action for proper cause, to establish work schedules and work assignments, and to relieve its employees from duty for lack of work or other legitimate reasons; subject to any and all laws or regulations pertaining thereto.

ARTICLE 3: UNION RIGHTS

3.01 PAYROLL DEDUCTION:

The City agrees, upon written consent of the employees involved, to deduct membership dues or service fees, as established by the Union, from the salaries of the employees the Union represents. The City shall remit the sum withheld immediately to the Union along with a list of employees who have had such amounts deducted. The Union agrees to provide a listing of all additions or deletions of membership or requested changes to establish payroll deductions of its members, to the City Payroll Clerk, not later than the Friday prior to the relevant pay day.

Voluntary payroll deductions from employees' salaries shall be for Union sponsored programs provided that the employee has given the Union and the City Payroll Clerk written authorization for such deduction. The City may assess a reasonable charge for providing such service. The employee may cancel this authorization at any time by providing written notification of such cancellation to the City Payroll Clerk and to the Union. The Union shall indemnify, defend and hold the City harmless against all claims, demands, expenses (including attorney's fees), judgments, or other liability because of dues or fees collected by the City and paid over to the Union. The Union agrees to refund to the City any amounts paid to it in error upon presentation of proper evidence thereof.

3.02 UNION ACCESS:

The City agrees to grant no more than one (1) paid staff of the Union at a time, the right to contact City employees during breaks or lunch periods.

3.03 UNION REPRESENTATIVES:

A. Negotiators:

The Union shall be allowed to designate up to two (2) employees within the unit to serve as negotiators with the City. The Union shall provide the City Manager with the name, classification, and the assigned department of each of the negotiators. The Union agrees that a Department is only required to release one (1) employee to serve as a negotiator. Should any changes or alternates be appointed after the original list is established, the Union shall advise the City Manager and Department Head. Employees designated as unit negotiators shall be granted release time with pay from scheduled duties to meet with the City's Chief Negotiator.

B. Shop Stewards:

The Union shall have the right to establish shop stewards consistent with the provisions outlined in the Laborer's International Union of North America (LIUNA) Constitution, page 86, Article 4E(3).

1. The Union agrees to notify the City Manager of the names, classifications, and departments of their designated stewards, which shall not exceed two (2) in number, including one (1) Chief Steward. The Union shall notify the City Manager of any changes to the original list.
2. A reasonable amount of time will be granted the employees and the steward to handle initial grievances and appeal procedures. After notifying his/her immediate supervisor, a shop steward shall be permitted to leave his/her work area during working hours to assist in the investigations, initial preparation, and presentation of grievances. The steward shall advise the Supervisor of the grievant of his/her presence and shall be permitted to discuss the problem with any and all employees immediately concerned, and if appropriate, attempt to achieve a settlement in accordance with the grievance procedure.
3. The City shall allow one (1) steward, one (1) hour of paid release time each month to participate in Union Steward training or meetings. This time does not accrue for the Union or the employee steward.

C. Safety Meetings:

The City will conduct safety meetings and/or trainings at least monthly.

3.04 BULLETIN BOARDS:

The Union will provide no more than two bulletin boards to be located one each at the City Library and at the City of Orland Public Works Corporation Yard, upon which the Union may post notices of meetings, elections, appointments, results of election(s) recreation and social affairs, classes, seminars and other matters pertaining to the employee and Union affairs. Materials relating to local, state or national political elections shall not be posted. Materials that are derogatory to any City employee shall not be placed on bulletin boards.

3.05 DISTRIBUTION OF UNION MATERIALS:

- A. The Union shall have the right to distribute materials to its members through normal City channels.
- B. No material shall be distributed which is derogatory toward any City officer or employee.
- C. The City Manager shall have final authority to revoke this right if any provision of this Memorandum of Understanding is violated by the Union.

3.06 USE OF CITY FACILITIES:

City facilities shall be made available upon timely request for use by employees and the Union to meet to discuss issues within the scope of representation. Use of such facilities shall be on the employee's own time unless otherwise approved by the City Manager.

ARTICLE 4: PAY PROVISIONS

4.01 COMPENSATION:

All Permanent Full-Time and Permanent Part-Time employees covered by this agreement shall be paid in accordance with the attached schedule titled "ATTACHMENT A".

4.02 SALARY ADJUSTMENT

Five percent (5%) increase for all unit classifications, effective July 1, 2026. This adjustment shall be applied retroactively to July 1, 2026 for all employees on the payroll as of the date this Agreement is ratified by the City Council.

4.03 PAY PERIODS:

Employees in this unit shall be paid bi-weekly in accordance with the pay schedule as established by the City.

4.04 SPECIAL PAY ADJUSTMENTS:

A. The City reserves the right to increase salaries and/or benefits over and above the existing terms and conditions of this agreement for any job classification for the purpose of recruitment and retention of personnel.

B. Stipend for State Certifications/College Degrees

The City shall recognize employees who possess State required certifications in such classifications as Water Treatment and Waste Water Treatment, and certifications of benefit to the City, with a 2.5% salary increase, as to each certification, with a maximum stipend of 10.0%. Requests for stipends are to be presented to the City Manager for evaluation prior to commencing coursework/training.

The City shall recognize employees who obtain a college degree, in excess of any such degree required in the employee's job description, with a 2.5% salary increase, as to any two-year degree, independent of any two-year degree, and a 5.0% salary increase, as to any four-year degree, with a maximum stipend of 10%.

C. Stipend for Bi-Lingual Employees

Employees whom the City recognizes as meeting the qualifications for Bi-Lingual Skills shall receive a 2.5% salary increase.

4.05 LONGEVITY PAY:

Regular Full-Time and Part-Time employees shall receive an increase of two and one half percent (2.5%) above their current salary rate for the particular class of position to which they are appointed upon completion of ten (10), fifteen (15), twenty (20), twenty-five (25), and thirty (30) full consecutive years of employment.

4.06 DEFERRED COMPENSATION:

Effective July 1, 2019, and continuing thereafter, and at the same time the City generates paychecks, the City shall deposit the sum of 4% of each unit member's base salary for that pay period into each unit member's 457 account.

4.07 EXEMPT STATUS:

All Unit employees will be considered exempt from overtime and therefore eligible for Administrative Leave provisions in this Agreement and the City Personnel Rules and Regulations Manual. Exempt employees will be allowed to reasonably flex their schedule subject to the approval of the City Manager or his designee.

ARTICLE 5: PAID AND CATASTROPHIC (SICK) LEAVE

5.01 SICK LEAVE:

The sick leave maximum accrual fifteen hundred (1500) hours per employee effective the date of ratification of this agreement.

5.02 BEREAVEMENT LEAVE:

Bereavement leave with pay because of death in the employee's immediate family shall be granted not to exceed five (5) days for each instance. However, a department head may authorize more than five days leave based on extenuating circumstances, but all such leave in excess of five (5) days shall be charged to the employee's regular accumulated sick leave. Immediate family shall mean spouse, child, stepchild, stepparent, parent, grandparent, parent-in-law, brother-in-law, sister-in-law, brother or sister, grandchild or anyone permanently living in the household.

5.03 HOLIDAYS:

A. The following holidays are recognized by the City:

<u>Holiday</u>	<u>Observed</u>
1) New Year's Day	January 1
2) Martin Luther King Jr. Day	Third Monday in January
3) President's Day	Third Monday in February
4) National Farm Workers Day	Mar 31
5) Memorial Day	Last Monday in May
6) Independence Day	July 4
7) Labor Day	First Monday in September
8) Veterans' Day	November 11
9) Thanksgiving Day	That Designated Thursday in November
10) Thanksgiving Friday	The Day After Thanksgiving
11) Christmas Eve	December 24
12) Christmas	December 25
13) New Years Eve	December 31

B. Floating Holiday

Every full-time employee covered by this agreement is granted three (3) floating holidays each fiscal year -that must be used during said fiscal year (not cashed out) or they will be forfeited.

C. Weekend Holiday

When a holiday falls on a weekend (Saturday or Sunday), the City will recognize the preceding (Friday) or following (Monday) as a holiday.

5.04 ADMINISTRATIVE LEAVE CASH IN:

Effective July 1 of each year of this MOU, employees' Administrative Leave bank shall be reset at eighty (80) hours. Employees may cash in up to forty (40) hours of Administrative Leave once per year at the first December pay period.

5.05 VACATION LEAVE ACCRUAL – LONGEVITY:

Vacation leave will accrue as follows, upon completion of specified years of service:

10 years of service = 4 weeks vacation
 15 years of service = 4.5 weeks vacation
 20 years of service = 5 weeks vacation

Accrual is strictly limited to 240 hours as consistent with the revised Personnel Rules and Regulations Manual. This 240 hours is a cap and employees shall not accrue vacation in excess of this cap.

5.06 CATASTROPHIC (SICK) LEAVE:

- A. Unit members who have exhausted all sick leave and other time off may use Catastrophic Leave under the following provisions:
 - 1. Catastrophic leave shall begin no sooner than the eleventh (11th) work day of absence, and only after all other personal accumulated sick leave and other paid time off has been exhausted.
 - 2. Maximum leave is not to exceed six (6) consecutive calendar months, or the maximum number of days donated pursuant to this section, whichever is less.
- B. To request Catastrophic Leave, the unit member or his/her designee, shall submit a request to the City Manager stating the facts which support a need for such leave.
 - 1. To qualify for such leave, the employee will have suffered an illness or injury that is expected to incapacitate the employee for an extended period of time, or that incapacitates a member of the employees' family which incapacity requires the employee to take time off from work for an extended period of time to care for the family member, and taking extended time off work creates a financial hardship for the employee because he/she has exhausted all of his/her sick leave and other paid time off.
 - 2. A "member of the employees' family" for Catastrophic (Sick) Leave donation purposes shall be limited to spouse, life partner, children, mother, father or an individual over which the employee has legal guardianship.
- C. As soon as practicable, the City Manager will determine if the request for Catastrophic Leave meets the parameters for approval. The City Manager will notify the employee or his/her designee of that determination.
 - 1. If the request is approved, the City shall solicit unit members, on the approved form, for donations authorizing donation of sick leave hours for use pursuant to this section.
 - 2. The completed authorization forms shall be submitted to Human Resources.
 - 3. Donated sick leave hours will be deposited in a separate sick leave pool for each request and deducted from the donating employee's accumulated sick leave.
 - 4. The maximum donation an employee may contribute per year pursuant to this section is eighty (80) hours.

5. In the event the hours are not used, those hours will be returned to the donating employees and credited to their accrued sick leave.
- D. In the event an employee exhausts his/her donated Catastrophic Leave from the pool, the employee or his/her designee may request additional Catastrophic Leave from pursuant to this section. However, in no event shall the employee be eligible to use more than six (6) consecutive calendar months of donated Catastrophic Leave.
- E. Employees using Catastrophic Leave pursuant to this section shall not accrue any other leave credits provided for in this agreement while using Catastrophic Leave.

ARTICLE 6: HEALTH AND OTHER BENEFIT PLANS

6.01 HEALTH / LIFE INSURANCE:

A. Medical:

The City will provide the Silver plan through Golden State Risk Management Association effective January 1, 2017. The City will also provide GAP insurance coverage in combination with the Silver plan. The City agrees to pay 100% of the premium costs of these plans for eligible employees and their dependents.

The City will fund a city-administered Health Reimbursement Account for out-of-pocket out-patient medical procedure expenses available to those enrolled in the Silver + GAP insurance plan.

The City will provide access to the PPO Platinum Plan through Golden State Risk Management Association. Employees choosing this plan will pay any costs in excess of the combined premium cost of the Silver plan with GAP coverage for that employee and dependents.

The City will provide access to the PPO Platinum Plan through Golden State Risk Management Association. Employees choosing this plan will pay any costs in excess of the combined premium cost of the Silver plan with GAP coverage for that employee and dependents.

For those employees who otherwise have medical insurance and opt-out of city medical insurance, the City will provide \$765 per month which may be applied to a 457 Deferred Compensation Plan or added to salary compensation.

B. Dental:

The City will provide dental insurance for all employees through Golden State RMA at 100% premium coverage.

C. Vision:

The City will provide vision insurance for all employees through Golden State RMA at 100% premium coverage.

D. Life Insurance:

The City agrees to maintain a Group-Term Life Insurance policy with a value of \$ 50,000 for employees in this unit.

E. Employee Assistance Plan:

The City will provide an Employee Assistance Plan (EAP) through Golden State RMA.

F. Optional Additional Insurance:

Employee may elect to enroll in additional ancillary health and life insurance through a City contracted provider. Employees shall be responsible for the payment of any monthly premium amounts in excess of the City contribution. These payments will be made in two equal installments on the first and the second pay period of each month. The employees' premium payment shall be made by payroll deduction. Employee premium payment may be made through an IRS Code, Section 125 arrangement.

G. Retiree Medical Plan

Upon completion of twenty (20) years of City of Orland service, and upon retiring from City service, employees who were regular full-time employees as of July 1, 2013, shall be eligible to receive a contribution of 1% for each year of City service (contribution) applied toward the cost of the employee-only medical premium if the employee is covered by employee-only insurance at the time of retirement, or applied to the cost of the employee-plus-one-dependent premium if the employee and his dependent are covered by the city's medical insurance at the time of retirement. This benefit expires upon when the employee/retiree qualifies for Medicare. If the dependent becomes Medicare eligible prior to the retiree, the contribution shall be applied to the cost of the employee-only premium.

Eligible employees may, instead of the above, direct the City to pay the dollar amount of the contribution to an identified health benefit provider. The eligible employee making that election shall provide the City with payment directions.

H. Sharing of Health Insurance Coverage Increases or Decreases

The City and the employees shall share any cost increases or decreases to the coverages provided in subsections A, B and C, above as follows: Employee 50%; City 50%; provided, however, that increases to employees shall not exceed \$25 per month per employee during this MOU term.

6.02 VOLUNTARY PAYROLL DEDUCTION:

The City agrees to maintain an IRS Code, Section 125 Voluntary Payroll, before tax deduction, account. Items to be included in this account may be additional life insurance, disability income protection, employee health and hospitalization insurance, long-term nursing and custodial care, catastrophic insurance coverage, and other types of deductions that qualify under the Internal Revenue Service Code System.

ARTICLE 7: RETIREMENT

7.01 PENSION FORMULA:

The City agrees to provide the 2.7% @ 55 retirement formula for all employees in this bargaining unit employed as of December 31, 2012. New employees hired on or after January 1, 2013, will be hired under a 2%@62 formula per State standards for all public agencies. "Lateral hire" employees with less than a six-month break in service are hired under the formula for legacy employees, per State standards.

7.02 PENSION COST SHARING

All employees shall pay their own required member contribution (8%) to the Public Employees Retirement System. Non-legacy employees hired after January 1, 2013 shall pay their own required member contribution of 6.5%.

7.03 PERS RETIREMENT REPORTING

The City shall report eight percent (8.0%) or six and one half percent (6.5%) Employee Paid Contributions to PERS as compensation.

ARTICLE 8: ALLOWANCES & REIMBURSEMENTS

8.01 MILEAGE REIMBURSEMENT:

An employee who utilizes his/her privately owned vehicle for approved city business will be compensated at the cents per mile reimbursement rate established by the Internal Revenue Service in effect on July 1, of each year.

8.02 MOTOR VEHICLE PHYSICAL EXAM AND LICENSE FEES:

The City will pay the full cost of physical exams and license fees necessary to maintain the required motor vehicle license for the classification assigned when the license requirement is other than Class "C".

8.03 UNIFORM ALLOWANCE:

City will pay for the cost of purchase, replacement and cleaning of uniforms as determined by the Department Head and City Manager.

ARTICLE 9: SENIORITY

9.01 SENIORITY:

The City shall recognize Classification Seniority as set forth herein.

- A. "**Classification Seniority**" means the amount of regular service performed by the employee in the classification and higher classifications in question since the most recent date of hire, less all absences from employment for which no compensation is received.
- B. "**Continuous Service**" means the amount of continuous employment by the employee, less all absences from employment in excess of thirty (30) calendar days for which no compensation is received.
- C. Extra help and temporary employees shall not accrue seniority.
- D. "**Probationary Employee**" is defined in Section 2-20 of the City Personnel Rules and Regulations. A probationary employee shall have seniority rights, and shall accrue seniority from the date of hire.

9.02 LOSS OF SENIORITY:

An employee loses all seniority when:

- A. The employee quits.
- B. The employee is discharged.

C. The employee, when on layoff, fails to return to work within three calendar days after having been notified to return to work by the City by certified mail, return receipt requested, sent to the employee's last known address. However, if the employee is employed elsewhere and is required to give notice of resignation, the employee must so notify the City within three calendar days after the City notice to return to work has been received, and must return to work within fourteen (14) calendar days after receipt of the City's notice.

D. The employee is laid off for twelve consecutive months.

E. The employee is absent from work and fails to contact the City within three working days regarding the reason for such absence, unless it is impossible to do so.

F. The employee does not report to work immediately upon expiration of a leave of absence.

ARTICLE 10: DISCIPLINARY AND APPEAL PROCEDURES

10.01 DISCIPLINARY ACTION:

Disciplinary action may be taken by the appointing authority for cause against any employee who has permanent status. This article shall not apply to employees dismissed while on probation. As used in this section, "disciplinary action" means written reprimands, suspension without pay, demotion with reduction in pay, and dismissal. As used in this section, "appointing authority," means the City of Orland or the appropriate elected official or department head exercising supervisory authority over the employee against whom disciplinary action is taken.

10.02 PRELIMINARY NOTICE OF DISCIPLINARY ACTION AND SKELLY REVIEW:

A. Written Reprimands. An employee who receives a written reprimand that will be placed in their personnel file has the right to draft and, within thirty (30) days, submit a response to the reprimand. The City Manager shall review the written reprimand and the response, and may review any supporting materials or make whatever further inquiry the City Manager deems necessary. The City Manager has full discretion to uphold, amend, or alter the written reprimand, and the determination of the City Manager shall be final.

B. Preliminary Notice. Whenever a disciplinary action is proposed to be taken against an employee, the employee shall be notified in writing. Such notification shall include but is not limited to:

1. A statement of the proposed disciplinary action to be taken against the employee, including the proposed discipline.
2. A summary of the facts upon which the proposed disciplinary action is based, including the specific provisions of City policy, this Memorandum of Understanding, or the Personnel Rules and Regulations alleged to have been violated. In addition to the summary, the employee has the right to all material and documents relied upon or used as evidence to

form the basis of the proposed disciplinary action. Those items will be attached to the letter of proposed discipline.

3. A statement advising the employee that written notice of the disciplinary action is to be placed in the employee's official personnel file and that the employee shall have the right to appeal as provided in Section 10.03 of this Memorandum of Understanding.

C. Request for Skelly Meeting. An employee who is subject to disciplinary action involving suspension without pay of more than five (5) workdays, demotion, or termination of employment shall have the right, within five (5) workdays after receiving a Preliminary Notice of Disciplinary Action, to request a Skelly meeting by filing a written request signed by the employee, or by the employee's representative with the employee's consent.

D. Waiver. Failure to respond or inaction within the specified time will result in waiver of the right to a Skelly meeting and in the proposed discipline taking effect.

E. Skelly Officer. Upon a written request for a Skelly meeting, the City shall appoint a Skelly Officer. The Skelly Officer shall be the City Manager, a department head other than the one proposing the discipline, or such other person as the City may designate who has not been involved in the proposed disciplinary action. The Skelly Officer will meet with the employee, listen to the arguments, and receive documents presented by the employee. A Skelly response may also be submitted in writing instead of an in-person meeting. Within a reasonable time, and in writing, the Skelly Officer shall respond to the employee and the employee's representative, if applicable. The Skelly Officer may dismiss, modify, or sustain the proposed discipline. The Skelly Officer's decision shall be in writing.

F. Final Notice. If the proposed discipline is sustained or modified by the Skelly Officer, the disciplinary action shall be implemented. A final Notice of Disciplinary Action shall be provided to the employee in writing, shall advise the employee that the discipline is to be placed in the employee's official personnel file, and shall advise the employee of the appeal rights available under Section 10.03 of this Memorandum of Understanding, if any.

G. No Change to Appeal Rights. Nothing in this Section creates, expands, or alters any right of appeal. Appeals remain governed exclusively by Section 10.03 of this Memorandum of Understanding. Consistent with Section 10.01, this Article does not apply to employees dismissed while on probation.

10.03 GRIEVANCE AND APPEALS PROCEDURES:

A. PURPOSE.

The purpose of the procedure established by way of this agreement is to provide a systematic means to:

1. Keep channels of communications open between all persons employed by the City of Orland;
2. Resolve problems and differences between employees and management through discussions; and
3. Settle unresolved employee disputes and complaints in a reasonable manner.

4. Any unit member shall have the right to represent themselves individually with the City and to present grievances, other workplace issues and discipline appeals to the City and to have such grievances and appeals adjusted without the intervention of the Union, provided that the adjustment shall not be inconsistent with the Memorandum of Understanding and further provided that the Union shall be given an opportunity to be present at any formal steps of adjustment.

B. SCOPE.

The procedure established herein is limited in application to complaints of unfair or improper treatment in City employment and to matters specifically involving the interpretation or application of this agreement, City rules, policies or ordinances.

Specifically excluded from this procedure are matters, which in their solution, require the amendment or change of the City Council's policies as set forth in the City Ordinance Code and resolutions. Also excluded from this procedure are the following:

1. Matters within the Employee Relations Policy adopted by resolution of the City Council.
2. City Rights as specified in Article I, Section 2.01 of this agreement.

C. RIGHT OF PARTICIPATION:

Any employee or group of employees shall have the right to present grievances under these procedures without fear of reprisal.

D. REPRESENTATION:

Any employee or employees shall be given reasonable time off without loss of pay to participate in the steps of this procedure upon approval by the Department head and City Manager during non-working hours.

E. GRIEVANCE PROCESS:

The following is a series of steps, each a succeeding higher level of review. Effort is to be made by all who participate in the process to find acceptable solutions to the problems involved at the lowest and earliest possible step in the process.

During the process, should the grievant not receive a response at any level in accordance with the appropriate time limits, the grievant may appeal the grievance to the next level.

1. PROCEDURES TO BE OBSERVED:

- (a) the word "employee" as used in the various steps shall mean the employee and his/her representative. The grievant shall be present at all steps in the process.

- (b) any written forms required of the employee at any step shall be provided by the City.
- (c) the word "day" as used in the Steps of the Grievance procedure shall mean "calendar days" unless otherwise specified.
- (d) should a grievant fail at any time to proceed to the next step, within the established time limits, the grievance shall be terminated.
- (e) time limits in this procedure may be waived or extended by mutual written consent of both parties.

2. INFORMAL GRIEVANCE PROCEDURE:

As outlined in Attachment B of this contract; City of Orland Personnel Rules & Regulations, page 29, section 6-2.

3. FORMAL GRIEVANCE PROCEDURE:

Step 1: IMMEDIATE SUPERVISOR

Within seven (7) calendar days of receiving the informal decision of his / her immediate supervisor, the grievant shall then have the right to notify the immediate supervisor in writing of his / her intent to file a formal appeal with the Department Head.

Step 2: DEPARTMENT HEAD

- a. If the grievance is not settled to the employee's satisfaction at the informal level, the employee shall file a written appeal with the Department Head within seven (7) calendar days of receipt of the supervisor's informal decision.
- b. The grievance letter shall include the following:
 - (i) A statement of the grievance clearly indicating the question raised by the grievance and the section(s) of the agreement that is violated; and
 - (ii) The remedy or correction requested.
- c. The Department Head shall give a written answer to the grievance within five (5) working days from the date the appeal was received at this level.

The Department Head's answer shall include the following:

- (i) A complete statement of the Department Head's position and the facts upon which it is based, if available; and
- (ii) The remedy or correction that has been offered, if any.

- d. If the grievance is not settled satisfactorily within Step 2, the employee may appeal the grievance to the City Administrator in writing within ten (10) calendar days from receipt of the Department Head's decision.

Step 3: CITY MANAGER

- a. Within fifteen (15) days of receipt of an appeal from Step 2, the City Manager shall cause a hearing to be held. The date, time and place of the hearing shall be by mutual agreement of the City Manager and the employee and Union representative, if any. The City or the Union may request other representatives to participate in the hearing, and the Union may request that other employees be called as witnesses without loss of pay.
- b. It is the intent of the parties to arrive at an equitable settlement of all third step grievances. Therefore, all evidence presented at the third step hearing shall reflect the total effort of the parties.
- c. A written disposition of the grievance shall be given by the City Manager to the employee, representative(s) and Department Head within five (5) calendar days following the hearing.
- d. If the third step decision is not satisfactory to the employee, it may be appealed to the City Council.

Step 4: CITY COUNCIL (In its entirety)

- a. The employee or his / her representative must present in writing the appeal to the City Council via the City Clerk within fifteen (15) days from the date of receipt of the third step decision. The City Council will hold the appeal hearing in closed session.
- b. The City Council shall have no power to alter, amend, change, add to, or subtract from any of the terms and conditions of this agreement, nor any rules, policies or procedures. The decision of the City Council shall be based solely upon the evidence and arguments presented by the respective parties in the presence of each other. The City Council shall render a decision within 30 days after the conclusion of the hearing.

4. UNIT MEMBER REPRESENTATION:

Any unit member shall have the right to represent themselves individually with the City and to present grievances, other workplace issues and discipline appeals to the City and to have such grievances and appeals adjusted without the intervention of the Union, provided that the adjustment shall not be inconsistent with the Memorandum of Understanding and further provided that the Union shall be given an opportunity to be present at any formal steps of adjustment.

ARTICLE 11: MISCELLANEOUS PROVISIONS

11.01 OFFICIAL CITY IDENTIFICATION:

The City shall provide a wallet size, laminated identification card to each employee. The cards will be tracked by an identification number system. If an identification card is lost, the replacement card will be at the expense of the employee.

11.02 BREAKS:

The City agrees to two (2) fifteen (15) minute breaks per eight hour work shift.

11.03 LAYOFFS:

By department within a classification and with bumping rights.
(Personnel Rules and Regulations Manual Section 4-1 Layoff/Reduction in Force)

ARTICLE 12: CLOSING PROVISIONS

12.01 IMPLEMENTATION / RENEGOTIATION:

- A. This Memorandum of Understanding constitutes a mutual agreement by the representatives of the parties to be submitted to the Union for ratification and when ratified shall be jointly submitted to the City Council for approval.
- B. The City may adopt rules and regulations after consultation in good faith with representatives of the Union concerning the administration of employee relations under this Article, except as otherwise provided by law.
- C. The City shall give reasonable written notice to the Union at least fourteen days in advance of any proposed ordinance, policy rule or regulation relating to matters within the scope of representation set forth in this Article, except as otherwise provided by law, or this Memorandum of Understanding.

12.02 SCOPE OF AGREEMENT:

The parties acknowledge that during the negotiations which preceded this Memorandum each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Memorandum. Therefore, for the life of this Memorandum, the City and the Union each voluntarily and unqualifiedly waives the right, and each agrees that the other shall not be obligated to meet and confer with respect to any subject or matter referred to, or covered in this Memorandum, or with respect to any subject or matter not specifically referred to or covered in this Memorandum, even though

such subjects or matters may not have been within the knowledge or contemplation of either or both of the parties at the time they met, confer and signed this Memorandum, unless specifically provided for elsewhere in this Memorandum.

12.03 DURATION OF AND NEGOTIATION OF SUCCESSOR AGREEMENT:

This agreement shall be effective and shall remain in full force and effect through June 30, 2027. The parties agree to exchange initial proposals and begin bargaining on a successor agreement in March, 2027.

12.04 SEVERABILITY:

If any article or section of this agreement shall be held to be invalid by operation of law, or by any tribunal of competent jurisdiction, or if compliance with or any enforcement of articles or sections should be restrained by such tribunal, the remainder of this agreement shall not be affected thereby, and the parties shall, if possible, enter into the meet and confer process for the sole purpose of arriving at a mutually satisfactory replacement for such article or section.

UNION RATIFICATION:

Ratified by the members of the United Public Employees of California union, Local 792,
City of Orland California Mid-Management Unit on this ____ day of _____, 2026.

Rob Adam Perry, Labor Relations Representative
UPEC, Local 792

, Mid-Management Unit Negotiator

, Mid-Management Unit Negotiator

CITY of ORLAND APPROVAL:

Approved by the City of Orland on this ____ day of _____, 2026.

Minute Reference No. _____

ATTEST:

By: _____
City Clerk

Date: _____

City Manager

Date: _____

Mayor

Date: _____

City of Orland
Mid Management Salary Schedules Per the MOU
For the Period Beginning July 1, 2026 and Ending June 30, 2027
(Reflects a 5% Increase)

	Step 1	Step 2	Step 3	Step 4	Step 5
Librarian					
Annual	\$76,364.59	\$80,182.82	\$84,191.96	\$88,401.56	\$92,821.64
Monthly	\$6,363.72	\$6,681.90	\$7,016.00	\$7,366.80	\$7,735.14
Bi-Weekly	\$2,937.10	\$3,083.95	\$3,238.15	\$3,400.06	\$3,570.06
Hourly	\$36.71	\$38.55	\$40.48	\$42.50	\$44.63
Assistant Librarian					
Annual	\$54,482.09	\$57,206.18	\$60,066.49	\$63,069.81	\$66,223.31
Monthly	\$4,540.17	\$4,767.18	\$5,005.54	\$5,255.82	\$5,518.61
Bi-Weekly	\$2,095.47	\$2,200.24	\$2,310.25	\$2,425.76	\$2,547.05
Hourly	\$26.19	\$27.50	\$28.88	\$30.32	\$31.84
Recreation Director					
Annual	\$58,127.83	\$61,034.22	\$64,085.93	\$67,290.23	\$70,654.74
Monthly	\$4,843.99	\$5,086.19	\$5,340.49	\$5,607.52	\$5,887.90
Bi-Weekly	\$2,235.69	\$2,347.47	\$2,464.84	\$2,588.09	\$2,717.49
Hourly	\$27.95	\$29.34	\$30.81	\$32.35	\$33.97
Director of Public Works					
Annual	\$93,462.55	\$98,135.68	\$103,042.46	\$108,194.58	\$113,604.31
Monthly	\$7,788.55	\$8,177.97	\$8,586.87	\$9,016.22	\$9,467.03
Bi-Weekly	\$3,594.71	\$3,774.45	\$3,963.17	\$4,161.33	\$4,369.40
Hourly	\$44.93	\$47.18	\$49.54	\$52.02	\$54.62
Public Works Supervisor					
Annual	\$71,579.61	\$75,158.59	\$78,916.52	\$82,862.35	\$87,005.47
Monthly	\$5,964.97	\$6,263.22	\$6,576.38	\$6,905.20	\$7,250.46
Bi-Weekly	\$2,753.06	\$2,890.72	\$3,035.25	\$3,187.01	\$3,346.36
Hourly	\$34.41	\$36.13	\$37.94	\$39.84	\$41.83
Accounting Manager					
Annual	\$67,844.41	\$71,236.62	\$74,798.45	\$78,538.37	\$82,465.30
Monthly	\$5,653.70	\$5,936.39	\$6,233.20	\$6,544.86	\$6,872.11
Bi-Weekly	\$2,609.40	\$2,739.87	\$2,876.86	\$3,020.71	\$3,171.74
Hourly	\$32.62	\$34.25	\$35.96	\$37.76	\$39.65
Community Services Director					
Annual	\$94,790.66	\$99,530.19	\$104,506.71	\$109,732.05	\$115,218.64
Monthly	\$7,899.22	\$8,294.18	\$8,708.89	\$9,144.34	\$9,601.55
Bi-Weekly	\$3,645.79	\$3,828.08	\$4,019.49	\$4,220.46	\$4,431.49
Hourly	\$45.57	\$47.85	\$50.24	\$52.76	\$55.39
Building Official					
Annual	\$80,086.18	\$84,090.49	\$88,295.01	\$92,709.76	\$97,345.25
Monthly	\$6,673.85	\$7,007.54	\$7,357.92	\$7,725.81	\$8,112.10
Bi-Weekly	\$3,080.24	\$3,234.25	\$3,395.96	\$3,565.76	\$3,744.05
Hourly	\$38.50	\$40.43	\$42.45	\$44.57	\$46.80
Director of Administrative Services / City Clerk					
Annual	\$99,750.00	\$104,737.50	\$109,974.38	\$115,473.10	\$121,246.76
Monthly	\$8,312.50	\$8,728.13	\$9,164.53	\$9,622.76	\$10,103.90
Bi-Weekly	\$3,836.54	\$4,028.37	\$4,229.78	\$4,441.27	\$4,663.34
Hourly	\$47.96	\$50.35	\$52.87	\$55.52	\$58.29