



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, February 18, 2025 at 6:30 PM
Carnegie Center, 912 Third Street and via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Mathew Romano, Mayor | JC Tolle, Vice-Mayor
John McDermott | Brandon Smith | Terrie Barr

City Manager: Peter R. Carr **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/83798717598>

Webinar ID: 837 9871 7598 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER - 6:00 PM**
2. **ROLL CALL**
3. **CLOSED SESSION - 6:00 PM**

A. Public Comments: The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Gov. Code Section 54956.8

Property: Glenn County APN:046-190-006-000

Agency negotiator: Peter R. Carr

Under negotiation: Price and terms of payment

Property: Glenn County APN: 046-060-001 and 046-070-002-000

Agency negotiator: Peter R. Carr

Under negotiation: Price and terms of payment

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Gov. Code Section 54956.9(d)(4): Two potential case

CONFERENCE WITH LABOR NEGOTIATORS

Government Code Section: 54957.6

Agency Negotiator: Peter R. Carr

Employee Organizations: United Public Employees of California Local #792
(Mid Management and General Units); Orland Police Officers Association;
Unrepresented Employees (All others not in UPEC)

4. RECONVENE TO REGULAR SESSION - 6:30 P.M.

5. REPORT FROM CLOSED SESSION

(If the Closed Session is not completed before 6:30 P.M., it will resume immediately following the Regular Session.)

6. PLEDGE OF ALLEGIANCE

7. CONSENT CALENDAR

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption. In order to respect all speakers and attendees, please refrain from outbursts like clapping or booing.

A. Warrant List (Payable Obligations) (Pg.4)

B. Approve City Council Minutes for February 4, 2025 (Pg.14)

C. Receive and File Economic Development Commission Minutes from January 14, 2025 (Pg.21)

D. Approve and Adopt Second Reading of Ordinance 2025-01 Pioneer Community Energy JPA (Pg.24)

8. ADMINISTRATIVE BUSINESS

A. Water Tank Aesthetics (Discussion/Action) - Pete Carr, City Manager (Pg.27)

B. Parks & Recreation Capital Projects (Discussion/Action) - Pete Carr, City Manager and Olivia Henderson, Recreation Manager (Pg.28)

C. Vision and Design Considerations (Discussion/Direction) - Pete Carr, City Manager (Pg.30)

D. City Hall and Public Safety Facilities Planning (Discussion/Direction) - Pete Carr, City Manager (Pg.32)

9. CITY MANAGER VERBAL REPORT

10. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience.(Public Comments will be limited to three minutes).

11. CITY COUNCIL COMMUNICATIONS AND REPORTS

12. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on February 13, 2024.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY COUNCIL
Mathew Romano, Mayor
J.C. Tolle, Vice-Mayor
John McDermott
Brandon Smith
Terrie Barr

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632

CITY MANAGER
Peter R. Carr

CITY OFFICIALS
Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

WARRANT LIST

February 18, 2025

Payroll Compensation # 3	2/5/2025	\$	145,236.71
Payroll Taxes # 3	2/11/2025	\$	39,534.66
Other Payroll Deductions # 3	2/11/2025	\$	2,032.16
Payable Obligation	2/12/2025	\$	25,480.00
Payable Obligation Drafts	2/13/2025	\$	24,260.65
Payable Obligation	2/13/2025	\$	399,215.06
		\$	<u>635,759.24</u>

APPROVED BY

Mayor, Mathew Romano

Vice-Mayor, J.C. Tolle

Councilmember, John McDermott

Councilmember, Brandon Smith

Councilmember, Terrie Barr



City of Orland, CA

Packet: PYPKT00321 - 02/05/2025 #3 2025

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Mejia Aparicio, Lilia	<u>MEJ00</u>	02/07/2025	672	3,225.19
Alva, Micaela	<u>ALV01</u>	02/07/2025	646	2,417.85
Andrade, Edgar	<u>AND00</u>	02/07/2025	647	4,054.75
Arellanes, Ashley	<u>ARE00</u>	02/07/2025	648	1,610.27
Avila-Reyes, Salvador	<u>REY00</u>	02/07/2025	14857	173.25
Baldrige, Eden	<u>BAL01</u>	02/07/2025	649	195.50
Barber, Zachary	<u>BAR02</u>	02/07/2025	650	3,658.49
Bianchini, Ann	<u>BIA00</u>	02/07/2025	651	35.36
Blake, Christina	<u>BLA00</u>	02/07/2025	652	141.44
Bowers, Linda	<u>BOW00</u>	02/07/2025	653	588.48
Carlson, Preston	<u>CAR06</u>	02/07/2025	14844	247.50
Carr, Peter R	<u>CAR03</u>	02/07/2025	654	6,653.85
Cessna, Kyle A	<u>CES00</u>	02/07/2025	655	6,559.59
Champagne-Meredyk, Ayder	<u>CHA02</u>	02/07/2025	14845	156.75
Chaney, Justin	<u>CHA01</u>	02/07/2025	656	4,625.90
Cortes, Jovany	<u>COR00</u>	02/07/2025	657	1,981.33
Crandall, Jeremy	<u>CRA00</u>	02/07/2025	658	2,517.40
Eden, Jaycee	<u>EDE00</u>	02/07/2025	14847	57.75
Eden Zammarron, Lanie	<u>ZAM00</u>	02/07/2025	14862	66.00
Espinosa, Leticia	<u>ESP00</u>	02/07/2025	659	2,563.82
Esquivel-Aguilar, Miguel	<u>ESQ02</u>	02/07/2025	14848	198.00
Flores, Jose D	<u>FLO00</u>	02/07/2025	660	4,450.78
Galvan, Rosaura	<u>GAL00</u>	02/07/2025	661	565.76
Gamboa, Yadira	<u>GAM00</u>	02/07/2025	662	645.00
Gonzalez, Giovanni	<u>GON00</u>	02/07/2025	663	1,053.50
Guerrero, Victor	<u>GUE04</u>	02/07/2025	14849	240.00
Guerrero Simpson, Deysy D	<u>GUE01</u>	02/07/2025	664	2,808.00
Halsey-Diehl, Abigail	<u>DIE00</u>	02/07/2025	14846	57.75
Henderson, Olivia	<u>HEN00</u>	02/07/2025	665	2,513.17
Johnson, Sean Karl	<u>JOH01</u>	02/07/2025	666	5,312.69
Kremer, Caydance Christina	<u>KRE00</u>	02/07/2025	14850	99.00
Lopez, Joel	<u>LOP02</u>	02/07/2025	668	1,981.33
Lopez, Esau	<u>LOP01</u>	02/07/2025	667	1,415.24
Lowery, Katherine	<u>LOW00</u>	02/07/2025	669	4,444.68
Martindale, Ryan Eugene	<u>MAR02</u>	02/07/2025	670	4,563.83
Martins, Paulina	<u>MAR03</u>	02/07/2025	671	250.75
Meza, Jody L	<u>MEZ00</u>	02/07/2025	673	4,441.47
Mills, Daryl A	<u>MIL00</u>	02/07/2025	674	226.45
Mondragon, Meagan N	<u>MON03</u>	02/07/2025	675	1,894.92
Moreci, Rory	<u>MOR03</u>	02/07/2025	676	437.75
Murillo, Anthony	<u>MUR00</u>	02/07/2025	14851	243.38
Myers, Kevin	<u>MYE00</u>	02/07/2025	677	862.04
Newham, Jackson	<u>NEW00</u>	02/07/2025	14852	165.00
Oliver, Linda	<u>OLI00</u>	02/07/2025	678	441.36
Ortega, Allan	<u>ORT01</u>	02/07/2025	14853	206.25
OVITZ, GRAYSON	<u>OVI01</u>	02/07/2025	679	352.75
Pacheco, Dominic	<u>PAC00</u>	02/07/2025	14854	255.75
Perez, Margarita T	<u>PER00</u>	02/07/2025	681	2,621.31
Perez, Arnulfo Zintzun	<u>ZIN00</u>	02/07/2025	702	1,797.12
Pinedo, Edgar Esteban	<u>PIN00</u>	02/07/2025	682	3,911.85
Porras, Estel	<u>POR00</u>	02/07/2025	683	2,071.22

Packet: PYPKT00321 - 02/05/2025 #3 2025

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Punzo, Emzly	<u>PUN01</u>	02/07/2025	14855	198.00
Reimers, Norah	<u>REI00</u>	02/07/2025	14856	82.50
Rivera, Israel	<u>RIV00</u>	02/07/2025	684	2,390.45
Rodrigues, Anthony	<u>ROD00</u>	02/07/2025	685	2,809.78
Roenspie, Thomas Luke	<u>ROE00</u>	02/07/2025	686	4,398.01
Romero, Arnulfo	<u>ROM00</u>	02/07/2025	687	3,162.29
Sanchez, Daniel Angel	<u>SAN03</u>	02/07/2025	689	3,163.32
Sandoval, Lucila	<u>SAN02</u>	02/07/2025	688	2,333.44
Schager, Luke	<u>SCH00</u>	02/07/2025	14858	352.00
Schmitke, Jennifer	<u>SCH03</u>	02/07/2025	690	2,563.82
Shannon, Kyle Anthony	<u>SHA02</u>	02/07/2025	691	2,338.71
Stewart, Roy E	<u>STE01</u>	02/07/2025	692	3,226.30
Suarez, Bryan E	<u>SUA02</u>	02/07/2025	693	2,184.41
Suarez, Armando Rueda	<u>SUA03</u>	02/07/2025	14859	566.10
Sutton, Brandon Kijana	<u>SUT00</u>	02/07/2025	694	4,428.22
Swinhart, Robert	<u>SWI00</u>	02/07/2025	695	2,131.13
THOMPSON, JAYDEN	<u>THO02</u>	02/07/2025	696	334.13
Valenzuela, Brenda	<u>VAL00</u>	02/07/2025	697	162.18
Vargas, Giovanni	<u>VAR01</u>	02/07/2025	698	468.52
Vargas, Alberto	<u>VAR02</u>	02/07/2025	699	3,660.74
Velasquez, Isaac	<u>VEL02</u>	02/07/2025	14860	214.50
Velasquez, Ivan	<u>VEL03</u>	02/07/2025	14861	214.50
Vlach, Raymond Joseph	<u>VLA00</u>	02/07/2025	700	5,301.08
Webster, Zachary	<u>WEB00</u>	02/07/2025	701	1,987.97
Webster, Rebecca A	<u>PEN01</u>	02/07/2025	680	4,506.04
			Totals:	145,236.71



City of Orland, CA

Tax History Report

Report Summary By Tax Code

2/7/2025 - 2/7/2025

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To Amount	Supplemental Amount (EE)	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	121,417.35	11,722.50	0.00	0.00	0.00	0.00	0.00	11,722.50	0.00
MC - Medicare	141,956.54	2,058.35	2,058.35	0.00	0.00	0.00	0.00	2,058.35	2,058.35
SDI - State Disability Insurance	141,968.45	1,703.63	0.00	0.00	0.00	0.00	0.00	1,703.63	0.00
SS - Social Security	141,956.54	8,801.36	8,801.36	0.00	0.00	0.00	0.00	8,801.36	8,801.36
State W/H - State Income Tax Withholding	117,381.68	4,389.11	0.00	0.00	0.00	0.00	0.00	4,389.11	0.00
		28,674.95	10,859.71	0.00	0.00	0.00	0.00	28,674.95	10,859.71

Check Register

Packet: APPKT00110 - 1/22/25-2/5/25 #3



City of Orland, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking-Accounts Payable Checking						
OPO00	OPOA Treasurer	02/11/2025	Regular	0.00	726.00	60586
STA00	State Disbursement Unit	02/11/2025	Regular	0.00	925.84	60587
UPE00	UPEC, Local 792	02/11/2025	Regular	0.00	380.32	60588

Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	3	0.00	2,032.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	3	0.00	2,032.16



City of Orland, CA

Payment Register

APPKT00111 - Revpar & Housing Tools
01 - City of Orland

Bank: AP Checking - Accounts Payable Checking

Vendor Number	Vendor Name			Total Vendor Amount	
<u>HOU05</u>	Housing Tools			12,080.00	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		02/12/2025	12,080.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>3542</u>	Liberty Bell - HOME	02/12/2025	02/12/2025	0.00	12,080.00

Vendor Number	Vendor Name			Total Vendor Amount	
<u>REV01</u>	Revpar			13,400.00	
Payment Type	Payment Number	Payment Date	Payment Amount		
Check		02/12/2025	13,400.00		
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>7299</u>	Hotel Analysis Retainer	02/12/2025	02/12/2025	0.00	13,400.00

Payment Register

APPKT00111 - Revpar & Housing Tools

Payment Summary

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP Checking	Check	2	2	0.00	25,480.00
Packet Totals:		2	2	0.00	25,480.00



City of Orland, CA

7. A.
Check Report

By Check Number

Date Range: 02/13/2025 - 02/13/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking-Accounts Payable Checking						
WEX00	Wex Bank	02/13/2025	Bank Draft	0.00	4,864.66	DFT0000281
CAR02	Cardmember Service	02/13/2025	Bank Draft	0.00	1,004.75	DFT0000282
CAR02	Cardmember Service	02/13/2025	Bank Draft	0.00	318.40	DFT0000283
CAR02	Cardmember Service	02/13/2025	Bank Draft	0.00	181.96	DFT0000284
CAR02	Cardmember Service	02/13/2025	Bank Draft	0.00	2,049.67	DFT0000285
CAR02	Cardmember Service	02/13/2025	Bank Draft	0.00	3,183.67	DFT0000286
CAR02	Cardmember Service	02/13/2025	Bank Draft	0.00	11.99	DFT0000287
CAR02	Cardmember Service	02/13/2025	Bank Draft	0.00	2,652.24	DFT0000288
CAR02	Cardmember Service	02/13/2025	Bank Draft	0.00	190.60	DFT0000289
WEX00	Wex Bank	02/13/2025	Bank Draft	0.00	3,383.90	DFT0000290
WEX00	Wex Bank	02/13/2025	Bank Draft	0.00	1,005.01	DFT0000291
WEX00	Wex Bank	02/13/2025	Bank Draft	0.00	50.63	DFT0000292
WEX00	Wex Bank	02/13/2025	Bank Draft	0.00	75.70	DFT0000293
CAR02	Cardmember Service	02/13/2025	Bank Draft	0.00	1,239.68	DFT0000294
POS00	Postmaster	02/13/2025	Bank Draft	0.00	1,629.99	DFT0000295
CAR02	Cardmember Service	02/13/2025	Bank Draft	0.00	88.11	DFT0000296
CAR02	Cardmember Service	02/13/2025	Bank Draft	0.00	98.94	DFT0000297
MIS01	Missionsquare - 304591	02/13/2025	Bank Draft	0.00	2,230.75	DFT0000298

Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	18	18	0.00	24,260.65
EFT's	0	0	0.00	0.00
	18	18	0.00	24,260.65



City of Orland, CA

Open Payable Report

7. A.

As Of 02/13/2025

Summarized by Payable Account

Payable Number	Description	Vendor	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account: 999-2099 - Accounts Payable								
01122024	PW/Airport liftstation - 906	A T & T	02/13/2025	90.72	0.00	0.00	0.00	90.72
01122025	PW/WH Lift Station - 843	A T & T	02/13/2025	94.27	0.00	0.00	0.00	94.27
01122025	FD/Janitorial - January 2025	Virgil Heise	02/13/2025	100.00	0.00	0.00	0.00	100.00
01132025	Multi-Depts/December 2024 Us	Pg&E	02/13/2025	23,870.80	0.00	0.00	0.00	23,870.80
01212025	LIB/Wifi Hotspot	T-Mobile	02/13/2025	58.80	0.00	0.00	0.00	58.80
012520205	FD/Measure A-Fleet Engine Gas	Napa Auto Parts	02/13/2025	77.07	0.00	0.00	0.00	77.07
01252025	PW/Shop Supplies, PW/Equipm	Napa Auto Parts	02/13/2025	1,386.18	0.00	0.00	0.00	1,386.18
01252025	PW/Water Supplies	Corning Lumber Co., Inc.	02/13/2025	8.48	0.00	0.00	0.00	8.48
01272025	FD/Fleet Parts for E28, FD/Mea	Orland Hardware	02/13/2025	391.35	0.00	0.00	0.00	391.35
01282025	PD/Reimbursement- Hotel & Mi	Jose Flores	02/13/2025	1,227.95	0.00	0.00	0.00	1,227.95
01302025	Pest Control Services January 20	Jeffrey G. Dunn	02/13/2025	237.00	0.00	0.00	0.00	237.00
01312025	LIB/Jan Travel To Branches .Reir	Jody Meza	02/13/2025	338.79	0.00	0.00	0.00	338.79
02022025	PW/Cell Phone Jan 3 - Feb 2, 20	At&T Mobility (First Net)	02/13/2025	327.19	0.00	0.00	0.00	327.19
02032025	PW/Well - SCADA Maintenance	Kevin Tupes	02/13/2025	1,690.00	0.00	0.00	0.00	1,690.00
02042025	Prof. Srvc LAFCO Reconsideratio	Best Best & Krieger Attorney	02/13/2025	3,487.50	0.00	0.00	0.00	3,487.50
02042025	City/County Dinner Meeting	County Of Glenn	02/13/2025	315.00	0.00	0.00	0.00	315.00
02102025	PW/Water Allotment 2025	Orland Unit Water Users	02/13/2025	936.00	0.00	0.00	0.00	936.00
02102025	PD/ Cell Service (15) Jan. 3 - Fe	At&T Mobility	02/13/2025	966.05	0.00	0.00	0.00	966.05
02122025	Multi Depts/Internet Scvs(Jan 3-	Comcast	02/13/2025	520.86	0.00	0.00	0.00	520.86
02122025	Reimbursement for Overpayme	Emily Perez	02/13/2025	1,190.00	0.00	0.00	0.00	1,190.00
02122025	Multi Depts/Phones	A T & T	02/13/2025	2,979.34	0.00	0.00	0.00	2,979.34
02323DA25018572	LIB/EBooks	Overdrive, Inc.	02/13/2025	144.99	0.00	0.00	0.00	144.99
032258	Sewer/Vaccon Parts	Municipal Maintenance Equ	02/13/2025	3,195.55	0.00	0.00	0.00	3,195.55
04094259366	PD/Bulbs for Vehicle #2	Auto Zone Inc.	02/13/2025	58.17	0.00	0.00	0.00	58.17
10/31/2023	GAP Reimbursement	Jorge Guerrero	02/13/2025	2,373.82	0.00	0.00	0.00	2,373.82
10119	PW/Commerce & Newville Insp	Cal Signal Corp	02/13/2025	2,550.00	0.00	0.00	0.00	2,550.00
102987914, 10302780	PW/Shop Supplies	Kimball Midwest	02/13/2025	116.67	0.00	0.00	0.00	116.67
12125	FD/Radio Repeater Project-Reir	West Mitsubishi	02/13/2025	3,325.00	0.00	0.00	0.00	3,325.00
121924	Facade Improvement Reimburs	Glenn County Senior Center	02/13/2025	1,008.00	0.00	0.00	0.00	1,008.00
1222025	FD/Internet for Firehouse 1/26/	Comcast	02/13/2025	404.70	0.00	0.00	0.00	404.70
12975 January	CA/Contract Service January 20;	Gregory P. Einhorn	02/13/2025	4,200.00	0.00	0.00	0.00	4,200.00
130989587	FD/Measure A-Phone Line 2/1/;	Nuso, Llc	02/13/2025	105.90	0.00	0.00	0.00	105.90
13243	CITY COUNCIL-CC MINUNTE/REI	Lautzenhiser'S Stationery	02/13/2025	1,144.28	0.00	0.00	0.00	1,144.28
1411139681	PD/Annual Unlimited Storage, B	Motorola Solutions Inc.	02/13/2025	6,638.98	0.00	0.00	0.00	6,638.98
14THFYLKQC6P	LIB/Zip Books Grant	Amazon Capital Services	02/13/2025	1,172.58	0.00	0.00	0.00	1,172.58
1510569	PW/Shop Supplies	Mjb Welding Supply, Inc	02/13/2025	12.71	0.00	0.00	0.00	12.71
16806 & JAN 2025	ENGINEERING/PROF SERVICES	Rolls, Anderson & Rolls	02/13/2025	17,924.75	0.00	0.00	0.00	17,924.75
170264-1	PW/Equipment Maintenance	Sonsray Machinery	02/13/2025	1,631.04	0.00	0.00	0.00	1,631.04
1D34-GJQX-R7L6	LIB/Literacy Materials Grant, Ba	Amazon Capital Services	02/13/2025	1,540.72	0.00	0.00	0.00	1,540.72
2023-370-1	Carnegie Center-Initial Payment	William Reynolds Shepphird	02/13/2025	17,725.00	0.00	0.00	0.00	17,725.00
2038862540	LIB/Children Literacy Grant, Boc	Baker & Taylor	02/13/2025	915.18	0.00	0.00	0.00	915.18
2169	PW/City Yard January 2025	Oscar Quezada	02/13/2025	60.00	0.00	0.00	0.00	60.00
25-165	PW/Street Supplies	T And S DVBE, Inc.	02/13/2025	1,665.74	0.00	0.00	0.00	1,665.74
252800785	PW/Lab Services	Pace Analytical Services,	02/13/2025	448.04	0.00	0.00	0.00	448.04
27003	Maintenance Recreation Center	Greg'S Heating And A/C	02/13/2025	590.00	0.00	0.00	0.00	590.00
281049	FD/Mesure A-Printer lease 1/26	Macquarie Equipment Capit:	02/13/2025	44.18	0.00	0.00	0.00	44.18
281055	PD/Copier Lease 1/27/25 - 2/26	Macquarie Equipment Capit:	02/13/2025	231.66	0.00	0.00	0.00	231.66
30617	Accounting Professional Service	Roy R Seiler, C.P.A	02/13/2025	5,696.00	0.00	0.00	0.00	5,696.00
309622	Multi-Depts/Fleet Equipment M	O'Reilly Auto	02/13/2025	205.58	0.00	0.00	0.00	205.58
312233-1	PW/Street Supplies	Knife River Construction	02/13/2025	91.00	0.00	0.00	0.00	91.00
312233-2	PW/Street Supplies	Knife River Construction	02/13/2025	91.00	0.00	0.00	0.00	91.00
38253525	PW/Shop Supplies	Mcmaster-Carr	02/13/2025	79.54	0.00	0.00	0.00	79.54
4116	DWR - Phase 2B soil material te:	M.T. Hall & Association,	02/13/2025	3,403.30	0.00	0.00	0.00	3,403.30

Open Payable Report

As Of 7. A. 25

Payable Number	Description	Vendor	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
42633803	PD/Misc. Office Supplies	Quill Corp.	02/13/2025	499.51	0.00	0.00	0.00	499.51
42633851 , 42611982	Multi-Depts/Office Supplies	Quill Corp.	02/13/2025	547.28	0.00	0.00	0.00	547.28
4479	REC/1 Unit for N. Valley Field - J	North Valley Industries I	02/13/2025	153.01	0.00	0.00	0.00	153.01
4734861	PW/Fleet Equipment Maintenan	Blue Beacon Inc.	02/13/2025	81.90	0.00	0.00	0.00	81.90
5066780742	PW/Uniform Cleaning January 2	Vistis Group Inc.	02/13/2025	751.71	0.00	0.00	0.00	751.71
5421 -1	CALCities Council Memberships	Llc / Sacramento Valley D	02/13/2025	100.00	0.00	0.00	0.00	100.00
579851	PD/Maintenance Office Supplie:	Orland Hardware	02/13/2025	24.77	0.00	0.00	0.00	24.77
635874	PW/Fleet Equipment Maintenan	Les Schwab	02/13/2025	106.65	0.00	0.00	0.00	106.65
790341	Multi-Depts/BM-Bathroom, Cle:	Nelson'S Building Mainten	02/13/2025	395.66	0.00	0.00	0.00	395.66
820	BD/Professional Service, Mileag	Wyatt Paxton	02/13/2025	10,340.30	0.00	0.00	0.00	10,340.30
9157455426	FD/Measure A- Medical Oxyger	Airgas-Usa, Llc	02/13/2025	215.22	0.00	0.00	0.00	215.22
9387704084	PW/Water Supplies	Grainger, Inc.	02/13/2025	86.07	0.00	0.00	0.00	86.07
96634	CH/New Printer Install	Matson & Isom	02/13/2025	870.00	0.00	0.00	0.00	870.00
96974 , 96912 , 96911	Monthly Services (February)	Matson & Isom	02/13/2025	10,701.62	0.00	0.00	0.00	10,701.62
FEB122025	DWR/Phase 4 Water Storage Ta	MDS Engineering & Construc	02/13/2025	180,047.80	0.00	0.00	0.00	180,047.80
FEB132025	ARPA/Facade Improvements - R	Collective Habits	02/13/2025	675.10	0.00	0.00	0.00	675.10
February 2025	REC/Copier Lease February 202!	Macquarie Equipment Capit:	02/13/2025	43.10	0.00	0.00	0.00	43.10
February 2025	PD/Measure A- Uniform Februa	Kyle Cessna	02/13/2025	100.00	0.00	0.00	0.00	100.00
JAN272025	Multi-Depts/Miscellaneous	Orland Hardware	02/13/2025	1,214.91	0.00	0.00	0.00	1,214.91
January 2025	Gap Insurance - January 2025	Sun Life Financial	02/13/2025	5,208.19	0.00	0.00	0.00	5,208.19
January 2025	Term Insurance - January 2025	Transamerica	02/13/2025	489.21	0.00	0.00	0.00	489.21
January 2025	REC/Copier Lease - January 202!	Macquarie Equipment Capit:	02/13/2025	43.10	0.00	0.00	0.00	43.10
March 2025	Dental/Vision & Health Insuranc	Golden State Risk	02/13/2025	65,150.21	0.00	0.00	0.00	65,150.21
March 2025	REC/Copier Lease March 2025	Macquarie Equipment Capit:	02/13/2025	43.10	0.00	0.00	0.00	43.10
SI112320	PD/Fleet Equipment Maintenan	Lehr	02/13/2025	2,019.21	0.00	0.00	0.00	2,019.21
W247215613	PW/Boot	Zachary Barber	02/13/2025	220.00	0.00	0.00	0.00	220.00
				Payable Account 999-2099	Payable Count: (79)	Total:		399,215.06

Payable Account Summary

Account	Count	Amount
999-2099 - Accounts Payable	79	399,215.06
Report Total:	79	399,215.06

Payable Fund Summary

Fund	Count	Amount
999 - POOLED CASH	79	399,215.06
Report Total:	79	399,215.06



ORLAND CITY COUNCIL REGULAR MEETING
Tuesday, February 4, 2025

CALL TO ORDER

Meeting called to order by Mayor Matt Romano at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers Present: Councilmembers Brandon Smith, Terrie Barr, John McDermott, Vice Mayor JC Tolle and Mayor Matt Romano

Councilmembers Absent: None

Staff Present: City Manager Pete Carr; City Attorney Greg Einhorn; City Clerk Jennifer Schmitke

Arrived at 6:30: City Planner Scott Friend; Building Official Wyatt Paxton and Nick Paxton; Police Officer Ryan Martindale

CITIZENS COMMENTS ON CLOSED SESSION

MEETING ADJOURNED TO CLOSED SESSION AT 6:02 PM.

CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:34 PM.

REPORT FROM CLOSED SESSION - Mayor Romano announced that Council met with City Staff and City Attorney Greg Einhorn in Closed Session, to discuss the real property negotiations and anticipated litigation items as noted on the Closed Session agenda. Mayor Romano shared no reportable action.

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for January 21, 2025
- C. Receive and File Recreation Commission Minutes from September 25, 2024

ACTION: Councilmember McDermott moved, seconded by Councilmember Barr, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

PRESENTATION WITH REQUESTED ACTION - Pioneer Community Energy JPA Resolution and Ordinance

Mr. Carr introduced Lisa DeLaby, Community Outreach Manager for Pioneer Community Energy (Pioneer). Ms. DeLaby provided the Council with an update on Pioneer, a Community

Choice Aggregation (CCA) program designed to give local communities greater control over their electricity supply while PG&E remains responsible for transmission and billing. She summarized the findings of the recent feasibility assessment study, highlighted key Council actions and CCA developments, outlined the projected benefits for Orland, and discussed the next steps in the proposed project.

Councilmembers discussed the opt-out process and associated costs, raised concerns about energy brokering, and about government support for renewable energy initiatives.

Orland resident Earl Megginson asked whether Pioneer would have a similar program to the CARE program that he currently has with PG&E.

Orland resident Ron Lane asked about true ups with Pioneer versus PG&E.

County resident Vernon Montague asked if the City has looked into other Community Choice Aggregations to bring to Orland.

Orland resident Carol Hansen asked if the City has looked into reviews from other communities or Pioneer customers.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the Resolution to formally join Pioneer’s expanded Joint Powers Authority (JPA). Motion carried by a voice vote 3-2.

AYES: Councilmembers Smith, McDermott, Vice Mayor Tolle

NOES: Councilmember Barr, Mayor Romano

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the Ordinance to authorize the CCA program in Orland. Motion carried by a voice vote 3-2.

AYES: Councilmembers Smith, McDermott, Vice Mayor Tolle

NOES: Councilmember Barr, Mayor Romano

PUBLIC HEARING - Title 17 Zoning Ordinance Amendment: Accessory Structures

City Planner Scott Friend presented proposed amendments to the accessory structure standards outlined in Title 17 of the Orland Municipal Code (OMC) to the City Council. He provided background from the December 19th Planning Commission meeting, where City staff initially introduced the idea of modifying the existing standards. At that time, the Commission directed staff to revise the regulations, focusing on maximum height limits and setback requirements for accessory structures.

Mr. Friend emphasized that accessory structures—such as detached garages, storage buildings, and patio covers—are intended to complement primary residences and must adhere to specific design and placement criteria.

He then outlined the key proposed text amendments, which address:

1. **Storage Building Height**
2. **Utility Restrictions**
3. **Prohibition of Dwelling Use**
4. **Runoff Prevention Measures**
5. **Minimum Structure Setbacks**
6. **Setback Exceptions**
7. **Accessory Structure Setbacks Table**

The proposed updates aim to clarify regulations and ensure accessory structures are appropriately integrated within residential properties.

Mr. Friend reported that at its January 16 meeting, the Planning Commission voted unanimously (4-0) to recommend this item to the Council with a CEQA exemption.

Councilmembers discussed the amendments to accessory structures, including setbacks, and shared their support for certain changes—such as allowing electrical and water services—while also voicing concerns about requirements like matching the roof pitch to the main house and the potential for two-story accessory structures.

Mr. Friend offered to return at a future meeting with graphical depictions for the Council's review.

Mayor Romano opened the public hearing at 7:43 PM.

Orland resident Jan Walker expressed her opinion on front-facing garages in residential homes.

Orland resident Ruth Henderson voiced her opposition to two-story accessory structures, citing concerns about their impact.

County resident Kristi Rumble advocated for property owner autonomy, stating that individuals should have the freedom to make decisions about their own backyards.

County resident Joannie Woods shared that while she personally dislikes front-facing garages, she supports homeowners' rights to use their backyards as they see fit.

Mr. Megginson highlighted the contrast between rural and urban living, emphasizing the importance of consideration for neighbors in more densely populated areas.

Mayor Romano closed the public hearing at 7:48 PM.

Mayor Romano spoke about Accessory Dwelling Unity (ADU) requirements that came from the State and stated that the City would like to align the accessory structure requirements with the ADU requirements. Mr. Friend shared that the Planning Commission's ideas was to allow people to maximize yard space.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to move that the City Council adopt City Council ordinance #2025-02, approving the first reading of Amendments to Title 17 concerning Accessory Structures, as contained herein, and adopt the findings of the Notice of Exemption prepared for the proposed action. Motion failed by a voice vote 2-3.

AYES: Councilmember McDermott, Vice Mayor Tolle
NOES: Councilmembers Barr and Smith, Mayor Romano

Council agreed to table the discussion allowing Council more time to review and requested that Mr. Friend make a few modifications, including adding visuals, and present the revised version for review at a future meeting.

PRESENTATION - Building and Code Enforcement Annual Presentation

Building Official Wyatt Paxton introduced Nicholas Paxton, who will be overseeing local building inspections. Nicholas then provided an overview of the Building Department’s operations for 2024.

The department now consists of a Certified Building Official, Plans Examiner, and Inspector—Wyatt Paxton, Owner of Paxton Scott Enterprises—along with Building Inspector Nicholas Paxton and Permit Clerk Deysy Simpson.

In 2024, the Building Department issued 276 permits, generating \$291,290 in permit fees. This included 131 building permits, 75 solar permits, 14 electrical permits, 34 mechanical permits, and 15 plumbing permits. The total valuation of permitted projects for the year reached \$14.3 million.

Looking ahead, the department plans to keep most plan reviews in-house, maintain builder-friendly fee structures, and streamline construction startup times. Additionally, the Fire Department will assist with fire sprinkler inspections.

Nicholas also highlighted key projects under the department’s oversight, including new lot inspections for CHIP Housing and The Village-Westhaven, the Duche Nut Co. solar project, and a remodel at Pilot Travel Center.

Council thanked Wyatt and Nick for all they do for the community and City of Orland.

ADMINISTRATIVE BUSINESS

Mid-year Budget Review

City Manager Carr presented the Council with a mid-year budget review for fiscal year 2023/2024, highlighting key financial trends. He reported that General Fund revenues are 5% below budget, with sales tax down 22% and hotel tax (ToT) declining by 11%.

Mr. Carr also noted that General Fund reserves, intended to cover emergencies and economic fluctuations, should exceed \$2 million but currently stand at \$1.25 million.

Measure A is entirely dependent on sales tax revenue, its performance closely mirrors the General Fund, with revenue at 46% and expenditures also at 46% halfway through the fiscal year. The fund balance remains strong at \$1.5 million, with the majority earmarked for future Fire Department capital purchases.

Measure J fund will follow a similar tracking and reporting process as Measure A. Revenue will begin accruing in April but won't be realized until October, with over \$300,000 expected and additional funds arriving quarterly. Authorized expenditures total \$132,000, leaving the fund with a current negative balance of \$132,000.

The Water Fund remains financially stable, with half-year revenues of \$1.04M exceeding expenditures of \$860K, maintaining a \$4.5M fund balance (adjusted down \$348K for the Vac-con cost share).

The Sewer Fund covers operational costs but has limited flexibility for capital improvements. Revenue of \$706K exceeds expenditures of \$498K, leaving a net positive of \$208K, but recent one-time capital expenditures of \$439K for lift stations, \$149K for the Vac-con, and \$30K for pond analysis have lowered the fund balance to \$565K. Staff recommended that Council consider shifting 100% of the Vac-con cost to the Water Fund to alleviate financial strain on the Sewer Fund.

Councilmembers inquired about ongoing water and sewer projects, expressed concerns about slowing revenue and discussed the possible need to increase sewer rates. They also discussed the Sewer Master Plan and directed City staff to obtain a cost estimate for updating it.

Orland Vision and Design

Mr. Carr explained this discussion is in response to Council's interest in developing a visioning and design plan for the City. He noted that while the General Plan (2008-2028) provides long-term guidance, it has been supplemented by updates such as the Housing Element (2024), Safety & Circulation Elements (2021), and Active Transportation Plan (2019).

Mr. Carr sought Council's input on how to proceed, asking whether they preferred presentations on existing plans and standards before moving forward. He also inquired if discussions should be self-facilitated, staff-led, or involve City Commissions, and whether Council would like to hold special workshops or public town hall meetings to engage the community.

Council discussed the challenges of growth and the need to balance development while preserving the community's rural charm. Councilmembers highlighted key priorities, including:

- **Downtown Alleyway Maintenance** – Ensuring upkeep and accessibility.
- **Long-Term Sewer Pond Funding** – Planning for future infrastructure needs.
- **Traffic and Street Design on SR 32** – Exploring the hire of a traffic consultant/engineer.
- **Aesthetics Planning** – Bringing in an architect/designer to create a cohesive vision.
- **Flooding Concerns on Hwy 32** – Coordinating with Caltrans on mitigation efforts.
- **Recreation Enhancements** – Pool resurfacing and expanding sports field availability.
- **Water and Sewer Infrastructure** – Addressing system improvements.
- **Comprehensive Plan Updates** – Reviewing the General Plan, Street Design Circulation Plan, and Water & Sewer Master Plan.
- **Police Station & City Hall Feasibility** – Assessing options for a new facility.

Council directed City staff to explore the feasibility of a separate police station and City Hall and return with recommendations. Council directed staff to obtain recommendations for a traffic consultant for SR 32 and possibly prepare an RFP for an updated circulation plan. Council also expressed interest in working with staff to secure land for parks and recreation. Council asked

staff to look into the price of hiring an urban design planner/architect to assist with developing Objective Design Standards.

Mr. Megginson inquired about the promotional video showcasing the many great aspects of Orland. He also asked about the town’s former entrance sign that listed all the local churches.

Ms. Walker emphasized the importance of having a clear vision for Orland and noted that there is no need to rush the process.

Orland resident Alex Enriquez emphasized the importance of long-term visioning for the city’s future and raised the possibility of rerouting SR 32 around Orland.

Mr. Lane expressed his thoughts on the visioning process, emphasizing the value of community involvement.

County resident Marilyn Ponci voiced her appreciation for long-term planning efforts and stressed the need for pool resurfacing.

Ms. Woods shared her opinion on skateparks and suggested adding a small play area to Library Park to enhance recreational opportunities.

City Manager Verbal Report

- Mr. Carr shared that a City employee has requested a hearing regarding a personnel action before the Council. The hearing will be on February 18, 2025 at 4:30 PM.
- The Contractor for the water tank plans to pour concrete on Friday February 7th.
- Arts Commission meeting will be meeting one week early on February 12th to be able to get Council a recommendation regarding paint colors and design.
- Mr. Carr shared that he will be at the CalCities City Manager Conference February 5th - 7th.

**ORAL AND WRITTEN COMMUNICATIONS
PUBLIC COMMENTS:**

Glenn County Supervisor Monica Rossman thanked all Councilmembers, City Staff and community members for coming out to support the 1st Countywide Veterans Standdown.

CITY COUNCIL COMMUNICATIONS AND REPORTS

COUNCILMEMBER UPDATES

Councilmember Smith:

- Attended New Council Member Training in Sacramento from January 22nd to 24th.
- Attended the Countywide Veterans Standdown.

Councilmember McDermott:

- Will attend the Economic Development Commission meeting February 11, 2025.
- Attended the Fire Department Spaghetti Feed.

- Attended the Veterans Standdown and stated his appreciation for everything Supervisor Rossman did to put the event on.

Councilmember Barr:

- Attended the Fire Department Spaghetti Feed.
- Attended the Cal Cities New Council Member Training in Sacramento.
- Will be attending the Chamber of Commerce Meeting February 6th at Noon.
- The Art Gallery will be open Friday February 7th.
- Asked about the community calendar on the website (Mr. Carr explained that the Chamber has taken over the community calendar, City Clerk Jennifer Schmitke shared she would look into the Calendar on the City website.

Vice Mayor Tolle:

- Watched the Board of Supervisors meeting via Zoom.
- Attended New Council Member Training in Sacramento from January 22nd to 24th.
- Attended the Countywide Veterans Standdown.
- Attended the Fire Department Spaghetti Feed.

Mayor Romano:

- Discussed the \$25K that the City allotted to spay and neuter cats in Orland and asked if the City should re-address with the County or go out on their own...Mayor Romano and Councilmember Barr stated they would like to be part of the adhoc committee to get the ball rolling on getting the money to the cat neutering program.
- Thanked City Police Officers, Public Works crews and Fire Department for being out in the weather for long hours taking care of the community in the bad weather.

MEETING ADJOURNED AT 9:20 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES

Tuesday, January 14, 2025

CALL TO ORDER - The meeting was called to order by Chairperson Lane at 4:20 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Present:	Dee Dee Jackson, Tiffany Schulps and Ron Lane
Commissioners Absent:	None
Councilmembers:	John McDermott
Staff:	City Manager Pete Carr and City Clerk Jennifer Schmitke

IDENTIFY CHAIRPERSON AND VICE CHAIRPERSON FOR 2025

City Clerk Jennifer Schmitke requested nominations for Chairperson for 2025. Commissioner Jackson nominated Chairperson Ron Lane. With no further nominations, the nomination period was closed. The motion carried 3-0 by a voice vote. Chairperson Lane was declared Chairperson for 2025.

City Clerk Schmitke requested nominations for Vice Chairperson for 2025. Chairperson Lane nominated Commissioner Tiffany Schulps. With no further nominations, the nomination period was closed. The motion carried 3-0 by a voice vote. Commissioner Smith was declared Vice Chairperson for 2025.

ORAL AND WRITTEN COMMUNICATIONS - None

CONSENT CALENDAR

- A. Approval of Economic Development Commission Minutes from November 13, 2024**

ACTION: Chairperson Lane moved, seconded by Vice Chairperson Schulps to approve consent calendar as presented. Motion carried by a voice vote, 3-0.

ITEMS FOR DISCUSSION OR ACTION

- A. Queen Bee Bucks Update**

City Manager Pete Carr provided the Commission with a brief update on the Queen Bee Bucks program, highlighting that a total of \$228,000 has been redeemed to date.

B. Update on Vacant buildings

Mr. Carr informed the Commission that the former Royal Hotel building now has a new owner actively addressing the code enforcement issues. The City has waived the associated fines, and the new owner has expressed a willingness to collaborate with the City. The owner has shown interest in transforming the property into a downtown hotel or possibly developing it into retail shops.

C. Update in downtown streetscapes & Lampposts

Mr. Carr reported that the benches and trash receptacles have been well-received in the downtown area. However, he noted that the Council has decided to remove the concrete pedestals and lampposts due to concerns about their appearance and placement. The City is currently seeking bids for the removal of the lamppost pedestals. Mr. Carr shared that the removed lampposts will probably be repurposed throughout the city, potentially installed in parks or along walkways. He also mentioned that the OHS welding class has expressed interest in creating replacement lampposts and is ready to begin as soon as they receive approval from the City.

D. New Business Onboarding Questionnaire and Exit Interview Program for closing businesses

Chairperson Lane proposed introducing a questionnaire for new businesses coming to Orland, as well as conducting exit interviews with businesses that close. Commissioners discussed the concept and agreed that gathering this information would be a valuable asset for the City. They also considered whether the Chamber of Commerce would be well-suited to develop and oversee the program. Commissioner Jackson suggested presenting the idea at the next Chamber meeting to gauge their interest in managing the initiative. The Commissioners explored the possibility of implementing a quarterly business survey to identify areas where businesses may need support and extra resources.

STAFF REPORTS

A. Business and Economic Development

Mr. Carr shared...

- North Valley Indian Health (NVIH) has shared with Orland their interest in constructing new health care facilities in Orland, property is in escrow on South Street near Ampla Health.
- Enloe has shared they are also interested in bringing health care facilities to Orland.
- Butte College plans to build two more classrooms.
- La Perla de Occidental was the most recent participate in the façade improvement program.
- There are currently 16 CHIP homes under construction off SR 32.
- A major corporation would like to build an alternative fuels plant and retail sales in Orland, they are currently looking for a location.
- Arts Commission liaison created a flyer for more information on murals, City sent it to business owners in business license application.

- Hecho (824 Fourth Streer) building is owned by the City, is in need of repairs and City staff is taking direction from Council.
- Pioneer Feasibility study is currently underway and Pioneer will report back to Council on February 4th.
- City staff has been working with brokers who have interest from a hotel group to come to Orland, City staff is possibly taking to Council proposals for a hotel feasibility study from three different groups.

The Commissioners unanimously agreed they would like to recommend to Council to do the hotel feasibility study.

B. Chamber Report

Chamber President/Commissioner Jackson shared a few upcoming events including:

- Dee Dee Jackson is stepping down as board president and Chamber has 4 open seats on their board, the next board meeting is January 15th.
- County is working on hiring a Glenn Grows office Manager dedicated to social media and working within Glenn Grows.

COMMISSIONER REPORTS

Commissioner Jackson:

- Nothing to report.

Commissioner Schulps:

- Asked about the freeway signage. Mr. Carr shared that Council wanted to wait on signage until after the City visioning meeting.

Chairperson Lane

- Attended Tree Lighting and Cowboy Christmas
- Attended Avenue of Lights
- Shared Orland was mentioned on a Hulu show called High Potential
- Attended the Fathers House event in Oroville – free lighted tree walk

FUTURE AGENDA ITEMS

- Would like to look into a community fire pit/fireplace event possibly in the winter, it could be monthly, or weekly. Vendors, musicians and restaurants could set up bringing the community together to support downtown and local businesses.
- Chairperson Lane suggested a City picnic including Councilmembers, Commissioners and City staff to generate better communication.
- Mr. Carr suggested bringing a quarterly sales tax report and stated the hotel feasibility study would be brought back to share information with the commission.

ADJOURN – 5:15 PM

Respectfully Submitted,

Jennifer Schmitke, Commission Secretary

Ron Lane, Chairperson



ORDINANCE NO. 2025-01

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ORLAND AUTHORIZING THE IMPLEMENTATION OF A COMMUNITY CHOICE AGGREGATION PROGRAM IN THE CITY OF ORLAND

THE CITY COUNCIL OF THE CITY OF ORLAND ORDAINS AS FOLLOWS:

SECTION I:

The City Council of the City of Orland hereby finds and determines as follows:

1. On September 24, 2002, the Governor of California signed into law Assembly Bill 117 (Statute 2002, Chapter 838; see California Public Utilities Code section 366.2; hereinafter referred to as the “Act”), which authorizes any California city or county, whose governing body so elects, to combine electricity load of its residents and businesses in a Community Choice Aggregation program (CCA). The Act expressly authorizes participation in a CCA through a joint powers authority; and
2. On September 9, 2015, the County of Placer and the City of Colfax entered into the original Joint Exercise of Powers Agreement for the purpose of establishing the Sierra Valley Energy Authority as a joint powers authority under the Joint Exercise of Powers Act, Government Code section 6500, et seq.; and
3. The California Public Utilities Commission certified the “Implementation Plan” of the Sierra Valley Energy Authority, confirming compliance with the requirements of the Act; and
4. On February 22, 2017, the Amended and Restated Joint Powers Agreement became effective and authorized the Cities of Auburn, Lincoln, Rocklin, and the Town of Loomis to become Voting Members of the Joint Exercise of Powers Agreement and established a Community Choice Aggregation Program within the jurisdictions of the Voting Members; and
5. Resolution No. 2017-3 of the Sierra Valley Energy Authority approved a name change from Sierra Valley Energy Authority to Pioneer Community Energy (“Pioneer”), as it is known today; and
6. Subsequent amendments to the Amended and Restated Joint Powers Agreement have authorized the County of El Dorado and the Cities of Grass Valley, Nevada City, and Placerville to become Voting Members; and
7. Currently, electricity is generated and provided to the residents of the City of Orland (City) by Pacific Gas and Electric Company (PG&E) with no alternative provider for the City of Orland.

8. The City Council for the City of Orland finds it important that its residents, businesses and public facilities have alternative choices to energy procurement beyond PG&E.

9. In October of 2024, the City and Pioneer began discussions and studies to consider the financial feasibility and assessed risk of the addition of the City into the service area of Pioneer.

10. Contingent on completion of those discussions and studies, the City believes joining Pioneer will provide financial and other advantages to businesses and residents of the City.

11. The Amended and Restated Joint Exercise of Powers Agreement requires a prospective member to individually adopt a resolution of intent expressing desire to become a member of the Joint Powers Authority and adopt an ordinance electing to implement a CCA within its jurisdiction under California Public Utilities Code section 366.2.

12. The City finds that adoption of this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to the CEQA Guidelines, as it is not a "project" since it has no potential to result in a direct or reasonably foreseeable indirect physical change to the environment. (14 Cal. Code Reg. § 15378). Further, the ordinance is exempt from CEQA, as there is no possibility that the ordinance or its implementation would have a significant effect on the environment. (14 Cal. Code Reg. § 15061(b)(3)).

SECTION II:

The City Council of the City of Orland authorizes the implementation of a Community Choice Aggregation Program within the areas currently served by PG&E through participation in the Community Choice Aggregation Program of the Pioneer Community Energy Joint Powers Authority, contingent on all of the following: (a) completion of the impact analysis by Pioneer, (b) adoption of a resolution of intent by the City expressing the City's desire to become a member of Pioneer, (c) approval of Pioneer Community Energy's Amended and Restated Joint Exercise of Powers Agreement, as amended, by the City, (d) approval by the Governing Board of Pioneer Community Energy of the membership of the City, and (e) the certification by the California Public Utilities Commission of the Implementation Plan filed by Pioneer to include the City.

SECTION III:

The provisions of this Ordinance are separate and severable. If any provision of this Ordinance is for any reason held by a court to be invalid, the City Council of the City of Orland declares that it would have passed this Ordinance irrespective of the invalidity of the provision held to be invalid and such invalidity shall therefore not affect the remaining provisions of this Ordinance which shall remain in full force and effect or the validity of its application to other persons or circumstances.

SECTION IV:

This Ordinance shall take effect and be in full force thirty (30) days from and after introduction and adoption, and before the expiration of fifteen (15) days after its passage it shall be published once, with the names of the members of the City Council of the City of Orland voting for and against same in the Valley Mirror, a newspaper of general circulation printed and published in the City area.

This Ordinance was first introduced at the regular meeting of the City Council on **February 4, 2025.**

PASSED AND ADOPTED by the Orland City Council on this **18th** day of **February**, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Matt Romano, Mayor
City of Orland

Jennifer Schmitke, City Clerk



CITY OF ORLAND STAFF REPORT
MEETING DATE: February 18, 2025

TO: Honorable Mayor and City Councilmembers
FROM: Pete Carr, City Manager
SUBJECT: **Water Tank Aesthetics** (Discussion/Action)

BACKGROUND:

Construction of the City’s one-million gallon water storage tank on Sixth Street is underway. City Council expressed interest in enhancing the visual presentation of the facility with artwork and/or landscaping. City Staff showed Council many examples of murals on water tanks, and several where landscaping is employed alone or in conjunction with artwork.

The contractor needs direction at this time as to the base color for the steel panels that will soon begin to be welded into a tank form. He suggests a light color to reduce inadvertent water heating during the hot summer months.

ANALYSIS:

The Orland Arts Commission has been considering options with advantages and disadvantages, as well as preferences consistent with local themes. The Commission recommends:

- No mural – due to the welded steel panel construction
- Base color: Lemonwater
- Reserve recommendation on landscaping at this time

The full palette of color choices provided by the tank construction contractor are available online: [Tank Colorbook.pdf](#)



08YW Lemonwater ▲
LRV 84%

RECOMMENDATION:

Direct Staff.

FISCAL IMPACT OF RECOMMENDATION:

The base color has no fiscal impact as the grant-funded project includes a one-color exterior treatment. Additional colors, artwork, and/or landscaping would be at City Water Fund expense.



CITY OF ORLAND STAFF REPORT
MEETING DATE: February 18, 2025

TO: Honorable Mayor and City Councilmembers
FROM: Pete Carr, City Manager; Olivia Henderson, Recreation Manager
SUBJECT: Parks & Recreation Capital Projects (Discussion/Action)

BACKGROUND:

The City Council selects projects and funding sources, upon recommendations from the Recreation Commission and City Staff.

As a municipal function, park land acquisition and improvements can be funded by the General Fund and by Developer Impact Fees (DIF), augmented by grants. In recent years we have also benefitted from one-time ARPA funds distributed to cities and counties. Measure J, passed by voters in November 2024, is intended for streets, ambulance, parks and library; revenue should begin to be received in October 2025.

In a 2022 survey of residents, upgrading current sports fields and acquiring new sports fields were the top items of interest, followed by a heater for the pool, a dog park and a skate park, in that order.

ANALYSIS:

We have several projects recently completed, some authorized but not yet completed, and others being proposed.

Recently completed projects include:

Pickleball and tennis courts	\$180,000	DIF w/volunteer labor
Pump Track	\$ 25,000	DIF and ARPA
Rec Center HVAC	\$ 80,000	DIF
Dog Park	\$ 10,000	DIF
Pool Safety Eye Wash/Shower	\$ 2000	Employee Safety Fund (ESF)
Pool Cold Water Dispenser	\$ 2500	Others and ESF

Projects authorized and funded but not completed include:

Baseball field improvement	\$ 40,000	DIF w/volunteer labor; needs +\$27k
Basketball court surface & lighting	\$ 40,000	DIF (combined w/pball project)
Lely ballfield lighting	\$270,000	\$170k City ARPA, \$100k DIF
		+ \$180k County ARPA
		\$160k spent on materials to date
		Construction may be >\$350k
Rec Trail Part 2	\$140,000	State Parks grant
Parent & Child water safety course	\$ 20,000	\$20k County ARPA
		First class was 2024, second is 2025

Projects envisioned but not yet authorized or funded:

Park land for new ballfields	\$	DIF Park Land Acquisition
Replace pool area play structure	\$	DIF or Seeking grant
Newport play structure	\$	DIF or Seeking grant
Robot for ballfield line striping	\$ 25k est	DIF
Robot for pool cleaning	\$ 25k est	DIF

The Recreation Commission and Staff urge the Council to prioritize and authorize immediate award of contract for plastering the pool – an item identified to improve swimmer safety and cost of maintenance. This may not be able to be accomplished prior to the 2025 season, given time and weather factors. The project requires hydro blasting to remove existing layers of paint, then installing tile for expansion joints, lanes, targets depth markers – prior to plastering. This is intensive manual work and requires dry weather to cure. Total time 21-42 days, weather permitting.

Proposals were diligently sought for application of a white quartz finish paster. Contractor interest, experience, references, methods, price, warranty, and availability are all factors under consideration.

Three bid proposals are available from contractors who specialize in this process:

- A. NorthStar Pools of Sacramento, \$138k, 3-yr warranty, resi pool experience
<https://www.facebook.com/nsp Sacramento/>
- B. Generation Pools of West Sacramento, \$280k, 10-yr warranty, resi and small commercial experience
<https://www.generationpoolplastering.com/>
- C. Adam’s Pool Solutions of Pleasanton, \$410k, 1-yr warranty, large commercial pool experience
<https://adamspools.com/>

Staff is working with Recreation Commissioners on details of proposals and to check references, will formulate and present a specific recommendation at the Council meeting.

The Recreation Commission and Staff also recommend Council increase the ballfield upgrade project from \$40k to \$67k for materials, with Little League standing by ready to provide volunteer labor.

RAR is reviewing the RFP and proposals received for erection of Lely ballfield lighting. This project can be on hold while we consider the future of park land and ball fields. Glenn County Board of Supervisors had approved \$180k for this project, but we could explore repurposing it for the pool project.

Parks & Rec resources include:

Park Land Acquisition DIF	\$121k
Parks Capital Improvement DIF Measure J	\$564k (less \$167k for Lely fields = \$397k)
General Fund	at Council discretion
Grants	when available

RECOMMENDATION:

1. Award pool plastering contract to _____.
2. Increase baseball field partnership funding to \$67k.
3. Defer construction of Lely ballfield lighting at this time.

FISCAL IMPACT OF RECOMMENDATION:

1. Pool: \$_____ with \$180k from County ARPA, balance DIF Parks Improvement
2. Baseball fields: \$67k from DIF Parks Improvement



CITY OF ORLAND STAFF REPORT
MEETING DATE: February 18, 2025

TO: Honorable Mayor and City Councilmembers
FROM: Pete Carr, City Manager
SUBJECT: **Vision and Design Considerations** (Discussion/Direction)

BACKGROUND:

See related background from February 4, 2025 agenda item. Council on February 4th directed Staff to return with consultant recommendations and pricing.

ANALYSIS:

1. Staff suggests for overall municipal and community visioning the following consultants to facilitate and coordinate the effort:
 - a. Scott Winter: Chico; founder/owner of Brain Friendly Dynamics, deep experience with North State government agencies and nonprofits, integrating coaching, group learning and team facilitation.
<https://www.brainfriendlydynamics.com/>
 - b. Kendal Flint: DKS Associates; 5 western states with an office in Sacramento. Experienced public speaker, deep experience with local and regional governmental agencies and nonprofits; knowledgeable in land use, transportation and infrastructure components. DKS Associates is a multi-disciplinary firm specializing in ground transportation mobility.
<https://www.dkassociates.com>
 - c. Phil Carter: self-employed; Sacramento. Experienced public speaker; deep experience with local and regional governmental agencies and nonprofits; deep knowledge of land use, transportation, infrastructure and finance components; former interim City Manager of the City of Rio Vista; former Vice President of Michael Baker International, founder/owner of PMC Consulting, former Vice President of Wildan Associates.

2. Staff suggests for transportation design and circulation plan revision the following consultants:
 - a. Rolls Anderson & Rolls (RAR): Chico; 50+/- years experience with City of Orland, engineers with experience in community transportation planning, road and bridge structural design, civil infrastructure planning & design, surveying & mapping, traffic planning, transportation construction administration and management.
<https://www.rarcivil.com/Welcome.html>

- b. GHD: worldwide presence with regional offices in Redding and Sacramento. Transportation design and community infrastructure planning with a focus on sustainability and safety. GHD recently completed the SR32/Ninth Street traffic analysis for Orland, Kamesh Vedula presented to Council in December 2024. <https://www.ghd.com/en>
- 3. Staff is assembling a list of consultant recommendations for street amenities and landscape design elements.
Pricing for any of the above (#1, 2, and 3) consultancies depends in large part on the scope of the project specified by the client.
- 4. As follow-up and update to previous discussions about Caltrans planning for improvements to SR32 in Orland, and to introduce the latest conceptual design *proposed by Caltrans*, City Engineer Paul Rabo will present the latest draft of SR32 design plans. Council may wish to consider scheduling a town hall-style public meeting for this topic.

RECOMMENDATION:

Direct Staff.

FISCAL IMPACT OF RECOMMENDATION: N/A



CITY OF ORLAND STAFF REPORT
MEETING DATE: February 18, 2025

TO: Honorable Mayor and City Councilmembers

FROM: Pete Carr, City Manager

SUBJECT: **City Hall and Public Safety Facilities Planning** (Discussion/Direction)

BACKGROUND:

City Staff has for several years been engaged in exploring options for planning expanded space for City Hall and Public Safety Facilities. Recent direction from Council identified a desire to focus on relocating City Hall immediately, enabling Orland Police Department (OPD) to utilize the entirety of the current shared facility, which would satisfactorily meet OPD needs for many years to come. The envisioned joint police/fire station on Sixth at Colusa Streets will remain a backburner concept pending future availability of funding sources.

ANALYSIS:

Several potential alternative locations for City Hall are being considered, but the most feasible appears to be replacement of the current building at 824 Fourth Street with a new building designed as a modern and functional City Hall, perhaps utilizing the architecture of the adjacent Farm Bureau building. This concept features:

- Optimized use of a key downtown property already owned by the City;
- New construction with long-term space capacity;
- Elimination of an aged, unattractive, high-maintenance asset;
- Plenty of onsite parking;
- Entrance facing Library Park;
- Complementing building designs on adjacent corners of the same block; and
- Leveraging of existing building plans.

City Manager will discuss options, considerations, cost estimates and resources available for the project. A rough graphical representation of this layout is attached for conceptual discussion.

RECOMMENDATION:

Receive public input and direct Staff.

FISCAL IMPACT OF RECOMMENDATION: N/A



Current layout: 824 4th Street



Potential future layout: 824 4th Street