



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, February 06, 2024 at 6:30 PM
Carnegie Center, 912 Third Street and Via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Chris Dobbs, Mayor | Mathew Romano, Vice-Mayor

Bruce T. Roundy | Jeffrey A. Tolley | John McDermott

City Manager: Peter R. Carr

City Clerk: Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/84131231135>

Webinar ID: 841 3123 1135 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER - 6:30 PM

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. CONSENT CALENDAR

A. Warrant List (Payable Obligations) (Pg.3)

B. Approve City Council Minutes for January 16, 2024 (Pg.10)

C. Approve City Council Minutes for January 23, 2024 (Pg.16)

D. Receive and file Arts Commission Minutes from November 15, 2023 (Pg.17)

E. Receive and file Planning Commission Minutes from December 21, 2023 (Pg.18)

5. PUBLIC HEARING

A. Modoc Annexation, Pre-zoning, and Conditional Use Permit (ANNEX #2023-01, PZ #2023-01, & CUP 2023-04) – Bruce J. Myers (Applicant/Owner) (Pg.22)

6. ADMINISTRATIVE BUSINESS

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

A. Mid-year Budget Review and Reconciliation (Discussion/Action)-Pete Carr, City Manager (30 min) (Pg.49)

- B.** Consider Local Transactions Tax for Specific Local Purposes (Discussion/Direction)-Pete Carr, City Manager (20 min) (Pg.55)
- C.** Council Member Compensation: Follow-up (Discussion/Direction) - Greg Einhorn, City Attorney (10 min) (Pg.56)

7. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct your comments to the Mayor or Vice Mayor. (Public Comments will be limited to three minutes).

8. CITY COUNCIL COMMUNICATIONS AND REPORTS

9. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on February 2, 2024.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL

Chris Dobbs, Mayor
Mathew Romano Vice-Mayor
Jeffrey A. Tolley
John McDermott
Bruce T. Roundy

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY MANAGER

Peter R. Carr

WARRANT LIST

February 6, 2024

Warrant	1/31/2024	\$	1,521,386.97
Payroll Compensation #1	1/11/2024	\$	143,467.72
Payroll Compensation #2	1/25/2024	\$	145,658.59
PERS 12/28/2023 - 1/10/2024	1/24/2024	\$	29,218.45
		\$	<u>1,839,731.73</u>

APPROVED BY

Mayor, Chris Dobbs

Vice-Mayor, Mathew Romano

Councilmember, Jeffrey A. Tolley

Councilmember, John McDermott

Councilmember, Bruce T. Roundy

REPORT.: Jan 31 24 Wednesday
 RUN....: Jan 31 24 Time: 14:07
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report
 Check Listing for 01-24 thru 01-24 Bank Account.: 1001

PAGE:
 ID #: P
 CTL.:

4. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
058440	01/25/24	GLE14	GLENN COUNTY	-3966.75	01102024u	Ck# 058440 Reversed
058459	01/25/24	NOR03	NORTH STAR ENGINEERING	-3807.52	196179u	Ck# 058459 Reversed
058469	01/25/24	PON00	PONCI'S WELDING	-2013.82	79980,799u	Ck# 058469 Reversed
058488	01/18/24	SWR02	SWRCB	548.00	569551H	CALIFORNIA WATER BOARDS PERMIT REGISTRATION
058489	01/30/24	WEX00	WEX BANK	11119.07	01302024H	FUEL FOR PW,FD,PD,REC
058490	01/25/24	HAR09	HARVEST BAPTIST CHURCH	800.00	JAN2024H	CHAIRS FOR CARNEGIE CENTER
058491	01/25/24	HAR09	HARVEST BAPTIST CHURCH	3000.00	JAN192024H	FACADE IMPROVEMENT
058492	01/25/24	GLE14	GLENN COUNTY	2966.75	01242024H	(ND) (CEQA) M 1/2 IMPROVEMENT PROJECT
058493	01/25/24	GOL01	GOLDEN STATE RISK	187707.77	MULTIH	DENTAL/VISION & HEALTH INS (NOV, JAN, FEB.)
058494	01/30/24	POS00	POSTMASTER	1504.41	058494H	WATER & SEWER BILLING FOR FEBRUARY
058495	01/25/24	GLE14	GLENN COUNTY	50.00	JAN2024H	FD/MEASURE A- NOE
058496	01/31/24	ABD00	ADVANCED DOCUMENT CONCEPT	80.90	2ND117811	REC/COPIES DEC 1-31,2023
058497	01/31/24	ALL12	ALLERION CONSULTING GROUP	360.00	INV-8326	DWR PROJECT PHASE 4
058498	01/31/24	ALT02	Alternative Energy System	4089.07	15446	CITY HALL BUILDING SOLAR LABOR SERVICE
058499	01/31/24	AME00	AMERICAN FAMILY LIFE	579.98	647899	SUPPLEMENTAL INSURANCE
058500	01/31/24	AND06	EDGAR ANDRADE	100.00 45.00	FEB2024 FEB24GYM	MEASURE A UNIFORMS PD/GYM REIBURSEMENT
			Check Total.....:	145.00		
058501	01/31/24	ATT05	A T & T	149.05	86980	FD/MEASURE A-PHONES
058502	01/31/24	ATT06	A T & T	29.25 921.53 29.25 29.25	01122024 21118448 JAN102024 JAN122024	PW/WH LIFT STATION 843 MULTI-DEPTS/PHONES 12/13/23-1/12/24 PW/HL LIFT STATION - 470 PW/AIRPORT LIFTSTATION - 906
			Check Total.....:	1009.28		
058503	01/31/24	ATT07	A T & T	31.57	01072024	PW/SHOP
058504	01/31/24	ATT09	AT&T MOBILITY	859.62	X01102024	PD/CELL SERVICE (14) DEC 3 - JAN 2,2024
058505	01/31/24	ATT10	AT&T MOBILITY (FIRST NET)	185.92 192.03	01022024 01232024	FD/MEASURE A-PHONES FOR CHIEFS-2, IPADS PW/CELL PHONE USAGE DEC 3- JAN 2,2024
			Check Total.....:	377.95		
058506	01/31/24	BAL00	Knife River Construction	998.18	298588	PW/STREET SUPPLIES
058507	01/31/24	BAM00	BAMBAUER TOWING SERVICE	315.00	60017	PD/ABATEMENT TOW REPORT #240032
058508	01/31/24	BID02	REMY BIDSTRUP	550.00	JAN&FEB24	AC/SOCIAL MEDIA MARKETING JAN & FEB
058509	01/31/24	BJO01	Beth Bjorklund	100.00	JAN2024	AC/GALLERY SHOW HANGING
058510	01/31/24	CAL14	Cal Signal Corp	975.00	9743	PW/COMMERC/6TH STREET INSPECTION
058511	01/31/24	CAL31	CALIFORNIA PEACE OFFICER'	150.00	412630	PD/MEMBERSHIP FOR CHIEF
058512	01/31/24	CAR12	Peter R. Carr	45.23 122.14	01192024 01232024	CM/FUEL FOR OUTLANDER CM/CAL TRANS LUNCH MEETING 1/23/24
			Check Total.....:	167.37		
058513	01/31/24	CES00	Kyle Cessna	100.00	FEB2024	MEASURE A UNIFORMS
058514	01/31/24	CES01	Kyle Cessna	150.00 144.50	01172024 01232024	PD/PER DIEM TRNING FOLSOM FEB 22-24,2024 PD/MILEAGE REIMBURSEMENT & AIRPORT PARKING JAN.
			Check Total.....:	294.50		
058515	01/31/24	CHA01	Justin Chaney	100.00	FEB2024	FD/MEASURE A-UNIFORM FEB. 2024
058516	01/31/24	CLE05	JUDY CLEVER	150.00	FEB2024	AC/CLEANING & MAINTENANCE OF GALLERY
058517	01/31/24	COM02	Comcast	399.95	1222024	FD/INTERNET FOR FIRE HOUSE
058518	01/31/24	COR04	CORBIN WILLITS SYSTEMS	559.17	C401151	MULTI-DEP/MONTHLY SOFTWARE SUPPORT

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
058519	01/31/24	CRE00	CREATIVE COMPOSITION	1227.53	26457	3PT NOTICE TO APPEAR FORMS
058520	01/31/24	CRE07	CREATIVE EMPIRE LLC dba M	12915.00	013364	LIB/LANGUAGE LEARNING SERVICE
058521	01/31/24	DEP00	DEPT OF TRANSPORTATION	13571.68	SL240422	PW/SIGNAL AND LIGHTING BILLING OCT-DEC 2023
058522	01/31/24	DOB01	CHRIS DOBBS	300.00	JAN2024	COUNCILMEMBER STIPEND
058523	01/31/24	ECL00	ECLECTIC HORSEMAN COMM.,	300.00	00063057	AC/WEBSITE HOSTING 1ST Q
058524	01/31/24	ECO01	ECORP CONSULTING, INC	43464.02	102178,10	GRANT - FUNDED PROJECTS (DWR LEAP)
058525	01/31/24	FLO03	JOSE FLORES	100.00	FEB2024	MEASURE A UNIFORMS
058526	01/31/24	FRE04	GORDON TRUCK CENTER INC.	333.98	1007136	PW/FLEET EQUIPMENT MAINTENANCE
058527	01/31/24	FUL04	OSCAR QUEZADA	60.00	1807	PW/CITY YARD DECEMBER 2023
058528	01/31/24	GCS02	GCS Environmental Equip.S	737.49	28029	PW/FLEET MAIN-SWEEPER
058529	01/31/24	GLE10	Glenn County Fire Chief's	300.00	24-0010	FD/MEASURE A-REPEATER REPAIRS & UPDATE FUND
058530	01/31/24	GLE30	GLENN COUNTY	281.61 281.61	1126 PERMI1226	PW/HAIGHFIELD WELL PUMP PERMIT PW/EVA WELL PUMP PERMIT
			Check Total.....:	563.22		
058531	01/31/24	GRA02	GRAINGER, INC.	1015.43	41527,180	PW/SHIP/WATER SUPPLIES
058532	01/31/24	GRA13	JAMES D. GRAY dba JIM GRA	735.00	7616,7617	FD/MEASURE A-RECYCLE BASE FOR TRAINING CENTER
058533	01/31/24	GRE01	GREG'S HEATING AND A/C	125.00	25929	BM/AIR CONDITIONING REPAIR AT LIBRARY
058534	01/31/24	GRO00	Ferguson Enterprises Inc	3718.13	1835889	PW/WATER SUPPLIES
058535	01/31/24	HIN03	Hinderliter deLlamas & As	2000.00	SIN034967	ADMIN/ARPA 4TH QRT QUEEN BEE BUCKS
058536	01/31/24	HOM00	HOME DEPOT CREDIT SERVICE	1132.45	01122024	PD/SARGENT ROOM UPGRADES
058537	01/31/24	JOH02	SEAN JOHNSON	100.00	FEB2024	MEASURE A UNIFORMS
058538	01/31/24	LAS00	LASH'S GLASS	150.00	91725	REC/DOOR REPAIR TO SENSOR
058539	01/31/24	LEA02	LLC / SACRAMENTO VALLEY D	100.00 5585.00	5292 11871-P9D	COUNCIL/MEMBERSHIP DUES FOR SAC. VALLEY DIVISION LEAGUE OF CITIES MEMBERSHIP DUES YEAR 2024
			Check Total.....:	5685.00		
058540	01/31/24	LOW00	Katherine Lowery	100.00 24.00	FEB2024 FEB24GYM	MEASURE A UNIFORMS PD/GYM REIMBURSEMENT
			Check Total.....:	124.00		
058541	01/31/24	MAR17	MARTINDALE, RYAN	100.00	FEB2024	MEASURE A UNIFORMS
058542	01/31/24	MCD01	John McDermott	300.00	JAN2024	COUNCILMEMBER STIPEND
058543	01/31/24	MCM00	McMaster-Carr	93.87	20433556	PW/SHOP AND WATER SUPPLIES
058544	01/31/24	MEJ01	Lilia Mejia-Aparicio	7.00	01172024	PD/REIMBURSEMENT FOR FAS TRAK BRIDGE DEC 6-8,2023
058545	01/31/24	MIL00	MILLER GLASS, INC.	75.00	3-381471	PD/CHEVY TAHOE 2017 -WINDSHIELD REPAIR
058546	01/31/24	MIL07	MILLS, DARYL	100.00	FEB2024	MEASURE A UNIFORMS
058547	01/31/24	MIS01	MissionSquare - 304591	1962.71	6795698	457 PLAN/304591
058548	01/31/24	MTH00	M.T. HALL & ASSOCIATION,	32846.00	2775	DWR - PHASE 2B SOIL MATERIAL TESTING
058549	01/31/24	NAP00	NAPA AUTO PARTS	985.45	01252024	FD/FLEET PARTS FOR 38, 40
058550	01/31/24	NOR29	NORTH VALLEY INDUSTRIES I	263.99	3995	REC/2 UNIT ADULT SOCCER N. VALLEY FIELD DEC 2023
058551	01/31/24	NOR37	FREDERICK A. LUDWIG	3807.52 48.44	196179 196223&19	REC/BASKETBALL SHIRTS REC/BASKETBALL SHIRTS
			Check Total.....:	3855.96		
058552	01/31/24	ONB00	ON BASE LEADERSHIP TRAINI	1995.00	01182024	OPD/LEADERSHIP TRAINING MARYSVILLE APR 4 & SEP 20
058553	01/31/24	ORL08	ORLAND UNIT WATER USERS	723.97	01092024	LATERAL 8-2 SUNNY TRUCK & RV WASH REVIEW/ENGINEER
058554	01/31/24	ORL12	Orland-Laurel Masonic Hal	400.00	JAN2024	AC/RENT FEBRUARY 2024

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
058555	01/31/24	PAC07	PACE ANALYTICAL SERVICES,	709.52	2400229	PW/LAB SERVICES
058556	01/31/24	PET06	PETERSON TRACTOR CO. dba	120.24	PC0102308	FD/#38 FIRE DOZER EQUIPMENT MAINTENANCE
058557	01/31/24	PGE00	PG&E	2.01 118.47 88.86 3000.00 43067.47	01082024 01182024 01222024 8266859-1 JAN292024	REC/STANDBY POWER PW/TRAFFIC CONTROL PW/CORTINA DR LIFT STATION FD/MEASURE A-ENGINEERING ADV.FOR TRNING FACILITY MULTI-DEPTS/UTILITY USAGE NOV 27-DEC 25,2023
			Check Total.....:	46276.81		
058558	01/31/24	PIN01	EDGAR PINEDO	100.00 19.50	FEB2024 FEB24GYM	MEASURE A UNIFORMS PD/GYM REIMBURSEMENT
			Check Total.....:	119.50		
058559	01/31/24	PON00	PONCI'S WELDING	2062.78	79980&801	LIB/BUILDING UPGRADES
058560	01/31/24	QUI02	QUILL CORP.	36.49 316.55 386.42 897.95	44589 36443745 36501725 36574445	FD/MEASURE A-NAME PLATES PD/MISC. OFFICE SUPPLIES MULTI DEPTS/OFFICE SUPPLIES PD/MISC. OFFICE SUPPLIES
			Check Total.....:	1637.41		
058561	01/31/24	RIV02	ISRAEL RIVERA	100.00 27.50	FEB2024 FEB24GYM	MEASURE A UNIFORMS PD/GYM REIMBURSEMENT
			Check Total.....:	127.50		
058562	01/31/24	ROE02	Thomas Roenspie	100.00	FEB2024	MEASURE A UNIFORMS
058563	01/31/24	ROL00	ROLLS, ANDERSON & ROLLS	29163.00	16233&JAN	ENGINEERING/PROF SERVICES & DWR SERVICES
058564	01/31/24	ROM06	MATHEW ROMANO	300.00	JAN2024	COUNCILMEMBER STIPEND
058565	01/31/24	ROU00	BRUCE T. ROUNDY	300.00	JAN2024	COUNCILMEMBER STIPEND
058566	01/31/24	ROU01	Bruce Roundy	134.38	01162024	COUNCIL/MILEAGE REIMBURSEMENT
058567	01/31/24	SAN11	DANIEL SANCHEZ	100.00	FEB2024	MEASURE A UNIFORMS
058568	01/31/24	SAN12	LUCILA SANDOVAL	90.00	FEB24GYM	PD/GYM REIMBURSEMENT & RETRO FOR JANUARY
058569	01/31/24	SHA08	JESSE J MILLER dba SHASTA	782.54	24109	PW/SAFETY SUPPLIES
058570	01/31/24	SNY00	Snyder & Sons Plumbing	3388.29	18791	LIB/INSTALL GAS LINE ON NEW HVAC
058571	01/31/24	SON05	Sonsray Machinery	2078.89	14503	PW/EQUIPMENT MAINTENANCE
058572	01/31/24	SUT02	SUTTON, BRANDON	100.00 24.00	FEB2024 FEB24GYM	MEASURE A UNIFORMS PD/GYM REIMBURSEMENT
			Check Total.....:	124.00		
058573	01/31/24	T&S01	T AND S DVBE, INC.	128.56	24-45	PW/SAFETY SUPPLIES
058574	01/31/24	T-M00	T-MOBILE	58.80	1YV9WYQPW	LIB/WIFI HOTSPOT
058575	01/31/24	TIA00	EVERBANK, N.A.	299.87	9871868	MULTI/COPIER LEASE
058576	01/31/24	TOL04	JEFFREY TOLLEY	300.00	JAN2024	COUNCILMEMBER STIPEND
058577	01/31/24	TUR01	Rae Turnbull	45.00	FEB2024	AC/WEBSITE NEWSLETTER
058578	01/31/24	VAL02	VALLEY ROCK PRODUCTS	254.53	83031	PW/STREETS SUPPLIES
058579	01/31/24	VER03	Verizon Wireless	164.04 266.07 186.10	408420 954408418 954408419	FD/MEASURE A- RESPONSE SERVICE FOR CITY ENGINE PW/SCADA COMPUTER/IPADS REC/COMMUNICATIONS DEC 17-JAN16,2024
			Check Total.....:	616.21		
058580	01/31/24	VIS01	VISINONI BROTHERS CONSTRU	1088271.36	NOVDECJAN	DWR PHASE 2B PROJECT
058581	01/31/24	VLA00	RAYMOND J. VLACH	100.00	FEB2024	MEASURE A UNIFORMS
058582	01/31/24	WEL02	Wells Fargo Vendor Fin Se	148.70	028279328	BD/PLAN/COPIER LEASE
058583	01/31/24	WRA00	WRAP IT UP WHOLESALE	732.70	205	FD/MEASURE A-LG TV FOR TRAINING ROOM
			Cash Account Total.....:	1521386.97		
			Total Disbursements.....:	1521386.97		
			Cash Account Total.....:	.00		

REPORT.: Jan 31 24 Wednesday
 RUN....: Jan 31 24 Time: 14:07
 Run By.: Leticia Espinosa

CITY OF ORLAND
 Cash Disbursement Detail Report - Payroll Vendor Payment(s)
 Check Listing for 01-24 thru 01-24 Bank Account.: 1001

PAGE: 004
 ID #: P
 CTL.: 4. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
19262	01/26/24	EDD01	STATE OF CALIFORNIA	4141.49	C40125	STATE INCOME TAX
19263	01/26/24	ESD00	STATE OF CALIFORNIA	1572.40	C40125	SDI
19264	01/26/24	OPO00	OPOA TREASURER	674.00	C40125	OPOA DUES
19265	01/26/24	STA00	STATE DISURSEMENT UNIT	22.15	C40125	GARNISHMENTS
19266	01/26/24	TEH00	UMPQUA BANK	12221.93	C40125	FEDERAL INCOME TAX
				17707.54	1C40125	FICA
				4141.32	2C40125	MEDICARE
			Check Total.....:	34070.79		
19267	01/26/24	UPE00	UPEC, LOCAL 792	466.20	C40125	UPEC, LOCAL 792*
			Cash Account Total.....:	40947.03		
			Total Disbursements.....:	40947.03		

Warrant Number	Warrant Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14641	01/11/24	01/10/24	PER00	PEREZ, MARGARITA T	01-24	07-24	2086.39
14642	01/11/24	01/10/24	SUA03	SUAREZ, ARMANDO RUEDA	01-24	07-24	2081.08
Z07542	01/11/24	01/10/24	ALV01	ALVA, MICHAELA	01-24	07-24	2214.15
Z07543	01/11/24	01/10/24	AND00	ANDRADE, EDGAR	01-24	07-24	4531.44
Z07544	01/11/24	01/10/24	BAR02	BARBER, ZACHARY	01-24	07-24	2657.92
Z07545	01/11/24	01/10/24	BIA00	BIANCHINI, ANN	01-24	07-24	70.72
Z07546	01/11/24	01/10/24	BLA00	BLAKE, CHRISTINA	01-24	07-24	340.00
Z07547	01/11/24	01/10/24	BOW00	BOWERS, LINDA	01-24	07-24	424.32
Z07548	01/11/24	01/10/24	CAR03	CARR, PETER R	01-24	07-24	6153.85
Z07549	01/11/24	01/10/24	CES00	CESSNA, KYLE A	01-24	07-24	6687.53
Z07550	01/11/24	01/10/24	CHA01	CHANEY, JUSTIN	01-24	07-24	4753.08
Z07551	01/11/24	01/10/24	COR00	CORTES, JOVANY	01-24	07-24	2502.76
Z07552	01/11/24	01/10/24	CRA00	CRANDALL, JEREMY	01-24	07-24	2402.25
Z07553	01/11/24	01/10/24	EH000	EHORN, CAITLIN A	01-24	07-24	700.00
Z07554	01/11/24	01/10/24	ESP00	ESPINOSA, LETICIA	01-24	07-24	2347.82
Z07555	01/11/24	01/10/24	FEN03	FENSKE, JOSEPH H	01-24	07-24	3539.51
Z07556	01/11/24	01/10/24	FLO00	FLORES, JOSE D	01-24	07-24	3575.70
Z07557	01/11/24	01/10/24	GAL00	GALVAN, ROSAURA	01-24	07-24	544.00
Z07558	01/11/24	01/10/24	GAM00	GAMBOA, YADIRA	01-24	07-24	314.26
Z07559	01/11/24	01/10/24	GAR01	GARIBAY, ELIZABETH	01-24	07-24	1686.43
Z07560	01/11/24	01/10/24	GUE01	GUERRERO, DEYSY D	01-24	07-24	2700.00
Z07561	01/11/24	01/10/24	GUE02	GUERRERO, JORGE	01-24	07-24	2323.45
Z07562	01/11/24	01/10/24	HAR00	ZOLLERHARRIS, TRAVIS	01-24	07-24	2160.12
Z07563	01/11/24	01/10/24	JOH01	JOHNSON, SEAN KARL	01-24	07-24	5172.28
Z07564	01/11/24	01/10/24	LOP01	LOPEZ, ESAU	01-24	07-24	1951.41
Z07565	01/11/24	01/10/24	LOP02	LOPEZ, JOEL	01-24	07-24	1814.42
Z07566	01/11/24	01/10/24	LOW00	LOWERY, KATHERINE	01-24	07-24	4157.75
Z07567	01/11/24	01/10/24	MAR02	MARTINDALE, RYAN EUGENE	01-24	07-24	3260.02
Z07568	01/11/24	01/10/24	MEJ00	APARICIO, LILIA MEJIA	01-24	07-24	3029.29
Z07569	01/11/24	01/10/24	MEZ00	MEZA, JODY L	01-24	07-24	4312.10
Z07570	01/11/24	01/10/24	MIL00	MILLS, DARYL A	01-24	07-24	3408.51
Z07571	01/11/24	01/10/24	MON03	MONDRAGON, MEAGAN N	01-24	07-24	1652.65
Z07572	01/11/24	01/10/24	MOR03	MORECI, RORY	01-24	07-24	120.00
Z07573	01/11/24	01/10/24	MYE00	MYERS, KEVIN	01-24	07-24	684.76
Z07574	01/11/24	01/10/24	PAN00	PANIAGUA, BLANCA A	01-24	07-24	722.16
Z07575	01/11/24	01/10/24	PEN01	PENDERGRASS, REBECCA A	01-24	07-24	3840.01
Z07576	01/11/24	01/10/24	PIN00	PINEDO, EDGAR ESTEBAN	01-24	07-24	3883.38
Z07577	01/11/24	01/10/24	POR00	PORRAS, ESTEL	01-24	07-24	1991.56
Z07578	01/11/24	01/10/24	PUN00	PUNZO, GUILLERMO	01-24	07-24	2202.86
Z07579	01/11/24	01/10/24	RIC01	RICE, GERALD W	01-24	07-24	2202.86
Z07580	01/11/24	01/10/24	RIV00	RIVERA, ISRAEL	01-24	07-24	2218.82
Z07581	01/11/24	01/10/24	ROD00	RODRIGUES, ANTHONY	01-24	07-24	2510.23
Z07582	01/11/24	01/10/24	ROE00	ROENSPIE, THOMAS LUKE	01-24	07-24	5779.23
Z07583	01/11/24	01/10/24	ROM00	ROMERO, ARNULFO	01-24	07-24	3035.91
Z07584	01/11/24	01/10/24	SAN01	SANCHEZ, MELANIE CARRIL	01-24	07-24	222.75
Z07585	01/11/24	01/10/24	SAN02	SANDOVAL, LUCILA	01-24	07-24	2096.92
Z07586	01/11/24	01/10/24	SAN03	SANCHEZ, DANIEL ANGEL	01-24	07-24	1959.01
Z07587	01/11/24	01/10/24	SCH03	SCHMITKE, JENNIFER	01-24	07-24	2700.90
Z07588	01/11/24	01/10/24	SHA02	SHANNON, KYLE ANTHONY	01-24	07-24	1341.00
Z07589	01/11/24	01/10/24	STE01	STEWART, ROY E	01-24	07-24	3115.79
Z07590	01/11/24	01/10/24	SUA02	SUAREZ, BRYAN E	01-24	07-24	2000.39
Z07591	01/11/24	01/10/24	SUT00	SUTTON, BRANDON KIJANA	01-24	07-24	2789.84
Z07592	01/11/24	01/10/24	SWI00	SWINHART, ROBERT	01-24	07-24	2049.16
Z07593	01/11/24	01/10/24	VAL00	VALENZUELA, BRENDA	01-24	07-24	329.27
Z07594	01/11/24	01/10/24	VLA00	VLACH, RAYMOND JOSEPH	01-24	07-24	5177.08
Z07595	01/11/24	01/10/24	VON00	VONASEK, EDWARD J	01-24	07-24	4614.46
Z07596	01/11/24	01/10/24	ZIN00	PEREZ, ARNULFO ZINTZUN	01-24	07-24	324.16

 143467.72
 =====

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14643	01/25/24	01/24/24	CAR06	CARLSON, PRESTON	01-24	07-24	160.00
14644	01/25/24	01/24/24	MAR03	MARTINS, PAULINA	01-24	07-24	218.63
14645	01/25/24	01/24/24	PER00	PEREZ, MARGARITA T	01-24	07-24	2086.39
14646	01/25/24	01/24/24	ROD02	RODRIGUEZ, ADRIANNA	01-24	07-24	228.00
14647	01/25/24	01/24/24	ROW00	ROWE, LILLIANNA	01-24	07-24	252.00
14648	01/25/24	01/24/24	STO00	STORY, ZACHARY	01-24	07-24	284.75
14649	01/25/24	01/24/24	SUA03	SUAREZ, ARMANDO RUEDA	01-24	07-24	2081.08
Z07597	01/25/24	01/24/24	ALV01	ALVA, MICAELA	01-24	07-24	2214.15
Z07598	01/25/24	01/24/24	AND00	ANDRADE, EDGAR	01-24	07-24	3617.02
Z07599	01/25/24	01/24/24	BAL01	BALDRIDGE, EDEN	01-24	07-24	268.13
Z07600	01/25/24	01/24/24	BAR02	BARBER, ZACHARY	01-24	07-24	2657.92
Z07601	01/25/24	01/24/24	BIA00	BIANCHINI, ANN	01-24	07-24	70.72
Z07602	01/25/24	01/24/24	BLA00	BLAKE, CHRISTINA	01-24	07-24	136.00
Z07603	01/25/24	01/24/24	BOS01	BOSE, DOMINICK	01-24	07-24	252.00
Z07604	01/25/24	01/24/24	BOW00	BOWERS, LINDA	01-24	07-24	424.32
Z07605	01/25/24	01/24/24	CAR03	CARR, PETER R	01-24	07-24	6153.85
Z07606	01/25/24	01/24/24	CES00	CESSNA, KYLE A	01-24	07-24	6942.25
Z07607	01/25/24	01/24/24	CHA01	CHANEY, JUSTIN	01-24	07-24	4753.08
Z07608	01/25/24	01/24/24	COR00	CORTES, JOVANY	01-24	07-24	2037.81
Z07609	01/25/24	01/24/24	CRA00	CRANDALL, JEREMY	01-24	07-24	2402.26
Z07610	01/25/24	01/24/24	EH000	EHORN, CAITLIN A	01-24	07-24	700.00
Z07611	01/25/24	01/24/24	ESPO0	ESPINOSA, LETICIA	01-24	07-24	2347.82
Z07612	01/25/24	01/24/24	ESQ01	ESQUIVEL, ITZEL	01-24	07-24	276.25
Z07613	01/25/24	01/24/24	FEN03	FENSKE, JOSEPH H	01-24	07-24	3539.51
Z07614	01/25/24	01/24/24	FLO00	FLORES, JOSE D	01-24	07-24	3622.76
Z07615	01/25/24	01/24/24	GAL00	GALVAN, ROSAURA	01-24	07-24	544.00
Z07616	01/25/24	01/24/24	GAM00	GAMBOA, YADIRA	01-24	07-24	314.26
Z07617	01/25/24	01/24/24	GAR01	GARIBAY, ELIZABETH	01-24	07-24	1543.14
Z07618	01/25/24	01/24/24	GUE01	GUERRERO, DEYSY D	01-24	07-24	2700.00
Z07619	01/25/24	01/24/24	GUE02	GUERRERO, JORGE	01-24	07-24	2323.45
Z07620	01/25/24	01/24/24	HAR00	ZOLLERHARRIS, TRAVIS	01-24	07-24	2160.12
Z07621	01/25/24	01/24/24	JOH01	JOHNSON, SEAN KARL	01-24	07-24	5265.34
Z07622	01/25/24	01/24/24	LOP01	LOPEZ, ESAU	01-24	07-24	1728.01
Z07623	01/25/24	01/24/24	LOP02	LOPEZ, JOEL	01-24	07-24	2037.81
Z07624	01/25/24	01/24/24	LOW00	LOWERY, KATHERINE	01-24	07-24	3752.41
Z07625	01/25/24	01/24/24	MAR02	MARTINDALE, RYAN EUGENE	01-24	07-24	4793.69
Z07626	01/25/24	01/24/24	MEJ00	APARICIO, LILIA MEJIA	01-24	07-24	3029.29
Z07627	01/25/24	01/24/24	MEZ00	MEZA, JODY L	01-24	07-24	4312.10
Z07628	01/25/24	01/24/24	MIL00	MILLS, DARYL A	01-24	07-24	3408.51
Z07629	01/25/24	01/24/24	MON03	MONDRAGON, MEAGAN N	01-24	07-24	1652.65
Z07630	01/25/24	01/24/24	MOR03	MORECI, RORY	01-24	07-24	259.88
Z07631	01/25/24	01/24/24	MYE00	MYERS, KEVIN	01-24	07-24	684.76
Z07632	01/25/24	01/24/24	OLI00	OLIVER, LINDA	01-24	07-24	212.16
Z07633	01/25/24	01/24/24	ORO03	OROZCO, ETHAN	01-24	07-24	284.75
Z07634	01/25/24	01/24/24	ORO04	OROZCO, JORDAN	01-24	07-24	201.25
Z07635	01/25/24	01/24/24	OVI01	OVITZ, GRAYSON	01-24	07-24	259.88
Z07636	01/25/24	01/24/24	PAN00	PANIAGUA, BLANCA A	01-24	07-24	726.94
Z07637	01/25/24	01/24/24	PEN01	PENDERGRASS, REBECCA A	01-24	07-24	3840.01
Z07638	01/25/24	01/24/24	PIN00	PINEDO, EDGAR ESTEBAN	01-24	07-24	3812.13
Z07639	01/25/24	01/24/24	POR00	PORRAS, ESTEL	01-24	07-24	1991.56
Z07640	01/25/24	01/24/24	PUN00	PUNZO, GUILLERMO	01-24	07-24	2202.86
Z07641	01/25/24	01/24/24	RIC01	RICE, GERALD W	01-24	07-24	2202.85
Z07642	01/25/24	01/24/24	RIV00	RIVERA, ISRAEL	01-24	07-24	2218.82
Z07643	01/25/24	01/24/24	ROD00	RODRIGUES, ANTHONY	01-24	07-24	2510.24
Z07644	01/25/24	01/24/24	ROD03	RODRIGUES, VICTOR	01-24	07-24	252.00
Z07645	01/25/24	01/24/24	ROE00	ROENSPIE, THOMAS LUKE	01-24	07-24	3761.59
Z07646	01/25/24	01/24/24	ROM00	ROMERO, ARNULFO	01-24	07-24	3242.56
Z07647	01/25/24	01/24/24	SAN01	SANCHEZ, MELANIE CARRIL	01-24	07-24	267.75
Z07648	01/25/24	01/24/24	SAN02	SANDOVAL, LUCILA	01-24	07-24	2096.92
Z07649	01/25/24	01/24/24	SAN03	SANCHEZ, DANIEL ANGEL	01-24	07-24	1959.01
Z07650	01/25/24	01/24/24	SCH03	SCHMITKE, JENNIFER	01-24	07-24	2700.90
Z07651	01/25/24	01/24/24	SHA02	SHANNON, KYLE ANTHONY	01-24	07-24	1368.00
Z07652	01/25/24	01/24/24	STE01	STEWART, ROY E	01-24	07-24	3115.78
Z07653	01/25/24	01/24/24	SUA02	SUAREZ, BRYAN E	01-24	07-24	2000.39
Z07654	01/25/24	01/24/24	SUT00	SUTTON, BRANDON KIJANA	01-24	07-24	3237.43
Z07655	01/25/24	01/24/24	SWI00	SWINHART, ROBERT	01-24	07-24	2049.17
Z07656	01/25/24	01/24/24	THO02	THOMPSON, JAYDEN	01-24	07-24	259.88
Z07657	01/25/24	01/24/24	VAL00	VALENZUELA, BRENDA	01-24	07-24	311.94
Z07658	01/25/24	01/24/24	VAR00	VARNER, ZADA	01-24	07-24	220.00
Z07659	01/25/24	01/24/24	VLA00	VLACH, RAYMOND JOSEPH	01-24	07-24	5177.08
Z07660	01/25/24	01/24/24	VON00	VONASEK, EDWARD J	01-24	07-24	4614.46
Z07661	01/25/24	01/24/24	ZIN00	PEREZ, ARNULFO ZINTZUN	01-24	07-24	324.16
							145658.59



ORLAND CITY COUNCIL REGULAR MEETING MINUTES

Tuesday, January 16, 2024

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:30 PM.

ROLL CALL

Councilmembers present:	Councilmembers John McDermott, Bruce T. Roundy, Jeffrey Tolley, Vice Mayor Matt Romano, and Mayor Chris Dobbs
Councilmembers absent:	None
Staff present:	City Manager Pete Carr; Director of Administrative Services/ACM Rebecca Pendergrass; City Clerk Jennifer Schmitke; City Attorney Greg Einhorn; Police Chief Joe Vlach; Director of Public Works Ed Vonasek, City Planner Scott Friend, Fire Chief Justin Chaney

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for January 2, 2024
- C. Receive and file Library Commission Minutes from November 13, 2023
- D. Receive and file Planning Commission Minutes from November 16, 2023

ACTION: Councilmember Roundy moved, seconded by Councilmember Tolley, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

RECOGNITION - Service Years Acknowledgment: Byron Denton

Public Works Director Ed Vonasek read a statement honoring Byron Denton for his decades-long dedication as an advocate for the City of Orland. Vonasek highlighted Denton's active involvement in City Council meetings, County Transportation and Transit, and Planning Commission meetings. He emphasized Denton's true passion for the Public Works and Safety Commission, particularly dedicating significant time to the Sewer & Water Department. Vonasek expressed gratitude for Denton's encouragement, acknowledging that Denton played a pivotal role in motivating him and other workers to become leaders within the community.

Mayor Dobbs presented Byron Denton with a plaque of recognition for his 30+ years of dedication to the City of Orland.

Mayor Dobbs declared a 5 min recess.

PUBLIC HEARING

A. Tentative Subdivision Map (TSM) and Mitigated Negative Declaration Addendum (MND) – Quiet Creek Subdivision project. Applicant: Quiet Creek, Inc. (TSM #2022-02)

City Planner Scott Friend provided an update on the ongoing Public Hearing for the Quiet Creek Subdivision project. Following the Council's request at the January 2nd meeting, staff, including City Manager Pete Carr and Planner Scott Friend, met with concerned commenters Jaime Lely and Chris Lapp on January 4th. The discussions focused on addressing residents' primary concerns, which included issues related to the Right to Farm Notice/Presence of Active Farmland Cultivation, Signage, Water Quality, and Stormwater Runoff.

Mr. Friend shared that after the meeting staff proposed the following amendment of proposed Condition of Approval #73 and adding Condition of Approval #74:

Originally Proposed Condition of Approval language:

73. As part of any real estate transactions conducted on site, the sellers and agents must disclose that the property is located within one mile of farmland as designated on the most recent Important Farmland Map, and that those farming operations are protected against nuisance suits when impacting neighboring properties.

Modified Conditions of Approval language:

73. As part any transfer of real property by sale, exchange, installment land sale contract, lease with an option to purchase, any other option to purchase, or ground lease coupled with improvements, or transfer of residential stock cooperative, improved with or consisting of not less than one dwelling unit, the transferor and his/her/their agent shall require that a disclosure statement shall be signed by the purchaser or lessee acknowledging the presence of active land cultivation activity in the area, acknowledging the right-to-farm of the use, and, acknowledging that various concerns, including but not limited to, noises, odors, dust, chemicals, smoke and hours of operation that may accompany agricultural operations may result from the activity.

74. The subdivider/property owner/builder shall install City-approved signage at the terminus of the proposed Andrea Way, at the easterly intersection of proposed recreation path around the retention basin area with the proposed Andrea Way, and, at the western-most accessible location on the site along the recreational path indicating that users shall remain on the path and shall respect any and all adjacent private property.

Mr. Friend noted that this project does not have a rezoning component, the site has been zoned R-1 for many years.

Mayor Dobbs opened the Public Hearing at 6:50 PM.

Orland resident Byron Denton thanked the City Planner for all his hard work on the project and express support for it.

Mayor Dobbs closed the Public Hearing at 6:52 PM.

Councilmembers expressed their gratitude to the City Staff for their prompt response in meeting with the commenters and swiftly addressing their concerns.

ACTION: Councilmember Tolley moved, seconded by Councilmember Roundy, to approve the proposed project as presented with the modified conditions that were listed. Motion carried by a roll call vote 5-0.

Ayes: Councilmembers McDermott, Tolley, Roundy, Vice Mayor Romano and Mayor Dobbs

Nays: None

B. Proposed Amendments to Water and Sewer Service Charges

City Attorney Greg Einhorn explained to Council that this item is a public hearing to determine if any members of the public would like to protest the proposed rate increase. Mr. Einhorn shared that a Public Hearing was mailed to all utility customers and property owners in their November Utility bill to provide an opportunity for customers to protest.

Mayor Dobbs opened the Public Hearing at 6:57 PM.

City Clerk Jennifer Schmitke reported the completion of tabulations on all protests, informing the Council that only two written protests were received. She emphasized that there was not a majority protest on the proposed water and sewer rate increase.

Orland resident Carolyn Denton came forward and shared her support for the water and sewer rate increases.

During the discussion, Councilmembers Tolley and Roundy reflected on CPI adjustments and expressed that implementing incremental increases would be more considerate and manageable for water and sewer customers.

Orland area resident Susanne Smith asked Council to consider the low-income residents living in Orland when increasing water and sewer rates.

Mr. Denton expressed his viewpoint that the City does consider raising rates gradually rather than in large amounts, to help residents.

Mayor Dobbs closed the Public Hearing at 7:09 PM.

ACTION: Councilmember McDermott moved, seconded by Councilmember Tolley, to approve resolution 2024-01 amending the service charges schedule establishing new water and sewer rates for Calendar year 2024 and for providing a CPI adjustment thereafter and note the two protests. Motion carried by a roll call vote 5-0.

Ayes: Councilmembers McDermott, Tolley, Roundy, Vice Mayor Romano and Mayor Dobbs

Nays: None

PRESENTATIONS

Fire Department Annual Presentation

Chief Chaney reported on the Fire Department’s 2023 activities with a slide presentation. The Orland Volunteer Fire Department (OVFD) presently has 42 volunteers along with a full-time office assistant. There were 711 calls, 376 within the city limits (244 medical calls, 19 fire calls and 11 vehicle collision calls), 290 rural calls and 45 mutual aid calls.

Chief Chaney highlighted the positive strides made in this year's budget, emphasizing the replacement of essential firefighting gear, including 8 sets of turnouts, 8 structure helmets, 8 structure boots, hose replacements, as well as the acquisition of 2 mobile radios and 2 portable radios.

Chief Chaney informed the Council that an average volunteer puts in about 125 hours of training.

Chief Chaney provided a brief overview of the Fire Department's recent projects, highlighting accomplishments such as the new Fire Department training facility and the ongoing radio repeater project, expected to be completed in 2024.

Chief Chaney outlined the future goals for the OVFD, expressing the intent to pursue available grants for future funding, finalizing the radio infrastructure project, replacing the roof on the main fire department building, continuing work on the training facility and pump testing area and repaving the front parking lot.

Mr. Denton shared his gratitude for the invaluable contributions of the OVFD to the community, acknowledging and appreciating their dedicated efforts.

Mayor Dobbs thanked all the Orland Volunteers for the hard work and dedication they put into keeping the community safe.

Chief Chaney stated his appreciation to the Council for supporting the Fire Department.

Police Department Annual Presentation

Chief Vlach shared a slide show presentation on his department's 2023 activities. Currently there are eight patrol officers (1 K-9 and 1 SRO), two sergeants and one Chief of Police. Orland Police Department (OPD) has filled all non-sworn positions: one Admin/Records Supervisor, one Property & Evidence/CSO and one Public Safety Clerk. OPD currently has one vacancy for an officer, the department currently has one candidate in the academy.

A summary of activity for 2023 shows total activity of 4,987, which was slightly up from 2022 which had 4379.

Chief Vlach stated suspicious circumstances/vehicles/persons was the top call for his officers, with disturbing the peace coming in second and assisting other agencies coming in third. Citations most often given out are for running stop signs (35 citations), driving with no insurance (61 citations) and unlicensed or suspended license (48 citations). Traffic Collisions for 2023 are slightly down from previous years with a total of 120 collisions: 113 non-injury and 7 with injuries.

Chief Vlach provided an overview of multi-year projects completed in 2023, including the installation of a new roof on the City Hall/Police Department building and the successful completion of Phase 1 for cameras and keycard entry systems at City Hall/Police Department and City Yard. With Phase 2 currently underway for the Library, Carnegie, and Library Park, Chief Vlach revealed the prospect of integrating the recreation building into this ongoing project slated for 2025-2026.

Chief Vlach shared that the Orland PD K9 had 250+ training hours, 3 narcotics searches, 4 suspect/residence searches, 4 surrenders and 1 apprehension (robbery suspect).

Chief Vlach announced the contribution from the Orland VIPS, was an impressive 1578 volunteer hours. Acknowledging the commendable efforts of the 12 members, he listed their involvement in

various events, such as vaccination clinics, parades, the Glenn County Fair, Orland High School’s Sober Grad Night, Avenue of Lights, and numerous others. Chief Vlach extended his gratitude to the VIPS, expressing appreciation for their invaluable contributions to both the OPD and the community.

Chief Vlach outlined future goals for the OPD, hopeful for the addition of more patrol staff. Once the patrol staff has expanded, the department can then explore the possibility of introducing a detective and/or a lieutenant. Ongoing collaboration with the Orland Fire Department remains a priority, focusing on the enhancement of existing infrastructure with the radio project and continuing the phases with surveillance and key card access.

Councilmember Roundy inquired about the timeline for hiring additional officers, considering the anticipated population growth of the City so that the City can prepare for the future. Chief Vlach stated the time is now to prepare.

Mayor Dobbs shared that the School Resource Officer has been doing a great job in the schools and thanked the VIPS for their dedication to the community.

Councilmember McDermott expressed gratitude to Chief Chaney, Chief Vlach, and Director Vonasek, acknowledging them as the pillars of the community. He conveyed appreciation for the effective collaboration among the department heads.

Mr. Denton sought information regarding night patrol, and Chief Vlach provided an explanation.

ADMINISTRATIVE BUSINESS

Schedule Special Meeting for Adoption of Street Project Environmental Report

City Manager Pete Carr informed the Council about City Staff’s request for a special meeting for approval of a Project and CEQA documentation. Mr. Carr recommended a meeting on January 23 and sought Council’s input on a suitable time. The Council unanimously agreed to convene on January 23 at 5:30 PM.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Mr. Denton asked Council to reconsider relocating the meeting place for City Council meetings to an alternate location that was ADA accessible.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Tolley:

- Attended the Economic Development Commission Meeting January 8th;

Councilmember McDermott:

- Will attend the Planning Commission Meeting January 18th;

Vice Mayor Romano:

- Nothing to Report;

Councilmember Roundy:

- Will be attending the Transportation and Transit Meeting January 18th;

Mayor Dobbs:

- Nothing to Report

CITIZEN COMMENTS ON CLOSED SESSION – NONE

MEETING ADJOURNED TO CLOSED SESSION AT 8:01 PM

CLOSED SESSION ENDED AT 8:52 PM

REPORT FROM CLOSED SESSION – Mayor Dobbs reported that direction was given to staff.

MEETING ADJOURNED AT 8:55 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



ORLAND CITY COUNCIL SPECIAL MEETING MINUTES

Tuesday, January 23, 2024

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 5:30 PM.

ROLL CALL

Councilmembers present:	Councilmembers John McDermott, Bruce T. Roundy, Jeffrey Tolley, Vice Mayor Matt Romano, and Mayor Chris Dobbs
Councilmembers absent:	None
Staff present:	City Manager Pete Carr; City Clerk Jennifer Schmitke
Staff present online:	City Engineer Paul Rabo

PLEDGE OF ALLEGIANCE – led by Councilmember Jeffrey Tolley

ADMINISTRATIVE BUSINESS

Road M ½ Reconstruction Review and Approval of Initial Study/Mitigated Negative Declaration (IS/MND)

City Manager Pete Carr provided the Council with an overview of the roadway reconstruction project, highlighting the steps required to secure funding. He assured the Council that there are no significant issues with the California Environmental Quality Act (CEQA) and that no comments have been received necessitating revisions to the Initial Study/Mitigated Negative Declaration (IS/MND). Mr. Carr shared Resolution 2024-03 for the Council's review and approval.

The Council discussed and asked clarifying questions on the project.

ACTION: Councilmember McDermott moved, seconded by Councilmember Tolley to adoption Resolution 2024-03, A Resolution of the City Council of the City of Orland to approve the IS/MND for the Road M ½ Reconstruction Project. Motion carried by a roll call vote 5-0.

Ayes: Councilmembers McDermott, Tolley, Roundy, Vice Mayor Romano and Mayor Dobbs

Nays: None

ORAL AND WRITTEN COMMUNICATIONS - PUBLIC COMMENTS: None

MEETING ADJOURNED AT 5:35 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



CITY OF ORLAND ARTS COMMISSION MINUTES
Tuesday, November 15, 2023

The Wednesday, November 15, 2023 meeting was called to order at 7:02 PM by Chairman Rae Turnbull at the Orland Art Center. Commissioners present were: Jill & Steve Elliott, Jim Scribner, Paddy Turnbull and Council Liaison Bruce Roundy. Commissioners Absent: Mason Greeley and Mary Rose Kennedy. Community member in attendance: Laurie LaGrone. The minutes of the October 18, 2023 meeting were approved as emailed with no corrections or additions (motion made by Paddy Turnbull, seconded by Jim Scribner - motion carried). Financial Reports covering October 1 – October 31, 2023 provided by Letty Espinosa were approved with no corrections or additions (motion made by Steve Elliott, seconded by Paddy Turnbull – motion carried).

COMMISSIONER REPORTS AND UPDATE:

1. Commissioner Rae Turnbull reported on the Artists Reception for the December / January show on December 1st, which coincides with the Chamber’s Christmas Previews. Because our reception runs from 3 to 7, and Christmas Previews runs from 5 to 7, she requested that all commissioners be present to help handle what will likely be an even greater crowd than usual due to both events occurring on the same evening.

ITEMS FOR DISCUSSION AND ACTION:

1. Ideas for a possible “Appreciation Event” to be held for Orland Art Center docents were presented by docent Laurie La Grone, no action taken at this time.
2. Upgrading of print bins used for the display of unframed prints and unframed originals in the main gallery were discussed. Commissioner Paddy Turnbull will research and report back at the next meeting.

There being no further business, the meeting adjourned at 7:41 p.m.

Next scheduled meeting: Wednesday, January 17, 2024 at 7:00 p.m. (no scheduled meeting in December 2023)

Respectfully submitted by Jill Elliott and Rae Turnbull



PLANNING COMMISSION REGULAR MEETING MINUTES Thursday, December 21, 2023

Call to Order – The meeting was called to order by Chairperson Stephen Nordbye at 5:30 PM.

Pledge of Allegiance

Roll Call:

- Commissioner’s present – Chairperson Stephen Nordbye, Vice Chairperson Wade Elliott, Commissioners Sharon Lazorko, and Vern Montague
- Commissioner’s absent - Commissioner Michelle Romano
- Councilmember(s) present - Councilmember John McDermott
- Staff present - City Planner Scott Friend; City Clerk Jennifer Schmitke

ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments - None

5. CONSENT CALENDAR

Commissioner Elliott asked for a correction to his motion for the Quiet Creek TSM and Chairperson Nordbye wanted to note that the Commission discussed with the developer for the Penbrook proposed subdivision the plot plan and that the Commission asked the developer to go through and make some changes. Chairperson Nordbye reminded the Commission that the developer stated they would bring back the changes at a later date. City Planner Scott Friend noted that he has not spoken with the developer since the previous meeting.

ACTION: Vice Chairperson Elliott moved, seconded by Commissioner Montague to approve consent calendar will the identified amendment. Motion carried unanimously by a voice vote, 4-0.

6. PUBLIC HEARING

- A. **Request to Annex Property; #ANX 2023-01 – Modoc Street #1 / Church of Jesus Christ of Latter-Day Saints (Property Owner): APN 046-080-016**
Zoning Code Amendment #2023-01: Application of City of Orland Zoning:
 - **Pre-zoning of APN 046-080-016 (Z #2023-03) to the “R-1” (One-Family Residential) zoning district.**
 - **Use Permit #2023-03: Chapter 17.20.040(C) – A request to approve a Conditional Use Permit (CUP) to permit the continued use of an existing “Church” on the parcel proposed for annexation.**

City Planner Scott Friend presented a request to annex an existing +/-5.7 -acre parcel of land into the City limits of Orland, to pre-zone the parcel with the City of Orland “R-1” zoning district (Residential One-Family) in anticipation of the annexation, and, to approve a Conditional Use Permit to allow for the continued use of the existing “church” (Church of Jesus Christ of Latter-Day Saints) as specified in Section 17.20.040 (C) of the Orland Municipal Code (OMC).

The project site is located just beyond the northern edge of the Orland City Limits at the northernmost end (cul-de-sac) of Modoc Street, in the unincorporated area of Glenn County. The site is bordered on the north by a single-family residence, with Stony Creek beyond; Modoc Street to the west with a vacant parcel used as a cattle pasture beyond; the U.S. Bureau of Reclamation (BoR) / Orland Unit Water Users Association (OUWUA) Lateral 40 canal abuts the southern border of the site, with a single-family residential neighborhood beyond; and a vacant parcel to the east, that has been previously proposed for a single-family residential development (Creekside Estates) with a single-family residential neighborhood beyond. The property is currently zoned “RE-5” in the County of Glenn and is designated in the City of Orland General Plan as “R-L”. The property is located within the City Council adopted and Glenn LAFCo approved Sphere of Influence of the City of Orland. Currently, the site contains the existing church on the northern half of the parcel, with vacant land making up the majority of the southern half (adjacent to the US BoR/OUWUA Lateral 40 canal).

Mr. Friend noted that the Public Hearing was published and mailed out, and that only one written reply was received. City Staff provided a copy of the written public comment to all Commissioners to review. Mr. Friend stated that no development was being proposed at this meeting, clarifying that the only action was to annex the property into the City Limits. Mr. Friend shared that Staff recommends the adoption of the (two) categorical exemptions (15301 existing structures and 15319 annexation of exempt facilities).

Chairperson Nordbye opened the Public Hearing at 5:44 PM.

Orland resident and neighbor to the proposed project Ms. Kristina Hutson, shared concerns about the proposed project including water contamination, environment impacts, parking, and traffic on the road. Ms. Hutson asked questions about the egress and ingress of property and water drainage.

Orland resident and neighbor to the proposed project Mr. Jake Hutson, shared his concerns including the legality of the project, adding homes in the area and water lines going under the ditch on his property.

Chairperson Nordbye closed the Public Hearing at 5:47 PM.

Chairperson Nordbye emphasized that the Commission is not approving construction, plot plans, or alterations to existing structures at this time. He made it clear that any matters related to drainage modifications, building alterations, or additions would be addressed in a separate meeting for specific approval. Furthermore, Chairperson Nordbye highlighted that there is no change in ownership; the sole approval being granted tonight is the inclusion of the property within the City limits of Orland.

Commissioner Montague articulated historical reservations, specifically citing previous concerns related to circulation, sharing he felt the Council should have annexed the property several years ago.

Chairperson Nordbye underscored that prior to any prospective development in the area, the City would rigorously assess various factors to include traffic mitigation, storm drainage, and a mandate for all new

constructions to connect to and make connections to City water and sewer utilities. Mr. Friend explained that, at present, there is no formal proposal for development. Any future development proposal will require thorough consideration of the mentioned factors.

Ms. Hutson stated her concerns about the additional traffic on the road and shared she also owns the property, where her livestock graze, across from the church. Ms. Hutson asked for clarification of who owns the property and who the applicant was. Mr. Friend clarified who the applicant and owners of the property are stating that it was his understanding that the LDS church owns the property and that Mr. Bruce Meyers and Mr. Brien Hamilton (representative) are the applicants.

Developer representative Brien Hamilton stated that the only thing being approved tonight would be the assignment of pre-zoning and annexation into the City and shared his believe that there is no increase in traffic, no increase in water demand nor any increases or changes to drainage.

Vice Chairperson Elliott inquired about road width and parking shoulders, with Mr. Friend clarifying that, currently the road does not adhere to City standards for a fully developed street, specifying dimensions and detailing a vertical curb, gutter and sidewalk on the east side of the street. Vice Chairperson Elliott emphasized that the annexation aims to enhance property value, asserting that City incorporation would lead to an increase in property value.

Vice Chairperson Elliott discussed the circulation plan, traffic mitigation, asked about Conditions of Approval and wanted it to be noted to the Council that there were concerns raised and the Commission would like it to be known to the City Council that they desired to see that the access road was brought up to full City-standards. Mr. Elliott also included in his statement that he desired that the Commission would consider factors to include additional ingress/egress, for public safety reasons, before any future development was permitted.

ACTION: Commissioner Lazorko moved, seconded by Commissioner Montague to approve Planning Commission Resolution PC 2022-19, recommending for approval to the City Council the intent to annex a parcel of land into the City of Orland, pre-zoning of that parcel of land otherwise known as APN 046-080-016 with the R-1, one-family residential zoning designation, and, recommending for approval the associated Conditional Use Permit (CUP #2023-03) subject to the Findings provided in the staff report and additionally recommending that the Planning Commission determine that the proposed action was *exempt* from further review pursuant to Sections 15301 and 15319 of the Pubic Resources C. Motion carried by a roll call vote, 4-0.

- Ayes:** Commissioners Sharon Lazorko, Vern Montague, Vice Chairperson Wade Elliott and Chairperson Stephen Nordbye
- Nays:** None

Vice Chairperson Elliott wanted on the record that future development on this property will be by the book.

Chairperson Nordbye thanked the people in the audience that came forward and provided concerns and input that will be brought forward to City Council.

B. Housing Element

Chairperson Nordbye stated that the Housing Element Public Hearing would be postponed until the regular meeting of the Planning Commission on January 18, 2024.

7. STAFF REPORT

Mr. Friend provided a verbal update to the Commission on items that will be coming forward at the January meeting including the annual Planning Department presentation, annual election of chairperson and vice chairperson for the Commission and briefly discussed the County’s project to update the Multi-Jurisdictional Multiple-Hazard Mitigation Report. Staff also noted that they will be handing out Planning Commissioner Handbooks, General Plans, and Zoning packets to the Commissioner’s at the January meeting.

8. COMMISSIONERS REPORTS

- Vice Chairperson Elliott sought information regarding the closure of Subway, but City Staff was not aware of any information about the matter and was unable to confirm the status of the business.
- Commissioner Montague indicated nothing to report.
- Commissioner Lazorko shared her thoughts on the new street and lane striping on East Street.

9. FUTURE AGENDA ITEMS

None

10. ADJOURNMENT – 6:30 PM

Respectfully submitted,

Jennifer Schmitke, City Clerk

Stephen Nordbye, Chairperson



CITY OF ORLAND STAFF REPORT
MEETING DATE: February 6, 2024

TO: Honorable Mayor and Members of the City Council of the City of Orland

FROM: Scott Friend, AICP – City Planner

SUBJECT: 1) **Request to Annex Property; ANX 2023-01 – Modoc Street Annexation: Latter Day Saints Church (Applicant/Owner) APN 046-080-016.**

2) **Zoning Code Amendment #2023-01: Prezoning.**

- Prezoning of APN 046-080-016 (Z #2023-01) with the “R-1” (One-Family Residential) zoning district.

3) **Use Permit #2023-03:** OMC Chapter 17.20.040(C) – Approval of a Conditional Use Permit to permit the continued use of an existing “Church” on the parcel proposed for annexation.

The project site is located just outside the limits of the City of Orland on the east side Modoc Street, north of the OUWUA Lateral 40, at 125 Modoc Street, Orland, CA 95963. The property is currently zoned with the “RE-5” (*Rural Residential Estate, 4.25-acre minimum*) in Glenn County and designated in the City of Orland General Plan as “*Low Density Residential*” (R-L: 0-6 dwelling units per acre).

Environmental Review: The project has been determined to be exempt from further CEQA review pursuant to PRC Sections 15301, the *Existing Structures* exemption and Section 15319, the *Annexation of Existing Facilities and Lots for Exempt Facilities* exemptions, as it has been determined with certainty that the project would not have a significant effect on the environment.

SUMMARY:

The proposed project is a request to annex an existing +/-5.7-acre parcel of land into the City limits of Orland, to pre-zone the parcel with the City of Orland “R-1” zoning district (*Residential One-Family*) in anticipation of the annexation, and, to approve a Conditional Use Permit to allow for the continued use

of the existing “Church” (Church of Jesus Christ of Latter-Day Saints) as specified in Section 17.20.040(C) of the Orland Municipal Code.

The project site is located just beyond the northern edge of the existing Orland City Limits to the north of the Lateral 40 irrigation canal and east of the Modoc Street cul-de-sac in the unincorporated area of Glenn County. See **Attachment A1** for site location.

The site is bordered on the north by an existing single-family residence and accessory structure, with Stony Creek beyond; Modoc Street to the west with a vacant parcel used as a cattle pasture beyond; the U.S. Bureau of Reclamation (BoR) / Orland Unit Water Users Association (OUWUA) Lateral 40 canal abuts the southern border of the site, with a single-family residential neighborhood beyond; and a vacant parcel to the east, that has been previously proposed for a single-family residential development (Creekside Estates) with a single-family residential neighborhood beyond. The property is currently zoned “RE-5” in the County of Glenn and is designated in the City of Orland General Plan as “R-L”, Residential Low Density (0-6 du/ac). The property is located within the City Council adopted and Glenn LAFCo approved Sphere of Influence of the City of Orland.

Currently, the site contains an existing church on the northern half of the parcel, with vacant land making up the majority of the southern half of the parcel.

BACKGROUND:

The City of Orland has been petitioned to annex property by a potential purchaser of the parcel. The current legal owner of the parcel, the Church of Jesus Christ of Latter-Day Saints (LDS) Church (property owner), is in agreement with the filing of application and has consented to the annexation of the parcel. In this case, annexation is the legal process that transfers property from an unincorporated unit of government to an incorporated one. In this action, a property owner of a single property in unincorporated Glenn County is requesting incorporation into the City of Orland. The benefits of annexation include the possibility for connection to City-provided utilities (sewer and domestic water service), city provided law enforcement services, an increased potential for the use of the parcel when connected to City-provided utility services, and an opportunity to vote in City elections as well as to serve on City boards and commissions. There is no difference in property taxes between properties in unincorporated Glenn County and properties in the City of Orland.

In general, Annexations actions involve a multi-step process involving multiple agencies. First, the City must undertake Planning Commission and City Council hearings to initiate the annexation action and to assign preliminary zoning (prezoning) to the property prior to sending the annexation application to the Local Agency Formation Commission (LAFCo).

For this action, the City Council is requested to conduct a public hearing on the request. The Planning Commission conducted a public hearing on this matter at their regular meeting of December 2023. Following the conduct of the public hearing, the Planning Commission voted unanimously (5-0) to recommend to the City Council the assignment of City zoning on the parcel and the annexation of the parcel into the City.

With this report, the City Council is being requested by the Planning Commission to conduct their own public hearing and to adopt an Ordinance assigning City of Orland zoning to the parcel and to adopt a Resolution directing staff to prepare an application to the Glenn LAFCo to annex the property. Upon adoption of the Resolution to Initiate Annexation, the City’s process is complete and the City of Orland acts as the applicant for the annexation of the property before LAFCo (Glenn County LAFCo). The City’s annexation request generally involves the preparation of the required LAFCo application(s) and annexation support materials and is prepared in cooperation with the applicant(s) requesting the action.

Following the receipt and review of the City’s petition to annex property, the LAFCo will conduct their own hearing(s) and may either disapprove the application, conditionally approve the application, or approve

the application. In this instance, annexation is the process that transfers property from an unincorporated unit of government to an incorporated one.

Review Criteria:

LAFCo Annexation Criteria:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Act) establishes the procedures for changes of organization to land, including city incorporation actions, annexations to a city or special district, and city and special district consolidations. Local agency formation commissions (LAFCos) have numerous powers under the Act, but those of primary importance are the power to act on local agency boundary change requests and to adopt spheres of influence for local agencies and service providers. Among the purposes of LAFCos are the discouragement of urban sprawl and the encouragement of the orderly formation and development of local agencies.

LAFCo's policies and procedures on incorporations include a list of criteria which LAFCo will use in evaluating boundaries. When considering an incorporation proposal, LAFCo is required to consider the following factors (Government Code §56668):

- The population, population density, and potential for growth.
- The need for organized community services, and effect on adequacy of services.
- The effect of the proposal on adjacent areas and local government structure.
- The conformity of the proposal with adopted LAFCo policies and priorities.
- The effect of the proposal on integrity of agricultural lands.
- The definiteness and certainty of the proposed physical boundaries.
- Consistency with county General Plan and specific plans.
- The sphere of influence of any affected local agency.
- The comments of any affected agency.
- The ability of the new city to provide services, including sufficiency of revenues.
- Timely availability of adequate water supplies.
- The extent to which the proposal helps achieve its allocation of regional housing needs.
- Comments from land owners.
- Any information relating to existing land use designations.

LAFCo may approve, approve with conditions, or disapprove the plan for incorporation based on its findings.

City of Orland Annexation Criteria:

The content, form, and processing requirements for Annexations within the City Limits are set forth in Orland Municipal Code (OMC) Title 1 *General Provisions*. OMC Section 1.08.010 states:

Annexation to the city will be processed pursuant to 56000 of the California Government Code. The application fee for annexation shall be in addition to all actual California State Board of Equalization fees, actual engineering costs, and actual Glenn County LAFCo fees.

Prezoning:

Pursuant to OMC Section 17.12.060 and State law, annexation requires that properties be assigned a City zoning (pre-zoned) prior to annexation approval. Prezoning is the act of assigning a City zoning designation to an unincorporated parcel prior to annexation. The prezoning action is subject to the

requirements applicable to zoning in the city, including the requirement for consistency with the General Plan. Following the action to assign City zoning by the local agency, the zoning becomes effective at the same time that the annexation becomes effective. Table 1 below lists the parcel’s current County and City General Plan and Zoning Designations. The City proposes to prezone the parcel to “R-1” *Residential One-Family*. This designation would be consistent with the City of Orland’s current General Plan Land Use Designation of “R-L” *Low Density Residential*.

Table 1: Current and Proposed Land Use Designations			
Current County General Plan Designation	Current County Zoning Designation	Current City General Plan Designation	Proposed City Zoning
Rural Residential	RE-5 – Rural Residential Estate	R-L – Low Density Residential	R-1 – Residential One Family

The Glenn County General Plan states that the Rural Residential zone is utilized to identify areas suitable for large lot, low density residential use that provide for development which is compatible with a rural character and lifestyle. Uses permitted within the RE-5 classification include single-family residences, agricultural and domestic livestock farming on a limited scale, and home occupations.

The City of Orland General Plan states that the *Low Density Residential* (R-L) classification is intended for development at a density of up to 6 dwelling units per acre. Typical uses in this designation include single-family attached and detached homes, accessory structures, and upon the approval of a Conditional Use Permit, churches, schools, parks and other governmental or quasi-governmental uses.

Proposed City of Orland Zoning District:

The *Residential One-Family Zone* (OMC Section 17.20) is intended to be applied in areas of the city where topography, access, utilities, public services and general conditions make the areas suitable and desirable for single-family home developments and developments, administrative or conditional, which serve residential uses. **Attachments A2** and **A3** illustrate the current City/County zoning and General Plan designations. Uses on the parcels surrounding the site include a single-family residence to the north, east, south and west. Prezoning the property to R-1 would be consistent with the City of Orland’s General Plan Land Use Designation and the surrounding zoning and uses of land in the City.

R-1 Lot Conformance:

OMC Section 17.20.050(B) lists the lot requirements in the R-1 zone. Minimum lot area ranges from 6,000 sq. ft. to 20,000 sq. ft. depending on the size of the property. The subject property is 250,900 sq. ft. (5.76 acres) total. The property meets the minimum lot requirements of the R-1 zone.

The maximum lot depth in an R-1 zone is three times the lot width. The subject property has an irregular shape with a width of approximately 420 feet at its widest point and a depth of approximately 660 feet at its deepest point. The property meets the lot depth requirements in the R-1 zone.

Maximum building coverage is forty (40) percent in the R-1 zone. The property is currently developed with a 0.40-acre church and associated outbuilding in the northern half of the 5.76-acre lot. The total

building coverage is less than ten (10) percent. The property conforms with maximum building coverage requirements in the R-1 zone.

Municipal Services:

All annexation applications must be accompanied by a plan for services. A plan for service is intended to provide details outlining which municipal services, after incorporation, will be provided to the parcel by the new city or by other agencies. Table 2 below lists the property's current and proposed service providers.

Subject/Service Area	Current Provider	Proposed Provider
Water	Private Well	No Change
Wastewater	Septic	No Change
Law Enforcement / Police	Glenn County Sheriff's Department	City of Orland Police Department
Fire Suppression Service	Orland Rural Fire District	Orland Volunteer Fire Department
Streets / Circulation	Glenn County	City of Orland
Storm Drainage	Glenn County / None	City of Orland
Electricity	PGE	PGE
Dry Utilities (teleco)	Private Provider	Private Provider
Educational Services	Orland Unified School District	Orland Unified School District
Governmental Services	Glenn County	City of Orland
Recreational Services	Glenn County / None	City of Orland
Other: Library, Planning, Solid Waste Collection, Special Service Districts, other	Glenn County / None	City of Orland

The church is currently provided water and wastewater disposal utilities via an existing well and septic tank. No new water or sewer lines have been proposed to be installed on the project site with this action. Staff understands that the following utilities are located within the project vicinity, as shown in Figure 1 and below:

- Within Modoc Street, south of Lateral 40 and the project site:
 - 6" sewer line;
 - Fire hydrant fronting single family residences along the west side of Modoc (234 and 302 Modoc St.);
 - 6" waterline;
- The nearest storm drain is located at the western terminus of Stony Creek Dr, approximately 600 feet east of the existing church building.



Storm Drainage Infrastructure / Irrigation Canal(s):

This action does not involve the construction of any residential units or new impervious surfaces (streets, sidewalks, roofs, etc.). As noted previously, the USBoR/OUWUA Lateral 40 canal abuts the southern boundary of the site. In addition, a water diversion channel, historically used in high-flow water scenarios traverses the site heading in a northeasterly direction towards Stony Creek (see **Attachment A4**). It is understood that this channel is no longer utilized for the purpose.

During the preliminary review phase, this project was routed to public service agencies for comments. No comments noting problems or insufficient capacity were received.

Transportation/ Circulation:

Modoc Street is currently the only public access road to the site. Stony Creek Drive has a terminus at its westernmost end, beyond the parcel to the east (see **Attachment A1**). Similarly, Butte Street has a terminus at its northernmost end that terminates at Lateral 40 at the southeast corner of the project site, however provides no direct access. The church’s existing paved parking area consists of approximately 123 spaces, of which six (6) are ADA-approved. No new roadway infrastructure is proposed with this action.

CONDITIONAL USE PERMIT:

Chapter 17.80 of the OMC provides the legal authority and basis for the issuance of a Conditional Use Permit in the City. Section 17.80.010 establishes that:

“A request for a use permit may be granted, granted subject to conditions, or denied by the planning commission for any use for which a use permit is permitted or required by these

regulations, or for any use which, while not specifically enumerated in these regulations, is, in the opinion of the planning commission, similar to and compatible with the uses permitted in the zone in which the subject property is situated.”

Section 17.80.040 of the OMC states that, “*Approval of an application for a use permit shall be based upon a written finding that:*

Establishment, maintenance, or operation of the use of building applied for will not, under the circumstances of the particular case, be materially detrimental to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood of such proposed use or be materially detrimental to property or improvements in the neighborhood or to the general welfare of the City.”

As established in OMC Section 17.80.010, the Planning Commission may impose conditions of approval on a use permit that it finds necessary to carry out the purpose of this title.

Upon review of the application, staff believes that the establishment, maintenance, or operation of the proposed subdivision project will not, under the circumstances of the particular case, be materially detrimental to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood of such proposed use or be materially detrimental to property or improvements in the neighborhood or to the general welfare of the City.

ENVIRONMENTAL DETERMINATION:

The City of Orland, acting in its capacity as the Lead Agency for the project pursuant to the requirements of the California Environmental Quality Act (CEQA), has reviewed the proposed project and determined that the project meets the criteria for being *exempt* from further review under the California Environmental Quality Act (CEQA). This project is exempt from environmental review pursuant to PRC Sections 15301, the *Existing Structures* exemption and Section 15319, the *Annexation of Existing Facilities and Lots for Exempt Facilities* exemption, as it has been determined that this project does not have the potential for causing a significant effect on the environment. Staff has determined that this project meets the requirements for the application of an exemption for the action and the Planning Commission is recommending a determination of such to the City Council.

Upon review of the application, the Planning Commission has determined that it believes that the establishment, maintenance, or operation of the proposed project will not, under the circumstances of the particular case, be materially detrimental to the health, safety, peace, morals, comfort and general welfare of persons residing or working in the neighborhood of such proposed use or be materially detrimental to property or improvements in the neighborhood or to the general welfare of the City.

A Notice of Exemption was prepared for this project and has been included with this staff report as **Attachment G - Notice of Exemption**.

RECOMMENDATION:

Based upon the information contained in this report and after consideration of the attributes specific to the proposed site, the Planning Commission is forwarding its recommendation to the City Council the subject parcel be annexed into the City of Orland and assigned with the City of Orland R-1, One Family Residential zoning district designation. Additionally, the Planning Commission is requesting the City

Council approve Conditional Use Permit #2023-03, to allow the continued use of an existing “Church” on the parcel.

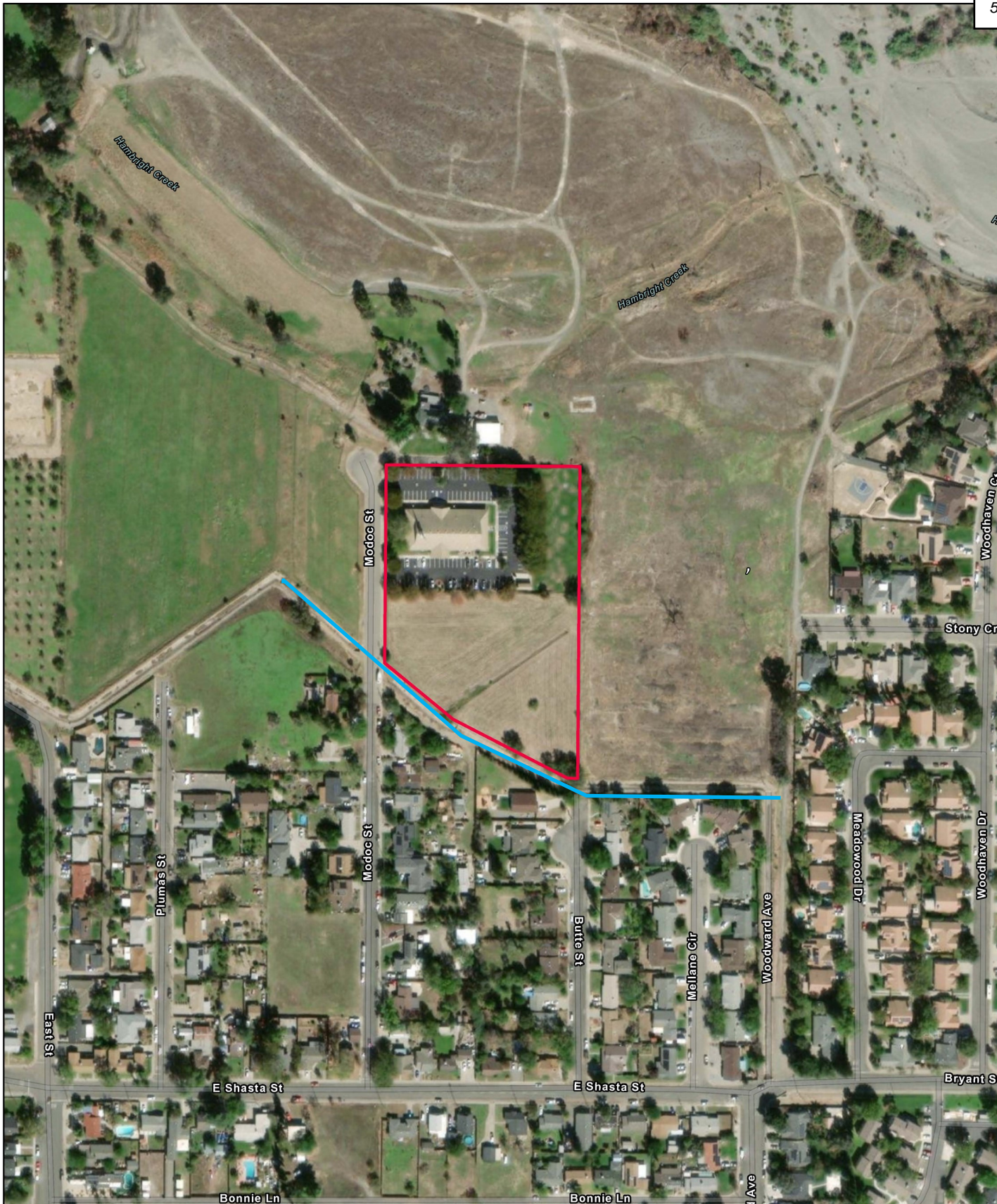
Specifically, the Planning Commission recommends to the City Council that the following actions take place:

1. *Annexation*: Move to approve City Council Resolution CC 2024-___, a Resolution of the City Council directing staff to file an application for the annexation of the parcel into the City of Orland with the Glenn County Local Agency Formation Commission (LAFCo) as provided in **Attachment B**;
2. *OMC Amendment(s)*: Move to approve City Council Ordinance CC 2024-___, an Ordinance of the City Council assigning the rezoning of the parcel with the *R-1, One-Family Residential* zoning district subject as provided in **Attachment C** and making the Findings as provided in **Attachment E** and Conditions of Approval provided as **Attachment F**;
3. *OMC Amendment*: Move to approve City Council Ordinance CC 2024-___, approving a Conditional Use Permit (CUP 2023-03) on the parcel to authorize the continued use of the parcel as a Church as required by OMC Section 17.040(c) as provided in **Attachment D** and making the Findings provided as **Attachment E** and Conditions of Approval provided as **Attachment F**.
4. *California Environmental Quality Act (CEQA)*: Move to approve that the action is *exempt* from further review pursuant to Sections 15301 and 15319 of the Public Resources Code.

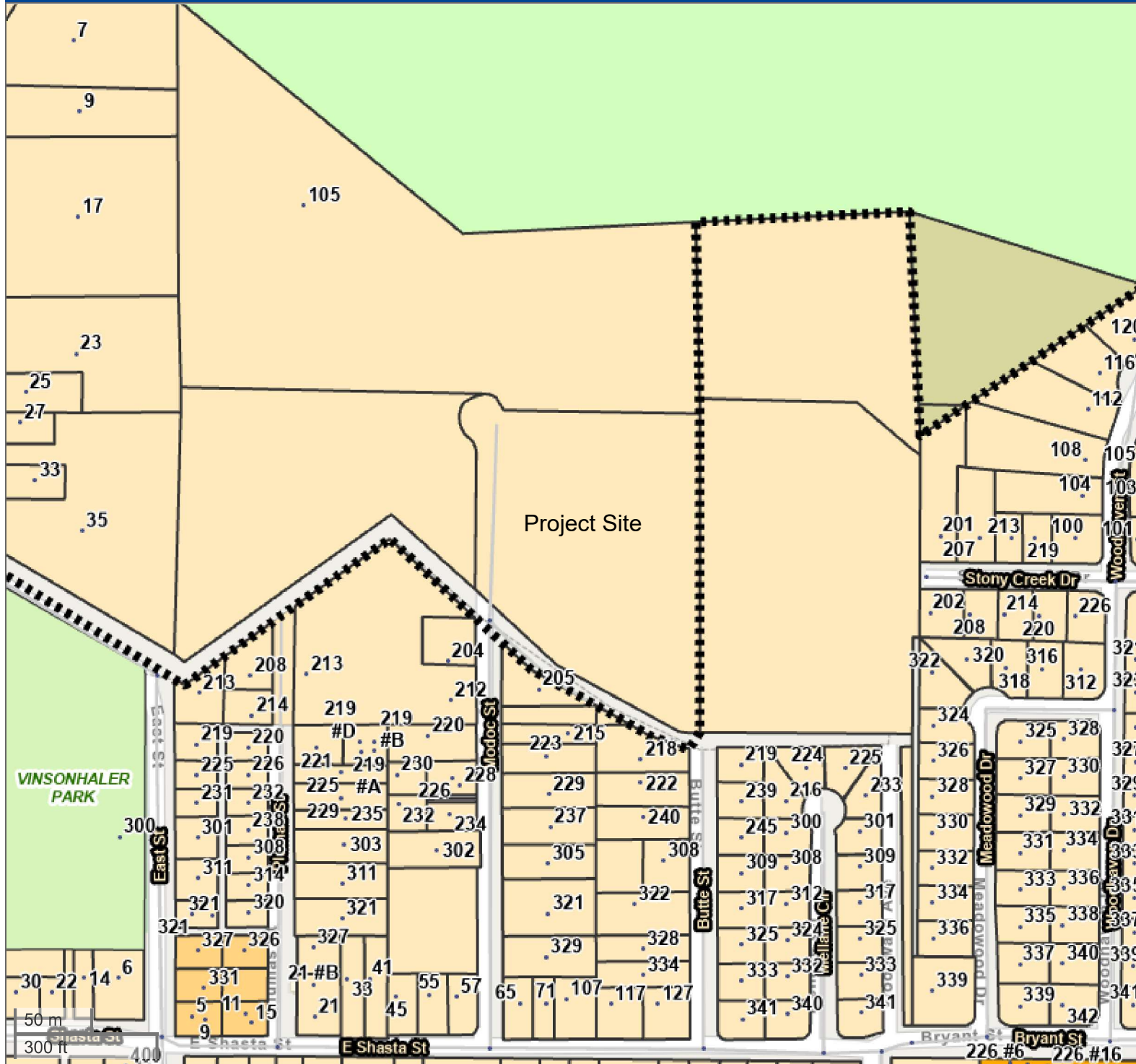
FISCAL IMPACT OF RECOMMENDATION: None

ATTACHMENTS:

- **Attachment A1 – Location Map**
- **Attachment A2 – General Plan Land Use Designation (City of Orland)**
- **Attachment A3 – Existing Zoning Designation (Glenn County)**
- **Attachment A4 – Utilities Map**
- **Attachment B – City Council Resolution 2024-___, approving the annexation of the subject parcel into the City of Orland.**
- **Attachment C – City Council Ordinance 2024-___, approving the assignment of City of Orland zoning to the parcel.**
- **Attachment D – City Council Ordinance 2024-___, approving Conditional Use Permit #2023-03 on the parcel.**
- **Attachment E – Findings for CUP #2023-03**
- **Attachment F – Conditions of Approval for CUP #2023-03**
- **Attachment G – CEQA Notice of Exemption**
- **Attachment H – (copy) Planning Commission Resolution PC 2023-___**



Modoc Street / Church of Jesus Christ of Latter-day Saints (LDS) Annexation Project



LEGEND

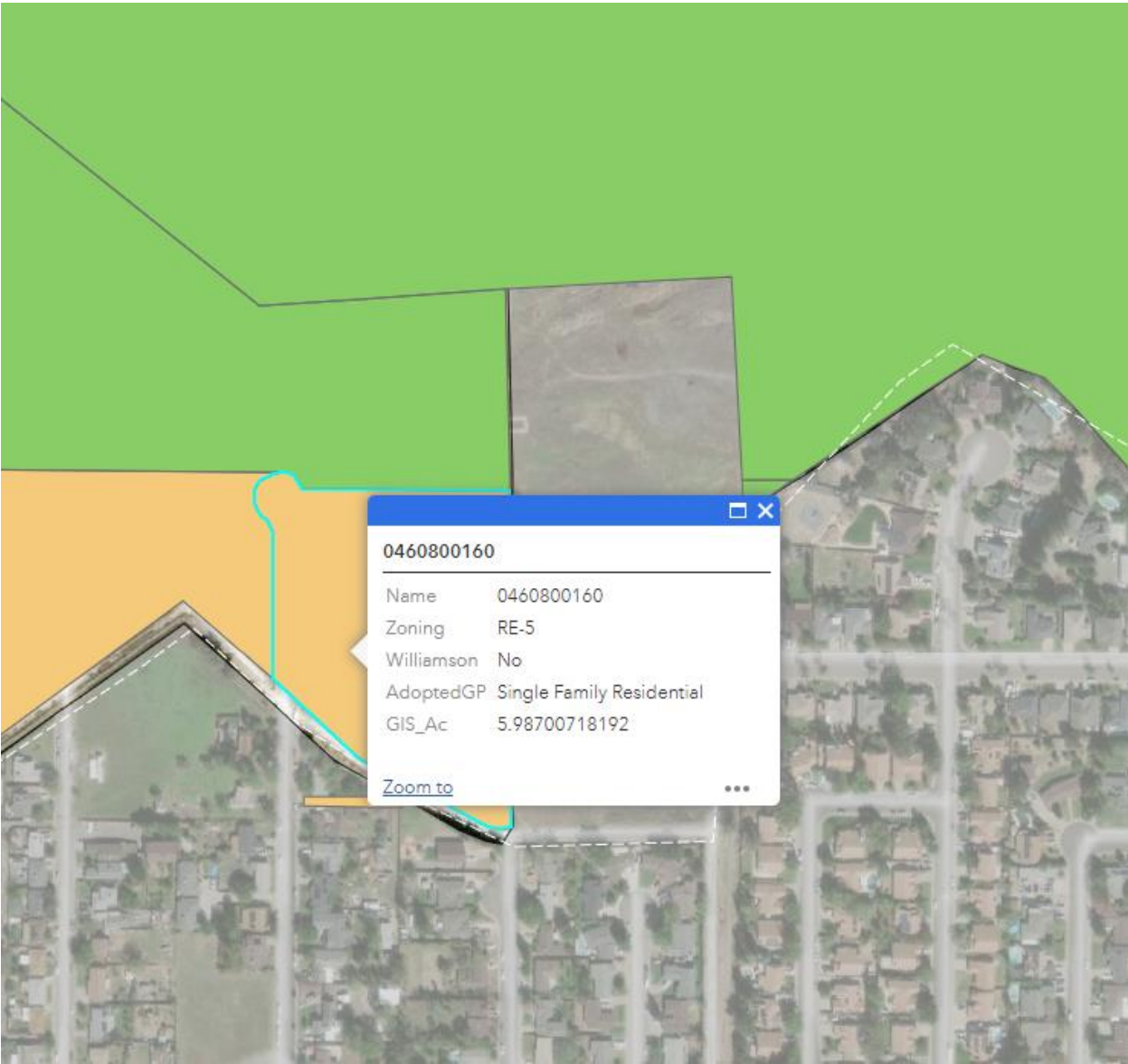
- Address
- ⊞ City Limits
- ⊞ Downtown Area/Special Parking
- Roads
- + Railroad
- ▭ Places

Pavement Survey Data

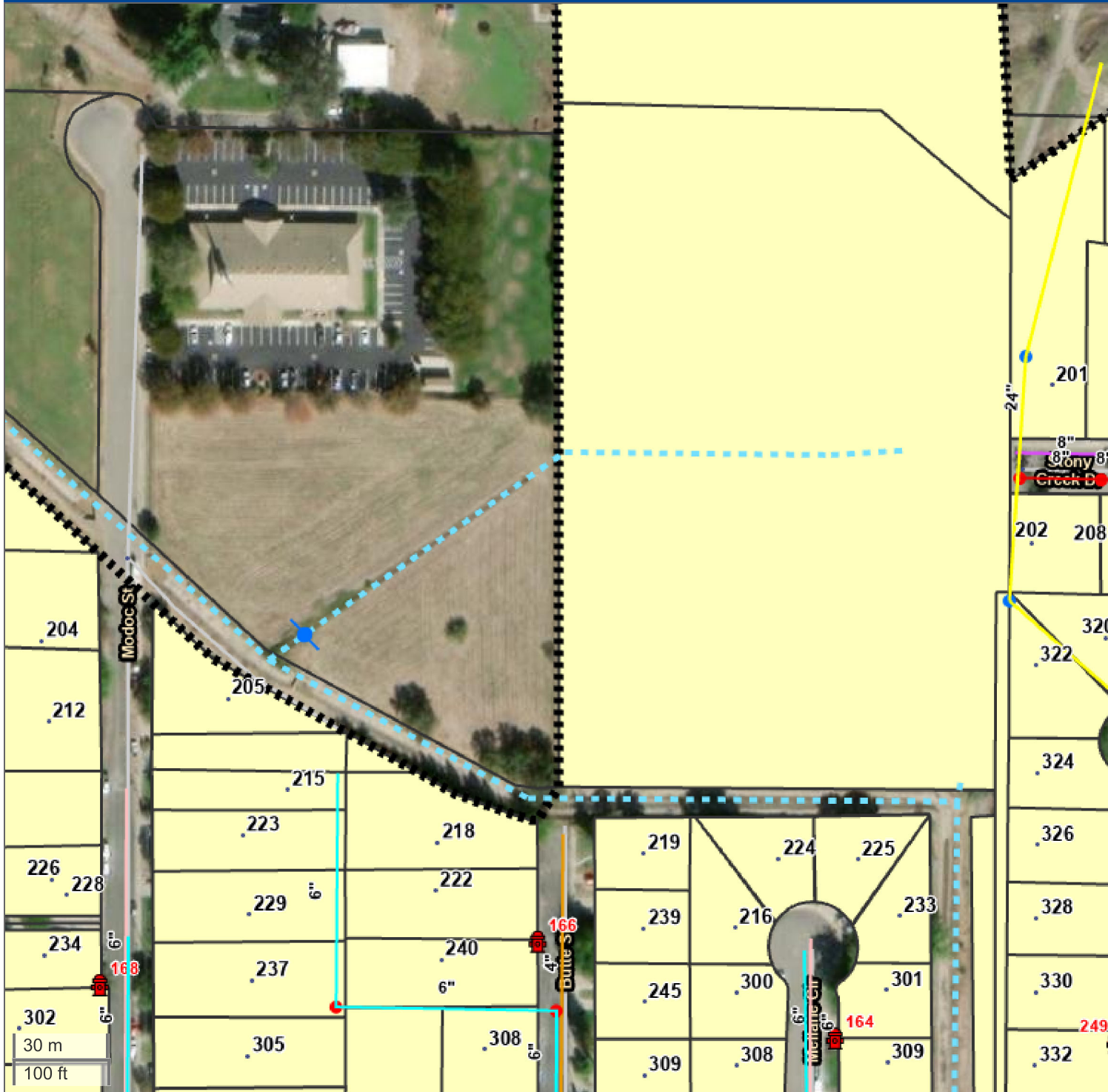
- ▭ Parcels

Full General Plan Designation

- ▭ C - Commercial
- ▭ I-H - Heavy Industrial
- ▭ I-L/C - Light Industrial/Commercial
- ▭ MU - Mixed Use
- ▭ OS/RC - Open Space/Resource Conservation
- ▭ P-F - Public Facility
- ▭ R-E - Residential Estate
- ▭ R-H - High Density Residential
- ▭ R-M - Medium Density Residential
- ▭ R-L - Low Density Residential

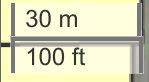


Existing Zoning (Glenn County)



LEGEND

- Address
- Storm Basins
- Storm Inverted Syphon
- - - Storm Open Ditch
- Storm Drain**
- 8"
- 10"
- 12"
- - - 12", Unconstructed (Approved)
- 15"
- - - 15", Unconstructed (Approved)
- 18"
- - - 18", Unconstructed (Approved)
- 21"
- 24"
- - - 24", Unconstructed (Approved)
- 30"
- 33"
- 36"
- 39"
- 42"
- 54"
- 60"
- 66"
- ▲ Storm Drop Inlet
- Storm Drain Manholes
- - - Sewer Force Main
- - - Sewer Industrial Force Main
- Sewer Lines**
- 4"
- 6"
- 8"
- 10"
- - - 10", Unconstructed (Approved)
- 12"
- 15"
- - - 15", Unconstructed (Approved)
- 21"
- 24"
- Sewer Manholes



**CITY OF ORLAND
CITY COUNCIL RESOLUTION NO. 2024-__**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND APPROVING A RESOLUTION OF INTENTION TO ANNEX PROPERTY FOR 5.7+/- ACRES DESCRIBED AS 125 MODOC STREET AND APN 046-080-016 AND DIRECTING STAFF TO PREPARE AND FILE THE APPROPRIATE APPLICATION FOR SUCH WITH THE GLENN COUNTY LOCAL AGENCY FORMATION COMMISSION (LAFCO)

WHEREAS, on February 21, 2012, the City Council adopted the 2008-2028 General Plan; and

WHEREAS, the Orland 2008-2028 General Plan is a comprehensive document that provides policies and guidelines for the future expansion and development of the community; and

WHEREAS, the parcel proposed for annexation has been assigned an existing City of Orland General Plan land use designation and was previously considered for future annexation into the City of Orland; and

WHEREAS, the parcel proposed for annexation is within the City’s adopted and approved Sphere of Influence; and

WHEREAS, the City Council finds that the Proposed Project is categorically exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section §15319, Annexations of Existing Facilities and lots for exempt facilities and §15301, Existing Structures; and

WHEREAS, the Planning Commission held a duly noticed public hearing at its regular meeting of December 21, 2023 to review the proposed annexation; and

WHEREAS, after the conduct of the public hearing and upon the taking of public input and deliberation of the action, the Planning Commission voted unanimously via a 5-0 vote to recommend approval of the request to the City Council; and

WHEREAS, the City Council held a duly noticed public hearing on February 6, 2024 to review the proposed annexation; and

WHEREAS, based on comments received from the public at the public hearing, input from other public agencies, and after review of the Project, the City Council has determined that the proposed action is consistent with the action approved by the Planning Commission and is consistent with the City’s adopted General Plan and the LAFCO approved Sphere of Influence of the City; and

WHEREAS, the City Council voted to approve the annexation of the subject parcel into the City; and making the determination that the proposed annexation is beneficial to the public health, safety, and welfare.

NOW THEREFORE BE IT RESOLVED, that based on the record before the Orland City Council, the staff reports, public testimony, the application, the Notice of Exemption, and considering the record as a whole, the Orland City Council adopts the Resolution of Intention to Annex Property for the annexation of 5.7+/- acres.

PASSED AND ADOPTED by the Orland City Council on this 6th day of February 2024, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Chris Dobbs, Mayor
City of Orland

ATTEST:

Jennifer Schmitke, City Clerk

Greg Einhorn, City Attorney

**CITY OF ORLAND
CITY COUNCIL ORDINANCE NO. 2024-__**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ORLAND APPROVING THE
PREZONING OF AN EXISTING PARCEL OF LAND IDENTIFIED AS 125 MODOC STREET
(APN 046-080-016) WITH THE R-1 – RESIDENTIAL ONE FAMILY ZONING DISTRICT**

WHEREAS, the City proposes to prezone one parcel located at 125 Modoc Street (APN 040-080-016) to R-1 – Residential One Family zoning district; and

WHEREAS, the parcel is currently developed with a structure used as a church and has a General Plan land use designation of *R-L – Low Density Residential*; and

WHEREAS, pre zoning the parcel along with the issuance of a Conditional Use Permit (CUP 2023-01) would provide consistency between the zoning and General Plan designation; and

WHEREAS, the existing use of the parcel as a church has been determined to be compatible with the proposed pre zoning of the site via the approval of a Conditional Use Permit allowing for the continued use of the church structure; and

WHEREAS, the proposed pre zoning action is consistent with the policies, standards, density range and land use type specified in the General Plan; and

WHEREAS, the proposed pre zoning and annexation action is consistent and compatible with the uses authorized in, and the regulations prescribed for, the zoning district for which it is proposed; and

WHEREAS, The Planning Commission of the City of Orland held a duly noticed public hearing to consider the request at their regularly scheduled meeting on December 21, 2023 and following the conduct of the public hearing has recommended approval of the matter to the City Council by a unanimous vote of 5-0; and

WHEREAS, The Planning Commission has made a recommendation to the City Council that the proposed action is *exempt* from further environmental review pursuant to California Public Resources Code Sections 15301 and 15319 (b)(3), as the Commission determined that the proposed action meets the definitions provided for the use of the exemptions and that it can be seen with certainty that there is no possibility that the proposed pre zoning of the parcel would have a significant effect on the environment; and

NOW, THEREFORE, BE IT RESOLVED, That the City Council of the City of Orland does hereby determine that the proposed action is exempt from further CEQA review pursuant to Public Resources Code Sections 15301 and 15319 and does hereby approve project number PZ 2023-01 rezoning the subject parcel to the *R-1 – Residential One Family* zoning district and making findings for the action.

The foregoing Ordinance was adopted by the Orland City Council on the 6th day of February 2024, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Chris Dobbs, Mayor
City of Orland

ATTEST:

Jennifer Schmitke, City Clerk

Greg Einhorn, City Attorney

**CITY OF ORLAND
CITY COUNCIL ORDINANCE 2024-__**

APPROVAL OF CONDITIONAL USE PERMIT #2023-03

Location: An existing parcel identified as APN: 046-080-016 and located north of the northern edge of the existing Orland City Limits and east of the northerly terminus of Modoc Street

APPLICATION: Conditional Use Permit #2023-03

WHEREAS, Mr. Brien Hamilton (applicant), on behalf of the Church of Jesus Christ of Latter Day Saints (landowner), has requested a Conditional Use Permit (CUP) to allow for the approval of the continued operation of an existing Church pursuant to OMC Chapter 17.20.040(C); and,

WHEREAS, the Orland City Council held a duly noticed public hearing to accept public comments and to review and consider the application on February 6th, 2024; and

WHEREAS, the Orland City Council deliberated on the proposed request and has determined that, subject to approval of the Conditional Use Permit and the project Conditions of Approval, the request is consistent with the Orland General Plan and the requirements of Orland Zoning Code; and

WHEREAS, the Orland City Council has determined the project is Categorically Exempt from review under the California Environmental Quality Act (CEQA) pursuant to Sections 15301 and 15319 of the State CEQA guidelines further described as the 'Annexation of Existing Facilities and Lots for Exempt Facilities' and 'Existing Structures' Exemptions; and

WHEREAS, the City Council, in a staff report dated February 6th, 2024, has made the following findings with respect to the requested Conditional Use Permit:

1. The proposal will not be detrimental to the health, safety and general welfare of persons residing or working in the neighborhood of the proposed use.
2. The proposed use will not be detrimental or injurious to property and improvements in the neighborhood of the proposed use.
3. The proposed use will not be detrimental or injurious to the general welfare of the city.
4. The proposed use will be consistent with the policies, standards and any use designations of the general plan, any applicable specific plan and the M-L, Light Industrial zoning district upon the issuance of the Permit.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Orland does hereby approve Conditional Use Permit #2023-01, subject to the following conditions:

General Conditions of Approval:

1. The applicant shall file a Declaration of Acceptance of the following conditions by submitting a signed copy of the conditions to the Planning Department within ten (10) days of Planning Commission approval.
2. Failure to comply with the conditions specified herein as the basis for approval of application and issuance of permit constitutes cause for the revocation of said permit. Unless otherwise provided for in a special condition to this Use Permit, all conditions must be completed prior to or concurrently with the establishment of the granted use.
3. The use granted by this permit shall be established within one (1) year of the date of approval or the permit shall become null and void.

4. The applicant shall submit a check or money order in the amount of **\$100.00 made payable to the City of Orland** for the preparation of the Notice of Exemption from CEQA within five (5) days of the date of approval.
5. The applicant shall submit a check or money order in the amount of **\$50.00 made payable to the Glenn County Recorder's Office** for the fee to record the Notice of Exemption from CEQA within five (5) days of the date of approval.
6. Neither the applicant, or any agent nor representative of the applicant shall intentionally omit or misrepresent any material fact in connection with the application. Any alleged material misrepresentation shall constitute grounds for the City of Orland to commence a revocation hearing and constitute grounds to revoke the permit.
7. Minor changes to the approved use may be approved by the City Planner upon receipt of a substantiated written request by the applicant, or their respective designee. Prior to such approval, verification shall be made by each Department that the modification is consistent with the application, fees paid, and environmental determination as conditionally approved. Changes deemed to be major or significant in nature shall require a formal application for amendment by public hearing before the City Council.
8. The project applicant and/or contractor shall obtain all necessary business licenses and permits from the City and pay all appropriate fees for any required utilities modification, construction, and connection work associated with the project. Project shall also obtain permits all necessary and required building permits from the City of Orland Building Department and pay all appropriate fees for construction work to be undertaken as a result of this approval.
9. The Use Permit is only approving the assignment of parcel specific zoning one parcel of land identified as Glenn County Assessor's parcel number 046-080-016, as requested on CUP application #2023-02. The approved use shall not be expanded or modified beyond the approvals detailed in this document.
10. If changes are requested to the plan or the Conditions of Approval, a Conditional Use Permit Amendment shall be required, with all applicable fees, and approved by the Planning Commission prior to implementing the changes.
11. No changes shall be made to any approved plan(s), which would alter the character of the site plan or the use of the property, without prior approval of the City Planner and City Engineer.
12. If changes are requested to the site plan, use of the building/space, or the Conditions of Approval, a Conditional Use Permit Amendment shall be required, with all applicable fees, and approved by the City Council, prior to implementing the changes.
13. No exterior storage of any materials, equipment, or vehicles is permitted in such a manner as to constitute a nuisance violation of the Orland Municipal Code.

Use/Site Specific Conditions of Approval:

14. The landowner shall adhere to the standards and conditions of OMC Chapter 17.20 and the standards and requirements of the OMC for any future development activity on the site.
15. The landowner shall adhere to all standards, conditions and procedures of the Orland Municipal Code (OMC) related to noise, lighting, trash and debris, animal keeping for the proposed use that is the subject of this Use Permit.

Statement of Acknowledgement:

I have reviewed the Conditions of Approval associated with the approval of CUP#2023-03 and acknowledge and consent to the Conditions as presented.

Signed,

Church of Jesus Christ of Latter-Day Saints, (Applicant/Landowner)

Date

The foregoing Resolution was adopted by the City Council on the 6th day of February 2024 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Chris Dobbs, Mayor
City of Orland

ATTEST:

Jennifer Schmitke, City Clerk

Greg Einhorn, City Attorney

**CITY OF ORLAND
 CITY COUNCIL FINDINGS FOR:
 CONDITIONAL USE PERMIT #2023-03, A REQUEST BY THE
 CHURCH OF JESUS CHRIST OF LATTER-DAY SAINTS (PROPERTY OWNER)
 FOR THE ISSUANCE OF A CONDITIONAL USE PERMIT TO PERMIT THE USE OF
 AN EXISTING CHURCH ON A PARCEL
 LOCATED AT 125 MODOC ST AND FURTHER IDENTIFIED AS
 GLENN COUNTY ASSESSOR’S PARCEL NUMBER 046-080-016 FOLLOWING THE
 ASSIGNMENT OF CITY ZONING ON THE PARCEL
 APPLICATION NUMBER: CUP #2023-03**

Findings for adoption of the Conditional Use Permit:

1. The proposal will not be detrimental to the health, safety and general welfare of persons residing or working in the neighborhood of the proposed use;
2. The proposed use will not be detrimental or injurious to property and improvements in the neighborhood of the proposed use;
3. The proposed use will not be detrimental or injurious to the general welfare of the City of Orland; and
4. The proposed use will be consistent with the policies, standards, and intent of any use designations of the general plan, any applicable specific plan and the applicable section of Title 17 of the Orland Municipal Code as applicable (“R-1”, Residential One-Family Zone and OMC 17.20.040[C], Conditional uses requiring use permits).
5. The project will not have a significant or unmitigable impact on the physical environment.

Staff Analysis of Consistency with Required Findings:

1. The proposal will not be detrimental to the health, safety and general welfare of persons residing or working in the neighborhood of the proposed use: *The proposed use is permitted with an approved Conditional Use Permit as established by the Orland Municipal Code (17.20.040.C) and the request has been processed consistent with the provisions of Section 17.80 of the OMC. The proposed use would not jeopardize or be detrimental to the health, safety or general welfare of persons residing or working in the neighborhood as the approval of this request would allow for specific zoning to be assigned to parcel: 046-080-016. The use would not result in any impacts to the existing environment, as the use will not create significant new noise, and there are no scenic vista points or designated scenic roadways in the area that would be affected. As conditioned, potential impacts associated with the approved use would be addressed. Subject to the issuance of a Conditional Use Permit by the Planning Commission, and subject to the Conditions of Approval for the project, uses of the site would remain consistent with the intent of the General Plan designation and zoning district. As such, the project will not be detrimental to the health, safety or general welfare of the project area.*

2. The proposed use will not be detrimental or injurious to property and improvements in the neighborhood of the proposed use: *The proposed use would be compatible with the surrounding land uses and would not jeopardize or be detrimental to the health, safety or general welfare of person residing or working in the neighborhood as permit approval would allow for the use of the existing structures on site in a manner permitted by the City Municipal Code and does not include any requests for additional construction or development. The use would not result in any impacts to the existing environment, will not create significant new noise, and there are no scenic vista points or designated scenic roadways in the area that would be affected. As conditioned, potential impacts associated with the approved use would be addressed. Subject to the issuance of a Conditional Use Permit by the Planning Commission, and subject to the Conditions of Approval for the project, uses of the site would remain consistent with the intent of the General Plan designation and zone district. As such, the project will not be detrimental to the health, safety or general welfare of the project area.*
3. The proposed use will not be detrimental or injurious to the general welfare of the city: *The proposed use is permitted with an approved Conditional Use Permit as established by Orland Municipal Code (OMC) and the request has been processed consistent with the provisions of Section 17.20.040.C and Chapter 17.80 of the OMC. The proposed use would not jeopardize or be detrimental to the health, safety or general welfare of persons residing or working in the neighborhood as the approval of this request would allow for specific zoning to be assigned to parcel: 046-080-016. The proposed use is compatible with the surrounding environment as the project site is located in an area of predominantly rural single-family residential uses on large lots, the facility is an existing facility that has been in continual operation and use for well over twenty years, and, the existing church will remain a neighborhood church for residents of the city. As conditioned, the use would not result in any adverse impacts to the existing environment, as the use will not create new noise, and there are no scenic vista points or designated scenic roadways in the area that would be affected. The proposed use would not result in the use of hazardous substances or create a hazardous condition on the site. As such, the project will not be detrimental to the health, safety, or general welfare of the city.*
4. The proposed use will be consistent with the policies, standards and land use designations of the general plan and any applicable specific plan: *The City of Orland Municipal Code allows for specific zoning to be applied to a property and or allows for the approval of certain specified uses of land on properties zoned R-1 upon the approval of a Conditional Use Permit by the Planning Commission or City Council. With the issuance of a Conditional Use Permit, the project would be consistent with the city's codes and standards.*
5. The project will not have a significant or unmitigable impact on the physical environment. *The proposed project meets the criteria for the use of the Common-Sense Exemption (15061.B) also known as the General Rule, pursuant to the State CEQA guidelines and will not have a significant impact on the physical environment. The proposed project will have impact on the physical environment as the project only involves the annexation of land into the City of Orland, the assignment of City zoning and the approval of a Conditional Use Permit. The proposed project does not propose any development on the parcel or approve any parcel disturbance activities.*

CUP#2023-03: 125 Modoc Street/ APN 046-080-016
Modoc Street Annexation / Church of Jesus Christ of Latter-Day Saints (LDS)
City of Orland City Council Meeting – February 6, 2024
 Page | 1

CONDITIONS OF APPROVAL
CONDITIONAL USE PERMIT #2023-03, Church of Jesus Christ of Latter-Day Saints (LDS)

Assessor's Parcel Numbers: 046-080-016

Project location: 125 Modoc Street, Orland, Glenn County, CA 95963

Zoning: "R-1" (Residential One-Family)

General Plan Land Use Designation: "R-L" (Low-Density Residential).

Conditional Use Permit #2023-02 – Church of Jesus Christ of Latter-Day Saints (Landowner): A Conditional Use Permit to allow for the continued use of an existing parcel as a "Church" as defined by the Orland Municipal Code, and, as is currently utilize by the Church, upon the annexation of the site into the City of Orland. The proposed Conditional Use Permit is applicable to an existing parcel of land proposed to be zoned with the City of Orland *R-1, One Family Residential* zoning district upon its annexation into the municipal city limits of the City of Orland. The affected parcel is located on the east side of Modoc Street in an area designated with the R-L (*Low-Density Residential*) land use Classification of the City of Orland General Plan. Pursuant to OMC Sections 17.20.040(C), the Planning Commission or City Council, as appropriate, may issue a Conditional Use Permit, as defined in the Orland Municipal Code Chapters 17.80, for the use of a parcel of land as a "Church" within the R-1 zoning district, following the site-specific conditions of approval.

General Conditions of Approval:

1. The applicant shall file a Declaration of Acceptance of the following conditions by submitting a signed copy of the conditions to the Planning Department within ten (10) days of Planning Commission approval.
2. Failure to comply with the conditions specified herein as the basis for approval of application and issuance of permit constitutes cause for the revocation of said permit. Unless otherwise provided for in a special condition to this Use Permit, all conditions must be completed prior to or concurrently with the establishment of the granted use.
3. The use granted by this permit shall be established within one (1) year of the date of approval or the permit shall become null and void.
4. The applicant shall submit a check or money order in the amount of **\$100.00 made payable to the City of Orland** for the preparation of the Notice of Exemption from CEQA within five (5) days of the date of approval.
5. The applicant shall submit a check or money order in the amount of **\$50.00 made payable to the Glenn County Recorder's Office** for the fee to record the Notice of Exemption from CEQA within five (5) days of the date of approval.
6. Neither the applicant, or any agent nor representative of the applicant shall intentionally omit or misrepresent any material fact in connection with the application. Any alleged material misrepresentation shall constitute grounds for the City of Orland to commence a revocation hearing and constitute grounds to revoke the permit.
7. Minor changes to the approved use may be approved by the City Planner upon receipt of a substantiated written request by the applicant, or their respective designee. Prior to such approval, verification shall be made by each Department that the modification is consistent with the application, fees paid, and environmental determination as conditionally approved. Changes deemed to be major or significant in nature shall require a formal application for amendment by public hearing before the City Council.

- 8. The project applicant and/or contractor shall obtain all necessary business licenses and permits from the City and pay all appropriate fees for any required utilities modification, construction, and connection work associated with the project. Project shall also obtain permits all necessary and required building permits from the City of Orland Building Department and pay all appropriate fees for construction work to be undertaken as a result of this approval.
- 9. The Use Permit is only approving the assignment of parcel specific zoning one parcel of land identified as Glenn County Assessor's parcel number 046-080-016, as requested on CUP application #2023-02. The approved use shall not be expanded or modified beyond the approvals detailed in this document.
- 10. If changes are requested to the plan or the Conditions of Approval, a Conditional Use Permit Amendment shall be required, with all applicable fees, and approved by the Planning Commission prior to implementing the changes.
- 11. No changes shall be made to any approved plan(s), which would alter the character of the site plan or the use of the property, without prior approval of the City Planner and City Engineer.
- 12. If changes are requested to the site plan, use of the building/space, or the Conditions of Approval, a Conditional Use Permit Amendment shall be required, with all applicable fees, and approved by the City Council, prior to implementing the changes.
- 13. No exterior storage of any materials, equipment, or vehicles is permitted in such a manner as to constitute a nuisance violation of the Orland Municipal Code.

Use/Site Specific Conditions of Approval:

- 14. The landowner shall adhere to the standards and conditions of OMC Chapter 17.20 and the standards and requirements of the OMC for any future development activity on the site.
- 15. The landowner shall adhere to all standards, conditions and procedures of the Orland Municipal Code (OMC) related to noise, lighting, trash and debris, animal keeping for the proposed use that is the subject of this Use Permit.

Statement of Acknowledgement:

I have reviewed the Conditions of Approval associated with the approval of CUP#2023-03 and acknowledge and consent to the Conditions as presented.

Signed,

Church of Jesus Christ of Latter-Day Saints, (Landowner)

Date

To: ■ Office of Planning and Research
PO Box 3044, 1400 Tenth Street, Room 212
Sacramento, CA 95812-3044

From: (Public Agency) City of Orland
815 Fourth Street
Orland, CA 95963
(Address)

■ County Clerk
County of Glenn
526 West Sycamore Street
Willows, CA 95988

Project Title: Annexation ANNEX#2023-01 – A request to annex a parcel of land identified as Glenn County Assessor’s Parcel Number 046-080-016 into the city limits of the City of Orland.
Prezone PZ#2023-01 – A request to prezone a parcel of land identified as Glenn County APN# 046-080-016 with the “R-1” (Residential One-Family) zoning district of the City of Orland.
Conditional Use Permit CUP#2023-03 – A request to approve a Conditional Use Permit to permit an existing church, located on the parcel of land identified as Glenn County Assessor’s parcel number 046-080-016, within the R-1, One-Family Residential zoning district.

Project Location - Specific:

125 Modoc Street in Orland, Glenn County, CA 95963. APN 046-080-016

Project Location – City: Orland Project Location – County: Glenn

Description of Nature, Purpose, and Beneficiaries of Project: A request for the annexation of an existing parcel of land into the corporate limits of the City of Orland, the assignment of City of Orland zoning (prezoning) to the parcel identified as Glenn County Assessor’s parcel number (APN) 046-080-016. The request also includes the approval of a Conditional Use Permit to permit the continued use of an existing Church on the parcel. The primary beneficiary of the project will be the project applicant.

Name of Public Agency Approving Project:

City of Orland

Name of Person or Agency Carrying Out Project:

Church of Jesus Christ of Latter-Day Saints (LDS) / City of Orland

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
Categorical Exemption. State type and section number: §15301 Existing Facilities; 15319 Annexation of Existing facilities and Lots for Exempt Facilities
Statutory Exemptions. State code number:

Reasons why project is exempt:

The City Council of the City of Orland has determined that this project is exempt from CEQA as it can be seen with certainty that the proposed revisions to the City of Orland Municipal Code would not have a significant effect on the environment. Therefore, the project is exempt pursuant to CEQA Guidelines Section 15061.B.

Lead Agency

Contact Person: Scott Friend, AICP Area Code/Telephone/Extension: (530) 865-1608

Signature: Date: Title: City Clerk

■ Signed by Lead Agency

Date received for filing at OPR: N/A

Attachment E

**CITY OF ORLAND
 PLANNING COMMISSION RESOLUTION PC 2023-__
 A RESOLUTION OF THE PLANNING COMMISSION RECOMMENDING TO THE CITY
 COUNCIL TO INITIATE PROCEEDINGS TO ANNEX CERTAIN REAL PROPERTY
 CURRENTLY LOCATED WITHIN THE UNINCORPORATED TERRITORY OF GLENN
 COUNTY AND WITHIN THE CITY OF ORLAND PLANNING AREA AND SPHERE OF
 INFLUENCE AND DESCRIBED AS 125 MODOC STREET AND FURTHER IDENTIFIED AS
 GLENN COUNTY ASSESSOR’S PARCEL NUMBER 046-080-016, AND, FURTHER
 RECOMMENDING ADOPTION OF CITY OF ORLAND R-1, RESIDENTIAL ONE FAMILY
 ZONING ON THE PARCEL AND APPROVAL OF CONDITIONAL USE PERMIT #2023-03 TO
 PERMIT THE CONTIUED USE OF THE EXISTING CHURCH OF THE PARCEL.
 APPLICATION NUMBER(S): ANX #2023-01, PZ #2023-01, & CUP #2023-03**

WHEREAS, the City of Orland has received an application submitted by The Church of Jesus Christ of Latter-Day Saints (LDS) for annexation of territory into the City limits and an action to initiate proceedings pursuant to the Cortese-Knox Local Government Reorganization Act of 2000, commencing with Section 56000 of the California Government Code; and

WHEREAS, the boundaries of the territory to be annexed are described as Glenn County Assessor Parcel Number 046-080-016; and

WHEREAS, the City of Orland proposes to concurrently assign City of Orland zoning to the parcel via the rezoning process with the *R-1, Residential One-Family* zoning district; and

WHEREAS, the parcel is 5.76 acres and bordered by property within the City on the south and east; and

WHEREAS, the rezoning of the property to *R-1* would create consistency between the existing and approved residential developments to the south, east, and southwest; and

WHEREAS, the applicant, acting on behalf of the Church of Jesus Christ of Latter-Day Saints (Landowner), has requested a Conditional Use Permit (CUP) to allow for the approval of a ‘Church’ pursuant to OMC Chapter 17.20.040(C); and

WHEREAS, the Orland City Council certifies that it consents to waiver of the conducting authority proceedings by the Local Agency Formation Commission (LAFCo) of Glenn County, pursuant to Section 56837 of the Government Code.

WHEREAS, the Planning Commission held a duly noticed public hearing to accept public comments and to review and consider the application on December 21st, 2023; and

WHEREAS, the Planning Commission deliberated on the proposed request and has determined that, subject to approval of the Conditional Use Permit and the project Conditions of Approval, the request is consistent with the Orland General Plan and the requirements of Orland Zoning Code; and

WHEREAS, the Planning Commission has determined the project is Categorical Exempt from review under the California Environmental Quality Act (CEQA) pursuant to Sections 15301

and 15319 of the State CEQA guidelines further described as the ‘Existing Facilities’ and ‘Annexations of existing facilities and lots for exempt facilities’ Exemptions; and

WHEREAS, the Planning Commission, in a staff report dated December 21, 2023, recommends to the City Council approving the following actions and making findings with respect to the following requests:

Prezoning:

- 1. The prezoning application generally meets the application and submittal requirements contained in Title 17 ZONING, Section 17.12.060; the property shall be prezoned prior to annexation. Prezoning will be accomplished in the same manner as zoning within the City.
- 2. The proposed prezoning to R-1 (Residential One-Family) zoning district is consistent with the City of Orland General Plan and is within the City of Orland Sphere of Influence.
- 3. The proposed prezoning is compatible with the existing use of adjacent properties in the vicinity and with the City’s long-term, intended use of adjacent properties, as reflected in the General Plan Land Use Diagram.
- 4. The proposed prezoning of the property to R-1 would create consistency between the current use which occurs onsite (Church) of which is permitted with a Conditional Use Permit consistent with OMC Section 17.20.040(C).
- 5. The proposed prezoning to R-1 (Residential One-Family) zoning district will not be detrimental to the public health, safety, or welfare of the City.

Conditional Use Permit:

- 1. The proposal will not be detrimental to the health, safety and general welfare of persons residing or working in the neighborhood of the proposed use.
- 2. The proposed use will not be detrimental or injurious to property and improvements in the neighborhood of the proposed use.
- 3. The proposed use will not be detrimental or injurious to the general welfare of the city.
- 4. The proposed use will be consistent with the policies, standards and any use designations of the general plan, any applicable specific plan and the R-1, Residential One-Family zoning district upon the issuance of the Permit.

Initiation of Proceedings for Annexation:

- 1. The proposed annexation to the City of Orland of the territory described as Glenn County Assessor Parcel Number 046-080-016 is located within the same county as the City; the territory is contiguous to the City at the time of the initiation of the proposed annexation application; the territory is located within one County, Glenn, and is consisting of one (1) singular parcel of land, as required by Section 56741 of the California Government Code.

- 2. The proposed annexation would not result in unincorporated territory being completely surrounded by the City of Orland or by the City on one or more sides and the Pacific Ocean on the remaining sides.
- 3. The proposed annexation territory is not within a farmland security zone or subject to a Williamson Act contract (Sections 51296 and 56752 Ca. Govt. Code) that would require facilities or services.

NOW, THEREFORE, BE IT RESOLVED, that the Planning Commission of the City of Orland does hereby recommend to the Orland City Council approval of the rezoning and intent to annex of one (1) parcel (APN 046-080-016), and Conditional Use Permit #2023-02, subject to the Conditions of Approval.

The foregoing Resolution was adopted by the Planning Commission on the 21st day of December 2023 by the following vote:

- AYES: Commission Members:
- NOES: Commission Members:
- ABSENT: Commission Members:
- ABSTAIN: Commission Members:

 Stephen Nordbye, Chairman

ATTEST:

 Jennifer T. Schmitke, City Clerk / Clerk of the Planning Commission



CITY OF ORLAND STAFF REPORT
MEETING DATE: February 6, 2024

TO: Honorable Mayor and Council

FROM: Pete Carr, City Manager/Finance Director

SUBJECT: **Mid-year Budget Review** (Discussion/Action)

BACKGROUND:

The 2023-24 fiscal year budget was adopted in June 2023 and became effective July 1, 2023. Due to the normal seasonality and limited predictability of some revenue sources and expense categories, as well as uncertain and deferred State allocations of certain tax revenues, it is expected that not all budget categories will be at the ideal 50% at the fiscal year mid-point. Several necessary assumptions and projections are included in the analysis.

This review is intended to summarize our position so far this fiscal year compared to budget, and to provide an opportunity to make course corrections if needed. This discussion will include the General Fund, Measure A and two major utility funds. This is also an opportunity to reconcile outstanding project funds.

ANALYSIS:

General Fund Revenues and Expenditures

General Fund revenues overall are below budget plan by 8%.

- Property tax is on track to meet budget or exceed by up to 3%
- Sales tax is lagging by 12% (\$160k) although Q3 was better than Q2 and Q4 is likely positive.
- Statewide, sales tax revenue is down 2.8% from last year. The nature of Orland's dominant sales tax producing businesses resulted in a more pronounced downturn.
- Building Dept revenue is way down with reduced residential building activity.

General Fund expenditures overall are about even with budget at this point.

- This includes a Council-approved post-budget expenditure of \$45,000 for grant writing, and a reimbursable \$25,000 in Public Health library materials support. Outstanding invoicing of partnership agencies accounts for a portion of the receivables.
- Police Dept operations comprise 40% of the General Fund expenses and are running 8% below budgeted expenditure.

ARPA Funds are being tracked separately and will be reported at fiscal year-end. All expected revenue was received at once and expenditures are occurring as authorized by Council.

General Fund Bottom Line

With \$2.8M in ½ yr revenues against \$3.1M in ½ yr expenditures, the net of revenue vs expenditure at mid-point in the year is negative by nearly \$309k, typically suggesting the need to look for ways to increase revenue, decrease expenditures, or accept the impact on reserves. However, staff analysis of anticipated actual revenue, given the many seasonal and economic variables, is closer to budget, not more than \$26k below target (< -1%). Total revenue vs expenditure at fiscal year-end would be -\$166k. This is the first time in many years that the General Fund budget has not been positive at mid-year. Wild cards: Maverik net revenue impact, potential general economic improvement.

Measure A Public Safety Revenue and Expenditures

Measure A is its own separate fund with its own annual report to the community. Being 100% dependent on sales taxable retail commerce, Measure A is tracking similarly to General Fund for revenue at 7% (\$78k) below budget target. Measure A expenditures as of 31 December were 48% (\$471k) below budget. Measure A is significantly affected by the timing of planned equipment purchases for the 12-mo fiscal year, and year-end allocation to future equipment and facility reserves. Public Safety department heads reviewed their budgets as part of this analysis and feel that previously planned expenditures are still needed, and we will end up close to budget for the fiscal year.

Water and Sewer Utility Enterprise Funds

- Water Fund ½-yr revenues of \$1.13M are covering water system and storm drainage operating ½-yr expenditures of \$.92M while strengthening a fund balance as expected to accomplish planned necessary capital projects (net positive \$207k). Revenue so far this fiscal year is 12% better than planned budget, expenditures 4% under budget – very similar to last year. More than half of annual revenue is typically realized in the first half of the fiscal year (July-November) due to outdoor irrigation during the hot weather of June-September being billed August-November. Rate adjustments are normally effective in January.
- Similarly, the Sewer Fund is covering operational costs – although not by a wide margin -- and building slowly to meet the needs of planned capital improvements. Revenue of \$687k compares favorably to expenditures of \$657k (net positive \$30k). This fund operates more consistently on a seasonal basis than the Water Fund, with revenue steady but expenses slightly higher in the winter.

Reconciling of Outstanding Project Fund Balances

It is more than rare for any substantial project – especially grant-funded projects – to be estimated, bid, funded, executed, invoiced and reimbursed in perfect balance. Normally, project scope changes, actual costs of construction and expected City match leave a residual that is the City's responsibility. Positive or negative balances in closed project funds are applied to primary funds when the projects are closed out.

Our internal audit of closed project accounts suggests a deferred reconciliation of seven projects that should be accounted for at this time. Even so, another dozen open accounts for active projects, each with its own purpose, funding source[s], timeframe, and budget vs actual, will generate a need for continued reconciliation. Staff suggests this become a regular part of the mid-year review process.

This proposed reconciliation requires the following summarized transfers:

<u>Project</u>	<u>Account Balance</u>	<u>Transfer From</u>	<u>Transfer To</u>
Tehama Street	- \$216,321	Fund 25	DIF – Transportation Fund 35
Sixth Street	- \$ 76,858	Fund 37	DIF – Transportation Fund 35
Streetscapes Plan	- \$ 30,714	Fund 95	General Fund 00
BCSS Police Grant	+ \$ 5,933	Fund 68	General Fund 00
USDA Police Grant	+ \$ 2,763	Fund 87	General Fund 00
OTS STEP Grant	+ \$ 6,838	Fund 94	General Fund 00
USDA Park Meters	+ \$ 51,105	Fund 70	Water Fund 26

Net impact on DIF Fund: - \$293,179
Net impact on General Fund: - \$ 15,180
Net impact on Water Fund: + \$ 51,105

Attachments (3):

- Mid-year General Fund and Measure A Revenue Summary
- Mid-year General Fund and Measure A Expenditure Summary
- Mid-year Utility Funds (Water and Sewer) Summary

RECOMMENDATIONS:

Approve fund balance transfers as outlined.

Direct staff to continue services and projects for the balance of this fiscal year as previously authorized.

Fiscal Impact of Recommendation: No change to current fiscal year budget.

City of Orland
2023-2024
 Mid Fiscal Year Budget Review -- General Fund Revenues
 For the Six Months Ended December 31, 2023

Revenue Source	2022-2023 Full Year Actual Unaudited	2023-2024 Original Budget	Six Months Ended 12/31/2023	Percent of Budget
Taxes				
Property, Estimated, Received in January	\$2,068,493	\$2,050,000	\$1,025,000	50.00%
Sales, General, SIX Payments	2,409,389	2,603,000	1,140,948	43.83%
Public Safety Augmentation	33,221	31,000	5,849	18.87%
Real Property Transfer Tax			16,683	
Business Licenses	31,441	27,000	13,894	51.46%
Franchise Fees	285,418	240,000	102,366	42.65%
Transient Occupancy Tax	85,802	90,000	39,885	44.32%
Investment Income, Estimated allocated at year end	9,144	10,000	19,200	192.00%
Rents and Royalties	48,855	54,100	27,055	50.01%
Inter Governmental				
SLESF, Public Safety, Estimated	165,271	170,000	85,000	50.00%
Library Subsidy, County	94,500	95,000	25,000	26.32%
Library Subsidy, Willows	94,029	92,000	25,764	28.00%
Fire Chief Allocation/Fleet Maint Reimb	156,195	62,000	0	0.00%
Other Reimbursements	30,311	6,000		0.00%
Charges for Services				
Building Permits, Zoninf and Related Charges	323,483	210,000	95,864	45.65%
Library Fees	1,029	1,000	197	
Police Fees/Reimbursements	5,735		2,655	
Recreation, Park & Swim Programs	145,417	135,000	70,028	51.87%
CREBS	7,178	7,500		0.00%
Other Revenues	83,876	57,500	5,573	9.69%
Administrative Allocation to Enterprise Funds	241,630	230,000	113,815	49.48%
TOTALS	<u>\$6,320,417</u>	<u>\$6,171,100</u>	<u>\$2,814,776</u>	<u>45.61%</u>
 MEASURE A, not Included in above:				
Sales Tax, Measure A	1,356,449	1,500,000	671,519	44.77%
Investment Income, Estimated allocated at year end	14,833	0	25,000	
Totals	<u>\$1,371,282</u>	<u>\$1,500,000</u>	<u>\$696,519</u>	<u>46.43%</u>

**City of Orland
2022-2023**

Mid Year Budget Review -- General Fund Budgeted Departments/Measure A Expenditures
For the Six Months Ended December 31, 2023

Acct Number & Departments	2022-2023 Full Year Budget	2023-2024 Full Year Budget	Six Months Ended 12/31/2023	Percent of Budget
Administrative Departments				
5010 City Council	\$52,200	\$73,450	\$63,186	86%
5050 City Manager	350,355	437,772	186,373	43%
5020 City Clerk	65,014	71,483	17,593	25%
5030 City Finance/Utility Administrative	357,551	258,732	117,012	45%
5040 City Attorney	50,000	52,400	21,000	40%
5060 City Planning	151,700	173,700	142,412	82%
5070 Building Inspection	191,694	191,460	88,243	46%
5160 City Engineer	27,000	28,500	9,350	33%
General Fund Operational Departments				
5080/5110 City Police	2,473,434	2,543,880	1,174,778	46%
5120 City Fire Department	293,449	295,840	136,217	46%
5200-5242 City Library	598,142	658,434	365,551	56%
5260 City Recreation/ Pool	329,707	329,595	253,284	77%
General Fund Maintenance -- Public Works				
5090/5150/5170/ City Street Maintenance	139,653	412,712	197,450	48%
5250 City Park Maintenance	305,721	274,588	170,671	62%
5180-5183 City Fleet Maintenance	189,387	191,604	73,674	38%
5190 City Facilities Maintenance	101,239	212,824	106,799	50%
Totals	\$5,676,246	\$6,206,974	\$3,123,593	50%
MEASURE A, NOT Included in Above:	<u>1,211,396</u>	<u>1,590,000</u>	<u>339,868</u>	<u>21%</u>

City of Orland
2023-2024
 Mid Year Budget Review -Enterprise Funds
 For the Six Months Ended December 31, 2023

	2022-2023 Full Year Actual Unaudited	2023-2024 Original Budget	Six Months Ended 12/31/2023	Percent of Budget
<u>Water Enterprise, Fund 26</u>				
<u>Revenues:</u>				
Service Fees	1,822,281	1,960,000	1,051,265	54%
Line Ft Charges, Capacity and Hookup	4,946	35,000	24,731	100%
Investment interest and Other	78,038	35,000	55,000	157%
Total Revenues	1,905,265	2,030,000	1,130,996	56%
<u>Expenses (summarized):</u>				
Salaries and Benefits	476,198	522,695	233,802	45%
Utilities	111,989	125,000	64,272	51%
Admin. Allocation	145,230	145,230	72,615	50%
Capital/Debt Service, Estimated Adjusted at year end.	329,129	687,394	345,000	50%
All Other	502,731	453,855	209,445	46%
Total Expenses, Excludes Depreciation	1,565,277	1,934,174	925,134	48%
<i>Net</i>	339,988	95,826	205,862	
<u>Sewer Enterprise, Fund 27</u>				
<u>Revenues:</u>				
Service Fees	1,305,567	1,346,000	675,212	50%
Line Ft Charges, Capacity and Hookup	-	8,000	-	
Investment interest and Other	24,800	15,000	11,900	79%
Total Revenues	1,330,367	1,369,000	687,112	50%
<u>Expenses (summarized):</u>				
Salaries and Benefits	393,126	436,401	175,591	40%
Utilities	10,742	16,000	1,623	10%
Admin. Allocation	82,400	82,400	41,200	50%
Capital/Debt Service, Estimated Adjusted at year end.	467,761	479,451	240,000	50%
All Other	286,331	360,955	193,675	54%
Total Expenses, Excludes Depreciation	1,240,360	1,375,207	652,089	47%
<i>Net</i>	90,007	(6,207)	35,023	

No adjustments made for year end accruals or reversals



CITY OF ORLAND STAFF REPORT
MEETING DATE: February 6, 2024

TO: Honorable Mayor and City Council Members

FROM: Pete Carr, City Manager

SUBJECT: **Consider Local Transactions Tax for Specific Local Purposes**
(Discussion/Direction)

BACKGROUND:

Background information was provided in the October 3, 2023 agenda item staff report, along with references to additional outside resources on the topic and examples of what amount of revenue would likely be raised with a half-cent sales tax.

In that meeting, City Staff briefed the Council on the half-cent 2016 Measure A local transactions and use tax, commonly known as Measure A Public Safety Sales Tax, including its intent, use and established accountability. Staff suggested that an additional half-cent could be structured as ¼ cent dedicated to enhanced street maintenance; the other ¼ cent for ambulance, library and recreation services. i.e.:

Measure B “R Tax” for road maintenance – special tax requiring 2/3 voter support

Measure C “RRR Tax” -- general tax with intended priority for rescue, reading & recreation, 50%+1

Councilmembers discussed the outstanding need to increase funding for EMS (emergency medical services) and street repairs, concerns about taxes generally, and the need for Council to be unified on a decision on this matter. The library director cautioned that library and recreation services may seem like lower priorities because they have been running smoothly lately, but the additional revenue would be a safeguard for the future. Three members of the public spoke, all expressing support for the local tax proposal.

Everyone acknowledged that educating the public would be key to any tax measure proposal’s success. While the City cannot utilize City revenues to *campaign* for any ballot item, the City is able to publish educational information, as we did with success in 2016.

ANALYSIS:

A decision on the matter should be made this month, or at the latest in early March, in order to properly prepare for the November election. Staff seeks direction from Council as to whether additional information is desired. A decision to move forward would be by resolution, which could be prepared for consideration February 20.

RECOMMENDATION: Direct Staff.

FISCAL IMPACT OF RECOMMENDATION: None at this time.



CITY OF ORLAND STAFF REPORT
MEETING DATE: February 6, 2024

TO: Honorable Mayor and City Council

FROM: Greg Einhorn, City Attorney

SUBJECT: **Council Member Compensation: Follow-up**

As a follow-up to the council member compensation discussion on August 15, 2023, the amendments to Government Code § 36516, allowing for the first city council member compensation increases in nearly four decades, are now in effect. The changes addressed the issue of stagnant compensation for city council members in general law cities, as council member compensation had remained fixed since 1984.

The amendments provide cities such as Orland with the option to adjust council member compensation to account for inflation and support diversity on the City Council, as increased compensation can help individuals from across different income levels receive sufficient income for their service.

For Orland, the maximum amount increased from \$300 to \$950 per month.

The amendments also allow council member salaries to be increased beyond the specified maximum. The increases shall not exceed the greater of the following two conditions:

5% for each calendar year from the operative date of the last salary adjustment.

California Consumer Price Index. The inflation-based increase is capped at 10% for each calendar year.

The amendments require the city council to consider the adoption of an ordinance to increase council member compensation in open session during at least two regular meetings. The proposed ordinance, including findings justifying the need for increased compensation, must be presented at the first meeting. The adoption of the ordinance can take place at the second meeting, which must be held at least seven days after the first meeting. (There is normally a five-day waiting period between the introduction and adoption of an ordinance.)

Pursuant to Government Code section 36516.5, any council salary increase takes effect only when at least one member of the council commences a new term.