



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, March 05, 2024 at 6:30 PM
Carnegie Center, 912 Third Street and Via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Chris Dobbs, Mayor | Mathew Romano, Vice-Mayor

Bruce T. Roundy | Jeffrey A. Tolley | John McDermott

City Manager: Peter R. Carr **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/83808662258>

Webinar ID: 838 0866 2258 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER - 6:00 PM
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

4. CLOSED SESSION

A. Public Comments: The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.

B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: 824 4th Street, Orland CA; APN: 040-212-009-000
Agency Negotiator: Peter R. Carr
Negotiating Party: Manuel Quezada
Under Negotiation: Price and Terms of Payment

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section: 54957

Position: City Manager

5. RECONVENE TO REGULAR SESSION - 6:30 P.M.

6. REPORT FROM CLOSED SESSION

(If the Closed Session is not completed before 6:30 P.M., it will resume immediately following the Regular Session.)

7. PROCLAMATION

A. Recognizing March 2024 as Volunteer Firefighter Month (Pg.3)

8. CONSENT CALENDAR

A. Warrant List (Payable Obligations) (Pg.4)

B. Approve City Council Minutes for February 20, 2024 (Pg.10)

C. Receive and File Arts Commission Minutes from January 17, 2024 (Pg.15)

D. Butte College Internship Agreement (Pg.17)

9. ADMINISTRATIVE BUSINESS

A. SS4A Grant Application Scope: Complete Streets (Discussion Action) - Pete Carr, City Manager (15 min) (Pg.24)

B. Consideration of Fireworks Show or Alternative (Discussion/Direction) - Pete Carr, City Manager (15 min) (Pg.25)

C. Stipends for Commission Members (Discussion/Direction) - Pete Carr, City Manager (15 min) (Pg.31)

D. City Visioning Process (Discussion/Direction) - Pete Carr, City Manager (40 min) (Pg.32)

10. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct your comments to the Mayor or Vice Mayor. (Public Comments will be limited to three minutes).

11. CITY COUNCIL COMMUNICATIONS AND REPORTS

12. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on March 1, 2024.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



**PROCLAMATION
RECOGNIZING MARCH 2024 AS
VOLUNTEER FIREFIGHTER MONTH**

Whereas, the men and women who serve in our Orland Volunteer Fire Department are an invaluable resource deserving of recognition for their vital contributions; and

Whereas, throughout our community, the spirit of local responsibility and desire to help those in need has been distinguished by the ready willingness of neighbors to join together and help one another; and

Whereas, the tradition of voluntary community service in Orland is as important today as it was in any other time in history; and

Whereas, Orland’s volunteer firefighters carry on this tradition of citizen response for the common good. Like their forefathers of our early years, these volunteers are ready to respond on short notice to help fellow citizens in need. Volunteer firefighters protect our lives, our families, and the economic life of our communities from the threat of destructive fire, often at great personal sacrifice. These volunteers are more than firefighters; in the Orland area, they respond to a wide range of natural and manmade emergencies as well as medical aid; and

Whereas, these trained and organized volunteers, our neighbors, are local heroes. It is fitting and proper that the City Council should recognize the vital contributions of the men and women who serve in our volunteer fire departments; and

Now, therefore, the City Council hereby proclaims March 2024 as “Volunteer Firefighter Recognition Month” in the City of Orland and calls upon all citizens to join in recognition programs and supportive activities throughout the month to recognize and honor the invaluable contributions of our volunteer firefighters.

Chris Dobbs, Mayor
March 5, 2024



CITY COUNCIL

Chris Dobbs, Mayor
Mathew Romano, Vice-Mayor
Bruce T. Roundy
Jeffrey A. Tolley
John McDermott

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY MANAGER

Peter R. Carr

WARRANT LIST

March 5, 2024

Warrant	2/29/2024	\$	107,561.32
Payroll Compensation #4	2/22/2024	\$	144,951.14
		\$	<u>252,512.46</u>

APPROVED BY

Mayor, Chris Dobbs

Vice-Mayor, Mathew Romano

Councilmember, Jeffrey A. Tolley

Councilmember, John McDermott

Councilmember, Bruce T. Roundy

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
058511	02/28/24	CAL31	CALIFORNIA PEACE OFFICER'	-150.00	412630u	Ck# 058511 Reversed
058557	02/21/24	PGE00	PG&E	-2.01 -118.47 -88.86 -3000.00 -43067.47	01082024u 01182024u 01222024u 8266859-1u JAN292024u	Ck# 058557 Reversed Ck# 058557 Reversed Ck# 058557 Reversed Ck# 058557 Reversed Ck# 058557 Reversed
			Check Total.....:	-46276.81		
058661	02/27/24	PGE00	PG&E	18244.66	2/21/24H	MULTI-DEPTS/UTILITY USAGE
058662	02/27/24	PGE00	PG&E	43276.81	FEB212024H	MUTI-DEPTS/UTILITY USAGE
058663	02/27/24	PGE00	PG&E	3000.00	02212024H	FD/MEASURE A-ENGINEERING ADV FOR TRNING FACILITY
058664	02/29/24	ABD00	ADVANCED DOCUMENT CONCEPT	213.00	INV121400	CITYHALL/POSTAGE MACHINE INK CARTRIDGES
058665	02/29/24	AIR01	Airgas-USA, LLC	395.28	28990	FD/MEASURE A-MEDICAL OXYGEN
058666	02/29/24	ALT02	Alternative Energy System	24534.38	15511	LABOR COST-REMOVAL AND RE-INSTALL SOLAR
058667	02/29/24	AND06	EDGAR ANDRADE	45.00 100.00	GYM3-2024 MARCH2024	PD/GYM REIMBURSEMENT MEASURE A UNIFORMS
			Check Total.....:	145.00		
058668	02/29/24	ATT05	A T & T	149.68	34211	FD/MEASURE A-PHONES
058669	02/29/24	ATT06	A T & T	58.63 29.38 83.50	2102023 02122024 FEB12,24	PW/HL LIFT STATION - 470 PW/WH LIFT STATION - 843 PW/AIRPORT LIFTSTATION - 906
			Check Total.....:	171.51		
058670	02/29/24	ATT07	A T & T	31.57	02072024	PW/SHOP
058671	02/29/24	BID02	REMY BIDSTRUP	275.00	MARCH2024	AC/SOCIAL MEDIA MARKETING MARCH 2024
058672	02/29/24	BRA05	BRANDEN'S PLUMBING & ROOT	379.00	1258	PW/SEWER-DRAIN LINE CLEANING
058673	02/29/24	CAS09	VINCENT CASTANEDA	100.00	MAR2024	AC/EVENT SET UP
058674	02/29/24	CES00	Kyle Cessna	100.00	MARCH2024	MEASURE A UNIFORMS
058675	02/29/24	CES01	Kyle Cessna	150.00 135.34 165.28	02172024 02262024 02282024	PD/PER DIEM TRNING FOLSOM CA MAR 20-22,2024 PD/MILEAGE REIMB.TRNING FOLSOM CA FEB 22-24,2024 PD/MILEAGE REIMB.& LUNCH, TRNING SACRAMENTO2/27/24
			Check Total.....:	450.62		
058676	02/29/24	CHA01	Justin Chaney	100.00	MARCH2024	FD/MEASURE A-UNIFORM MARCH 2024
058677	02/29/24	CLE05	JUDY CLEVER	150.00	MARCH2024	AC/CLEAING & MAINTENANCE OF GALLERY
058678	02/29/24	COR04	CORBIN WILLITS SYSTEMS	559.17	00C402151	MULTI-DEPTS/MONTHLY SOFTWARE SUPPORT
058679	02/29/24	CRE00	CREATIVE COMPOSITION	281.03	27114	FD/MEASURE A-AMA FORMS
058680	02/29/24	DEM00	DEMCO	873.61	7439608	LIB/BOOK PROCESSING SUPPLIES, SIGN HOLDERS
058681	02/29/24	DOB01	CHRIS DOBBS	300.00	FEB2024	COUNCILMEMBER STIPEND FEBRUARY
058682	02/29/24	EIS00	Employers Investigative S	38.65	500810493	LIB/NEW EMPLOYEE BACKGROUND CHECK
058683	02/29/24	FAL00	FALCON LASER CRAFT LLC	35.57	1055	PARK GARDEN PLAQUE - LIBRARY
058684	02/29/24	FLO03	JOSE FLORES	100.00	MARCH2024	MEASURE A UNIFORMS
058685	02/29/24	GRA02	GRAINGER, INC.	933.09	19116,251	PW/SEWER/SHOP SUPPLIES
058686	02/29/24	GRO00	Ferguson Enterprises Inc	266.48	954,954-1	PW/WATER SUPPLIES
058687	02/29/24	HOM00	HOME DEPOT CREDIT SERVICE	930.88	02132024	PD/SERGEANT ROOM UPGRADES
058688	02/29/24	JOH02	SEAN JOHNSON	100.00	MARCH2024	MEASURE A UNIFORMS
058689	02/29/24	LAK00	LAKESHORE PARENT, LLC dba	578.47	151646011	LIB/CHILDREN'S PROGRAMS
058690	02/29/24	LIF00	Life Assist Inc.	1451.72	1407590	FD/MEASURE A-MEDICAL SUPPLIES
058691	02/29/24	LOW00	Katherine Lowery	24.00 100.00	GYM3-2024 MARCH2024	PD/GYM REIMBURSEMENT MEASURE A UNIFORMS

8. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
Check Total.....:				124.00		
058692	02/29/24	LOW01	KATHERINE LOWERY	250.45	02192024	PD/MILEAGE REIMB. TRNING SACRAMENTO FEB 12-16,2024
058693	02/29/24	MAR17	MARTINDALE, RYAN	100.00	MARCH2024	MEASURE A UNIFORMS
058694	02/29/24	MCD01	John McDermott	300.00	FEB2024	COUNCILMEMBER STIPEND FEBRUARY
058695	02/29/24	MCM00	McMaster-Carr	253.14	22401750	PW/SEWER SUPPLIES
058696	02/29/24	MIL07	MILLS, DARYL	100.00	MARCH2024	MEASURE A UNIFORMS
058697	02/29/24	MIS01	MissionSquare - 304591	1979.65	6510135	457 PLAN/304591
058698	02/29/24	NAP00	NAPA AUTO PARTS	201.68 4197.52	865373 02252024	FD/FLEET PARTS FOR 20,39 & FORKLIFT PD/PW/FD FLEET MAINT, SHOP SUPPLIES
Check Total.....:				4399.20		
058699	02/29/24	ORL12	Orland-Laurel Masonic Hal	400.00	FEB2024	AC/RENT MARCH 2024
058700	02/29/24	ORL15	Orland Saw & Mower	1005.48	53934	FD/MEASURE A-CHAINSAW FOR E37
058701	02/29/24	OVE01	Overdrive, Inc.	379.00	02323C024	LIB/EBOOKS
058702	02/29/24	PAC07	PACE ANALYTICAL SERVICES,	485.24	1168,1400	PW/LAB SERVICES
058703	02/29/24	PGE00	PG&E	9.85 114.52 115.03 3.61	2082024 02162024 02212024 FEB212024	FD/MEASURE A-ELECTRICITY FOR COLUSA ST PW/TRAFFIC CONTROL PW/CORTINA DR LIFT STATION COR ELLIS ST & JACKSON ST
Check Total.....:				243.01		
058704	02/29/24	PIN01	EDGAR PINEDO	19.50 100.00	GYM3-2024 MARCH2024	PD/GYM REIMBURSEMENT MEASURE A UNIFORMS
Check Total.....:				119.50		
058705	02/29/24	QUI02	QUILL CORP.	33.39 83.75	37009014 37253947	MULTI DEPTS/OFFICE SUPPLIES MULTI DEPT/OFFICE SUPPLIES
Check Total.....:				117.14		
058706	02/29/24	RIC06	SARA K. RICHARDSON	361.29	02272024	REFUND CUSTOMER OVERPAYMENT ON W/S BILL
058707	02/29/24	RIV02	ISRAEL RIVERA	27.50 100.00	GYM3-2024 MARCH2024	PD/GYM REIMBURSEMENT MEASURE A UNIFORMS
Check Total.....:				127.50		
058708	02/29/24	ROE02	Thomas Roenspie	100.00	MARCH2024	MEASURE A UNIFORMS
058709	02/29/24	ROM06	MATHEW ROMANO	300.00	FEB2024	COUNCILMEMBER STIPEND FEBRUARY
058710	02/29/24	ROU00	BRUCE T. ROUNDY	300.00	FEB2024	COUNCILMEMBER STIPEND FEBRUARY
058711	02/29/24	SAN11	DANIEL SANCHEZ	100.00	MARCH2024	MEASURE A UNIFORMS
058712	02/29/24	SAN12	LUCILA SANDOVAL	45.00	GYM3-2024	PD/GYM REIMBURSEMENT
058713	02/29/24	SON05	Sonsray Machinery	3098.48	S01183701	PW/EQUIPMENT MAINTENANCE
058714	02/29/24	SUT02	SUTTON, BRANDON	24.00 100.00	GYM3-2024 MARCH2024	PD/GYM REIMBURSEMENT MEASURE A UNIFORMS
Check Total.....:				124.00		
058715	02/29/24	T&S01	T AND S DVBE, INC.	7692.32	24-187	PW/STREET SUPPLIES FOR SCHOOL ZONE
058716	02/29/24	TIA00	EVERBANK, N.A.	299.87	9906770	MULTI/COPIER LEASE
058717	02/29/24	TOL04	JEFFREY TOLLEY	300.00	FEB2024	COUNCILMEMBER STIPEND FEBRUARY
058718	02/29/24	TUR01	Rae Turnbull	59.00	MAR2024	AC/WEBSITE NEWSLETTER
058719	02/29/24	VAL02	VALLEY ROCK PRODUCTS	2276.97	83311,833	PW/STREETS/WATER SUPPLIES
058720	02/29/24	VER03	Verizon Wireless	164.04 266.07 79.54	68755 956868753 956868754	FD/MEASURE A-RESPONSE SERVICE FOR CITY ENGINE PW/SCADA COMPUTER/IPADS REC/COMMUNICATION DEC 17 - JAN 16,2024
Check Total.....:				509.65		
058721	02/29/24	VLA00	RAYMOND J. VLACH	100.00	MARCH2024	MEASURE A UNIFORMS

8. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
058722	02/29/24	VON01	Ed Vonasek	214.00	03122024	PW/PER DIEM CAL LEAG OF CITIES MEETING
058723	02/29/24	WEL01	WELL INDUSTRIES INC	16582.50	02272024	DWR/PHASE 3A CONSTRUCTION - EST 3(WALKER ST WELL)
058724	02/29/24	WEL02	Wells Fargo Vendor Fin Se	148.70	502865845	BD-PLAN/COPIER LEASE
058725	02/29/24	WEX00	WEX BANK	164.75	290942REC	REC/FUEL
				1450.55	5290942FD	FD/FUEL
				4984.43	5290942PD	PD/FUEL
				4480.91	5290942PW	PW/FUEL
			Check Total.....:	11080.64		
058726	02/29/24	WIT01	Wittmeier Chevrolet	1747.22	FOCS60666	FD/MEASURE A-C20 FLEET MAINTENANCE
			Cash Account Total.....:	107561.32		
			Total Disbursements.....:	107561.32		
			Cash Account Total.....:	.00		

8. A.

Check Number	Check Date	Vendor Number	Name	Net Amount	Invoice #	Description
19274	02/23/24	EDD01	STATE OF CALIFORNIA	4068.97	C40222	STATE INCOME TAX
19275	02/23/24	ESD00	STATE OF CALIFORNIA	1565.97	C40222	SDI
19276	02/23/24	OPO00	OPOA TREASURER	674.00	C40222	OPOA DUES
19277	02/23/24	STA00	STATE DISURSEMENT UNIT	22.15	C40222	GARNISHMENTS
19278	02/23/24	TEH00	UMPQUA BANK	12045.14	C40222	FEDERAL INCOME TAX
				17638.88	1C40222	FICA
				4125.20	2C40222	MEDICARE
			Check Total.....:	33809.22		
19279	02/23/24	UPE00	UPEC, LOCAL 792	466.20	C40222	UPEC, LOCAL 792*
			Cash Account Total.....:	40606.51		
			Total Disbursements.....:	40606.51		

Warrant Number	Warrant Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14657	02/22/24	02/21/24	CAR06	CARLSON, PRESTON	02-24	08-24	116.00
14658	02/22/24	02/21/24	MAR03	MARTINS, PAULINA	02-24	08-24	247.50
14659	02/22/24	02/21/24	PER00	PEREZ, MARGARITA T	02-24	08-24	2086.39
14660	02/22/24	02/21/24	ROD02	RODRIGUEZ, ADRIANNA	02-24	08-24	84.00
14661	02/22/24	02/21/24	ROW00	ROWE, LILLIANNA	02-24	08-24	304.00
14662	02/22/24	02/21/24	STO00	STORY, ZACHARY	02-24	08-24	323.00
14663	02/22/24	02/21/24	SUA03	SUAREZ, ARMANDO RUEDA	02-24	08-24	2081.07
Z07725	02/22/24	02/21/24	ALV01	ALVA, MICAELA	02-24	08-24	2214.15
Z07726	02/22/24	02/21/24	AND00	ANDRADE, EDGAR	02-24	08-24	3855.36
Z07727	02/22/24	02/21/24	BAL01	BALDRIDGE, EDEN	02-24	08-24	214.50
Z07728	02/22/24	02/21/24	BAR02	BARBER, ZACHARY	02-24	08-24	2657.91
Z07729	02/22/24	02/21/24	BLA00	BLAKE, CHRISTINA	02-24	08-24	136.00
Z07730	02/22/24	02/21/24	BOS01	BOSE, DOMINICK	02-24	08-24	148.00
Z07731	02/22/24	02/21/24	BOW00	BOWERS, LINDA	02-24	08-24	388.96
Z07732	02/22/24	02/21/24	CAR03	CARR, PETER R	02-24	08-24	6153.85
Z07733	02/22/24	02/21/24	CES00	CESSNA, KYLE A	02-24	08-24	4557.52
Z07734	02/22/24	02/21/24	CHA01	CHANEY, JUSTIN	02-24	08-24	4753.08
Z07735	02/22/24	02/21/24	COR00	CORTES, JOVANY	02-24	08-24	2378.02
Z07736	02/22/24	02/21/24	CRA00	CRANDALL, JEREMY	02-24	08-24	2402.25
Z07737	02/22/24	02/21/24	EHO00	EHORN, CAITLIN A	02-24	08-24	700.00
Z07738	02/22/24	02/21/24	ESP00	ESPINOSA, LETICIA	02-24	08-24	2347.82
Z07739	02/22/24	02/21/24	ESQ01	ESQUIVEL, ITZEL	02-24	08-24	246.50
Z07740	02/22/24	02/21/24	FEN03	FENSKE, JOSEPH H	02-24	08-24	3539.51
Z07741	02/22/24	02/21/24	FLO00	FLORES, JOSE D	02-24	08-24	3855.97
Z07742	02/22/24	02/21/24	GAL00	GALVAN, ROSAURA	02-24	08-24	544.00
Z07743	02/22/24	02/21/24	GAM00	GAMBOA, YADIRA	02-24	08-24	314.26
Z07744	02/22/24	02/21/24	GAR01	GARIBAY, ELIZABETH	02-24	08-24	1543.14
Z07745	02/22/24	02/21/24	GUE01	GUERRERO, DEYSY D	02-24	08-24	2700.00
Z07746	02/22/24	02/21/24	GUE02	GUERRERO, JORGE	02-24	08-24	2323.45
Z07747	02/22/24	02/21/24	HAR00	ZOLLERHARRIS, TRAVIS	02-24	08-24	2160.14
Z07748	02/22/24	02/21/24	HEN00	HENDERSON, OLIVIA	02-24	08-24	38.00
Z07749	02/22/24	02/21/24	JOH01	JOHNSON, SEAN KARL	02-24	08-24	5148.17
Z07750	02/22/24	02/21/24	LOP01	LOPEZ, ESAU	02-24	08-24	1814.42
Z07751	02/22/24	02/21/24	LOP02	LOPEZ, JOEL	02-24	08-24	1814.42
Z07752	02/22/24	02/21/24	LOW00	LOWERY, KATHERINE	02-24	08-24	3984.03
Z07753	02/22/24	02/21/24	MAR02	MARTINDALE, RYAN EUGENE	02-24	08-24	4196.12
Z07754	02/22/24	02/21/24	MEJ00	APARICIO, LILIA MEJIA	02-24	08-24	3179.83
Z07755	02/22/24	02/21/24	MEZ00	MEZA, JODY L	02-24	08-24	4312.10
Z07756	02/22/24	02/21/24	MIL00	MILLS, DARYL A	02-24	08-24	3408.51
Z07757	02/22/24	02/21/24	MON03	MONDRAGON, MEAGAN N	02-24	08-24	1652.65
Z07758	02/22/24	02/21/24	MOR03	MORECI, RORY	02-24	08-24	144.38
Z07759	02/22/24	02/21/24	MYE00	MYERS, KEVIN	02-24	08-24	684.76
Z07760	02/22/24	02/21/24	OLI00	OLIVER, LINDA	02-24	08-24	282.88
Z07761	02/22/24	02/21/24	ORO03	OROZCO, ETHAN	02-24	08-24	335.75
Z07762	02/22/24	02/21/24	ORO04	OROZCO, JORDAN	02-24	08-24	341.25
Z07763	02/22/24	02/21/24	OVI01	OVITZ, GRAYSON	02-24	08-24	272.25
Z07764	02/22/24	02/21/24	PAN00	PANIAGUA, BLANCA A	02-24	08-24	726.94
Z07765	02/22/24	02/21/24	PEN01	PENDERGRASS, REBECCA A	02-24	08-24	3840.01
Z07766	02/22/24	02/21/24	PIN00	PINEDO, EDGAR ESTEBAN	02-24	08-24	3799.75
Z07767	02/22/24	02/21/24	POR00	PORRAS, ESTEL	02-24	08-24	1991.56
Z07768	02/22/24	02/21/24	PUN00	PUNZO, GUILLERMO	02-24	08-24	2202.86
Z07769	02/22/24	02/21/24	RIC01	RICE, GERALD W	02-24	08-24	2662.56
Z07770	02/22/24	02/21/24	RIV00	RIVERA, ISRAEL	02-24	08-24	2218.82
Z07771	02/22/24	02/21/24	ROD00	RODRIGUES, ANTHONY	02-24	08-24	2510.24
Z07772	02/22/24	02/21/24	ROD03	RODRIGUES, VICTOR	02-24	08-24	216.00
Z07773	02/22/24	02/21/24	ROE00	ROENSPIE, THOMAS LUKE	02-24	08-24	3761.59
Z07774	02/22/24	02/21/24	ROM00	ROMERO, ARNULFO	02-24	08-24	3082.00
Z07775	02/22/24	02/21/24	SAN01	SANCHEZ, MELANIE CARRIL	02-24	08-24	297.50
Z07776	02/22/24	02/21/24	SAN02	SANDOVAL, LUCILA	02-24	08-24	2096.92
Z07777	02/22/24	02/21/24	SAN03	SANCHEZ, DANIEL ANGEL	02-24	08-24	1959.01
Z07778	02/22/24	02/21/24	SCH03	SCHMITKE, JENNIFER	02-24	08-24	2700.90
Z07779	02/22/24	02/21/24	SHA02	SHANNON, KYLE ANTHONY	02-24	08-24	288.00
Z07780	02/22/24	02/21/24	STE01	STEWART, ROY E	02-24	08-24	3115.79
Z07781	02/22/24	02/21/24	SUA02	SUAREZ, BRYAN E	02-24	08-24	2000.38
Z07782	02/22/24	02/21/24	SUT00	SUTTON, BRANDON KIJANA	02-24	08-24	5510.81
Z07783	02/22/24	02/21/24	SWI00	SWINHART, ROBERT	02-24	08-24	2049.17
Z07784	02/22/24	02/21/24	THO02	THOMPSON, JAYDEN	02-24	08-24	313.50
Z07785	02/22/24	02/21/24	VAL00	VALENZUELA, BRENDA	02-24	08-24	329.27
Z07786	02/22/24	02/21/24	VAR00	VARNER, ZADA	02-24	08-24	176.00
Z07787	02/22/24	02/21/24	VLA00	VLACH, RAYMOND JOSEPH	02-24	08-24	5177.08
Z07788	02/22/24	02/21/24	VON00	VONASEK, EDWARD J	02-24	08-24	4614.45
Z07789	02/22/24	02/21/24	ZIN00	PEREZ, ARNULFO ZINTZUN	02-24	08-24	324.16

144951.14



ORLAND CITY COUNCIL REGULAR MEETING MINUTES

Tuesday, February 20, 2024

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:30 PM.

ROLL CALL

Councilmembers present:	Councilmembers John McDermott, Bruce T. Roundy, Jeffrey Tolley, Vice Mayor Matt Romano, and Mayor Chris Dobbs
Staff present:	City Manager Pete Carr; City Clerk Jennifer Schmitke; City Attorney Greg Einhorn; Police Chief Joe Vlach; Library Director Jody Meza

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for February 6, 2024
- C. Receive and file Public Works and Safety Commission Minutes from October 10, 2023
- D. Approve And Adopt Second Reading of Ordinance 2024-01: Approval of Conditional Use Permit #2023-03 Location: An Existing Parcel Identified As APN: 046-080-016 And Located North of The Northern Edge of the Existing Orland City Limits and East of the Northerly Terminus of Modoc Street Application: Conditional Use Permit #2023-03
- E. Approve And Adopt Second Reading of Ordinance 2024-02: An Ordinance of the City Council of the City of Orland Approving the Pre-Zoning of an Existing Parcel of Land Identified As 125 Modoc Street (APN 046-080-016) With The R-1 – Residential One Family Zoning District
- F. Treasurer’s Report

Councilmember Tolley pulled item 4.A to discuss the item.

ACTION: Councilmember Tolley moved, seconded by Councilmember McDermott, to approve all consent items except 4.A. Motion carried by a voice vote 5-0.

Councilmember Tolley expressed the importance of having City Staff provide insights on the matter, given its relevance to the City's finances. Mr. Carr briefly outlined the report provided by the City Treasurer. During the discussion, Councilmembers emphasized their trust in the Treasurer's commitment to the City's welfare. Mr. Romano clarified that most of the funds detailed in the report are restricted in use and allocated for designated purchases and projects, ensuring transparent financial management.

Orland resident Troy Le Donne inquired about the accessibility of a detailed breakdown of the report, emphasizing its importance for public transparency. Mr. Carr assured him that the breakdown is included in the annual report, which will be formally presented during a future City Council agenda.

Additionally, he mentioned that the information will be readily available on the City's website, ensuring easy access for all community members.

ACTION: Councilmember Tolley moved, seconded by Councilmember Roundy, to approve all consent items 4.F. Motion carried by a voice vote 5-0.

ADMINISTRATIVE BUSINESS

A. Proposed Sales Tax Increase Measure and Adoption Process

Mr. Carr provided a concise overview of the steps required to place the proposed sales tax measure on the November ballot. He recounted that the Council had engaged in discussions to identify the types of taxes deemed crucial for the City, such as those funding street maintenance, street improvements, and ambulance services. Additionally, he highlighted the Council's focus on supporting valued quality-of-life services, including parks and recreation, as well as library services, underscoring their commitment to enhancing the community's well-being.

Mr. Carr provided a concise overview of Measure A, detailing its structure and how it was introduced to the community. He also presented draft language of the proposed sales tax measure for the Council's consideration.

Mr. Carr discussed the proposal to increase the local tax rate from a ½ cent, as established by Measure A, to a full 1 cent. He provided draft language for this proposed sales tax measure, aimed for consideration by voters in the November general election as a general tax. Mr. Carr elaborated on the procedural steps required to introduce this measure to the community and secure its place on the ballot, including addressing the technical aspects of the election process. He clarified the approval requirements: a two-thirds majority of the City Council is needed to place the tax measure on the ballot, and subsequently, a simple majority (over 50%) of voter approval is required for the measure to pass on November 5, 2024. Additionally, Mr. Carr outlined the necessary steps for introducing a sales tax ordinance, including the City Council's approval of the ballot argument and any rebuttal argument.

Councilmember McDermott commended the transparency of the proposed tax measure's wording, highlighting its lack of ambiguity. He confidently assured that taxpayers would have a clear understanding of what they're voting for and emphasized his commitment to sharing information with the public.

Councilmember Roundy proposed rewording the proposed measure, suggesting that ambulance services be prioritized at the beginning, followed by streets, parks, recreation, and library services. Mayor Dobbs concurred with Councilmember Roundy, emphasizing the universal necessity of ambulance services and expressing his preference for them to be highlighted as the foremost consideration.

Orland resident Earl Megginson shared his opinion and support for the proposed sales tax measure.

Councilmember Romano emphasized the importance of addressing additional areas of need within the measure, emphasizing the critical funding requirement for city streets. He clarified that street consultants have estimated an \$18 million investment is necessary to adequately maintain the City streets and bring them up to fair condition. Additionally, Councilmember Romano highlighted the widespread community benefits received from recent upgrades in the library and recreation sectors, stressing that the city lacks resources for regular essential improvements. This highlights the justification behind the proposed tax increase.

The Council instructed City Staff to proceed with drafting the ordinance, placing ambulance services at the forefront, followed by streets, parks, recreation, library and other services. Mr. Einhorn indicated that the revised ordinance would be presented for Council's review in March, ensuring it would be ready for submission to the County for ballot inclusion.

B. Council Member Compensation: Proposed Ordinance

City Attorney Greg Einhorn presented a resolution to update the Orland Municipal Code (OMC) corresponding to recent amendments to Government Code §36516. This amendment represents the first allowance for an increase in city council member compensation in nearly forty years, setting the monthly compensation at \$950, effective following the November 2024 City Council Election. Mr. Einhorn outlined the Council's intention behind the increase, aiming to foster a more diverse pool of applicants for City Council service. Additionally, he clarified the necessary steps the Council would need to undertake whenever a compensation increase is desired.

Councilmember Tolley asked about the procedural aspect of raising council pay, noting that any desired increase must be formally placed on the agenda each year. Mr. Einhorn further clarified that voted-upon pay increases would not come into effect until after the succeeding election.

Councilmember Roundy reflected on the historical context of council pay, noting that it has not seen an increase in the past four decades, despite periodic adjustments during challenging economic periods. He underscored the Council's commitment to ensuring fair compensation for City Staff by maintaining comparable salaries. Councilmember Roundy expressed support for the proposed increase, suggesting that this presents an opportunity to catch up and encourage more community members to serve.

Councilmember Tolley recalled that no specific monetary figure was initially established. Mr. Carr explained that \$950 was initially suggested, but City Staff did not receive clear instructions to consider an alternative amount.

Councilmember McDermott shared he is for the increase to \$950 and hopeful the increase will bring more diversity to the Council.

Mayor Dobbs emphasized that depending on the outcome of the November election and whether candidates choose to run again, 3/5 of the current City Council may not see the increased stipend.

Orland resident Lloyd Green expressed his opinion that the proposed compensation increase, amounting to 300%, seemed excessively high for a single adjustment.

Mr. Le Donne conveyed his gratitude for the Council's time and suggested that they consider opting for a smaller increase rather than the maximum amount.

Orland resident Susie Smith shared her concerns with a compensation increase, clarified that an increase to \$950 is 217%, and questioned other benefits that Councilmembers receive. Councilmember Roundy said the Councilmembers can apply for reimbursement of out-of-pocket expenses but receive no other benefits.

Mr. Megginson shared his support for the compensation increase.

Orland resident and Chamber of Commerce President Dee Dee Jackson shared her appreciation for all that the City Council does for the community and stated her support for the compensation increase.

ACTION: Councilmember McDermott moved, seconded by Councilmember Roundy, to introduce Ordinance 2024-03, An ordinance of the City of Orland amending section 2.04.015 of the OMC increasing Councilmember compensation to \$950 per month, to be effective after the November 2024 City Council Election.

Councilmember Romano emphasized that his motivation for serving on the City Council is driven by his genuine care for the well-being of Orland, not financial gain. He emphasized his desire for the city to thrive and be the best it can be. Councilmember Romano expressed his hope that the proposed increase would attract capable individuals to contribute to Orland's progress, particularly aiming to encourage younger residents to become involved. He stated that the goal of the increase is to expand the pool of applicants and bring fresh perspectives to city leadership.

The motion carried 4-1 by a roll call vote.

Ayes: Councilmembers McDermott, Roundy, Vice Mayor Romano, and Mayor Dobbs

Nays: Councilmember Tolley

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Scott Studebaker requested an update from the Council regarding the ambulance agreement with the County. Mr. Carr confirmed the agreement was signed by the City and County in November. In response to concerns raised by Mr. Studebaker regarding necessary equipment and supplies for the ambulance, he suggested scheduling a meeting to discuss finances and Mr. Carr asked to be contacted regarding any purchases that need to be made.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Tolley:

- Nothing to Report

Councilmember McDermott:

- Attended the Fentanyl Town Hall Meeting;
- The Planning Commission meeting on February 15th was cancelled.

Vice Mayor Romano:

- Attended the Transportation and Transit Meeting February 15th and briefed the Council on agenda items;
- Shared that the Orland Varsity Basketball team would play against Gridley this week in the semi-finals;
- Commended the Recreation Department for helping with County School sports programs;
- Thanked all City Departments for doing a wonderful job for the community.

Councilmember Roundy:

- Commended the City Public Works Department for keeping flooding down in the last rainstorm;
- Will be attending the next LAFCo meeting;
- Will be attending a special water meeting Friday February 23, 2024
- Attended the Glenn Ground Authority meeting and provided an update.
- Shared that he spoke with Glenn County Supervisor Grant Carmon about getting the countywide feline voucher program onto the County Supervisors agenda, the City Council approved \$25,000 for cat vouchers at the November 7, 2023, meeting.

Mayor Dobbs:

- Nothing to Report.

MEETING ADJOURNED AT 7:46 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



CITY OF ORLAND ARTS COMMISSION MINUTES

Tuesday, January 17, 2024

The Wednesday, January 17, 2024 meeting was called to order at 7:02 PM by Chairman Rae Turnbull at the Orland Art Center. Commissioners present were: Jill & Steve Elliott, Mason Greeley, Jim Scribner, Paddy Turnbull. Commissioners Absent: Mary Rose Kennedy and Council Liaison Bruce Roundy. Community member in attendance: Laurie LaGrone. The minutes of the November 15, 2023 meeting were approved as emailed with no corrections or additions (motion made by Jim Scribner, seconded by Steve Elliott - motion carried). Financial Reports covering December 1 – December 31, 2023 provided by Letty Espinosa were accepted as presented with no corrections or additions (motion made by Jim Scribner, seconded by Paddy Turnbull – motion carried).

COMMISSIONER REPORTS AND ACTION:

- A. Commissioner Jill Elliott reported on incoming Patrons of the Arts membership dues received for the 2024 membership drive.
- B. Commissioner Mason Greeley reported on costs and details required to run announcements for the gallery on Chico based radio station 91.7 KCHO. Jim Scribner made a motion, seconded by Steve Elliott (motion carried) to go with the station's Plan B for 4 months, with announcements starting the first week in February in time for the February 2nd Artist's Reception.
- C. Community liaison Laurie La Grone reported that she is ready to get the newly designed sale receipt books printed and is working to find an available printer.
- D. Commissioner Rae Turnbull reported that for increased sustainability going forward, and to add freshness to our program, beginning in 2025 new Gallery Art Exhibits will be offered on a quarterly schedule. This means a new show will go up 4 times a year, instead of 6 times a year. This will enable us to offer 8 "First Friday Special Events" instead of 6. These events have proven to be very popular with the public. They also attract a wider range of visitors to the gallery. This is a positive for the artists whose work is on display as well as for the community at large.

ITEMS FOR DISCUSSION AND ACTION:

- A. Community liaison Laurie La Grone gave an update on the "Docent Appreciation Event" she is planning. Steve Elliott made a motion, seconded by Paddy Turnbull (motion carried) to set a \$500 budget for the forthcoming event.
- B. The purchase of a Jeannie Vodden watercolor painting for the City of Orland's Permanent Art Collection was discussed. Jim Scribner made a motion, seconded by Steve Elliott (motion carried) to purchase "Grape Expectations" for \$565.69.
- C. A stipend increase for Vincent Castaneda, who performs our First Friday Special Event preparations and set up/tear down was discussed. Steve Elliott made a motion, seconded by Jim Scribner (motion carried) to increase Vincent's stipend to \$100 per event.

- D. A stipend increase for Beth Bjorklund, who hangs the gallery shows was discussed. Steve Elliott made a motion, seconded by Jim Scribner (motion carried) to increase Beth's stipend to \$150 per show.

There being no further business, the meeting adjourned at 8:23 p.m.

Next scheduled meeting: Wednesday, February 21, 2024 at 7:00 p.m.

Respectfully submitted by Jill Elliott and Rae Turnbull



CITY OF ORLAND STAFF REPORT

MEETING DATE: March 5, 2024

TO: Honorable Mayor and City Council Members

FROM: Pete Carr, City Manager

SUBJECT: **Butte College Internship Agreement (Action)**

BACKGROUND:

The Butte-Glenn Community College District administers the Learning-Aligned Employment Program (LAEP) providing eligible students with opportunities to be placed with employers for paid work experience.

ANALYSIS:

Butte College offers the LAEP program at no cost to the City. Potential internships may be identified by department heads in any or all City departments. We have already identified at least one such opportunity in the Recreation Department.

Upon the City entering into a three-year agreement with the College:

- The College provides information to the students about LAEP work opportunities.
- The City may go onto campus to promote its work opportunities to students.
- The City interviews and selects interested LAEP candidates, and sets a wage rate.
- The College, as employer of record, performs background checks and payroll functions.

Students may work as LAEP interns up to 40 hours a week, for 6-18 mos.

Attached: LAEP Agreement (reviewed and approved by City Attorney) and information sheet.

RECOMMENDATION:

Approve the LAEP Agreement as presented and authorize the City Manager to execute it.

FISCAL IMPACT OF RECOMMENDATION: None; City investment would be managerial staff time. City benefits include additional staffing assistance and potential pipeline of future City employees.



**EXPERIENTIAL EDUCATION PARTNERSHIP AGREEMENT
LEARNING-ALIGNED EMPLOYMENT PROGRAM**

District is the Employer

This Experiential Education Partnership Agreement ("Agreement") is made and entered into by and between the Butte-Glenn Community College District ("District"), and _____ ("Agency").
City of Orland

The Butte-Glenn Community College District is a political subdivision of the State of California and a public postsecondary educational institution pursuant to California Education Code Section 70902. References to "District" include all campuses within the Butte-Glenn Community College District, its officers, officials, employees, volunteers, students, agents, and assigns.

BACKGROUND

- A. The District desires to provide its students ("Student" or "Students") with opportunities for all forms of learning or serving through off-campus experiences, including work experience education, internships, externships, and volunteering.
- B. The District administers the Learning-Aligned Employment Program ("LAEP") to provide eligible Students with the opportunity to earn money to help defray their educational costs, while gaining education-aligned, career-related experience.
- C. The Agency is willing and capable of providing a learning-aligned opportunity for Students.

AGREEMENT

The District and Agency agree as follows:

- 1. **Term and Termination.** This Agreement shall commence on March 5, 2024 and shall continue for three (3) years, unless terminated sooner by either party upon giving to the other party sixty (60) days written notice, after which time this Agreement is terminated.

- 2. **Evaluation of the LAEP Position.**

The following required conditions must be met for the duration of the Agreement for all LAEP Students. Each LAEP position shall be reviewed by the appropriate institutional staff to determine whether it satisfies all of the following conditions:

- A. The position is educationally beneficial or related to the Student's particular career interest or the exploration of career options.
- B. The work performed by the Student shall not be related to the activities of any sectarian organization or to any partisan or nonpartisan political activities.
- C. The employment of a LAEP Student shall not displace workers currently employed by the Agency or impair existing contracts for services.
- D. The LAEP position shall not violate any applicable collective bargaining agreements or fill any vacancies due to a labor dispute.

- E. The Student shall be paid at a comparable rate to that paid for comparable positions within the Agency. If the employing organization has no comparable position, the Student shall be paid at a rate comparable to that paid by other organizations in the field for work involving comparable duties and responsibilities. The positions shall be compared on the basis of the nature of the work performed and the background and skills required for the position, and not upon the Student's part-time or student status.
- F. The number of hours of LAEP employment the Student is allowed to work shall be determined by District in accordance with its standards and practices, taking into consideration the extent of the Student's financial need and the potential harm of the combination of work and study hours on a Student's satisfactory academic progress.
- G. The Agency shall provide the District with an accurate accounting of hours worked.
- H. The total compensation received by the Student pursuant to LAEP shall not exceed the total amount authorized by District.
- I. The Agency shall provide the Student with reasonable supervision.
- J. LAEP funds shall not supplant any state, federal, or institutional funds used to support existing paid positions for students in for-profit or nonprofit organizations.

3. **Student's Status Changes.**

- A. The Student's LAEP eligibility will be reevaluated a minimum of once each academic term. If a Student's status in areas that affect their eligibility has changed, continued eligibility for the program must be confirmed and, if appropriate, the Student's participation in the program must be adjusted.
- B. The District is responsible for monitoring the Student's LAEP eligibility and for communicating any change in eligibility status to the Agency in a time frame which allows the Agency to make necessary adjustments.

4. **Interview and Job Placement.**

- A. Following execution of this Agreement, the Agency may interview prospective Students. District shall provide the Agency and each applicant for the LAEP position with adequate information to facilitate a Student's potential placement.
- B. A Student shall only be placed in an educationally beneficial position that relates to the Student's area of study, career objective, or the exploration of career objectives.
- C. The program shall include and emphasize placements for Students with employers that are capable of providing them with full-time employment opportunities, or opportunities to connect with other employers that are capable of providing them with full-time employment opportunities, within their areas of study after graduation.
- D. If the priorities specified above have been met, the Agency may indicate the Agency's selection preferences.
- E. The Agency shall not discriminate between applicants on any basis listed in subdivision (a) of Section 12940 of the Government Code, as those bases are defined in Sections 12926 and 12926.1

of the Government Code, except as otherwise provided in Section 12940 of the Government Code, or subject any applicant to any other discriminatory practices prohibited by state or federal law.

5. Student Employment Status.

- A. The District is considered the employer of record for the Student for purposes of this Agreement.
- B. District is responsible for all wages and sick leave for the Student including but not limited to workers' compensation and employer payroll taxes.
- C. The District provides workers' compensation insurance for the Student. If an injury occurs to the Student during their approved hours, the Student or Site Supervisor must make immediate contact with the District.

6. Termination or Resignation. District shall notify Agency if a Student is terminated or resigns from employment within two (2) business days of the occurrence.

7. Discontinuance of Student Placements. The District may, with or without cause, discontinue the placement of any student at any time during the period of this Agreement. The Agency may request the District to immediately discontinue from the LAEP position any student who the Agency determines is not performing satisfactorily, or who refuses to follow the Agency's administrative policies, procedures, rules and regulations, including inappropriate behavior. The Agency will provide both verbal and written notification to the District of the reason for requesting immediate withdrawal of a student.

8. Addendum. This Agreement outlines the terms of the partnership between the District and Agency. The LAEP Student Participation Addendum in the form attached as Exhibit A to this Agreement must be completed for each Student employed prior to the Student beginning work. The Addendum will include the following information specific to each Student participant:

- a) Student name,
- b) Position name,
- c) Supervisor name and contact information,
- d) Term of employment,
- e) Rate of compensation,
- f) Maximum total compensation allowable,
- g) Maximum hours per week and maximum total hours.

9. Transportation. Transportation to and from the Agency is the Student's responsibility. Transportation will not be provided by either District or Agency.

10. Vehicles. Agency shall not permit Students to operate Agency vehicles or to transport items or persons on behalf of the Agency without specific authorization of District and only if the Agency trains the Student before permitting them to operate vehicles or otherwise transport items or persons on Agency's behalf.

11. Insurance. Each party shall maintain during the term of this Agreement the following insurance coverage, limits of coverage, and other insurance requirements:

- A. Commercial General Liability insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, including but not limited to, the liability assumed under the indemnification provisions of this Agreement.

- B. Automobile Liability insurance with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage with respect to the Contractor’s owned, hired, and non-owned vehicles.
- C. Workers' Compensation insurance with limits statutorily required by any Federal or state law and Employer’s Liability insurance of not less \$100,000 for each accident, \$100,000 disease for each employee, \$500,000 disease policy limit.

The insurance policies, except Workers’ Compensation, shall be endorsed to name the other party, its, officers, employees, and agents as additional insureds with the following language or its equivalent: *[Name of party], its officers, employees, and agents are hereby named as additional insureds as their interest may appear.*

Insurance shall be placed with insurers licensed in California with a current A.M. Best rating of A:VII or better. If any insurance policies are written on a “claims made” basis, coverage shall extend for two years past completion of the last student assignment to the Agency and must be evidenced by annual certificates of insurance. The insurance policies shall be endorsed stating that they shall not expire, be cancelled, suspended, voided or materially changed without the insurer endeavoring to provide 30 days written notice by certified mail to the other party. Each party’s insurance must be primary, and any insurance or self-insurance maintained by the other party shall not contribute to it. Prior to Students providing services at Agency, each party shall furnish the other with certificates of insurance evidencing the coverages, conditions, and limits required by this Agreement. Agency shall provide the certificate to the following address: Butte-Glenn Community College District, Business Contracts & Risk Management Office, 3536 Butte Campus Drive, Oroville, CA 95965.

- 12. **Indemnification.** To the fullest extent permitted by law, each party shall defend, indemnify and hold the other, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, employees or agents. The insurance requirement of this Agreement will not be construed as limiting the scope of this indemnification.
- 13. **Notices.** All notices required to be given under this Agreement must be given (i) in writing and (ii) personally delivered or mailed, by prepaid, certified mail or overnight courier, or transmitted by electronic mail transmission (including PDF) to:

For District:
 Vice President for Administration
 3536 Butte Campus Drive, Oroville, CA 95965
Suleskian@butte.edu
 With a Copy To:
 Director, Career Center
 3536 Butte Campus Drive, Oroville, CA 95965
Donnellybr@butte.edu

For Agency:
 City Manager
 City of Orland
 815 4th Street, Orland, CA 95963
 With a Copy To:
citymanager@cityoforland.com

- 14. **Availability of Funds.** This Agreement shall be subject to the availability of funds to the District for the Student’s compensation.
- 15. **Nondiscrimination.** The Agency shall not unlawfully discriminate, either in the provision of services or employment, against any person on the basis of race, color, sex, religion, age, national origin, disability,

or veteran's status. The Agency shall comply with all applicable laws relating to non-discrimination, affirmative action, and equal employment opportunity.

- 16. **Authorized Signature.** Each party to this Agreement represents that the person signing this Agreement on its behalf is authorized by each respective party to do so.
- 17. **Entire Agreement.** This Agreement constitutes the entire agreement between the parties concerning the matters contained herein and supersedes all other agreements between the parties concerning such matters. No provision of this Agreement may be waived or modified except by writing signed by the party against whom such waiver or modification is sought.

IN WITNESS WHEREOF, the parties hereto have executed this Experiential Education Partnership Agreement on the date specified with their signatures below.

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT City of Orland

By: _____
(Signature of person authorized to execute Agreement.)

Name: Andrew B. Suleski

Title: Assistant Superintendent/Vice President for Administration

Date: _____

By: _____
(Signature of person authorized to execute Agreement.)

Name: Peter Carr

Title: City Manager

Date: _____

Address: 815 Fourth Street
Orland, CA 95963

Phone: 530-865-1603

Email: citymanager@cityoforland.com

TO BE COMPLETED BY DISTRICT ONLY					
The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved.					
Initiating Department:	Career Center	Preparer's Name:	Andrea Walters	Phone:	895-2466
Contract Monitor's Name:	Brian Donnelly			Phone:	895-2866
Dept. Dean/Director Initials:		Dept. Vice President Initials:			
Business Contracts Approval:		Certificate of Insurance Issued:			

**EXPERIENTIAL EDUCATION PARTNERSHIP AGREEMENT
LEARNING-ALIGNED EMPLOYMENT PROGRAM**

ADDENDUM

This Addendum supplements the Experiential Education Partnership Agreement for the Learning-Aligned Employment Program executed by the Butte-Glenn Community College District and NAME OF AGENCY, on DATE OF AGREEMENT, to provide specific information for each Student participant.

Student Name		Student ID Number	
Position Name		Term of Employment	
		Rate of Compensation	
Supervisor Name		Email	
		Phone	
The Student's working hours during the term of employment shall not exceed:			
Maximum hours per week:	<u>NUMBER</u>	Maximum total hours for the term of employment:	<u>NUMBER</u>
Maximum total compensation allowable (total) to be paid up to PERCENT NUMBER% by LAEP funds.			
Payment by the District during the term of employment shall not exceed: \$TOTAL PAYMENT NUMBER.			
Additional compensation above the identified amount may only be paid out of Agency funds.			

BUTTE-GLENN COMMUNITY COLLEGE DISTRICT INSERT AGENCY'S NAME

By: _____
(Signature of person authorized to execute Addendum.)

Name: Andrew B. Suleski
Title: Assistant Superintendent/Vice President for Administration

Date: _____

By: _____
(Signature of person authorized to execute Addendum.)

Name: _____
Title: _____
Date: _____

TO BE COMPLETED BY DISTRICT ONLY					
The person preparing this contract must complete this section and obtain appropriate initials before contract will be approved.					
Initiating Department:	Career Center	Preparer's Name:	Andrea Walters	Phone:	2466
Dept. Dean/Director Initials:		Dept. Vice President Initials:		Business Contracts Initials:	



CITY OF ORLAND STAFF REPORT

MEETING DATE: March 5, 2024

TO: Honorable Mayor and City Council Members

FROM: Pete Carr, City Manager

SUBJECT: **SS4A Grant Application Scope: Complete Streets** (Discussion Action)

BACKGROUND:

The Bipartisan Infrastructure Law established the Safe Streets and Roads for All (SS4A) Discretionary grant program to support the implementation of safety projects, safety planning, and demonstration activities to improve road safety and help prevent deaths and serious injuries on our nation’s roadways. Grant applications for the next round of SS4A, the 2024 cycle, are due April 4 but re-applications for declined projects may be made May 16 and August 29. \$1.3B is available this year, \$580M of that for project implementation. [FY24 SS4A Notice of Funding Opportunity | US Department of Transportation](#)

ANALYSIS:

Our 2023 SS4A application, focused on the Streetscapes Master Plan, was not deemed sufficiently competitive. City Staff suggests a focus on implementation of our Active Transportation Plan (ATP) would likely be more highly favored by the SS4A reviewers. The City’s ATP is incorporated into the Glenn County Active Transportation Plan [GCATP online](#). The ATP is generally consistent with the SS4A “comprehensive safety plan” requirement. Key to the ATP are objectives including “Complete Streets” traffic calming, addition of bicycle lanes and shortened pedestrian crossings.

The City took the initiative to properly demonstrate the Complete Streets concept on Tehama Steet, and more recently with paint & delineators on a segment of East Street. Endorsed as overall positive and effective by the Public Works and Safety Commission, this could be implemented on more streets with concrete if funding were available. This grant could be the catalyst for the City to implement its plan, resulting in a town of significantly safer streets for pedestrians, cyclists and motorists.

If we are awarded the grant, then we would focus on which locations and which detailed types of improvements are most desirable. These decisions could even be made between now and a May 16th application re-submission, but are not necessary to decide at this point.

RECOMMENDATION:

Direct Staff to proceed with an application for SS4A, the scope focused on implementation of our ATP.

FISCAL IMPACT OF RECOMMENDATION: None.



CITY OF ORLAND STAFF REPORT

MEETING DATE: March 5, 2024

TO: Honorable Mayor and City Council Members

FROM: Pete Carr, City Manager

SUBJECT: **Consideration of Fireworks Show or Alternative**
(Discussion/Direction)

BACKGROUND:

Suggestions have recently been made at City Council, Economic Development Commission (EDC), and Chamber of Commerce meetings that Orlando should have its own fireworks show, or a similar alternative, as part of the local Old Fashioned 4th of July celebration. An alternative growing in popularity is a coordinated drone light show. City Staff is presenting information gleaned to help Council in its consideration of this suggestion.

ANALYSIS:

1. Fireworks Shows

The cost of a traditional fireworks show for Independence Day can vary significantly depending on several factors such as the size of the city, the duration of the show, the type and quantity of fireworks used, the availability of a licensed pyrotechnician, any additional entertainment or activities provided, permits and safety measures, and logistical expenses. Consideration should be given for the inevitable impact on persons subject to certain types of PTSD, pets and other wildlife, fire risk, and smoke production.

A cost of \$15,000 to \$30,000 should be expected for a basic fireworks show. Longer shows and more elaborate displays will cost more.

2. Drone Shows

A drone light show can offer a modern and captivating alternative to traditional fireworks displays, often with a higher price tag due to the technology involved, the complexity of the show, the expertise required to execute the drones safely and effectively, and the relatively scarce supply of vendors compared to demand for the shows. Drone shows require 400' of airspace and ideally have a launch area 500-1000' from the audience which is viewing from one general angle or perspective (not 360°). There are places in Vinsonhaler Park and Lely Park that would be suitable.

Compared to fireworks, drone shows typically offer:

- A quieter, more environmentally-friendly experience
- Less risk of fire or serious injury
- More limited viewing angle
- More customization of displays

Cost varies with the company number of drones (typically 100-500), complexity of the customized display, and scheduling of the event. Given these factors, the cost of a drone light show for Independence Day can range from \$17,500 to \$100,000 or more. City Staff obtained proposals from three potential vendors.

1. Grizzly -- \$25,000 for standard 11-13 min show; \$2500 media; East & West Coast, since 2020.
2. Open Sky – \$17,500 for 100 drones, \$26,250 for 150; Utah based, since 2021.
3. Sky Elements – \$20,000 for 100 drones, \$40,000 for 200; 12 min show; \$7800 media; claims to be industry leader North & South America with >60% of the market.

3. Funding fireworks and drone shows

In some cases cities and universities will pay for the shows, but more often costs are underwritten by commercial company sponsors, philanthropic individuals, foundations, or fundraising by a local organization. Some communities fundraise all year long for the one show each 4th of July. Most communities would set up a 501C3 non-profit for this purpose, or do so under the umbrella of an existing non-profit.

4. Scheduling a show

The more advance planning the better, with a minimum 30 days’ notice to a drone company to produce a show. Independence Day shows are booked early, so it is somewhat easier to schedule alternate dates like July 3, July 5, or even more readily available to time it with another event such as Queen Bee Festival (June 22, 2024). The community would want to plan for other activities before the show such as a parade, park activities, downtown shopping, barbeques, and outdoor music. For the show, music can be preplanned to sync with the show.

5. Weather

Both fireworks and drone shows start about 45 minutes after sunset. The main risk is wind gusts, as forecasted by the National Weather Service. Strong winds cancel the show, whether fireworks or drones; some vendors provide a reschedule opportunity. Rain can also cancel a fireworks or drone show.

Attachments – selected pages from each of three drone show proposals

RECOMMENDATION: Direct Staff.

FISCAL IMPACT OF RECOMMENDATION: None at this time.

GRIZZLY DRONES



Proposal for City of Orland Queen Bee Festival & Independence Day Shows GRIZZLY DRONE LIGHT SHOWS

Company Name: City of Orland
 Attn: Mr. Peter Carr
 City/Country: Orland, CA
 Ref. No.: 034GRZ2024
 Date: February 20, 2024

Prepared & Signed by: Themis Violaris, CEO



© Grizzly Entertainment 2024. All rights reserved.



Drone Show Charges Queen Bee Festival June 22nd, Independence Day – July 1 or 2 or 3, 2024

Show Name	Package	Unit Price	Discount	Amount	Special Price for both Shows
Spectacular	Up to 200 Drones	\$30,000	-\$5,000	\$25,000	\$ 45,000
Extraordinary	Up to 300 Drones	\$40,000	-\$8,000	\$32,000	\$ 60,000

Terms & Conditions

Our pricing includes custom programming and animation, drones and insurance.

Shipping cost of equipment, flights, transportation, accommodation included.

Local permits and licenses are managed/handled with the assistance of the customer.

VAT or Sales Taxes are not included on the above prices.

Payment Terms for Shows - 1st Payment - 50% on Contract Signing, 2nd Payment - 50% three days before the Show

Other Important Points

Integration with other external systems, (Lights, Sounds, etc.), has to be communicated, agreed and tested prior the official Show.

We can also RECORD from a 4k camera drone for an extra charge.

A separate Sales Agreement will be signed Between Grizzly & Customer.



© Grizzly Entertainment 2024. All rights reserved.





OPEN SKY

DRONE LIGHT SHOWS

Proposal for City of Orland

Date: 02/19/2024

To: Pete Carr

Project Reference: Summer Drone Show

From: Brittany Jones of Open Sky Productions, LLC (the "Company")

1) Key Information:

- a) Show Date: June 22 or July 3/5 (TBD)
- b) Proposed Show Size: 100-150
- c) Show Length: 11-13 minutes
- d) Show Design: Stock
- e) Soundtrack: Custom
- f) Launch Time: TBD
- g) Venue Name: City of Orland
- h) Venue Address:
- i) Budget - our quoted rates are all inclusive of delivery, set up, lodging and any additional expenses
 - i) 100 Drones - \$17,500 - Stock Show + 3 Custom Images
 - ii) 150 Drones - \$26,250 - Stock Show + 3 Custom Images
 - iii) Optional: \$2,500 - Media Package (10 still photos, 2 social media reels, 30-45 sec. highlight video)

2) Company Bio and Information:

- a) Relevant Experience:
 - i) Founded in 2021 and based in Salt Lake City, Open Sky Productions brings imagination to life through awe-inspiring drone light displays across the USA. Our mission is to deliver professional, unique, and memorable experiences for our clients and their audience. Collectively our founders have spent over 30 years leading and growing companies in the events, entertainment, and technology industries. The Company has flown over 100 drone light shows across the country in the last 12 months for cities, universities, non-profits, public companies and private events.

3) Company Experience & References:

- a) Industry Experience:
 - i) Outdoor Entertainment & Drone Technology: The founders of the Company have run companies attracting over 5 million visitors per year in multiple locations across all seasons. After significant research, we believed that drone light shows would be another entertainment avenue to harness our collective experience and decided to purchase our drone hardware and software from our US based manufacturer

Verge Inc. The Verge platform offers an integrated solution without the need for additional plug-ins from foreign based companies and provides real-time support to our pilots during shows (when needed).

9. B.

- ii) Drone Certifications: Our pilots have completed a three day certification course by Verge, have passed the FAA Part 107 remote pilot exam, and hold a current UAS remote pilot's license. Our crew members have received training as visual observers to maintain and enforce FAA safety protocols before, during and after our light shows. Pilot licenses and training certificates are available upon further request.

4) Event Proposal:

- a) Show Operations Timeline:
 - i) Pre show site walkthrough once a location has been selected
 - ii) Show prep starts 8-10 hours before desired launch time on site
- b) Flight Plan & Site Map:
 - i) Launch area requirements for a 100-150 drone show
 - (1) 2500-3000 sq feet
 - (2) Relatively flat slope
 - (3) Able to launch from grass, pavement, gravel, some concrete
 - ii) Optimal viewing distance for a 100 drone show is 250-2,000 ft away (the drone show is visible for miles)
 - iii) The show flight area will be clear of spectators and non-show personnel
- c) Required Certifications: The company possesses the required FAA Part 107 waiver for swarm drone light shows. Our operators are certified UAS pilots and have each flown dozens of shows on the Verge flight system. The Company's approved Part 107 waiver reference number is 107W-2022-01195.
- d) Required Insurance Coverage: Certificates of Insurance can be provided for the following policies maintained by the company. The Client can be added as an additional insured if requested.
 - i) General Aviation Liability Insurance: \$2,000,000
 - ii) General Liability Insurance: \$4,000,000
 - iii) Workers Compensation Insurance: \$1,000,000
 - iv) Automobile Insurance: \$1,000,000
- e) Included Services: The proposed budget for this show includes all planning and production services required for a successful drone light show.
 - i) FAA waiver and required flight authorizations or notifications
 - ii) Show planning kickoff meeting
 - iii) Event planning coordination and COIs
 - iv) In-person or virtual site walkthrough
 - v) Custom show design approved by Client
 - vi) Draft video rendering of show
 - vii) Programmed music soundtrack
 - viii) 13-15 minute show duration with up to 100-150 drones
 - ix) Set up, flight, and dismantle of equipment
 - x) Price is inclusive of permits, travel, freight, lodging and meals



Drone Show Proposal

Drone Show Pricing

Holiday	Pricing Per Show	Standard	Pricing Per Show
100 Drones	\$40,000	100 Drones	\$25,000
200 Drones	\$80,000	200 Drones	\$50,000
250 Drones	\$100,000	250 Drones	\$62,500
300 Drones	\$120,000	300 Drones	\$75,000
500 Drones	\$200,000	500 Drones	\$125,000
3 Year Agreement	\$350 a drone + 25 drones year 2 and 50 year 30	20% Discount	Booking ahead 8 + weeks

Included

- Custom Designed Show
- Travel and Hotels
- Technical Staffing
- Production
- FAA Permitting

Not Included

- Venue Space
- Permit Fees (If needed)
- Security (If needed)





CITY OF ORLAND STAFF REPORT

MEETING DATE: March 5, 2024

TO: Honorable Mayor and City Council Members

FROM: Pete Carr, City Manager

SUBJECT: **Stipends for Commission Members**
(Discussion/Direction)

BACKGROUND:

Suggestions have recently been made at City Council meetings that the Council should consider beginning to pay a stipend to residents who serve on City commissions. Most but not all commissioners are City residents. There is no State code or guidance on the matter of stipends.

ANALYSIS:

Most small cities do not pay a stipend to municipal commissioners, although it is typical to reimburse claimed out-of-pocket expenses for training and travel in the course of the commission responsibility. It is not uncommon for city planning commissioners to be paid a stipend, with \$50 per meeting attended being a typical rate, sometimes \$100 in larger cities.

In our region, neither Corning, Williams, Colusa nor Paradise provide stipends for any commissioners. Willows provides \$50 per meeting attended for Planning Commissioners only. Glenn County pays \$50 per meeting to a maximum \$100/month to County Planning Commissioners. Glenn County LAFCo pays a \$25/meeting stipend. Glenn Transit Committee & Transportation Commission pays \$50.

If Council desires to further consider paying stipends to commissioners, Council should direct staff as to the proposed amount, the applicability (which commissions), and the timing for implementation. Staff would then schedule a noticed public hearing for consideration of an ordinance to codify the Council’s intent.

RECOMMENDATION: Direct Staff.

FISCAL IMPACT OF RECOMMENDATION: None at this time. \$50 per Planning Commissioner per attended meeting could be expected to cost \$3000 (General Fund) in fiscal year 2024-25.



CITY OF ORLAND STAFF REPORT

MEETING DATE: March 5, 2024

TO: Honorable Mayor and City Council Members

FROM: Pete Carr, City Manager

SUBJECT: City Visioning Process (Discussion/Direction)

BACKGROUND:

In addition to the City’s 25-year General Plan and the annual objectives matrix, the City in 2013 set a five-year plan (Building Orland 2018) consisting of vision-type statements to be achieved, primarily in operational services and fiscal stability. This plan was updated in 2016 (Advancing Orland 2021) [AdvancingOrland2021](#). The five-year vision/plan served as a guide for annual project objectives, and many of those objectives have been realized. Then came the Camp Fire, a pandemic, and a drought...

ANALYSIS:

At the request of City Council, City department heads are suggesting updates and new ideas for the plan, as well as a new and improved format. The content of Staff’s first draft, with 13 categories narrowed to five, is submitted to Council for review and reaction, acknowledging that we have a ways to go in content before we establish the new format. We intend that final document will be a clear and reader-friendly expression of improvements we collectively envision for the City and the community, some in a five-year and some in a ten-year timeframe, and that the new vision will also help us prepare for a timely General Plan Update project in the next ten or so years.

Options at this point include:

- A. Departments to provide more refined content and improved format.
- B. Council conversation will take it from here.
- C. Bring in a consulting facilitator to guide the visioning process.

Attachment: First draft

RECOMMENDATION:

Consider City Staff input and provide direction for the process going forward.

FISCAL IMPACT OF RECOMMENDATION: None.



DRAFT 1

Advancing Orland 2029: Our 5-Year Plan

Adopted Sept 2013

Renewed July 2016

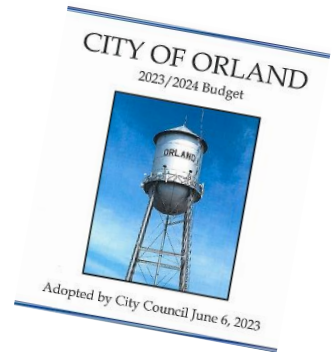
Revision in Progress March 2024

Items * = ten-year vision

By 2029 Orland will consistently demonstrate:

1. FISCAL STABILITY:

- A. General Fund @ \$3M, excess directed toward street improvements.
- B. Water Fund reserves \$2-3M, 100% paid back from General Fund loan.
- C. Sewer Fund reserves \$1.5-2.5M.
- D. Police, Fire and Public Works have funded equipment replacement plans.
- E. Facility upgrade reserve is funded and protected.



2. OPERATIONAL EFFICIENCY:



- A. AI and other technology is leveraged to optimize operations.
- B. Equipment & facilities are maintained to extend useful life.
- C. Growth in staffing is avoided unless it improves services.
- D. Volunteers and donations are encouraged and recognized.
- E. Fire Department remains volunteer and sustainably funded.
- F. Police Dept has 3000 sq ft and ample secure parking.
- G. Wastewater plant is managed for sustainability.

3. EXCELLENCE IN GOVERNANCE:

- A. Finances are reported and published with transparency, clearly established policies, documented procedures, easy public access.
- B. Leveraging of grants is established systematically.
- C. Fire Dept ISO rating of 4 or better is maintained.
- D. Capital Improvement Plan (CIP) is established based on master plans for water, sewer, lift stations, storm drainage, streets, hydrants, sidewalks.
- E. City nurtures partnerships with Rural Fire District, County, Schools, Chamber of Commerce, OUWUA, Farm Bureau.

- F. City is actively participating in GGA (Glenn Groundwater Authority) for groundwater sustainability, and managing recharge activities in the City.
- G. User fees are updated and adjusted annually.
- H. New Council chambers provide optimal public participation and audio-visual.
- I. City Hall is in an expanded facility (3000 sq ft) with improved public access and meeting space.
- J. Succession plans are successfully being implemented for all key leadership positions.
- K. Parks and town have a healthy mix of tree ages, new city trees are being planted according to a plan.
- L. Orland has earned the reputation in the regional business and development communities as business-friendly and investment-attractive, with clear permit processes and recognized outstanding customer service.



4. EVER IMPROVING SERVICES:

- A. Police Department is fully staffed and well equipped, includes SRO, at least one K-9, detective, management and GLNTF assignments – separately or in shared positions.



- B. Orland leads the region in police & fire training.
- C. Street pavement index is 65 by 2029, 85 by 2035.
- D. Complete Streets / ATP implemented.*
- E. Sidewalks connect schools to neighborhoods; plan in place to complete sidewalks throughout the city.
- F. No condition 4 / 5 (moderate / total fail) sidewalk.
- G. Truck route and bus stop locations are updated.
- H. Traffic signal loops are updated with camera technology.
- I. 5-yr plan is in place for library sustainability, equity, staffing.
- J. SCADA and AMI enable water customers to see usage real-time and manage accounts remotely, Public Works to control operations remotely.
- K. All neighborhoods have good storm drainage systems.*
- L. Connectivity is provided to regional bikeway and path systems.
- M. Swimming pool is upgraded for temperature control, competitive meets.
- N. Bihler Field: new backstop, dugouts, fence; warning track established.
- O. All areas of town have some level of street lighting for pedestrian safety.

5. RESPONSIBLE GROWTH:

- A. General Plan Update is funded and in progress by 2030.*
- B. High priority annexation areas are identified, infrastructure planned, pre-zoned, actively engaged.
- C. Design standards and construction standards are reviewed and updated.*
- D. Development codes will be streamlined and programs developed supporting the City’s General Plan vision.
- E. Streetscapes and traffic calming in place throughout the SR32 corridor.*
- F. At least ten (10) acres of park land added by 2029, 20 by 2034; amenities include more ball fields, dog park, beach volleyball; skatepark if grant-funded.*
- G. Master canal crossing agreement in place with US Bureau of Reclamation and Orland Water Users Assn.
- H. GIS mapping is upgraded, up to date and publicly accessible.



6. INSPIRING DEVELOPMENT:

- A. Freeway gateways identify and attract visitors to Orland.*
- B. Tourist draws will be leveraged – cultural, sports facilities, rural recreation – enough to create demand for multiple lodging enterprises.
- C. Queen Bee brand will be visually prominent, embraced by the business community, leveraged for events.
- D. At least one museum or local or regional festival will be drawing tourism and growing into a multi-day event.
- D. Commercial development will be robust at both I-5 interchanges.
- E. Programs encouraging the re-use of vacant downtown buildings will be in place to encourage property owners to restore and occupy, remove, or otherwise address blight.*
- F. Programs will be getting vacant and open lots attractively maintained.*
- G. Signage will support business while promoting visual aesthetics of the community. City sign code will be updated and enforced.
- H. We are preserving and protecting our historic legacy while growing our culture of arts appreciation.

