



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, February 04, 2025 at 6:00 PM
Carnegie Center, 912 Third Street and via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Mathew Romano, Mayor | JC Tolle, Vice-Mayor
John McDermott | Brandon Smith | Terrie Barr

City Manager: Peter R. Carr **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/85749256969>

Webinar ID: 857 4925 6969 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER - 6:00 PM**
2. **ROLL CALL**
3. **CLOSED SESSION**

- A. Public Comments: The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.
- B. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS** - Gov. Code Section 54956.8

Property: Glenn County APN:040-212-009-000
Agency negotiator: Peter R. Carr
Under negotiation: Price and terms of payment

Property: Glenn County APN:046-190-006-000
Agency negotiator: Peter R. Carr
Under negotiation: Price and terms of payment

Property: Glenn County APN: 046-060-001 and 046-070-002-000
Agency negotiator: Peter R. Carr
Under negotiation: Price and terms of payment

CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Government Code Section 54956.9(d)(4): Three potential cases

4. **RECONVENE TO REGULAR SESSION - 6:30 P.M.**

5. REPORT FROM CLOSED SESSION

(If the Closed Session is not completed before 6:30 P.M., it will resume immediately following the Regular Session.)

6. PLEDGE OF ALLEGIANCE

7. CONSENT CALENDAR

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption. In order to respect all speakers and attendees, please refrain from outbursts like clapping or booing.

[A.](#) Warrant List (Payable Obligations) (Pg.4)

[B.](#) Approve City Council Minutes for January 21, 2025 (Pg.28)

[C.](#) Receive and File Recreation Commission Minutes from September 25, 2024 (Pg.35)

8. PRESENTATION WITH REQUESTED ACTION

[A.](#) Pioneer Community Energy JPA Resolution and Ordinance (Discussion/Action) - Pete Carr, City Manager (Pg.39)

9. PUBLIC HEARING

[A.](#) Title 17 Zoning Ordinance Amendment: Accessory Structures - Scott Friend, City Planner (Pg.58)

10. PRESENTATION - Building & Code Enforcement: Wyatt Paxton, Building Official

11. ADMINISTRATIVE BUSINESS

[A.](#) Mid-year Budget Review (Discussion/Direction) - Pete Carr, City Manager (Pg.76)

[B.](#) Orland Vision and Design (Discussion/Direction) - Pete Carr, City Manager and Scott Friend, City Planner (Pg.79)

12. CITY MANAGER VERBAL REPORT

13. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience.(Public Comments will be limited to three minutes).

14. CITY COUNCIL COMMUNICATIONS AND REPORTS

15. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on January 30, 2025.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact

the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL
 Mathew Romano, Mayor
 J.C. Tolle, Vice-Mayor
 John McDermott
 Brandon Smith
 Terrie Barr

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
 ORLAND, CALIFORNIA 95963
 Telephone (530) 865-1600
 Fax (530) 865-1632



CITY OFFICIALS

Jennifer Schmitke
 City Clerk

Leticia Espinosa
 City Treasurer

CITY MANAGER

Peter R. Carr

WARRANT LIST

February 4, 2025

Payroll Compensation # 1	1/10/2025	\$	142,266.34
Payroll Taxes # 1	1/10/2025	\$	38,812.65
Other Payroll Deductions # 1	1/10/2025	\$	2,048.11
PERS 12/26/2024 - 01/08/2025 # 1	1/28/2025	\$	29,648.63
Payroll Compensation # 2	1/24/2025	\$	139,777.69
Payroll Taxes # 2	1/24/2025	\$	37,510.37
Other Payroll Deductions # 2	1/24/2025	\$	2,032.16
PERS 01/09/2025 - 01/22/2025 # 2	1/29/2025	\$	29,274.68
Payroll Compensation Special	1/22/2025	\$	11,480.94
Payable Obligation	1/30/2025	\$	368,848.63
		\$	<u>801,700.20</u>

APPROVED BY

Mayor, Mathew Romano

Vice-Mayor, J.C. Tolle

Councilmember, John McDermott

Councilmember, Brandon Smith

Councilmember, Terrie Barr



City of Orland, CA

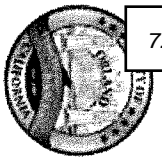
Packet: PYPKT00298 - 12/26/24-1/8/25 #1-2025
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Mejia Aparicio, Lilia	<u>MEJ00</u>	01/10/2025	552	3,331.17
Alva, Micaela	<u>ALV01</u>	01/10/2025	527	2,417.85
Andrade, Edgar	<u>AND00</u>	01/10/2025	528	3,559.01
Arellanes, Ashley	<u>ARE00</u>	01/10/2025	529	1,621.46
Barber, Zachary	<u>BAR02</u>	01/10/2025	530	3,658.49
Blake, Christina	<u>BLA00</u>	01/10/2025	531	265.20
Bowers, Linda	<u>BOW00</u>	01/10/2025	532	331.02
Carr, Peter R	<u>CAR03</u>	01/10/2025	533	6,653.85
Cessna, Kyle A	<u>CES00</u>	01/10/2025	534	6,745.74
Chaney, Justin	<u>CHA01</u>	01/10/2025	535	4,520.00
Cortes, Jovany	<u>COR00</u>	01/10/2025	536	2,428.15
Crandall, Jeremy	<u>CRA00</u>	01/10/2025	537	2,484.21
Eden Zammarron, Lanie	<u>ZAM00</u>	01/10/2025	14829	264.00
Espinosa, Leticia	<u>ESP00</u>	01/10/2025	538	2,563.82
ESQUIVEL, ITZEL	<u>ESQ01</u>	01/10/2025	539	140.25
Flores, Jose D	<u>FLO00</u>	01/10/2025	540	4,169.32
Galvan, Rosaura	<u>GAL00</u>	01/10/2025	541	565.76
Gamboa, Yadira	<u>GAM00</u>	01/10/2025	542	602.00
Gonzalez, Giovanni	<u>GON00</u>	01/10/2025	543	1,348.48
Guerrero, Jorge	<u>GUE02</u>	01/10/2025	545	2,416.39
Guerrero Simpson, Deysy D	<u>GUE01</u>	01/10/2025	544	2,808.00
Henderson, Olivia	<u>HEN00</u>	01/10/2025	546	2,513.17
Johnson, Sean Karl	<u>JOH01</u>	01/10/2025	547	4,961.69
Lopez, Joel	<u>LOP02</u>	01/10/2025	549	1,981.33
Lopez, Esau	<u>LOP01</u>	01/10/2025	548	1,580.35
Lowery, Katherine	<u>LOW00</u>	01/10/2025	550	3,420.91
Martindale, Ryan Eugene	<u>MAR02</u>	01/10/2025	551	3,395.62
Meza, Jody L	<u>MEZ00</u>	01/10/2025	553	4,441.47
Mills, Daryl A	<u>MIL00</u>	01/10/2025	554	226.45
Mondragon, Meagan N	<u>MON03</u>	01/10/2025	555	1,894.93
Myers, Kevin	<u>MYE00</u>	01/10/2025	556	712.12
Oliver, Linda	<u>OLI00</u>	01/10/2025	557	266.66
Perez, Margarita T	<u>PER00</u>	01/10/2025	559	2,383.13
Perez, Arnulfo Zintzun	<u>ZIN00</u>	01/10/2025	581	1,830.31
PHILLIPS, AMELIA	<u>PHI00</u>	01/10/2025	560	81.00
Pinedo, Edgar Esteban	<u>PIN00</u>	01/10/2025	561	3,752.69
PINEDO, ALISON	<u>PIN01</u>	01/10/2025	562	293.25
Porras, Estel	<u>POR00</u>	01/10/2025	563	2,071.22
Rivera, Israel	<u>RIV00</u>	01/10/2025	564	2,390.45
Rodrigues, Anthony	<u>ROD00</u>	01/10/2025	565	2,610.65
Roenspie, Thomas Luke	<u>ROE00</u>	01/10/2025	566	5,035.98
Romero, Arnulfo	<u>ROM00</u>	01/10/2025	567	3,162.29
Sanchez, Daniel Angel	<u>SAN03</u>	01/10/2025	569	3,653.91
Sandoval, Lucila	<u>SAN02</u>	01/10/2025	568	2,333.44
Schmitke, Jennifer	<u>SCH03</u>	01/10/2025	570	2,563.82
Shannon, Kyle Anthony	<u>SHA02</u>	01/10/2025	571	2,106.37
Stewart, Roy E	<u>STE01</u>	01/10/2025	572	3,226.30
Suarez, Bryan E	<u>SUA02</u>	01/10/2025	573	2,416.74
Suarez, Armando Rueda	<u>SUA03</u>	01/10/2025	14828	1,886.98
Sutton, Brandon Kijana	<u>SUT00</u>	01/10/2025	574	3,410.52
Swinhart, Robert	<u>SWI00</u>	01/10/2025	575	2,131.14

1/30/2025 10:18:46 AM

Packet: PYPKT00298 - 12/26/24-1/8/25 #1-2025
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Valenzuela, Brenda	<u>VAL00</u>	01/10/2025	576	162.18
Vargas, Alberto	<u>VAR02</u>	01/10/2025	578	4,211.47
Vargas, Giovanni	<u>VAR01</u>	01/10/2025	577	468.52
Vlach, Raymond Joseph	<u>VLA00</u>	01/10/2025	579	5,301.08
Webster, Zachary	<u>WEB00</u>	01/10/2025	580	1,987.99
Webster, Rebecca A	<u>PEN01</u>	01/10/2025	558	4,506.04
			Totals:	142,266.34



7. A.

City of Orland, CA

Tax History Report

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Report Summary By Tax Code

1/10/2025 - 1/10/2025

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To Amount	Supplemental (EE) Amount	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	123,318.95	11,602.69	0.00	0.00	0.00	0.00	0.00	11,602.69	0.00
MC - Medicare	139,469.40	2,022.30	2,022.30	0.00	0.00	0.00	0.00	2,022.30	2,022.30
SDI - State Disability Insurance	139,469.40	1,534.13	0.00	0.00	0.00	0.00	0.00	1,534.13	0.00
SS - Social Security	139,469.40	8,647.09	8,647.09	0.00	0.00	0.00	0.00	8,647.09	8,647.09
State W/H - State Income Tax Withholding	119,945.03	4,337.05	0.00	0.00	0.00	0.00	0.00	4,337.05	0.00
		28,143.26	10,669.39	0.00	0.00	0.00	0.00	28,143.26	10,669.39



City of Orland, CA

Packet: APPKT00091 - #1-2025 12/26/24-01/08/25

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking-Accounts Payable Checking						
OPO00	OPOA Treasurer	01/09/2025	Regular	0.00	726.00	60426
STA00	State Disbursement Unit	01/09/2025	Regular	0.00	925.84	60427
UPE00	UPEC, Local 792	01/09/2025	Regular	0.00	396.27	60428

Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	3	0.00	2,048.11
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	3	0.00	2,048.11

1-2025

Name: City of Orland

CalPERS ID: 6398969968

Payment Request Acceptance

Your request for payment has been accepted

- To generate the employer payment report, please click the print button. Print
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$29,648.63

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002828060	01/28/2025	100000017769019	Employer Contribution, Classic, 1165, CalPERS, 12/26/2024 - 01/08/2025	EFT - Debit	121140933	\$7,447.13
1002828061	01/28/2025	100000017769137	Employer Contribution, PEPR, 26748, CalPERS, 12/26/2024 - 01/08/2025	EFT - Debit	121140933	\$7,436.20
1002828062	01/28/2025	100000017769093	Employer Contribution, PEPR, 25553, CalPERS, 12/26/2024 - 01/08/2025	EFT - Debit	121140933	\$7,282.07
1002828063	01/28/2025	100000017769056	Employer Contribution, Classic, 1166, CalPERS, 12/26/2024 - 01/08/2025	EFT - Debit	121140933	\$6,209.89
1002828064	01/28/2025	100000017769173	Employer Contribution, PEPR, 25916, CalPERS, 12/26/2024 - 01/08/2025	EFT - Debit	121140933	\$1,273.34



City of Orland, CA

Packet: PYPKT00316 - 1/9/25-1/22/25 #2-2025

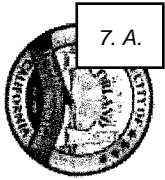
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Mejia Aparicio, Lilia	<u>MEJ00</u>	01/24/2025	610	3,331.17
Alva, Micaela	<u>ALV01</u>	01/24/2025	582	2,417.85
Andrade, Edgar	<u>AND00</u>	01/24/2025	583	3,574.01
Arellanes, Ashley	<u>ARE00</u>	01/24/2025	584	1,789.20
Avila-Reyes, Salvador	<u>REY00</u>	01/24/2025	14840	103.13
Baldrige, Eden	<u>BAL01</u>	01/24/2025	585	144.50
Barber, Zachary	<u>BAR02</u>	01/24/2025	586	3,658.50
Bianchini, Ann	<u>BIA00</u>	01/24/2025	587	35.36
Blake, Christina	<u>BLA00</u>	01/24/2025	588	114.92
Bowers, Linda	<u>BOW00</u>	01/24/2025	589	441.36
Carlson, Preston	<u>CAR06</u>	01/24/2025	14831	165.00
Carr, Peter R	<u>CAR03</u>	01/24/2025	590	6,653.85
Cessna, Kyle A	<u>CES00</u>	01/24/2025	591	4,725.92
Chaney, Justin	<u>CHA01</u>	01/24/2025	592	4,520.00
Cortes, Jovany	<u>COR00</u>	01/24/2025	593	1,981.33
Crandall, Jeremy	<u>CRA00</u>	01/24/2025	594	2,484.21
Eden, Jaycee	<u>EDE00</u>	01/24/2025	14833	82.50
Eden Zammarron, Lanie	<u>ZAM00</u>	01/24/2025	14843	66.00
Espinosa, Leticia	<u>ESP00</u>	01/24/2025	595	2,563.82
ESQUIVEL, ITZEL	<u>ESQ01</u>	01/24/2025	596	59.50
Esquivel-Aguilar, Miguel	<u>ESQ02</u>	01/24/2025	597	111.38
Flores, Jose D	<u>FLO00</u>	01/24/2025	598	4,916.27
Galvan, Rosaura	<u>GAL00</u>	01/24/2025	599	565.76
Gamboa, Yadira	<u>GAM00</u>	01/24/2025	600	602.00
Gonzalez, Giovanni	<u>GON00</u>	01/24/2025	601	1,485.44
Guerrero, Victor	<u>GUE04</u>	01/24/2025	14834	148.00
Guerrero Simpson, Deysy D	<u>GUE01</u>	01/24/2025	602	2,808.00
Halsey-Diehl, Abigail	<u>DIE00</u>	01/24/2025	14832	82.50
Henderson, Olivia	<u>HEN00</u>	01/24/2025	603	2,513.17
Humphreys, Allie	<u>HUM00</u>	01/24/2025	14835	103.13
Johnson, Sean Karl	<u>JOH01</u>	01/24/2025	604	5,312.69
Kremer, Caydance Christina	<u>KRE00</u>	01/24/2025	14836	144.38
Lopez, Esau	<u>LOP01</u>	01/24/2025	605	1,368.07
Lopez, Joel	<u>LOP02</u>	01/24/2025	606	1,981.33
Lowery, Katherine	<u>LOW00</u>	01/24/2025	607	3,601.58
Martindale, Ryan Eugene	<u>MAR02</u>	01/24/2025	608	4,455.07
Martins, Paulina	<u>MAR03</u>	01/24/2025	609	187.00
Meza, Jody L	<u>MEZ00</u>	01/24/2025	611	4,441.47
Mills, Daryl A	<u>MIL00</u>	01/24/2025	612	226.45
Mondragon, Meagan N	<u>MON03</u>	01/24/2025	613	1,894.93
Moreci, Rory	<u>MOR03</u>	01/24/2025	614	323.00
Murillo, Anthony	<u>MUR00</u>	01/24/2025	14837	115.50
Myers, Kevin	<u>MYE00</u>	01/24/2025	615	712.12
Oliver, Linda	<u>OLI00</u>	01/24/2025	616	147.12
Ortega, Allan	<u>ORT01</u>	01/24/2025	617	82.50
Ovard, Addison	<u>OVA01</u>	01/24/2025	618	103.13
OVITZ, GRAYSON	<u>OVI01</u>	01/24/2025	619	178.50
Pacheco, Dominic	<u>PAC00</u>	01/24/2025	14838	148.50
Perez, Arnulfo Zintzun	<u>ZIN00</u>	01/24/2025	645	1,996.26
Perez, Margarita T	<u>PER00</u>	01/24/2025	621	2,185.87
Pinedo, Edgar Esteban	<u>PIN00</u>	01/24/2025	622	3,465.40

1/23/2025 4:27:36 PM

Packet: PYPKT00316 - 1/9/25-1/22/25 #2-2025
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Porras, Estel	<u>POR00</u>	01/24/2025	623	2,071.22
Punzo, Emzly	<u>PUN01</u>	01/24/2025	624	74.25
Reimers, Norah	<u>REI00</u>	01/24/2025	14839	103.13
Rivera, Israel	<u>RIV00</u>	01/24/2025	625	2,390.45
Rodríguez, Anthony	<u>ROD00</u>	01/24/2025	626	2,876.16
Roenspie, Thomas Luke	<u>ROE00</u>	01/24/2025	627	4,814.32
Romero, Arnulfo	<u>ROM00</u>	01/24/2025	628	3,162.29
ROWE, LILLIANNA	<u>ROW00</u>	01/24/2025	14841	123.75
Sanchez, Daniel Angel	<u>SAN03</u>	01/24/2025	630	2,816.38
Sandoval, Lucila	<u>SAN02</u>	01/24/2025	629	2,333.44
Schmitke, Jennifer	<u>SCH03</u>	01/24/2025	631	2,563.82
Shannon, Kyle Anthony	<u>SHA02</u>	01/24/2025	632	2,106.37
Stewart, Roy E	<u>STE01</u>	01/24/2025	633	3,226.30
Suarez, Armando Rueda	<u>SUA03</u>	01/24/2025	14842	1,627.53
Suarez, Bryan E	<u>SUA02</u>	01/24/2025	634	2,184.41
Sutton, Brandon Kijana	<u>SUT00</u>	01/24/2025	635	3,395.52
Swinhart, Robert	<u>SWI00</u>	01/24/2025	636	2,131.13
THOMPSON, JAYDEN	<u>THO02</u>	01/24/2025	637	165.00
Valenzuela, Brenda	<u>VAL00</u>	01/24/2025	638	162.18
Vargas, Giovanni	<u>VAR01</u>	01/24/2025	639	530.40
Vargas, Alberto	<u>VAR02</u>	01/24/2025	640	3,541.89
Velasquez, Ivan	<u>VEL03</u>	01/24/2025	642	148.50
Velasquez, Isaac	<u>VEL02</u>	01/24/2025	641	115.50
Vlach, Raymond Joseph	<u>VLA00</u>	01/24/2025	643	5,301.08
Webster, Zachary	<u>WEB00</u>	01/24/2025	644	1,987.98
Webster, Rebecca A	<u>PEN01</u>	01/24/2025	620	4,506.04
			Totals:	139,777.69



7. A.

City of Orland, CA

Tax History Report

Report Summary By Tax Code

1/24/2025 - 1/24/2025

Tax Code	Subject To Amount	Employee Amt	Calculated Employer Amt	Calculated Employee Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To Amount	Supplemental EE Amount	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	118,390.71	10,898.14	0.00	1,982.96	0.00	0.00	0.00	0.00	10,898.14	0.00
MC - Medicare	136,754.31	1,982.96	1,982.96	0.00	0.00	0.00	0.00	0.00	1,982.96	1,982.96
SDI - State Disability Insurance	136,764.72	1,641.19	0.00	0.00	0.00	0.00	0.00	0.00	1,641.19	0.00
SS - Social Security	136,754.31	8,478.75	8,478.75	0.00	0.00	0.00	0.00	0.00	8,478.75	8,478.75
State W/H - State Income Tax Withholding	114,693.91	4,047.62	0.00	0.00	0.00	0.00	0.00	0.00	4,047.62	0.00
		27,048.66	10,461.71	0.00	0.00	0.00	0.00	0.00	27,048.66	10,461.71



City of Orland, CA

Check Register

7. A.

Packet: APPKT00102 - 1/9/25-1/22/25 #2-2025

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking-Accounts Payable Checking						
OPO00	OPOA Treasurer	01/24/2025	Regular	0.00	726.00	60512
STA00	State Disbursement Unit	01/24/2025	Regular	0.00	925.84	60513
UPE00	UPEC, Local 792	01/24/2025	Regular	0.00	380.32	60514

Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	3	0.00	2,032.16
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	3	0.00	2,032.16

#2-2025
JF

Name: City of Orland CalPERS ID: 6398969968

Payment Request Acceptance

Your request for payment has been accepted

- To generate the employer payment report, please click the print button. Print
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

Payment Setup Total

Total Payment Amount: \$29,274.68

Payment Summary

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002828595	01/29/2025	100000017769156	Employer Contribution, PEPPRA, 26748, CalPERS, 01/09/2025 - 01/22/2025	EFT - Debit	121140933	\$7,358.06
1002828596	01/29/2025	100000017769113	Employer Contribution, PEPPRA, 25553, CalPERS, 01/09/2025 - 01/22/2025	EFT - Debit	121140933	\$7,287.45
1002828597	01/29/2025	100000017769040	Employer Contribution, Classic, 1165, CalPERS, 01/09/2025 - 01/22/2025	EFT - Debit	121140933	\$7,163.18
1002828598	01/29/2025	100000017769077	Employer Contribution, Classic, 1166, CalPERS, 01/09/2025 - 01/22/2025	EFT - Debit	121140933	\$6,192.65
1002828599	01/29/2025	100000017769195	Employer Contribution, PEPPRA, 25916, CalPERS, 01/09/2025 - 01/22/2025	EFT - Debit	121140933	\$1,273.34



City of Orland, CA

Packet: PYPKT00315 - final check
Payroll Set: Payroll Set 01 - 01

<u>Employee</u>	<u>Employee #</u>	<u>Payment Date</u>	<u>Number</u>	<u>Earnings</u>
Guerrero, Jorge	GUE02	01/22/2025	14830	9,901.90
			Totals:	9,901.90



City of Orland, CA

Check Register

7. A.

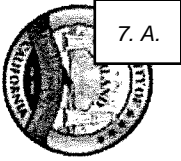
Packet: APPKT00099 - 1/22/25

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking-Accounts Payable Checking						
UPE00	UPEC, Local 792	01/22/2025	Regular	0.00	23.31	60432

Bank Code AP Checking Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	1	1	0.00	23.31
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	1	1	0.00	23.31



7. A.

City of Orland, CA

Tax History Report

Report Summary By Tax Code
1/22/2025 - 1/22/2025

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To Amount	Supplemental Amount (EE)	Total Employee Amount	Total Employer Amount
MC - Medicare	9,855.74	142.91	142.91	0.00	0.00	0.00	0.00	142.91	142.91
SDI - State Disability Insurance	3,982.75	47.79	0.00	0.00	0.00	0.00	0.00	47.79	0.00
SS - Social Security	9,855.74	611.06	611.06	0.00	0.00	0.00	0.00	611.06	611.06
		801.76	753.97	0.00	0.00	0.00	0.00	801.76	753.97



Bank: AP Checking - Accounts Payable Checking

Vendor Number <u>ABD00</u>	Vendor Name Advanced Document Concept					Total Vendor Amount 430.20
Payment Type Check	Payment Number			Payment Date	Payment Amount	
Payable Number <u>148217</u>	Description City Hall Copies/Jan 2025	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 430.20	

Vendor Number <u>ALT02</u>	Vendor Name Alternative Energy System					Total Vendor Amount 175.00
Payment Type Check	Payment Number			Payment Date	Payment Amount	
Payable Number <u>16755</u>	Description Damage Assessment @ suisun well solar pannels	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 175.00	

Vendor Number <u>AND06</u>	Vendor Name Edgar Andrade					Total Vendor Amount 124.00
Payment Type Check	Payment Number			Payment Date	Payment Amount	
Payable Number <u>INV0000152</u>	Description Office Uniform/Gym Stipend	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 124.00	

Vendor Number <u>BAM00</u>	Vendor Name Bambauer Towing Service					Total Vendor Amount 90.00
Payment Type Check	Payment Number			Payment Date	Payment Amount	
Payable Number <u>61470</u>	Description PW/Fleet lockout	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 90.00	

Vendor Number <u>BAR09</u>	Vendor Name Terrie Barr					Total Vendor Amount 1,182.25
Payment Type Check	Payment Number			Payment Date	Payment Amount	
Payable Number <u>INV0000149</u>	Description CC/Jan 2025 stipend	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 950.00	
Payable Number <u>INV0000169</u>	Description CC/Parking & Mileage Reim for Cal Cities Meeting	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 232.25	

Vendor Number <u>BID02</u>	Vendor Name Remy Bidstrup					Total Vendor Amount 275.00
Payment Type Check	Payment Number			Payment Date	Payment Amount	
Payable Number <u>FEB2025</u>	Description AC/SOCIAL MEDIA MARKETING	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 275.00	

Vendor Number <u>BIO01</u>	Vendor Name Beth Bjorklund					Total Vendor Amount 150.00
Payment Type Check	Payment Number			Payment Date	Payment Amount	
Payable Number <u>013025</u>	Description AC/Gallery Show Hanging Jan. Feb, Mar 2025	Payable Date 01/30/2025	Due Date 01/30/2025	Discount Amount 0.00	Payable Amount 150.00	

Payment Register

Vendor Number	Vendor Name	Payment Type	Payment Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	Total Vendor Amount
<u>CAPO6</u>	Capitol Public Finance Gr	Check							1,125.00
			<u>2024-457</u>	CREB,SOLAR&PENSION BOND DEBT REPORT	02/04/2025	02/04/2025	0.00	1,125.00	
									1,125.00
<u>CHA01</u>	Justin Chaney	Check							100.00
			<u>INV0000173</u>	FD/MEASURE A-UNIFORM FEB 2025	02/04/2025	02/04/2025	0.00	100.00	
									100.00
<u>CLE05</u>	Judy Clever	Check							200.00
			<u>INV0000174</u>	AC/CLEANING & MAIN OF GALLERY	02/04/2025	02/04/2025	0.00	200.00	
									200.00
<u>COM14</u>	Community First National Bank	Check							145,594.00
			<u>INV0000136</u>	Meas A FD Truck REserve Reim for Dozer lease pymt	02/04/2025	02/04/2025	0.00	145,594.00	
									145,594.00
<u>COR04</u>	Corbin Willits Systems	Check							603.90
			<u>000C501151</u>	MULTI-DEPT/MONTHLY SOFTWARE SUPPORT	02/04/2025	02/04/2025	0.00	603.90	
									603.90
<u>CRE00</u>	Creative Composition	Check							335.59
			<u>32263</u>	OPD/#10 regular envelops-qt 1000	02/04/2025	02/04/2025	0.00	335.59	
									335.59
<u>ECL00</u>	Eclectic Horseman Comm.,	Check							300.00
			<u>66416</u>	AC/Website Hosting 1st Qtr 25	01/30/2025	01/30/2025	0.00	300.00	
									300.00
<u>FLO03</u>	Jose Flores	Check							145.00
			<u>INV0000155</u>	Office Uniform/Gym Stipend	02/04/2025	02/04/2025	0.00	145.00	
									145.00

Payment Register

Vendor Number	Vendor Name				Total Vendor Amount
<u>GAY01</u>	Gaynor Telesystems Inc				209.21
Payment Type	Payment Number			Payment Date	Payment Amount
Check				01/30/2025	209.21
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>45424</u>	PW/CORP YARD SECURITY SUPPLIES	01/04/2025	01/04/2025	0.00	209.21
					Total Vendor Amount
					1,008.00
<u>GLE14</u>	Glenn County				1,008.00
Payment Type	Payment Number			Payment Date	Payment Amount
Check				01/30/2025	1,008.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>121924</u>	Facade Improvement Reimbursement	01/30/2025	01/30/2025	0.00	1,008.00
					Total Vendor Amount
					3,000.00
<u>HAL03</u>	Lewis R. Hall				3,000.00
Payment Type	Payment Number			Payment Date	Payment Amount
Check				01/30/2025	3,000.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>2725</u>	PW/Plant Operator Consultant-WWTP	02/04/2025	02/04/2025	0.00	3,000.00
					Total Vendor Amount
					1,200.00
<u>HIN03</u>	Hinderliter Dellamas & As				1,200.00
Payment Type	Payment Number			Payment Date	Payment Amount
Check				01/30/2025	1,200.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>646</u>	QUEEN BEE BUCKS SUPPORT	02/04/2025	02/04/2025	0.00	1,200.00
					Total Vendor Amount
					284.46
<u>HOM00</u>	Home Depot Credit Service				284.46
Payment Type	Payment Number			Payment Date	Payment Amount
Check				01/30/2025	284.46
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>INVO000135</u>	Library Supplies	02/04/2025	02/04/2025	0.00	284.46
					Total Vendor Amount
					1,604.64
<u>IMP00</u>	Imperial County of Education				1,604.64
Payment Type	Payment Number			Payment Date	Payment Amount
Check				01/30/2025	1,604.64
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>25-00317</u>	Lib/Broadband internet quarterly inv	02/04/2025	02/04/2025	0.00	1,604.64
					Total Vendor Amount
					88,572.30
<u>J&J00</u>	J&J Pumps Inc.				88,572.30
Payment Type	Payment Number			Payment Date	Payment Amount
Check				01/30/2025	88,572.30
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>INVO000144</u>	PW/Sewer Lift standardization	02/04/2025	02/04/2025	0.00	88,572.30
					Total Vendor Amount
					100.00
<u>JOH02</u>	Sean Johnson				100.00
Payment Type	Payment Number			Payment Date	Payment Amount
Check				01/30/2025	100.00
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
<u>INVO000159</u>	Office Uniform Stipend	02/04/2025	02/04/2025	0.00	100.00

Payment Register

Vendor Number <u>KIM01</u>	Vendor Name Kimball Midwest				Total Vendor Amount 7. A. 3,406.21
Payment Type Check	Payment Number			Payment Date 01/30/2025	Payment Amount 3,406.21
Payable Number <u>102965894&102961720</u>	Description PW/Shop Supplies	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 3,406.21

Vendor Number <u>LA500</u>	Vendor Name Lash'S Glass				Total Vendor Amount 1,170.03
Payment Type Check	Payment Number			Payment Date 01/30/2025	Payment Amount 1,170.03
Payable Number <u>93365 & 93307</u>	Description 824 Fourth Street Door update	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 1,170.03

Vendor Number <u>LEA02</u>	Vendor Name Llc / Sacramento Valley D				Total Vendor Amount 5,853.00
Payment Type Check	Payment Number			Payment Date 01/30/2025	Payment Amount 5,853.00
Payable Number <u>26687</u>	Description CALCITIES ANNUAL MEMBERSHIP DUES 2025	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 5,753.00
Payable Number <u>5421</u>	Description CAL CITIES COUNCIL MEMBERSIP DUES	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 100.00

Vendor Number <u>LIE00</u>	Vendor Name Liebert Cassidy Whitmore				Total Vendor Amount 180.00
Payment Type Check	Payment Number			Payment Date 01/30/2025	Payment Amount 180.00
Payable Number <u>368, 732</u>	Description Professional Services	Payable Date 01/30/2025	Due Date 01/30/2025	Discount Amount 0.00	Payable Amount 180.00

Vendor Number <u>LOW00</u>	Vendor Name Katherine Lowery				Total Vendor Amount 124.00
Payment Type Check	Payment Number			Payment Date 01/30/2025	Payment Amount 124.00
Payable Number <u>INV0000153</u>	Description Office Uniform/Gym Stipend	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 124.00

Vendor Number <u>LOW01</u>	Vendor Name Katherine Lowery				Total Vendor Amount 100.00
Payment Type Check	Payment Number			Payment Date 01/30/2025	Payment Amount 100.00
Payable Number <u>INV0000141</u>	Description OPD/Per Diem - Leadership Dev Course	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 100.00

Vendor Number <u>MAR17</u>	Vendor Name Martindale, Ryan				Total Vendor Amount 100.00
Payment Type Check	Payment Number			Payment Date 01/30/2025	Payment Amount 100.00
Payable Number <u>INV0000160</u>	Description Office Uniform Stipend	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 100.00

Vendor Number <u>MCD01</u>	Vendor Name John Mcdermott				Total Vendor Amount 950.00
Payment Type Check	Payment Number			Payment Date 01/30/2025	Payment Amount 950.00
Payable Number <u>INV0000147</u>	Description CC/Jan 2025 stipend	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 950.00

Payment Register

APPKT00104 - 02/04/2025 W 7. A. st
Total Ven 922.51 nt

Vendor Number <u>MCM00-2</u>	Vendor Name Mcmaster-Carr						
Payment Type Check	Payment Number			Payment Date	Payment Amount		
Payable Number <u>39830644&39831036</u>	Description PW/Shop Supplies	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 922.51		

Vendor Number <u>MDS00</u>	Vendor Name MDS Engineering & Construction, Inc.					Total Vendor Amount 22,115.05	
Payment Type Check	Payment Number			Payment Date	Payment Amount		
Payable Number <u>INVO000131</u>	Description DWR-Phase 4 pay est 3 for water storage tank	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 22,115.05		

Vendor Number <u>MEJ01</u>	Vendor Name Lilia Mejia-Aparicio					Total Vendor Amount 100.00	
Payment Type Check	Payment Number			Payment Date	Payment Amount		
Payable Number <u>INV0000161</u>	Description Office Uniform Stipend	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 100.00		

Vendor Number <u>MTH00</u>	Vendor Name M.T. Hall & Association,					Total Vendor Amount 846.10	
Payment Type Check	Payment Number			Payment Date	Payment Amount		
Payable Number <u>4100</u>	Description DWR-Phase 2B Soil Material Testing	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 846.10		

Vendor Number <u>NAP00</u>	Vendor Name Napa Auto Parts					Total Vendor Amount 2,849.43	
Payment Type Check	Payment Number			Payment Date	Payment Amount		
Payable Number <u>INV0000132</u>	Description PW/Shope supplies	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 1,386.18		
Payable Number <u>INV0000137</u>	Description FD Fleet/Engine Supplies & Meas A Equip for shop	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 77.07		
Payable Number <u>INV0000138</u>	Description PW/Shop Supplies, PW/EQ Maint/Parks and Fleet	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 1,386.18		

Vendor Number <u>NOR29</u>	Vendor Name North Valley Industries I					Total Vendor Amount 188.56	
Payment Type Check	Payment Number			Payment Date	Payment Amount		
Payable Number <u>4436</u>	Description Restroom Facility Roosevelt Park	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 188.56		

Vendor Number <u>ORL12</u>	Vendor Name Orland-Laurel Masonic Hal					Total Vendor Amount 400.00	
Payment Type Check	Payment Number			Payment Date	Payment Amount		
Payable Number <u>INV0000175</u>	Description AC/RENT FEB 2025	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 400.00		

Vendor Number <u>OVE01</u>	Vendor Name Overdrive, Inc.					Total Vendor Amount 74.99	
Payment Type Check	Payment Number			Payment Date	Payment Amount		
Payable Number <u>02323da25011497</u>	Description Lib/digital audiobook	Payable Date 02/04/2025	Due Date 02/04/2025	Discount Amount 0.00	Payable Amount 74.99		

Payment Register

Vendor Number	Vendor Name	Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	Total Vendor Amount
PAC07	Pace Analytical Services,	Check								541.40
				INV0000133	PW/Lab Services	02/04/2025	02/04/2025	0.00	541.40	541.40
PER11	Performa Labs, Inc	Check								4,260.00
				25-1006	OPD-Mental Health Training	02/04/2025	02/04/2025	0.00	4,260.00	4,260.00
PGEO0	Pg&E	Check								46,269.54
				01182025	PW/Cortina Lift Station	02/04/2025	02/04/2025	0.00	63.37	46,269.54
				DEC2024	Multi Depts/DEC 2024 Usage	01/30/2025	01/30/2025	0.00	46,089.66	
				INV0000139	PW/Traffic Control	02/04/2025	02/04/2025	0.00	116.51	
PIN01	Edgar Pinedo	Check								119.50
				INV0000156	Office Uniform/Gym Stipend	02/04/2025	02/04/2025	0.00	119.50	119.50
QUI02	Quill Corp.	Check								286.57
				42397976	Multi-Dept/Office Supplies	02/04/2025	02/04/2025	0.00	150.83	286.57
				INV0000143	PD/Misc Office Supplies	02/04/2025	02/04/2025	0.00	135.74	
RIV02	Israel Rivera	Check								127.50
				INV0000154	Office Uniform/Gym Stipend	02/04/2025	02/04/2025	0.00	127.50	127.50
ROE02	Thomas Roenspie	Check								100.00
				INV0000162	Office Uniform Stipend	02/04/2025	02/04/2025	0.00	100.00	100.00
ROM06	Mathew Romano	Check								950.00
				INV0000145	CC/Jan 2025 stipend	02/04/2025	02/04/2025	0.00	950.00	950.00

Payment Register

Vendor Number	Vendor Name	Payment Type	Payment Number	Payable Date	Due Date	Discount Amount	Payable Amount	Total Vendor Amount
<u>SAN11</u>	Daniel Sanchez	Check						100.00
			<u>INV0000163</u>	02/04/2025	02/04/2025	0.00	100.00	
								100.00
<u>SAN12</u>	Lucila Sandoval	Check						145.00
			<u>INV0000158</u>	02/04/2025	02/04/2025	0.00	145.00	
								145.00
<u>SHA08</u>	Jesse J Miller	Check						1,097.45
			<u>24585</u>	02/04/2025	02/04/2025	0.00	1,097.45	
								1,097.45
<u>SKN00</u>	S. K. Nelson & COmpany	Check						1,690.00
			<u>482</u>	01/30/2025	01/30/2025	0.00	1,690.00	
								1,690.00
<u>SMI02</u>	Brandon Smith	Check						1,036.00
			<u>INV0000140</u>	02/04/2025	02/04/2025	0.00	86.00	
			<u>INV0000148</u>	02/04/2025	02/04/2025	0.00	950.00	
								1,036.00
<u>SUN02</u>	Sunrise Environmental	Check						1,055.78
			<u>151645</u>	02/04/2025	02/04/2025	0.00	1,055.78	
								1,055.78
<u>SUS01</u>	SPECIALIZED UTILITY SERVICES PROGRAM	Check						2,850.00
			<u>2680</u>	02/04/2025	02/04/2025	0.00	2,850.00	
								2,850.00
<u>SUT02</u>	Sutton, Brandon	Check						124.00
			<u>INV0000157</u>	02/04/2025	02/04/2025	0.00	124.00	
								124.00

Payment Register

APPKT00104 - 02/04/2025 W 7. A. st

Vendor Number	Vendor Name	Payment Type	Payment Number	Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount	Total Vendor Amount
<u>SWR00</u>	State Water Resources Con	Check		<u>sw0312553</u>	DWR/Permit Fees	02/04/2025	02/04/2025	0.00	565.00	565.00
										565.00
<u>T&S01</u>	T And S DVBE, Inc.	Check		<u>25-42</u>	PW/Street Supplies	02/04/2025	02/04/2025	0.00	628.69	628.69
										628.69
<u>TIAD0</u>	Everbank, N.A.	Check		<u>10263750</u>	Multi/Copier Lease	02/04/2025	02/04/2025	0.00	280.16	280.16
										280.16
<u>TOL00</u>	J.C. Tolle	Check		<u>INV0000146</u>	CC/Jan 2025 stipend	02/04/2025	02/04/2025	0.00	950.00	1,182.25
				<u>INV0000170</u>	CC/Parking & Mileage Reim for Cal Cities Meeting	02/04/2025	02/04/2025	0.00	232.25	
<u>TRA02</u>	Transamerica	Check		<u>INV0000171</u>	TERM INS JAN/2025	02/04/2025	02/04/2025	0.00	5,208.19	5,208.19
										5,208.19
<u>TUR01</u>	Rae Turnbull	Check		<u>INV0000172</u>	AC/WEBSITE NEWSLETTER	02/04/2025	02/04/2025	0.00	52.00	52.00
										52.00
<u>TYL00</u>	Tyler Technologies, INC.	Check		<u>300.297.246.051</u>	CH/FINANCIAL SOFTWARE	02/04/2025	02/04/2025	0.00	9,207.50	9,207.50
										9,207.50
<u>USA04</u>	Usa Blue Book	Check		<u>591096</u>	PW/Sewer Supplies	02/04/2025	02/04/2025	0.00	1,201.76	1,201.76
										1,201.76

Payment Register

APPKT00104 - 02/04/2025 W 7. A. 51
 Total Ven 421.56

Vendor Number **Vendor Name**
VAL02 Valley Rock Products

Payment Type **Payment Number**
 Check

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
89139	PW/Street & Water supplies	02/04/2025	02/04/2025	0.00	421.56

Payment Date **Payment Amount**
 01/30/2025 421.56

Vendor Number **Vendor Name**
VAR01 Alberto Vargas

Payment Type **Payment Number**
 Check

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0000165	Office Uniform Stipend	02/04/2025	02/04/2025	0.00	100.00

Payment Date **Payment Amount**
 01/30/2025 100.00

Vendor Number **Vendor Name**
VAR02 Alberto Vargas

Payment Type **Payment Number**
 Check

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0000142	OPD/Per Diem - Adv Roadside impaired driving trg	02/04/2025	02/04/2025	0.00	50.00

Payment Date **Payment Amount**
 01/30/2025 50.00

Vendor Number **Vendor Name**
VER03 Verizon Wireless

Payment Type **Payment Number**
 Check

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
6103768340	REC/COMMUNICATIONS	02/04/2025	02/04/2025	0.00	159.16
INV0000134	PW/Scada Computer	02/04/2025	02/04/2025	0.00	256.66

Payment Date **Payment Amount**
 01/30/2025 415.82

Vendor Number **Vendor Name**
VLAG0 Raymond J. Vlach

Payment Type **Payment Number**
 Check

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
INV0000166	Office Uniform Stipend	02/04/2025	02/04/2025	0.00	100.00

Payment Date **Payment Amount**
 01/30/2025 100.00

Vendor Number **Vendor Name**
WEL02 Wells Fargo Vendor Fin Se

Payment Type **Payment Number**
 Check

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
5032848513	BD/Planning Copier Lease	02/04/2025	02/04/2025	0.00	148.70

Payment Date **Payment Amount**
 01/30/2025 148.70

Vendor Number **Vendor Name**
ZOL00 Zoll Medical Corporation

Payment Type **Payment Number**
 Check

Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount
4120699_4120423	FD Measure A/ AED Pads	02/04/2025	02/04/2025	0.00	2,345.83

Payment Date **Payment Amount**
 01/30/2025 2,345.83

Payment Register

7. A.

APPKT00104 - 02/04/2025 Warrar

Payment Summ

Bank Code
AP Checking

Type
Check

**Payable
Count**

**Payment
Count**

Discount

Payment

Packet Totals:

80
80

70
70

0.00
0.00

368,848.63
368,848.63



ORLAND CITY COUNCIL REGULAR MEETING

Tuesday, January 21, 2025

CALL TO ORDER

Meeting called to order by Mayor Matt Romano at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Councilmembers present:	Councilmembers Brandon Smith, Terrie Barr, John McDermott, Vice Mayor JC Tolle and Mayor Matt Romano
Councilmembers absent:	None
Staff present:	City Manager Pete Carr; City Attorney Greg Einhorn; Police Chief Joe Vlach; City Clerk Jennifer Schmitke; Fire Chief Justin Chaney

CITIZENS COMMENTS ON CLOSED SESSION

Orland resident Jeffrey Tolley inquired about the possibility of sharing additional details with the public regarding the closed session items. Attorney Greg Einhorn responded, stating that no further information could be disclosed beyond what is already listed on the agenda.

**MEETING ADJOURNED TO CLOSED SESSION AT 6:03 PM.
CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:35 PM.
REPORT FROM CLOSED SESSION – No reportable action was taken.**

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for January 7, 2025
- C. Receive and File Library Commission Minutes from November 18, 2024
- D. Receive and File EDC Commission Minutes from November 13, 2024
- E. Receive and File Arts Commission Minutes from November 20, 2024
- F. Receive and File Planning Commission Minutes from December 19, 2024
- G. Approval of Paint Color for City Hall
- H. Approval of Westside Ambulance Subsidy Agreement
- I. Approval of Service Agreements for Dispatch and Animal Control

Councilmember Barr requested to pull item I for further discussion.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve consent calendar items 7A – 7H as presented. Motion carried by a voice vote 5-0.

Councilmember Barr expressed concerns about the service agreement for animal control. Attorney Greg Einhorn clarified that the agreement includes a provision allowing termination with one year's notice. Mr. Carr reminded the Council that this topic was an ongoing discussion between the City and the County in 2024. After addressing questions, the Council agreed to approve the agreements as presented. Councilmember Barr requested to revisit and review the contracts as a future agenda item for further discussion.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve item I on the consent calendar. Motion carried by a voice vote 5-0.

PRESENTATION

A. State Assembly Plaque Presentation

Mayor Romano honored former Orland City Councilmembers Bruce Roundy, Chris Dobbs, and Jeffrey Tolley by presenting them with commemorative plaques, provided by State Assemblyman Gallagher's office.

B. Police Department Annual Presentation

Chief Vlach delivered a slideshow presentation highlighting the Orland Police Department's (OPD) activities and accomplishments in 2024. The department currently operates with a team of ten patrol officers, including two K-9 units and one School Resource Officer (SRO), supported by two sergeants and one chief of police. OPD has successfully filled all non-sworn positions, which include an Administrative/Records Supervisor, a Property & Evidence/Community Service Officer (CSO), and a Public Safety Clerk.

Chief Vlach shared that the department reported a total of 4,424 incidents in 2024, reflecting a slight decrease compared to the 4,987 incidents in 2023. The most frequent calls for service included suspicious circumstances/vehicles/persons, followed by disturbing the peace and welfare checks.

On the enforcement side, the top citations issued were for running stop signs (34 citations), driving traffic with an unlicensed or suspended license (52 citations), and expired vehicle registration (50 citations). Traffic collisions in 2024 also showed a slight decline, with 118 reported incidents, consisting of 111 non-injury collisions and 7 involving injuries.

Chief Vlach highlighted several multi-year projects successfully completed in 2024, including the installation of cameras and keycard access systems at the library, Carnegie Center, and Library Park. Chief Vlach shared that the City Hall/Police Department building received new flooring, and the sergeants' office and evidence room were remodeled.

Chief Vlach reported that OPD K-9 unit continued to excel, logging over 380 training hours and participating in 15 deployments. These included 7 narcotics searches, 2 article searches with finds, and 7 surrenders, demonstrating the critical role of the K-9 team in supporting department operations.

Chief Vlach also praised the contributions of the Orland Volunteers in Police Service (VIPS), who collectively donated an impressive 1,186 volunteer hours despite a reduction in membership. The 12 active members played key roles in a variety of community events, including vaccination clinics, parades, the Glenn County Fair, Orland High School's Sober Grad Night, Avenue of Lights, and more. Chief Vlach expressed his sincere gratitude for their dedication, emphasizing their invaluable impact on both OPD and the community.

Looking ahead, Chief Vlach outlined future goals for the department, including the recruitment of additional patrol staff. Once this expansion is achieved, OPD aims to explore the possibility of introducing a detective or lieutenant position. Collaboration with the Orland Fire Department will remain a priority, with ongoing efforts to enhance infrastructure through the radio project and further phases of surveillance and keycard access improvements.

Councilmembers discussed with Chief Vlach OPD staffing levels current/future and departmental needs to ensure the success of the police department. They also expressed their gratitude to Chief Vlach and the entire Orland Police Department for their dedication and service to the community.

C. Fire Department Annual Presentation

Chief Chaney delivered a slide presentation on the Fire Department's 2024 activities, highlighting key achievements and future objectives. The Orland Volunteer Fire Department (OVFD) currently operates with a team of 40 volunteers, supported by a full-time office assistant. In 2024, the department responded to a total of 782 calls, comprising 419 within city limits (307 medical, 38 fire, and 28 vehicle collision incidents) and 363 in rural areas.

Chief Chaney highlighted the positive strides made within this year's budget, including the replacement of critical firefighting equipment: 8 sets of turnouts, 8 structural helmets, 8 pairs of structural boots, and essential hose replacements. Additionally, the department acquired 4 mobile radios and 4 portable radios to enhance communication capabilities.

The Council was informed that the average OVFD volunteer dedicates approximately 125 hours to training annually, underscoring their commitment to maintaining a high level of preparedness.

Looking ahead, Chief Chaney outlined the department's goals, which include actively pursuing grant opportunities, finalizing the radio infrastructure project, replacing the main fire station roof, advancing the training facility and pump testing area, upgrading the SCBA compressor, and grading and repaving the station's front parking lot.

Councilmembers expressed their gratitude to Chief Chaney and the OVFD volunteers for their tireless efforts and unwavering dedication to protecting the community.

Councilmembers engaged Chief Chaney in a discussion about the fire department's fleet and equipment, inquiring about any additional needs to support their operations. They expressed their gratitude to Chief Chaney and all Orland volunteer firefighters for their hard work and

dedication to the City. The Council also discussed exploring options for a new roof for the fire station and upgrading older 4-inch water lines in the downtown area to improve water capacity and enhance public safety.

ADMINISTRATIVE BUSINESS

A. Public Safety and City Hall Facilities

Mr. Carr provided an update on the proposed Public Safety Center (PSC) planned for Sixth Street and Colusa Street, which would also include a water storage tank and well. He presented a slideshow featuring the Winters PSC as a model, emphasizing its efficient design and practicality. Mr. Carr noted that an architect had been engaged to assess how a similar facility could be implemented on the City’s parcel and reviewed past plans for the project.

Mr. Carr addressed funding challenges, explaining that the City’s 2020 pension debt refinancing strategy was partly designed to allocate resources for the PSC. However, shifting priorities caused by the pandemic, drought, a major water project, and rising construction costs slowed progress. Despite these setbacks, staff have actively pursued funding opportunities through organizations such as USDA, 3CORE, and Capitol Public Finance (CPF).

Mr. Carr highlighted the need for firehouse repairs and discussed the potential relocation of City Hall, which would create the necessary space for the Police Department.

The Council discussed the Public Safety Center and engaged Mr. Carr, Chief Vlach, and Chief Chaney in a conversation about future growth and space needs for City Hall, the Orland Police Department, and the Orland Volunteer Fire Department.

Orland resident Earl Megginson inquired about the City-owned property at 824 Fourth Street (Hecho building).

County resident Kristy Rumble expressed concerns about the lot size for the proposed new public safety facility.

County resident Manuel Quezada shared his perspective on accommodating the needs of the police department.

County resident Joannie Woods asked questions about the future public safety facility and voiced her agreement with Mr. Quezada’s viewpoint.

County resident Valerie Johnson recommended that the City consider Mr. Quezada's input and praised him for his business insight.

Council explored various options, including the possibility of allowing the Police Department to expand into the City Hall side of the building, relocating City Hall to a different location, and maintaining the Fire Department building and its current location as is. After a thorough discussion, the Council agreed to table the item for further review and revisit it at the next council meeting in two weeks.

B. Hotel Demand Feasibility Study

Mr. Carr briefly highlighted the City’s long-standing recognition of the need for additional lodging facilities. He explained that City staff has been actively working with brokers and developers to attract new hotels, although they currently lack the data necessary to substantiate these efforts. To fill this gap, staff sought proposals from three respected firms to conduct an, industry-standard lodging demand analysis. These studies will include site visits, stakeholder interviews, economic and tourism evaluations, a regional competition survey, and more. The resulting reports will offer recommendations on the number of hotel rooms that could be supported and their potential price range. Mr. Carr suggested the council consider whether to defer the study to a private party or to pay for the study as a public document. Mr. Carr noted that the Orland Economic Development Commission (EDC) recommended that the City Council move forward with a lodging demand study.

The three proposals were as follows:

- 1. **Kallenberger Jones & Co** (Costa Mesa, CA)
 - o **Cost:** \$7,500 for a basic report covering one selected site
 - o **Timeline:** 3 weeks for a draft report
- 2. **RevPar International** (Offices in Denver, Miami, and Washington, D.C.)
 - o **Cost:** \$17,900 + ancillary expenses for analysis of three sites, including a pro-forma for proposed hotels
 - o **Timeline:** 4-5 weeks
- 3. **Economic & Planning Systems (EPS)** (Sacramento, CA)
 - o **Cost:** \$33,500 for a comprehensive analysis, including up to twelve sites
 - o **Timeline:** 8-10 weeks

Councilmembers reviewed and discussed the three firms under consideration, raising various questions about their proposals.

Orland resident Helen Tolle expressed her view that the City, rather than the hotel, should bear the cost of the study.

Ron Lane, Chairperson of the Economic Development Commission and Orland resident, shared his perspective on and support for the recommendation.

Mr. Tolley offered his opinion and support on the proposed study.

The Council reviewed the proposals and firms, reaching a consensus that the City is not only prepared but also in clear need of an additional hotel.

ACTION: Councilmember McDermott moved, seconded by Councilmember Smith, to award the bid to RevPar for a publicly available document. Motion carried by a voice vote 5-0.

City Manager Verbal Report

- Mr. Carr shared that City Staff has posted the RFP for attorney services.

**ORAL AND WRITTEN COMMUNICATIONS
PUBLIC COMMENTS:**

Mr. Tolley thanked the City Council, City Staff and City Attorney for their service to the community.

Orland resident and Recreation Commission Chairperson Larry Carmona shared that the Recreation Commission will be bringing to a City Council meeting in the near future a recommendation for updates to the City pool.

Ms. Rumble shared her concerns about pedestrian crosswalks along SR 32 and about the traffic signal at Commerce and Newville Road.

County resident Yvonna Bennett shared her concerns about mailbox rules manipulation.

County resident Manual Quezada submitted an offer to the City for 824 Fourth Street.

CITY COUNCIL COMMUNICATIONS AND REPORTS

COUNCILMEMBER UPDATES

Councilmember Smith:

- Attended the January Orland Chamber of Commerce meeting.
- Attended the January 13th Library Commission meeting.
- Expressed his enthusiasm for the upcoming Council discussion on the pool renovation project.

Councilmember McDermott:

- Attended the January 14th Economic Development Commission meeting.

Councilmember Barr:

- Attended the joint meeting with the Willows City Council, County of Glenn, and Orland City Council on January 16th.
- Will attend the Cal Cities New Council Member Training in Sacramento.
- Mentioned hearing that Chico may be planning to expand westward toward Orland.
- Expressed concerns about the pedestrian crossing near Moe’s Market on 6th Street.

Vice Mayor Tolle:

- Attended the Board of Supervisors meeting.
- Plans to attend the New Council Member Training in Sacramento from January 22nd to 24th.

Mayor Romano:

- Raised concerns about both commercial and residential development.
- Advocated for reviewing and updating design standards.

- Shared insights from a discussion with a Caltrans contact, emphasizing the need for the City to develop a comprehensive plan for Walker Street updates.
- Highlighted the importance of updating the circulation plan.
- Voiced concerns about park planning and potential expansion.
- Discussed the new water tank and stressed the urgency of upgrading water lines in the downtown area.

Councilmembers expressed interest in including the following items on a future agenda for further discussion:

- A traffic study for Highway 32
- Objective design standards
- A pedestrian crossing at the railroad tracks

Mayor Romano suggested instead of traditional staff reports and RFPs the possibility of presentations from professionals to provide deeper insights into these future projects.

MEETING ADJOURNED AT 9:41 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



Recreation Commission Minutes September 25th, 2024

1. CALL TO ORDER

The meeting was called to order by Chairman Carmona at 6:15pm.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Commission members present: Chair Larry Carmona, Vice-Chair Karen Baldrige and Commissioner Joser Rosales

Commission members absent: Commissioner Shannan Ovard, Commissioner Jason Ovitz

Staff present: Recreation Manager Olivia Henderson

4. ORAL AND WRITTEN COMMUNICATIONS

Citizen Comments: No Public comments were made.

5. CONSENT CALENDAR

A. Approve Recreation Commission Meeting Minutes from July 31, 2024

Vice-Chair Baldrige moved to approve; Commissioner Rosales seconded. Motion passed 3-0

6A. ADMINISTRATIVE COMMUNICATIONS, REPORTS, AND ACTIONS

1. Dog Park Dedication

Recreation Manager Henderson informed the Commission of a request from Mr. Plants to name a community park in honor of his late father, a former Orland Public Works employee. After deliberation, the Commission noted that no parks were currently available for renaming.

ACTION: Vice-Chair Baldrige moved to dedicate a bench with a commemorative plaque bearing Mr. Bernard Plants' name. The motion was seconded by Commissioner Rosales and passed unanimously, 3-0.

2. Discussion on Benches in Vinsonhaler

Ms. Henderson informed the Commission that the Recreation Department currently has three benches ready for installation, as discussed in the previous meeting, and is awaiting confirmation of their placement locations. Vice-Chair Baldrige proposed placing one bench in front of the City Pool and the other two in Vinsonhaler Park. Commissioner Rosales expressed support for this suggestion.

3. Fountain Refrigeration Enhancement

Ms. Henderson presented a quote for a stainless-steel water refrigeration station, proposed by the Orland Otters organization, to replace the unrefrigerated unit currently at the City Pool. She recommended relocating the new station to the north side of the wall to minimize sun exposure. The cost of the new station would be shared between Orland Recreation funds and the Orland Otters.

Vice-Chair Baldrige raised concerns about the responsibility for maintenance costs and the price of replacement filters. The Commission suggested gathering more detailed information regarding installation and maintenance expenses and confirming that the proposed station is designed for outdoor use before moving forward.

4. Dog Park Improvements

Ms. Henderson conveyed a public request to install a water source at the Dog Park.

The Commission recommended that Ms. Henderson collaborate with the Public Works Director to visit the park, identify an existing water line, and install a spigot that would allow visitors to fill water bowls for their pets.

6B. Project Updates

1. Replastering of City Pool

Ms. Henderson reported that a representative from North Star Pools recently visited the City Pool to take measurements and prepare a quote for its renovation. The proposed upgrades would include plastering, tiling, and, if necessary, replacing drain covers.

She emphasized the urgency of the plastering project, citing significant pool chipping throughout the summer that created safety hazards for the public and caused wear and tear on cleaning equipment. Ms. Henderson highlighted the importance of this investment, given the pool’s high usage during the summer months. Based on her consultations with pool experts, she recommended the Commission request quotes that include a quartz finish, valued for its superior durability.

City Council Member Bruce Roundy added that funding for the renovation could become viable if Measure J is approved.

2. Pickleball Courts

Community member Bart Caster shared that the light shutoff time for the Pickleball Courts had been adjusted to 9:15 p.m. in response to multiple requests from local residents concerned about excessive noise disrupting the neighborhood after 10:00 p.m. He suggested adding signage at the courts to establish a designated “Quiet Time” and remind players to be respectful of nearby residents.

Chairman Carmona requested that Ms. Henderson obtain quotes from local businesses for this signage and present them to the Commission.

Caster also noted that the original budget for the Pickleball Courts included plans for a shade or wind cloth and inquired whether any funding remained to purchase and install one.

Vice Chair Baldrige expressed doubt about leftover funds but suggested that a shade cloth could potentially be donated. She added that if one were installed, it should be removed during the winter to prevent damage from rain and weather, which could cause it to sag or tear.

3. Update on Fall Soccer

Ms. Henderson provided the Commission with an update on the start of the Recreation Fall Soccer season, noting that the first week had been a success. She expressed pride in her team’s hard work and dedication in ensuring a smooth launch.

To better prepare her staff for the season, Ms. Henderson invited a local referee to conduct a training session for the referees at Lely Park. Looking ahead, she shared her intention to introduce pre-season scrimmages next year to help both players and referees build knowledge and gain practical experience before official games begin.

She also highlighted the impressive participation this season, with over 300 children registered across three divisions.

4. SOAR Project & Collaboration with OUSD SPARK

Ms. Henderson discussed a potential collaboration initiated by the Glenn County Community Action Department to pursue a grant that could fund educational resources and materials for establishing a community garden. While she expressed enthusiasm about the opportunity, she also raised concerns about the availability of sufficient staff to support the project effectively.

Chairperson Baldrige proposed partnering with the School District, noting that they likely have additional manpower and resources to help bring the project to fruition.

7. Commissioner Reports

Chairperson Baldrige commended Ms. Henderson for her outstanding performance during her first month in the role.

8. Future Agenda Items

None

9. Adjournment

The meeting was adjourned at 8:02 pm



CITY OF ORLAND STAFF REPORT
MEETING DATE: February 4, 2025

TO: Honorable Mayor and City Councilmembers

FROM: Pete Carr, City Manager

SUBJECT: **Pioneer Community Energy JPA Resolution and Ordinance**
(Discussion/Action)

BACKGROUND:

Pioneer Community Energy (Pioneer) is a Joint Powers Authority formed between the Counties of Placer and El Dorado, the Town of Loomis, and the Cities of Auburn, Colfax, Grass Valley, Lincoln, Nevada City, Placerville, and Rocklin.

Pioneer is a Community Choice Aggregation Program (CCA) authorized under Assembly Bill 117 (2002). The CCA provides local control over the electricity supply with a primary objective of providing competitive rates to the residents and businesses within its member jurisdictions.

Pioneer purchases the electricity supply (generation), and PG&E transmits and delivers the power through PG&E’s infrastructure (towers, poles and wires). PG&E continues to own, operate, and maintain its distribution infrastructure, as well as to provide meter reading and billing services for Pioneer’s customers.

ANALYSIS:

In November, the Pioneer executive team met with the City Manager and corresponding officials from Glenn County and Willows to discuss the benefits of joining a CCA, how Pioneer may be a fit for their region, and necessary next steps required to join Pioneer.

On November 19, the Pioneer executive team gave a presentation to the City Council. This presentation was an overview of the many benefits of CCAs in general and Pioneer specifically. At this meeting, the Council directed Staff to proceed with initiating the project. On December 3, the Council adopted a Letter of Intent and authorized \$5000 to share the cost of a feasibility study.

At the December 19, 2024 Pioneer Governing Board meeting, the Board approved unanimously to allow its staff to begin the process of amending the JPA to allow the Counties of Butte, Nevada, Sutter, and Tuolumne; the Cities of Chico, Oroville, Live Oak, Sonora, and Yuba City; and the Town of Paradise to join. The Board also approved to cost share an Impact Assessment Study (feasibility analysis) for Orland, Willows and Glenn County.

According to the Impact Assessment Study and the Pioneer leadership team, the expansion provides potential benefits to the residents and businesses in the new member service territories. Significant benefits include:

- **Stable and Competitive Rates** – From 2018 through 2023, Pioneer customers have saved \$85 million, with an additional \$21 million in anticipated savings in 2024.
- **Local Control** – As a member of the JPA, the City/County will have one seat on the Pioneer Board of Directors. This person is appointed by the Council/Board from the elected officials. All meetings are open to the public and every representative’s voice will be heard.
- **Legislative & Regulatory Influence & Advocacy** – Pioneer is an advocate for the member agency residents and businesses by working with the California State Legislature, the California Public Utilities Commission (CPUC), the California Energy Commission, and PG&E on behalf of customer interests and concerns.
- **Local Jobs and Power Supply Resources** – Pioneer supports local business and prioritizes local power contracts, goods and services. The projected savings for Pioneer customers will result in additional spending by residents and businesses, further stimulating the local economy.
- **Programs** – The new members will have an impact on energy efficiency programs that are developed and the ability to customize programs to meet their specific needs.

If approved by Orland, Pioneer plans to submit an Implementation Plan detailing Pioneer’s expansion and planned service launch to the CPUC in March 2025. Based on results of the Impact Assessment Study, the optimal time for a service launch into expansion territories is October 2027, which allows Pioneer’s procurement team the time needed to secure power resources while remaining in compliance and avoids the costly summer months. Pioneer will work with Orland on a comprehensive education and outreach campaign to ensure a strong public understanding of expansion into the area.

CEQA Analysis: The adoption of the Resolution does not constitute a project and is therefore exempt from the requirements of California Environmental Quality Act (CEQA) in accordance with Section 15378 of the CEQA Guidelines. Further, the action is exempt from CEQA, as there is no possibility that the resolution or its implementation would have a significant effect on the environment. (14 Cal. Code Reg. § 15061(b)(3)).

There will still be another step (also functioning as a potential off-ramp) in the future before the process is finalized for Orland to join the CCA.

Attachments (2):

1. Resolution and Amended and Restated Joint Powers Agreement for Pioneer Community Energy expanding the Joint Power Authority membership
2. Ordinance authorizing the implementation of a Community Choice Aggregation Program in Orland under Public Utilities Code section 366.2.
3. [Pioneer Community Energy | Key Documents and Resources](#)

RECOMMENDATION:

1) Approve the Resolution and Amended and Restated Joint Powers Agreement for Pioneer Community Energy expanding the Joint Power Authority membership to include the Counties of Butte, Glenn, Nevada, Sutter, and Tuolumne; the Cities of Orland, Willows, Chico, Oroville, Live Oak, Sonora, and Yuba City; and the Town of Paradise as Voting Members and authorize the Mayor/Board Chair to execute same; and

2) Introduce and carry out the first reading of the Ordinance authorizing the implementation of a Community Choice Aggregation Program in Orland under Public Utilities Code section 366.2.

FISCAL IMPACT OF RECOMMENDATION:

The fiscal impact was a cap of \$15,000, split between Glenn/Willows/Orland to fund half of the cost of the Impact Assessment Study, with Pioneer funding the other half. There is no risk to the General Fund as the cost to serve the new members is funded through Pioneer rates.



RESOLUTION NO. 2025-01

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND REQUESTING MEMBERSHIP IN PIONEER COMMUNITY ENERGY AND APPROVING THE AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT AS AMENDED THROUGH AMENDMENT NO. 6

WHEREAS, on September 24, 2002, the Governor of California signed into law Assembly Bill 117 (Statute 2002, Chapter 838; see California Public Utilities Code section 366.2; hereinafter referred to as the “Act”), which authorizes any California city or county, whose governing body so elects, to combine electricity load of its residents and businesses in a Community Choice Aggregation program (CCA). The Act expressly authorizes participation in a CCA through a joint powers authority; and

WHEREAS, on September 9, 2015, the County of Placer and the City of Colfax entered into the original Joint Exercise of Powers Agreement for the purpose of establishing the Sierra Valley Energy Authority as a joint powers authority under the Joint Exercise of Powers Act, Government Code section 6500, et seq.; and

WHEREAS, the California Public Utilities Commission certified the “Implementation Plan” of Pioneer, confirming Pioneer’s compliance with the requirements of the Act; and

WHEREAS, on February 22, 2017, Pioneer Community Energy (Pioneer) was established as a joint powers authority pursuant to an Amended and Restated Joint Powers Agreement, as amended from time to time, for the establishment of a CCA; and

WHEREAS, Resolution No. 2017-3 of the Sierra Valley Energy Authority approved a name change from Sierra Valley Energy Authority to Pioneer Community Energy (“Pioneer”), as it is known today; and

WHEREAS, subsequent amendments to the Amended and Restated JPA have authorized the County of El Dorado and the Cities of Grass Valley, Nevada City, and Placerville to become Voting Members; and

WHEREAS, currently electricity is generated and provided to the residents of unincorporated City of Orland by Pacific Gas and Electric Company (PG&E) with no alternative provider for the City of Orland; and

WHEREAS, the City of Orland finds it important that its residents, businesses and public facilities have alternative choices to energy procurement beyond PG&E; and

WHEREAS, in October 2024, the City of Orland and Pioneer began discussions and studies to consider the financial feasibility and assessed risk of the addition of the City of Orland into the service area of Pioneer; and

WHEREAS, having conducted additional discussions with Pioneer and having reviewed the results of the impact analysis co-commissioned by the City of Orland City Council and Pioneer, the City of Orland believes joining Pioneer will provide financial and other advantages to businesses and residents of the City of Orland by providing alternative choices to energy procurement beyond PG&E; and

WHEREAS, the Amended and Restated Joint Exercise of Powers Agreement requires a prospective member to individually adopt a resolution of intent expressing desire to become a member of the Joint Powers Authority, agree to be bound by the Joint Exercise of Power Agreement, and its intention to have the Territory of the member’s jurisdiction included in the service Territory of the CCA; and

WHEREAS, the City of Orland finds that adoption of this resolution is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to the CEQA Guidelines, as it is not a “project” since it has no potential to result in a direct or reasonably foreseeable indirect physical change to the environment. (14 Cal. Code Reg. § 15378). Further, the resolution is exempt from CEQA, as there is no possibility that the resolution or its implementation would have a significant effect on the environment. (14 Cal. Code Reg. § 15061(b)(3)).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORLAND HEREBY RESOLVES AS FOLLOWS:

Section 1. The recitals above are true and correct and are incorporated into this resolution by this reference.

Section 2. The City Council of the City of Orland hereby expresses its desire to become a member of the Pioneer Community Energy Joint Powers Authority.

Section 3. The City Council of the City of Orland requests that the Board of Directors of Pioneer Community Energy approve the City of Orland as a member of the Pioneer Community Energy Joint Powers Authority.

Section 4. The City Council of the City of Orland approves the Amended and Restated Joint Exercise of Powers Agreement, as amended through Amendment No. 6 (attached hereto as Exhibit A and incorporated as if fully set forth herein) and authorizes the Mayor of the City of Orland to execute same.

Section 5. The City Council of the City of Orland authorizes the City Manager, or designee, to execute other documents necessary or desirable to facilitate membership in Pioneer Community Energy, subject to review and approval by City of Orland City Council.

Section 6. This resolution shall take effect at the time Ordinance No. 2025-XX, Authorizing the Implementation of a Community Choice Aggregation Program in the City of Orland, becomes effective.

PASSED AND ADOPTED by the City Council of the City of Orland at a regular meeting of the Council, held the 4th day of February 2025, by the following vote of said Council:



ORDINANCE NO. 2025-01

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ORLAND
AUTHORIZING THE IMPLEMENTATION OF A COMMUNITY CHOICE
AGGREGATION PROGRAM IN THE CITY OF ORLAND**

THE CITY COUNCIL OF THE CITY OF ORLAND ORDAINS AS FOLLOWS:

SECTION I:

The City Council of the City of Orland hereby finds and determines as follows:

1. On September 24, 2002, the Governor of California signed into law Assembly Bill 117 (Statute 2002, Chapter 838; see California Public Utilities Code section 366.2; hereinafter referred to as the “Act”), which authorizes any California city or county, whose governing body so elects, to combine electricity load of its residents and businesses in a Community Choice Aggregation program (CCA). The Act expressly authorizes participation in a CCA through a joint powers authority; and
2. On September 9, 2015, the County of Placer and the City of Colfax entered into the original Joint Exercise of Powers Agreement for the purpose of establishing the Sierra Valley Energy Authority as a joint powers authority under the Joint Exercise of Powers Act, Government Code section 6500, et seq.; and
3. The California Public Utilities Commission certified the “Implementation Plan” of the Sierra Valley Energy Authority, confirming compliance with the requirements of the Act; and
4. On February 22, 2017, the Amended and Restated Joint Powers Agreement became effective and authorized the Cities of Auburn, Lincoln, Rocklin, and the Town of Loomis to become Voting Members of the Joint Exercise of Powers Agreement and established a Community Choice Aggregation Program within the jurisdictions of the Voting Members; and
5. Resolution No. 2017-3 of the Sierra Valley Energy Authority approved a name change from Sierra Valley Energy Authority to Pioneer Community Energy (“Pioneer”), as it is known today; and
6. Subsequent amendments to the Amended and Restated Joint Powers Agreement have authorized the County of El Dorado and the Cities of Grass Valley, Nevada City, and Placerville to become Voting Members; and

7. Currently, electricity is generated and provided to the residents of the City of Orland (City) by Pacific Gas and Electric Company (PG&E) with no alternative provider for the City of Orland.

8. The City Council for the City of Orland finds it important that its residents, businesses and public facilities have alternative choices to energy procurement beyond PG&E.

9. In October of 2024, the City and Pioneer began discussions and studies to consider the financial feasibility and assessed risk of the addition of the City into the service area of Pioneer.

10. Contingent on completion of those discussions and studies, the City believes joining Pioneer will provide financial and other advantages to businesses and residents of the City.

11. The Amended and Restated Joint Exercise of Powers Agreement requires a prospective member to individually adopt a resolution of intent expressing desire to become a member of the Joint Powers Authority and adopt an ordinance electing to implement a CCA within its jurisdiction under California Public Utilities Code section 366.2.

12. The City finds that adoption of this ordinance is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to the CEQA Guidelines, as it is not a “project” since it has no potential to result in a direct or reasonably foreseeable indirect physical change to the environment. (14 Cal. Code Reg. § 15378). Further, the ordinance is exempt from CEQA, as there is no possibility that the ordinance or its implementation would have a significant effect on the environment. (14 Cal. Code Reg. § 15061(b)(3)).

SECTION II:

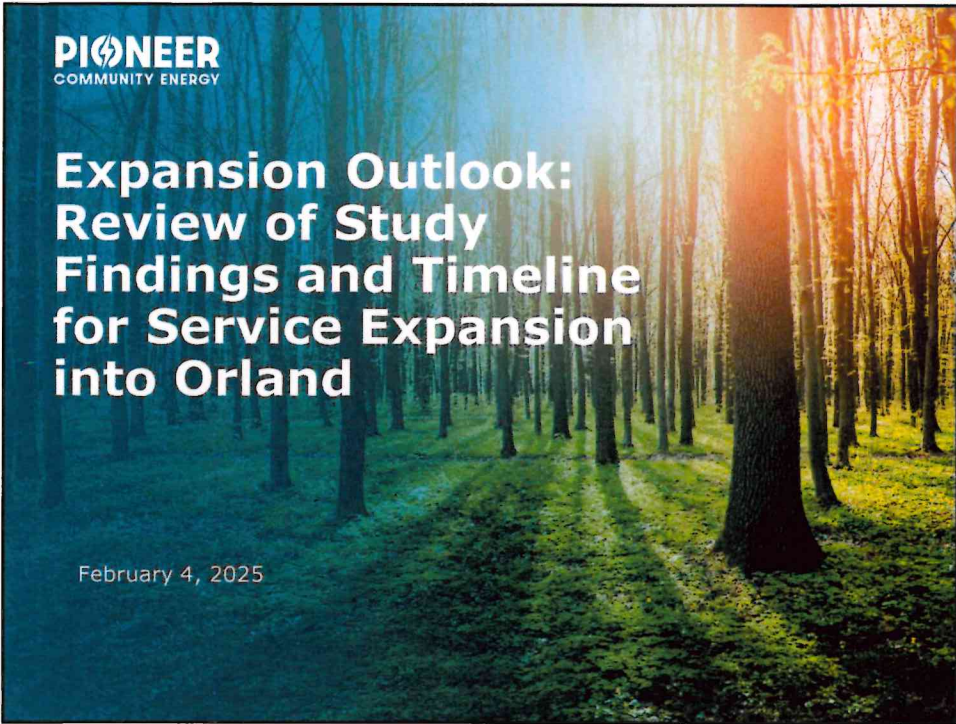
The City Council of the City of Orland authorizes the implementation of a Community Choice Aggregation Program within the areas currently served by PG&E through participation in the Community Choice Aggregation Program of the Pioneer Community Energy Joint Powers Authority, contingent on all of the following: (a) completion of the impact analysis by Pioneer, (b) adoption of a resolution of intent by the City expressing the City’s desire to become a member of Pioneer, (c) approval of Pioneer Community Energy’s Amended and Restated Joint Exercise of Powers Agreement, as amended, by the City, (d) approval by the Governing Board of Pioneer Community Energy of the membership of the City, and (e) the certification by the California Public Utilities Commission of the Implementation Plan filed by Pioneer to include the City.

SECTION III:

The provisions of this Ordinance are separate and severable. If any provision of this Ordinance is for any reason held by a court to be invalid, the City Council of the City of Orland declares that it would have passed this Ordinance irrespective of the invalidity of the provision held to be invalid and such invalidity shall therefore not affect the remaining provisions of this Ordinance which shall remain in full force and effect or the validity of its application to other persons or circumstances.

SECTION IV:

This Ordinance shall take effect and be in full force thirty (30) days from and after introduction and adoption, and before the expiration of fifteen (15) days after its passage it shall be published once, with the names of the members of the City Council of the City of Orland voting for and against same in the (name of publication), a newspaper of general circulation printed and published in the City area.



PIONEER
COMMUNITY ENERGY


Expansion Outlook: Review of Study Findings and Timeline for Service Expansion into Orland

February 4, 2025

1

About Pioneer

- A Joint Powers Authority established in 2018 – community owned, not-for-profit.
- An alternative to PG&E on the generation part of customer bills.
- Focus on serving like-minded areas.
- Provides 170,000+ customers with competitive rates, exceptional local service, and a choice in energy options.
- \$108 million in ratepayer savings since 2018.
 - For 2025, customers will save an average of 10 percent or more over PG&E on electricity generation.
 - Projected savings of \$31 million in 2025.
- Committed to community reinvestment through local renewable energy projects, programs, and goods and services.
- Awarded an A- issuer credit rating from S&P Global (formerly Standard and Poor's).



2

Growing Interest In Pioneer

CURRENT MEMBERS:
 El Dorado & Placer Counties and the cities of:

- Auburn
- Colfax
- Grass Valley
- Lincoln
- Nevada City
- Placerville
- Rocklin
- Town of Loomis

PLANNED EXPANSION:
 Butte, Glenn, Nevada, Sutter and Tuolumne counties and cities of:

- Chico
- Live Oak
- Oroville
- Orland
- Sonora
- Willows
- Yuba City
- Town of Paradise

PIONEER
COMMUNITY ENERGY

3

Background

Fall 2024	<ul style="list-style-type: none"> • Initial conversations with Pioneer Community Energy • Glenn County, Orland, Willows agree to co-commission an Impact Assessment Study to determine the feasibility of service expansion <ul style="list-style-type: none"> ○ Expansion must make financial sense for all parties ○ Pioneer must have the ability to serve the increased load
December 2024	<ul style="list-style-type: none"> • Impact Assessment Study is conducted. • Study results are shared with Pioneer’s Expansion Committee and Board of Directors • Pioneer presents findings to City staff
February 2025	<ul style="list-style-type: none"> • City Council must approve an ordinance and resolution to join Pioneer.
March 2025	<ul style="list-style-type: none"> • Pioneer files an Implementation Plan with the CPUC.
Summer 2025	<ul style="list-style-type: none"> • CPUC approves plan; Pioneer begins procuring power for Orland after final confirmation of the desire to join.


4

Questions to Answer

- **Does it make financial sense to move forward with expansion?**
 - Purpose of the Impact Assessment Study

- **Do we have the power supply resources to serve expansion communities?**
 - Addresses the timing of the launch

- **Does the recommended timing for launch work for Orland?**





5

About the Study

- Examined 2 years of consecutive data (2022/2023)

- Projected revenues from current rates
 - Very conservative approach
 - 2025 rates average 10% discount

- Power Supply
 - Energy
 - Renewable Energy
 - Resource Adequacy



6

City of Orland Customer Information

Classification	Accounts	Annual Energy (MWh)	Average Customer Usage (kWh/Mo.)
Residential	3,154	15,531	410
Com/Ind	478	12,223	2,131
Ag/Pumping	10	1,992	16,602
Street Lighting	39	98	209
Total	3,681	29,844	676
Peak Demand (MW)	30		

GWh per Year

Accounts

Expansion to City of Orland customers would represent an approximate 2% increase to Pioneer retail sales.

Data above are unadjusted for opt-out assumptions and excludes standby accounts.

7

Fiscal Impact Summary


	FYE 2028	FYE 2029	FYE 2030	Total
Revenue (\$MM)	\$ 13.5	\$ 23.8	\$ 24.3	\$ 61.7
Operating Expenses (\$MM)	\$ 11.2	\$ 22.7	\$ 23.1	\$ 57.0
Net Operating Margin (\$MM)	\$ 2.3	\$ 1.1	\$ 1.2	\$ 4.7
Electricity Sales (MWh)	107,434	177,332	181,002	465,768
Avg. Revenue (\$/MWh)	\$ 125.80	\$ 134.44	\$ 134.44	\$ 132.45
Avg. Expense (\$/MWh)	\$ 104.2	\$ 128.02	\$ 127.69	\$ 122.40
Avg. Margin (\$/MWh)	\$ 21.60	\$ 6.42	\$ 6.75	\$ 10.05
Avg. Margin (% of Rev)	17%	5%	5%	8%

- *Reflects partial year of service for fiscal year ending June 30, 2028.
- Prior to Pioneer expansion, other implementation costs would be incurred. Such costs may be related to utility service fees, marketing and outreach, regulatory and legal representation, internal operations, resource planning and procurement.

8

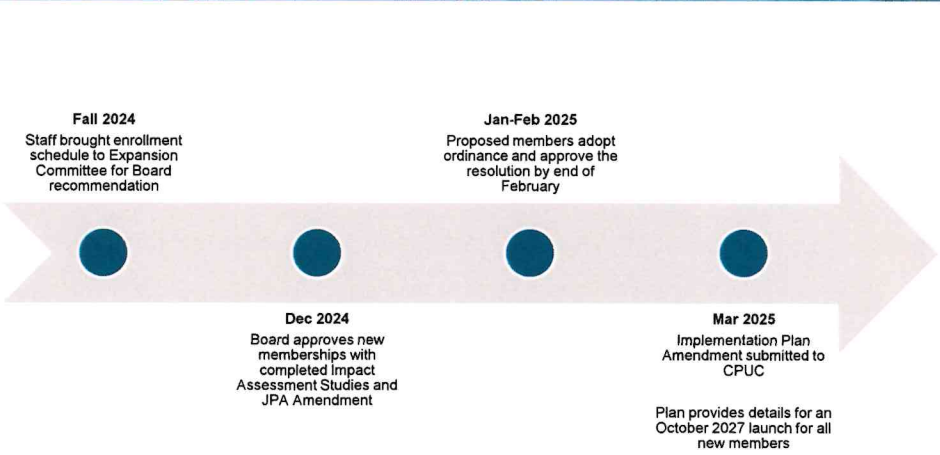
Study Provides Needed Answers

- **Does it make financial sense to move forward with expansion?**
 - Yes. Pioneer can expand into Glenn County with no financial impact to existing customers while still protecting ratepayer savings.
- **Do we have the power supply resources to serve Glenn County, Orland, and Willows?**
 - Yes. Pioneer can procure the power resources needed to serve the increased load required by expansion and ensure compliance with state mandates.
- **Does the recommended timing for launch work?**
 - The study determined that an October 2027 service launch is the optimal timing for expansion into all 13 new communities.



9

Next Steps




Fall 2024
Staff brought enrollment schedule to Expansion Committee for Board recommendation

Jan-Feb 2025
Proposed members adopt ordinance and approve the resolution by end of February

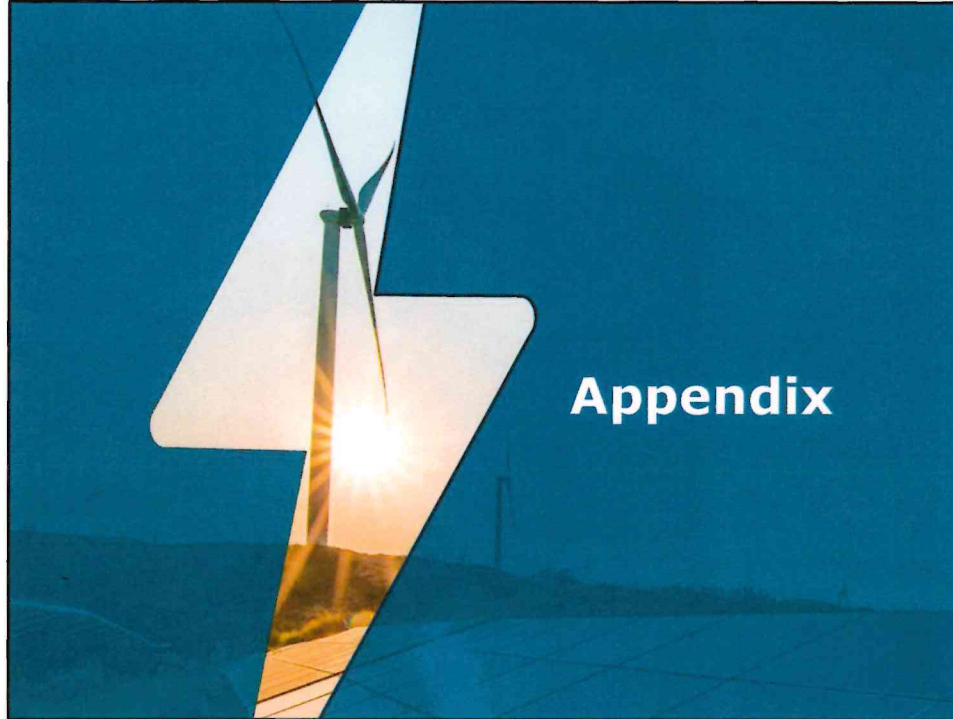
Dec 2024
Board approves new memberships with completed Impact Assessment Studies and JPA Amendment

Mar 2025
Implementation Plan Amendment submitted to CPUC

Plan provides details for an October 2027 launch for all new members



10




11

Mission & Vision

Mission Statement (What we do) – Pioneer Community Energy is a locally owned provider of electricity – powering the communities we serve with competitive rates, exceptional local service, and a choice in energy options


Vision Statement (Where we want to be) – A community partner in energy solutions, and positive local impact, powering today and empowering tomorrow



12

Why Choose Pioneer?


- Pioneer serves inland communities with similar priorities like customer savings, community reinvestment, exceptional customer service, and economic development
- Ratepayer Savings – We are committed to providing competitive electricity rates and have saved customers \$85 million since launching in 2018.
- Pioneer is a Joint Powers Authority, a not-for-profit public agency, with a board of directors comprised of only elected officials from the jurisdictions we serve
- Creating opportunities to support biomass, and local power purchase agreements
 - El Dorado Irrigation District (\$37 million)
 - PCWA (Over \$10 million)
 - Sierra Pacific Industries (\$1.2 million)
 - Grass Valley- Biomass RFP
 - Western Placer Waste Management- biomass plant



PIONEER
COMMUNITY ENERGY

13

How are customers billed?



ENERGY STATEMENT
www.pge.com/MyEnergy


Account No: _____
Statement Date: **05/03/2023**
Due Date: **05/24/2023**

Service For:	Your Account Summary	
	Amount Due on Previous Statement	\$310.25
	Payment(s) Received Since Last Statement	-311.00
	Outstanding Credit Balance	-50.75
	Current PG&E Electric Delivery Charges	\$80.73
	Pioneer Community Energy Electric Generation Charges	51.35
	Current Gas Charges	110.27
	Total Amount Due by 05/24/2023	\$241.60

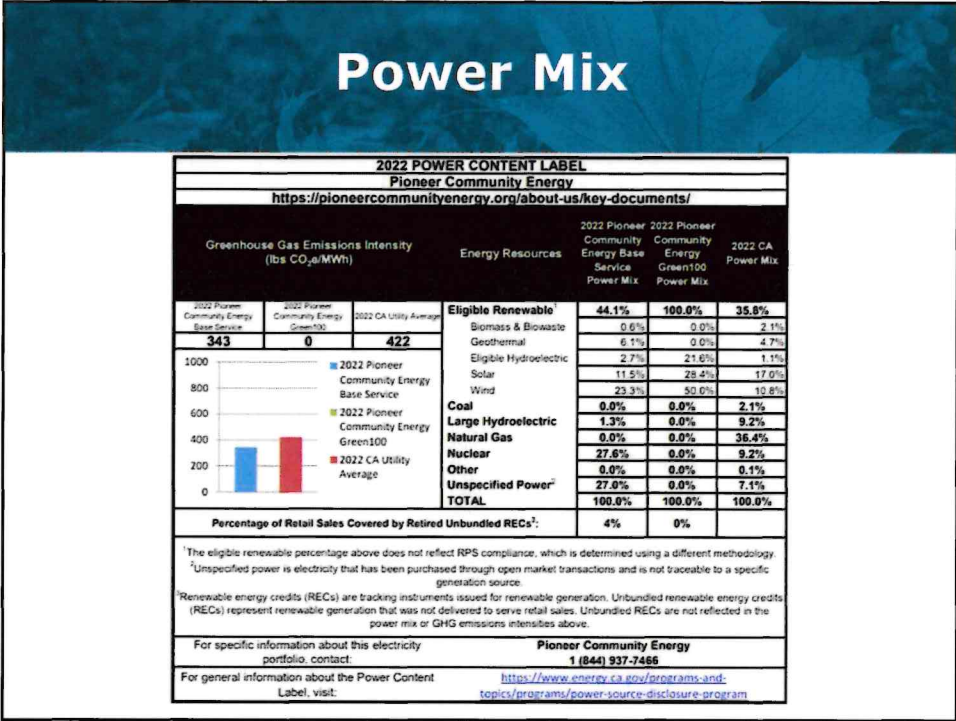
Questions about your bill?
 Mon-Fri 7 a.m.-7 p.m.
 Saturday 8 a.m.-5 p.m.
 Phone: 1-800-743-5000
www.pge.com/MyEnergy

PG&E Bill – Page #1

- Pioneer listed on the front page
- Customer pays total energy bill to PG&E – one payment
- PG&E remits \$ to Pioneer



14



15



PG&E Programs Carry Over

- Enrollment in any program with PG&E, carries over to Pioneer. Examples include but not limited to:
 - CARE
 - FERA
 - Medical Baseline
- PG&E service will not be impacted by joining Pioneer (e.g., service request placed last in que with PG&E because you're with Pioneer)
- In addition, customers have access to Pioneer programs that are created to meet the unique needs of the communities we serve.

16

Benefits for Solar Customers



- Pioneer has 42,000+ solar accounts
- If you are a net generator, we pay a ½ cent premium over PG&E for your power
- If you are a net consumer, you enjoy the same discount as non-solar customer
- No contract or PPA required
- Reconcile monthly
- Annual pay-outs
- Indifferent on NEM 1,2 or SBP

17

Rate Products

Residential Electricity Rates*

 44.1% Renewable*	 100% Renewable	PG&E 38.3% Renewable
\$265.36** <small>average total</small>	\$272.43** <small>average total</small>	\$278.85** <small>average total</small>
\$90.82 Electricity	\$90.82 Electricity	\$96.54 Electricity
N/A Green100 Charges	\$7.07 Green100 Charges	N/A Green100 Charges
\$177.13 PG&E Shipping Charges	\$177.13 PG&E Shipping Charges	\$177.13 PG&E Shipping Charges
\$(2.59)*** PCIA + FFS	\$(2.59)*** PCIA + FFS	\$5.19*** PCIA

*As reported to the California Public Utilities Commission and Pioneer's Board of Directors.

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CITY OF ORLAND STAFF REPORT

MEETING DATE: February 4, 2025

TO: City of Orland City Council

FROM: Scott Friend, AICP – City Planner

SUBJECT: **Municipal Code Amendment:**

- o Amend portions of Title 17 – *Zoning* to modify the design and setback standards for accessory structures.

Environmental Review:

- o The Planning Commission recommends that the City Council determine that the project is *Exempt* from further environmental review pursuant to CEQA Guidelines Section 15061(b)(3) as it can be seen with certainty that there is no possibility that the proposed revisions to the City of Orland Municipal Code would have a significant effect on the environment, and therefore the proposed revision is not subject to CEQA.

PLANNING COMMISSION ACTION:

At its regular meeting on January 16, 2025, the Planning Commission conducted a duly noticed public hearing and unanimously (4-0, with 1 absence) recommended approval of the proposed amendments regarding accessory structures. Three speakers from the public were present and all expressed support for the amendments.

SUMMARY:

The proposed amendments to Title 17 – *Zoning* of the Orland Municipal Code would modify the design and setback standards for accessory structures in residential zones, R-1: *Residential One-Family Zone*, R-2: *Residential Two-Family Zone*, and R-3: *Residential Multiple Family-Professional Zone*.

RECOMMENDATION:

The Planning Commission recommends that the City Council take the following action(s):

- 1) Adopt City Council Ordinance No. 2025-02, approving the first reading of Code Amendments regarding Accessory Structures as presented and determine that the proposed amendment is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3).

DISCUSSION:

Current Standards for Accessory Structures:

Accessory structures are defined in the Orland Municipal Code as “a usual and customary building normally associated with a permitted or conditional use.” (OMC 17.08.040) Accessory structures are intended to be incidental to the primary structure, to include uses that are associated with an existing permitted or conditional use such as detached enclosed garages, storage structures, or patio covers (see Figures 1-3).

FIGURE 1 – Accessory Structure, Storage Shed



FIGURE 2 – Accessory Structure, Patio Cover



FIGURE 3 – Accessory Structure, Detached Garage



The Planning Department ministerially permits residential accessory structures with approval of an administrative use permit if the proposed structure meets the City’s required setbacks, size, height, and design standards (see **Table 1 & 2**). Additionally, if a proposed accessory structure exceeds 120 square feet in size, a building permit shall also be obtained from the Orland Building Department.

Table 1: Design Standards for Accessory Structures

	Enclosed Detached Garage	Detached Storage/Shop Building	Patio Cover/Shade Structure
Size	Shall be at least 20’ x 20’	Shall conform to the maximum building coverage requirements	n/a
Height	15’	15’	12’
Utilities	Shall be equipped with a 208/240 volt electrical outlet	Shall <u>not</u> be equipped with electrical service or plumbing of any kind <i>(Pertains only to the R-1 Zone)</i>	n/a
Location	Shall be positioned to have proper driveway access	Shall <u>not</u> be located in any required front yard, or in front of the primary structure (whichever is greater)	n/a
Design	Shall have a minimum 16’ wide garage door	The roof pitch and construction materials of	Shall be open on at least two sides

	The roof pitch and construction materials of the building shall be similar to the main residential structure	the building shall be similar to the main residential structure	
--	--	---	--

Residential accessory structures are subject to minimum setback requirements unless otherwise described within the respective chapter (see **Table 2**).

Table 2: Minimum Structure Setback Requirements for Accessory Structures

	R-1 Zone	R-2 Zone	R-3 Zone
Front	35'	35'	35'
Side	5'	5'	5'
Rear	20'	20'	15'

ANALYSIS:

Proposed Text Amendments

The following Municipal Code text amendments concerning residential Accessory Structures have been recommended to Council by the Planning Commission:

1. **Accessory Structure Height.** The draft amendment would modify the maximum 15-foot structure height to 25 feet for accessory structures. Currently, primary structures in the R-1 and R-2 zones are allowed a 35-foot maximum building height and 45-feet in the R-3 zone. Additionally, the maximum height of an ADU structure is applicable according to the designated residential zone in which the property is located.

Considering the greater height limits for primary structures and ADUs, the proposed increase of maximum building height for accessory structures would allow for increased flexibility and maximization of yard area.

2. **Utility Restriction.** The draft amendment would remove the electrical and plumbing restriction stated in OMC Section 17.20.060(E)(6). The current restriction on installation of electrical and plumbing only applies to accessory structures within the R-1 zone. The proposed draft amendment would remove the limitation to provide consistency amongst the design standards for accessory structures in the R-2 and R-3 zones and would allow for expanded uses within a residential accessory structure.
3. **Restricted Dwelling Use.** The draft amendment would insert a new standard to restrict residential occupation of an accessory structure. Despite the proposed amendment to remove the installation of electrical and plumbing, the permitted uses of an accessory structure shall be distinguished from those of an Accessory Dwelling Unit (ADU). Shall a structure be intended for living purposes, the structure shall comply with the ADU standards of OMC Section 17.76.130.
4. **Runoff Prevention.** The draft amendment would add the design standard for all accessory structures to be constructed to prevent stormwater runoff onto adjacent properties. Regardless of

structure setbacks, proper construction and maintenance of drainage would be the responsibility of the property owner.

- 5. **Minimum Structure Setbacks.** The draft amendment would modify the minimum setback requirement to 4 feet from the side and rear property line in all residential zoning districts. Currently, it is codified that accessory structures shall have a minimum 5-foot side and 20-foot rear setback. The proposed setback amendment would provide consistency with the 4-foot side and rear setback standard for ADUs as prescribed in GOV § 66314, subd. (d)(7) and stated in OMC Section 17.76.130.

Additionally, the proposed draft amendment would clarify the minimum front setback of accessory structures to 20 feet and would add the standard that no accessory structure shall exist in the front plane of the primary structure. The modification from 35 feet to a 20-foot front setback would provide consistency with the setback requirements of a primary structure and would provide flexibility and maximization of rear/side yard area.

It shall be noted that not all accessory structures are permitted within a front yard. As accessory structures refer to the assortment of buildings that are incidental to a primary structure, some structures (garage/carport) are permitted in the front yard while others (storage/shop building, pool/spa) are restricted, and thus would be applicable to the front setback standard. Nonetheless, Staff proposes to include a standard that no accessory structure shall be allowed in the front plane of a primary structure to maintain neighborhood aesthetics.

- 6. **Setback Exceptions.** The amendment would codify accessory structures under 120 square feet in size, 6 feet or less in height, and not requiring a building permit would have zero side and rear setbacks. Currently, the setback standards within the OMC state that structures less than 120 square feet and less than or equal to 6 feet tall shall have a zero rear setback standard. The proposed text amendment would streamline incidental structures and provide consistency with exempted structures identified in the California Building Code. Additionally, the proposed 6-foot height limit would maintain consistency with the residential fence standard stated in OMC Section 17.76.190(C), as permitted by right.

It shall be noted that a building permit shall continue to be required on all installations of plumbing and electrical within a structure. In the case of a proposed accessory structure that does not meet all 3 requirements to qualify for zero side and rear setbacks, the minimum 4-foot side and rear setbacks would apply.

Additionally, all accessory structures, regardless of size, would be required to comply with the stormwater runoff prevention design standard. Shall a proposed accessory structure qualify for zero side and rear setbacks, the structure should be constructed to maintain proper drainage to prevent runoff to adjacent properties.

- 7. **Accessory Structure Setbacks Table.** Based upon the Planning Commission's feedback and to ensure clarity, the Structure Setbacks Table is proposed to be updated as follows:
 - a. The side, interior lot, setback requirement for accessory structures would be amended to distinguish tiers, specific to the height of the structure. Establishing setback tiers would allow for increased flexibility amongst homeowners when determining the appropriate sized structure, while maximizing the amount of yardage. The three setback tiers are as follows:
 1. Accessory structures 120 square feet or less, below 6 feet in height, and not requiring a building permit shall have a zero-foot setback from the side property line.
 2. Accessory structures between 6 feet and less than 15 feet shall have a 4-foot side setback.

3. Accessory structures that have a height between 15 feet and 25 feet shall have a minimum 4-foot side setback and shall add an additional foot for every foot above 15 feet. In the example of a proposed 18-foot accessory structure, the structure shall maintain a minimum 7-foot side setback.
- b. The side, corner lot, setback requirement for accessory structures would be amended as follows:
 - i. Accessory structures, located on the side yard as the primary structure, would be amended to have a minimum 10-foot setback.
 - ii. Accessory structures, located behind the rear plane of the primary structure, would be amended from a 10-foot side setback to a 4-foot side setback.
- c. The rear setback requirement for accessory structures would be amended as follows:
 - i. It is currently codified that accessory structures not located on an alley shall maintain rear setbacks specific to the material and height of the structure (see **Figure 4**).

FIGURE 4 – REAR ACCESSORY STRUCTURE SETBACKS

Accessory structure (no alley):	
Less than or equal to 120 square foot footprint, and less than or equal to six feet tall	Zero
Metal sided and roofed	
Structure less than or equal to six feet tall	Zero
Metal sided and roofed	
Structure greater than six feet tall	1' for each foot of height above six feet, up to ten feet

The proposed amendment would remove the specificity of material and establish tiers based upon the height of the structure. Consistent with the proposed side setback amendment, the three tiers would be described as follows:

1. Accessory structures 120 square feet or less, below 6 feet in height, and not requiring a building permit shall have a minimum zero-foot setback from the rear property line.
2. Accessory structures between 6 feet and less than 15 feet shall have a minimum 4-foot rear setback.
3. Accessory structures that have a height between 15 feet and 25 feet would have a minimum 4-foot rear setback and would add an additional foot for every foot above 15 feet. In the example of a proposed 18-foot accessory structure, the structure would be subject to a minimum 7-foot rear setback.

ENVIRONMENTAL DETERMINATION:

The Planning Commission recommends that the City Council determine that the proposed action (Municipal Code Amendment) is determined to be categorically exempt pursuant to CEQA Guidelines Section 15061(b)(3) as it can be seen with certainty that there is no possibility that the proposed revisions to the City of Orland Municipal Code would have a significant effect on the environment, and therefore the proposed revision is not subject to CEQA. A Notice of Exemption was prepared for this project and has been included with this staff report as **Attachment B - Notice of Exemption**.

FISCAL IMPACTS: None / Not Applicable

RECOMMENDATIONS:

The Planning Commission recommends that the City Council approve the proposed Municipal Code Title 17 – *Zoning* Amendment through adoption of City Council Ordinance #2025-02 as included as **Attachment C** and approve the adoption of the Notice of Exemption included as **Attachment B**.

It is recommended that the City Council utilize the following process for consideration of this matter:

1. Accept a presentation of the project by staff;
2. Open the public hearing and take public testimony;
3. Close the public hearing and initiate consideration of the project by the City Council; and
4. Motion and vote by the City Council.

If the City Council determines that it intends to adopt the Municipal Code Amendment, the following motion is offered for Council consideration:

I move that the City Council adopt City Council Ordinance #2025-02, approving the first reading of Amendments to Title 17 concerning Accessory Structures, as contained herein, and adopt the findings of the Notice of Exemption prepared for the proposed action.

ATTACHMENTS:

Attachment A. Proposed Municipal Code Amendments Title 17 – *Zoning* (strikethrough).

Attachment B. CEQA Notice of Exemption.

Attachment C. Orland City Council Ordinance No. 2025-02.

Exhibit A. Municipal Code Amendments Title 17

ATTACHMENT A

CITY OF ORLAND MUNICIPAL CODE AMENDMENTS

Proposed Code Amendments to Title 17 Zoning

Chapter 17.08 – Definitions

17.08.040 – Accessory use, structure.

- A. “Accessory use” means a land use that is associated with an existing permitted or conditional use ~~within a zoning district.~~
- B. “Accessory structure” means a usual and customary building normally associated with a permitted or conditional use.

Chapter 17.20 – R-1 Residential One-Family Zone

17.20.030 – Administratively permitted uses.

Administratively permitted uses in an R-1 zone are as follows:

- A. Accessory structures typically occurring in residential areas;

17.20.060 – Design Requirements

D. An enclosed garage for at least two cars shall be provided for all new residential construction. The garage shall be at least twenty (20) feet by twenty (20) feet with a minimum sixteen (16) foot wide garage door. The garage shall be equipped with a dedicated 208/240 volt electrical outlet to allow for installation of a Level 2 electric vehicle charging station. Driveway access shall be paved;

E. A single detached storage or shop building shall meet the following criteria:

- 1. The structure ~~storage or shop building~~ shall conform to the maximum building coverage requirements;
- 2. The height of the structure ~~storage building~~ shall not exceed ~~fifteen (15) feet~~ twenty-five (25) feet;
- 3. The roof pitch and construction materials of the accessory structure ~~building~~ shall be similar to that of the ~~dwelling unit~~ primary structure;
- 4. Shall not be located in any required front yard (closest to the front property line) or in front of the primary structure;
- 5. Consistent with setbacks for this zone district;
- 6. ~~The storage building shall not be equipped with electrical service or plumbing of any kind.~~
- 7. Shall not be occupied for living purposes; and
- 8. Shall be constructed to prevent stormwater runoff to adjacent properties. The property owner shall install, monitor, and maintain measures to ensure proper drainage of stormwater.

F. Patio covers and shade structures shall meet the following criteria. Those not meeting this criteria shall meet the yard, height and design criteria for main buildings:

- 1. Set back a minimum of ~~five~~ four feet from the rear and side yard property line;

- 2. Open on at least two sides
- 3. Maximum height: ~~twelve (12) feet~~ twenty-five (25) feet; and
- 4. Minimum six-foot spacing on support posts shall be provided.

17.20.070 – Setbacks

A. Minimum yards in the R-1 zone are as follows:

Main Building:

Front: twenty (20) feet;

Rear: twenty (20) feet;

Side: five feet. Side setback on a corner lot facing the street shall not be less than twenty (20) feet.

Accessory Structures:

Front: ~~thirty five (35) feet;~~

twenty (20) feet;

Rear: ~~twenty (20) feet, unless otherwise specified herein;~~

four feet, unless specified herein.

Side: ~~five feet, unless otherwise specified herein.~~

four feet, unless otherwise specified herein.

B. Exceptions to the minimum yards established above are as follows:

- 1. Detached accessory buildings shall not be located within five feet of any ~~main building~~ other structure, ~~nor within five feet of a side lot line~~, nor encroach on any easement. Accessory buildings attached to main buildings shall be structurally a part thereof and shall comply with main building yard and setback requirements.
- 2. If the property abuts a public alley, the rear setback shall be as detailed in Table: R-1 Structure Setbacks if this section.
- 3. The rear setback for a detached garage that meets the following requirements shall be as detailed in Table: R-1 Structure Setbacks of this section:
 - a. The height shall not exceed ~~fifteen (15)~~ twenty-five (25) feet;
 - b. The roof pitch and construction materials of the garage shall be similar to that of the primary structure dwelling unit.
- 4. Where more than one-half of the block is occupied with buildings, the required front yard may be reduced to the average of those of the improved sites, but in no case shall be less than twelve (12) feet.
- 5. ~~If any building is so located on a lot that the front faces any side lot line, it shall be at least twenty five (25) feet from such side lot line.~~
- 6. Outdoor swimming pools and spas located within ten (10) feet of any side yard, rear yard or structure, shall be set back from said side yard, rear yard of structure a distance equal to the depth of the pool within said ten (10) foot area, but in no instance shall the setback be less than five feet. Pools and spas shall not be located in a required front yard.
- 7. Setbacks for all other garages or accessory structures not otherwise described herein shall be as detailed in Table: R-1 Structure Setbacks of this section.
- 8. See Section 17.76.190 – Fence standards for fence height and setback regulations.

9. Detached accessory structures under one hundred-twenty (120) square feet in size, less than six (6) feet in height, and not requiring a building permit are not subject to setback standards.

R-1 Structure Setbacks

Yard	Structure	Setback
Front	House/Main Building	20
	<u>Accessory Structures:</u>	
	Garage	<u>20</u>
	Pool or Spa	<u>Not allowed</u>
	<u>All Other Accessory Structures</u>	<u>Not allowed</u>
Side (interior lot)	House/Main Building	5
	<u>Accessory Structures:</u>	5
	Garage	5
	Patio Covers and Shade Structures	5 <u>4</u>
	<u>All Other Accessory Structures:</u>	
	<u>120 square feet or less, below 6 feet in height, and not requiring a building permit</u>	<u>Zero</u>
	<u>Structure between 6 feet and 15 feet in height (regardless of square footprint)</u>	<u>4</u>
	<u>Structure between 15 feet and 25 feet in height (regardless of square footprint)</u>	<u>Minimum 4ft. setback, plus 1ft. for each additional foot above 15ft.</u>
	House facing side yard	25
Side yard facing street (corner lot)	House/Main Building	20
	Garage (at same front plane as house)	20
	Garage (behind rear plane of house, with alley access only)	10

	Accessory structure (same plane as house <u>side of house</u>)	20 <u>10</u>
	Accessory structure (behind rear plane of house)	40 <u>4</u>
Rear	House/Main Building	20
	Garage (detached, no alley)	10
	Garage (on alley)	Zero, if min. 24' backup available into alley
	Garage or accessory structure in rear yard abutting land on which no structure can be built (example: abutting US Bureau of Reclamation ditch right-of-way)	Zero
	Patio covers and shade structures	40 <u>4</u>
	Accessory structure (on alley)	Zero
	Accessory structure (no alley):	
	<u>120 square feet or less, below 6 feet in height, and not requiring a building permit</u>	<u>Zero</u>
	<u>Structure between 6 feet and 15 feet in height (regardless of square footprint)</u>	<u>4</u>
	<u>Structure between 15 feet and 25 feet in height (regardless of square footprint)</u>	<u>Minimum 4ft. setback, plus 1ft. for each additional foot above 15ft.</u>
	Metal sided and roofed:	
	Structure less than or equal to six feet tall	Zero
	Metal sided and roofed: _____	
	Structure greater than six feet tall	1' for each foot of height above 6', up to 10'
	Non-metal sided and roofed structure greater than 120 square feet and greater than six feet tall	Minimum 5', plus 1' for each foot of height above 6', up to 10'

Notice of Exemption

To: Office of Planning and Research
PO Box 3044, 1400 Tenth Street, Room 212
Sacramento, CA 95812-3044

From: (Public Agency) City of Orland
815 Fourth Street
Orland, CA 95963
(Address)

County Clerk
County of Glenn
526 West Sycamore Street
Willows, CA 95988

Project Title: Municipal Code Amendments to Title 17 concerning Accessory Structures.

Project Location - Specific:

City of Orland – Citywide.

Project Location – City: Orland **Project Location – County:** Glenn

Description of Nature, Purpose, and Beneficiaries of Project: Proposed amendments to Title 17 of the Orland Municipal Code modify standards concerning accessory structures administratively permitted within residential districts. The proposed amendments increase flexibility of accessory structures uses and streamline smaller structures from setback standards.

Name of Public Agency Approving Project:

City of Orland

Name of Person or Agency Carrying Out Project:

City of Orland

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: §115061(b)(3) General rule
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

The City of Orland City Council has determined that this project is exempt from CEQA as it can be seen with certainty that there is no possibility that the proposed revisions to the City of Orland Municipal Code would have a significant effect on the environment. Therefore, the project is exempt pursuant to CEQA Guidelines Section 15061(b)(3).

Lead Agency

Contact Person: Scott Friend, AICP Area Code/Telephone/Extension: (530) 865-1608

Signature: _____ Date: _____ Title: City Planner

Signed by Lead Agency

Date received for filing at OPR: N/A



ORDINANCE NO. 2025-02

AN ORDINANCE OF THE ORLAND CITY COUNCIL ADOPTING THE FIRST READING OF THE AMENDMENTS TO TITLE 17 OF THE ORLAND MUNICIPAL CODE (ZONING) REGARDING ACCESSORY STRUCTURES STANDARDS BY READING OF THE TITLE ONLY AND ASSOCIATED CEQA EXEMPTION.

WHEREAS, a number of amendments to Title 17 of the Orland Municipal Code (Zoning) have been proposed to modify standards pertaining to Accessory Structures; and

WHEREAS, the Planning Commission forwarded a recommendation of approval to the City Council after considering the code amendments, staff report, and public comments provided at a public hearing on January 16, 2025, duly noticed and held in the manner required by law; and

WHEREAS, the proposed Amendments are consistent with the procedures of Section 17.88 of the Orland Municipal Code that the City Council may approve, amend or deny the application after the public hearing; and

WHEREAS, Title 17 – *Zoning* – Chapter 17.08 – Definitions §17.08.040 *Accessory use, Structure* has been amended to clarify language of the definition of an accessory use; and

WHEREAS, Title 17 – *Zoning* – Chapter 17.20 – R-1 Residential One-Family Zone, Chapter 17.24 – R-2 Residential Two-Family Zone, and Chapter 17.28 – R-3 Residential Multiple Family-Professional Zone has been amended to increase the maximum height of an accessory structure to twenty-five (25) feet, add a restriction against the habitable use of an accessory structure, remove the electrical and plumbing installation in R-1 accessory structures, and has distinguished a standard for accessory structures to be constructed to prevent stormwater runoff; and

WHEREAS, Title 17 – *Zoning* – Chapter 17.20 – R-1 Residential One-Family Zone, Chapter 17.24 – R-2 Residential Two-Family Zone, and Chapter 17.28 – R-3 Residential Multiple Family-Professional Zone has been amended to modify the minimum setback standards for accessory structures to create consistency amongst other residential structures; and

WHEREAS, Title 17 – *Zoning* – Chapter 17.20 – R-1 Residential One-Family Zone, Chapter 17.24 – R-2 Residential Two-Family Zone, and Chapter 17.28 – R-3 Residential Multiple Family-Professional Zone has been amended to add an exception for accessory

Attachment C

structures under one hundred-twenty (120) square feet in size, less than six (6) feet in height, and not requiring a building permit to have a zero-minimum side and rear setback.

WHEREAS, following the advertisement of the matter in the newspaper of general circulation as required by the Orland Municipal Code and State Government Code, the City Council held a duly noticed public hearing on February 4, 2025, on the proposed amendments to Title 17, *Zoning*, in order to provide the community and interested parties the opportunity to comment on the proposed amendments; and

WHEREAS, the proposed amendments are exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15061(b)(3) as it can be seen with certainty that there is no possibility that the proposed revisions to the City of Orland Municipal Code would have a significant effect on the environment, and therefore the proposed revision is not subject to CEQA.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Orland approve the associated CEQA Exemption and approve the Orland Municipal Code Amendments reflected in **Exhibit A** and incorporated herein by reference.

This Ordinance was first introduced at the regular meeting of the City Council for a Public Hearing of the first reading (by title only) on **February 4, 2025.**

PASSED AND ADOPTED by the Orland City Council on this ___ day of _____, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Scott Friend, City Planner
City of Orland

Jennifer Schmitke, City Clerk

Attachment C

CITY OF ORLAND MUNICIPAL CODE AMENDMENTS

Proposed Text Amendments to Title 17 Zoning

Chapter 17.08 – Definitions

17.08.040 – Accessory use, structure.

- A. “Accessory use” means a land use that is associated with an existing permitted or conditional use ~~within a zoning district.~~
- B. “Accessory structure” means a usual and customary building normally associated with a permitted or conditional use.

Chapter 17.20 – R-1 Residential One-Family Zone

17.20.030 – Administratively permitted uses.

Administratively permitted uses in an R-1 zone are as follows:

- A. Accessory structures typically occurring in residential areas;

17.20.060 – Design Requirements

- D. An enclosed garage for at least two cars shall be provided for all new residential construction. The garage shall be at least twenty (20) feet by twenty (20) feet with a minimum sixteen (16) foot wide garage door. The garage shall be equipped with a dedicated 208/240 volt electrical outlet to allow for installation of a Level 2 electric vehicle charging station. Driveway access shall be paved;
- E. A single detached storage or shop building shall meet the following criteria:
 - 1. The ~~structure storage or shop building~~ shall conform to the maximum building coverage requirements;
 - 2. The height of the ~~structure storage building~~ shall not exceed ~~fifteen (15) feet~~ twenty-five (25) feet;
 - 3. The roof pitch and construction materials of the ~~accessory structure building~~ shall be similar to that of the ~~dwelling unit~~ primary structure;
 - 4. Shall not be located in any required front yard (closest to the front property line) or in front of the primary structure;
 - 5. Consistent with setbacks for this zone district;
 - 6. ~~The storage building shall not be equipped with electrical service or plumbing of any kind.~~
 - 7. Shall not be occupied for living purposes; and
 - 8. Shall be constructed to prevent stormwater runoff to adjacent properties. The property owner shall install, monitor, and maintain measures to ensure proper drainage of stormwater.
- F. Patio covers and shade structures shall meet the following criteria. Those not meeting this criteria shall meet the yard, height and design criteria for main buildings:
 - 1. Set back a minimum of ~~five~~ four feet from the rear and side yard property line;
 - 2. Open on at least two sides

- 3. Maximum height: ~~twelve (12) feet~~ twenty-five (25) feet; and
- 4. Minimum six-foot spacing on support posts shall be provided.

17.20.070 – Setbacks

A. Minimum yards in the R-1 zone are as follows:

Main Building:

Front: twenty (20) feet;

Rear: twenty (20) feet;

Side: five feet. Side setback on a corner lot facing the street shall not be less than twenty (20) feet.

Accessory Structures:

Front: ~~thirty five (35) feet;~~

twenty (20) feet;

Rear: ~~twenty (20) feet, unless otherwise specified herein;~~

four feet, unless otherwise specified herein.

Side: ~~five feet, unless otherwise specified herein.~~

four feet, unless otherwise specified herein.

B. Exceptions to the minimum yards established above are as follows:

- 1. Detached accessory buildings shall not be located within five feet of any ~~main building~~ other structure, ~~nor within five feet of a side lot line~~, nor encroach on any easement. Accessory buildings attached to main buildings shall be structurally a part thereof and shall comply with main building yard and setback requirements.
- 2. If the property abuts a public alley, the rear setback shall be as detailed in Table: R-1 Structure Setbacks if this section.
- 3. The rear setback for a detached garage that meets the following requirements shall be as detailed in Table: R-1 Structure Setbacks of this section:
 - a. The height shall not exceed ~~fifteen (15)~~ twenty-five (25) feet;
 - b. The roof pitch and construction materials of the garage shall be similar to that of the primary structure dwelling unit.
- 4. Where more than one-half of the block is occupied with buildings, the required front yard may be reduced to the average of those of the improved sites, but in no case shall be less than twelve (12) feet.
- 5. ~~If any building is so located on a lot that the front faces any side lot line, it shall be at least twenty five (25) feet from such side lot line.~~
- 6. Outdoor swimming pools and spas located within ten (10) feet of any side yard, rear yard or structure, shall be set back from said side yard, rear yard of structure a distance equal to the depth of the pool within said ten (10) foot area, but in no instance shall the setback be less than five feet. Pools and spas shall not be located in a required front yard.
- 7. Setbacks for all other garages or accessory structures not otherwise described herein shall be as detailed in Table: R-1 Structure Setbacks of this section.

- 8. See Section 17.76.190 – Fence standards for fence height and setback regulations.
- 9. Detached accessory structures under one hundred-twenty (120) square feet in size, less than six (6) feet in height, and not requiring a building permit are not subject to setback standards.

R-1 Structure Setbacks

Yard	Structure	Setback
Front	House/Main Building	20
	<u>Accessory Structures:</u>	
	<u>Garage</u>	<u>20</u>
	<u>Pool or Spa</u>	<u>Not allowed</u>
	<u>All Other Accessory Structures</u>	<u>Not allowed</u>
Side (interior lot)	House/Main Building	5
	<u>Accessory Structures:</u>	<u>5</u>
	Garage	5
	Patio Covers and Shade Structures	5 <u>4</u>
	<u>All Other Accessory Structures:</u>	
	<u>120 square feet or less, below 6 feet in height, and not requiring a building permit</u>	<u>Zero</u>
	<u>Structure between 6 feet and 15 feet in height (regardless of square footprint)</u>	<u>4</u>
	<u>Structure between 15 feet and 25 feet in height (regardless of square footprint)</u>	<u>Minimum 4ft. setback, plus 1ft. for each additional foot above 15ft.</u>
	House facing side yard	25
Side yard facing street (corner lot)	House/Main Building	20

	Garage (at same front plane as house)	20
	Garage (behind rear plane of house, with alley access only)	10
	Accessory structure (same plane as house <u>side of house</u>)	20 <u>10</u>
	Accessory structure (behind rear plane of house)	40 <u>4</u>
Rear	House/Main Building	20
	Garage (detached, no alley)	10
	Garage (on alley)	Zero, if min. 24' backup available into alley
	Garage or accessory structure in rear yard abutting land on which no structure can be built (example: abutting US Bureau of Reclamation ditch right-of-way)	Zero
	Patio covers and shade structures	40 <u>4</u>
	Accessory structure (on alley)	Zero
	Accessory structure (no alley):	
	<u>120 square feet or less, below 6 feet in height, and not requiring a building permit</u>	<u>Zero</u>
	<u>Structure between 6 feet and 15 feet in height (regardless of square footprint)</u>	<u>4</u>
	<u>Structure between 15 feet and 25 feet in height (regardless of square footprint)</u>	<u>Minimum 4ft. setback, plus 1ft. for each additional foot above 15ft.</u>
	Metal sided and roofed:	
	Structure less than or equal to six feet tall	Zero
	Metal sided and roofed: _____	

		Structure greater than six feet tall	1' for each foot of height above 6', up to 10'
		Non metal sided and roofed structure greater than 120 square feet and greater than six feet tall	Minimum 5', plus 1' for each foot of height above 6', up to 10'



CITY OF ORLAND STAFF REPORT
MEETING DATE: February 4, 2025

TO: Honorable Mayor and Council

FROM: Pete Carr, City Manager/Finance Director

SUBJECT: **Mid-year Budget Review** (Discussion/Direction)

BACKGROUND:

The 2024-25 fiscal year budget was adopted in June 2024 and became effective July 1, 2024. Due to the normal seasonality and limited predictability of some revenue sources and expense categories, as well as uncertain and deferred State allocations of certain tax revenues, it is expected that not all budget categories will be at the ideal 50% at the fiscal year mid-point. Also, we are currently in transition from a legacy accounting system to a new one, and transitioning to a new CPA for accounting services. Hence, several necessary assumptions and projections are included in the analysis.

This review is intended to present our summarized position so far this fiscal year compared to budget, and to provide an opportunity to make course corrections if needed. This discussion will include the General Fund, Measure A and the two major utility funds. This is also typically an opportunity to reconcile outstanding fund balances for recently closed projects.

ANALYSIS:

General Fund Revenues and Expenditures

General Fund operational revenues overall are below budget plan by 5% (-\$163k at midpoint).

- Property tax and franchise fees are on track to meet budget.
- Sales tax is lagging by 22% (\$133k for the ½ year) although Q3 was slightly better than Q2 and Q4 is likely to turn out better than Q3. Statewide, sales tax revenue is down from last year. The experience of Orlando's dominant sales tax producing businesses (fuel sales and vehicle sales) is resulting in a more pronounced downturn.
- ToT (hotel tax) revenue is down about 11%.
- Building Dept revenue is slow, as expected, with reduced residential building activity so far FY25.
- Delayed reimbursements from State on certain projects are hindering fund cash availability.

General Fund operational expenditures overall are also below budget, 3% (-\$101k), partially offsetting the lagging revenue.

- This includes a Council-approved post-budget expenditure of \$6k for an assistant library director and \$5k for the Pioneer Energy feasibility study, which are more than offset by a one-time receipt of \$30k from the County for the library. Council approval of \$99k for the Carnegie architect engagement and \$19k for the hotel demand study have not yet been factored into the mid-year analysis, nor has the County's request for repayment of allocated property tax (\$168k).
- Police Dept operations comprise 40% of the General Fund expenses and appear to be running within budget.
- Minimum wage increases are pushing Rec Dept wages higher across the board, while chemical prices are driving pool operational expenses up.

ARPA Funds are being tracked and reported separately. All expected revenue was received at once and expenditures are occurring as authorized by Council.

General Fund Bottom Line

With just over \$3.04M in ½ yr revenues against \$3.18M in ½ yr expenditures, the net of revenue vs expenditure at mid-point in the year is within 5% of balanced, but at a level of concern. General Fund reserves – to cover emergencies and the impacts of variable economic conditions – should be over \$2M but stand at \$1.25M before the Carnegie redesign and hotel study, \$1.13M after these expenditures.

Wild cards: Car sales, tariffs, fuel prices, potential general economic improvement or decline.

Measure A Public Safety Revenue and Expenditures

Measure A is its own separate fund with its own annual report to the community. Being 100% dependent on sales taxable retail commerce, Measure A is tracking similarly to General Fund for revenue at 46% revenue 50% of the way thru the year, and expenditures 46%. The fund balance is good at \$1.5M, most of which is set aside for future Fire Dept capital purchases.

Measure A is significantly affected by the timing of planned capital expenditures for the 12-mo fiscal year, and year-end allocation to future equipment and facility reserves. Public Safety department heads reviewed their budgets as part of this analysis and feel that previously planned expenditures are still needed, but also recognize the lagging revenues; we will plan to balance the budget operationally for the fiscal year.

Measure J Ambulance, Streets, Parks, Recreation Revenue and Expenditures

Measure J will be tracked and reported similarly to Measure A. Revenue will begin to accrue in April although not realized until October. The fund can expect to receive over \$300k in October and quarterly going forward.

Expenditures authorized so far include \$102k for the Westside Ambulance operations subsidy and \$30k for Mill St School sidewalk project cost-share, for a total \$132k. Hence, the fund is currently negative \$132k.

Water and Sewer Utility Enterprise Funds

- Water Fund (includes water and storm drain utilities) ½-yr revenues of \$1.04M are covering water system and storm drainage operating ½-yr expenditures of \$.86M while strengthening a healthy fund

balance, as expected, to accomplish planned necessary capital projects. The \$4.85M fund balance is adjusted downward \$348k for the Vac-con cost share to \$4.5M.

- More than half of annual Water Fund revenue is typically realized in the first half of the fiscal year (July-November) due to outdoor irrigation during the hot weather of June-September being billed August-November. Rate adjustments are normally effective in January.
- Similarly, the Sewer Fund is covering operational costs – although not by a wide margin -- and is meeting the needs of planned capital improvements. Operational revenue of \$706k compares favorably to expenditures of \$498k (net positive \$208k) but significant improvement projects are needed in addition to better reserves against emergencies.
- This fund operates more consistently on a seasonal basis than the Water Fund, with revenue steady but expenses slightly higher in the winter. One-time capital project expenditures authorized post-budget include \$439k for lift stations, \$149k for the vac-con, and \$30k for ponds analysis. These factors prompted an adjustment of the fund balance downward from \$1.19M to \$565k. Council may wish to consider allocating 100% of the cost for the vac-con to the Water Fund.

Reconciling of Outstanding Project Fund Balances – None at this time.

RECOMMENDATIONS:

Direct staff to allocate 100% of vac-con expense to the Water Fund, and otherwise continue services and projects for the balance of this fiscal year as previously authorized in the fiscal year budget.

Fiscal Impact of Recommendation: No change to current fiscal year budget.



CITY OF ORLAND STAFF REPORT

MEETING DATE: February 4, 2025

TO: Honorable Mayor and City Councilmembers

FROM: Pete Carr, City Manager
Scott Friend, AICP, City Planner

SUBJECT: **Orland Vision and Design** (Discussion/Direction)

BACKGROUND:

City of Orland is guided by its 2008-2028 General Plan – a comprehensive document setting forth the City’s vision and plan for land use, population & housing, public facilities & services, safety, resources, environment and economic development. An “opportunities & constraints” analysis was adopted in 2012, the Walker Street Streetscapes Plan in 2018, the Active Transportation Plan in 2019, the most recent safety and circulation elements in 2021, and the most recent “housing element” in 2024.

Additionally, the City has guided itself with a 5-year plan and one-year major projects plans in support of the General Plan and in response to evolving conditions and needs. The one-year plan is part of, and in alignment with, the fiscal year budget.

Council members have recently indicated interest in revisiting the City’s vision and strategies as well as design standards, with particular attention to State Route 32 projects, the circulation element, streetscapes design, housing & neighborhood design, marketing for economic development, and parks acquisition.

Key Documents: [City of Orland Planning Documents](#)
[Glenn County Transportation Plan](#)

ANALYSIS:

Council may wish to consider a pattern for updated planning such as re-establishing an overall vision first, then prioritizing elements as subcategories. On the other hand, some subset categories are presenting themselves as more urgent depending on perceived needs or Caltrans project plans.

Council may also wish to direct Staff as to the format for such visioning and design planning, i.e.:

- Review of existing plans and design standards;
- Self-facilitated discussion, Staff-facilitated, or outside consultant;
- Asking City commissions to participate and contribute;
- A portion of each Council meeting, a series of special workshops, or a dedicated daylong event;
- Public town hall-style events vs focused Council discussion and consensus.

RECOMMENDATION: Direct Staff.