



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

**Tuesday, December 02, 2025 at 6:30 PM
Carnegie Center, 912 Third Street and via Zoom**

P: (530) 865-1600 | www.cityoforland.com

City Council: Mathew Romano, Mayor | JC Tolle, Vice-Mayor

John McDermott | Brandon Smith | Terrie Barr

City Manager: Joe Goodman **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/83064886149>

Webinar ID: 830 6488 6149 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER - 6:00 PM

2. ROLL CALL

3. CLOSED SESSION

A. Public Comments: The Public will have an opportunity to directly address the legislative body on the items below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.

B. CONFERENCE WITH LEGAL COUNSEL—INITIATION OF LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): One case.

4. RECONVENE TO REGULAR SESSION - 6:30 P.M.

5. REPORT FROM CLOSED SESSION

(If the Closed Session is not completed before 6:30 P.M., it will resume immediately following the Regular Session)

6. PLEDGE OF ALLEGIANCE

7. ORAL AND WRITTEN COMMUNICATION

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record.

Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience.(Public Comments will be limited to three minutes).

8. PRESENTATION

- A. Recognition of the Orland High School Girls Volleyball Team - 2025 Northern Section Champions

9. APPOINTMENT TO FILL CITY COUNCIL VACANCY AND ADMINISTRATION OF OATH OF OFFICE

- A. Appointment to fill City Council Vacancy and Administration of Oath of Office (Discussion/Action) - Scott Drexel, City Attorney

10. ELECTION OF MAYOR AND VICE MAYOR FOR 2025-2026

- A. Request nominations for Mayor for 2025-2026; after close of nomination, City Clerk requests votes for those nominated; City Clerk declares results of election.
- B. Request nominations for Vice Mayor for 2025-2026; after close of nomination, City Clerk requests votes for those nominated; City Clerk declares results of election.
- C. New Mayor and Vice Mayor are seated.

11. CONSENT CALENDAR

Public comments are welcome on each agenda item at the designated time announced by the Mayor. Comments are limited to one per person, per topic, and may not exceed three minutes. Once the comment period is closed, please allow the Council to continue without interruption and refrain from disruptive behavior.

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for November 18, 2025
- C. Receive and File Arts Commission Minutes from October 15, 2025
- D. Carnegie Center Renovation Update
- E. DWR Emergency Water Project Update
- F. Council Chambers Technology Reliability Update
- G. Downtown Water Mains and Central Well Modernization Update
- H. Approve and Adopt Second Reading of Ordinance 2025-05: Title 17 Zoning Ordinance Text Amendment – Review and Recommend the addition of text to General Commercial (C-2) Section of the Orland Municipal Code (OMC) Title 17 to differentiate the difference between residential uses generally (17.40.040(D) and Dwellings located on the second floor (17.40.030(A)(7)) of commercial structures specifically.
- I. Approve and Adopt Second Reading of Ordinance 2025-06:Amending Chapter 10.32 of the Orland Municipal Code Relating to Abandoned, Wrecked, Dismantled, and Inoperative Vehicles

12. ADMINISTRATIVE BUSINESS

- A. Appointments/Reappointments to City Commissions (Discussion/Action) - Jennifer Schmitke, City Clerk
- B. City Council 2026 Appointments to Boards and Commissions (Discussion) - Jennifer Schmitke, City Clerk
- C. 824 Fourth St. Building & Police Station Expansion Feasibility Study (Discussion/Action) - Joe Goodman, City Manager
- D. Authorization to Initiate Annexation and CEQA Analysis for the West Orland Annexation Project (Discussion/Action) - Joe Goodman, City Manager

- E.** Establishment of the Community Enrichment Ad Hoc Committee (Discussion/Action) - Joe Goodman, City Manager
- E.** California Voting Rights Act (CVRA) – Consideration of Resolution of Intent to Transition from At-Large to District-Based Elections (Discussion/Action) - Scott Drexel, City Attorney

13. CITY MANAGER VERBAL REPORT

14. CITY COUNCIL COMMUNICATIONS AND REPORTS

15. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54965 and 54954.2(a), the agenda for this meeting was properly posted on November 25, 2025.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY COUNCIL
 Mathew Romano, Mayor
 J.C. Tolle, Vice-Mayor
 John McDermott
 Terrie Barr

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
 ORLAND, CALIFORNIA 95963
 Telephone (530) 865-1600
 Fax (530) 865-1632

CITY OFFICIALS
 Jennifer Schmitke
 City Clerk

Leticia Espinosa
 City Treasurer

CITY MANAGER
 Joe Goodman

WARRANT LIST

December 2, 2025

Payable Obligations	11/24/2025	\$	162,293.39
		\$	162,293.39

APPROVED BY

 Mayor, Mathew Romano

 Vice-Mayor, J.C. Tolle

 Councilmember, John McDermott

 Councilmember, Terrie Barr



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [ABD00 - Advanced Document Concept](#)

Vendor Total: 100.62

INV172994	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	100.62	0.00	0.00	0.00	100.62
City Hall/Postage Machine Ink	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
City Hall Copies Distributions	NA	0.00	0.00	100.62	0.00	0.00	0.00	100.62

Account Number	Account Name	Project Account Key	Amount	Percent
000-5010-110	OFFICE EXPENSE		12.58	12.50%
000-5050-110	OFFICE EXPENSE		12.58	12.50%
000-5020-110	OFFICE EXPENSE		12.58	12.50%
000-5070-110	OFFICE EXPENSE		12.58	12.50%
000-5030-110	OFFICE EXPENSE		12.58	12.50%
260-5300-110	OFFICE EXPENSE		12.57	12.49%
270-5400-110	OFFICE EXPENSE		12.57	12.49%
000-5260-110	OFFICE EXPENSE		12.58	12.50%

Vendor: [AIR01 - Airgas-Usa, Llc](#)

Vendor Total: 218.96

9166567572	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	218.96	0.00	0.00	0.00	218.96
FD/Measure A-Medical Oxygen	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FD/Measure A-Medical Oxygen Distributions	NA	0.00	0.00	218.96	0.00	0.00	0.00	218.96

Account Number	Account Name	Project Account Key	Amount	Percent
010-5120-450	MEDICAL SUPPLIES		218.96	100.00%

Vendor: [APC00 - Apco International Attn:M](#)

Vendor Total: 142.00

1210217	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	142.00	0.00	0.00	0.00	142.00
FD/Measure A-Repeater Frequency Member...	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FD/Measure A-Repeater Frequency Me... Distributions	NA	0.00	0.00	142.00	0.00	0.00	0.00	142.00

Account Number	Account Name	Project Account Key	Amount	Percent
010-5120-160	COMMUNICATIONS		142.00	100.00%

Vendor: [ATT06 - A T & T](#)

Vendor Total: 30.61

11102025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	30.61	0.00	0.00	0.00	30.61
PW/HL Lift Station - 470	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/HL Lift Station - 470 Distributions	NA	0.00	0.00	30.61	0.00	0.00	0.00	30.61

Account Number	Account Name	Project Account Key	Amount	Percent
380-5587-170	UTILITIES		30.61	100.00%

Vendor: [ATT07 - A T & T](#)

Vendor Total: 149.39

11072025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	31.54	0.00	0.00	0.00	31.54
PW/Shop Nov 7 - Dec 6, 2025	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00306 - Warrant 11/23/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	11. A.
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Payable Description	Bank Code	On Hold
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Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Shop Nov 7 - Dec 6, 2025 Distributions	NA	0.00	0.00	31.54	0.00	0.00	0.00	31.54

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-160	COMMUNICATIONS		31.54	100.00%

Dec2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	117.85	0.00	0.00	0.00	117.85
AC/Phone Line & Internet Nov 26 - Dec 25, 2...	AP Checking - Accounts Payable Checking				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AC/Phone Line & Internet Nov 26 - Dec ... Distributions	NA	0.00	0.00	117.85	0.00	0.00	0.00	117.85

Account Number	Account Name	Project Account Key	Amount	Percent
770-6266-170	UTILITIES		0.32	0.27%
770-6266-170	UTILITIES		117.53	99.73%

Vendor: ATT10 - At&T Mobility (First Net)									Vendor Total:	310.15
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11022025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	310.15	0.00	0.00	0.00	310.15
PW/Cell Phone Usage October 2025	AP Checking - Accounts Payable Checking				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Cell Phone Usage October 2025 Distributions	NA	0.00	0.00	310.15	0.00	0.00	0.00	310.15

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-160	COMMUNICATIONS		217.11	70.00%
270-5400-160	COMMUNICATIONS		93.04	30.00%

Vendor: BAL00 - Baldwin Contracting Company, Inc.									Vendor Total:	359.61
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325178	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	359.61	0.00	0.00	0.00	359.61
PW/Street Supplies	AP Checking - Accounts Payable Checking				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Street Supplies Distributions	NA	0.00	0.00	359.61	0.00	0.00	0.00	359.61

Account Number	Account Name	Project Account Key	Amount	Percent
000-5170-450	Supplies		359.61	100.00%

Vendor: BAR09 - Terrie Barr									Vendor Total:	950.00
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Nov2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	950.00	0.00	0.00	0.00	950.00
Councilmember Stipend November 2025	AP Checking - Accounts Payable Checking				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Councilmember Stipend November 2025 Distributions	NA	0.00	0.00	950.00	0.00	0.00	0.00	950.00

Account Number	Account Name	Project Account Key	Amount	Percent
000-5010-013	COUNCIL STIPEND		950.00	100.00%

Vendor: BID02 - Remy Bidstrup									Vendor Total:	275.00
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Dec2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	275.00	0.00	0.00	0.00	275.00
AC/Social Media Marketing December 2025	AP Checking - Accounts Payable Checking				No					

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AC/Social Media Marketing December 2... Distributions	NA	0.00	0.00	275.00	0.00	0.00	0.00	275.00

Account Number	Account Name	Project Account Key	Amount	Percent
770-6266-120	SPECIAL DEPT		275.00	100.00%

Payable Register

Packet: APPKT00306 - Warrant 11/23/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	11. A. al
Payable Description	Bank Code				On Hold					

Vendor: [BRY04 - Lara Bryant](#)

Vendor Total: 209.42

11212025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	209.42	0.00	0.00	0.00	209.42
PW/Reimbursement for Tire	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Reimbursement for Tire	NA	0.00	0.00	209.42	0.00	0.00	0.00	209.42

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5170-200	EQUIP MAINT		209.42	100.00%

Vendor: [CAS09 - Vincent Castaneda](#)

Vendor Total: 100.00

Dec2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	100.00	0.00	0.00	0.00	100.00
AC/Artist Reception Event Set Up December ...	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AC/Artist Reception Event Set Up Dece...	NA	0.00	0.00	100.00	0.00	0.00	0.00	100.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
770-6266-120	SPECIAL DEPT		100.00	100.00%

Vendor: [CHA01 - Justin Chaney](#)

Vendor Total: 100.00

Dec2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	100.00	0.00	0.00	0.00	100.00
FD/Measure A- Uniform December 2025	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FD/Measure A- Uniform December 2025	NA	0.00	0.00	100.00	0.00	0.00	0.00	100.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-5120-140	Uniforms		100.00	100.00%

Vendor: [CLE05 - Judy Clever](#)

Vendor Total: 200.00

Dec2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	200.00	0.00	0.00	0.00	200.00
AC/Cleaning & Maintenance of Gallery Dec...	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AC/Cleaning & Maintenance of Gallery ...	NA	0.00	0.00	200.00	0.00	0.00	0.00	200.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
770-6266-190	BLDG MAINT		200.00	100.00%

Vendor: [COM02 - Comcast](#)

Vendor Total: 556.91

Nov 24, 2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	556.91	0.00	0.00	0.00	556.91
Multi-Depts/Internet Scvs Dec 3 - Jan 2, 2025	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Multi-Depts/Internet Scvs Dec 3 - Jan 2, ...	NA	0.00	0.00	556.91	0.00	0.00	0.00	556.91

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-160	COMMUNICATIONS		69.61	12.50%
270-5400-160	COMMUNICATIONS		69.61	12.50%
000-5070-160	COMMUNICATIONS		69.61	12.50%
000-5020-160	COMMUNICATIONS		69.61	12.50%
000-5030-160	COMMUNICATIONS		69.61	12.50%
000-5050-160	COMMUNICATIONS		69.62	12.50%
000-5110-160	COMMUNICATIONS		69.62	12.50%
000-5060-160	COMMUNICATIONS		69.62	12.50%

Payable Register

Packet: APPKT00306 - Warrant 11/23/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	11. A. al
Payable Description	Bank Code				On Hold					

Vendor: [DET00 - Detroit Industrial Tool](#)

Vendor Total: 1,855.93

1025397	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	1,855.93	0.00	0.00	0.00	1,855.93
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PW/Water/Streets/Sewer Supplies AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Water/Streets/Sewer Supplies Distributions	NA	0.00	0.00	1,855.93	0.00	0.00	0.00	1,855.93

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-450	Supplies		618.65	33.33%
270-5400-450	Supplies		618.64	33.33%
000-5170-450	Supplies		618.64	33.33%

Vendor: [ESP01 - Esplanade Office](#)

Vendor Total: 11,002.06

9569-1	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	11,002.06	0.00	0.00	0.00	11,002.06
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PD/New Furniture for Squad & Interview Ro... AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD/New Furniture for Squad & Interview... Distributions	NA	0.00	0.00	11,002.06	0.00	0.00	0.00	11,002.06

Account Number	Account Name	Project Account Key	Amount	Percent
960-5263-120	SPECIAL DEPT		11,002.06	100.00%

Vendor: [FRE04 - Gordon Truck Center Inc.](#)

Vendor Total: 350.72

PC63105193201	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	350.72	0.00	0.00	0.00	350.72
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PW/PW Fleet Equipment Maintenance AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/PW Fleet Equipment Maintenance Distributions	NA	0.00	0.00	350.72	0.00	0.00	0.00	350.72

Account Number	Account Name	Project Account Key	Amount	Percent
000-5183-200	EQUIP MAINT		350.72	100.00%

Vendor: [FUL04 - Oscar Quezada](#)

Vendor Total: 60.00

2421	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	60.00	0.00	0.00	0.00	60.00
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PW/City Yard October 2025 AP Checking - Accounts Payable Checking No

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/City Yard October 2025 Distributions	NA	0.00	0.00	60.00	0.00	0.00	0.00	60.00

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-210	PROF SERVICES		42.00	70.00%
270-5400-210	PROF SERVICES		18.00	30.00%

Vendor: [GAY01 - Gaynor Telesystems Inc](#)

Vendor Total: 1,106.08

SUB4169.1125	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	1,106.08	0.00	0.00	0.00	1,106.08
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Multi-Depts/Communications Nov 15 - Dec ... AP Checking - Accounts Payable Checking No

Payable Register

Packet: APPKT00306 - Warrant 11/24/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	11. A.	al
Payable Description	Bank Code	On Hold									
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
Multi-Depts/Communications Nov 15 - ... Distributions	NA	0.00	0.00	1,106.08	0.00	0.00	0.00	1,106.08			
Account Number	Account Name	Project	Account Key	Amount	Percent						
010-5110-160	Measure A - PD Communications			500.40	45.24%						
000-5030-160	COMMUNICATIONS			137.33	12.42%						
010-5120-160	COMMUNICATIONS			227.37	20.56%						
000-5200-160	COMMUNICATIONS			177.00	16.00%						
270-5400-160	COMMUNICATIONS			18.53	1.68%						
260-5300-160	COMMUNICATIONS			7.95	0.72%						
000-5261-160	COMMUNICATIONS			11.02	1.00%						
000-5260-160	COMMUNICATIONS			26.48	2.39%						

Vendor: GRA02 - Grainger, Inc.							Vendor Total:		1,950.25	
9706658607, 9711341892, 970655	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	1,950.25	0.00	0.00	0.00	1,950.25
PW/Shop/Park Supplies		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Shop/Park Supplies		NA		0.00	0.00	1,950.25	0.00	0.00	0.00	1,950.25
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
260-5300-450		Supplies				281.25	14.42%			
270-5400-450		Supplies				120.53	6.18%			
000-5250-450		Supplies				1,548.47	79.40%			

Vendor: HAL03 - Lewis R. Hall								Vendor Total:		3,000.00
11/25	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	3,000.00	0.00	0.00	0.00	3,000.00
Plant Operator Consultant Service November..		AP Checking - Accounts Payable Checking		No						
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Plant Operator Consultant Service Nov...		NA		0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
270-5400-210		PROF SERVICES				3,000.00	100.00%			

Vendor: JOH06 - John Deere Co/ Deere & Co								Vendor Total:		26,670.64
33474977	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	26,670.64	0.00	0.00	0.00	26,670.64
PW/Parks Equipment Maintenance		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Parks Equipment Maintenance		NA		0.00	0.00	26,670.64	0.00	0.00	0.00	26,670.64
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
380-5582-205		MOWING & WEED				20,000.00	74.99%			
380-5587-640		CAPITAL IMPROVE				6,670.64	25.01%			

Vendor: JON03 - Richard D. Jones, A Professional Law Corporation								Vendor Total:		6,490.00
135725	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	27.50	0.00	0.00	0.00	27.50
CA/Contract Services- City Clerk October 20...		AP Checking - Accounts Payable Checking		No						
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
CA/Contract Services October 2025		NA		0.00	0.00	27.50	0.00	0.00	0.00	27.50
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
000-5040-210		PROF SERVICES				27.50	100.00%			

135726	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	4,510.00	0.00	0.00	0.00	4,510.00
CA/Contract Service- City Council October ...	AP Checking - Accounts Payable Checking	No								

Payable Register

Packet: APPKT00306 - Warrant 11/24/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CA/Contract Service- City Council Distributions	Octo... NA		0.00	0.00	4,510.00	0.00	0.00	0.00	4,510.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5040-210	PROF SERVICES				4,510.00	100.00%				
135727	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	1,072.50	0.00	0.00	0.00	1,072.50
CA/Contract Services - City Manager	October... AP Checking - Accounts Payable	Checking			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CA/Contract Services - City Manager Distributions	October... NA		0.00	0.00	1,072.50	0.00	0.00	0.00	1,072.50	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5040-210	PROF SERVICES				1,072.50	100.00%				
135728	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	550.00	0.00	0.00	0.00	550.00
CA/Contract Service - General Services	October... AP Checking - Accounts Payable	Checking			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CA/Contract Service - General Services Distributions	October... NA		0.00	0.00	550.00	0.00	0.00	0.00	550.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5040-210	PROF SERVICES				550.00	100.00%				
135729	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	110.00	0.00	0.00	0.00	110.00
CA/Contract Services -Planning	October 2025 AP Checking - Accounts Payable	Checking			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CA/Contract Services -Planning Distributions	October... NA		0.00	0.00	110.00	0.00	0.00	0.00	110.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5040-210	PROF SERVICES				110.00	100.00%				
135730	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	220.00	0.00	0.00	0.00	220.00
CA/Contract Services -Police Dep	October 20... AP Checking - Accounts Payable	Checking			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
CA/Contract Services -Police Dep Distributions	October... NA		0.00	0.00	220.00	0.00	0.00	0.00	220.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5040-210	PROF SERVICES				220.00	100.00%				

Vendor: [MCD01 - John Mcdermott](#)

Vendor Total: 950.00

Nov2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	950.00	0.00	0.00	0.00	950.00
Councilmember Stipend November 2025	AP Checking - Accounts Payable	Checking			No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Councilmember Stipend November 2025 Distributions	NA		0.00	0.00	950.00	0.00	0.00	0.00	950.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5010-013	COUNCIL STIPEND				950.00	100.00%				

Vendor: [MCM00-2 - McMaster-Carr](#)

Vendor Total: 125.81

54643448	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	44.56	0.00	0.00	0.00	44.56
PW/Sewer Supplies / Building Maintenance	AP Checking - Accounts Payable	Checking			No					

Payable Register

Packet: APPKT00306 - Warrant 11/24/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	11. A.
Payable Description	Bank Code	On Hold								

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Sewer Supplies / Building Maintena... Distributions	NA	0.00	0.00	44.56	0.00	0.00	0.00	44.56

Account Number	Account Name	Project Account Key	Amount	Percent
000-5190-190	BLDG MAINT		44.56	100.00%

54860980	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	81.25	0.00	0.00	0.00	81.25
PW/Sewer Supplies / Building Maintenance	AP Checking - Accounts Payable Checking	No								

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Sewer Supplies / Building Maintena... Distributions	NA	0.00	0.00	81.25	0.00	0.00	0.00	81.25

Account Number	Account Name	Project Account Key	Amount	Percent
270-5400-450	Supplies		81.25	100.00%

Vendor: [MME00 - Municipal Maintenance Equ](#) Vendor Total: 2,134.26

43565	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	2,134.26	0.00	0.00	0.00	2,134.26
Sewer/Vaccon Parts	AP Checking - Accounts Payable Checking	No								

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Sewer/Vaccon Parts Distributions	NA	0.00	0.00	2,134.26	0.00	0.00	0.00	2,134.26

Account Number	Account Name	Project Account Key	Amount	Percent
270-5400-200	EQUIP MAINT		2,134.26	100.00%

Vendor: [MUN03 - Municipal Emergency Servi](#) Vendor Total: 906.82

IN2378218	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	906.82	0.00	0.00	0.00	906.82
FD/Measure A-Wildland Turnouts	AP Checking - Accounts Payable Checking	No								

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FD/Measure A-Wildland Turnouts Distributions	NA	0.00	0.00	906.82	0.00	0.00	0.00	906.82

Account Number	Account Name	Project Account Key	Amount	Percent
010-5120-550	Capital Expenditure (Equipment)		906.82	100.00%

Vendor: [NOR29 - North Valley Industries I](#) Vendor Total: 192.14

4865	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	192.14	0.00	0.00	0.00	192.14
REC/1 Unit for N. Valley Field Oct 2025	AP Checking - Accounts Payable Checking	No								

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REC/1 Unit for N. Valley Field Oct 2025 Distributions	NA	0.00	0.00	192.14	0.00	0.00	0.00	192.14

Account Number	Account Name	Project Account Key	Amount	Percent
000-5260-210	PROF SERVICES		192.14	100.00%

Vendor: [ORL12 - Orland-Laurel Masonic Hal](#) Vendor Total: 400.00

Nov2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	400.00	0.00	0.00	0.00	400.00
AC/Rent December 2025	AP Checking - Accounts Payable Checking	No								

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
AC/Rent December 2025 Distributions	NA	0.00	0.00	400.00	0.00	0.00	0.00	400.00

Account Number	Account Name	Project Account Key	Amount	Percent
770-6266-180	RENTS & LEASES		400.00	100.00%

Vendor: [PAC07 - Pace Analytical Services.](#) Vendor Total: 185.80

Payable Register

Packet: APPKT00306 - Warrant 11/23/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	11. A.	al
Payable Description	Bank Code		On Hold								
252808348	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	185.80	0.00	0.00	0.00	185.80	
PW/Lab Services	AP Checking - Accounts Payable Checking			No							
Items											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
PW/Lab Services	NA		0.00	0.00	185.80	0.00	0.00	0.00	185.80		
Distributions											
Account Number	Account Name		Project Account Key		Amount	Percent					
260-5300-220	CONTRACT SVCS				185.80	100.00%					

Vendor: [PER04 - California Pers](#)

Vendor Total: 200.00

Oct16-29,2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	200.00	0.00	0.00	0.00	200.00
PERS-Payroll Admin Reporting Fee Oct 16-29... AP Checking - Accounts Payable Checking No										
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PERS-Payroll Admin Reporting Fee Oct 1...		NA		0.00	0.00	200.00	0.00	0.00	0.00	200.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
000-5030-110		OFFICE EXPENSE				200.00	100.00%			

Vendor: [PGE00 - PG&E](#)

Vendor Total: 5.79

Nov2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	5.79	0.00	0.00	0.00	5.79
Robbins Street Light Oct 15 - Nov 13, 2025		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Robbins Street Light Oct 15 - Nov 13, 20...		NA		0.00	0.00	5.79	0.00	0.00	0.00	5.79
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
000-5170-170		UTILITIES				5.79	100.00%			

Vendor: [QUI02 - Quill Corp.](#)

Vendor Total: 51.70

46457150	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	51.70	0.00	0.00	0.00	51.70
Multi-Depts/Office Supplies		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Multi-Depts/Office Supplies		NA		0.00	0.00	51.70	0.00	0.00	0.00	51.70
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
000-5030-110		OFFICE EXPENSE				51.70	100.00%			

Vendor: [ROM06 - Mathew Romano](#)

Vendor Total: 950.00

Nov2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	950.00	0.00	0.00	0.00	950.00
Councilmember Stipend November 2025		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Councilmember Stipend November 2025		NA		0.00	0.00	950.00	0.00	0.00	0.00	950.00
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
000-5010-013	COUNCIL STIPEND				950.00	100.00%				

Vendor: [SHN00 - SHN Consulting Engineers & Geologist, Inc.](#)

Vendor Total: 10,868.75

127754	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	10,868.75	0.00	0.00	0.00	10,868.75
Planning/Professional Service October 2025	AP Checking - Accounts Payable Checking		No							

Payable Register

Packet: APPKT00306 - Warrant 11/24/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	11. A.	al
Payable Description	Bank Code	On Hold									
Item Description				Units	Price	Amount	Tax	Shipping	Discount	Total	
Planning/Professional Service October 2...	NA		0.00	0.00	10,868.75	0.00	0.00	0.00	10,868.75		
Distributions											
Account Number	Account Name	Project Account Key			Amount	Percent					
000-5060-210	PROF SERVICES				10,868.75	100.00%					

Vendor: SIE03 - Sierra-Sacramento Valley EMS Agency

Vendor Total: 1,116.00

11192025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	1,116.00	0.00	0.00	0.00	1,116.00
FD/Measure A-EMT & EMR Certification Ren...		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
FD/Measure A-EMT & EMR Certification...		NA		0.00	0.00	1,116.00	0.00	0.00	0.00	1,116.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
010-5120-250		TRAVEL & CONF				1,116.00	100.00%			

Vendor: TAT01 - Jaimee Tatum

Vendor Total: 140.00

0005932 , 0006109	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	140.00	0.00	0.00	0.00	140.00
REC/Yourth Basketball Refund		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
REC/Yourth Basketball Refund		NA		0.00	0.00	140.00	0.00	0.00	0.00	140.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
000-5260-230		DEPOSIT REFUNDS				140.00	100.00%			

Vendor: TOL00 - J.C. Tolle

Vendor Total: 950.00

Nov2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	950.00	0.00	0.00	0.00	950.00
Councilmember Stipend November 2025		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Councilmember Stipend November 2025		NA		0.00	0.00	950.00	0.00	0.00	0.00	950.00
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
000-5010-013	COUNCIL STIPEND				950.00	100.00%				

Vendor: TUR01 - Rae Turnbull

Vendor Total: 59.00

Dec2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	59.00	0.00	0.00	0.00	59.00
AC/Website Newsletter December 2025		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
AC/Website Newsletter December 2025		NA		0.00	0.00	59.00	0.00	0.00	0.00	59.00
Distributions										
Account Number	Account Name			Project Account Key		Amount	Percent			
770-6266-120	SPECIAL DEPT					59.00	100.00%			

Vendor: TYL00 - Tyler Technologies, INC.

Vendor Total: 36.25

025-534743	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	36.25	0.00	0.00	0.00	36.25
Water/Sewer/ Meter Reader Interface		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Water/Sewer/ Meter Reader Interface		NA		0.00	0.00	36.25	0.00	0.00	0.00	36.25
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
260-5300-122		Technology, IT				25.38	70.01%			
270-5400-122		Technology, IT				10.87	29.99%			

Payable Register

Packet: APPKT00306 - Warrant 12/03/2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	11. A. al
Payable Description	Bank Code				On Hold					

Vendor: [UMP00 - Umpqua Bank](#)

Vendor Total: 69,789.42

Dec12025AutoPMT	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	69,789.42	0.00	0.00	0.00	69,789.42
Solar CREBS Loan Payment	AP Checking - Accounts Payable Checking				No	Payment Date: 12/1/2025		Bank Draft:		DFT0000824

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Solar CREBS Loan Payment Distributions	NA	0.00	0.00	69,789.42	0.00	0.00	0.00	69,789.42

Account Number	Account Name	Project Account Key	Amount	Percent
000-5190-190	BLDG MAINT		13,259.99	19.00%
270-5400-190	BLDG MAINT		24,426.30	35.00%
260-5300-190	BLDG MAINT		32,103.13	46.00%

Vendor: [VER01 - Verdant Commercial Capital](#)

Vendor Total: 43.30

Dec2025	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	43.30	0.00	0.00	0.00	43.30
REC/Printer Lease Nov 23 - Dec 22, 2025	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REC/Printer Lease Nov 23 - Dec 22, 2025 Distributions	NA	0.00	0.00	43.30	0.00	0.00	0.00	43.30

Account Number	Account Name	Project Account Key	Amount	Percent
000-5260-210	PROF SERVICES		43.30	100.00%

Vendor: [WES14 - Westside Ambulance](#)

Vendor Total: 17,000.00

WAA-12125	Invoice	11/24/2025	11/24/2025	11/24/2025	11/24/2025	17,000.00	0.00	0.00	0.00	17,000.00
Westside Ambulance/ Measure J & A - Dece...	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Westside Ambulance/ Measure J - Dec... Distributions	NA	0.00	0.00	17,000.00	0.00	0.00	0.00	17,000.00

Account Number	Account Name	Project Account Key	Amount	Percent
015-5121-175	Ambulance Subsidy		8,500.00	50.00%
010-5121-175	MONTHLY SUBSIDY		8,500.00	50.00%

11. A.

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	50	162,293.39	0.00	0.00	0.00	162,293.39	69,789.42	92,503.97
Grand Total:		162,293.39	0.00	0.00	0.00	162,293.39	69,789.42	92,503.97

Account Summary

Account	Name	Amount
000-5010-013	COUNCIL STIPEND	3,800.00
000-5010-110	OFFICE EXPENSE	12.58
000-5020-110	OFFICE EXPENSE	12.58
000-5020-160	COMMUNICATIONS	69.61
000-5030-110	OFFICE EXPENSE	264.28
000-5030-160	COMMUNICATIONS	206.94
000-5040-210	PROF SERVICES	6,490.00
000-5050-110	OFFICE EXPENSE	12.58
000-5050-160	COMMUNICATIONS	69.62
000-5060-160	COMMUNICATIONS	69.62
000-5060-210	PROF SERVICES	10,868.75
000-5070-110	OFFICE EXPENSE	12.58
000-5070-160	COMMUNICATIONS	69.61
000-5110-160	COMMUNICATIONS	69.62
000-5170-170	UTILITIES	5.79
000-5170-200	EQUIP MAINT	209.42
000-5170-450	Supplies	978.25
000-5183-200	EQUIP MAINT	350.72
000-5190-190	BLDG MAINT	13,304.55
000-5200-160	COMMUNICATIONS	177.00
000-5250-450	Supplies	1,548.47
000-5260-110	OFFICE EXPENSE	12.58
000-5260-160	COMMUNICATIONS	26.48
000-5260-210	PROF SERVICES	235.44
000-5260-230	DEPOSIT REFUNDS	140.00
000-5261-160	COMMUNICATIONS	11.02
Total:		39,028.09

Account	Name	Amount
010-5110-160	Measure A - PD Communications	500.40
010-5120-140	Uniforms	100.00
010-5120-160	COMMUNICATIONS	369.37
010-5120-250	TRAVEL & CONF	1,116.00
010-5120-450	MEDICAL SUPPLIES	218.96
010-5120-550	Capital Expenditure (Equipment)	906.82
010-5121-175	MONTHLY SUBSIDY	8,500.00
Total:		11,711.55

Account	Name	Amount
015-5121-175	Ambulance Subsidy	8,500.00
Total:		8,500.00

Account	Name	Amount
260-5300-110	OFFICE EXPENSE	12.57
260-5300-122	Technology, IT	25.38
260-5300-160	COMMUNICATIONS	326.21
260-5300-190	BLDG MAINT	32,103.13
260-5300-210	PROF SERVICES	42.00
260-5300-220	CONTRACT SVCS	185.80
260-5300-450	Supplies	899.90
Total:		33,594.99

Account	Name	Amount
270-5400-110	OFFICE EXPENSE	12.57
270-5400-122	Technology, IT	10.87

Account Summary

Account	Name	Amount
270-5400-160	COMMUNICATIONS	181.18
270-5400-190	BLDG MAINT	24,426.30
270-5400-200	EQUIP MAINT	2,134.26
270-5400-210	PROF SERVICES	3,018.00
270-5400-450	Supplies	820.42
Total:		30,603.60

Account	Name	Amount
380-5582-205	MOWING & WEED	20,000.00
380-5587-170	UTILITIES	30.61
380-5587-640	CAPITAL IMPROVE	6,670.64
Total:		26,701.25

Account	Name	Amount
770-6266-120	SPECIAL DEPT	434.00
770-6266-170	UTILITIES	117.85
770-6266-180	RENTS & LEASES	400.00
770-6266-190	BLDG MAINT	200.00
Total:		1,151.85

Account	Name	Amount
960-5263-120	SPECIAL DEPT	11,002.06
Total:		11,002.06



ORLAND CITY COUNCIL REGULAR MEETING

Tuesday, November 18, 2025

ALL TO ORDER

The meeting was called to order by Mayor Matt Romano at 6:00 PM.

ROLL CALL

Councilmembers Present: Councilmembers John McDermott, Terrie Barr, Vice Mayor JC Tolle and Mayor Matt Romano

Councilmembers Absent: None

Staff Present: City Manager Joe Goodman, City Attorney Scott Drexel, City Clerk Jennifer Schmitke, Labor Negotiations Attorney Greg Einhorn
Arrived at 6:30 pm: Police Chief Joe Vlach, City Engineer Paul Rabo, City Planner Lisa Lozier

CITIZENS COMMENTS ON CLOSED SESSION - None

MEETING ADJOURNED TO CLOSED SESSION AT 6:02 PM.

CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:30 PM.

REPORT FROM CLOSED SESSION - *Mayor Romano announced that Council met with City Staff and City Attorneys Scott Drexel and Greg Einhorn in Closed Session to Conference with Legal Counsel-initiation of litigation and Conference with Labor Negotiators, as noted on the Closed Session agenda, Mayor Romano shared that there was no reportable action.*

PLEDGE OF ALLEGIANCE

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Orland resident Earl Megginson requested an update on the DWR water tank project and its finances. Mayor Romano provided a brief response and noted that the most recent staff update occurred in September, adding that he would review those meeting minutes for additional details.

Valerie Johnson, a county resident and representative of Hidden Treasures Cat Sanctuary, thanked the community for supporting the organization's recent grand opening. She provided a brief clinic update, reiterated her interest in partnering with the City on a voucher program, and noted that Hidden Treasures continues to offer food support for cats in need.

Orland resident Byron Denton expressed concern that the Carnegie Center remains inaccessible under ADA standards and encouraged the City to consider installing a lift.

County resident Yvonna Bennett spoke regarding public records requests and raised concerns about her personal information.

Scott Howard, a Butte County resident and Orland property owner, voiced concerns about increased maintenance assessment fees on his county tax bill and asked the Council to consider options for a discount or deferral.

Jake Hackett addressed issues of fair representation and voting rights, requesting that the City place a discussion on at-large versus district elections on a future agenda.

Orland resident Michaela Ponce also spoke in support of the City moving forward with district elections.

CONSENT CALENDAR

- A. Warrant List from November 4, 2025 (Payable Obligations)
- B. Warrant List from November 18, 2025 (Payable Obligations)
- C. Approve City Council Minutes from October 21, 2025
- D. Receive and File Recreation Commission Minutes from August 27, 2025
- E. Receive and File Arts Commission Minutes from September 17, 2025
- F. Consideration of Caltrans FY 2026-2027 Sustainable Transportation Planning Grant
- G. Consider awarding a construction contract for the Orland Fire Station roof project
- H. Annual Review and Possible Adjustment to Water and Sewer Rates
- I. Consider Solid Waste Collection Rate Annual Adjustment

Mr. Denton requested clarification regarding the City's water and sewer rate adjustments. Mr. Rabo explained that the City reviews these rates annually and, in accordance with the Municipal Code, may increase them by up to the Consumer Price Index (CPI). Based on data from the Bureau of Labor Statistics, the allowable increase for this year is 4.6%. He noted that this adjustment is necessary to support daily operations, ongoing maintenance, and future capital improvement needs.

Mayor Romano asked about the \$50,000 reimbursement to the Orland Volunteer Fire Department and whether supporting documentation was available. City Manager Joe Goodman reported that, according to Chief Chaney, the reimbursement reflects subsidies historically provided. Mr. Goodman shared that Chief Chaney will be providing backup for this reimbursement. Councilmember McDermott added that the all-volunteer fire department relies heavily on personal funds for tools and personal vehicle use/fuel, which the subsidy helps offset.

Councilmember Barr also spoke with Mr. Rabo regarding the water and sewer rate increase.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the consent calendar. Motion carried by a voice vote 4-0.

PRESENTATIONS

A. Caltrans Presentation: Newville Road / Walker Street – Complete Street Improvements From I-5 to County Road N

City Engineer Paul Rabo updated the Council on the 2017 Walker Street Streetscape Master Plan, which proposes pedestrian, bike, landscaping, and lighting improvements from 2nd to 6th Streets. He reported that Caltrans is preparing a Capital Maintenance Project (03-0J500) on Newville Road and Walker Street (I-5 to Sacramento River) to rehabilitate pavement and drainage and upgrade ADA pedestrian facilities, scheduled for advertising in 2025/26. Mr. Rabo explained that in 2026 Caltrans will begin Complete Streets projects.

Caltrans Project Manager Julio Torreiro-Casal presented the future Complete Streets Project (03-1N200), which includes sidewalk rehabilitation, closing gaps, bike lanes, ADA-compliant facilities, pavement and drainage upgrades, wayfinding signage, and intersection improvements at 9th Street. The City's Streetscape Plan has been submitted for potential inclusion, and a public feedback link is available on the City website.

Councilmembers asked several questions about the project and expressed concerns regarding potential tree removal, the proposed location of the roundabout, and the loss of parking along SR-32 within the project area. Council noted the importance of minimizing impacts on downtown businesses.

Mr. Torreiro-Casal explained that the project is still in its early planning stages. He noted that he has reviewed the City's preliminary concepts and encouraged the community to stay engaged, provide feedback, and share any concerns as the project moves forward.

Orland resident Jan Walker shared her concerns and frustrations that all the old City plans, she helped create, are not present in the current Caltrans project.

Orland resident Ron Lane shared he would like to see additional lighting enhancement on the I-5 bee sculptures.

Mardy Thomas, representative from Glenn County Transit Authority Committee, shared his request for a bus pull-up along SR32 in front of Sav Mor and Success Square, and would like to discuss what kind of funding they would need for bus pull-outs to assist in the area.

Ms. Ponce expressed appreciation for Caltrans's efforts to prioritize safety and accessibility in planning for Orland's future.

Orland resident Renee Drake asked questions regarding the existing flagpole holes downtown.

County resident Kristi Rumble thanked Caltrans for the project but emphasized that downtown parking is more critical than adding bike lanes or trees. She also shared her concerns about landscaping elements and stated her opposition to the proposed roundabout.

Orland resident Alex Enriquez acknowledged the importance of bike lanes in securing project funding and asked Caltrans to consider installing protected bike lanes for enhanced safety.

Mr. Denton expressed his appreciation for the community's growth.

Orland resident George Martinez, a professional truck driver, raised concerns about the impact of bike lanes on available travel width of Walker Street.

Mr. Hackett spoke in support of bike lanes and roundabouts, noting that they contribute to public safety and reflect Caltrans' commitment to Orland's long-term needs.

Orland resident Dennis Hoffman shared concerns about emergency vehicle turning radii. While supportive of the roundabout concept, he encouraged Caltrans to meet with the City's public safety personnel to address operational needs.

The Council agreed that Orland serves as a major commercial corridor and expressed interest in bringing GHD, Caltrans, and City staff together to discuss the proposed roundabout near the freeway. The Council thanked Caltrans for their presentation and stated that they look forward to continued collaboration on the Walker Complete Streets project.

PUBLIC HEARING

A. Title 17 Zoning Ordinance Text Amendment – Review and Recommend the addition of text to General Commercial (C-2) Section of the Orland Municipal Code (OMC) Title 17 to differentiate the difference between residential uses generally (17.40.040(D) and Dwellings located on the second floor (17.40.030(A)(7)) of commercial structures specifically.

City Planner Lisa Lozier presented a report on Zoning Code Amendment ZCA 2025-05, which proposes clarifying residential use regulations in the Community Commercial (C-2) District. The amendment would:

- Update Section 17.40.040(D) to reference Section 17.40.030(A)(7) regarding second-floor dwellings.
- Revise Section 17.40.030(A)(7) to read: "Dwellings, second floor and above."

The amendment is intended to resolve conflicts in the zoning code by distinguishing general residential uses, which require a Conditional Use Permit, from second-floor dwellings, which may be approved administratively.

Ms. Lozier briefly spoke about the background sharing In March 2025, the Planning Commission approved CUP 2024-02 for a second-floor residential unit at 715 4th Street. Questions arose regarding which residential uses require a Conditional Use Permit versus administrative approval. Staff reported that Section 17.40.020 does not list residential uses as principal uses in the C-2 District. Section 17.40.030(A)(7) allows second-floor dwellings administratively, while Section 17.40.040 requires CUPs for other residential uses. The proposed amendment clarifies that second-floor dwellings are administratively approved, ensuring consistency in permitting.

Ms. Lozier stated that the Planning Commission conducted a public hearing; no public comments were received. The Commission found the amendment exempt from CEQA under the "General Rule" (Section 15061(b)(3)) due to no potential environmental impact (4-0 vote). PC Resolution 2025-06 was adopted, recommending the amendment to City Council for approval (4-0 vote).

Mayor Romano opened the Public Hearing at 7:50 P.M.

Mr. Hoffman asked questions regarding whether the amendment would have any restrictions on 2nd story businesses. Ms. Lozier shared it would depend on the layout of the property in regards to how the dwelling and 2nd floor interact with each other.

The mayor closed the public hearing at 7:53 P.M.

Councilmember Barr moved, seconded by Vice Mayor Tolle, to introduce Ordinance 2025-05 read by title only and to waive further reading of the ordinance. Motion carried by a voice vote 4-0.

ADMINISTRATIVE BUSINESS

Consider Planning Commission Appointment

City Clerk Jennifer Schmitke requested guidance from the Council regarding the appointment to a vacant Planning Commission seat (four-year term) following a resignation in July 2025. The appointment would fill the remainder of the term, expiring December 31, 2028. Ms. Schmitke reported that, after several months of advertising, the City received three applications from qualified candidates: Bruce T. Roundy, Claire Arano, and Tyler Rutledge.

Ms. Schmitke noted that the Planning Commission Chair reviewed all applications and submitted a recommendation to the Mayor for consideration.

Ms. Ponce expressed her support for considering Bruce Roundy, citing his decades of experience and deep understanding of Orland.

Councilmember McDermott thanked the Planning Commission Chair for reviewing all applicants and stated he was in favor of Tyler Rutledge.

ACTION: Councilmember McDermott moved, seconded by Councilmember Barr, to approve Tyler Rutledge for the Planning Commission seat vacancy. Motion carried by a voice vote 4-0.

Process for Filling City Council Vacancy - Councilmember Smith Resignation

City Attorney Scott Drexel reported that Councilmember Brandon Smith resigned effective November 5, 2025, creating a vacancy on the City Council. Under California Government Code Section 36512(b), the Council must fill the vacancy within 60 days, by either appointment or special election, with a deadline of January 4, 2026.

Mr. Drexel outlined the options: an appointment would serve until the next general municipal election on November 3, 2026, following an application and interview process; or a special election could be held on the earliest available regular election date, June 2, 2026, with the winner serving the remainder of the term. The City Clerk has already issued a public notice soliciting applications to allow time for public participation and Council review.

Councilmembers discussed and asked questions regarding the costs associated with holding a special election.

Mr. Enriquez addressed the Council, requesting consideration for appointment to the vacant seat as the first runner-up in the recent election. He briefly introduced himself and shared his vision for the community.

Orland residents Coreen Deleon, Sharon Lazorko, and Ms. Rumble each expressed their support for appointing the first runner-up to fill the vacancy.

Ms. Ponce voiced concerns about the City's process, noting her belief that residents should have the opportunity to elect their representatives. She also stated that Mr. Enriquez is qualified and should be appointed.

Ms. Walker also shared her support for Mr. Enriquez.

Mr. Denton provided comments regarding the special election option.

The Council further discussed whether they had the authority to appoint Mr. Enriquez. Mr. Drexel clarified that the decision rests entirely with the Council, and that they may appoint any qualified individual. He explained that the selection must be placed on a future agenda for a formal vote and that City staff will forward all applications received. He also noted that any appointment would be temporary, lasting only until the next regular election, at which point the appointee would need to run for the seat.

Councilmembers also discussed the option of holding a special election, but agreed it would be preferable to appoint someone now rather than leave the seat vacant for seven months, emphasizing the value of having a full five-member Council seated.

Councilmember McDermott expressed his support for Alex Enriquez.

The Council requested that the meeting be rescheduled from December 4th to December 2nd to coincide with the regular City Council meeting.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle to proceed with Councilmember selection at the next Council meeting on December 2nd. Motion carried by a voice vote 4-0.

Consideration of a resolution to adopt a City purchasing, procurement and reimbursement policy

City Attorney Scott Drexel presented the proposed comprehensive Purchasing and Contracting Policy, which consolidates existing City purchasing procedures and ensures compliance with state law, including Assembly Bill 1234 for expense reimbursements. The policy outlines procurement thresholds consistent with the Orland Municipal Code, updates public works thresholds under the California Uniform Public Construction Cost Accounting Act (CUPCCAA), and establishes clear guidelines for employee and official expense reimbursements.

Mr. Denton asked what the City currently does, and Mr. Drexel shared that currently they just follow the law; this policy will be something the City can formally follow when dealing with purchasing procurement. Mr. Drexel shared that the City's insurance company was requiring it and that the policy was created.

ACTION: Vice Mayor Tolle moved, seconded by Councilmember McDermott to adopt resolution 2025-18 for the comprehensive purchasing and contracting policy and expense reimbursement policy and compliance with AB1234. Motion carried by a voice vote 4-0.

City Council discussion and possible action for Glenn County Notice and Order for Orland City Dump

City Engineer Paul Rabo updated the Council on the Orland City Dump, where inspections by Glenn County Environmental Health identified erosion along Stony Creek exposing old burn waste, raising potential water quality and public health concerns. A July 16, 2025 Notice and Order cited violations for drainage, erosion control, and slope stability and outlined three corrective actions.

Mr. Rabo presented a Geo-Logic report with three remediation alternatives: (1) Stabilization and Scour Protection, (2) Gabion Retaining Wall Creek Bank Restoration, and (3) Clean Closure. The County requested that the City evaluate the alternatives and prepare a Corrective Action Plan, including a preferred alternative and timeline. Permitting may take over a year, after which improvement plans will be prepared, and construction contracts awarded.

The Council reviewed the costs associated with the three available options and discussed which approach would best serve the City. The Council directed staff to prepare a corrective action plan and submit a grant application. Once the level of grant funding is known, the Council will proceed with either Option 1 or Option 2, depending on available resources.

First Reading of Ordinance No.2025-06 Amending Chapter 10.32 of the Orland Municipal Code Relating to Abandoned, Wrecked, Dismantled, and Inoperative Vehicles

Chief Vlach provided an update on the City's abandoned vehicle ordinance (Chapter 10.32), noting it is outdated and not fully compliant with California Vehicle Code requirements. He highlighted the public health, safety, and community impacts of abandoned vehicles and explained that state law authorizes local agencies to abate them as public nuisances.

The proposed ordinance amendment would update definitions and procedures, establish a partnership with Glenn County's Service Authority for Abandoned Vehicles Abatement (SAAV) program for funding, implement administrative cost recovery, maintain due process protections, and allow expedited removal of vehicles posing immediate threats. The program is designed to be cost-neutral, funded through SAAV allocations, administrative fees, and, if needed, property tax liens.

Councilmember Barr asked for clarification on if the City allows junk dealers. Chief Vlach shared he would need to review the municipal code. Councilmember McDermott shared his support for the Ordinance, sharing it would be a great tool for the City.

Mr. Denton asked a question regarding a lot that has old cars on Hwy 99. Mayor Romano shared that the City could look into the lot.

Ms. Drake asked questions about project cars that are sitting on properties and shared her concerns about property being removed from private property. Mr. Drexel spoke about due process notification rights.

Vice Mayor Tolle shared that OPD will give notices about nuisance vehicles, and there is a process to keep your property clean.

Mayor Romano shared that this ordinance is an update that coincides with State law, it isn't new just an update.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle to introduce the ordinance 2025-06 amending Chapter 10.32 of the municipal Code relating to abandoned, wrecked, dismantled, and inoperative vehicles. Motion carried by a voice vote 4-0.

Consideration to form an Ad Hoc Committee for Community Enrichment

City Manager Joe Goodman reported that staff and the Mayor met with community members to discuss ways to celebrate Orland's cultural heritage. Following the meeting, community representatives requested continued dialogue and actions promoting inclusivity and cultural pride.

To support this collaboration while complying with the Brown Act, staff recommended the Council establish an Ad Hoc Committee for Community Enrichment. The committee would include City Council members, representatives from City commissions, local organizations, and community members, and would explore cultural initiatives, review proposals for celebrations and projects, evaluate funding opportunities, and provide recommendations to City staff and the full Council.

Ms. Deleon thanked the Council for bringing the item forward and expressed support for future opportunities.

Orland resident Carolyn Denton inquired about who would be eligible to participate and which organizations could join the committee.

Mr. Lane asked whether there would be a minimum or maximum number of members and whether the meetings would be formal or informal. Mr. Drexel clarified that the group would function as an informal Council subcommittee and would not require formal agendas.

Mr. Hackett voiced his support for establishing the ad hoc committee.

Ms. Ponce thanked the Mayor and City Manager for advancing the committee's formation.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the formation of the ad hoc committee for community enrichment, to collaborate with community representatives on initiatives celebrating Orland's cultural diversity. Motion carried by a voice vote 4-0.

Glenn Medical Center Closure Impact Study Cost Share Update

City Manager Joe Goodman provided an update on the regional impact study related to the closure of Glenn Medical Center's emergency department. He reminded the Council that the City previously committed \$15,000 as part of a cost-sharing agreement with Glenn County and the City of Willows to evaluate impacts on police, fire, and emergency medical services.

Mr. Goodman reported that the County's RFP process resulted in two qualified proposals, with the lowest bid totaling \$48,000—\$3,000 above the original estimate. To proceed with the contract, each partner agency would need to contribute an additional \$1,000.

Mayor Romano emphasized the importance of maintaining this essential community service and shared concerns that the County's exploration of a countywide ambulance model could jeopardize the future viability of Westside Ambulance, particularly its ability to serve the north end of the county.

ACTION: Vice Mayor Tolle moved, seconded by Councilmember Barr, to authorize the City Manager to approve the additional \$1,000 from Measure J funds toward the shared cost of the Glenn Medical Center impact study. Motion carried by a voice vote 4-0.

City Manager Verbal Report

City Manager Joe Goodman provided the Council with an update on several ongoing projects throughout the community, noting the following highlights:

- Funding options and plans regarding the DWR well project and the Lely Well rebuild, as well as planned upgrades to water lines in the downtown area.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember McDermott:

- Reported attending the EDC meeting.
- Requested that the City explore options for upgrading its recording system, expressing frustration that the current video and internet quality is inadequate for residents who watch meetings from home.

Councilmember Barr:

- Had nothing to report.

Vice Mayor Tolle:

- Asked if City Staff had heard from Pioneer Energy, Mr. Goodman shared that he would reach out to them.

Mayor Romano:

- Had nothing to report.

MEETING ADJOURNED 9:38 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor

**CITY OF ORLAND ARTS COMMISSION
MINUTES**

October 15, 2025

11. C.

The Wednesday, October 15, 2025 meeting was called to order at 7:02 p.m. by Chairman Rae Turnbull at the Orland Art Center. Commissioners present were: Jill Elliott, Steve Elliott, Mason Greeley, Paddy Turnbull and Jim Scribner. Also present: Community Liaison Laurie LaGrone and Council Liaison Terrie Barr. Absent: Mary Rose Kennedy. Minutes of the Wednesday September 17, 2025 meeting were approved as emailed with no corrections or additions (motion made by Paddy Turnbull, seconded by Jim Scribner - motion carried). The Financial Report covering September 1-30, 2025 provided by Letty Espinosa was accepted as presented, (motion made by Steve Elliott, seconded by Paddy Turnbull – motion carried).

COMMISSIONER REPORTS AND ACTION:

- A. Arts Commissioner Rae Turnbull reported that Enjoy magazine will once again feature Orland in their November issue with the photo of one of the paintings from our current show.
- B. Arts Commissioner Rae Turnbull reported on and provided a document detailing the current inventory of all artwork in the city's permanent art collection, displayed in the Art Center's auxiliary gallery. The inventory document will also be given to the City of Orland for their records.

ITEMS FOR DISCUSSION OR ACTION:

- A. Arts Commissioner Steve Elliott's revised solution for the decorating and lighting of the city tree at Fourth Street and Hwy. 32 was discussed. Council Liaison Terrie Barr will contact City Manager Joe Goodman and report back to Steve Elliott regarding the next step.
- B. Community Liaison Laurie LaGrone presented a sample of a basic art supply kit to be available at the gallery. The art kits will be offered at a suggested donation price of \$20. The art supply kit donations will help increase operating revenue for the gallery, while also providing convenient access to art supplies for the Drawing Session attendees.
- C. The current Art Center cleaning and general maintenance person is retiring at the end of this year, due to health issues. Results from the search for a replacement will be presented at the next meeting.

MEMBER REPORTS:

- A. Arts Commissioner Paddy Turnbull requested that a discussion concerning the George Turnbull Memorial Fund be added to the next agenda.

PUBLIC COMMENTARY:

None.

There being no further business, the meeting adjourned at 7:59 p.m.

Next scheduled meeting: Wednesday, November 19, 2025 at 7:00 p.m.

Respectfully submitted by Jill Elliott and Rae Turnbull



CITY OF ORLAND STAFF REPORT
MEETING DATE: December 2, 2025

TO: Honorable Mayor and Council

FROM: Joe Goodman, City Manager

SUBJECT: **Carnegie Center Renovation Update** (Information only)

Staff Update:

Based on the conceptual drawings of the Carnegie Center provided by Shepphird Associates, staff has obtained preliminary pricing from two contractors, with estimates ranging from \$1.75 million to \$2.25 million. Staff met with each contractor to review their proposals and discuss potential value-engineering options. Shepphird Associates is now evaluating these ideas to identify feasible cost-reduction measures and is preparing formal drawings for construction plan review.

In the meantime, staff and Public Works are evaluating options to modify the existing west-side ramp to bring the Council Chambers into full ADA compliance and reduce exposure to potential accessibility-related claims.



CITY OF ORLAND STAFF REPORT

MEETING DATE: December 2, 2025

TO:

FROM: Paul W. Rabo, City Engineer

SUBJECT: DWR Emergency Water Project Update (Discussion)

BACKGROUND:

In September 2021, the City of Orland began working with the State of California Department of Water Resources (DWR) to layout, design and construct improvements to the City's water system. The primary goal for the project is to supply residents, inside and outside of City Limits, with a safe and reliable source of drinking water. The proposed project improvements have been divided into the following phases.

Phase 1 includes the connection of water services to existing water mains within City Limits and the installation of water main extensions within City Limits.

Phase 2A, located south and east of the City Limits, includes the installation of approximately 5.1 miles of water main, 97 water service connections, fire hydrants and other water system appurtenances.

Phase 2B, located west of Interstate 5 and north of Newville Road, includes the installation of approximately 1.8 miles of water main, 31 water service connections (including one service to a mobile home park with approximately 80 units), fire hydrants and other water system appurtenances.

Phase 2C includes the connection of the primary dwellings in Phases 2A and 2B to the water meter.

Phase 3A, located on Walker Street near Interstate 5, includes the construction of a new groundwater well.

Phase 3B has been removed from this project (included the installation of the well pump and controls and construction of site improvements).

Phase 4, located on the east side of 6th Street between Mill and Yolo Streets, includes the construction of a one-million-gallon water storage tank, booster pumps, water system appurtenances and site improvements.

The City received the necessary permits from United States Bureau of Reclamation in January 2025 to install water mains, in Phases 2A and 2B, across irrigation canals located on federal lands.

ANALYSIS:

Portions of Phase 1 have been completed by the City Public Works Department. Phase 1 is estimated to be 70% complete. The remaining 30% will be completed by the end of February 2026. The estimated costs to complete Phase 1 have been included in the Phase 2A construction contract cost shown in the table below. Phase 2A is approximately 90% complete. The contractor will be completing the final bridge crossing and making final connections in December. Phase 2B is complete. Phase 2C Unit 1 is

complete. Phase 2C Units 2 through 6 have been awarded and are under construction. Residents receiving water deliveries will be connected by the end of December. Remaining services will be completed in January. Phase 3A is complete. Phase 3B was removed from the scope of this funding source. Phase 4 is under construction and approximately 75% complete. It is anticipated that this project will be approximately 95% complete by the end of February 2026. Final electrical and control system materials are scheduled for delivery in July of 2026. The tank is projected to be online in July or August of 2026.

During the design phase of the project, DWR expressed the City needed to have an underground storm drainage system that could accommodate draining the storage tank. The City also determined a water main did not exist in Sixth Street at the storage tank location. A contract change order has been prepared for the installation of a water main and storm drain main extension to serve the storage tank site and to perform remaining work in Phase 1. These estimated change order costs have been included in the Phase 2A construction contract cost in the table below.

DWR has budgeted approximately \$1.25 million for City staff to perform project and construction administration, prepare CEQA documentation and obtain necessary permits; \$2.25 million for the design of all phases; and \$13.2 million for the construction of all phases. The total funding amount provided by DWR is \$16.7 million.

The following table shows the budgeted construction costs for the project.

Phase	Construction Budget (millions of \$) (a)	Construction Contract (millions of \$) (b)	Remaining Budget (millions of \$) (a-b)	Work Complete (%)
1	1.40	0.26	1.14	70
2A	5.35	5.62	(0.27)	90
2B	2.00	1.45	0.55	100
2C	0.80	1.49	(0.69)	25
3A	0.35	0.33	0.02	100
3B	0.00*			
4	3.30*	4.35	(1.05)	75
Total	13.2	13.50	(0.30)	

*Construction budget from Phase 3B (\$0.90M) moved to Phase 4. Current budget for Phase 4 is now \$3.30M.

RECOMMENDATION:

None.

FISCAL IMPACT:

The project costs (up to \$16.7M) incurred for administration, design, construction, construction engineering and inspection are being funded by DWR. The City of Orland is responsible for any costs beyond the DWR funding. The City currently has approximately \$4M in the Water Fund.



CITY OF ORLAND STAFF REPORT
MEETING DATE: December 2, 2025

TO: Honorable Mayor and Council

FROM: Joe Goodman, City Manager

SUBJECT: **Council Chambers Technology Reliability Update** (Information only)

Staff Update:

Staff submitted a service request to M&I Technology Consulting to evaluate the reliability issues experienced during recent Council meetings. They installed several updates to the Clerk's computer intended to resolve the problem. Staff will continue to monitor performance and pursue additional remedies if issues persist.



CITY OF ORLAND STAFF REPORT

MEETING DATE: December 2, 2025

TO: Honorable Mayor and Council

FROM: Joe Goodman, City Manager

SUBJECT: **Downtown Water Mains and Central Well Modernization Update**
(Information only)

Staff Update:

During the last Council meeting, staff provided a verbal update on issues with the central well at Lely Park and the need to redirect \$800k in funding from the Walker Street well project due to restrictions within the grant funding source. City Engineer Paul Rabo is coordinating with DWR to confirm that the grant can be used instead for needed upgrades to Orland's Central well and for replacement of aging water mains and valves in the downtown area. Paul is preparing construction drawings for the proposed water main replacements, with construction anticipated to begin in early January and conclude by March 31, 2026.

CITY COUNCIL

CITY OF ORLAND



11. H.

ORDINANCE NO. 2025-05

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ORLAND ADOPTING AN AMENDMENT OF THE ORLAND MUNICIPAL CODE TO UPDATE CHAPTER 17.40 – COMMUNITY COMMERCIAL (C-2), SECTION 17.40.040(D) AND SECTION 17.40.030(A)(7) PERMITTING REQUIREMENTS FOR RESIDENTIAL USES

WHEREAS, amendments to Title 17 of the Orland Municipal Code (Zoning) have been proposed to clarify the permitting standard for residential uses in the Community Commercial (C-2) zone district; and

WHEREAS, a conflict was identified in the Community Commercial (C-2) zone district of the Orland Municipal Code regarding the permitting requirements for second floor dwellings and the permitting requirements for all residential uses resulting in conflicting regulations which generally requires the more restrictive rule to be enforced; and

WHEREAS, the City of Orland Planning Commission directed staff to bring a recommendation amending section 17.40.040(D) of the Orland Municipal Code pertaining to residential conditional uses to clarify the specific permitting requirement for section 17.40.030(A)(7) second floor dwellings; and

WHEREAS, Title 17 – Zoning- Chapter 17.40.030(A)(7) has been amended to allow dwellings to be included on the second floor “*and above*” with approval of an administrative permit; and

WHEREAS, Title 17 – Zoning- Chapter 17.40.040(D) has been amended include language, “*except as otherwise permitted in Section 17.40.030*”; and

WHEREAS, on October 16, 2025, the Planning Commission held a duly noticed public hearing to consider the proposed amendments in a staff report, a recommendation by staff, and public testimony concerning amendments to Chapter 17.40 of the City of Orland Municipal Code for residential uses in the Community Commercial (C-2) district. Following the public hearing, the Planning Commission voted to forward an Ordinance to the City Council with a recommendation in favor of its adoption.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF ORLAND DOES ORDAIN AS FOLLOWS:

SECTION 1:

The City of Orland City Council finds that this Ordinance is not a "project" according to the definition set forth in the California Environmental Quality Act ("CEQA"), and, pursuant to CEQA Guidelines section 15061(b)(3) where there is no possibility the activity in question may have a significant effect on the environment.

SECTION 2:

The City of Orland City Council approves the Orland Municipal Code amendments as reflected in **EXHIBIT A** and incorporated herein by reference.

SECTION 3:

The City Clerk shall certify to the adoption of this ordinance and shall cause it to be posted and/or published in accordance with the law.

The foregoing ordinance was introduced at a regular meeting of the City Council of the City of Orland held on the 18th day of November, 2025, and enacted at a regular meeting of the City Council of the City of Orland held on the 2nd day of December, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

MATTHEW ROMANO, Mayor

ATTEST:

JENNIFER SCHMITKE, City Clerk

EXHIBIT A

CITY OF ORLAND MUNICIPAL CODE AMENDMENTS

Proposed Text Amendments to Title 17 Zoning -Section 17.40 – Community Commercial (C-2) district

17.40.030 Administratively permitted uses.

- A. Administratively permitted uses in a C-2 zone are as follows:
1. Antique shops;
 2. Appliance sales and repair;
 3. Auto part sales, no repairs;
 4. Carpet/flooring sales;
 5. Catering/food trucks;
 6. Cleaners and Laundromats;
 7. Dwellings, second floor ~~only~~ and above;
 8. Electric appliances repair;
 9. Electric vehicle charging stations. For use in a new automobile service station, see Section 17.40.040;
 10. Fireworks sales;
 11. Food trucks;
 12. Medical clinics and offices;
 13. Medical labs;
 14. Produce stand(s);
 15. Restaurants with outdoor eating areas;
 16. Secondhand store in accordance with the provisions of Section 5.20.060;
 17. Studios and instructional studios;
 18. Video stores.
- B. Other uses which the city planner determines by written findings are similar to the above.

17.40.040 Conditional uses requiring use permits.

- A. Conditional uses requiring use permits in the C-2 zone are as follows:
1. Airports, heliports, and landing strips;
 2. Animal hospital and veterinary office;
 3. Automobile repair and sales;
 4. Automobile service stations;
 5. Bowling alleys;
 6. Carpentry and cabinet making shops;
 7. Catering truck(s)/food truck(s);
 8. Churches;
 9. Clothing manufacturer;
 10. Contractor's yards;
 11. Communication towers and support facilities;

12. Convalescent homes;
 13. Day care centers;
 14. Drive-in restaurants and restaurants with drive-up windows;
 15. Dry cleaning plants;
 16. Dwellings, ground floor;
 17. Electric motor repair;
 18. Equipment rentals with outdoor storage;
 19. Flea market(s);
 20. Handicraft manufacturer;
 21. Homes for the elderly;
 22. Hospitals;
 23. Hotels, motels, boarding and rooming houses;
 24. Kennels, boarding where animals are housed within structures;
 25. Lumberyards;
 26. Lodges and temples;
 27. Metal working shops;
 28. Muffler shops;
 29. Paint booth;
 30. Plumbing shops;
 31. Printing and lithography;
 32. Private institutions including rest homes, sanitariums, and convalescent homes;
 33. Recycling facility;
 34. Schools, public and private;
 35. Sign shops;
 36. Storage warehouses;
 37. Social halls;
 38. Theaters;
 39. Tire sales repair shops.
- B. Uses listed above in Section 17.40.020 which are not entirely enclosed.
- C. Uses that the city planner determines by written findings are similar to the above, pursuant to Section 17.04.030.
- D. Residential uses, except as otherwise identified in Section 17.40.030



ORDINANCE NO. 2025-06

AN ORDINANCE OF THE CITY OF ORLAND AMENDING CHAPTER 10.32 OF THE ORLAND MUNICIPAL CODE RELATING TO ABANDONED, WRECKED, DISMANTLED, AND INOPERATIVE VEHICLES

WHEREAS, the City Council of the City of Orland finds that the accumulation and storage of abandoned, wrecked, dismantled, and inoperative vehicles on private and public property creates conditions that reduce property values, promote blight and deterioration, invite plundering, create fire hazards, harbor rodents and insects, and are injurious to the health, safety, and general welfare of the community; and

WHEREAS, the State of California, under Section 22660 of the California Vehicle Code, has authorized local agencies to remove abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof as public nuisances; and

WHEREAS, the City desires to update its ordinance to comply with current state law and establish clear procedures for the abatement of vehicle nuisances; and

WHEREAS, the City has partnered with Glenn County to establish an effective vehicle abatement program.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORLAND DOES ORDAIN AS FOLLOWS:

SECTION 1.

Chapter 10.32 of the Orland Municipal Code is hereby amended to read as follows:

CHAPTER 10.32 ABANDONED, WRECKED, DISMANTLED, AND INOPERATIVE VEHICLES

10.32.010 - Definitions.

As used in this chapter:

- A. "Highway" means a way or place of whatever nature, publicly maintained and open to the use of the public for purposes of vehicular travel. Highway includes street.
- B. "Inoperative vehicle" means and includes all vehicles which, through absence of or deteriorated condition of mechanical parts including but not limited to engine, transmission, driving axle, tires, and wheels, are unable to be driven upon a highway.
- C. "Owner of the land" means the owner of the land on which the vehicle, or parts thereof, is located, as shown on the last equalized assessment roll.
- D. "Owner of the vehicle" means the last registered owner and legal owner of record.
- E. "Vehicle" means a device by which any person or property may be propelled, moved, or drawn upon a highway, except a device moved by human power or exclusively upon stationary rails or tracks.

10.32.020 - Public nuisance declared.

In addition to and in accordance with the determination made and the authority granted by the State of California under Section 22660 of the California Vehicle Code to remove abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof as public nuisances, the City Council makes the following findings and declarations:

The accumulation and storage of abandoned, wrecked, dismantled, or inoperative vehicles or parts thereof on private or public property creates a condition tending to reduce the value of private property, to promote blight and deterioration, to invite plundering, to create fire hazards, to create a harborage for rodents and insects, and to be injurious to the health, safety, and general welfare. Therefore, the presence of an abandoned, wrecked, dismantled, or inoperative vehicle or part thereof on private or public property, except as expressly permitted in this title, is declared to constitute a public nuisance which may be abated as such in accordance with the provisions of this title.

10.32.030 - Exceptions.

Section 10.32.020 shall not apply to:

- A. A vehicle, or part thereof, which is completely enclosed within a building in a lawful manner where it is not visible from the street or other public or private property; or
- B. A vehicle or part thereof which is stored or parked in a lawful manner on private property in connection with the business of a licensed dismantler, licensed vehicle dealer, a junk dealer, or when such storage or parking is

necessary to the operation of a lawfully conducted business or commercial enterprise; or

- C. A vehicle which has remained inoperative for less than seventy-two (72) hours accumulated; provided, however, that this exception shall not apply to vehicles stored or parked in front yard areas; or
- D. A vehicle classified as a genuine antique and licensed as such under applicable state law.

10.32.040 - Administration of enforcement.

This chapter shall be administered and enforced by the Chief of Police or their designee.

10.32.050 - Non-exclusivity of regulation.

This chapter is not the exclusive regulation of abandoned, wrecked, dismantled, or inoperative vehicles within the City. It shall supplement and be in addition to the other regulatory codes, statutes, and ordinances heretofore or hereafter enacted by this City, the County, the State, or any other legal entity or agency having jurisdiction.

10.32.060 - Administrative costs.

The Council shall, from time to time, determine and fix an amount to be assessed as administrative costs (excluding the actual cost of removal of any vehicle or part thereof) under this chapter.

10.32.070 - Authority of vehicle abatement officer.

Upon discovering the existence of an abandoned, wrecked, dismantled, or inoperative vehicle, or parts thereof, on private property or public property within the City, the Chief of Police or their designee shall have the authority to cause the abatement and removal thereof in accordance with the procedures described in this chapter.

10.32.080 - Abatement notice of intention.

- A. A ten (10) day notice of intention to abate and remove the vehicle, or parts thereof, as a public nuisance shall be mailed by registered or certified mail to the owner of the land as shown on the last equalized assessment roll and to the last registered and legal owner of record, unless the vehicle is in such condition that identification numbers are not available to determine ownership.

The notices of intention shall be in substantially the forms set forth in this section.

B. A notice of intention to abate shall not be required if:

1. The property owner and the owner of the vehicle have signed releases authorizing removal and waive further interest in the vehicle or part thereof; or
2. All the following conditions are satisfied:
 - a. The vehicle or part thereof is inoperable due to the absence of a motor, transmission, or wheels and is incapable of being towed;
 - b. The vehicle or part thereof is valued at less than three hundred dollars (\$300.00) by the Chief of Police of the City of Orland or their designee;
 - c. The Building Department has determined that the vehicle or part thereof is a public nuisance presenting an immediate threat to public health or safety;
 - d. The property owner has signed a release authorizing removal and waiving further interest in the vehicle or part thereof; and
 - e. The vehicle is located upon a parcel that is either zoned for agricultural use or is not improved with a residential structure containing one or more dwelling units.

C. If the vehicle is removed pursuant to subsection B(2), prior to final disposition, the registered or legal owner shall be notified of the intent to dispose of the vehicle or parts thereof. If the vehicle or part thereof is not claimed and removed from the scrap yard, the automobile dismantler's yard, or public disposal area within twelve (12) days after the notice to dispose of the vehicle is mailed, final disposition may proceed.

10.32.090 - Public hearing requested.

Upon request by the owner of the vehicle or owner of the land received by the Chief of Police or City Manager within ten (10) days after the mailing of the notices of intention to abate and remove, a public hearing shall be held before the City Manager or their designee on the question of abatement and removal of the vehicle, or parts thereof, as an abandoned, wrecked, dismantled, or inoperative vehicle, and the assessment of the administrative costs and cost of removal of the vehicle, or parts thereof, against the property on which it is located.

If the owner of the land submits a sworn written statement denying responsibility for the presence of the vehicle on their land within such ten (10) day period, said statement shall be construed as a request for a hearing, which does not require their presence. Notice of the hearing shall be mailed, by registered or certified mail, at least ten (10) days before the hearing to the owner of the land and to the owner of the vehicle, unless the vehicle is in such condition that identification numbers are not available to determine ownership. If such a request for hearing is not received within

said ten (10) days after mailing of the notice of intention to abate and remove, the City shall have the authority to abate and remove the vehicle, or parts thereof, as a public nuisance without holding a public hearing.

10.32.100 - Public hearing - Procedure and action.

All hearings under this chapter shall be held before the City Manager or their designee, who shall be the Hearing Officer. The Hearing Officer shall hear all facts and testimony deemed pertinent. Said facts and testimony may include testimony on the condition of the vehicle, or part thereof, and the circumstances concerning the vehicle's location on the private property or public property. The Hearing Officer shall not be limited by the technical rules of evidence. The owner of the land on which the vehicle is located may appear in person at the hearing or present a written statement in time for consideration at the hearing, and deny responsibility for the presence of the vehicle on the land, with reasons for such denial.

The Hearing Officer may impose such conditions and take such other action as deemed appropriate under the circumstances to carry out the purpose of this chapter. This may delay the time for removal of the vehicle, or part thereof, if, in the opinion of the Hearing Officer, the circumstances justify the delay. At the conclusion of the public hearing, the Hearing Officer may find that a vehicle, or part thereof, has been abandoned, wrecked, dismantled, or is inoperative on private or public property, and may order the same removed from the property as a public nuisance and disposed of as provided in this chapter and determine the administrative costs and the cost of removal to be charged against the owner of the parcel of land on which the vehicle, or part thereof, is located. The order requiring removal shall include a description of the vehicle, or part thereof, and the correct identification number and license number of the vehicle, if available at the site.

If it is determined at the hearing that the vehicle was placed on the land without the consent of the land owner and that they have not subsequently acquiesced in its presence, the Hearing Officer shall not assess costs of administration or removal of the vehicle against the property upon which the vehicle is located or otherwise attempt to collect such costs from such land owner.

If an interested party makes a written presentation to the Hearing Officer but does not appear, they shall be notified in writing of the decision.

10.32.110 - Notice to Department of Motor Vehicles.

Within five (5) days after the date of removal of the vehicle or parts thereof, notice shall be given to the Department of Motor Vehicles by the persons authorized to remove the vehicle identifying the vehicle or parts thereof removed. At the same time there shall be transmitted to the Department of Motor Vehicles any evidence of registration available, including registration certificates, certificates of title, and license plates.

10.32.120 - Cost recovery.

If the administrative costs and the costs of removal which are charged against the owner of a parcel of land pursuant to Section 10.32.100 are not paid within thirty (30) days of the date of the order, such costs shall be assessed against the parcel of land pursuant to Government Code Section 25845 or 38773.5 and shall be transmitted to the tax collector for collection. Said assessment shall have the same priority as other County taxes.

10.32.130 - Act of abandonment - Infraction.

It is unlawful and an infraction for any person to abandon, store, leave, or permit the abandonment, storing, or leaving of any licensed or unlicensed vehicle or parts thereof which is abandoned, wrecked, dismantled, or inoperative upon any private property or public property, including highways, within the City for a period in excess of seventy-two (72) consecutive hours unless such vehicle meets the exemptions outlined in this chapter.

10.32.140 - Refusal to abate - Infraction.

It is unlawful and an infraction for any person to fail or refuse to remove an abandoned, wrecked, dismantled, or inoperative vehicle or part thereof, or refuse to abate such nuisance when ordered to do so in accordance with the abatement provisions of this chapter or state law, where such state law is applicable.

10.32.150 - Severability.

Should any section, subsection, paragraph, clause, or phrase in this chapter for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this chapter.

SECTION 2. Environmental Determination.

The City Council finds that this ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the CEQA Guidelines because it can be seen with certainty that there is no possibility that the adoption of this ordinance will have a significant effect on the environment.

SECTION 3. Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 4. Effective Date.

This ordinance shall take effect thirty (30) days after its adoption by the City Council and shall be published in accordance with the provisions of law.

PASSED AND ADOPTED by the City Council of the City of Orland this 2nd day of December, 2025, by the following vote:

AYES: Councilmembers:
 NOES: Councilmembers:
 ABSENT: Councilmembers:
 ABSTAIN: Councilmembers:

 Matt Romano, Mayor

ATTEST:

 Jennifer Schmitke, City Clerk

APPROVED AS TO FORM:

 Scott Drexel, City Attorney

APPENDIX A NOTICE FORMS

1. NOTICE TO PROPERTY OWNER:

**NOTICE OF INTENTION TO ABATE AND REMOVE AN ABANDONED,
 WRECKED, DISMANTLED, OR INOPERATIVE VEHICLE**

OR PARTS THEREOF AS A PUBLIC NUISANCE

[To be mailed to the name and address of the owner of the land]

As owner shown on the last equalized assessment roll of the land located at [address], you are hereby notified that the undersigned pursuant to Chapter 10.32 of the Orland Municipal Code has determined that there exists upon said land an (or parts of an) abandoned, wrecked, dismantled, or inoperative vehicle registered to [name], license or VIN number [number], which constitutes a public nuisance pursuant to the provisions of Orland Municipal Code Chapter 10.32.

You are hereby notified to abate said nuisance by the removal of said vehicle (or said parts of a vehicle) within ten (10) days from the date of mailing of this notice, and upon your failure to do so, the same will be abated and removed by the City and the costs thereof, together with administrative costs, assessed to you as owner of the land on which said vehicle (or said parts of a vehicle) is located.

As owner of the land on which said vehicle (or said parts of a vehicle) is located, you are hereby notified that you may, within ten (10) days after the mailing of this notice of intention, request a public hearing. If such a request is not received by the City Manager of the City of Orland within such ten (10) day period, the Chief of Police shall have the authority to abate and remove said vehicle (or said parts of a vehicle) as a public nuisance and assess the costs as aforesaid without a public hearing.

You may submit a sworn statement within such ten (10) day period denying responsibility for the presence of said vehicle (or said parts of a vehicle) on said land, with your reasons for denial, and such statement shall be construed as a request for a hearing at which your presence is not required. You may appear in person at any hearing requested by you or the owner of the vehicle or, in lieu thereof, may present a sworn written statement as aforesaid in time for consideration at such hearing.

NOTICE MAILED: _____

Chief of Police
City of Orland

2. NOTICE TO VEHICLE OWNER:

NOTICE OF INTENTION TO ABATE AND REMOVE AN ABANDONED, WRECKED, DISMANTLED, OR INOPERATIVE VEHICLE OR PARTS THEREOF AS A PUBLIC NUISANCE

[To be mailed to name and address of last registered owner and/or legal owner of record of vehicle - notice should be given to both if different]

As the last registered (and/or legal) owner of record of [description of vehicle - make, model, license, etc.], you are hereby notified that the undersigned pursuant to

Chapter 10.32 of the Orland Municipal Code has determined that said vehicle (or parts of a vehicle) exists as an abandoned, wrecked, dismantled, or inoperative vehicle at [describe location on public or private property] and constitutes a public nuisance pursuant to the provisions of Orland Municipal Code Chapter 10.32.

You are hereby notified to abate said nuisance by removing said vehicle (or said parts of a vehicle) within ten (10) days from the date of the mailing of this notice.

As the registered (and/or legal) owner of record of said vehicle (or said parts of a vehicle), you are hereby notified that you may, within ten (10) days after the mailing of this notice of intention, request a public hearing or may submit a sworn written statement denying responsibility for the presence of the vehicle on the land, with your reasons for such denial, in lieu of appearing. If such request is not received by the City Manager of the City of Orland within such ten (10) day period, the Chief of Police shall have the authority to abate and remove said vehicle (or said parts of a vehicle) without a hearing.

NOTICE MAILED: _____

Chief of Police
City of Orland



CITY OF ORLAND STAFF REPORT

MEETING DATE: December 2, 2024

TO: Honorable Mayor and Councilmembers

FROM: Jennifer Schmitke, City Clerk

SUBJECT: **Appointments/Reappointments to City Commissions
(Discussion/Action)**

Consider appointment/reappointments to fill positions on commissions that have terms expiring as of December 31, 2025.

BACKGROUND:

City Commissioners whose terms expire December 31, 2025, were recently asked to inform City Staff if they wish to be reappointed. Staff has confirmed that the Arts, Planning and Public Works and Safety Commissions have sufficient candidates to fill all expiring seats.

Recreation Commissioner will have one open seat, Economic Development Commission (EDC) will have one open seat and Library will have two open seats as of December 31, 2025 after Commissioners gave notice after receiving expiring term letters in September. Starting December 3rd City Staff will issue the appropriate notices regarding open Commission seats on the City website and in the local newspaper.

ANALYSIS:

Public Works and Safety Commission – Two (2) vacancies with new terms expiring December 31, 2027.

Applicants: Monica Rossman and David Kelly (Consider Reappointment)

Recreation Commission – Two (2) vacancies with new terms expiring December 31, 2027

Applicants: Jason Ovitz (Consider Reappointment) and one open seat.

Economic Development Commission (EDC) – Two (2) vacancies with new terms expiring December 31, 2027

Applicants: Ron Lane (Consider Reappointment) and one open seat.

Library Commission – Two (2) vacancies with new terms expiring December 31, 2027

Applicant: Two open seats

RECOMMENDATION:

City staff recommend appointing the candidates who have reapplied for the expiring seat. For the vacant EDC, Library, and Recreation Commission seats, staff suggest posting the openings for a month or two and returning to Council with the results.

FISCAL IMPACT OF RECOMMENDATION: None

2025 Council Appointments to Boards and Commissions
Updated November 18, 2025

City Commissions

Arts 3 rd Wed, monthly, 7 pm	Barr Romano (alternate)
Economic Development (EDC) 2 nd Tues, every month, 4 pm	McDermott Barr (alternate)
Library 2 nd Mon, every other month, 5:00 pm	Tolle (alternate)
Parks & Recreation 4 th Wed, meets when called, 6:30 pm	VACANT Romano (alternate)
Planning 4 th Thurs, monthly, 5:30 pm	Barr McDermott (alternate)
Public Works/Safety 2 nd Tues, every even month, 4 pm	Tolle VACANT (alternate)

City Selection Committee	Mayor
Orland Unit Water Users' Assoc Voting delegate (Membership)	VACANT
Orland Area Chamber of Commerce <i>Council Liasion</i>	Barr VACANT (alternate)
Fire Department Liaison 2 nd Mon, monthly, dinner 7 pm, meeting 8pm (One Councilmember, One Alt.)	McDermott Barr (alternate)
Code Enforcement Hearing Officer (One Councilmember, One Alt.)	Romano Tolle (alternate)
Queen Bee Capital Committee	Barr

County Committees

Joint City/County EDC	Tolle
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	Barr
LAFCo Meets 2nd Monday, 9 am, monthly County pays \$50 monthly stipend (Alternate switches between Orland & Willows; 2025 appointment is from Willows)	Romano <i>(Alt seat for Orland in 2026)</i>
Transit Committee (Needs two members and one Alt) Meets with Local Transportation Comm. County pays \$50 monthly stipend	Tolle Barr McDermott (alternate)
Transportation Commission (Need two members) 3rd Thurs, monthly, 10 am, County pays \$50 monthly stipend	Tolle Barr
Waste Management Regional Agency (Two members and one alt) (2026 one member & one alt, 2027 two member & one alt)	Tolle Barr Romano(alternate)
Air Pollution Control District Board (Council minute order if City asked to serve on board) (One Councilmember, One Alt.)	Mayor Vice Mayor (alternate)
Airport Land Use Commission No meeting schedule	Romano No alternates on this commission
Glenn County Groundwater Sustainability Agency (GGA) & Drought Task Force (One Councilmember, One Alt.)	VACANT Romano (alternate) Joe Goodman & Barber (alternate)
Golden State Risk Management 2nd Wed every other month, 6 pm <i>GSRMA pays \$100 per meeting stipend</i>	Romano
Cal Cities (a.k.a League of California Cities)	Tolle Barr (alternate)
Resource Conservation District	VACANT
Glenn County Senior Wellness Roundtable	John McDermott
Glenn Continuum of Care	John McDermott
Abandoned Vehicle Abatement Services Authority	City Police Chief – Joe Vlach



CITY OF ORLAND STAFF REPORT

MEETING DATE: December 2, 2025

TO: Honorable Mayor and Council

FROM: Joe Goodman, City Manager

SUBJECT: **824 Fourth St. Building & Police Station Expansion Feasibility Study**
(Discussion/Action)

Purpose

The purpose of this item is to obtain City Council authorization to proceed with a feasibility study that addresses two critical municipal facility needs:

1. Providing the Orland Police Department with adequate, modernized space, as the current facility is significantly undersized and operationally constrained; and
2. Evaluating long-term improvements to City Hall and Council Chambers, which no longer meet current service demands, accessibility standards, or functional needs.

The study will assess the concept of relocating City Hall services into the former Purity Foods building at 824 Fourth St. through adaptive reuse—which in turn would free the existing City Hall for redevelopment into a dedicated Police Department facility. This two-building strategy has the potential to create efficient, up-to-date spaces for both public safety operations and civic services.

Background

The Orland Police Department has outgrown its current facility. The existing space lacks adequate room for officer workstations, evidence processing and storage, secure areas, equipment needs, interview rooms, separation between public and staff circulation, and future operational growth. These deficiencies limit the Police Department's ability to operate efficiently and meet modern public safety standards.

At the same time, the City's Council Chambers and administrative offices have aging layouts, limited accessibility, and insufficient space to support staff, public meetings, and community functions. Consolidating these uses within a renovated building—such as the former Purity Foods structure—would provide upgraded public service areas, improved meeting spaces, and greater operational efficiency.

A professional feasibility study is required to evaluate architectural suitability, conceptual layouts, seismic considerations, building systems, cost implications, and overall project viability.

Discussion

The feasibility study will evaluate whether the Purity Foods building can be renovated to support City Hall functions and provide an accessible, compliant, and modern Council Chambers. Concurrently, the study

will assess whether the vacated City Hall can be reconfigured into a Police Department headquarters that meets operational, safety, and security standards.

Scope of Work

The architectural team will conduct:

- As-built documentation of both buildings
- Comprehensive analysis of Police Department space needs, including security, evidence areas, staff workspaces, public interface, and room for future expansion
- Space planning for City Hall and ADA-compliant Council Chambers, including public counters, administrative offices, meeting rooms, and community uses
- Conceptual interior and site layouts
- Conceptual MEP (mechanical, electrical, plumbing) assessments
- A preliminary cost estimate prepared by a qualified estimator
- Architectural renderings and planning diagrams
- A comprehensive executive feasibility report with recommendations, phasing, and cost implications

The duration of the work will be 6–8 weeks. If feasible, staff will return to Council with a proposal for full design and construction document preparation.

Fiscal Impact

The feasibility study will not exceed \$31,000 and will be funded from development impact fees allocated for improvements to City Hall, public safety facilities, and community facilities. Any future design or construction costs will be brought back to the City Council for approval.

Recommendation

Staff recommends that the City Council authorize a feasibility study to evaluate:

- Relocating the Police Department into a renovated existing City Hall; and
- Adaptive reuse of the former Purity Foods building for City Hall, ADA-compliant Council Chambers, and community space.

This study will provide conceptual plans, program evaluations, and preliminary cost estimates to guide future capital planning and facility improvements.



CITY OF ORLAND STAFF REPORT

MEETING DATE: December 2, 2025

TO: Honorable Mayor and Council

FROM: Joe Goodman, City Manager

SUBJECT: **Authorization to Initiate Annexation and CEQA Analysis for the West Orland Annexation Project (Discussion/Action)**

Purpose

Authorization for the City to initiate CEQA review and preparation of an Annexation Plan for the proposed West Orland Annexation Project, and to authorize expenditure of \$39,600 from transportation development impact fees.

Background

Property owners within the western portion of Orland's Sphere of Influence (SOI) have formally requested annexation of their properties into the City. The annexation area includes approximately 37 acres located west of I-5 and north of South Street, designated for a mix of Highway/ Service Commercial and Light Industrial uses in the Orland General Plan. The Glenn County General Plan includes similar designations.

Although no development applications or General Plan amendments are proposed at this time, annexation would allow the City to apply its zoning standards, plan future infrastructure, and support long-term highway-commercial development. These uses could increase employment opportunities, strengthen local economic activity, and improve traffic circulation on the west side of town.

To advance this request, the City would fund preparation of the Annexation Plan and CEQA documentation, enabling the City to formally submit an annexation application to the Glenn County Local Agency Formation Commission (LAFCo).

Discussion

Annexation Plan

The consultant will prepare an Annexation Plan for LAFCo review, including an open space conversion statement, city services plan, water supply analysis, and fair-share housing needs. The scope includes preparation of draft and final versions, responses to LAFCo comments, and attendance at two LAFCo hearings.

CEQA Analysis

CEQA review will be completed using CEQA Guidelines Section 15183, which allows streamlined environmental analysis for projects consistent with a certified General Plan EIR which was recently completed by Glenn County. The consultant will prepare an Environmental Checklist evaluating any site-

specific impacts and demonstrating consistency with City standards and prior EIR analysis. A draft will be provided for staff review, with a final print-ready document delivered to the City.

Schedule: Both tasks can be completed within approximately 8 weeks.

Benefits to the City:

- Responds to landowner requests for annexation
- Supports future highway-commercial development and related economic benefits
- Enhances long-term tax revenue potential
- Enables coordinated planning for infrastructure and circulation improvements
- Improves traffic flow and connectivity on the west side of Orland
- Positions the City to guide growth rather than react to unplanned development

Fiscal Impact

The total cost of the Annexation Plan and CEQA analysis is \$39,600, consisting of:

1. Annexation Plan: \$24,800
2. CEQA Analysis: \$14,800

Staff recommends funding the work from transportation development impact fees, which are eligible because annexation planning supports long-range circulation and growth management.

Any future project-specific entitlements or development applications will be funded by private applicants.

Recommendation

Staff recommends the City Council:

1. Authorize staff to initiate the West Orland Annexation Project and complete the Annexation Plan and CEQA documentation.
2. Approve the consultant proposal in the amount of \$39,600, funded by transportation development impact fees.
3. Direct staff to submit the annexation application to LAFCo upon completion of the required documents



CITY OF ORLAND STAFF REPORT

MEETING DATE: December 2, 2025

TO: Honorable Mayor and Council

FROM: Joe Goodman, City Manager

SUBJECT: **Establishment of the Community Enrichment Ad Hoc Committee**
(Discussion/Action)

Purpose

To provide a structured advisory body focused on expanding community events, activating public spaces, and enhancing the social and civic life of Orland.

Background

The Council directed staff to establish an ad hoc committee focused on community enrichment. Given recent community discussions, a focus on community events and public spaces provides a neutral, unifying, and action-oriented mission.

Discussion

The proposed committee:

- Engages diverse community voices
- Supports downtown activation
- Promotes public gathering opportunities
- Does not engage in cultural or identity advocacy
- Provides clear structure and transparency
- Helps execute Council priorities for community vitality

Fiscal Impact

Minimal, limited to staff time.

Recommendation

Approve the attached Resolution establishing the Community Enrichment Ad Hoc Committee and authorize staff to begin the application process.

COMMUNITY ENRICHMENT AD HOC COMMITTEE

1. NAME OF THE COMMITTEE

Community Enrichment Ad Hoc Committee
(Focus: Community Events & Public Spaces)

2. MISSION STATEMENT

The Community Enrichment Ad Hoc Committee strengthens public life in Orland by planning, recommending, and supporting community events, public gatherings, downtown activation, and improvements to shared public spaces.

Its purpose is to create opportunities that bring residents together, enhance civic pride, and activate the social and physical heart of the city.

3. PURPOSE & SCOPE OF WORK

The Committee shall:

A. Community Events

- Recommend and support citywide events
- Propose seasonal celebrations
- Assist in planning small-scale public gatherings
- Identify volunteer opportunities
- Coordinate with local organizations for community programming

B. Public Spaces Activation

- Identify improvements for downtown and public gathering areas
- Recommend low-cost placemaking projects
- Suggest ways to enhance walkability, seating, lighting, and aesthetics
- Coordinate “pop-up” or temporary public installations

C. Beautification & Civic Pride

- Recommend downtown beautification efforts
- Coordinate community clean-up days
- Suggest public decorations and banners
- Promote adopt-a-block or similar volunteer programs

D. Partnerships

- Coordinate with schools, nonprofits, the Chamber, Arts Commission, and local businesses
- Strengthen community engagement through collaboration

The Committee shall not:

- Set policy
- Issue permits
- Direct staff

- Represent cultural groups or identity-based advocacy
- Engage in personnel or department matters

4. COMMITTEE STRUCTURE (9 MEMBERS)

Voting Members (9):

1. Downtown Business Representative
2. Local Nonprofit/Service Club Representative
3. Youth/Young Adult Representative (18–30)
4. Senior Community Representative
5. School/Parent Representative
6. Arts & Community Programming Representative
7. At-Large Resident #1
8. At-Large Resident #2
9. At-Large Resident #3

Non-Voting Liaisons (2):

- City Council Liaison
- City Manager or Staff Designee

This structure ensures broad community representation while maintaining a manageable, functional group size.

5. MEMBER QUALIFICATIONS

Members must:

- Reside within the City of Orland limits OR represent a business or nonprofit located in Orland
- Have interest or experience in civic engagement, events, public spaces, downtown activity, or community improvement
- Demonstrate professionalism, teamwork, and ability to collaborate
- Commit to attending meetings and participating in events
- Maintain neutrality and avoid promoting personal political or cultural agendas

6. APPLICATION & SELECTION PROCESS

A. Application Requirements

Applicants must submit:

- Name & contact information
- 150–250 word statement of interest
- Relevant experience or community involvement
- Availability
- Agreement to committee code of conduct

B. Selection Criteria

Council shall evaluate applicants based on:

- Ability to contribute constructively
- Commitment to civic improvement
- Professionalism & temperament
- Skills relevant to events or public space activation
- Diversity of perspectives and experience

C. Appointment

- Applications are open for 30 days
- Staff screens for completeness
- Council reviews applications in open session
- Council appoints nine members by majority vote

7. BYLAWS

A. Meetings

- Monthly meetings or more frequently as needed
- Agendas prepared by staff liaison
- Notes submitted to Council quarterly
- Brown Act compliance recommended (transparency benefits outweigh limits)

B. Roles

- Chair: elected by committee annually
- Vice-Chair: fills in as needed
- Secretary: may be staff or a committee member

C. Term

- One-year terms for all members
- Renewable once
- Committee sunsets automatically after one year unless extended by Council

D. Conduct

Members must:

- Act respectfully and collaboratively
- Avoid political or cultural advocacy
- Avoid social media attacks related to committee work
- Uphold the mission and purpose
- Disclose conflicts of interest

Violation of conduct may result in removal by Council vote.

8. FIRST-YEAR WORK PLAN

Quarter 1

- Elect Chair, Vice-Chair, Secretary
- Establish meeting schedule
- Identify 2–3 pilot community events (small, manageable)
- Identify 2–3 low-cost public space improvements
- Begin coordination with Chamber, Arts Commission, schools, and nonprofits

Quarter 2

- Launch first community event (spring/summer)
- Propose downtown activation elements (e.g., banners, lights, street décor)
- Recommend small beautification projects
- Begin planning fall event

Quarter 3

- Host second community event
- Develop multi-month programming calendar
- Provide recommendations for holiday season public spaces

Quarter 4

- Host third community event
- Recommend long-term placemaking improvements
- Deliver annual report to City Council
- Council decides whether to sunset or renew for another year

CITY COUNCIL

CITY OF ORLAND



12. E.

RESOLUTION NO. 2025-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND ESTABLISHING THE COMMUNITY ENRICHMENT AD HOC COMMITTEE

WHEREAS, the City Council seeks to promote community events, public gatherings, and improvements to shared public spaces; and

WHEREAS, the Council desires a structured advisory body to support such efforts;

NOW, THEREFORE, BE IT RESOLVED that the City Council establishes the Community Enrichment Ad Hoc Committee, with a mission focused on community events and public spaces activation;

BE IT FURTHER RESOLVED that the Committee shall consist of nine voting members, selected through a public application process;

BE IT FURTHER RESOLVED that the Committee shall operate under the mission, structure, bylaws, and policies attached to this Resolution;

PASSED AND ADOPTED this ____ day of _____, 2025.

AYES:

NOES:

Matt Romano, Mayor

ATTEST:

Jennifer Schmitke, City Clerk



CITY OF ORLAND STAFF REPORT

MEETING DATE: December 2, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Scott Drexel, City Attorney

SUBJECT: **California Voting Rights Act (CVRA) – Consideration of Resolution of Intent to Transition from At-Large to District-Based Elections**
(Discussion/Action)

This report provides information on the California Voting Rights Act (CVRA) and recommends that the City Council proactively adopt a resolution of intent to transition from at-large to district-based elections. The at-large election system currently used by the City of Orland is vulnerable to legal challenge under the CVRA. Adopting the resolution tonight will secure available safe harbor protections; staff will return in January with a recommendation on whether to target the November 2026 or November 2028 election for first use of district elections.

BACKGROUND:

Current Election System

The City of Orland currently elects its City Council members through an at-large election system. Under this system, all registered voters throughout the City vote for all City Council seats. Candidates may reside anywhere within the City limits.

THE CALIFORNIA VOTING RIGHTS ACT

What the Law Does

The California Voting Rights Act (CVRA), enacted in 2002, makes it illegal for cities to use at-large elections if doing so weakens the voting power of racial or language minority groups. The law was intentionally designed to make these claims easy to prove and expensive to defend.

Why CVRA Claims Are Easy to Prove

To win a CVRA case, plaintiffs essentially need to show one thing: that voting patterns differ between minority and non-minority voters. Expert witnesses analyze past election data to demonstrate this statistically. Plaintiffs do not need to prove the City intended to discriminate—only that the at-large system has a discriminatory effect. And unlike federal voting rights law, plaintiffs can win even if minority residents are spread throughout the City rather than concentrated in one area. In practice, any California city with at-large elections and a meaningful minority population is vulnerable.

SAFE HARBOR PROVISIONS

In 2016, the Legislature amended Elections Code Section 10010 to provide "safe harbor" protections for jurisdictions that act to transition to district elections. These provisions reduce litigation risk.

What the Safe Harbor Actually Provides

If the City passes a resolution of intent to transition to district-based elections:

- **90-Day Protection:** A prospective plaintiff cannot file a lawsuit within 90 days of the resolution's passage. This is a one-time window, not a permanent shield.
- **No Demand Letter Reimbursement:** If the resolution is passed before receiving a demand letter, the City owes no reimbursement for demand letter preparation costs.

Post-Demand Letter Scenario

If a jurisdiction receives a demand letter and passes a resolution of intent within 45 days, the same 90-day safe harbor applies, but the jurisdiction must reimburse the plaintiff's demand letter preparation costs, capped at approximately \$35,000 (adjusted for inflation).

ANALYSIS:

LITIGATION RISK ANALYSIS

Track Record of CVRA Litigation

To date, no public agency in California has successfully defended against a CVRA challenge through a final judgment. While the City of Santa Monica achieved a temporary victory in the Court of Appeal in 2020, the California Supreme Court reversed that decision in 2023 and remanded the case for further proceedings. Cities that have attempted to defend CVRA claims have uniformly either lost at trial or settled after incurring substantial defense costs.

Over 185 California cities and nearly 400 other jurisdictions (including school districts, community college districts, and special districts) have transitioned to district-based elections, the vast majority without litigation.

FINANCIAL ANALYSIS

Cost of Litigation

Defending against a CVRA lawsuit is extraordinarily expensive. Documented examples of attorney fee awards include:

Jurisdiction	Outcome	Plaintiff Attorney Fees
City of Palmdale	Lost at trial	\$4.5-4.6 million
City of Santa Clara	Lost at trial	\$4.5+ million
City of Santa Monica	Ongoing litigation	\$20+ million (claimed)
City of Escondido	Settled	\$385,000

These figures represent only the plaintiff's attorney fees – they do not include the jurisdiction's own defense costs. The City of Palmdale reportedly spent approximately \$7 million total (defense costs plus plaintiff's fee award) on its CVRA litigation.

Cost of Proactive Voluntary Transition

In contrast, a proactive voluntary transition is significantly less expensive. For a small city like Orland (population approximately 8,000), costs are at the lower end of the range:

Item	Estimated Cost
Demographer Services	\$30,000 - \$60,000
Legal Counsel	\$5,000 - \$15,000
Public Outreach/Notice/Translation	\$2,000 - \$5,000
TOTAL ESTIMATED COST	\$35,000 - \$80,000

Recurring Redistricting Costs

Once the City transitions to district-based elections, it will be required to redraw district boundaries following each federal decennial census to maintain compliance with equal population requirements. This redistricting process, governed by Elections Code Section 21601 et seq., requires public hearings and must be completed before the City's next regular election following the release of census data. For small cities, redistricting costs are typically lower than the initial transition because the basic framework is already established and less community education is needed. Estimated costs for decennial redistricting are approximately \$15,000 to \$30,000. These costs will recur approximately every ten years for as long as the City uses district-based elections.

TIMELINE OPTIONS FOR COUNCIL CONSIDERATION

If the City Council adopts the Resolution of Intent on December 2, 2025, the City has two options for completing the transition. The Council should consider the trade-offs between these approaches.

OPTION A: Complete Transition for November 2026 Election

Target: First district election in November 2026

Deadline: District boundaries must be established by May 2026 (6 months before election)

Available Time: Approximately 5 months (December 2025 – May 2026)

Option A Timeline:

Milestone	Date
Resolution of Intent Adopted	December 2, 2025
Publish Hearing Schedule	By December 12, 2025
Retain Demographer	December 2025
Public Hearing #1 (Pre-Map)	Mid-January 2026
Public Hearing #2 (Pre-Map)	Early February 2026 (within 30 days of #1)
Draft Maps Published	Mid-February 2026
Public Hearing #3 (Post-Map)	Late February 2026

Milestone	Date
Public Hearing #4 (Post-Map)	Mid-March 2026 (within 45 days of #3)
Public Hearing #5 / Ordinance Introduction	Late March 2026
Ordinance Adoption	Early April 2026
TRANSITION COMPLETE	May 2026 (effective)
HARD DEADLINE	May 2026

Option A Advantages:

- Transition completes with shorter gap in legal protection
- District elections begin sooner
- Two Council seats up in November 2026 would be first district elections

Option A Disadvantages:

- Very tight timeline with no room for delays
- Hearings during January-March may limit public participation
- Less time for community outreach and education
- Demographer must be retained immediately; may limit options or increase cost and less ability to spread cost out over fiscal years.

OPTION B: Complete Transition for November 2028 Election

Target: First district election in November 2028

Deadline: District boundaries must be established by May 2028 (6 months before election)

Available Time: Approximately 29 months (December 2025 – May 2028)

Option B Timeline:

Milestone	Date
Resolution of Intent Adopted	December 2, 2025
Publish Hearing Schedule	By December 12, 2025
<i>90-Day Safe Harbor Expires</i>	<i>~March 2, 2026</i>
Retain Demographer	Summer 2027
Public Hearing #1 (Pre-Map)	September 2027
Public Hearing #2 (Pre-Map)	October 2027
Draft Maps Published	November 2027
Public Hearing #3 (Post-Map)	December 2027
Public Hearing #4 (Post-Map)	January 2028
Public Hearing #5 / Ordinance Introduction	February 2028

Milestone	Date
Ordinance Adoption	March 2028
TRANSITION COMPLETE	April 2028 (effective)
HARD DEADLINE	May 2028

Option B Advantages:

- Ample time for thorough community outreach and public participation
- Flexibility to schedule hearings at optimal times, avoiding holidays
- More time to select demographer and negotiate favorable contract
- Room for unexpected delays without jeopardizing the deadline

Option B Disadvantages:

- **Gap in legal protection:** After the 90-day safe harbor expires (~March 2026), the City is technically vulnerable to a CVRA lawsuit until the transition is complete in early 2028—a period of approximately two years
- November 2026 election proceeds under at-large system

ATTACHMENTS

1. Resolution No.2025-XX – Resolution of Intent to Transition to District-Based Elections.

RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt the attached Resolution declaring the City's intent to transition from at-large elections to district-based elections for City Council members pursuant to California Elections Code Section 10010(e)(3)(A);
2. Direct the City Clerk to publish a tentative schedule of public hearings within 10 days as required by statute; and
3. Direct staff to return in January 2026 at a regular meeting with a recommendation on a timeline for implementation.



RESOLUTION NO. 2025-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND DECLARING ITS INTENTION TO TRANSITION FROM AT-LARGE ELECTIONS TO DISTRICT-BASED ELECTIONS FOR MEMBERS OF THE CITY COUNCIL PURSUANT TO ELECTIONS CODE SECTION 10010

WHEREAS, the City of Orland ("City") is a general law city organized and existing under and by virtue of the Constitution and laws of the State of California; and

WHEREAS, the City Council of the City of Orland is currently elected through an at-large election system in which all five members of the City Council are elected by voters of the entire City; and

WHEREAS, the California Voting Rights Act of 2001 ("CVRA"), codified in Elections Code Sections 14025-14032, prohibits the use of an at-large election system that impairs the ability of a protected class to elect candidates of its choice or otherwise influence the outcome of an election; and

WHEREAS, a violation of the CVRA may be established by showing the existence of racially polarized voting, and the CVRA does not require proof of discriminatory intent; and

WHEREAS, since the enactment of the CVRA, no jurisdiction in California has successfully defended a CVRA lawsuit through a final judgment on the merits; and

WHEREAS, the CVRA provides for an award of reasonable attorney's fees and litigation expenses to a prevailing plaintiff, and such awards in CVRA cases have ranged from hundreds of thousands to millions of dollars; and

WHEREAS, the City will be permanently protected from CVRA litigation upon completion of the transition to district-based elections; and

WHEREAS, over 185 California cities and nearly 400 other jurisdictions have transitioned from at-large to district-based elections, the vast majority without litigation; and

WHEREAS, the City Council desires to act proactively and in the best interests of the City and its residents by voluntarily transitioning to district-based elections in a manner that avoids the costs and uncertainties of litigation; and

WHEREAS, by adopting this Resolution now, the City will secure the safe harbor protections and cost savings available under Elections Code Section 10010, while allowing the City Council to make an informed decision on implementation timing at a subsequent meeting; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ORLAND DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Declaration of Intent. Pursuant to Elections Code Section 10010(e)(3)(A), the City Council hereby declares its intention to transition from at-large elections to district-based elections for members of the City Council.

Section 2. Specific Steps. The City Council commits to undertaking the following specific steps to facilitate the transition to district-based elections:

- a) Retain a qualified demographer to assist the City in analyzing demographics, facilitating public input, and drawing proposed district boundaries;
- b) Conduct at least two public hearings to receive input on the composition of districts and communities of interest before any draft maps are prepared;
- c) Publish at least one draft district map and make it available for public review at least seven days before any hearing at which the map will be considered;
- d) Conduct at least two additional public hearings to receive input on the draft district map(s) and the proposed sequence of elections;
- e) Conduct community outreach, including to non-English-speaking communities, to encourage public participation in the districting process;
- f) Adopt an ordinance establishing district-based elections and approving a final district map at least six months before the targeted election.

Section 3. Publication of Tentative Schedule. Within ten (10) days of the adoption of this Resolution, the City Clerk shall prepare and publish on the City's website a tentative schedule of public hearings to be held pursuant to this Resolution and Elections Code Section 10010. The tentative schedule shall note that hearing dates are subject to revision pending City Council direction on implementation timing.

Section 4. CEQA Finding. The City Council finds that the adoption of this Resolution and the subsequent transition to district-based elections are exempt from review under the California Environmental Quality Act pursuant to CEQA Guidelines Sections 15061(b)(3) (common sense exemption), 15320 (changes in the organization or reorganization of local governmental agencies), and 15378(b)(5) (organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment).

Section 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions of this Resolution.

Section 6. Effective Date. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Orland, California, at a regular meeting held on the 2nd day of December, 2025, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mayor

ATTEST:

Jennifer Schmitke, City Clerk

APPROVED AS TO FORM:

Scott Drexel, City Attorney