



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, September 17, 2024 at 6:00 PM

Glenn Success Square Conference Center, 131 E Walker Street

P: (530) 865-1600 | www.cityoforland.com

City Council: Chris Dobbs, Mayor | Mathew Romano, Vice-Mayor

Bruce T. Roundy | Jeffrey A. Tolley | John McDermott

City Manager: Peter R. Carr **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/88602452083>

Webinar ID: 886 0245 2083 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER - 6:00 PM

2. CLOSED SESSION

A. Public Comments: The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section: 54957

Position: City Manager

3. RECONVENE TO REGULAR SESSION - 6:30 P.M.

4. REPORT FROM CLOSED SESSION

(If the Closed Session is not completed before 6:30 P.M., it will resume immediately following the Regular Session.)

5. PLEDGE OF ALLEGIANCE

6. ROLL CALL

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption. In order to respect all speakers and attendees, please refrain from outbursts like clapping or booing.

7. CONSENT CALENDAR

- A.** Warrant List (Payable Obligations)(Pg.3)
- B.** Approve City Council Minutes from September 3, 2024 (Pg.13)
- C.** Receive and File Economic Development Commission Minutes from August 13, 2024 (Pg.19)
- D.** Receive and File Library Commission Minutes from May 13, 2024 (Pg.23)
- E.** Resolution to Update Contract Execution Authority -- IRWM Water Project (Pg.24)

8. PRESENTATIONS - Update of Operations: Westside Ambulance

9. ADMINISTRATIVE BUSINESS

- A.** Camping Prohibition (Discussion/Direction) - Greg Einhorn, City Attorney (15 min)(Pg.27)
- B.** Modoc Street Parcel Annexation (Informational only) - Pete Carr, City Manager (5 min)(Pg.28)

10. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience. (Public Comments will be limited to three minutes).

11. CITY COUNCIL COMMUNICATIONS AND REPORTS

12. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on September 13, 2024.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY COUNCIL

Chris Dobbs, Mayor
Mathew Romano, Vice-Mayor
Bruce T. Roundy
Jeffrey A. Tolley
John McDermott

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY MANAGER

Peter R. Carr

WARRANT LIST

September 17, 2024

PERS 7/25/24 - 8/07/24 # 16	8/30/2024	\$	30,091.15
PERS 8/08/24 - 8/21/24 # 17	9/10/2024	\$	28,781.72
PERS 8/22/24 - 9/4/24 Special	9/3/2024	\$	35.96
Payroll Compensation # 18	9/5/2024	\$	150,410.94
Payroll Taxes	9/6/2024	\$	44,940.28
Other Payroll Deductions	9/5/2024	\$	1,854.50
Payables Obligations	9/12/2024	\$	221,097.73
Payables Obligations Bank Draft	9/17/24	\$	28,874.02
		\$	<u>506,086.30</u>

APPROVED BY

Mayor, Chris Dobbs

Vice-Mayor, Mathew Romano

Councilmember, Jeffrey A. Tolley

Councilmember, John McDermott

Councilmember, Bruce T. Roundy



City of Orland, CA

Packet: PYPKT00165 - 08/22/24-09/04/24 #18-2024
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Alva, Micaela	<u>ALV01</u>	09/06/2024	1	2,416.38
Andrade, Edgar	<u>AND00</u>	09/06/2024	2	4,470.56
Aparicio, Lilia Mejia	<u>MEJ00</u>	09/06/2024	29	3,136.33
BALDRIDGE, EDEN	<u>BAL01</u>	09/06/2024	3	378.25
Barber, Zachary	<u>BAR02</u>	09/06/2024	4	3,658.50
BLAKE, CHRISTINA	<u>BLA00</u>	09/06/2024	5	141.44
BOWERS, LINDA	<u>BOW00</u>	09/06/2024	6	441.36
Carr, Peter R	<u>CAR03</u>	09/06/2024	7	6,653.85
CARROW, SARAH JANE	<u>CAR05</u>	09/06/2024	14768	157.25
Cessna, Kyle A	<u>CES00</u>	09/06/2024	8	4,790.42
Chaney, Justin	<u>CHA01</u>	09/06/2024	9	4,873.08
CLOYD, GRACIE	<u>CLO02</u>	09/06/2024	10	590.63
CONTRERAS, ISAAC	<u>CON00</u>	09/06/2024	11	270.00
Cortes, Jovany	<u>COR00</u>	09/06/2024	12	2,318.46
Crandall, Jeremy	<u>CRA00</u>	09/06/2024	13	2,484.21
EHORN, CAITLIN A	<u>EHO00</u>	09/06/2024	14	436.80
Espinosa, Leticia	<u>ESP00</u>	09/06/2024	15	2,533.29
ESQUIVEL, ITZEL	<u>ESQ01</u>	09/06/2024	16	225.25
Esther, Paris ki	<u>EST01</u>	09/06/2024	14769	350.63
Flores, Jose D	<u>FLO00</u>	09/06/2024	17	4,289.33
GALVAN, ROSAURA	<u>GAL00</u>	09/06/2024	18	565.76
GAMBOA, YADIRA	<u>GAM00</u>	09/06/2024	19	378.40
Gonzalez, Giovanni	<u>GON00</u>	09/06/2024	14770	1,095.64
GREELEY, MASON ALEXIS	<u>GRE00</u>	09/06/2024	20	170.00
Guerrero, Jorge	<u>GUE02</u>	09/06/2024	22	2,449.57
Guerrero Simpson, Deysy D	<u>GUE01</u>	09/06/2024	21	2,808.00
Henderson, Olivia	<u>HEN00</u>	09/06/2024	23	2,513.17
Johnson, Sean Karl	<u>JOH01</u>	09/06/2024	24	6,105.25
Kremer, Caydance Christina	<u>KRE00</u>	09/06/2024	14771	82.50
Lepp, Emma	<u>LEP00</u>	09/06/2024	14772	123.75
Lopez, Joel	<u>LOP02</u>	09/06/2024	26	1,884.68
Lopez, Esau	<u>LOP01</u>	09/06/2024	25	1,415.25
Lowery, Katherine	<u>LOW00</u>	09/06/2024	27	4,083.35
Martindale, Ryan Eugene	<u>MAR02</u>	09/06/2024	28	4,183.18
Meza, Jody L	<u>MEZ00</u>	09/06/2024	30	4,441.47
Mills, Daryl A	<u>MILO0</u>	09/06/2024	31	221.60
Mondragon, Meagan N	<u>MON03</u>	09/06/2024	32	1,800.50
MORECI, RORY	<u>MOR03</u>	09/06/2024	33	327.25
MYERS, KEVIN	<u>MYE00</u>	09/06/2024	34	712.12
OLIVER, LINDA	<u>OLI00</u>	09/06/2024	35	294.24
Ovard, Addison	<u>OVA01</u>	09/06/2024	14773	90.75
PANIAGUA, BLANCA A	<u>PAN00</u>	09/06/2024	36	597.00
Perez, Arnulfo Zintzun	<u>ZIN00</u>	09/06/2024	60	1,797.12
Perez, Margarita T	<u>PER00</u>	09/06/2024	14775	2,219.16
PHILLIPS, AMELIA	<u>PHIO0</u>	09/06/2024	37	85.50
Pinedo, Edgar Esteban	<u>PINO0</u>	09/06/2024	38	3,405.40
PINEDO, ALISON	<u>PINO1</u>	09/06/2024	39	233.75
Porras, Estel	<u>POR00</u>	09/06/2024	40	2,071.22
Punzo, Guillermo	<u>PUN00</u>	09/06/2024	41	2,290.97
Rice, Gerald W	<u>RIC01</u>	09/06/2024	42	2,372.89
Rivera, Israel	<u>RIV00</u>	09/06/2024	43	2,293.44

Employee	Employee #	Payment Date	Number	Earnings
Rodrigues, Anthony	<u>ROD00</u>	09/06/2024	44	2,610.65
Roenspie, Thomas Luke	<u>ROE00</u>	09/06/2024	45	6,632.09
Romero, Arnulfo	<u>ROM00</u>	09/06/2024	46	3,162.28
Sanchez, Daniel Angel	<u>SAN03</u>	09/06/2024	48	2,654.34
Sandoval, Lucila	<u>SAN02</u>	09/06/2024	47	2,180.78
Schmitke, Jennifer	<u>SCH03</u>	09/06/2024	49	2,794.81
Shannon, Kyle Anthony	<u>SHA02</u>	09/06/2024	50	1,753.29
Stewart, Roy E	<u>STE01</u>	09/06/2024	51	3,226.30
Suarez, Bryan E	<u>SUA02</u>	09/06/2024	52	2,080.40
Suarez, Armando Rueda	<u>SUA03</u>	09/06/2024	14776	2,150.20
Sutton, Brandon Kijana	<u>SUT00</u>	09/06/2024	53	4,488.15
Swinhart, Robert	<u>SWI00</u>	09/06/2024	54	2,131.13
THOMPSON, JAYDEN	<u>THO02</u>	09/06/2024	55	367.13
Valenzuela, Brenda	<u>VAL00</u>	09/06/2024	56	342.38
Vargas, Alberto	<u>VAR02</u>	09/06/2024	14778	3,360.06
Vargas, Giovanni	<u>VAR01</u>	09/06/2024	14777	0.00
Vlach, Raymond Joseph	<u>VLA00</u>	09/06/2024	57	5,486.29
VLACH, ZOE	<u>VLA02</u>	09/06/2024	58	805.50
WATHEN, MIDASIA	<u>WAT04</u>	09/06/2024	59	160.00
Webster, Rebecca A	<u>PEN01</u>	09/06/2024	14774	4,308.28
Webster, Zachary	<u>WEB00</u>	09/06/2024	14779	1,987.98
			Totals:	150,410.94



City of Orland, CA

Tax History Report

Report Summary By Tax 7. A.
9/6/2024 - 9/6/2024

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To	Supplemental Amount (EE)	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	137,890.81	13,866.17	0.00	0.00	0.00	0.00	0.00	13,866.17	0.00
MC - Medicare	156,812.51	2,273.80	2,273.80	0.00	0.00	0.00	0.00	2,273.80	2,273.80
SDI - State Disability Insurance	156,812.51	1,724.92	0.00	0.00	0.00	0.00	0.00	1,724.92	0.00
SS - Social Security	156,812.51	9,722.38	9,722.38	0.00	0.00	0.00	0.00	9,722.38	9,722.38
State W/H - State Income Tax Withholding	133,200.96	5,356.83	0.00	0.00	0.00	0.00	0.00	5,356.83	0.00
		32,944.10	11,996.18	0.00	0.00		0.00	32,944.10	11,996.18

Check Register

Packet: APPKT00027 - 08/22/24-09/04/24 #18-2024



City of Orland, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking-Accounts Payable Checking						
OPO00	Opoa Treasurer	09/05/2024	Regular	0.00	726.00	59808
STA00	State Disbursement Unit	09/05/2024	Regular	0.00	708.92	59809
UPE00	Upec, Local 792	09/05/2024	Regular	0.00	419.58	59810

Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	4	3	0.00	1,854.50
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	4	3	0.00	1,854.50



City of Orland, CA

Open Payable Report

As Of 09/12/2024

Summarized by Payable Account

7. A.

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account: 999-2099 - Accounts Payable (Pooled Cash)							
Vendor: <u>ABD00</u>	Advanced Document Concept						Payable Count: (4) 443.82
<u>INV 137233</u>	FD/Measure A-Printer Lease	09/10/2024	30.81	0.00	0.00	0.00	30.81
<u>INV137230</u>	CityHall/Copies	09/10/2024	320.13	0.00	0.00	0.00	320.13
<u>INV137232</u>	PD/Copier Lease	09/11/2024	69.79	0.00	0.00	0.00	69.79
<u>INV137234</u>	REC/Printer Copies	09/11/2024	23.09	0.00	0.00	0.00	23.09
Vendor: <u>AIR01</u>	Airgas-Usa, Llc						Payable Count: (1) 47.70
<u>INV 54228</u>	FD Fleet/Medical Oxygen	09/10/2024	47.70	0.00	0.00	0.00	47.70
Vendor: <u>VAR02</u>	Alberto Vargas						Payable Count: (1) 5,000.00
<u>09092024</u>	PD/Lateral Sign-On Payment	09/11/2024	5,000.00	0.00	0.00	0.00	5,000.00
Vendor: <u>AMA03</u>	Amazon Capital Services						Payable Count: (1) 1,869.79
<u>1RHV-7PCP-PRHJ</u>	LIB/book & Program Materials, Bayliss Lib.Material	09/11/2024	1,869.79	0.00	0.00	0.00	1,869.79
Vendor: <u>AME00</u>	American Family Life						Payable Count: (1) 459.99
<u>361440</u>	Supplemental Insurance	09/10/2024	459.99	0.00	0.00	0.00	459.99
Vendor: <u>ATT09</u>	At&T Mobility						Payable Count: (1) 894.21
<u>287298580456x09102</u>	PD/Cell Service (15)	09/10/2024	894.21	0.00	0.00	0.00	894.21
Vendor: <u>BLU01</u>	Blue Beacon Inc.						Payable Count: (1) 155.80
<u>4584601</u>	PW/Fleet Equipment Maintenance	09/11/2024	155.80	0.00	0.00	0.00	155.80
Vendor: <u>BOO00</u>	Boot Barn Inc.						Payable Count: (1) 220.00
<u>07052024</u>	PW/Boots	09/11/2024	220.00	0.00	0.00	0.00	220.00
Vendor: <u>VAL16</u>	Claudia Valdovinos						Payable Count: (1) 300.00
<u>0004350</u>	REC/Refund for Private Pool Party Canceled	09/11/2024	300.00	0.00	0.00	0.00	300.00
Vendor: <u>COM02</u>	Comcast						Payable Count: (2) 704.33
<u>August2024</u>	FD/Internet for Firehouse	09/10/2024	404.70	0.00	0.00	0.00	404.70
<u>09032024</u>	Multi Depts/Internet Connection Sep. 3 - Oct 2	09/11/2024	299.63	0.00	0.00	0.00	299.63
Vendor: <u>COR02</u>	Corning Chevrolet Buick						Payable Count: (1) 147.66
<u>74733, 74813</u>	PD/Fleet Equipment Maintenance	09/11/2024	147.66	0.00	0.00	0.00	147.66
Vendor: <u>COR05</u>	Corning Ford						Payable Count: (1) 390.88
<u>60659 & 60910</u>	PW/Fleet Equipment Maintenance	09/11/2024	390.88	0.00	0.00	0.00	390.88
Vendor: <u>CRE00</u>	Creative Composition						Payable Count: (1) 127.41
<u>INV 30355</u>	PD/Business Card For New Officer	09/10/2024	127.41	0.00	0.00	0.00	127.41
Vendor: <u>DEP21</u>	Department Of Finance						Payable Count: (1) 25.00
<u>Aug2024</u>	PD/Cite Assessment for August 2024	09/11/2024	25.00	0.00	0.00	0.00	25.00
Vendor: <u>ESP01</u>	Esplanade Office						Payable Count: (1) 3,283.15
<u>8578-1</u>	PD/New Chairs x3 - Squad Room- Wellness Fund	09/10/2024	3,283.15	0.00	0.00	0.00	3,283.15
Vendor: <u>LAL00</u>	Eulalio Espinoza Jr.						Payable Count: (1) 1,970.00
<u>1601</u>	PW/Parks Stump Grinding	09/11/2024	1,970.00	0.00	0.00	0.00	1,970.00
Vendor: <u>GRO00</u>	Ferguson Enterprises Inc						Payable Count: (1) 950.25
<u>1870431</u>	PW/Water Supplies	09/11/2024	950.25	0.00	0.00	0.00	950.25
Vendor: <u>GHD00</u>	Ghd Inc.						Payable Count: (1) 1,280.00
<u>380-0057167</u>	SR 32 & Tehama St Feasibility Study	09/11/2024	1,280.00	0.00	0.00	0.00	1,280.00
Vendor: <u>GLE30</u>	Glenn County						Payable Count: (2) 746.40

Open Payable Report

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<u>0353305</u>	PW/Haigh Field Hazmat	09/11/2024	274.45	0.00	0.00	0.00	274.45
<u>353304</u>	PW/Corp Yard Hazmat	09/11/2024	471.95	0.00	0.00	0.00	471.95
Vendor: <u>GOL01</u>	Golden State Risk					Payable Count: (1)	65,612.08
<u>October 2024</u>	Dental/Vision & Health Insurance	09/11/2024	65,612.08	0.00	0.00	0.00	65,612.08
Vendor: <u>GRA04</u>	Grafix Shoppe					Payable Count: (1)	2,421.35
<u>159132</u>	PD/Graphics-Lettering for 2024 Truck x2	09/11/2024	2,421.35	0.00	0.00	0.00	2,421.35
Vendor: <u>GRA02</u>	Grainger, Inc.					Payable Count: (1)	1,314.56
<u>9229713343,9230954</u>	PW/Shop/Sewer Supplies/Arpa/Streetscapes Supplies	09/11/2024	1,314.56	0.00	0.00	0.00	1,314.56
Vendor: <u>EIN02</u>	Gregory P. Einhorn					Payable Count: (1)	4,200.00
<u>INV12829 Aug</u>	CA/Contract Services	09/10/2024	4,200.00	0.00	0.00	0.00	4,200.00
Vendor: <u>GRE01</u>	Greg'S Heating And A/C					Payable Count: (2)	660.00
<u>26603</u>	PD/Maintenance Mini Split's	09/11/2024	260.00	0.00	0.00	0.00	260.00
<u>26605</u>	LIB/PD/Maintenance on Mini Splits	09/11/2024	400.00	0.00	0.00	0.00	400.00
Vendor: <u>STO04</u>	Jeffrey G. Dunn					Payable Count: (1)	237.00
<u>08312024</u>	Pest Control Services August	09/11/2024	237.00	0.00	0.00	0.00	237.00
Vendor: <u>MEZ00</u>	Jody Meza					Payable Count: (1)	277.90
<u>Aug2024</u>	LIB/August Travel to Willows Lib & Branches	09/11/2024	277.90	0.00	0.00	0.00	277.90
Vendor: <u>JOH15</u>	Johnson Controls Fire Pro					Payable Count: (1)	1,985.42
<u>52220957</u>	PW/Extinguisher Services	09/11/2024	1,985.42	0.00	0.00	0.00	1,985.42
Vendor: <u>KEL01</u>	Keller Supply Company					Payable Count: (1)	684.47
<u>S023320873.001</u>	PW/Multi-Chlor Wells	09/11/2024	684.47	0.00	0.00	0.00	684.47
Vendor: <u>KIM01</u>	Kimball Midwest					Payable Count: (1)	135.64
<u>102563789</u>	PW/Shop Supplies	09/11/2024	135.64	0.00	0.00	0.00	135.64
Vendor: <u>LES00</u>	Les Schwab					Payable Count: (1)	2,222.83
<u>614726, 616336, 6165</u>	PW/Fleet Equipment Maintenance	09/11/2024	2,222.83	0.00	0.00	0.00	2,222.83
Vendor: <u>LIN00</u>	Lincoln Aquatics					Payable Count: (1)	13,495.06
<u>SM108606,D8864469</u>	REC/Pool Chemicals	09/11/2024	13,495.06	0.00	0.00	0.00	13,495.06
Vendor: <u>MTH00</u>	M.T. Hall & Association,					Payable Count: (1)	6,386.60
<u>INV3114</u>	DWR - Phase 2B Soil Material Testing	09/10/2024	6,386.60	0.00	0.00	0.00	6,386.60
Vendor: <u>MAC02</u>	Macquarie Equipment Capital Inc.					Payable Count: (3)	507.50
<u>226438</u>	FD/Measure A-Printer Lease	09/10/2024	44.18	0.00	0.00	0.00	44.18
<u>226463</u>	PD/Copier Lease	09/11/2024	231.66	0.00	0.00	0.00	231.66
<u>INV226463</u>	PD/Copier Lease	09/11/2024	231.66	0.00	0.00	0.00	231.66
Vendor: <u>GOM02</u>	Marina Gomez					Payable Count: (1)	190.00
<u>0004000</u>	REC/Refund x2 Private Swim Lessons - Cancelled	09/11/2024	190.00	0.00	0.00	0.00	190.00
Vendor: <u>MAT04</u>	Matson & Isom					Payable Count: (1)	28,864.25
<u>26385, 26393, 94443</u>	Monthly Billing Aug & Sep Computer Replacement X10	09/11/2024	28,864.25	0.00	0.00	0.00	28,864.25
Vendor: <u>MIL00</u>	Miller Glass, Inc.					Payable Count: (1)	383.99
<u>3-388987</u>	PD/Chevy Tahoe 2017 Unit #9 Windshield Repair	09/11/2024	383.99	0.00	0.00	0.00	383.99
Vendor: <u>MJB00</u>	Mjb Welding Supply, Inc					Payable Count: (1)	13.33
<u>1491564</u>	PW/Shop Supplies	09/11/2024	13.33	0.00	0.00	0.00	13.33
Vendor: <u>MOT00</u>	Motorola Solutions Inc.					Payable Count: (1)	10,374.00
<u>1411112632</u>	PD/Measure A-Motorola Solutions,Video Manager	09/10/2024	10,374.00	0.00	0.00	0.00	10,374.00
Vendor: <u>NAP00</u>	Napa Auto Parts					Payable Count: (1)	2,232.81
<u>8122024</u>	PD/PW/Admin/Fleet Maintenance, PW/Shop Supplies	09/11/2024	2,232.81	0.00	0.00	0.00	2,232.81
Vendor: <u>NUS00</u>	Nuso, Llc					Payable Count: (1)	105.21

Open Payable Report

As Of 0

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<u>130935418</u>	FD/Measure A-Phone Lines	09/10/2024	105.21	0.00	0.00	0.00	105.21
Vendor: <u>ORE00</u>	O'Reilly Auto						
<u>08/282024</u>	PD/PW/FD/Fleet Equipment Maintenance	09/11/2024	298.32	0.00	0.00	0.00	298.32
Vendor: <u>ORH00</u>	Orland Hardware						
<u>August2024</u>	FD Fleet/Measure A- Equip, Building & Office Suply	09/10/2024	932.94	0.00	0.00	0.00	932.94
<u>08272024</u>	PD/Car Wash Soap	09/11/2024	9.15	0.00	0.00	0.00	9.15
<u>Aug2024</u>	Multi Depts/Misc. Supplies/BM	09/11/2024	2,285.37	0.00	0.00	0.00	2,285.37
Vendor: <u>ORL15</u>	Orland Saw & Mower						
<u>056743, 056642, 0566</u>	PW/Park Equipment Maintenance	09/11/2024	366.27	0.00	0.00	0.00	366.27
Vendor: <u>FUL04</u>	Oscar Quezada						
<u>2024</u>	PW/City Yard August	09/11/2024	60.00	0.00	0.00	0.00	60.00
Vendor: <u>PAC07</u>	Pace Analytical Services,						
<u>242806551 & 242806</u>	PW/Lab Services	09/11/2024	342.32	0.00	0.00	0.00	342.32
Vendor: <u>PEN05</u>	Penquin Management Inc						
<u>INV80048</u>	FD/Measure A-Dispatch	09/10/2024	2,160.00	0.00	0.00	0.00	2,160.00
Vendor: <u>PGE00</u>	Pg&E						
<u>August2024</u>	Multi-Depts/August 2024 Usage	09/10/2024	34,641.81	0.00	0.00	0.00	34,641.81
Vendor: <u>PON00</u>	Ponci's Welding						
<u>81007 & 81020</u>	PW/Shop Supplies & Equipment Maintenance	09/11/2024	315.71	0.00	0.00	0.00	315.71
Vendor: <u>QUI02</u>	Quill Corp.						
<u>40299396,40178826,4</u>	Multi-Depts/Office Supplies	09/10/2024	560.37	0.00	0.00	0.00	560.37
<u>40299416,40324013,4</u>	PD/Misc. Office Supplies	09/10/2024	327.72	0.00	0.00	0.00	327.72
Vendor: <u>SAC01</u>	Sacramento Valley Mirror						
<u>INV2384</u>	Legal Notice/Planning Commission Vacancy	09/10/2024	73.60	0.00	0.00	0.00	73.60
Vendor: <u>SIM01</u>	Simplot						
<u>777049127 & 777049</u>	PW/Parks/Sewer Ponds Round Up	09/11/2024	1,394.57	0.00	0.00	0.00	1,394.57
Vendor: <u>SON05</u>	Sonsray Machinery						
<u>147801, 148042, 1477</u>	PW/Equipment Maintenance	09/11/2024	987.58	0.00	0.00	0.00	987.58
Vendor: <u>SUN02</u>	Sunrise Environmental						
<u>INV149016</u>	PW/Shop/Fleet Supplies	09/10/2024	1,189.94	0.00	0.00	0.00	1,189.94
Vendor: <u>T-M00</u>	T-Mobile						
<u>08222024</u>	LIB/Wifi Hotspot	09/11/2024	58.80	0.00	0.00	0.00	58.80
Vendor: <u>TYL00</u>	Tyler Technologies, INC.						
<u>025-477006</u>	CH/Financial Software Setup	09/11/2024	4,640.00	0.00	0.00	0.00	4,640.00
<u>025-477465</u>	CH/Financial Software Setup	09/11/2024	1,015.00	0.00	0.00	0.00	1,015.00
Vendor: <u>VER03</u>	Verizon Wireless						
<u>9971641916</u>	PW/SCADA Computer & Ipads	09/11/2024	266.07	0.00	0.00	0.00	266.07
Vendor: <u>HEI01</u>	Virgil Heise						
<u>August2024</u>	FD/Janitorial	09/10/2024	100.00	0.00	0.00	0.00	100.00
Vendor: <u>ARA00</u>	Vistis Group Inc.						
<u>08312024</u>	PW/Uniform Cleaning August	09/11/2024	1,071.12	0.00	0.00	0.00	1,071.12
Vendor: <u>PAX00</u>	Wyatt Paxton						
<u>783</u>	BD/Professional Service/Mileage August 2024	09/11/2024	6,680.68	0.00	0.00	0.00	6,680.68
			Payable Account 999-2099	Payable Count: (71)	Total:		221,097.73

Payable Account Summary

Account	Count	Amount
999-2099 - Accounts Payable (Pooled Cash)	71	221,097.73
Report Total:	71	221,097.73

Payable Fund Summary

Fund	Count	Amount
999 - POOLED CASH	71	221,097.73
Report Total:	71	221,097.73



City of Orland, CA

7. A.

Payment Register

APPKT00031 - Warrant 09/17/2024

01 - City of Orland

Bank: AP Checking - Accounts Payable Checking

Vendor Number	Vendor Name						Total Vendor Amount
<u>CAR02</u>	Cardmember Service						13,569.18
Payment Type	Payment Number					Payment Date	Payment Amount
Bank Draft	<u>DFT0000207</u>					09/10/2024	3,464.54
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>September2024</u>	FD/Measure A-Trng. Facility Windows, CPR Manikins	09/10/2024	09/10/2024	0.00	3,464.54		
Bank Draft	<u>DFT0000208</u>					09/10/2024	3,303.70
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>August2024Library</u>	LIB/Office Supplies,Hamilton City Lib Furniture	09/10/2024	09/10/2024	0.00	3,303.70		
Bank Draft	<u>DFT0000209</u>					09/11/2024	444.25
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>August2024REC</u>	REC/Scheduling App,Tech App,Treats For Swim Lesson	09/11/2024	09/11/2024	0.00	444.25		
Bank Draft	<u>DFT0000210</u>					09/11/2024	2,636.40
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>August2024</u>	PD/Phones & Computer Upgrade,Office Supplies,	09/11/2024	09/11/2024	0.00	2,636.40		
Bank Draft	<u>DFT0000211</u>					09/11/2024	2,295.05
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>Aug2024shop</u>	PW/Shop-Office/Parks/Street Supplies/Rec Trail/PD	09/11/2024	09/11/2024	0.00	2,295.05		
Bank Draft	<u>DFT0000215</u>					09/12/2024	1,425.24
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>aug2024CityHall</u>	CH/Adobe Sub (2), Water Class, Park Supplies	09/11/2024	09/11/2024	0.00	1,425.24		

Vendor Number	Vendor Name						Total Vendor Amount
<u>MIS01</u>	Missionsquare - 304591						2,240.96
Payment Type	Payment Number					Payment Date	Payment Amount
Bank Draft	<u>DFT0000206</u>					09/10/2024	2,240.96
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>Batch 6902706</u>	457 Plan/304591	09/10/2024	09/10/2024	0.00	2,240.96		

Vendor Number	Vendor Name						Total Vendor Amount
<u>WEX00</u>	Wex Bank						13,063.88
Payment Type	Payment Number					Payment Date	Payment Amount
Bank Draft	<u>DFT0000212</u>					09/11/2024	4,767.96
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>99191753PW</u>	PW/Fuel	09/11/2024	09/11/2024	0.00	4,767.96		
Bank Draft	<u>DFT0000213</u>					09/11/2024	2,962.46
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>99191753FD</u>	FD/Fuel	09/11/2024	09/11/2024	0.00	2,962.46		
Bank Draft	<u>DFT0000214</u>					09/11/2024	5,158.96
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>99191753PD</u>	PD/Fuel	09/11/2024	09/11/2024	0.00	5,158.96		
Bank Draft	<u>DFT0000216</u>					09/12/2024	174.50
Payable Number	Description	Payable Date	Due Date	Discount Amount	Payable Amount		
<u>99191753REC</u>	REC/Fuel	09/11/2024	09/11/2024	0.00	174.50		

Bank Code	Type	Payable Count	Payment Count	Discount	Payment
AP Checking	Manual Bank Draft	11	11	0.00	28,874.02
Packet Totals:		11	11	0.00	28,874.02



ORLAND CITY COUNCIL REGULAR MEETING Tuesday, September 03, 2024

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:30 PM.

ROLL CALL

Councilmembers present:	Councilmembers Bruce T. Roundy, John McDermott, Jeffrey Tolley, Vice Mayor Matt Romano and Mayor Chris Dobbs
Councilmembers absent:	None
Staff present:	City Manager Pete Carr; Director of Administrative Services Rebecca Webster; City Attorney Greg Einhorn; Police Chief Joe Vlach; City Engineer Paul Rabo; City Clerk Jennifer Schmitke

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes from August 20, 2024
- C. Receive and File Arts Commission Minutes from July 17, 2024

Councilmember Tolley noted that City Hall staff had recently implemented new financial software, which resulted in the warrant list on the current agenda being printed without descriptions. After notifying staff, Assistant City Manager Rebecca Webster confirmed that a revised warrant list, including descriptions of all payables, was sent to Council Friday and uploaded to the online City agenda hub on Monday morning.

Vice Mayor Romano expressed his concerns about the original warrant list lacking descriptions and suggested postponing its approval until the next meeting, allowing the public more time to review and comment. Councilmember McDermott raised concerns that delaying the approval could result in late payments to vendors.

Orland resident Terrie Barr voiced frustration over not being able to find the updated warrant list. In response, City Clerk Jennifer Schmitke demonstrated how to locate the revised document on the City website.

Julie Henderson, another Orland resident, sought clarification on whether the warrant list would appear in two locations on the City hub in the future. Mayor Dobbs explained that moving forward, the warrant list would only be posted in one place; it appeared in two locations this time due to the recent correction.

Susie Smith, an Orland resident, inquired if delaying approval of the warrant list would pose any issues, particularly to allow for public review. Mr. Carr responded, explaining that certain payments must be made within specified timelines and that some smaller businesses depend on timely payments from the City.

Councilmember Tolley pointed out that legally, the City is only required to publish the agenda, not the accompanying staff reports. City Attorney Greg Einhorn concurred, noting that the Council requested publication of the full agenda packet in the interest of transparency.

ACTION: Councilmember Tolley moved, seconded by Councilmember Roundy, to approve the consent calendar as presented. Motion carried by a voice vote 4-1, Vice Mayor Romano voted no.

PRESENTATIONS

A. Glenn County Behavioral Health Infrastructure Project - Eloise Jones, Behavioral Health Program Manager II for Glenn County Health and Human Services

Eloise Jones, Behavioral Health Program Manager II for Glenn County Health and Human Services, introduced Behavioral Health Director Joe Hallett, who provided an overview of the Glenn County Behavioral Health project. This initiative aims to expand existing behavioral health services in both the City of Orland and Glenn County. Mr. Hallett and Ms. Jones highlighted the project's plans, including the building design, outdoor spaces, programs, services, and amenities, all designed to create a safe and supportive environment for youth and families to heal and grow.

Mayor Dobbs, Vice Mayor Romano, Councilmembers Roundy, Tolley, and McDermott expressed gratitude to the county for the new facility, highlighting the importance of its services for the community. They also supported incorporating more green space around the building, specifically suggesting that the facility be surrounded by a park instead of a parking lot.

Orland resident Marilyn Ponci inquired whether the project was fully funded, to which Mr. Hallett explained that the County is required to contribute a 10% match to the project grant.

Trish Saint-Evens thanked the County for bringing the facility to Orland, noting that facilities with grassy parks around them create a pleasant environment.

Terrie Barr echoed support for the park idea, adding that she frequently visits other towns and suggested incorporating an attractive bus stop near the project.

Mr. Hallett and Ms. Jones expressed their appreciation for the Council and community's feedback, assuring them that the suggestions would be taken back to the County.

ADMINISTRATIVE BUSINESS

A. Water Storage Tank Aesthetics

City Manager Pete Carr provided an update to the Council on the construction of a one-million-gallon water storage tank, part of Phase 4 of the Orland Emergency Groundwater Supply Project, slated for completion by August 2025. In response to the Council's request for a plan to enhance the facility's aesthetics through landscaping or artwork, Mr. Carr noted that City funding would be needed. He presented the site plan, noting key elements such as size, location, security measures, and costs. Mr. Carr then outlined three options for addressing the aesthetic enhancements: involving the Orland Arts Commission and City Staff, hiring a landscape architect, or forming an ad hoc committee.

Councilmember Tolley suggested waiting a year on involving the arts commission and forming an ad hoc committee but opposed hiring a landscape architect. Councilmember Roundy supported the arts commission's involvement due to their expertise with murals but expressed concerns about the cost and upkeep of landscaping. Vice Mayor Romano advocated for issuing an RFP for a landscape architect, with the option to reassess if costs were too high. He also proposed improving the entire property with curbs, gutters, parking, and landscaping to enhance its appearance. Councilmember McDermott emphasized the need to move quickly, supporting collaboration between a landscape architect and the arts commission to create a welcoming space, including adding grass to the gravel lot and security cameras. Mayor Dobbs agreed, highlighting that a grassy area would beautify Orland and urging the Council not to delay, as costs would only rise over time.

Orland resident Gayle Shermer expressed concerns about the old Bucke's building being torn down. Mayor Dobbs clarified that the building is on a separate parcel not owned by the City, and no action would be taken regarding it.

Diana Candieas and Ms. Saint-Evens both shared their opinions on the fencing surrounding the water tank.

Ron Lane, Chairperson of the Economic Development Commission, expressed his vision for the water tank, suggesting it could become an attraction, possibly featuring decorative elements like bees for photo opportunities and a wishing well to help fund maintenance.

Ms. Ponci agreed with the Councilmembers on the importance of installing curbs, gutters, sidewalks, and landscaping for the entire lot. She voiced her preference for attractive landscaping, trees, and fencing over a mural.

Resident Byron Denton reminisced about past beautification efforts in Orland, while Ms. Barr raised safety concerns related to the old Bucke's building and emphasized the importance of dense trees for protecting the water tank and she also stated she would like to see the entire block beautified.

Mr. Carr reiterated that he understood the Council's desire to issue an RFP for a landscape architect and to address the curb, gutter, and sidewalks around the site, while also involving the Arts Commission in the process.

B. Newville Road / Walker Street – Conceptual Improvements From I-5 to County Road N

City Engineer Paul Rabo reported that the City of Orland developed a Streetscape Master Plan in 2017 for improvements on Walker Street, and an Alternative Transportation Plan (ATP). He also mentioned that Caltrans is preparing a maintenance project (OJ500) for Newville Road and Walker Street,

focusing on asphalt replacement, curb ramps, sidewalks, and drainage. A future project is also being considered by Caltrans (IN200) and may include more substantial upgrades like lane reconfigurations, bike lanes, curb extensions, and roundabouts. The objective is to keep traffic flowing while making it safer for pedestrians and bicyclists.

Mayor Dobbs expressed reservations about roundabouts, questioning their suitability for the community but supported the downtown plan for updated curbs, gutters, and sidewalks. Councilmember Tolley emphasized trust in the City engineers' judgment on safety measures. Vice Mayor Romano raised concerns about freeway interchange roundabouts potentially causing issues for truckers and access to fueling stations but saw merit in using roundabouts on the east side of town to slow traffic. Councilmember McDermott agreed with Romano, shared the importance of fire truck accessibility and safety. Councilmember Roundy, a driving instructor, noted that roundabouts are statistically safer than stop signs.

Ms. Schermer expressed concerns about the absence of traffic signals along SR32.

Orland resident Alex Enriquez supported roundabouts for their safety and traffic flow benefits and urged the inclusion of protected bike lanes in the projects.

Mr. Denton emphasized the importance of improving streets and passing Measure J.

Ms. Barr raised concerns about accessibility and the need for sidewalks near City property by the railroad crossing for public safety.

Earl Megginson stressed the significance of passing Measure J for street improvements.

Ms. Saint-Evens voiced her concerns and opposition to roundabouts.

Tammie Olivarez worried about potential parking loss in the downtown area and inquired about how the City plans to address parking needs. Mr. Rabo responded that a traffic analysis could determine the parking requirements for businesses.

Julie Henderson expressed concerns about commercial trucks navigating roundabouts and requested the City consider special lighted pedestrian crosswalks or additional lighting to alert drivers to crosswalks.

Ms. Ponci asked about project completion timelines, with Mr. Rabo indicating that OJ500 is expected to be constructed in 2025 and IN200, including streetscape plans, could be constructed between 2027-2029. She also requested more trees in the downtown plan.

Mayor Dobbs expressed anticipation for reports from traffic professionals on the studies.

C. EDC Recommendation for Hotel Development Incentive

Mr. Carr shared that the City currently has no formal incentive program for hotel development, but potential incentives could include fee reductions or TOT rebates. Mr. Carr stated that in 2016, a similar incentive was offered for a La Quinta hotel, but the project was canceled due to other economic factors.

The Economic Development Commission (EDC) is recommending a 50% reduction in development impact fees (DIF) for the first hotel project meeting criteria such as a minimum of 80 rooms, 4 stories

with indoor corridor access, a 3-star or better rating, and a conference room. The incentive could be time-limited or open-ended, depending on project size.

Councilmember Roundy shared concerns with Orland being able to fill all the rooms and asked how the City could do that, possibly more events highlighting Black Butte Lake. Councilmember Roundy provided hotel nightly room prices for hotels nearby. Mayor Dobbs shared he feels this is a great opportunity to get a new hotel in town and thanked EDC for bringing this forward. Vice Mayor Romano agreed with Mayor Dobbs and stated he would like to refine what the City wants to do as far as reductions and requirements. Vice Mayor Romano stated a hotel will help restaurants and downtown shopping. Councilmember Tolley shared his concerns with giving a reduction to a possible hotel when the City Council declined a reduction for CHIP.

Mr. Denton voiced his support for offering incentives to attract a hotel to Orland and expressed appreciation for City Manager Pete Carr's efforts.

Mr. Lane encouraged the audience to attend Economic Development Commission (EDC) meetings, emphasizing the Commission's commitment to bringing a hotel to Orland. He also read a message from EDC Vice Chairperson Brandon Smith, who supported hotel incentives.

Orland resident Dottie Tefelski endorsed the idea of a new hotel, noting that many people would benefit. Vice Mayor Romano agreed, sharing his personal experience of needing accommodation in the area before relocating.

Ms. Barr highlighted her travels and stated that a new hotel would attract more visitors to enjoy Orland's offerings and stay overnight.

Orland resident and local business owner, JC Tolle, shared he organizes an annual event and emphasized the need for more hotel rooms to accommodate athletes, and suggested that a hotel with a banquet room would benefit the community.

Ms. Saint-Evens noted that Mr. Carr has been working on securing a hotel for years and that now is the time to offer incentives.

Orland resident Susie Smith expressed concerns, criticizing the Council for denying incentives to CHIP housing, which benefits local residents, while potentially offering incentives to hotel developers.

The Council shared their comments and concerns, and Mr. Carr assured them that he would relay the feedback to the Economic Development Commission (EDC).

D. National Media Opportunity

Assistant City Manager Rebecca Webster shared an opportunity for the City to be featured on "Viewpoint with Dennis Quaid," a series of short educational films aired on PBS. The show highlights influential organizations and requires a production fee of \$30,000 from participants. If chosen, Orland's segment would promote the city's unique features, such as being the "Queen Bee Capital," its volunteer fire department, unique shopping and dining, agricultural strengths, and excellent parks. Mayor Dobbs and staff see this as an opportunity to enhance Orland's visibility but have not yet committed to the project.

Councilmembers McDermott, Roundy, Vice Mayor Romano, and Mayor Dobbs expressed interest in the project, noting its potential to highlight Orland's attractions and serve as a future tourism tool. Councilmember Tolley was opposed to using taxpayer dollars.

Mr. Denton voiced his support for the project.

Orland resident Patrick Bennet cautioned the Council, describing it as a "pay-to-play" business model. He raised concerns about the legitimacy of the production company, advising the Council to conduct thorough research, including verifying the company's credentials and consulting organizations like PBS before committing funds. Mr. Bennet suggested that the City could produce its own video locally at a lower cost.

Ms. Barr questioned the value of spending \$30,000 on a video aimed at distant viewers and proposed investing in better signage along the freeway to promote Orland as the "Queen Bee Capital" and attract visitors off the freeway.

Mayor Dobbs thanked the community for their input and, after considering the feedback, felt comfortable with the decision to pass on the project. Councilmember Tolley also expressed appreciation for the community's comments, noting that the funds could be better allocated elsewhere. Councilmember Roundy agreed that passing on the project was a good idea and suggested the Council explore working with a local filmmaker for a future tourism video, if that idea resonates with the Council.

**ORAL AND WRITTEN COMMUNICATIONS
PUBLIC COMMENTS:**

Ms. Barr raised concerns about the 3-minute limit for public comments and requested that the timer be paused when she wants to ask for information to be displayed, allowing her to use the full allotted time for speaking.

Mr. Denton expressed his concern that any signage should not focus solely on bee-related businesses but should be inclusive of the entire community.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Tolley:

- Shared that there is more to the community than just bees and should not be the only thing.

Councilmember Roundy:

- LAFCo will be hearing the Modoc Annexation at the September 9th meeting.

Councilmember McDermott:

- Nothing to report.

Vice Mayor Romano:

- Would like to get Westside Ambulance back on one of the next agendas to discuss the new ambulance.

Mayor Dobbs:

- Will be attending the Fire and Library Commission Meetings.

MEETING ADJOURNED AT 9:19 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES

Tuesday, August 13, 2024

CALL TO ORDER - The meeting was called to order by Chairperson Lane at 4:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Present:	Ron Lane, Brandon Smith and Dennis Hoffman
Commissioners Absent:	Russell Pierce
Commissioners Online Via Zoom:	Dee Dee Jackson
Councilmembers:	Jeffrey Tolley
Staff:	Pete Carr, Jennifer Schmitke

ORAL AND WRITTEN COMMUNICATIONS – None

CONSENT CALENDAR

A. Approval of Economic Development Commission Minutes from June 11, 2024

ACTION: Commissioner Hoffman moved, seconded by Vice Chairperson Smith to approve consent calendar as presented. Motion carried by a voice vote, 3-0.

ITEMS FOR DISCUSSION OR ACTION

A. Update on Letters to Property Owners of Vacant Buildings

City Manager Pete Carr provided an update on vacant properties, noting that the City sent out letters to 5 property owners offering incentives. However, only one response was received, so far. Mr. Carr reported one of the properties on the list is an active code enforcement case involving the Royal Hotel.

Chairperson Lane requested that the term "apparently" be changed to "additionally" in the letters. Mr. Carr agreed to make this correction.

B. Review Development Fees

Mr. Carr provided an explanation of impact fees for residential and commercial properties and provided examples. Mr. Carr shared that there is a study on the City website that justifies the fees.

Vice Chairperson Smith emphasized the town's need for a hotel, stating that the most pressing priority is to waive or reduce fees for hotel developers interested in coming to the area. Mr. Carr suggested that the Commission could explore lowering impact fees or the transient occupancy taxes (TOT) as potential incentives.

Mr. Carr discussed an upcoming City Council agenda item in which CHIP will request a reduction in building impact fees, amounting to \$10,000 per home, for their 64-home project. Mr. Carr, along with the Commission, reviewed the analysis provided by the City Planner, which outlined the potential impact of this fee reduction on the City. Mr. Carr shared that City staff will be recommending that Council not reduce the impact fees.

Chairperson Lane asked if the City recommends against the reduction would CHIP still build and Mr. Carr shared that CHIP talked about the delay cost but didn't threaten to stop building.

Vice Chairperson Smith shared he would like to see the next level homes be built and asked how the City could incentivize mid-level homebuilders to come to Orland. Mr. Carr shared that the State allows cities to give discounts for affordable housing but not for building houses over a certain sq footage.

ACTION: Vice Chairperson Smith moved, seconded by Chairperson Lane to not reduce development impact fees to CHIP. Motion carried by a voice vote, 2-1. Commissioner Hoffman opposed the motion.

Vice Chairperson Smith initiated a discussion on the need for a hotel in Orland, suggesting that the City offer pre-established incentives, such as fee reductions, to encourage the first developer to successfully build a quality hotel. The Commission discussed benefits and disadvantages of offering fee incentives.

ACTION: Vice Chairperson Smith moved, seconded by Chairperson Lane to recommend to Council that the EDC would like to see a 50% reduction on development impact fee reduction for the first hotel (average number of rooms 80-100+) that comes to Orland and that the Planning Commission must be involved regarding the plans. Motion carried by a roll call vote, 3-0.

Ayes: Commissioners Hoffman, Vice Chairperson Smith and Chairperson Lane
Noes: None

C. Facade Improvement Program Update: Co-owned/Co-located business

Mr. Carr informed the Commission that a single family owns three businesses on Sixth Street and inquired whether the Commission would prefer to treat these businesses individually or as a single entity when it comes to the Façade Improvement Program. Commissioner Hoffman recused himself from the discussion. The other Commissioners recommended treating each licensed business separately.

D. Chamber Report

Chamber President/Commissioner Jackson shared a few upcoming events including:

- The summer farmers market has concluded, and the next farmers market will start in September and will be every Friday night;
- Working on scheduling a Business Walk;
- Will be hosting a candidates night either at the end of August or first week of September;

- Cowboy Christmas will be on the first Friday in December;
- Christmas parade will be December 16th;
- Has been working with a local videographer on a promotional video of Orland, it will take many months to complete.

E. Business and Economic Development Update

Mr. Carr shared with the Commission:

- Goman Farms is an example of a facility that came to the City looking for help - Mr. Carr shared that GoBiz and 3CORE can help developers that are looking for loans to start businesses;
- Manual Quezada purchased the former church on E Walker Street he has since torn the building down and plans to build multi family apartments;
- Streetscapes Update – High School metal shop fabricated light posts and public works will begin that project on 5th Street, Mr. Carr mentioned that benches and trash receptacle are ready to be put out.
- Rivian still wants to put chargers at 5th Street but are asking the City to provide restrooms also;
- JR Simplot will be closing its doors at the end of August;
- Two Amazon delivery service partners have given their notice;
- Roots is moving across the street to the old Sparrow and Crow;
- Received a letter from the Orland Inn’s Manager hoping to help get more events to Orland and Mr. Carr invited her to attend the EDC meetings or Chamber meetings;
- Butte College will be adding two more classrooms to the Cortina Drive location;
- Tri-County Destination publication wrote an article on the two bee sculptures along I-5.

COMMISSIONER REPORTS

Chairperson Lane:

- Asked about the possibility of the City or EDC sponsoring and award for the Annual Greg Martinez Car Show. Mr. Carr asked Mr. Lane to come into City Hall to speak about what they are requesting or send him an email.
- Will be attending the Taste of the Track in Willows at Thunderhill during the August car show;
- Shared family that lives out of town has mentioned that they love seeing the bee sculptures along I-5.

Commissioner Smith:

- Asked when the next visioning meeting would be set for and Mr. Carr shared that the Mayor felt it would be a good idea to wait until after the November election.

Commissioner Hoffman:

- Nothing to report.

FUTURE AGENDA ITEMS

- Commissioners Lane provided a flyer from another town asking the community for feedback, this could be a possibility on a future agenda.

ADJOURN – 5:40 PM

Respectfully Submitted,

Jennifer Schmitke, Commission Secretary

Ron Lane, Chairperson



ORLAND LIBRARY COMMISSION MINUTES

Monday, May 13, 2024

CALL TO ORDER

Meeting called to order at 5:04 p.m. by Sherry Romano in the Orland Free Library Community Room

ROLL CALL

Commissioners Present: Anne Butler; Dick Jolley; Sherry Romano

Staff/Council Present: Librarian J. Meza

ORAL & WRITTEN COMMUNICATIONS: None

ITEMS FOR DISCUSSION OR ACTION

1. **ACTION ITEM: ELECTION OF OFFICERS** Motion was made by Commissioner Romano to elect Commissioner Deeming as chairperson and Commissioner Jolley as vice-chairperson. Second by Commissioner Butler. Motion passed unanimously by voice vote.
2. **ACTION ITEM: APPROVE MINUTES OF PREVIOUS MEETING** Motion was made by Commissioner Romano to approve meeting minutes of March 11, 2024 with spelling correction, 2nd by Commissioner Jolley. Motion approved unanimously by voice vote.
3. **Reports from City Librarian on financial and monthly statistics:** Librarian provided statistical reports for March and April, 2024.
4. **Library Programs, Events and Grants:** Librarian reported on delays in sourcing and acquiring the correct size of generator for next step in Building Forward Grant activities. Zip Books program has been so popular this year that funds are on track to be expended at least one month early. Community Health Workers have drop-in hours scheduled at all of the libraries. Library Director attended multi-county & agency Emergency Planning workshop. The Ray Gollnick Memorial project is complete and tables and benches have been placed on West side of the Library.
5. **Library Budget 2024/25:** Librarian reported no major changes from last year's budget.
6. **Library Vision Statement:** Librarian requested input from commissioners.

COMMISSIONER AND/OR FRIENDS OF THE LIBRARY REPORTS: Commissioner Romano reported on Friends of the Library book sales and FOL sponsored Wild Things summer reading program event in June.

Future Agenda Items: none

ADJOURN: 5:49 p.m.



CITY OF ORLAND STAFF REPORT
MEETING DATE: September 17, 2024

TO: Honorable Mayor and Councilmembers

FROM: Pete Carr, City Manager

SUBJECT: **Resolution to Update Execution Authority -- IRWM Water Project**
(Action)

BACKGROUND:

The City previously entered into an agreement with the State of California to accept a grant from the Integrated Regional Water Management (IRWM) program and utilize this funding for construction of a drinking water well to help alleviate drought impact and improve the City’s ability to served drinking water to an increased customer base. The original resolution named “Mayor or his designee” as authorized to execute the contract.

ANALYSIS:

The proposed resolution, the template for which is provided to the City by the State, authorizes “City Manager or his designee” to execute the contract. This relieves the Mayor of the burden of communications and invoice administration, and brings this contract into alignment with how other contracts are normally administered.

Attachment: Resolution 2024-XX re-authorizing grant acceptance and execution for the 6th St drinking water well

RECOMMENDATION:

Adopt Resolution 2024-XX as presented re-authorizing grant acceptance and execution for the 6th St drinking water well.

FISCAL IMPACT OF RECOMMENDATION: None.

RESOLUTION NO. 2024-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ORLAND AUTHORIZING THE GRANT APPLICATION, ACCEPTANCE, AND EXECUTION FOR THE 6TH STREET MUNICIPAL GROUNDWATER WELL (AGREEMENT #4600015562)

WHEREAS, CITY OF ORLAND proposes to implement 6TH STREET MUNICIPAL GROUNDWATER WELL (Agreement #4600015562);

WHEREAS, CITY OF ORLAND has the legal authority and is authorized to enter into a funding agreement with the State of California; and

WHEREAS, CITY OF ORLAND intends to apply for grant funding from the California Department of Water Resources for THE 6TH STREET MUNICIPAL GROUNDWATER WELL (AGREEMENT #4600015562);

THEREFORE, BE IT RESOLVED by the City Council of the City of Orland as follows:

1. That pursuant and subject to all of the terms and provisions of Budget Act of 2021 (Stats. 2021, Ch. 240, § 80), the CITY OF ORLAND CITY MANAGER, or designee is hereby authorized and directed to prepare and file an application for funding with the Department of Water Resources and take such other actions necessary or appropriate to obtain grant funding.
2. The CITY OF ORLAND CITY MANAGER, or designee is hereby authorized and directed to execute the funding agreement with the Department of Water Resources and any amendments thereto.
3. The CITY OF ORLAND CITY MANAGER, or designee is hereby authorized and directed to submit any required documents, invoices, and reports required to obtain grant funding.

CERTIFICATION I hereby certify that the foregoing Resolution was duly and regularly adopted by the CITY COUNCIL of the CITY OF ORLAND at the meeting held on SEPTEMBER 17, 2024, motion by [member name] and seconded by [member name], motion passed by the following vote:

AYES:
NOES:

Peter R. Carr
City of Orland, City Manager

Attest:

Jennifer Schmitke
City of Orland, City Clerk



CITY OF ORLAND STAFF REPORT
MEETING DATE: September 17, 2024

TO: Honorable Mayor and Councilmembers
FROM: Greg Einhorn, City Attorney
SUBJECT: **Camping Prohibition** (Discussion/Direction)

BACKGROUND:

Earlier this year the City Council, at the request of Mayor Dobbs, took up consideration of a possible ordinance to prohibit the use of camping equipment in the City, with particular attention to regulating the use of parks during the daytime, and to prohibit camping in the parks. Points were considered including but not limited to the need to protect civil liberties such as the legitimate use of picnic blankets and pop-up shade tents.

Given that a pending SCOTUS decision was expected soon that could impact and inform the legal environment of this discussion, Council directed Staff to table the topic.

ANALYSIS:

The Supreme Court’s recent ruling enables municipalities to develop and enforce a no-camping measure, within certain bounds, but without respect to shelter bed space.

The ruling also enables municipalities to develop measures to address what can be termed the “precursors” of camping, including “sit/lie” prohibitions, prohibiting use of public property for storage of personal property, and prohibiting sleeping in vehicles.

Staff is seeking direction from the Council as to the scope of an ordinance ((1) no-camping; (2) “sit/lie,” (3) public property storage prohibition; (4) sleeping in vehicles prohibition), continuing the discussion, or concluding the matter.

RECOMMENDATION:

Direct Staff.

FISCAL IMPACT OF RECOMMENDATION: N/A



CITY OF ORLAND STAFF REPORT
MEETING DATE: September 17, 2024

TO: Honorable Mayor and Councilmembers
FROM: Pete Carr, City Manager
SUBJECT: **Modoc Annexation** (Informational only)

BACKGROUND:

In December 2023 the Planning Commission approved an application by a landowner to annex a parcel of land near the north end of Modoc Street (APN 046-080-016). In February 2024 the City Council approved the application by ordinance with pre-zoning and a CUP to continue the current use of the property as a church after annexation. The next step in the process was for the City to apply to Glenn LAFCo for annexation of the parcel.

ANALYSIS:

Glenn LAFCo heard the matter last Monday and on a 3-1 vote denied the City’s application without making findings to support the action which set aside LAFCO’s staff report and recommendation for approval. The City immediately applied for reconsideration at LAFCo’s earliest opportunity. City Staff will prepare for the reconsideration hearing and keep Council apprised.

RECOMMENDATION: No action is needed or recommended at this time.

FISCAL IMPACT OF RECOMMENDATION: N/A