



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, April 15, 2025 at 6:00 PM
Carnegie Center, 912 Third Street and via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Mathew Romano, Mayor | JC Tolle, Vice-Mayor

John McDermott | Brandon Smith | Terrie Barr

Interim City Manager: Janet Wackerman **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/85066104818>

Webinar ID: 850 6610 4818 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

- 1. CALL TO ORDER - 6:00 PM**
- 2. ROLL CALL**
- 3. OATH OF OFFICE - NEW CITY ATTORNEY**
- 4. CLOSED SESSION**
 - A. Public Comments:** The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.
 - B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Gov. Code Section 54956.8
Property: Glenn County APN:046-090-018-000
Agency negotiator: Janet Wackerman
Under negotiation: Price and terms of payment
- 5. RECONVENE TO REGULAR SESSION - 6:30 P.M.**
- 6. REPORT FROM CLOSED SESSION**

(If the Closed Session is not completed before 6:30 P.M., it will resume immediately following the Regular Session.)
- 7. PLEDGE OF ALLEGIANCE**
- 8. CONSENT CALENDAR**

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow

the Council the opportunity to continue its consideration of the item without interruption. In order to respect all speakers and attendees, please refrain from outbursts like clapping or booing.

- A. Warrant List (Payable Obligations) (Pg.4)
- B. Approve City Council Minutes for April 1, 2025 (Pg.11)
- C. Approve City Council Minutes from April 7, 2025 (Pg.17)
- D. Approve City Council Minutes from April 9, 2025 (Pg.18)
- E. Receive and File Economic Development Commission Minutes from February 11, 2025 (Pg.20)
- F. Quarterly Projects Report (Pg. 23)
- G. Approve and Adopt Second Reading of Ordinance 2025-03, an Ordinance of the City Council approving modifications to the Orland Municipal Code Title 17 – *Zoning* regarding Accessory Structures.(Pg.24)
- H. Letters of endorsement for credit union expansion into the area (Pg.34)
- I. Fiscal Year 2024 Financial Audit Report (Will be provided separately)

9. PRESENTATIONS

- A. Chamber of Commerce Update
- B. Architectural Presentation: Carnegie Center - William Shepphird, Shepphird Associates Representatives (Pg.36)
- C. Glenn County Arts & Culture Presentation - Joser Rosales, Executive Director

10. ADMINISTRATIVE BUSINESS

- A. City Council discussion and possible action to award a construction contract for the removal of street light foundations on 4th Street and 5th Street (Discussion/Action) - Paul Rabo, City Engineer (Pg.52)
- B. City Manager Transition Update (Verbal Discussion - No Staff Report)

11. CITY MANAGER VERBAL REPORT

12. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience.(Public Comments will be limited to three minutes).

13. CITY COUNCIL COMMUNICATIONS AND REPORTS

14. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54965 and 54954.2(a), the agenda for this meeting was properly posted on April 10, 2025.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.



CITY COUNCIL
 Mathew Romano, Mayor
 J.C. Tolle, Vice-Mayor
 John McDermott
 Brandon Smith
 Terrie Barr

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
 ORLAND, CALIFORNIA 95963
 Telephone (530) 865-1600
 Fax (530) 865-1632

CITY OFFICIALS

Jennifer Schmitke
 City Clerk

Leticia Espinosa
 City Treasurer

INTERIM CITY MANAGER

Janet Wackerman

WARRANT LIST

April 15, 2025

Payroll Compensation # 7	4/4/2025	\$	134,084.48
Payroll Taxes # 7	4/4/2025	\$	36,660.88
Other Payroll Deductions # 7	4/4/2025	\$	1,661.69
Payable Obligation	4/10/2025	\$	356,338.64
		\$	<u>528,745.69</u>

APPROVED BY

 Mayor, Mathew Romano

 Vice-Mayor, J.C. Tolle

 Councilmember, John McDermott

 Councilmember, Brandon Smith

 Councilmember, Terrie Barr



City of Orland, CA

Packet: PYPKT00347 - 03/20/25-04/02/25

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Mejia Aparicio, Lilia	<u>MEJ00</u>	04/04/2025	915	2,978.09
Alva, Micaela	<u>ALV01</u>	04/04/2025	892	2,417.85
Andrade, Edgar	<u>AND00</u>	04/04/2025	893	3,697.94
Arellanes, Ashley	<u>ARE00</u>	04/04/2025	894	1,789.20
Barber, Zachary	<u>BAR02</u>	04/04/2025	895	3,658.49
Blake, Christina	<u>BLA00</u>	04/04/2025	896	265.20
Bowers, Linda	<u>BOW00</u>	04/04/2025	897	441.36
Carr, Peter R	<u>CAR03</u>	04/04/2025	898	6,653.85
Cessna, Kyle A	<u>CES00</u>	04/04/2025	899	4,782.92
Chaney, Justin	<u>CHA01</u>	04/04/2025	900	4,873.09
Cortes, Jovany	<u>COR00</u>	04/04/2025	901	2,496.24
Crandall, Jeremy	<u>CRA00</u>	04/04/2025	902	2,484.21
Eden Zammarron, Lanie	<u>ZAM00</u>	04/04/2025	14906	57.75
Ehorn, Caitlin A	<u>EHO00</u>	04/04/2025	903	327.60
Espinosa, Leticia	<u>ESP00</u>	04/04/2025	904	2,611.89
Flores, Jose D	<u>FLO00</u>	04/04/2025	905	3,950.40
Galvan, Rosaura	<u>GAL00</u>	04/04/2025	906	565.76
Gamboa, Yadira	<u>GAM00</u>	04/04/2025	907	636.40
Guerrero Simpson, Deysy D	<u>GUE01</u>	04/04/2025	908	2,808.00
Henderson, Olivia	<u>HEN00</u>	04/04/2025	909	2,513.17
Johnson, Sean Karl	<u>JOH01</u>	04/04/2025	910	5,312.69
Lopez, Joel	<u>LOP02</u>	04/04/2025	912	1,981.33
Lopez, Esau	<u>LOP01</u>	04/04/2025	911	1,886.98
Lowery, Katherine	<u>LOW00</u>	04/04/2025	913	4,444.68
Martindale, Ryan Eugene	<u>MAR02</u>	04/04/2025	914	4,672.58
Meza, Jody L	<u>MEZ00</u>	04/04/2025	916	4,441.47
Mondragon, Meagan N	<u>MON03</u>	04/04/2025	917	1,894.93
Myers, Kevin	<u>MYE00</u>	04/04/2025	918	712.12
Oliver, Linda	<u>OLI00</u>	04/04/2025	919	147.12
Perez, Margarita T	<u>PER00</u>	04/04/2025	921	2,393.36
Perez, Arnulfo Zintzun	<u>ZIN00</u>	04/04/2025	942	1,470.89
Pinedo, Edgar Esteban	<u>PIN00</u>	04/04/2025	922	3,672.12
Porras, Estel	<u>POR00</u>	04/04/2025	923	2,071.22
Rivera, Israel	<u>RIV00</u>	04/04/2025	924	2,390.45
Rodriguez, Anthony	<u>ROD00</u>	04/04/2025	925	2,610.64
Roenspie, Thomas Luke	<u>ROE00</u>	04/04/2025	926	4,638.30
Romero, Arnulfo	<u>ROM00</u>	04/04/2025	927	3,298.67
Sanchez, Daniel Angel	<u>SAN03</u>	04/04/2025	929	2,749.25
Sandoval, Lucila	<u>SAN02</u>	04/04/2025	928	2,333.44
Schmitke, Jennifer	<u>SCH03</u>	04/04/2025	930	2,563.82
Shannon, Kyle Anthony	<u>SHA02</u>	04/04/2025	931	2,106.38
Stewart, Roy E	<u>STE01</u>	04/04/2025	932	2,385.35
Suarez, Bryan E	<u>SUA02</u>	04/04/2025	933	2,519.13
Sutton, Brandon Kijana	<u>SUT00</u>	04/04/2025	934	3,485.57
Swinhart, Robert	<u>SWI00</u>	04/04/2025	935	2,131.12
Vargas, Alberto	<u>VAR02</u>	04/04/2025	937	3,493.72
Vargas, Giovanni	<u>VAR01</u>	04/04/2025	936	406.64
Velasquez, Ivan	<u>VEL03</u>	04/04/2025	939	33.00
Velasquez, Isaac	<u>VEL02</u>	04/04/2025	938	33.00
Vlach, Raymond Joseph	<u>VLA00</u>	04/04/2025	940	5,301.08
Webster, Rebecca A	<u>PEN01</u>	04/04/2025	920	4,506.04
Webster, Zachary	<u>WEB00</u>	04/04/2025	941	1,987.98
Totals:				134,084.48



City of Orland, CA

Tax History Report

Report Summary By Tax Code

4/4/2025 - 4/4/2025

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To	Supplemental Amount (EE)	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	116,024.08	10,969.37	0.00	0.00	0.00	0.00	0.00	10,969.37	0.00
MC - Medicare	131,192.68	1,902.32	1,902.32	0.00	0.00	0.00	0.00	1,902.32	1,902.32
SDI - State Disability Insurance	131,202.33	1,574.44	0.00	0.00	0.00	0.00	0.00	1,574.44	0.00
SS - Social Security	131,192.68	8,133.89	8,133.89	0.00	0.00	0.00	0.00	8,133.89	8,133.89
State W/H - State Income Tax Withholding	112,450.78	4,044.65	0.00	0.00	0.00	0.00	0.00	4,044.65	0.00
		26,624.67	10,036.21	0.00	0.00		0.00	26,624.67	10,036.21



City of Orland, CA

Check Register

Packet: APPKT00137 - 03/20/25-04/02/25 #07-2025

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: AP Checking-Accounts Payable Checking						
OPO00	OPOA Treasurer	04/04/2025	Regular	0.00	677.00	60913
STA00	State Disbursement Unit	04/04/2025	Regular	0.00	628.14	60914
UPE00	UPEC, Local 792	04/04/2025	Regular	0.00	356.55	60915

Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	3	0.00	1,661.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	5	3	0.00	1,661.69



Warrant List April 15, 2025

Payable Vendor Name	Payable Item Description	Payable Amount
Vistis Group Inc.	PW/Uniform Cleaning	\$ 1,060.38
Amazon Capital Services	LIB/Zip Books Grant	\$ 734.38
Glenn Co. Election Dept.	CLERK/Election Support Services	\$ 4,653.11
Ghd Inc.	SR 32 & Tehama St Feasibility Study	\$ 3,160.00
Ghd Inc.	SR 32 & Tehama St Feasibility Study	\$ 5,420.16
Golden State Risk	Medical, Dental, and Vision Insurance for May 2025	\$ 67,110.89
Kimball Midwest	PW/Shop Supplies	\$ 577.01
Corning Chevrolet Buick	PD/Fleet Equipment Maintenance	\$ 14,147.08
Missionsquare - 304591	457 PLAN/304591 - Payroll #7	\$ 2,230.75
Pape Machinery Inc.	PW/Parks Equipment Maintenance	\$ 0.89
Pape Machinery Inc.	PW/Parks Equipment Maintenance	\$ 1,400.52
Macquarie Equipment Capital Inc.	REC/Copier Lease 4/2/25 - 5/1/25	\$ 43.30
Macquarie Equipment Capital Inc.	PD/Copier Mar. 27 - Apr. 26, 2025	\$ 232.74
Macquarie Equipment Capital Inc.	FD/Measure A-Printer Lease 3/26/25 - 4/25/25	\$ 44.18
Rolls, Anderson & Rolls	Engineering/Prof Servs DWR Jan 1-31, 2025	\$ 2,339.25
Rolls, Anderson & Rolls	Engineering/Prof Services Rd. M 1/2 Reconstruction	\$ 17,455.00
Roy R Seiler, C.P.A	Accounting Professional Service February and March	\$ 1,744.00
Ecorp Consulting, Inc	PLANNING/Professional Service Feb 1-28, 2025	\$ 992.50
Orland Hardware	Multi-Depts/Misc. Supplies	\$ 2,475.71
Orland Hardware	PD/Supplies	\$ 300.92
Orland Hardware	FD/Measure A-Office Supplies, Building Equip Maint	\$ 388.00
O'Reilly Auto	Multi Depts /Fleet Equipment Maint/Shop Supplies	\$ 1,155.98
Image Trend, Inc.	FD/Measure A-CAD Reporting System	\$ 6,905.18
Grainger, Inc.	PW/Shop Sewer Supplies	\$ 170.72
Comcast	FD/Internet for Firehouse Mar. 26 - Apr. 25, 2025	\$ 399.95
Napa Auto Parts	PW/Equipment Maintenance & Shop Supplies	\$ 1,698.99
Fire-Dex Gw Llc	FD/Measure A-House Turnouts, Jacket Name Tails	\$ 732.64
Gregory P. Einhorn	CA/Contract Services March 2025	\$ 4,200.00
Valley Rock Products	PW/Water Supplies	\$ 1,223.16
Midwest Tape	LIB/DVD	\$ 16.48
Midwest Tape	LIB/DVD	\$ 29.08
Cardmember Service	PW/Solar Crosswalk Sign, Council Office Supplies	\$ 3,413.75
Cardmember Service	LIB/Office Supplies, Shelving, Children's Program	\$ 1,345.77
Cardmember Service	PW/Shop, Park, & Water Supplies, Equipment Mainten	\$ 1,812.19
Cardmember Service	PD/Hotel, Trning, Vehicle Supplies, Firearm Cleaning	\$ 1,518.95
Cardmember Service	PD/Hotel & Training, Starlink Internet Monthly fee	\$ 1,600.57
Cardmember Service	PD/Adobe Inc, Dropbox, Supplies Firearm Cleaning	\$ 1,641.89
Cardmember Service	PD/TLO Trans Union, Safety Committee Snacks Dept's	\$ 1,696.16
Cardmember Service	REC/Scheduling App	\$ 160.00
Cardmember Service	CH/Zoom, Remarkable, Video and Newspaper Membership	\$ 529.27
Cardmember Service	FD/Measure A- Repeater Frequency & Licensing	\$ 3,622.55
Hangar 14 Solutions, Llc	FD/Emergency Response Service	\$ 3,664.00
Affordable Computer Solut	LIB/Safety Committee Library Ergonomic	\$ 1,583.70
Amazon Capital Services	LIB/Books, Children's Program Supplies, Office Suply	\$ 834.86
Amazon Capital Services	LIB/Bayliss Library Literacy Grant	\$ 17.02
Csac-Eia	Employee Asst Program April-June 2025	\$ 676.20
Housing Tools	Home MSR Monitoring Service March 4-31, 2025	\$ 757.50

Cal Signal Corp	PW/S. 6th Commerce & Newville Inspection & Repairs	\$ 1,120.00
Corning Lumber Co., Inc.	PW/Parks Supplies	\$ 735.37
Corning Lumber Co., Inc.	FD/Measure A-Propane	\$ 59.63
Edgar Pinedo	PD/PER DIEM-ICI Core Training May 12-23, 2025	\$ 500.00
R&B A Core & Main Company	PW/Water Supplies	\$ 768.76
Guillermo Punzo	PW/Sewer Camera Training Jan 25,2025	\$ 400.00
Steven Halsey Electric	PW/Park Vinsenhler Electrical Services	\$ 5,000.00
West Mitsubishi	PD/Measure A- Radio Upgrades	\$ 8,700.00
Ferguson Enterprises Inc	PW/Water Supplies	\$ 1,893.59
Ferguson Enterprises Inc	Measure A-Fire Hydrants QTY 20	\$ 95,241.97
American Family Life	Supplemental Insurance May 2025	\$ 422.81
Matson & Isom	Multi Depts/Online & Remote Support Dec. 2024	\$ 340.00
Matson & Isom	MULTI-DE[TS/ms 365 F3 Annual License Sept. 2024	\$ 83.87
Matson & Isom	FD/Laptop M. Alva	\$ 2,398.11
Matson & Isom	FD/Laptop J. Chaney	\$ 2,420.77
Matson & Isom	PD/Measure A-Server Replacement	\$ 1,958.29
Matson & Isom	Muti-DEPTS/Designed VoIP, DHCP Setup, Update Inter	\$ 566.25
Matson & Isom	FD/Special Dept Tech Upgrade,Justin Laptop Install	\$ 600.00
Matson & Isom	FD/Upgrade M. Alva Laptop Fixed Fee & Mileage	\$ 673.64
Airgas-Usa, Llc	FD/Measure A-Medical Oxygen	\$ 215.54
Pace Analytical Services,	PW/Lab Services	\$ 371.60
T-Mobile	LIB/Wifi Hotspot	\$ 88.20
Oscar Quezada	PW/City Yard March 2025	\$ 60.00
Sean Johnson	PD/Reimbursement Hotel & Milage March 31-April 3,	\$ 742.31
Sonsray Machinery	PW/Equipment Maintenance	\$ 1,960.45
Jeffrey G. Dunn	Pest Control Services March 2025	\$ 237.00
Aqua Metric	PW/Water Supplies	\$ 950.42
Zachary Webster	FD/Measure A-PER DIEM-Mechanic Training May 4-9,25	\$ 473.00
Wittmeier Collision Center	PW/Fleet Equipment Maintenance Repairs Ins. Pmt	\$ 8,225.84
Nicholas Lee Paxton	BD/Professional Service & Mileage March 2025	\$ 9,152.90
Gregg Drilling LLC	Reimbursement for Water Meter Rental	\$ 950.00
Noodle Soup	LIB/Reading Flyers	\$ 32.34
Verdant Commercial Capital	CITY HALL/Copier Lease- February 2025	\$ 263.99
Verdant Commercial Capital	MULTI-DEPTS/Copier Lease March 2025	\$ 290.39
Jarvis Fay LLP	Legal Svcs 3/1/25-4/9/25 Negative Apportionment	\$ 3,078.00
MJB Welding Supply, Inc.	PW/Shops Supplies	\$ 12.71
Nor-Mac Inc.	PW/Park Supplies	\$ 166.30
Jody Meza	LIB/March Travel to Willows Lib & Branches	\$ 250.00
A T & T	AC/Phone Line & Internet March 26 - April 25, 2025	\$ 106.03
A T & T	AC/Phone Line & Internet April 26 -May 25, 2025	\$ 96.04
Virgil Heise	FD/Janitorial March 2025	\$ 100.00
Wilbur-Ellis Company	PW/Streets/Parks/Sewer/Weed Chemicals	\$ 1,196.46
PG&E	MULTI-DEPTS/Usage February 25 - March 24, 2025	\$ 25,088.13
Peter R. Carr	CM/Reimbursement Lunch - Mtg J. Wakerman	\$ 28.88
M.T. Hall & Association,	DWR - Phase 4 and Phase 2a	\$ 4,297.25
Advanced Document Concept	PW/Copier Lease March 1-31,2025	\$ 293.21
Advanced Document Concept	PD/Copies March 1-31, 2025	\$ 65.93
Advanced Document Concept	REC/Printer Copies March 1-31, 2025	\$ 6.06
Advanced Document Concept	FD/Measure A- Printer Copies March 1-31, 2025	\$ 197.76
Advanced Document Concept	CITY HALL/Copies March 1-31, 2025	\$ 193.80
Quill Corp.	Multi-Depts/Office Supplies	\$ 603.17

Quill Corp.	PD/Office Supplies	\$	328.29
Contra Costa Co Sheriffs	PD/Radar Laser Operator Training - May 22, 2025	\$	529.00
Orland Saw & Mower	PW/Parks Equipment Maintenance	\$	935.18
Dept Of Transportation	PW/HWY 32 Signal And Lighting Oct - Dec 20, 2024	\$	2,800.48
Nuso, Llc	FD/Measure A-Phone Lines	\$	106.66
Mcmaster-Carr	PW/Shop Supplies & Fleet Maintenance	\$	44.93
		\$	356,338.64



ORLAND CITY COUNCIL REGULAR MEETING

Tuesday, April 1, 2025

CALL TO ORDER

The meeting was called to order by Mayor Matt Romano at 6:01 PM.

ROLL CALL

Councilmembers Present: Councilmembers Brandon Smith, Terrie Barr, John McDermott, Vice Mayor JC Tolle and Mayor Matt Romano

Councilmembers Absent: None

Staff Present: City Manager Pete Carr; City Attorney Greg Einhorn

Arrived at 6:40: Police Chief Joe Vlach; City Clerk Jennifer Schmitke; Library Director Jody Meza, Fire Chief Justin Chaney; City Planner Scott Friend

CITIZENS COMMENTS ON CLOSED SESSION - None

MEETING ADJOURNED TO CLOSED SESSION AT 6:01 PM.

CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:33 PM.

REPORT FROM CLOSED SESSION - *Mayor Romano announced that Council met with City Staff and City Attorney Greg Einhorn in Closed Session to discuss the labor negotiations as noted on the Closed Session agenda. Mayor Romano shared that direction was given to staff regarding the recruitment of City Manager and Interim City Manager.*

PLEDGE OF ALLEGIANCE

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Special Meeting Minutes from March 18, 2025
- C. Approve City Council Minutes from March 18, 2025
- D. Approve City Council Special Meeting Minutes from March 19, 2025
- E. Approve City Council Special Meeting Minutes from March 21, 2025
- F. Receive and File Arts Commission Minutes from February 12, 2025
- G. Receive and File Planning Commission Minutes from February 16, 2025
- H. Purchase of Diagnostic Service Machine for City-Owned Vehicles and Equipment
- I. City Data Migration to Cloud Storage
- J. Proclamation, Letter and Resolution of Support - Purple Heart City
- K. Treasurer's Report

ACTION: Vice Mayor Tolle moved, seconded by Councilor McDermott, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

PRESENTATIONS

A. Proclamation: Recognition of Gregory P. Einhorn's Years of Service with the City of Orland

Mayor Romano presented a proclamation and plaque to City Attorney Greg Einhorn in recognition of his dedicated service. Mr. Einhorn expressed his gratitude to the community, City staff, and both current and former Council members for the years he has worked with the City.

B. Proclamation: Recognition of Scott Friend's Years of Service with the City of Orland

Councilor McDermott honored City Planner Scott Friend with a proclamation and plaque in recognition of his service.

C. Proclamation: Recognition of Peter R. Carr's Years of Service with the City of Orland

Vice Mayor Tolle presented a proclamation and plaque to City Manager Pete Carr in recognition of his service. Mr. Carr expressed his gratitude, sharing how honored he has felt to serve the City of Orland.

PUBLIC HEARING

A. Title 17 Zoning Ordinance Amendment: Accessory Structures

City Planner Scott Friend presented updated slides on proposed amendments to accessory structure regulations, following the Council's request for additional information and time at the February 4, 2025, meeting. He outlined key proposed changes, including:

1. Storage Building Height
2. Utility Restrictions
3. Prohibition of Dwelling Use
4. Runoff Prevention Measures
5. Minimum Structure Setbacks
6. Setback Exceptions
7. Accessory Structure Setbacks Table

Mr. Friend emphasized that these updates aim to clarify regulations and ensure accessory structures are appropriately integrated into residential properties.

He also reported that at its January 16 meeting, the Planning Commission unanimously (4-0) recommended the amendments to the Council with a CEQA exemption. Mr. Friend also shared that if approved, this item would come back to Council at the next meeting for a second reading.

Mayor Romano opened the public hearing at 7:10 p.m.

County resident Lewis Hall suggested implementing a requirement for neighbors to sign off on structures exceeding a certain height.

Orland resident Earl Megginson inquired whether these structures would be permitted to connect to sewer services.

Mayor Romano closed the public hearing at 7:12 p.m.

During the discussion, Councilmembers expressed support for allowing water, sewer, and electrical services in accessory structures, sought clarification on roof pitch, and discussed setback requirements. Some also raised concerns about the proposed maximum height allowance of 25 feet.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, that the City Council adopt City Council Ordinance #2025-02, approving the first reading of Amendments to Title 17 concerning Accessory Structures, as presented. Motion carried by a roll call vote 3-2.

Ayes: Councilmembers McDermott, Barr, and Vice Mayor Tolle
Noes: Councilmember Smith and Mayor Romano

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the findings of the CEQA Exemption. Motion passed by a voice vote 5-0.

B. Planned Development Use Permit PDUP#2025-01: A request to approve a Planned Development Use Permit (PDUP) to permit a professional office (Cabrera's Income Tax) use at an existing structure located at 909 3rd Street, on Glenn County (APN) 040-218-001.

Mr. Friend presented to the City Council a request for a Planned Development/Conditional Use Permit (PD-UP/CUP@2024-01) for the property at 909 Third Street, identified as Glenn County APN 040-218-001. The parcel is designated as Residential Low Density (R-L) on the Orland General Plan land use map and is situated within the Planned Development (PD) zoning district. It is located outside the formally designated Downtown Area/Special Parking Overlay District.

The property owner, Susana Cabrera, is requesting a Planned Development Use Permit (PD-UP) to establish a non-residential use (commercial) on the parcel. No modifications to development standards have been requested, nor are any proposed. Additionally, no physical alterations or structural changes to the property are included in this request.

In accordance with Orland Municipal Code (OMC) Section 17.60.020, the Planning Commission is responsible for providing recommendations on planned development applications to the City Council. To fulfill this requirement, the Planning Commission held a duly noticed public hearing on March 20, 2025, to review and consider the request. After receiving public input, the Commission voted unanimously (5-0) to recommend approval of the PD-UP as submitted.

Mr. Friend shared that the Planning Commission recommended that the City Council determine the project to be *exempt* from further environmental review under the California Environmental

Quality Act (CEQA) Guidelines pursuant to Section 15301 (“Existing Facilities”), as the proposal does not involve expansion, a change of use, or any structural modifications to the existing property.

Councilor Barr inquired about future costs the applicant may incur in the future with additional changes she makes to the building. Mr. Friend shared that if the applicant decides to make future improvements, if it conforms with the code, they would not have to come back to pay additional fees or come before the Commissioner or Council. They would only need to come back if they needed to make modifications to development standards or needed to amend something.

The Mayor opened the public hearing at 7:21 pm. With no comments, the Mayor closed the public hearing at 7:21 pm.

ACTION: Councilmember Barr moved, seconded by Councilmember Smith, that the City Council concur with the recommendation of the Planning Commission via the adoption of City Council Resolution 2025-05, “A Resolution of the City Council of the City of Orland to Approve the Planned Development Use Permit (PD-UP) for the Cabrera’s Income Tax Planned Development – Use Permit Project.” Motion carried by a roll call vote 5-0

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the project *exempt* from further environmental review under the California Environmental Quality Act (CEQA) Guidelines. Motion passed by a voice vote 5-0.

The Mayor recessed the meeting at 7:25 pm, and the meeting resumed at 7:35 pm.

ADMINISTRATIVE BUSINESS

Acknowledgment of City Planner Services RFP

Mayor Romano wanted the community to be aware that the City Planner has given his notice, and the City put out a Request for Proposals (RFP) requesting to hire for professional planning services. Responses are due April 28th at 4:00 PM.

New City Attorney Contract

City Attorney Greg Einhorn presented the legal services agreement for the City of Orland for City Attorney Services. The agreement is with the law firm Jones Mayer. Mr. Einhorn reviewed the agreement, talked about the transition, and introduced Scott Drexel, who will begin attending City Council meetings on April 15th. Mr. Einhorn shared that if approved, the agreement goes into effect on April 1st.

Attorney Scott Drexel introduced himself and expressed his gratitude to be able to represent Orland.

ACTION: Vice Mayor Tolle moved, seconded by Councilmember Smith, to approve the contract as presented. Motion carried by a roll call vote 5-0.

Contract for Greg Einhorn Services for Labor Negotiations

Mr. Einhorn shared with Council that all three bargaining units are up for negotiations and spoke about continuing as the labor negotiations counsel and presented a new agreement to Council.

Councilor Smith asked if the contract is just for this year's negotiations, and Mr. Einhorn stated that the agreement is indefinite.

ACTION: Councilmember Smith moved, seconded by Vice Mayor Tolle, to approve the contract for Greg Einhorn for labor negotiations agreement. Motion carried by a voice vote 5-0.

Fiscal Year 2025-26 Budget Discussion #3: Fund Balances; General Fund, Gas Tax, Measure A, and Enterprise Funds

Mr. Carr presented the third segment of the draft proposed budget for fiscal year 2025–2026 (FY26), which begins on July 1. Tonight's discussion continues the City's budget planning process, focusing on updated fund balance estimates and early projections for key funds, including the General Fund, Measure A Public Safety Fund, Gas Tax Fund, and the Water and Sewer Utility Funds.

Mr. Megginson inquired about the potential consequences if the new water tank is not completed on schedule. Mayor Romano referenced an update the Council previously received from the City Engineer during a meeting in January. Mr. Carr provided additional context regarding the new well and tank project, noting that if the tank is not completed by December, the City could incur costs of up to \$1 million. Mayor Romano recommended inviting City Engineer Paul Rabo to an upcoming meeting to provide a more detailed update.

County resident Susie Smith inquired about the status of connecting county homes to City water. Mr. Carr responded that all water mains have been completed on the northwest side of Orland, and that the City will be issuing a Request for Proposals (RFP) this week to hire plumbers for the next phase—connecting individual homes in the northwest area to the water system. The southeast area still needs main connections under the canals.

Mayor Romano stated the direction to staff should be to sharpen the numbers to help achieve a balanced budget.

City Manager Verbal Report

- Nothing to Report

ORAL AND WRITTEN COMMUNICATIONS PUBLIC COMMENTS:

Orland resident Carolyn Denton expressed concern about the presence of multiple police vehicles at the old red barn on Highway 99, stating that the situation made her feel unsafe and unprotected.

Yazmin Caro, a Glenn County social worker, informed the Council and community about an opportunity for Orland to host *The Wall That Heals* in 2026. Glenn County Supervisor Monica Rossman emphasized the significance of this event for both Orland and Glenn County, and noted that organizers are currently seeking letters of support from Councilmembers.

CITY COUNCIL COMMUNICATIONS AND REPORTS

COUNCILMEMBER UPDATES

Vice Mayor Tolle:

- Attended the County Transportation Commission meeting and proposed the idea of installing illuminated crosswalks in school zone crossing areas to enhance student safety.
- Expressed his appreciation to City staff for their continued dedication and professionalism during this period of transition.

Councilmember Barr:

- Attended the Arts Commission meeting and shared details about a new art piece recently acquired by the gallery.
- Announced that her property at 501 Walker Street officially closed escrow today.

Councilmember Smith:

- Expressed his agreement with Vice Mayor Tolle's comments, recognizing City staff and shared his appreciation for their continued service to the community during this transition time.
- Extended his gratitude and best wishes to Scott Friend and Pete Carr for their contributions.

Councilmember McDermott:

- Nothing to Report

Mayor Romano:

- Reported that the pool project is progressing well and expressed appreciation for both City staff and the contractor for their hard work and dedication to the project.

FUTURE AGENDA ITEMS

- Update from City Engineer on DWR projects

MEETING ADJOURNED AT 8:23 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



ORLAND CITY COUNCIL SPECIAL MEETING

Tuesday, April 7, 2025

CALL TO ORDER

Meeting was called to order by Mayor Matt Romano at 4:01 PM.

ROLL CALL

Councilmembers Present: Councilmembers Brandon Smith, John McDermott,
Vice Mayor JC Tolle and Mayor Matt Romano
Councilmembers Absent: Councilmember Barr
Staff Present: City Attorney Greg Einhorn and City Clerk Jennifer Schmitke

PLEDGE OF ALLEGIANCE

ADMINISTRATIVE BUSINESS

A. Adoption of City Manager Recruitment Plan

The Council had no questions regarding the City Manager Recruitment Plan.

Orland resident and Economic Development Committee Chairperson Ron Lane raised concerns about who would be responsible for preparing the various commission agendas. Mayor Romano explained that the interim City Manager would assume responsibility for those duties.

Resident Carolyn Denton inquired about how the City plans to publicize the City Manager vacancy. City Clerk Jennifer Schmitke announced that the Request for Proposal (RFP) would be posted on the Public Purchase website, a platform that facilitates government bid notifications and procurement processes.

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the City Manager Recruitment Plan. Motion carried by a voice vote 4-0.

MEETING ADJOURNED AT 4:07 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



ORLAND CITY COUNCIL SPECIAL MEETING

Tuesday, April 9, 2025

CALL TO ORDER

Meeting was called to order by Mayor Matt Romano at 4:01 PM.

ROLL CALL

Councilmembers Present: Councilmembers Brandon Smith, John McDermott, Vice Mayor JC Tolle and Mayor Matt Romano
Councilmembers Absent: Councilmember Barr
Staff Present: City Attorney Greg Einhorn, City Clerk Jennifer Schmitke and Janet Wackerman

PLEDGE OF ALLEGIANCE

ADMINISTRATIVE BUSINESS

A. Interim City Manager Appointment and Agreement

The Council inquired about the official start date for Ms. Wackerman. City Attorney Greg Einhorn clarified that the contract and formal appointment would take effect on April 9th, at which point Ms. Wackerman will assume the role of Interim City Manager upon approval of the agreement. Council members expressed their appreciation for Ms. Wackerman's willingness to step into the position.

Orland resident Carolyn Denton also extended a warm welcome, expressing her support and enthusiasm for Ms. Wackerman's return to the City. **ACTION:** Councilmember McDermott moved, seconded by Vice Mayor Tolle, to approve the hiring of Interim City Manager Janet Wackerman and the agreement between the City of Orland and Ms. Wackerman. Motion carried by a voice vote 4-0.

B. Interim Assistant City Manager Appointment

Council expressed their appreciation to City Clerk Jennifer Schmitke for stepping up to serve as Interim City Manager.

ACTION: Councilmember Smith moved, seconded by Vice Mayor Tolle, to approve the hiring of Jennifer Schmitke as the Interim Assistant City Manager with a 10% pay increase. Motion carried by a voice vote 4-0.

CITIZENS COMMENTS ON CLOSED SESSION - None
THE MEETING ADJOURNED TO CLOSED SESSION AT 4:07 PM.
CLOSED SESSION ADJOURNED AT 4:24 PM.

REPORT FROM CLOSED SESSION – Mayor Romano stated that there was no reportable action regarding closed session items.

MEETING ADJOURNED AT 4:24 PM

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES

Tuesday, February 11, 2025

CALL TO ORDER - The meeting was called to order by Chairperson Lane at 4:00 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Present: Dee Dee Jackson, Tiffany Schulps and Ron Lane
Commissioners Absent: None
Councilmembers: JC Tolle
City Staff: City Manager Pete Carr and City Clerk Jennifer Schmitke

ORAL AND WRITTEN COMMUNICATIONS - None

CONSENT CALENDAR

A. Approval of Economic Development Commission Minutes from January 14, 2025

ACTION: Commissioner Jackson moved, seconded by Chairperson Lane to approve consent calendar as presented. Motion carried by a voice vote, 3-0.

ITEMS FOR DISCUSSION OR ACTION

A. Quarterly Sales Tax Report

City Manager Pete Carr provided the Commission with a brief update on third-quarter sales tax revenue. He shared a report from HdL Companies, which included key insights such as highlights for the City of Orland, the top 25 sales tax producers in the city, sales per capita, and the leading non-confidential business categories.

Chairperson Lane asked whether the City could track the sales tax impact on existing businesses (Burger King) following the arrival of new businesses (McDonald's). Mr. Carr explained that while specific sales tax figures are confidential, it is evident that some existing businesses have been impacted by the arrival of new businesses.

Orland resident Jeffrey Tolley requested further clarification on per capita sales, to which Mr. Carr provided a brief explanation.

B. Hotel Demand Study

Mr. Carr informed the Commission that the City Council accepted the EDC's recommendation to conduct a hotel demand study and selected RevPar International for the project. He noted that once work begins, the study is expected to be completed within 4-5 weeks.

C. Update to New Business Onboarding Questionnaire and Exit Interview Program for closing businesses

Commissioner Jackson shared that she presented the onboarding questionnaire and exit interview concept to the Orland Chamber of Commerce, which is considering distributing it quarterly. This would help identify businesses in need of support or additional resources.

Vice Chairperson Schulps suggested including the questionnaire in the annual business license renewal letters, which City Staff send out annually, to ensure all businesses receive it, as well as distributing it to new businesses throughout the year. Mr. Carr noted that the renewal letters are sent out each December.

Chairperson Lane inquired about who would oversee the responses. Commissioner Jackson explained that if the Chamber handled distribution, they would also be responsible for reviewing and responding to the feedback.

STAFF REPORTS

A. Business and Economic Development

Mr. Carr shared...

- North Valley Indian Health (NVIH) has closed escrow and announced that they will be opening two new health care facilities in Orland; property is on South Street near Ampla Health.
- An apartment complex is being proposed on 8th Street across from Orland Veterinary Clinic.
- There are currently 16 CHIP homes under construction off SR 32.

B. Chamber Report

Chamber Ambassador Dee Dee Jackson shared a few upcoming events including:

- New Chamber President is Danielle Hernandez, the chamber is still looking to fill open board seats.
- Chamber is working on Spring Farmers Market – Possibly new day and time.
- Chamber is preparing for the Fair Parade in May.
- The promotional video showcasing Orland will be completed in July.

COMMISSIONER REPORTS**Commissioner Jackson:**

- Would like to brainstorm with downtown businesses on a spring event downtown.
- May be absent at the next meeting.

Commissioner Schulps:

- Shared she is working with other downtown businesses on a spring event downtown.

Chairperson Lane

- Shared he has lived in Orland proudly for the last 20 years as of last week
- Attended the veteran standdown.

FUTURE AGENDA ITEMS

- Vice Chairperson Schulps shared interest in bringing an ice skating rink during the holiday season or a downtown outdoor roller skating night.
- Mr. Carr shared that the hotel brokers he has been talking with are interested in giving a presentation regarding what towns can do to bring hotels in. Commissioners unanimously agreed they would like to hear the presentation, possibly March.

ADJOURN – 4:41 PM

Respectfully Submitted,

Jennifer Schmitke, Commission Secretary

Ron Lane, Chairperson

CITY OF ORLAND
MAJOR PROJECTS Fiscal Year 2024-25

Adopted June 4, 2024
3rd Quarter Report March 31, 2025

8. F.

Priorities	More Important	Less Important
More Urgent	<p>Complete the Emergency Groundwater Resource Project (DWR – well, tank, mains, laterals, connections) on track</p> <p>Reconstruct M½ (summer/fall2025) on track</p> <p>Plan, enviro, design for FY26 re-paving of Shasta Street on track</p> <p>Plan and design traffic safety improvement Newville Rd @ 9th Street Report is 100%</p> <p>* Design and plan for WWTP ponds 10%</p>	<p>Carnegie: Plan for deferred maint. and ADA improvements 35% Architect selected, engaged, concept report 4.15.25</p> <p>Complete Rec Trail phase II (State Parks grant) Awaiting USBR Permit</p> <p>Rec Center HVAC 100%</p>
Less Urgent	<p>Complete the engineering design for new Walker St well (State SRF + IRWM + local if needed) 100%</p> <p>Complete Phase 1 streetscapes (ARPA) 50%</p> <p>Complete transition to Tyler system software (ARPA+) 90%</p> <p>* Rebuild sewer lift stations 75%</p> <p>Obtain canal undergrounding agreement 0%</p>	<p>Construct dog park 100%</p> <p>Lely ballfields and basketball courts lighting Basketball first, then Ballfields need re-bidding for installation Basketball courts 20%</p> <p>Install EV charging stations in town (ARPA or private) Agreement with Rivian is on hold, exploring other options</p>

DWR = Department of Water Resources (grant)
SRF = State Drinking Water Revolving Fund (0% interest loan)
IRWM = Northern Sacramento Valley Integrated Water Resource Management (grant)
ARPA = American Rescue Plan Act (City funds)
STIP = State Transportation Improvement Program (Regional Transportation allocation)
* = added after start of fiscal year



CITY OF ORLAND STAFF REPORT

MEETING DATE: April 15, 2025

TO: Honorable Mayor and Members of the City Council

FROM: Scott Friend, AICP – City Planner

SUBJECT: **Second Reading of Ordinance 2025-03, an Ordinance of the City Council approving modifications to the Orland Municipal Code Title 17 – *Zoning* regarding Accessory Structures.**

BACKGROUND:

An amendment to the Orland Municipal Code (OMC) via the second reading and adoption of Ordinance 2025-03, an Ordinance of the City Council of the City of Orland amending Orland Municipal Code (OMC) Title 17- *Zoning* via modifications to the OMC sections 17.08, 17.20, 17.24 and 17.28 regarding the use and development of Accessory Structures.

ANALYSIS:

At its regular meeting of February 4, 2025, a first reading of Ordinance 2025-02 was conducted and a noticed public hearing was held whereby staff presented proposed Municipal Code Amendments to Title 17 – *Zoning*, concerning the use and development of Accessory Structures. At the close of the public hearing, the City Council agreed to table the discussion to allow the Council more time to review the proposed amendments, and requesting staff to return to the City Council with additional detail about the matter.

Staff returned to the City Council at a re-noticed hearing at the regular meeting of the City Council on April 1, 2025 with additional information and detail. At the conclusion of the presentation on the matter, the City Council engaged in deliberations and voted 3-2 to approve the proposed action as presented.

Pursuant to California Government Code Section 65850, this is the second reading of the proposed Ordinance to amend Title 17 – *Zoning* to address the use and development Accessory Structures.

RECOMMENDATION:

Adoption of Ordinance 2025-03 at a second reading, via the adoption of City Council Ordinance 2025-03, an Ordinance of the City Council of the City of Orland approving amendments to the Orland Municipal Code Title 17 – *Zoning* addressing the use and development of Accessory Structures in the City.

FISCAL IMPACT OF RECOMMENDATION:

None.

Attachments:

Attachment A – City Council Ordinance #2025-03

CITY COUNCIL

CITY OF ORLAND



ORDINANCE NO. 2025-03

AN ORDINANCE OF THE ORLAND CITY COUNCIL ADOPTING AMENDMENTS TO TITLE 17 – ZONING OF THE ORLAND MUNICIPAL CODE REGULATING THE USE AN DEVELOPMENT OF ACCESSORY STRUCTURES STANDARDS AND ADOPTING THE ASSOCIATED CEQA EXEMPTION.

WHEREAS, a number of amendments to Title 17 of the Orland Municipal Code (Zoning) have been proposed to modify standards pertaining to Accessory Structures; and

WHEREAS, the Planning Commission forwarded a recommendation of approval to the City Council after considering the code amendments, staff report, and public comments provided at a public hearing on January 16, 2025, duly noticed and held in the manner required by law; and

WHEREAS, City Council conducted a noticed public hearing at their regular meeting on February 4, 2025, and after the conduct of the public hearing and deliberation on the action, the City Council directed staff to return the matter for further consideration at a future date with additional information; and

WHEREAS, the City Council re-noticed and conducted a second public hearing on that matter at their regular meeting of April 1, 2025, and again deliberated on the matter. Following the conclusion of the deliberative process, the Council voted 3-2 to approve the Ordinance via a first reading of the proposed Ordinance; and

WHEREAS, the proposed Amendments are consistent with the procedures of Section 17.88 of the Orland Municipal Code that the City Council may approve, amend or deny the application after the public hearing; and

WHEREAS, Title 17 – *Zoning* – Chapter 17.08 – Definitions §17.08.040 *Accessory use, Structure* has been amended to clarify language of the definition of an accessory use; and

Attachment A

WHEREAS, Title 17 – *Zoning* – Chapter 17.20 – R-1 Residential One-Family Zone, Chapter 17.24 – R-2 Residential Two-Family Zone, and Chapter 17.28 – R-3 Residential Multiple Family-Professional Zone has been amended to increase the maximum height of an accessory structure to twenty-five (25) feet, add a restriction against the habitable use of an accessory structure, remove the electrical and plumbing installation in R-1 accessory structures, and has distinguished a standard for accessory structures to be constructed to prevent stormwater runoff; and

WHEREAS, Title 17 – *Zoning* – Chapter 17.20 – R-1 Residential One-Family Zone, Chapter 17.24 – R-2 Residential Two-Family Zone, and Chapter 17.28 – R-3 Residential Multiple Family-Professional Zone has been amended to modify the minimum setback standards for accessory structures to create consistency amongst other residential structures; and

WHEREAS, Title 17 – *Zoning* – Chapter 17.20 – R-1 Residential One-Family Zone, Chapter 17.24 – R-2 Residential Two-Family Zone, and Chapter 17.28 – R-3 Residential Multiple Family-Professional Zone has been amended to add an exception for accessory structures under one hundred-twenty (120) square feet in size, less than six (6) feet in height, and not requiring a building permit to have a zero-minimum side and rear setback.

WHEREAS, following the advertisement of the matter in the newspaper of general circulation as required by the Orland Municipal Code and State Government Code, the City Council held a duly noticed public hearing on February 4, 2025, on the proposed amendments to Title 17, *Zoning*, in order to provide the community and interested parties the opportunity to comment on the proposed amendments; and

WHEREAS, the proposed amendments are exempt from the California Environmental Quality Act (CEQA) per CEQA Guidelines Section 15061(b)(3) as it can be seen with certainty that there is no possibility that the proposed revisions to the City of Orland Municipal Code would have a significant effect on the environment, and therefore the proposed revision is not subject to CEQA.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Orland approve the associated CEQA Exemption and approve the Orland Municipal Code Amendments reflected in **Exhibit A** and incorporated herein by reference.

This Ordinance was first introduced at the regular meeting of the City Council at a duly noticed Public Hearing of the first reading (by title only) on **February 4, 2025.**

PASSED AND ADOPTED by the Orland City Council on this ____ day of _____, by the following vote:

Attachment A

Ayes:

Noes:

Abstain:

Absent:

Mathew Romano, Mayor

Jennifer Schmitke, City Clerk

Attachment A

CITY OF ORLAND MUNICIPAL CODE AMENDMENTS

Proposed Text Amendments to Title 17 Zoning

Chapter 17.08 – Definitions

17.08.040 – Accessory use, structure.

- A. “Accessory use” means a land use that is associated with an existing permitted or conditional use ~~within a zoning district.~~
- B. “Accessory structure” means a usual and customary building normally associated with a permitted or conditional use.

Chapter 17.20 – R-1 Residential One-Family Zone

17.20.030 – Administratively permitted uses.

Administratively permitted uses in an R-1 zone are as follows:

- A. Accessory structures typically occurring in residential areas;

17.20.060 – Design Requirements

- D. An enclosed garage for at least two cars shall be provided for all new residential construction. The garage shall be at least twenty (20) feet by twenty (20) feet with a minimum sixteen (16) foot wide garage door. The garage shall be equipped with a dedicated 208/240 volt electrical outlet to allow for installation of a Level 2 electric vehicle charging station. Driveway access shall be paved;
- E. A single detached storage or shop building shall meet the following criteria:
 - 1. The ~~structure storage or shop building~~ shall conform to the maximum building coverage requirements;
 - 2. The height of the ~~structure storage building~~ shall not exceed ~~fifteen (15) feet~~ twenty-five (25) feet;
 - 3. The roof pitch and construction materials of the ~~accessory structure building~~ shall be similar to that of the ~~dwelling unit~~ primary structure;
 - 4. Shall not be located in any required front yard (closest to the front property line) or in front of the primary structure;
 - 5. Consistent with setbacks for this zone district;
 - 6. ~~The storage building shall not be equipped with electrical service or plumbing of any kind.~~
 - 7. Shall not be occupied for living purposes; and
 - 8. Shall be constructed to prevent stormwater runoff to adjacent properties. The property owner shall install, monitor, and maintain measures to ensure proper drainage of stormwater.
- F. Patio covers and shade structures shall meet the following criteria. Those not meeting this criteria shall meet the yard, height and design criteria for main buildings:
 - 1. Set back a minimum of ~~five~~ four feet from the rear and side yard property line;
 - 2. Open on at least two sides

3. Maximum height: ~~twelve (12) feet~~ twenty-five (25) feet; and
4. Minimum six-foot spacing on support posts shall be provided.

17.20.070 – Setbacks

- A. Minimum yards in the R-1 zone are as follows:

Main Building:

Front: twenty (20) feet;

Rear: twenty (20) feet;

Side: five feet. Side setback on a corner lot facing the street shall not be less than twenty (20) feet.

Accessory Structures:

Front: ~~thirty-five (35) feet~~;

twenty (20) feet;

Rear: ~~twenty (20) feet, unless otherwise specified herein~~;

four feet, unless otherwise specified herein.

Side: ~~five feet, unless otherwise specified herein.~~

four feet, unless otherwise specified herein.

- B. Exceptions to the minimum yards established above are as follows:

1. Detached accessory buildings shall not be located within five feet of any ~~main building~~ other structure, ~~nor within five feet of a side lot line~~, nor encroach on any easement. Accessory buildings attached to main buildings shall be structurally a part thereof and shall comply with main building yard and setback requirements.
2. If the property abuts a public alley, the rear setback shall be as detailed in Table: R-1 Structure Setbacks if this section.
3. The rear setback for a detached garage that meets the following requirements shall be as detailed in Table: R-1 Structure Setbacks of this section:
 - a. The height shall not exceed ~~fifteen (15)~~ twenty-five (25) feet;
 - b. The roof pitch and construction materials of the garage shall be similar to that of the primary structure dwelling unit.
4. Where more than one-half of the block is occupied with buildings, the required front yard may be reduced to the average of those of the improved sites, but in no case shall be less than twelve (12) feet.
5. ~~If any building is so located on a lot that the front faces any side lot line, it shall be at least twenty-five (25) feet from such side lot line.~~
6. Outdoor swimming pools and spas located within ten (10) feet of any side yard, rear yard or structure, shall be set back from said side yard, rear yard of structure a distance equal to the depth of the pool within said ten (10) foot area, but in no instance shall the setback be less than five feet. Pools and spas shall not be located in a required front yard.
7. Setbacks for all other garages or accessory structures not otherwise described herein shall be as detailed in Table: R-1 Structure Setbacks of this section.

8. See Section 17.76.190 – Fence standards for fence height and setback regulations.
9. Detached accessory structures under one hundred-twenty (120) square feet in size, less than six (6) feet in height, and not requiring a building permit are not subject to setback standards.

R-1 Structure Setbacks

Yard	Structure		Setback
Front	House/Main Building		20
	<u>Accessory Structures:</u>		
		<u>Garage</u>	<u>20</u>
		<u>Pool or Spa</u>	<u>Not allowed</u>
		<u>All Other Accessory Structures</u>	<u>Not allowed</u>
Side (interior lot)	House/Main Building		5
	<u>Accessory Structures:</u>		<u>5</u>
		Garage	5
		Patio Covers and Shade Structures	<u>5-4</u>
		<u>All Other Accessory Structures:</u>	
		<u>120 square feet or less, below 6 feet in height, and not requiring a building permit</u>	<u>Zero</u>
		<u>Structure between 6 feet and 15 feet in height (regardless of square footprint)</u>	<u>4</u>
		<u>Structure between 15 feet and 25 feet in height (regardless of square footprint)</u>	<u>Minimum 4ft. setback, plus 1ft. for each additional foot above 15ft.</u>
	House facing side yard		25
Side yard facing street (corner lot)	House/Main Building		20

	Garage (at same front plane as house)	20
	Garage (behind rear plane of house, with alley access only)	10
	Accessory structure (same plane as house <u>side of house</u>)	20 <u>10</u>
	Accessory structure (behind rear plane of house)	40 <u>4</u>
Rear	House/Main Building	20
	Garage (detached, no alley)	10
	Garage (on alley)	Zero, if min. 24' backup available into alley
	Garage or accessory structure in rear yard abutting land on which no structure can be built (example: abutting US Bureau of Reclamation ditch right-of-way)	Zero
	Patio covers and shade structures	40 <u>4</u>
	Accessory structure (on alley)	Zero
	Accessory structure (no alley):	
	<u>120 square feet or less, below 6 feet in height, and not requiring a building permit</u>	<u>Zero</u>
	<u>Structure between 6 feet and 15 feet in height (regardless of square footprint)</u>	<u>4</u>
	<u>Structure between 15 feet and 25 feet in height (regardless of square footprint)</u>	<u>Minimum 4ft. setback, plus 1ft. for each additional foot above 15ft.</u>
	Metal sided and roofed:	
	Structure less than or equal to six feet tall	Zero
	Metal sided and roofed: _____	

		Structure greater than six feet tall	1' for each foot of height above 6', up to 10'
		Non-metal sided and roofed structure greater than 120 square feet and greater than six feet tall	Minimum 5', plus 1' for each foot of height above 6', up to 10'



CITY COUNCIL
 Mathew Romano, Mayor
 J.C. Tolle, Vice-Mayor
 John McDermott
 Brandon Smith
 Terrie Barr

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
 ORLAND, CALIFORNIA 95963
 Telephone (530) 865-1600
 Fax (530) 865-1632

CITY OFFICIALS

Jennifer Schmitke
 City Clerk

Leticia Espinosa
 City Treasurer

April 15, 2025

CITY MANAGER

Peter R. Carr

Attn: Administration Growth Development

Rouge Credit Union
 PO BOX 4550
 Medford, OR 97501

Subject: Invitation to Expand Rouge Credit Union to Orland, CA

Dear Mr. Sweeney,

On behalf of the Orland City Council and its Economic Development Commission, we are pleased to extend an invitation to Rouge Credit Union to consider establishing a branch in the City of Orland.

As the largest and fastest-growing community in Glenn County, Orland offers a unique opportunity for strategic expansion. Our city continues to see steady growth in both population and economic activity, fueled by new housing developments, expanding retail, and a strong agricultural economy. With limited local banking options, there is a growing demand among residents and small businesses for accessible, community-focused financial services.

Rouge Credit Union's reputation for quality service and community engagement aligns well with the values of Orland's residents. We believe your presence would be enthusiastically welcomed and well-utilized.

The City of Orland is committed to fostering economic development and supporting new businesses through streamlined permitting, business-friendly policies, and close collaboration with incoming partners. We would be happy to coordinate a meeting or site visit at your convenience to explore opportunities and answer any questions your team may have.

We hope you will consider Orland as part of your future growth plans. Thank you for your time and consideration.

Sincerely,

Mathew Romano, Mayor
 City of Orland



8. H.

CITY COUNCIL

Mathew Romano, Mayor
J.C. Tolle, Vice-Mayor
John McDermott
Brandon Smith
Terrie Barr

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

April 15, 2025

CITY MANAGER

Peter R. Carr

Mr. Ron Sweeney, CEO
Sierra Central Credit Union
1351 Harter Parkway
Yuba City, CA 95993

Subject: Invitation to Expand Sierra Central Credit Union to Orland, CA

Dear Mr. Sweeney,

On behalf of the Orland City Council and its Economic Development Commission, we are pleased to extend an invitation to Sierra Central Credit Union to consider establishing a branch in the City of Orland.

As the largest and fastest-growing community in Glenn County, Orland offers a unique opportunity for strategic expansion. Our city continues to see steady growth in both population and economic activity, fueled by new housing developments, expanding retail, and a strong agricultural economy. With limited local banking options, there is a growing demand among residents and small businesses for accessible, community-focused financial services.

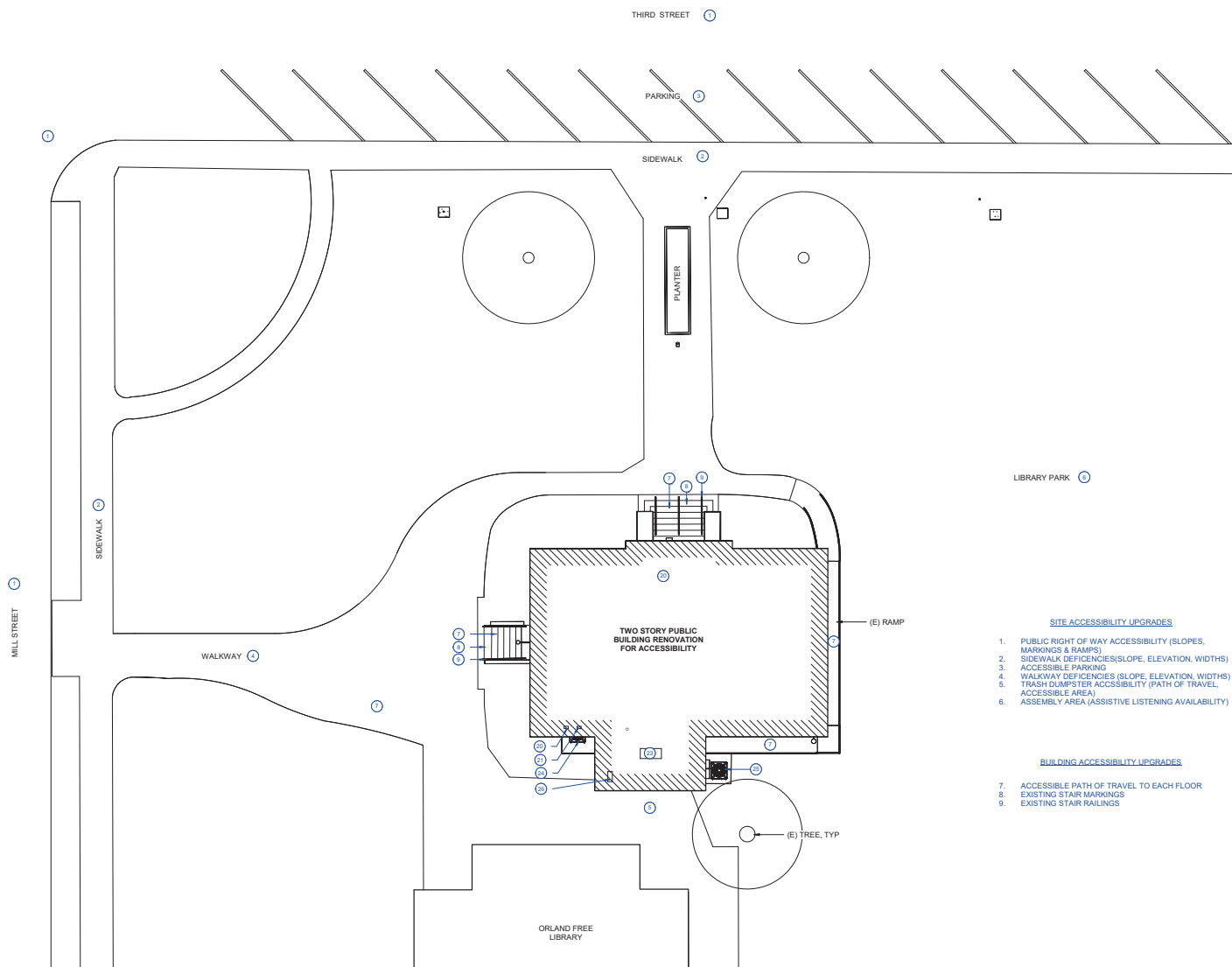
Sierra Central Credit Union's reputation for quality service and community engagement aligns well with the values of Orland's residents. We believe your presence would be enthusiastically welcomed and well-utilized.

The City of Orland is committed to fostering economic development and supporting new businesses through streamlined permitting, business-friendly policies, and close collaboration with incoming partners. We would be happy to coordinate a meeting or site visit at your convenience to explore opportunities and answer any questions your team may have.

We hope you will consider Orland as part of your future growth plans. Thank you for your time and consideration.

Sincerely,

Mathew Romano, Mayor
City of Orland



SITE ACCESSIBILITY UPGRADES

1. PUBLIC RIGHT OF WAY ACCESSIBILITY (SLOPES, MARKINGS & RAMPS)
2. SIDEWALK DEFICIENCIES (SLOPE, ELEVATION, WIDTHS)
3. ACCESSIBLE PARKING
4. WALKWAY DEFICIENCIES (SLOPE, ELEVATION, WIDTHS)
5. TRASH DUMPSTER ACCESSIBILITY (PATH OF TRAVEL, ACCESSIBLE AREA)
6. ASSEMBLY AREA (ASSISTIVE LISTENING AVAILABILITY)

BUILDING ACCESSIBILITY UPGRADES

7. ACCESSIBLE PATH OF TRAVEL TO EACH FLOOR
8. EXISTING STAIR MARKINGS
9. EXISTING STAIR RAILINGS

EQUIPMENT SCHED										
NO	CATEGORY	ITEM	COMPANY	MODEL	SN	INFO	YEAR	AGE		
30	ELECTRICAL	ELECTRICAL PANEL - UPPER LEVEL	GSE		NO. DE-359968	7055 AMP - 120/240 V - 1 PHASE	1973	1985	1997	2020
31	ELECTRICAL	ELECTRICAL PANEL - A/C	Cutler Hammer			7055 AMP - 120/240 V - 1 PHASE	1968			
32	ELECTRICAL	ELECTRICAL PANEL - LOWER LEVEL	Cutler Hammer							
33	MECHANICAL	FURNACE	LENNOX	C26-47C-1	EN06080302		AUG	1998		26
34	MECHANICAL	AIR COMPRESSOR	LENNOX	PI36-60-0-01	EN060878	208/230 H 1 PHASE 60 V - GAS SUPPLY			2016	8
35	MECHANICAL	AIR COMPRESSOR	LENNOX	PI36-60-0-01	EN060878	208/230 H 1 PHASE 60 V - GAS SUPPLY			2016	8
36	MECHANICAL	GAS METERS	HONEYWELL	EN-NOG681795	AMERICAN METERS 20 PSI				2003/04	17

1 SITE PLAN - EXISTING
1/8" = 1'-0"



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TEL 310.367.8030 will.s@shep-ae.com

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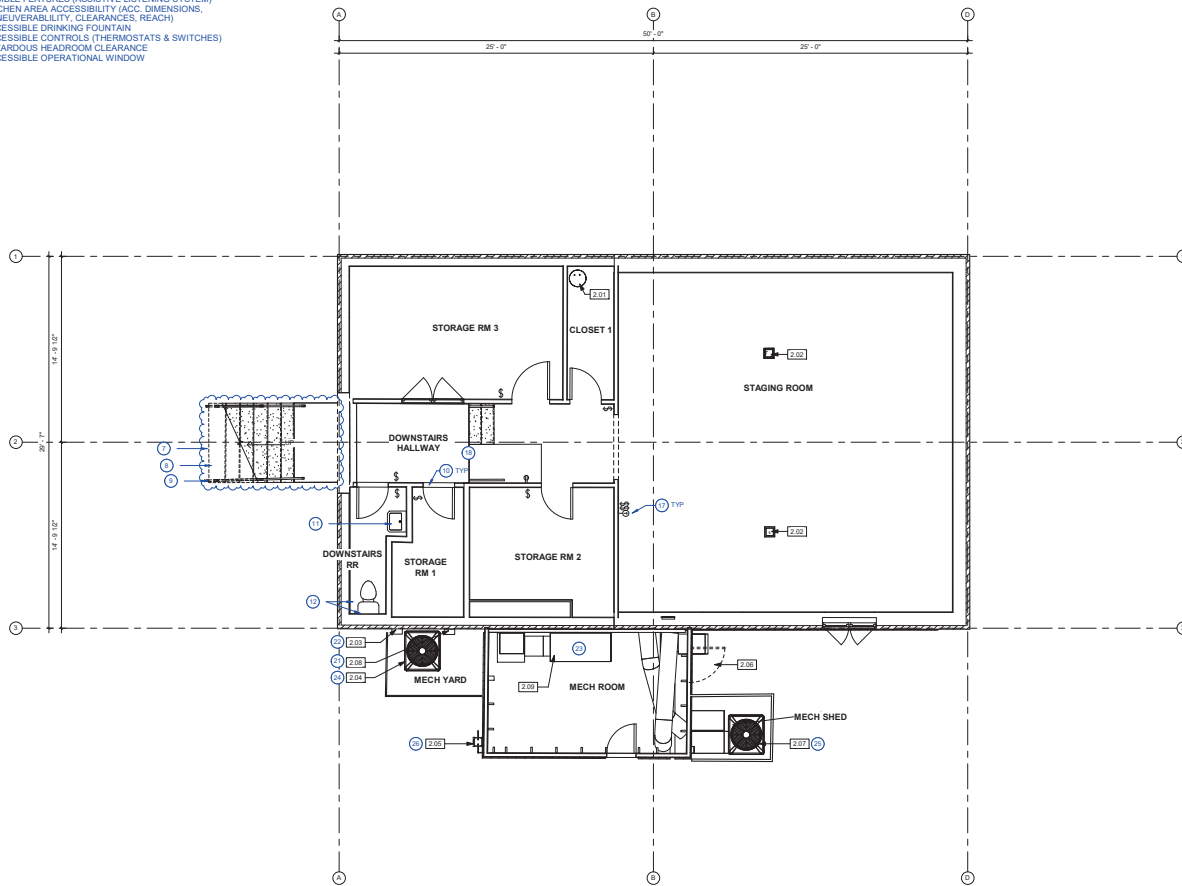
SITE PLAN -
EXISTING

A1.0A

SCALE: 1/8" = 1'-0"

BUILDING ACCESSIBILITY UPDATES

7. ACCESSIBLE PATH OF TRAVEL TO EACH FLOOR
8. EXISTING STAIR MARKINGS
9. EXISTING STAIR RAILINGS
10. DOOR ACCESSIBILITY (LEVERS, OPERATING FORCE, CLOSING SIGNAGE)
11. RESTROOM CLEANSING & PAPER PRODUCT DISPENSING & DISPOSAL
12. RESTROOM GRAB BARS
13. ACCESSIBLE SEATING
14. AUDIOLE FEATURES (ASSISTIVE LISTENING SYSTEM)
15. KITCHEN AREA ACCESSIBILITY (ACC. DIMENSIONS, MANEUVERABILITY, CLEARANCES, REACH)
16. ACCESSIBLE DRINKING FOUNTAIN
17. ACCESSIBLE CONTROLS (THERMOSTATS & SWITCHES)
18. HAZARDOUS HEADROOM CLEARANCE
19. ACCESSIBLE OPERATIONAL WINDOW



EQUIPMENT SCHED							
NO.	CATEGORY	ITEM	COMPANY	MODEL	SN	INFO	YEAR
20	ELECTRICAL	ELECTRICAL PANEL - UPPER LEVEL	GE	NOT DE-306668	7000 AMP - 120/240 V - 1 PHASE	1975, 1985, 1997, 2009	50.40, 25.15
21	ELECTRICAL	ELECTRICAL PANEL - 2ND	Cutler-Hammer	7	7000 AMP - 120/240 V - 1 PHASE	1998	25
22	ELECTRICAL	ELECTRICAL PANEL - LOWER LEVEL	Cutler-Hammer	7	7		
23	MECHANICAL	FURNACE	LENNOX	C-25-270-1	1940000100202	ALSO 1990	18
24	MECHANICAL	AIR COMPRESSOR	LENNOX	H250-660-3P	2505076 44185	2002/20 HZ 1 PHASE 60 V - GAS SUPPLY	2016
25	MECHANICAL	AIR COMPRESSOR	LENNOX	H250-660-3P	2505076 44185	2002/20 HZ 1 PHASE 60 V - GAS SUPPLY	2016
26	PLUMBING	GAS METER	HONEYWELL	AL-300	2000-2015	15, 9	

KEYNOTES

NO.	DESCRIPTION	DETAIL
DIVISION 02 - EXISTING CONDITIONS/DEMO		
2.01	WATER HEATER TANK	
2.02	CLOSET	
2.03	ELECTRIC PANEL 2 - LOWER FLOOR	
2.04	AIR COMPRESSOR 1	
2.05	GAS METER	
2.06	DOOR TO MECHANICAL ROOM BELOW RAMP	
2.07	AIR COMPRESSOR 2	
2.08	ELECTRIC PANEL 3 - AIR CONDITIONING	
2.09	FURNACE	

PLAN LEGEND

	EXISTING WALL
	DEMOLISHED WALL
	NEW WALL
	WORK POINT / CONTROL POINT / DATUM MARK
	KEYNOTE TAG
	DOOR TAG
	WINDOW TAG
	WALL TAG
	STOREFRONT TAG
	REVISION
	MATERIAL/FINISH TAG
	EXIT LIGHTING
	DOWNPOUT

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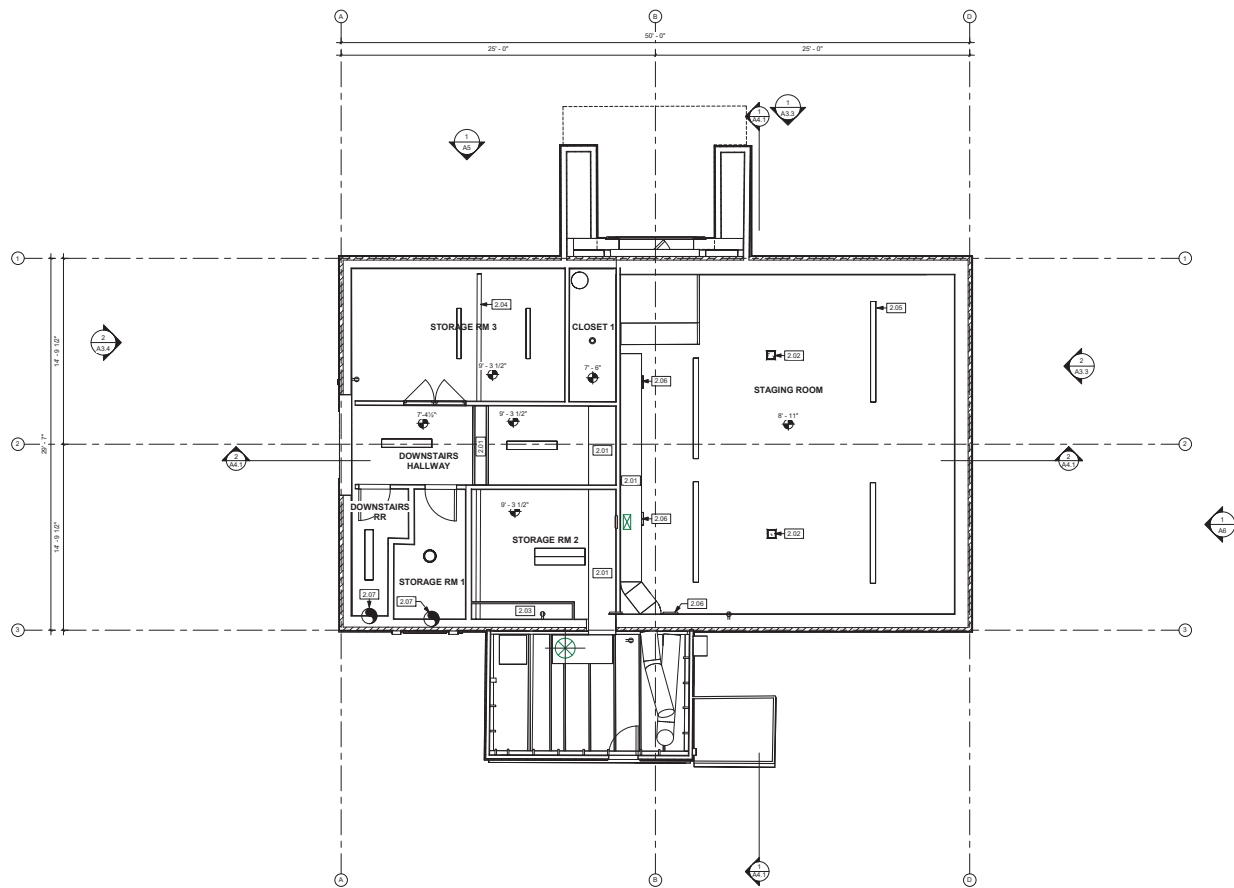
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EXISTING PLAN - LOWER LEVEL

A0.2
SCALE: 1/4" = 1'-0"
DRAWN
PROJECT



1 EXISTING PLAN - RCP LOWER LEVEL
1/4" = 1'-0"

KEYNOTES

NO.	DESCRIPTION	DETAIL
2.01	EXISTING CONDITIONS/DEMO	
2.02	COLUMN	
2.03	CHASE	
2.04	PIPE	
2.05	LIGHT FIXTURE, TYP	
2.06	SUPPLY AIR REGISTER	
2.07	WALL EXHAUST FAN	

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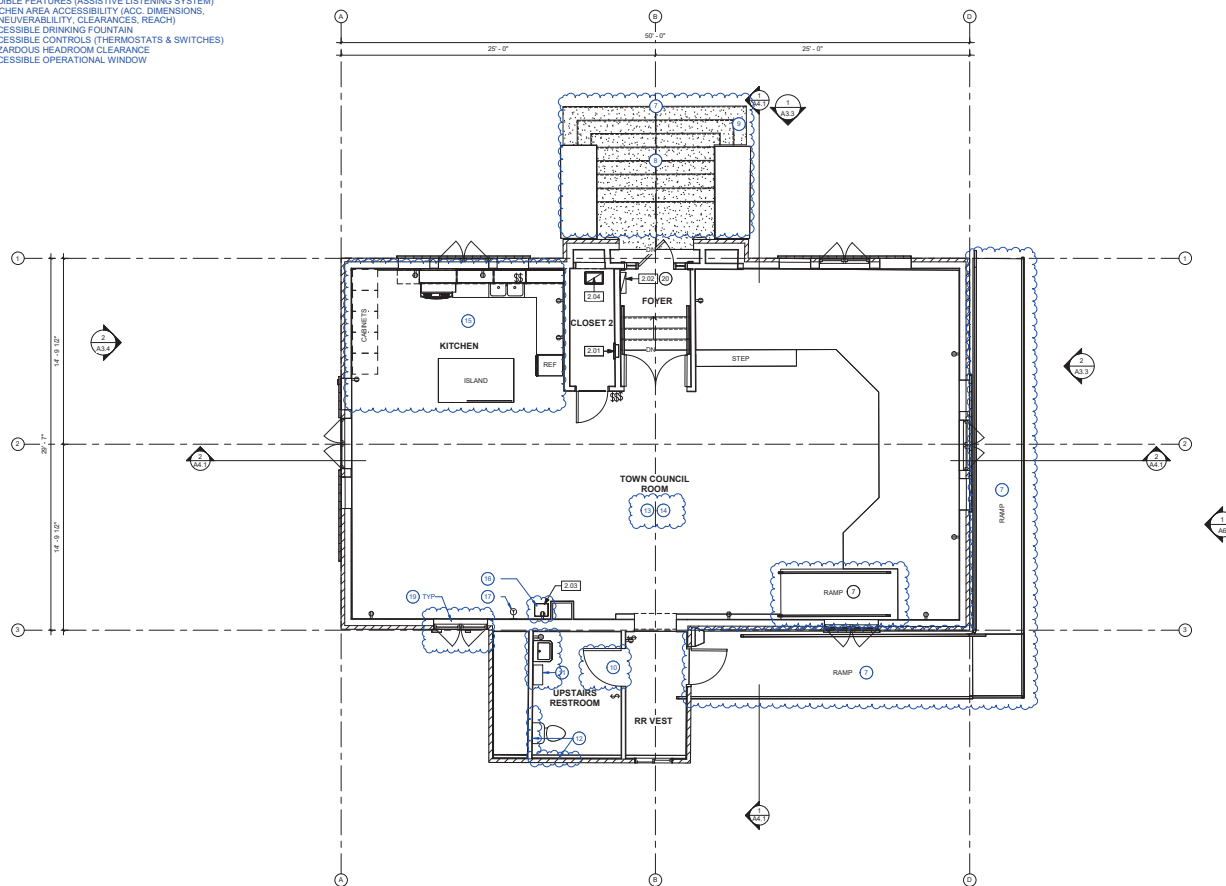
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EXISTING PLAN - RCP LOWER LEVEL
A0.3
SCALE: 1/4" = 1'-0"
DRAWN
PROJECT

9. B.

7. ACCESSIBLE PATH OF TRAVEL TO EACH FLOOR
8. EXISTING STAIR MARKINGS
9. EXISTING STAIR RAILINGS
10. DOOR ACCESSIBILITY (LEVERS, OPERATING FORCE, CLOSING SIGNAGE)
11. RESTROOM CLEANSING & PAPER PRODUCT DISPENSING & DISPOSAL
12. RESTROOM GRAB BARS
13. ACCESSIBLE SEATING
14. AUDIBLE FEATURES (ASSISTIVE LISTENING SYSTEM)
15. KITCHEN AREA ACCESSIBILITY (ACC. DIMENSIONS, MANEUVERABILITY, CLEARANCES, REACH)
16. ACCESSIBLE DRINKING FOUNTAIN
17. ACCESSIBLE CONTROLS (THERMOSTATS & SWITCHES)
18. HANGING HEIGHT CLEARANCE
19. ACCESSIBLE OPERATIONAL WINDOW



EQUIPMENT SCHED									
NO.	CATEGORY	ITEM	COMPANY	MODEL	SN	INFORMATION	YEARS	REMARKS	AGE
20	ELECTRICAL	ELECTRICAL PANEL - UPPER LEVEL	GIE		NO. DE 366698	7055 AMP - 12024V - 1 PHASE	1973	1995, 1997, 2009	32.40, 28.18
21	ELECTRICAL	ELECTRICAL PANEL - LOWER LEVEL	GIE		NO. DE 366699	7055 AMP - 12024V - 1 PHASE	1999		26
22	ELECTRICAL	ELECTRICAL PANEL - AVIC	GIE						
23	ELECTRICAL	ELECTRICAL PANEL - SERVICE	GIE						
24	MECHANICAL	AIR COMPRESSOR	LENIXX	C28-51TC-1	5860690106302	LENIXX	1998		26
25	MECHANICAL	AIR COMPRESSOR	LENIXX	H528-602-2P	580687414485	2030/20 H2 1 PHASE 60 V - GAS SUPPLY	2016		8
26	MECHANICAL	AIR COMPRESSOR	LENIXX	D28P602-2050GA	SN: D06811795	2030/20 H2 1 PHASE 60 V - GAS SUPPLY	2016		21
27	MECHANICAL	AIR COMPRESSOR	LENIXX			AMERICAN METRIC 20.525	2016		15
28	MECHANICAL	AIR COMPRESSOR	LENIXX				2016		15

KEYNOTES		
NO.	DESCRIPTION	DETAIL
DIVISION 62 - EXISTING CONDITIONS/DEMO		
2.01	ELECTRIC PANEL 1 - UPPER FLOOR	
2.02	WALL RETURN AIR REGISTER	
2.03	FLOOR MOUNTED STANDING WATER FOUNTAIN COLUMN	
2.04	FLOOR RETURN AIR REGISTER	

DIVISION 02 - EXISTING CONDITIONS/DEMO	
2.01	ELECTRIC PANEL 1 - UPPER FLOOR
2.02	WALL RETURN AIR REGISTER
2.03	FLOOR MOUNTED STANDING WATER FOUNTAIN COLUMN
2.04	FLOOR RETURN AIR REGISTER

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EXISTING PLAN -
UPPER FLOOR

A0.4

SCALE: 1/4" = 1'-0"

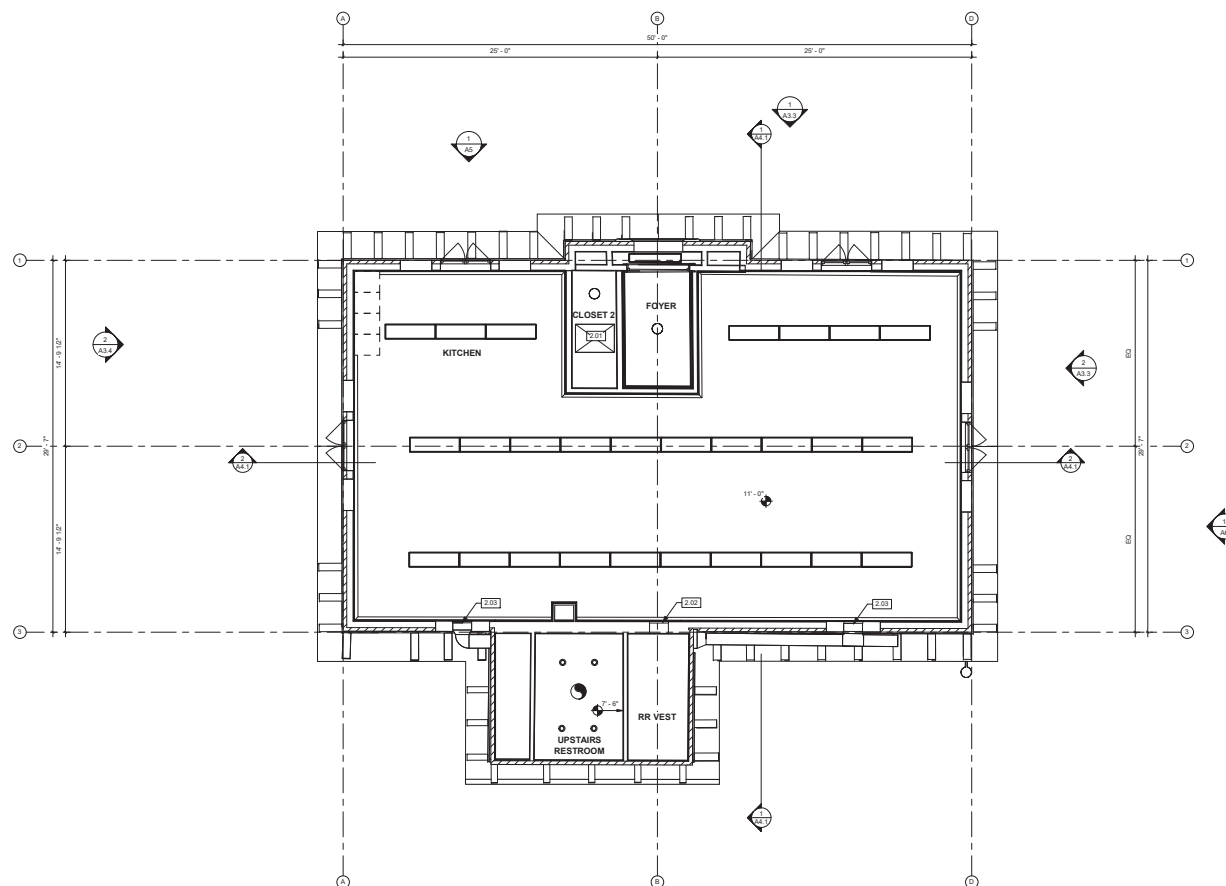
DRAWN

PROJECT

39

1 EXISTING PLAN - UPPER FLOOR
1/4" = 1'-0"

KEYNOTES		
NO.	DESCRIPTION	DETAIL
DIVISION 02 - EXISTING CONDITIONS/DEMO		
2/01	ATTIC ACCESS	
2/02	SUPPLY AIR REGISTER REMAINS	
2/03	SUPPLY AIR REGISTER DEMO	



 **1** EXISTING PLAN - RCP UPPER LEVEL
1/4" = 1'-0"

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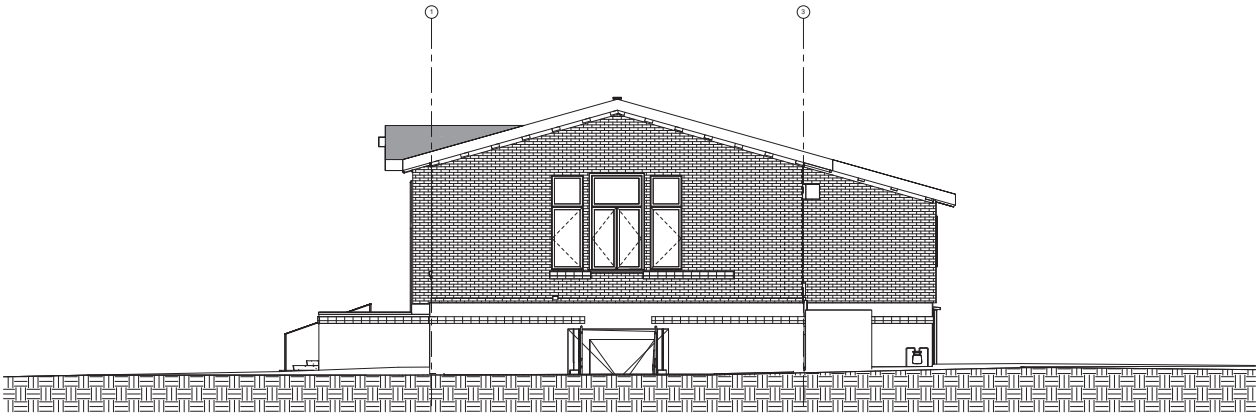
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EXISTING PLAN -
RCP UPPER
LEVEL
A0.5

SCALE: 1/4" = 1'-0"

KEYNOTES

CW	DESCRIPTION	DETAIL
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1 NORTH ELEVATION
1/4" = 1'-0"



2 EAST ELEVATION
1/4" = 1'-0"

BUILDING ACCESSIBILITY UPGRADES

- 7. ACCESSIBLE PATH OF TRAVEL TO EACH FLOOR
- 8. EXISTING STAIR MARKINGS
- 9. EXISTING STAIR RAILINGS
- 10. DOOR ACCESSIBILITY (LEVERS, OPERATING FORCE, CLOSING SIGNAGE)
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- 18. HAZARDOUS HEADROOM CLEARANCE
- 19. ACCESSIBLE OPERATIONAL WINDOW

EQUIPMENT SCHED									
NO	CATEGORY	ITEM	COMPANY	MODEL	SN	INFO	YEAR	AGE	
20	ELECTRICAL	ELECTRICAL PANEL - UPPER LEVEL	ISE	NKD-DE-308868		17555 AMP - 120/240 V-1 PHASE	1976, 1985, 1997, 2000	52, 40, 38, 16	
21	ELECTRICAL	ELECTRICAL PANEL - A/C	Cutler Hammer			17555 AMP - 120/240 V-1 PHASE	1998	26	
22	ELECTRICAL	ELECTRICAL PANEL - LOWER LEVEL	Cutler Hammer						
23	MECHANICAL	FURNACE	LENNOX	C26-4TFC-1	0N6006H20302		AUG 1998	26	
24	MECHANICAL	AIR COMPRESSOR	LENNOX	H24K-260-2P	EN68076 44185	500/250 HZ 1 PHASE 60 V - GAS SUPPLY	2016	9	
25	MECHANICAL	AIR COMPRESSOR	LENNOX	H24K-260-2P	EN68076 44185	500/250 HZ 1 PHASE 60 V - GAS SUPPLY	2004	21	
26	PLUMBING	GAS METER	HONEYWELL	AL-600	SN: N0058417396	AMERICAN METER, 20 PSIG	2006/2016	19, 9	

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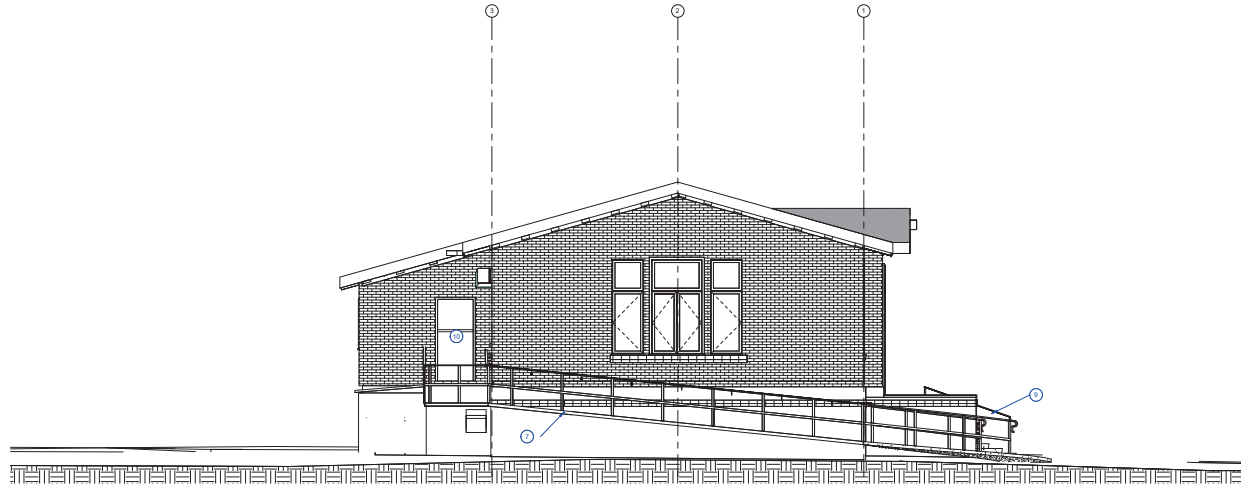
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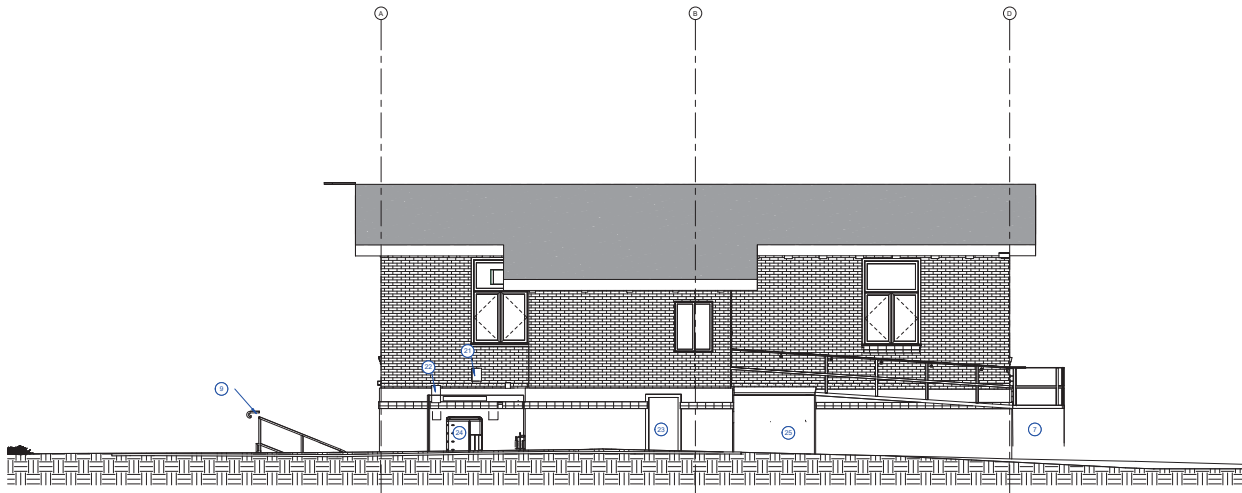
BUILDING ELEVATIONS -
EXISTING
A3.1
SCALE: 1/4" = 1'-0"
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PROJ: [blank]

KEYNOTES

CW	DESCRIPTION	DETAIL
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1 SOUTH ELEVATION
1/4" = 1'-0"



2 WEST ELEVATION
1/4" = 1'-0"

BUILDING ACCESSIBILITY UPGRADES

7. ACCESSIBLE PATH OF TRAVEL TO EACH FLOOR
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18. HAZARDOUS HEADROOM CLEARANCE
19. ACCESSIBLE OPERATIONAL WINDOW

EQUIPMENT SCHED

EQUIPMENT SCHED									
NO	CATEGORY	ITEM	COMPANY	MODEL	SN	INFO	YEAR	AGE	
20	ELECTRICAL	ELECTRICAL PANEL - UPPER LEVEL	GE		NO DE-308888	7055 AMP - 120/240 V-1 PHASE	1976, 1985, 1997, 2000	32, 40, 38, 16	
21	ELECTRICAL	ELECTRICAL PANEL - A/C	Cutler-Hammer			7055 AMP - 120/240 V-1 PHASE	1998	26	
22	ELECTRICAL	ELECTRICAL PANEL - LOWER LEVEL	Cutler-Hammer						
23	MECHANICAL	FURNACE	LENNOX	C26-4TFC-1	060506H20302		AUG 1998	26	
24	MECHANICAL	AIR COMPRESSOR	LENNOX	H24K-260-2P	EN68076 44185	200/250 HZ 1 PHASE 60 V - GAS SUPPLY	2016	9	
25	MECHANICAL	AIR COMPRESSOR	LENNOX	20NPG400500A	060506H20302	500/250 HZ 1 PHASE 60 V - GAS SUPPLY	2004	21	
26	PLUMBING	GAS METER	HONEYWELL	AL-600		AMERICAN METER, 20 PSI	2006/2016	19, 9	

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We and our staff adhere to the highest standards of ethics and integrity in all of our work. We are committed to providing the highest quality of service to our clients and to the community at large. We are also committed to the highest standards of professional conduct and to the highest standards of ethical behavior.

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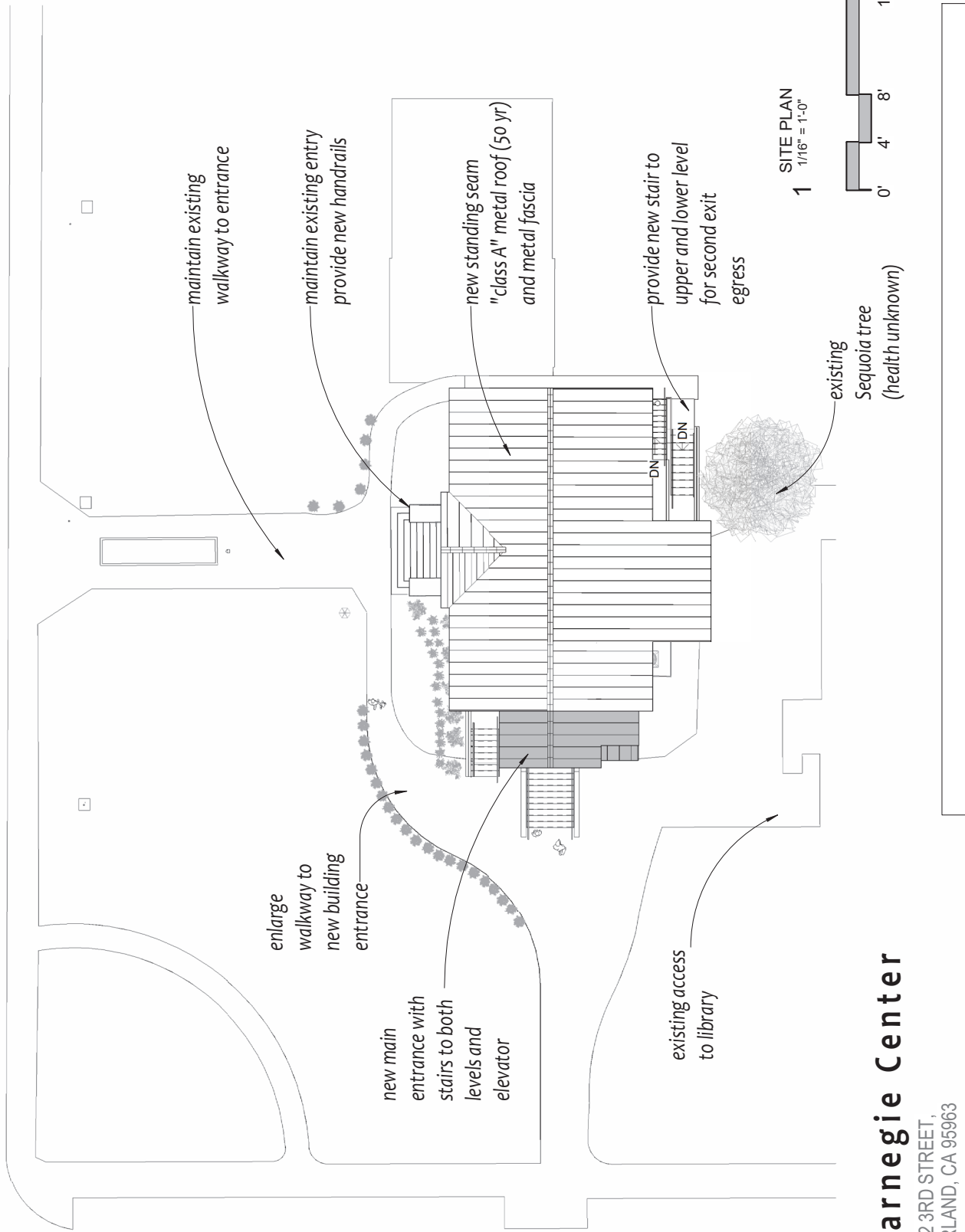
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BUILDING ELEVATIONS - EXISTING

A3.2

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PROJ: [blank]

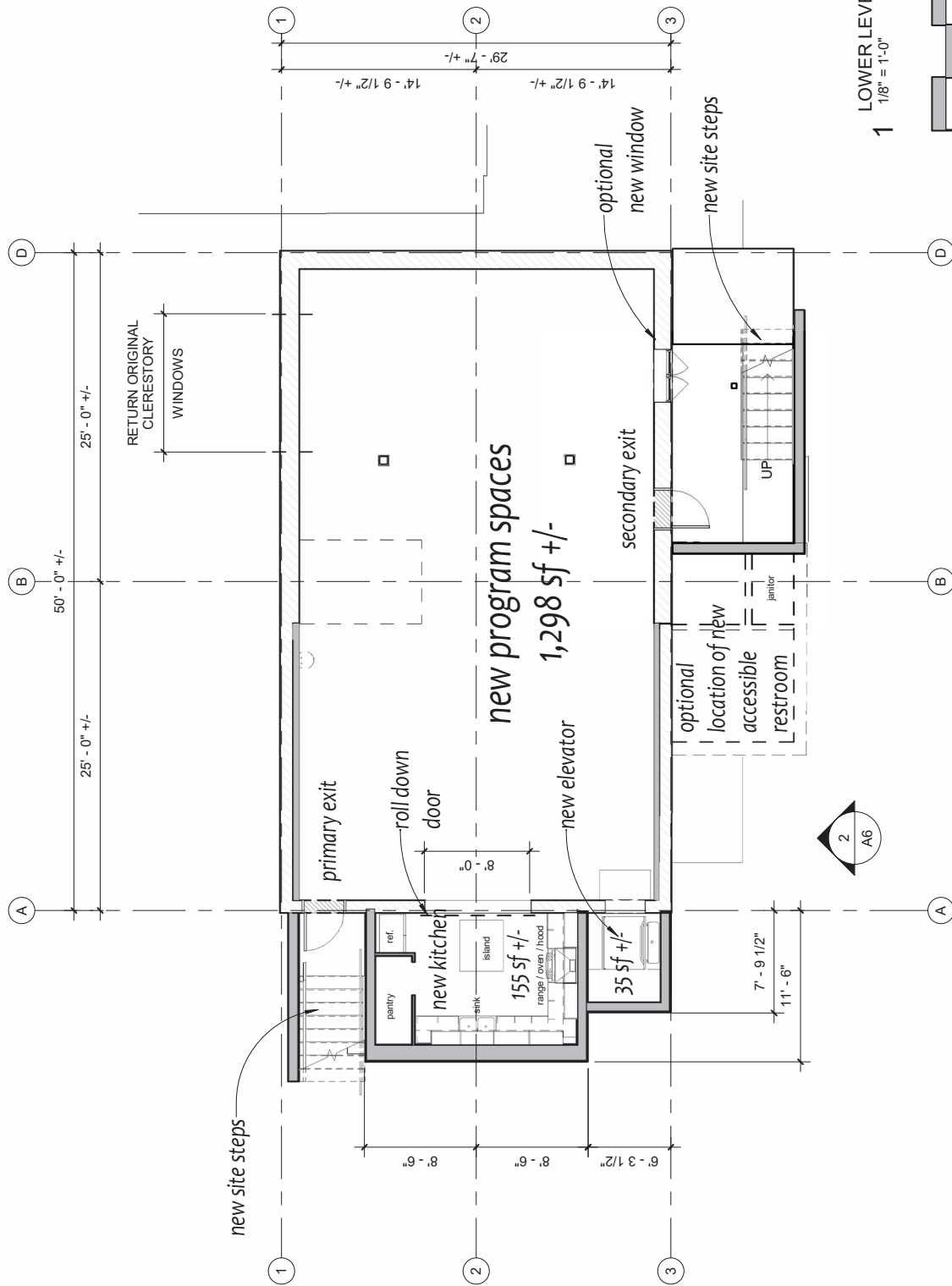


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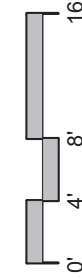
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1 LOWER LEVEL FLOOR PLAN
1/8" = 1'-0"



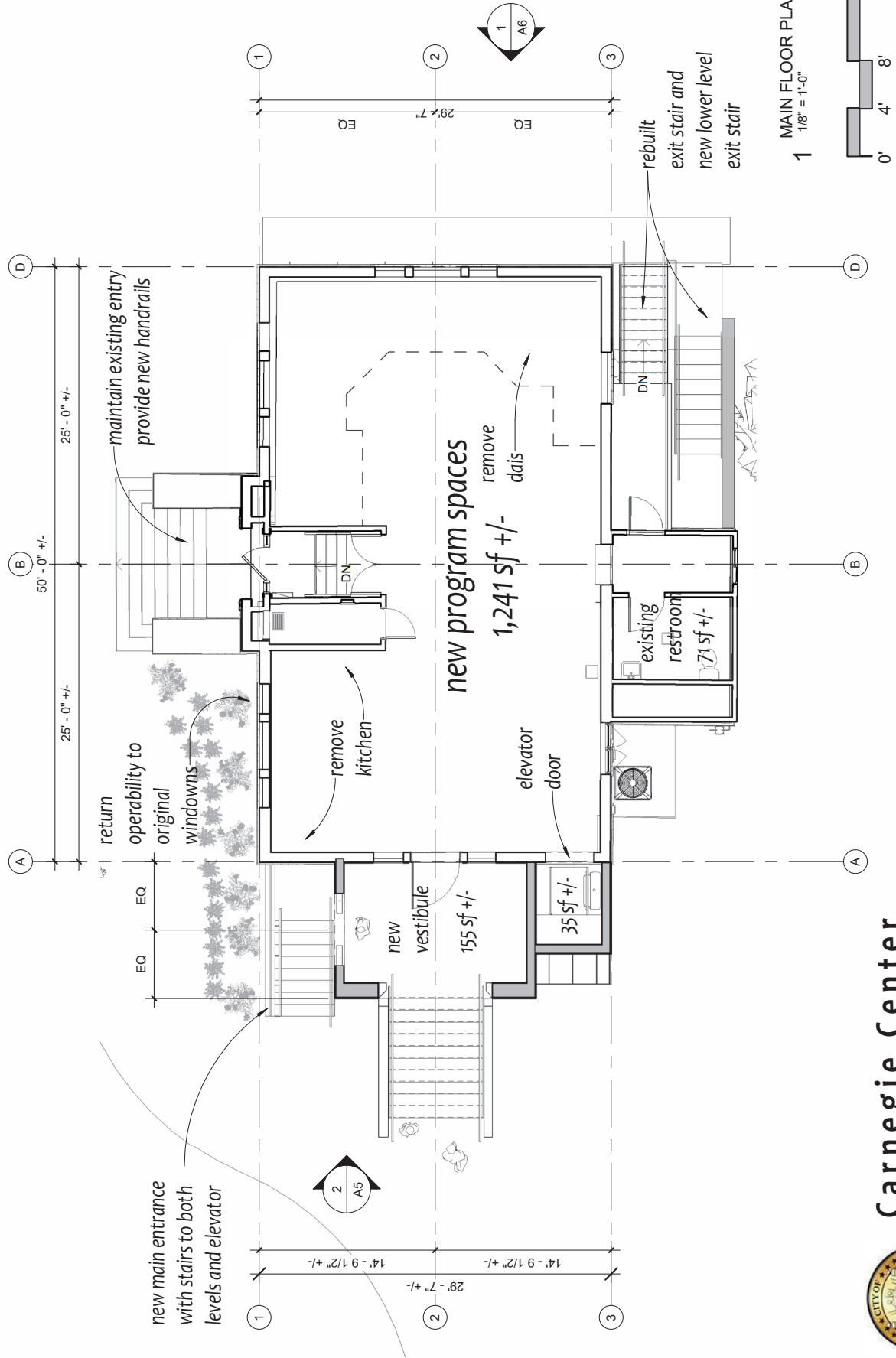
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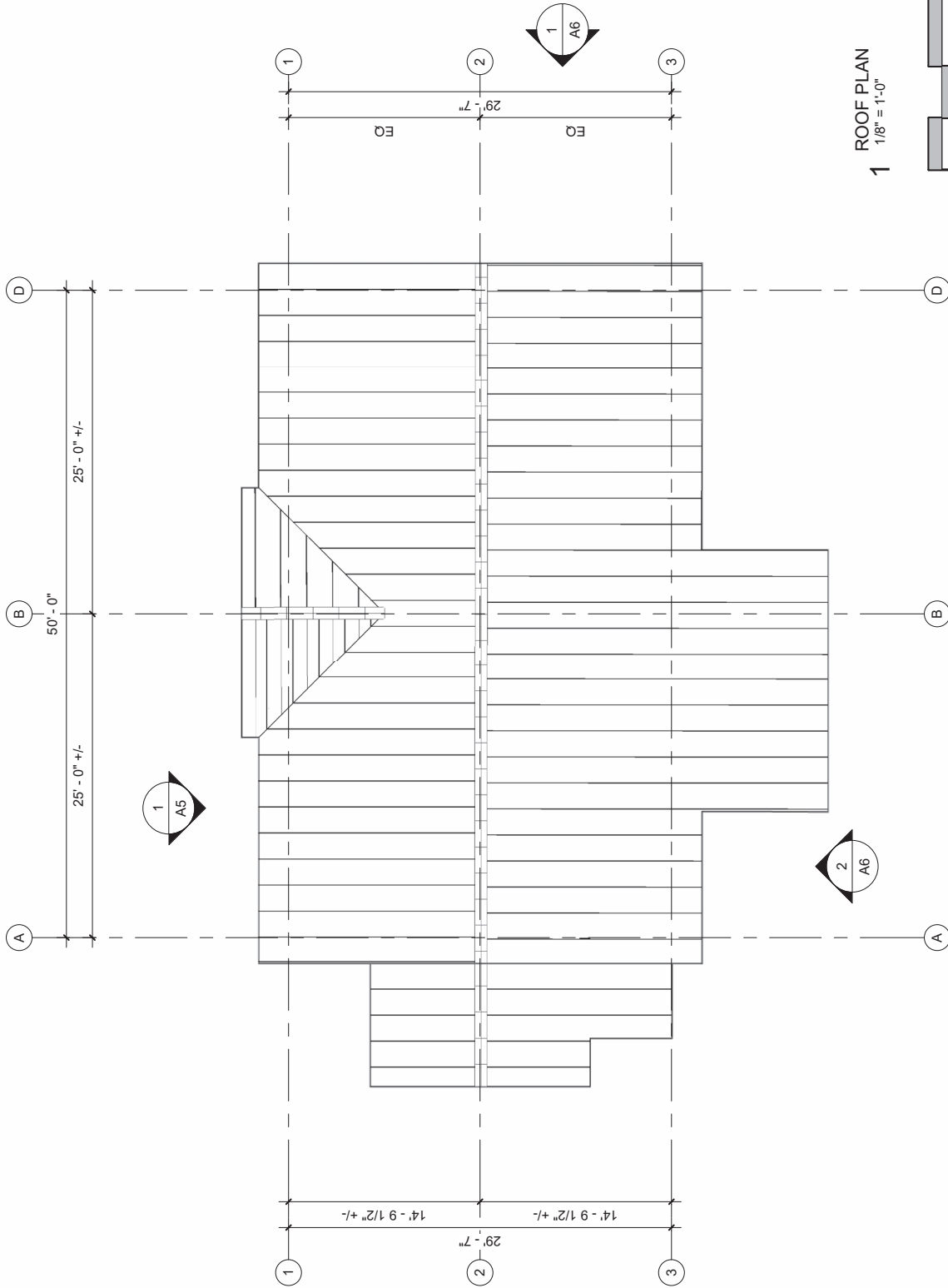
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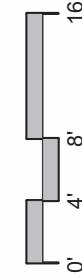
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1 ROOF PLAN
1/8" = 1'-0"



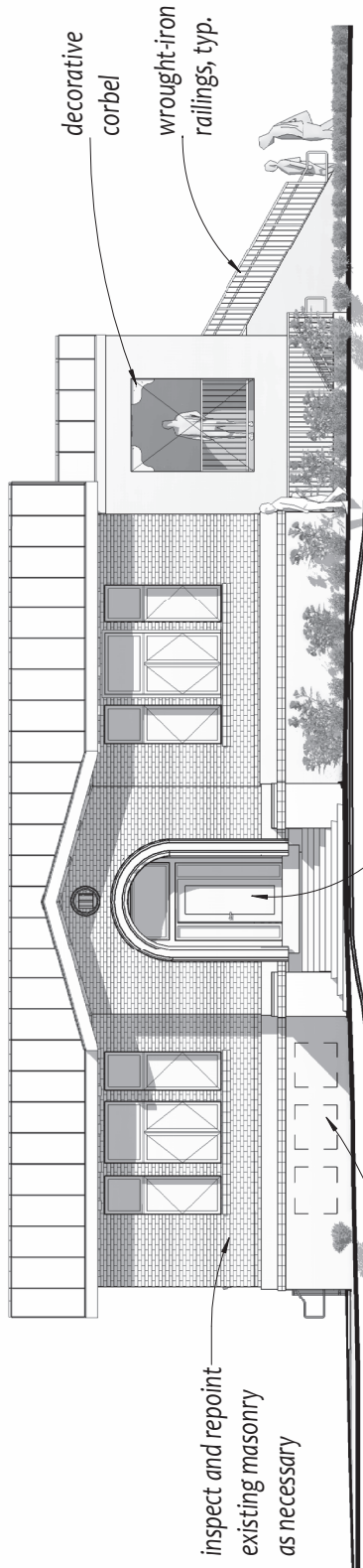
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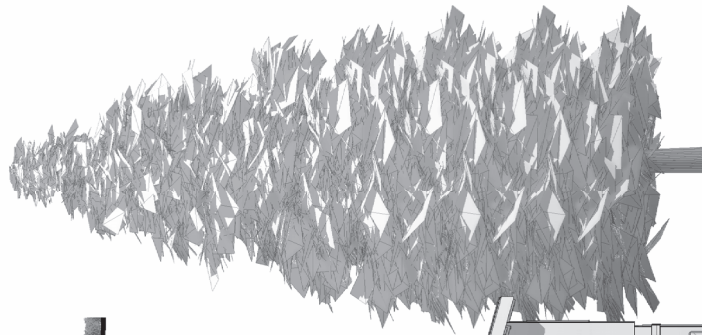
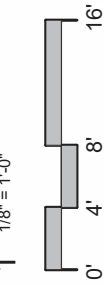


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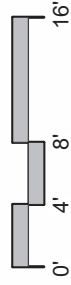
9. B.



1 EAST ELEVATION
1/8" = 1'-0"



2 NORTH ELEVATION
1/8" = 1'-0"



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repair / restore
original wood
outlookers
typical

rebuild original
windows with
dual glazing for
energy conservation
typical

optional replacement of
poorly installed
brick veneer with
stucco

1 SOUTH ELEVATION
1/8" = 1'-0"
0' 4' 8' 16'

new original

provide new landing
and stair to upper and
lower levels
for second exit
egress

reorganize
building systems

optional replacement of
poorly installed
brick veneer with
stucco

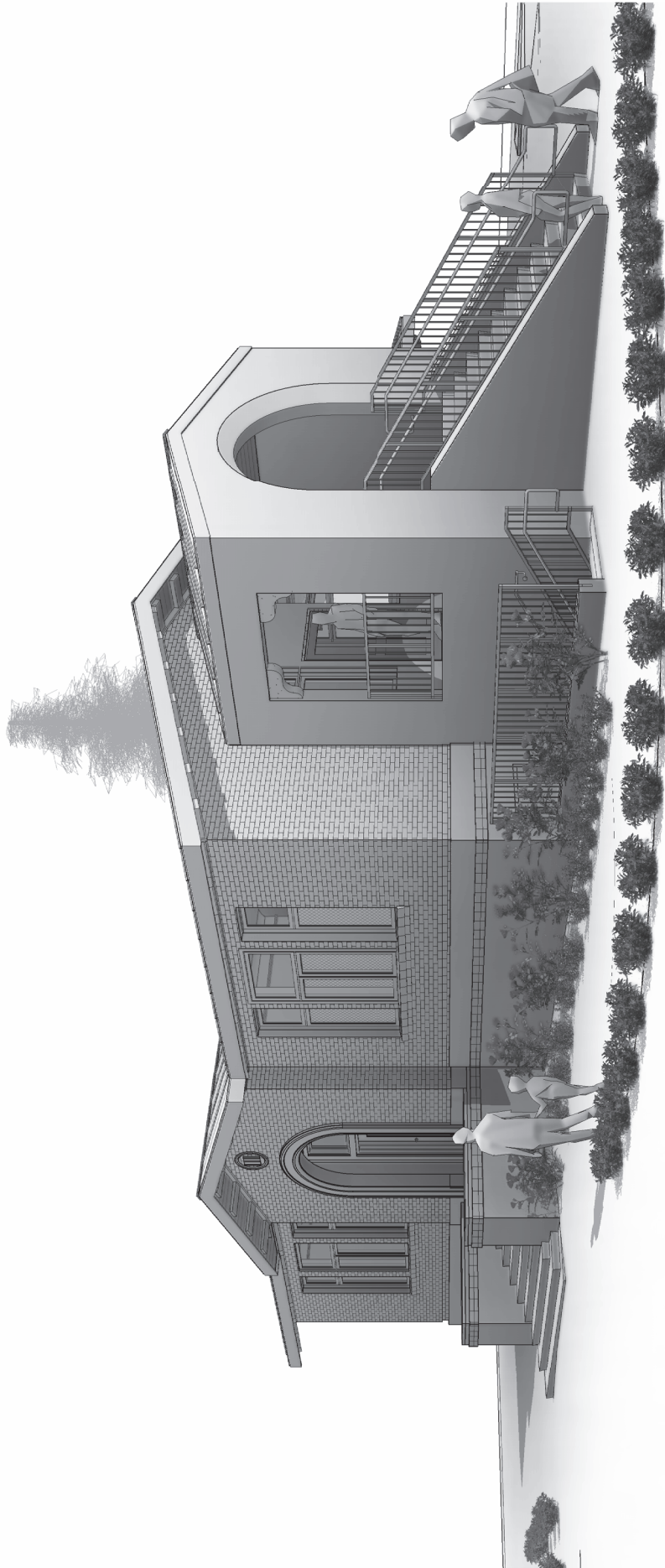
2 WEST ELEVATION
1/8" = 1'-0"
0' 4' 8' 16'



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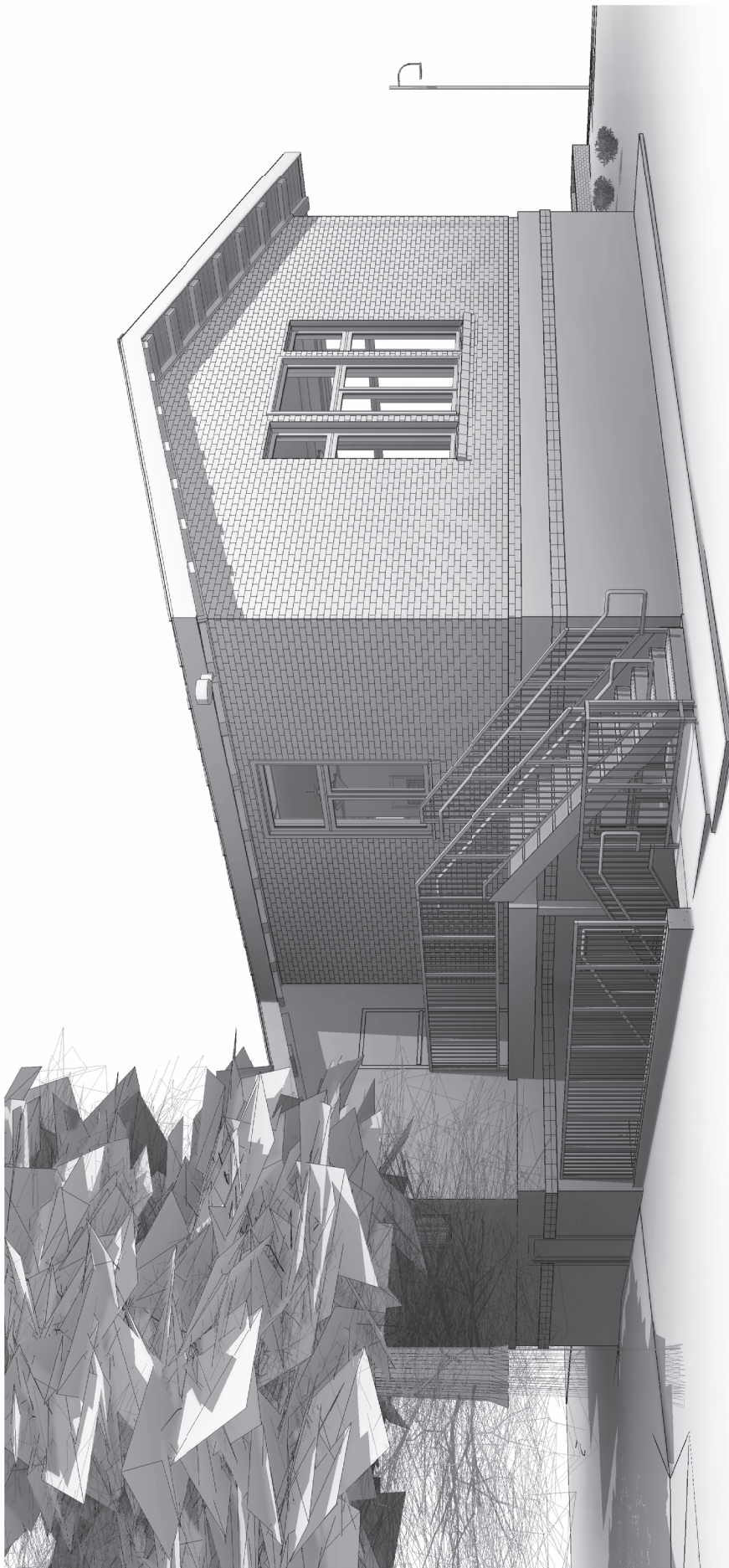


1 Front Exterior View

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1 Rear Exterior View

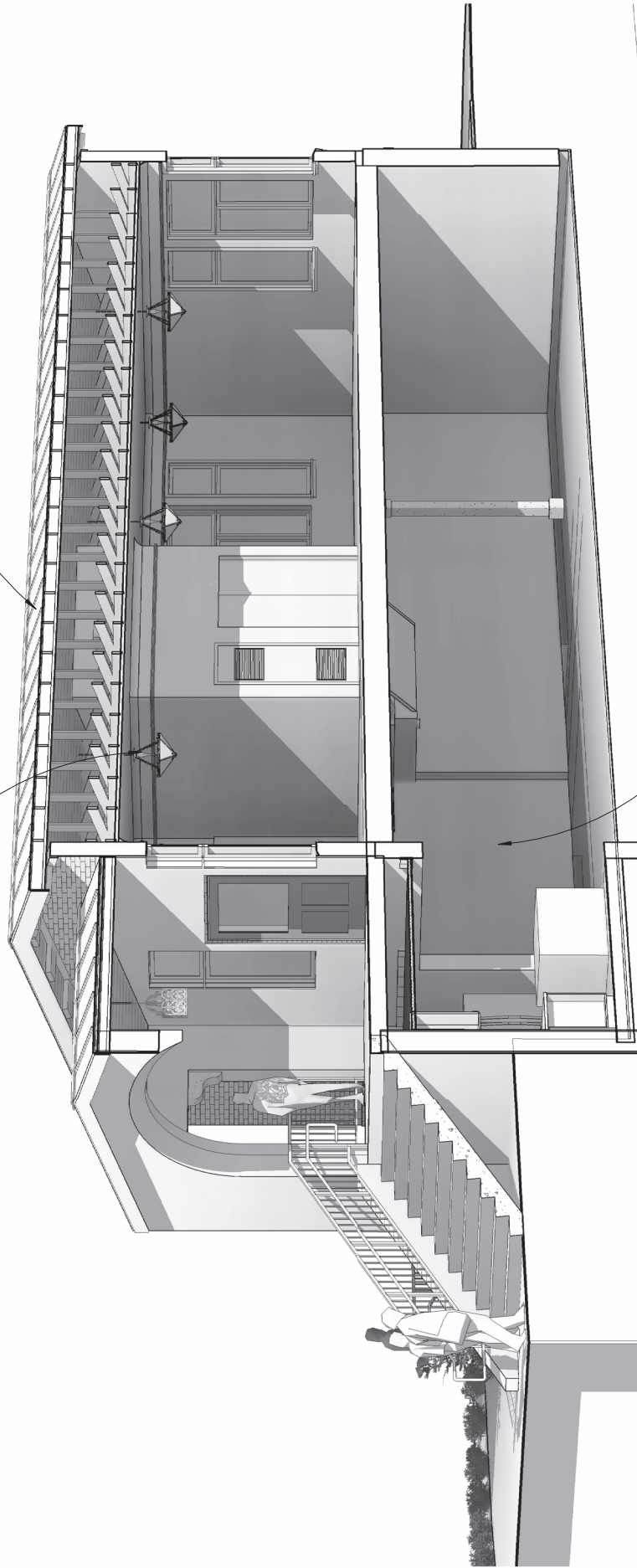
Carnegie Center
 912 3RD STREET,
 ORLAND, CA 95963



SHEPPHARD ASSOCIATES
 ARCHITECTS + ENGINEERS
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new decorative
pendant lighting

new standing seam metal roof over
high temp underlayment over
new plywood sheathing over
original 1x sheathing over original
wood trusses



new building systems and
multiple tenant configurations

Section View
1

Carnegie Center

912 3RD STREET,
ORLAND, CA 95963



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CITY OF ORLAND STAFF REPORT

MEETING DATE: April 15, 2025

TO:

FROM: Paul W. Rabo, City Engineer

SUBJECT: City Council discussion and possible action to award a construction contract for the removal of street light foundations on 4th Street and 5th Street (Discussion/Action)

BACKGROUND:

During the December 17, 2024 meeting, the Council voted in favor of removing sixteen (16) reinforced concrete street light foundations that had been installed by the Public Works Department. The estimated cost to complete the removal of the foundations and install sidewalk was less than \$200,000 therefore allowing the City to pursue bids from contractors through an informal bid process. On March 21, 2025 the City published an Informal Public Bid to selected contractors.

ANALYSIS:

The work is proposed to be performed at night between the hours of 9:00 p.m. and 6:00 a.m. Night work was chosen to avoid potential parking and access conflicts and losses incurred by adjacent businesses. Night work will also reduce the number of pedestrians, bicyclists and vehicles in and around the work areas.

Bids were received and opened on April 8, 2025. A summary and analysis of the bids received will be presented during the Council meeting.

RECOMMENDATION:

- 1) Provide staff with direction on how to award the Informal Public Bid.

FISCAL IMPACT OF RECOMMENDATION:

The project costs incurred for construction, construction engineering, inspection and administration would be funded through the General Fund.