



## ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, March 04, 2025 at 6:30 PM  
Carnegie Center, 912 Third Street and via Zoom

P: (530) 865-1600 | [www.cityoforland.com](http://www.cityoforland.com)

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**City Council:** Mathew Romano, Mayor | JC Tolle, Vice-Mayor  
John McDermott | Brandon Smith | Terrie Barr

**City Manager:** Peter R. Carr    **City Clerk:** Jennifer Schmitke

### Virtual Meeting Information:

<https://us02web.zoom.us/j/82105556700>

Webinar ID: 821 0555 6700 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at [jtschmitke@cityoforland.com](mailto:jtschmitke@cityoforland.com) or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. CALL TO ORDER - 6:00 PM
2. ROLL CALL
3. CLOSED SESSION

A. Public Comments: The Public will have an opportunity to directly address the legislative body on the item below prior to the Council convening into closed session. Public comments are generally restricted to three minutes.

**B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

*Gov. Code Section 54956.8*

Property: Glenn County APN:046-190-006-000

Agency negotiator: Peter R. Carr

Under negotiation: Price and terms of payment

Property: Glenn County APN: 046-240-006-000

Agency negotiator: Peter R. Carr

Under negotiation: Price and terms of payment

Property: Glenn County APN:046-260-053-000

Agency negotiator: Peter R. Carr

Under negotiation: Price and terms of payment

Property: Glenn County APN:045-240-007-000

Agency negotiator: Peter R. Carr

Under negotiation: Price and terms of payment

Property: Glenn County APN:045-250-006-000  
Agency negotiator: Peter R. Carr  
Under negotiation: Price and terms of payment

**CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

*Gov. Code Section 54956.9(d)(4): One potential case*

**CONFERENCE WITH LABOR NEGOTIATORS**

*Government Code Section: 54957.6*

Agency designated representatives:  
Peter R.Carr  
Gregory P. Einhorn

**4. REPORT FROM CLOSED SESSION**

(If the Closed Session is not completed before 6:30 P.M., it will resume immediately following the Regular Session.)

**5. RECONVENE TO REGULAR SESSION - 6:30 P.M.**

**6. PLEDGE OF ALLEGIANCE**

**7. CONSENT CALENDAR**

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption. In order to respect all speakers and attendees, please refrain from outbursts like clapping or booing.

**A.** Warrant List (Payable Obligations) (Pg.4)

**B.** Approve City Council Minutes from February 18, 2025 (Pg.17)

**C.** Adoption of Local Responsibility Area Fire Hazard Severity Map (Pg.25)

**D.** Accept Maverik – Commerce Lane Improvements (Pg.28)

**E.** Receive and File Arts Commission Minutes from November 20, 2024 (Pg.29)

**F.** Receive and File Economic Development Commission Minutes from January 14, 2025 (Pg.30)

**G.** Receive and File Public Works and Safety Commission Minutes from October 10, 2024 (Pg.33)

**H.** Appointment to Queen Bee Capital Board (Pg.37)

**8. ADMINISTRATIVE BUSINESS**

**A.** FY26 Budget Discussion #1 – Assumptions, Projects, Staffing (Discussion/Direction) - Pete Carr, City Manager (Pg.40)

**B.** Design Consultants (Discussion/Direction) - Pete Carr, City Manager (Pg.45)

**C.** Installation of Pedestrian Safety Improvements N. 6th Street (Discussion/Action) - Zach Barber, Public Works Director (Pg.70)

**9. CITY MANAGER VERBAL REPORT**

**10. ORAL AND WRITTEN COMMUNICATIONS**

**Public Comments:**

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per

individual. While not required, please state your name and place of residence for the record. Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience.(Public Comments will be limited to three minutes).

**11. CITY COUNCIL COMMUNICATIONS AND REPORTS**

**12. ADJOURN**

**CERTIFICATION:** Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on February 28, 2024.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at [www.cityoforland.com](http://www.cityoforland.com) where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**CITY COUNCIL**  
Mathew Romano, Mayor  
J.C. Tolle, Vice-Mayor  
John McDermott  
Brandon Smith  
Terrie Barr

# CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street  
ORLAND, CALIFORNIA 95963  
Telephone (530) 865-1600  
Fax (530) 865-1632



**CITY OFFICIALS**  
Jennifer Schmitke  
City Clerk

Leticia Espinosa  
City Treasurer

**CITY MANAGER**  
Peter R. Carr

## WARRANT LIST

March 4, 2025

Payroll Compensation # 4	2/20/2025	\$	140,552.78
Payroll Taxes # 4	2/21/2025	\$	37,590.18
Other Payroll Deductions # 4	2/21/2025	\$	1,734.46
PERS 1/23/25 -2/5/25 Payroll #3	2/21/2025	\$	28,734.94
Payable Obligation	2/14/2025	\$	25,480.00
Payable Obligation	2/21/2025	\$	565.00
Special Payroll	2/24/2025	\$	1,224.65
Special Taxes	2/24/2025	\$	243.19
Payable Obligation Drafts	2/27/2025	\$	2,593.61
Payable Obligation	2/27/2025	\$	253,161.08
Payable Obligation	2/27/2025	\$	34.04
		\$	<u>491,913.93</u>

APPROVED BY

\_\_\_\_\_  
Mayor, Mathew Romano

\_\_\_\_\_  
Vice-Mayor, J.C. Tolle

\_\_\_\_\_  
Councilmember, John McDermott

\_\_\_\_\_  
Councilmember, Brandon Smith

\_\_\_\_\_  
Councilmember, Terrie Barr



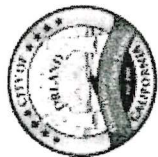


City of Orland, CA

Packet: PYPKT00323 - 02/06/25- 02/19/25 #4

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Mejia Aparicio, Lilia	<u>MEJ00</u>	02/21/2025	730	2,978.09
Alva, Micaela	<u>ALV01</u>	02/21/2025	703	2,417.85
Andrade, Edgar	<u>AND00</u>	02/21/2025	704	4,647.42
Arellanes, Ashley	<u>ARE00</u>	02/21/2025	705	1,710.91
Avila-Reyes, Salvador	<u>REY00</u>	02/21/2025	14872	152.63
Baldrige, Eden	<u>BAL01</u>	02/21/2025	706	144.50
Barber, Zachary	<u>BAR02</u>	02/21/2025	707	3,658.48
Blake, Christina	<u>BLA00</u>	02/21/2025	708	212.16
Bowers, Linda	<u>BOW00</u>	02/21/2025	709	441.36
Carlson, Preston	<u>CAR06</u>	02/21/2025	14863	247.50
Carr, Peter R	<u>CAR03</u>	02/21/2025	710	6,653.85
Cessna, Kyle A	<u>CES00</u>	02/21/2025	711	4,754.05
Champagne-Meredyk, Ayder	<u>CHA02</u>	02/21/2025	713	99.00
Chaney, Justin	<u>CHA01</u>	02/21/2025	712	4,520.00
Cortes, Jovany	<u>COR00</u>	02/21/2025	714	2,213.66
Crandall, Jeremy	<u>CRA00</u>	02/21/2025	715	2,683.36
Eden, Jaycee	<u>EDE00</u>	02/21/2025	14865	99.00
Eden Zammarron, Lanie	<u>ZAM00</u>	02/21/2025	14876	66.00
Espinosa, Leticia	<u>ESP00</u>	02/21/2025	716	2,563.82
Esquivel-Aguilar, Miguel	<u>ESO02</u>	02/21/2025	717	82.50
Flores, Jose D	<u>FLO00</u>	02/21/2025	718	4,080.00
Galvan, Rosaura	<u>GAL00</u>	02/21/2025	719	565.76
Gamboa, Yadira	<u>GAM00</u>	02/21/2025	720	636.40
Gonzalez, Giovanni	<u>GON00</u>	02/21/2025	721	969.22
Guerrero, Victor	<u>GUE04</u>	02/21/2025	14866	98.76
Guerrero Simpson, Deysy D	<u>GUE01</u>	02/21/2025	722	2,808.00
Halsey-Diehl, Abigail	<u>DIE00</u>	02/21/2025	14864	70.13
Henderson, Olivia	<u>HEN00</u>	02/21/2025	723	2,513.17
- Humphreys, Allie	<u>HUM00</u>	02/21/2025	14867	140.25
Johnson, Sean Karl	<u>JOH01</u>	02/21/2025	724	5,312.69
Kremer, Caydance Christina	<u>KRE00</u>	02/21/2025	14868	156.75
Lopez, Joel	<u>LOP02</u>	02/21/2025	726	1,981.33
Lopez, Esau	<u>LOP01</u>	02/21/2025	725	1,886.99
Lowery, Katherine	<u>LOW00</u>	02/21/2025	727	3,420.91
Martindale, Ryan Eugene	<u>MAR02</u>	02/21/2025	728	4,468.57
Martins, Paulina	<u>MAR03</u>	02/21/2025	729	131.75
Meza, Jody L	<u>MEZ00</u>	02/21/2025	731	4,441.47
Mills, Daryl A	<u>MIL00</u>	02/21/2025	732	543.47
Mondragon, Meagan N	<u>MON03</u>	02/21/2025	733	1,894.93
Moreci, Rory	<u>MOR03</u>	02/21/2025	734	323.00
Murillo, Anthony	<u>MUR00</u>	02/21/2025	735	193.88
Myers, Kevin	<u>MYE00</u>	02/21/2025	736	712.12
Newham, Jackson	<u>NEW00</u>	02/21/2025	14869	193.88
Oliver, Linda	<u>OLI00</u>	02/21/2025	737	386.19
Ortega, Allan	<u>ORT01</u>	02/21/2025	738	169.13
Ovard, Addison	<u>OVA01</u>	02/21/2025	739	123.75
OVITZ, GRAYSON	<u>OVI01</u>	02/21/2025	740	352.75
Pacheco, Dominic	<u>PAC00</u>	02/21/2025	14870	309.38
Perez, Arnulfo Zintzun	<u>ZIN00</u>	02/21/2025	766	1,797.13
Perez, Margarita T	<u>PER00</u>	02/21/2025	742	2,393.36
Pinedo, Edgar Esteban	<u>PIN00</u>	02/21/2025	743	3,550.99



City of Orland, CA

# Tax History Report

## Report Summary By Tax Code

2/21/2025 - 2/21/2025

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To Amount	Supplemental EE Amount	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	117,229.29	10,881.52	0.00	0.00	0.00	0.00	0.00	10,881.52	0.00
MC - Medicare	137,347.32	1,991.54	1,991.54	0.00	0.00	0.00	0.00	1,991.54	1,991.54
SDI - State Disability Insurance	137,357.73	1,648.33	0.00	0.00	0.00	0.00	0.00	1,648.33	0.00
SS - Social Security	137,347.32	8,515.51	8,515.51	0.00	0.00	0.00	0.00	8,515.51	8,515.51
State W/H - State Income Tax Withholding	113,482.92	4,046.23	0.00	0.00	0.00	0.00	0.00	4,046.23	0.00
		<b>27,083.13</b>	<b>10,507.05</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,083.13</b>	<b>10,507.05</b>

# Check Register

Packet: APPKT00116 - 02/06/25-02/19/25 #4



City of Orland, CA

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP Checking-Accounts Payable Checking</b>						
OPO00	OPOA Treasurer	02/21/2025	Regular	0.00	726.00	60663
STA00	State Disbursement Unit	02/21/2025	Regular	0.00	628.14	60664
UPE00	UPEC, Local 792	02/21/2025	Regular	0.00	380.32	60665

### Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	5	3	0.00	1,734.46
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>5</b>	<b>3</b>	<b>0.00</b>	<b>1,734.46</b>

#3-2025

Home Profile **Reporting** Person Information Education Other Organizations

Manage Reports Billing and Payments Payroll Schedule Out-of-Class Validation Member Requests Retirement Appointment Reconciliation

Name: City of Orland

CalPERS ID: 6398969968

**Payment Request Acceptance**

**Your request for payment has been accepted**

- **To generate the employer payment report, please click the print button.** Print
- If you need to contact us with questions regarding this payment, please have your Payment Confirmation Number for faster access.
- Your payment will reflect as paid in myCalPERS if your payroll has successfully posted. Once your payment is processed any credits will roll over to the same type of receivable in the next month, after your payroll has been processed.
- Your payment may take longer to post, depending upon your Financial Institution.

**Payment Setup Total**

**Total Payment Amount: \$28,734.94**

**Payment Summary**

Payment Confirmation Number	Payment Authorization Date	Receivable ID	Receivable Description	Payment Method	Payment Account Nickname	Selected Payment Amount
1002847390	02/21/2025	100000017796849	Employer Contribution, PEPR, 25553, CalPERS, 01/23/2025 - 02/05/2025	EFT - Debit	121140933	\$7,286.62
1002847391	02/21/2025	100000017796763	Employer Contribution, Classic, 1165, CalPERS, 01/23/2025 - 02/05/2025	EFT - Debit	121140933	\$7,163.18
1002847392	02/21/2025	100000017796892	Employer Contribution, PEPR, 26748, CalPERS, 01/23/2025 - 02/05/2025	EFT - Debit	121140933	\$6,824.90
1002847393	02/21/2025	100000017796812	Employer Contribution, Classic, 1166, CalPERS, 01/23/2025 - 02/05/2025	EFT - Debit	121140933	\$6,186.90
1002847394	02/21/2025	100000017796948	Employer Contribution, PEPR, 25916, CalPERS, 01/23/2025 - 02/05/2025	EFT - Debit	121140933	\$1,273.34



City of Orland, CA

7. A.

# Check Report

By Check Number

Date Range: 02/12/2025 - 02/12/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP Checking-Accounts Payable Checking</b>						
HOU05	Housing Tools	02/12/2025	Regular	0.00	12,080.00	60593
REV01	Repar	02/12/2025	Regular	0.00	13,400.00	60594

### Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	2	2	0.00	25,480.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>2</b>	<b>2</b>	<b>0.00</b>	<b>25,480.00</b>



City of Orland, CA

**Payable Register** 7. A.

**Payable Detail by Vendor Number**

Packet: APPKT00114 - Hand Check - SWRCE

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total	
Payable Description	Bank Code				On Hold						
<b>Vendor:</b> <a href="#">SWR00 - State Water Resources Con</a>										<b>Vendor Total:</b>	<b>565.00</b>
<a href="#">SW-0312553</a>	Invoice	2/21/2025	2/21/2025	2/21/2025	2/21/2025	565.00	0.00	0.00	0.00	565.00	
DWR-Annual Storm Water Permit Fees	AP Checking - Accounts Payable	Checking			No						
<b>Items</b>											
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total		
DWR-Annual Storm Water Permit Fees	NA		0.00	0.00	565.00	0.00	0.00	0.00	565.00		
<b>Distributions</b>											
Account Number	Account Name		Project Account Key		Amount	Percent					
<a href="#">600-5900-232</a>	FILING FEES				565.00	100.00%					



City of Orland, CA

Packet: PYPKT00325 - final checks for Gonzalez and Valenzuela  
Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Gonzalez, Giovanni	GON00	02/24/2025	14877	273.91
Valenzuela, Brenda	VAL00	02/24/2025	14878	950.74
			<b>Totals:</b>	<b>1,224.65</b>





City of Orland, CA

# Tax History Report

## Report Summary By Tax Code

2/24/2025 - 2/24/2025

Tax Code	Subject To Amount	Calculated Employee Amt	Calculated Employer Amt	EE Adjustment Amount	ER Adjustment Amount	Supplemental Subject To Amount	Supplemental Amount (EE)	Total Employee Amount	Total Employer Amount
Federal W/H - Federal Income Tax Withholding	950.74	39.30	0.00	0.00	0.00	0.00	0.00	39.30	0.00
MC - Medicare	1,224.65	17.76	17.76	0.00	0.00	0.00	0.00	17.76	17.76
SDI - State Disability Insurance	1,224.65	14.70	0.00	0.00	0.00	0.00	0.00	14.70	0.00
SS - Social Security	1,224.65	75.93	75.93	0.00	0.00	0.00	0.00	75.93	75.93
State W/H - State Income Tax Withholding	950.74	1.81	0.00	0.00	0.00	0.00	0.00	1.81	0.00
		<b>149.50</b>	<b>93.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>149.50</b>	<b>93.69</b>





City of Orland, CA

7. A.

# Check Report

By Check Number

Date Range: 02/27/2025 - 02/27/2025

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
<b>Bank Code: AP Checking-Accounts Payable Checking</b>						
OPO00	OPOA Treasurer	02/27/2025	Regular	0.00	49.00	60666
POS00	Postmaster	02/27/2025	Bank Draft	0.00	313.86	DFT0000299
MIS01	Missionsquare - 304591	02/27/2025	Bank Draft	0.00	2,230.75	DFT0000300

### Bank Code AP Checking Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	1	1	0.00	49.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	2	2	0.00	2,544.61
EFT's	0	0	0.00	0.00
	<b>3</b>	<b>3</b>	<b>0.00</b>	<b>2,593.61</b>



City of Orland, CA

7. A.

# Open Payable Report

As Of 02/27/2025

Summarized by Payable Account

Payable Number	Description	Vendor	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<b>Payable Account:</b> <a href="#">999-2099 - Accounts Payable</a>								
<a href="#">#18956</a>	Bee City USA - Renewal	Bee City USA	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">000C502151</a>	Multi-Depts/Monthly Software	Corbin Willits Systems	02/27/2025	603.90	0.00	0.00	0.00	603.90
<a href="#">02/26/2025</a>	AC/Phone Line & Internet Feb 2	A T & T	02/27/2025	96.65	0.00	0.00	0.00	96.65
<a href="#">02072025</a>	PW/Shop	A T & T	02/27/2025	31.53	0.00	0.00	0.00	31.53
<a href="#">02102025</a>	PW/HL Lift Station - 470	A T & T	02/27/2025	31.75	0.00	0.00	0.00	31.75
<a href="#">02132025</a>	Multi-Depts/Phones 1/13/25 - 2	A T & T	02/27/2025	981.34	0.00	0.00	0.00	981.34
<a href="#">02132025</a>	LIB/Building Maintenance PW/S	Home Depot Credit Service	02/27/2025	497.19	0.00	0.00	0.00	497.19
<a href="#">02142025</a>	PW/Traffic Control	Pg&E	02/27/2025	114.96	0.00	0.00	0.00	114.96
<a href="#">02182025</a>	AC/Purchase of Framed Print	Herleen Osburn	02/27/2025	296.31	0.00	0.00	0.00	296.31
<a href="#">02192025</a>	PW/Cortina Drive Lift Station	Pg&E	02/27/2025	68.02	0.00	0.00	0.00	68.02
<a href="#">02202025</a>	PD/Measure A-Orland PD Glock	Lc Action Police Supply,	02/27/2025	678.83	0.00	0.00	0.00	678.83
<a href="#">02242025</a>	PD/PER Diem Trning Mar 27-28,	Katherine Lowery	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">02242025</a>	PD/PER Diem Trning March 3-7,	Sean Johnson	02/27/2025	250.00	0.00	0.00	0.00	250.00
<a href="#">025-497711</a>	CH/Financial Software Setup	Tyler Technologies, INC.	02/27/2025	797.50	0.00	0.00	0.00	797.50
<a href="#">025-499104</a>	CH/Financial Software Setup	Tyler Technologies, INC.	02/27/2025	725.00	0.00	0.00	0.00	725.00
<a href="#">101</a>	Measure J-Ambulance Rent & S	County Of Glenn	02/27/2025	26,002.07	0.00	0.00	0.00	26,002.07
<a href="#">103052899</a>	PW/Shop Supplies	Kimball Midwest	02/27/2025	34.16	0.00	0.00	0.00	34.16
<a href="#">106129</a>	Planning/Professional Service Ja	Ecorp Consulting, Inc	02/27/2025	23,525.00	0.00	0.00	0.00	23,525.00
<a href="#">11425</a>	Claim Reimbursement	Dustin Forcier	02/27/2025	42.40	0.00	0.00	0.00	42.40
<a href="#">149237</a>	FD/Copies Jan 1-31, 2025	Advanced Document Concep	02/27/2025	25.53	0.00	0.00	0.00	25.53
<a href="#">15891194,15891203,</a>	PW/Fleet/Park Equipment Main	Pape Machinery Inc.	02/27/2025	4,056.35	0.00	0.00	0.00	4,056.35
<a href="#">1885307,1873991,18</a>	PW/Water Supplies	Ferguson Enterprises Inc	02/27/2025	3,132.95	0.00	0.00	0.00	3,132.95
<a href="#">197082</a>	REC/Extra Youth Basketball Shir	Frederick A. Ludwig	02/27/2025	59.27	0.00	0.00	0.00	59.27
<a href="#">23014621</a>	PW/Airport Liftstation - 906	A T & T	02/27/2025	32.43	0.00	0.00	0.00	32.43
<a href="#">2425</a>	Claim Reimbursement	Judy Noffsinger	02/27/2025	477.42	0.00	0.00	0.00	477.42
<a href="#">24335</a>	FD/Measure A-Training Facility I	Steven Halsey Electric	02/27/2025	11,300.00	0.00	0.00	0.00	11,300.00
<a href="#">25-00485</a>	AC/Reimbursement for 2 Part R	Laurie Lagrone	02/27/2025	89.70	0.00	0.00	0.00	89.70
<a href="#">25-1028, 25-1029</a>	FD/Measure a- Radio Repeater I	Sutter Buttes Communicati	02/27/2025	7,850.75	0.00	0.00	0.00	7,850.75
<a href="#">252800995,25280110</a>	PW/Lab Services	Pace Analytical Services,	02/27/2025	1,186.84	0.00	0.00	0.00	1,186.84
<a href="#">25483-3</a>	PW/Sewer Lift Station Standard	J&J Pumps Inc.	02/27/2025	55,895.52	0.00	0.00	0.00	55,895.52
<a href="#">2714</a>	PW/Sewer Pond Planning	SPECIALIZED UTILITY SERVI	02/27/2025	3,129.00	0.00	0.00	0.00	3,129.00
<a href="#">286321</a>	Professional Services Through Ja	Liebert Cassidy Whitmore	02/27/2025	180.00	0.00	0.00	0.00	180.00
<a href="#">3/25</a>	Plant Operator Consultant Servi	Lewis R. Hall	02/27/2025	3,000.00	0.00	0.00	0.00	3,000.00
<a href="#">32464</a>	Sewer/Vaccon Parts	Municipal Maintenance Equ	02/27/2025	452.05	0.00	0.00	0.00	452.05
<a href="#">32675</a>	PW/Office Supplies	Creative Composition	02/27/2025	351.81	0.00	0.00	0.00	351.81
<a href="#">32738</a>	Sewer/ Vaccon Parts	Municipal Maintenance Equ	02/27/2025	211.41	0.00	0.00	0.00	211.41
<a href="#">32859</a>	Multi-Depts/Window Envelopes	Creative Composition	02/27/2025	894.28	0.00	0.00	0.00	894.28
<a href="#">391512</a>	PW/Water Supplies	R&B A Core & Main Compan	02/27/2025	2,096.14	0.00	0.00	0.00	2,096.14
<a href="#">393568</a>	PW/Water Supplies	R&B A Core & Main Compan	02/27/2025	182.44	0.00	0.00	0.00	182.44
<a href="#">4128</a>	DWR/Phase 2B Soil Material Tes	M.T. Hall & Association,	02/27/2025	726.80	0.00	0.00	0.00	726.80
<a href="#">42845466, 42869161,</a>	Multit Depts/ Office Supplies	Quill Corp.	02/27/2025	397.62	0.00	0.00	0.00	397.62
<a href="#">45559</a>	CH/Terminal Repairs	Gaynor Telesystems Inc	02/27/2025	60.90	0.00	0.00	0.00	60.90
<a href="#">5033224476</a>	Plan-PW/Copier Lease Feb 27 - I	Wells Fargo Vendor Fin Se	02/27/2025	148.70	0.00	0.00	0.00	148.70
<a href="#">6106216242</a>	Rec/Communication Jan 17 - Fel	Verizon Wireless	02/27/2025	159.16	0.00	0.00	0.00	159.16
<a href="#">62850</a>	PW/Streets Sidewalk	Western Ready Mix	02/27/2025	497.49	0.00	0.00	0.00	497.49
<a href="#">629234</a>	DWR/Water Supplies	Usa Blue Book	02/27/2025	4,106.27	0.00	0.00	0.00	4,106.27
<a href="#">645</a>	PD/Measure A-Sgt Trucks #14 Ir	Arbolito LLC	02/27/2025	6,156.25	0.00	0.00	0.00	6,156.25
<a href="#">790993,790991</a>	Multi Dept/BM - Bathroom/ Cle	Nelson'S Building Mainten	02/27/2025	281.47	0.00	0.00	0.00	281.47
<a href="#">8125, 5225, 3125</a>	Measure J/Westside Support (Ja	Westside Ambulance	02/27/2025	51,000.00	0.00	0.00	0.00	51,000.00
<a href="#">90082697</a>	DWR/Downpayment Canal Cros	Bureau Of Reclamation	02/27/2025	11,200.00	0.00	0.00	0.00	11,200.00
<a href="#">9403641096, 9408605</a>	PW/Shop/Sewer Supplies/BM	Grainger, Inc.	02/27/2025	1,029.89	0.00	0.00	0.00	1,029.89
<a href="#">CD99270234</a>	PW/Street Supplies	Jensen Precast	02/27/2025	2,503.22	0.00	0.00	0.00	2,503.22
<a href="#">CS059714</a>	FD/E28 Seal Replacement Kit O-	Golden State Emergency Ve	02/27/2025	1,363.45	0.00	0.00	0.00	1,363.45

Open Payable Report

As Of 02/27/2025

Payable Number	Description	Vendor	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<a href="#">Est #174</a>	Deposit Damage at Suisun Well	Alternative Energy System	02/27/2025	3,891.68	0.00	0.00	0.00	3,891.68
<a href="#">Feb 2025</a>	Term Insurance	Transamerica	02/27/2025	489.21	0.00	0.00	0.00	489.21
<a href="#">Feb12,2025</a>	PW/WH Lift Station - 843	A T & T	02/27/2025	64.75	0.00	0.00	0.00	64.75
<a href="#">Feb19,25</a>	Cor Ellis St & Jackson- Nov 18,20	Pg&E	02/27/2025	30.56	0.00	0.00	0.00	30.56
<a href="#">FEB19202025</a>	AC/Holiday Tree Decor Removal	Tlc	02/27/2025	739.63	0.00	0.00	0.00	739.63
<a href="#">FEB2025</a>	AC/Rent March 2025	Orland-Laurel Masonic Hal	02/27/2025	400.00	0.00	0.00	0.00	400.00
<a href="#">February 2025</a>	Gap Insurance	Sun Life Financial	02/27/2025	4,633.28	0.00	0.00	0.00	4,633.28
<a href="#">February 2025</a>	Councilmember Stipend Februa	Mathew Romano	02/27/2025	950.00	0.00	0.00	0.00	950.00
<a href="#">February 2025</a>	Councilmember Stipend Februa	J.C. Tolle	02/27/2025	950.00	0.00	0.00	0.00	950.00
<a href="#">February 2025</a>	Councilmember Stipend Februa	John Mcdermott	02/27/2025	950.00	0.00	0.00	0.00	950.00
<a href="#">February 2025</a>	Councilmember Stipend Februa	Brandon Smith	02/27/2025	950.00	0.00	0.00	0.00	950.00
<a href="#">February 2025</a>	Councilmember Stipend Februa	Terrie Barr	02/27/2025	950.00	0.00	0.00	0.00	950.00
<a href="#">INV149235</a>	PLAN-PW/Copies Jan 1-31, 2025	Advanced Document Conce	02/27/2025	76.09	0.00	0.00	0.00	76.09
<a href="#">INV149236</a>	PD/Copies Jan 1-31, 2025	Advanced Document Conce	02/27/2025	54.78	0.00	0.00	0.00	54.78
<a href="#">inv149238</a>	REC/Copies Jan 1-31, 2025	Advanced Document Conce	02/27/2025	18.38	0.00	0.00	0.00	18.38
<a href="#">Mar 2025</a>	PD/Measure A- Uniform March	Lilia Mejia-Aparicio	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/Measure A-Uniform March ;	Edgar Pinedo	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/Measure A- Uniform March	Israel Rivera	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/Measure A-Uniform March ;	Thomas Roenspie	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/Measure A-Uniform March ;	Daniel Sanchez	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/ Measure A- Uniform March	Sean Johnson	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/Measure A- Uniform March	Edgar Andrade	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/Measure A-Uniform March ;	Lucila Sandoval	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/ Measure A-Uniform March	Martindale, Ryan	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/ Measure A- Uniform March	Jose Flores	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/ Measure A- Uniform March	Kyle Cessna	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/Measure A-Uniform March ;	Sutton, Brandon	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/Measure A-Uniform March ;	Alberto Vargas	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/ Measure A-Uniform March	Katherine Lowery	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">Mar 2025</a>	PD/Measure A-Uniform March ;	Raymond J. Vlach	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">March 2025</a>	PD/Gym Reimbursment March ;	Israel Rivera	02/27/2025	27.50	0.00	0.00	0.00	27.50
<a href="#">March 2025</a>	PD/ Gym Reimbursement March	Lucila Sandoval	02/27/2025	45.00	0.00	0.00	0.00	45.00
<a href="#">March 2025</a>	PD/ Gym Reimbursement	Sutton, Brandon	02/27/2025	24.00	0.00	0.00	0.00	24.00
<a href="#">March 2025</a>	PD/ Gym Reimbursement Marc	Katherine Lowery	02/27/2025	24.00	0.00	0.00	0.00	24.00
<a href="#">March 2025</a>	PD/ Gym Reimbursement March	Edgar Pinedo	02/27/2025	19.50	0.00	0.00	0.00	19.50
<a href="#">March 2025</a>	PD/ Gym Reimbursement March	Jose Flores	02/27/2025	45.00	0.00	0.00	0.00	45.00
<a href="#">March2025</a>	AC/Gallery Set Up Special Event	Vincent Castaneda	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">March2025</a>	PD/Gym Reimbursement March	Edgar Andrade	02/27/2025	24.00	0.00	0.00	0.00	24.00
<a href="#">March2025</a>	AC/Cleaning & Maintenance of	Judy Clever	02/27/2025	200.00	0.00	0.00	0.00	200.00
<a href="#">MARCH2025</a>	FD/Measure A- Uniform March	Justin Chaney	02/27/2025	100.00	0.00	0.00	0.00	100.00
<a href="#">MARCH2025</a>	AC/website Newsletter	Rae Turnbull	02/27/2025	52.00	0.00	0.00	0.00	52.00
<a href="#">MARCH2025</a>	AC/Social Media Marketing	Remy Bidstrup	02/27/2025	275.00	0.00	0.00	0.00	275.00
<a href="#">SP012406</a>	GSI - Website Parcel Tool	Chico State Enterprises	02/27/2025	6,365.00	0.00	0.00	0.00	6,365.00
				<b>Payable Account 999-2099</b>	<b>Payable Count: (96)</b>	<b>Total:</b>	<b>253,161.08</b>	





City of Orland, CA

# Refund Check Register Refund Check Detail

UBPKT00083 - Refunds 01 UBPKT00082 Disconnect

Account	Name	Date	Check #	Amount	Code	Receipt	Amount	Type
060-1900-000	Zielesch, Ethel	2/11/2025	60585	34.04			34.04	Generated From Billing
<b>Total Refunds: 1</b>				<b>Total Refunded Amount:</b>	34.04			

## Revenue Code Summary

Revenue Code	Amount
996 - 996-Unapplied Credits	34.04
<b>Revenue Total:</b>	<b>34.04</b>

## General Ledger Distribution

Posting Date: 02/11/2025

Account Number	Account Name	Posting Amount	IFT
<b>Fund: 260 - WATER ENTERPRIS</b>			
260-1026	ACCOUNTS RECEIVABLE-CUSTO	34.04	
260-1199	Claim On Cash-Water Enterprise	-34.04	Yes
	<b>260 Total:</b>	<b>0.00</b>	
<b>Fund: 999 - POOLED CASH</b>			
999-1002	Cash In Bank-Depository Interest	-34.04	
999-2000	Due To Other Funds (Pooled Cash)	34.04	Yes
	<b>999 Total:</b>	<b>0.00</b>	
	<b>Distribution Total:</b>	<b>0.00</b>	



**ORLAND CITY COUNCIL REGULAR MEETING**  
**Tuesday, February 18, 2025**

**CALL TO ORDER**

Meeting called to order by Mayor Matt Romano at 6:00 PM.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

Councilmembers Present: Councilmembers Brandon Smith, Terrie Barr, John McDermott, Vice Mayor JC Tolle and Mayor Matt Romano

Councilmembers Absent: None

Staff Present: City Manager Pete Carr; City Attorney Greg Einhorn; City Clerk Jennifer Schmitke

Arrived at 6:30: City Engineer Paul Rabo; Public Works Director Zach Barber; Recreation Manager Olivia Henderson; Police Chief Joe Vlach

**CITIZENS COMMENTS ON CLOSED SESSION - None**

**MEETING ADJOURNED TO CLOSED SESSION AT 6:01 PM.**

**CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 6:34 PM.**

**REPORT FROM CLOSED SESSION** - Mayor Romano announced that Council met with City Staff and City Attorney Greg Einhorn in Closed Session to discuss the real property negotiations, anticipated litigation and labor negotiations as noted on the Closed Session agenda. Mayor Romano shared that the Council would resume its closed session discussion at the end of regular session.

**CONSENT CALENDAR**

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes for February 4, 2025
- C. Receive and File Economic Development Commission Minutes from January 14, 2025
- D. Approve and Adopt Second Reading of Ordinance 2025-01 Pioneer Community Energy JPA

Councilmember Smith inquired whether there would be another off-ramp for the Pioneer project with the City. City Manager Carr confirmed that another opportunity would be available.

**ACTION:** Councilmember McDermott moved, seconded by Councilmember Smith, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

**ADMINISTRATIVE BUSINESS**

**Water Tank Aesthetics**

Mr. Carr reported that the Arts Commission met to review design options for the water tank, including its color, potential artwork, and surrounding landscaping. The Commission recommended "Lemonwater" as the base color, selecting a light shade—per the contractor’s suggestion—to minimize heat absorption. Due to the tank’s welded steel panel construction, the Commission advised against adding a mural. Regarding landscaping, the Commission acknowledged that it falls outside their expertise and deferred that decision back to Council.

Terrie Barr and John McDermott expressed gratitude to the Arts Commission for their research and recommendations. Vice Mayor Tolle suggested light blue. Councilor Smith suggested light green. Mayor Romano suggested bringing in a consultant or landscape architect to assist with the project.

County resident Suzie Smith voiced her support for hiring a consultant to ensure the water tank receives the best industrial coating for protection. She emphasized her hope that the tank would serve as a beacon for the City, advocating for the inclusion of artwork either on or around it and ensuring it remains visible.

Orland resident Jan Walker expressed confidence in the Arts Commission’s recommendations and suggested maximizing tree plantings around the tank.

County resident Marilyn Ponci shared her preference for concealing the tank but acknowledged and respected the Arts Commission’s recommendations.

County resident Joannie Woods opposed the yellow color choice, suggesting an alternative color. She also proposed incorporating a historical mural or a welcome sign on the tank’s west side.

Councilmembers deliberated on consulting an expert regarding color and landscaping. City Attorney Greg Einhorn recommended setting a budget limit for the consultant, given the City’s existing relationship with a previously used expert. The Council agreed to cap the consultant’s fee at \$2,000 and directed City staff to proceed with securing their services.

**Parks & Recreation Capital Projects**

Mr. Carr explained that City Council selects projects and funding sources based on recommendations from the Recreation Commission and City Staff. He outlined key funding sources for parkland acquisition and improvements, including the General Fund, Developer Impact Fees (DIF), and grants. He also noted that Measure J, approved by voters in November 2024, will provide funding for this and for streets, ambulance services and the library, with revenue expected to begin in October 2025.

Mr. Carr referenced a 2022 community survey, which identified top priorities as upgrading existing sports fields and acquiring new ones. Other priorities, in order of interest, included adding a pool heater, developing a dog park, and constructing a skate park.

Mr. Carr highlighted several projects recently completed, some authorized and funded but not yet completed and other proposed projects without funding.

Mr. Carr provided an overview of the three pool contractors that bid on the pool plastering project, outlining their pricing, experience, and warranty differences. He also noted that the Recreation Commission and City staff recommended increasing the budget for the ballfield upgrade project from \$40,000 to \$67,000 to cover material costs.

Recreation Manager Olivia Henderson emphasized the significance of the pool project for the community. She explained that her key considerations when evaluating the bids included contractor experience, references, methodology, pricing, warranty coverage, and project timeline. Ms. Henderson expressed concern about the tight timeframe for completing the project this year.

Mr. Carr shared that he had reason to believe that the Glenn County Board of Supervisors would be fine about the possibility of reprogramming the \$180k designated for Lely Ballfield lighting back to the pool project, which was the County's original funding priority.

Councilmember Barr asked about timing of the project, and allocation of funds.

Ms. Henderson stated there were enough Developer Impact Fees (DIF) to complete both projects.

Vice Mayor Tolle and Councilmember Smith raised safety concerns, while Vice Mayor Tolle asked whether postponing pool programs to prioritize the plastering project would be a safer option. Ms. Henderson stressed that some training and programs could not be delayed.

Mayor Romano requested the project timeline from Adams Pool, which Ms. Henderson provided. He also expressed a preference for hiring a contractor with experience working on pools similar in size to Orland's.

Council discussed concerns with timing and funding of the pool plastering project. Ms. Henderson shared that Adams Pool stated they would prioritize the City's project, pausing their current work to ensure the pool is completed by the required deadline.

Recreation Commission Chairperson Larry Carmona shared his impressions from a recent meeting with the Adams Pool representative and highlighted the commission's concerns about reallocating the \$180,000 originally designated for baseball fields in 2021 to the pool instead. He also expressed frustration over making previous recommendations to the Council without seeing projects come to fruition.

County resident Karen Baldrige voiced concerns about funds being redirected from planned projects, emphasizing that the City will need these resources if new parks are acquired. She also expressed frustration over the lack of project completion.

Orland Little League Board Member Frank Booth expressed support for increased ballfield funding, questioned why the approved lights have yet to be installed and stated the fields need a lot of updating.

Corning resident Joe Fenske called in to make comments on recreation projects.

Ms. Ponci expressed concerns about failing light poles at the ballfields, voiced appreciation for community members who support youth programs, and emphasized that pool repairs are a safety issue, suggesting that funding should come from Measure A.

Orland resident Ron Lane offered to volunteer his time to help paint the pool if needed and voiced his support for tiling the pool.

Councilmembers inquired about approved projects that have yet to be completed and discussed the warranties, costs, and experience of Adam’s Pool Specialties of Sacramento versus Generation Pools of West Sacramento. All Councilmembers stated support for the increase of funding for the baseball fields upgrade project.

**ACTION:** Mayor Matt Romano moved, seconded by Councilmember McDermott, to use the DIF funds for the pool project and award the pool plastering contract to Adam’s Pool Specialties of Sacramento for \$410k and increase baseball field partnership funding to \$67k and defer construction of Lely ballfield lighting at this time. Motion carried by a roll call vote 5-0.

**Ayes:** Councilmembers Barr, Smith, McDermott, Vice Mayor Tolle and Mayor Romano  
**Noes:** None

Council asked that City staff make the project timing decision after speaking with contractor.

Mr. Carr mentioned that after the ballfield light posts fell a few years ago the City shop mechanic went out and welded gussets onto the lamppost for safety.

**Vision and Design Considerations**

Mr. Carr revisited the discussion with the Council after staff was directed to gather consultant recommendations and pricing for municipal visioning and transportation planning at the February 4, 2025, meeting. He provided a brief overview of four consultant options for Municipal & Community Visioning and two for Transportation Design & Circulation Planning. Additionally, he noted that staff is compiling a list of potential consultants for Street Amenities & Landscape Design. Mr. Carr emphasized that consultant costs will vary depending on the project’s scope.

City Engineer Paul Rabo informed the Council that the City has provided Caltrans with its Streetscapes Plan and GHD’s corridor recommendations for SR32. He also presented Caltrans’ conceptual design for SR32 to the Council.

The Council expressed dissatisfaction with the conceptual design, raising concerns and questioning various aspects of Caltrans' proposal. Key issues included the omission of streetscape elements, the addition of bike lanes on both sides of the road, and the loss of parking along SR32. Council inquired about grant writing and Mr. Carr shared that the City has contracted out as well as used in-house staff to apply for grants.



Councilmember Barr requested that City staff upload the conceptual design to the City’s website so the community can review Caltrans’ plans.

For municipal and community visioning, Mayor Romano emphasized the need for a consultant who can help Orland develop Objective Design Standards that preserve its rural charm as the city grows. He shared that he has researched urban planners who could assist with this effort. Councilmember Barr suggested visiting towns that Orland aims to emulate to learn from their experiences and identify the consultants they worked with.

Regarding transportation design and circulation planning, the Council directed City staff to push harder on Caltrans for improvements. They also instructed staff to revisit firms specializing in Objective Design Standards.

County resident Trish Saint Evens spoke about housing and expressed concerns about losing funding if the City abandons Caltrans' plans.

Ms. Smith shared her perspective on low-income housing challenges.

Ms. Walker highlighted what other towns have done regarding objective design standards and emphasized the need for Orland to establish a strong identity.

Mr. Lane voiced opposition to removing parking spaces along SR32.

Orland resident Alex Enriquez expressed support for adding bike lanes to SR32.

Ms. Woods raised concerns about low-income residents not contributing to small downtown businesses and stressed the need for a population that supports local commerce.

The Council provided direction to City staff:

- **Item 1:** Prioritize developing Objective Design Standards and identify a suitable agency for the task.
- **Item 4:** Mr. Rabo will provide feedback to Caltrans.
- **Item 2:** Further action will be determined based on the outcome of Item 4.

Mr. Carr confirmed that the Council remains dissatisfied with Caltrans’ current design. The Council agreed to take additional time to consider the matter and revisit it in a future meeting.

**City Hall and Public Safety Facilities Planning**

Mr. Carr provided a follow-up on previous discussions about expanding City Hall and Public Safety Facilities. The Council has prioritized relocating City Hall, allowing the Orland Police Department (OPD) to fully occupy the current facility and better meet their long-term needs. The proposed joint police/fire station remains a future consideration, dependent on funding.

Mr. Carr shared insurance details regarding the City-owned building at 824 4th Street and introduced a potential plan for its future. He proposed the existing structure should be repaired or demolished and construct a new City Hall on the same site. He highlighted several benefits of utilizing City-owned downtown property, including optimized use of existing land, removal of an

aging, high-maintenance facility, ample onsite parking, an entrance facing Library Park for improved accessibility and potential use of existing building plans to streamline costs and efficiency

To provide further context, Mr. Carr presented a slideshow illustrating the location and lot size. He also shared the adjacent building's plans and discussed cost estimates and potential funding options for making the project a reality.

Councilmembers shared their opinions on moving City Hall asked questions, and stated concerns regarding the condition of the building at 824 4<sup>th</sup> Street and with displacing the current business. Council shared the interest of making sure any building looks attractive and fits the downtown look.

Ms. Woods suggested the City consider purchasing another downtown building, specifically the former Honeybee Discovery Center. (501 Walker Street)

Ms. Saint-Evens expressed interest in the City acquiring the building at 501 Walker Street, owned by Councilmember Barr.

Orland resident Tammie Oliveras encouraged the Council to explore relocating City Hall to the 501 Walker Street property while adding additional parking at the City entrance.

Ms. Smith proposed looking into the Old Bucke's building as a potential site for the new City Hall.

Ms. Walker shared that she had spoken with the previous owners of the 501 Walker Street building and mentioned the involvement of an architectural firm that had created plans for the space.

County resident Dee Dee Jackson highlighted the charm of the 501 Walker Street building and expressed interest in the City assessing the cost of necessary upgrades.

The Council unanimously affirmed its intent to allocate the current City Hall/Police Department building entirely to the Police Department. To ensure community input, the Council will allow time for public review, and City staff will bring the topic back for further discussion at a future meeting.

### **City Manager Verbal Report**

- Mr. Carr shared that the licenses to cross the canals will be fully executed this week.
- Mr. Carr shared that the City has received 4 proposals from Law firms and shared he would propose some dates that the Council can all get together to go over the firms proposals.
- Mr. Carr shared that the City Clerk has asked if Council would like to continue to meet at Carnegie or go back to Glenn Success Square – Council decided to meet at Carnegie until construction begins.

- Mr. Carr shared there are two candidates for the EDC open seats, Mayor Romano requested that City Staff send over the applications for Council review.

**ORAL AND WRITTEN COMMUNICATIONS**

**PUBLIC COMMENTS:**

Ms. Saint Evens announced that the Orland Historical Society and the Queen Bee Capital organization are collaborating to host a sesquicentennial event alongside the annual 4th of July celebration.

Mr. Carmona requested that the City Council consider hiring additional staff to support the Recreation Manager with daily pool and recreation duties.

Ms. Saint-Evens also clarified the distinction between Orland Queen Bee Capital and the Honeybee Discovery Center.

**CITY COUNCIL COMMUNICATIONS AND REPORTS**

**COUNCILMEMBER UPDATES**

**Councilmember Smith:**

- Attended Glenn Groundwater Authority meeting February 10<sup>th</sup>;
- Attended the Orland Chamber of Commerce meeting February 13<sup>th</sup>;
- Attended the Public Works and Safety Commission(PWSC) February 13<sup>th</sup>;
- Attended the joint groundwater meeting on February 14<sup>th</sup>.
- Attended World Ag Expo in Tulare.

**Vice Mayor Tolle:**

- Attended the Economic Development Commission (EDC) meeting February 11<sup>th</sup>;
- Attended the PWSC February 13;
- Attended the Board of Supervisors (BoS) meeting February 18<sup>th</sup>;
- Attended the Aging Coalition at the senior center;
- Will be attending the Transportation meeting February 20<sup>th</sup>.

**Councilmember Barr:**

- Thanked Ms. Saint-Evens for her diligent work at getting the Queen Bee Committee's 5o13(c)3;
- Attended the Arts Commission Meeting February 12<sup>th</sup>;
- Shared her concerns with street vendors having proper documentation for their popup carts and asked if the topic could be added to a future meeting

**Councilmember McDermott:**

- Nothing to report.

**Mayor Romano:**

- Nothing to report.

**FUTURE AGENDA ITEMS**

- Pop-up carts and street vendor
- Additional staffing for Recreation Manager
- Councilor Barr asked about being a liaison for Orland Queen Bee Capital Committee

**CITIZENS COMMENTS ON CLOSED SESSION - None**  
**MEETING ADJOURNED TO CLOSED SESSION AT 9:46 PM**  
**CLOSED SESSION ENDED AND RECONVENED TO REGULAR SESSION AT 10:29 PM.**

**REPORT FROM CLOSED SESSION** - Mayor Romano announced that Council met with City Staff and City Attorney Greg Einhorn in Closed Session, to discuss the real property Negotiations, anticipated litigation and labor negotiations as noted on the Closed Session agenda. Mayor Romano shared that direction was given to staff.

Jennifer Schmitke, City Clerk

Mathew Romano, Mayor



**CITY OF ORLAND STAFF REPORT**  
**MEETING DATE: March 4, 2025**

---

**TO:** Honorable Mayor and Council  
**FROM:** Justin Chaney, Fire Chief  
**SUBJECT:** Adoption of LRA Fire Hazard Severity Map (Action)

---

Request to adopt the new state required Local Responsibility Area (LRA) Fire Hazard Severity Map

**BACKGROUND & ANALYSIS**

The State of California periodically will update their fire hazard severity map to go out statewide. These maps are used for hazard mitigation planning and insurance purposes. This year the governor has mandated this map to be uploaded locally and adopted by the local municipalities. Each locality can adopt the State map of a local one that is equal or more severe.

The map has been uploaded to the City website within the required 30 days and the ordinance will need to be adopted before 120 days per the Governors executive order. There were no changes to the fire map for the City of Orland.

Attachment (1):

- Ordinance 2025-XX: An Ordinance of the City of Orland to designate Fire Hazard Severity Zones

**RECOMMENDATION**

Adopt the ordinance for the LRA Fire Hazard Severity Map.

**FISCAL IMPACT OF RECOMMENDATION:** No fiscal impact to the budget



### Ordinance 2025-XX

#### **AN ORDINANCE OF THE CITY OF ORLAND TO DESIGNATE FIRE HAZARD SEVERITY ZONES (NON-CODIFIED)**

#### **FINDINGS.**

The City Council of the City of Orland (City) finds that it is in the public interest to designate Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.

#### **NOW, THEREFORE:**

The City hereby designates the Fire Hazard Severity Zones as recommended by the California Department of Forestry and Fire Protection pursuant to Government Code Section 51178.

The map, approved by the City, is hereby incorporated by reference, and entitled "City of Orland Fire Hazard Severity Zones." The official map is also located electronically on the following website: [www.cityoforland.com](http://www.cityoforland.com)

I HEREBY CERTIFY that the above and foregoing Ordinance was duly and regularly introduced and read at a regular meeting held on the 4<sup>th</sup> day of March, 2025, and was passed and adopted by the City Council of the City of Orland at a regular meeting thereof duly held on the Orland City Council, by the following vote, to wit:

On the motion of Councilmember \_\_\_\_\_, seconded by

Councilmember \_\_\_\_\_ the motion passed with a \_\_\_\_\_ vote.

Ayes:

Noes:

The foregoing ordinance was passed and adopted on March 4, 2025.

\_\_\_\_\_  
Matt Romano  
Mayor

Attest:

\_\_\_\_\_  
Jennifer Schmitke  
City Clerk

\_\_\_\_\_  
Greg Einhorn  
City Attorney



**CITY OF ORLAND STAFF REPORT**  
**MEETING DATE: March 4, 2025**

---

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Paul W. Rabo, City Engineer

**SUBJECT:** Accept Maverik – Commerce Lane Improvements (Action)

---

**BACKGROUND:**

Developers making improvements are normally required to post performance bonds to ensure acceptable completion of the planned improvement. When complete, and a year has elapsed for the City to observe the functionality and durability of the improvements, the City accepts the improvements so the bonds can be released.

**ANALYSIS:**

The Developer substantially completed construction of this project’s infrastructure in February of 2024 and the one-year maintenance period ended in February of 2025. The Developer has requested the City accept the constructed improvements along Commerce Lane and at the intersection of Commerce Lane and Newville Road and release the Performance, Payment and Maintenance Bonds.

**RECOMMENDATION:**

Staff Recommends the City Council accept the completed public improvements along Commerce Lane for operation and maintenance by the City of Orland and release the Performance, Payment and Maintenance Bonds back to the Developer.

**FISCAL IMPACT:**

None.





**CITY OF ORLAND ARTS COMMISSION  
MINUTES**

November 20, 2024

The Wednesday November 20, 2024 meeting was called to order at 7:00 p.m. by Chairman Rae Turnbull at the Orland Art Center. Commissioners present were: Jill Elliott, Steve Elliott, Mason Greeley, Mary Rose Kennedy, Paddy Turnbull and Jim Scribner. Also in attendance: Community Liaison Laurie LaGrone, Council Liaison Bruce Roundy, EDC Commissioner and Ad Hoc committee member Ron Lane, and community member Jerry Kraemer. Minutes of the Wednesday October 16, 2024 meeting were approved as emailed with no corrections or additions (motion made by Paddy Turnbull, seconded by Jim Scribner - motion carried). Financial Report covering October 1 through October 30, 2024 provided by Letty Espinosa were accepted as presented with no corrections or additions (motion made by Jim Scribner, seconded by Steve Elliott – motion carried).

**COMMISSIONER REPORTS AND ACTION:**

Report from Commission Chair Rae Turnbull:

1. Rae gave an update on lamppost bases (color) and change in orientation of string lights, due to underestimation of necessary height to accommodate truck traffic etc.
2. Rae reported that Steve Elliott, Rae Turnbull, Mason Greeley, and Paddy Turnbull have been reappointed to the Arts Commission for an additional 4-year term.
3. Council Liaison, Bruce Roundy was recognized for his valuable service as Council Liaison to the Art’s Commission since its inception in November 2004. Please see the attached information on his excellent service to our commission.

**ITEMS FOR DISCUSSION OR ACTION:**

1. Laurie LaGrone presented mural ideas relative to water tower aesthetics. These are part of the visual solutions (art and landscaping etc.) to be considered by the Ad Hoc committee composed of Arts Commission members and members of the EDC. All final decisions rest with the City Council.
2. Suggestions for gallery involvement during the Chamber’s Dec. 6th “Cowboy Christmas” event were discussed.

**MEMBER REPORTS:** None.

**PUBLIC COMMENTARY:**

1. Public commentary was offered by Jerry Kraemer and Ron Lane relative to the lamppost bases, their comments were noted and will be considered in future discussions. However, the Arts Commission does not have a formal advisory role relative to the Streetscapes project.

There being no further business, the meeting was adjourned at 7:54 p.m.

***Next scheduled meeting: Wednesday, January 15, 2025 at 7:00 p.m. (no meeting in December 2024)***

Respectfully submitted by Jill Elliott and Rae Turnbull



## ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES

Tuesday, January 14, 2025

**CALL TO ORDER** - The meeting was called to order by Chairperson Lane at 4:20 pm.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

Commissioners Present:	Dee Dee Jackson, Tiffany Schulps and Ron Lane
Commissioners Absent:	None
Councilmembers:	John McDermott
Staff:	City Manager Pete Carr and City Clerk Jennifer Schmitke

### IDENTIFY CHAIRPERSON AND VICE CHAIRPERSON FOR 2025

City Clerk Jennifer Schmitke requested nominations for Chairperson for 2025. Commissioner Jackson nominated Chairperson Ron Lane. With no further nominations, the nomination period was closed. The motion carried 3-0 by a voice vote. Chairperson Lane was declared Chairperson for 2025.

City Clerk Schmitke requested nominations for Vice Chairperson for 2025. Chairperson Lane nominated Commissioner Tiffany Schulps. With no further nominations, the nomination period was closed. The motion carried 3-0 by a voice vote. Commissioner Smith was declared Vice Chairperson for 2025.

### ORAL AND WRITTEN COMMUNICATIONS - None

### CONSENT CALENDAR

- A. Approval of Economic Development Commission Minutes from November 13, 2024**

**ACTION:** Chairperson Lane moved, seconded by Vice Chairperson Schulps to approve consent calendar as presented. Motion carried by a voice vote, 3-0.

### ITEMS FOR DISCUSSION OR ACTION

- A. Queen Bee Bucks Update**

City Manager Pete Carr provided the Commission with a brief update on the Queen Bee Bucks program, highlighting that a total of \$228,000 has been redeemed to date.

**B. Update on Vacant buildings**

Mr. Carr informed the Commission that the former Royal Hotel building now has a new owner actively addressing the code enforcement issues. The City has waived the associated fines, and the new owner has expressed a willingness to collaborate with the City. The owner has shown interest in transforming the property into a downtown hotel or possibly developing it into retail shops.

**C. Update in downtown streetscapes & Lampposts**

Mr. Carr reported that the benches and trash receptacles have been well-received in the downtown area. However, he noted that the Council has decided to remove the concrete pedestals and lampposts due to concerns about their appearance and placement. The City is currently seeking bids for the removal of the lamppost pedestals. Mr. Carr shared that the removed lampposts will probably be repurposed throughout the city, potentially installed in parks or along walkways. He also mentioned that the OHS welding class has expressed interest in creating replacement lampposts and is ready to begin as soon as they receive approval from the City.

**D. New Business Onboarding Questionnaire and Exit Interview Program for closing businesses**

Chairperson Lane proposed introducing a questionnaire for new businesses coming to Orland, as well as conducting exit interviews with businesses that close. Commissioners discussed the concept and agreed that gathering this information would be a valuable asset for the City. They also considered whether the Chamber of Commerce would be well-suited to develop and oversee the program. Commissioner Jackson suggested presenting the idea at the next Chamber meeting to gauge their interest in managing the initiative. The Commissioners explored the possibility of implementing a quarterly business survey to identify areas where businesses may need support and extra resources.

**STAFF REPORTS**

**A. Business and Economic Development**

Mr. Carr shared...

- North Valley Indian Health (NVIH) has shared with Orland their interest in constructing new health care facilities in Orland, property is in escrow on South Street near Ampla Health.
- Enloe has shared they are also interested in bringing health care facilities to Orland.
- Butte College plans to build two more classrooms.
- La Perla de Occidental was the most recent participate in the façade improvement program.
- There are currently 16 CHIP homes under construction off SR 32.
- A major corporation would like to build an alternative fuels plant and retail sales in Orland, they are currently looking for a location.
- Arts Commission liaison created a flyer for more information on murals, City sent it to business owners in business license application.

- Hecho (824 Fourth Streer) building is owned by the City, is in need of repairs and City staff is taking direction from Council.
- Pioneer Feasibility study is currently underway and Pioneer will report back to Council on February 4<sup>th</sup>.
- City staff has been working with brokers who have interest from a hotel group to come to Orland, City staff is possibly taking to Council proposals for a hotel feasibility study from three different groups.

The Commissioners unanimously agreed they would like to recommend to Council to do the hotel feasibility study.

**B. Chamber Report**

Chamber President/Commissioner Jackson shared a few upcoming events including:

- Dee Dee Jackson is stepping down as board president and Chamber has 4 open seats on their board, the next board meeting is January 15<sup>th</sup>.
- County is working on hiring a Glenn Grows office Manager dedicated to social media and working within Glenn Grows.

**COMMISSIONER REPORTS**

**Commissioner Jackson:**

- Nothing to report.

**Commissioner Schulps:**

- Asked about the freeway signage. Mr. Carr shared that Council wanted to wait on signage until after the City visioning meeting.

**Chairperson Lane**

- Attended Tree Lighting and Cowboy Christmas
- Attended Avenue of Lights
- Shared Orland was mentioned on a Hulu show called High Potential
- Attended the Fathers House event in Oroville – free lighted tree walk

**FUTURE AGENDA ITEMS**

- Would like to look into a community fire pit/fireplace event possibly in the winter, it could be monthly, or weekly. Vendors, musicians and restaurants could set up bringing the community together to support downtown and local businesses.
- Chairperson Lane suggested a City picnic including Councilmembers, Commissioners and City staff to generate better communication.
- Mr. Carr suggested bringing a quarterly sales tax report and stated the hotel feasibility study would be brought back to share information with the commission.

**ADJOURN – 5:15 PM**

Respectfully Submitted,

Jennifer Schmitke, Commission Secretary

Ron Lane, Chairperson



**ORLAND PUBLIC WORKS & SAFETY COMMISSION REGULAR MEETING MINUTES**  
**Thursday, October 10, 2024**

**CALL TO ORDER**

Meeting called to order by Chairperson Jim Paschall at 4:00 PM.

Pledge of Allegiance led by Fire Chief Justin Chaney.

**ROLL CALL**

Commissioners present: Commissioner Emil Cavagnolo, Commissioner Byron Denton, Vice Chairperson David Kelly, and Chairperson Jim Paschall

Commissioner absent: Commissioners Monica Rossman

Staff present: Administrative Technician/Commission Secretary Meagan Mondragon, Public Works Director Zachary Barber, Fire Chief Justin Chaney, Police Chief Joe Vlach, City Engineer Paul Rabo

Council Member Present: Bruce Roundy

**ORAL AND WRITTEN COMMUNICATIONS**

**PUBLIC COMMENTS:** None.

**CONSENT CALENDAR**

- A. Approve Public Works and Safety Meeting Minutes from August 14, 2024
- B. Approve Public Works and Safety Special Meeting Minutes from September 12, 2024

**ACTION:** Vice Chairperson Kelly moved, seconded by Chairperson Denton, to approve the consent calendar as presented. Motion carried by a voice vote 4-0.

**PRESENTATION**

**A. Newville Road and 9<sup>th</sup>/Tehama Street Traffic Analysis**

City Engineer Paul Rabo informed the Commission that the City sent out a RFP for a traffic consultant to analyze the intersection at Newville Road and 9<sup>th</sup>/Tehama Street and that Kamesh Vedula from GHD Inc. would be presenting to the Commission on the study performed.

Kamesh Veluda from GHD Inc. did a presentation regarding the traffic study done at the intersection of Newville Road and 9<sup>th</sup>/Tehama Street to improve circulation on cross traffic, speed reductions and possible traffic calming solutions to present to Cal Trans.

The Commission asked questions and shared their concerns and were unanimously in favor of recommending roundabouts to City Council.

**PUBLIC WORKS**

**A. Request for County Transportation Partnership Funding**

Director Barber announced that the Glenn County Transportation Commission (GCTC) has identified \$2 million in excess funds, with Orland’s proportional share amounting to \$540,000. He presented a list of roads within city limits that require urgent repairs, detailing the costs associated with repaving. After consulting with County planning staff, the 0.28-mile segment of Swift Street adjacent to the SavMor Shopping Center—from Woodward to East Street—was deemed the most suitable for funding at this time, with an estimated repaving cost of \$648,450.

Director Barber informed the commission that the \$540,000 from GCTC would be supplemented by an additional \$110,000 from the Gas Tax Street Fund to complete the project.

Commission members expressed concerns about the frequency of funding for the Gas Tax Street Fund. Mr. Rabo clarified that an allocation is made each year within the budget for this purpose.

Council Member Roundy emphasized the significance of voting for Measure J, which would provide funding for road repairs.

The Commission inquired about the specifics of the costs listed to which Director Barber responded that these figures include grinding, reshaping, recompacting, and overlaying the road surfaces.

**ACTION:** Vice Chairperson Kelly moved, seconded by Commissioner Cavagnolo, to recommend that the City Council approve proposed request to GCTC for partnership in the amount of \$540,000 to reconstruct a section of Swift Street, with City gas tax funds being utilized for the cost over the GCTC amount. Motion carried by a voice vote 4-0. Ayes: Denton, Kelly, Cavagnolo, Paschall; Noes: None; Absent: Rossman.

**B. Precision Concrete Update**

Director Barber informed the Commission that the Precision Concrete Project is currently on hold. This pause will remain in effect until the Orland Unified School District completes its assessment and bidding process for the drop-off zone at Mill Street School, located at the intersection of E. Mill and E. Yolo Streets. Since the City and the School District will be sharing costs, this will provide City staff with a clearer understanding of the available funds for the remainder of the project.

**C. Stop Sign Discussion**

Vice Chairperson Kelly requested that the Commission take a drive down Woodward Street to observe several key intersections. Vice Chairperson Kelly pointed out that the intersections at E Shasta Street, E Tehama Street, E Swift Street, E Colusa Street, and E Mill Street—located on both the east and west sides of Woodward—are currently uncontrolled and would greatly benefit from the installation of stop signs. He expressed his concerns and would like to include this important topic in the agenda for the next meeting.

**D. Public Works Department Update**

Director Barber provided the Commission with an update on the numerous projects and reports that the Public Works Department is currently undertaking for the City.

Mr. Rabo shared that the contractor for the water tank project is set to begin excavating soil for the tank's footprint.

**PUBLIC SAFETY**

**A. Police Department Update**

The Police Chief updated the Commission on the progress within the department, announcing that the two new recruits are on track to be ready for patrol by the end of the year. Additionally, most of the vehicles that were on backorder have now arrived, and the ongoing radio project is set to go live within a month, enhancing the capabilities of the Police Department.

**B. Fire Department Update**

The Fire Chief announced that the Fire Department had received the final digital pair for the radio project. Fire Chief shared that once the Police Department's portion is completed, they will focus on finishing the Fire Department's side of the initiative. Chief Chaney expressed heartfelt gratitude to the Volunteer Firefighters for their ongoing support in this project.

The Fire Chief noted that the Public Works Department and the Volunteer Firefighters have contributed significantly by pouring concrete for the pump tank testing. They will soon add more concrete and lighting to the Training Facility.

Vice Chairperson Kelly also expressed his appreciation for the Volunteer Firefighters' contributions to both the radio project and the concrete work for the pump tank.

Commissioner Denton shared his appreciation for the Police Department and Fire Department and his support for voting for Measure J.

**GENERAL**

The next Public Works and Safety Commission meeting is scheduled for December 12, 2024.

**COMMISSIONER REPORTS**

- Commissioner Denton:
- Nothing to report.

Commissioner Cavagnolo:

- Nothing to report.

Vice Chairperson Kelly

- Nothing to report.

Chairperson Pashcall

- Nothing to report

**FUTURE AGENDA ITEMS**

Vice Chairperson Kelly wants to bring the discussion of stop signs at the next meeting.

**MEETING ADJOURED AT 5:32 PM**

Meagan Mondragon, Secretary

Jim Paschall, Chairperson





## CITY OF ORLAND STAFF REPORT

MEETING DATE: March 4, 2025

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**TO:** Honorable Mayor and Councilmembers

**FROM:** Jennifer Schmitke, City Clerk

**SUBJECT:** Appointment to Queen Bee Capital Board (Action)

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### Consideration of Appointment for City Liaison to the Queen Bee Capital Board

#### BACKGROUND:

Historically, the City Council has designated City Councilmembers or staff to serve as a liaison on the Queen Bee Capital Board. Recently, the City has not had active representation on the board and meetings have been sporadic.

#### ANALYSIS:

To ensure continued City involvement, Councilor Terrie Barr has expressed interest in serving as the official liaison to the Queen Bee Capital Board. This appointment would provide consistent representation and strengthen the City’s connection with the board.

#### RECOMMENDATION:

Appoint Councilor Terrie Barr as the City’s liaison to the Queen Bee Capital Board for 2025.

#### FISCAL IMPACT:

None.

**2025 Council Appointments to Boards and Commissions**  
Updated February 26, 2025

**City Commissions**

Arts 3 <sup>rd</sup> Wed, monthly, 7 pm	Barr Romano (alternate)
Economic Development (EDC) 2 <sup>nd</sup> Tues, every month, 4 pm	McDermott Barr (alternate)
Library 2 <sup>nd</sup> Mon, every other month, 5:00 pm	Smith Tolle (alternate)
Parks & Recreation 4 <sup>th</sup> Wed, meets when called, 6:30 pm	Smith Romano (alternate)
Planning 3 <sup>rd</sup> Thurs, monthly, 5:30 pm	Barr McDermott (alternate)
Public Works/Safety 2 <sup>nd</sup> Tues, every even month, 4 pm	Tolle Smith (alternate)

\*\*\*\*\*

City Selection Committee	Mayor
Orland Unit Water Users' Assoc Voting delegate (Membership)	Smith
Orland Area Chamber of Commerce <i>Council Liaison</i>	Barr Smith (alternate)
Fire Department Liaison 2 <sup>nd</sup> Mon, monthly, dinner 7 pm, meeting 8pm <b>(One Councilmember, One Alt.)</b>	McDermott Barr (alternate)
Code Enforcement Hearing Officer <b>(One Councilmember, One Alt.)</b>	Romano Tolle (alternate)

**Queen Bee Capital Committee** Barr

\*\*\*\*\*

**County Committees**

Joint City/County EDC

Tolle  
Barr

LAFCo

Meets 2<sup>nd</sup> Monday, 9 am, monthly  
County pays \$25 monthly stipend

**(Alternate switches between Orland & Willows; 2025 appointment is from Willows)**

Romano  
*(Alt seat for Orland in 2026)*

Transit Committee

**(Needs two members and one Alt)**

Meets with Local Transportation Comm.  
County pays \$50 monthly stipend

Tolle  
McDermott  
Barr (alternate)

Transportation Commission

**(Need two members)**

3<sup>rd</sup> Thurs, monthly, 10 am,  
County pays \$50 monthly stipend

Tolle  
McDermott

Waste Management Regional Agency

**(Two members and one alt)**  
**(2025 two rep year, 2026 one rep one alt)**

Tolle  
McDermott  
Barr (alternate)

Air Pollution Control District Board  
(Council minute order if City asked to serve on board)

**(One Councilmember, One Alt.)**

Mayor  
Vice Mayor (alternate)

Airport Land Use Commission  
No meeting schedule

Romano  
No alternates on this commission

Glenn County Groundwater Sustainability Agency (GGA) & Drought Task Force  
**(One Councilmember, One Alt.)**

Smith  
Romano (alternate)  
Carr & Barber (alternate)

Golden State Risk Management  
2<sup>nd</sup> Wed every other month, 6 pm  
*GSRMA pays \$100 per meeting stipend*

Romano

Cal Cities  
(a.k.a League of California Cities)

Tolle  
Barr (alternate)

Resource Conservation District

Smith

Glenn County Senior Wellness Roundtable

John McDermott

Glenn Continuum of Care

John McDermott



**CITY OF ORLAND STAFF REPORT**  
**MEETING DATE: March 4, 2025**

---

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Pete Carr, City Manager

**SUBJECT:** **FY26 Budget Discussion #1 – Assumptions, Projects, Staffing**  
(Discussion/Direction)

---

**BACKGROUND:**

City staff is preparing a draft budget for the fiscal year 2025-26 (FY25) which starts July 1. The budget will represent the City’s best estimate of probable revenues and a spending plan to support operational services and projects consistent with Council direction identified in recent years and through the budget process. Staff will continue to analyze revenue projections and collect cost estimates to produce an evolving budget picture in anticipation of a budget ready for adoption before June 30<sup>th</sup>.

March: Assumptions, Projects, Staffing, Revenue Forecasts

April: Expenditures for General Fund, Street Funds, DIF

May: Water, Wastewater, updates and changes

June: Adopt final budget

**ANALYSIS:**

This evening’s discussion will lay out major fiscal assumptions for the coming year, forecast major capital expenditures and projects for the coming year and discuss necessary organization and staffing levels to support these objectives.

Direction received from Council this evening will further inform staff analysis as we proceed with formulation of the final proposed budget which is planned for presentation to Council for consideration of adoption on June 3<sup>rd</sup>.

Key assumptions for FY26

1. Both statewide and local economies will experience modest growth and low unemployment, especially Q3 and Q4, improving more if interest rates continue to relax.
2. Property tax revenue will grow 2%, sales tax 1.5%.
  - a. Freight transport refueling will grow modestly while refueling of gasoline engine vehicles gains will offset declines for Orland; prices will remain at current levels, no significant change in fuel vs electric consumption.

- b. With automobile inventories improving and interest rates easing, sales could improve but will be constrained by tariffs; sales tax revenue from auto sales will increase 1%.
- 3. The current 16 CHIP houses in construction will be complete and 32 more will at least start in FY26.
- 4. The DWR water project and all ARPA-funded projects will wrap-up in FY26.
- 5. M½ reconstruction project will start and be completed in FY26. Several smaller paving and sidewalk projects will be planned for summers 2025 and 2026.
- 6. Measure J will absorb ambulance expenses; Measure A will continue to focus on upgrading the communications systems and reserving against future facility and apparatus needs.

### Capital Projects and Objectives

High profile objectives include completion of the DWR Emergency Water Supply project, pursuit of upgrades for our wastewater treatment ponds, excellent strategic utilization of remaining ARPA funds, and planning with Caltrans for eventual transformation of our SR32 corridor infrastructure. Major projects envisioned are laid out in draft on the 4-quadrant worksheet, acknowledging that probably not all these projects can be afforded the time and budget resources necessary in year ahead.

Capital projects utilizing ARPA funds are shown as part of the scope of projects but will also be shown separately on the ARPA Use Worksheet for funding purposes.

Fire and Police fleet schedules are being updated, to be funded via Measure A Public Safety Fund. Public Works fleet and capital equipment schedules will be updated and incorporated into General Fund and utility fund budgets.

### Staffing

City Hall, Library, and Recreation will each add one part-time year-round position. Police, Fire and Public Works Departments will maintain current staffing, acknowledging the challenge in filling currently funded police and skilled public works positions. The previously grant-funded SRO position will be funded by the City this year unless grant funding can be made available to offset.

Attachments (3):

- A. Updated Organization Chart
- B. Established, Authorized and Funded Positions DRAFT schedule for FY26
- C. Capital improvement and other DRAFT project objectives for FY26

### **RECOMMENDATION**

Provide direction at Council discretion. Staff will proceed with budget preparation accordingly.

### **Fiscal Impact of Recommendation:**

Budget will balance revenues with expenditures as it provides for operational and improvement project objectives and will maintain or build fund reserves.

# CITIZENS OF ORLAND

**CITY COUNCIL**  
 Mathew Romano, Mayor  
 JC Tolle, Vice-Mayor  
 Terrie Barr, Council Member  
 John McDermott, Council Member  
 Brandon Smith, Council Member

**ADVISORY COMMISSIONS**  
 (appointed by City Council)  
 Planning  
 Library  
 Public Works & Safety  
 Parks & Recreation  
 Arts  
 Economic Development

**City Attorney**  
 (appointed by City Council)  
 Gregory Einhorn or \_\_\_\_\_

**Admin Services Director/ACM**  
 Rebecca Webster

**City Manager / Finance Director**  
 Pete Carr

**City Engineer**  
 Paul Rabo, RAR

**City Planner**  
 Scott Friend, ECORP

**Accounting Consultant**  
 Glenn Lazoff, CPA, RGS

**City Treasurer**  
 Leticia Espinosa

**City Clerk**  
 Jennifer Schmitke

**Accounting & Admin Services**

**Public Safety**  
**Police Chief**  
 Joe Vlach  
**Fire Chief**  
 Justin Chaney

**Public Works Director**  
 Zach Barber

**Recreation Manager**  
 Olivia Henderson

**Library Director**  
 Jody Halsey Meza

**Community Services**

- budget, accounting
- utility billing
- accounts payable & receivable
- grants
- human resources
- IT systems, website, social media

- law enforcement
- animal control
- fire suppression
- first aid response
- emergency preparedness

- water
- sewer
- wastewater treatment
- streets
- storm drainage
- park maintenance
- building maintenance
- fleet maintenance

- plan and manage use of recreation center, parks, playgrounds and pool
- organize and manage recreation programs
- coordinate with schools, community sports leagues

- circulation
- material acquisition
- special programs
- literacy
- reference
- community educ.
- Director of Glenn County libraries

- planning
- economic development
- permitting
- building inspection
- code enforcement

**City of Orland**  
**Established, Authorized and Unfunded Positions**  
**DRAFT 1.0 For the Fiscal Year 2025-26**

Established Position Titles	Optimal Staffing	Contract Professionals	Funded Employees	Positions Not Funded	Change from FY25
City Manager	1.0		1.0		
Director of Administrative Services/ACM/Grants	1.0		1.0		
City Clerk/Planning Admin	1.0		1.0		
City Attorney	0.5	0.5			
City Engineer	0.5	0.5			
City Planner	0.5	0.5			
Accounting Consultant	0.5	0.5			
Accounting and IT Manager	1.0			1.0	
Accounting Analyst	1.0		1.0		
Accounting Tech II	1.0		0.5	0.5	
Accounting Tech I	1.0			1.0	
Admin Tech I	0.5		1.0		add 0.5
Community Services Director	1.0			1.0	
City Building Official	1.0	0.5			
Building Inspector	0.5	0.5			
Code Enforcement Officer	0.5	0.5			
Permit Tech	1.0		0.5	0.5	
Chief of Police	1.0		1.0		
Police Sergeants	2.0		2.0		
Police Patrol Officers (1 funded by COPS Grant)	9.0		9.0		
Police Patrol / School Resource Officer	1.0		1.0		1.0
Detective	1.0			1.0	
GLNTFF Officer	1.0			1.0	
Police Clerk/Records	1.0		1.0		
Community Service Officer/Evidence Technician	1.0		1.0		
Police Dept Admin	1.0		1.0		
Fire Chief	1.0		1.0		
Fire Dept Admin (% paid by Orland Rural District)					
Fire Mechanic	1.0		1.0		
Director of Public Works	1.0		1.0		
Public Works Supervisor	1.0			1.0	
Public Works Lead/Foreman	1.0		1.0		
Admin Support/Billing/Cust Svc	0.5		0.5		
Water Treatment Operator	2.0		1.0	1.0	
Wastewater Treatment Operator	2.0		1.0	1.0	
Equipment Mechanic	2.0		2.0		
Equipment Operator	1.0			1.0	
Maintenance Workers	8.0		8.0		
Facilities Custodian	1.0			1.0	
Green Waste Operator					
Recreation Manager	1.0		1.0		
Recreation Assistant PT			0.5		add 0.5
Library Director (cost shared with Willows, County)	1.0		1.0		
Assistant Librarian	1.0			1.0	added July 2024
Librarian - Technician III Cataloguer	1.0		1.0		
Library Technician II	2.0		1.0	1.0	
Childrens' Librarian	1.0		1.0		
Library Assistants ( 2PT @ .5 = 1 FTE)	1.0		1.5		add .5
<b>Totals</b>	<b>61.0</b>	<b>3.5</b>	<b>45.5</b>	<b>13.0</b>	

**CITY OF ORLAND  
MAJOR PROJECTS Fiscal Year 2025-26**

**First Draft March 2025**

Priorities	More Important	Less Important
<b>More Urgent</b>	<p>Complete the Emergency Groundwater Resource Project (DWR – tank, mains, laterals, connections)</p> <p>Reconstruct M½ (STIP)</p> <p>Complete plans for FY26 re-paving of Shasta Street (STIP)</p> <p>Obtain funding for WWTP ponds renovation (S)</p>	<p>Plan and design traffic safety improvement SR32 (M-J)</p> <p>Carnegie: Plan for deferred maint. and ADA improvements (DIF)</p> <p>Fire Station roof repair/replace; new SCBA units (M-A + Rural)</p> <p>Complete Rec Trail phase II (State Parks grant)</p>
<b>Less Urgent</b>	<p>Water Master Plan (W)</p> <p>Sewer Master Plan (S)</p> <p>Streets Master Plan (Street Funds)</p> <p>Design standards – review &amp; update? (GF)</p> <p>Relocate City Hall (DIF+ TBD))</p> <p>Complete Phase 1 Lely ballfield upgrade (GF)</p>	<p>Complete Phase 1 streetscapes (ARPA)</p> <p>Obtain OUWUA canal undergrounding agreement</p> <p>Install Lely ballfields lighting</p> <p>Acquire additional land for ball fields (DIF, M-J)</p> <p>Update development fee schedule</p> <p>Install EV charging stations in town (ARPA or private funding)</p>

DWR = Department of Water Resources (grant)  
 SRF = State Drinking Water Revolving Fund (0% interest loan)  
 IRWM = Northern Sacramento Valley Integrated Water Resource Management (grant)  
 ARPA = American Rescue Plan Act (City funds)  
 STIP = State Transportation Improvement Program (Regional Transportation allocation)  
 GF = General Fund      W = Water Fund      S = Sewer Fund      M-A = Measure A      M-J = Measure J  
 \* = added after start of fiscal year





**CITY OF ORLAND STAFF REPORT**  
**MEETING DATE: March 4, 2025**

**TO:** Honorable Mayor and City Councilmembers

**FROM:** Pete Carr, City Manager

**SUBJECT:** **Design Consultants** (Discussion/Direction)

**BACKGROUND:**

See related background from February 4 and February 18, 2025, agenda items. Council on February 18<sup>th</sup>, during discussion of this topic, directed Staff to return with additional consultant recommendations particularly for vision and circulation. Mayor Romano asked for discussion of revisiting and potentially revising objective design standards.

**ANALYSIS:**

Staff suggestions from February 18<sup>th</sup> are expanded as follows:

1. Staff suggests for overall municipal and community visioning and urban planning the following consultants to facilitate and coordinate the effort:
  - a. Scott Winter (Chico)
  - b. Placeworks
  - c. Lyonakis
  - d. Kimley-Horn

Mayor Romano suggests Tony Perez, Opticos Design, Inc. <https://opticosdesign.com/>

2. Staff suggests for artistic and architectural elements of design:

Greg Melton, Melton Design Group <https://www.meltong.com/>

3. Staff suggests for transportation/traffic/circulation the following consultants:
  - a. Rolls Anderson Rolls (RAR)
  - b. GHD
  - c. Fehr & Peers
  - d. W-Trans
  - e. Hexagon

- f. Kittleston
  - g. LSA
  - h. Bennet Engineering
  - i. Psomas
  - j. REY Engineers
  - k. Wood Rodgers
  - l. Stantec
4. For potential revision of Orland’s objective design standards, design standards, and/or design guidelines:
- a. ECORP
  - b. Placeworks
  - c. Dyett and Bhatia
  - d. RRM

Pricing for any of these consultants depends on the scope of the project specified.

Attachments related to Orland Objective Design Standards:

Standards, Info Sheet, Staff Report to Council, Staff Report to Planning Commission w/attachment.

**RECOMMENDATION:**

Council discussion, direction to Staff.

**FISCAL IMPACT OF RECOMMENDATION:** N/A



# Objective Design Standards

## FOR MULTI-FAMILY RESIDENTIAL DEVELOPMENT

### Applicability

The Objective Design Standards apply to any qualifying residential project that requests streamlined processing and ministerial approval pursuant to state law provisions that reference objective design standards. Qualifying residential projects are those that comply with Government Code Section

65913.4(a). These Objective Design Standards apply within the following zoning districts: R-1, R-2, R-3, C-1, C-2, and DT-MU.

All development must comply with the Zoning Ordinance (Orland Municipal Code Title 17, Zoning). The Objective Design Standards supplement the development standards in the Zoning Ordinance and further the goals, policies, and actions of the General Plan, which encourage high quality design and the quality of life that an enhanced built environment nurtures.

The Objective Design Standards serve as minimum requirements for multi-family residential development. The standards will be mandatory for any qualifying residential project for which a streamlined approval process is requested pursuant to state law provisions that reference objective design standards. For any developer of a qualifying project seeking exceptions to these standards, or any of the City's applicable design guidelines, the City's existing discretionary design review process is available.

Below is brief overview of the Objective Design requirements. Please refer to Orland Municipal Code Chapter 17.18 for the complete requirements.

### Standards

#### 1. STREET CONNECTIVITY.

- A. Internal Connectivity.** New streets must form a continuous vehicular and pedestrian network within the development.
- B. External Connectivity.** Streets within any proposed subdivision or development site shall be aligned with existing and planned streets in adjacent neighborhoods so as to create a continuous street pattern. All streets, alleys, and pedestrian pathways in any subdivision or development site shall connect to other streets and to existing and planned streets outside the proposed subdivision or development.
- C. Cul-de-sacs and Dead-end Streets.** Any cul-de-sac or other dead-end street longer than 300 feet shall be connected to other streets by a pedestrian path.
- D. No Gates/Barriers.** Automobile and pedestrian access points into multi-family residential developments shall not be gated or closed off to the public.
- E. Block Length/Mid-Block Pedestrian Connections.** Blocks shall not exceed 600 feet in length, measured from street centerline to street centerline, unless mid-block pedestrian connections are provided at intervals of no more than 350 feet apart. Such pedestrian connections shall include a walkway at least 10 feet wide.

## 2. Parking Location and Access.

- A. Required Parking.** No parking is required for those qualifying residential projects located within one-half mile of public transit. The maximum required parking shall be one (1) space per dwelling unit.
- B. Parking Location.** Off-street parking serving a qualifying residential development shall be located in one of the following facilities:
- i. The use of cluster parking spaces into small parking areas, dispersed around the site, to avoid large, paved expanses is required.
  - ii. Covered parking is not required.
- C. Parking Landscaping.** Landscaping shall be provided in new parking lots whenever ten (10) or more spaces are required. Parking lot landscaping shall be provided to enhance sites and building parking areas in compliance with the standards identified in Section 17.76.110.
- D. Parking Lot Lighting.** Light fixture design shall be compatible with the design and the use of the principal structure on the site. All area lights shall be energy efficient type (High Pressure Sodium or equivalent). Light fixtures shall be equipped with appropriate reflectors and shielded to prevent illumination of the adjacent properties. All on-site pedestrian and automobile traffic areas shall be well lit for safety and security.

## 3. ON-SITE RECREATION AREAS.

- A. Required Open Space.** Open space is required as follows:
- i. On each multifamily development of five (5) units or more within any district shall provide usable and accessible open space for the recreation and outdoor living enjoyment of the development's residents and their guests. Such open space shall not be less than twenty-five percent (25%) of the total parcel area and may be provided in more than one location.
  - ii. In addition to those standards in subdivision (a), any multifamily project of fifteen (15) or more units shall provide the following recreation area:
    - A defined and fenced play area.
    - The play area shall not be less than five hundred (500) square feet, or twenty-five (25) square feet for each apartment unit, whichever is greater.
    - Be visible from multiple dwelling units within the project.
    - Be protected from any adjacent streets or parking lots with a fence or other barrier at least four feet in height.
    - The play area requirement shall not apply to any development that is either age-restricted to senior citizens; or located within 300 feet of a public park.

## 4. LANDSCAPING

- A. Minimum Required Landscaping.** All areas not occupied by parking, driveways, pedestrian walkways, recreation areas, buildings, structures, and hardscape shall be landscaped. The required front yard shall be landscaped and not used for parking. Landscaping within the front setback area shall include one fifteen (15) gallon-sized

tree for each fifty (50) feet of frontage, and at least one gallon-sized shrub for each and five feet of frontage.

## 5. ACCESSORY ELEMENTS

- A. **Fencing.** Any perimeter fencing utilized along a public street, shall be constructed of decorative iron, pre-painted welded steel, or wood picket material, and shall be compatible in style and material with the main structures on a site. Fencing shall be a maximum of six feet in height. All corner lots, including corners on alleys, shall be a maximum of three feet in height within the front and exterior side yard setback areas.
- B. **Refuse Containers.** Provide dumpsters for garbage recycling, and green waste containers collection within a screened enclosure design specifically for that use. Locate dumpster enclosures so that no dwelling is closer than 20 feet (including those on abutting properties), or more than 100 feet from a residential unit. No minimum distance from dwellings is required if dumpsters are located within a fully enclosed room.

## 6. BUILDING DESIGN STANDARDS.

- A. **Maximum Building Height and Length.** The maximum building height is 35 feet. Buildings shall not be less than 20 feet or exceed 200 feet in width or length on any side.
- B. **Façade Articulation.** All building facades that face or will be visible from a public street shall include one or more of the following treatments.
  - i. Exterior building walls vary in depth through a pattern of offsets, recesses, or projections.
  - ii. Building height is varied so that a portion of the building has a noticeable change in height; or roof forms are varied over different portions of the building through changes in pitch, plane, and orientation.
  - iii. The building façades incorporate details such as window trim, window recesses, cornices, belt courses, and other design elements.
- C. **Vertical Articulation for Tall Buildings.** In buildings of four or more stories, upper and lower stories shall be distinguished by incorporating one or more of the following features. These features may be applied to the transitions between any floors, except where otherwise specified.
  - i. A change in façade materials, along with a change in plane at least one inch in depth at the transition between the two materials.
  - ii. A horizontal design feature such as a water table, belt course, or bellyband.
  - iii. A base treatment at the ground floor consisting of a material such as stone, concrete masonry, or other material distinct from the remainder of the façade and projecting at least one inch from the wall surface of the remainder of the building.
  - iv. Setting back the top floor(s) of the building at least five feet from the remainder of the façade.
- D. **Façade Transparency/Limitation on Blank Walls.** At least 20 percent of the area of each street-facing facade of a residential building must consist of windows, doors, or other openings. No wall that faces a sidewalk, pedestrian walkway, or publicly accessible outdoor space shall run in a continuous plane of more than 30 feet without a window, door, or other opening.

- E. **Roofline.** The roof shall have a minimum roof slope of minimum roof slope: 3:12 and minimum roof eave overhang of twelve (12) inches.

## 7. SCREENING.

- A. **Equipment Screening.** All exterior mechanical and electrical equipment shall be screened or incorporated into the design of buildings so as not to be visible from the street. Equipment to be screened includes, but is not limited to, all roof-mounted equipment, air conditioners, heaters, utility meters, cable equipment, telephone entry boxes, backflow preventions, irrigation control valves, electrical transformers, pull boxes, and all ducting for air conditioning, heating, and blower systems. Screening materials shall be consistent with the exterior colors and materials of the building.



**CITY OF ORLAND**

**CITY COUNCIL AGENDA ITEM #:**

**MEETING DATE: March 15, 2022**

**TO: City of Orland City Council**

**FROM: Scott Friend, AICP – City Planner**

**MEETING DATE: March 15, 2022; 5:30 p.m., Carnegie Center, 912 Third Street, Orland, CA 95963**

**SUBJECT: Zoning Code Amendment: Adoption of Objective Design Standards**

California State Senate Bill 35 (Government Code Section 65913.4), which went into effect on January 1, 2018, was part of a comprehensive bill package aimed at addressing the State’s housing shortage and high costs. SB 35 requires the availability of a streamlined ministerial approval process for qualifying multifamily residential developments. As a part of this, bill cities and counties are required to establish objective design standards for qualifying multifamily residential development.

**Environmental Review:** Staff recommends that the City Council determine that the proposed action is *exempt* from further CEQA review pursuant to CEQA Guidelines Section 15061(b)(3), the *common sense exemption* as the action will not include any physical development nor result in development which is not already considered in the particular zoning district.

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**Summary:**

At its regular meeting of February 17<sup>th</sup>, 2022, the Planning Commission conducted a public hearing and engaged in discussion regarding the proposed Municipal Code Amendment action. Following the conduct of the public hearing and at the conclusion of the discussion on the matter, the Commission voted unanimously, 4-0, to recommend approval of the Municipal Code Title 17 Zoning Amendment to the City Council as presented.

**Recommendation:**

The Planning Commission recommends that the City Council take the following action(s):

- 1) Adopt City Council Resolution No. 2022-\_\_\_, adopting Zoning Ordinance Text Amendment (ZCA) #2022-01 – Objective Design Standards as presented and determine that the proposed amendment is exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3).

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**City of Orland City Council Meeting – March 15, 2022**  
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**Background:**

California State Senate Bill 35 (Government Code Section 65913.4), which went into effect on January 1, 2018, was part of a comprehensive bill package aimed at addressing the State’s housing shortage and high costs. SB 35 requires the availability of a streamlined ministerial approval process for multifamily residential developments, defined as a housing development that contains two or more residential units and is restricted to lower or moderate income households, in jurisdictions that have not yet made sufficient progress toward meeting their regional housing need allocation (RHNA). Those jurisdictions that have not met their RHNA are defined by the California Department of Housing and Community Development (HCD), which oversees this determination, as those cities and counties who have not met the RHNA, by income category, for a reporting period.

Included as a part of SB 35 streamlining requirements, cities are required to establish objective design standards for multifamily residential development that are eligible under SB 35. SB 35 defines an objective design standard as one that involves "no personal or subjective judgment by a public official and is uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant... and the public official prior to submittal." As a result, the City is required to develop and include in the Orland Municipal Code objective design standards. The draft Objective Design Standards ordinance, which is a new chapter (17.18) of the Municipal Code, is included as **Attachment A – Objective Design Standards**.

While not the subject of this staff report, information on SB 35 35 eligible projects is provided below as additional background material. SB 35 eligible projects have a number of state requirements for location and affordability, generally these include:

Location

1. The site has to be a legal parcel or parcels located in a city if, and only if, the city boundaries include some portion of either an urbanized area or urban cluster.
2. At least 75 percent of the perimeter of the site adjoins parcels that are developed with urban uses. For the purposes of this section, parcels that are only separated by a street or highway shall be considered to be adjoined.
3. It is zoned for residential use or residential mixed-use development or has a general plan designation that allows residential use or a mix of residential and nonresidential uses, and at least two-thirds of the square footage of the development is designated for residential use.

Affordability

1. The development proponent has committed to record, a land use restriction or covenant providing that all lower or moderate income housing units remain available at affordable housing costs or rent for no less than the following periods of time:



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- a. Fifty-five years for units that are rented.
  - b. Forty-five years for units that are owned.
2. The development is subject to a requirement mandating a minimum percentage of below market rate housing based on one of the following:
- a. The City’s latest Housing Element annual report reflects that there were fewer units of above moderate-income housing issued building permits than were required for the RHNA cycle and the project contains more than 10 units of housing, the project does the following:
    - i. The project dedicates a minimum of 10 percent of the total number of units to housing affordable to households making at or below 80 percent of the area median income.
  - b. The City’s latest Housing Element annual report reflects that there were fewer units of housing issued building permits affordable to either very low income or low-income households by income category than were required for the RHNA cycle and the project seeking approval dedicates 50 percent of the total number of units to housing affordable to households making at or below 80 percent of the area median income.

**Discussion:**

The subject of this staff report is the required Objective Design Standards as prescribed by SB 35. As defined in Gov. Code Section 65913.4(a)(5):

.... For purposes of this paragraph, “objective zoning standards,” “objective subdivision standards,” and “objective design review standards” mean standards that involve no personal or subjective judgment by a public official and are uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant or proponent and the public official before submittal.....

**Design vs. Development Standards**

In the planning and development realm, there is an important distinction between development standards and design standards. While each inevitably play a large role in the overall look and feel of a structure, they have historically been treated and enforced differently.

*Development Standards*

Development standards are regulations pertaining to the physical modification of a structure or development, including the size and location of structures in relation to the lot. Development standards include maximum height of structures, minimum lot area, minimum setbacks, maximum lot coverage. By nature, these standards are objective because they establish standards that are verifiable by reference to known criteria (e.g., minimum lot size: 6,000 square feet, maximum

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height: 35 feet, etc.). In Orland, development standards are primarily established in the Zoning Ordinance.

*Design Standards and Guidelines*

Design standards and guidelines provide design guidance for City staff and applicants. Used in conjunction with the Zoning Ordinance and applicable development standards, design standards/guidelines provide a common basis for the evaluation of design during the project approval process. Typically, design standards incorporate objective language in the form of mandates whereas design guidelines are often subjective and make design recommendations. Where the word “shall” or “must” is used it is intended to be a mandate; and where the word “should” or “encouraged” is used, it is intended to be a recommended guideline. The mandates are treated as standards with little room for variation whereas the recommendations are subject to some interpretation and have room for minor deviations.

While the City has very few design requirements, design guidelines and standards can regulate a multitude of design features and provide some control over building design in the City for those projects that are ministerial, requiring no discretionary approval, in process. These features include lighting, articulation, building materials, color, fenestration, roof design, and building massing. SB 35 eligible projects would be, as required by SB 35, ministerial in process and would not be subject to any design review approval by the Planning Commission of City Council. As such, the adoption of Objective Design Standards is an important factor in assuring that future multifamily development meets the City’s objectives for design and compatibility.

The Objective Design Standards follows the City’s current site and design standards as identified in the Municipal Code. However, the Objective Design Standards expands these requirements in order to assure an adequately designed and aesthetically pleasing multifamily complex in response to SB 35’s elimination of discretionary design review for any qualified multifamily development requesting streamlined ministerial approval. The Objective Design Standards provides for site requirements including:

- street connectivity,
- the amount of parking,
- parking location, design, and access,
- parking lot lighting,
- onsite outdoor recreation areas,
- landscaping,
- fencing, and
- refuse containers.

The Objective Design Standards also provides requirements for building design including:

- building mass and articulation,
- façade transparency/limitation on blank walls,
- roofline,
- exterior theme, and
- screening of mechanical and electrical equipment.

As previously stated, upon review of the proposed amendment, the Planning Commission recommended that the City Council approve the proposed amendment to Title 17 Zoning as presented. The Planning Commission staff report is included herein as **Attachment B**.

**Environmental determination:**

Staff recommends that the Planning Commission determine that the proposed Municipal Code Amendment(s) to be categorically exempt pursuant to CEQA Guidelines Section 15061(b)(3) as it can be seen with certainty that there is no possibility that the proposed revisions to the City of Orland Municipal Code would have a significant effect on the environment, and therefore the proposed revision is not subject to CEQA. A Notice of Exemption was prepared for this project and has been included with this staff report as **Attachment C -Notice of Exemption**.

**Recommendation:**

The Planning Commission recommends that the City Council approve the proposed Municipal Code Title 17 Zoning Amendment through adoption of City Council Ordinance #2022-\_\_\_ included as **Attachment D**; approve the adoption of the Notice of Exemption included as **Attachment C**, and make the findings outlined in the staff report.

If the City Council determines that it intends to approve the matter as recommended, the following motion is offered for Council consideration:

Sample Motions:

1. California Environmental Quality Act (CEQA):

*Move that the City Council determine that the project is categorically exempt from further review under the California Environmental Quality Act (CEQA) pursuant to Section §15061(b)(3), the Common Sense Exemption.*

2. Municipal Code Amendment:

*Move that the City Council adopt Ordinance 2022-\_\_\_ approving ZCA #2022-03 as presented herein and making findings for the amendment of the General Plan.*

**ATTACHMENTS**

- **Attachment A** – Municipal Code Amendment – Chapter 17.18 Objective Design Standards
- **Attachment B** – Planning Commission Staff Report – dated February 16, 2022
- **Attachment C** – Notice of Exemption
- **Attachment E** – City Council Ordinance 2022-XX

# CHAPTER 17.18 – OBJECTIVE DESIGN STANDARDS

Sections:

## 17.18.010 – Purpose.

California State Senate Bill 35 (Government Code Section 65913.4), which went into effect on January 1, 2018, requires the availability of a streamlined ministerial approval process for multifamily residential developments in jurisdictions that have not yet made sufficient progress toward meeting their regional housing need allocation (RHNA) as determined by the California Department of Housing and Community Development.

Included in the streamlining process, cities are required to establish objective design standards for multifamily residential development. SB 35 defines an objective design standard as one that involves "no personal or subjective judgment by a public official and is uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant... and the public official prior to submittal."

This chapter establishes Objective Design Standards that serve as minimum requirements for residential development in the City. Compliance with these standards will remove subjective or discretionary review of a proposed residential project. For any developer of a qualifying project seeking exceptions to these standards, or any of the City’s applicable design guidelines, the City’s existing discretionary design review process is available.

## 17.18.20 – Applicability

These standards are mandatory for any qualifying residential project that requests streamlined processing and ministerial approval pursuant to state law provisions that reference objective design standards. Qualifying residential projects are those that comply with Government Code Section 65913.4(a).

Section 65913.4(a)(2)(C) provides that Section 65913.4 applies to areas within a jurisdiction that is zoned for residential use or residential mixed-use development or has a general plan designation that allows residential use or a mix of residential and nonresidential uses, and at least two-thirds of the square footage of the development is designated for residential use. As such, these Objective Design Standards apply to developments meeting these requirements within the following zoning districts: R-1, R-2, R-3, C-1, C-2, and DT-MU. Section 65913.4(a)(1) defines a multifamily development as a development that contains two or more residential units.

## 17.18.30 – Objective Design Standards

### A. Site standards

#### 1. Street connectivity

- a) External Connectivity. Streets within any proposed subdivision or development site shall be aligned with existing and planned streets in adjacent neighborhoods so as to create a continuous street pattern. All streets, alleys, and pedestrian pathways in any subdivision or development site shall connect to other streets and to existing and planned streets outside the proposed subdivision or development.

- b) Internal connectivity. New streets must form a continuous and linked vehicular and pedestrian network within the development.
  - c) Cul-de-sacs and dead-end streets. Any cul-de-sac or other dead-end street longer than 300 feet shall be connected to other streets by a pedestrian path.
  - d) No gates/barriers. Automobile and pedestrian access points into multi-family residential developments shall not be gated or closed off to the public.
  - e) Block length/mid-block pedestrian connections. Blocks shall not exceed 600 feet in length, measured from street centerline to street centerline, unless mid-block pedestrian connections are provided at intervals of no more than 350 feet apart. Such pedestrian connections shall include a walkway at least 10 feet wide.
2. Parking required.
- a) Pursuant to Government Code Section 65913.4(e), no parking shall be required for those developments located within one-half mile of public transit.
  - b) Pursuant to Government Code Section 65913.4(e), the maximum required parking shall be one (1) space per dwelling unit. A carport or enclosed garage is optional.
3. Parking location, design, and access.
- a) All parking areas shall have adequate ingress and egress to and from a street or alley. Sufficient room for turning and maneuvering vehicles shall be provided on the site. Bumper rails or other barriers shall be provided where deemed necessary by the city to protect property.
  - b) Entrances and exits to parking lots and other parking facilities shall be provided at locations approved by the city engineer and planning director.
  - c) The parking area, aisles, and access drives shall be constructed with a minimum of six-inch base and a double chip and seal so as to provide a durable, dustless surface, and shall be graded and drained as to dispose of surface water, with the design and specification so such work is subject to the approval of the city engineer.
  - d) The use of cluster parking spaces into small parking areas, dispersed around the site, to avoid large paved expanses is required.
  - e) All parking lots shall include appropriately striped spaces for standard and compact cars as well as handicapped spaces.
  - f) No parking is allowed in setback areas along project boundaries.
  - g) A separation of pedestrian and automobile traffic paths is required to minimize conflict areas for safety.
  - h) Walkways to connect parking lots to building entrances shall be provided. Define walkways by landscaping, lighting and paving.
4. Parking lot lighting.
- a) Light fixture design shall be compatible with the design and the use of the principal structure on the site. Light fixtures shall be equipped with appropriate reflectors and shielded to prevent illumination of the adjacent properties.

- b) Incorporate placement of light fixtures into the landscape scheme of the project. Show location and type of all exterior lights on the landscape plans.
  - c) Height of any light poles shall be appropriate for the project and surrounding environment. Height of the light poles shall not exceed that of the main building.
  - d) Use bollard type luminaries, maximum of eight feet high for pedestrian areas.
  - e) Shield light sources to prevent any glare or direct illumination on public streets, adjacent properties, or highways.
  - f) All area lights shall be energy efficient type (High Pressure Sodium or equivalent).
  - g) All on-site pedestrian and automobile traffic areas shall be well lit for safety and security.
5. Onsite outdoor recreation areas.
- a) On each multifamily development of five (5) units or more within any district, whether such development is on a single recorded lot or on two or more adjacent recorded lots, such development shall provide usable and accessible open space for the recreation and outdoor living enjoyment of the development's residents and their guests. Such open space shall not be less than twenty-five percent (25%) of the total parcel area.  
 Open space standards shall be as follows:
    - i. 1. Open space may be provided in more than one location.
    - ii. To qualify as required open space, such area shall have no area less than ten (10) square feet and at least fifty percent (50%) open to the sky and free of any overhead structural or architectural projections.
    - iii. Open space shall be improved. Improvements may consist of planting areas containing living plant materials, walks, patios, swimming and wading pools, arbors, temporary and removable shade elements, recreation equipment and facilities and such other appurtenances as are appropriate to serve the outdoor living needs of people.
    - iv. Garages, carports, open off-street parking areas, vehicular access driveways, trash enclosures, clothes- drying yards and non-landscaped areas shall not be included in calculating required open space.
  - b) In addition to those standards in subdivision (a), any multifamily project of fifteen (15) or more units shall provide the following recreation area:
    - i. A defined and fenced play area which may include fixed play equipment, ball courts, swimming or wading pools and similar child play facilities,
    - ii. The play area shall not be less than five hundred (500) square feet, or twenty-five (25) square feet for each apartment unit, whichever is greater.
    - iii. Be visible from multiple dwelling units within the project.
    - iv. Be protected from any adjacent streets or parking lots with a fence or other barrier at least four feet in height.
  - c) Exemptions. The play area requirement shall not apply to any development that is:

- i. Age-restricted to senior citizens; or
    - ii. Located within 300 feet of a public park.
  - d) For minimum setback requirements, refer to the zoning district.
6. Landscaping.
- a) At a minimum, the following landscaping is required:
    - i. All areas not occupied by parking, driveways, pedestrian walkways, recreation areas, buildings, structures, and hardscape shall be landscaped.
    - ii. The required front yard shall be landscaped and not used for parking. The only area not landscaped within the required front yard is the driveway access to the required parking area, which shall not exceed twenty-five (25) feet in width,
    - iii. Landscaping within the front setback area shall include one fifteen (15) gallon-sized tree for each fifty (50) feet of frontage, and at least one gallon-sized shrub for each five feet of frontage,
    - iv. In addition to the required trees and shrubs, the landscaped area may also be planted with lawn or ground cover plants. Other decorative, non-plant ground covers may be used as long as they do not exceed twenty-five (25) percent of this landscaped area,
    - v. Parking lot landscaping shall be provided to enhance sites and building parking areas in compliance with the standards identified in Section 17.76.110 of this code.
    - vi. Where landscaping is provided, adequate irrigation and maintenance thereof shall be provided, including replacement of dead trees, shrubs, vines or other ground cover required pursuant to this section.
7. Fencing.
- a) Any perimeter fencing utilized along a public street, shall be constructed of decorative iron, pre-painted welded steel, or wood picket material.
  - b) Fences and walls shall be compatible in style and material with the main structures on a site.
  - c) To avoid the monotony of long, solid walls and fences around the perimeter of projects, variation in height, and depth is encouraged.
  - d) Signs, lights, and other street furniture incorporated into the design of fences and walls are encouraged.
  - e) Barbed wire and chain link fencing is prohibited.
  - f) Fences and walls used for noise control shall be made of materials most suited for noise reduction, and which minimize reflective sound.
  - g) Security fencing and gates shall be of an open type to allow for maximum visibility of the secured area. Wrought iron and cast iron fences are recommended for security fences and gates for all uses.
  - h) Fencing shall be a maximum of six feet in height. Fencing over six feet in height, excepting subsection B above, shall require a building permit. All corner lots,

including corners on alleys, shall be a maximum of three feet in height within the front and exterior side yard setback areas.

- i) All fences shall be made of durable and weather-resistant materials as approved by the city.
8. Refuse containers.
- a) Provide dumpsters for garbage recycling, and green waste containers collection within a screened enclosure design specifically for that use.
  - b) Shield all dumpsters within an enclosure a minimum of six feet tall. Allow adequate size to accommodate the needed dumpsters and recycling containers. All enclosures and gates should be detailed to withstand heavy use. Provide wheel stops or curbs to prevent dumpsters from banging into walls of enclosure.
  - c) Provide an opening so that pedestrians can access the dumpsters without opening the large gates.
  - d) Provide lighting at trash enclosures for nighttime security and use.
  - e) Locate dumpster enclosures so that no dwelling is closer than 20 feet (including those on abutting properties), or more than 100 feet from a residential unit. No minimum distance from dwellings is required if dumpsters are located within a fully enclosed room.

## B. Building design standards

### 1. Building mass and articulation.

- a) Building length. Buildings shall not be less than 20 feet or exceed 200 feet in width or length on any side.
- b) Façade articulation. All building facades that face or will be visible from a public street shall include one or more of the following treatments.
  - i. Exterior building walls shall vary in depth through a pattern of offsets, recesses, or projections.
  - ii. The building height shall be varied so that a portion of the building has a noticeable change in height; or roof forms are varied over different portions of the building through changes in pitch, plane, and orientation.
  - iii. The building façades shall incorporate details such as window trim, window recesses, cornices, belt courses, and other design elements.
- c) Maximum building height: 35 feet.
- d) Vertical articulation for tall buildings. In buildings of three or more stories, upper and lower stories shall be distinguished by incorporating one or more of the following features. These features may be applied to the transitions between any floors, except where otherwise specified.
  - i. A change in façade materials, along with a change in plane at least one inch in depth at the transition between the two materials.
  - ii. A horizontal design feature such as a water table, belt course, or bellyband.
  - iii. A base treatment at the ground floor consisting of a material such as stone, concrete masonry, or other material distinct from the remainder of the



façade and projecting at least one inch from the wall surface of the remainder of the building.

- iv. Setting back the top floor(s) of the building at least five feet from the remainder of the façade.
2. Façade transparency/limitation on blank walls.
    - a) At least 20 percent of the area of each street-facing facade of a residential building must consist of windows, doors, or other openings. No wall that faces a sidewalk, pedestrian walkway, or publicly accessible outdoor space shall run in a continuous plane of more than 30 feet without a window, door, or other opening.
  3. Roofline
    - a) Minimum roof slope: 3:12.
    - b) Minimum roof eave overhang, twelve (12) inches.
  4. Exterior theme
    - a) Buildings shall carry the same theme on all elevations. For the purposes of this standard, a theme includes primary (non-accent) materials and colors.
    - b) Affordable units and market rate units in the same development shall be constructed of the same or similar exterior materials and details such that the units are not distinguishable.
  5. Screening.
    - a) All exterior mechanical and electrical equipment shall be screened or incorporated into the design of buildings so as not to be visible from the street. Equipment to be screened includes, but is not limited to, all roof-mounted equipment, air conditioners, heaters, utility meters, cable equipment, telephone entry boxes, backflow preventions, irrigation control valves, electrical transformers, pull boxes, and all ducting for air conditioning, heating, and blower systems. Screening materials shall be consistent with the exterior colors and materials of the building.



## CITY OF ORLAND Staff Report

TO: **City of Orland Planning Commission**

FROM: Scott Friend, AICP – City Planner

MEETING DATE: February 17, 2022; 5:30 p.m.  
Carnegie Center, 912 Third Street, Orland, CA 95963

SUBJECT: **Zoning Code Amendment: Adoption of Objective Design Standards**  
California State Senate Bill 35 (Government Code Section 65913.4), which went into effect on January 1, 2018, was part of a comprehensive bill package aimed at addressing the State’s housing shortage and high costs. SB 35 requires the availability of a streamlined ministerial approval process for qualifying multifamily residential developments. As a part of this, bill cities and counties are required to establish objective design standards for qualifying multifamily residential development.

**Environmental Review:** Staff recommends that the Planning Commission determine that the proposed action is *exempt* from further CEQA review pursuant to CEQA Guidelines Section 15061(b)(3), the *common sense rule* as the action will not include any physical development nor result in development which is not already considered in the particular zoning district.

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### **Previous Planning Commission Action:**

The Objective Design Standards were brought before the Planning Commission at a duly noticed Planning Commission hearing on December 16, 2021. At that time, the Commission decided to continue this action to a later meeting in order to allow for additional Planning commission review. This item is being brought back to the Planning Commission for action as a noticed Public Hearing. A new public hearing notice was prepared and published for this action.

### **Background:**

California State Senate Bill 35 (Government Code Section 65913.4), which went into effect on January 1, 2018, was part of a comprehensive bill package aimed at addressing the State’s housing shortage and high costs. SB 35 requires the availability of a streamlined ministerial approval process for multifamily residential developments, defined as a housing development that contains two or more residential units and is restricted to lower or moderate income households, in jurisdictions that have not yet made sufficient progress toward meeting their regional housing need allocation (RHNA). Those jurisdictions that have not met their RHNA are defined by the California Department of Housing and Community Development (HCD), which oversees this determination, as those cities and counties who have not met the RHNA, by income category, for a reporting period.

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Included as a part of SB 35 streamlining requirements, cities are required to establish objective design standards for multifamily residential development that are eligible under SB 35. SB 35 defines an objective design standard as one that involves "no personal or subjective judgment by a public official and is uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant... and the public official prior to submittal." As a result, the City is required to develop and include in the Orland Municipal Code objective design standards. The draft Objective Design Standards ordinance, which is a new chapter (17.18) of the Municipal Code, is included as **Attachment A – Objective Design Standards**.

While not the subject of this staff report, information on SB 35 35 eligible projects is provided below as additional background material. SB 35 eligible projects have a number of state requirements for location and affordability, generally these include:

Location

1. The site has to be a legal parcel or parcels located in a city if, and only if, the city boundaries include some portion of either an urbanized area or urban cluster.
2. At least 75 percent of the perimeter of the site adjoins parcels that are developed with urban uses. For the purposes of this section, parcels that are only separated by a street or highway shall be considered to be adjoined.
3. It is zoned for residential use or residential mixed-use development or has a general plan designation that allows residential use or a mix of residential and nonresidential uses, and at least two-thirds of the square footage of the development is designated for residential use.

Affordability

1. The development proponent has committed to record, a land use restriction or covenant providing that all lower or moderate income housing units remain available at affordable housing costs or rent for no less than the following periods of time:
  - a. Fifty-five years for units that are rented.
  - b. Forty-five years for units that are owned.
2. The development is subject to a requirement mandating a minimum percentage of below market rate housing based on one of the following:
  - a. The City’s latest Housing Element annual report reflects that there were fewer units of above moderate-income housing issued building permits than were required for the RHNA cycle and the project contains more than 10 units of housing, the project does the following:

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- i. The project dedicates a minimum of 10 percent of the total number of units to housing affordable to households making at or below 80 percent of the area median income.
- b. The City’s latest Housing Element annual report reflects that there were fewer units of housing issued building permits affordable to either very low income or low-income households by income category than were required for the RHNA cycle and the project seeking approval dedicates 50 percent of the total number of units to housing affordable to households making at or below 80 percent of the area median income.

**Discussion:**

The subject of this staff report is the required Objective Design Standards as prescribed by SB 35. As defined in Gov. Code Section 65913.4(a)(5):

.... For purposes of this paragraph, “objective zoning standards,” “objective subdivision standards,” and “objective design review standards” mean standards that involve no personal or subjective judgment by a public official and are uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant or proponent and the public official before submittal.....

Design vs. Development Standards

In the planning and development realm, there is an important distinction between development standards and design standards. While each inevitably play a large role in the overall look and feel of a structure, they have historically been treated and enforced differently.

*Development Standards*

Development standards are regulations pertaining to the physical modification of a structure or development, including the size and location of structures in relation to the lot. Development standards include maximum height of structures, minimum lot area, minimum setbacks, maximum lot coverage. By nature, these standards are objective because they establish standards that are verifiable by reference to known criteria (e.g., minimum lot size: 6,000 square feet, maximum height: 35 feet, etc.). In Orland, development standards are primarily established in the Zoning Ordinance.

*Design Standards and Guidelines*

Design standards and guidelines provide design guidance for City staff and applicants. Used in conjunction with the Zoning Ordinance and applicable development standards, design standards/guidelines provide a common basis for the evaluation of design during the project approval process. Typically, design standards incorporate objective language in the form of mandates whereas design guidelines are often subjective and make design recommendations.

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Where the word “shall” or “must” is used it is intended to be a mandate; and where the word “should” or “encouraged” is used, it is intended to be a recommended guideline. The mandates are treated as standards with little room for variation whereas the recommendations are subject to some interpretation and have room for minor deviations.

While the City has very few design requirements, design guidelines and standards can regulate a multitude of design features and provide some control over building design in the City for those projects that are ministerial, requiring no discretionary approval, in process. These features include lighting, articulation, building materials, color, fenestration, roof design, and building massing. SB 35 eligible projects would be, as required by SB 35, ministerial in process and would not be subject to any design review approval by the Planning Commission of City Council. As such, the adoption of Objective Design Standards is an important factor in assuring that future multifamily development meets the City’s objectives for design and compatibility.

The Objective Design Standards follows the City’s current site and design standards as identified in the Municipal Code. However, the Objective Design Standards expands these requirements in order to assure an adequately designed and aesthetically pleasing multifamily complex in response to SB 35’s elimination of discretionary design review for any qualified multifamily development requesting streamlined ministerial approval. The Objective Design Standards provides for site requirements including:

- street connectivity,
- the amount of parking,
- parking location, design, and access,
- parking lot lighting,
- onsite outdoor recreation areas,
- landscaping,
- fencing, and
- refuse containers.

The Objective Design Standards also provides requirements for building design including:

- building mass and articulation,
- façade transparency/limitation on blank walls,
- roofline,
- exterior theme, and
- screening of mechanical and electrical equipment.

**Environmental determination:**

Staff recommends that the Planning Commission determine that the proposed Municipal Code Amendment(s) to be categorically exempt pursuant to CEQA Guidelines Section 15061(b)(3) as it can be seen with certainty that there is no possibility that the proposed revisions to the City of Orland Municipal Code would have a significant effect on the environment, and therefore the proposed revision is not subject to CEQA. A Notice of Exemption was prepared for this project and has been included with this staff report as **Attachment B -Notice of Exemption.**

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**Recommendation:**

Staff requests that the Planning Commission consider the proposed revisions to the Municipal Code and recommend changes, if necessary. If no changes are considered necessary, staff recommends that the Planning Commission recommend for approval to the City Council, the Amendment(s) to the Orland Municipal Code, as contained herein, through adoption of Planning Commission Resolution #2022-XX (**Attachment C**). Staff also recommends that the Planning Commission recommend for approval to the City Council, adoption of the Notice of Exemption (**Attachment C**) prepared for the proposed action.

Staff recommends that the Planning Commission utilize the following process for consideration of this matter:

1. Accept a presentation of the project by staff;
2. Open the public hearing and take public testimony;
3. Close the public hearing and initiate consideration of the project by the Planning Commission; and
4. Motion and vote by the Planning Commission.

If the Planning Commission determines that it intends to recommend for approval the Municipal Code Amendment, staff presents the following motions for consideration:

*I move that the Planning Commission adopt Planning Commission Resolution #2022-XX recommending for approval to the City Council, the Municipal Code Amendment as presented herein and approval of the Categorical Exemption as presented.*

**ATTACHMENTS**

- **Attachment A** – Municipal Code Amendment – Chapter 17.18 Objective Design Standards
- **Attachment B** – Notice of Exemption
- **Attachment C** – Planning Commission Resolution 2022-XX

**Notice of Exemption**

**To:** ■ Office of Planning and Research  
 PO Box 3044, 1400 Tenth Street, Room 212  
 Sacramento, CA 95812-3044

**From:** (Public Agency) City of Orland  
815 Fourth Street  
Orland, CA 95963  
 (Address)

■ County Clerk  
 County of Glenn  
526 West Sycamore Street  
Willows, CA 95988

**Project Title:** Amendment to Municipal Code for ADUs.

**Project Location - Specific:**

City of Orland – Citywide.

**Project Location – City:** Orland      **Project Location – County:** Glenn

**Description of Nature, Purpose, and Beneficiaries of Project:** Amendment to Municipal Code incorporating Objective Design Standards.

**Name of Public Agency Approving Project:**

City of Orland

**Name of Person or Agency Carrying Out Project:**

City of Orland

**Exempt Status:** (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: §115061(b)(3) common sense rule
- Statutory Exemptions. State code number: \_\_\_\_\_

**Reasons why project is exempt:**

The City of Orland City Council has determined that this project is exempt from CEQA as it can be seen with certainty that there is no possibility that the proposed revisions to the City of Orland Municipal Code would have a significant effect on the environment. Therefore, the project is exempt pursuant to CEQA Guidelines Section 15061(b)(3).

**Lead Agency**

**Contact Person:** Scott Friend, AICP      Area Code/Telephone/Extension: (530) 865-1608

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: City Planner

■ Signed by Lead Agency

Date received for filing at OPR:      N/A

CITY OF ORLAND

CITY COUNCIL ORDINANCE NO. 2022-\_\_\_\_\_

AN ORDINANCE OF THE CITY OF ORLAND CITY COUNCIL AMENDING TITLE 17, ZONING, OF THE CITY OF ORLAND MUNICIPAL CODE BY INCLUDING CHAPTER 17.18 – OBJECTIVE DESIGN STANDARDS TO COMPLY WITH STATE LAW REGARDING OBJECTIVE DESIGN STANDARDS

WHEREAS, On January 1, 2021, the State of California adopted revisions to Government Code Section 65913.4 requiring ministerial approval of qualifying multifamily developments; and

WHEREAS, adoption of revisions of Government Code Section 65913.4 by the State results in a necessary amendment to the City’s Municipal Code to include Objective Design Standards; and

WHEREAS, the City of Orland, California did complete the necessary studies thereon, as provided by law, and;

WHEREAS, Title 1 *General Provisions* of the City Code does allow for amendment to the City Code; and

WHEREAS, the Planning Commission of the City of Orland, California held a duly noticed Public Hearing to consider the matter on February 17<sup>th</sup>, 2022, as provided by law; and

WHEREAS, no public comment was received as a result of the public hearing and upon the closing of the public hearing and deliberation on the matter, the Planning Commission recommended approval of the proposed Code amendment to the Council as presented; and

WHEREAS, the City Council of the City of Orland, California considered the Amendment to the Municipal Code Title 17 *Zoning* and the recommendation of the Planning Commission at a regular meeting of the City Council held on March 15, 2022; and

WHEREAS, the City Council held a duly noticed public hearing on the proposed amendments to Title 17, *Zoning*, in order to provide the community and interested parties the opportunity to comment on the proposed amendments; and

WHEREAS, *Title 17- Zoning* has been revised to include *Chapter 17.18 Objective Design Standards* as shown in **Exhibit A**; and



**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Orland approve the associated CEQA Exemption and approves the Orland Municipal Code Amendments reflected in Exhibit A and incorporated herein by reference.

This Ordinance was introduced at the regular meeting of the City Council for a Public Hearing of the first reading (by title only) on **March 15, 2022.**

PASSED AND ADOPTED by the Orland City Council on this \_\_\_\_ day of \_\_\_\_\_, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
DENNIS HOFFMAN, MAYOR  
CITY OF ORLAND

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
JENNIFER SCHMITKE,  
CITY CLERK

\_\_\_\_\_  
GREG EINHORN, ESQ.  
CITY ATTORNEY

CODIFY \_\_\_\_\_

UNCODIFY \_\_\_\_\_



**CITY OF ORLAND STAFF REPORT**  
**MEETING DATE: March 4, 2025**

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**TO:** Honorable Mayor and City Councilmembers

**FROM:** Zach Barber, Public Works Director

**SUBJECT:** **Installation of Pedestrian Safety Improvements N. 6<sup>th</sup> Street**  
(Discussion/Action)

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**Purpose**

The purpose of this report is to present the need for and benefits of installing flashing pedestrian crosswalk signage at designated high-traffic intersections and seek approval for implementation at one specific location, as recommended by the Orlando Public Works & Safety Commission.

**BACKGROUND:**

Pedestrian safety has been a growing concern in high-traffic areas, particularly near schools and shopping areas. Recent data indicates an increase in pedestrian-related incidents at unsignalized crosswalks, underscoring the need for enhanced safety measures. Studies have shown that flashing pedestrian crosswalk signs significantly improve driver awareness and compliance with yielding laws.

In response to community feedback and the Public Works & Safety Commission concerns, staff have identified a key location where enhanced signage would be beneficial. This location was selected based on pedestrian volume, traffic flow, and historical accident reports.

**ANALYSIS:**

Flashing pedestrian crosswalk signage consists of high-visibility LED lights that activate when a pedestrian is detected or when a button is pressed. These signs:

- Increase driver awareness of crossing pedestrians.
- Improve safety in low-visibility conditions such as nighttime or adverse weather.
- Have been proven to reduce pedestrian-related accidents by up to 40%.

The proposed location for installation is 6th Street at the intersection with Monterey Street (at Moe's Market). The flashing lights will be solar powered, push-button activated.

The estimated cost for procurement and installation is \$3500, which can be funded through the Streets Fund for materials. Public Works can perform the installation, which will be completed within one month after delivery of materials.

Alternatives Considered

- 1. No Action – Maintaining current signage without flashing lights, which does not address pedestrian safety concerns.
- 2. Traditional Traffic Signals – These signals are more costly and may not be justified for this location due to traffic volume.
- 3. Speed Reduction Measures – While potentially effective, they do not provide the same level of pedestrian visibility as flashing signage.

Enhancing pedestrian safety with flashing crosswalk signage is a cost-effective measure that will reduce accidents and improve community walkability. Staff seeks approval to proceed with procurement and installation. This initiative aligns with the city’s commitment to pedestrian safety and enhances compliance with crosswalk laws.

Attachment:

- 1. Image of proposed signage and map of proposed installation site

**RECOMMENDATION:**

Approve installing flashing pedestrian crosswalk signage at the identified location and allocating the necessary funding (\$3500) for implementation.

**FISCAL IMPACT OF RECOMMENDATION:**

The total project cost, including materials, labor, and maintenance, is estimated at \$3500 from Orland Street Funds.

