



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, January 06, 2026 at 6:30 PM
Carnegie Center, 912 Third Street and via Zoom

P: (530) 865-1600 | www.cityoforland.com

City Council: Terrie Barr, Mayor | Alex Enriquez, Vice-Mayor

John McDermott | J.C. Tolle | Matt Romano

City Manager: Joe Goodman **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/81731450020>

Webinar ID: 817 3145 0020 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

- 1. CALL TO ORDER - 6:30 PM**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ORAL AND WRITTEN COMMUNICATIONS**

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct all your comments to the Mayor or Vice Mayor, not to City Staff nor to the audience. (Public Comments will be limited to three minutes).

5. CONSENT CALENDAR

Public comments are welcome on each agenda item at the designated time announced by the Mayor. Comments are limited to one per person, per topic, and may not exceed three minutes. Once the comment period is closed, please allow the Council to continue without interruption and refrain from disruptive behavior.

- A.** Warrant List (Payable Obligations)
- B.** Approve City Council Minutes from December 16, 2025
- C.** Authorizing the City of Orland to Access State and Federal Summary Criminal History Information
- D.** Consider 2026 Volunteer Fire Capacity Grant Resolution

- E. Approval of MOU Between the City of Orland and OUSD for Joint Funding of Shared Fence Improvements

6. PRESENTATIONS

- A.** Recreation Department Annual Presentation - Recreation Manager Olivia Esquivel
- B.** Planning Department Annual Presentation - City Planner Lisa Lozier

7. ADMINISTRATIVE BUSINESS

- A. Tree Ordinance – Policy (Discussion/Direction) - Lisa Lozier, City Planner
- B. City Council discussion and possible action to award a construction contract for 3rd Street and 4th Street Alley Water Main Replacement Project (Discussion/Action) - Paul Rabo, City Engineer
- C. City Council discussion and possible action to award a construction contract for 4th Street and 5th Street Alley Water Main Replacement Project (Discussion/Action) - Paul Rabo, City Engineer

8. CITY MANAGER VERBAL REPORT

9. CITY COUNCIL COMMUNICATIONS AND REPORTS

10. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54965 and 54954.2(a), the agenda for this meeting was properly posted on December 26, 2025.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL
 Terrie Barr, Mayor
 Alex Enriquez, Vice-Mayor
 John McDermott
 Mathew Romano
 J.C. Tolle

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
 ORLAND, CALIFORNIA 95963
 Telephone (530) 865-1600
 Fax (530) 865-1632



CITY OFFICIALS

Jennifer Schmitke
 City Clerk

Leticia Espinosa
 City Treasurer

CITY MANAGER

Joe Goodman

WARRANT LIST

January 6, 2026

Payroll Compensation # 25	12/12/2025	\$	150,702.34
Payroll Obligation # 25	12/12/2025	\$	102,662.31
Payable Obligations	12/23/2025	\$	82,012.10
		\$	335,376.75

APPROVED BY

 Mayor, Terrie Barr

 Vice-Mayor, Alex Enriquez

 Councilmember, John McDermott

 Councilmember, J.C. Tolle

 Councilmember, Mathew Romano



City of Orland, CA

Packet: PYPKT00465 - 11/27/25-12/10/25 #25-2025

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Mejia Aparicio, Lilia	MEJ00	12/12/2025	2040	3,037.64
Alva, Micaela	ALV01	12/12/2025	2014	2,538.74
Andrade, Edgar	AND00	12/12/2025	2015	3,584.28
Arellanes, Ashley	ARE00	12/12/2025	2016	1,878.65
Baldrige, Eden	BAL01	12/12/2025	2017	110.50
Barber, Zachary	BAR02	12/12/2025	2018	3,918.23
Becerra, Christina	BEC00	12/12/2025	2019	388.96
Bowers, Linda	BOW00	12/12/2025	2020	441.36
Cessna, Kyle A	CES00	12/12/2025	2021	5,180.30
Chaney, Justin	CHA01	12/12/2025	2022	5,042.40
Contreras, Isaac	CON00	12/12/2025	2023	108.00
Crandall, Jeremy	CRA00	12/12/2025	2024	992.42
Eden Zammarron, Lanie	ZAM00	12/12/2025	1047	99.00
Espinosa, Leticia	ESP00	12/12/2025	2025	2,563.82
ESQUIVEL, ITZEL	ESQ01	12/12/2025	2026	153.00
Esquivel-Aguilar, Miguel	ESQ02	12/12/2025	2027	107.25
Flores, Jose D	FLO00	12/12/2025	2028	2,577.81
Galvan, Rosaura	GAL00	12/12/2025	2029	565.76
Gamboa, Yadira	GAM00	12/12/2025	2030	636.40
Goodman, Joseph	GOO00	12/12/2025	2031	6,353.08
Guerrero, Jorge	GUE02	12/12/2025	2033	2,769.47
Guerrero Simpson, Deysy D	GUE01	12/12/2025	2032	2,808.00
Henderson, Olivia	HEN00	12/12/2025	2034	2,691.61
Johnson, Sean Karl	JOH01	12/12/2025	2035	6,312.41
Lopez, Esau	LOP01	12/12/2025	2036	1,981.34
Lopez, Joel	LOP02	12/12/2025	2037	2,080.39
Lowery, Katherine	LOW00	12/12/2025	2038	3,642.89
Martindale, Ryan Eugene	MAR02	12/12/2025	2039	4,153.73
Meza, Jody L	MEZ00	12/12/2025	2041	6,608.41
Mondragon, Meagan N	MON03	12/12/2025	2042	2,198.12
Moreci, Rory	MOR03	12/12/2025	2043	263.50
Myers, Kevin	MYE00	12/12/2025	2044	712.12
Perez, Margarita T	PER00	12/12/2025	2046	3,697.47
Perez, Arnulfo Zintzun	ZIN00	12/12/2025	2069	2,114.70
Phillips, Olivia	PHI01	12/12/2025	2047	110.50
Pinedo, Edgar Esteban	PIN00	12/12/2025	2048	5,473.29
Porras, Estel	POR00	12/12/2025	2049	2,071.22
Radisich, Jordan T	RAD00	12/12/2025	2050	374.00
Richardson, Robert Alexander	RIC00	12/12/2025	2051	181.50
Rivera, Israel	RIV00	12/12/2025	2052	2,614.02
Roenspie, Thomas Luke	ROE00	12/12/2025	2053	4,182.56
Romero, Arnulfo	ROM00	12/12/2025	2054	3,282.55
Sanchez, Daniel Angel	SAN03	12/12/2025	2056	3,334.60
Sandoval, Lucila	SAN02	12/12/2025	2055	2,380.11
Schager, Luke	SCH00	12/12/2025	1044	107.25
Schmitke, Jennifer	SCH03	12/12/2025	2057	2,922.76
Shannon, Kyle Anthony	SHA02	12/12/2025	2058	2,194.04
Stewart, Roy E	STE01	12/12/2025	2059	2,651.91
Suarez, Armando Rueda	SUA03	12/12/2025	1045	2,055.63
Suarez, Bryan E	SUA02	12/12/2025	2060	2,547.38
Sutton, Brandon Kijana	SUT00	12/12/2025	2061	3,823.65

Packet: PYPKT00465 - 11/27/25-12/10/25 #25-2025

Payroll Set: Payroll Set 01 - 01

Employee	Employee #	Payment Date	Number	Earnings
Swinhart, Robert	SWI00	12/12/2025	2062	2,164.32
THOMPSON, JAYDEN	THQ02	12/12/2025	2063	255.75
Vargas, Alberto	VAR02	12/12/2025	2065	3,369.53
Vargas, Giovanni	VAR01	12/12/2025	2064	366.86
Velasquez, Ivan	VEL03	12/12/2025	2066	107.25
Vlach, Raymond Joseph	VLA00	12/12/2025	2067	10,331.80
WACKERMAN, JANET	WAC00	12/12/2025	1046	2,461.44
Webster, Zachary	WEB00	12/12/2025	2068	2,087.38
Webster, Rebecca A	PEN01	12/12/2025	2045	6,939.28
		Totals:		150,702.34



City of Orland, CA

Payable Reg

5. A.

Payable Detail by Vendor Name

Packet: APPKT00318 - PYPKT00465 - 11/27/25-12/10/25 #25-2025

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code		On Hold							
Vendor: AME00 - American Family Life									Vendor Total:	115.73
INV0000373	Invoice	12/12/2025	12/12/2025	1/15/2026	12/12/2025	115.73	0.00	0.00	0.00	115.73
American Family Life- Aflac		AP Checking - Accounts Payable Checking			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
American Family Life- Aflac Distributions	NA	0.00	0.00	115.73	0.00	0.00	0.00	115.73		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2177	LIFE INSURANCE/AFLAC			115.73	0%					

Vendor: PER04 - California Pers									Vendor Total:	27,608.26
INV0000381	Invoice	12/12/2025	12/12/2025	12/12/2025	12/12/2025	27,608.26	0.00	0.00	0.00	27,608.26
Pers Classic EE		AP Checking - Accounts Payable Checking			No	Payment Date: 12/12/2025		Bank Draft:	DFT0000857	
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Pers Safety Pepra ER Distributions	PY	0.00	0.00	3,636.88	0.00	0.00	0.00	3,636.88		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2174	PERS PAYABLE			3,636.88	0%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Pers Safety Pepra EE Distributions	PY	0.00	0.00	3,574.47	0.00	0.00	0.00	3,574.47		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2174	PERS PAYABLE			3,574.47	0%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Pers Safety ER Distributions	PY	0.00	0.00	4,589.16	0.00	0.00	0.00	4,589.16		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2174	PERS PAYABLE			4,589.16	0%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Pers Safety EE Distributions	PY	0.00	0.00	1,594.08	0.00	0.00	0.00	1,594.08		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2174	PERS PAYABLE			1,594.08	0%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Pers Pepra ER Distributions	PY	0.00	0.00	4,097.78	0.00	0.00	0.00	4,097.78		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2174	PERS PAYABLE			4,097.78	0%					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Pers Pepra EE Distributions	PY	0.00	0.00	3,989.67	0.00	0.00	0.00	3,989.67		
Account Number	Account Name	Project Account Key		Amount	Percent					
000-2174	PERS PAYABLE			3,989.67	0%					

Payable Register

Packet: APPKT00318 - PYPKT00465 - 11/27/25-12/10/25

5. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pers Fire Er Distributions	PY		0.00	0.00	620.19	0.00	0.00	0.00	620.19	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-2174	PERS PAYABLE				620.19	0%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pers Fire EE Distributions	PY		0.00	0.00	609.55	0.00	0.00	0.00	609.55	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-2174	PERS PAYABLE				609.55	0%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pers Classic ER Distributions	PY		0.00	0.00	3,215.28	0.00	0.00	0.00	3,215.28	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-2174	PERS PAYABLE				3,215.28	0%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Pers Classic EE Distributions	PY		0.00	0.00	1,681.20	0.00	0.00	0.00	1,681.20	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-2174	PERS PAYABLE				1,681.20	0%				

Vendor: [GOL01 - Golden State Risk](#)

Vendor Total: 27,612.71

INV0000374	Invoice	12/12/2025	12/12/2025	1/15/2026	12/12/2025	1,629.85	0.00	0.00	0.00	1,629.85
Dental Insurance	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Dental Insurance Distributions	NA		0.00	0.00	1,629.85	0.00	0.00	0.00	1,629.85	
Account Number	Account Name		Project Account Key		Amount	Percent				
000-2176	DENTAL INSURANCE PAYABLE				1,629.85	0%				
INV0000375	Invoice	12/12/2025	12/12/2025	1/15/2026	12/12/2025	25,630.84	0.00	0.00	0.00	25,630.84
Medical Health Insurance	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Medical Health Insurance Distributions	NA		0.00	0.00	25,630.84	0.00	0.00	0.00	25,630.84	
Account Number	Account Name		Project Account Key		Amount	Percent				
000-2168	MEDICAL INS PAYABLE				25,630.84	0%				
INV0000376	Invoice	12/12/2025	12/12/2025	1/15/2026	12/12/2025	352.02	0.00	0.00	0.00	352.02
Vision Insurance	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
Vision Insurance Distributions	NA		0.00	0.00	352.02	0.00	0.00	0.00	352.02	
Account Number	Account Name		Project Account Key		Amount	Percent				
000-2169	VISION INSURANCE PAYABLE				352.02	0%				

Vendor: [MIS01 - Missionsquare - 304591](#)

Vendor Total: 2,076.77

INV0000380	Invoice	12/12/2025	12/12/2025	12/12/2025	12/12/2025	2,076.77	0.00	0.00	0.00	2,076.77
DC% Deferred Comp Percentage	AP Checking - Accounts Payable Checking			No	Payment Date: 12/12/2025			Bank Draft:	DFT0000856	

Payable Register

Packet: APPKT00318 - PYPKT00465 - 11/27/25-12/10/25

5. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DE Amount Deferred Comp Employee Distributions	PY		0.00	0.00	801.93	0.00	0.00	0.00	801.93	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-2178	DEFERRED COMPENSATION PAY				801.93	0%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
DC% Deferred Comp Percentage Distributions	PY		0.00	0.00	1,274.84	0.00	0.00	0.00	1,274.84	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-2178	DEFERRED COMPENSATION PAY				1,274.84	0%				
Vendor: OPO00 - OPOA Treasurer										Vendor Total: 677.00
INV0000378	Invoice	12/12/2025	12/12/2025	12/12/2025	12/12/2025	677.00	0.00	0.00	0.00	677.00
OPOA DUES	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
OPOA DUES Distributions	PY		0.00	0.00	677.00	0.00	0.00	0.00	677.00	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-2191	OPOA DUES W/H PAYABLE				677.00	0%				
Vendor: STA00 - State Disbursement Unit										Vendor Total: 535.84
INV0000382	Invoice	12/12/2025	12/12/2025	12/12/2025	12/12/2025	216.92	0.00	0.00	0.00	216.92
200000001878748	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
200000001878748 Distributions	PY		0.00	0.00	216.92	0.00	0.00	0.00	216.92	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-2180	GARNISHMENTS				216.92	0%				
INV0000383	Invoice	12/12/2025	12/12/2025	12/12/2025	12/12/2025	318.92	0.00	0.00	0.00	318.92
200000001082213	AP Checking - Accounts Payable Checking				No					
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
200000001082213 Distributions	PY		0.00	0.00	318.92	0.00	0.00	0.00	318.92	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-2180	GARNISHMENTS				318.92	0%				
Vendor: EDD01 - State Of California										Vendor Total: 7,001.64
INV0000385	Invoice	12/12/2025	12/12/2025	12/12/2025	12/12/2025	7,001.64	0.00	0.00	0.00	7,001.64
State Disability Insurance	AP Checking - Accounts Payable Checking				No	Payment Date: 12/12/2025		Bank Draft: DFT0000859		
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
State Disability Insurance Distributions	PY		0.00	0.00	5,376.70	0.00	0.00	0.00	5,376.70	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-2172	SWT PAYABLE				5,376.70	0%				
Items										
Item Description	Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total	
State Disability Insurance Distributions	PY		0.00	0.00	1,624.94	0.00	0.00	0.00	1,624.94	
Account Number	Account Name	Project Account Key			Amount	Percent				
000-2173	SDI PAYABLE				1,624.94	0%				

Payable Register

Packet: APPKT00318 - PYPKT00465 - 11/27/25-12/10/25

5. A.

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description	Bank Code				On Hold					

Vendor: [TRA02 - Transamerica](#)

Vendor Total: 312.42

INV0000377	Invoice	12/12/2025	12/12/2025	1/15/2026	12/12/2025	312.42	0.00	0.00	0.00	312.42
Term Insurance	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Term Insurance Distributions	NA	0.00	0.00	312.42	0.00	0.00	0.00	312.42

Account Number	Account Name	Project Account Key	Amount	Percent
000-2192	LIFE INSURANCE PAYABLE		312.42	0%

Vendor: [IRS00 - UNITED STATES TREASURY](#)

Vendor Total: 36,317.85

INV0000384	Invoice	12/12/2025	12/12/2025	12/12/2025	12/12/2025	36,317.85	0.00	0.00	0.00	36,317.85
Federal Income Tax Withholding	AP Checking - Accounts Payable Checking				No	Payment Date: 12/12/2025		Bank Draft:	DFT0000858	

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Income Tax Withholding Distributions	PY	0.00	0.00	4,292.86	0.00	0.00	0.00	4,292.86

Account Number	Account Name	Project Account Key	Amount	Percent
000-2171	FICA PAYABLE		4,292.86	0%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Income Tax Withholding Distributions	PY	0.00	0.00	18,355.94	0.00	0.00	0.00	18,355.94

Account Number	Account Name	Project Account Key	Amount	Percent
000-2171	FICA PAYABLE		18,355.94	0%

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Federal Income Tax Withholding Distributions	PY	0.00	0.00	13,669.05	0.00	0.00	0.00	13,669.05

Account Number	Account Name	Project Account Key	Amount	Percent
000-2170	FIT W/H PAYABLE		13,669.05	0%

Vendor: [UPE00 - UPEC, Local 792](#)

Vendor Total: 404.09

INV0000379	Invoice	12/12/2025	12/12/2025	12/12/2025	12/12/2025	404.09	0.00	0.00	0.00	404.09
UPEC, LOCAL 792	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
UPEC, LOCAL 792 Distributions	PY	0.00	0.00	404.09	0.00	0.00	0.00	404.09

Account Number	Account Name	Project Account Key	Amount	Percent
000-2194	UPEC UNION W/H PAYABLES		404.09	0%

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	13	102,662.31	0.00	0.00	0.00	102,662.31	73,004.52	29,657.79
Grand Total:		102,662.31	0.00	0.00	0.00	102,662.31	73,004.52	29,657.79

Payable Register

Packet: APPKT00318 - PYPKT00465 - 11/27/25-12/10/25 #25-2025

Account Summary

Account	Name	Amount
000-2168	MEDICAL INS PAYABLE	25,630.84
000-2169	VISION INSURANCE PAYABLE	352.02
000-2170	FIT W/H PAYABLE	13,669.05
000-2171	FICA PAYABLE	22,648.80
000-2172	SWT PAYABLE	5,376.70
000-2173	SDI PAYABLE	1,624.94
000-2174	PERS PAYABLE	27,608.26
000-2176	DENTAL INSURANCE PAYABLE	1,629.85
000-2177	LIFE INSURANCE/AFLAC	115.73
000-2178	DEFERRED COMPENSATION PAY	2,076.77
000-2180	GARNISHMENTS	535.84
000-2191	OPOA DUES W/H PAYABLE	677.00
000-2192	LIFE INSURANCE PAYABLE	312.42
000-2194	UPEC UNION W/H PAYABLES	404.09
	Total:	102,662.31



Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	Total
Payable Description						Bank Code	On Hold			
Vendor: ATT06 - A T & T									Vendor Total:	94.74
12102025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	32.00	0.00	0.00	0.00	32.00
PW/HL Lift Station - 470						AP Checking - Accounts Payable Checking	No			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PW/HL Lift Station - 470		NA		0.00	0.00	32.00	0.00	0.00	0.00	32.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
270-5400-170		UTILITIES				32.00	100.00%			
12122025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	32.60	0.00	0.00	0.00	32.60
PW/Airport Lift station - 906						AP Checking - Accounts Payable Checking	No			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Airport Lift station - 906		NA		0.00	0.00	32.60	0.00	0.00	0.00	32.60
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
270-5400-170		UTILITIES				32.60	100.00%			
Dec122025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	30.14	0.00	0.00	0.00	30.14
PW/WH Lift Station - 843						AP Checking - Accounts Payable Checking	No			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PW/WH Lift Station - 843		NA		0.00	0.00	30.14	0.00	0.00	0.00	30.14
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
270-5400-170		UTILITIES				30.14	100.00%			
Vendor: AIR01 - Airgas-Usa, Llc										
									Vendor Total:	218.96
9167341976	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	218.96	0.00	0.00	0.00	218.96
FD/Measure A-Medical Oxygen						AP Checking - Accounts Payable Checking	No			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
FD/Measure A-Medical Oxygen		NA		0.00	0.00	218.96	0.00	0.00	0.00	218.96
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
010-5120-450		MEDICAL SUPPLIES				218.96	100.00%			
Vendor: ENR10 - Alejandro Enriquez										
									Vendor Total:	950.00
December 2025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	950.00	0.00	0.00	0.00	950.00
Councilmember Stipend December 2025						AP Checking - Accounts Payable Checking	No			
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Councilmember Stipend December 2025		NA		0.00	0.00	950.00	0.00	0.00	0.00	950.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
000-5010-013		COUNCIL STIPEND				950.00	100.00%			
Vendor: AQU03 - Aqua Metric										
									Vendor Total:	4,511.04
111608	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	4,511.04	0.00	0.00	0.00	4,511.04
PW/Water Metering Software						AP Checking - Accounts Payable Checking	No			

Payable Register

Packet: APPKT00322 - Warrant

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A.	al
Payable Description	Bank Code	On Hold									
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
PW/Water Metering Software Distributions	NA	0.00	0.00	4,511.04	0.00	0.00	0.00	4,511.04			
Account Number	Account Name	Project	Account Key	Amount	Percent						
260-5300-122	Technology, IT			4,511.04	100.00%						

Vendor: [ATT10 - At&T Mobility \(First Net\)](#)

Vendor Total: 675.34

12022025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	365.19	0.00	0.00	0.00	365.19
FD/Measure A-Phone & Ipads Service		AP Checking - Accounts Payable Checking			No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
FD/Measure A-Phone & Ipads Service Distributions	NA	0.00	0.00	365.19	0.00	0.00	0.00	365.19
Account Number	Account Name	Project Account Key		Amount	Percent			
010-5120-160	COMMUNICATIONS			365.19	100.00%			

DEC22025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	310.15	0.00	0.00	0.00	310.15
PW/Cell Phone Nov 3 - Dec 2		AP Checking - Accounts Payable Checking			No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Cell Phone Nov 3 - Dec 2 Distributions	NA	0.00	0.00	310.15	0.00	0.00	0.00	310.15
Account Number	Account Name	Project Account Key		Amount	Percent			
260-5300-160	COMMUNICATIONS			217.11	70.00%			
270-5400-160	COMMUNICATIONS			93.04	30.00%			

Vendor: [BAK01 - Baker & Taylor](#)

Vendor Total: 103.53

2038658472	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	34.22	0.00	0.00	0.00	34.22
LIB/Measure J-Library Books		AP Checking - Accounts Payable Checking			No					

Items									
Item Description		Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LIB/Measure J-Library Books Distributions		NA	0.00	0.00	34.22	0.00	0.00	0.00	34.22
Account Number	Account Name	Project Account Key			Amount	Percent			
015-5210-120	Special Dept. Supplies				34.22	100.00%			

2038810984	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	26.33	0.00	0.00	0.00	26.33
LIB/Measure J-Library Books		AP Checking - Accounts Payable Checking			No					

Items								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LIB/Measure J-Library Books Distributions	NA	0.00	0.00	26.33	0.00	0.00	0.00	26.33
Account Number	Account Name	Project Account Key		Amount	Percent			
015-5210-120	Special Dept. Supplies			26.33	100.00%			

2039005990	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	29.76	0.00	0.00	0.00	29.76
LIB/Measure J-Library Books		AP Checking - Accounts Payable Checking			No					

Items									
Item Description		Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
LIB/Measure J-Library Books Distributions		NA	0.00	0.00	29.76	0.00	0.00	0.00	29.76
Account Number		Account Name	Project Account Key		Amount	Percent			
015-5210-120		Special Dept. Supplies			29.76	100.00%			

2039088609	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	13.22	0.00	0.00	0.00	13.22
LIB/Measure J-Library Books		AP Checking - Accounts Payable Checking			No					

Payable Register

Packet: APPKT00322 - Warrant

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A.	al
Payable Description	Bank Code	On Hold									
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
LIB/Measure J-Library Books Distributions	NA	0.00	0.00	13.22	0.00	0.00	0.00	13.22			
Account Number	Account Name	Project	Account Key	Amount	Percent						
015-5210-120	Special Dept. Supplies			13.22	100.00%						

Vendor: [CRW01 - California Rural Water As](#)

Vendor Total: 265.00

12182025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	265.00	0.00	0.00	0.00	265.00
PW/Annual Water Membership Renewal		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Annual Water Membership Renewal		NA		0.00	0.00	265.00	0.00	0.00	0.00	265.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
260-5300-240		MEMBERSHIP/DUES				265.00	100.00%			

Vendor: [COR04 - Corbin Willits Systems](#)

Vendor Total: 603.90

000C512151	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	603.90	0.00	0.00	0.00	603.90
Multi-Depts/Monthly Software Support Janu...		AP Checking - Accounts Payable Checking		No						
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Multi-Depts/Monthly Software Support ...		NA		0.00	0.00	603.90	0.00	0.00	0.00	603.90
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
000-5020-110		OFFICE EXPENSE				67.10	11.11%			
000-5030-110		OFFICE EXPENSE				67.10	11.11%			
000-5050-110		OFFICE EXPENSE				67.10	11.11%			
000-5060-110		OFFICE EXPENSE				67.10	11.11%			
260-5300-110		OFFICE EXPENSE				93.94	15.56%			
270-5400-110		OFFICE EXPENSE				40.26	6.67%			
000-5070-110		OFFICE EXPENSE				67.10	11.11%			
000-5200-110		OFFICE EXPENSE				67.10	11.11%			
000-5260-110		OFFICE EXPENSE				67.10	11.11%			

Vendor: [DIE02 - Diego Salazar Enterprise Inc.](#)

Vendor Total: 10,327.33

2030	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	10,327.33	0.00	0.00	0.00	10,327.33
Measure A- FD/PW Water 1/3 Split Lift Upgr...		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Measure A- FD/PW Water 1/3 Split Lift ...		NA		0.00	0.00	10,327.33	0.00	0.00	0.00	10,327.33
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
260-5300-550		EQUIPMENT				3,442.45	33.33%			
010-5120-200		EQUIP MAINT				3,442.44	33.33%			
000-5183-200		EQUIP MAINT				3,442.44	33.33%			

Vendor: [GCS02 - GCS Environmental Equip. Services Inc.](#)

Vendor Total: 295.11

31236	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	295.11	0.00	0.00	0.00	295.11
PW/Fleet Maintenance - Sweeper		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Fleet Maintenance - Sweeper		NA		0.00	0.00	295.11	0.00	0.00	0.00	295.11
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
000-5183-200		EQUIP MAINT				295.11	100.00%			

Vendor: [GOL01 - Golden State Risk](#)

Vendor Total: 13,043.05

Payable Register

Packet: APPKT00322 - Warrant

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. al
Payable Description	Bank Code	On Hold								
EB-003190	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	8,748.58	0.00	0.00	0.00	8,748.58
Medical Insurance for January 2025		AP Checking - Accounts Payable Checking			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Medical Insurance for January 2025	NA	0.00	0.00	8,748.58	0.00	0.00	0.00	8,748.58

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-2176	DENTAL INSURANCE PAYABLE		8,748.58	100.00%

EB-003234	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	4,294.47	0.00	0.00	0.00	4,294.47
Dental & Vision Insurance for January 2025		AP Checking - Accounts Payable Checking			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Dental & Vision Insurance for January 2025	NA	0.00	0.00	4,294.47	0.00	0.00	0.00	4,294.47

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-2176	DENTAL INSURANCE PAYABLE		4,294.47	100.00%

Vendor: [GRA02 - Grainger, Inc.](#)

Vendor Total: 623.16

9737163627,9740280970,9740351	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	623.16	0.00	0.00	0.00	623.16
PW/Supplies for-Sewer, Shop & Park's		AP Checking - Accounts Payable Checking			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Supplies for-Sewer, Shop & Park's	NA	0.00	0.00	623.16	0.00	0.00	0.00	623.16

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5250-450	Supplies		186.31	29.90%
260-5300-450	Supplies		219.69	35.25%
270-5400-450	Supplies		217.16	34.85%

Vendor: [GRE01 - Greg'S Heating And A/C](#)

Vendor Total: 375.00

27921	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	375.00	0.00	0.00	0.00	375.00
PD/Repairs for A/C		AP Checking - Accounts Payable Checking			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PD/Repairs for A/C	NA	0.00	0.00	375.00	0.00	0.00	0.00	375.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5190-450	Supplies		375.00	100.00%

Vendor: [HIN03 - Hinderliter Dellamas & As](#)

Vendor Total: 1,207.97

SIN057024	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	1,207.97	0.00	0.00	0.00	1,207.97
Contract Services- Sales tax (Oct-Dec 2025)		AP Checking - Accounts Payable Checking			No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Contract Services- Sales tax (Oct-Dec 2025)	NA	0.00	0.00	1,207.97	0.00	0.00	0.00	1,207.97

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5030-210	PROF SERVICES		1,096.20	90.75%
000-5030-210	PROF SERVICES		111.77	9.25%

Vendor: [IMP00 - Imperial County of Education](#)

Vendor Total: 1,604.33

26-00439	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	1,604.33	0.00	0.00	0.00	1,604.33
LIB/Broadband Internet		AP Checking - Accounts Payable Checking			No					

Payable Register

Packet: APPKT00322 - Warrant

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A.	al
Payable Description	Bank Code	On Hold									
Items											
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total			
LIB/Broadband Internet Distributions	NA	0.00	0.00	1,604.33	0.00	0.00	0.00	1,604.33			
Account Number	Account Name	Project Account Key			Amount	Percent					
110-5242-160	COMMUNICATIONS				1,604.33	100.00%					

Vendor: [TOL00 - J.C. Tolle](#)

Vendor Total: 950.00

December 2025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	950.00	0.00	0.00	0.00	950.00
Councilmember Stipend December 2025		AP Checking - Accounts Payable Checking			No					
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Councilmember Stipend December 2025	NA	0.00	0.00	950.00	0.00	0.00	0.00	950.00		
Distributions										
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5010-013	COUNCIL STIPEND				950.00	100.00%				

Vendor: [MCD01 - John Mcdermott](#)

Vendor Total: 950.00

December 2025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	950.00	0.00	0.00	0.00	950.00
Councilmember Stipend December 2025		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Councilmember Stipend December 2025		NA		0.00	0.00	950.00	0.00	0.00	0.00	950.00
Distributions										
Account Number	Account Name			Project Account Key		Amount	Percent			
000-5010-013	COUNCIL STIPEND					950.00	100.00%			

Vendor: [KIM01 - Kimball Midwest](#)

Vendor Total: 386.28

103999171	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	386.28	0.00	0.00	0.00	386.28
PW/Shop Supplies	AP Checking - Accounts Payable Checking		No							
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
PW/Shop Supplies Distributions	NA	0.00	0.00	386.28	0.00	0.00	0.00	386.28		
Account Number	Account Name	Project Account Key			Amount	Percent				
260-5300-450	Supplies				270.40	70.00%				
270-5400-450	Supplies				115.88	30.00%				

Vendor: [HAL03 - Lewis R. Hall](#)

Vendor Total: 3,000.00

12/25	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	3,000.00	0.00	0.00	0.00	3,000.00
Plant Operator Consultant December 2025		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Plant Operator Consultant December 20...		NA		0.00	0.00	3,000.00	0.00	0.00	0.00	3,000.00
Distributions										
Account Number	Account Name			Project Account Key		Amount	Percent			
270-5400-210	PROF SERVICES					3,000.00	100.00%			

Vendor: [ROM06 - Mathew Romano](#)

Vendor Total: 950.00

December 2025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	950.00	0.00	0.00	0.00	950.00
Councilmember Stipend December 2025		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Councilmember Stipend December 2025		NA		0.00	0.00	950.00	0.00	0.00	0.00	950.00
Distributions										
Account Number	Account Name			Project Account Key		Amount	Percent			
000-5010-013	COUNCIL STIPEND					950.00	100.00%			

Payable Register

Packet: APPKT00322 - Warrant

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. al
Payable Description	Bank Code				On Hold					

Vendor: [MCM00-2 - McMaster-Carr](#)

Vendor Total: 531.31

56723320	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	531.31	0.00	0.00	0.00	531.31
PW/Sewer Supplies	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Sewer Supplies	NA	0.00	0.00	531.31	0.00	0.00	0.00	531.31

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
270-5400-450	Supplies		531.31	100.00%

Vendor: [JCN00 - Nelson's Building Maintenance](#)

Vendor Total: 700.92

797009	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	700.92	0.00	0.00	0.00	700.92
Multi-Depts/Building Maintenance Bathroom..	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Multi-Depts/Building Maintenance Bath...	NA	0.00	0.00	700.92	0.00	0.00	0.00	700.92

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5190-450	Supplies		700.92	100.00%

Vendor: [NOR29 - North Valley Industries I](#)

Vendor Total: 153.72

4921	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	153.72	0.00	0.00	0.00	153.72
REC/1 Unit for N. Valley Field November 2025	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
REC/1 Unit for N. Valley Field November...	NA	0.00	0.00	153.72	0.00	0.00	0.00	153.72

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5260-210	PROF SERVICES		153.72	100.00%

Vendor: [ORE00 - O'Reilly Auto](#)

Vendor Total: 871.44

11282025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	871.44	0.00	0.00	0.00	871.44
Multi-Depts/Fleet Equipment Maintenance	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Multi-Depts/Fleet Equipment Maintena...	NA	0.00	0.00	871.44	0.00	0.00	0.00	871.44

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
000-5183-200	EQUIP MAINT		5.94	0.68%
000-5182-200	EQUIP MAINT		411.95	47.27%
000-5181-450	Supplies		453.55	52.05%

Vendor: [PAC07 - Pace Analytical Services.](#)

Vendor Total: 185.80

252808993	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	185.80	0.00	0.00	0.00	185.80
PW/Lab Services	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Lab Services	NA	0.00	0.00	185.80	0.00	0.00	0.00	185.80

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-210	PROF SERVICES		185.80	100.00%

Vendor: [PGE00 - PG&E](#)

Vendor Total: 135.88

12 22 25	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	5.80	0.00	0.00	0.00	5.80
Robbins St Light Nov 14 Dec 15, 2025	AP Checking - Accounts Payable Checking				No					

Payable Register

Packet: APPKT00322 - Warrant

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. al
Payable Description		Bank Code		On Hold						
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Robbins St Light Nov 14 Dec 15, 2025	NA	0.00	0.00	5.80	0.00	0.00	0.00	5.80		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
000-5170-170	UTILITIES			5.80	100.00%					
Dec2025	Invoice	12/22/2025	12/22/2025	12/22/2025	12/22/2025	125.69	0.00	0.00	0.00	125.69
6th & South St Traffic Control 11/25/25 - 12/...	AP Checking - Accounts Payable Checking	No								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
6th & South St Traffic Control 11/25/25 -..	NA	0.00	0.00	125.69	0.00	0.00	0.00	125.69		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
000-5170-170	UTILITIES			125.69	100.00%					
Dec22, 2025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	4.39	0.00	0.00	0.00	4.39
Salomon St Light Nov 14-Dec 15, 2025	AP Checking - Accounts Payable Checking	No								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Salomon St Light Nov 14-Dec 15, 2025	NA	0.00	0.00	4.39	0.00	0.00	0.00	4.39		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
380-5592-170	UTILITIES			4.39	100.00%					
Vendor: POS00 - Postmaster							Vendor Total:		505.43	
12192025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	505.43	0.00	0.00	0.00	505.43
Water/Unknown Lead line Letters	AP Checking - Accounts Payable Checking	No				Payment Date: 12/22/2025		Bank Draft:		DFT0000860
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
Water/Unknown Lead line Letters	NA	0.00	0.00	505.43	0.00	0.00	0.00	505.43		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
260-5300-110	OFFICE EXPENSE			505.43	100.00%					
Vendor: JON03 - Richard D. Jones, A Professional Law Corporation							Vendor Total:		4,757.50	
137653	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	4,262.50	0.00	0.00	0.00	4,262.50
CA/Contract Service November - City Council	AP Checking - Accounts Payable Checking	No								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CA/Contract Service November - City Co...	NA	0.00	0.00	4,262.50	0.00	0.00	0.00	4,262.50		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
000-5040-210	PROF SERVICES			4,262.50	100.00%					
137654	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	440.00	0.00	0.00	0.00	440.00
CA/Contract Service November - General Ser...	AP Checking - Accounts Payable Checking	No								
Items										
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CA/Contract Service November - General..	NA	0.00	0.00	440.00	0.00	0.00	0.00	440.00		
Distributions										
Account Number	Account Name	Project	Account Key	Amount	Percent					
000-5040-210	PROF SERVICES			440.00	100.00%					
137655	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	55.00	0.00	0.00	0.00	55.00
CA/Contract Service November - OPD	AP Checking - Accounts Payable Checking	No								

Payable Register

Packet: APPKT00322 - Warrant

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A.
Payable Description	Bank Code	On Hold								
Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total		
CA/Contract Service November - OPD Distributions	NA	0.00	0.00	55.00	0.00	0.00	0.00	55.00		
Account Number	Account Name	Project Account Key			Amount	Percent				
000-5040-210	PROF SERVICES				55.00	100.00%				

Vendor: [SHN00 - SHN Consulting Engineers & Geologist, Inc.](#)

Vendor Total: 12,882.50

128065	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	12,882.50	0.00	0.00	0.00	12,882.50
Planning/Professional Service November		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Planning/Prof Services Distributions		NA		0.00	0.00	12,882.50	0.00	0.00	0.00	12,882.50
Account Number		Account Name		Project Account Key		Amount	Percent			
000-5060-210		PROF SERVICES				12,882.50	100.00%			

Vendor: [BAR09 - Terrie Barr](#)

Vendor Total: 950.00

Dec2025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	950.00	0.00	0.00	0.00	950.00
Councilmember Stipend December 2025		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
Councilmember Stipend December 2025		NA		0.00	0.00	950.00	0.00	0.00	0.00	950.00
Distributions										
Account Number	Account Name		Project Account Key		Amount	Percent				
000-5010-013	COUNCIL STIPEND				950.00	100.00%				

Vendor: [T-M00 - T-Mobile](#)

Vendor Total: 29.40

11212025	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	29.40	0.00	0.00	0.00	29.40
LIB/Wifi Hotspot		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
LIB/Wifi Hotspot Distributions		NA		0.00	0.00	29.40	0.00	0.00	0.00	29.40
Account Number		Account Name		Project Account Key		Amount	Percent			
000-5200-160		COMMUNICATIONS				29.40	100.00%			

Vendor: [UNI04 - UniFirst Aid + Safety](#)

Vendor Total: 622.00

M125017	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	622.00	0.00	0.00	0.00	622.00
PW/Safety Supplies Fire Extinguisher Inspect...		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Safety Supplies Fire Extinguisher Ins...		NA		0.00	0.00	622.00	0.00	0.00	0.00	622.00
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
010-5150-265		Hydrants/Safety Equipment/Road S...				622.00	100.00%			

Vendor: [UNI01 - United Rentals](#)

Vendor Total: 1,402.07

256252422-001	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	1,402.07	0.00	0.00	0.00	1,402.07
PW/Lights for Cowboy XMas		AP Checking - Accounts Payable Checking			No					
Items										
Item Description		Commodity		Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Lights for Cowboy XMas		NA		0.00	0.00	1,402.07	0.00	0.00	0.00	1,402.07
Distributions										
Account Number		Account Name		Project Account Key		Amount	Percent			
260-5300-170		UTILITIES				1,402.07	100.00%			

Payable Register

Packet: APPKT00322 - Warrant

Payable #	Payable Type	Post Date	Payable Date	Due Date	Discount Date	Amount	Tax	Shipping	Discount	5. A. al
Payable Description	Bank Code				On Hold					

Vendor: [WEL02 - Wells Fargo Vendor Fin Se](#)

Vendor Total: 149.39

5036950684	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	149.39	0.00	0.00	0.00	149.39
PW/Copier Lease Dec 27 - Jan 26, 2025	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
PW/Copier Lease Dec 27 - Jan 26, 2025	NA	0.00	0.00	149.39	0.00	0.00	0.00	149.39

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
260-5300-110	OFFICE EXPENSE		104.57	70.00%
270-5400-110	OFFICE EXPENSE		44.82	30.00%

Vendor: [WES14 - Westside Ambulance](#)

Vendor Total: 17,000.00

WAA-1126	Invoice	12/23/2025	12/23/2025	12/23/2025	12/23/2025	17,000.00	0.00	0.00	0.00	17,000.00
Westside Ambulance/Measure J & A - Janua...	AP Checking - Accounts Payable Checking				No					

Items

Item Description	Commodity	Units	Price	Amount	Tax	Shipping	Discount	Total
Westside Ambulance/Measure J & A - J...	NA	0.00	0.00	17,000.00	0.00	0.00	0.00	17,000.00

Distributions

Account Number	Account Name	Project Account Key	Amount	Percent
010-5121-175	MONTHLY SUBSIDY		8,500.00	50.00%
015-5121-175	Ambulance Subsidy		8,500.00	50.00%

5. A.

Payable Summary

Type	Count	Gross	Tax	Shipping	Discount	Total	Manual Payment	Balance
Invoice	46	82,012.10	0.00	0.00	0.00	82,012.10	505.43	81,506.67
Grand Total:		82,012.10	0.00	0.00	0.00	82,012.10	505.43	81,506.67

Account Summary

Account	Name	Amount
000-2176	DENTAL INSURANCE PAYABLE	13,043.05
000-5010-013	COUNCIL STIPEND	4,750.00
000-5020-110	OFFICE EXPENSE	67.10
000-5030-110	OFFICE EXPENSE	67.10
000-5030-210	PROF SERVICES	1,207.97
000-5040-210	PROF SERVICES	4,757.50
000-5050-110	OFFICE EXPENSE	67.10
000-5060-110	OFFICE EXPENSE	67.10
000-5060-210	PROF SERVICES	12,882.50
000-5070-110	OFFICE EXPENSE	67.10
000-5170-170	UTILITIES	131.49
000-5181-450	Supplies	453.55
000-5182-200	EQUIP MAINT	411.95
000-5183-200	EQUIP MAINT	3,743.49
000-5190-450	Supplies	1,075.92
000-5200-110	OFFICE EXPENSE	67.10
000-5200-160	COMMUNICATIONS	29.40
000-5250-450	Supplies	186.31
000-5260-110	OFFICE EXPENSE	67.10
000-5260-210	PROF SERVICES	153.72
Total:		43,296.55

Account	Name	Amount
010-5120-160	COMMUNICATIONS	365.19
010-5120-200	EQUIP MAINT	3,442.44
010-5120-450	MEDICAL SUPPLIES	218.96
010-5121-175	MONTHLY SUBSIDY	8,500.00
010-5150-265	Hydrants/Safety Equipment/Road Signs	622.00
Total:		13,148.59

Account	Name	Amount
015-5121-175	Ambulance Subsidy	8,500.00
015-5210-120	Special Dept. Supplies	103.53
Total:		8,603.53

Account	Name	Amount
110-5242-160	COMMUNICATIONS	1,604.33
Total:		1,604.33

Account	Name	Amount
260-5300-110	OFFICE EXPENSE	703.94
260-5300-122	Technology, IT	4,511.04
260-5300-160	COMMUNICATIONS	217.11
260-5300-170	UTILITIES	1,402.07
260-5300-210	PROF SERVICES	185.80
260-5300-240	MEMBERSHIP/DUES	265.00
260-5300-450	Supplies	490.09
260-5300-550	EQUIPMENT	3,442.45
Total:		11,217.50

Account	Name	Amount
270-5400-110	OFFICE EXPENSE	85.08
270-5400-160	COMMUNICATIONS	93.04
270-5400-170	UTILITIES	94.74

Account Summary

Account	Name	Amount
270-5400-210	PROF SERVICES	3,000.00
270-5400-450	Supplies	864.35
Total:		4,137.21

Account	Name	Amount
380-5592-170	UTILITIES	4.39
Total:		4.39



ORLAND CITY COUNCIL REGULAR MEETING
Tuesday, December 16, 2025

CALL TO ORDER

The meeting was called to order by Mayor Terrie Barr at 6:30 PM.

ROLL CALL

Councilmembers Present: Councilmembers John McDermott, JC Tolle, Matt Romano, Vice Mayor Alex Enriquez, and Mayor Terrie Barr

Councilmembers Absent: None

Staff Present: City Manager Joe Goodman, City Attorney Scott Drexel, City Clerk Jennifer Schmitke, Police Chief Joe Vlach, Library Director Jody Meza

PLEDGE OF ALLEGIANCE

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Warrant List (Payable Obligations)
- B. Approve City Council Minutes from December 2, 2025
- C. Authorization to Update Public Works Equipment Lifts
- D. Authorization to Install Battery Backup System at Commerce and Newville Stoplight

ACTION: Councilmember Romano moved, seconded by Vice Mayor Tolle, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

PUBLIC HEARING

City Manager Joe Goodman presented a public hearing closing out 3 grants (20-CDBG-CV2-3-00204 – Recreation Center Automatic Doors, 20-CDBG-CV2-3-00205 – City Hall/Police Department Automatic Doors and 20-CDBG-CV2-3-00207- Library Automatic Doors and Shade Structure)

Mayor Barr opened the Public Hearing at 6:36 P.M.

With no comments made Mayor Barr closed the Public Hearing at 6:36 P.M.

ACTION: Councilmember Romano moved, seconded by Vice Mayor Enriquez, to approve the approve the matter as presented. Motion carried by a voice vote 5-0.

PRESENTATION

Library Director Jody Meza presented a slideshow highlighting the library's 2024/2025 status and accomplishments. She reported a diverse and growing collection, including over 400,000 eBooks, 36,482 physical items, Chromebooks and connectivity kits, Learning2Go kits, and specialty items such as Parks Passes and telescopes. Library use increased, with a 9% rise in visits and digital checkouts and a 5% increase in overall checkouts. The library served 10,443 users and hosted 176 programs with 4,163 attendees.

Ms. Meza outlined major facility and service improvements completed in 2024/2025, including a new generator, roof, HVAC system, and ADA doors, along with continued designation as a Clean Air Center. The library also secured multiple grants supporting youth literacy, programming, and facility enhancements.

Looking ahead to 2025, goals include strengthening student success partnerships, expanding literacy initiatives and outreach, increasing community education, and offering more all-ages programming. Ms. Meza concluded by acknowledging the strong support and partnerships from community organizations and local agencies.

Orland resident Coreen Deleon asked whether the schools were aware of the program schedule and suggested notifying them to help spread the word.

The Council thanked Ms. Meza and Library staff for their continued dedication and outstanding service to the community, noting that the library serves as a true beacon for Orland.

Councilmembers expressed appreciation for the library's extensive outreach programs and the positive impact they have on residents. When asked about the library's current needs, Ms.

Meza shared that the library is in a strong position staffing-wise, with a capable and successful team.

The Council also commended Ms. Meza for her success in securing grants for the library and expressed sincere appreciation for her leadership and commitment, as well as for the exceptional contributions of her entire team.

ADMINISTRATIVE BUSINESS

Review of the Community Enrichment Ad Hoc Committee Framework

After reviewing the Community Enrichment Ad Hoc Committee Framework at the December 2 City Council meeting, the Council directed City Manager Joe Goodman to return with a revised proposal after receiving feedback from both the Council and the community. Mr. Goodman explained that the committee's purpose is to expand community events, activate public spaces, and enhance Orland's social and civic life. He noted that the committee will engage diverse community voices, support downtown activation, promote public gatherings, maintain a neutral mission that does not focus on any one cultural or identity advocacy group, and assist in carrying out Council priorities. Mr. Goodman also outlined the revisions that were made to the policy.

Ms. Deleon thanked the Council for reviewing the policy.

County resident Sarah Bosley shared her perspective on the policy and requested further review, noting that she felt there were areas of ambiguity within the framework.

Following the discussion, the Council agreed that the proposed policy is a solid starting point and expressed interest in having the committee revisit and refine the policy once it is formally established and bring any changes to the policy back to Council for consideration.

Action: Vice Mayor Enriquez moved, seconded by Councilmember Romano to Approve the attached Resolution establishing the Community Enrichment Ad Hoc Committee and authorize staff to begin the application process. Upon voice vote, the motion carried 5-0.

City Accounting and Budgets Update for Q1

City Manager Joe Goodman presented the First Quarter Budget Review for the period ending September 30, 2025, using the City's new financial reporting system, Tyler ERP Pro 10.

As of the first quarter, the City has expended 17.37% of its total budget, with the General Fund at 27.3%. Most other funds remain below the 25% benchmark. Mr. Goodman noted that some expenditure variances are expected due to the transition to the new accounting system and will be corrected before the next quarterly report.

Estimated revenues are generally tracking as expected, with sales tax at 23.47%, Measure A at 30.78%, Measure J at 37.48%, Water Enterprise at 40.98%, and Sewer Enterprise at 49.89%. Staff will continue monitoring revenues and recommend mid-year budget adjustments if needed.

Mr. Goodman stated that staff will provide more detailed financial analysis in upcoming meetings and work toward reducing the General Fund deficit while preparing the FY 2026–27 budget.

Councilmembers expressed concerns regarding expenditure amounts, allocation issues, and the underlying reasons for the City's budget deficit. City Manager Goodman explained that there is no single cause for the deficit, noting that operating costs continue to rise while revenues have remained relatively flat. He also stated that staff is working to bring all City funds into a consistent reporting format and anticipates completing that effort by the next budget cycle.

Councilmembers discussed the new reporting format and expressed their appreciation for its clarity and usefulness. Mr. Goodman added that he will be meeting with all department heads to review individual departmental budgets.

Employment Agreement for UPEC General Unit

City Manager Joe Goodman presented the General Unit agreement, which provides a 2% salary increase effective July 1, 2025, through June 30, 2026, with a salary reopener scheduled to begin in January 2026. Employees who hold state-required certifications in pool operation, water treatment, Grade I or Grade II water distribution, wastewater treatment, or Class A or Class B licenses will receive a 4.5% salary increase per certification, up to a maximum stipend of 18%.

In addition, the agreement also increases the annual boot allowance from \$220 to \$300, with an increase up to \$380 in special circumstances requiring a medical prescription. Mr. Goodman noted that the action also includes approval of the updated salary schedule.

Council thanked the employees for their patience throughout the lengthy process and expressed appreciation that an agreement was reached. They also shared their hope that future revenue growth will allow the City to continue supporting employees in upcoming negotiations.

ACTION: Councilmember McDermott moved, seconded by Councilmember Romano, to approve Resolution 2025-21, a Resolution of The City Council of the City of Orland Approving a Memorandum of Understanding Between the City of Orland and the Employees Represented by the United Public Employees of California Local 792, Orland General Unit, for One Year, Effective July 1, 2025, through June 20, 2026. Motion carried by a voice vote, 4-0-1. (Vice Mayor Enriquez abstained from voting as he was not part of the negotiations).

Authorization for Carnegie and Purity Building Hazardous Materials Survey

City Manager Joe Goodman requested Council authorization to conduct hazardous materials surveys of the Carnegie Center and the Purity Building at a cost of \$21,200. The surveys, including limited demolition at the Purity Building, will help identify materials requiring mitigation and provide more accurate cost estimates for demolition and renovation. Funding is proposed from Development Impact Fees allocated for City Hall and future community/recreation facilities.

Council discussed project priorities and reached a consensus that the City Hall/Police Department building is the top priority and should be addressed first. Council also emphasized that Carnegie is an important part of the community and should not be overlooked. Mr. Goodman shared that the survey is expected to take two to three days on site, after which it will be included in the feasibility report.

ACTION: Councilmember McDermott moved, seconded by Councilmember Romano, to recommend that the City Council authorize staff to execute a \$21,200.00 contract to conduct a comprehensive hazardous materials survey at the Carnegie and Purity Buildings. The motion carried by voice vote, 5–0.

City Council 2025 Appointments to Boards and Commissions

Mayor Barr announced the City Council appointments to Boards and Commissions for 2026.

2026 Council Appointments to Boards and Commissions
Updated December 16, 2025

City Commissions

Arts 3 rd Wed, monthly, 7 pm	Barr Romano (alternate)
Economic Development (EDC) 2 nd Tues, every month, 4 pm	McDermott Barr (alternate)
Library 2 nd Mon, every other month, 5:00 pm	Barr Tolle (alternate)
Parks & Recreation 4 th Wed, meets when called, 6:30 pm	Enriquez Romano (alternate)

Planning 4th Thurs, monthly, 5:30 pm	Barr McDermott (alternate)
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Public Works/Safety 2 nd Tues, every even month, 4 pm	Tolle Enriquez (alternate)
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City Selection Committee	Mayor - Barr
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Orland Unit Water Users' Assoc Voting delegate (Membership)	Romano
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Orland Area Chamber of Commerce <i>Council Liaison</i>	Tolle Barr (alternate)
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Fire Department Liaison 2 nd Mon, monthly, dinner 7 pm, meeting 8pm (One Councilmember, One Alt.)	McDermott Barr (alternate)
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Code Enforcement Hearing Officer (One Councilmember, One Alt.)	Romano Tolle (alternate)
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Queen Bee Capital Committee	Barr
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County Committees

Joint City/County EDC	Tolle Barr
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LAFCo Meets 2 nd Monday, 9 am, monthly County pays \$50 monthly stipend (Alternate switches between Orland & Willows; 2027 appointment is from Willows)	Romano Barr <i>(Alt seat for Orland in 2026)</i>
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Transit Committee (Needs two members and one Alt) Meets with Local Transportation Comm. County pays \$50 monthly stipend	Tolle Barr McDermott (alternate)
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Transportation Commission (Need two members) 3 rd Thurs, monthly, 10 am, County pays \$50 monthly stipend	Tolle Barr
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Waste Management Regional Agency (Two members and one alt) (2026 one member & one alt, 2027 two member & one alt)	Tolle Barr Romano(alternate)
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Air Pollution Control District Board	Mayor
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(Council minute order if City asked
to serve on board)
(One Councilmember, One Alt.)

Vice Mayor (alternate)

Airport Land Use Commission
No meeting schedule

Romano
No alternates on this commission

Glenn County Groundwater
Sustainability Agency (GGA) &
Drought Task Force
(One Councilmember, One Alt.)

Romano
Joe Goodman & Barber (alternate)

Golden State Risk Management
2nd Wed every other month, 6 pm
GSRMA pays \$100 per meeting stipend

Romano

Cal Cities
(a.k.a League of California Cities)

Barr
Tolle (alternate)

Resource Conservation District

Enriquez

Glenn County Senior Wellness Roundtable

McDermott

Glenn Continuum of Care

McDermott

Abandoned Vehicle Abatement
Services Authority

City Police Chief – Joe Vlach

ACTION: Councilmember McDermott moved, seconded by Vice Mayor Enriquez, to: approve updated Council appointments to boards and commissions. The motion carried by voice vote, 5–0.

Authorization to Retain Demographer for City Council District Voting

City Attorney Scott Drexel informed Council that staff will need authorization to engage a demographer to assist with transitioning the City of Orland from at-large to district-based voting for future City Council elections. He noted that he has reached out to a demographer who handles approximately 80% of this type of work in California, and that the estimated cost for their services is \$20,000–\$30,000. This demographer will ensure the districting process is completed by May 2026, ahead of the November 2026 election.

Mr. Drexel also noted that, while he has contacted one demographer, the City could alternatively issue a Request for Proposals (RFP) to solicit additional bids. He further addressed questions from the community and Council that were raised at the previous meeting.

County resident Kristi Rumble asked how community members will determine which district they are in. Mr. Drexel shared that community members will be notified and that there will be multiple community meetings, as well as notices on the City website, Facebook, and possibly in the water bill.

County resident Sarah Bosley asked questions regarding district voting.

Council directed City staff to do an RFP for a demographer and follow through with the timeline to transition.

City Manager Verbal Report

City Manager Joe Goodman provided the Council with an update on several ongoing projects throughout the community, highlighting the following:

- Roof repairs at the Fire Department are progressing quickly, with only trim work remaining; however, weather conditions are delaying completion.
- An offer has been extended to a candidate for the part-time accounting position, with an anticipated start date of January 5.
- A tree ordinance will be included on the next Council agenda, and landscaping around the water park will also be discussed.
- The City Planner is currently reviewing the Objective Design Standards, and recommendations will be presented to the City Manager for consideration.
- Roy Stewart, Lead Mechanic, assisted in securing the City's placement on the list for significant funding from the Clean Water State Revolving Fund for wastewater pond stabilization, which will allow the City's wastewater ponds to be cleaned and relined.
- The pre-bid meeting for the downtown water main replacement project was successful, with strong contractor interest in replacing water mains in the alleys.
- The City Engineer is working to identify funding opportunities for the City dump location.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember McDermott:

- Had no items to report.

Mayor Barr:

- Had no items to report; wished everyone a Merry Christmas and Happy Holidays and thanked the community for attending the meeting.

Vice Mayor Enriquez:

- Had no items to report.

Councilmember Romano:

- Provided a brief report from the 12-hour ambulance committee.
- Shared that City support for a 24-hour ambulance service will need to be reviewed at the first meeting in February.

Councilmember Tolle:

- Served as a judge for the City's light parade along with Councilmember McDermott.

MEETING ADJOURNED 9:04 PM

Jennifer Schmitke, City Clerk

Terrie Barr, Mayor



CITY OF ORLAND STAFF REPORT

MEETING DATE: January 6, 2026

TO: Honorable Mayor and Council

FROM: Joe Goodman, City Manager

SUBJECT: **Authorizing the City of Orland to Access State and Federal Summary Criminal History Information**

Background

The City of Orland currently conducts background checks for employment and volunteer positions through third-party providers. In order for the City to conduct Live Scan fingerprinting and receive state and federal criminal history information directly from the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI), the DOJ requires formal authorization by the City Council.

Discussion

California Penal Code Sections 11105(b)(11) and 13300(b)(11) allow cities to access state, local, and federal summary criminal history information for employment purposes, provided the governing body adopts a resolution specifically authorizing such access. These statutes also require that employment eligibility be tied to specific criminal conduct and that criminal history information not be disseminated to private entities.

Approval of this resolution will authorize the City's Department of Human Resources to:

- Conduct Live Scan fingerprinting for City employment, volunteer positions, and contract employees.
- Receive and review state and federal criminal history information directly from DOJ and FBI.
- Ensure compliance with state law regarding confidentiality and appropriate use of criminal history information.

The resolution also establishes that individuals convicted of specified violent or serious felonies or misdemeanors may be deemed ineligible for employment or service with the City, consistent with state law and public safety best practices.

Attached: Resolution 2025-XX

Fiscal Impact

There is no direct fiscal impact associated with adoption of this resolution.

Staff Recommendation

Adopt Resolution No. 2025-XX authorizing the Department of Human Resources of the City of Orland to access state and federal level summary criminal history information through the California Department of Justice Live Scan program for employment, volunteer positions, and contract employees.

CITY COUNCIL

CITY OF ORLAND



RESOLUTION NO. 2025-XX

A Resolution of the City Council of the City of Orland Authorizing the Department of Human Resources of the City of Orland to Access State and Federal Level Summary Criminal History Information

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment; and

WHEREAS, Penal Code Section 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment.

NOW THEREFORE, BE IT RESOLVED, that the Department of Human Resources of the City of Orland is hereby authorized to access state and federal level summary criminal history information for employment with the City of Orland (including volunteers and contract employees) and may not disseminate the information to a private entity; and

BE IT FURTHER RESOLVED that the Department of Human Resources of the City of Orland shall not consider a person who has been convicted of a violent or serious felony or misdemeanor eligible for employment (including volunteers and contract employees, if applicable).

The Clerk of the City of Orland shall certify as to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 6th day of January, 2026 by the following vote:

AYES:

NOES:

Terrie Barr, Mayor

ATTEST:

Jennifer Schmitke, City Clerk



CITY OF ORLAND STAFF REPORT

MEETING DATE: January 6, 2026

TO: Honorable Mayor and Council

FROM: Justin Chaney, Fire Chief

SUBJECT : 2025 Volunteer Fire Capacity Grant Resolution

Request for resolution approval for the annual VFC Grant

BACKGROUND:

Every year Cal Fire puts out a Volunteer Fire Capacity Grant (VFC) for up to \$40,000 with a \$20,000 match for any city or district under 10,000 people. We apply for this grant every year and almost always receive the full amount.

DISCUSSION:

This year we received approval for our grant application but for a reduced amount of \$15,000 from Cal Fire with an Orland match of the same amount. This year our grant application is for new radios to put into our excess Federal Forestry engine that will be used locally and going out of County for future strike teams.

RECOMMENDATION:

City Council approve resolution 2026-XX for this year's VFC Grant from Cal Fire

FISCAL IMPACT OF RECOMMENDATION:

\$15,000. The Measure A Public Safety budget includes \$20,000 for this purpose.

**RESOLUTION NO.
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF ORLAND**

IN THE MATTER OF:

Resolution Number: 2026-XX

Approving the Department of Forestry and Fire Protection Agreement #7GF25732 for services from the date of last signatory on page 1 of the Agreement to September 30, 2026 under the Volunteer Fire Assistance Program of the Cooperative Forestry Assistance Act of 1978.

BE IT RESOLVED by the City Council of the City of Orland, that said Board does hereby approve the Agreement with the California Department of Forestry and Fire Protection dated as of the last signatory date on page 1 of the Agreement, and any amendments thereto. This Agreement provides for an award, during the term of this Agreement, under the Volunteer Fire Assistance Program of the Cooperative Fire Assistance Act of 1978 during the State Fiscal Year 2025-26 up to and no more than the amount of \$15,000.00.

BE IT FURTHER RESOLVED that Justin Chaney, Fire Chief, or his designee, is hereby authorized to sign and execute said Agreement and any amendments on behalf of the City of Orland.

The foregoing resolution was duly passed and adopted by the City Council of the City of Orland, at a regular meeting thereof, held on the 6th day of January 2026, by the following vote:

AYES:

NAYS:

ABSENT:

Terri Barr, Mayor

Alex Enriquez, Vice Mayor

-----CERTIFICATION OF RESOLUTION-----

ATTEST:

I Jennifer Schmitke, Clerk of the City of Orland, County of Glenn, California do hereby certify that this is a true and correct copy of the original Resolution Number 2026-XX.

WITNESS MY HAND OR THE SEAL OF THE City of Orland, on this 6th day of January, 2026.

**OFFICIAL SEAL
OR NOTARY
CERTIFICATON**

Signature
Jennifer Schmitke, City Clerk



CITY OF ORLAND STAFF REPORT

MEETING DATE: January 6, 2026

TO: Honorable Mayor and Council

FROM: Joe Goodman, City Manager

SUBJECT: **Approval of MOU Between the City of Orland and OUSD for Joint Funding of Shared Fence Improvements**

Background

The City of Orland and the Orland Unified School District (OUSD) share a common boundary along the northeast side of the Orland High School football field and the back side of the City swimming pool. The existing fence along this boundary has reached the end of its useful life and no longer adequately serves its purpose of providing separation, safety, and controlled access between the two public spaces.

The District has developed a plan to replace the fence and has obtained a cost estimate for the work. Given that the fence serves both District and City properties and provides mutual public benefit, the District has approached the City to request participation in funding the improvements.

Discussion

The proposed improvements include the installation of approximately 705 linear feet of 7-foot-high chain-link fencing along the northeast portion of the shared boundary. The project scope also includes the installation of one 10-foot and one 20-foot double swing gates to maintain appropriate access.

The total estimated cost of the project, as documented in Exhibit A to the MOU, is \$65,435. Under the terms of the proposed agreement, the City's financial participation is limited to no more than one-half of the actual final project cost, with a maximum contribution not to exceed \$32,717.50.

The project enhances public safety, security, and facility separation for both the high school campus and the City pool, benefiting students, patrons, staff, and the broader community.

Fiscal Impact

The City's financial obligation under the MOU shall not exceed \$32,717.50. Funding is anticipated to be available within measure J unallocated revenue. Payment will be made only after project completion and acceptance by the District.

Staff Recommendation

Approve the MOU between the City of Orland and the OUSD for joint funding of the replacement of the shared fence.

Attachments

1. Memorandum of Understanding Between the City of Orland and Orland Unified School District – Fencing Project Funding Agreement
2. Exhibit A: Cost Estimate for Fence Improvements

**Memorandum of Understanding
Orland Unified School District and the City of Orland
Fencing Project Funding Agreement**

The Orland Unified School District (District) and the City of Orland (City), together, Parties, agree as follows:

1. The District plans to replace the Northeast shared fence between the Orland High School football field and the back side of the city pool. The scope of work involves installing approximately 705 feet of 7-foot-high chain-link fencing along the northeast portion. This replacement will also include a 10-foot and a 20-foot double swing gate.
2. The District has obtained a cost estimate of the Improvements attached as Exhibit A, in the amount of \$65,435.
3. The Improvements will be of public benefit to the City and to District, enhancing overall safety.
4. The District has approached the City, requesting joint funding of the Improvements.
5. The City agrees to jointly fund the Improvements subject to all of the terms and conditions herein:
 - A. After completion of the improvements and final acceptance thereof by the District, the District will submit an invoice to the City.
 - B. The amount of the invoice shall not exceed the lower of one-half of the actual, final cost of the Improvements or \$32,717.50. The City will pay that amount within 60 days of receipt.
 - C. This is a funding agreement only. The District shall indemnify, hold harmless and defend the City in any action or claim arising from or in any way connected with the design and construction of the improvements. This indemnification agreement shall require, in any such action or claim, that the District provide the City with for full defense and indemnity costs, including attorney fees.

Victor Perry, Superintendent
Orland Unified School District

Date

Terrie Barr, Mayor
City of Orland

Date

RS 6762 005

5. E.

PROPOSAL



Mailing Address: 2485 Notre Dame Blvd., Ste 370, #31
Chico, CA 95928

Chico 530.891.1346
Paradise 530.877.2947
office@northerncafence.com
john@northerncafence.com

State License # 904110

Building Fence Since 1988

Proposal Submitted To:
Orland Unified School District
Mark Smith

Phone: 530.330.0978
Email: msmith@orlandusd.net
Job Location: 101 Shasta St., Orland, CA
Date: 4/18/2025

Orland High School

7' high chain link, ~705' with a 10' and 20' double swing gate.
• Utilize existing posts for ~258' section

End Posts 2 7/8" set 36" in concrete.
Line Posts, 2 3/8" set 30-36" in concrete, 10' spacing.
Gate Posts, 4" set 36" in concrete.
Top Rail, 1 5/8" schedule 40 or equivalent.
Bottom tension wire, 7 Ga. Coil.
Chain Link, 9 Ga.

Gates:
• 1 5/8" frame
• Diagonal truss rod
• Bull dog hinges
• Cane bolt on 1-leaf
• Heavy duty latch for padlock

PLEASE READ ALL CONDITIONS BELOW:

- 1) NORTHERN CALIFORNIA FENCE ASSUMES NO RESPONSIBILITY FOR UNDERGROUND PIPES, WIRES, OR SEWER LINES. REPAIRS ARE TO BE MADE AT OWNERS EXPENSE.
- 2) ONCE POSTS ARE SET THEY BECOME PROPERTY OF THE OWNER.
- 3) CUSTOM ORDER PRODUCTS (I.E. AMERISTAR FENCING SYSTEMS, CUSTOM PANEL DESIGN, CHAIN LINK FABRIC WITH SPECIALTY SLATS, SPECIALTY WOOD PRODUCTS, ETC.) ARE NON-RETURNABLE AND WILL BE INVOICED UPON DELIVERY, REGARDLESS OF CHANGES OR CANCELLATIONS.
- 4) PROPERTY LINES ARE THE OWNERS RESPONSIBILITY.
- 5) PAYMENT IS EXPECTED AT THE TIME OF COMPLETION OF THE WORK PERFORMED.
- 6) OWNER IS RESPONSIBLE FOR ALL PERMITS REQUIRED.
- 7) THIS PROPOSAL MAY BE WITHDRAWN BY N.C.F. IF NOT ACCEPTED WITHIN 10 CALENDAR DAYS FROM ABOVE DATE.

Price & availability must be confirmed at time of order.
Pricing based on being able to drill holes with auger, if other conditions exist there may be additional costs for drilling. Spoils to be spread on site unless otherwise noted.

Pricing Based on Prevailing Wages:
DIR # 1000014058

2" Mesh Chain Link: \$53,710.00
1" Mesh Chain Link: \$65,435.00
Authorized Signature: John Ross

All accounts are due and payable at time of completion of work. Pricing is based on Check or Cash payment. *Credit Card payments will have a 3.5% processing fee.* A finance charge of 1.5% per month, or a minimum charge of \$10.00, annual percentage rate of 18%, will be applied to unpaid invoices after 10 days.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration of deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire and other necessary insurance.

ACCEPTANCE OF PROPOSAL - THE PRICE, SPECIFICATIONS AND CONDITIONS NOTED ON THIS DOCUMENT ARE SATISFACTORY AND ARE HEREBY ACCEPTED.

DATE OF ACCEPTANCE: 12-2-25 SIGNATURE:



CITY OF ORLAND STAFF REPORT

MEETING DATE: January 6, 2026

TO: Honorable Mayor and Council

FROM: Lisa Lozier – City Planner

SUBJECT: **Tree Ordinance – Policy Discussion and Direction (Discussion)**

Background

At the request of the City Council, staff has prepared this report to provide general information and policy considerations related to the potential development of a Tree Ordinance for the City of Orland.

The purpose of this item is to facilitate discussion and obtain direction from City Council regarding:

- Whether a future tree ordinance should augment existing landscape regulations contained in Title 17 (Zoning) of the Orland Municipal Code, or
- Whether the City should pursue a stand-alone tree ordinance focused on tree conservation, protection, and maintenance for future development and/or existing properties.

Based on City Council direction, staff may return at a future meeting with additional information or prepare a draft ordinance for Planning Commission review and recommendation prior to consideration by the City Council. This information will also help inform the landscaping design for the new City water tank nearing completion on 6th Street.

Discussion

Existing Regulations -

Title 17 of the Orland Municipal Code currently includes landscape standards applicable to:

- Residential development
- Commercial and industrial development
- Parking lot landscaping

These standards address planting requirements but do not comprehensively regulate tree removal, long-term protection, or maintenance, particularly for mature or significant trees.

Policy Question for City Council -

Is the intent of a future “Tree Ordinance” to:

- Enhance and supplement existing Title 17 landscape regulations, or

- Establish a stand-alone ordinance addressing tree conservation, protection, and maintenance citywide?

Tree Ordinance vs. Tree Conservation Program

Understanding the distinction between these approaches is important for setting policy direction.

Feature	Tree Ordinance	Conservation Program
Nature	Mandatory legal regulation	Voluntary or incentive-based
Scope	Focused specifically on trees	Broader natural resource management
Authority	Enforced by local government	Administered by agencies, nonprofits, or partnerships
Goal	Protect trees for safety, canopy, and aesthetics	Promote long-term ecological health
Mechanism	Permits, standards, penalties	Education, incentives, grants

In summary: An ordinance emphasizes rules and compliance, while a program focuses on incentives, education, and voluntary participation to achieve broader environmental goals.

Common Elements of Tree Ordinances

If City Council directs staff to pursue a tree ordinance, typical components may include:

- **Permits:** Required for removal or significant pruning of protected trees (often based on size, species, or location).
- **Public Safety:** Clearance requirements for sidewalks, streetlights, traffic signs, and utilities.
- **Protected Trees:** Additional standards for native, heritage, or significant trees.
- **Development Standards:** Tree preservation, replacement, or mitigation requirements during construction.
- **Exemptions:** Emergency removal of dead or hazardous trees, often with documentation by a certified arborist.
- **Enforcement:** Penalties and replacement requirements for unauthorized removal.

Implementation Considerations

City Council may wish to consider:

- How a tree ordinance would interact with existing Title 17 development standards
- Potential unintended consequences, including:
 - Increased development timelines
 - Additional costs for arborist reports and mitigation
 - Administrative workload for staff

Tree Conservation Program (Alternative or Complement)

A tree conservation program could be implemented independently or in conjunction with an ordinance and typically includes:

1. Assessment & Planning

- Canopy mapping and goal setting
- Urban forestry or tree master planning

2. Protection & Policy

- Long-term goals and policies through the General Plan
- Tree protection orders or buffer areas

3. Active Management

- Strategic planting using diverse species
- Proper pruning, pest management, and wildfire mitigation
- Invasive species removal and restoration

4. Community Engagement

- Public education and volunteer planting programs
- Workforce training in arboriculture

5. Science-Based Practices

- Use of standards such as ANSI A300
- Ongoing monitoring and adaptation

Example for Reference

The City of **Red Bluff** has adopted a tree ordinance that:

- Protects Heritage Trees and mature native species
- Requires permits for removal or significant work
- Imposes replacement requirements for unauthorized removal
- Integrates tree protection into development standards

Staff may use similar ordinances as reference points if directed to prepare a draft for Orland.

Fiscal Impact

There is **no fiscal impact** associated with receiving this report and providing direction. Any future ordinance or program may have fiscal implications, which would be evaluated and presented at that time.

Staff Recommendation

Receive and file this report and provide direction to staff regarding whether to:

1. Prepare a Draft Tree Ordinance for review by the Planning Commission; and/or
2. Request additional information or alternatives, including consideration of a broader Tree Conservation Program or amendments to existing zoning regulations.



CITY OF ORLAND STAFF REPORT

MEETING DATE: January 6, 2026

TO:

FROM: Paul W. Rabo, City Engineer

SUBJECT: City Council discussion and possible action to award a construction contract for 3rd Street and 4th Street Alley Water Main Replacement Project
(Discussion/Action)

BACKGROUND:

The City of Orland is the recipient of \$826,703 from the Department of Water Resources Urban and Multibenefit Drought Relief Grant. The purpose of the grant is to fund projects that will provide a drinking water benefit to the community. City staff has prepared three projects that would utilize the available funding. The projects include:

1. Central Street Well: work includes the re-lining of the well, installation of a new motor, pumps, controls and appurtenances.
2. 3rd Street and 4th Street Alley Water Main Replacement Project
3. 4th Street and 5th Street Alley Water Main Replacement Project

The work to be done under this Contract includes:

- Replacing approximately 483 linear feet of the original (1912) 4" diameter cast iron water main with an 8-inch diameter water main
- Installing gate valves
- Replacing 20 water services
- Replacing fire hydrant assemblies

A mandatory pre-bid meeting was held on December 15, 2025 so contractors could walk the project limits and ask questions. A total of 16 contractors attended the pre-bid meeting.

ANALYSIS:

A total of 9 bids were received from contractors with one of them being non-responsive. Please see the attached Bid Summary for the results. The engineer's estimated construction cost for the project was \$375,000.00. Staff has evaluated the bids and determined the lowest responsible bidder to be Walberg, Inc. with a bid of \$329,698.88.

RECOMMENDATION:

1) Staff recommends the City Council award a construction contract for the 3rd Street and 4th Street Alley Water Main Replacement Project to Walberg, Inc.; and 2) Authorize the City Manager to execute the contract and all other documents necessary to complete the project.

FISCAL IMPACT OF RECOMMENDATION:

A portion of the costs incurred for construction are being funded by DWR. Project costs in excess of the provided funding will be paid by the City.

ATTACHMENT:

Bid Summary - 3rd Street and 4th Street Alley Water Main Replacement Project (December 23, 2025)

Bid Opening: December 23, 2025 at 2:00 p.m.

				Walberg Inc		Site Work Solutions		N&T Digmore Inc		SnL Group Inc.		Santos Excavating Inc.		Giles Excavating & Paving, Inc.		R&R Horn Contractors, Inc.		Sunrise Excavating	
Item	Description	Quantity	Unit	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount
1.	Mobilization/Demobilization	1	LS	\$ 3,108.00	\$3,108.00	\$ 31,164.77	\$ 31,164.77	\$ 9,200.00	\$ 9,200.00	\$ 12,000.00	\$ 12,000.00	\$ 35,000.00	\$ 35,000.00	\$ 33,169.00	\$ 33,169.00	\$ 19,700.00	\$ 19,700.00	\$ 30,000.00	\$ 30,000.00
2.	Traffic Control System	1	LS	\$ 40,759.40	\$40,759.40	\$ 11,305.38	\$ 11,305.38	\$ 27,500.00	\$ 27,500.00	\$ 15,000.00	\$ 15,000.00	\$ 25,000.00	\$ 25,000.00	\$ 17,393.00	\$ 17,393.00	\$ 46,200.00	\$ 46,200.00	\$ 40,000.00	\$ 40,000.00
3.	Water Pollution Control	1	LS	\$ 4,063.23	\$4,063.23	\$ 2,369.75	\$ 2,369.75	\$ 7,200.00	\$ 7,200.00	\$ 6,000.00	\$ 6,000.00	\$ 2,500.00	\$ 2,500.00	\$ 13,805.00	\$ 13,805.00	\$ 7,100.00	\$ 7,100.00	\$ 17,000.00	\$ 17,000.00
4.	Clearing, Grubbing, and Demolition	1	LS	\$ 9,165.94	\$9,165.94	\$ 4,241.43	\$ 4,241.43	\$ 12,500.00	\$ 12,500.00	\$ 23,000.00	\$ 23,000.00	\$ 8,650.00	\$ 8,650.00	\$ 26,479.00	\$ 26,479.00	\$ 10,900.00	\$ 10,900.00	\$ 15,750.00	\$ 15,750.00
5.	Project Identification Sitn	1	EA	\$ 3,031.16	\$3,031.16	\$ 1,541.87	\$ 1,541.87	\$ 2,200.00	\$ 2,200.00	\$ 2,500.00	\$ 2,500.00	\$ 1,200.00	\$ 1,200.00	\$ 992.00	\$ 992.00	\$ 2,400.00	\$ 2,400.00	\$ 2,500.00	\$ 2,500.00
6.	Water Main Connection	5	EA	\$ 3,898.50	\$19,492.50	\$ 4,155.08	\$ 20,775.40	\$ 7,400.00	\$ 37,000.00	\$ 5,000.00	\$ 25,000.00	\$ 11,700.00	\$ 58,500.00	\$ 6,662.00	\$ 33,310.00	\$ 13,300.00	\$ 66,500.00	\$ 10,000.00	\$ 50,000.00
7.	Install 8-inch Dia. Gate Valve	6	EA	\$ 3,174.93	\$19,049.58*	\$ 3,512.87	\$ 21,077.22	\$ 5,900.00	\$ 35,400.00	\$ 5,500.00	\$ 33,000.00	\$ 2,800.00	\$ 16,800.00	\$ 1,481.00	\$ 8,886.00	\$ 4,400.00	\$ 26,400.00	\$ 3,570.00	\$ 21,420.00
8.	Install 8-inch Dia. Water main	483	LF	\$ 327.40	\$158,134.20*	\$ 335.23	\$ 161,916.09	\$ 300.00	\$ 144,900.00	\$ 415.00	\$ 200,445.00	\$ 395.00	\$ 190,785.00	\$ 589.00	\$ 284,487.00	\$ 491.00	\$ 237,153.00	\$ 476.00	\$ 229,908.00
9.	Install City Std. 301 Fire Hydrant Assembly	1	EA	\$ 15,136.67	\$15,136.67	\$ 15,083.66	\$ 15,083.66	\$ 9,500.00	\$ 9,500.00	\$ 18,000.00	\$ 18,000.00	\$ 15,000.00	\$ 15,000.00	\$ 18,460.00	\$ 18,460.00	\$ 21,200.00	\$ 21,200.00	\$ 14,750.00	\$ 14,750.00
10.	Install City Std. 307 Water Service	20	EA	\$ 2,887.91	\$57,758.20*	\$ 4,513.21	\$ 90,264.20	\$ 5,000.00	\$ 100,000.00	\$ 4,000.00	\$ 80,000.00	\$ 4,000.00	\$ 80,000.00	\$ 2,947.00	\$58,940.00*	\$ 5,300.00	\$ 106,000.00	\$ 7,500.00	\$ 150,000.00
TOTAL BID AMOUNT				\$329,698.88*		\$ 359,739.77		\$385,400.00*		\$ 414,945.00		\$ 433,435.00		\$495,921.00*		\$ 543,553.00		\$ 571,328.00	

* Amount revised due to arithmetic error



CITY OF ORLAND STAFF REPORT

MEETING DATE: January 6, 2026

TO:

FROM: Paul W. Rabo, City Engineer

SUBJECT: City Council discussion and possible action to award a construction contract for 4th Street and 5th Street Alley Water Main Replacement Project
(Discussion/Action)

BACKGROUND:

The City of Orland is the recipient of approximately \$826,703 from the Department of Water Resources Urban and Multibenefit Drought Relief Grant. The purpose of the grant is to fund projects that will provide a drinking water benefit to the community. City staff has prepared three projects that would utilize the available funding. The projects include:

1. Central Street Well: work includes the re-lining of the well, installation of a new motor, pumps, controls and appurtenances.
2. 3rd Street and 4th Street Alley Water Main Replacement Project
3. 4th Street and 5th Street Alley Water Main Replacement Project

The work to be done under this Contract includes:

- Replacing approximately 524 linear feet of the original (1912) 4" diameter cast iron water main with an 8-inch diameter water main
- Installing gate valves
- Replacing 20 water services
- Replacing fire hydrant assemblies

A mandatory pre-bid meeting was held on December 15, 2025 so contractors could walk the project limits and ask questions. A total of 16 contractors attended the pre-bid meeting.

ANALYSIS:

A total of 9 bids were received from contractors with one being non-responsive. Please see the attached Bid Summary for the results. The engineer's estimated construction cost for the project was \$410,000.00. Staff has evaluated the bids and determined the lowest responsible bidder to be Walberg, Inc. with a bid of \$377,341.82.

RECOMMENDATION:

1) Staff recommends the City Council award a construction contract for the 4th Street and 5th Street Alley Water Main Replacement Project to Walberg, Inc.; and 2) Authorize the City Manager to execute the contract and all other documents necessary to complete the project.

FISCAL IMPACT OF RECOMMENDATION:

A portion of the costs incurred for construction are being funded by DWR. Project costs in excess of the provided funding will be paid by the City.

ATTACHMENT:

Bid Summary – 4th Street and 5th Street Alley Water Main Replacement Project (December 23, 2025)

Bid Opening: December 23, 2025 at 2:00 p.m.

				Walberg Inc		Site Work Solutions		N&T Digmore Inc.		Santos Excavating Inc.		R&R Horn Contractors, Inc.		Giles Excavating & Paving, Inc.		SnL Group Inc.		Sunrise Excavating	
Item	Description	Quantity	Unit	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount
1.	Mobilization/Demobilization	1	LS	\$ 3,540.00	\$3,540.00	\$ 31,164.77	\$ 31,164.77	\$ 9,200.00	\$ 9,200.00	\$ 35,000.00	\$ 35,000.00	\$ 13,000.00	\$ 13,000.00	\$ 24,577.00	\$ 24,577.00	\$ 12,000.00	\$ 12,000.00	\$ 30,000.00	\$ 30,000.00
2.	Traffic Control System	1	LS	\$ 40,759.40	\$40,759.40	\$ 10,944.38	\$ 10,944.38	\$ 27,500.00	\$ 27,500.00	\$ 25,000.00	\$ 25,000.00	\$ 47,700.00	\$ 47,700.00	\$ 22,724.00	\$ 22,724.00	\$ 15,000.00	\$ 15,000.00	\$ 40,000.00	\$ 40,000.00
3.	Water Pollution Control	1	LS	\$ 4,063.23	\$4,063.23	\$ 2,294.08	\$ 2,294.08	\$ 7,200.00	\$ 7,200.00	\$ 2,500.00	\$ 2,500.00	\$ 7,100.00	\$ 7,100.00	\$ 11,063.00	\$ 11,063.00	\$ 3,500.00	\$ 3,500.00	\$ 17,000.00	\$ 17,000.00
4.	Clearing, Grubbing, and Demolition	1	LS	\$ 14,400.94	\$14,400.94	\$ 4,105.99	\$ 4,105.99	\$ 15,000.00	\$ 15,000.00	\$ 8,650.00	\$ 8,650.00	\$ 13,200.00	\$ 13,200.00	\$ 26,092.00	\$ 26,092.00	\$ 35,000.00	\$ 35,000.00	\$ 16,350.00	\$ 16,350.00
5.	Project Identification Sitn	1	EA	\$ 3,031.16	\$3,031.16	\$ 1,492.63	\$ 1,492.63	\$ 2,200.00	\$ 2,200.00	\$ 1,200.00	\$ 1,200.00	\$ 2,300.00	\$ 2,300.00	\$ 1,217.00	\$ 1,217.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
6.	Water Main Connection	7	EA	\$ 3,333.84	\$23,336.88*	\$ 3,912.50	\$ 27,387.50	\$ 8,000.00	\$ 56,000.00	\$ 11,700.00	\$ 81,900.00	\$ 10,100.00	\$ 70,700.00	\$ 4,001.00	\$ 28,007.00	\$ 6,700.00	\$ 46,900.00	\$ 10,000.00	\$ 70,000.00
7.	Install 8-inch Dia. Gate Valve	8	EA	\$ 3,099.43	\$24,795.44*	\$ 3,824.79	\$ 30,598.32	\$ 5,900.00	\$ 47,200.00	\$ 2,800.00	\$ 22,400.00	\$ 3,700.00	\$ 29,600.00	\$ 1,327.00	\$ 10,616.00	\$ 5,500.00	\$ 44,000.00	\$ 3,750.00	\$ 30,000.00
8.	Install 8-inch Dia. Water main	524	LF	\$ 319.41	\$167,370.84*	\$ 335.23	\$ 175,660.52	\$ 300.00	\$ 157,200.00	\$ 395.00	\$ 206,980.00	\$ 411.00	\$ 215,364.00	\$ 654.00	\$ 342,696.00	\$ 394.00	\$ 206,456.00	\$ 476.00	\$ 249,424.00
9.	Install City Std. 301 Fire Hydrant Assembly	2	EA	\$ 15,691.59	\$31,383.18*	\$ 15,631.43	\$ 31,262.86	\$ 9,500.00	\$ 19,000.00	\$ 15,000.00	\$ 30,000.00	\$ 20,000.00	\$ 40,000.00	\$ 4,329.00	\$ 8,658.00	\$ 19,000.00	\$ 38,000.00	\$ 15,000.00	\$ 30,000.00
10.	Install City Std. 307 Water Service	15	EA	\$ 3,125.01	\$46,875.15*	\$ 4,717.58	\$ 70,763.70	\$ 5,000.00	\$ 75,000.00	\$ 4,000.00	\$ 60,000.00	\$ 4,300.00	\$ 64,500.00	\$ 3,564.00	\$ 53,460.00	\$ 8,100.00	\$ 121,500.00	\$ 7,500.00	\$ 112,500.00
11.	Relocate and Install City Std. 307 Water Service	5	EA	\$ 3,557.12	\$17,785.60*	\$ 6,194.03	\$ 30,970.15	\$ 6,000.00	\$ 30,000.00	\$ 4,000.00	\$ 20,000.00	\$ 5,200.00	\$ 26,000.00	\$ 3,172.00	\$ 15,860.00	\$ 5,000.00	\$ 25,000.00	\$ 4,600.00	\$ 23,000.00
TOTAL BID AMOUNT				\$377,341.82*		\$ 416,644.90		\$ 445,500.00		\$ 493,630.00		\$ 529,464.00		\$ 544,970.00		\$ 549,856.00		\$ 620,774.00	

* Amount revised due to arithmetic error