



ORLAND CITY COUNCIL REGULAR MEETING AGENDA

Tuesday, August 20, 2024 at 6:30 PM

Glenn Success Square Conference Center, 131 E Walker Street

P: (530) 865-1600 | www.cityoforland.com

City Council: Chris Dobbs, Mayor | Mathew Romano, Vice-Mayor

Bruce T. Roundy | Jeffrey A. Tolley | John McDermott

City Manager: Peter R. Carr **City Clerk:** Jennifer Schmitke

Virtual Meeting Information:

<https://us02web.zoom.us/j/85122083204>

Webinar ID: 851 2208 3204 | Zoom Telephone: 1 (669) 900-9128

Public comments are welcomed and encouraged in advance of the meeting by emailing the City Clerk at jtschmitke@cityoforland.com or by phone at (530) 865-1610 by 4:00 p.m. on the day of the meeting

1. **CALL TO ORDER - 6:30 PM**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**

Comments from the public are welcomed. The Mayor will announce the opportunity for comments related to each action item on the agenda. Please limit your comments to three minutes per topic, and one comment per person per topic. Once the public comment period is closed, please allow the Council the opportunity to continue its consideration of the item without interruption.

4. **CONSENT CALENDAR**

- A.** Warrant List (Payable Obligations) (Pg.3)
- B.** Approve City Council Minutes from August 6, 2024 (Pg.16)
- C.** Receive and File Minutes from June 11, 2024 for Economic Development Commission (Pg.21)
- D.** Receive and File Minutes from June 20, 2024 for Planning Commission (Pg.23)
- E.** Receive and File Minutes from April 9, 2024 for Public Works and Safety Commission (Pg.26)

5. **ADMINISTRATIVE BUSINESS**

- A.** Commission Appointments (Discussion/Action) - Jennifer Schmitke, City Clerk (5 min) (Pg.29)
- B.** Request from CHIP for Developer Impact Fee Reduction (Discussion/Action) - Pete Carr, City Manager (20 min) (Pg.34)
- C.** City Council discussion and possible action to award a construction contract for the City of Orland Emergency Groundwater Resource Project – Phase 4: Water Storage Tank (Discussion/Action) - Paul Rabo, City Engineer (20 min) (Pg.39)

D. Citywide Sidewalk Assessment (Discussion) - Paul Rabo, City Engineer (20 min) (Pg.43)

6. ORAL AND WRITTEN COMMUNICATIONS

Public Comments:

Members of the public wishing to address the Council on any item(s) not on the agenda may do so at this time when recognized by the Mayor. However, no formal action or discussion will be taken unless placed on a future agenda. The public is advised to limit discussion to one presentation per individual. While not required, please state your name and place of residence for the record. Please direct your comments to the Mayor or Vice Mayor. (Public Comments will be limited to three minutes).

7. CITY COUNCIL COMMUNICATIONS AND REPORTS

8. ADJOURN

CERTIFICATION: Pursuant to Government Code Section 54954.2(a), the agenda for this meeting was properly posted on August 16, 2024.

A complete agenda packet is available for public inspection during normal business hours at City Hall, 815 Fourth Street, in Orland or on the City's website at www.cityoforland.com where meeting minutes and video recordings are also available.

In compliance with the Americans with Disabilities Act, the City of Orland will make available to members of the public any special assistance necessary to participate in this meeting. The public should contact the City Clerk's Office 530-865-1610 to make such a request. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CITY COUNCIL

Chris Dobbs, Mayor
Mathew Romano, Vice-Mayor
Bruce T. Roundy
Jeffrey A. Tolley
John McDermott

CITY OFFICIALS

Jennifer Schmitke
City Clerk

Leticia Espinosa
City Treasurer

CITY OF ORLAND

INCORPORATED 1909

815 Fourth Street
ORLAND, CALIFORNIA 95963
Telephone (530) 865-1600
Fax (530) 865-1632



CITY MANAGER

Peter R. Carr

WARRANT LIST

August 20, 2024

Payroll Taxes Special	8/2/2024	\$	3,215.32
Special Payroll	8/2/2024	\$	15,043.50
Payroll Compensation Special	8/2/2024	\$	2,642.30
Warrant	8/16/2024	\$	1,263,437.25
Payroll Compensation # 16	8/8/2024	\$	171,599.47
Payroll Taxes #16	8/9/2024	\$	49,497.23

\$ 1,505,435.07

APPROVED BY

Mayor, Chris Dobbs

Vice-Mayor, Mathew Romano

Councilmember, Jeffrey A. Tolley

Councilmember, John McDermott

Councilmember, Bruce T. Roundy

REPORT.: 08/02/24
 RUN ON.: 08/02/24 Time: 11:24
 RUN BY.: Deysy Guerrero

CITY OF ORLAND

Vendor Warrant Register Print

PAGE: 4. A.
 ID #: S
 CTL.:

Number	Date	Vendor/Organization	Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid
19349	08/02/24	EDD01 STATE OF CALIFORNIA	C40802	08/02/24	STATE INCOME TAX	08-24	70.61	
19349	08/02/24	EDD01 STATE OF CALIFORNIA	1C40802	08/02/24	STATE INCOME TAX	08-24	.00	70.61
19350	08/02/24	ESD00 STATE OF CALIFORNIA	C40802	08/02/24	SDI	08-24	28.39	
19350	08/02/24	ESD00 STATE OF CALIFORNIA	1C40802	08/02/24	SDI	08-24	164.80	193.19
19351	08/02/24	TEH00 UMPQUA BANK	C40802	08/02/24	FEDERAL INCOME TAX	08-24	217.82	
19351	08/02/24	TEH00 UMPQUA BANK	1C40802	08/02/24	FICA	08-24	320.00	
19351	08/02/24	TEH00 UMPQUA BANK	2C40802	08/02/24	MEDICARE	08-24	74.84	
19351	08/02/24	TEH00 UMPQUA BANK	3C40802	08/02/24	FEDERAL INCOME TAX	08-24	.00	
19351	08/02/24	TEH00 UMPQUA BANK	4C40802	08/02/24	FICA	08-24	1857.76	
19351	08/02/24	TEH00 UMPQUA BANK	5C40802	08/02/24	MEDICARE	08-24	434.48	2904.90
19352	08/02/24	UPE00 UPEC, LOCAL 792	C40802	08/02/24	UPEC, LOCAL 792*	08-24	23.31	
19352	08/02/24	UPE00 UPEC, LOCAL 792	1C40802	08/02/24	UPEC, LOCAL 792*	08-24	23.31	46.62
TOTAL DISBURSED...							3215.32	3215.32

REPORT.: 08/02/24
RUN...: 08/02/24 Time: 11:01
Run By.: Deysy Guerrero

CITY OF ORLAND
Warrant Register

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14748	08/02/24	08/02/24	FEN03	FENSKE, JOSEPH H	08-24	02-25	15043.50
							15043.50

REPORT.: 08/02/24
RUN...: 08/02/24 Time: 10:14
Run By.: Deysy Guerrero

CITY OF ORLAND
Warrant Register

4. A.

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14747	08/02/24	08/02/24	FEN03	FENSKE, JOSEPH H	08-24	02-25	2642.30

							2642.30



City of Orland, CA

Open Payable Report

4. A.

As Of 08/16/2024

Summarized by Payable Account

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Payable Account: 999-2099 - Accounts Payable (Pooled Cash)							
Vendor: <u>ATT06</u> 22150718	A T & T Multi-Depts/Phones 7/13/24 - 8/12/24	08/15/2024	991.32	0.00	0.00	0.00	991.32
Vendor: <u>AIR01</u> 56502	Airgas-Usa, Llc FD/Fleet Medical Oxygen	08/15/2024	318.50	0.00	0.00	0.00	318.50
Vendor: <u>ALT02</u> 16290	Alternative Energy System FD/Site Upgrade on Modem-Labor Cost	08/14/2024	417.50	0.00	0.00	0.00	417.50
Vendor: <u>AME00</u> 049576 710601	American Family Life Supplemental Insurance Supplemental Insurance	08/14/2024 08/14/2024	459.99 459.99	0.00 0.00	0.00 0.00	0.00 0.00	459.99 459.99
Vendor: <u>APPO2</u> 07242024	Appeal-Democrat LIB/Glenn County Transcript Subscription	08/14/2024	72.70	0.00	0.00	0.00	72.70
Vendor: <u>AQU03</u> 96889	Aqua Metric PW/Water Supplies	08/14/2024	3,552.00	0.00	0.00	0.00	3,552.00
Vendor: <u>ARA00</u> 06302024	Aramark Uniform Services PW/Uniform Cleaning June	08/14/2024	1,460.96	0.00	0.00	0.00	1,460.96
Vendor: <u>ATT10</u> 287303151075x08102 102024	At&T Mobility (First Net) PW/Cell Phone Usage August FD/Measure A-Phones for Chiefs - 2 Ipad	08/14/2024 08/15/2024	194.20 185.90	0.00 0.00	0.00 0.00	0.00 0.00	194.20 185.90
Vendor: <u>ATT09</u> 287298580456X08102	At&T Mobility PD/Cell Service (15)	08/14/2024	1,225.88	0.00	0.00	0.00	1,225.88
Vendor: <u>AUT00</u> 4094139974	Auto Zone Inc. FD/Fleet T39 Heavy Duty Glue	08/15/2024	16.53	0.00	0.00	0.00	16.53
Vendor: <u>BOO00</u> INV00387816	Boot Barn Inc. PW/Boots	08/14/2024	220.00	0.00	0.00	0.00	220.00
Vendor: <u>BRA05</u> 852024	Branden'S Plumbing & Root FD/Measure A-Meal Reimbursement for Preposition	08/15/2024	74.73	0.00	0.00	0.00	74.73
Vendor: <u>ROU01</u> 08152024	Bruce Roundy Council/Mileage Reimbursement	08/15/2024	67.34	0.00	0.00	0.00	67.34
Vendor: <u>BSN04</u> 308999973	Bsn Sports REC/Whistles,Lanyards, Volleyball Net	08/14/2024	209.52	0.00	0.00	0.00	209.52
Vendor: <u>CAL14</u> 9929,9930,1008	Cal Signal Corp PW/Street 6th & South, Commerce & Newville	08/14/2024	3,049.53	0.00	0.00	0.00	3,049.53
Vendor: <u>CWE00</u> 080624	California Water Environm PW/CWEA Membership	08/14/2024	239.00	0.00	0.00	0.00	239.00
Vendor: <u>CAS05</u> 14014,14019,13847	Cascade Fire Equipment FD/Measure A-Gloves,Hose, Halligan Tools	08/14/2024	4,592.30	0.00	0.00	0.00	4,592.30
Vendor: <u>CED00</u> 1053-1070177	Ced Consolidated Electric ARPA/Streetscapes - String Lights	08/13/2024	4,148.38	0.00	0.00	0.00	4,148.38
Vendor: <u>CEN02</u> 08142024	Central Valley Salinity C PW/Water Study Testing	08/14/2024	2,373.54	0.00	0.00	0.00	2,373.54

Open Payable Report

As Of 8/16/2024

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
Vendor: COM02	Comcast						Payable Count: (2) 709.08
<u>07282024</u>	Multi-Depts/Internet Connection Aug 3 -Sep 2, 2024	08/14/2024	304.38	0.00	0.00	0.00	304.38
<u>7222024</u>	FD/Internet for Firehouse	08/15/2024	404.70	0.00	0.00	0.00	404.70
Vendor: COR02	Corning Chevrolet Buick						Payable Count: (1) 308.39
<u>74635,74996,74697</u>	PD/Fleet Equipment Maintenance	08/14/2024	308.39	0.00	0.00	0.00	308.39
Vendor: COR05	Corning Ford						Payable Count: (1) 458.30
<u>60192</u>	PD/Fleet Equipment Maintenance	08/14/2024	458.30	0.00	0.00	0.00	458.30
Vendor: CAR22	Daniel Carranza						Payable Count: (1) 156.12
<u>852024-1</u>	FD/Measure A-Meal Reimbursement for Preposition	08/15/2024	156.12	0.00	0.00	0.00	156.12
Vendor: SAN11	Daniel Sanchez						Payable Count: (1) 100.00
<u>Aug2024</u>	PD/Uniforms August 2024	08/15/2024	100.00	0.00	0.00	0.00	100.00
Vendor: KEL03	David Kelly						Payable Count: (1) 50.00
<u>08032024</u>	FD/Measure A-C30 Fuel Reimbursement	08/15/2024	50.00	0.00	0.00	0.00	50.00
Vendor: DOW00	Down Range Investments, L						Payable Count: (3) 695.92
<u>710213</u>	PD/Measure A-Supplies for Officer	08/14/2024	393.40	0.00	0.00	0.00	393.40
<u>710643,710662</u>	PD/Measure A-Supplies for Officer	08/14/2024	118.52	0.00	0.00	0.00	118.52
<u>711053</u>	PD/Measure A-Supplies for Officer	08/14/2024	184.00	0.00	0.00	0.00	184.00
Vendor: AND06	Edgar Andrade						Payable Count: (2) 145.00
<u>Aug2024</u>	PD/Uniforms August 2024	08/14/2024	100.00	0.00	0.00	0.00	100.00
<u>GymAug24</u>	PD/Gym Reimbursement	08/14/2024	45.00	0.00	0.00	0.00	45.00
Vendor: PIN01	Edgar Pinedo						Payable Count: (1) 19.50
<u>GymAug24</u>	PD/Gym Reimbursement	08/14/2024	19.50	0.00	0.00	0.00	19.50
Vendor: ENT00	Entenmann-Rovin Co.						Payable Count: (1) 153.42
<u>0182619</u>	PD/New Badge #7	08/14/2024	153.42	0.00	0.00	0.00	153.42
Vendor: GRO00	Ferguson Enterprises Inc						Payable Count: (1) 1,032.92
<u>1865409</u>	PW/Water Supplies	08/14/2024	1,032.92	0.00	0.00	0.00	1,032.92
Vendor: GAN00	Gandy & Staley Oil Co. In						Payable Count: (1) 874.12
<u>223075</u>	PW/Fuel	08/14/2024	874.12	0.00	0.00	0.00	874.12
Vendor: GAY01	Gaynor Telesystems Inc						Payable Count: (1) 102.00
<u>44405,44697</u>	FD/Measure A-Faxfinder Cloud	08/15/2024	102.00	0.00	0.00	0.00	102.00
Vendor: GHD00	Ghd Inc.						Payable Count: (1) 4,450.00
<u>380-0055317</u>	SR 32 & Tehama St Feasibility Study	08/13/2024	4,450.00	0.00	0.00	0.00	4,450.00
Vendor: FRE04	Gordon Truck Center Inc.						Payable Count: (1) 244.80
<u>169201</u>	FD/Fleet- E31 Service Repair	08/15/2024	244.80	0.00	0.00	0.00	244.80
Vendor: GRA02	Grainger, Inc.						Payable Count: (1) 213.45
<u>9201198893,9201136</u>	PW/Shop Supplies & Office Supplies	08/14/2024	213.45	0.00	0.00	0.00	213.45
Vendor: EIN02	Gregory P. Einhorn						Payable Count: (1) 4,200.00
<u>12808 July</u>	CA/Services	08/15/2024	4,200.00	0.00	0.00	0.00	4,200.00
Vendor: RIV02	Israel Rivera						Payable Count: (2) 127.50
<u>GymAug24</u>	PD/Gym Reimbursement	08/14/2024	27.50	0.00	0.00	0.00	27.50
<u>Aug2024</u>	PD/Uniforms August 2024	08/15/2024	100.00	0.00	0.00	0.00	100.00
Vendor: STO04	Jeffrey G. Dunn						Payable Count: (1) 225.00
<u>07312024</u>	Pest Control Services July	08/14/2024	225.00	0.00	0.00	0.00	225.00
Vendor: MEZ00	Jody Meza						Payable Count: (1) 250.00
<u>08072024</u>	LIB/Travel to Willows Library & Branches	08/14/2024	250.00	0.00	0.00	0.00	250.00
Vendor: FEN05	Joe Fenske						Payable Count: (1) 23.31

Open Payable Report

As Of 0

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<u>08062024</u>	Refund of Union Dues	08/14/2024	23.31	0.00	0.00	0.00	23.31
Vendor: <u>FLO03</u>	Jose Flores					Payable Count: (1)	100.00
<u>Aug2024</u>	PD/Uniforms August 2024	08/14/2024	100.00	0.00	0.00	0.00	100.00
Vendor: <u>CLE05</u>	Judy Clever					Payable Count: (1)	10.32
<u>08082024</u>	AC/Reimbursement for Gallery Flowers	08/14/2024	10.32	0.00	0.00	0.00	10.32
Vendor: <u>CHA08</u>	Julie Champagne					Payable Count: (1)	225.00
<u>08132024</u>	REC/Parent & Me Class	08/14/2024	225.00	0.00	0.00	0.00	225.00
Vendor: <u>COL12</u>	Karen Colombo					Payable Count: (1)	95.00
<u>0004310</u>	REC/Private Swim Lesson Refund	08/14/2024	95.00	0.00	0.00	0.00	95.00
Vendor: <u>LOW00</u>	Katherine Lowery					Payable Count: (2)	124.00
<u>GymAug24</u>	PD/Gym Reimbursement	08/14/2024	24.00	0.00	0.00	0.00	24.00
<u>Aug2024</u>	PD/Uniforms August 2024	08/15/2024	100.00	0.00	0.00	0.00	100.00
Vendor: <u>KIM01</u>	Kimball Midwest					Payable Count: (1)	175.08
<u>102454834</u>	PW/Shop Supplies	08/14/2024	175.08	0.00	0.00	0.00	175.08
Vendor: <u>CES00</u>	Kyle Cessna					Payable Count: (1)	100.00
<u>Aug2024</u>	PD/Uniforms August 2024	08/14/2024	100.00	0.00	0.00	0.00	100.00
Vendor: <u>LCA00</u>	Lc Action Police Supply,					Payable Count: (1)	3,655.01
<u>467683,467684,467685</u>	PD/Measure A-Rifle Supplies	08/14/2024	3,655.01	0.00	0.00	0.00	3,655.01
Vendor: <u>LES00</u>	Les Schwab					Payable Count: (1)	1,092.62
<u>613469</u>	FD/Fleet C20 Alignment & Tires	08/15/2024	1,092.62	0.00	0.00	0.00	1,092.62
Vendor: <u>LIN00</u>	Lincoln Aquatics					Payable Count: (1)	18,181.37
<u>SN140032,140432,140433</u>	REC/Pool Supplies & Equipment	08/14/2024	18,181.37	0.00	0.00	0.00	18,181.37
Vendor: <u>GON03</u>	Loretta Gonsalves					Payable Count: (1)	708.00
<u>07312024</u>	REC/Aqua Aerobics	08/14/2024	708.00	0.00	0.00	0.00	708.00
Vendor: <u>SAN12</u>	Lucila Sandoval					Payable Count: (1)	45.00
<u>GymAug24</u>	PD/Gym Reimbursement	08/14/2024	45.00	0.00	0.00	0.00	45.00
Vendor: <u>MTH00</u>	M.T. Hall & Association,					Payable Count: (1)	24,391.80
<u>3037, 3083</u>	DWR-Phase 2B Soil Material Testing	08/15/2024	24,391.80	0.00	0.00	0.00	24,391.80
Vendor: <u>MAC02</u>	Macquarie Equipment Capit					Payable Count: (2)	530.67
<u>215640</u>	PD/Copier Lease Fee	08/14/2024	486.49	0.00	0.00	0.00	486.49
<u>215282</u>	FD/Measure A-Printer Lease	08/15/2024	44.18	0.00	0.00	0.00	44.18
Vendor: <u>CHA07</u>	Makayla Champagne					Payable Count: (1)	225.00
<u>08132024</u>	REC/Parent & Me Class	08/14/2024	225.00	0.00	0.00	0.00	225.00
Vendor: <u>MAR17</u>	Martindale, Ryan					Payable Count: (1)	100.00
<u>Aug2024</u>	PD/Uniforms August 2024	08/15/2024	100.00	0.00	0.00	0.00	100.00
Vendor: <u>MJB00</u>	Mjb Welding Supply, Inc					Payable Count: (1)	13.33
<u>1487447</u>	PW/Shop Supplies	08/14/2024	13.33	0.00	0.00	0.00	13.33
Vendor: <u>NOR06</u>	Nor-Mac Inc.					Payable Count: (1)	992.79
<u>17056780-001</u>	PW/Park Supplies	08/14/2024	992.79	0.00	0.00	0.00	992.79
Vendor: <u>NU500</u>	Nuso, Llc					Payable Count: (1)	105.21
<u>130911836</u>	FD/Measure A-Phone Lines	08/15/2024	105.21	0.00	0.00	0.00	105.21
Vendor: <u>ORE00</u>	O'Reilly Auto					Payable Count: (1)	297.14
<u>07282024</u>	PD/Fleet Equipment Maintenance	08/14/2024	297.14	0.00	0.00	0.00	297.14
Vendor: <u>OAC00</u>	Orland Area Chamber Of Co					Payable Count: (1)	40.00
<u>08132024</u>	AC/Annual Membership	08/14/2024	40.00	0.00	0.00	0.00	40.00

Open Payable Report

As Of 024

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount	
Vendor: ORH00 <u>July272024</u>	Orland Hardware FD/Measure A-Fleet Parts E39, E28, Building Suply	08/15/2024	1,582.98	0.00	0.00	0.00	1,582.98	
							Payable Count: (1)	1,582.98
Vendor: ORL15 <u>07012024</u> <u>56486</u>	Orland Saw & Mower PW/Park Equipment Maintenance FD/Fleet C30 Saw Spark Plug/Airfilter	08/14/2024 08/15/2024	1,601.58 139.33	0.00 0.00	0.00 0.00	0.00 0.00	1,601.58 139.33	
							Payable Count: (2)	1,740.91
Vendor: FUL04 <u>1995</u>	Oscar Quezada PW/City Yard July	08/14/2024	60.00	0.00	0.00	0.00	60.00	
							Payable Count: (1)	60.00
Vendor: OVE01 <u>02323CO24220160</u>	Overdrive, Inc. LIB/Ebooks & Audiobooks	08/14/2024	1,094.92	0.00	0.00	0.00	1,094.92	
							Payable Count: (1)	1,094.92
Vendor: PAC07 <u>24282405781,242824</u>	Pace Analytical Services, PW/Lab Services	08/14/2024	763.88	0.00	0.00	0.00	763.88	
							Payable Count: (1)	763.88
Vendor: PAC11 <u>34372</u>	Pacific Products & Services LLC PW/Street Supplies	08/15/2024	1,030.13	0.00	0.00	0.00	1,030.13	
							Payable Count: (1)	1,030.13
Vendor: PAU00 <u>3438</u>	Paulos Collision Repair FD/Fleet-E37 Cargo Door Repairs	08/15/2024	2,369.43	0.00	0.00	0.00	2,369.43	
							Payable Count: (1)	2,369.43
Vendor: PET06 <u>SW220046018</u>	Peterson Tractor Co. Db FD/Fleet- E31 Injector Repair	08/15/2024	1,822.22	0.00	0.00	0.00	1,822.22	
							Payable Count: (1)	1,822.22
Vendor: QUI02 <u>39742894</u>	Quill Corp. Multi-Depts/Office Supplies	08/14/2024	207.98	0.00	0.00	0.00	207.98	
							Payable Count: (1)	207.98
Vendor: VLA00 <u>Aug2024</u>	Raymond J. Vlach PD/Uniforms August 2024	08/15/2024	100.00	0.00	0.00	0.00	100.00	
							Payable Count: (1)	100.00
Vendor: ROL00 <u>16532</u>	Rolls, Anderson & Rolls Engineering/Prof Services + DWR Services	08/15/2024	26,941.75	0.00	0.00	0.00	26,941.75	
							Payable Count: (1)	26,941.75
Vendor: SEI00 <u>30599</u>	Roy R Seiler, C.P.A Accounting Professional Service July 2024	08/14/2024	6,608.00	0.00	0.00	0.00	6,608.00	
							Payable Count: (1)	6,608.00
Vendor: JOH02 <u>Aug2024</u>	Sean Johnson PD/Uniforms August 2024	08/15/2024	100.00	0.00	0.00	0.00	100.00	
							Payable Count: (1)	100.00
Vendor: SUT02 <u>GymAug24</u> <u>Aug2024</u>	Sutton, Brandon PD/Gym Reimbursement PD/Uniforms August 2024	08/14/2024 08/15/2024	24.00 100.00	0.00 0.00	0.00 0.00	0.00 0.00	24.00 100.00	
							Payable Count: (2)	124.00
Vendor: ENE02 <u>permit 24128</u>	THE Energyuy BD/Refund for Permit 24128	08/14/2024	252.60	0.00	0.00	0.00	252.60	
							Payable Count: (1)	252.60
Vendor: ROE02 <u>Aug2024</u>	Thomas Roenspie PD/Uniforms August 2024	08/15/2024	100.00	0.00	0.00	0.00	100.00	
							Payable Count: (1)	100.00
Vendor: T-M00 <u>07312024</u>	T-Mobile LIB/Wifi Hotspot	08/14/2024	29.40	0.00	0.00	0.00	29.40	
							Payable Count: (1)	29.40
Vendor: TRA09 <u>899593-202406-1,899</u>	Transunion Risk & Alterna PD/Monthly Fee June & July 2024	08/14/2024	240.00	0.00	0.00	0.00	240.00	
							Payable Count: (1)	240.00
Vendor: TYL00 <u>025-474574</u>	Tyler Technologies, INC. CH/Financial Software Setup	08/14/2024	2,392.50	0.00	0.00	0.00	2,392.50	
							Payable Count: (1)	2,392.50
Vendor: USA04 <u>448646,449066</u>	Usa Blue Book PW/Water Supplies	08/14/2024	1,194.65	0.00	0.00	0.00	1,194.65	
							Payable Count: (1)	1,194.65
Vendor: HEI01 <u>7012024</u>	Virgil Heise FD/Janitorial	08/15/2024	100.00	0.00	0.00	0.00	100.00	
							Payable Count: (1)	100.00
Vendor: VIS01 <u>2024AUG15</u>	Visinoni Brothers, Inc. Emergency Groundwater Project Phase 2B Estimate #4	08/15/2024	202,511.52	0.00	0.00	0.00	202,511.52	
							Payable Count: (3)	1,089,354.79

Open Payable Report

As Of 0 4. A. 4

Payable Number	Description	Post Date	Payable Amount	Discount Amount	Shipping Amount	Tax Amount	Net Amount
<u>8/15/24</u>	Emergency Groundwater Project Phase 2A Estimate #2	08/15/2024	85,586.19	0.00	0.00	0.00	85,586.19
<u>August2024</u>	Emergency Groundwater Project Phase 2A Estimate #3	08/15/2024	801,257.08	0.00	0.00	0.00	801,257.08
Vendor: <u>WES16</u>	West Mitsubishi						
<u>73124</u>	FD/Radio Repeater Project-Reimbursement 6 radios	08/15/2024	7,719.00	0.00	0.00	0.00	7,719.00
Vendor: <u>WES04</u>	Western Ready Mix						
<u>61655</u>	PW/Streets-Curb & Gutter	08/14/2024	3,533.39	0.00	0.00	0.00	3,533.39
Vendor: <u>PAX00</u>	Wyatt Paxton						
<u>753</u>	BD/July 2024 Professional Service/Mileage	08/14/2024	5,460.64	0.00	0.00	0.00	5,460.64
Payable Account 999-2099						Payable Count: (99)	Total:
							1,244,999.1

Payable Account Summary

Account	Count	Amount
999-2099 - Accounts Payable (Pooled Cash)	99	1,244,999.15

GLE03	8/12/2024	Glenn County Elections Department	Candidate Statement 2024	CK # 059557	\$2,000.00
SKD00	8/13/2024	SKD Logistics	Windshield Repair Reimbursement	CK # 059558	\$322.15
PGE03	8/15/2024	PGE	PW/ DWR-Contract for Walker St Well	Bank Draft	\$125.00
MIS01	8/13/2024	Mission Square	457 Plan/304591	Bank Draft	\$2,383.62
CAR02	8/16/2024	Cardmember Service	CH/Parcelquest,Water Class,Employee Luncheon	Bank Draft	\$3,863.24
CAR02	8/16/2024	Cardmember Service	FD/Measure A-Parts for E28,Equip Maint & Trning	Bank Draft	\$1,019.23
CAR02	8/16/2024	Cardmember Service	PW/Shop Suply,BM-Exhaust Fan for Chemical Room	Bank Draft	\$2,156.85
CAR02	8/16/2024	Cardmember Service	REC/Scheduling App,Staff Supplies,Advertisement	Bank Draft	\$727.07
CAR02	8/16/2024	Cardmember Service	PD/Office Supplies,Tning,Annual Membership	Bank Draft	\$5,218.33
CAR02	8/16/2024	Cardmember Service	LIB/Office Supplies & Website, Hamilton City Stamp	Bank Draft	\$622.61
					\$18,438.10
					\$1,244,999.15
					\$18,438.10
			Total		\$1,263,437.25

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
14749	08/08/24	08/07/24	AMB00	AMBRIZ, ELOY	08-24	02-25	1499.76
14750	08/08/24	08/07/24	CAR05	CARROW, SARAH JANE	08-24	02-25	569.50
14751	08/08/24	08/07/24	CAR07	CARRANZA, DANIEL	08-24	02-25	1499.76
14752	08/08/24	08/07/24	CLO01	CLOYD, HANNAH	08-24	02-25	378.00
14753	08/08/24	08/07/24	GUE04	GUERRERO, VICTOR A	08-24	02-25	264.00
14754	08/08/24	08/07/24	KRE00	KREMER, CAYDANCE CHRISTI	08-24	02-25	123.75
14755	08/08/24	08/07/24	LIV00	LIVINGSTON, BRANDEN	08-24	02-25	1499.76
14756	08/08/24	08/07/24	OVI00	OVITZ, BRADEN	08-24	02-25	555.63
14757	08/08/24	08/07/24	PER00	PEREZ, MARGARITA T	08-24	02-25	2169.84
14758	08/08/24	08/07/24	REI00	REIMERS, NORAH	08-24	02-25	127.88
14759	08/08/24	08/07/24	ROW00	ROWE, LILLIANNA	08-24	02-25	313.50
14760	08/08/24	08/07/24	SAL00	SALVAGNO, MERADITH	08-24	02-25	1499.76
14761	08/08/24	08/07/24	SUA03	SUAREZ, ARMANDO RUEDA	08-24	02-25	2382.55
Z08557	08/08/24	08/07/24	ALV01	ALVA, MICAELA	08-24	02-25	2302.72
Z08558	08/08/24	08/07/24	AND00	ANDRADE, EDGAR	08-24	02-25	4457.11
Z08559	08/08/24	08/07/24	BAL01	BALDRIDGE, EDEN	08-24	02-25	862.75
Z08560	08/08/24	08/07/24	BAR02	BARBER, ZACHARY	08-24	02-25	3658.49
Z08561	08/08/24	08/07/24	BIA00	BIANCHINI, ANN	08-24	02-25	70.72
Z08562	08/08/24	08/07/24	BLA00	BLAKE, CHRISTINA	08-24	02-25	141.44
Z08563	08/08/24	08/07/24	BOW00	BOWERS, LINDA	08-24	02-25	413.78
Z08564	08/08/24	08/07/24	CAR03	CARR, PETER R	08-24	02-25	6653.85
Z08565	08/08/24	08/07/24	CES00	CESSNA, KYLE A	08-24	02-25	6946.88
Z08566	08/08/24	08/07/24	CHA01	CHANEY, JUSTIN	08-24	02-25	4873.08
Z08567	08/08/24	08/07/24	CLO02	CLOYD, GRACIE	08-24	02-25	914.38
Z08568	08/08/24	08/07/24	CON00	CONTRERAS, ISAAC	08-24	02-25	774.00
Z08569	08/08/24	08/07/24	COR00	CORTES, JOVANY	08-24	02-25	1887.00
Z08570	08/08/24	08/07/24	CRA00	CRANDALL, JEREMY	08-24	02-25	2484.21
Z08571	08/08/24	08/07/24	ESP00	ESPINOSA, LETICIA	08-24	02-25	2441.73
Z08572	08/08/24	08/07/24	ESQ01	ESQUIVEL, ITZEL	08-24	02-25	531.25
Z08573	08/08/24	08/07/24	EST01	ESTHER, PARIS SKI	08-24	02-25	705.38
Z08574	08/08/24	08/07/24	FLE01	FLEMING, CIARA	08-24	02-25	569.50
Z08575	08/08/24	08/07/24	FLO00	FLORES, JOSE D	08-24	02-25	4027.31
Z08576	08/08/24	08/07/24	GAL00	GALVAN, ROSAURA	08-24	02-25	565.76
Z08577	08/08/24	08/07/24	GAM00	GAMBOA, YADIRA	08-24	02-25	352.60
Z08578	08/08/24	08/07/24	GAR01	GARIBAY, ELIZABETH	08-24	02-25	1872.55
Z08579	08/08/24	08/07/24	GON00	GONZALEZ, GIOVANNI	08-24	02-25	842.80
Z08580	08/08/24	08/07/24	GRE00	GREELEY, MASON ALEXIS	08-24	02-25	756.50
Z08581	08/08/24	08/07/24	GUE01	GUERRERO, DEYSY D	08-24	02-25	2808.00
Z08582	08/08/24	08/07/24	GUE02	GUERRERO, JORGE	08-24	02-25	2416.42
Z08583	08/08/24	08/07/24	HEN00	HENDERSON, OLIVIA	08-24	02-25	2513.17
Z08584	08/08/24	08/07/24	JOH01	JOHNSON, SEAN KARL	08-24	02-25	5926.19
Z08585	08/08/24	08/07/24	KOC01	KOCHEMS, EMMA	08-24	02-25	747.00
Z08586	08/08/24	08/07/24	LEP00	LEPP, EMMA	08-24	02-25	383.63
Z08587	08/08/24	08/07/24	LEW00	LEWIS, DELANEY	08-24	02-25	250.75
Z08588	08/08/24	08/07/24	LOP01	LOPEZ, ESAU	08-24	02-25	1886.99
Z08589	08/08/24	08/07/24	LOP02	LOPEZ, JOEL	08-24	02-25	1886.99
Z08590	08/08/24	08/07/24	LOW00	LOWERY, KATHERINE	08-24	02-25	3842.27
Z08591	08/08/24	08/07/24	MAR02	MARTINDALE, RYAN EUGENE	08-24	02-25	6375.03
Z08592	08/08/24	08/07/24	MAR03	MARTINS, PAULINA	08-24	02-25	1096.50
Z08593	08/08/24	08/07/24	MEJ00	APARICIO, LILIA MEJIA	08-24	02-25	3136.35
Z08594	08/08/24	08/07/24	MEZ00	MEZA, JODY L	08-24	02-25	4441.46
Z08595	08/08/24	08/07/24	MIL00	MILLS, DARYL A	08-24	02-25	886.40
Z08596	08/08/24	08/07/24	MON03	MONDRAGON, MEAGAN N	08-24	02-25	1718.76
Z08597	08/08/24	08/07/24	MOR03	MORECI, RORY	08-24	02-25	442.00
Z08598	08/08/24	08/07/24	MYE00	MYERS, KEVIN	08-24	02-25	712.12
Z08599	08/08/24	08/07/24	OLI00	OLIVER, LINDA	08-24	02-25	386.19
Z08600	08/08/24	08/07/24	OVA00	OVARD, CONNOR	08-24	02-25	432.00
Z08601	08/08/24	08/07/24	OVA01	OVARD, ADDISON M	08-24	02-25	132.00
Z08602	08/08/24	08/07/24	OVI01	OVITZ, GRAYSON	08-24	02-25	484.50
Z08603	08/08/24	08/07/24	PAN00	PANIAGUA, BLANCA A	08-24	02-25	597.00
Z08604	08/08/24	08/07/24	PEN01	PENDERGRASS, REBECCA A	08-24	02-25	4539.55
Z08605	08/08/24	08/07/24	PHI00	PHILLIPS, AMELIA	08-24	02-25	526.50
Z08606	08/08/24	08/07/24	PHI01	PHILLIPS, OLIVIA	08-24	02-25	497.25
Z08607	08/08/24	08/07/24	PIN00	PINEDO, EDGAR ESTEBAN	08-24	02-25	3405.20
Z08608	08/08/24	08/07/24	PIN01	PINEDO, ALISON	08-24	02-25	782.00
Z08609	08/08/24	08/07/24	POL00	POLLARD, SYENNA	08-24	02-25	391.00
Z08610	08/08/24	08/07/24	POR00	PORRAS, ESTEL	08-24	02-25	2071.22
Z08611	08/08/24	08/07/24	PUN00	PUNZO, GUILLERMO	08-24	02-25	2324.15
Z08612	08/08/24	08/07/24	RIC01	RICE, GERALD W	08-24	02-25	2605.24
Z08613	08/08/24	08/07/24	RIV00	RIVERA, ISRAEL	08-24	02-25	2293.44
Z08614	08/08/24	08/07/24	ROD00	RODRIGUES, ANTHONY	08-24	02-25	2610.65
Z08615	08/08/24	08/07/24	ROE00	ROENSPIE, THOMAS LUKE	08-24	02-25	5247.94
Z08616	08/08/24	08/07/24	ROM00	ROMERO, ARNULFO	08-24	02-25	3271.40
Z08617	08/08/24	08/07/24	SAN01	SANCHEZ, MELANIE CARRIL	08-24	02-25	511.88
Z08618	08/08/24	08/07/24	SAN02	SANDOVAL, LUCILA	08-24	02-25	2180.77
Z08619	08/08/24	08/07/24	SAN03	SANCHEZ, DANIEL ANGEL	08-24	02-25	2867.01
Z08620	08/08/24	08/07/24	SCH03	SCHMITKE, JENNIFER	08-24	02-25	2794.82
Z08621	08/08/24	08/07/24	SHA02	SHANNON, KYLE ANTHONY	08-24	02-25	1753.60
Z08622	08/08/24	08/07/24	STE01	STEWART, ROY E	08-24	02-25	3226.30
Z08623	08/08/24	08/07/24	SUA02	SUAREZ, BRYAN E	08-24	02-25	2080.40

REPORT.: 08/08/24
RUN...: 08/08/24 Time: 16:30
Run By.: Deysy Guerrero

CITY OF ORLAND
Warrant Register

4. A.

Warrant Number	Date	Payroll Date	**Employee** Num	Name	Actual Period	Fiscal Period	Gross Amount
Z08624	08/08/24	08/07/24	SUT00	SUTTON, BRANDON KIJANA	08-24	02-25	3246.33
Z08625	08/08/24	08/07/24	SWI00	SWINHART, ROBERT	08-24	02-25	2131.13
Z08626	08/08/24	08/07/24	THO02	THOMPSON, JAYDEN	08-24	02-25	334.13
Z08627	08/08/24	08/07/24	VAL00	VALENZUELA , BRENDA	08-24	02-25	342.38
Z08628	08/08/24	08/07/24	VAR00	VARNER, ZADA	08-24	02-25	909.50
Z08629	08/08/24	08/07/24	VLA00	VLACH, RAYMOND JOSEPH	08-24	02-25	7798.87
Z08630	08/08/24	08/07/24	VLA02	VLACH, ZOE	08-24	02-25	1192.50
Z08631	08/08/24	08/07/24	WAT04	WATHEN, MIDASIA	08-24	02-25	388.00
Z08632	08/08/24	08/07/24	WEB00	WEBSTER , ZACHARY	08-24	02-25	1987.98
Z08633	08/08/24	08/07/24	ZIN00	PEREZ, ARNULFO ZINTZUN	08-24	02-25	1797.13

							171599.47
							=====

REPORT.: 08/09/24
 RUN ON.: 08/09/24 Time: 12:11
 RUN BY.: Deysy Guerrero

CITY OF ORLAND

Vendor Warrant Register Print

PAGE: 4. A.
 ID #: S
 CTL.: S

Number	Date	Vendor/Organization	Invoice Id	Date	Description/Reference	Period	Amount	Amount Paid
19353	08/09/24	EDD01 STATE OF CALIFORNIA	C40808	08/08/24	STATE INCOME TAX	08-24	5236.43	5236.43
19354	08/09/24	ESD00 STATE OF CALIFORNIA	C40808	08/08/24	SDI	08-24	1860.44	1860.44
19355	08/09/24	OPO00 OPOA TREASURER	C40808	08/08/24	OPOA DUES	08-24	677.00	677.00
19356	08/09/24	STA00 STATE DISBURSEMENT UNIT	C40808	08/08/24	GARNISHMENTS	08-24	341.07	341.07
19357	08/09/24	TEH00 UMPQUA BANK	C40808	08/08/24	FEDERAL INCOME TAX	08-24	15126.70	
19357	08/09/24	TEH00 UMPQUA BANK	1C40808	08/08/24	FICA	08-24	20957.86	
19357	08/09/24	TEH00 UMPQUA BANK	2C40808	08/08/24	MEDICARE	08-24	4901.46	40986.02
19358	08/09/24	UPE00 UPEC, LOCAL 792	C40808	08/08/24	UPEC, LOCAL 792*	08-24	396.27	396.27
TOTAL DISBURSED...							49497.23	49497.23



ORLAND CITY COUNCIL REGULAR MEETING MINUTES

Tuesday, August 6, 2024

CALL TO ORDER

Meeting called to order by Mayor Chris Dobbs at 6:30 PM.

ROLL CALL

Councilmembers present:	Councilmembers Bruce T. Roundy, John McDermott, Jeffrey Tolley, Vice Mayor Matt Romano and Mayor Chris Dobbs
Councilmembers absent:	None
Staff present:	City Manager Pete Carr; Director of Administrative Services Rebecca Webster; City Attorney Greg Einhorn; Police Chief Joe Vlach; Fire Chief Justin Chaney (left at 7:04 PM)

PLEDGE OF ALLEGIANCE – Led by Byron Denton

CONSENT CALENDAR

- A. Warrant List for August 6, 2024 meeting (Payable Obligations)
- B. Warrant List for July 16, 2024 (Payable Obligations)
- C. Approve City Council from the Special Meeting on June 20, 2024
- D. Approve City Council Minutes from the July 2, 2024 Meeting
- E. Receive and File Planning Commission Minutes from April 18, 2024
- F. Updated State Route 32 Maintenance Agreement with Caltrans
- G. Draft of Grand Jury Report Response

ACTION: Councilmember Roundy moved, seconded by Councilmember McDermott, to approve the consent calendar as presented. Motion carried by a voice vote 5-0.

PRESENTATION

***Recognition of Recreation Director Joe Fenske and Introduction of Recreation Manager Olivia Henderson**

Councilmembers, Congressman LaMalfa’s office, and the City Manager all expressed their deep appreciation for Mr. Fenske’s dedicated service.

Mayor Dobbs presented Director Fenske with a commemorative plaque honoring his 16 years of service to the City, adding that the City of Orlando would greatly miss his presence and contributions.

Director Fenske expressed heartfelt gratitude to both current and past City Council members for their support in helping him achieve numerous projects for the Recreation Department. He also extended

thanks to City staff and the community for their collaboration and support over the years. Additionally, Director Fenske acknowledged Olivia Henderson for stepping up as the next Recreation Manager, confidently stating that she will accomplish great things in her new role.

Orland resident Byron Denton conveyed his sincere appreciation for Director Fenske's contributions to the City, acknowledging the positive impact of his work.

Mr. Carr extended his best wishes to Director Fenske for his new position, noting that he has been a dedicated and valuable asset to the City.

Mr. Carr introduced Olivia Henderson as the new Recreation Manager to the City Council, highlighting her impressive three-year tenure as the City's pool manager. Ms. Henderson expressed her gratitude to the Council for the new opportunity and her enthusiasm for her new role.

ADMINISTRATIVE BUSINESS

A. Westside Ambulance Rent Cost Share

Mr. Carr reminded Council that the City entered into an agreement with Glenn County last year to jointly share the costs of a new additional ambulance service. Mr. Carr shared that Westside asserts it needs a new facility for their additional 12-hour staff, with monthly costs of \$1600 for rent and \$1000 for utilities. Westside has found the facility, and they want to begin occupying and improving the facility immediately. The County has already approved these costs as part of the 12-hour ambulance budget. Alternatives to this plan include co-locating the new paramedic crew with the existing crew or utilizing the Orland Fire Department station for the 12-hour staff.

Westside Board member Rob Silveria explained that Westside Ambulance plans to initially lease a facility located next to their current location to assess how effectively their personnel and management operate in the new building. He added that their goal is to alleviate the burden on the City's volunteer firefighters and expressed optimism that this plan will achieve that aim.

Councilmember Tolley questioned the need for the additional facility. In response, Mr. Silveria explained that the current location is too small to accommodate two additional employees.

Councilmember McDermott highlighted the benefits of supporting the new facility, including preventing staff from transferring to better-equipped locations and easing the workload on volunteer firefighters. Chief Chaney noted that the town's growth is leading to more EMS calls for the fire department, which could be handled by the added ambulance staff.

Vice Mayor Romano expressed his support for the facility, stating that it offers a practical solution for the community at a relatively low cost.

Councilmember Roundy emphasized that the current ambulance coverage in the county is unacceptable and urged that now is the time to take action for the community, expressing his approval of the facility.

Mayor Dobbs voiced his support but recommended that Orland City Council, Glenn County Supervisors, and the Ambulance Task Force reconvene to ensure all details are addressed.

Mr. Denton also stated his support for the new facility.

ACTION: Vice Mayor Romano moved, seconded by Councilmember Roundy to approve as proposed. Motion carried by a roll call vote 4-1.

Ayes: Councilmembers Roundy, McDermott, Vice Mayor Romano and Mayor Dobbs
Nays: Councilmember Tolley

B. Animal Control and Police Dispatch Contracts with GCSO

Mr. Carr shared that the City’s agreements with the Glenn County Sheriff’s Office (GCSO) have remained unchanged since 2014. In March, they began negotiating updated agreements, focusing on the actual costs of services and Orland’s fair share. After considering alternatives, Orland decided that renewing the contract with GCSO is currently in its best interest.

Recent negotiations have aligned the City and the Glenn County Sheriff’s Office (GCSO) on new rates after initially being far apart. For Animal Control, GCSO proposes a new rate of \$96,000 per year, up 75% from the 2014 rate of \$55,000, with annual 3% increases over a 5-year term. For Police Dispatch, GCSO proposes the following increasing rates:

- 2024/25: \$165,000
- 2025/26: \$185,000
- 2026/27: \$205,000
- 2027/28: \$211,150
- 2028/29: \$217,484

These rates reflect adjustments for increased dispatch technology and labor costs beyond CPI since the 2014 rate of \$93,000. GCSO acknowledges Orland’s significant contribution to improving radio communications and considers factors like population growth and infrastructure investments in their proposal. Staff will also review and update service definitions.

Mayor Dobbs expressed that he felt the amount being negotiated was reasonable, particularly given that there had not been an increase since 2014. Other council members also praised the negotiation efforts, with Councilmember McDermott acknowledging the hard work of Mr. Carr, Chief Vlach, and Sergeant Johnson, knowing they acted in the city's best interest. Councilmember Tolley noted that the negotiating team succeeded in favoring the city and emphasized the necessity of the agreement. Councilmember Roundy said the agreement was overdue for an update and praised the fair outcome for the County. Vice Mayor Romano expressed appreciation for reaching a reasonable number for services provided by the county.

Mr. Carr mentioned that once the contract is finalized, it will be presented to the Council for a vote. He also expressed his gratitude for the strong partnership between Orland and Glenn County.

C. Measure J Draft Documents

Mr. Carr explained that the City Council has directed Staff to place a local ½¢ sales tax measure on the November 2024 ballot, designated as Measure J by the County elections office

The City Attorney has drafted the required Impartial Analysis for Measure J. City Hall Staff has also prepared a 300-word "Argument in Favor" statement for the Council’s review. The Council needs to decide on up to five signatories for the statement, including the organization’s name (Orland City

Council) and at least one principal officer. Additionally, Staff is preparing informational literature about Measure J to be mailed to City residents with their water bills in late September.

Councilmember Roundy emphasized the importance of a unified council in passing measures, stating that the Council must be "in lock step" to effectively communicate with the community and help them understand the benefits.

Councilmember McDermott suggested that City Staff remove the numbers from the flyer since the specifics are not yet known. He highlighted the positive impact the new measure would have on the community, including road upgrades, facility maintenance, and additional ambulance services.

Councilmember Tolley voiced his opposition to Measure J, sharing that many of his constituents are also against it. He expressed concerns about the proposed measure and made it clear that he would not sign in support of it.

Vice Mayor Romano acknowledged his reluctance toward adding taxes but stressed the necessity of the measure for maintaining roads, ambulance services, and city facilities. He pointed out that much of the sales tax would come from travelers on I-5 and stated his support for Measure J, indicating he would be a signatory.

Mayor Dobbs reflected on the strong sense of community in Orland and expressed confidence that Measure J would further strengthen the City by improving roads, parks, and ambulance services. He declared his support for the measure and confirmed he would be a signatory.

Mr. Denton highlighted the success of Measure A and expressed his strong support for Measure J.

Orland resident Earl Megginson voiced his approval of Measure J.

Local business owner Terrie Barr shared her perspective on Measure J, stating that she would like to see the funds directed toward improving local businesses and enhancing access to them.

The Council requested City Staff to maintain transparency by providing the community with the estimated minimum costs for road, park, and ambulance services, ensuring a clear reference point for residents. They also asked for an annual report detailing the actual expenditures. Additionally, the Council suggested sharing the cost of repairing a mile of roadway to help the community better understand the reasons behind the expenses for these upgrades.

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS:

Ms. Barr shared concerns and explained issues her businesses are having with the City's codes and regulations.

Chief Joe Vlach invited all to join the police department at Library Park for National Night Out.

CITY COUNCIL COMMUNICATIONS AND REPORTS

Councilmember Tolley:

- Attended past Councilmember Tracey Quarne's Memorial service;

- Attended the Recreation Commission Meeting July 31st, shared a constituent suggested more benches in Vinsonhaler park and he brought this to the Commissioners attention and he also brought up skate park questions;
- Shared that a constituent stated that the City could send out more mailing to be more transparent and let the community know what was going on around town;
- Shared he is supportive of the ambulance but stated it is important to be fiscally conservatives with budgets and managing money.

Councilmember Roundy:

- Attended Mr. Quarne’s memorial services;
- Will be attending the Glenn Groundwater Authority public hearing meeting;
- Will be attending the Transportation and Transit meeting;
- Attended the Chamber meeting and suggested if they have a candidates night they should have it early so that the community can get to know the candidates before ballots go out.

Councilmember McDermott:

- Will be attending the Planning Commission Meeting August 15, 2024.

Vice Mayor Romano:

- Nothing to report.

Mayor Dobbs:

- National Night Out is at the Library Park until 9 PM August 6th.

MEETING ADJOURNED AT 8:06 PM

Jennifer Schmitke, City Clerk

Chris Dobbs, Mayor



ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES

Tuesday, June 11, 2024

CALL TO ORDER - The meeting was called to order by Chairperson Lane at 4:01 pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Commissioners Present:	Ron Lane, Brandon Smith and Dennis Hoffman
Commissioners Absent:	Russell Pierce
Commissioners Online Via Zoom:	Dee Dee Jackson
Councilmembers:	None
Staff:	Pete Carr, Jennifer Schmitke

ORAL AND WRITTEN COMMUNICATIONS – None

CONSENT CALENDAR

A. Approval of Economic Development Commission Minutes from April 9, 2024

ACTION: Commissioner Hoffman moved, seconded by Vice Chairperson Smith to approve consent calendar as presented. Motion carried by a voice vote, 3-0.

ITEMS FOR DISCUSSION OR ACTION

A. Follow-Up Report on I-5 Feasibility Study, Visioning

City Manager Pete Carr reviewed the recently added “Prospectus – Investment Opportunities in Orland” on the City website, summarizing examples of various development opportunities in Orland. He discussed three key development sites with the commission, providing a brief overview of each. This 19-page document draws highlights from the I-5 Economic Development Study and the Opportunity Zone document.

Mr. Carr shared that at the next City visioning meeting, Council would like to invite the Economic Development Commission and Planning Commission, either on July 23 or July 30th.

B. Consider establishing a Revitalization District

Vice Chairperson Brandon Smith proposed the creation of a revitalization district to enhance and preserve Orland's aesthetics.

The commissioners engaged in a discussion, asked questions, agreed this is a good topic to bring up at the visioning meeting.

C. Consider all taxes and fees collected by the City for development

Mr. Carr provided a brief explanation of impact fees for residential and commercial properties, and reviewed examples.

Commissioners then discussed various strategies to incentivize property sales and upgrades, fee reductions for new businesses. and addressed the fees associated with residential and commercial properties. The Commission requested City staff to present three or more options or examples of potential incentives and fee reductions for prospective businesses.

D. Chamber Report

Chamber President/Commissioner Jackson shared a few upcoming events including:

- Spring Farmers Market has ended but the Chamber is hoping to have the market open July 12th, Aug 9th and then every Friday in September (Vice Chairperson Smith shared that the Chamber is looking for more vendors for the market, not just produce but artists and goods;
- The Senior Expo is being held on June 27th at the Fairgrounds;
- A promotional video of Orland is in the works and will take many months to complete.

E. Business and Economic Development Update

Mr. Carr shared with the Commission:

- The Bees have been installed on the I-5 off/on ramps;
- Sparrow and Crow will be closing its doors;
- Two hotel developers have visited Orland but decided the properties didn't work out for their needs;
- CHIP has turned in the first 24 State subsidy applications, but all actions have now been halted due to a State spending freeze.

COMMISSIONER REPORTS

- Chairperson Lane: Nothing to report.
- Commissioner Smith: Nothing to report.
- Commissioner Hoffman: Nothing to report.

FUTURE AGENDA ITEMS

- Commissioners would like to see the option of potential incentives and fee reductions for prospective businesses.

ADJOURN – 5:47 PM

Respectfully Submitted,

Jennifer Schmitke, Commission Secretary

Ron Lane, Chairperson



PLANNING COMMISSION REGULAR MEETING MINUTES Thursday, June 20, 2024

Call to Order – The meeting was called to order by Chairperson Stephen Nordbye at 6:02 PM.

Pledge of Allegiance

Roll Call:

Commissioner’s present: Chairperson Stephen Nordbye, Commissioners Sharon Lazorko, Wade Elliott, Vern Montague and Vice Chairperson Michelle Romano
Commissioner’s absent: None
Councilmember(s) present: Jeffrey Tolley
Staff present: City Planner Scott Friend; City Clerk Jennifer Schmitke

ORAL AND WRITTEN COMMUNICATIONS - None

CONSENT CALENDAR

Approval of Prior Minutes: April 18, 2024

ACTION: Chairperson Nordbye moved, seconded by Vice Chairperson Romano to approve consent calendar as presented. Motion carried unanimously by a voice vote, 5-0.

PUBLIC HEARING

- A. **VAR#2024-01 – 33 E. Walker Street, Quezada, R.:** A request to approve a Variance pursuant to Orland Municipal Code Chapter (OMC) 17.84 for a reduction in the required rear yard setback (OMC Section 17.40.135.B) on an existing developed lot identified as 33 E. Walker Street and further identified as APN 041-072-002

City Planner Scott Friend presented a request to approve a variance pursuant to Orland municipal code chapter 17.84 for a reduction in the required rear yard setback (OMC Section 17.40.135.B) on an existing developed lot identified as 33 E. Walker Street (APN 041-072-002). Mr. Friend states that the subject parcel is designated as Commercial (C) on the Orland General Plan land use diagram and is zoned C-2, Community Commercial pursuant to OMC Chapter 17.40. Mr. Friend explained that Mr. Quezada is requesting the rear yard setback to align a proposed expansion of the existing structure with the developed structure on site. Mr. Friend explained that there is no setback requirement in the C-2 zoning district except when a rear yard abuts a residential zone. At that time the required rear yard setback is fifteen (15) feet. The applicant, Mr. Quezada, owns a building backing onto properties having a residential zoning district. The properties to the south of Mr. Quezadas property are zoned with the R-1 zoning district. Mr. Fried explained that the existing structure on the site has a rear-yard

setback of approximately 10 feet and the applicant (Mr. Quezada) is requesting that the proposed new portion of the structure be allowed to reduce the setback requirement in the Municipal Code from 15 feet to match the rear yard setback for the existing structure. The proposed setback reduction would be approximately five (5) feet and would allow the newly proposed construction to align with and match the setback of the existing structure.

Mr. Friend shared that the Municipal Code (OMC Section 1784.020) requires that three (3) findings are made when considering a variance. Mr. Friend read the required findings for the Commission.

Chairperson Nordbye opened the public hearing at 6:10 PM.

Applicant Manual Quezada briefly explained the expansion project sharing they will be keeping the existing building and adding on. Mr. Quezada thanked the Planning Department and Commission for supporting the project.

Chairperson Nordbye closed the public hearing at 6:12 PM.

Vice Chairperson Romano asked if the building height was going to stay the same. Mr. Quezada stated the roof height/line would stay the same on the extension.

Commissioner Lazorko asked what the building would be used for, and Mr. Quezada shared it would be turned into a five 3-bedroom apartment complex.

Commissioner Elliott clarified that the planning commission isn't asked to change City standards regarding setbacks but just one parcel/one variance project. Commissioner Elliott spoke about the 3 conditions that must be met on this project. Commissioner Elliott suggested having City Staff bring a report on setback for the Planning Commission to review for future development projects.

ACTION: Commissioner Elliott moved, seconded by Commissioner Montague that the Planning Commission makes findings for approval of variance 2024-01 pursuant to OMC section 17.84.020 and Planning Commission acknowledges the three (3) requirements we've satisfied specifically that the conditions applicable to this property which do not apply to other properties in the vicinity and that the Planning commission acknowledges that this property is exempt from CEQA. Motion carried unanimously by a roll call vote, 5-0.

Ayes: Commissioners Lazorko, Montague, Elliott, Vice Chairperson Romano and Chairperson Nordbye
Noes: None

ITEMS FOR DISCUSSION

A. Building Orientation

Chairperson Elliott shared that the presentation will be moved to a future meeting.

STAFF REPORT

Mr. Friend shared that he felt that there is a misunderstanding about how developments work in the City, sharing that the OMC states that site plans do not come to or thru the Planning Commission. Rather, approvals are completed by the City Manager and the action is ministerial (ministerial actions cannot be conditioned or denied per State law). It is the role of staff reviewing site plan applications to determine only if the proposed plan complies with City Code requirements or it doesn't, and he noted that no staff discretion is used to make a decision on a site plan application. Mr. Friend explained that it has been City protocol since he has been working for the City to never bring a site plan to the Planning Commission or

City Council unless they are accompanied by a discretionary action such as variance, conditional use permit (CUP), rezoning or general plan amendment. Mr. Friend asked if the Commission would like to discuss this item more at a future meeting. Commissioner Elliott asked City Council member Jeffrey Tolley if he knew about ministerial and discretionary actions. Councilmember Tolley shared he felt like it needs to be discussed more with both the City Council and all of the City's Commissions.

Mr. Friend shared the City has issued 9 Administrative Use Permits over the last month, mostly fireworks stands. There have been 2 Home Occupancy Use Permits, 3 Site Plans are currently in the review stage, there are 2 code enforcement actions underway for businesses without site plans. Mr. Friend shared that on the City website there is a current development map showing projects. Commissioner Elliott shared this map allows for all to get on the website to review what is going on in the City.

COMMISSIONERS REPORTS

- Commissioner Montague: Nothing to Report.
- Commissioner Lazorko: Nothing to Report.
- Chairperson Nordbye: Nothing to Report.
- Commissioner Elliott: Commissioner Elliott stated that he was sorry that he was absent to the last two meetings and noted his intention to be present at future meetings and his desire to remain on the Planning Commission.
- Vice Chairperson Romano: Ms. Romano noted her attendance at the Bee Sculpture ribbon cutting event.

ADJOURNMENT – 6:32 PM

Respectfully submitted,

Jennifer Schmitke, City Clerk

Stephen Nordbye, Chairperson



ORLAND PUBLIC WORKS & SAFETY COMMISSION REGULAR MEETING MINUTES
Tuesday, April 9, 2024

CALL TO ORDER

Meeting called to order by Vice Chairperson David Kelly at 4:00 PM.

Pledge of Allegiance led by Director of Public Works Ed Vonasek.

ROLL CALL

Commissioners present:	Commissioners Monica Rossman, Emil Cavagnolo, and Vice Chairperson David Kelly
Commissioner absent:	Chairpeson Jim, Paschall and Commissioner Byron Denton Emil Cavagnolo
Staff present:	Administrative Technician/Commission Secretary Meagan Mondragon; Public Works Director Ed Vonasek; Fire Chief Justin Chaney, Police Chief Joe Vlach

ORAL AND WRITTEN COMMUNICATIONS

PUBLIC COMMENTS: None

CONSENT CALENDAR

- A. Approve Public Works and Safety Minutes for February 13, 2024

ACTION: Commissioner Rossman moved, seconded by Commissioner Cavangolo, to approve the consent calendar as presented. Motion carried by a voice vote 3-0.

PUBLIC WORKS

A. Public Works Department Update

Director Vonasek brought back the discussion of adding delineators at the intersection of Papst and E. Yolo St. as requested from the Commission from the last Public Works and Safety Commission meeting. The commission discussed the safety concerns with that intersection. Director Vonasek shared that the Public Works Department also wanted to see adding delineators at that intersection

would be an issue for emergency response vehicles. Both the Fire Chief and Police Chief stated that their vehicles should not have a problem getting around the delineators.

The Commission agreed to recommend City Council adding delineators at Papst and E. Yolo St.

Director Ed Vonasek provided an update on adding stop signs at the intersection of South and Walters St. Director Vonasek shared that it has had a positive outcome since adding them.

Director Vonasek informed the Commission that the Public Works Department has started prepping for the removal of the speed bumps on Eight St.

PUBLIC SAFETY

A. Fire Department Update

Fire Chief Justin Chaney reported that after five weeks of no fire siren due to replacement of pole and programming, the fire siren is now working. Chief Chaney updated the Commission on the pump testing tank. Chief Chaney informed the Commission that the fire mechanic position has been filled.

B. Police Department Update

Police Chief Joe Vlach gave a brief update on the ongoing radio project and remodeling project at the Police Department and City Hall.

Vice Chairperson Kelly asked the status of the Police Department staffing. Chief Vlach stated that they have one position open and the police recruit is doing well in the Police Academy and is set to graduate in June of 2024.

NEW BUSINESS

A. Firework Discussion

Vice Chairperson Kelly brought back the discussion of Fireworks being set off during non-holiday time. Chief Vlach shared with the Commission that when the calls come in, the Police Department does their part when trying to track where they are coming from. When caught OPD takes the appropriate steps needed, then the case will go to the criminal justice department.

GENERAL

The next Public Works and Safety meeting is scheduled for June 11, 2024.

COMMISSIONER REPORTS

Commissioner Rossman:

- Nothing to report.

Commissioner Cavagnolo:

- Nothing to report.

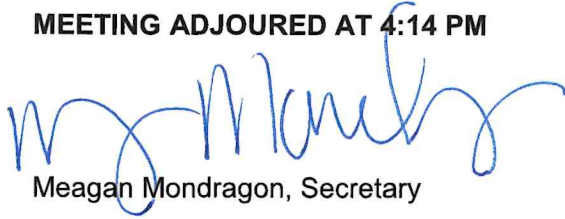
Chairperson Kelly

- Nothing to report.

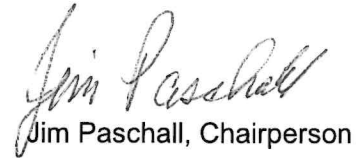
FUTURE AGENDA ITEMS

- Discussion of traffic around E Walker and Papst St.

MEETING ADJOURNED AT 4:14 PM



Meagan Mondragon, Secretary



Jim Paschall, Chairperson



CITY OF ORLAND STAFF REPORT
MEETING DATE: August 20, 2024

TO: Honorable Mayor and Councilmembers
FROM: Jennifer Schmitke, City Clerk
SUBJECT: **Commission Appointments** (Discussion/Action)

BACKGROUND:

The City Council appoints residents (City residents and in some cases local non-City residents) to serve on each of its six commissions, generally for two or four-year terms, and normally in December. Seats have recently become vacant by commission member resignation or forfeiture.

ANALYSIS:

The City is currently advertising the vacancy on the Library Commission and has received interest from a qualified candidate. Although the City has not yet advertised the open position on the Economic Development Commission (EDC), there is already a qualified applicant from the recent appointment cycle who remains interested. Both vacancies involve completing the terms of previous commissioners, with their terms ending on December 31, 2025.

On August 6, 2024, City staff were informed that a commissioner resigned from her position on the Planning Commission. The City has not yet begun the search for her replacement, and there are no previous applicants available for this role. The term ends for this vacant position on December 31, 2026. The City will be advertise this position in the newspaper.

Library Commission (two-year terms and can be County or City resident): Mary Viegas
EDC (two-year terms and can be County or City resident): Tiffany Schulps

Council options include:

- 1. Appoint one or both applicants this evening; or
- 2. Leave one or both vacancies open while continuing to advertise the vacancy.

Attachments: Candidate applications

RECOMMENDATION:

Appoint Mary Viegas to the Library Commission and Tiffany Schulps to the Economic Development Commission.



**CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS**

Body to which appointment is sought:

- Arts Commission
- City Council
- Economic Development Commission
- Library Commission
- Parks & Recreation Commission
- Planning Commission
- Public Works & Safety Commission
- Safety Commission
- Reappointment to Commission**

Name Tiffany Schulps

*Address

Mailing

Home P

Work P

Fax: (

E-mail:

*Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below if reapplying for appointment to a Commission

EDUCATION

High School Graduate GED Location chico

Other formal education AA, AS, BS, Dental Hygiene

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

<u>Period</u>	<u>Employer (include location)</u>	<u>Position/Title</u>
	<u>Self</u>	<u>owner - Three Little Birds</u>

(continued on other side)

Fact Sheet for Council Appointment
Page 2 of 2

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? no. If yes, please list name and relationship:

Year you became an Orland resident. _____

Have you ever been convicted of a felony? no If yes, explain.

List civic activities, clubs, association, etc. PTO, Rotary, Board member
Glenn county Business Association

Briefly state your reasons for interest in the appointment sought. work with
other community members to make
Orland an amazing place to grow up
and live.

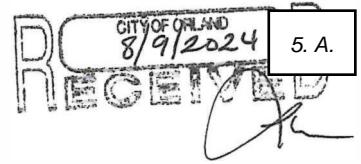
I certify that the foregoing is true and correct to the best of my knowledge.

[Signature]
Signature

Date: 12-16-22

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest (Form 700) as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
City of Orland
815 4th Street
Orland CA 95963



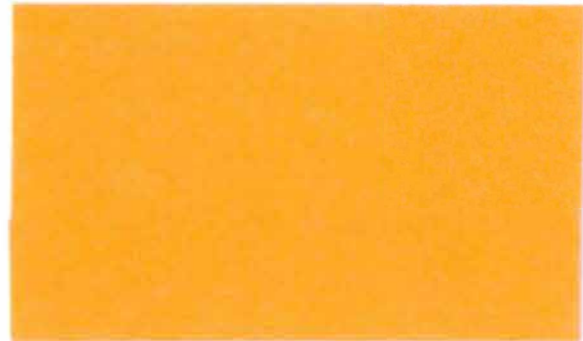
**CITY OF ORLAND
FACT SHEET FOR COUNCIL APPOINTMENT
TO COMMISSIONS, COMMITTEES AND BOARDS**

Body to which appointment is sought:

- Arts Commission
- City Council
- Economic Development Commission
- Library Commission
- Parks & Recreation Commission
- Planning Commission
- Public Works & Safety Commission
- Safety Commission
- Reappointment to Commission**

Name Mary Viegas

*Address _____



*Must live within city limits of Orland or reside within the 95963 postal zip code.

Not required to complete below if reapplying for appointment to a Commission

EDUCATION

High School Graduate Yes GED Location Fallbrook CA

Other formal education BS Degree Cal Poly, MA Degree Education, Chico State

EMPLOYMENT HISTORY

List all employment during the last five years. If retired, list last employer.

<u>Period</u>	<u>Employer (include location)</u>	<u>Position/Title</u>
<u>2018</u>	<u>Retired</u>	
<u>2015 -2018</u>	<u>El Dorado Co Office of Education</u>	<u>Executive Director, Child Dev. Programs</u>
<u>2010-2015</u>	<u>Glenn Co Office of Education</u>	<u>Director of Child and Family Services</u>

(continued on other side)

Fact Sheet for Council Appointment
Page 2 of 2

PERSONAL DATA

Are you related to any member of the City Council, any City Board/Commission/ Committee Member or City Employee? No. If yes, please list name and relationship:

Year you became an Orland resident. 1996

Have you ever been convicted of a felony? No If yes, explain.

List civic activities, clubs, association, etc. Orland Rotary, Orland Women's Improvement, Patriot Guard Riders for Veterans, Altar Society, Elks Club, Willows, and a couple of book clubs

Briefly state your reasons for interest in the appointment sought. I want to support my local library. I value the importance of literacy, education and learning in a community for all ages.

My love for reading and learning began at a young age, when my mother volunteered in a library.

The Orland Free Library does an amazing job in servicing the community. I would be honored to be appointed to the Library Commission.

I certify that the foregoing is true and correct to the best of my knowledge.

Mary Vaggis
Signature

Date: 8/9/24

IMPORTANT: Appointees to certain commissions and boards will be required to complete a Statement of Economic Interest (Form 700) as required by California Government Code §87200 et seq. and the City of Orland Conflict of Interest Code.

Return form to: City Clerk
City of Orland
815 4th Street
Orland CA 95963



CITY OF ORLAND STAFF REPORT
MEETING DATE: August 20, 2024

TO: Honorable Mayor and Councilmembers

FROM: Pete Carr, City Manager

SUBJECT: **Request from CHIP for Developer Impact Fee Reduction**
(Discussion/Action)

BACKGROUND:

Developer Impact Fees (DIF) are a common and critical tool used by cities and many counties to help offset the cost to existing residents of having new residents arrive demanding new impacts on services and facilities. The fees are collected from the developer and then typically passed on, in whole or in part, as part of the sales price of the new home.

Revenue from developer fees collected is segregated from other funds and used only for new capital projects to meet the demands of a growing population. DIF funds are an important resource for meeting the City’s public safety, streets, parks, library, water, sewer and administration capital expenses. In recent years DIF funds have been utilized to improve streets (like the Commerce & Newville intersection); build new parks (like Heartland and Linwood) and new playgrounds (Lollipop Land and Lely Park); make facility improvements to the library, pool and recreation center; and, add new quality-of-life amenities (like the splashpad, pickleball courts and a dog park), and plan for future police and fire station needs.

ANALYSIS:

Community Housing Improvement Program (CHIP) is requesting a reduction in fees for the 64 new single-family homes planned for the Orland Park I subdivision, to improve financial feasibility of the project and to recognize that many of the subdivision residents will be drawn from existing Orland households. Although land is set aside for a future park at Orland Park II subdivision, no park land or other public space is designated as part of Orland Park I.

City Staff is providing data analysis of this request for consideration by the City Council.

A portion of DIF was reduced for Purpose Place phase 1, upon making findings of special circumstances in that case. The City has not waived or reduced fees for any other projects, and rarely receives such requests.

- Attachments (2):
1. CHIP request for reduction of fees
 2. City Staff analysis

RECOMMENDATION:

Staff does not recommend reducing DIF for new development in Orland Park I subdivision.
The Council may choose to reduce fees as requested (\$10,000 per house) or some other rate, or to not reduce fees at all.

FISCAL IMPACT OF RECOMMENDATION:

None. Granting the requested \$10,000 per house fee reduction would be expected to result in a loss of a potential \$640,000 to the City DIF fund, allocated to each of the DIF fund categories.



August 1, 2024

Dear Orland City Council Members,

As you may be aware, we will be helping 64 families to build 64 new, beautiful homes in your community as part of our mutual self-help housing program in partnership with the USDA Rural Development. The homes are part of the Orland Park Estates Subdivision, located south of Highway 32 and east of Hambright Avenue, between Maplewood and Oakwood Drive.

We began marketing the project in late November of 2023 and within a few weeks had received over 800 applications from interested households. The majority of the applications received are from families currently living in Orland. We feel strongly that the huge demand reflects the lack of quality, affordable housing for working families throughout Glenn County and beyond. To be eligible for the program, household income must not exceed \$70,300 for a family size of 1-4 and \$92,800 for a family size of 5-8. Families who participate in our self-help housing program benefit from stabilized housing costs in perpetuity, free from the fluctuations and instability of rent. Families are able to put down roots in the communities in which they collaboratively build with their neighbors and thrive.

A 30% reduction in 2024 USDA Rural Development construction/mortgage funding led to the funds drying up in January of this year. As a result, we have been unable to close loans and start house construction on the 40 families to date whom we have identified as eligible new homebuyers. Consequently, we may have to wait until 2025 funding is in place in order to move forward with the development. This unexpected delay has caused project costs to increase due to land interest and other holding costs. These additional costs threaten the affordability of the project. In an attempt to recover costs and preserve the feasibility of the project, CHIP is requesting that the Orland City Council consider a modest reduction to building impact fees for the 64 new homebuyers in the amount of \$10,000 per home. The \$10,000 in reduced fees will offset the increased costs associated with the project delay and maintain housing affordability for our homebuyers.

Thank you in advance for your consideration of our request.

Sincerely,

Seana O'Shaughnessy
President/CEO

Development Impact Fee (DIF) waiver request for the Phase I of the Orland Park Project (CHIP)

City Staff Analysis -- August 2024

The proposed project (Orland Park Phase I) is anticipated to generate the following new service demands:

- Population: 179 persons (2.8 persons per household * 64 lots) = 2% population growth
- Total DIF Fees for project (est.): +/- \$1.178 million (64 dwelling units * \$18,408/du)

Notes:

- 1) DIF fees are collected to account for the need for the acquisition of new capital equipment and assets resulting from new population growth. Development of the proposed project would be anticipated to result in the following:
 - New law enforcement service calls
 - New fire / EMS calls
 - Additional demand and impacts to existing parks and recreation services and facilities
 - Additional demand and impacts to Library facilities
 - Additional usage of water and wastewater services
- 2) Construction of new single family houses typically draws both existing local residents and new residents from outside the city. Even when self-help housing draws substantially from existing local multi-family housing residents, those multi-family residences are then backfilled in many cases by new residents to the locale.

Summary: The addition of new housing will add *new* population which will increase the demand for services, thus resulting in the increase in the need for new capital infrastructure, equipment and land assets to the City.

- 3) DIF are collected for the following service areas:
 - Park land acquisition
 - Park equipment
 - Community Recreation Facilities
 - Public Safety Facilities
 - Library Facilities
 - City Hall Facilities
 - Roads/Transportation
 - Sewer
 - Water
- 4) Waiver of the DIF on the project would result in the forfeiture of funds totaling over \$1.15 million dollars. Reduction of DIF fees per the request of \$10,000 per house would result in an approximate 55% (54.5%) loss of revenue (approximately \$642,000).

5) Reduction of the DIF on the project as requested would result in the loss of fees as follows:

Fee:	Amount:	Potential Revenue Loss w/ Reduction (54.5%):
Park Land Acquisition Fee	\$5,011.41 per DU	\$174,797.98
Park Equipment Fee	\$40.18 per DU	\$1,401.48
Comm. Recreation Fee	\$2,036.92 per DU	\$71,047.77
Public Safety Fee	\$2,697.83 per DU	\$94,100.31
Library Fee	\$1,356.07 per DU	\$47,299.72
City Hall Facilities Fee	\$405 per DU	\$14,126.40
Roads/Transportation Fee	\$1,736.41 per DU	\$60,565.98
Sewer Fee	\$2,657.82 per DU	\$92,704.76
Water Fee	\$2,465.82 per DU	\$86,007.80
Total DIF Amount:	\$8,375.39 per DU (vs. \$18,408 per du)	\$642,052.20

6) Reduction or waiver of DIF's where a service demand is not present or where a service/facility is provided as part of the development is acceptable and common.

7) Reduction or waiver of DIF's for new development results in the reduction or elimination of funding for new capital expenses for services demanded by the new population thus transferring the costs for new service demands to the existing population.

8) Page 11-4 of the City's DIF program report (dated: August 26, 2019) describes the circumstances under which it would be permissible for the City to waive or credit projects for improvements provided by developers, and establishes the parameters for exemptions, reductions and waivers. Please note the last sentence of last paragraph on the page that addresses the ramification of fee exemption, reduction or waiver:

"Such a waiver or reduction may not result in increased costs to other development projects, so the effect [of] such policies is that the lost revenue must be made up from other fund sources."

<https://www.cityoforland.com/wp-content/uploads/2021/06/draftfinaldifstudy.pdf>

Summary:

- Reduction of DIF's for the project would result in the loss of substantial fees required for new services demanded by a new service population.
- DIF exemption, reduction or waiver is allowable per action by the City Council.
- The City could consider a fee reduction based on the estimated number of existing City residents currently demanding a City service who may be possibly residing in the project (thus, no new service demand generated).



CITY OF ORLAND STAFF REPORT
MEETING DATE: August 20, 2024

TO: Honorable Mayor and Council

FROM: Paul W. Rabo, City Engineer

SUBJECT: **City Council discussion and possible action to award a construction contract for the City of Orland Emergency Groundwater Resource Project – Phase 4: Water Storage Tank (Discussion/Action)**

BACKGROUND:

In September 2021, the City of Orland began working with the State of California Department of Water Resources (DWR) to layout, design and construct improvements to the City’s water system. The primary goal for the project is to supply residents, inside and outside of City Limits, with a safe and reliable source of drinking water. The proposed project improvements include a new municipal groundwater well, water storage tank, water mains, fire hydrants and residential water services.

Phase 4 of the project is located on the east side of 6th Street between Mill and Yolo Streets. The project includes the construction of a one-million-gallon water storage tank, booster pumps, water system appurtenances and site improvements.

On June 20, 2024 the Council chose to reject all the bids received from the first bid advertisement. On July 2, 2024 Council instructed staff to advertise the project again. No changes were made to the contract documents and the project was advertised on July 9, 2024. Bids were opened on August 8, 2024.

ANALYSIS:

A total of six bids were received from contractors. The Notice to Bidders described four different options in which the construction contract could be awarded:

- Bid Schedule 1 – Bid Items 1 – 60
- Bid Schedule 2 – Bid Items 1 – 61
- Bid Schedule 3 – Bid Items 1 – 60, 62 & 63
- Bid Schedule 4 – Bid Items 1 – 63

Please see the attached Bid Summary for a description of the bid schedules and results. The engineer’s estimated construction costs of the project ranged from \$3.57M (Bid Schedule 1) to \$4.03M (Bid Schedule 4). City staff and DWR’s design engineer have reviewed the bids from the second advertisement. In general, the bids received for the second advertisement are lower than the bids received during the first advertisement but higher than the engineer’s estimate.

Attachment: Bid Summary#2 for Phase 4 Storage Tank

RECOMMENDATION:

- 1) Staff will provide a recommendation for award during the City Council meeting.

FISCAL IMPACT OF RECOMMENDATION:

The project costs incurred for construction, construction engineering, inspection and administration are being funded by DWR. Per the City’s funding agreement with DWR, any project costs in excess of the provided DWR funding shall be paid by the City. The City currently has \$4.2M in the Water Fund.

ATTACHMENT:

Bid Summary - Orland Emergency Groundwater Resource Project – Phase 4 (August 8, 2024)

City of Orland Emergency Groundwater Resource Project Phase 4
Bid Summary

5. C.

Bid Opening: August 8, 2024 at 2:00 p.m.

Item	Description	Quantity	Unit	MDS Engineering & Const. Inc.		R&R Horn Contractors, Inc.		SnL Group Inc.		RTA Construction, Inc.		Farr Construction Corp. dba Resource Development Co.		Myers & Sons Const. LLC	
				Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount	Unit Cost	Amount
41.	PLC And SCADA Programming	1	LS	\$ 38,000.00	\$ 38,000.00	\$ 5,200.00	\$ 5,200.00	\$ 92,250.00	\$ 92,250.00	\$ 90,000.00	\$ 90,000.00	\$ 34,700.00	\$ 34,700.00	\$ -	\$ -
42.	Instrumentation	1	LS	\$ 72,000.00	\$ 72,000.00	\$ 97,000.00	\$ 97,000.00	\$ 78,850.00	\$ 78,850.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 92,250.00	\$ 92,250.00
43.	1,000 GPM Booster Pump	2	EA	\$ 56,000.00	\$ 112,000.00	\$ -	\$ 140,000.00	\$ 61,955.00	\$ 123,910.00	\$ 70,000.00	\$ 140,000.00	\$ 98,000.00	\$ 196,000.00	\$ 175,000.00	\$ 350,000.00
44.	Pump Station Start Up and Testing	1	LS	\$ 20,000.00	\$ 20,000.00	\$ 7,700.00	\$ 7,700.00	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 13,100.00	\$ 13,100.00	\$ 9,000.00	\$ 9,000.00
45.	Ductile Iron Fittings and Appurtenances for the Booster Pump Station (BPS)	1	LS	\$ 60,000.00	\$ 60,000.00	\$ 94,000.00	\$ 94,000.00	\$ 41,000.00	\$ 41,000.00	\$ 80,000.00	\$ 80,000.00	\$ 89,700.00	\$ 89,700.00	\$ 120,000.00	\$ 120,000.00
46.	Ductile Iron Pipe Spools (BPS)	1	LS	\$ 24,000.00	\$ 24,000.00	\$ 55,000.00	\$ 55,000.00	\$ 24,500.00	\$ 24,500.00	\$ 50,000.00	\$ 50,000.00	\$ 89,500.00	\$ 89,500.00	\$ 38,000.00	\$ 38,000.00
47.	8-Inch Check Valves (BPS)	2	EA	\$ 3,000.00	\$ 6,000.00	\$ -	\$ 7,000.00	\$ 3,750.00	\$ 7,500.00	\$ 5,000.00	\$ 10,000.00	\$ 8,100.00	\$ 16,200.00	\$ 6,500.00	\$ 13,000.00
48.	18-Inch Flanged Gate Valve Assembly (BPS)	1	EA	\$ 22,000.00	\$ 22,000.00	\$ -	\$ 26,200.00	\$ 21,000.00	\$ 21,000.00	\$ 24,000.00	\$ 24,000.00	\$ 31,700.00	\$ 31,700.00	\$ 28,500.00	\$ 28,500.00
49.	12-Inch Flanged Gate Valve Assembly (BPS)	1	EA	\$ 5,500.00	\$ 5,500.00	\$ -	\$ 5,700.00	\$ 5,000.00	\$ 5,000.00	\$ 5,600.00	\$ 5,600.00	\$ 11,200.00	\$ 11,200.00	\$ 5,500.00	\$ 5,500.00
50.	8-Inch Flanged Gate Valve Assembly (BPS)	7	EA	\$ 3,000.00	\$ 21,000.00	\$ -	\$ 22,400.00	\$ 2,150.00	\$ 15,050.00	\$ 2,600.00	\$ 18,200.00	\$ 6,100.00	\$ 42,700.00	\$ 3,000.00	\$ 21,000.00
51.	Flow Control Valve Assembly (BPS)	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 28,500.00	\$ 28,500.00	\$ 27,500.00	\$ 27,500.00	\$ 30,000.00	\$ 30,000.00	\$ 34,600.00	\$ 34,600.00	\$ 38,000.00	\$ 38,000.00
52.	Chlorination System and Appurtenances	1	LS	\$ 18,000.00	\$ 18,000.00	\$ 30,300.00	\$ 30,300.00	\$ 29,000.00	\$ 29,000.00	\$ 30,000.00	\$ 30,000.00	\$ 37,100.00	\$ 37,100.00	\$ 84,000.00	\$ 84,000.00
53.	Water Storage Tank	1	LS	\$ 872,000.00	\$ 872,000.00	\$ 833,000.00	\$ 833,000.00	\$ 934,000.00	\$ 934,000.00	\$ 892,000.00	\$ 892,000.00	\$ 623,300.00	\$ 623,300.00	\$ 793,120.00	\$ 793,120.00
54.	Water Storage Tank - Interior Coating	1	LS	\$ 373,000.00	\$ 373,000.00	\$ 357,000.00	\$ 357,000.00	\$ 405,300.00	\$ 405,300.00	\$ 340,000.00	\$ 340,000.00	\$ 536,250.00	\$ 536,250.00	\$ 339,530.00	\$ 339,530.00
55.	Water Storage Tank - Exterior Coating	1	LS	\$ 187,000.00	\$ 187,000.00	\$ 178,000.00	\$ 178,000.00	\$ 205,000.00	\$ 205,000.00	\$ 180,000.00	\$ 180,000.00	\$ 178,700.00	\$ 178,700.00	\$ 169,950.00	\$ 169,950.00
56.	Water Storage Tank - Appurtenances and Cathodic Protection	1	LS	\$ 22,000.00	\$ 22,000.00	\$ 21,100.00	\$ 21,100.00	\$ 27,000.00	\$ 27,000.00	\$ 25,000.00	\$ 25,000.00	\$ 201,300.00	\$ 201,300.00	\$ 20,100.00	\$ 20,100.00
57.	Water Storage Tank -12-Inch Inlet Line and Appurtenances	1	LS	\$ 21,000.00	\$ 21,000.00	\$ 23,700.00	\$ 23,700.00	\$ 20,000.00	\$ 20,000.00	\$ 21,000.00	\$ 21,000.00	\$ 20,600.00	\$ 20,600.00	\$ 23,000.00	\$ 23,000.00
58.	Water Storage Tank - 18-Inch Outlet Line and Appurtenances	1	LS	\$ 27,000.00	\$ 27,000.00	\$ 28,100.00	\$ 28,100.00	\$ 28,000.00	\$ 28,000.00	\$ 35,000.00	\$ 35,000.00	\$ 27,700.00	\$ 27,700.00	\$ 30,000.00	\$ 30,000.00
59.	Water Storage Tank - Overflow Line	1	LS	\$ 25,000.00	\$ 25,000.00	\$ 24,200.00	\$ 24,200.00	\$ 29,500.50	\$ 29,500.50	\$ 29,000.00	\$ 29,000.00	\$ 58,300.00	\$ 58,300.00	\$ 23,070.00	\$ 23,070.00
60.	Water Storage Tank - Drain Line and Valve	1	LS	\$ 7,000.00	\$ 7,000.00	\$ 6,900.00	\$ 6,900.00	\$ 10,000.00	\$ 10,000.00	\$ 9,000.00	\$ 9,000.00	\$ 60,500.00	\$ 60,500.00	\$ 75,000.00	\$ 75,000.00
61.	Prefabricated Building Extension	1	LS	\$ 93,000.00	\$ 93,000.00	\$ 85,000.00	\$ 85,000.00	\$ 145,000.00	\$ 145,000.00	\$ 68,670.00	\$ 68,670.00	\$ 80,000.00	\$ 80,000.00	\$ 52,535.00	\$ 52,535.00
62.	Emergency Generator	1	LS	\$ 266,076.00	\$ 266,076.00	\$ 250,000.00	\$ 250,000.00	\$ 650,000.00	\$ 650,000.00	\$ 255,060.00	\$ 255,060.00	\$ 233,400.00	\$ 233,400.00	\$ 231,150.00	\$ 231,150.00
63.	Gas Connection Complete	1	LS	\$ 36,000.00	\$ 36,000.00	\$ 50,000.00	\$ 50,000.00	\$ 27,000.00	\$ 27,000.00	\$ 25,070.00	\$ 25,070.00	\$ 44,500.00	\$ 44,500.00	\$ 30,000.00	\$ 30,000.00
Bid Schedule 1 (Bid Items 1 - 60)				\$ 3,959,707.00		\$ 4,099,139.80		\$ 4,177,999.00		\$ 4,186,274.00		\$ 4,854,161.00		\$ 6,997,881.00*	
Bid Schedule 2 (Bid items 1 - 61)				\$ 4,052,707.00		\$ 4,184,139.80		\$ 4,322,999.00		\$ 4,254,944.00		\$ 4,934,161.00		\$ 7,050,416.00*	
Bid Schedule 3 (Bid items 1 - 60, 62 & 63)				\$ 4,261,783.00		\$ 4,399,139.80		\$ 4,854,999.00		\$ 4,466,404.00		\$ 5,132,061.00		\$ 7,259,031.00*	
Bid Schedule 4 (Bid items 1 through 63)				\$ 4,354,783.00		\$ 4,484,139.80		\$ 4,999,999.00		\$ 4,535,074.00		\$ 5,212,061.00		\$ 7,311,566.00*	

* Amount corrected from Proposal due to arithmetic error.



CITY OF ORLAND STAFF REPORT
MEETING DATE: August 20, 2024

TO: Honorable Mayor and Councilmembers
FROM: Paul Rabo, City Engineer
SUBJECT: **Citywide Sidewalk Assessment (Discussion)**

BACKGROUND:

In October 2023 the City Council authorized a \$35,000 study to assess the conditions of all pedestrian sidewalks and corners throughout the City, and produce a report detailing the conditions found, recommendations for improvement by type and severity, and cost estimates. The objective was to evaluate risks and cost, prepare the City for future grant applications, and to enable a rational approach to ongoing in-house sidewalk maintenance.

ANALYSIS:

The selected contractor, Precision Concrete Cutting, was visible all over town in the winter and spring measuring and documenting the conditions of each sidewalk. The City received the complete report with extensive data tables this summer and is now evaluating its details and recommendations.

The City Engineer and Public Works Director will discuss the report with the City Council in advance of preparing and presenting a proposal for a sidewalk improvement project. The Orland Public Works & Safety Commission has not yet reviewed the final report.

RECOMMENDATION:

Discuss the sidewalk report with staff; provide direction, if desired, prior to the development of a full project proposal.

FISCAL IMPACT OF RECOMMENDATION:

None at this point. The project report will include cost estimates with priorities and phases.